

**FIRCREST CIVIL SERVICE COMMISSION
REGULAR SCHEDULED MEETING MINUTES**

**NOVEMBER 2, 2020
4:00 PM**

**FIRCREST CITY HALL
COUNCIL CHAMBERS**

CALL TO ORDER

The regular meeting of the Fircrest Civil Service Commission was called to order at 4:01 PM (via Zoom) by **CHAIRMAN KOERGER** who presided. Also present were **COMMISSIONER BECHTHOLT** and Chief Examiner Michelle Thomas. **COMMISSIONER HARRISON** was excused.

MINUTES

MOVED BY KOERGER, SECONDED BY BECHTHOLT, TO APPROVE THE MINUTES AS PUBLISHED OF THE OCTOBER 5, 2020 REGULAR MEETING. UPON VOTE, MOTION CARRIED UNANIMOUSLY.

**UNFINISHED
BUSINESS**

None.

NEW BUSINESS

The monthly minutes are being distributed and signed via "DocuSign" and forwarded to the City Clerk and City Manager.

CORRESPONDENCE

None.

COMMITTEE REPORTS

Commissioner Bechtholt attended the Civil Service class (via Zoom) and said that it was a great class. This class is usually provided at the annual conference each year, but due to the State being shut down by Covid, the class was offered virtually this year. Thank you for attending Commissioner.

**PAYROLL
CERTIFICATION**

Payroll certification (signature) has been postponed during the Zoom meeting structure. Chairman Koerger will be available to sign all certifications before year end.

ADJOURNMENT

MOVED BY KOERGER, SECONDED BY BECHTHOLT TO ADJOURN THE MEETING AT 4:05 PM. UPON VOTE, MOTION CARRIED UNANIMOUSLY.



CHAIRMAN, CIVIL SERVICE COMMISSION



CHIEF EXAMINER MICHELLE THOMAS