

CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Mayor Hunter T. George called the regular meeting to order at 7:00 P.M. and led the Pledge of Allegiance. Councilmembers David M. Viafore, Shannon Reynolds, Brett Wittner, Joe Barrentine, and Denny Waltier were present. Councilmember Jamie Nixon was absent and excused.

PRESIDING OFFICER’S REPORT

A. Pool and Community Center Project

Parks and Recreation Director Grover reported that the Pool Company will be on-site next week to install the pool cover and Kassel continues to complete punch list items. Lastly, the community center project site is in the excavation phase.

CITY MANAGER COMMENTS

Pingel requested to close City buildings at noon on December 24, 2020, and December 31, 2020, stating staff had the option to work in the afternoon hours during the building closures if they chose not to utilize personal leave. **Viafore MOVED to authorize the City Manager to close City buildings at noon on December 24, 2020, and on December 31, 2020; seconded by Waltier.** George invited councilmember comment; none were provided. George invited public comment; none were provided. **The Motion Carried (6-0).**

Pingel reported that in recent years, the start time of the last regular meeting of the year was earlier and asked for input on changing the meeting start time to 4 P.M. on December 22, 2020. A brief discussion was held on canceling the Study Session on December 21, 2020.

Pingel briefed the Council on the Pierce County Regional Council appointment for 2021 and reports that Councilmember Reynolds has served the City well in her position. Councilmember Waltier recommended Councilmember Reynolds continue to serve on the Pierce County Regional Council. There was a discussion about which Councilmember would serve as the alternate and there was consensus to ask Councilmember Nixon if he would continue to serve as an alternate.

Lastly, Pingel reported that the Motion to extend virtual meetings is set to expire at the end of the year and asked for input on the extension. Comments included the importance of continuing social distancing to protect vulnerable populations. **Waltier MOVED to extend virtual meetings through June 30, 2021; seconded by Barrentine.** George invited councilmember comment; none were provided. George invited public comment; none were provided. **The Motion Carried (6-0).**

PUBLIC HEARING

A. To receive comments on the 2020 Comprehensive Plan and Title 22 Land Development Code Amendments, including adoption of a Form-Based Code

At 7:15 P.M., George opened the public hearing. Planning and Building Administrator Stahlnecker briefed the Council on the Code Amendments, including the adoption of a Form-Based Code, stating the public hearing was to receive comments on the proposal to amend the City’s Comprehensive Plan and update the six-year Capital Facilities Improvements Plan. Stahlnecker reported that the Planning Commission held a Public Hearing and did not receive any comments or opposition. George invited councilmember comments; Viafore expressed concern that the language was changed after the Planning Commission Public Hearing and asked for a legal opinion. City Attorney Michael B. Smith commented that he was not consulted on the change. Stahlnecker commented it

would not impact the zoning unless the Council approved by Ordinance to change the zoning code. George invited public testimony; Brian Rybolt, 1036 Daniels Drive, commented on his concern for duplexes on corner lots being added to the Comprehensive Plan and the lack of in-person engagement due to COVID-19. Stahlnecker reported that the Comprehensive Plan does not supersede the zoning code and the addition came from the requirement for grant funds. The Council would have to change the zoning by Ordinance to allow duplexes on corner lots. Viafore is concerned about lots in the north end and the impact of allowing duplexes on corner lots. Stahlnecker reported that for 2021, the Council can remove the language if desired. At 7:33 P.M., George closed the public hearing.

DEPARTMENT HEAD COMMENTS

- Grover provided an update to the tree lighting ceremony changes due to COVID-19 and the details will be coming soon. Mayor George reported that the ceremony will be recorded Saturday night and will be posted to Facebook.

COUNCILMEMBER COMMENTS

- Waltier; no comment provided.
- Barrentine wished everyone a Happy Thanksgiving and asked that everyone thank those who are helping fill the needs of the community or help pitch in where you can.
- Wittner wished everyone a Happy Thanksgiving and commented that many are facing difficult times and the unemployment benefits are set to expire soon.
- Reynolds expressed concern about an economic contraction that may be coming due to the impacts of COVID-19 and the 7-day trends for cases is concerning.
- Viafore wished everyone a Happy Thanksgiving and expressed concern for struggling businesses. Viafore reminded everyone that this Saturday is, “Small Business Saturday.”
- George expressed frustration with those who do not cancel their holiday plans to comply with the Governor's recommendation.

PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

George invited public comment; the following individuals provided comment:

- Brian Rybolt, 1036 Daniels Drive, commented that Councilmember Nixon has missed 19 regular meetings since January 2018 and asked that he consider vacating his seat.
- Rick Little, 154 Harvard Ave, commented on how great Community Events Coordinator Schmidtke and the Parks Department has adapted to the COVID-19 restrictions and the events are important to the community.

COMMITTEE, COMMISSION, AND LIAISON REPORTS

A. Parks and Recreation

Reynolds; no report provided.

B. Pierce County Regional Council

Reynolds reported that the PCRC met and conducted 4 months of business and finalized the legislative items.

C. Public Safety, Courts

As Nixon was absent, no report was provided.

D. Street, Water, Sewer, and Storm Drain

Wittner; no report provided

E. Other Liaison Reports

There were none.

CONSENT CALENDAR

George requested the City Clerk read the Consent Calendar: approval of Voucher No. 215767 through Voucher Check No. 215821 in the amount of \$772,500.95; approval of Payroll Check No. 13984 through Payroll Check No. 13984 in the amount of \$103,134.38; approval of the October 27, 2020, Regular Meeting minutes; approval of November 10, 2020, Regular Meeting minutes; Setting study sessions for January 19, February 16, March 15, April 19, May 17, June 14, July 19, August 16, September 20, October 18, November 15, and December 20, 2021, at 6:00 P.M. **Reynolds MOVED to approve the Consent Calendar as read; seconded by Wittner. The Motion Carried (6-0).**

PUBLIC HEARING

None scheduled.

UNFINISHED BUSINESS

There was none.

NEW BUSINESS

A. 2020 Budget Amendment – 1st Reading

Finance Director Corcoran briefed the Council on the first reading of the budget adjustment to the Adopted 2020 Budget and reported on the request for additional appropriations for anticipated revenues and expenditures not provided for in the Adopted 2020 Budget. Discussions included the decreased ending fund balance in the general fund and staff not modifying revenues unless the amount is so large that we must account for it. Corcoran indicated the second reading and approval of the 2020 budget adjustment would take place at the next regularly scheduled Council meeting.

B. Tacoma Hearing Examiner for Dog Hearings Contract Amendment

Pingel briefed the Council on the proposed amendment to the professional services agreement with the City of Tacoma to extend the date of the agreement to December 31, 2023 and update the schedule of fees for hearing examiner services for dangerous and potentially dangerous dog appeal hearings. **Wittner MOVED to adopt Resolution No. 1694, authorizing the City Manager to execute Amendment #3 the professional services agreement with the City of Tacoma for hearing examiner services for dangerous and potentially dangerous dog appeal hearings; seconded by Barrentine.** George invited councilmember comment; none were provided. George invited public comment; none were provided. The Motion Carried (6-0 with Nixon absent).

C. KPG, P.S. Contract Amendment

Public Works Director Wakefield briefed the Council on the proposed amendment to the professional services agreement with KPG, P.S. to provide on-call engineering services for transportation type projects and additional services as needed. **Wittner MOVED to adopt Resolution No. 1695, authorizing the City Manager to execute Amendment #6 to the professional services agreement with KPG, P.S. for providing on-call engineering services for transportation type projects and additional services as needed; seconded by**

Barrentine. George invited councilmember comment; Viafore asked for clarity as to what Exhibit “B” was and Wakefield reported that Exhibit ”B” was the schedule of fees. The 2021 rates did not increase. George invited public comment; none were provided. **The Motion Carried (6-0).**

D. Apex Engineering Contract Amendment

Wakefield briefed the Council on the proposed amendment to the professional services agreement with Apex Engineering to provide on-call engineering services for surveying type projects and additional services as needed. The 2021 rate increased 5% over the 2020 rates. **Wittner MOVED to adopt Resolution No. 1696, authorizing the City Manager to execute Amendment #5 to the professional services agreement with Apex Engineering for providing on-call engineering services for surveying type projects and additional services as needed; seconded by Barrentine.** George invited councilmember comment; none were provided. George invited public comment; none were provided. **The Motion Carried (6-0).**

E. Acceptance of the Alameda Overlay Project

Wakefield briefed the Council on the Alameda Overlay Project and reported that TIB has accepted the project and the project was completed under the budgeted amount. **Wittner MOVED to accept the contract for the Alameda Overlay Project completed by Miles Resources, LLC in the final contract amount of \$301,739.37; seconded by Barrentine.** George invited councilmember comment; Wittner commented that the project turned out great and thanked Councilmember Viafore for his input on the curb and gutter. George invited public comment; none were provided. **The Motion Carried (6-0).**

F. Acceptance of the Emerson Sidewalk Project

Wakefield briefed the Council on the Emerson Sidewalk Project and reported that the manufacturer will be on-site to replace the crosswalk flashers as they are not working properly. **Wittner MOVED to accept the contract for the Emerson Sidewalk Project completed by R.L. Alia in the final contract amount of \$324,000.15; seconded by Barrentine.** George invited councilmember comment; George commented that he loves the new crosswalk and thanked the staff for obtaining grants to help fund the improvement projects George invited public comment; none were provided. **The Motion Carried (6-0).**

G. Interfund Loan from Cumulative Reserve to Park Capital

Corcoran briefed the Council on the proposed interfund loan and highlighted that the interest rate will be 0.5% and the loan amount will be \$2.3 Million. **Wittner moved to adopt Ordinance No. 1664, establishing an interfund loan from the Cumulative Reserve Fund-General to the Park Capital Bond Fund for the purpose of cash flow; seconded by Barrentine.** George invited councilmember comment; Viafore requested that the City Manager shall notify the Council when such action is taken. George recognized that former Councils and especially Councilmember Viafore for their diligence in building our Cumulative Reserves to where we are in a healthy financial position. Pingel commented that the staff has requested a \$1.4 Million draw from GTCF. George invited public comment; none were provided. **The Motion Carried (6-0).**

H. BricksRus.com ACH Agreement

Pingel briefed the Council on the status of the bricks campaign and reported that the bricks will be 8" X 8" and will be priced at \$100 per brick. **Waltier MOVED to adopt Resolution No. 1697 authorizing the City Manager to execute an agreement with BricksRus.com to provide merchant services for the brick campaign; seconded by Wittner.** George invited councilmember comment; Waltier thanked staff for their dedication and the community will benefit from their work. George commented his gratitude to Councilmember Waltier for his involvement in the bricks campaign. George invited public comment; none were provided. **The Motion Carried (6-0).**

COUNCILMEMBER COMMENTS

- Viafore asked about the status of the Police Guild negotiations. Pingel reported that he has received correspondence from the Guild and will be updating the Council at the next regular meeting executive session.

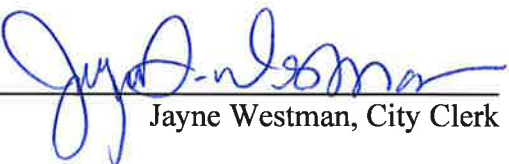
EXECUTIVE SESSION

ADJOURNMENT

Reynolds MOVED to adjourn the meeting at 8:26 P.M., seconded by Barrentine The Motion Carried (6-0).



Hunter T. George, Mayor



Jayne Westman, City Clerk