

**FIRCREST CITY COUNCIL
REGULAR MEETING AGENDA**

**TUESDAY, JANUARY 12, 2021
7:00 P.M.**

**COUNCIL CHAMBERS
FIRCREST CITY HALL, 115 RAMSDELL STREET**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PRESIDING OFFICER'S REPORT**
 - A. [Pierce Transit 2021 Service Package Presentation](#)
 - B. 2021 Council Liaison Assignments
 - C. City Council Regular Meeting Agenda Order
 - D. Community Center and Pool Project
- 5. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA** (Please email the City Clerk if you would like to make a public comment. Your comment will be read into the record at the appropriate time
JWESTMAN@CITYOFFIRCREST.NET)
- 6. COMMITTEE, COMMISSION & COMMITTEE, COMMISSION & LIAISON REPORTS**
 - A. Other reports
- 7. CONSENT CALENDAR**
 - A. Approval of [vouchers](#)/payroll checks
 - B. Approval of minutes: [December 22, 2020 Regular Meeting](#)
- 8. PUBLIC HEARING 7:15 P.M.**
- 9. UNFINISHED BUSINESS**
- 10. NEW BUSINESS**
 - A. [ARC Contract Amendment #3 – Pool and Community Center Project Additional Service Requests](#)
- 11. CITY MANAGER COMMENTS**
- 12. DEPARTMENT HEAD COMMENTS**
- 13. COUNCILMEMBER COMMENTS**
- 14. EXECUTIVE SESSION**
 - A. Performance of a public employee. RCW 42.30.110(1)(g).
- 15. ADJOURNMENT**

Fircrest City Council

January 12, 2021



2021 Financial Update

A transit-rich community is a thriving community

- Agency passed a continuing resolution at Dec. at board meeting
- 85% of agency's budget dependent on sales tax
- Ridership and revenue trends through pandemic present new challenges and expose transit as an equity issue

Bus Stop Balancing Project

Customer service through efficiency and safety

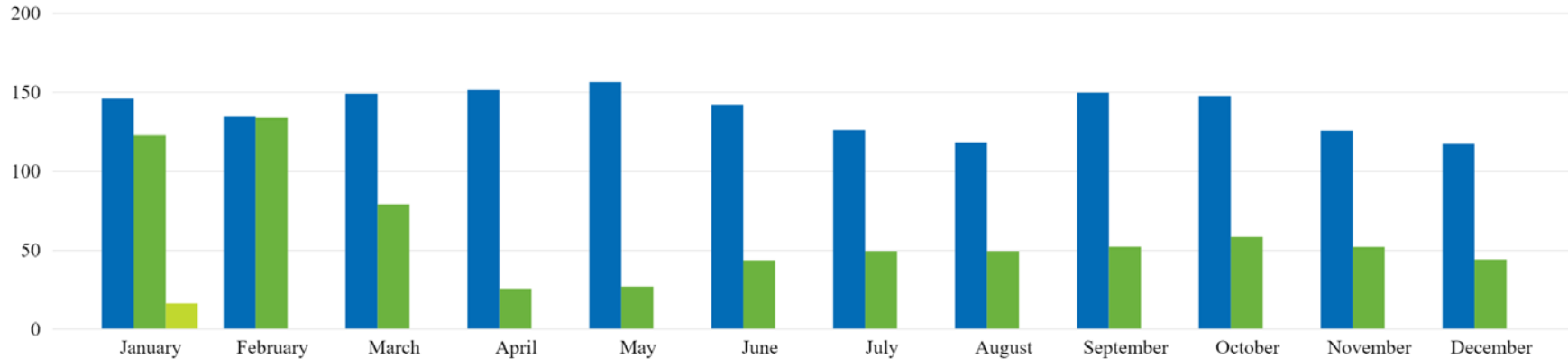
- Increases safety to customers throughout the system
- Helps the system through speed reliability and efficiency
- Public outreach will begin in February; Stops removed with September 2021 service change.

2019/20 Ridership Activity – City of Fircrest

Year over year average weekday bus stop activity

All All Fircrest [Click to clear all filters](#)

● AVG Weekday Activity for 2019 ● AVG Weekday Activity for 2020 ● AVG Weekday Activity for 2021



133	138	148	143	131	139	
AVG Monday Activity	AVG Tuesday Activity	AVG Wednesday Activity	AVG Thursday Activity	AVG Friday Activity	AVG Weekday Activity 2019	
59	63	61	64	58	61	-56%
AVG Monday Activity	AVG Tuesday Activity	AVG Wednesday Activity	AVG Thursday Activity	AVG Friday Activity	AVG Weekday Activity 2020	YOY 19-20 % Activity
43	(Blank)	(Blank)	(Blank)	5	16.00	-74%
AVG Monday Activity	AVG Tuesday Activity	AVG Wednesday Activity	AVG Thursday Activity	AVG Friday Activity	AVG Weekday Activity 2021	YOY 20-21 % Activity

- Three Routes 2, 52, 53
- 25 Stops within city limits.

March Service Change

- Recovering service to 95% of Pre-Covid service hours.
- Focused on recovering Sunday Service Hours and trunk routes
- Route frequency improvements in Fircrest:
 - Route 2 will be fully restored to 30 minute frequency on Sundays
 - Route 52 and 53 have six additional trips added for Sundays. Evening span increased on both routes. 60 minute frequency returns for most of the day.

Bus Rapid Transit System Update

Bus Rapid Transit is Expanding in Pierce County

- Agency has funded a system-expansion study in 2021 budget
- Estimated to be complete Summer 2021
- Will inform five-route build out and electrification needs



**Pierce
Transit**

Thank you!

Questions?

524

Pierce Transit

WASHINGTON
C4313C

ACCOUNTS PAYABLE

City Of Fircrest
MCAG #: 0583

As Of: 01/12/2021

Time: 15:06:04 Date: 01/08/2021
Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
23628	01/05/2021	01/12/2021	4297	AWC Drug & Alcohol Consortium	585.00 2021 Drug & Alcohol Consortium Membership
	518 11 41 02	Drug & Alcohol - Personne	001 000 518	General Fund	585.00 2021 Drug & Alcohol Consortium Membership
23629	01/05/2021	01/12/2021	4296	AWC	4,468.00 2021 City Membership
	511 60 49 01	A.W.C. Dues	001 000 511	General Fund	4,468.00 2021 City Membership
23538	12/24/2020	01/12/2021	6811	Alarm Works NW LLC	461.58 2021 Alarm Monitoring Service - Public Safety Building
	518 30 48 04	Rep & Maint - PSB	001 000 518	General Fund	461.58 2021 Alarm Monitoring Service - PSB
23655	01/07/2021	01/12/2021	7761	Alradawi, Suliman	551.79 03-00862.4 - 608 SAN JUAN AVE
	343 10 00 00	Storm Drain Fees & Charge	415 000 340	Storm Drain	-128.77
	343 40 00 00	Sale Of Water	425 000 340	Water Fund (de	-137.74
	343 50 00 00	Sewer Revenues	430 000 340	Sewer Fund (de	-285.28
23638	01/06/2021	01/12/2021	1717	Anders, Ronald D.	327.38 03-00760.1 - 138 AMHERST ST
	343 10 00 00	Storm Drain Fees & Charge	415 000 340	Storm Drain	-83.15
	343 40 00 00	Sale Of Water	425 000 340	Water Fund (de	-69.23
	343 50 00 00	Sewer Revenues	430 000 340	Sewer Fund (de	-175.00
23647	01/06/2021	01/12/2021	9510	ArchiveSocial, Inc.	4,776.00 Social Media Archiving (11/20/20 - 11/19/23)
	518 81 41 02	Web Design & Maintenanc	001 000 518	General Fund	4,776.00 Social Media Archiving (11/20/20 - 11/19/23)
23640	01/06/2021	01/12/2021	1025	Baker, Jeremiah	59.00 Library Reimbursement 1 Year
	572 21 49 00	Library Services	001 000 572	General Fund	59.00 Library Reimbursement 1 Year
23596	01/04/2021	01/12/2021	8607	Bilski, Elizabeth	628.66 01-00990.3 - 419 GOLDEN GATE AV
	343 10 00 00	Storm Drain Fees & Charge	415 000 340	Storm Drain	-144.05
	343 40 00 00	Sale Of Water	425 000 340	Water Fund (de	-153.32
	343 50 00 00	Sewer Revenues	430 000 340	Sewer Fund (de	-331.29
23531	12/24/2020	01/12/2021	4324	City Treasurer-City of Tacoma	56,908.50 Fire / EMS January 2021
	522 20 40 00	Tacoma Contract - Fire	001 000 522	General Fund	13,158.50 Fire 01/2021
	522 20 41 00	Tacoma Contract - EMS	001 000 522	General Fund	43,750.00 EMS 01/2021
23644	01/06/2021	01/12/2021	4322	City of Tacoma Washington	2,951.68 Power - Various Locations December 2020
	534 80 47 01	Utility Services/Pumping	425 000 534	Water Fund (de	2,339.12 Surface Water, High/Low Tank, Wells 6, 7 & 8, Weathervane 12/2020
	535 80 47 01	Utility Services/Pumping	430 000 535	Sewer Fund (de	575.98 Estate Place L/S, Commons L/S, Alameda L/S 12/2020
	542 30 47 03	Electricity/Traffic Lights	101 000 542	City Street Fun	23.90 40th / Alameda 12/2020

ACCOUNTS PAYABLE

City Of Fircrest
MCAG #: 0583

As Of: 01/12/2021

Time: 15:06:04 Date: 01/08/2021
Page: 2

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
542 63 47 00	Electricity/Street Lights		101 000 542 City Street Fun	12.68	5200 Emerson 12/2020
23595	01/04/2021	01/12/2021	7499	27.32	02-00830.0 - 304 DEL MONTE AVE
343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-7.66	
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-7.93	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-11.73	
23535	12/24/2020	01/12/2021	4603	175.00	2021 DMCJA Membership - Judge Miller
512 50 49 02	Dues,Memberships,Subscri		001 000 512 General Fund	175.00	2021 DMCJA Membership - Judge Miller
23533	12/24/2020	01/12/2021	3585	150.00	2021 DMCMA Membership - K. Perry
512 50 49 02	Dues,Memberships,Subscri		001 000 512 General Fund	150.00	2021 DMCMA Membership - K. Perry
23639	01/06/2021	01/12/2021	3184	100.31	07-02470.1 - 4001 FLORA DR
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-39.64	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-60.67	
23593	01/04/2021	01/12/2021	1904	37.78	03-02470.4 - 529 ALAMEDA AVE
343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-8.41	
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-9.03	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-20.34	
23574	12/28/2020	01/12/2021	3638	1,307.10	Golf Tank Land Rental January 2021
534 10 45 01	Land Rental/Water Tank		425 000 534 Water Fund (de	1,307.10	Golf Tank Land Rental 01/2021
23634	01/05/2021	01/12/2021	2696	67.00	Library Reimbursement 1 Year (Received From Resident In 2021, Old Rate)
572 21 49 00	Library Services		001 000 572 General Fund	67.00	Library Reimbursement 1 Year (Received From Resident In 2021, Old Rate)
23646	12/31/2020	01/12/2021	9338	1,551.47	Gas / Fuel December 2020
548 65 31 06	Facilities Gas		501 000 548 Equipment Ren	66.14	Facilities 12/2020
548 65 31 08	Police Gas		501 000 548 Equipment Ren	654.93	Police 12/2020
548 65 31 11	Parks/Rec Gas		501 000 548 Equipment Ren	159.19	Parks 12/2020
548 65 31 12	Street Gas		501 000 548 Equipment Ren	353.03	Street 12/2020
548 65 31 14	Wtr/Swr Gas		501 000 548 Equipment Ren	318.18	W / S 12/2020
23641	01/06/2021	01/12/2021	6695	29.50	Library Reimbursement 1/2 Year
572 21 49 00	Library Services		001 000 572 General Fund	29.50	Library Reimbursement 1/2 Year
23617	01/05/2021	01/12/2021	8346	2,088.00	05-02330.1 - 1032 BROADVIEW DR

ACCOUNTS PAYABLE

City Of Fircrest
MCAG #: 0583

As Of: 01/12/2021

Time: 15:06:04 Date: 01/08/2021
Page: 3

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-465.05	
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-498.75	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-1,124.20	
23649	01/06/2021	01/12/2021	7801 Hedtke, John	293.87	05-02620.0 - 1030 CLAREMONT CT
343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-70.49	
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-68.81	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-154.57	
23635	01/05/2021	01/12/2021	132 Hess, Jody	59.00	Library Reimbursement 1 Year
572 21 49 00	Library Services		001 000 572 General Fund	59.00	Library Reimbursement 1 Year
23594	01/04/2021	01/12/2021	7867 Hoffman, Ray	43.28	03-01250.0 - 418 DEL MONTE AVE
343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-11.65	
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-12.50	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-19.13	
23597	01/04/2021	01/12/2021	7520 Holmes, Marilyn	128.86	01-01970.2 - 211 FARALLONE AVE
343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-31.76	
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-33.89	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-63.21	
23598	01/04/2021	01/12/2021	6925 McLeod, Conner	274.48	02-02520.3 - 901 PRINCETON ST
343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-65.88	
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-69.68	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-138.92	
23650	01/06/2021	01/12/2021	8841 Meyer, Hannah	155.41	02-00230.3 - 353 ELDORADO AVE
343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-34.61	
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-37.13	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-83.67	
23630	01/05/2021	01/12/2021	7470 NEXA	2,718.00	Public Works After Hours Answering Service (02/02/21 - 01/31/22)
531 50 42 00	Communication - Storm		415 000 531 Storm Drain	679.50	Public Works After Hours Answering Service (02/02/21 - 01/31/22)
534 10 42 00	Communication - Water		425 000 534 Water Fund (de	679.50	Public Works After Hours Answering Service (02/02/21 - 01/31/22)
535 10 42 01	Communication - Sewer		430 000 535 Sewer Fund (de	679.50	Public Works After Hours Answering Service (02/02/21 - 01/31/22)
542 30 42 00	Communication - Street		101 000 542 City Street Fun	679.50	Public Works After Hours Answering Service (02/02/21 - 01/31/22)

ACCOUNTS PAYABLE

City Of Fircrest
MCAG #: 0583

As Of: 01/12/2021

Time: 15:06:04 Date: 01/08/2021
Page: 4

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
23539	12/24/2020	01/12/2021	8626	Pacific Office Automation Inc	128.07 January 2021 Postage Meter Rental
	518 10 42 01	Postage - Non-Dept	001 000 518	General Fund	128.07 01/2021 Postage Meter Rental
23537	12/24/2020	01/12/2021	3972	Planning Association Of Washington	75.00 2021 PAW Membership - A. Stahlnecker
	524 20 49 00	Dues,Memberships,Subscri	001 000 524	General Fund	37.50 2021 PAW Membership - A. Stahlnecker
	558 60 49 02	Dues,Memberships,Subscri	001 000 558	General Fund	37.50 2021 PAW Membership - A. Stahlnecker
23631	01/05/2021	01/12/2021	5710	Rainier Connect, Mashell Telecom	106.95 Internet Access Fee January 2021
	518 81 42 00	Communication - I/S	001 000 518	General Fund	106.95 Internet 01/2021
23632	01/05/2021	01/12/2021	5710	Rainier Connect, Mashell Telecom	168.60 Internet Access Fee And Phone Service - Pool/Bathhouse January 2021
	518 81 42 00	Communication - I/S	001 000 518	General Fund	113.54 Internet 01/2021 - Pool/Bathhouse
	576 80 42 00	Communication - Parks	001 000 576	General Fund	55.06 Phone Service 01/2021 - Pool/Bathhouse
				Total Rainier Connect, Mashell Telecom	275.55
23648	01/06/2021	01/12/2021	6840	Saarie, Kevin	300.11 02-02380.3 - 702 YALE ST
	343 40 00 00	Sale Of Water	425 000 340	Water Fund (de	-300.11
23633	01/05/2021	01/12/2021	6088	Sentinel Pest Control Inc	192.33 Pest Control - Public Works January 2021
	531 50 48 00	Rep & Maint - Storm	415 000 531	Storm Drain	48.08 Pest Control - PW 01/2021
	534 50 48 01	Rep & Maint - Water Main	425 000 534	Water Fund (de	48.08 Pest Control - PW 01/2021
	535 50 48 00	Rep & Maint - Sewer Main	430 000 535	Sewer Fund (de	48.08 Pest Control - PW 01/2021
	542 30 48 01	Rep & Maint - Street Maint	101 000 542	City Street Fun	48.09 Pest Control - PW 01/2021
23636	01/05/2021	01/12/2021	3171	Shigeno, June	59.00 Library Reimbursement 1 Year
	572 21 49 00	Library Services	001 000 572	General Fund	59.00 Library Reimbursement 1 Year
23534	12/24/2020	01/12/2021	4707	Springbrook Holding Company LLC	10,999.15 2021 Springbrook Express (BIAS) Software Support
	548 65 48 04	O & M - Finance	501 000 548	Equipment Ren	2,090.09 Financial Essentials 2021
	548 65 48 04	O & M - Finance	501 000 548	Equipment Ren	2,232.87 Payroll Essentials 2021
	548 65 48 04	O & M - Finance	501 000 548	Equipment Ren	1,942.10 Cash Receipting Essentials 2021
	548 65 48 09	O & M - Building	501 000 548	Equipment Ren	696.70 Utilities Essentials 2021
	548 65 48 09	O & M - Building	501 000 548	Equipment Ren	1,947.29 Building Permits 2021
	548 65 48 13	O & M - Storm	501 000 548	Equipment Ren	696.70 Utilities Essentials 2021
	548 65 48 14	O & M - Wtr/Swr	501 000 548	Equipment Ren	696.70 Utilities Essentials 2021
	548 65 48 14	O & M - Wtr/Swr	501 000 548	Equipment Ren	696.70 Utilities Essentials 2021

ACCOUNTS PAYABLE

City Of Fircrest
MCAG #: 0583

As Of: 01/12/2021

Time: 15:06:04 Date: 01/08/2021
Page: 5

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
23622	01/05/2021	01/12/2021	8219 Tac Build LLC	223.70	02-00460.0 - 118 ELDORADO AVE
	343 10 00 00	Storm Drain Fees & Charge	415 000 340 Storm Drain	-49.82	
	343 40 00 00	Sale Of Water	425 000 340 Water Fund (de	-53.44	
	343 50 00 00	Sewer Revenues	430 000 340 Sewer Fund (de	-120.44	
23627	01/05/2021	01/12/2021	4139 Tapco Visa Card	1,006.00	2021 ICMA Membership - S. Pingel
	513 10 49 02	Dues,Memberships,Subscri	001 000 513 General Fund	1,006.00	2021 ICMA Membership - S. Pingel
23532	12/24/2020	01/12/2021	6749 Tri-Tec Communications Inc	439.60	Mitel Software Assurance (12/16/20 - 12/15/21)
	518 81 49 01	Software Licenses	001 000 518 General Fund	439.60	Mitel Software Assurance (12/16/20 - 12/15/21)
23559	12/28/2020	01/12/2021	4179 Unum Life Insurance Company of America	46.80	Retired Benefits January 2021
	521 22 20 02	LEOFF I Long Term Care]	001 000 521 General Fund	46.80	Police 0220603-011 01/2021
23536	12/24/2020	01/12/2021	4206 WABO	95.00	2021 WABO Membership
	524 20 49 00	Dues,Memberships,Subscri	001 000 524 General Fund	47.50	2021 WABO Membership
	558 60 49 02	Dues,Memberships,Subscri	001 000 558 General Fund	47.50	2021 WABO Membership
23607	12/31/2020	01/12/2021	3645 WEX BANK, Wright Express FSC	667.72	Gas / Fuel December 2020
	548 65 31 08	Police Gas	501 000 548 Equipment Ren	667.72	Police 12/2020
23637	01/05/2021	01/12/2021	6666 Wilhelm, Robert	59.00	Library Reimbursement 1 Year
	572 21 49 00	Library Services	001 000 572 General Fund	59.00	Library Reimbursement 1 Year
23626	01/05/2021	01/12/2021	4253 Windmill Gardens LLC	2,590.88	2021 Hanging Baskets (1st Half Payment)
	542 80 31 02	Flower BasketsSupplies	101 000 542 City Street Fun	2,590.88	2021 Hanging Baskets (1st Half Payment)

Report Total: 98,081.88

Fund	
001 General Fund	69,922.60
101 City Street Fund	3,355.05
415 Storm Drain	1,828.88
425 Water Fund (department)	5,865.00
430 Sewer Fund (department)	3,892.01
501 Equipment Rental Fund	13,218.34

This report has been reviewed by:

REMARKS:

Signature & Title

Date

ACCOUNTS PAYABLE

City Of Fircrest
MCAG #: 0583

As Of: 12/31/2020

Time: 15:04:38 Date: 01/08/2021
Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo	
23661	12/31/2020	12/31/2020	6904	A R C Architects Inc	16,556.54	P#54 Pool/Bathhouse And Community Center Prof. Eng. Services 11/26/20 To 12/31/20
	594 76 62 03	Buildings & Structures	301 000 594	Park Bond Capi	16,556.54	P#54 Pool/Bathhouse And Community Center Prof. Eng. Services 11/26/20 To 12/31/20
23545	12/24/2020	12/31/2020	171	Anderson, Cathy	59.00	Library Reimbursement 1 Year
	572 21 49 00	Library Services	001 000 572	General Fund	59.00	Library Reimbursement 1 Year
23562	12/28/2020	12/31/2020	8837	Byrd, Selena R	64.90	Holiday Tree Decoration
	521 22 49 07	Community Outreach	001 000 521	General Fund	64.90	Holiday Tree Decoration - S. Byrd
23570	12/28/2020	12/31/2020	6018	Canon Financial Services Inc	159.51	Police Copier / Fax Rental December 2020
	521 22 45 00	Oper Rentals - Copier - Pol	001 000 521	General Fund	159.51	Police Copier / Fax Rental 12/2020
23571	12/28/2020	12/31/2020	6018	Canon Financial Services Inc	563.79	Copier Rental December 2020 - City Hall, Court, Parks / Rec, Public Works
	512 50 45 00	Oper Rentals - Copier - Co	001 000 512	General Fund	140.95	Court 12/2020
	518 10 45 00	Oper Rentals - Copier - No	001 000 518	General Fund	140.95	City Hall 12/2020
	531 50 45 00	Oper Rentals - Copier - Sto	415 000 531	Storm Drain	35.24	PW 12/2020
	534 10 45 02	Oper Rentals - Copier - Wa	425 000 534	Water Fund (de	35.23	PW 12/2020
	535 10 45 00	Oper Rentals - Copier - Sev	430 000 535	Sewer Fund (de	35.24	PW 12/2020
	542 30 45 00	Oper Rentals - Copier - Str	101 000 542	City Street Fun	35.24	PW 12/2020
	571 10 45 01	Oper Rentals - Copier - Rec	001 000 571	General Fund	126.85	Rec 12/2020
	576 80 45 00	Oper Rentals - Copier - Par	001 000 576	General Fund	14.09	Parks 12/2020
			Total Canon Financial Services Inc		723.30	
23565	12/28/2020	12/31/2020	7374	Celis, Victor	27.38	Supplies For Santa's Sleigh Volunteers
	521 22 49 07	Community Outreach	001 000 521	General Fund	27.38	Supplies For Santa's Sleigh Volunteers - V. Celis
23553	12/24/2020	12/31/2020	5805	CenturyLink	41.78	Long Distance Access And Usage December 2020
	518 10 42 00	Communication - Non Dep	001 000 518	General Fund	41.78	Long Distance 12/2020
23619	12/31/2020	12/31/2020	7088	Certified Laboratories	876.81	Latex Gloves For Sewer Work (2 Cases)
	535 50 31 01	Oper Supplies - Sewer Mai	430 000 535	Sewer Fund (de	876.81	Latex Gloves For Sewer Work (2 Cases)
23563	12/28/2020	12/31/2020	331	Cheesman, John G	207.83	Gym Fees Reimbursement (Jan - Dec)
	521 22 20 00	Personnel Benefits - Police	001 000 521	General Fund	197.44	Gym Fees Reimbursement (Jan - Dec) - J. Cheesman
	525 60 20 00	Personnel Benefits - Emg N	001 000 525	General Fund	10.39	Gym Fees Reimbursement (Jan - Dec) - J. Cheesman

ACCOUNTS PAYABLE

City Of Fircrest
MCAG #: 0583

As Of: 12/31/2020

Time: 15:04:38 Date: 01/08/2021
Page: 2

Accts Pay #	Received	Date Due	Vendor	Amount	Memo	
23564	12/28/2020	12/31/2020	331	Cheesman, John G	266.85	Pizza Dinner For Santa's Sleigh Volunteers
	521 22 49 07	Community Outreach	001 000 521	General Fund	266.85	Pizza Dinner For Santa's Sleigh Volunteers - J. Cheesman
Total Cheesman, John G				474.68		
23645	12/31/2020	12/31/2020	4322	City of Tacoma Washington	2,229.14	Power - Various Locations November 2020
	534 80 47 01	Utility Services/Pumping	425 000 534	Water Fund (de	2,185.74	Well #9 11/2020
	542 30 47 03	Electricity/Traffic Lights	101 000 542	City Street Fun	43.40	400 Alameda 11/2020
23550	12/24/2020	12/31/2020	7064	Clother, Shannen	200.00	Gym Fees Reimbursement (Jan - Aug)
	512 50 20 00	Personnel Benefits-Court	001 000 512	General Fund	200.00	Gym Fees Reimbursement (Jan - Aug) - S. Clother
23546	12/24/2020	12/31/2020	2346	Conitz, Cass	59.00	Library Reimbursement 1 Year
	572 21 49 00	Library Services	001 000 572	General Fund	59.00	Library Reimbursement 1 Year
23572	12/28/2020	12/31/2020	3573	Copiers Northwest Inc	234.57	Copier Usage December 2020 - City Hall, Court, Parks / Rec, Public Works
	512 50 45 00	Oper Rentals - Copier - Co	001 000 512	General Fund	15.96	Court 12/2020
	518 10 45 00	Oper Rentals - Copier - No	001 000 518	General Fund	218.61	City Hall 12/2020 (Includes P / R)
23608	12/31/2020	12/31/2020	3573	Copiers Northwest Inc	79.35	Printer Usage December 2020 - Police
	521 22 45 00	Oper Rentals - Copier - Pol	001 000 521	General Fund	79.35	Printer Usage 12/2020 - Police
Total Copiers Northwest Inc				313.92		
23549	12/24/2020	12/31/2020	363	Corcoran, Colleen T	171.89	Gym Fees Reimbursement (Jan - Mar, Jun - Jul, Sep - Nov)
	514 23 20 00	Personnel Benefits-Finance	001 000 514	General Fund	171.89	Gym Fees Reimbursement (Jan - Mar, Jun - Jul, Sep - Nov) - C. Corcoran
23573	12/28/2020	12/31/2020	363	Corcoran, Colleen T	55.63	Video Display Ports For New Computers
	518 81 35 00	Small Tools & Equip - I/S	001 000 518	General Fund	55.63	Video Display Ports For New Computers
Total Corcoran, Colleen T				227.52		
23547	12/24/2020	12/31/2020	3589	Databar Inc	2,286.77	December 2020 Statement Production & Postage
	518 10 49 01	Town Topics/Citizen Comr	001 000 518	General Fund	71.97	TT Insert 12/2020
	531 50 42 01	Postage - Storm	415 000 531	Storm Drain	264.04	UB Postage 12/2020

ACCOUNTS PAYABLE

City Of Fircrest
MCAG #: 0583

As Of: 12/31/2020

Time: 15:04:38 Date: 01/08/2021
Page: 3

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
531 50 49 06	Mailing Service - Storm		415 000 531 Storm Drain	522.20	UB Statements & Insert 12/2020
534 10 42 01	Postage - Water		425 000 534 Water Fund (de	264.04	UB Postage 12/2020
534 10 49 06	Mailing Service - Water		425 000 534 Water Fund (de	450.24	UB Statements 12/2020
535 10 42 02	Postage - Sewer		430 000 535 Sewer Fund (de	264.04	UB Postage 12/2020
535 10 49 05	Mailing Service - Sewer		430 000 535 Sewer Fund (de	450.24	UB Statements 12/2020
23605	12/31/2020	12/31/2020	3589 Databar Inc	403.49	December 2020 Town Topics Separate Mailing
518 10 49 01	Town Topics/Citizen Comr		001 000 518 General Fund	403.49	12/2020 TT Separate Mailing
			Total Databar Inc	2,690.26	
23575	12/28/2020	12/31/2020	366 Employment Security Dept	244.22	Benefit Charges Q4/2020
517 78 20 00	Unemployment Compensat		001 000 517 General Fund	244.22	Benefit Charges Q4/2020
23599	12/31/2020	12/31/2020	8543 Enviro-Clean Equipment, Inc.	409.77	#68057D Hydraulic Leak Repair
548 65 48 12	O & M - Street		501 000 548 Equipment Ren	51.22	#68057D Hydraulic Leak Repair
548 65 48 13	O & M - Storm		501 000 548 Equipment Ren	51.23	#68057D Hydraulic Leak Repair
548 65 48 14	O & M - Wtr/Swr		501 000 548 Equipment Ren	307.32	#68057D Hydraulic Leak Repair
23566	12/28/2020	12/31/2020	6325 GeoEngineers Inc	15,919.75	P#64 Community Center Construction Prof. Services 11/14/20 To 12/11/20
594 76 62 03	Buildings & Structures		301 000 594 Park Bond Capi	15,919.75	P#64 Community Center Construction Prof. Services 11/14/20 To 12/11/20
23543	12/24/2020	12/31/2020	6774 Greenleaf Landscaping 1 Inc	4,326.49	Monthly Landscape Service December 2020
518 30 41 01	Contract Maintenance		001 000 518 General Fund	3,201.60	Monthly Landscape Service 12/2020
542 80 49 03	Beautification Services (co		101 000 542 City Street Fun	1,124.89	Monthly Landscape Service 12/2020
23620	12/31/2020	12/31/2020	3672 Guardian Security Inc	103.96	Front Door Lock Repair - Public Safety Building
518 30 31 02	Oper Sup/PSB Bldg		001 000 518 General Fund	103.96	Front Door Lock Repair - PSB
23601	12/31/2020	12/31/2020	7032 Gutter Maintenance Services	5,437.85	Gutter Replacement - City Hall
594 18 62 00	Building & Structures-Faci		001 000 518 General Fund	5,437.85	Gutter Replacement - CH
23540	12/24/2020	12/31/2020	3692 Home Depot Credit Services	61.37	Office Blinds - Public Works
518 30 31 03	Oper Sup/PWF		001 000 518 General Fund	61.37	Office Blinds - PW
23541	12/24/2020	12/31/2020	3692 Home Depot Credit Services	48.44	Moss Out - Public Safety Building
518 30 31 02	Oper Sup/PSB Bldg		001 000 518 General Fund	48.44	Moss Out - PSB

ACCOUNTS PAYABLE

City Of Fircrest
MCAG #: 0583

As Of: 12/31/2020

Time: 15:04:38 Date: 01/08/2021
Page: 4

Accts Pay #	Received	Date Due	Vendor	Amount	Memo		
23542	12/24/2020	12/31/2020	3692		Home Depot Credit Services	11.35	Signal Bulbs
	542 63 31 00 Oper Supplies - Street Ligh		101 000 542 City Street Fun	11.35	Signal Bulbs		
23616	12/31/2020	12/31/2020	3692		Home Depot Credit Services	123.42	Gate Chain For Water Tank
	534 80 31 02 Oper Supplies - Water		425 000 534 Water Fund (de	123.42	Gate Chain For Water Tank		
			Total Home Depot Credit Services	244.58			
23600	12/31/2020	12/31/2020	8585		J & J Autobody	1,554.61	#68056D Body Repairs
	548 65 48 08 O & M - Police		501 000 548 Equipment Ren	1,554.61	#68056D Body Repairs		
23603	12/31/2020	12/31/2020	5428		Jeff Boers	142.50	December 2020 Land Use Consulting (1.5 Hrs)
	558 60 41 00 Prof Svcs - Planning		001 000 558 General Fund	142.50	12/2020 Land Use Consulting (1.5 Hrs)		
23557	12/24/2020	12/31/2020	3751		KPG, PS	7,679.98	P#62 Alameda Grind & Overlay Prof. Eng. Services Through 11/25/20
	595 10 63 06 Project Eng		101 000 594 City Street Fun	7,679.98	P#62 Alameda Grind & Overlay Prof. Eng. Services Through 11/25/20		
23558	12/24/2020	12/31/2020	3751		KPG, PS	24,551.92	P#63 Emerson Sidewalk Prof. Eng. Services Through 11/25/20
	595 10 63 06 Project Eng		101 000 594 City Street Fun	24,551.92	P#63 Emerson Sidewalk Prof. Eng. Services Through 11/25/20		
			Total KPG, PS	32,231.90			
23651	12/31/2020	12/31/2020	9515		League of Oregon Cities	160.00	Public Works Director Job Posting
	518 11 41 01 Advertising - Personnel		001 000 518 General Fund	160.00	PW Director Job Posting		
23615	12/31/2020	12/31/2020	6939		Leavitt Group NW	112.08	Notary Bond - Errors & Omissions, Stamp/Journal - V. Walston
	518 10 49 02 Notary		001 000 518 General Fund	37.08	Notary Stamp/Journal - V. Walston		
	518 30 46 00 Insurance		001 000 518 General Fund	75.00	Notary Bond, Errors & Omissions - V. Walston		
23439	12/11/2020	12/31/2020	350		Marzano, James M	75.00	Gym Fees Reimbursement (Jan - Mar)
	531 50 20 00 Personnel Benefits - Storm		415 000 531 Storm Drain	18.75	Gym Fees Reimbursement (Jan - Mar) - J. Marzano		
	534 10 20 00 Personnel Benefits - Wtr A		425 000 534 Water Fund (de	18.75	Gym Fees Reimbursement (Jan - Mar) - J. Marzano		
	535 10 20 00 Personnel Benefits-Swr Ad		430 000 535 Sewer Fund (de	18.75	Gym Fees Reimbursement (Jan - Mar) - J. Marzano		
	542 30 20 00 Personnel Benefits-Street R		101 000 542 City Street Fun	18.75	Gym Fees Reimbursement (Jan - Mar) - J. Marzano		

ACCOUNTS PAYABLE

City Of Fircrest
MCAG #: 0583

As Of: 12/31/2020

Time: 15:04:38 Date: 01/08/2021
Page: 5

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
23659	12/31/2020	12/31/2020	7196	Materials Testing & Consulting Inc	1,016.00 P#64 Community Center Materials Testing December 2020
	594 76 62 03 Buildings & Structures		301 000 594 Park Bond Capi	1,016.00	P#64 Community Center Materials Testing 12/2020
23660	12/31/2020	12/31/2020	3923	Orca Pacific Inc	477.76 Chlorine For Pool (60 Gallons)
	576 20 31 03 Oper Supplies - Pool		001 000 576 General Fund	477.76	Chlorine For Pool (60 Gallons)
23551	12/24/2020	12/31/2020	3958	PC Budget & Finance - Jail	2,385.94 November 2020 Jail Services
	523 60 40 01 Jail		001 000 523 General Fund	2,385.94	11/2020 Jail Services
23642	12/31/2020	12/31/2020	3957	PC Budget & Finance	205.18 Conflict Cases Reimbursement
	515 41 41 05 Conflict Counsel		001 000 515 General Fund	205.18	Conflict Cases Reimbursement
23653	12/31/2020	12/31/2020	3957	PC Budget & Finance	362.76 December 2020 Printing Services
	512 50 31 00 Office & Oper Sup-Court		001 000 512 General Fund	362.76	Court Envelopes
Total PC Budget & Finance				567.94	
23614	12/31/2020	12/31/2020	9150	Parke, Ashley	5.00 Refund Youth Baseball Fees (COVID-19 Expense)
	347 60 00 02 Youth Baseball Registratio		001 000 340 General Fund	-5.00	Refund Youth Baseball Fees (COVID-19 Expense)
23658	12/31/2020	12/31/2020	3956	Petty Cash-Corcoran	48.92 Petty Cash Reimbursement 12/31/20
	517 90 31 01 Health Program - Supplies		001 000 517 General Fund	13.49	Wellness Luncheon Supplies
	521 10 49 01 Meals-Other Than Travel/T		001 000 521 General Fund	22.50	Oral Board Meals (6/5/20)
	521 22 49 00 Miscellaneous - Police		001 000 521 General Fund	5.88	PDF Scans (Fedex)
	534 50 31 01 Oper Supplies - Water Mai		425 000 534 Water Fund (de	5.31	Water Supplies
	534 80 41 00 Water Testing		425 000 534 Water Fund (de	1.74	Distilled Water For Testing
23604	12/31/2020	12/31/2020	3986	Puget Sound Energy, BOT-01H	1,720.17 Natural Gas - Pool / Bathhouse December 2020
	576 20 47 00 Public Utility Services - Po		001 000 576 General Fund	1,720.17	Natural Gas - Pool/Bathhouse 12/2020
23613	12/31/2020	12/31/2020	9161	Ramos, Crissy	5.00 Refund Youth Baseball Fees (COVID-19 Expense)
	347 60 00 02 Youth Baseball Registratio		001 000 340 General Fund	-5.00	Refund Youth Baseball Fees (COVID-19 Expense)
23618	12/31/2020	12/31/2020	4026	S & B Inc	19,639.92 P#65 Estate Place And Commons L/S Eng. Services Through 12/228/20
	594 35 63 01 Other Improvements Sewer		432 000 594 Sewer Improve:	7,636.94	P#65 Estate Place Eng. Services Through 12/228/20
	594 35 63 01 Other Improvements Sewer		432 000 594 Sewer Improve:	12,002.98	P#65 Commons L/S Eng. Services Through 12/228/20

ACCOUNTS PAYABLE

City Of Fircrest
MCAG #: 0583

As Of: 12/31/2020

Time: 15:04:38 Date: 01/08/2021
Page: 6

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
23621	12/31/2020	12/31/2020	4026	S & B Inc	2,245.26 P#65 Estate Place L/S Touch Screen Upgrades
	594 35 63 01	Other Improvements Sewer	432 000 594 Sewer Improve:	2,245.26	P#65 Estate Place L/S Touch Screen Upgrades
Total S & B Inc				21,885.18	
23555	12/24/2020	12/31/2020	4035	Sarco Supply	32.79 Janitorial Supplies - City Hall
	518 30 31 04	Oper Sup/CH	001 000 518 General Fund	32.79	Janitorial Supplies - CH
23556	12/24/2020	12/31/2020	4035	Sarco Supply	32.79 Janitorial Supplies - Public Works
	518 30 31 03	Oper Sup/PWF	001 000 518 General Fund	32.79	Janitorial Supplies - PW
Total Sarco Supply				65.58	
23552	12/24/2020	12/31/2020	7308	SiteCrafting Inc	99.00 Monthly Hosting Cityoffircrest.net 12/15/20
	518 81 41 02	Web Design & Maintenanc	001 000 518 General Fund	99.00	Monthly Hosting Cityoffircrest.net 12/15/20
23554	12/24/2020	12/31/2020	4065	Smith, Alling, P.S.	125.00 Judge Pro Tempore 12/23/20 (2.5 Hrs)
	512 50 41 02	Prof Svcs - Pro Temp Judge	001 000 512 General Fund	125.00	Judge Pro Tempore 12/23/20 (2.5 Hrs)
23602	12/31/2020	12/31/2020	4690	Sound Inspections	2,254.15 Inspections, Mileage And Calls December 2020
	524 20 41 01	Bldg Inspec/Plan Review	001 000 524 General Fund	2,254.15	12/2020
23609	12/31/2020	12/31/2020	7749	Sound Uniform Solutions Inc	19.78 Nametag - J. Villamor
	521 22 49 01	Uniforms/Clothing/Laundry	001 000 521 General Fund	19.78	Nametag - J. Villamor
23610	12/31/2020	12/31/2020	7749	Sound Uniform Solutions Inc	18.17 Earpiece - J. Villamor
	521 22 49 01	Uniforms/Clothing/Laundry	001 000 521 General Fund	18.17	Earpiece - J. Villamor
Total Sound Uniform Solutions Inc				37.95	
23548	12/24/2020	12/31/2020	4084	Staples Business Advantage	14.28 Central Supplies
	518 10 34 01	Central Office Supplies	001 000 518 General Fund	14.28	Central Supplies
23567	12/28/2020	12/31/2020	4084	Staples Business Advantage	61.53 Public Works Supplies
	531 50 31 01	Office Supplies - Storm	415 000 531 Storm Drain	20.51	PW Supplies
	534 10 31 00	Office Supplies - Water	425 000 534 Water Fund (de	20.51	PW Supplies
	535 80 31 00	Oper Supplies - Sewer Gen	430 000 535 Sewer Fund (de	20.51	PW Supplies
23568	12/28/2020	12/31/2020	4084	Staples Business Advantage	24.77 Finance Supplies

ACCOUNTS PAYABLE

City Of Fircrest
MCAG #: 0583

As Of: 12/31/2020

Time: 15:04:38 Date: 01/08/2021
Page: 7

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
514 23 31 00	Office & Oper Sup-Finance		001 000 514 General Fund	24.77	Finance Supplies
23606	12/31/2020	12/31/2020	4084 Staples Business Advantage	328.24	Planning / Building Supplies
524 20 31 00	Office & Oper Sup-Bldg		001 000 524 General Fund	12.63	Planning / Building Supplies
524 20 35 00	Small Tools & Equip - Bldg		001 000 524 General Fund	124.02	Desk Chair
524 20 35 00	Small Tools & Equip - Bldg		001 000 524 General Fund	27.47	SAA #1787 Logitech C505 Webcam
558 60 31 00	Office & Oper Sup-Plan		001 000 558 General Fund	12.64	Planning / Building Supplies
558 60 35 00	Small Tools & Equip - Plar		001 000 558 General Fund	124.01	Desk Chair
558 60 35 00	Small Tools & Equip - Plar		001 000 558 General Fund	27.47	SAA #1787 Logitech C505 Webcam
23656	12/31/2020	12/31/2020	4084 Staples Business Advantage	791.25	Office Chairs (3) For Public Works
531 50 35 00	Small Tools & Equip - Stor		415 000 531 Storm Drain	197.81	Office Chairs (3) For PW
534 10 35 00	Small Tools & Equip - Wat		425 000 534 Water Fund (de	197.81	Office Chairs (3) For PW
535 10 35 00	Small Tools-Swr Admin		430 000 535 Sewer Fund (de	197.81	Office Chairs (3) For PW
542 30 35 00	Small Tools & Equip-St Re		101 000 542 City Street Fun	197.82	Office Chairs (3) For PW
Total Staples Business Advantage				1,220.07	
23657	12/31/2020	12/31/2020	4090 State Of Washington	627.50	Jan - Dec 2020 State Building Code
586 10 00 00	Agency Funds - Building		655 000 580 Agency Fund/B	627.50	Jan - Dec 2020 State Building Code
23612	12/31/2020	12/31/2020	8839 Storaasli, Olen	50.00	Refund Youth Baseball Fees (COVID-19 Expense)
347 60 00 02	Youth Baseball Registratio		001 000 340 General Fund	-50.00	Refund Youth Baseball Fees (COVID-19 Expense)
23643	12/31/2020	12/31/2020	4120 Tacoma Daily Index	352.34	December 2020 Publications
511 60 41 01	Advertising - Legislative		001 000 511 General Fund	264.68	Ord. 1665 - 1668 Passed
558 60 41 01	Advertising - Planning		001 000 558 General Fund	87.66	Public Hearing - Det. Of Nonsig.
23623	12/31/2020	12/31/2020	5934 US Bank, City Hall Account	1,855.07	City Hall Charges Through 12/25/20
511 60 35 00	Small Tools & Equip - Leg		001 000 511 General Fund	39.56	Zoom Webinar 12/2020 (COVID-19 Expense)
513 10 49 01	Reg & Tuition - Admin		001 000 513 General Fund	35.00	PRA & OPMA Case Law Webinar - J. Westman
517 90 31 01	Health Program - Supplies		001 000 517 General Fund	437.56	Wellness Supplies & Luncheon
518 10 42 01	Postage - Non-Dept		001 000 518 General Fund	186.00	Passport Postage
518 11 41 01	Advertising - Personnel		001 000 518 General Fund	574.00	PW Director Job Posting
518 30 35 00	Small Tools & Equip-Fac		001 000 518 General Fund	28.55	Phone Case & Screen Protector - B. Wakefield
518 81 49 01	Software Licenses		001 000 518 General Fund	554.40	Splashtop Remote Access For 2021
23624	12/31/2020	12/31/2020	5934 US Bank, City Hall Account	192.75	City Hall Charges Through 12/31/20
518 10 42 01	Postage - Non-Dept		001 000 518 General Fund	162.75	Passport Postage
524 20 49 01	Reg & Tuition - Building		001 000 524 General Fund	15.00	Planner's Self Care Webinar - A. Stahlnecker

ACCOUNTS PAYABLE

City Of Fircrest
MCAG #: 0583

As Of: 12/31/2020

Time: 15:04:38 Date: 01/08/2021
Page: 8

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
558 60 49 01	Reg & Tuition - Planning		001 000 558 General Fund	15.00	Planner's Self Care Webinar - A. Stahlnecker
Total US Bank, City Hall Account				2,047.82	
23569	12/28/2020	12/31/2020	8483	US Bank, Public Works Dept Account	617.49 Public Works Charges Through 12/25/20
517 90 31 01	Health Program - Supplies		001 000 517 General Fund	212.79	Wellness Christmas Supplies
531 50 35 00	Small Tools & Equip - Stor		415 000 531 Storm Drain	101.18	SAA #1786 Canon Document Scanner
534 80 35 00	Small Tools & Equip - Wat		425 000 534 Water Fund (de	101.18	SAA #1786 Canon Document Scanner
535 10 35 00	Small Tools-Swr Admin		430 000 535 Sewer Fund (de	101.17	SAA #1786 Canon Document Scanner
542 30 35 00	Small Tools & Equip-St Re		101 000 542 City Street Fun	101.17	SAA #1786 Canon Document Scanner
23625	12/31/2020	12/31/2020	8484	US Bank, Recreation Dept Account	3,372.79 Rec Charges Through 12/25/20
571 10 31 00	Office Supplies - Rec		001 000 571 General Fund	16.52	Labels
571 10 35 00	Small Tools & Equip - Rec		001 000 571 General Fund	77.62	SAA #1877 Labelmaker For Bathhouse Office
573 90 49 01	Community Events		001 000 573 General Fund	108.07	Lights Of Fircrest Supplies, Website Graphics 12/2020
576 80 48 00	Rep & Maint - Parks		001 000 576 General Fund	747.32	Fircrest Park Tree Removal
594 76 62 03	Buildings & Structures		301 000 594 Park Bond Capi	1,866.98	P#60 Pool/Bathhouse Construction Building Plaque
594 76 62 03	Buildings & Structures		301 000 594 Park Bond Capi	82.43	P#64 Community Center Construction Container Rental 12/2020
594 76 62 03	Buildings & Structures		301 000 594 Park Bond Capi	473.85	P#60 Pool/Bathhouse Storage Locker
23560	12/28/2020	12/31/2020	4178	University Place Refuse Inc	210.00 P#64 Community Center Construction Dump Fees 12/10/20
594 76 62 03	Buildings & Structures		301 000 594 Park Bond Capi	210.00	P#64 Community Center Construction Dump Fees 12/10/20
23561	12/28/2020	12/31/2020	4178	University Place Refuse Inc	768.88 Dump Fees - Street Sweeping (Sept - Dec 2020)
531 50 47 01	Dumping Fees - Storm		415 000 531 Storm Drain	768.88	Dump Fees - SS (Sep - Dec 2020)
Total University Place Refuse Inc				978.88	
23652	12/31/2020	12/31/2020	4180	Utilities Underground	28.17 Locates December 2020
534 10 49 00	Miscellaneous - Water		425 000 534 Water Fund (de	14.08	Locates 12/2020
535 10 49 00	Miscellaneous - Sewer		430 000 535 Sewer Fund (de	14.09	Locates 12/2020
23544	12/24/2020	12/31/2020	4229	Washington State Patrol	600.00 ACCESS User Fee 4th Quarter 2020
521 22 41 03	WACIC/NCIC		001 000 521 General Fund	600.00	ACCESS User Fee 4th Quarter 2020
23611	12/31/2020	12/31/2020	4231	Water Mgmt Labs Inc	252.00 Coliform And Fluoride Testing December 2020

ACCOUNTS PAYABLE

City Of Fircrest
MCAG #: 0583

As Of: 12/31/2020

Time: 15:04:38 Date: 01/08/2021
Page: 9

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
534 80 41 00	Water Testing		425 000 534 Water Fund (de	252.00	Coliform And Fluoride Testing 12/2020
Report Total:				126,347.59	
Fund					
001 General Fund				24,403.14	
101 City Street Fund				33,764.52	
301 Park Bond Capital Fund				36,125.55	
415 Storm Drain				1,928.61	
425 Water Fund (department)				3,670.05	
430 Sewer Fund (department)				1,978.66	
432 Sewer Improvement Fund				21,885.18	
501 Equipment Rental Fund				1,964.38	
655 Agency Fund/Bdg Permit				627.50	

This report has been reviewed by:

REMARKS:

Signature & Title	Date
-------------------	------

CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Mayor Hunter T. George called the regular meeting to order at 4:01 P.M. and led the Pledge of Allegiance. Councilmembers David M. Viafore, Shannon Reynolds, Brett Wittner, Joe Barrentine, Denny Waltier, and Jaime Nixon were present.

PRESIDING OFFICER’S REPORT

There was none.

CITY MANAGER COMMENTS

Pingel reported that we have sold 131 bricks to date and Kassel is pouring footings at the Community Center Replacement Project.

DEPARTMENT HEAD COMMENTS

- Acting Chief Celis provided an update on the sleigh ride event and reported that the sleigh visited almost all the City streets and it was a very successful event. Celis thanked Utility Service Worker Jim Marzano, the Fircrest Kiwanis, and Chief Cheesman. Lastly, Celis reported that the Police Department is continuing the Adopt-A-Family event and there will be four local families receiving gifts this year. There was a brief Council discussion about continuing the sleigh ride through town and creating a new tradition.

COUNCILMEMBER COMMENTS

- Nixon; Congratulated his daughter Ella Nixon on being accepted to the University of Oregon.
- Waltier; no comments provided.
- Barrentine; no comments provided.
- Wittner wished everyone a Happy Holiday season.
- Reynolds expressed concern about the worsening of COVID-19 and commented that her family recently celebrated her son’s first birthday and he is already walking.
- Viafore thanked the Fircrest Kiwanis and was pleased with the sleigh ride this year. Viafore expressed that the City may want to contribute to the maintenance of Steilacoom’s sleigh to ensure we can continue to use it. Lastly, Viafore wished everyone a Merry Christmas and hoped for a better 2021.
- George expressed frustration with those who do not cancel their holiday plans to comply with the Governor's recommendation.

PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

There was none.

COMMITTEE, COMMISSION, AND LIAISON REPORTS

A. Parks and Recreation

Reynolds; no report provided.

B. Pierce County Regional Council

Reynolds reported that the PCRC finalized the legislative items. Those items include Pierce County projects and allocating funds for rental & utility assistance. Reynolds will remain in the Vice-Chair position.

C. Public Safety, Courts

Nixon; no report provided.

D. Street, Water, Sewer, and Storm Drain

Wittner; no report provided

E. Other Liaison Reports

There were none.

CONSENT CALENDAR

George requested the City Clerk read the Consent Calendar: approval of Voucher No. 215871 through Voucher Check No. 215941 in the amount of \$815,883.74; approval of Payroll Check No. 13996 through Payroll Check No. 13996 in the amount of \$101,716.48; approval of December 8, 2020, Regular Meeting minutes; Setting a public hearing on January 26, 2021, at 7:15 p.m. or soon thereafter to receive comments on the Westside Disposal rate adjustment. **Reynolds MOVED to approve the Consent Calendar as read; seconded by Waltier. The Motion Carried (7-0).**

PUBLIC HEARING

None scheduled.

UNFINISHED BUSINESS

There was none.

NEW BUSINESS

A. Collective Bargaining Agreement with the Fircrest Police Guild

Pingel briefed the Council on the proposed Collective Bargaining Agreement with the Fircrest Police Guild. He reported that the Guild leadership has agreed to the Agreement and provided a brief overview of the major changes, including a pay increase of 6%. **Wittner MOVED to adopt Resolution No. 1706, authorizing the City Manager to execute a Collective Bargaining Agreement by and between the City of Fircrest and the Fircrest Police Officers Guild for the period of January 1, 2021, through December 31, 2025; seconded by Nixon.** George invited councilmember comment; George thanked the Guild and Pingel as this Agreement benefits both parties. George invited public comment; none were provided. **The Motion Carried (7-0).**

CALL FOR FINAL COMMENTS

None were provided.

EXECUTIVE SESSION

At 4:18 P.M. George reported that the Council would take a two-minute recess and convene into Executive Session, not to exceed thirty (30) minutes to review the performance of a public employee per RCW 42.30.110

At 4:22 P.M., the Council reconvened into regular session

ADJOURNMENT

Reynolds MOVED to adjourn the meeting at 4:22 P.M., seconded by Viafore. The Motion Carried (7-0).

DECEMBER 22, 2020

FIRCREST CITY COUNCIL MEETING MINUTES – REGULAR 3

Hunter T. George, Mayor

Jayne Westman, City Clerk

NEW BUSINESS: **ARC Contract Amendment #3 – Pool and Community Center Project**
ITEM 10A. **Additional Service Requests**

FROM: **Scott Pingel, City Manager**

RECOMMENDED MOTION: **I move to adopt Resolution No. _____ authorizing the City Manager to execute Amendment #3 of the professional services agreement with ARC Architects for the design and construction of the Fircrest Pool and Community Center project.**

PROPOSAL: The Council is being asked to authorize the City Manager to execute Amendment #3 of the agreement with ARC Architects for the design and construction of the Fircrest Pool and Community Center project.

FISCAL IMPACT: The 2 proposed additional service requests included in Amendment #3 total \$64,425 in additional professional services fees for the Pool and Community Center project.

ADVANTAGE: This amendment makes the Architect whole for the additional services provided to close out the Pool and Bathhouse phase. It also accounts for the additional services already being provided for the Community Center phase of the project and accounts for that work through project closeout.

DISADVANTAGES: Additional fees.

ALTERNATIVES: None identified.

HISTORY: ARC Architects was chosen for the 2016 Feasibility Study, and then through an RFQ process, they were chosen for architectural/project management services for this project. The initial contract with ARC covered the schematic design phase only, the first amendment covered design development through Close-out for the pool and bathhouse, and for design development for the community center. Amendment #2 was for Construction Documents through project close-out for the Community Center.

Amendment #3 includes \$15,600 to account for the Pool and Bathhouse Project exceeding its completion date by more than 5 months due to the pandemic. This required ARC to spend additional time managing construction progress and closeout. An additional \$15,025 has been requested of ARC by their Landscaping subconsultant for re-design of the irrigation system due to construction issues. This makes the total for Additional Service Request 3 \$30,625. Amendment #3 also includes Additional Service Request #4, which includes additional fees for additional services already being rendered and for those services through project closeout.

ATTACHMENTS: [Resolution](#)
[Contract Amendment](#)
[Additional Service Requests 3 and 4](#)

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31

**CITY OF FIRCREST
RESOLUTION NO. ____**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON, AUTHORIZING THE CITY
MANAGER TO EXECUTE AMENDMENT #3 OF THE
PROFESSIONAL SERVICES AGREEMENT WITH ARC
ARCHITECTS FOR THE DESIGN AND CONSTRUCTION OF THE
FIRCREST POOL AND COMMUNITY CENTER PROJECT.**

WHEREAS, the City of Fircrest has contracted with ARC Architects to provide professional services for the design and construction of the Fircrest Pool and Community Center project; and

WHEREAS, the City desires to continue to utilize the services of ARC Architects as the architect/project manager for the design and construction of the Fircrest Pool and Community Center project. Now, Therefore

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FIRCREST:

Section 1. The City Manager is hereby authorized and directed to execute Amendment #3 to the professional services agreement with ARC Architects for the design and construction of the Fircrest Pool and Community Center project.

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON**, at a regular meeting thereof this 12th day of January 2021.

APPROVED:

Hunter T. George, Mayor

ATTEST:

Jayne Westman, City Clerk

APPROVED AS TO FORM:

Michael B. Smith, City Attorney

**AMENDMENT #3
TO THE CITY OF FIRCREST**

PROFESSIONAL SERVICES AGREEMENT WITH ARC ARCHITECTS FOR THE DESIGN AND CONSTRUCTION OF THE FIRCREST POOL AND COMMUNITY CENTER PROJECT.

This amendment is hereby made and entered into this 12th day of January 2021, by and between the City of Fircrest, a political subdivision of the State of Washington, hereinafter referred to as the “City” and ARC Architects, hereinafter referred to as “Consultant”, to be effective January 12, 2021.

WITNESSETH:

1. Purpose

The purpose of this third amendment is to amend the February 27, 2018 agreement. This amendment is limited to the amendments as set forth herein. All of the remaining terms and conditions of the February 27, 2018 agreement as amended shall remain in full force and effect. The amendments are as follows:

2. Exhibit A – is hereby amended to include the following:

- Fircrest Pool and Bathhouse – ASR 03 Construction Contract Administration Additional Services
- Fircrest Community Center – ASR 04 Construction Contract Administration Additional Services

IN WITNESS WHEREOF, the parties to these presents have executed this contract in two counterparts, each of which shall be deemed as originals, in the year and day first above mentioned.

CITY OF FIRCREST

ARC ARCHITECTS

By: _____
City Manager

By: _____

APPROVED AS TO FORM:

By: _____
City Attorney

ATTEST:

City Clerk



November 23, 2020

City of Fircrest
555 Contra Costa Avenue
Fircrest, WA. 98466

Attn.: Scott Pingle, City Manager

RE: Fircrest Pool and Bathhouse – ASR 03
Construction Contract Administration Additional Services

Dear Scott,

The Fircrest Pool and Bathhouse project has exceeded its completion date by over 5 months. The pandemic has been a lead contributor to this delay and has required ARC Architects to spend additional time managing construction progress and closeout. This additional time was not anticipated and has exceeded our design fees.

We request an additional \$15,600 for this additional work and contractor coordination time. This covers 10 hrs/ week x 12 weeks x \$130 = \$15,600. This does not fully cover the past 5 months, but we preserved some of the CCA design fees as we saw the schedule pushing out in the summer. We also understand some of the additional work was due to Department of Health permit issues that we are working to resolve.

Additionally, we request an additional \$15,025 for Bruce Dees and Associates for their re-design of the irrigation system due to construction issues. They have provided details of their additional efforts in the attached document. Our total Additional Service 3 Request is for \$30,625.

We look forward to completion of the pool and a big celebration next year.

We appreciate your time and consideration of this request.
Please let me know if you have questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Emily Wheeler', written in a cursive style.

Emily Wheeler, LEED AP
Principal

October 29, 2020

Mr. Matthew Philbrook, Architect, AIA
ARC Architects
119 S Main St, Ste 200
Seattle, WA 98104

Job No.: 58-06-05

RE: Fircrest Pool & Community Center
Extra Services

Dear Matthew –

We would like to present for your consideration an amendment to our agreement for extra services associated with the Fircrest Pool and Community Center project, most of which should be deducted from the contractor's Phase I contract.

Fircrest Pool Phase I

We have provided extra time associated with the punchlist and closeout related to the numerous deficiencies with the irrigation system installation which was not installed per the contract documents as revised by ASI-020 dated July 20, 2020. To date the extra time for us and our subconsultant has resulted in \$8,526.25 over our approved budget.

Further, we have been asked to provide additional design services and coordination to the new irrigation contractor to make corrections to the system to ensure that the revisions, specifically the relocation of the controller from within the Pool Bathhouse building to an exterior temporary pedestal mount and re-wiring the irrigation system control wiring, include the required expansion capability for the future Community Center work. We estimate this service to be \$3,500.00.

Fircrest Community Center Phase II

In an effort to coordinate Phase I and Phase II for minimal demolition and relocation of Phase I work we developed the detailed ASI-020 previously mentioned. However, because the installed Phase I irrigation system did not follow these instructions, we will need to issue a revision to the Phase II irrigation plans to reflect the final as-built conditions of Phase I, once those revisions have been completed by the contractor. These revisions will also need to include the relocation of the irrigation controller from the temporary pedestal mount location to a wall mount within the Fire Riser Room of the Community Center being constructed in Phase II. We estimate these extra services on the Phase II construction drawings to be \$3,000.00.

Total Phase I Pool: \$12,026.25

Total Phase II Community Center: \$3,000.00

Total Amendment Request: \$15,026.25

We would like to request an amendment to our agreement in order to cover these additional expenses.

Sincerely,

BRUCE DEES & ASSOCIATES


Shawn Jensen, ASLA
Principal

ABD:sas



November 24, 2020

City of Fircrest
555 Contra Costa Avenue
Fircrest, WA. 98466

Attn.: Scott Pingle, City Manager

RE: Fircrest Community Center – ASR 04
Construction Contract Administration Additional Services

Dear Scott,

The community center project has started construction and as anticipated will require additional efforts by ARC Architects to manage the construction contract administration. The WA State fee schedule does not provide sufficient funds for weekly meetings and challenging low-bid work and negotiations. The construction schedule will take at least 12 months.

For this project, the fee schedule provides \$98,266 for CCA for ARC, which at \$130/ hr = 14.5 hrs per week. This does not fully cover on-site weekly meetings, multiple submittal reviews, substitution requests, and cost change review and negotiations. Based on recent experience, we request additional 5 hrs/ week x 52 weeks x \$130 = \$33,800 to help support ARC efforts in support of the project.

If there are additional significant issues with the construction or excessive change order requests, we respectfully reserve the right to request additional funds to cover this added scope of work.

We appreciate your time and consideration of this request.
Please let me know if you have questions.

Sincerely,



Emily Wheeler, LEED AP
Principal