



**Planning/Building Department**  
**115 Ramsdell Street**  
**Fircrest WA 98466**  
**(253) 564-8902**


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## COMMERCIAL PERMIT APPLICATION AND CHECKLIST

Depending on the scope of your project, the following submittal requirements will apply:

- Two sets approved site plans
- Two sets of architectural and structural plans
- Two sets of calculations and specifications
- Foundation design
- Barrier free requirements (ADA requirements)
- Washington State Energy Code Requirements and Calculations
- (<https://waenergycodes.com/>)
- Plumbing plan, calculations, plumbing permit application
- Electrical plan including lighting calculations for interior and exterior
- Indicate fire sprinkler design
- Gas piping design
- Two landscape and irrigation plans
- Two sets of civil engineering plans
- Fire systems

***Please provide digital copies of all.***

 <p><b>THE CITY OF FIRCREST</b> 115 RAMSDELL STREET • FIRCREST, WASHINGTON 98466-6999 • (253) 564-8901 • FAX (253) 566-0762</p>	<p><b>COMMERCIAL BUILDING PERMIT APPLICATION</b></p> <p><input type="checkbox"/> New   <input type="checkbox"/> Addition <input type="checkbox"/> Other</p>
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<b>PROJECT ADDRESS</b>	Parcel Number
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<b>PROJECT VALUATION:</b>	
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<b>APPLICANT</b>	Phone	Email address
Address (Street, City, State, Zip)		

<b>PROPERTY OWNER</b>	Phone	Email address
Address (Street, City, State, Zip)		

<b>CONTRACTOR</b>	Phone	Email address
Address (Street, City, State, Zip)		

Contractor License #	Exp Date	UBI#
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<b>PROJECT DESCRIPTION</b>
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Occupancy Classification:	Is the Building Sprinkled: <input type="checkbox"/> Yes <input type="checkbox"/> No
Type of Construction:	# of Stories:
Total Square Footage:	Square Footage per floor:
Parking Spaces Provided:	Barrier Free Spaces:

Is the space to be occupied served by Pierce County Sewer?    Yes    No


*If yes, please attach pre-treatment review and approval documentation for this individual space.*

I hereby certify that the information provided is correct and that the construction on the above-described property, the occupancy, and use will be in accordance with the laws, rules, and regulations of the state of Washington and the Fircrest Municipal Code.


Print Name: \_\_\_\_\_    Owner    Agent/Other (specify)

Signature: \_\_\_\_\_    Date: \_\_\_\_\_

*A Fircrest Business License is required for all contractors doing business in the City of Fircrest*

 <b>THE CITY OF FIRCREST</b> <small>115 RAMSDELL STREET • FIRCREST, WASHINGTON 98466-6999 • (253) 564-8901 • FAX (253) 566-0762</small>		<b>HEATING AND COOLING PERMIT APPLICATION</b>  Residential      Commercial	
<b>PROJECT ADDRESS</b>		Parcel Number	
<b>PROJECT VALUATION:</b>			
<b>APPLICANT</b>		Phone	Email address
Address (Street, City, State, Zip)			
<b>PROPERTY OWNER</b>		Phone	Email address
Address (Street, City, State, Zip)			
<b>CONTRACTOR</b>		Phone	Email address
Address (Street, City, State, Zip)			
Contractor License #		Exp Date	UBI#
Has a Current Fircrest Business License			
<b>PROJECT DESCRIPTION</b> <b>list proposed appliances</b> (exhaust fans, air conditioner, heat pump, furnace, gas piping)			
Total appliances:			
I hereby certify that the information provided is correct and that the construction on the above-described property, the occupancy, and use will be in accordance with the laws, rules, and regulations of the state of Washington and the Fircrest Municipal Code.			
Print Name: _____ <input type="checkbox"/> Owner <input type="checkbox"/> Agent/Other (specify)			
Signature: _____ Date: _____			

**\*\*\* Incomplete applications will not be processed and may be returned\*\*\***

 <p><b>THE CITY OF FIRCREST</b> 115 RAMSDELL STREET • FIRCREST, WASHINGTON 98466-6999 • (253) 564-8901 • FAX (253) 566-0762</p>		<p align="center"><b>PLUMBING PERMIT APPLICATION</b></p> <p align="center">Residential      Commercial</p>	
<b>PROJECT ADDRESS</b>		Parcel Number	
<b>PROJECT VALUATION:</b>			
<b>APPLICANT</b>		Phone	Email address
Address (Street, City, State, Zip)			
<b>PROPERTY OWNER</b>		Phone	Email address
Address (Street, City, State, Zip)			
<b>CONTRACTOR</b>		Phone	Email address
Address (Street, City, State, Zip)			
Contractor License #		Exp Date	UBI#
Has a Current Fircrest Business License			
<p><b>PROJECT DESCRIPTION</b> list proposed fixtures (Sinks, washer, water heater, toilets, dishwasher)</p>			
Total fixtures:			
<p>I hereby certify that the information provided is correct and that the construction on the above-described property, the occupancy, and use will be in accordance with the laws, rules, and regulations of the state of Washington and the Fircrest Municipal Code.</p> <p>Print Name: _____ <input type="checkbox"/> Owner    <input type="checkbox"/> Agent/Other (specify)</p> <p>Signature: _____ Date: _____</p>			

**\*\*\* Incomplete applications will not be processed and may be returned\*\*\***