

**FIRCREST CITY COUNCIL
REGULAR MEETING AGENDA**

**TUESDAY, APRIL 13, 2021
7:00 P.M.**

**COUNCIL CHAMBERS
FIRCREST CITY HALL, 115 RAMSDELL STREET**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PRESIDING OFFICER'S REPORT

- A. Pool and Community Center Project Update

5. CITY MANAGER COMMENTS

- A. [American Rescue Plan Funds Proposal & Discussion](#)
- B. City Council Retreat/ Workshop

6. DEPARTMENT HEAD COMMENTS

7. COUNCILMEMBER COMMENTS

8. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

(Please email the City Clerk by 5 p.m. the day of the meeting if you would like to make a public comment or speak at the appropriate time)

9. COMMITTEE, COMMISSION & LIAISON REPORTS

- A. Administration
- B. Environmental, Planning, and Building
- C. Finance, IT, Facilities
- D. Other Liaison Reports

10. CONSENT CALENDAR

- A. Approval of [vouchers](#)/payroll checks
- B. Approval of Minutes: [March 23, 2021, Regular Meeting](#)

11. PUBLIC HEARING 7:15 P.M.

12. UNFINISHED BUSINESS

13. NEW BUSINESS

- A. [Resolution: Approval of the 3rd Amendment to MOA CC-91901 Between Pierce County and the City of Fircrest](#)

14. CALL FOR FINAL COMMENTS

15. EXECUTIVE SESSION

- A. Executive Session per RCW 42.30.110 (g) to review the performance of a public employee

16. ADJOURNMENT

AGENDA ITEM: City Manager Comments – American Rescue Plan Act Funds**FROM: Scott Pingel, City Manager**

BACKGROUND: The latest information on the American Rescue Plan Act funds that are specifically dedicated to cities estimate the City of Fircrest will be eligible to receive up to \$1,488,493. This is not an official number yet. The general guidance so far as to how those funds may be utilized is as follows:

- Responding to the COVID-19 pandemic
- Covering costs incurred from the public health emergency
- Replacing lost, delayed, or decreased revenues due to COVID-19
- Addressing the negative economic impacts on local businesses and nonprofits
- Making necessary investments in water, sewer, and broadband infrastructure

Below is the staff recommendation for utilizing the City's American Rescue Plan Act funds. City staff are certainly open to other ideas.

Recommended Spending

- Business, Rental, and Utility Assistance programs: \approx \$250,000
- Miscellaneous City COVID Needs: $<$ \$20,000
- Community Center Construction cost increases and potential additional contingency: \approx \$200,000. While the Community Center construction is going well and remains on time, the City will have additional costs due to dramatic increases in the price of lumber and other construction materials. I believe these additional costs will remain within the contingency amount approved by the City Council; however, we should utilize ARPA for these hard costs that are easily documented. With construction prices going a bit haywire right now, it may also be wise to set aside additional funds, especially since the pandemic and how it has interrupted production and distribution systems is a primary driver of the increased prices for construction materials.
- Council Chambers Upgrades: \approx \$80,000 - \$100,000. In utilizing ARPA funds, if we plan on providing a virtual participation option for the public moving forward, we need to improve/upgrade the technology, network, and access in Council Chambers. The Council Chambers are due for improvements anyways, so this may provide an opportunity to be strategic about the improvements we make.
- Water and Sewer Infrastructure: \$500,000+. This is a great flexibility option provided under the ARPA that will help us fully utilize the funds we are slated to receive. Having left utility rates flat since 2019, and currently working through our Water System Plan update, rates are going to have to move, so any help with major water and sewer projects will help mitigate needed rate increases. We will identify and further discuss potential projects.
- HVAC Improvements: potentially around \$200,000 at City Hall, more if we look at the other City facilities. We are currently looking into this further.

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
24167	04/13/2021	04/13/2021	6904 A R C Architects Inc	87,913.74	P#54 Design - Professional Services 1/26/21-2/25/21
	594 76 62 03 Buildings & Structures		301 000 594 Park Bond Cap	87,913.74	P#54 Design - Professional Services 1/26/21-2/25/21
24191	04/13/2021	04/13/2021	4052 Auto Value, NPW Tacoma	5.43	ROW Mower Parts (Parks)
	548 65 48 11 O & M - Parks/Rec		501 000 548 Equipment Ren	5.43	ROW Mower Parts (Parks)
24092	04/13/2021	04/13/2021	4221 Big John's Trophies Inc	19.83	Perpetual Year Engraved Plates (3)
	521 22 31 00 Office & Oper Sup - Police		001 000 521 General Fund	19.83	Perpetual Year Engraved Plates (3)
24165	04/13/2021	04/13/2021	4221 Big John's Trophies Inc	92.02	Black Brass Deluxe Plaque - M Riler
	521 22 31 00 Office & Oper Sup - Police		001 000 521 General Fund	92.02	Black Brass Deluxe Plaque - M Riler
Total Big John's Trophies Inc				111.85	
24129	04/13/2021	04/13/2021	6018 Canon Financial Services Inc	723.31	Police Copier / Fax Rental March 2021; Copier Rental March 2021 - City Hall, Court, Parks / Rec, Public Works
	512 50 45 00 Oper Rentals - Copier - Cot		001 000 512 General Fund	140.95	Court 03/2021
	518 10 45 00 Oper Rentals - Copier - Noi		001 000 518 General Fund	140.95	City Hall 03/2021
	521 22 45 00 Oper Rentals - Copier - Pol		001 000 521 General Fund	159.52	Police Copier/Fax Rental March 2021
	531 50 45 00 Oper Rentals - Copier - Sto		415 000 531 Storm Drain	35.24	PW 03/2021
	534 10 45 02 Oper Rentals - Copier - Wa		425 000 534 Water Fund (de	35.23	PW 03/2021
	535 10 45 00 Oper Rentals - Copier - Sev		430 000 535 Sewer Fund (de	35.24	PW 03/2021
	542 30 45 00 Oper Rentals - Copier - Stre		101 000 542 City Street Fun	35.24	PW 03/2021
	571 10 45 01 Oper Rentals - Copier - Rec		001 000 571 General Fund	126.85	Rec 03/2021
	576 80 45 00 Oper Rentals - Copier - Par		001 000 576 General Fund	14.09	Parks 03/2021
24189	04/13/2021	04/13/2021	4290 Cascade Recreation, Inc	139.02	Dog Waste Bag Dispenser
	576 80 31 02 Oper Supplies - Parks		001 000 576 General Fund	139.02	Dog Waste Bag Dispenser
24089	04/13/2021	04/13/2021	7374 Celis, Victor	12.74	Postage For Mailing Blood Vials
	521 22 31 00 Office & Oper Sup - Police		001 000 521 General Fund	12.74	Postage For Mailing Blood Vials
24093	04/13/2021	04/13/2021	5805 CenturyLink	48.40	Long Distance Access & Usage March 2021
	518 10 42 00 Communication - Non Dept		001 000 518 General Fund	48.40	Long Distance 03/2021
24201	04/13/2021	04/13/2021	7088 Certified Laboratories	266.51	Vehicle Wash For Fleet

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	548 65 48 12	O & M - Street	501 000 548 Equipment Ren	88.84	Vehicle Wash For Fleet
	548 65 48 13	O & M - Storm	501 000 548 Equipment Ren	88.84	Vehicle Wash For Fleet
	548 65 48 14	O & M - Wtr/Swr	501 000 548 Equipment Ren	88.83	Vehicle Wash For Fleet
24155	04/13/2021	04/13/2021 9602	Chinook Roofing & Gutters	403.88	Roof Repair - City Hall
	518 30 48 02	Rep & Maint - City Hall	001 000 518 General Fund	403.88	Roof Repair - City Hall
24202	04/13/2021	04/13/2021 4313	Chuckals Inc	57.22	Office Supplies - PW
	531 50 31 01	Office Supplies - Storm	415 000 531 Storm Drain	14.31	Office Supplies - PW
	534 10 31 00	Office Supplies - Water	425 000 534 Water Fund (de	14.30	Office Supplies - PW
	535 10 31 00	Office Supplies - Swr Admi	430 000 535 Sewer Fund (de	14.30	Office Supplies - PW
	542 30 31 01	Office Supplies - Street Reg	101 000 542 City Street Fun	14.31	Office Supplies - PW
24210	04/13/2021	04/13/2021 4313	Chuckals Inc	14.24	Office Supplies - PW
	531 50 31 01	Office Supplies - Storm	415 000 531 Storm Drain	3.56	Office Supplies - PW
	534 10 31 00	Office Supplies - Water	425 000 534 Water Fund (de	3.56	Office Supplies - PW
	535 10 31 00	Office Supplies - Swr Admi	430 000 535 Sewer Fund (de	3.56	Office Supplies - PW
	542 30 31 01	Office Supplies - Street Reg	101 000 542 City Street Fun	3.56	Office Supplies - PW
			Total Chuckals Inc	71.46	
24121	04/13/2021	04/13/2021 6203	Code Mechanical Inc	1,097.42	Repair On Air Handler - City Hall
	518 30 48 02	Rep & Maint - City Hall	001 000 518 General Fund	1,097.42	Repair On Air Handler - City Hall
24128	04/13/2021	04/13/2021 3573	Copiers Northwest Inc	212.65	Printer Usage 3/2021 Police
	521 22 45 00	Oper Rentals - Copier - Pol	001 000 521 General Fund	212.65	Printer Usage 3/2021 Police
24084	04/13/2021	04/13/2021 7802	Core & Main LP	3,176.42	Parts For Water Main Service (Inventory)
	534 50 31 01	Oper Supplies - Water Mair	425 000 534 Water Fund (de	3,176.42	Parts For Water Main Service (Inventory)
24179	04/13/2021	04/13/2021 9585	Dansby, Denzel	25.00	Home Occupation License Refund - D Dansby - Requested Wrong Type Of App
	321 99 00 00	Business Licenses & Permi	001 000 320 General Fund	-25.00	Refund Home Occ License For Denzel Dansby Requested Wrong Type In Error
24088	04/13/2021	04/13/2021 3589	Databar Inc	446.17	Town Topics/Community Sponsorship Insert
	518 10 49 01	Town Topics/Citizen Comr	001 000 518 General Fund	446.17	Town Topics/Community Sponsorship Insert

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24112	04/13/2021	04/13/2021	3591	Dell Marketing L.P.	5,147.45 (3) Precision 3640 Towers For Officers Room - PSB
	594 48 64 08	Police - ERR Capital	501 000 548	Equipment Ren	5,147.45 (3) Precision 3640 Towers For Officers Room - PSB
24153	04/13/2021	04/13/2021	365	Dept Of Labor & Industries	11.36 Chaplain Medical Aid 11/26/20 -02/24/21 (25 Hrs)
	521 22 49 06	Chaplaincy Program	001 000 521	General Fund	11.36 Chaplain Medical Aid 11/26/20 -02/24/21 (25 Hrs)
24170	04/13/2021	04/13/2021	3600	Dept Of Retirement Systems	25.00 OASi Administrative Fee - 2020 Tax Year
	513 10 49 02	Dues,Memberships,Subscri	001 000 513	General Fund	25.00 OASi Administrative Fee - 2020 Tax Year
24109	04/13/2021	04/13/2021	3612	DrainTech Northwest, L.L.C.	1,773.79 Cleaned 6" Mainline From Two Manholes - 113 El Dorado And Stanford/Harvard
	535 50 48 00	Rep & Maint - Sewer Main	430 000 535	Sewer Fund (de	1,773.79 Cleaned 6" Mainline From Two Manholes - 113 El Dorado And Stanford/Harvard
24100	04/13/2021	04/13/2021	9488	Dude Solutions, Inc	6,182.97 Asset Mgmt/Work Order Software
	531 50 41 00	Prof Svcs - Storm	415 000 531	Storm Drain	1,545.74 Asset Mgmt/Work Order Software
	534 10 41 00	Prof Svcs - Water	425 000 534	Water Fund (de	1,545.74 Asset Mgmt/Work Order Software
	535 10 41 00	Prof Svcs - Sewer	430 000 535	Sewer Fund (de	1,545.74 Asset Mgmt/Work Order Software
	542 30 41 00	Prof Svcs - Street	101 000 542	City Street Fun	1,545.75 Asset Mgmt/Work Order Software
24082	04/13/2021	04/13/2021	9326	Engineering Economics, Inc.	1,450.00 P#64 Community Center Professional Engineering Svcs (LEED) Through 3/19/21
	594 76 62 03	Buildings & Structures	301 000 594	Park Bond Cap	1,450.00 P#64 Community Center Professional Engineering Svcs (LEED) Through 3/19/21
24192	04/13/2021	04/13/2021	4858	Ewing Irrigation Products Inc	104.20 Fertilizer And Seed For Parks
	576 80 31 02	Oper Supplies - Parks	001 000 576	General Fund	104.20 Fertilizer And Seed For Parks
24114	04/13/2021	04/13/2021	8610	F & L Building Maintenance, LLC	3,309.00 March 2021 Janitorial Services
	518 30 41 01	Contract Maintenance	001 000 518	General Fund	3,309.00 March 2021 Janitorial Services
24099	04/13/2021	04/13/2021	3636	Ferguson Waterworks, #3011	252.77 Meter Washers (1000) Meter Replacement Program
	594 34 63 01	Other Improvements Water	426 000 594	Water Improver	252.77 Meter Washers (1000) Meter Replacement Program
24166	04/13/2021	04/13/2021	3636	Ferguson Waterworks, #3011	504.74 Operating Supplies For Service Lines

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534 50 31 01	Oper Supplies - Water Mair		425 000 534 Water Fund (de	504.74	Operating Supplies For Service Lines
			Total Ferguson Waterworks, #3011	757.51	
24156	04/13/2021	04/13/2021	3638	1,307.10	Land Rental For Water Tank On Golf Course 4/2021
	534 10 45 01	Land Rental/Water Tank	425 000 534 Water Fund (de	1,307.10	Land Rental For Water Tank On Golf Course 4/2021
24180	04/13/2021	04/13/2021	71	59.00	Library Reimbursement - 1 Year
	572 21 49 00	Library Services	001 000 572 General Fund	59.00	Library Reimbursement - 1 Year
24175	04/13/2021	04/13/2021	9338	1,775.07	Gas/Fuel 3/2021
	548 65 31 06	Facilities Gas	501 000 548 Equipment Ren	61.88	Facilities Gas 03/2021
	548 65 31 08	Police Gas	501 000 548 Equipment Ren	923.41	Police Gas 03/2021
	548 65 31 11	Parks/Rec Gas	501 000 548 Equipment Ren	15.47	Parks Gas 03/2021
	548 65 31 11	Parks/Rec Gas	501 000 548 Equipment Ren	57.33	Parks Gas 03/2021
	548 65 31 12	Street Gas	501 000 548 Equipment Ren	320.26	Street Gas 03/2021
	548 65 31 14	Wtr/Swr Gas	501 000 548 Equipment Ren	396.72	Water/Sewer Gas 03/2021
24120	04/13/2021	04/13/2021	6325	9,513.10	P#64 Community Center Construction - Prof Svcs 1/16/21-3/12-21
	594 76 62 03	Buildings & Structures	301 000 594 Park Bond Cap	9,513.10	P#64 Community Center Construction - Prof Svcs 1/16/21-3/12-21
24107	04/13/2021	04/13/2021	3666	148.86	First Aid Cabinet PSB
	518 30 31 02	Oper Sup/PSB Bldg	001 000 518 General Fund	148.86	First Aid Cabinet PSB
24184	04/13/2021	04/13/2021	3666	385.51	HVAC Filters - PSB And City Hall
	518 30 31 02	Oper Sup/PSB Bldg	001 000 518 General Fund	139.33	HVAC Filters - PSB
	518 30 31 04	Oper Sup/CH	001 000 518 General Fund	246.18	HVAC Filters - City Hall
			Total Grainger Inc, Dept 826129041	534.37	
24113	04/13/2021	04/13/2021	6774	4,326.49	Monthly Landscape Service March 2021
	518 30 41 01	Contract Maintenance	001 000 518 General Fund	3,201.60	Monthly Landscape Service March 2021
	542 80 49 03	Beautification Services (cor	101 000 542 City Street Fun	1,124.89	Monthly Landscape Service March 2021
24075	04/13/2021	04/13/2021	311	39.56	Temporary Fence For Tot Lot
			Grover, Jeff		

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576 80 31 02	Oper Supplies - Parks		001 000 576 General Fund	39.56	Temporary Fence For Tot Lot
24077	04/13/2021	04/13/2021	311	Grover, Jeff	12.00 Youth Baseball Photo
571 20 49 09	Youth Baseball		001 000 571 General Fund	12.00	Youth Baseball Photo
			Total Grover, Jeff	51.56	
24149	04/02/2021	04/13/2021	1880	Hawes, Chelsey	8.05 03-02250.8 - 430 BUENA VISTA AVE
343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-16.05	
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-7.44	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	15.44	
24074	04/13/2021	04/13/2021	3692	Home Depot Credit Services	498.12 Wall Blocks For The Tot Lot
576 80 31 02	Oper Supplies - Parks		001 000 576 General Fund	498.12	Wall Blocks For The Tot Lot
24080	04/13/2021	04/13/2021	3692	Home Depot Credit Services	36.22 Pool Supplies
576 20 31 03	Oper Supplies - Pool		001 000 576 General Fund	36.22	Pool Supplies
24094	04/13/2021	04/13/2021	3692	Home Depot Credit Services	54.97 Fuel Treatment - All Rigs
548 65 48 12	O & M - Street		501 000 548 Equipment Ren	18.33	Fuel Treatment - All Rigs
548 65 48 13	O & M - Storm		501 000 548 Equipment Ren	18.32	Fuel Treatment - All Rigs
548 65 48 14	O & M - Wtr/Swr		501 000 548 Equipment Ren	18.32	Fuel Treatment - All Rigs
24095	04/13/2021	04/13/2021	3692	Home Depot Credit Services	82.45 Fuel Treatment - All Rigs
548 65 48 12	O & M - Street		501 000 548 Equipment Ren	27.48	Fuel Treatment - All Rigs
548 65 48 13	O & M - Storm		501 000 548 Equipment Ren	27.48	Fuel Treatment - All Rigs
548 65 48 14	O & M - Wtr/Swr		501 000 548 Equipment Ren	27.49	Fuel Treatment - All Rigs
24206	04/13/2021	04/13/2021	3692	Home Depot Credit Services	19.77 Pro 2X Mark Caution Blue - Operating Supplies Water
534 80 31 02	Oper Supplies - Water		425 000 534 Water Fund (de	19.77	Pro 2X Mark Caution Blue - Operating Supplies Water
24207	04/13/2021	04/13/2021	3692	Home Depot Credit Services	13.00 Screws For Pool House
518 30 31 01	Oper Sup/Rec Bldg		001 000 518 General Fund	13.00	Screws For Pool House
24208	04/13/2021	04/13/2021	3692	Home Depot Credit Services	31.27 Replacement Lamp City Hall

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518 30 31 04	Oper Sup/CH		001 000 518 General Fund	31.27	Replacement Lamp City Hall
Total Home Depot Credit Services				735.80	
24159 04/13/2021 04/13/2021 4131			Humane Society - Tacoma	640.50	March 2021 Boarding Contract
554 30 41 00	Animal Control		001 000 554 General Fund	640.50	March 2021 Boarding Contract
24118 04/13/2021 04/13/2021 6576			Itron Inc	1,268.96	FC300 Meters & Desk Dock 4/1/21-3/31/22 And MVRs Software 4/1/21-3/31/22
534 10 48 00	Rep & Maint - Water Admin		425 000 534 Water Fund (de	375.97	FC300 Meters & Desk Dock 4/1/21-3/31/22
534 10 48 00	Rep & Maint - Water Admin		425 000 534 Water Fund (de	892.99	MVRs Software 4/1/21-3/31/22
24183 04/13/2021 04/13/2021 5428			Jeff Boers	427.50	Land Use Consulting Jan-Mar 2021 - 4.5 Hours
558 60 41 00	Prof Svcs - Planning		001 000 558 General Fund	427.50	Land Use Consulting Jan-Mar 2021 - 4.5 Hours
24178 04/13/2021 04/13/2021 8773			Kassel & Associates, Inc.	527,252.28	P#64 Community Center Progress Through 3/31/21
594 76 62 03	Buildings & Structures		301 000 594 Park Bond Cap	527,252.28	P#64 Community Center Progress Through 3/31/21
24161 04/13/2021 04/13/2021 6883			L.N. Curtis & Sons	256.07	Bothell Carrier - E Garcia
521 22 49 01	Uniforms/Clothing/Laundry		001 000 521 General Fund	256.07	Bothell Carrier - E Garcia
24162 04/13/2021 04/13/2021 6883			L.N. Curtis & Sons	64.27	Blue Duty Pistol Pouch - J Johnson
521 22 49 01	Uniforms/Clothing/Laundry		001 000 521 General Fund	64.27	Blue Duty Pistol Pouch - J Johnson
24163 04/13/2021 04/13/2021 6883			L.N. Curtis & Sons	270.58	Bothell Carrier - J Johnson
521 22 49 01	Uniforms/Clothing/Laundry		001 000 521 General Fund	270.58	Navy Bothell Carrier - J Johnson
Total L.N. Curtis & Sons				590.92	
24085 04/13/2021 04/13/2021 9467			Legacy Group	65,238.00	P#60 Outdoor Furniture (50%) For Pool House
594 76 62 03	Buildings & Structures		301 000 594 Park Bond Cap	65,238.00	P#60 Outdoor Furniture (50%) For Pool House
24199 04/06/2021 04/13/2021 1071			Little, Rick	44.02	01-00660.1 - 154 HARVARD AVE
343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-24.45	
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-23.73	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	4.16	

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24081	04/13/2021	04/13/2021	3791	31.38	Tot Lot Temporary Fencing
	576 80 31 02 Oper Supplies - Parks		001 000 576 General Fund	31.38	Tot Lot Temporary Fencing
24190	04/13/2021	04/13/2021	3791	70.88	Tot Lot Fence Supplies
	576 80 31 02 Oper Supplies - Parks		001 000 576 General Fund	70.88	Tot Lot Fence Supplies
Total Lowe's Company-#338954				102.26	
24164	04/13/2021	04/13/2021	3793	2,591.44	Python Standard Radar With Two Antennas, Basic Kit W Remote Control And Tuning Forks (for Chaplain)
	521 22 49 05 Reimbursable Programs		001 000 521 General Fund	2,591.44	Python Standard Radar With Two Antennas, Basic Kit W Remote Control And Tuning Forks (For Chaplain)
24182	04/13/2021	04/13/2021	3866	135.00	MRSC Rosters - Annual Charge 2021
	518 10 49 03 Dues,Member,Sub - NonDe		001 000 518 General Fund	27.00	MRSC Rosters - Annual Charge 2021
	531 50 49 05 Dues,Member,Sub - Storm		415 000 531 Storm Drain	27.00	MRSC Rosters - Annual Charge 2021
	534 10 49 03 Dues,Member,Sub - Water		425 000 534 Water Fund (de	27.00	MRSC Rosters - Annual Charge 2021
	535 10 49 02 Dues,Member,Sub - Sewer		430 000 535 Sewer Fund (de	27.00	MRSC Rosters - Annual Charge 2021
	542 30 49 03 Dues,Member,Sub - Street		101 000 542 City Street Fund	27.00	MRSC Rosters - Annual Charge 2021
24188	04/13/2021	04/13/2021	318	25.32	Large Package Of Plastic Cups And Paper Plates For Functions
	521 22 31 00 Office & Oper Sup - Police		001 000 521 General Fund	25.32	Large Package Of Plastic Cups And Paper Plates For Functions
24194	04/13/2021	04/13/2021	318	19.76	4 Packages Of "Nice 'N Clean" Disinfecting Wipes, 3 Pack Of 3M Scissors
	521 22 31 00 Office & Oper Sup - Police		001 000 521 General Fund	19.76	4 Packages Of "Nice 'N Clean" Disinfecting Wipes, 3 Pack Of 3M Scissors
Total Maenhout, Sherry L				45.08	
24148	04/02/2021	04/13/2021	7720	23.52	02-00610.4 - 235 DEL MONTE AVE
	343 10 00 00 Storm Drain Fees & Charge		415 000 340 Storm Drain	-17.83	

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343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-14.57	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	8.88	
24186	04/13/2021	04/13/2021	2414	59.00	Library Reimbursement - 1 Year
572 21 49 00	Library Services		001 000 572 General Fund	59.00	Library Reimbursement - 1 Year
24168	04/13/2021	04/13/2021	5358	59.00	Library Reimbursement - 1 Year
572 21 49 00	Library Services		001 000 572 General Fund	59.00	Library Reimbursement - 1 Year
24147	04/02/2021	04/13/2021	1159	40.29	01-01520.1 - 602 SUMMIT AVE
343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-23.75	
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-20.15	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	3.61	
24187	04/13/2021	04/13/2021	5766	110.00	DOT Exam 3/15/20 At Allenmore - B Wakefield
518 11 41 02	Drug & Alcohol - Personne		001 000 518 General Fund	110.00	DOT Exam 3/15/20 At Allenmore - B Wakefield
24123	04/13/2021	04/13/2021	6589	2,578.50	Water System Plan - Prof Engineering Services Thru 2/28/21
534 10 41 00	Prof Svcs - Water		425 000 534 Water Fund (de	2,578.50	Water System Plan - Prof Engineering Services Thru 2/28/21
24133	04/13/2021	04/13/2021	4171	43.83	#60942 Gas/Fuel March 2021
548 65 31 08	Police Gas		501 000 548 Equipment Ren	43.83	#60942 Gas/Fuel March 2021
24150	04/02/2021	04/13/2021	8749	206.17	07-03010.0 - 1052 11TH TEE DR
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-74.36	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-131.81	
24209	04/07/2021	04/13/2021	8749	5.47	07-03010.0 - 1052 11TH TEE DR
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-5.47	
Total OakRidge Homes LTD				211.64	
24152	04/02/2021	04/13/2021	9487	24.42	07-03180.0 - 1084 11TH TEE DR
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-25.04	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	0.62	

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24131	04/13/2021	04/13/2021	9541	Outdoor Link	2,755.00	Access Link Unit And Installation - Fircrest Park Field Light Controller
	576 80 48 00 Rep & Maint - Parks		001 000 576 General Fund	2,755.00	Access Link Unit And Installation - Fircrest Park Field Light Controller	
24132	04/13/2021	04/13/2021	9541	Outdoor Link	1,450.00	Replace Disconnects At Fircrest Park - Field Light Repair
	576 80 48 00 Rep & Maint - Parks		001 000 576 General Fund	1,450.00	Replace Disconnects At Fircrest Park - Field Light Repair	
Total Outdoor Link				4,205.00		
24103	04/13/2021	04/13/2021	3927	Overhead Door Co. of Tacoma	417.25	PSB - Door Repair Shaft Broken
	518 30 48 04 Rep & Maint - PSB		001 000 518 General Fund	417.25	PSB - Door Repair Shaft Broken	
24086	04/13/2021	04/13/2021	3929	Owen Equipment Company	486.99	#60915D - Sweeper Brooms (2)
	548 65 48 13 O & M - Storm		501 000 548 Equipment Ren	486.99	#60915D - Sweeper Brooms (2)	
24102	04/13/2021	04/13/2021	3958	PC Budget & Finance - Jail	2,471.98	February 2021 Jail Services
	523 60 40 01 Jail		001 000 523 General Fund	2,471.98	February 2021 Jail Services	
24119	04/13/2021	04/13/2021	3957	PC Budget & Finance	383.29	Office Supplies - Envelopes - Court
	512 50 31 00 Office & Oper Sup-Court		001 000 512 General Fund	383.29	Office Supplies - Envelopes - Court	
24195	04/13/2021	04/13/2021	3957	PC Budget & Finance	3,022.64	Salt Brine Restocking Supply In Tank After Winter Storm
	531 50 31 02 Oper Supplies - Storm		415 000 531 Storm Drain	1,511.32	Salt Brine Restocking Supply In Tank After Winter Storm	
	542 30 31 02 Oper Supplies - Street Reg		101 000 542 City Street Fun	1,511.32	Salt Brine Restocking Supply In Tank After Winter Storm	
Total PC Budget & Finance				3,405.93		
24219	04/13/2021	04/13/2021	4680	Parametrix Engineering	8,759.24	P#60 And P#64 Pool & Bathhouse Professional Services Through 2/27/21
	594 76 62 03 Buildings & Structures		301 000 594 Park Bond Cap	395.00	P#60 Pool & Bathhouse Prof Svcs Through 2/27/21	
	594 76 62 03 Buildings & Structures		301 000 594 Park Bond Cap	8,364.24	P#64 Pool & Bathhouse Prof Svcs Through 2/27/21	

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24151	04/02/2021	04/13/2021	7568	Parris, James	37.88 07-00151.6 - 105 MAPLE ST
343 10 00 00	Storm Drain Fees & Charge	415 000 340	Storm Drain	-21.97	
343 40 00 00	Sale Of Water	425 000 340	Water Fund (de	-18.15	
343 50 00 00	Sewer Revenues	430 000 340	Sewer Fund (de	2.24	
24200	04/13/2021	04/13/2021	3955	Petrocard Systems Inc	210.23 Gas/Fuel April 2021
548 65 31 12	Street Gas	501 000 548	Equipment Ren	26.28	Gas/Fuel April 2021
548 65 31 13	Storm Gas	501 000 548	Equipment Ren	26.28	Gas/Fuel April 2021
548 65 31 14	Wtr/Swr Gas	501 000 548	Equipment Ren	157.67	Gas/Fuel April 2021
24198	04/13/2021	04/13/2021	3986	Puget Sound Energy, BOT-01H	364.75 Natural Gas - Pool/Bathhouse - March 2021
576 20 47 00	Public Utility Services - Po	001 000 576	General Fund	364.75	Natural Gas - Pool/Bathhouse - March 2021
24157	04/13/2021	04/13/2021	5710	Rainier Connect, Mashell Telecom	106.95 Internet 04/2021
518 81 42 00	Communication - I/S	001 000 518	General Fund	106.95	Internet 04/2021
24158	04/13/2021	04/13/2021	5710	Rainier Connect, Mashell Telecom	168.71 Internet And Phone Service - Pool/Bathhouse 04/2021
518 81 42 00	Communication - I/S	001 000 518	General Fund	113.54	Internet - Pool/Bathhouse 04/2021
576 80 42 00	Communication - Parks	001 000 576	General Fund	55.17	Phone Service - Pool/Bathhouse 04/2021
Total Rainier Connect, Mashell Telecom				275.66	
24177	04/13/2021	04/13/2021	8893	Right Systems INC	10,824.72 New Computers - April 2021
531 50 35 00	Small Tools & Equip - Stor	415 000 531	Storm Drain	300.69	New Computers - April 2021
534 10 35 00	Small Tools & Equip - Wat	425 000 534	Water Fund (de	300.69	New Computers - April 2021
535 10 35 00	Small Tools-Swr Admin	430 000 535	Sewer Fund (de	300.68	New Computers - April 2021
542 30 35 00	Small Tools & Equip-St Re	101 000 542	City Street Fun	300.69	New Computers - April 2021
594 48 64 02	Court - ERR Capital	501 000 548	Equipment Ren	1,202.75	New Computers - April 2021
594 48 64 03	Admin - ERR Capital	501 000 548	Equipment Ren	1,202.75	New Computers - April 2021
594 48 64 05	Non-Depart - ERR Capital	501 000 548	Equipment Ren	1,202.75	New Computers - April 2021
594 48 64 09	Building - ERR Capital	501 000 548	Equipment Ren	1,202.75	New Computers - April 2021
594 48 64 11	Parks/Rec - ERR Capital	501 000 548	Equipment Ren	1,202.75	New Computers - April 2021
594 48 64 12	Street - ERR Capital	501 000 548	Equipment Ren	761.35	New Computers - April 2021
594 48 64 13	Storm - ERR Capital	501 000 548	Equipment Ren	881.62	New Computers - April 2021
594 48 64 14	Water/Sewer - ERR Capital	501 000 548	Equipment Ren	1,965.25	New Computers - April 2021
24169	04/13/2021	04/13/2021	9304	Rotator LLC	17,500.00 Donor Walls Progress Payment (1 Of 2)

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	594 76 62 03 Buildings & Structures		301 000 594 Park Bond Cap	17,500.00	Donor Walls Progress Payment (1 Of 2)
24171	04/13/2021	04/13/2021	4035 Sarco Supply	247.32	Janitorial Supplies PSB
	518 30 31 02 Oper Sup/PSB Bldg		001 000 518 General Fund	247.32	Janitorial Supplies PSB
24172	04/13/2021	04/13/2021	4035 Sarco Supply	83.28	Janitorial Supplies - City Hall
	518 30 31 04 Oper Sup/CH		001 000 518 General Fund	83.28	Janitorial Supplies - City Hall
24173	04/13/2021	04/13/2021	4035 Sarco Supply	56.27	Janitorial Supplies - PW
	518 30 31 03 Oper Sup/PWF		001 000 518 General Fund	56.27	Janitorial Supplies - PW
24174	04/13/2021	04/13/2021	4035 Sarco Supply	208.67	Janitorial Supplies PW
	518 30 31 03 Oper Sup/PWF		001 000 518 General Fund	208.67	Janitorial Supplies - PW
			Total Sarco Supply	595.54	
24078	04/13/2021	04/13/2021	8403 Schmidtke, Judy A	12.77	Mileage For Community Events Errands
	573 90 49 01 Community Events		001 000 573 General Fund	12.77	Mileage For Community Events Errands
24079	04/13/2021	04/13/2021	8403 Schmidtke, Judy A	10.99	Medallion Madness Gift Bags And Prizes
	573 90 49 01 Community Events		001 000 573 General Fund	10.99	Medallion Madness Gift Bags And Prizes
			Total Schmidtke, Judy A	23.76	
24204	04/13/2021	04/13/2021	6088 Sentinel Pest Control Inc	192.33	Pest Control - Public Works April 2021
	531 50 48 00 Rep & Maint - Storm		415 000 531 Storm Drain	48.08	Pest Control - Public Works April 2021
	534 50 48 01 Rep & Maint - Water Maint		425 000 534 Water Fund (de	48.08	Pest Control - Public Works April 2021
	535 50 48 00 Rep & Maint - Sewer Main		430 000 535 Sewer Fund (de	48.08	Pest Control - Public Works April 2021
	542 30 48 01 Rep & Maint - Street Maint		101 000 542 City Street Fun	48.09	Pest Control - Public Works April 2021
24108	04/13/2021	04/13/2021	4056 Sherwin-Williams Company	125.54	Paint For Offices PW
	518 30 31 03 Oper Sup/PWF		001 000 518 General Fund	125.54	Paint For Offices PW
24116	04/13/2021	04/13/2021	7308 SiteCrafting Inc	99.00	Monthly Hosting Cityoffircrest.net 3/15/21
	518 81 41 02 Web Design & Maintenance		001 000 518 General Fund	99.00	Monthly Hosting Cityoffircrest.net 3/15/21
24097	04/13/2021	04/13/2021	4065 Smith, Alling, P.S.	150.00	Judge Pro Tempore 3/18/21 (3.0 Hrs)

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	512 50 41 02	Prof Srvs - Pro Temp Judge	001 000 512 General Fund	150.00	Judge Pro Tempore 3/18/21 (3.0 Hrs)
24122	04/13/2021	04/13/2021 4067	Smith, Dorothy	59.00	Library Reimbursement (1 Year)
	572 21 49 00	Library Services	001 000 572 General Fund	59.00	Library Reimbursement (1 Year)
24176	04/13/2021	04/13/2021 4690	Sound Inspections	1,561.38	Inspections, Mileage And Calls March 2021
	524 20 41 01	Bldg Inspec/Plan Review	001 000 524 General Fund	1,561.38	Inspections, Mileage And Calls March 2021
24090	04/13/2021	04/13/2021 7749	Sound Uniform Solutions Inc	27.55	Service Bars On Dress Shirts (2) - Sgt Villamor
	521 22 49 01	Uniforms/Clothing/Laundry	001 000 521 General Fund	27.55	Service Bars On Dress Shirts (2) - Sgt Villamor
24091	04/13/2021	04/13/2021 7749	Sound Uniform Solutions Inc	225.91	Weathertech Jacket - C Roberts
	521 22 49 01	Uniforms/Clothing/Laundry	001 000 521 General Fund	225.91	Weathertech Jacket - C Roberts
			Total Sound Uniform Solutions Inc	253.46	
24160	04/13/2021	04/13/2021 5304	South Sound 911	32,297.50	2nd Quarter - South Sound 911 Services 04/01/21-06/30/21
	521 22 41 02	Dispatching - Lesa	001 000 521 General Fund	22,587.50	2nd Qtr LE Communications
	521 22 41 04	Records	001 000 521 General Fund	1,892.50	2nd Qtr Records/Permitting
	521 22 41 05	IT Charges	001 000 521 General Fund	7,817.50	2nd Qtr RMS & IT Support
24087	04/13/2021	04/13/2021 4084	Staples Business Advantage	19.19	Office Supplies PW
	531 50 31 01	Office Supplies - Storm	415 000 531 Storm Drain	4.80	Office Supplies PW
	534 10 31 00	Office Supplies - Water	425 000 534 Water Fund (de	4.79	Office Supplies PW
	535 10 31 00	Office Supplies - Swr Admi	430 000 535 Sewer Fund (de	4.80	Office Supplies PW
	542 30 31 01	Office Supplies - Street Reg	101 000 542 City Street Fun	4.80	Office Supplies PW
24111	04/13/2021	04/13/2021 4084	Staples Business Advantage	96.23	Office Supplies - Court
	512 50 31 00	Office & Oper Sup-Court	001 000 512 General Fund	96.23	Office Supplies - Court
24127	04/13/2021	04/13/2021 4084	Staples Business Advantage	47.25	PW Director Office Clock
	531 50 31 02	Oper Supplies - Storm	415 000 531 Storm Drain	11.81	PW Director Office Clock
	534 80 31 02	Oper Supplies - Water	425 000 534 Water Fund (de	11.82	PW Director Office Clock
	535 80 31 00	Oper Supplies - Sewer Gen	430 000 535 Sewer Fund (de	11.81	PW Director Office Clock
	542 30 31 02	Oper Supplies - Street Reg	101 000 542 City Street Fun	11.81	PW Director Office Clock

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			Total Staples Business Advantage	162.67	
24211	04/13/2021	04/13/2021	9319	StreetScan	2,946.50 Data Collection And Mobilization - 21 Sidewalk Miles
	542 30 41 00 Prof Svcs - Street		101 000 542 City Street Fun	2,946.50	Data Collection And Mobilization - 21 Sidewalk Miles
24193	04/13/2021	04/13/2021	4328	Systems for Public Safety Inc	88.13 #60452D LOF
	548 65 48 08 O & M - Police		501 000 548 Equipment Ren	88.13	#60452D LOF
24181	04/13/2021	04/13/2021	4120	Tacoma Daily Index	122.04 March 2021 Publications
	511 60 41 01 Advertising - Legislative		001 000 511 General Fund	122.04	March 2021 Publications
24098	04/13/2021	04/13/2021	4122	Tacoma Electric Supply	1,026.86 Replacement Glass - Acorn Streetlight Heads (2)
	542 63 31 00 Oper Supplies - Street Ligh		101 000 542 City Street Fun	1,026.86	Replacement Glass - Acorn Streetlight Heads (2)
24076	04/13/2021	04/13/2021	4135	Tacoma Screw Products Inc	95.97 Picnic Table Supplies
	576 80 31 02 Oper Supplies - Parks		001 000 576 General Fund	95.97	Picnic Table Supplies
24154	04/13/2021	04/13/2021	4322	Tacoma, City of - POWER	5,046.56 Power - Various Locations - March 2021
	531 50 47 02 Public Utility Services/Bldg		415 000 531 Storm Drain	154.06	PW 3/2021
	534 10 47 00 Utility Services/Building - '1		425 000 534 Water Fund (de	154.06	PW 3/2021
	534 80 47 01 Utility Services/Pumping		425 000 534 Water Fund (de	2,333.78	Wells #4, 6,7 8 Surface Water, Booster
	535 10 47 00 Utility Services/Building - '1		430 000 535 Sewer Fund (de	154.07	PW 3/2021
	535 80 47 01 Utility Services/Pumping		430 000 535 Sewer Fund (de	755.61	Pump #3 And Liftstations
	542 30 47 02 Electricity & Gas/Bldg - Sti		101 000 542 City Street Fun	154.06	PW 3/2021
	542 30 47 03 Electricity/Traffic Lights		101 000 542 City Street Fun	20.72	Traffic Control
	542 63 47 00 Electricity/Street Lights		101 000 542 City Street Fun	1,168.44	Street Lights
	548 65 47 00 Utilities ShopGarage		501 000 548 Equipment Ren	104.76	F & E Garage
	576 80 47 00 Public Utility Services - Pai		001 000 576 General Fund	47.00	555 Contra Costa & Parks Garage
24104	04/13/2021	04/13/2021	4125	The News Tribune	124.80 One Year Subscription 3/10/21 - 3/09/22
	521 22 49 03 Dues,Memberships,Subscri		001 000 521 General Fund	124.80	One Year Subscription 3/10/21 - 3/09/22
24096	04/13/2021	04/13/2021	4154	Torrey, Ardys	59.00 Library Reimbursement (1 Year)
	572 21 49 00 Library Services		001 000 572 General Fund	59.00	Library Reimbursement (1 Year)

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24124	04/13/2021	04/13/2021	5934 US Bank, City Hall Account	125.00	Registration - Chlorination Implemenation Of Disinfection Mains - B Wakefield
	534 10 49 02	Reg & Tuition - Water	425 000 534 Water Fund (de	125.00	Registration - Chlorination Implemenation Of Disinfection Mains - B Wakefield
24125	04/13/2021	04/13/2021	5934 US Bank, City Hall Account	185.00	Registration - Confined Space Entry - B Wakefield
	534 10 49 02	Reg & Tuition - Water	425 000 534 Water Fund (de	185.00	Registration - Confined Space Entry - B Wakefield
24135	04/13/2021	04/13/2021	5934 US Bank, City Hall Account	200.00	AWC - Labor Relations Instittute 2021 - J Westman
	518 11 49 03	Reg & Tuition - Personnel	001 000 518 General Fund	200.00	AWC - Labor Relations Instittute 2021 - J Westman
24136	04/13/2021	04/13/2021	5934 US Bank, City Hall Account	10.98	USB Bluetooth Adaptor - Admin
	513 10 31 00	Office & Oper Sup - Admin	001 000 513 General Fund	10.98	USB Bluetooth Adaptor - Admin
24137	04/13/2021	04/13/2021	5934 US Bank, City Hall Account	18.49	Central Supplies
	518 10 34 01	Central Office Supplies	001 000 518 General Fund	18.49	Central Supplies
24138	04/13/2021	04/13/2021	5934 US Bank, City Hall Account	1,035.26	Acrobat Pro DC - 1 Year License 3/12/21-3/11/22 (5 Total)
	518 81 49 01	Software Licenses	001 000 518 General Fund	1,035.26	Acrobat Pro DC - 1 Year License 3/12/21-3/11/22 (5 Total)
24139	04/13/2021	04/13/2021	5934 US Bank, City Hall Account	96.61	8 Monitor Cables; 1 Network Switch
	518 81 35 00	Small Tools & Equip - I/S	001 000 518 General Fund	96.61	8 Monitor Cables; 1 Network Switch
24140	04/13/2021	04/13/2021	5934 US Bank, City Hall Account	-23.40	Postage - (charge \$159.00 Less Credit 151.05)
	518 10 42 01	Postage - Non-Dept	001 000 518 General Fund	-23.40	Postage - (charge \$159.00 Less Credit 151.05)
24141	04/13/2021	04/13/2021	5934 US Bank, City Hall Account	115.19	Display Port Adapters
	518 81 35 00	Small Tools & Equip - I/S	001 000 518 General Fund	115.19	Display Port Adapters
24142	04/13/2021	04/13/2021	5934 US Bank, City Hall Account	40.00	PAW Webinar: Elevating Community - S Cappiello
	524 20 49 01	Reg & Tuition - Building	001 000 524 General Fund	20.00	PAW Webinar: Elevating Community - S Cappiello
	558 60 49 01	Reg & Tuition - Planning	001 000 558 General Fund	20.00	PAW Webinar: Elevating Community - S Cappiello

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24143	04/13/2021	04/13/2021	5934		
			US Bank, City Hall Account	30.00	PAW Webinar: Elevating Community - A Stahlnecker
	524 20 49 01	Reg & Tuition - Building	001 000 524 General Fund	15.00	PAW Webinar: Elevating Community - A Stahlnecker
	558 60 49 01	Reg & Tuition - Planning	001 000 558 General Fund	15.00	PAW Webinar: Elevating Community - A Stahlnecker
24144	04/13/2021	04/13/2021	5934		
			US Bank, City Hall Account	39.56	Zoom Monthly Webinar Charges For 2/28/21-3/30/21 (Covid Exp)
	511 60 35 00	Small Tools & Equip - Legi	001 000 511 General Fund	39.56	Zoom Monthly Webinar Charges For 2/28/21-3/30/21 (Covid Exp)
24145	04/13/2021	04/13/2021	5934		
			US Bank, City Hall Account	266.44	Display Ports (2) And Surge Protector Battery Backups (3)
	518 81 35 00	Small Tools & Equip - I/S	001 000 518 General Fund	266.44	Display Ports (2) And Surge Protector Battery Backups (3)
Total US Bank, City Hall Account				2,139.13	
24134	04/13/2021	04/13/2021	8483		
			US Bank, Public Works Dept Account	643.74	Public Works Charges Through 3/25/21
	576 80 31 02	Oper Supplies - Parks	001 000 576 General Fund	456.92	Blocks For Tot Lot
	594 31 64 00	Machinery & Equipment-St	416 000 594 Storm Improver	46.70	Mesh Back Desk Chair
	594 32 64 01	Machinery & Equipment - S	101 000 542 City Street Fun	46.71	Mesh Back Desk Chair
	594 34 64 00	Machinery & Equipment	426 000 594 Water Improver	46.71	Mesh Back Desk Chair
	594 35 64 00	Machinery & Equipment Se	432 000 594 Sewer Improver	46.70	Mesh Back Desk Chair
24146	04/13/2021	04/13/2021	8484		
			US Bank, Recreation Dept Account	4,199.96	Rec Charges Through 3/25/2021
	571 10 31 00	Office Supplies - Rec	001 000 571 General Fund	20.93	Office Supplies
	573 90 49 01	Community Events	001 000 573 General Fund	55.96	Hop To It - Goody Bag Supplies
	573 90 49 01	Community Events	001 000 573 General Fund	31.96	Hop To It - Goody Bag Supplies
	573 90 49 01	Community Events	001 000 573 General Fund	71.44	2021 Grad Celebration - Congrats Sign
	573 90 49 01	Community Events	001 000 573 General Fund	11.97	Thank You Notes
	573 90 49 01	Community Events	001 000 573 General Fund	7.69	Medallion Madness Supplies
	573 90 49 01	Community Events	001 000 573 General Fund	14.27	Medallion Madness Grand Prize
	573 90 49 01	Community Events	001 000 573 General Fund	88.38	Hop To It - Goody Bag Supplies
	573 90 49 01	Community Events	001 000 573 General Fund	23.94	Hop To It - Goody Bag Supplies
	573 90 49 01	Community Events	001 000 573 General Fund	52.67	Hop To It - Goody Bag Supplies
	573 90 49 01	Community Events	001 000 573 General Fund	18.27	Stickers For Thank You Notes
	573 90 49 01	Community Events	001 000 573 General Fund	189.39	Sportman Chunky Beanie (12) For Volunteers
	573 90 49 01	Community Events	001 000 573 General Fund	9.88	Medallion Madness Supplies

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573 90 49 01	Community Events		001 000 573 General Fund	46.22	Easter Event Supplies
573 90 49 01	Community Events		001 000 573 General Fund	31.27	St Patricks Day Supplies
573 90 49 01	Community Events		001 000 573 General Fund	285.60	Easter Event Supplies
576 20 31 03	Oper Supplies - Pool		001 000 576 General Fund	329.69	Vacuum SAA #1794
594 76 62 03	Buildings & Structures		301 000 594 Park Bond Cap	465.18	Pool/Rec Desk Supplies
594 76 62 03	Buildings & Structures		301 000 594 Park Bond Cap	82.43	Dry Box Monthly Fee P#64
594 76 62 03	Buildings & Structures		301 000 594 Park Bond Cap	241.77	Pool/Rec Desk Supplies
594 76 62 03	Buildings & Structures		301 000 594 Park Bond Cap	2,121.05	Washing Machine & Dryer For The Pool P#60
24205	04/13/2021	04/13/2021	4172	Union 76 Royal	132.31 Gas/Fuel - Police - Card Reader Wasn't Working Had To Pay At Station
548 65 31 08	Police Gas		501 000 548 Equipment Ren	132.31	Gas/Fuel - Police - Card Reader Wasn't Working Had To Pay At Station
24117	04/13/2021	04/13/2021	4179	Unum Life Insurance Company of America	46.80 Retired Benefits April 2021
521 22 20 02	LEOFF I Long Term Care F		001 000 521 General Fund	46.80	Retired Benefits April 2021
24197	04/13/2021	04/13/2021	4180	Utilities Underground	57.38 Locates - March 2021
534 10 49 00	Miscellaneous - Water		425 000 534 Water Fund (de	28.69	Locates - March 2021
535 10 49 00	Miscellaneous - Sewer		430 000 535 Sewer Fund (de	28.69	Locates - March 2021
24101	04/13/2021	04/13/2021	4237	WCP Solutions	1,165.82 Copy Machine Paper (240 Reams)
518 10 34 01	Central Office Supplies		001 000 518 General Fund	1,165.82	Copy Machine Paper (240 Reams)
24130	04/13/2021	04/13/2021	3645	WEX BANK, Wright Express FSC	1,264.47 Gas/Fuel March 2021
548 65 31 08	Police Gas		501 000 548 Equipment Ren	1,264.47	Gas/Fuel March 2021
24185	04/13/2021	04/13/2021	4379	WaTech-Consolidated Technology	1,500.00 State Consortium - Imagery Services (03/01/21-03/31/22)
531 50 49 05	Dues,Member,Sub - Storm		415 000 531 Storm Drain	300.00	State Consortium - Imagery Services (03/01/21-03/31/22)
534 10 49 03	Dues,Member,Sub - Water		425 000 534 Water Fund (de	300.00	State Consortium - Imagery Services (03/01/21-03/31/22)
535 10 49 02	Dues,Member,Sub - Sewer		430 000 535 Sewer Fund (de	300.00	State Consortium - Imagery Services (03/01/21-03/31/22)
542 30 49 03	Dues,Member,Sub - Street		101 000 542 City Street Fun	300.00	State Consortium - Imagery Services (03/01/21-03/31/22)

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
558 60 49 02	Dues,Memberships,Subscri		001 000 558 General Fund	300.00	State Consortium - Imagery Services (03/01/21-03/31/22)
24105	04/13/2021	04/13/2021	4229	Washington State Patrol	600.00 ACCESS User Fee 1st Quarter 2021
521 22 41 03	WACIC/NCIC		001 000 521 General Fund	600.00	ACCESS User Fee 1st Quarter 2021
24083	04/13/2021	04/13/2021	4231	Water Mgmt Labs Inc	419.00 Coliform,Fluoride And Hardness Testing March 2021
534 80 41 00	Water Testing		425 000 534 Water Fund (de	419.00	Coliform,Fluoride And Hardness Testing March 2021
24126	04/13/2021	04/13/2021	4231	Water Mgmt Labs Inc	290.00 Volatile Organic Compounds Testing March 2021
534 80 41 00	Water Testing		425 000 534 Water Fund (de	290.00	Volatile Organic Compounds Testing March 2021
Total Water Mgmt Labs Inc				709.00	

Report Total: 839,660.26

Fund

001 General Fund	65,123.24
101 City Street Fund	10,290.75
301 Park Bond Capital Fund	720,536.79
415 Storm Drain	4,060.66
416 Storm Improvement Fund	46.70
425 Water Fund (department)	14,871.14
426 Water Improvement Fund	299.48
430 Sewer Fund (department)	5,100.23
432 Sewer Improvement Fund	46.70
501 Equipment Rental Fund	19,284.57

This report has been reviewed by:

REMARKS:

Signature & Title

Date

CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Mayor Hunter T. George called the regular meeting to order at 7:02 P.M. and led the Pledge of Allegiance. Councilmembers David M Viafore, Shannon Reynolds, Brett Wittner, and Joe Barrentine were present. Councilmembers Denny Waltier and Jamie Nixon were absent and excused.

PRESIDING OFFICER’S REPORT

A. Proclamation: Arbor Day

George introduced the Arbor Day proclamation and Reynolds read the proclamation into the record. **Viafore moved to authorize the Mayor’s signature on a proclamation proclaiming the last Friday of April as Arbor Day in the City of Fircrest; seconded by Barrentine.** George invited councilmember comment; George commented that Councilmember Reynolds has been working hard to make progress towards earning a Tree City designation. Reynolds commented that she hopes to earn the designation as a Tree City soon and broaden the scope of environmental policy at the City. George invited public comment; there were none. **The Motion Carried (5-0).**

B. Pool & Community Center Project

Parks & Recreation Director Grover briefed the Council on the progress on the punch list items at the Pool & Bathhouse. There is only one item left. He also updated the Council on the current state of construction at the Community Center, noting that framing will continue through next month and electrical will be starting next week.

C. Pool Grand Opening Celebration & Committee Appointments

George reported that he wishes to formalize a committee under the adopted Council Rules of Procedures Rule 23. George reported that he along with City staff and the Council liaisons to Parks & Recreation and Administration have met twice to discuss the grand opening celebration of the Edwards Family Aquatic Center. He asked that Council hold the dates of May 23rd and May 28th for future events. There will be more information coming at a future meeting.

CITY MANAGER COMMENTS

A. Tot Lot Discussion

City Manager Pingel briefed the Council on the current Phase 3 transition and wanted to gauge interest in reopening the Tot Lot. There was a discussion held on the mask and social distancing requirements and the desire to close the Tot Lot again if there is a spike in cases. There was a Council consensus to reopen the Tot Lot. **Viafore moved to authorize the staff to open the Tot Lot per the CDC guidance no later than April 1, 2021; seconded by Wittner.** George invited councilmember comment; Barrentine reported that the tire swing is on order and the temporary fencing will stay up as the grass grows. George invited public comment; the following individuals commented:

- Anna Hunthausen, 1210 West Mount Drive, commented on her support to reopen the Tot Lot and asked what the hours will be. Grover reported that hours have not been set for 2021.
- Sarah Sherman, 1205 Del Monte Ave, commented on her concern for over-policing, asked about the CDC guidance on parks, and asked what the substance staff is that staff will be spraying on the equipment.

Parks & Recreation Director Grover reported that signage will list MSDS data, and the disinfectant is hydrogen peroxide-based, and the CDC guidance is 6-foot social distancing for parks.

- Rick Little, 1037 Fir Park Lane, commented on his support to reopen the Tot Lot and asked if there will be signage at the Tot Lot. Grover reported that yes, there will be signage in place before opening.

Upon vote, the Motion Carried (5-0).

Pingel briefed the Council on the Donor wall layout and the anticipated cost of \$35,000 for both walls. There was a brief discussion held on the dollar limit for the bidding requirements to be waved. It was reported that the limit is \$40,000 for a single craft and \$65,000 for multicraft.

DEPARTMENT HEAD COMMENTS

- Police Chief Cheesman provided an update that staff will be conducting interviews for the CSO I position tomorrow and thanked City Clerk Westman for her assistance with the hiring process.
- Public Works Director Bemis reported that we have 2400 water meters and the department hopes to have the water meter project completed by the end of the year or in early 2022. The new water meter reading software is in place to read the data.
- Planning & Building Administrator Stahlnecker reported that a developer has inquired about the R-4C property along Orchard St. Currently, there is a two-story height limit. Stahlnecker inquired if the Council had an interest in increasing allowed heights in that zone. There was a discussion regarding moving the proposal to the Planning Commission for review and concern about 3-story buildings impacting the neighborhood. Councilmember Wittner reported that his law firm represented one of the parties and asked the City Attorney for a legal opinion on recusing himself. City Attorney Michael B. Smith reported that Wittner does not need to recuse himself at this point.

COUNCILMEMBER COMMENTS

- Viafore commented on staff returning to the city and ending telecommuting.
- Reynolds reported that Pierce County is still considered High-Risk for COVID-19 infections.
- Wittner thanked the attendees for joining the meeting.
- Barrentine commented on his concern regarding the actions of Pierce County Sheriff Troyer. There was a Council discussion regarding waiting until more information is provided, and the County will investigate the incident. Lastly, Barrentine commented on his excitement for the grand opening of the pool.
- Mayor George thanked the Parks & Recreation staff for the Medallion Madness event and also thanked the sponsor Optimum Physical Therapy.

Councilmember Viafore left the meeting at 7:54 pm and returned at 7:56 pm.

PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

George invited public comment. The following individual provided public comment:

- Anthony Chelf, 813 Electron Way, commented that he is concerned about the Seattle Times story about Sheriff Troyer and his 911 call.

- Yolonda Brooks, 6464 19th Street W #C, asked if our Fircrest Police Officers responded to the call that Sherriff Troyer made.
Chief Cheesman reported that Fircrest Police Department did not respond to the call.
- Rick Little, 1037 Fir Park Lane, asked if the endowment donors would be invited to the Pool Celebration.
It was reported that yes, the endowment donors would be invited.

COMMITTEE, COMMISSION, AND LIAISON REPORTS

A. Parks & Recreation

Barrentine reported that there are currently 230 accounts registered with the new RecDesk program. Baseball season registration has opened and there are 14 registrants. Barrentine gave kudos to the Staff. Lastly, Barrentine reported that the City is hiring lifeguards and to spread the word to those who may be interested. Reynolds asked if the City will be accepting suspended lifeguard licensing due to the limited classes available and offered her services to help certify lifeguards for the swim season. Viafore asked if the bathrooms will be open. Grover reported that the bathrooms will be open for baseball season. There was a brief discussion held on unsanctioned soccer practices at Whittier Park.

B. Pierce County Regional Council

Reynolds reported that Mayor Lucas passed away during the last PCRC meeting and that resident Nancy Atwood will be attending the next meeting to discuss climate change issues and the 2050 Plan.

C. Public Safety, Courts

Reynolds reported that Officer O'Meara has resigned, and Officer Garcia passed his probation. Lastly, the Police Department will be helping the local school conduct drills.

D. Street, Water, Sewer, and Storm Drain

Waltier was absent.

E. Other Liaison Reports

George reported that Representative Leavitt reached out regarding HB 1362, the 1% limit on property taxes. The Bill would tie the limits to the Cost-of-Living Index. If Council has comments regarding HB 1362, please inform the City Manager.

CONSENT CALENDAR

George requested the City Clerk read the Consent Calendar: approval of Voucher No. 216227 through Voucher Check No. 216282 in the amount of \$656,520.70; approval of Payroll Check No. 14032 through Payroll Check No. 14032 in the amount of \$119,727.63; approval of the March 9, 2021, Regular Meeting minutes; approval of the March 15, 2021, Study Session minutes; registering no objections to the Stina's Cellars liquor license renewal. **Wittner MOVED to approve the Consent Calendar as read; seconded by Viafore. The Motion Carried (5-0).**

PUBLIC HEARING

No Public Hearing was scheduled.

UNFINISHED BUSINESS

There was none.

NEW BUSINESS

A. Ordinance No. 1672: Budget Amendment, 2nd Reading for Adoption

Finance Director Corcoran briefed the Council on the second reading of the budget adjustment to the Adopted 2021 Budget and reported on the request for additional appropriations for anticipated revenues and expenditures not provided for in the Adopted 2021 Budget. Corcoran reported that it would take all present Councilmember to support the amendment to pass by a supermajority. **Wittner MOVED to adopt Ordinance No. 1672, authorizing revenues and expenditures of funds for matters not provided for in the Adopted 2021 Budget; seconded by Barrentine.** George invited councilmember comment; none were provided. George invited public comment; none were provided. **The Motion Carried (5-0).**

B. Ordinance No. 1673: Amendments to FMC 22.26.023 wall signs

Planning & Building Administrator Stahlnecker briefed the Council on the Ordinance and corrected the agenda summary that comments were received during the public hearing held on March 13, 2021. **Wittner MOVED to adopt Ordinance No. 1673, amending Fircrest Municipal Code 22.26.023 and Section 23 of Ordinance No. 1598, Wall Signs; seconded by Barrentine.** George invited councilmember comment; there was a brief discussion on exempting the City or obtaining a variance from the FMC requirements instead of making a code change. George invited public comment; none were provided. **The Motion Carried (5-0).**

C. 2020 Police Report

Police Chief Cheesman presented the 2020 Police Report detailing yearly statistics and provided details about the community involvement the Police Department engages in throughout the year.

Councilmember Viafore left the meeting at 8:35 pm and returned at 8:37 pm.

Council comments were thanking the Police Department and all that they do for our community. George invited public comment; Yolonda Brooks, 6464 19th St W # C, commented on her support of the Police Department and asked that Chief Cheesman host a 'Meet the Chief' event at the apartment complex she lives in. Lastly, she thanked Cheesman for meeting with Pastor Christopher.

CALL FOR FINAL COMMENTS

Wittner; commented that next year, he will have to get up earlier to find a medallion during the Medallion Madness event.

EXECUTIVE SESSION

No executive session was scheduled.

ADJOURNMENT

Reynolds MOVED to adjourn the meeting at 9:07 P.M., seconded by Barrentine. The Motion Carried (5-0).

MARCH 23, 2021

FIRCREST CITY COUNCIL MEETING MINUTES – REGULAR 5

Hunter T. George, Mayor

Jayne Westman, City Clerk

NEW BUSINESS: **Amendment to the Memorandum of Agreement with
Pierce County Maintenance and Operations**

ITEM: 13A

FROM: **Tyler Bemis, Public Works Director**

RECOMMENDED MOTION: **I move to adopt Resolution No. _____, authorizing the City Manager to execute a third amendment to the Memorandum of Agreement CC-91901 between Pierce County Maintenance & Operation and the City of Fircrest.**

PROPOSAL: The Council is being asked to authorize the City Manager to execute a third amendment to the Memorandum of Agreement CC-91901 between Pierce County and the City of Fircrest. This amendment amends Section 2, County's Responsibility, of the contract. The addition of "maintenance services" is primarily due to pervious sidewalk cleaning and the City's NPDES permit compliance.

FISCAL IMPACT: Estimated yearly costs will not exceed the current contract limit. The previous amendment (Amendment #2) increased the contract limit to \$60,000.

ADVANTAGE: Post-construction maintenance needs of pervious surfaces require specialty equipment. In addition to cleaning pervious surfaces, Pierce County M&O has the ability and owns the equipment to perform other specialized tasks that the City can benefit from.

DISADVANTAGES: None identified.

ALTERNATIVES: None currently.

HISTORY: As a part of the ongoing relationship with Pierce County M&O as a regional service provider, the City is wanting to increase its available resources beyond salt brine. This amendment will increase the ability to utilize Pierce County's expertise in specialized fields and assist the City with stormwater reporting and compliance.

ATTACHMENTS: [Resolution](#)
 [Amendment No. 3](#)
 [2013 Contract - Redline](#)

**THIRD AMENDMENT
TO MEMORANDUM OF AGREEMENT CC-91901
BETWEEN PIERCE COUNTY AND THE CITY OF FIRCREST**

THIS THIRD AMENDMENT to Memorandum Agreement CC-91901 is entered into between **PIERCE COUNTY**, a political subdivision of the State of Washington, hereinafter referred to as “**COUNTY**,” and the undersigned, **CITY OF FIRCREST**, a **municipal corporation** of the State of Washington (herein referred to as “**CITY**”)

WHEREAS, the parties have previously entered into a Memorandum Agreement No. CC-91901 dated December 10, 2013, regarding Provision of Road Maintenance Supplies; and

WHEREAS, the parties executed a first Amendment on January 31, 2017 to add auto renewal language; and

WHEREAS, the parties executed a second Amendment on July 25, 2019 to replace Section 5 Compensation and Billing Procedure; and

WHEREAS, the parties desire to execute the third Amendment to the Agreement to replace Section 2: County’s Responsibilities, Section 3: City’s Responsibility, Section 5: Compensation and Billing Procedure; and

NOW, THEREFORE, the parties desire to amend the Agreement in consideration of the mutual benefits and advantages to be derived by each of the parties,

IT IS HEREBY AGREED as follows:

1. The AGREEMENT number CC-91901 shall be amended to replace Section 2, Section 3 and Section 5, as shown in Attachment 1.
2. ALL OTHER TERMS AND CONDITIONS OF THE ORIGINAL AGREEMENT AND ALL SUPPLEMENTS, MODIFICATIONS, AND AMENDMENTS THERETO SHALL REMAIN IN FULL FORCE AND EFFECT.

IN WITNESS WHEREOF, the parties hereto have caused this amendment to be duly executed, such parties acting by their representatives being thereunto duly authorized.

PIERCE COUNTY CONTRACT SIGNATURE PAGE for CC-91901

CONTRACT NAME: Provision of Road Maintenance Supplies

IN WITNESS WHERE OF, the parties have executed this Agreement this _____ day of _____, 2021.

CITY OF FIRCREST

PIERCE COUNTY:

Approved as to legal form only:

By: _____
City Manager, City of Fircrest Date

By: _____
Deputy Prosecuting Attorney Date

Approved:

By: _____
Department Director Date
(less than \$250,000)

By: _____
Finance Director Date

Attachment 1

Sections 2, 3 and 5 of the original agreement are replaced in their entirety with the following:

SECTION 2. COUNTY'S RESPONSIBILITY. The COUNTY will perform maintenance services for the CITY under the request, direction, and control of the CITY.

Services and Materials may include but are not limited to the following:

- A. The COUNTY will provide road and traffic maintenance, including but not limited to, roadway markings; roadway striping; raised pavement markers; general street repair; material hauling; street sanding; street sweeping; vactor service; snow plowing; grading; street resurfacing; and providing specialized technical services, advice and recommendations.
- B. Street resurfacing projects may include, but are not limited to, full depth asphalt grinding; HMA patching; and chip seal resurfacing.
- C. De-icing/Anti-icing products will be available at the COUNTY's discretion.
- D. The COUNTY may also provide services or materials on an on-call basis, if needed.
- E. If in the opinion of COUNTY staff, the maintenance services requested are not appropriate, the COUNTY may refuse to perform such work for any reason.

SECTION 3. CITY'S RESPONSIBILITY.

- A. For planning purposes, each January or as soon thereafter as practicable, for the duration of this agreement, the CITY shall provide the COUNTY, with a list of work and supplies that is anticipated for the year. This list can be submitted via email to PCPWContractServices@piercecountywa.gov.
- B. Any work requested from the COUNTY shall be through "Work Authorizations" which shall identify the specific activities, timelines and the location(s) of the work to be performed.
- C. The CITY shall be responsible for locating their utilities in any area in which the COUNTY shall be performing work.

- D. All work requested by the CITY must be performed in compliance with the COUNTY's NPDES permit.
- E. When necessary, the CITY will utilize its own equipment or transport vendor to pick up and transport rock salt, salt brine or any other materials from the COUNTY's Central Maintenance Facility in Spanaway, Washington to the CITY's storage facility of its choosing.

SECTION 5. COMPENSATION AND BILLING PROCEDURE. The CITY has agreed to a contract limit in the amount of **\$60,000.00** per calendar year to complete the described road and traffic maintenance services and any other on-call work. The CITY certifies that sufficient budgeted funds are available to cover the costs of the requested services and agrees to make payment to the COUNTY. It is the responsibility of the CITY to monitor the costs of the work requested and the CITY agrees to pay for any costs that exceed the contract limit for work that was completed at the request of the CITY.

In consideration for the provision of maintenance services described herein, the CITY agrees to pay the COUNTY for the actual work completed and materials provided based on monthly billings and in accordance with the provisions of this agreement. Monthly billings will be calculated as indicated below.

- A. Labor cost rates will be calculated based on the County's labor cost rates in effect during the period of service performance. Labor cost rates will be calculated based on the hours worked (in .1 increments) for in a specific job class and billed the CITY. The labor cost rates will include all Maintenance and Department Administration costs, as well as material and supply markup costs. No office costs related to management or maintenance will be charged directly.
- B. Equipment cost rates will be calculated based on the County's equipment rental rate in effect during the period of service performance. Equipment charges will be calculated based on the hours in use (in .1 increments) for each type of equipment and billed to the CITY.
- C. Materials and supplies will be billed at cost plus a 15% markup.
- D. The costs of services as outlined will be calculated and invoiced based on the services or supplies provided in a previous month. The County will make every effort to bill the monthly charges by the thirtieth (30th) day of the following month. Payments by the CITY will be due within thirty days of receipt of the invoice. Monthly payments that are not paid within the allotted time period shall be considered delinquent. Delinquent charges shall accrue interest on the unpaid balance, from the date of delinquency until paid, at an interest rate of one half of one

percent (.5%) per month.

The billing rates for labor and equipment related to providing the functions and services each year shall be adjusted annually, effective January 1st of each year to reflect current costs. Increases in the costs that are the results of changes in regulatory requirements will also be included in any increases to billing rates.

**MEMORANDUM OF AGREEMENT
BETWEEN PIERCE COUNTY AND THE CITY OF FIRCREST
FOR THE PROVISION OF ROAD MAINTENANCE SUPPLIES**

THIS MEMORANDUM OF AGREEMENT is entered into this day by and between **PIERCE COUNTY**, a political subdivision of the State of Washington (hereinafter referred to as "COUNTY") and the undersigned, **CITY OF FIRCREST, a municipal corporation** of the State of Washington (herein referred to as "CITY").

WHEREAS, the CITY has a need for specific road maintenance supplies that it cannot obtain commercially at this time; and

WHEREAS, the CITY has requested, and the COUNTY has agreed to provide said supplies as described below through its Public Works and Utilities, Road Operations Division ("Road Operations"); and

WHEREAS, the COUNTY agrees to provide the supplies described below under specific terms and conditions which the CITY has reviewed and agreed to, including the reimbursement of the COUNTY for all costs incurred in providing the supplies.

NOW, THEREFORE, in consideration of the terms and conditions contained herein, it is mutually agreed by and between the COUNTY and the CITY as follows:

SECTION 1. PURPOSE. The purpose of this agreement is to establish the rights, duties, and responsibilities of the parties with regards to the road maintenance supplies requested by the CITY and being provided by the COUNTY.

~~**SECTION 2. COUNTY'S RESPONSIBILITY.** The COUNTY agrees to provide de-icing/anti-icing solid road salt or salt brine product in accordance with its adopted policy for providing such materials attached to this Agreement as Exhibit 1. Specifically, the COUNTY will be providing the following to the CITY during the term of this agreement:~~

~~Upon execution of this agreement, the COUNTY will incrementally manufacture salt brine in quantities requested by the CITY's designated representative and coordinate with the CITY to schedule pick-up times for the CITY to retrieve the salt brine from the COUNTY's designated pick-up location and transport it to the CITY's storage facility. The CITY may also request the COUNTY to deliver salt brine in County equipment by County personnel to the CITY's storage facility.~~

~~At the time of pickup, the COUNTY will confirm that the salinity liquid salt brine product is within a range of 23.0% to 23.9% by weight. If requested by~~

~~the CITY and rock salt is available from the COUNTY's vendor, the COUNTY will order additional amounts of rock salt for the CITY as determined by the COUNTY to optimally manage on-hand salt inventories.~~

SECTION 2. COUNTY'S RESPONSIBILITY. The COUNTY will perform maintenance services for the CITY under the request, direction, and control of the CITY. Services and

Materials may include but are not limited to the following:

- A. The COUNTY will provide road and traffic maintenance, including but not limited to, roadway markings; roadway striping; raised pavement markers; general street repair; material hauling; street sanding; street sweeping; vector service; snow plowing; grading; street resurfacing; and providing specialized technical services, advice, and recommendations.
- B. Street resurfacing projects may include, but are not limited to, full depth asphalt grinding; HMA patching; and chip seal resurfacing.
- C. De-icing/Anti-icing products will be available at the COUNTY's discretion.
- D. The COUNTY may also provide services or materials on an on-call basis if needed.
- E. If in the opinion of COUNTY staff, the maintenance services requested are not appropriate, the COUNTY may refuse to perform such work for any reason.

~~**SECTION 3. CITY'S RESPONSIBILITY.** In exchange for the COUNTY's provision of supplies, the CITY will perform as follows:~~

- ~~1. CITY shall provide written confirmation that it has reviewed the composition of the COUNTY's salt brine and has found it suitable for use in CITY equipment and for application on the CITY's street network.~~
- ~~2. CITY will designate a representative who will be the COUNTY's primary point of contact for this agreement.~~
- ~~3. CITY will compensate the COUNTY up to \$10,000.00 per year. The CITY certifies that sufficient budgeted funds are available to cover the costs of the requested work or services and agrees to make payment to the Pierce County Road Fund.~~
- ~~4. The CITY will utilize its own equipment or transport vendor to pick up and transport the rock salt or salt brine from the COUNTY's Central Maintenance Facility in Spanaway, Washington to the CITY's storage facility of its choosing.~~

SECTION 3. CITY'S RESPONSIBILITY.

- A. For planning purposes, each January or as soon thereafter as practicable, for the duration of this agreement, the CITY shall provide the COUNTY, with a list of work and

supplies that is anticipated for the year. This list can be submitted via email to PCPWContractServices@piercecountywa.gov.

B. Any work requested from the COUNTY shall be through “Work Authorizations” which shall identify the specific activities, timelines, and the location(s) of the work to be performed.

C. The CITY shall be responsible for locating their utilities in any area in which the COUNTY shall be performing work.

D. All work requested by the CITY must be performed in compliance with the COUNTY’s NPDES permit.

E. When necessary, the CITY will utilize its own equipment or transport vendor to pick up and transport rock salt, salt brine, or any other materials from the COUNTY's Central Maintenance Facility in Spanaway, Washington to the CITY's storage facility of its choosing.

SECTION 4. NO EXPRESSED OR IMPLIED WARRANTY. Nothing in this agreement shall be construed to provide an express or implied warranty to the CITY or to a third party. The parties agree that the COUNTY will provide salt brine that is suitable for application on the COUNTY road system and the CITY has reviewed the composition of the salt brine and has agreed it is appropriate for application on the CITY street network.

~~**SECTION 5. COMPENSATION AND BILLING PROCEDURE.** In consideration for the provisions described herein, the CITY agrees to pay the COUNTY for the actual work completed based on monthly billings and in accordance with the provisions of Section 2 and 3 above. Monthly billings will be calculated as indicated below.~~

~~A. The labor rate billed to the CITY shall be increased by thirty percent (30%) to account for administration overhead. The rate of overhead includes Maintenance Administration costs and Department Administration costs. No supervision or maintenance office costs will be charged directly.~~

~~B. Equipment use will be charged to the CITY based upon the hours used times the Pierce County Equipment Services Division (ESD) rental rate. A five percent (5%) administration charge will be assessed for processing.~~

~~C. Materials and supplies will be billed at cost plus a ten percent (10%) administration processing fee. ESD inventory stocked items will be billed at the Pierce County ESD materials rate.~~

~~D. The costs of services as outlined will be billed no later than the thirtieth (30th day of the month)) by the County based on services provided in the previous month. Payments by the CITY will be due within thirty days of receipt of the billing. Monthly payments that are not paid within the allotted time period shall be considered delinquent. Delinquent charges shall accrue interest on the unpaid balance, from the date of delinquency until paid at an interest rate of one-half of one percent (.5%) per month.~~

~~E. The billing rates for labor and equipment related to providing the functions and services each year after 2013 shall be adjusted annually, effective January 1st of each year to reflect current costs. Increases in the costs that are the results of changes in regulatory requirements will be included in any increases to billing rates after 2013.~~

SECTION 5. COMPENSATION AND BILLING PROCEDURE. The CITY has agreed to a contract limit in the amount of \$60,000.00 per calendar year to complete the described road and traffic maintenance services and any other on-call work. The CITY certifies that sufficient budgeted funds are available to cover the costs of the requested services and agrees to make payment to the COUNTY. It is the responsibility of the CITY to monitor the costs of the work requested and the CITY agrees to pay for any costs that exceed the contract limit for work that was completed at the request of the CITY.

In consideration of the provision of maintenance services described herein, the CITY agrees to pay the COUNTY for the actual work completed and materials provided based on monthly billings and in accordance with the provisions of this agreement. Monthly billings will be calculated as indicated below.

A. Labor cost rates will be calculated based on the County's labor cost rates in effect during the period of service performance. Labor cost rates will be calculated based on the hours worked (in .1 increments) for in a specific job class and billed the CITY. The labor cost rates will include all Maintenance and Department Administration costs, as well as material and supply markup costs. No office costs related to management or maintenance will be charged directly.

B. Equipment cost rates will be calculated based on the County's equipment rental rate in effect during the period of service performance. Equipment charges will be calculated based on the hours in use (in .1 increments) for each type of equipment and billed to the CITY.

C. Materials and supplies will be billed at cost plus a 15% markup.

D. The costs of services as outlined will be calculated and invoiced based on the services or supplies provided in the previous month. The County will make every effort to bill the monthly charges by the thirtieth (30th) day of the following month. Payments by the CITY will be due within thirty days of receipt of the invoice. Monthly payments that are not paid within the allotted time period shall be considered delinquent. Delinquent charges shall accrue interest on the unpaid balance, from the date of delinquency until paid, at an interest rate of one-half of one percent (.5%) per month.

The billing rates for labor and equipment related to providing the functions and services each year shall be adjusted annually, effective January 1st of each year to reflect current costs. Increases

in the costs that are the results of changes in regulatory requirements will also be included in any increases to billing rates.

SECTION 6. DURATION. This Agreement shall remain in full force and effect upon the date that the last signature is affixed hereto until midnight December 31, 2014 and will automatically be renewed for 2 consecutive 1-year terms unless either party or both give(s) written 2-week advance notice to the other party of intent not to renew the agreement.

The COUNTY reserves the right to discontinue supplying salt brine to the CITY immediately if its ability to provide salt brine in quantities sufficient for application to the COUNTY's road system is negatively impacted or if the COUNTY cannot manufacture the amount and quality of product required due to operational or storage limitations. Specifically, the COUNTY may give as little as **30 minutes** notice to the CITY that the COUNTY will discontinue supplying salt brine but will resume supply once COUNTY's Road Operations are no longer impacted.

SECTION 7. INDEMNITY AND HOLD HARMLESS PROVISION. The CITY agrees to defend, indemnify, and save harmless the County, its appointed and elective officers, and employees, from and against all loss or expense, including but not limited to judgments, settlements, attorney's fees, and costs by reason of any and all claims and demands upon the COUNTY, its elected or appointed officials or employees for damages because of personal or bodily injury, including death at any time resulting

therefrom, sustained by any person or persons and on account of damage to property including loss of use thereof, whether such injury to persons or damage to property is due to the negligence of the CITY, his/her Subcontractors, its successor or assigns, or its or their agent, servants, or employees, the COUNTY, its appointed or elected officers, employees or their agents, except only such injury or damage as shall have been occasioned by the sole negligence of the COUNTY, its appointed or elected officials or employees.

The preceding paragraph is valid and enforceable only to the extent of the CITY's negligence where the damages arise out of services or work in connection with or collateral to, a contract or agreement relative to construction, alteration, repair, addition to, subtraction from, improvement to, or maintenance of, any building, highway, road, railroad, excavation, or other structure, project, development, or improvement attached to real estate, including moving and demolition in connection therewith, a contract or agreement for architectural, landscape architectural, engineering, or land surveying services, or a motor carrier transportation contract and where the damages are caused by or result from the concurrent negligence of (i) the County or its agents or employees, and (ii) the Contractor or the Contractor's agents or employees

With respect to the performance of this Agreement and as to claims against the County, its officers, agents, and employees, the CITY expressly waives its immunity under Title 51 of the Revised Code of Washington, the Industrial Insurance Act, for injuries to its employees and agrees that the obligations to indemnify, defend and hold harmless provided in this Agreement extend to any claim brought by or on behalf of any employee of the Contractor. This waiver is mutually negotiated by the parties to this Agreement.

SECTION 8. NO THIRD-PARTY BENEFICIARY. The COUNTY does not intend by this agreement to assume any contractual obligations to anyone other than the CITY, and the CITY does not intend by this agreement to assume any contractual obligations to anyone other than the COUNTY. The COUNTY and the CITY do not intend that there be any third-party beneficiary to this agreement.

SECTION 9. INSURANCE COVERAGE. The CITY shall maintain at all times during the course of this agreement a general liability insurance policy or other comparable coverage with a self-insured retention of no more than \$500,000.00 and a policy limit of no less than \$5,000,000.00 dollars.

SECTION 10. NON-DISCRIMINATION. The COUNTY and the CITY certify that they are Equal Opportunity Employers.

SECTION 11. ASSIGNMENT. Neither the COUNTY nor the CITY shall have the right to transfer or assign, in whole or in part, any or all of its obligations and rights hereunder without the prior written consent of the other Party.

SECTION 12. NOTICE. Any formal notice or communication to be given by the COUNTY to the CITY under this Agreement shall be deemed properly given, if delivered, or if mailed postage prepaid and addressed to:

CITY of FIRCREST
115 Ramsdell Street
Fircrest, WA 98466 Attn: City Manager

Any formal notice or communication to be given by the CITY to the COUNTY under this Agreement shall be deemed properly given, if delivered, or if mailed postage prepaid and addressed to:

Pierce County Public Works & Utilities Road Operations Administration
4812 196 St E
Spanaway, WA 98387
Attention: Maintenance Office Administrator

The name and address to which notices and communications shall be directed may be changed at any time, and from time to time, by either the CITY or the COUNTY giving notice thereof to the other as herein provided.

SECTION 13. WAIVER. No waiver by either party of any term or condition of this Agreement shall be deemed or construed to constitute a waiver of any other term or condition or of any subsequent breach, whether of the same or a different provision of this Agreement.

SECTION 14. ENTIRE AGREEMENT. This Agreement contains all of the Agreements of the Parties with respect to any matter covered or mentioned in this Agreement and no prior agreements shall be effective for any purpose.

SECTION 15. AMENDMENT. Provisions within this Agreement may be amended with the mutual consent of the parties hereto. No additions to, or alteration of, the terms of this Agreement shall be valid unless made in writing, formally approved, and executed by duly authorized agents of both parties.

SECTION 16. SEVERABILITY. If any of the provisions contained in this Agreement are held illegal, invalid, or unenforceable, the remaining provisions shall remain in full force and effect.

SECTION 17. CHOICE OF LAW, JURISDICTION AND VENUE. This agreement shall be governed by, construed, and enforced in accordance with the laws and regulations of the United States, the State of Washington, and the ordinances of Pierce County.

SECTION 18. ATTORNEY FEES AND COSTS. In the event of any controversy, claim, or dispute arising out of or in any way relating to this agreement or its breach, the prevailing party shall be entitled to recover its cost and reasonable attorney fees.

IN WITNESS WHERE OF, the parties have caused this Agreement to be executed on this 10th day of December, 2013.

CITY of FIRCREST

Rick Rosenblatt 12/10/13
Rick Rosenblatt Date
City Manager, City of Fircrest

PIERCE COUNTY

Bruce Wagner
Bruce Wagner Date
Maintenance Manager,
Public Works & Utilities

Brian Ziegler 12/30/13
Brian Ziegler Date
Director, Public Works & Utilities

Phil Porttyn 1-2-14
DEP. PROSECUTING ATT'Y Date
(as to form only)

Lang Zornin 1/8/13
BUDGET AND FINANCE Date

Phil Porttyn
RISK MANAGER Date

[Signature]
COUNTY EXECUTIVE Date
(if over \$250,000)



**Pierce County
Department of Public Works and
Utilities
Transportation Services
Road Operations Division**

Standard Policy #1120

Effective Date

05-13-2008

Revision Date

11-06-2008

Providing of De-Icing/Anti-Icing Products to Other Agencies

Purpose: To ensure that Road Operations may appropriately support other agencies in the region without compromise to the delivery of service as outlined in the Division's snow and ice response plans.

It is understood that typical winter weather in Pierce County is generally mild with an occasional black ice event, and that it is an exceptional winter weather event that produces a heavy snowstorm and/or freezing event over the entire County. Since this happens very infrequently, it would be an inefficient management of resources to size and base a winter maintenance program for this type of exceptional winter storm. Such planning would result in an excess of resources sitting idle for most of the winter season.

The Division's snow and ice program is based on history and the expected average conditions of winter weather in Pierce County. Therefore, when the rare heavy snowstorm occurs, the Division must maximize the use of all available resources on county roads in order to reduce the threat to public safety from a significant snow and ice emergency. This means that requests for de-icing/anti-icing products and services from other agencies may be denied when these significant weather events occur.

The following guidelines shall be followed when other agencies request de-icing/anti-icing products for purchase:

- The requesting agency must have an active service contract with Pierce County Public Works and Utilities which provides for the sale of snow and ice services and/or products; or,
- The requesting agency must procure a Memo of Agreement with Pierce County Public Works and Utilities which provides for the sale of snow and ice services and/or products.
- The requesting agency must make their request directly to Road Operations Administration: (253)798-7364 - 3619 Pacific Ave E Tacoma, WA 98418
- The request must specify the volume of product desired and the time of intended pick up.
- The request will be evaluated and approved or denied based upon resource availability and current and forecast conditions.
- A denied request is non-negotiable.
- Requests for de-icing/anti-icing products will be pick-up only and at the convenience of the Division.
- The requesting agency will be billed force account at city billing rates for all labor, equipment and material resources required to procure, produce, and dispense the product.
- Pierce County Public Works and Utilities Department provides no warranty and accepts no responsibility for the application or effectiveness of any de-icing/anti-icing products provided to outside agencies.

APPROVED:


BRUCE S. WAGNER, MANAGER
 Road Operations and Maintenance