

**CITY OF FIRCREST PLANNING COMMISSION  
REGULAR MEETING MINUTES**

March 2, 2021  
6:00 PM

Fircrest City Hall  
115 Ramsdell Street

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**CALL TO ORDER**

Planning and Building Administrator Angelie Stahlnecker called the regular meeting of the Fircrest Planning Commission to order at 6:00 p.m. (meeting was held by remote attendance)

**ROLL CALL**

Commissioners Kathy McVay, Sarah Hamel, Ben Ferguson, Andrew Imholt, and Shirley Schultz were present. Staff present: Planning and Building Administrator Angelie Stahlnecker and Administrative Assistant Suzie Cappiello.

**APPROVAL OF MINUTES**

The minutes for the meeting of January 5, 2021 were presented for approval.

**Moved by Ferguson and seconded by Schultz to approve the minutes. Upon vote, motion carried unanimously.**

**CITIZENS COMMENTS**

None.

**PUBLIC HEARINGS**

None.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

Review of Joint Meeting

The commission was given the opportunity to discuss the recent joint meeting with the City Council. No discussion.

Public Building Design Review

Planning and Building Administrator Stahlnecker presented an overview of the upcoming replacement of Whittier Elementary and the request by Council to review the design criteria. Several issues were of concern with the replacement, including parking, height, stormwater management, and overall design.

Discussion included:

- ensuring the conditional use permit criteria can ensure the school can fit into the neighborhood
- requesting staff meet with the school district to clarify what they are looking for
- desire to prohibit stormwater ponds
- desire to have the building fit within the neighborhood
- understanding the school district's building process has changed since Wainwright was built

#### Through-lot Setbacks

Planning and Building Administrator Stahlnecker presented an overview of a request by a resident for the City to consider amending the setback requirement for detached accessory structures for through-lots. Currently, a 20 or 25-foot setback is required for through-lots which often prevent those properties from being able to construct a detached garaged or other similar structure.

Discussion included:

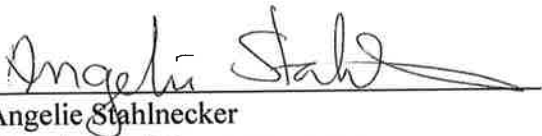
- Properties most rear facing onto Alameda and Claremont
- Majority of properties have 6-foot fences
- Rare for a rear through-lot yard to be next to a front yard
- Interest in adding setback to the exceptions allowed in FMC 22.58.003(b) which can be approved through an administrative use permit.

#### **ADJOURNMENT**

**Moved by Schultz and seconded by McVay to adjourn the meeting at 7:12 p.m. Upon vote, motion carried unanimously.**



Sarah Hamel  
Chair, Fircrest Planning Commission



Angelie Stahlnecker  
Planning/Building Administrator