

**FIRCREST CITY COUNCIL
REGULAR MEETING
AGENDA**

**TUESDAY, JUNE 22, 2021
7:00 P.M.**

**COUNCIL CHAMBERS
FIRCREST CITY HALL, 115 RAMSDELL STREET**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PRESIDING OFFICER'S REPORT**
 - A. [Council Vacancy Discussion and Vote \(if needed\)](#)
 - B. Community Center Project Report
- 5. CITY MANAGER COMMENTS**
- 6. DEPARTMENT HEAD COMMENTS**
- 7. COUNCILMEMBER COMMENTS**
- 8. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA** (If you would like to make a public comment, speak at the appropriate time using the raise your hand feature or by pressing *9 on your phone. You may also e-mail the City Clerk your comment before 5 pm and it will be read into the record. JWESTMAN@CITYOFFIRCREST.NET)
- 9. COMMITTEE, COMMISSION & LIAISON REPORTS**
 - A. Parks & Recreation
 - B. Pierce County Regional Council
 - C. Public Safety, Courts
 - D. Street, Water, Sewer, and Storm Drain
 - E. Other Liaison Reports
- 10. CONSENT CALENDAR**
 - A. Approval of [vouchers/payroll checks](#)
 - B. [Registering no objections to the Shogun Japanese Express liquor license renewal.](#)
 - C. Approval of Minutes: [June 8, 2021, Regular Meeting](#)
- 11. PUBLIC HEARING 7:15 P.M. OR SOON THEREAFTER**
- 12. UNFINISHED BUSINESS**
- 13. NEW BUSINESS**
 - A. [Ordinance: Amendments to FMC 22.26.025 Sign Code Exemptions](#)
 - B. [Resolution: Amendment #3 to Parametrix Contract for Project Inspection and Reporting Services](#)
- 14. CALL FOR FINAL COMMENTS**
- 15. EXECUTIVE SESSION**
 - A. Per RCW 42.30.110(1)(g) to review the performance of a public employee.
 - B. Per RCW 42.30.110(1)(h) To evaluate the qualifications of a candidate for appointment to elective office
- 16. ADJOURNMENT**

City of Fircrest Councilmember Vacancy

OPENS: June 9, 2021

CLOSES: June 18, 2021, Noon

COUNCIL INITIAL REVIEW: June 21, 2021 Study Session (potential action)

TENTATIVE COUNCIL INTERVIEW/APPOINTMENT: June 22, 2021, Regular Meeting

Applicant Table of Contents

❖ James Andrews

❖ Yolonda Brooks

❖ Terry Carnes

❖ Thomas Chontofalsky

❖ Venus Dean-Bullinger

❖ Clinton Dearborn

❖ Russ Ellis

❖ Aaron Giuliani

❖ Alice McDaniel

❖ Elaine Moates

❖ Marc Rieke

❖ Craig Roberts

❖ Blake Surina

ACCOUNTS PAYABLE

City Of Fircrest

Time: 12:46:55 Date: 06/17/2021

As Of: 06/22/2021

Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
24586	06/22/2021	06/22/2021	7188	A Work Safe Service Inc	55.00 Pre-Employment Drug Test - K. Larson
	518 11 41 02	Drug & Alcohol - Personne	001 000 518	General Fund	55.00 Pre-Employment Drug Test - K. Larson
24655	06/22/2021	06/22/2021	4298	AWC Employee Benefit Trust	742.50 July 2021 Retired Medical
	521 22 20 01	LEOFF I Medical Premium	001 000 521	General Fund	742.50 July 2021 Retired Medical
24585	06/22/2021	06/22/2021	3719	American Public Work Assn	410.00 Annual Dues APWA 09/01/21 - 8/31/22
	531 50 49 05	Dues,Member,Sub - Storm	415 000 531	Storm Drain	102.50 Annual Dues APWA 09/01/21 - 8/31/22
	534 10 49 03	Dues,Member,Sub - Water	425 000 534	Water Fund (de	102.50 Annual Dues APWA 09/01/21 - 8/31/22
	535 10 49 02	Dues,Member,Sub - Sewer	430 000 535	Sewer Fund (de	102.50 Annual Dues APWA 09/01/21 - 8/31/22
	542 30 49 03	Dues,Member,Sub - Street	101 000 542	City Street Fun	102.50 Annual Dues APWA 09/01/21 - 8/31/22
24582	06/15/2021	06/22/2021	2044	Barradale, Aaron	61.30 04-01100.8 - 1024 GREENWAY AVE
	343 10 00 00	Storm Drain Fees & Charge	415 000 340	Storm Drain	-32.86
	343 40 00 00	Sale Of Water	425 000 340	Water Fund (de	-21.33
	343 50 00 00	Sewer Revenues	430 000 340	Sewer Fund (de	-7.11
24571	06/03/2021	06/22/2021	7073	Bialka, Norbert	42.63 02-00340.3 - 328 ELDORADO AVE
	343 10 00 00	Storm Drain Fees & Charge	415 000 340	Storm Drain	-25.16
	343 40 00 00	Sale Of Water	425 000 340	Water Fund (de	-22.18
	343 50 00 00	Sewer Revenues	430 000 340	Sewer Fund (de	4.71
24587	06/22/2021	06/22/2021	5258	Big 5 Sporting Goods	259.96 Youth Baseball Supplies (Bats/Balls)
	571 20 49 09	Youth Baseball	001 000 571	General Fund	259.96 Youth Baseball Supplies (Bats/Balls)
24588	06/22/2021	06/22/2021	4280	Builders' Hardware & Supply Co.	51.60 Additional Keys (6) For Pool House
	576 20 49 02	Miscellaneous - Pool	001 000 576	General Fund	51.60 Additional Keys (6) For Pool House
24681	06/22/2021	06/22/2021	3572	CED	515.74 Street Light Conversion LED Lamps (12)
	542 63 31 00	Oper Supplies - Street Ligh	101 000 542	City Street Fun	515.74 Street Light Conversion LED Lamps (12)
24575	06/08/2021	06/22/2021	1581	Canavan, Robert	25.07 02-02860.1 - 305 STANFORD ST
	343 10 00 00	Storm Drain Fees & Charge	415 000 340	Storm Drain	-20.79
	343 40 00 00	Sale Of Water	425 000 340	Water Fund (de	-17.31
	343 50 00 00	Sewer Revenues	430 000 340	Sewer Fund (de	13.03
24589	06/22/2021	06/22/2021	4294	Center Electric Inc	108.00 Booster Pump And Surge Test
	535 50 48 00	Rep & Maint - Sewer Main	430 000 535	Sewer Fund (de	108.00 Booster Pump And Surge Test
24590	06/22/2021	06/22/2021	3994	CenturyLink	1,272.07 Telecommunications - June 2021

ACCOUNTS PAYABLE

City Of Fircrest

Time: 12:46:55 Date: 06/17/2021

As Of: 06/22/2021

Page: 2

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
518 10 42 00	Communication - Non Dep	001 000 518	General Fund	74.68	City Hall Prim 911
518 10 42 00	Communication - Non Dep	001 000 518	General Fund	74.68	CH Message Line
518 10 42 00	Communication - Non Dep	001 000 518	General Fund	74.68	City Hall Alarm
518 10 42 00	Communication - Non Dep	001 000 518	General Fund	448.79	Circuit Line/PRI Line
518 10 42 00	Communication - Non Dep	001 000 518	General Fund	153.68	DID (Direct Inward Dial)
521 22 42 00	Communication - Police	001 000 521	General Fund	156.54	Police BA Machine/Modem
531 50 42 00	Communication - Storm	415 000 531	Storm Drain	37.34	PW Alarm Line & Prim 911
531 50 42 00	Communication - Storm	415 000 531	Storm Drain	18.67	PW Fax
534 10 42 00	Communication - Water	425 000 534	Water Fund (de	37.34	PW Alarm Line & Prim 911
534 10 42 00	Communication - Water	425 000 534	Water Fund (de	32.50	PW DSL/Telemetry
534 10 42 00	Communication - Water	425 000 534	Water Fund (de	18.67	PW Fax
535 10 42 01	Communication - Sewer	430 000 535	Sewer Fund (de	37.34	PW Alarm Line & Prim 911
535 10 42 01	Communication - Sewer	430 000 535	Sewer Fund (de	32.50	PW DSL/Telemetry
535 10 42 01	Communication - Sewer	430 000 535	Sewer Fund (de	18.67	PW Fax
542 30 42 00	Communication - Street	101 000 542	City Street Fun	37.33	PW Alarm Line & Prmi 911
542 30 42 00	Communication - Street	101 000 542	City Street Fun	18.66	PW Fax
24665	06/22/2021	06/22/2021	5805	CenturyLink	53.09 Long Distance Access & Usage - June 2021
518 10 42 00	Communication - Non Dep	001 000 518	General Fund	53.09	Long Distance Access & Usage - June 2021
24591	06/22/2021	06/22/2021	331	Cheesman, John G	737.68 WASPC Conference - Chief Cheesman 5/23/21 - 5/27/21
521 22 43 00	Travel - Police	001 000 521	General Fund	737.68	Room Charge/Meals
24592	06/22/2021	06/22/2021	4313	Chuckals Inc	34.62 Central Office Supplies
518 10 34 01	Central Office Supplies	001 000 518	General Fund	34.62	Central Office Supplies
24593	06/22/2021	06/22/2021	4313	Chuckals Inc	125.19 Central Office Supplies
518 10 34 01	Central Office Supplies	001 000 518	General Fund	125.19	Central Office Supplies
			Total Chuckals Inc	159.81	
24594	06/22/2021	06/22/2021	4324	City Treasurer-Tacoma	56,908.56 Fire/EMS July 2021
522 20 40 00	Tacoma Contract - Fire	001 000 522	General Fund	13,158.56	Fire July 2021
522 20 41 00	Tacoma Contract - EMS	001 000 522	General Fund	43,750.00	EMS July 2021
24576	06/08/2021	06/22/2021	8601	Clark, Lindsay	129.11 02-00750.1 - 358 DEL MONTE AVE
343 10 00 00	Storm Drain Fees & Charge	415 000 340	Storm Drain	-28.76	
343 40 00 00	Sale Of Water	425 000 340	Water Fund (de	-30.84	
343 50 00 00	Sewer Revenues	430 000 340	Sewer Fund (de	-69.51	

ACCOUNTS PAYABLE

City Of Fircrest

Time: 12:46:55 Date: 06/17/2021

As Of: 06/22/2021

Page: 3

Accts

Pay #	Received	Date Due	Vendor	Amount	Memo
24595	06/22/2021	06/22/2021	3565	Comfort Davies & Smith	8,953.40 May 2021
	515 41 41 01	City Attorney	001 000 515	General Fund	907.80 City Attorney - May 2021
	515 41 41 03	City Prosecutor	001 000 515	General Fund	5,624.80 City Prosecutor - Fircrest - May 2021
	515 41 41 03	City Prosecutor	001 000 515	General Fund	2,420.80 City Prosecutor - Ruston - May 2021
24596	06/22/2021	06/22/2021	3573	Copiers Northwest Inc	45.08 Police (5/14/-6/13) Usage
	521 22 45 00	Oper Rentals - Copier - Pol	001 000 521	General Fund	45.08 Police (5/14/-6/13) Usage
24597	06/22/2021	06/22/2021	7227	Correct Equipment Inc	59,346.00 New Water Meters For Upgrade 5/8x3/4x71/2 (200)
	594 34 63 01	Other Improvements Water	426 000 594	Water Improve	59,346.00 New Water Meters For Upgrade 5/8x3/4x71/2 (200)
24598	06/22/2021	06/22/2021	8350	Cummings, John	75.00 Business License Refund Due To Duplicate Payment John Cummings
	321 99 00 00	Business Licenses & Permi	001 000 320	General Fund	-75.00 Business License Refund Due To Duplicate Payment John Cummings
24599	06/22/2021	06/22/2021	3589	Databar Inc	1,159.82 Town Topics - June 2021
	518 10 49 01	Town Topics/Citizen Comr	001 000 518	General Fund	1,159.82 Town Topics - June 2021
24600	06/22/2021	06/22/2021	3589	Databar Inc	1,384.68 Annual Water Quality And Water Efficiency Survey Combined
	534 10 49 04	Printing & Binding - Water	425 000 534	Water Fund (de	1,384.68 Annual Water Quality And Water Efficiency Survey Combined
24601	06/22/2021	06/22/2021	3589	Databar Inc	43.96 Composition Regular Statement Stock Changes To Backer
	531 50 49 06	Mailing Service - Storm	415 000 531	Storm Drain	14.65 Composition Regular Statement Stock Changes To Backer
	534 10 49 06	Mailing Service - Water	425 000 534	Water Fund (de	14.65 Composition Regular Statement Stock Changes To Backer
	535 10 49 05	Mailing Service - Sewer	430 000 535	Sewer Fund (de	14.66 Composition Regular Statement Stock Changes To Backer
				Total Databar Inc	2,588.46
24680	06/22/2021	06/22/2021	4310	Dept Of Revenue-EXCISE TAX	23.53 Excise Tax - May 2021
	517 90 31 01	Health Program - Supplies	001 000 517	General Fund	7.57 Excise Tax - May 2021
	518 20 43 01	Excise Tax Time/Temp Re	001 000 518	General Fund	0.65 Excise Tax - May 2021
	531 50 44 00	Excise Tax - Storm	415 000 531	Storm Drain	1.20 Excise Tax - May 2021

ACCOUNTS PAYABLE

City Of Fircrest

Time: 12:46:55 Date: 06/17/2021

As Of: 06/22/2021

Page: 4

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
534 10 44 00	Excise Tax - Water		425 000 534 Water Fund (de	0.08	Excise Tax - May 2021
534 10 44 00	Excise Tax - Water		425 000 534 Water Fund (de	13.95	Excise Tax - May 2021
535 10 44 00	Excise Tax - Sewer		430 000 535 Sewer Fund (de	0.08	Excise Tax - May 2021
24565	06/03/2021	06/22/2021	1175 Doherty, Colleen	75.25	01-01690.0 - 336 SUMMIT AVE
343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-31.25	
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-29.48	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-14.52	
24574	06/07/2021	06/22/2021	7984 Elford, Nicole	134.75	07-00124.5 - 141 MAPLE ST
343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-30.01	
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-32.19	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-72.55	
24602	06/22/2021	06/22/2021	9715 Executive Diversity Services, Inc	3,000.00	Unconscious Bias Training Sessions (2 Sessions - 2 Hours Each)
518 11 49 03	Reg & Tuition - Personnel		001 000 518 General Fund	3,000.00	Unconscious Bias Training Sessions (2 Sessions - 2 Hours Each)
24603	06/22/2021	06/22/2021	7827 Exercise Science Center	50.00	Physical Assessment - K Larson
521 10 41 00	Professional Services - Civ		001 000 521 General Fund	50.00	Physical Assessment - K Larson
24656	06/22/2021	06/22/2021	8610 F & L Building Maintenance, LLC	3,309.00	June 2021 - Janitorial Services
518 30 41 01	Contract Maintenance		001 000 518 General Fund	3,309.00	June 2021 - Janitorial Services
24604	06/22/2021	06/22/2021	3636 Ferguson Waterworks, #3011	10.51	Gaskets For Weathevane Pump
534 80 31 02	Oper Supplies - Water		425 000 534 Water Fund (de	10.51	Gaskets For Weathevane Pump
24629	06/22/2021	06/22/2021	3636 Ferguson Waterworks, #3011	89.66	Sewer Repair On Drake Street
535 50 31 01	Oper Supplies - Sewer Mai		430 000 535 Sewer Fund (de	89.66	Sewer Repair On Drake Street
Total Ferguson Waterworks, #3011				100.17	
24667	06/22/2021	06/22/2021	4318 Fircrest City of - Interfund (Treasur	5,204.96	June 2021 Interfund
518 30 47 00	Public Utility Services - Ci		001 000 518 General Fund	437.20	June 2021 Interfund
531 50 47 02	Public Utility Services/Bldg		415 000 531 Storm Drain	176.82	June 2021 Interfund
531 50 47 02	Public Utility Services/Bldg		415 000 531 Storm Drain	1.65	June 2021 Interfund
534 10 47 00	Utility Services/Building -		425 000 534 Water Fund (de	176.82	June 2021 Interfund
534 80 47 01	Utility Services/Pumping		425 000 534 Water Fund (de	362.26	June 2021 Interfund
534 80 47 03	Public Utility Services/Met		425 000 534 Water Fund (de	3.84	June 2021 Interfund
535 10 47 00	Utility Services/Building -		430 000 535 Sewer Fund (de	176.82	June 2021 Interfund

ACCOUNTS PAYABLE

City Of Fircrest

Time: 12:46:55 Date: 06/17/2021

As Of: 06/22/2021

Page: 5

Accts Pay #	Received	Date Due	Vendor	Amount	Memo	
535 80 47 01	Utility Services/Pumping	430 000	535 Sewer Fund (de	3.84	June 2021 Interfund	
542 30 47 02	Electricity & Gas/Bldg - St	101 000	542 City Street Fun	176.80	June 2021 Interfund	
542 30 47 02	Electricity & Gas/Bldg - St	101 000	542 City Street Fun	1.65	June 2021 Interfund	
542 80 47 00	Public Utility Services-St E	101 000	542 City Street Fun	34.77	June 2021 Interfund	
548 65 47 00	Utilities ShopGarage	501 000	548 Equipment Ren	34.50	June 2021 Interfund	
576 20 47 00	Public Utility Services - Po	001 000	576 General Fund	280.26	June 2021 Interfund	
576 80 47 00	Public Utility Services - Pa	001 000	576 General Fund	3,337.73	June 2021 Interfund	
24605	06/22/2021	06/22/2021	7230	Galls, LLC	344.70	Shirts (2) And Trousers (1) For E Garcia
521 22 49 01	Uniforms/Clothing/Laundry	001 000	521 General Fund	344.70	Shirts (2) And Trousers (1) For E Garcia	
24677	06/22/2021	06/22/2021	7230	Galls, LLC	25.04	Alterations To E Garcia Uniform
521 22 49 01	Uniforms/Clothing/Laundry	001 000	521 General Fund	25.04	Alterations To E Garcia Uniform	
			Total Galls, LLC	369.74		
24606	06/22/2021	06/22/2021	7623	Garcia, Madeline R	279.20	Water Hoses (2) , Shoe Rack, And Other Supplies For Pool
576 20 31 03	Oper Supplies - Pool	001 000	576 General Fund	279.20	Water Hoses (2) , Shoe Rack, And Other Supplies For Pool	
24564	06/03/2021	06/22/2021	8643	Graham, Kristen	63.19	07-00066.7 - 106 BIRCH ST
343 10 00 00	Storm Drain Fees & Charge	415 000	340 Storm Drain	-14.07		
343 40 00 00	Sale Of Water	425 000	340 Water Fund (de	-15.10		
343 50 00 00	Sewer Revenues	430 000	340 Sewer Fund (de	-34.02		
24607	06/22/2021	06/22/2021	6774	Greenleaf Landscaping 1 Inc	6,104.27	Install Spring/Summer Flowers
542 80 31 04	Beautification-Supplies	101 000	542 City Street Fun	6,104.27	Install Spring/Summer Flowers	
24579	06/15/2021	06/22/2021	2922	Gresham, Henry	270.35	06-02550.1 - 1583 BAY HILL AVE
343 10 00 00	Storm Drain Fees & Charge	415 000	340 Storm Drain	-77.87		
343 40 00 00	Sale Of Water	425 000	340 Water Fund (de	-74.30		
343 50 00 00	Sewer Revenues	430 000	340 Sewer Fund (de	-118.18		
24608	06/22/2021	06/22/2021	311	Grover, Jeff	33.05	New Mouse For J Grover Computer
571 10 31 01	Oper Supplies - Rec	001 000	571 General Fund	33.05	New Mouse For J Grover Computer	
24609	06/22/2021	06/22/2021	311	Grover, Jeff	68.76	Clock And Thermometer For Pool
576 20 31 00	Office Supplies - Pool	001 000	576 General Fund	68.76	Clock And Thermometer For Pool	

ACCOUNTS PAYABLE

City Of Fircrest

Time: 12:46:55 Date: 06/17/2021

As Of: 06/22/2021

Page: 6

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
			Total Grover, Jeff	101.81	
24610	06/22/2021	06/22/2021	7383 Holden Polygraph LLC	300.00	Polygraph Pre-Employment Testing - K Larson
	521 10 41 00 Professional Services - Civ		001 000 521 General Fund	300.00	Polygraph Pre-Employment Testing - K Larson
24658	06/22/2021	06/22/2021	3690 Holroyd Co Inc	36.00	PW Yard Concrete Disposal
	542 30 47 01 Dumping Fees - Street		101 000 542 City Street Fun	36.00	PW Yard Concrete Disposal
24659	06/22/2021	06/22/2021	3692 Home Depot Credit Services	659.61	Supplies To Mount Fan In Pool Office; New Hot Water Tank For PW (in Attic)
	518 30 31 03 Oper Sup/PWF		001 000 518 General Fund	627.04	New Hot Water Heater For PW (in Attic)
	576 20 31 03 Oper Supplies - Pool		001 000 576 General Fund	32.57	Supplies To Mount Fan In Pool Office
24660	06/22/2021	06/22/2021	3692 Home Depot Credit Services	26.43	Part For Hot Water Tank
	518 30 31 03 Oper Sup/PWF		001 000 518 General Fund	26.43	Part For Hot Water Tank
24661	06/22/2021	06/22/2021	3692 Home Depot Credit Services	26.43	Miracle Grow Plant Food For Hanging Baskets
	542 80 31 02 Flower BasketsSupplies		101 000 542 City Street Fun	26.43	Miracle Grow Plant Food For Hanging Baskets
24662	06/22/2021	06/22/2021	3692 Home Depot Credit Services	9.90	Coupling For Water Truck
	542 80 31 04 Beautification-Supplies		101 000 542 City Street Fun	9.90	Coupling For Water Truck
24663	06/22/2021	06/22/2021	3692 Home Depot Credit Services	18.70	Cable For TV At Public Works
	518 81 35 00 Small Tools & Equip - I/S		001 000 518 General Fund	18.70	Cable For TV At Public Works
			Total Home Depot Credit Services	741.07	
24611	06/22/2021	06/22/2021	9714 HydroApps	795.00	Annual Schedule Manager App For Pool Staff And Lifeguards
	594 76 62 03 Buildings & Structures		301 000 594 Park Bond Capi	795.00	Annual Schedule Manager App For Pool Staff And Lifeguards
24612	06/22/2021	06/22/2021	5428 Jeff Boers	498.75	May 2021 Land Use Consulting 5.25 Hours
	558 60 41 00 Prof Svcs - Planning		001 000 558 General Fund	498.75	May 2021 Land Use Consulting 5.25 Hours
24614	06/22/2021	06/22/2021	8773 Kassel & Associates, Inc.	539,282.89	P#64 Community Center Progress Thru 5/31/21
	594 76 62 03 Buildings & Structures		301 000 594 Park Bond Capi	539,282.89	P#64 Community Center Progress Thru 5/31/21
24613	06/22/2021	06/22/2021	6883 L.N. Curtis & Sons	67.27	Bothell Carrier - E Garcia

ACCOUNTS PAYABLE

City Of Fircrest

Time: 12:46:55 Date: 06/17/2021

As Of: 06/22/2021

Page: 7

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
521 22 49 01	Uniforms/Clothing/Laundry	001 000 521	General Fund	67.27	Bothell Carrier - E Garcia
24615	06/22/2021	06/22/2021	6785	Larsen Sign Company Inc	1,417.71 Complete Vehicle Lettering Packages On (2) Ford Interceptors (add To ERR Cost)
594 21 64 00	Machinery & Equipment -	001 000 521	General Fund	1,417.71	Complete Vehicle Lettering Packages On (2) Ford Interceptors (add To ERR Cost)
24616	06/22/2021	06/22/2021	3791	Lowe's Company-#338954	59.34 Cement For The Tot Lot
576 80 31 02	Oper Supplies - Parks	001 000 576	General Fund	59.34	Cement For The Tot Lot
24617	06/22/2021	06/22/2021	3791	Lowe's Company-#338954	15.14 Repair Parts For Well #7
534 50 31 01	Oper Supplies - Water Mai	425 000 534	Water Fund (de	15.14	Repair Parts For Well #7
24618	06/22/2021	06/22/2021	3791	Lowe's Company-#338954	178.50 Watering Cans And Blower For Pool SAA #1806
576 20 35 00	Small Tools & Equip - Poo	001 000 576	General Fund	178.50	Watering Cans And Blower For Pool SAA #1806
Total Lowe's Company-#338954				252.98	
24619	06/22/2021	06/22/2021	7196	Materials Testing & Consulting Inc	1,527.00 P#64 Concrete Inspection, Concrete Test And Project Management - May 2021
594 76 62 03	Buildings & Structures	301 000 594	Park Bond Capi	1,527.00	P#64 Concrete Inspection, Concrete Test And Project Management - May 2021
24581	06/15/2021	06/22/2021	6806	Mauer, Marilyn	46.59 01-01760.1 - 230 SUMMIT AVE
343 10 00 00	Storm Drain Fees & Charge	415 000 340	Storm Drain	-12.39	
343 40 00 00	Sale Of Water	425 000 340	Water Fund (de	-13.29	
343 50 00 00	Sewer Revenues	430 000 340	Sewer Fund (de	-20.91	
24573	06/07/2021	06/22/2021	5446	Milne, Stacy	197.05 04-03020.1 - 915 DANIELS DR
343 10 00 00	Storm Drain Fees & Charge	415 000 340	Storm Drain	-63.02	
343 40 00 00	Sale Of Water	425 000 340	Water Fund (de	-49.49	
343 50 00 00	Sewer Revenues	430 000 340	Sewer Fund (de	-84.54	
24620	06/22/2021	06/22/2021	3878	National Barricade Co LLC	136.50 Barricades For Grad Parade
573 90 49 01	Community Events	001 000 573	General Fund	136.50	Barricades For Grad Parade
24621	06/22/2021	06/22/2021	3910	Office Depot	152.18 Office Supplies For Pool Office
576 20 31 00	Office Supplies - Pool	001 000 576	General Fund	152.18	Office Supplies For Pool Office
24622	06/22/2021	06/22/2021	3923	Orca Pacific Inc	1,024.77 Pool Chemicals

ACCOUNTS PAYABLE

City Of Fircrest

Time: 12:46:55 Date: 06/17/2021

As Of: 06/22/2021

Page: 8

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
	576 20 31 01	Pool Supplies-Chemicals	001 000 576 General Fund	1,024.77	Pool Chemicals
24623	06/22/2021	06/22/2021	3923 Orca Pacific Inc	722.04	Pool Chemicals
	576 20 31 01	Pool Supplies-Chemicals	001 000 576 General Fund	722.04	Pool Chemicals
24624	06/22/2021	06/22/2021	3923 Orca Pacific Inc	398.11	Chlorine For Wells (105 Gallons)
	534 80 31 03	Oper Supplies - Chlorine	425 000 534 Water Fund (de	398.11	Chlorine For Wells
Total Orca Pacific Inc				2,144.92	
24626	06/22/2021	06/22/2021	3957 PC Budget & Finance	39.00	Lien Fees (Recording)
	535 10 49 00	Miscellaneous - Sewer	430 000 535 Sewer Fund (de	39.00	Lien Fees (Recording)
24627	06/22/2021	06/22/2021	3957 PC Budget & Finance	35,158.76	Indigent Defense Services For Fircrest And Ruston - Jan - June 2021; Prof Services For Conflict Cases
	515 41 41 00	Assigned Counsel	001 000 515 General Fund	35,158.76	Indigent Defense Services For Fircrest And Ruston - Jan - June 2021; Prof Services For Conflict Cases
24628	06/22/2021	06/22/2021	3957 PC Budget & Finance	362.76	Court Office Supplies - Envelopes
	512 50 31 00	Office & Oper Sup-Court	001 000 512 General Fund	362.76	Court Office Supplies - Envelopes
Total PC Budget & Finance				35,560.52	
24679	06/22/2021	06/22/2021	9717 PFVT Motors, LLC	78,654.00	(2) 2021 Ford Police Interceptors Vin #02057 And 02058
	594 21 64 00	Machinery & Equipment - 1	001 000 521 General Fund	78,654.00	(2) 2021 Ford Police Interceptors Vin #02057 And 02058
24630	06/22/2021	06/22/2021	4108 Pape Machinery Inc.	146.54	Parts For Mower (JD 1570)
	548 65 48 11	O & M - Parks/Rec	501 000 548 Equipment Ren	146.54	Parts For Mower (JD 1570)
24625	06/22/2021	06/22/2021	4680 Parametrix Engineering	7,237.50	P#60 And P#64 Professional Services Through 5/1/21
	594 76 62 03	Buildings & Structures	301 000 594 Park Bond Capi	45.00	P#60 Professional Services Thru 5/1/21
	594 76 62 03	Buildings & Structures	301 000 594 Park Bond Capi	7,192.50	P#64 Professional Services Thru 5/1/21
24578	06/15/2021	06/22/2021	2507 Parker, Jacob J.	46.68	05-02160.1 - 1030 CRESTWOOD LANE
	343 10 00 00	Storm Drain Fees & Charge	415 000 340 Storm Drain	-26.58	
	343 40 00 00	Sale Of Water	425 000 340 Water Fund (de	-25.91	

ACCOUNTS PAYABLE

City Of Fircrest

Time: 12:46:55 Date: 06/17/2021

As Of: 06/22/2021

Page: 9

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
	343 50 00 00	Sewer Revenues	430 000 340 Sewer Fund (de	5.81	
24657	06/22/2021	06/22/2021	3956	Petty Cash-Corcoran	58.80 Petty Cash Reimbursement 6/22/21
	369 81 00 00	Cash Overage/Shortage	001 000 360 General Fund	-40.00	Court Daily Deposit Short \$40
	369 81 00 00	Cash Overage/Shortage	001 000 360 General Fund	0.05	Petty Cash Box Over .05
	517 90 31 01	Health Program - Supplies	001 000 517 General Fund	5.48	Wellness Supplies - March Madness
	517 90 31 01	Health Program - Supplies	001 000 517 General Fund	7.69	Wellness Supplies - March Madness
	534 80 41 00	Water Testing	425 000 534 Water Fund (de	2.18	Water Testing
	548 65 48 12	O & M - Street	501 000 548 Equipment Ren	3.50	Spring For Toolbox
24631	06/22/2021	06/22/2021	7315	Pizzano, Christine	29.50 Library Reimbursement - 1/2 Year
	572 21 49 00	Library Services	001 000 572 General Fund	29.50	Library Reimbursement - 1/2 Year
24632	06/22/2021	06/22/2021	4828	Protect Youth Sports	179.10 Background Checks (18) - Pool/Rec Hires
	518 11 41 00	Prof Svcs - Personnel	001 000 518 General Fund	179.10	Background Checks (18) - Pool/Rec Hires
24633	06/22/2021	06/22/2021	3986	Puget Sound Energy, BOT-01H	56.67 Natural Gas PW - 5/2021
	531 50 47 02	Public Utility Services/Bldg	415 000 531 Storm Drain	14.17	Natural Gas PW - 5/2021
	534 10 47 00	Utility Services/Building -	425 000 534 Water Fund (de	14.17	Natural Gas PW - 5/2021
	535 10 47 00	Utility Services/Building -	430 000 535 Sewer Fund (de	14.17	Natural Gas PW - 5/2021
	542 30 47 02	Electricity & Gas/Bldg - St	101 000 542 City Street Fun	14.16	Natural Gas PW - 5/2021
24634	06/22/2021	06/22/2021	3986	Puget Sound Energy, BOT-01H	103.25 Natural Gas - City Hall 5/2021
	518 30 47 00	Public Utility Services - Ci	001 000 518 General Fund	103.25	Natural Gas - City Hall 5/2021
			Total Puget Sound Energy, BOT-01H	159.92	
24635	06/22/2021	06/22/2021	8893	Right Systems INC	3,350.00 IT Managed Services - May 2021
	518 81 41 01	Prof Svcs - I/S	001 000 518 General Fund	3,350.00	IT Managed Services - May 2021
24636	06/22/2021	06/22/2021	4026	S & B Inc	491.25 Drake RTU Pump #2 Communication Fail
	535 50 48 00	Rep & Maint - Sewer Main	430 000 535 Sewer Fund (de	491.25	Drake RTU Pump #2 Communication Fail
24637	06/22/2021	06/22/2021	4035	Sarco Supply	174.20 Janitorial Supplies - City Hall
	518 30 31 04	Oper Sup/CH	001 000 518 General Fund	174.20	Janitorial Supplies - City Hall
24638	06/22/2021	06/22/2021	4035	Sarco Supply	123.35 Janitorial Supplies - PSB
	518 30 31 02	Oper Sup/PSB Bldg	001 000 518 General Fund	123.35	Janitorial Supplies - PSB
24639	06/22/2021	06/22/2021	4035	Sarco Supply	135.79 Janitorial Supplies - PW

ACCOUNTS PAYABLE

City Of Fircrest

Time: 12:46:55 Date: 06/17/2021

As Of: 06/22/2021

Page: 10

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
518 30 31 03	Oper Sup/PWF		001 000 518 General Fund	135.79	Janitorial Supplies - PW
			Total Sarco Supply	433.34	
24640	06/22/2021	06/22/2021	6088 Sentinel Pest Control Inc	192.33	Pest Control - Public Works - June 2021
531 50 48 00	Rep & Maint - Storm		415 000 531 Storm Drain	48.08	Pest Control - Public Works - June 2021
534 50 48 01	Rep & Maint - Water Main		425 000 534 Water Fund (de	48.08	Pest Control - Public Works - June 2021
535 50 48 00	Rep & Maint - Sewer Main		430 000 535 Sewer Fund (de	48.08	Pest Control - Public Works - June 2021
542 30 48 01	Rep & Maint - Street Main		101 000 542 City Street Fun	48.09	Pest Control - Public Works - June 2021
24584	06/15/2021	06/22/2021	8434 Shaffer, Korl	29.07	02-01120.0 - 354 CONTRA COSTA AVE
343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-6.47	
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-6.95	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-15.65	
24676	06/22/2021	06/22/2021	7749 Sound Uniform Solutions Inc	28.93	Alterations For V Celis Uniform
521 22 49 01	Uniforms/Clothing/Laundry		001 000 521 General Fund	28.93	Alterations For V Celis Uniform
24641	06/22/2021	06/22/2021	4087 Star Rentals	1,239.75	Boomlift Rental To Remove Christmas Lights At Alice Peers Park
542 80 31 01	Operating Supplies - St Bea		101 000 542 City Street Fun	1,239.75	Boomlift Rental To Remove Christmas Lights At Alice Peers Park
24642	06/22/2021	06/22/2021	9319 StreetScan	2,446.50	Data Processing - 21 Sidewalk Miles
542 30 41 00	Prof Svcs - Street		101 000 542 City Street Fun	2,446.50	Data Processing - 21 Sidewalk Miles
24643	06/22/2021	06/22/2021	4328 Systems for Public Safety Inc	1,843.23	Cargo Box And Installation On 2020 Ford Interceptor #BTS6572 (Chiefs Car)
594 21 64 00	Machinery & Equipment - J		001 000 521 General Fund	1,843.23	Cargo Box And Installation On 2020 Ford Interceptor #BTS6572 (Chiefs Car)
24577	06/08/2021	06/22/2021	1844 Szczepaniak*, Kelly	175.50	03-01900.0 - 412 BERKELEY AVE
343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-39.09	
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-41.92	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-94.49	
24644	06/22/2021	06/22/2021	4120 Tacoma Daily Index	60.16	Public Hearing - Amend FMC 22.26.025 Sign Code
558 60 41 01	Advertising - Planning		001 000 558 General Fund	60.16	Public Hearing - Amend FMC 22.26.025 Sign Code
24675	06/22/2021	06/22/2021	4322 Tacoma, City of - POWER	10,506.47	Power - Various Locations - June 2021

ACCOUNTS PAYABLE

City Of Fircrest

Time: 12:46:55 Date: 06/17/2021

As Of: 06/22/2021

Page: 11

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
518 30 47 00	Public Utility Services - Ci	001 000 518	General Fund	607.20	Power City Hall June 2021
531 50 47 02	Public Utility Services/Bldg	415 000 531	Storm Drain	100.47	PW Well #4 Power June 2021
534 10 47 00	Utility Services/Building -	425 000 534	Water Fund (de	100.47	PW Well #4 Power June 2021
534 80 47 01	Utility Services/Pumping	425 000 534	Water Fund (de	6,039.09	PW Wells #6,7,8,9 GC Tank, And Booster Power
535 10 47 00	Utility Services/Building -	430 000 535	Sewer Fund (de	100.46	PW Well #4 Power June 2021
535 80 47 01	Utility Services/Pumping	430 000 535	Sewer Fund (de	1,614.48	PW Pumps Power June 2021
542 30 47 02	Electricity & Gas/Bldg - St	101 000 542	City Street Fun	100.47	PW Well #4 Power June 2021
542 30 47 03	Electricity/Traffic Lights	101 000 542	City Street Fun	52.57	Traffic Control Power June 2021
542 63 47 00	Electricity/Street Lights	101 000 542	City Street Fun	1,185.67	Street Lights Power June 2021
548 65 47 00	Utilities ShopGarage	501 000 548	Equipment Ren	41.99	F&E Garage June 2021
576 80 47 00	Public Utility Services - Pa	001 000 576	General Fund	563.60	Parks Power June 2021
24645	06/22/2021	06/22/2021	4180	Utilities Underground	40.36 Locates - May 2021
534 10 49 00	Miscellaneous - Water	425 000 534	Water Fund (de	20.18	Locates - May 2021
535 10 49 00	Miscellaneous - Sewer	430 000 535	Sewer Fund (de	20.18	Locates - May 2021
24666	06/22/2021	06/22/2021	4209	WCMA	325.00 2021 Summer Conference In Blaine, Wa - 8/10/21 - 8/13/21
513 10 49 01	Reg & Tuition - Admin	001 000 513	General Fund	325.00	2021 Summer Conference In Blaine, Wa - 8/10/21 - 8/13/21
24646	06/22/2021	06/22/2021	4214	WFOA	75.00 Fleet Management From A Finance Perspective Webinar
514 23 49 01	Reg & Tuition - Finance	001 000 514	General Fund	75.00	Fleet Management From A Finance Perspective Webinar
24647	06/22/2021	06/22/2021	4222	WRPA	172.00 WA Rec And Parks Assoc Annual Membership - J Grover
571 10 49 03	Dues,Memberships,Subscri	001 000 571	General Fund	172.00	WA Rec And Parks Assoc Annual Membership - J Grover
24648	06/22/2021	06/22/2021	5765	Wash. Assoc. of Sheriffs & Police Chiefs	300.00 WASPC 2021 Spring Training Conference Registration
521 22 49 02	Reg & Tuition - Police	001 000 521	General Fund	300.00	WASPC 2021 Spring Training Conference Registration
24649	06/22/2021	06/22/2021	4231	Water Mgmt Labs Inc	287.00 Water Samples For May 2021
534 80 41 00	Water Testing	425 000 534	Water Fund (de	287.00	Water Samples For May 2021
24678	06/22/2021	06/22/2021	9716	Watermen, Inc	985.07 Lifeguard/Instructor Bathing Suits
576 20 31 03	Oper Supplies - Pool	001 000 576	General Fund	985.07	Lifeguard/Instructor Bathing Suits

ACCOUNTS PAYABLE

City Of Fircrest

Time: 12:46:55 Date: 06/17/2021

As Of: 06/22/2021

Page: 12

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
24664	06/22/2021	06/22/2021	4246 Whistle Workwear	94.20	Works Pants For B Wakefield
	518 30 49 00	Miscellaneous - Fac/Equip	001 000 518 General Fund	94.20	Works Pants For B Wakefield
24650	06/22/2021	06/22/2021	4806 Williams, Joanne	210.00	Scorekeeper - Youth Baseball - 5/1721 - 5/27/21
	571 20 49 09	Youth Baseball	001 000 571 General Fund	210.00	Scorekeeper - Youth Baseball - 5/1721 - 5/27/21
24651	06/22/2021	06/22/2021	4253 Windmill Gardens LLC	2,003.34	2nd Half Payment For Hanging Baskets (68)
	542 80 31 02	Flower BasketsSupplies	101 000 542 City Street Fun	2,003.34	2nd Half Payment For Hanging Baskets (68)
24652	06/22/2021	06/22/2021	4256 Winning Seasons	887.99	PeeWee T- Ball Uniforms
	571 20 49 09	Youth Baseball	001 000 571 General Fund	887.99	PeeWee T- Ball Uniforms
24653	06/22/2021	06/22/2021	4256 Winning Seasons	296.73	Public Works - Employee T-Shirts
	531 50 20 01	Contract Benefits - Storm	415 000 531 Storm Drain	74.19	Public Works - Employee T-Shirts
	534 10 20 01	Contract Benefits - Wtr Ad	425 000 534 Water Fund (de	74.18	Public Works - Employee T-Shirts
	535 10 20 01	Contract Benefits - Swr Ad	430 000 535 Sewer Fund (de	74.18	Public Works - Employee T-Shirts
	542 30 20 01	Contract Benefits - Street R	101 000 542 City Street Fun	74.18	Public Works - Employee T-Shirts
Total Winning Seasons				1,184.72	
24654	06/22/2021	06/22/2021	5286 Winsupply	39.01	Field Chalk - Athletic Fields
	576 80 31 02	Oper Supplies - Parks	001 000 576 General Fund	39.01	Field Chalk - Athletic Fields
24583	06/15/2021	06/22/2021	8335 Yager, Riley	25.11	03-01110.9 - 703 PASADENA AVE
	343 10 00 00	Storm Drain Fees & Charge	415 000 340 Storm Drain	-5.59	
	343 40 00 00	Sale Of Water	425 000 340 Water Fund (de	-6.00	
	343 50 00 00	Sewer Revenues	430 000 340 Sewer Fund (de	-13.52	
24682	06/17/2021	06/22/2021	7895 Zarate, Adriana	68.10	03-00680.3 - 101 AMHERST ST
	343 10 00 00	Storm Drain Fees & Charge	415 000 340 Storm Drain	-18.09	
	343 40 00 00	Sale Of Water	425 000 340 Water Fund (de	-18.72	
	343 50 00 00	Sewer Revenues	430 000 340 Sewer Fund (de	-31.29	
24580	06/15/2021	06/22/2021	9642 Zheng, Roland	51.60	07-00244.4 - 1438 CHERRY AVE
	343 10 00 00	Storm Drain Fees & Charge	415 000 340 Storm Drain	-31.42	
	343 10 00 01	Setup Fees - Storm	415 000 340 Storm Drain	2.50	
	343 40 00 00	Sale Of Water	425 000 340 Water Fund (de	-28.01	
	343 40 00 02	Setup Fees - Water	425 000 340 Water Fund (de	6.50	
	343 50 00 00	Sewer Revenues	430 000 340 Sewer Fund (de	-3.67	
	343 50 00 02	Setup Fees - Sewer	430 000 340 Sewer Fund (de	2.50	

ACCOUNTS PAYABLE

City Of Fircrest

Time: 12:46:55 Date: 06/17/2021

As Of: 06/22/2021

Page: 13

Accts

Pay # Received Date Due Vendor Amount Memo

Report Total: 847,951.79

Fund

001 General Fund	211,134.73
101 City Street Fund	14,228.78
301 Park Bond Capital Fund	548,842.39
415 Storm Drain	1,050.66
425 Water Fund (department)	9,582.92
426 Water Improvement Fund	59,346.00
430 Sewer Fund (department)	3,539.78
501 Equipment Rental Fund	226.53

This report has been reviewed by:

REMARKS:

Signature & Title

Date



LIQUOR LICENSE RENEWAL

Applicant Information

Licensee Name: Ricky & Stephanie, LLC
Establishment Name: Shogun Japanese Express
Address: 2009 Mildred Street W
License Number: 406311
Request Received: 6/14/2021
Expiration Date: 9/30/2021

Department Comments

Finance

No concerns per Finance

Planning and Building

Allowed by zone. No concerns. Approved.

Police

We have had no problems with the service of alcohol at this establishment.

Colleen Corcoran

Director Signature

6/15/2021

Date

Angelie Stahlnecker

Director Signature

6/14/2021

Date

John Cheesman

Director Signature

06/14/2021

Date



Washington State
Liquor and Cannabis Board
PO Box 43098

, Olympia WA 98504-3098, (360) 664-1600
www.liq.wa.gov Fax #: (360) 753-2710

CITY OF FIRCREST

JUN 14 2021

RECEIVED

June 06, 2021

Dear Local Authority:

RE: Liquor License Renewal Applications in Your Jurisdiction - Your Objection Opportunity

Enclosed please find a list of liquor-licensed premises in your jurisdiction whose liquor licenses will expire in about 90 days. This is your opportunity to object to these license renewal requests as authorized by RCW 66.24.010 (8).

1) Objection to License Renewal

To object to a liquor license renewal: fax or mail a letter to the Washington State Liquor and Cannabis Board (WS-LCB) Licensing Division. This letter must:

- o Detail the reason(s) for your objection, including a statement of all the facts upon which your objection or objections are based. You may include attachments and supporting documents which contain or confirm the facts upon which your objections are based.
- o Please note that whether a hearing will be granted or not is within the Board's discretion per RCW 66.24.010 (8)(d).

Your letter or fax of objection must be received by the Board's Licensing Division at least 30 days prior to the license expiration date. If you need additional time you must request that in writing. Please be aware, however, that it is within the Board's discretion to grant or deny any requests for extension of time to submit objections. Your request for extension will be granted or denied in writing. If objections are not timely received, they will not be considered as part of the renewal process.

A copy of your objection and any attachments and supporting materials will be made available to the licensee, therefore, it is the Local Authority's responsibility to redact any confidential or non-disclosable information (see RCW 42.56) prior to submission to the WSLCB.

2) Status of License While Objection Pending

During the time an objection to a renewal is pending, the permanent liquor license is placed on hold. However, temporary licenses are regularly issued to the licensee until a final decision is made by the Board.

3) Procedure Following Licensing Division Receipt of Objection

After we receive your objection, our licensing staff will prepare a report for review by the Licensing Director. The report will include your letter of objection, as well as any attachments and supporting documents you send. The Licensing Director will then decide to renew the liquor license, or to proceed with non-renewal.

4) Procedure if Board Does Not Renew License

If the Board decides not to renew a license, we will notify the licensee in writing, stating the reason for this decision. The licensee also has the right to request a hearing to contest non-renewal of their liquor license. RCW 66.24.010 (8)(d). If the licensee makes a timely request for a hearing, we will notify you.

The Board's Licensing Division will be required to present evidence at the hearing before an administrative law judge to support the non-renewal recommendation. You may present evidence in support of your objection or objections. The administrative law judge will consider all of the evidence and issue an initial order for the Board's review. The Board members have final authority to renew the liquor license and will enter a final order announcing their decision.

JUN 14 2021

RECEIVED

5) Procedure if Board Renews License Over Your Objection

If the Board decides to renew the license over your objection, you will be notified in writing. At that time, you may be given an opportunity to request a hearing. An opportunity for a hearing is offered at the Board's discretion. If a hearing is held, you will be responsible for presenting evidence before an Administrative Law Judge in support of your objection to license renewal. The Board's Licensing Division will present evidence in support of license renewal. The Licensee may also participate and present evidence if the licensee desires. The administrative law judge will consider all of the evidence, and issue an initial order for the Board's review. The Board members have final authority to renew the liquor license and will enter a final order announcing their decision.

For questions about this process, contact the WSLCB Licensing Division at (360) 664-1600 or email us at wslcb@liq.wa.gov.

Sincerely,

Rebecca Smith

Rebecca Smith, Director,
Licensing and Regulation Division

LIQ 864 07/10

C091080-2

WASHINGTON STATE LIQUOR AND CANNABIS BOARD

DATE: 06/06/2021

LICENSED ESTABLISHMENTS IN INCORPORATED AREAS CITY OF FIRCREST
(BY ZIP CODE) FOR EXPIRATION DATE OF 20210930

LICENSEE	BUSINESS NAME AND ADDRESS	LICENSE NUMBER	PRIVILEGES
1. RICKY AND STEPHANIE LLC	SHOGUN JAPANESE EXPRESS 2009 MILDRED ST W FIRCREST WA 98466 0000	406311	BEER/WINE REST - BEER/WINE

CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Mayor George called the regular meeting to order at 7:02 P.M. and led the Pledge of Allegiance. Councilmembers David M. Viafore, Shannon Reynolds, Brett Wittner, Joe Barrentine, and Denny Waltier were present.

PRESIDING OFFICER’S REPORT

A. Initial report on Pool Opening & Operations

Parks & Recreation Director Grover provided an overview of the grand opening weekend and the pool programming. Grover reported that there is 3700 RecDesk Accounts setup, and 208 season passes sold to residents, which is more passes sold than in years past. There was a brief discussion on season passes including lap swim.

B. Community Center and Pool Project

Grover briefed the Council on the progress of the Community Center construction project and reported that the site grading is taking place and electrical is being installed. City Manager Pingel reported that site walks are now available with the general contractor.

C. Pierce County’s ARPA Strategy

Pingel briefed the Council on the Zoom call with Pierce County Council Chair Derek Young and Executive Dammeier regarding Pierce County’s desire to partner with the surrounding jurisdictions to address homelessness and housing affordability utilizing the ARPA funds. Discussions included bringing the topic to a future study session and prioritizing the residents of Fircrest first with the ARPA funds.

D. Procedure for filling City Council Vacancy

Pingel briefed the Council on the resignation of Councilmember Jamie Nixon effective June 1, 2021, and the process to fill the vacant seat. Discussions included streamlining the application process due to the appointment being a short period and appointing a candidate running for one of the open Council positions. Reynolds requested a legal opinion. City Attorney Mike Smith reported that the position should not limit who can apply, and the majority of the Council will prevail. There was a consensus to open the application process tomorrow and close it on June 18, 2021, at noon. The candidates will be reviewed at the June 21, 2021, study session and the council would like to appoint the position at the regular meeting on June 22, 2021.

CITY MANAGER COMMENTS

A. Water System Plan Financials Follow-up

Pingel provided a brief overview of the Water System Plan, Chapter 10. He reports that water usage history and reported that customer behaviors have not changed year-to-year. Pingel highlighted that the proposed annual increase remains at 2% in the plan and that the staff would like to be proactive with water main replacements as emergency repairs are costly. Lastly, Pingel recognized that the water system plan is a planning level document due to changing needs, costs, and opportunities that may come during the plan period.

Pingel reported that our assessed property values increased 14% year-to-year and that the Avidex proposal will be discussed at a future study session. The staff would like to move quickly to accommodate hybrid meetings.

DEPARTMENT HEAD COMMENTS

- Police Chief Cheesman reported that the lateral officer has started with the department and is doing great.
- Public Works Director Bemis reported that the summer hires have started, and they are a good group and reported there may be a shortage of road striping paint.
- Finance Director Corcoran the State Reports will be reviewed on Thursday and the Wellness Committee recognized the Police Officers and showed the council the plaque that each officer received. Corcoran thanked Office Assistant Barb Gollinger and Recreation Supervisor Chris Wells for their hard work.

COUNCILMEMBER COMMENTS

- Waltier; no comments provided.
- Barrentine commented that litter is a problem along Orchard and thanked the Recreation Staff.
- Wittner thanked the attendees and commented that he loves the new pool.
- Reynolds commented that there are newer HVAC systems available that can provide a healthy workplace and may help combat a future covid-like outbreak.
- Viafore commented that he likes the plaques for the Police Officers and commented that this year the REET revenue has increased due to the higher assessed value. Viafore asked about the StripeRight contract and Bemis confirmed that the contract is still in place and is waiting to hear if the paint shortage affects them. Lastly, Viafore asked that the senior van gets driven and asked about the status of the year-to-year pool report.
- George reported that the Governor's liaison for Parks & Recreation has indicated that all restrictions will be lifted on gatherings, outside of large venue gatherings per CDC and LNI guidance on June 30, 2021, if not before.

PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

George invited public comment. The following individuals provided public comment:

- Yolonda Brooks, 6464 19th Street W #C, asked if the city has been included in the conversations with Sound Transit regarding the 19th Street transit line. Pingel reported that the TCC connection will be pushed out as it is a Tier II project. Brooks asked that the city consider using the Senior van as residents would enjoy it.
- Brian Rybolt, 1036 Daniels Drive, commented that he would like to see the city use the senior van and that he does not believe that the Council should rush to fill the Council vacancy. Lastly, Rybolt commented that he supports the resignation of Councilmember Nixon and does not support collaboration with Pierce County for utilizing ARPA funds.

COMMITTEE, COMMISSION, AND LIAISON REPORTS

A. Administration

Viafore reported that the City Attorney position request for qualifications will be posted soon, and he has concerns about the Council Chambers upgrades.

B. Environmental, Planning, and Building

No report was provided.

C. Finance, IT, Facilities

Wittner reported that he will be meeting with staff to discuss the audit and the financials went out today.

D. Other Liaison Reports

Mayor George commented on the tax value report from the assessor.

CONSENT CALENDAR

George requested the City Clerk read the Consent Calendar: approval of Voucher No. 216538 through Voucher Check No. 216585 in the amount of \$229,675.53; approval of Payroll Check No. 14054 through Payroll Check No. 14057 in the amount of \$8,298.13; approval of Payroll Check No. 14058 through Payroll Check No. 14063 in the amount of \$52,177.73; approval of Payroll electronic funds transfer in the amount of \$135,403.70; Setting a special meeting on October 4, 2021, October 11, 2021, October 18, 2021, and October 25, 2021, at 6 p.m. to review the 2022 budget; Setting a public hearing on July 13, 2021, at 7:15 p.m. or thereafter to receive comments on the 6-year Transportation Improvement Plan; approval of May 17, 2021, Study Session Meeting minutes as corrected; and approval of May 25, 2021, Regular Meeting minutes; **Wittner MOVED to approve the Consent Calendar as read; seconded by Reynolds. The Motion Carried (6-0).**

PUBLIC HEARING

A. To receive comments on the proposed amendments to FMC 22.26.025 Sign Code Exemptions

At 8:14 P.M., George opened the public hearing. Planning and Building Administrator Stahlnecker briefed the Council on the proposed amendments to FMC 22.26.025 Sign Code Exemptions, stating the public hearing was to receive comments on the proposal to amend the City's municipal code to allow for city-oriented signs to be placed in the right-of-way. Stahlnecker reported that the Planning Commission held a Public Hearing and did not receive any comments or opposition. George invited councilmember comments; Viafore asked if the school district would be exempt and Stahlnecker reported that the school district would not be exempt. George invited public testimony; no testimony was provided. At 8:18 P.M., George closed the public hearing.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

A. Resolution No. 1713: AWC Voting Delegates

City Manager Pingel briefed the Council on the proposed Resolution and reported that will be attending the AWC business meeting. **Wittner MOVED to adopt Resolution No. 1713, designating City Manager Scott Pingel as voting delegate and Councilmember Reynolds as the alternate voting delegate at the 2021 AWC Annual Conference; seconded by Barrentine.** George invited councilmember comments; none were provided. George invited public comment; none were provided. **The Motion Carried (6-0).**

B. Resolution No. 1714: Approval of American Rescue Plan Act Award Terms and Conditions Agreement

Pingel reported that the proposed Resolution allows for the city to receive ARPA funds and the City will be receiving roughly 1.9 million dollars over two years. **Wittner MOVED to adopt**

Resolution No. 1714, authorizing the City Manager to execute the U.S. Department of the Treasury Coronavirus Local Fiscal Recovery Fund Award Terms and Conditions Agreement and Title VI Assurances that are required in order to access the City's American Rescue Plan Act funds; seconded by Reynolds. George invited councilmember comments; none were provided. George invited public comment; none were provided. **The Motion Carried (6-0).**

C. Information Only: Finance Report on Sales Tax

Finance Director Corcoran provided an overview of the sales tax history and provided brief highlights of the different factors. Corcoran reported that there is a delay in reporting from the date of the sale and we will not see the sales tax revenue from the construction of the pool and community center in the future.

CALL FOR FINAL COMMENTS

Pingel commented that he would like the Council to be thinking about their goals for the upcoming study session and more information will be coming soon.

Waltier commented that he believes a master plan at Whittier Park is needed and asked that the staff not lose sight of the electronic readerboard topic.

George commented that he would also like to see a master plan for Whittier Park and asked the Council to consider the long-range goals when thinking of the future.

Viafore asked that the staff provide the current Whittier Park master plan to help inform the planning of the potential new master plan.

EXECUTIVE SESSION

There was no executive session scheduled.

ADJOURNMENT

Waltier MOVED to adjourn the meeting at 8:35 P.M., seconded by Reynolds. The Motion Carried (6-0).

Hunter T. George, Mayor

Jayne Westman, City Clerk

FIRCREST CITY COUNCIL AGENDA SUMMARY

NEW BUSINESS: Amendments to FMC 22.26.025 Sign Code Exemptions
ITEM 13A.

FROM: Angelie Stahlnecker, Planning & Building Administrator

RECOMMENDED MOTION: I move to adopt Ordinance No. ____, amending the Fircrest Municipal Code 22.26.025, Sign Exemptions and Ordinance 1598, Section 25.

PROPOSAL: The City of Fircrest proposes to amend FMC 22.26.025 Sign Code Exemptions.

The proposal would amend FMC 22.26.025 Exemptions of the sign code.

The proposal would add “entrance signs, readerboard signs, or other community-oriented signs installed and maintained by the city” to the exemptions section of the sign code.

FISCAL IMPACT: The proposed amendments will have no direct fiscal impact.

ADVANTAGE: The proposed amendments would address community-oriented signs such as entrance signs and readerboard signs that are currently not addressed in the sign code.

DISADVANTAGES: None identified.

ALTERNATIVES: The City Council could choose to not approve or amend the proposed amendments.

HISTORY: The City prepared an Environmental Checklist and issued a Determination of Nonsignificance/ Adoption of Existing Environmental Documents on April 15, 2021. The environmental determination was issued with a 14-day comment/appeal period ending on April 29, 2021. No comments were received.

The City submitted a 60-day Notice of Intent to Adopt to the Washington State Department of Commerce on April 15, 2021. The state agency comment period will end June 14, 2021. No comments were received.

The Planning Commission held a public hearing on May 4, 2021. No comments were received and the resolution to recommend the amendment passed 4-0 (one member absent).

The City Council held a public hearing on June 8, 2021. No public comments were received.

ATTACHMENTS: [Ordinance](#)
[Ordinance - Redline](#)

**CITY OF FIRCREST
ORDINANCE NO. ____**

**AN ORDINANCE OF THE CITY OF FIRCREST, WASHINGTON,
AMENDING SECTION 25 OF ORDINANCE 1598 AND
FIRCREST MUNICIPAL CODE SECTION 22.26.025
EXEMPTIONS TO THE SIGN CODE.**

WHEREAS, Land Use Goal 12 of the Fircrest Comprehensive Plan and its related policies state the City should continue to refine its permit process and periodically review and revise its development regulations; and

WHEREAS, the City desires to exempt city-owned signs that serve a community purpose from the sign code standards; and

WHEREAS, the City submitted a Notice of Intent to Adopt to the Washington State Department of Commerce on April 15, 2021, which was issued to state agencies for a 60-day comment period as required pursuant to RCW 36A.70 RCW, and no comments were received; and

WHEREAS, the City issued a *Determination of Nonsignificance/Incorporation by Reference of Environmental Documents, Adoption of Existing Environmental Documents* on April 15, 2021 with a 14-day comment period and no comments were received; and

WHEREAS, the Planning Commission conducted a public hearing on May 4, 2021 to accept public testimony and comment; and

WHEREAS, the Planning Commission has considered the criteria listed in Section 22.78.004 FMC:

- a. The proposed amendments are consistent with the goals, objectives, and policies of the comprehensive plan.
- b. The proposed amendments will promote, rather than detract from, the public health, safety, morals, and general welfare.

WHEREAS, the City Council held a public hearing on June 8, 2021 to accept public testimony; Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FIRCREST:

Section 1. The City Council of the City of Fircrest hereby adopts the “whereas” section of this ordinance as findings.

Section 2. Ordinance 1598, Section 25, and FMC 22.26.025 are hereby amended to read as follows:

22.26.025 Exemptions.

The following are exempt from the permit requirements of this chapter:

- (a) Painting, repainting, cleaning, repairing and other normal maintenance, unless structural or electrical changes are made;

1 (b) Temporary signs on private property or public property, meeting the requirements
2 in FMC 22.26.021;

3 (c) Governmental Signs. Signs installed by the city, county, or a federal or state
4 governmental agency for the protection of the public health, safety and general
5 welfare, including, but not limited to, the following:

6 (1) Emergency and warning signs necessary for public safety or civil defense;

7 (2) Traffic and/or wayfinding signs erected and maintained by an authorized public
8 agency;

9 (3) Signs required to be displayed by law;

10 (4) Signs showing the location of public facilities;

11 (5) Entrance signs, readerboard signs, or other community-oriented signs installed
12 and maintained by the city; and

13 (6) Any sign, posting, notice, or similar sign placed by or required by a governmental
14 agency in carrying out its responsibility to protect the public health, safety and
15 general welfare;

16 (d) Temporary Signs in Windows. Any temporary sign taped or otherwise affixed to
17 the inside of a window, in such a manner as to be easily removed; provided, that the
18 total area of such sign in any one window does not exceed the square footage
19 limitations in FMC 22.26.021 (Temporary signs) and 22.26.024 (Window signs);

20 (e) Interior Signs. Signs or displays located entirely inside of a building and located
21 at least three feet away from transparent doors and windows;

22 (f) Vehicle Signs. Any sign on a vehicle, unless such vehicle is parked or stationed
23 near an activity for the primary purpose of attracting public attention to such activity,
24 unless such vehicle or mobile unit is regularly parked in any prominently visible
25 location for the primary purpose of attracting public attention to the sign;

26 (g) Changes to the face or copy of changeable copy signs and digital signs, provided
27 such changes do not change the material or appearance of the sign as originally
28 permitted by the city;

29 (h) Sculptures, fountains, mosaics, and design features that do not incorporate
30 advertising or identification;

31 (i) Any flags, provided that they conform to all provisions of this chapter for signs;

(j) Building identification numbers as required pursuant to Chapter 12.26 FMC or
any other city or state regulation;

(k) Certain Historic and Architectural Features. Stone or cement plaques and
cornerstones with engraved or cast text or symbols and permanently embedded in the
building's foundation or masonry siding materials; provided, that none of these
exceed four square feet in area;

(l) Signs not intended to be viewed by the public from the street right-of-way that are not visible from adjacent property. Examples include signs located within an enclosed or partially enclosed lobby or courtyard of any building or group of buildings that are designed and located to be viewed exclusively by patrons of such use or uses, and kiosks and other related informational signs that are placed along internal walkways that are designed specifically to be viewed by pedestrians and not intended to function as advertising to motorists on nearby public streets.

Section 3. Severability: If any section, sentence, clause, or phrase of this ordinance should be held invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this sentence.

Section 4. Publication and Effective Date: A summary of this ordinance consisting of its title shall be published in the official newspaper of the city. This ordinance shall be effective five (5) days after such publication.

PASSED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, at a regular meeting thereof this 22nd day of June 2021.

APPROVED:

Hunter T. George, Mayor

ATTEST:

Jayne Westman, City Clerk

APPROVED AS TO FORM:

Michael B. Smith, City Attorney

**CITY OF FIRCREST
ORDINANCE NO. ____**

**AN ORDINANCE OF THE CITY OF FIRCREST, WASHINGTON,
AMENDING SECTION 25 OF ORDINANCE 1598 AND
FIRCREST MUNICIPAL CODE SECTION 22.26.025
EXEMPTIONS TO THE SIGN CODE.**

WHEREAS, Land Use Goal 12 of the Fircrest Comprehensive Plan and its related policies state the City should continue to refine its permit process and periodically review and revise its development regulations; and

WHEREAS, the City desires to exempt city-owned signs that serve a community purpose from the sign code standards; and

WHEREAS, the City submitted a Notice of Intent to Adopt to the Washington State Department of Commerce on April 15, 2021, which was issued to state agencies for a 60-day comment period as required pursuant to RCW 36A.70 RCW, and no comments were received; and

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WHEREAS, the Planning Commission conducted a public hearing on May 4, 2021 to accept public testimony and comment; and

WHEREAS, the Planning Commission has considered the criteria listed in Section 22.78.004 FMC:

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- b. The proposed amendments will promote, rather than detract from, the public health, safety, morals, and general welfare.

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4 governmental agency for the protection of the public health, safety and general
5 welfare, including, but not limited to, the following:

6 (1) Emergency and warning signs necessary for public safety or civil defense;

7 (2) Traffic and/or wayfinding signs erected and maintained by an authorized public
8 agency;

9 (3) Signs required to be displayed by law;

10 (4) Signs showing the location of public facilities; ~~and~~

11 (5) Entrance signs, readerboard signs, or other community-oriented signs installed
12 and maintained by the city; and

13 ~~(5)-(6)~~ Any sign, posting, notice, or similar sign placed by or required by a
14 governmental agency in carrying out its responsibility to protect the public health,
15 safety and general welfare;

16 (d) Temporary Signs in Windows. Any temporary sign taped or otherwise affixed to
17 the inside of a window, in such a manner as to be easily removed; provided, that the
18 total area of such sign in any one window does not exceed the square footage
19 limitations in FMC 22.26.021 (Temporary signs) and 22.26.024 (Window signs);

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21 at least three feet away from transparent doors and windows;

22 (f) Vehicle Signs. Any sign on a vehicle, unless such vehicle is parked or stationed
23 near an activity for the primary purpose of attracting public attention to such activity,
24 unless such vehicle or mobile unit is regularly parked in any prominently visible
25 location for the primary purpose of attracting public attention to the sign;

26 (g) Changes to the face or copy of changeable copy signs and digital signs, provided
27 such changes do not change the material or appearance of the sign as originally
28 permitted by the city;

29 (h) Sculptures, fountains, mosaics, and design features that do not incorporate
30 advertising or identification;

31 (i) Any flags, provided that they conform to all provisions of this chapter for signs;

(j) Building identification numbers as required pursuant to Chapter 12.26 FMC or
any other city or state regulation;

(k) Certain Historic and Architectural Features. Stone or cement plaques and
cornerstones with engraved or cast text or symbols and permanently embedded in the
building's foundation or masonry siding materials; provided, that none of these
exceed four square feet in area;

(l) Signs not intended to be viewed by the public from the street right-of-way that are not visible from adjacent property. Examples include signs located within an enclosed or partially enclosed lobby or courtyard of any building or group of buildings that are designed and located to be viewed exclusively by patrons of such use or uses, and kiosks and other related informational signs that are placed along internal walkways that are designed specifically to be viewed by pedestrians and not intended to function as advertising to motorists on nearby public streets.

Section 3. Severability: If any section, sentence, clause, or phrase of this ordinance should be held invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this sentence.

Section 4. Publication and Effective Date: A summary of this ordinance consisting of its title shall be published in the official newspaper of the city. This ordinance shall be effective five (5) days after such publication.

PASSED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, at a regular meeting thereof this 22nd day of June 2021.

APPROVED:

Hunter T. George, Mayor

ATTEST:

Jayne Westman, City Clerk

APPROVED AS TO FORM:

Michael B. Smith, City Attorney

NEW BUSINESS: **Project Inspection and Reporting Services Contract Amendment #3**
ITEM: 13B

FROM: **Scott Pingel, City Manager**

RECOMMENDED MOTION: **I move to adopt Resolution No. _____, authorizing the City Manager to execute Amendment #3 to the contract for project inspection and reporting services for the Fircrest Community Center project with Parametrix.**

PROPOSAL: The Council is being asked to authorize the City Manager to execute Amendment #3 to the contract for project inspection and reporting services (Project Manager) for the Community Center project. In this role, Parametrix has represented the City as the Owner's Project Manager and reported directly to the City Manager and Parks and Recreation Director concerning construction activities completed. This helps ensure the construction team stays on time and budget.

FISCAL IMPACT: The estimated fiscal impact is \$77,500 per the proposal. This added cost can be accommodated within the project funds.

ADVANTAGE: Enables the City to have its own representative on the construction site ensuring the project as a whole is being completed as expected. Parametrix has proved very valuable in this regard for both the pool phase and the community center phase.

DISADVANTAGES: The added project cost.

ALTERNATIVES: Not continue to have project inspection and reporting services.

HISTORY: With the pool phase of the project, Parametrix played a crucial role as our project manager on site. They became ever more valuable in helping us navigate the COVID-19 pandemic as we worked with the contractor through that process. Parametrix continues to provide valuable service in this role as we continue to navigate unstable materials distribution issues throughout the west coast and the country as a whole.

ATTACHMENTS: [Resolution Amendment #3 to Exhibit A](#)
[Attachment 2 – Community Center Proposal](#)

**CITY OF FIRCREST
RESOLUTION NO. ____**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON, AUTHORIZING THE CITY MANAGER
TO EXECUTE AMENDMENT #3 TO THE CONTRACT FOR PROJECT
INSPECTION AND REPORTING SERVICES FOR THE FIRCREST
COMMUNITY CENTER PROJECT WITH PARAMETRIX.**

WHEREAS, the City of Fircrest has contracted with Parametrix for project reporting and inspection services for the Pool and Community Center project; and

WHEREAS, the City has a continued need for a third party, on-site project manager to represent the City as the Owner's Project Manager for the Community Center phase of the project to help ensure the construction team stays on time and on budget; and

WHEREAS, Parametrix has the required experience and expertise to provide such services. Now, Therefore

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FIRCREST:

Section 1. The City Manager is hereby authorized and directed to execute amendment #3 to the contract for project inspection and reporting services for the Fircrest Community Center project with Parametrix.

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON**, at a regular meeting thereof this 22th day of June 2021.

APPROVED:

Hunter T. George, Mayor

ATTEST:

Jayne Westman, City Clerk

APPROVED AS TO FORM:

Michael B. Smith, City Attorney

**AMENDMENT #3
TO THE CITY OF FIRCREST**

**PROFESSIONAL SERVICES AGREEMENT WITH PARAMETRIX FOR PROJECT
INSPECTION AND REPORTING SERVICES OF THE FIRCREST POOL AND
COMMUNITY CENTER PROJECT.**

This amendment is hereby made and entered into this 22nd day of June 2021, by and between the City of Fircrest, a political subdivision of the State of Washington, hereinafter referred to as the "City" and Parametrix, hereinafter referred to as "Consultant", to be effective June 22, 2021.

WITNESSETH:

1. Purpose

The purpose of this third amendment is to amend the August 13, 2019 agreement. This amendment is limited to the amendments as set forth herein. All of the remaining terms and conditions of the August 13, 2019 agreement as amended shall remain in full force and effect. The amendments are as follows:

2. Exhibit A - Attachment 2

Attachment 2, attached hereto, and by reference herein, is made a part of the contract with Parametrix for Project Inspection and Reporting Services for the Fircrest Pool and Community Center Project from June 22, 2021, until Final Completion of the Community Center.

IN WITNESS WHEREOF, the parties to these presents have executed this contract in two counterparts, each of which shall be deemed as originals, in the year and day first above mentioned.

CITY OF FIRCREST

PARAMETRIX

By: _____
City Manager

By: _____

APPROVED AS TO FORM:

By: _____
City Attorney

ATTEST:

City Clerk

April 7, 2021

Mr. Scott Pingel
City Manager
The City of Fircrest
115 Ramsdell Street
Fircrest, WA 989466-6999
(253) 564-8901
spingel@cityoffircrest.net

Sub: Pool & Community Center Project
Re: Project Inspection and Reporting Services
Contract Extension

Scott,

As of April 3, 2021, our contract balance was in the \$12,950 range. Our monthly burn rate although different each month depending on the needs of the project, ranges in the \$10,000/month range. As such we know our current budget balance will be exhausted by or near the end of this month.

Our Proposal in August of 2020 was planned to be enough budget to get to and thru final completion of the Community Center in November of 2021. Because of the volume and complexity of issues and changes to date, from both the design documents and the general contractor, we have used our budget faster than planned. We budgeted at 12 hours a week, we averaged 16 hours a week to date and we are forecasting 20 hours a week looking ahead.

With a Substantial Completion date of November 9, 2021 ahead of us, the purpose of this email is to provide you with a new Proposal for continued inspection and reporting services between May 3 and November 26 of 2021. We propose to use the same inspector Bob Kugen and the same \$125/hour billing rate as in our original contract.

Our budget is based on the following assumptions:

- 31 weeks of time from May 3 thru Nov 26, 2021
- Average run rate of 20 hours per week – some weeks more, some weeks less
- \$125 billing rate – same as before, no increase

Based on the above, our budget becomes 31 weeks at 20 hours a week at \$125 per hour = \$77,500.

Thank you in advance for considering our proposal to continue providing inspection and reporting services on the City of Fircrest Pool & Community Center project.

Should you have any questions or desire further clarification of any kind and/or any desired revisions, please contact me either by mobile phone at 253.278.8105, or by email at jdugan@parametrix.com. We look forward to hearing from you soon.

Kindest regards,



Parametrix

Jim Dugan

710 Pacific Avenue, Suite #100, Tacoma, WA 98402

253.278.8105 | cell

jdugan@parametrix.com