

**FIRCREST CIVIL SERVICE COMMISSION  
REGULAR SCHEDULED MEETING MINUTES**

**APRIL 5, 2021  
4:00 PM**

**FIRCREST CITY HALL  
COUNCIL CHAMBERS**

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**CALL TO ORDER** The regular meeting of the Fircrest Civil Service Commission was called to order at 4:06 PM by **CHAIRMAN KOERGER** who presided. Also present were **COMMISSIONER HARRISON, COMMISSIONER BECHTHOLT** and Chief Examiner Michelle Thomas.

**MINUTES** **MOVED BY HARRISON, SECONDED BY BECHTHOLT, TO APPROVE THE MINUTES OF THE MARCH 1, 2021 REGULAR MEETING. UPON VOTE, MOTION CARRIED UNANIMOUSLY.**

**UNFINISHED BUSINESS** None.

**NEW BUSINESS** Discussion was held regarding the delegation of authority to prepare and approve Oral Board questions by the City Manager and Chief of Police. It was requested that the Chief Examiner ask MRSC about the Commissions role/responsibilities regarding testing at the Oral Boards and the interview process. The answer from MRSC was read aloud. MRSC answered that there is nothing improper about delegation and that it is also within the authority of the Commission to review the test questions and take a more active role if desired. Chief Cheesman was concerned if a candidate complains about oral board questions and the Commission had a role in creating them, then who do they appeal to. Discussion was tabled and agreed to revisit the topic at a future date.

Chief Cheesman requested permission to hold Oral Board on April 13, 2021 and merge the existing eligibility list with the one created after April 13<sup>th</sup>.

**MOVED BY KOERGER, SECONDED BY HARRISON TO APPROVE THE ORAL BOARD DATE OF APRIL 13, 2021 AND PRESENT THE NEW ELIGIBILITY LIST TO THE COMMISSION AT THE NEXT MEETING. UPON VOTE, MOTION CARRIED UNANIMOUSLY.**

Chief Cheesman announced that Officer O'Meara has submitted his resignation and his last day of employment was April 3, 2021.

**CORRESPONDENCE** None.

**COMMITTEE REPORTS** None.

**PAYROLL  
CERTIFICATION**

**MOVED BY KOERGER, SECONDED BY HARRISON TO APPROVED THE PAYROLL CERTIFICATION FOR APRIL 2021. UPON VOTE, MOTION CARRIED UNANIMOUSLY.**

**EXECUTIVE SESSION**

At 4:24 PM Chairman Koerger reported that the Commission would take a short recess and convene into Executive Session, not to exceed 5:00 PM, to discuss performance review procedures per RCW 42.30.110 (g).

At 4:51 PM the Commission reconvened into regular session.

**ADJOURNMENT**

**MOVED BY HARRISON, SECONDED BY BECHTHOLT TO ADJOURN THE MEETING AT 4:52 PM. UPON VOTE, MOTION CARRIED UNANIMOUSLY.**

  
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CHAIRMAN, CIVIL SERVICE COMMISSION

  
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CHIEF EXAMINER MICHELLE THOMAS