

**FIRCREST CITY COUNCIL
REGULAR MEETING
AGENDA**

**TUESDAY, OCTOBER 12, 2021
7:00 P.M.**

**COUNCIL CHAMBERS
FIRCREST CITY HALL, 115 RAMSDELL STREET**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PRESIDING OFFICER'S REPORT**
 - A. Community Center Project Report
 - B. [Appointment of SSHAP Executive Board Representative](#)
- 5. CITY MANAGER COMMENTS**
- 6. DEPARTMENT HEAD COMMENTS**
- 7. COUNCILMEMBER COMMENTS**
- 8. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA** (If you would like to make a public comment, you may speak at the appropriate time using the raise your hand feature or by pressing *9 on your phone. You may also e-mail the City Clerk your comment before 5 pm and it will be read into the record.JWESTMAN@CITYOFFIRCREST.NET)
- 9. COMMITTEE, COMMISSION & LIAISON REPORTS**
 - A. Administration
 - B. Environmental, Planning, and Building
 - C. Finance, IT, Facilities
 - D. Other reports
- 10. CONSENT CALENDAR**
 - A. Approval of [vouchers](#)/payroll checks
 - B. Setting a public hearing on October 26, 2021, at 7:15 pm or shortly thereafter to receive comments on the 2022 preliminary 2022 budget.
 - C. Registering no objections: [OMG Food Mart Liquor License Renewal](#)
[Pint Defiance Liquor License Renewal](#)
[Verone's Liquor License Renewal](#)
 - D. Approval of Minutes: [September 20, 2021, Study Session Meeting](#)
[September 28, 2021, Regular Meeting](#)
- 11. PUBLIC HEARING 7:15 P.M. OR SOON THEREAFTER**
 - A. [To receive comments on the 2022 Revenue Sources](#)
 - B. [To receive comments on the 2022 Preliminary Budget](#)
- 12. UNFINISHED BUSINESS**
- 13. NEW BUSINESS**
 - A. [Ordinance: 2022 Ad Valorem Tax Levy](#)
 - B. [Resolution: 2022 Regular Tax](#)
 - C. [Resolution: 2022 EMS Levy](#)
 - D. [Motion: 2022 Regular Property Tax and Regular EMS Levy Certification Forms](#)
 - E. [Ordinance: Salaries of Non-Union Employees, Including Casual and Seasonal Employees](#)
 - F. [Ordinance: Municipal Court Judge, and Chief Examiner Rate of Pay](#)
 - G. [Ordinance: Amendments to FMC 8.02.010, FMC 8.02.020, and FMC 8.02.030 Ambulance Transportation Services](#)
- 14. CALL FOR FINAL COMMENTS**
- 15. EXECUTIVE SESSION**
 - A. Per RCW 42.30.140(4)(b) Relating to Collective Bargaining
- 16. ADJOURNMENT**

PRESIDING OFFICER'S REPORT: **Motion: Appointing the City of Fircrest SSHAP Executive Board Representative**

FROM: **Scott Pingel, City Manager**

RECOMMENDED MOTION: **I move to appoint _____ as representative to the South Sound Housing Affordability Partners (SSHAP) Executive Board.**

PROPOSAL: Per the SSHAP Agreement, the Council is being asked to appoint the “Mayor or other designee” as the Fircrest representative to the SSHAP Executive Board. SSHAP has scheduled an initial Executive Board meeting for Oct. 18th.

FISCAL IMPACT: There is no fiscal impact to appointing a representative.

ADVANTAGE: Our representative will have an immediate seat and voice on the executive board.

DISADVANTAGES: There are no known disadvantages.

ALTERNATIVES: None.

HISTORY: The City recently approved the intergovernmental agreement establishing SSHAP and becoming a member. The first order of business is to appoint a representative to the Executive Board.

ACCOUNTS PAYABLE

City Of Fircrest

Time: 11:31:24 Date: 10/08/2021

As Of: 10/12/2021

Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
25368	10/12/2021	10/12/2021	130	Allen, Joanne	59.00 Library Reimbursement - 1 Year
	572 21 49 00	Library Services	001 000 572	General Fund	59.00 Library Reimbursement - 1 Year
25369	10/12/2021	10/12/2021	3933	Asphalt Patch Systems, Inc.	25,400.00 Mill & Pave 8400 SF -1200 Farallone Ave
	595 32 63 01	Street Improvements	101 000 542	City Street Fund	25,400.00 Mill & Pave 8400 SF -1200 Farallone Ave
25370	10/12/2021	10/12/2021	4829	BSN Sports	213.40 Major League Home Plate (2) - Youth Baseball
	571 20 49 09	Youth Baseball	001 000 571	General Fund	213.40 Major League Home Plate (2) - Youth Baseball
25371	10/12/2021	10/12/2021	6018	Canon Financial Services Inc	723.98 Copier/Fax Rental - Sept 2021
	512 50 45 00	Oper Rentals - Copier - Co	001 000 512	General Fund	141.08 Copier/Fax Rental - Court - Sept 2021
	518 10 45 00	Oper Rentals - Copier - No	001 000 518	General Fund	141.08 Copier/Fax Rental - Non-Dept - Sept 2021
	521 22 45 00	Oper Rentals - Copier - Pol	001 000 521	General Fund	159.67 Police Copier/Fax Rental - Sept 2021
	531 50 45 00	Oper Rentals - Copier - Sto	415 000 531	Storm Drain	35.28 Copier/Fax Rental - Storm - Sept 2021
	534 10 45 02	Oper Rentals - Copier - Wa	425 000 534	Water Fund (de	35.27 Copier/Fax Rental - Water - Sept 2021
	535 10 45 00	Oper Rentals - Copier - Sev	430 000 535	Sewer Fund (de	35.26 Copier/Fax Rental - Sewer - Sept 2021
	542 30 45 00	Oper Rentals - Copier - Str	101 000 542	City Street Fund	35.28 Copier/Fax Rental - Street - Sept 2021
	571 10 45 01	Oper Rentals - Copier - Rec	001 000 571	General Fund	126.96 Copier/Fax Rental - Rec - Sept 2021
	576 80 45 00	Oper Rentals - Copier - Par	001 000 576	General Fund	14.10 Copier/Fax Rental - Parks - Sept 2021
25372	10/12/2021	10/12/2021	331	Cheesman, John G	12.87 Zipper Replacement - Chief Cheesman
	521 22 49 01	Uniforms/Clothing/Laundry	001 000 521	General Fund	12.87 Zipper Replacement - Chief Cheesman
25373	10/12/2021	10/12/2021	4313	Chuckals Inc	211.77 Office Supplies - Planners, Deskpads, Calendars
	513 10 31 00	Office & Oper Sup - Admin	001 000 513	General Fund	14.06 Office Supplies - Planners, Deskpads, Calendars
	514 23 31 00	Office & Oper Sup-Finance	001 000 514	General Fund	41.36 Office Supplies - Planners, Deskpads, Calendars
	518 30 31 00	Oper Sup/Facilities	001 000 518	General Fund	21.49 Office Supplies - Planners, Deskpads, Calendars
	521 22 31 00	Office & Oper Sup - Police	001 000 521	General Fund	81.88 Office Supplies - Planners, Deskpads, Calendars
	571 10 31 00	Office Supplies - Rec	001 000 571	General Fund	52.98 Office Supplies - Planners, Deskpads, Calendars
25375	10/12/2021	10/12/2021	3573	Copiers Northwest Inc	137.59 Printer Usage - Police 6/28-7/28/21
	521 22 45 00	Oper Rentals - Copier - Pol	001 000 521	General Fund	137.59 Printer Usage - Police 6/28-7/28/21
25376	10/12/2021	10/12/2021	3573	Copiers Northwest Inc	38.18 Police Usage - 8/14-9/13/21
	521 22 45 00	Oper Rentals - Copier - Pol	001 000 521	General Fund	38.18 Police Usage - 8/14-9/13/21
			Total Copiers Northwest Inc		175.77
25377	10/12/2021	10/12/2021	9254	Doyle Printing Company	690.25 Court Forms
	512 50 31 00	Office & Oper Sup-Court	001 000 512	General Fund	690.25 Court Forms

ACCOUNTS PAYABLE

City Of Fircrest

Time: 11:31:24 Date: 10/08/2021

As Of: 10/12/2021

Page: 2

Accts Pay #	Received	Date Due	Vendor	Amount	Memo	
25378	10/12/2021	10/12/2021	9326	Engineering Economics, Inc.	1,450.00	P#64 Comm Center Professional Svcs (LEED) Through 9/17/21
	594 76 62 03	Buildings & Structures	301 000 594	Park Bond Capi	1,450.00	P#64 Comm Center Professional Svcs (LEED) Through 9/17/21
25379	10/12/2021	10/12/2021	3638	Fircrest Golf Club	1,326.71	Land Rental For Water Tank On Golf Course Property - Oct 2021
	534 10 45 01	Land Rental/Water Tank	425 000 534	Water Fund (de	1,326.71	Land Rental For Water Tank On Golf Course Property - Oct 2021
25387	10/12/2021	10/12/2021	9338	Fuelman Fleet Program	2,812.22	Gas/Fuel - Sept 2021
	548 65 31 06	Facilities Gas	501 000 548	Equipment Ren	92.00	Gas/Fuel - Sept 2021
	548 65 31 08	Police Gas	501 000 548	Equipment Ren	1,479.85	Gas/Fuel - Sept 2021
	548 65 31 11	Parks/Rec Gas	501 000 548	Equipment Ren	310.04	Gas/Fuel - Sept 2021
	548 65 31 12	Street Gas	501 000 548	Equipment Ren	622.76	Gas/Fuel - Sept 2021
	548 65 31 13	Storm Gas	501 000 548	Equipment Ren	103.32	Gas/Fuel - Sept 2021
	548 65 31 14	Wtr/Swr Gas	501 000 548	Equipment Ren	204.25	Gas/Fuel - Sept 2021
25388	10/12/2021	10/12/2021	3668	Gray Lumber Company Inc	471.20	Street Sign Posts
	542 30 31 02	Oper Supplies - Street Reg	101 000 542	City Street Fun	471.20	Street Sign Posts
25389	10/12/2021	10/12/2021	6774	Greenleaf Landscaping 1 Inc	4,326.49	Contract Maintenance Landscape Services & Beautification Landscape Services - Sept 2021
	518 30 41 01	Contract Maintenance	001 000 518	General Fund	3,201.60	Contract Maintenance Landscape Services - Sept 2021
	542 80 49 03	Beautification Services (co	101 000 542	City Street Fun	1,124.89	Beautification Landscape Services - Sept 2021
25390	10/12/2021	10/12/2021	8808	Hillside Gardens	93.42	Planting Mulch For Whittier Park - Work Completed By Pierce Conservation District
	576 80 31 02	Oper Supplies - Parks	001 000 576	General Fund	93.42	Planting Mulch For Whittier Park - Work Completed By Pierce Conservation District
25391	10/12/2021	10/12/2021	3692	Home Depot Credit Services	63.89	Steel Leaf Rake With Grip (2) And Microfiber Towels
	518 30 31 04	Oper Sup/CH	001 000 518	General Fund	22.02	Microfiber Towels
	576 80 35 00	Small Tools & Equip - Parl	001 000 576	General Fund	41.87	Steel Leaf Rake With Grip (2)
25392	10/12/2021	10/12/2021	3692	Home Depot Credit Services	15.35	Toggle Switch And Wall Plate For CH
	518 30 31 04	Oper Sup/CH	001 000 518	General Fund	15.35	Toggle Switch And Wall Plate For CH
25393	10/12/2021	10/12/2021	3692	Home Depot Credit Services	197.91	Fluorescent Lights For CH, PW, And PSB

ACCOUNTS PAYABLE

City Of Fircrest

Time: 11:31:24 Date: 10/08/2021

As Of: 10/12/2021

Page: 3

Accts Pay #	Received	Date Due	Vendor	Amount	Memo	
518 30 31 02	Oper Sup/PSB Bldg		001 000 518 General Fund	65.97	Fluorescent Lights For CH, PW, And PSB	
518 30 31 03	Oper Sup/PWF		001 000 518 General Fund	65.97	Fluorescent Lights For CH, PW, And PSB	
518 30 31 04	Oper Sup/CH		001 000 518 General Fund	65.97	Fluorescent Lights For CH, PW, And PSB	
Total Home Depot Credit Services				277.15		
25394	10/12/2021	10/12/2021	4131	Humane Society - Tacoma	640.50	Animal Control - October 2021
554 30 41 00	Animal Control		001 000 554 General Fund	640.50	Animal Control - October 2021	
25364	10/01/2021	10/12/2021	8599	Lopez Jr, Antonio	64.15	03-01670.2 - 537 BERKELEY AVE
343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-14.29		
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-15.32		
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-34.54		
25395	10/12/2021	10/12/2021	3791	Lowe's Company-#338954	47.75	Tennis Court Bench Repair
576 80 31 02	Oper Supplies - Parks		001 000 576 General Fund	47.75	Tennis Court Bench Repair	
25396	10/12/2021	10/12/2021	2744	McKeller*, Michael	59.00	Library Reimbursement - 1 Year
572 21 49 00	Library Services		001 000 572 General Fund	59.00	Library Reimbursement - 1 Year	
25397	10/12/2021	10/12/2021	3904	O M W B E	100.00	Local OMWBE Fee (7/1/21-6/30/22)
518 11 49 01	Dues,Memberships,Subscri		001 000 518 General Fund	100.00	Local OMWBE Fee (7/1/21-6/30/22)	
25398	10/12/2021	10/12/2021	3958	PC Budget & Finance - Jail	2,986.65	Jail Services - Aug 2021
523 60 40 01	Jail		001 000 523 General Fund	2,986.65	Jail Services - Aug 2021	
25400	10/12/2021	10/12/2021	8626	Pacific Office Automation Inc	135.88	Postage Meter Rental - Oct 2021
518 10 42 01	Postage - Non-Dept		001 000 518 General Fund	135.88	Postage Meter Rental - Oct 2021	
25399	10/12/2021	10/12/2021	4108	Pape Machinery Inc.	59.07	Mower Blade For JD #455
548 65 48 11	O & M - Parks/Rec		501 000 548 Equipment Ren	59.07	Mower Blade For JD #455	
25401	10/12/2021	10/12/2021	4680	Parametrix Engineering	5,807.50	P#60 & P#64 Prof Svcs Through 8/28/21
594 76 62 03	Buildings & Structures		301 000 594 Park Bond Capi	90.00	P#60 Prof Svcs Through 8/28/21	
594 76 62 03	Buildings & Structures		301 000 594 Park Bond Capi	5,717.50	P#64 Prof Svcs Through 8/28/21	
25402	10/12/2021	10/12/2021	2122	Parent, Christine	59.00	Library Reimbursement - 1 Year
572 21 49 00	Library Services		001 000 572 General Fund	59.00	Library Reimbursement - 1 Year	

ACCOUNTS PAYABLE

City Of Fircrest

Time: 11:31:24 Date: 10/08/2021

As Of: 10/12/2021

Page: 4

Accts Pay #	Received	Date Due	Vendor	Amount	Memo		
25403	10/12/2021	10/12/2021	3945		Patriot Fire Protection, Inc	408.10	Annual Fire Alarm Inspection - Public Works Building
	518 30 48 03	Rep & Maint - PW	001 000 518	General Fund	408.10	Annual Fire Alarm Inspection - Public Works Building	
25404	10/12/2021	10/12/2021	3945		Patriot Fire Protection, Inc	464.20	Annual Fire Alarm Inspection - Pool
	576 20 48 00	Rep & Maint - Pool	001 000 576	General Fund	464.20	Annual Fire Alarm Inspection - Pool	
					Total Patriot Fire Protection, Inc	872.30	
25405	10/12/2021	10/12/2021	3955		Petrocard Systems Inc	242.66	Gas/Fuel - Sept 2021
	548 65 31 13	Storm Gas	501 000 548	Equipment Ren	112.81	Gas/Fuel Sept 2021 - Sweeper	
	548 65 31 14	Wtr/Swr Gas	501 000 548	Equipment Ren	129.85	Gas/Fuel Sept 2021 Crane Truck	
25406	10/12/2021	10/12/2021	3986		Puget Sound Energy, BOT-01H	1,870.13	Natural Gas - Pool/Bathhouse - Sept 2021
	576 20 47 00	Public Utility Services - Po	001 000 576	General Fund	1,870.13	Natural Gas - Pool/Bathhouse - Sept 2021	
25407	10/12/2021	10/12/2021	7000		RWC Group	469.65	Bobcat Service E35T42TS (Front Loader)
	548 65 48 11	O & M - Parks/Rec	501 000 548	Equipment Ren	234.82	Bobcat Service E35T42TS (Front Loader)	
	548 65 48 12	O & M - Street	501 000 548	Equipment Ren	234.83	Bobcat Service E35T42TS (Front Loader)	
25408	10/12/2021	10/12/2021	5710		Rainier Connect, Mashell Telecom	275.42	Internet Oct 2021; Internet And Phone Service Pool/Bathhouse - Oct 2021
	518 81 42 00	Communication - I/S	001 000 518	General Fund	113.55	Internet Pool/Bathhouse 10/2021	
	518 81 42 00	Communication - I/S	001 000 518	General Fund	106.95	Internet 10/2021	
	576 80 42 00	Communication - Parks	001 000 576	General Fund	54.92	Phone Service Pool/Bathhouse 10/2021	
25409	10/12/2021	10/12/2021	4754		Reitz, Sheila	59.00	Library Reimbursement - 1 Year
	572 21 49 00	Library Services	001 000 572	General Fund	59.00	Library Reimbursement - 1 Year	
25410	10/12/2021	10/12/2021	8893		Right Systems INC	3,350.00	IT Managed Services - Sept 2021
	518 81 41 01	Prof Svcs - I/S	001 000 518	General Fund	3,350.00	IT Managed Services - Sept 2021	
25411	10/12/2021	10/12/2021	337		Roberts, Christopher	29.69	Cell Phone Case - Chris Roberts
	521 22 31 00	Office & Oper Sup - Police	001 000 521	General Fund	29.69	Cell Phone Case - Chris Roberts	
25412	10/12/2021	10/12/2021	9307		Roberts, Colleen	59.00	Library Reimbursement - 1 Year
	572 21 49 00	Library Services	001 000 572	General Fund	59.00	Library Reimbursement - 1 Year	
25366	10/04/2021	10/12/2021	1744		Russell, Kathleen Z.	18.40	03-00960.2 - 707 ALTA VISTA PL

ACCOUNTS PAYABLE

City Of Fircrest

Time: 11:31:24 Date: 10/08/2021

As Of: 10/12/2021

Page: 5

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-4.10	
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-4.39	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-9.91	
25413	10/12/2021	10/12/2021	4035	74.06	Janitorial Supplies - Pool
	576 20 31 02	Janitorial Supplies - Pool	001 000 576 General Fund	74.06	Janitorial Supplies - Pool
25436	10/12/2021	10/12/2021	6088	192.50	Pest Control - Public Works - Sept 2021
	531 50 48 00	Rep & Maint - Storm	415 000 531 Storm Drain	48.13	Pest Control - Public Works - Sept 2021
	534 50 48 01	Rep & Maint - Water Main	425 000 534 Water Fund (de	48.12	Pest Control - Public Works - Sept 2021
	535 50 48 00	Rep & Maint - Sewer Main	430 000 535 Sewer Fund (de	48.13	Pest Control - Public Works - Sept 2021
	542 30 48 01	Rep & Maint - Street Maint	101 000 542 City Street Fun	48.12	Pest Control - Public Works - Sept 2021
25437	10/12/2021	10/12/2021	6088	192.50	Pest Control - Public Works - Oct 2021
	531 50 48 00	Rep & Maint - Storm	415 000 531 Storm Drain	48.13	Pest Control - Public Works - Oct 2021
	534 50 48 01	Rep & Maint - Water Main	425 000 534 Water Fund (de	48.12	Pest Control - Public Works - Oct 2021
	535 50 48 00	Rep & Maint - Sewer Main	430 000 535 Sewer Fund (de	48.13	Pest Control - Public Works - Oct 2021
	542 30 48 01	Rep & Maint - Street Maint	101 000 542 City Street Fun	48.12	Pest Control - Public Works - Oct 2021
			Total Sentinel Pest Control Inc	385.00	
25365	10/01/2021	10/12/2021	8579	35.18	06-01595.5 - 1577 WOODSIDE DR
	343 10 00 00	Storm Drain Fees & Charge	415 000 340 Storm Drain	-20.56	
	343 40 00 00	Sale Of Water	425 000 340 Water Fund (de	-15.76	
	343 50 00 00	Sewer Revenues	430 000 340 Sewer Fund (de	1.14	
25414	10/12/2021	10/12/2021	7308	99.00	Monthly Hosting - CityofFircrest.net - Sept 2021
	518 81 41 02	Web Design & Maintenanc	001 000 518 General Fund	99.00	Monthly Hosting - CityofFircrest.net - Sept 2021
25415	10/12/2021	10/12/2021	4690	1,864.53	Inspections, Mileage, And Calls - Sept 2021
	524 20 41 01	Bldg Inspec/Plan Review	001 000 524 General Fund	1,864.53	Inspections, Mileage, And Calls - Sept 2021
25416	10/12/2021	10/12/2021	7749	169.81	Boots, Hat, Sew On Patch - Chief Cheesman
	521 22 49 01	Uniforms/Clothing/Laundr	001 000 521 General Fund	169.81	Boots, Hat, Sew On Patch - Chief Cheesman
25417	10/12/2021	10/12/2021	4084	5.50	Central Supplies
	518 10 34 01	Central Office Supplies	001 000 518 General Fund	5.50	Central Supplies
25418	10/12/2021	10/12/2021	4084	145.81	Central Supplies
	518 10 34 01	Central Office Supplies	001 000 518 General Fund	4.39	Central Supplies

ACCOUNTS PAYABLE

City Of Fircrest

Time: 11:31:24 Date: 10/08/2021

As Of: 10/12/2021

Page: 6

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
518 10 34 01	Central Office Supplies		001 000 518 General Fund	66.80	Central Supplies
521 22 31 00	Office & Oper Sup - Police		001 000 521 General Fund	15.39	Office Supplies - Police
521 22 31 00	Office & Oper Sup - Police		001 000 521 General Fund	36.56	Office Supplies - Police
558 60 31 00	Office & Oper Sup-Plan		001 000 558 General Fund	15.39	Office Supplies - Planning/Building
558 60 31 00	Office & Oper Sup-Plan		001 000 558 General Fund	7.28	Office Supplies - Planning/Building
Total Staples Business Advantage				151.31	
25419	10/12/2021	10/12/2021	4107	290.00	Summit Law Group Legal Consulting - Aug 2021
531 50 41 00	Prof Svcs - Storm		415 000 531 Storm Drain	72.50	Legal Consulting - Aug 2021
534 10 41 00	Prof Svcs - Water		425 000 534 Water Fund (de	72.50	Legal Consulting - Aug 2021
535 10 41 00	Prof Svcs - Sewer		430 000 535 Sewer Fund (de	72.50	Legal Consulting - Aug 2021
542 30 41 00	Prof Svcs - Street		101 000 542 City Street Fun	72.50	Legal Consulting - Aug 2021
25420	10/12/2021	10/12/2021	4110	48.11	Superior Linen Service Linen Service - Sept 2021
576 20 49 02	Miscellaneous - Pool		001 000 576 General Fund	48.11	Linen Service - Sept 2021
25421	10/12/2021	10/12/2021	4120	51.56	Tacoma Daily Index Public Hearing: Amd Accessory Bldg Setbacks
558 60 41 01	Advertising - Planning		001 000 558 General Fund	51.56	Public Hearing: Amd Accessory Bldg Setbacks
25422	10/12/2021	10/12/2021	4133	88.49	Tacoma Rubber Stamp Administrative Specialist Stamp (2) - V Walston
511 60 31 00	Office & Oper Sup - Legisl		001 000 511 General Fund	13.37	Councilmember Rieke Plate
511 60 31 00	Office & Oper Sup - Legisl		001 000 511 General Fund	22.98	Councilmember Rieke Addt'l Plate
531 50 31 01	Office Supplies - Storm		415 000 531 Storm Drain	13.02	Administrative Specialist Stamp (2) - V Walston
534 10 31 00	Office Supplies - Water		425 000 534 Water Fund (de	13.04	Administrative Specialist Stamp (2) - V Walston
535 10 31 00	Office Supplies - Swr Adm		430 000 535 Sewer Fund (de	13.04	Administrative Specialist Stamp (2) - V Walston
542 30 31 01	Office Supplies - Street Re;		101 000 542 City Street Fun	13.04	Administrative Specialist Stamp (2) - V Walston
25374	10/12/2021	10/12/2021	4322	3,177.34	Tacoma, City of - POWER Power - Various Locations - Sept 2021
534 80 47 01	Utility Services/Pumping		425 000 534 Water Fund (de	2,560.42	Well 6,7,8 And Weathevane Booster Power - Sept 2021
535 80 47 01	Utility Services/Pumping		430 000 535 Sewer Fund (de	505.69	Lift Stations And Pumps Power - Sept 2021
542 30 47 03	Electricity/Traffic Lights		101 000 542 City Street Fun	22.70	Traffic Control Power - Sept 2021
542 63 47 00	Electricity/Street Lights		101 000 542 City Street Fun	11.95	Street Lights Power - Sept 2021
576 80 47 00	Public Utility Services - Pa		001 000 576 General Fund	76.58	Parks Power - Sept 2021
25423	10/12/2021	10/12/2021	4139	24.00	Tapco Visa Card PCC CAO Meeting Lunch - Sept 2021 - S Pingel
513 10 43 00	Travel - Admin		001 000 513 General Fund	24.00	PCC CAO Meeting Lunch - Sept 2021 - S Pingel
25363	10/01/2021	10/12/2021	3528	5.53	Tarbell, Linda 12-01520.3 - 4608 ALAMEDA AVE
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-5.53	

ACCOUNTS PAYABLE

City Of Fircrest

Time: 11:31:24 Date: 10/08/2021

As Of: 10/12/2021

Page: 7

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
25367	10/04/2021	10/12/2021	2793		
			Tessier, Robert	49.75	06-01250.2 - 1565 WEATHERVANE CT
343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-26.45	
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-26.04	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	2.74	
25424	10/12/2021	10/12/2021	5934		
			US Bank, City Hall Account	796.48	P Card Purchases Through 9/25/21
511 60 35 00	Small Tools & Equip - Leg		001 000 511 General Fund	39.60	Zoom Monthly Charge 8/31-9/30/21 (Covid 19)
513 10 31 00	Office & Oper Sup - Admin		001 000 513 General Fund	62.99	Labor Law Posters
518 10 42 01	Postage - Non-Dept		001 000 518 General Fund	159.00	Passport Postage
518 10 42 01	Postage - Non-Dept		001 000 518 General Fund	151.05	Passport Postage
524 20 31 00	Office & Oper Sup-Bldg		001 000 524 General Fund	191.92	Online Form Submission (passport, Inspections, Code)
558 60 31 00	Office & Oper Sup-Plan		001 000 558 General Fund	191.92	Online Form Submission (passport, Inspections, Code)
25425	10/12/2021	10/12/2021	8482		
			US Bank, Police Department Account	211.92	P Card Purchases Through 9/25/21
521 22 31 00	Office & Oper Sup - Police		001 000 521 General Fund	22.00	When I Work - Schedule Software (10 Users) Monthly Fee
521 22 35 00	Small Tools & Equip - Poli		001 000 521 General Fund	189.92	Phone Chargers (8), Shockproof Cases (8)
25426	10/12/2021	10/12/2021	8483		
			US Bank, Public Works Dept Account	1,071.31	P Card Purchases Through 9/25/21
531 50 35 00	Small Tools & Equip - Stor		415 000 531 Storm Drain	56.91	2 Lifeproof Cases And 5 Charging Docks
534 10 35 00	Small Tools & Equip - Wat		425 000 534 Water Fund (de	56.91	2 Lifeproof Cases And 5 Charging Docks
534 10 43 00	Travel - Water		425 000 534 Water Fund (de	667.36	Bal Due Tulalip Resort - Wtr Cert Trng For J Davis, J Marzano, R Parson, B Wakefield
534 80 31 02	Oper Supplies - Water		425 000 534 Water Fund (de	176.32	Nozzle For PW Fire Hydrant
535 10 35 00	Small Tools-Swr Admin		430 000 535 Sewer Fund (de	56.91	2 Lifeproof Cases And 5 Charging Docks
542 30 35 00	Small Tools & Equip-St Re		101 000 542 City Street Fun	56.90	2 Lifeproof Cases And 5 Charging Docks
25427	10/12/2021	10/12/2021	8484		
			US Bank, Recreation Dept Account	934.98	P Card Purchases Through 9/25/21
573 90 49 01	Community Events		001 000 573 General Fund	389.00	2021 Market In The Park - Caribe Steel Band
573 90 49 01	Community Events		001 000 573 General Fund	50.00	Volunteer Thank You Key Chains
573 90 49 01	Community Events		001 000 573 General Fund	128.06	Scarecrows Of Fircrest Medallion Plate
573 90 49 01	Community Events		001 000 573 General Fund	99.22	Haunted Trails Banner
573 90 49 01	Community Events		001 000 573 General Fund	58.34	Haunted Trails Decorations
573 90 49 01	Community Events		001 000 573 General Fund	31.76	Haunted Trails Decorations
573 90 49 01	Community Events		001 000 573 General Fund	96.10	Sunflower Contest Supplies
594 76 62 03	Buildings & Structures		301 000 594 Park Bond Capi	82.50	Dry Box Monthly Rental - 9/2021
25428	10/12/2021	10/12/2021	4178		
			University Place Refuse Inc	1,298.40	Drop Box Rental (Vegetation Streets); Street Sweepings

ACCOUNTS PAYABLE

City Of Fircrest

Time: 11:31:24 Date: 10/08/2021

As Of: 10/12/2021

Page: 8

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
531 50 47 01	Dumping Fees - Storm		415 000 531 Storm Drain	282.00	Street Sweepings
542 30 47 01	Dumping Fees - Street		101 000 542 City Street Fun	508.20	Drop Box Rental (Vegetation Streets)
576 80 47 01	Dumping Fees - Parks		001 000 576 General Fund	508.20	Drop Box Rental (Vegetation Streets)
25429	10/12/2021	10/12/2021	4179 Unum Life Insurance Company of America	46.80	Retired Benefits - Oct 2021
521 22 20 02	LEOFF I Long Term Care		001 000 521 General Fund	46.80	Retired Benefits - Oct 2021
25432	10/12/2021	10/12/2021	3645 WEX BANK, Wright Express FSC	850.85	Gas/Fuel - Sept 2021
548 65 31 08	Police Gas		501 000 548 Equipment Ren	850.85	Gas/Fuel - Sept 2021
25430	10/12/2021	10/12/2021	361 Walston, Vicky	149.60	Cross Connection Control Conference - Mileage And Meals - V Walston
534 10 43 00	Travel - Water		425 000 534 Water Fund (de	149.60	Cross Connection Control Conference - Mileage And Meals - V Walston
25435	10/12/2021	10/12/2021	4229 Washington State Patrol	600.00	Access User Fee - 3rd Quarter 2021
521 22 41 03	WACIC/NCIC		001 000 521 General Fund	600.00	Access User Fee - 3rd Quarter 2021
25431	10/12/2021	10/12/2021	4231 Water Mgmt Labs Inc	587.00	Coliform, Fluoride, And Herbicide Testing - Sept 2021
534 80 41 00	Water Testing		425 000 534 Water Fund (de	587.00	Coliform, Fluoride, And Herbicide Testing - Sept 2021
25433	10/12/2021	10/12/2021	9445 Wellington Apartments LLC	2,380.00	Rental Assistance Grant (Covid 19 Exp) Apt 19A
518 63 40 00	General Grants, Financial		001 000 518 General Fund	2,380.00	Rental Assistance Grant (Covid 19 Exp) Apt 19A
25434	10/12/2021	10/12/2021	4273 Zumar Industries Inc	869.56	Street/Park Sign Posts And Sign Attachers
542 30 31 02	Oper Supplies - Street Reg		101 000 542 City Street Fun	583.77	Street Sign Posts And Sign Attachers
576 80 31 02	Oper Supplies - Parks		001 000 576 General Fund	285.79	Parks Posts And Attachers

Report Total: 71,760.55

Fund	
001 General Fund	24,339.42
101 City Street Fund	28,396.67
301 Park Bond Capital Fund	7,340.00
415 Storm Drain	621.37
425 Water Fund (department)	5,802.88
430 Sewer Fund (department)	825.76
501 Equipment Rental Fund	4,434.45

ACCOUNTS PAYABLE

City Of Fircrest

Time: 11:31:24 Date: 10/08/2021

As Of: 10/12/2021

Page: 9

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
----------------	----------	----------	--------	--------	------

This report has been reviewed by:

REMARKS:

Signature & Title

Date



LIQUOR LICENSE RENEWAL

Applicant Information

Licensee Name: Orchard Market Group, LLC
Establishment Name: OMG Food Mart
Address: 4040 Orchard St STE #118, Fircrest, WA 98466
License Number: 421187
Request Received: 9/14/2021
Expiration Date: 11/30/2021

Department Comments

Finance

Planning and Building

Police

Colleen Concoran
Director Signature

Jayne Westman

Director Signature

John Cheesman
Director Signature

9/15/2021
Date

9/15/2021
Date

9/15/2021
Date



LIQUOR LICENSE RENEWAL

Applicant Information

Licensee Name: Titlow Associates, LLC
Establishment Name: Pint Defiance
Address: 2049 Mildred St, Fircrest, WA 98466
License Number: 089097
Request Received: 9/14/2021
Expiration Date: 11/30/2021

Department Comments

Finance

Planning and Building

Police

Colleen Corcoran
Director Signature

9/15/2021
Date

Jayne Westman
Director Signature

9/15/2021
Date

John Cheesman
Director Signature

9/15/2021
Date



LIQUOR LICENSE RENEWAL

Applicant Information

Licensee Name: Verone's Sausage Kitchen, LLC
Establishment Name: Verone's Italian Kitchen & Sausage Co.
Address: 604 Regents Blvd, Fircrest, WA 98466
License Number: 355916
Request Received: 9/14/2021
Expiration Date: 11/30/2021

Department Comments

Finance

Planning and Building

Police

Colleen Corcoran

Director Signature

9/15/21

Date

Jayne Westman

Director Signature

9/15/2021

Date

John Cheesman

Director Signature

9/15/21

Date



Washington State
Liquor and Cannabis Board
PO Box 43098, , Olympia WA 98504-3098, (360) 664-1600

MAYOR OF FIRCREST
115 RAMSDELL
FIRCREST, WA 98466



**Washington State
Liquor and Cannabis Board**
PO Box 43098

, Olympia WA 98504-3098, (360) 664-1600
www.liq.wa.gov Fax #: (360) 753-2710

August 06, 2021

Dear Local Authority:

RE: Liquor License Renewal Applications in Your Jurisdiction - Your Objection Opportunity

Enclosed please find a list of liquor-licensed premises in your jurisdiction whose liquor licenses will expire in about 90 days. This is your opportunity to object to these license renewal requests as authorized by RCW 66.24.010 (8).

1) Objection to License Renewal

To object to a liquor license renewal: fax or mail a letter to the Washington State Liquor and Cannabis Board (WS-LCB) Licensing Division. This letter must:

- o Detail the reason(s) for your objection, including a statement of all the facts upon which your objection or objections are based. You may include attachments and supporting documents which contain or confirm the facts upon which your objections are based.
- o Please note that whether a hearing will be granted or not is within the Board's discretion per RCW 66.24.010 (8)(d).

Your letter or fax of objection must be received by the Board's Licensing Division at least 30 days prior to the license expiration date. If you need additional time you must request that in writing. Please be aware, however, that it is within the Board's discretion to grant or deny any requests for extension of time to submit objections. Your request for extension will be granted or denied in writing. If objections are not timely received, they will not be considered as part of the renewal process.

A copy of your objection and any attachments and supporting materials will be made available to the licensee, therefore, it is the Local Authority's responsibility to redact any confidential or non-disclosable information (see RCW 42.56) prior to submission to the WSLCB.

2) Status of License While Objection Pending

During the time an objection to a renewal is pending, the permanent liquor license is placed on hold. However, temporary licenses are regularly issued to the licensee until a final decision is made by the Board.

3) Procedure Following Licensing Division Receipt of Objection

After we receive your objection, our licensing staff will prepare a report for review by the Licensing Director. The report will include your letter of objection, as well as any attachments and supporting documents you send. The Licensing Director will then decide to renew the liquor license, or to proceed with non-renewal.

4) Procedure if Board Does Not Renew License

If the Board decides not to renew a license, we will notify the licensee in writing, stating the reason for this decision. The licensee also has the right to request a hearing to contest non-renewal of their liquor license. RCW 66.24.010 (8)(d). If the licensee makes a timely request for a hearing, we will notify you.

The Board's Licensing Division will be required to present evidence at the hearing before an administrative law judge to support the non-renewal recommendation. You may present evidence in support of your objection or objections. The administrative law judge will consider all of the evidence and issue an initial order for the Board's review. The Board members have final authority to renew the liquor license and will enter a final order announcing their decision.

5) Procedure if Board Renews License Over Your Objection

If the Board decides to renew the license over your objection, you will be notified in writing. At that time, you may be given an opportunity to request a hearing. An opportunity for a hearing is offered at the Board's discretion. If a hearing is held, you will be responsible for presenting evidence before an Administrative Law Judge in support of your objection to license renewal. The Board's Licensing Division will present evidence in support of license renewal. The Licensee may also participate and present evidence if the licensee desires. The administrative law judge will consider all of the evidence, and issue an initial order for the Board's review. The Board members have final authority to renew the liquor license and will enter a final order announcing their decision.

For questions about this process, contact the WSLCB Licensing Division at (360) 664-1600 or email us at wslcb@liq.wa.gov.

Sincerely,

Rebecca Smith

Rebecca Smith, Director,
Licensing and Regulation Division

LIQ 864 07/10

C091080-2

WASHINGTON STATE LIQUOR AND CANNABIS BOARD

DATE: 08/06/2021

LICENSED ESTABLISHMENTS IN INCORPORATED AREAS CITY OF FIRCREST
(BY ZIP CODE) FOR EXPIRATION DATE OF 20211130

LICENSEE	BUSINESS NAME AND ADDRESS	LICENSE NUMBER	PRIVILEGES
1 . TITLOW ASSOCIATES LLC	PINT DEFIANCE 2049 MILDRED ST W FIRCREST WA 98466 6133	089097	TAVERN - BEER/WINE OFF PREMISES
2 . ORCHARD MARKET GROUP LLC	OMG FOOD MART 4040 ORCHARD ST W STE 118 FIRCREST WA 98466 6610	421187	GROCERY STORE - BEER/WINE
3 . VERONE'S SAUSAGE KITCHEN, LLC	VERONE'S ITALIAN KITCHEN & SAUSAGE CO. 604 REGENTS BLVD FIRCREST WA 98466 7043	355916	GROCERY STORE - BEER/WINE GROCERY STORE - BEER/WINE

CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Mayor Hunter George called the study session to order at 6:01 P.M. and led the pledge of allegiance. Councilmembers David M. Viafore, Shannon Reynolds, Brett Wittner, Joe Barrentine, Denny Waltier, Marc Rieke were present.

AGENDA MODIFICATIONS

There were none.

SSHAP PRESENTATION & DISCUSSION

Mayor George provided a brief history of South Sound Housing Affordability Partners (SSHAP) and introduced the SSHAP representatives. Pierce County Executive Bruce Dammeier reported that 11 jurisdictions joined SSHAP to date. John Howell from Cedar River Group provided an overview on SSHAP which focuses on creating access to affordable, and attainable housing in Pierce County, and highlighted that the City’s participation is voluntary. The Council voiced their concerns regarding changing the City’s character and wanting insight into the root of the problem. Mayor Woodard reported that the SSHAP executive board will determine the areas of emphasis once formed and that SSHAP’s focus is to primarily sustain housing affordability, accessibility, and preservation.

Lastly, there was a brief discussion regarding the adopted Comprehensive Plan housing element addressing collaboration with an organization that can provide long-term solutions and research.

HOLIDAY TREE DISCUSSION

City Manager Pingel provided a holiday tree overview on options available for consideration and highlighted that the tree at Alice Peers Park is decaying. Public Works Director Bemis reported that the City can still utilize the existing tree this year and perform needed maintenance for the dry rot on the tree. Discussions included starting a new holiday tradition, feasibility, use of an artificial or real tree, the relocation of the new tree, gathering community input and time frame. There was a consensus on a time frame and community involvement. Viafore called for a Council Committee within the next 30 days. Lastly, there was a brief discussion on the safety of the tree at Alice Peers Park and to have an arborist conduct maintenance.

ADJOURNMENT

Reynolds MOVED to adjourn the meeting at 7:20 P.M., seconded by Barrentine. The Motion Carried (7-0).

Hunter T. George, Mayor

Jayne Westman, City Clerk

CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Mayor Hunter George called the study session to order at 7:01 P.M. and led the pledge of allegiance. Councilmembers David M. Viafore, Shannon Reynolds, Brett Wittner, Joe Barrentine, and Marc Rieke were present.

PRESIDING OFFICER’S REPORT

A. Community Center Project Update

Grover reported that there are supply chain issues on the glass exterior doors. Grover reported that installations are on schedule to include; exterior siding, gym basketball, and exterior windows. The stairs leading from the plaza to fields at Fircrest Park have been framed and a concrete pour is scheduled. Lastly, the bathroom tile is on the schedule to be installed.

Councilmember Denny Waltier joined the meeting at 7:05 PM.

Viafore reported that former University Place Mayor Ken Grassi passed away and gave a brief background on his public service, and contributions to the City. Viafore reported that longtime resident Mario Santelli passed away. The City gave its condolences to their families.

B. Tacoma Fire BLS Transport Services

City Manager Pingel provided a brief overview of basic life support (BLS). Tacoma Fire Liaison Mary Hallman briefed the Council on BLS, and proposed a new start date due to staffing and awaiting upcoming graduation class. Council comments included being impressed with Tacoma Fire Department’s dedication and professionalism.

CITY MANAGER COMMENTS

There were no comments provided.

DEPARTMENT HEAD COMMENTS

- Parks and Recreation Director Grover reported that an arborist is going to start pruning dead limbs on the tree at Alice Peers Park within the next few weeks.
- Public Works Director Bemis reported that Leach Creek Pre-Treatment Outfall Project is moving along. Puget Sound Energy (PSE) is scheduled to upgrade a gas main on Summit Ave. Bemis asked Council to allocate funds to the water main upgrade on Summit Ave to coincide with PSE’s upgrade. Lastly, Bemis reported that Vicky Walston is now an Administrative Specialist, and the Utility Billing Assistant job is posted.
- Police Chief Cheesman reported that an officer was assaulted with bear spray and has recovered. There is a warrant for the suspect who has a criminal history. Officers have partnered with the American Cancer Society and will participate in October’s Breast Cancer Awareness Month.
- Administrative Services Director Westman reported that the Wainwright School trees will be installed by the third week of October. Passport Specialist Laura Thompson has been very busy taking appointments and has been successful with the new online appointment portal.

COUNCILMEMBER COMMENTS

- Viafore reported that the City’s 96th anniversary passed and the centennial is coming up. Viafore commented on recent employee reclassifications and the need to verify comparables for job classifications.

- Reynolds commented on current hospitalizations and deaths regarding the COVID-19 pandemic.
- Wittner thanked the 24 members of the public for attending.
- Barrentine; no comments provided.
- Waltier commented on the importance of the COVID-19 vaccine.
- Rieke; no comments provided.
- George; no comment provided.

PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

George invited public comment. The following individuals provided public comment:

- Yolonda Brooks, 6464 19th St W # C, asked how many applications were received for the City Attorney and City Prosecutor and what kind of outreach was conducted to receive applicants.
- Jason Stonefield, 1211 Buena Vista Ave, inquired about Officer body cameras.

Pingel reported that requests for qualifications for City Attorney and City Prosecutor were put out through various list services to include Municipal Court, City Manager and City Clerk List Server, City’s website, and Tacoma Daily Index. Three applications were received for each position. There were two applicants interviewed for each position.

COMMITTEE, COMMISSION, AND LIAISON REPORTS

A. Parks & Recreation

Barrentine reported that the community pool is being winterized. The upcoming community events include Scarecrows of Fircrest, Haunted Trails, and Tree giveaway. Park staff is looking into options for new holiday lights for buildings.

B. Pierce County Regional Council

Reynolds reported that Pierce County Regional Council met to discuss countywide planning policies and currently studying the should versus shall language.

C. Public Safety, Courts

Reynolds report that she met with Chief Cheesman and discussed several items to include Breast Cancer Awareness Month, the suspect who assaulted the Fircrest Officer, and Washington State Patrolman Eric Gunderson, who passed from COVID-19. Fircrest Police Department continues to move forward with body-worn cameras. Chief Cheesman reported that body-worn cameras are currently in the preliminary budget and pending council approval.

D. Street, Water, Sewer, and Storm Drain

Waltier; no report provided

E. Other Liaison Reports

There were none.

CONSENT CALENDAR

George requested the City Clerk read the Consent Calendar: approval of Voucher No. 217014 through Voucher Check No. 217075 in the amount of \$1,069,220.86; approval of Payroll electronic funds transfer in the amount of \$115,299.74; approval of Voucher No. 217013 through Voucher Check No. 217013 in the amount of \$500.00; and approval of September 14, 2021, Regular Meeting minutes. **Wittner MOVED to approve the Consent Calendar as read; seconded by Reynolds. The Motion Carried (7-0).**

PUBLIC HEARING

At 7:47 P.M., George opened the public hearing. Administrative Services Director Westman briefed the Council on amending the accessory building setbacks for through-lots, stating that it would allow for greater use of the rear yard by property owners in the reduction of setbacks. George invited councilmember comments; Reynolds asked what is considered an accessory building. Westman reported that Accessory Dwelling Units are considered accessory buildings. Viafore commented on his concern for notification range and parking impacts. Wittner commented on his concern about parking. Reynolds asked to move the amendment to January/February joint meeting.

George invited public testimony; The following individuals provided public comment:

- Jason Stonefield, 1211 Buena Vista Ave, commented that he is in favor and only concern is the impacts of accessory dwelling units.
- Yolonda Brooks, 6464 19th St W #C, commented on concerns for requirements for accessory dwelling units and asked if neighbors can appeal administrative use permits.
- Rick Little, 1037 Fir Park Lane, commented on concerns for parking impacts due to accessory dwelling units and is generally in favor.
- Patrick Linggi, 1017 Princeton St., asked about safety and parking enforcement.

Viafore requested to move the amendment to the October study session agenda. At 8:09 P.M., George closed the public hearing.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

A. Resolution No. 1725: South Sound Housing Affordability Partners Agreement

City Manager Pingel briefed the Council on the proposed Resolution and reported that 12 cities have joined. The cost for membership is \$3,000 - \$4,000 and membership is required through 2023. **Wittner MOVED to adopt Resolution No. 1725, authorizing the City Manager to execute an Interlocal Agreement for the establishment of a regional coalition known as the South Sound Housing Affordability Partners; seconded by Barrentine.**

George invited council member comments; none were provided. George invited public comment; The following individuals provided public comment:

- Jennifer Arnold, 333 Farallone Ave, commented that she is in favor of the agreement.
- Jason Stonefield, 1211 Buena Vista Ave, commented on his opposition to the agreement.

- Yolanda Brooks, 6464 19th St W #C, commented that she is concerned about the use of public lands, SSHAP staffing, and recommendations for the City.
- Lisa Kremer, 1047 Buena Vista Ave, commented that she is in favor of the agreement to have a voice.
- Tami Driscoll, 1003 Linwood Lane, commented that she is concerned about obligations in joining the coalition, the homeless population living in motorhomes, and the necessity to join.
- Rick Little, 1037 Fir Park Lane, commented that he is concerned about being bound to decisions, and supported the decision to be actively participating.
- T’wina Nobles, 1419 Estate Place, commented on her support of the agreement and spoke to the benefits of the Interlocal Agreement.

George provided an overview of the agreement and noted for the record 11 emails were received. Reynolds commented on her concern with the contract language, duplicate efforts with Puget Sound Regional Council, and best fit for the City. Rieke commented on the opportunity that this agreement presents, and the benefits outweigh the drawbacks. Barrentine commented on his support. Wittner commented that he is in favor to wait until the new council is seated and supports the agreement. Viafore commented that he did not know the City Attorney reviewed the agreement and is tired of bureaucracy. Upon a roll call vote, **The Motion Carried (4-3) with Reynolds, Viafore, and Waltier dissenting.**

The Council will appoint a member and an alternate.

Councilmember Waltier left the meeting at 9:08 P.M. and did not return.

B. Resolution No. 1726: Amendment to the IT Services Agreement with Right Systems

Pingel brief the Council on the proposed Resolution. **Wittner MOVED to adopt Resolution No. 1726, authorizing the City Manager to execute Amendment #1 to the Information Technology Services Agreement with Right Systems, Inc.; seconded by Barrentine.**

George invited council member comments; Reynolds commented on her concerns about previously outsourcing the last in-house technician. Pingel reported that the quality of the system and employees are more robust. George commented on the quality of service. George invited public comment; none were provided. **The Motion Carried (5-1) with Reynolds dissenting and Waltier excused.**

C. Information Only: 5 – Year Forecast

Pingel provided an overview and added budget amendments. Pingel reported that sales tax is increasing due to the construction of the community center and retail sales tax revenue has increased due to online sales tax. George invited council member comments; Barrentine commented on household garbage cost correlation with online shopping. George thanked staff on financial forecast planning and demonstrating trends. Reynolds commented on inflating expenditures due to uncertainty.

D. 2020 Budget Introduction

Pingel reported that the Council should have received the 2022 preliminary budget by email and hard copies are available to be picked up at City Hall. Pingel highlighted impacts on the budget to include American Rescue Plan Act elevates the ending fund balance, Consumer Price Index at 6.3%, increase in medical and dental cost for staff, 2% water rate increase, and

staff changes. Pingel reported that the last water rate increase occurred in 2019 due to support from the legislative delegation. Pingel reported that the preliminary budget is on the website.

CALL FOR FINAL COMMENTS

Viafore commented on body camera costs and the street tree on the corner of Del Monte Ave and Regents Blvd needs to be replanted.

EXECUTIVE SESSION

A. City Attorney Evans commented on processes for the review of a city employee is in open session and content of the review is in executive session. There was a discussion regarding the process to review the performance of a public employee per RCW 42.30.110(g). Discussions included adding an addendum for a reflective review of the public employee and forming a Council committee to update the form. Rieke requested to see the form used to evaluate the performance of a public employee. Lastly, there was a consensus to review the City Manager early while the current Council is still seated.

ADJOURNMENT

Wittner MOVED to adjourn the meeting at 9:45 P.M., seconded by Barrentine. The Motion Carried (6-0).

Hunter T. George, Mayor

Jayne Westman, City Clerk

FIRCREST CITY COUNCIL AGENDA SUMMARY

NEW BUSINESS: 2022 Public Hearing-Preliminary Revenue
ITEM: 11A
DATE: October 12, 2021

RECOMMENDED MOTION: None. Public Hearing Only.

PROPOSAL: To receive public input on 2022 Preliminary Revenues

FISCAL IMPACT:

General.....	10,241,658
Street	806,352
Park Bond Debt Service	686,085
Park Bond Capital	1,424,615
Storm Drain	839,826
Storm Drain Capital	1,018,107
Water.....	1,492,302
Water Capital.....	980,987
Sewer	3,780,920
Sewer Capital.....	1,305,647
Equipment Replacement	2,032,314
Police Investigation	12,500
Real Estate Excise Tax.....	2,098,880
Cumulative Reserve.....	1,739,917
TOTAL	28,460,410

ADVANTAGE: Allows citizens to comment on 2022 Preliminary Revenues.

DISADVANTAGE: None.

ALTERNATIVES: None.

Attachment(s): [2022 Preliminary Revenues](#)

GENERAL FUND REVENUE

		2019	2020	2021	2022
BARS	Description	Actual	Actual	Budget	Budget
308-10-00-01	Des. Fund Bal/Light	675,813	593,258	557,005	518,050
308-10-00-02	Des. Fund Bal/44th Alameda	265,366	661,838	661,838	608,138
308-80-00-03	Fund Bal Donations Pool Rec/Center	250,000	0	0	0
308-80-00-04	Des. Fund Bal/ARPA	0	0	0	0
308-80-00-00	Reserved for Cash Flow	1,450,000	1,400,000	1,400,000	1,400,000
308-80-00-01	Undes. Unres. Fund Balance	903,822	1,166,324	1,581,611	957,678
	Total Fund Balance	3,545,001	3,821,419	4,200,454	3,483,866
311-10-00-00	General Property Taxes	1,598,487	1,593,372	1,600,000	1,677,374
311-10-01-00	EMS Tax	331,856	333,764	525,000	554,700
313-11-00-00	Retail Sales & Use Tax	547,325	624,203	500,000	635,000
313-17-00-00	Zoo Tax	74,706	74,871	75,000	79,000
313-71-00-00	Local Criminal Justice Tax	134,167	134,774	137,000	141,000
316-40-00-00	Water Utility Tax	80,074	82,209	84,000	85,680
316-41-00-00	Sewage Utility Tax	160,791	162,694	162,000	163,020
316-42-00-01	Storm Drain Utility Tax	30,066	30,314	29,700	31,080
316-43-00-00	Gas Utility Tax	93,387	105,041	105,000	108,000
316-45-00-00	Garbage/Solid Waste Tax	105,219	109,446	107,000	125,000
316-46-00-00	Television Cable Tax	145,394	142,772	130,000	130,000
316-47-00-00	Telephone/Telegraph Tax	95,710	86,188	90,000	85,000
	Total Taxes	3,397,182	3,479,648	3,544,700	3,814,854
321-91-00-01	Non Comp Charge/Electric	285,744	291,051	300,000	300,000
321-91-00-02	Franchise Fee Water	7,225	7,252	7,200	7,300
321-91-00-03	Franchise Fee Cable TV	120,873	121,118	120,000	120,000
321-99-00-00	Business Licenses & Permits	61,266	59,079	60,000	62,000
322-10-00-00	Building Permit	88,100	69,106	35,500	30,000
322-10-00-01	Mechanical Permit	15,900	9,660	10,000	8,000
322-10-00-02	Plumbing Permit	10,782	7,070	6,000	5,000
322-10-00-05	Sign Permit	2,050	700	500	500
322-10-00-06	Investigation Fee	2,068	491	700	500
322-10-00-07	Fire Protection Permit	4,100	1,500	800	500
322-90-00-00	Other Licenses & Permits	500	465	600	500
	Total Licenses & Permits	598,608	567,492	541,300	534,300
332.92.10.01	ARPA Funds	0	0	0	504,000
333-20-60-00	OT Reimbur-Fed Passthu	11,285	1,689	11,100	27,000
334-01-20-00	AOC-St of WA	2,260	2,148	0	0
334-04-20-00	Planning Grant-Dept of Comm	0	16,000	4,000	0
336-00-98-00	City-County Assistance	113,863	109,309	95,000	115,000
336-06-21-00	CJ-Population Based	2,024	2,121	2,240	2,400
336-06-26-00	CJ-Special Programs	7,282	7,590	7,945	8,500
336-06-42-00	Marijuana Excise Tax	7,849	7,747	7,605	7,600
336-06-51-00	DUI-Cities	941	984	1,000	1,000
336-06-94-00	Liquor Excise Tax	36,916	42,672	38,430	44,250
336-06-95-00	Liquor Board Profits	44,032	43,474	53,640	53,500
336-06-95-01	Liquor Board Profits-Public Sfty	11,008	10,869	11,000	11,000
337-00-00-00	Interlocal Grants, Entitlements,Others	1,893	0		0

	Total Intergovernmental Revenues	239,353	244,603	231,960	774,250
341-43-00-00	Interdepartmental Service Chgs	655,863	676,913	693,547	675,698
341-49-00-00	Ruston Court Contract	232,000	236,000	238,360	242,000
341-99-00-00	Passport Fees	25,035	19,585	23,000	35,000
345-81-00-01	Planning Permit	14,184	5,491	5,000	6,000
345-81-00-02	Site Development Permit	5,642	1,350	2,000	2,000
345-83-00-00	Plan Checking	57,055	43,519	18,000	18,000
347-30-00-00	Swimming Pool Fees	36,458	0	84,920	102,000
347-30-00-02	Swim Team Fees	8,200	0	6,125	7,500
347-30-00-04	Recreation Fees	5,919	3,117	6,000	7,500
347-30-00-06	Adult Basketball Registration	1,080	0	1,000	1,500
347-30-00-07	Adult Baseball Registration	3,328	0	2,000	3,000
347-60-00-01	Youth Basketball Registration	10,930	940	10,000	12,500
347-60-00-02	Youth Baseball Registration	21,295	0	20,000	20,000
347-60-00-04	Indoor Soccer	2,160	0	2,000	2,000
347-60-00-05	Flag Football Registration	840	0	800	800
347-60-00-09	Instructor Based Revenue-Recreation	17,276	2,793	15,000	20,000
347-60-00-10	Swimming Instructions	35,493	0	63,360	64,000
347-60-00-11	Instructor Based Revenue-Pool	0	0	0	3,000
	Total Charges for Goods & Services	1,132,758	989,707	1,191,112	1,222,498
353-10-00-01	Municipal Court	245,165	204,078	245,000	215,000
356-50-00-00	Investigative Fund Assessments	2,996	2,701	2,800	2,800
356-50-04-00	DUI Invest Fund Assessments	2,577	1,268	1,800	1,800
	Total Fines & Forfeits	250,738	208,047	249,600	219,600
361-11-00-01	Investment Interest	160,827	54,210	15,000	26,500
361-40-00-01	Sales Interest	1,164	930	300	300
361-40-00-03	Int On Gen Property Taxes	2,380	767	1,000	500
361-40-00-04	Int On EMS Property Taxes	453	156	250	50
362-40-00-00	Space & Facility Rental	31,178	1,689	10,000	27,500
362-40-00-01	Soccer Field Rental	5,252	5,275	6,000	6,000
362-50-00-01	Land Rental-Interfund	75,760	77,055	77,830	82,730
362-50-00-02	Land Rental-ERR Garage	4,185	4,260	4,300	4,570
362-50-00-03	Time/Temp Sign Rental	2,640	2,640	2,640	2,640
362-50-00-04	Pool Rental Revenue	1,375	0	4,500	7,000
362-50-00-07	Pool Party Room Rental	0	0	13,860	14,000
367-00-00-01	Donations for Pool/Rec Center	250,000	0	0	0
367-00-00-02	Parks Donations	16,672	6,925	10,000	10,000
367-00-00-03	Police Donations	10,168	0	9,000	9,000
367-00-00-10	Firework Donations	1,065	1,715	1,000	1,000
369-10-00-00	Sale of Scrap	425	1,442	0	0
369-30-00-01	Confiscated & Forfeited Property	1,182	123	0	0
369-40-00-00	Judgements and Settlements	320	240	0	0
369-81-00-00	Cash Overage/Shortage	(167)	(142)	0	0
369-81-00-01	Cash Over/Short-Pool	26	0	0	0
369-90-00-01	Other Misc Revenue	2,511	551	500	500
	Total Misc Revenue	567,416	157,835	156,180	192,290
	Total Operating Revenue	6,186,055	5,647,333	5,914,852	6,757,792

386-00-00-00	Refundable Deposits	12,712	3,150	0	0
397-00-00-16	Transfer In from Bond Capital Fund	1,215,454	0	0	0
398-10-00-01	Insurance Recovery	4,043	0	0	0
	TOTAL RESOURCES	10,963,265	9,471,902	10,115,306	10,241,658

BUDGET NARRATIVE

TAXES

General Property Taxes includes anticipated revenue from new construction based on Planning Department projections. The 1% increase for general property taxes allowed by law was levied by Council for tax year 2022.

E.M.S. Taxes the EMS levy rate of .50/1,000 of assessed property value was passed by the voters in 2020.

Franchise Fee Cable TV This revenue is received from the two cable companies who provide services to the City of Fircrest.

Utility Taxes A listing of utility tax rates is included in the back of the budget. These vary from 3% to 8.5%.

Transfer in from Bond Capital Fund in 2019 was for reimbursement to the General Fund and 44th/Alameda Designated Fund balance for expenditures incurred prior to issuing the General Obligation Park Bond.

LICENSES & PERMITS

Non-Competition Charge is the amount that the City collects as a non-compete fee from Tacoma Public Utilities and is based on Tacoma’s gross electric revenues for electrical services located in Fircrest for the preceding year times six (6) percent.

Business Licenses & Permits are from business operation within Fircrest. The projected revenue is based on 850 Business Licenses. Home Occupation Permits are estimated at fifteen new home occupation permits. Starting in 2020 the revenue for home occupation permits is included in the Business License revenue line. The City partners with Washington State for Business License services.

Building, Mechanical and Plumbing Permit revenue is based on new and remodeling construction activity in Fircrest.

INTERGOVERNMENTS REVENUES

ARPA Fund the City will receive \$953,988 in 2022 from the American Rescue Plan Act (ARPA). In 2022 these funds will be dedicated as follows: \$25,000 for business/rental/utility assistance, \$10,000 for miscellaneous Covid-19 city expenses, \$68,988 for future Covid-19 expenses, \$400,000 for HVAC systems at Public Safety Building, Public Works, and City Hall. (General Fund total \$504,000) An additional \$450,000 will be receipted in the Water Capital Fund and used for water capital.

Federal Pass-thru Grant revenue is grants received by the Federal Government that are distributed through a state agency. This line includes \$8,000 for Police Reimbursable Overtime and \$19,000 for Police body cameras and tasers.

Local Government Assistance is received from the Department of Revenue and provides ongoing assistance to low tax base cities and counties. The distribution is based on per capita sales tax revenues, and property tax assessed values.

MVFT, CJ, Liquor Tax and Liquor Profits are received from the State of Washington and are based on a per capita basis. The City's population for purposes of distributing state shared revenue is 6,860. Criminal Justice (CJ) funds are required to be spent on some combination of innovative law enforcement programs, domestic violence prevention programs, and/or child abuse prevention programs.

CHARGES FOR GOODS & SERVICES

Interdepartmental Service Charges are for charges performed by the General Fund for Street, Storm Drain, Water and Sewer Funds. The charges are determined on a percentage basis of operating expenditures budgeted.

Ruston Court Contract is revenue received from the City of Ruston for court contracted services performed by the City of Fircrest Municipal Court.

Passport Fees is the City's share of revenue for processing passport applications.

Planning, Site Development, and Plan Checking are fees for new construction and land use activity in Fircrest.

Swimming Pool Revenues includes fees from admissions, lessons, and swim team.

Recreation, Basketball, Baseball and Soccer are for fees charged to participate in these activities.

Instructor Based Revenue is collected from participants registering for classes in which the City will pay a percentage to the instructor. There is an offsetting expenditure in the Recreation Department.

FINES & FORFEITS Fines & Forfeits is revenue received from the Fircrest Municipal Court.

MISCELLANEOUS REVENUE

Space & Facilities Rental is for revenue received for rental of the Parks and Recreation facilities.

Land rental is revenue from Public Works for the land on which the Public Works building is constructed.

Land Rental ERR Garage is revenue from ERR for the land on which the ERR building is constructed.

Parks Donations are used to offset the cost of community programs.

Police Donations are offsetting revenues related to expenditures that will be incurred only if donations are received.

Other Miscellaneous Revenue consists of alarm permits, NSF fees, refund expenses from prior years, etc.

CITY STREET FUND REVENUE

BARS	Description	2019 Actual	2020 Actual	2021 Budget	2022 Budget
308-80-01-01	Undes. Fund Balance	243,328	18,603	103,804	246,141
	Total Fund Balance	243,328	18,603	103,804	246,141
322-40-00-00	ROW Road Permits	13,435	11,686	5,000	5,000
	Total Licenses & Permits	13,435	11,686	5,000	5,000
333-20-20-04	Alameda Overlay Grant	6,117	162,337	0	0
333-20-20-05	Other Grants	0	1,500	0	0
334-03-81-00	Wa St TIB Grant	0	632,882	0	0
336-00-71-00	Multimodal Transportation	9,347	9,229	9,100	9,055
336-00-87-00	Motor Vehicle Fuel Tax	142,350	124,707	144,220	132,450
	Total Intergovernmental Revenues	157,814	930,655	153,320	141,505
361-11-00-01	Investment Interest	5,309	1,353	2,500	500
367-00-00-08	Beautification Donations	10,185	9,340	10,000	10,000
369-90-01-01	Miscellaneous Revenue	11	1,750	1,000	1,000
369-94-01-01	Reimbursements	0	0	0	0
	Total Miscellaneous Revenue	15,505	12,443	13,500	11,500
	Total Operating Revenues	186,754	954,784	171,820	158,005
395-20-00-00	Insurance Recovery	729	4,495	0	0
388.10.00.00	Prior Period Adjustment	0	19,690	0	0
	Total Non Revenue	729	24,185	0	0
397-00-00-02	Transfer In for Street Beautification	10,000	10,000	10,000	10,000
397-00-00-03	Transfer from Property Tax	199,811	239,006	240,000	251,606
397-00-00-04	Transfer from Light-St Maint	82,556	36,253	38,955	40,600
397-00-00-06	Transfer from REET 1-Capital	56,916	234,936	60,000	100,000
397-00-00-09	Transfer from REET 2-Capital	0	0	0	0
	Total Other Financing Sources	349,283	520,195	348,955	402,206
	TOTAL RESOURCES	780,094	1,517,766	624,579	806,352

REVENUE NARRATIVE

Donations received in 2022 will be used for baskets, banners, flags, flowers and other beautification projects throughout the City.

Transfer In of \$10,000 is to cover a portion of the Street Beautification Budget.

Transfer from Property Tax is figured at 15% of General Fund Property Tax received.

Transfer from Light-St Maint is to cover the Street Light Maintenance Operating Budget.

Transfer from REET 1- \$100,000 for minor street repairs.

CUMULATIVE RESERVE FUND

BARS	Description	2019 Actual	2020 Actual	2021 Budget	2022 Budget
308-10-00-01	Beginning Fund Bal-General	3,000,000	3,250,000	3,250,000	446,308
308-10-00-11	Beginning Fund Balance-Street	150,000	150,000	150,000	150,000
308-10-00-42	Beginning Fund Balance-Water	11,513	11,513	11,513	11,513
308-10-00-43	Beginning Fund Balance-Sewer	369,250	369,250	369,250	369,250
	Total Fund Balance	3,530,763	3,780,763	3,780,763	977,071
397-10-00-05	Transfer In from General Fund	250,000	0	500,000	0
397-10-00-06	Loan Payment from Cap Bond Fd				762,846
	Total Non-Revenues	250,000	0	500,000	762,846
	TOTAL RESOURCES	3,780,763	3,780,763	4,280,763	1,739,917

BUDGET NARRATIVE

The Cumulative Reserve Fund accounts for principal only. Interest earnings are accrued back to participating funds.

<u>PARK BOND DEBT SERVICE FUND - 201</u>					
BARS	Description	2019 Actual	2020 Actual	2021 Budget	2022 Budget
308-10-02-01	Restricted Fund Balance	0	0	100,940	106,075
	Total Fund Balance	0	0	100,940	106,075
311-10-02-01	Bond Property Taxes	0	556,966	574,000	580,000
	Total Taxes	0	556,966	574,000	580,000
361-11-02-01	Investment Interest	0	50	100	10
	Total Misc Revenue	0	50	100	10
397-00-00-15	Transfer-In from Park Capital	0	100,000	0	0
	Total Non Revenue	0	100,000	0	0
	TOTAL RESOURCES	0	657,016	675,040	686,085

<u>PARK BOND CAPITAL PROJECT FUND - 301</u>					
BARS	Description	2019 Actual	2020 Actual	2021 Budget	2022 Budget
308-10-03-01	Undes. Unres. Fund Balance	0	7,331,463	4,020,116	0
	Total Fund Balance	0	7,331,463	4,020,116	0
	State Grant	0	727,500	970,000	174,515
	Total Intergovernmental Revenues	0	727,500	970,000	174,515
361-11-03-01	Investment Interest	0	37,128	35,000	100
367-00-03-01	Donations	0	1,651,100	1,265,090	1,250,000
	Total Misc Revenue	0	1,688,228	1,300,090	1,250,100
391-10-03-01	Bond Proceeds Face Value	8,750,000	0	0	0
391-10-03-02	Bond Proceeds Face Value	1,249,811	0	0	0
397-00-00-00	Transfer In From Cum. Rrsv	0	0	3,303,692	0
397-00-00-00	Transfer in From REET	0	0	0	0
	Total Transfers In Revenue	9,999,811	0	3,303,692	0
	TOTAL RESOURCES	9,999,811	9,747,190	9,593,898	1,424,615

STORM FUND REVENUES

		2019	2020	2021	2022
BARS	Description	Actual	Actual	Budget	Budget
308-80-04-15	Reserved for Cash Flow	112,800	264,997	116,000	116,000
308-80-04-15	Undes. Unres. Fund Balance	97,649		104,441	173,226
	Total Fund Balance	210,449	264,997	220,441	289,226
334-03-10-00	Dept of Ecology NPDES Grant	33,031	7,544	25,000	25,000
	Total Intergovernmental Revenues	33,031	7,544	25,000	25,000
343-10-00-00	Storm Drain Fees & Charges	519,642	520,105	495,000	518,000
343-10-00-01	Setup Fees	490	433	500	500
343-10-00-02	Penalties	6,124	1,674	6,500	6,500
	Total Goods & Services	526,256	522,212	502,000	525,000
361-11-04-15	Investment Interest	4,239	2,490	3,000	500
369-90-04-15	Miscellaneous Revenue	24	0	500	100
	Total Miscellaneous Revenue	4,263	2,490	3,500	600
	Total Operating Revenues	563,550	532,246	530,500	550,600
372-00-04-15	Insurance Recovery	0	0	0	0
	Capital Contributions	0	0	0	0
	Total Other Revenue	0	0	0	0
	TOTAL RESOURCES	773,999	797,243	750,941	839,826

STORM CAPITAL FUND - 416					
		2019	2020	2021	2022
BARS	Description	Actual	Actual	Budget	Budget
308-80-04-16	Undes. Unres. Fund Balance	505,918	541,357	512,260	623,156
	Total Fund Balance	505,918	541,357	512,260	623,156
	Department of Ecology Grant	0	0	234,265	234,788
	Pierce County Flood District	0	0	54,400	78,263
	Total Intergovernmental Revenue	0	0	288,665	313,051
397-00-00-10	Transfer In from Storm Fund	81,900	81,900	81,900	81,900
	Total Transfers In Revenue	81,900	81,900	81,900	81,900
	TOTAL RESOURCES	587,818	623,257	882,825	1,018,107

WATER FUND REVENUE

		2019	2020	2021	2022
BARS	Description	Actual	Actual	Budget	Budget
308-80-04-25	Beginning Fund Balance	304,821	289,348	263,516	314,952
	Total Fund Balance	304,821	289,348	263,516	314,952
333-93-42-00	Department of Health Grant	0	0	0	0
	Total Intergovernmental Revenues	0	0	0	0
343-40-00-00	Sale of Water	1,030,557	1,046,111	1,050,000	1,071,000
343-40-00-01	Service Connections	11,665	16,111	5,000	1,800
343-40-00-02	Setup Fees	1,384	1,287	1,500	1,500
343-40-00-03	Penalties	11,421	3,470	12,000	12,000
	Total Charges for Goods and Services	1,055,027	1,066,980	1,068,500	1,086,300
361-11-04-25	Investment Interest	4,927	1,917	3,600	250
362-50-00-05	Rent City Property/High Tank	53,088	54,591	50,000	55,000
362-50-00-06	Rent City Property/Golf Tank	29,996	34,768	30,000	35,000
369-10-00-03	Court Ordered Judgements-Water	0		0	0
369-90-04-25	Other Misc. Revenue	1,174	375	2,000	500
369-92-04-25	Backflow	450	225	300	300
	Total Misc. Revenues	89,635	91,876	85,900	91,050
372-00-04-25	Insurance Recovery				
379-00-04-25	Capital Contributions/Tap Fees				
	Total Capital Contributions	0	0	0	0
	TOTAL RESOURCES	1,449,483	1,448,204	1,417,916	1,492,302

<u>WATER CAPITAL FUND - 426</u>					
		2019	2020	2021	2022
BARS	Description	Actual	Actual	Budget	Budget
308-80-04-26	Beginning Fund Balance	184,261	208,092	224,352	168,827
	Total Fund Balance	184,261	208,092	224,352	168,827
332.92.10.02	ARPA Funds	0	0	0	700,000
334.04.20.02	State Grant from Dept of Commerce	0	118,747	0	0
	Total State Grants	0	118,747	0	700,000
379-00-04-26	Capital Contributions/Tap Fees	125,400	79,200	64,800	4,000
	Total Capital Contributions	125,400	79,200	64,800	4,000
397-00-00-11	Transfer In from Water Fund	274,138	115,679	108,160	108,160
397.00.00.13	Transfer In from REET 2	0	0	7,519	0
	Total Transfer In	274,138	115,679	115,679	108,160
	TOTAL RESOURCES	583,799	521,718	404,831	980,987

SEWER FUND REVENUE

		2019	2020	2021	2022
BARS	Description	Actual	Actual	Budget	Budget
308-80-04-30	Reserved for Cash Flow	523,045	565,500	565,500	565,500
308-80-04-30	Beginning Fund Balance	334,182	514,265	436,020	471,220
	Total Fund Balance	857,227	1,079,765	1,001,520	1,036,720
343-50-00-00	Sewer Revenues	2,703,958	2,717,907	2,700,000	2,717,000
343-50-00-01	Service Connections	9,450	4,200	1,100	1,100
343-50-00-02	Setup Fees	555	518	600	600
343-50-00-03	Penalties	22,036	7,243	24,000	24,000
	Total Charges for Goods and Services	2,735,999	2,729,867	2,725,700	2,742,700
361-11-04-30	Investment Interest	21,374	10,681	19,200	1,000
369-90-04-30	Other Misc. Revenue	898	1,316	500	500
369-94-04-30	Reimbursements		0	0	0
	Total Misc. Revenues	22,272	11,997	19,700	1,500
372-00-04-30	Insurance Recovery				
391-80-04-31	Loans Received-BYSM				
397-00-00-01	Transfer In from Sewer to BYSM				
397-00-00-08	Transfer In from REET 2				
379-00-04-30	Capital Contributions/Tap Fees				
	Total Non Operating Revenue	0	0	0	0
	TOTAL RESOURCES	3,615,498	3,821,629	3,746,920	3,780,920

<u>SEWER CAPITAL FUND - 432</u>					
		2019	2020	2021	2022
BARS	Description	Actual	Actual	Budget	Budget
308-80-04-32	Beginning Fund Balance	1,215,571	1,394,771	1,334,986	1,071,947
	Total Fund Balance	1,215,571	1,394,771	1,334,986	1,071,947
379-00-04-32	Capital Contributions/Tap Fees	135,000	90,000	75,000	4,000
397-00-00-12	Transfer In	230,000	230,000	230,000	230,000
	Total Revenue	365,000	320,000	305,000	234,000
	TOTAL RESOURCES	1,580,571	1,714,771	1,639,986	1,305,947

<u>EQUIPMENT REPLACEMENT FUND - 501</u>					
		2019	2020	2021	2022
BARS	Description	Actual		Budget	Budget
308-10-05-01	Beginning Fund Balance	1,439,669	1,311,468	1,319,274	1,642,055
	Total Beginning Fund Balance	1,439,669	1,311,468	1,319,274	1,642,055
348-30-00-00	General Fund Replacement	86,493	99,184	107,822	112,105
348-30-01-00	City Street Fund Replacement	29,807	28,705	38,374	32,494
348-30-03-00	Water/Sewer Fund Replacement	37,720	54,054	65,014	58,029
348-30-04-00	Storm Sewer Replacement	42,476	46,230	48,305	46,546
348-30-08-00	General Fund O & M	70,758	58,600	87,725	77,600
348-30-09-00	City Street Fund O & M	16,642	19,759	22,860	20,900
348-30-11-00	Water/Sewer Fund O & M	15,792	37,921	24,630	22,600
348-30-12-00	Storm Sewer O & M	11,956	7,248	15,657	14,500
	Total Charges for Goods & Services	311,644	351,702	410,387	384,774
361-11-05-01	Investment Interest	31,726	8,301	3,000	1,200
362-40-05-01	Rental Revenue	3,920	3,987	4,030	4,285
369-10-00-05	Sale of Scrap	7,501	0	0	0
369-90-05-01	Other Miscellaneous Revenue	0	0	0	0
	Total Misc. Revenues	43,147	12,288	7,030	5,485
398-10-05-01	Insurance Recovery	0	0	0	0
	Total Other Revenues	0	0	0	0
	Total Operating Revenue	354,791	363,990	417,417	390,259
	TOTAL RESOURCES	1,794,460	1,675,458	1,736,691	2,032,314

<u>POLICE INVESTIGATION FUND</u>					
		2019	2020	2021	2022
BARS	Description	Actual	Actual	Budget	Budget
308-10-01-05	Beginning Fund Balance	12,108	12,322	12,440	12,500
	Total Beginning Fund Balance	12,108	12,322	12,440	12,500
357-50-00-00	Investigative Confiscations	0	0	0	0
	Total Fines & Forfeits	0	0	0	0
361-11-01-05	Investment Interest	214	76	100	0
	Total Misc. Revenues	214	76	100	0
	TOTAL RESOURCES	12,322	12,398	12,540	12,500

<u>REET FUND</u>					
		2019	2020	2021	2022
BARS	Description	Actual	Actual	Budget	Budget
308-10-03-11	Beginning Fund Balance (1st 1/4)	388,965	450,943	380,143	389,798
308-10-03-12	Beginning Fund Balance (2nd 1/4)	1,169,600	1,136,762	1,261,243	1,307,682
	Total Beginning Fund Balance	1,558,565	1,587,705	1,641,386	1,697,480
317-34-00-00	Capital Improvement 1	111,719	171,064	120,000	200,000
317-35-00-00	Growth Management 1	111,719	171,064	120,000	200,000
	Total Taxes	223,438	342,128	240,000	400,000
361-11-03-11	Investment Interest (1st 1/4)	7,174	2,727	1,000	400
361-11-03-12	Investment Interest (2nd 1/4)	21,422	7,375	5,000	1,000
	Total Misc Revenue	28,596	10,102	6,000	1,400
	TOTAL RESOURCES	1,810,599	1,939,935	1,887,386	2,098,880

FIRCREST CITY COUNCIL AGENDA SUMMARY

NEW BUSINESS: 2022 Public Hearing-Preliminary Expenditures
ITEM: 11B.
DATE: October 12, 2021

RECOMMENDED MOTION: None. Public Hearing Only.

PROPOSAL: To receive public input on 2021 Preliminary Expenditures

FISCAL IMPACT:

General.....	9,422,814
Street	624,579
Park Bond Debt Service	675,040
Park Bond Capital	9,050,285
Storm Drain	750,941
Storm Drain Capital	882,825
Water.....	1,420,616
Water Capital.....	397,312
Sewer	3,746,920
Sewer Capital.....	1,639,986
Equipment Replacement	1,736,691
Police Investigation	12,540
Real Estate Excise Tax.....	1,887,386
Cumulative Reserve.....	3,780,763
TOTAL	36,028,698

ADVANTAGE: Allows citizens to comment on 2021 Preliminary Expenditures.

DISADVANTAGE: None.

ALTERNATIVES: None.

FIRCREST CITY COUNCIL AGENDA SUMMARY

NEW BUSINESS: 2022 Ad Valorem Tax Ordinance
ITEM: 13A.
DATE: October 12, 2021

RECOMMENDED MOTION: I move to adopt Ordinance No. _____, fixing the amount of the annual ad valorem tax levy necessary for the fiscal year 2022 and repealing Section 1 and 2 of Ordinance No. 1659; providing for severability; and establishing an effective date.

PROPOSAL: Council is being asked to fix the annual ad valorem tax levy necessary for the fiscal year 2022.

FISCAL IMPACT: The proposed ordinance will allow the City to levy the necessary amount to fund 2022 City operations.

Below are ad valorem taxes being proposed for 2022:

Total Assessed Valuation for Regular Levy	\$1,264,427,202
Regular Levy @ approximately \$1.3256 per thousand shall yield	\$ 1,677,373
EMS Levy @ approximately \$0.4384 per thousand shall yield	\$ 554,700
Totals approximately \$1.7640 per thousand shall yield	\$ 2,232,073

ADVANTAGE: This proposal will provide the necessary funds for 2022 City operations.

DISADVANTAGE: None known.

ALTERNATIVES: None known.

HISTORY: Annually ad valorem taxes are fixed by Council through ordinance prior to the submission of the levy amounts to Pierce County to be certified.

Attachment(s): [Proposed Ordinance](#)

**CITY OF FIRCREST
ORDINANCE NO. _____**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON, FIXING THE AMOUNT OF THE ANNUAL
AD VALOREM TAX LEVY NECESSARY FOR THE FISCAL YEAR 2022,
AND REPEALING SECTION 1 AND SECTION 2 OF ORDINANCE NO.
1659; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN
EFFECTIVE DATE.**

WHEREAS, the City Council of the City of Fircrest has considered its total anticipated financial requirements for calendar year 2022; and

WHEREAS, pursuant to RCW 35A.33.135, the City Council is required to determine and fix by ordinance the amount to be raised by ad valorem taxes; and

WHEREAS, the City of Fircrest, after reviewing and duly considering all relevant evidence, has determined it is in the City’s best interest and necessary to meet its expenses and obligations for the property tax revenue to be fixed as described below for 2022, and the final assessed valuation calculation has been determined;

**THE CITY COUNCIL OF THE CITY OF FIRCREST DO ORDAIN AS
FOLLOWS:**

Section 1. That the amount necessary to be raised by taxation will be yielded by a levy of approximately \$1.3256 dollars per thousand on the assessed valuation of \$1,264,427,202 which will yield approximately the sum of \$1,677,373. An additional levy of \$554,700 is to be raised for emergency medical care and services as approved by the voters in the 2020 August general election for a period of six years. This amount is approximately \$0.4384 per thousand on the assessed valuation of \$1,264,427,202. These amounts are hereby levied upon real and personal property subject to taxation in the City of Fircrest for the purpose of raising the necessary revenue for the City for the year 2022 to wit:

Total Assessed Valuation for Regular Levy	\$1,264,427,202
Regular Levy @ approximately \$1.3256 per thousand shall yield	\$ 1,677,373
EMS Levy @ approximately \$0.4384 per thousand shall yield	\$554,700
Totals approximately \$1.7640 per thousand shall yield	\$ 2,232,073

Section 2. That said taxes herein provided for are levied for the purpose of raising revenue sufficient to pay the current expense and street expenditures and for carrying on the work of the different departments of municipal government of the City of Fircrest for the fiscal year beginning January 1, 2022 and ending December 31, 2022 and the same are hereby levied upon all real and personal property within the City of Fircrest subject

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30

to taxation and as shown by the assessment in the County of Pierce as finally fixed by law.

Section 3. Repealed. Section 1 and Section 2 of Ordinance No. 1659 are hereby repealed as of December 31, 2021.

Section 4. Corrections. The City Clerk and codifiers of the ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 5. Severability. If any section, subsection, paragraph, sentence, clause or phrase of this ordinance is declared unconstitutional or invalid for any reason, such invalidity shall not affect the validity or effectiveness of the remaining portions of this ordinance.

Section 6. Summary, Publication, and Effective Date. This Ordinance or a summary thereof consisting of the title, shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after its adoption and publication as required by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, at a regular meeting thereof this 12th day of October 2021.

APPROVED:

Hunter George, Mayor

ATTEST:

Jayne Westman, City Clerk

APPROVED AS TO FORM:

Hillary J. Evans, City Attorney

Publication Date:
Effective Date:

(Ordinance No.____)

FIRCREST CITY COUNCIL AGENDA SUMMARY

NEW BUSINESS: Establishment of the amount and percentage increase of the 2022 Regular Property Tax Levy over 2021 Regular Property Tax Levy.

ITEM: 13B.

DATE: October 12, 2021

RECOMMENDED MOTION: I move to adopt Resolution No. _____, establishing the amount and percentage increase of the 2022 regular property tax levy over the 2021 regular property tax levy.

PROPOSAL: The resolution will allow the City to levy property taxes to be collected in 2022.

ADVANTAGE: Allows the City to levy property taxes necessary for 2022 expenditures.

DISADVANTAGE: None known.

ALTERNATIVES: None known.

HISTORY: A public hearing was held on October 12, 2021, to consider revenue sources for the 2022 budget.

Attachment(s): [Resolution](#)

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30

**CITY OF FIRCREST
RESOLUTION NO. _____**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON, ESTABLISHING THE AMOUNT AND
PERCENTAGE INCREASE OF THE 2022 REGULAR PROPERTY
TAX LEVY OVER THE 2021 REGULAR PROPERTY TAX LEVY.**

WHEREAS, the City of Fircrest attests that the taxing district population is 6,860; and

WHEREAS, the City of Fircrest has properly given notice of the public hearing held October 12, 2021 to consider revenue sources for its budget for the calendar year 2022; and

WHEREAS, the Council of the City of Fircrest's actual levy amount from the previous year was \$1,607,549.49; and

WHEREAS, the Council of the City of Fircrest after hearing and after duly considering all relevant evidence and testimony presented, determined that the City of Fircrest requires a regular property levy increase of 2.936% from the previous year exclusive of additional revenue resulting from new construction, improvements to property, any increase in the value of state assessed property, any annexations that have occurred and refunds made, in order to discharge the expected expenses and obligations of the City of Fircrest and in its best interest; Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FIRCREST:

Section 1: That an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2022 tax year.

Section 2: The dollar amount of the increase over the actual levy amount from the previous year shall be \$47,194.01 which is a percentage increase of 2.936% from the previous year.

Section 3: This increase is exclusive of additional revenue resulting from new construction, improvements to property, any increase in the value of state assessed property, any annexations that have occurred and refunds made.

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON**, at a regular meeting thereof this 12th day of October,
2021.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30

APPROVED:

Hunter George, Mayor

ATTEST:

Jayne Westman, City Clerk

APPROVED AS TO FORM:

Hillary J. Evans, City Attorney

FIRCREST CITY COUNCIL AGENDA SUMMARY

NEW BUSINESS: Establishment of the amount of the 2022 EMS Property Tax Levy over the 2021 EMS Property Tax Levy.

ITEM: 13C.

DATE: October 12, 2021

RECOMMENDED MOTION: I move to adopt Resolution No. _____, establishing the amount of the 2022 EMS property tax levy over the 2021 EMS property tax levy.

PROPOSAL: Council is being asked to adopt a resolution to establish the amount of the 2022 EMS property tax levy over the 2021 EMS property tax levy.

FISCAL IMPACT: The resolution will allow the City to levy EMS property taxes to be collected in 2022.

ADVANTAGE: None known

DISADVANTAGE: None known

ALTERNATIVES: None known

HISTORY: A vote of the people held on August 4, 2020, authorized an EMS property tax levy for six consecutive years beginning in 2021. This is the second year of the levy. A public hearing was held on October 12, 2021, to consider revenue sources for the 2022 budget.

Attachment(s): [Resolution](#)

**CITY OF FIRCREST
RESOLUTION NO. _____**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON, ESTABLISHING THE AMOUNT AND
PERCENTAGE OF THE 2022 REGULAR EMS TAX LEVY AS
AUTHORIZED BY VOTER APPROVAL ON AUGUST 4, 2020.**

WHEREAS, the City of Fircrest attests that the taxing district population is 6,860; and

WHEREAS, the City of Fircrest has properly given notice of the public hearing held October 12, 2021 to consider revenue sources for its budget for the calendar year 2022; and

WHEREAS, the Council of the City of Fircrest's actual levy amount from the previous year was \$541,657.38; and

WHEREAS, the Council of the City of Fircrest after hearing and after duly considering all relevant evidence and testimony presented, determined that the City of Fircrest requires a regular property levy of 1.013% in order to discharge the expected expenses and obligations of the City of Fircrest and in its best interest; Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FIRCREST:

Section 1: That an increase in the regular EMS tax levy is hereby authorized for the levy to be collected in the 2022 tax year.

Section 2: The property tax shall be levied at a rate of 0.43842 per \$1,000 of assessed value as authorized by voter approval on August 4, 2020.

Section 3: This increase is exclusive of additional revenue resulting from new construction, improvements to property, any increase in the value of state assessed property, any annexations that have occurred and refunds made.

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON**, at a regular meeting thereof this 12th day of October 2021.

APPROVED:

Hunter George, Mayor

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30

ATTEST:

Jayne Westman, City Clerk

APPROVED AS TO FORM:

Hillary J. Evans, City Attorney

FIRCREST CITY COUNCIL AGENDA SUMMARY

NEW BUSINESS: 2022 Levy Certifications
ITEM: 13D.
DATE: October 12, 2021

RECOMMENDED MOTION: I move to authorize the City Manager to sign the 2022 regular property and EMS levy certification forms.

PROPOSAL: The Council is being asked to authorize the City Manager to sign the 2022 levy certification forms.

FISCAL IMPACT: The levy forms certify the following levy amounts.

Total Assessed Valuation for Regular Levy	\$1,264,427,202
Regular Levy @ approximately \$1.3256 per thousand shall yield	\$ 1,677,373
EMS Levy @ approximately \$0.4384 per thousand shall yield	\$ 554,700
Totals approximately \$1.7640 per thousand shall yield	\$ 2,232,073
Total Assessed Valuation for Excess Levy (Park Bond)	\$1,250,219,662
Bond Levy @ approximately \$0.34314 per thousand shall yield	\$ 429,000

ADVANTAGE: None known.

DISADVANTAGE: None known.

ALTERNATIVES: None known.

HISTORY: Each taxing district is required to file a certification with the County Assessor's Office by November 30. Without the certification, the taxing district is limited to the prior year levy amount as it lacks authority to impose an additional property tax.

Attachment(s): [2022 Levy Certification Forms](#)



Levy Certification

Submit this document to the county legislative authority on or before November 30 of the year preceding the year in which the levy amounts are to be collected and forward a copy to the assessor.

In accordance with RCW 84.52.020, I, Scott Pingel,
(Name)

City Manager, for City of Fircrest, do hereby certify to
(Title) (District Name)

the Pierce County legislative authority that the Council
(Name of County) (Commissioners, Council, Board, etc.)

of said district requests that the following levy amounts be collected in 2022 as provided in the district's
(Year of Collection)

budget, which was adopted following a public hearing held on 10/12/21:
(Date of Public Hearing)

Regular Levy: \$1,676,124.90
(State the total dollar amount to be levied)

Excess Levy: \$429,000.00
(State the total dollar amount to be levied)

Refund Levy: \$1,248.63
(State the total dollar amount to be levied)

Signature: _____

Date: 10/12/21

To ask about the availability of this publication in an alternate format for the visually impaired, please call (360) 705-6715. Teletype (TTY) users, please call (360) 705-6718. For tax assistance, call (360) 534-1400.



Levy Certification

Submit this document to the county legislative authority on or before November 30 of the year preceding the year in which the levy amounts are to be collected and forward a copy to the assessor.

In accordance with RCW 84.52.020, I, Scott Pingel,
(Name)

CITY MANAGER, for CITY OF FIRCREST, do hereby certify to
(Title) (District Name)

the PIERCE County legislative authority that the COUNCIL
(Name of County) (Commissioners, Council, Board, etc.)

of said district requests that the following levy amounts be collected in 2022 as provided in the district's
(Year of Collection)

budget, which was adopted at a public hearing held on 10/12/2021 :
(Date of Public Hearing)

Regular EMS Levy: \$554,346.27
(State the total dollar amount to be levied)

Refund Levy: \$353.38
(State the total dollar amount to be levied)

Signature: _____
CITY MANAGER

Date: 10/12/2021

For tax assistance or to request this document in an alternate format, visit <http://dor.wa.gov/content/taxes/property/default.aspx> or call (360) 534-1400. Teletype (TTY) users may call (360) 705-6718.

FIRCREST CITY COUNCIL AGENDA SUMMARY

NEW BUSINESS: **Ordinance Relating to Salaries of Non-Union Employees, Including Casual and Seasonal Employees**

ITEM: 13E.

DATE: **October 12, 2021**

RECOMMENDED MOTION: I move to adopt Ordinance No. _____, amending Fircrest Municipal Code (“FMC”) 2.44.050 relating to salaries of non-union City employees and amending FMC 2.44.090 relating to the hourly rate of pay for casual and seasonal employees; providing for severability; and establishing an effective date.

PROPOSAL: Council is being asked to approve and adopt the attached proposed salary ordinance for implementation on January 1, 2022.

FISCAL IMPACT: The attached ordinance includes a proposed Cost of Living Adjustment (COLA) for non-represented employees of 6.3% based on the Consumer Price Index All Urban Consumers (CPI-W) for the year ending June 2021.

Employees who are under contract negotiations remain status-quo.

ADVANTAGE: This proposal provides for a 6.3% COLA.

DISADVANTAGE: None (other than the cost which has been included in the 2022 Preliminary Budget).

ALTERNATIVES: Not provide a cost of living adjustment.

HISTORY:

2022 – 6.3% (proposed)
2021 – 1.0%
2020 – 1.7%
2019 – 3.6%
2018 – 3.0%
2017 – 2.0%
2016 – 2.0%
2015 – 2.5%
2014 – 2.0%
2013 – 0.0%
2012 – 0.0%
2011 – 0.0% (4 furlough days)
2010 – 0.0%

Attachment(s): [Proposed Ordinance](#)

**CITY OF FIRCREST
ORDINANCE NO. _____**

**AN ORDINANCE OF THE CITY OF FIRCREST, WASHINGTON,
AMENDING FIRCREST MUNICIPAL CODE (“FMC”) 2.44.050
RELATING TO SALARIES OF NON-UNION CITY EMPLOYEES
AND AMENDING FMC 2.44.090 RELATING TO HOURLY RATE
OF PAY FOR CASUAL AND SEASONAL EMPLOYEES;
PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN
EFFECTIVE DATE.**

WHEREAS, the City seeks to adopt a cost of living increase of 6.3% based on the Consumer Price Index All Urban Consumers (CPI-W) for the year ending June 2021; and

WHEREAS, the City Council has determined it is in the best interests of the City to do so.

NOW. THEREFORE, THE CITY COUNCIL OF THE CITY OF FIRCREST DO ORDAIN AS FOLLOWS:

Section 1. FMC 2.44.050, Amended. Section 1 of Ordinance No. 1660 and FMC Section 2.44.050 are hereby amended to read as follows:

Non-Union Salaries. From and after January 1, 2022 the full-time equivalent monthly salary range of the following regular full-time, regular part-time, and temporary City positions is fixed at the following sums. No employee shall be paid an average monthly base salary, which exceeds the maximum provided hereunder.

<u>Position</u>	<u>Minimum</u>	<u>Maximum</u>
Custodian	\$3,047	\$3,888
Office Assistant I	\$3,175	\$4,053
Office Assistant II	\$3,817	\$4,871
Court Clerk I	\$3,817	\$4,871
Police Records Technician/CSO I	\$3,919	\$5,002
Maintenance Worker I	\$3,839	\$4,900
Administrative Assistant	\$4,123	\$5,264
Court Clerk II	\$4,275	\$5,456
Utility Service Person I	\$4,031	\$5,142
Permit Coordinator/Code Enforcement Officer	\$4,295	\$5,481
Recreation Program Coordinator	\$4,302	\$5,490
Utility Billing Clerk	\$4,055	\$5,177
Accountant I	\$4,350	\$5,551
Police Records Technician/CSO II	\$4,388	\$5,600
Maintenance Worker II	\$4,334	\$5,532
Accountant II	\$5,105	\$6,514
Utility Service Person II	\$4,839	\$6,176
Parks Maintenance Supervisor	\$4,853	\$6,195
Maintenance Lead	\$5,095	\$6,504
Court Administrator-without contracted court	\$5,765	\$7,358
Court Administrator-with contracted court	\$6,342	\$8,094

1	Working Utility Foreman	\$6,129	\$7,823
	Parks/Recreation Director	\$6,629	\$8,460
2	City Clerk/Admin. Services Director	\$7,648	\$9,763
	Finance Director	\$8,014	\$10,229
3	Public Works Director	\$8,609	\$10,988
	Police Chief	\$8,993	\$11,479

4 For payroll purposes and for the computation of hourly rates for regular employees, the
5 monthly salary of said positions shall be multiplied by twelve (12) and then divided by two
6 thousand and eighty (2,080) hours and rounded to the nearest one hundredth to determine
the corresponding hourly rate of pay for entry into the bi-weekly payroll system.

7 **Section 2. FMC 2.44.090, Amended.** Section 2 of Ordinance No. 1660 and F.M.C.
8 2.44.090 are hereby amended to read as follows:

9 Casual and seasonal employees. From and after January 1, 2022, the hourly rate of pay
10 for casual or seasonal employees, unless otherwise provided, shall range between the State
11 of Washington’s minimum wage of fourteen dollars and forty-nine cents and twenty-two
dollars and three cents per hour, depending on the requirements of the position and the
12 qualifications of the individual, as determined by the City Manager.”

13 No employee shall be paid on an hourly rate that exceeds the maximum provided
hereunder.

14	<u>Position</u>	<u>1st Year of</u>	<u>2nd Year of</u>	<u>3rd Year of</u>
		<u>Employment</u>	<u>Employment</u>	<u>Employment</u>
15	Maintenance Worker	\$14.75	\$15.00	\$15.25
	Pool Cashier	\$14.75	\$15.00	\$15.25
16	Lifeguard	\$15.30	\$15.55	\$15.80
	Swim Instructor	\$15.30	\$15.55	\$15.80
17	Recreation Leader	\$15.30	\$15.55	\$15.80
	Swim Coach	\$16.00	\$16.25	\$16.50
18	Head Lifeguard	\$16.50	\$16.75	\$17.00
	Senior Bus Driver	\$18.50	\$18.50	\$18.50
19	Pool Manager	\$21.53	\$21.78	\$22.03

20 **Section 3. Corrections.** The City Clerk and codifiers of the ordinance are authorized to
21 make necessary corrections to this ordinance including, but not limited to, the correction
22 of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers
and any references thereto.

23 **Section 4. Severability.** If any section, subsection, paragraph, sentence, clause or phrase
24 of this ordinance is declared unconstitutional or invalid for any reason, such invalidity shall
not affect the validity or effectiveness of the remaining portions of this ordinance.

25 **Section 5. Summary, Publication, and Effective Date.** This Ordinance or a summary
26 thereof consisting of the title, shall be published in the official newspaper of the City, and
27 shall take effect and be in full force five (5) days after its adoption and publication as
required by law.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30

**PASSED BY THE CITY COUNCIL OF THE CITY OF FIRCREST,
WASHINGTON**, at a regular meeting thereof this 12th day of October 2021.

APPROVED:

Hunter George, Mayor

ATTEST:

Jayne Westman, City Clerk

APPROVED AS TO FORM:

Hillary J. Evans, City Attorney

FIRCREST CITY COUNCIL AGENDA SUMMARY

NEW BUSINESS: Ordinance Reestablishing the Municipal Court Judge and Chief Examiner monthly Rate of Pay

ITEM: 13F.

DATE: October 12, 2021

RECOMMENDED MOTION: I move to adopt Ordinance No. _____ amending Fircrest Municipal Code (“FMC”) 2.44.070 reestablishing the Municipal Court Judge monthly rate of pay and the Civil Service Chief Examiner/Secretary rate of pay; providing for severability; and establishing an effective date.

PROPOSAL: Council is being asked to adopt an ordinance that increases the Municipal Court Judge rate of pay from \$3,205 to \$3,407 per month plus an additional \$1,600 per month if contracting for additional court services for a total of \$5,007 per month and increases the Civil Service Chief Examiner/Secretary rate of pay from \$219 to \$233 per month effective January 1, 2022.

FISCAL IMPACT: This proposal is a \$202 per month increase for the Municipal Court Judge. The monthly increase for the Chief Examiner is an additional \$14.

ADVANTAGE: This proposal provides for a 6.3% COLA which is in line with the cost-of-living raises received by other non-represented employees.

DISADVANTAGE: None (other than the cost which has been included in the 2022 Preliminary Budget).

ALTERNATIVES: Not provide a cost-of-living adjustment.

HISTORY: The positions were increased as follows:

2015-2.5%

2016-2%

2017-2%

2018-3%

2019-3.6% (added Ruston Court \$1,500 per month for the Municipal Court Judge)

2020- 1.7% (plus \$100 per month for the Municipal Court Judge for Ruston Court services)

2021-1%

A 6.3% increase is requested for the Municipal Court Judge and Civil Service Chief Examiner.

Attachment(s): [Proposed Ordinance](#)

**CITY OF FIRCREST
ORDINANCE NO. _____**

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON, AMENDING FIRCREST MUNICIPAL
CODE (“FMC”) 2.44.070 REESTABLISHING THE MUNICIPAL
COURT JUDGE MONTHLY RATE OF PAY AND THE CIVIL
SERVICE CHIEF EXAMINER/ SECRETARY RATE OF PAY;
PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN
EFFECTIVE DATE.**

WHEREAS, the City seeks to adopt a cost of living increase of 6.3% based on the Consumer Price Index All Urban Consumers (CPI-W) for the Municipal Court Judge position for the year ending June 2021; and

WHEREAS, the City Council has determined it is in the best interests of the City to do so.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF FIRCREST DO ORDAIN AS FOLLOWS:

Section 1. FMC 2.44.070, Amended Section 1 of Ordinance No. 1661 and FMC 2.44.070 are hereby amended to read as follows:

2.44.070 Monthly Pay From and after January 1, 2022, the monthly rate of pay of the following positions is fixed at not to exceed the following sums:

Municipal Court Judge	\$3,407
Municipal Court Judge with contract	\$5,007
Civil Service Chief Examiner	\$ 233

Section 2. Corrections. The City Clerk and codifiers of the ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 3. Severability. If any section, subsection, paragraph, sentence, clause or phrase of this ordinance is declared unconstitutional or invalid for any reason, such invalidity shall not affect the validity or effectiveness of the remaining portions of this ordinance.

Section 4. Summary, Publication, and Effective Date. This Ordinance or a summary thereof consisting of the title, shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after its adoption and publication as required by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, at a regular meeting thereof this 12th day of October 2021

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30

APPROVED:

Hunter George, Mayor

ATTEST:

Jayne Westman, City Clerk

APPROVED AS TO FORM:

Hillary J. Evans, City Attorney

NEW

BUSINESS: Ordinance: Amending Ambulance Transportation Services
ITEM 13G.

FROM: Scott Pingel, City Manager

RECOMMENDED MOTION: I move to adopt Ordinance No. , amending FMC 8.02.010, FMC 8.02.020, and FMC 8.02.030 Relating to Ambulance Transportation Services.

PROPOSAL: The Council is being asked to approve the proposed ordinance amending the Ambulance Transportation Services section in the Fircrest Municipal Code to include Basic Life Support (BLS) transportation services. FMC 8.02 paragraphs 010, 020, and 030 will all be amended to include the phrase “and basic life support (BLS)” as follows:

“**8.02.010 Authority.** The City of Tacoma, through its fire department, shall provide advanced life support (ALS) **and basic life support (BLS)** transportation services as needed on emergency medical calls responded to within the City of Fircrest under the protocols and procedures established by the Tacoma Fire Department.”

“**8.02.020 Schedule of charges.** The schedule of charges for advanced life support (ALS) **and basic life support (BLS)** transportation services utilized by the City of Tacoma is approved by the City of Fircrest as reasonable charges for services provided within Fircrest as amended from time to time.”

“**8.02.030 Billing for services.** The City of Tacoma is authorized to directly bill all recipients of advanced life support (ALS) **and basic life support (BLS)** ambulance transportation services provided by Tacoma within the City of Fircrest.”

FISCAL IMPACT: There is no fiscal impact.

ADVANTAGE: These amendments will allow the Tacoma Fire Department to provide BLS transportation services in-house rather than contracting the service out to a 3rd party. The Tacoma Fire cost for BLS transportation services is currently about \$300 less than what American Medical Response (AMR) charges.

DISADVANTAGES: There are no known disadvantages.

ALTERNATIVES: None.

HISTORY: The City has had a longstanding relationship with the Tacoma Fire Department. The original ordinance establishing FMC 8.02 is Ordinance 1106, adopted in 1995. In 2000, Ordinance 1250 amended the ordinance primarily to spell out Emergency Medical Services and Advanced Life Support, rather than just having EMS and ALS in the ordinance.

Attachments: [Proposed Ordinance](#)

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32

Section 5. Severability. If any section, subsection, paragraph, sentence, clause or phrase of this ordinance is declared unconstitutional or invalid for any reason, such invalidity shall not affect the validity or effectiveness of the remaining portions of this ordinance.

Section 6. Summary, Publication, and Effective Date. This Ordinance or a summary thereof consisting of the title, shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after its adoption and publication as required by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, at a regular meeting thereof this 12th day of October 2021.

APPROVED:

Hunter T. George, Mayor

ATTEST:

Jayne Westman, City Clerk

APPROVED AS TO FORM:

Hillary J. Evans, City Attorney

DATE OF PUBLICATIONS:

EFFECTIVE DATE: