

**FIRCREST CITY COUNCIL
SPECIAL MEETING AGENDA**

**MONDAY, OCTOBER 11, 2021
6:00 P.M.**

**COUNCIL CHAMBERS
FIRCREST CITY HALL, 115 RAMSDELL STREET**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. AGENDA MODIFICATIONS**
- 5. PRELIMINARY 2022 BUDGET – 2nd BUDGET WORK SESSION**
Budget review:
 - [Street Fund](#)
 - [Enterprise Fund](#)
 - [Other Significant Items](#)
- 6. ADJOURNMENT**

Our City Council meetings will be physically closed to the public. Below is the call-in information for the public to listen via Zoom.

Zoom Meeting Details:

Dial-in Information: 1-253-215-8782

Webinar ID: 821 4898 1985

Password: 341469



PRELIMINARY 2022 BUDGET

2ND BUDGET WORK SESSION

Monday, October 11, 2021

STREET FUND

ENTERPRISE FUNDS

OTHER SIGNIFICANT ITEMS

ENTERPRISE FUNDS OVERVIEW

GENERAL

- 2% rate increase on water rate for 2022 in line with the Water System Plan Update. The Water Fund is the most stressed of the City's enterprise funds. The Water Capital Fund is underfunded for upcoming projects. There has been no rate increase for any City utility since 2019.

TRANSFERS

- From General Fund for Street Beautification: \$10,000
- From General Fund for Street (15% Property Tax): \$251,606
- From General Fund for Street Light Maintenance from Designated Fund Balance - Light: \$40,600
- From REET 1 for Street Improvements: \$100,000

STREET FUND

GOALS

- Perform street patching as needed
- Continue Crack Seal/pavement preservation program
- Paint all street, curb, and intersection markings throughout the City

CAPITAL PROJECTS

- \$100,000 for minor street improvements including major patching.

STREET FUND: OPERATING ONLY

Operating Revenue

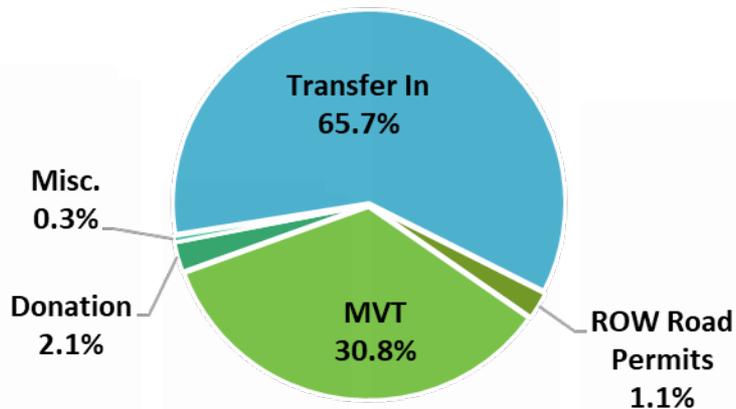
ROW Road Permits	\$5,000	1.1%
Motor Vehicles Taxes	\$141,505	30.8%
Donations	\$10,000	2.1%
Misc.	\$1,500	0.3%
Transfer In	\$302,206	65.7%
Total	\$460,211	100%

Operating Expenditures

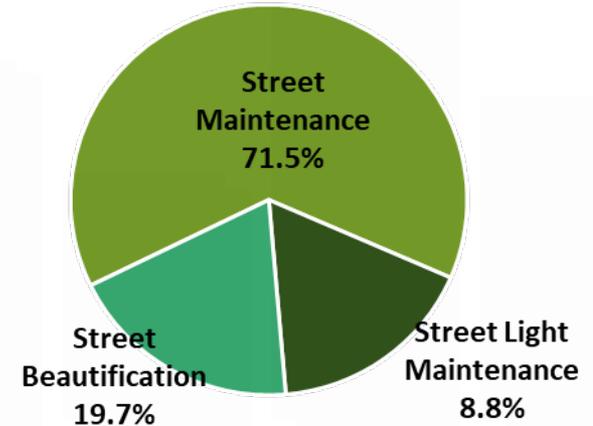
Street Maintenance	\$329,560	71.5%
Street Light Maintenance	\$40,600	8.8%
Street Beautification	\$90,550	19.7%
Total	\$460,710	100%

Decrease in fund balance for Operating Costs: <\$499>

Revenue



Expenditures



STREET FUND

CAPITAL REVENUES: \$100,000

- Transfer-In From REET 1: \$100,000

CAPITAL EXPENDITURES: \$100,000

- Minor Street improvements throughout the City funded by REET 1 transfer: \$100,000

NET EFFECT ON ENDING FUND BALANCE: -\$499

- Net Decrease in fund balance for Operating Cost: - \$499
 - Net change in fund balance for Capital Cost: \$0
-

STORM DRAIN: OPERATING

GOALS

- Clean and inspect 265 catch basins (50% of City total)
- Complete and obtain DOE approval of 14th year NPDES Compliance report
- Revamp handouts and delivery of water quality message for community outreach events.

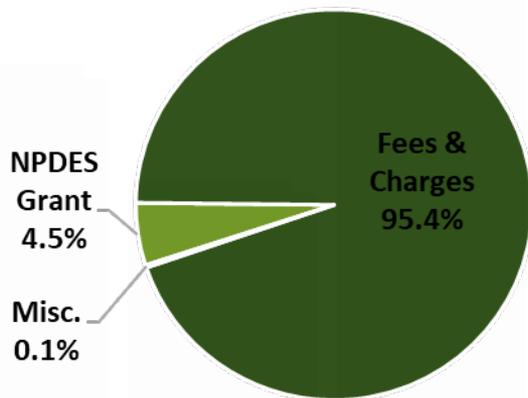
STORM DRAIN FUND: OPERATING ONLY

Operating Revenue		
NPDES Grant	\$25,000	4.5%
Fees & Charges	\$525,000	95.4%
Misc.	\$600	0.1%
Total	\$550,600	100%

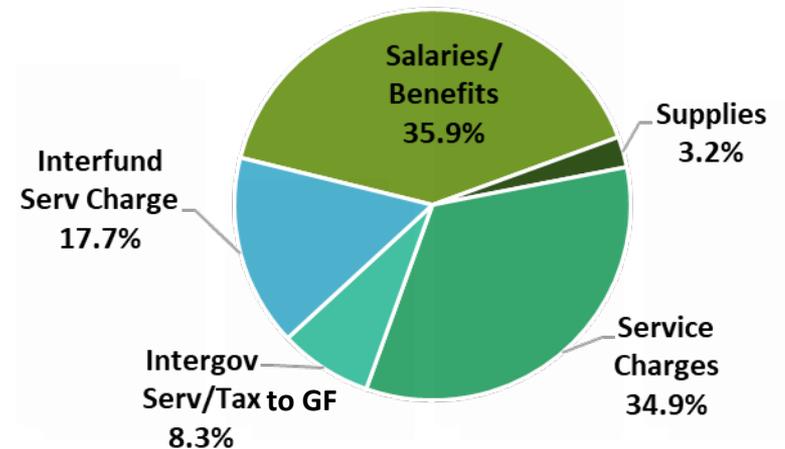
Operating Expenditures		
Salary/Benefits	\$176,750	35.9%
Supplies	\$15,600	3.2%
Service Charges	\$171,761	34.9%
Intergov Serv/Tax	\$41,080	8.3%
Interfund Serv Charge to GF	\$87,338	17.7%
Total	\$492,529	100%

**Operating Revenues Over Operating Expenses:
\$58,071
Less Transfer to Capital of \$81,900 = - \$23,829**

Revenue



Expenditures



STORM DRAIN CAPITAL FUND

CAPITAL REVENUES: \$394,951

- Ecology Grant: \$234,788
- Pierce County Flood District Funds: \$78,263
- Transfer-In From Storm Drain Operating Fund: \$81,900

CAPITAL EXPENDITURES: \$313,050

- Capital Improvements for storm water outfall improvements: + \$264,250
- Project Engineering for engineering related to storm drainage improvements: + \$48,800

NET EFFECT ON ENDING FUND BALANCE: \$81,901

- Capital Revenues: \$394,951
- Capital Expenditures: \$313,050

WATER FUND: OPERATING

GOALS

- Continue emphasis on water conservation outreach
- Repair and replace existing fire hydrants as needed. Anticipate two hydrants this year.
- Complete and mail 2021 Consumer Confidence report

WATER RATE

- Proposed 2% increase to the water rate.
 - 2% would result in a \$0.74 increase to the base rate per billing cycle (every other month), or \$0.37 per month.

WATER FUND: OPERATING ONLY

Operating Revenue

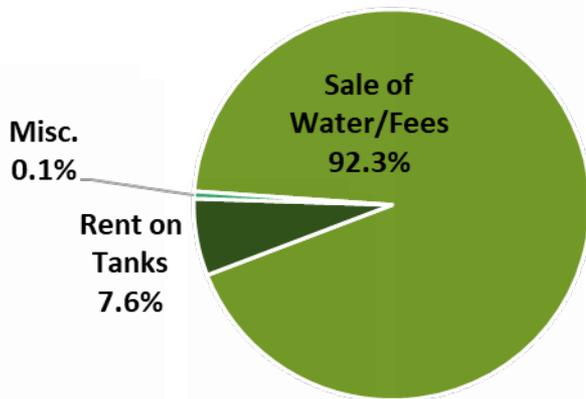
Sale of Water & Fees	\$1,086,300	92.3%
Rent on Tanks	\$90,000	7.6%
Misc.	\$1,050	0.1%
Total	\$1,177,350	100%

Operating Expenditures

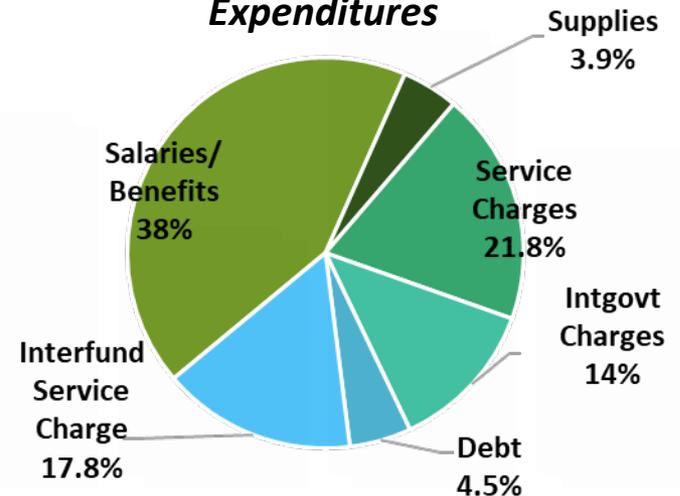
Salary/Benefits	\$382,330	38%
Supplies	\$39,200	3.9%
Service Charges	\$219,034	21.8%
Intergov Charges	\$139,680	14%
Debt Payments	\$45,323	4.5%
Interfund Service Charge	\$178,690	17.8%
Total	\$1,004,257	100%

**Operating Revenues Over/
Under Operating Expenses: \$173,093
Less Transfer Out of \$108,160 = \$64,933**

Revenue



Expenditures



Bi-Monthly Water Billing Based on 1,500 cf of Water Usage



Bi-Monthly Water Billing Based on 4,500 cf of Water Usage



WATER CAPITAL FUND

CAPITAL REVENUES: \$812,160

- ARPA Funds: \$700,000
- Capital Contribution/Tap Fees: \$4,000
- Transfer-In From Water Operating Fund: \$108,160

CAPITAL EXPENDITURES: \$392,400

- Contra Costa and Rose Water Main Replacement Project and Engineering: \$290,000
- Salaries & Benefits for Capital Projects: \$42,400
- Weathervane Generator: \$60,000

NET EFFECT ON ENDING FUND BALANCES: + \$419,760

- Capital Revenue: \$812,160
- Capital expenditures of \$392,400

SEWER FUND: OPERATING ONLY

Operating Revenue

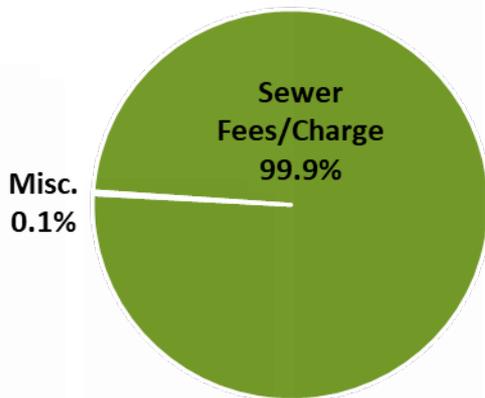
Sewer Fees & Charges	\$2,742,700	99.9%
Misc. Revenue	\$1,500	.1%
Total	\$2,744,200	100%

Operating Expenditures

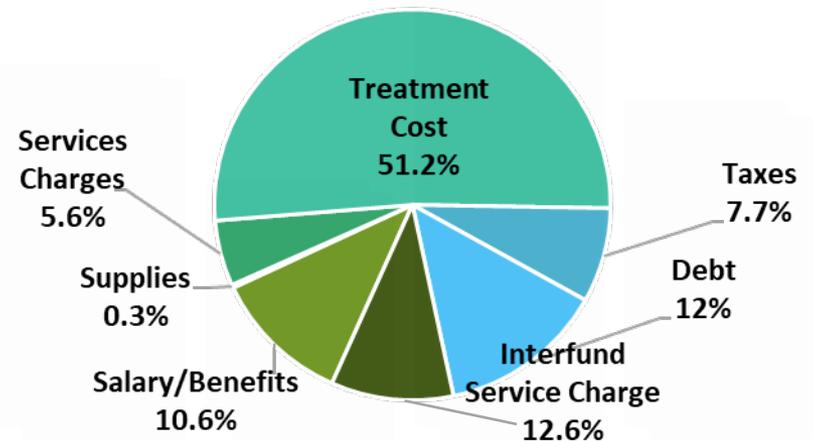
Salary/Benefits	\$278,300	10.6%
Supplies	\$7,600	.3%
Service Charges	\$148,795	5.6%
Treatment Cost	\$1,348,000	51.2%
Taxes	\$203,800	7.7%
Debt	\$313,808	12%
Interfund Service Charge	\$332,824	12.6%
Total	\$2,633,127	100%

**Operating Revenues Over/Under Operating Expenses:
\$111,073
Less Transfer to Capital of \$230,000 = - \$118,927**

Revenue



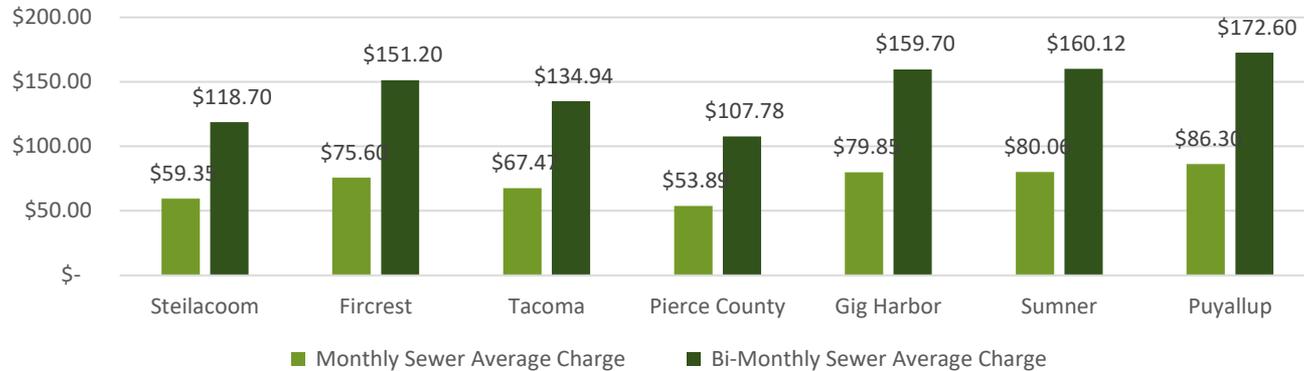
Expenditures



SEWER RATE/COMBINED WATER-SEWER COMP

2021 Single Family Residential Sewer Rates

**average includes base rate and any applicable water usage of 800 cf per month*



Bi-Monthly Combined Water/Sewer Based on 1,500 cf Water Usage



SEWER CAPITAL FUND

CAPITAL REVENUES: \$234,000

- Capital Contribution/Tap Fees: \$4,000
- Transfer In From Sewer Operating Fund: \$230,000

CAPITAL EXPENDITURES: \$440,000

- Improvements: \$330,000
 - \$200,000 for pipe bursting on Amherst/Regents and Spring/Regents
 - \$130,000 for lift station upgrade at 44th St. W/67th Ave. W
- Project Engineering: \$90,000
- Salaries & Benefits for Capital Projects: \$20,000

NET EFFECT ON ENDING FUND BALANCE: - \$206,000

- Capital Revenues: \$234,000
- Capital Expenditures: \$440,000

BUDGET SCHEDULE

- October 12th {
 - **Public Hearings:**
 - Revenue Sources
 - 2022 Budget (1st reading)
 - **Salary Ordinance**

- October 18th {
 - **Study Session:**
 - Other Significant Budget Items (as needed)

- October 25th {
 - **Budget Work Session if needed***

- October 26th {
 - **Public Hearing:**
 - 2022 Budget (2nd reading)

- November 9th {
 - **Adopt 2022 Budget**

** Reserved if needed.*