

**CITY OF FIRCREST PLANNING COMMISSION  
REGULAR MEETING MINUTES**

November 2, 2021  
6:00 PM

Fircrest City Hall  
115 Ramsdell Street

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**CALL TO ORDER**

Administrative Services Director Westman called the regular meeting of the Fircrest Planning Commission to order at 6:01 p.m. (meeting was held by remote attendance)

**ROLL CALL**

Commissioners Sarah Hamel, Shirley Schultz, Ben Ferguson, Andrew Imholt, and Kathy McVay were present. Staff present: Administrative Services Director Jayne Westman

**APPROVAL OF MINUTES**

The minutes for the meeting of October 5, 2021, were presented for approval.

**Moved by Ferguson and seconded by Schultz to approve the minutes. Upon vote, motion carried unanimously.**

**CITIZENS COMMENTS**

None.

**PUBLIC HEARINGS**

None.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

**A. Introductions**

Mayor Hunter T. George Greeted & Thanked the Planning Commission for all their hard work.

**B. SSHAP Priorities Discussion**

George briefed the Planning Commission on his SSHAP presentation. He informed the Commission that SSHAP is a resource and informational tool to use.

George informed the Commission that Pierce County is going to be the Administering Agency for SSHAP, and the Board Chair & Vice Chair will be selected at the next meeting. George informed the Commission that the Board understands that housing affordability is too big for one jurisdiction. The Board also agreed that every community is unique. This is not a "one size fits all" solution.

Commission discussion held on Housing Affordability & ADU's.

**C. Through-Lots Update**

Director Westman reports that the Planning Commission will dive deeper into the Through-Lots discussion at the February joint meeting with City Council.

**D. Municipal Code Changes**

Director Westman reports on the Code changes that were passed at the Legislative Level, and how Fircrest Municipal Code does not comply with current changes. The Planning Commission will add this to next year's work plan and present to City Council for approval.

**ADJOURNMENT**

**Moved by Ferguson and seconded by Schultz to adjourn the meeting at 7:00 PM. Upon vote, the motion carried unanimously.**



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Sarah Hamel  
Chair, Fircrest Planning Commission



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Jayne Westman  
Administrative Services Director