

**FIRCREST CITY COUNCIL
REGULAR MEETING
AGENDA**

**TUESDAY, MAY 24, 2022
7:00 P.M.**

**COUNCIL CHAMBERS
FIRCREST CITY HALL, 115 RAMSDELL STREET**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PRESIDING OFFICER'S REPORT**
 - A. Staff Introductions
 - B. Pierce Transit Update – Councilmember Keel
 - C. [Proclamation: LGBTQIA+ Pride Month](#)
- 5. CITY MANAGER COMMENTS**
 - A. AWC Business Meeting Voting Delegates
 - B. Bourgaize Property Update
- 6. DEPARTMENT HEAD COMMENTS**
- 7. COUNCILMEMBER COMMENTS**
- 8. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA** (If you would like to make a public comment, you may speak at the appropriate time using the raise your hand feature or by pressing *9 on your phone.)
- 9. COMMITTEE, COMMISSION & LIAISON REPORTS**
 - A. Parks & Recreation
 - B. Pierce County Regional Council
 - C. Public Safety, Courts
 - D. Street, Water, Sewer, and Storm Drain
 - E. Other Liaison Reports
- 10. CONSENT CALENDAR**
 - A. Approval of [vouchers](#)/payroll checks
 - B. Approval of Minutes: [May 10, 2022, Regular Meeting](#)
[May 16, 2022 Study Session](#)
- 11. PUBLIC HEARING**
- 12. UNFINISHED BUSINESS**
- 13. NEW BUSINESS**
- 14. CALL FOR FINAL COMMENTS**
- 15. EXECUTIVE SESSION**
 - A. Per RCW42.30.110(1)(b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price
- 16. ADJOURNMENT**

Join the Zoom *Dial-in Information:* 1-253-215-8782 *Webinar ID:* 873 9102 3810 *Password:* 312044



Office of the Mayor
PROCLAMATION

WHEREAS, the month of June was designated National Pride Month in commemoration of the 1969 Stonewall Riots, which is often credited with being the catalyst of the Lesbian, Gay, Bisexual, Transgender, Queer, Intersex, and Asexual (LGBTQIA+) rights movement in the United States; and

WHEREAS, the LGBTQIA+ community continues to be a target of violence, harassment, and discrimination by many simply for being who they are and yet continue to thrive through the efforts of the community itself and through the support of affirming spaces, agencies, and individual allies; and

WHEREAS, while further progress is needed, it is important to recognize and celebrate the substantial gains that have been made; and

WHEREAS, the City of Fircrest values and appreciates the contributions that the LGBTQIA+ communities have made and continue to make both locally and nationally; and

WHEREAS, in solidarity with the LGBTQIA+ community, the Pride flag will be flown at the Roy H. Murphy Community Center for the month of June;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF FIRCREST hereby proclaims the month of June 2022 as LGBTQIA+ Pride Month and encourages all residents to fight prejudice and discrimination wherever it exists and join us in honoring our LGBTQIA+ friends and neighbors by celebrating diversity and promoting inclusion.

Passed this 24th day of May 2022

Brett L. Wittner, Mayor

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
26847	05/24/2022	05/24/2022	4298 AWC Employee Benefit Trust	742.50	June 2022 Retired Medical
	521 22 20 01	LEOFF I Medical Premiums	001 000 521 General Fund	742.50	June 2022 Retired Medical
26923	05/18/2022	05/24/2022	1112 Barczak, James A.	61.08	01-01060.0 - 348 GOLDEN GATE AV
	343 10 00 00	Storm Drain Fees & Charges	415 000 340 Storm Drain	-21.14	
	343 40 00 00	Sale Of Water	425 000 340 Water Fund (de	-21.62	
	343 50 00 00	Sewer Revenues	430 000 340 Sewer Fund (de	-18.32	
26944	05/24/2022	05/24/2022	4293 CDW Government Inc	41.91	Office 365 License - Ryan Brown
	518 81 49 01	Software Licenses	001 000 518 General Fund	41.91	Office 365 License - Ryan Brown
26848	05/24/2022	05/24/2022	8909 Cappiello, Suzanne A	125.00	Gym Fees Reimbursement - Jan - May 2022 (5 Months) S Cappiello
	524 20 20 00	Personnel Benefits - Building	001 000 524 General Fund	62.50	Gym Fees Reimbursement - Jan - May 2022 (5 Months) S Cappiello
	558 60 20 00	Personnel Benefits - Plannin	001 000 558 General Fund	62.50	Gym Fees Reimbursement - Jan - May 2022 (5 Months) S Cappiello
26849	05/24/2022	05/24/2022	5805 CenturyLink (Lumen LD)	24.16	Long Distance Access & Usage - May 2022
	518 10 42 00	Communication - Non Dept	001 000 518 General Fund	24.16	Long Distance Access & Usage - May 2022
26922	05/24/2022	05/24/2022	3994 CenturyLink	1,272.67	Telecommunications - May 2022
	518 10 42 00	Communication - Non Dept	001 000 518 General Fund	75.58	City Hall Prim 911 - May 2022
	518 10 42 00	Communication - Non Dept	001 000 518 General Fund	75.58	Message Line - May 2022
	518 10 42 00	Communication - Non Dept	001 000 518 General Fund	75.59	CH Alarm - May 2022
	518 10 42 00	Communication - Non Dept	001 000 518 General Fund	449.18	Circuit Line/PRI May 2022
	518 10 42 00	Communication - Non Dept	001 000 518 General Fund	145.45	DID May 2022
	521 22 42 00	Communication - Police	001 000 521 General Fund	159.55	Police BA/Modem May 2022
	531 50 42 00	Communication - Storm	415 000 531 Storm Drain	37.79	PW Alarm Line/Prim 911 May 2022
	531 50 42 00	Communication - Storm	415 000 531 Storm Drain	18.90	PW Fax May 2022
	534 10 42 00	Communication - Water	425 000 534 Water Fund (de	37.79	PW Alarm Line/Prim 911 May 2022
	534 10 42 00	Communication - Water	425 000 534 Water Fund (de	32.50	PW DSL/Telemetry May 2022
	534 10 42 00	Communication - Water	425 000 534 Water Fund (de	18.90	PW Fax May 2022
	535 10 42 01	Communication - Sewer	430 000 535 Sewer Fund (de	37.79	PW Alarm Line/Prim 911 May 2022
	535 10 42 01	Communication - Sewer	430 000 535 Sewer Fund (de	32.50	PW DSL/Telemetry May 2022
	535 10 42 01	Communication - Sewer	430 000 535 Sewer Fund (de	18.90	PW Fax May 2022
	542 30 42 00	Communication - Street	101 000 542 City Street Fund	37.79	PW Alarm Line/Prim 911 May 2022
	542 30 42 00	Communication - Street	101 000 542 City Street Fund	18.88	PW Fax May 2022
26850	05/24/2022	05/24/2022	4313 Chuckals Inc	5.49	New Mousepad for Jeff Davis

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531 50 31 01	Office Supplies - Storm		415 000 531 Storm Drain	1.37	New Mousepad for Jeff Davis
534 10 31 00	Office Supplies - Water		425 000 534 Water Fund (de	1.37	New Mousepad for Jeff Davis
535 10 31 00	Office Supplies - Swr Admin		430 000 535 Sewer Fund (de	1.37	New Mousepad for Jeff Davis
542 30 31 01	Office Supplies - Street Reg		101 000 542 City Street Fund	1.38	New Mousepad for Jeff Davis
26852	05/24/2022	05/24/2022	4325 City Treasurer-Tacoma-SEWER	379,549.03	1st Qtr 2022 - Sewer Treatment
	535 60 44 02	Sewage Treatment	430 000 535 Sewer Fund (de	379,549.03	1st Qtr 2022 - Sewer Treatment
26851	05/24/2022	05/24/2022	4324 City Treasurer-Tacoma	60,493.80	Fire/EMS - June 2022
	522 20 40 00	Tacoma Contract - Fire	001 000 522 General Fund	14,268.80	Fire - June 2022
	522 20 41 00	Tacoma Contract - EMS	001 000 522 General Fund	46,225.00	EMS - June 2022
26853	05/24/2022	05/24/2022	3565 Comfort Davies & Smith	252.00	Legal Services - Ruston - Apr 2022
	515 41 41 03	City Prosecutor	001 000 515 General Fund	252.00	Legal Services - Ruston - Apr 2022
26854	05/24/2022	05/24/2022	3573 Copiers Northwest Inc	33.27	Printer Usage - Police 3/28 - 4/28/22
	521 22 45 00	Oper Rentals - Copier - Polic	001 000 521 General Fund	33.27	Printer Usage - Police 3/28 - 4/28/22
26924	05/24/2022	05/24/2022	3573 Copiers Northwest Inc	44.11	Copier Usage Police - 4/14-5/13/22
	521 22 45 00	Oper Rentals - Copier - Polic	001 000 521 General Fund	44.11	Copier Usage Police - 4/14-5/13/22
			Total Copiers Northwest Inc	77.38	
26921	05/18/2022	05/24/2022	9417 Cornish, Brian	135.78	03-00180.1 - 327 REGENTS BLVD
	343 10 00 00	Storm Drain Fees & Charges	415 000 340 Storm Drain	-30.10	
	343 40 00 00	Sale Of Water	425 000 340 Water Fund (de	-32.92	
	343 50 00 00	Sewer Revenues	430 000 340 Sewer Fund (de	-72.76	
26855	05/24/2022	05/24/2022	3589 Databar Inc	2,187.92	April 2022 Statement Production; Town Topics/Comm Sponsorship Insert; Postage
	518 10 49 01	Town Topics/Citizen Commu	001 000 518 General Fund	64.16	Town Topics Insert - April 2022
	531 50 42 01	Postage - Storm	415 000 531 Storm Drain	278.23	UB Postage - April 2022
	531 50 49 06	Mailing Service - Storm	415 000 531 Storm Drain	408.30	UB Mailing Service - April 2022
	534 10 42 01	Postage - Water	425 000 534 Water Fund (de	278.23	UB Postage - April 2022
	534 10 49 06	Mailing Service - Water	425 000 534 Water Fund (de	408.31	UB Mailing Service - April 2022
	535 10 42 02	Postage - Sewer	430 000 535 Sewer Fund (de	278.23	UB Postage - April 2022
	535 10 49 05	Mailing Service - Sewer	430 000 535 Sewer Fund (de	408.30	UB Mailing Service - April 2022
	542 80 31 04	Beautification-Supplies	101 000 542 City Street Fund	64.16	Comm Sponsorship Insert - April 2022

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26856	05/24/2022	05/24/2022	3593 Dept Of Commerce	174,848.59	PWTF Contract #PC-12-951-039 Loan Payment
591 35 78 02	Principal Loan Payment		430 000 591 Sewer Fund (de	170,583.99	PWTF Contract #PC-12-951-039 Principal Payment
592 35 83 01	Interest Loan Payment		430 000 591 Sewer Fund (de	4,264.60	PWTF Contract #PC-12-951-039 Interest Payment
26932	05/24/2022	05/24/2022	4310 Dept Of Revenue-EXCISE TAX	15,499.15	April 2022 Excise Taxes
518 20 43 01	Excise Tax Time/Temp Renta		001 000 518 General Fund	3.30	April 2022 Excise Taxes
531 50 44 00	Excise Tax - Storm		415 000 531 Storm Drain	1,468.63	April 2022 Excise Taxes
534 10 35 00	Small Tools & Equip - Water		425 000 534 Water Fund (de	13.34	April 2022 Excise Taxes
534 10 44 00	Excise Tax - Water		425 000 534 Water Fund (de	0.43	April 2022 Excise Taxes
534 10 44 00	Excise Tax - Water		425 000 534 Water Fund (de	40.44	April 2022 Excise Taxes
534 10 44 00	Excise Tax - Water		425 000 534 Water Fund (de	7,278.59	April 2022 Excise Taxes
535 10 44 00	Excise Tax - Sewer		430 000 535 Sewer Fund (de	-7.07	April 2022 Excise Taxes
535 10 44 00	Excise Tax - Sewer		430 000 535 Sewer Fund (de	6,674.82	April 2022 Excise Taxes
535 50 31 01	Oper Supplies - Sewer Main		430 000 535 Sewer Fund (de	13.35	April 2022 Excise Taxes
571 20 43 00	Excise Tax - Participation Fee		001 000 571 General Fund	13.32	April 2022 Excise Taxes
26857	05/24/2022	05/24/2022	9254 Doyle Printing Company	172.70	Court Forms
512 50 31 00	Office & Oper Sup-Court		001 000 512 General Fund	172.70	Court Forms
26858	05/24/2022	05/24/2022	3612 DrainTech Northwest, L.L.C.	156.75	Report of Potential Sewer Backup - Crew TV'd found to be ok - Cancelled Service w Draintech. Travel Fee from Kent.
535 50 48 00	Rep & Maint - Sewer Maint		430 000 535 Sewer Fund (de	156.75	Report of Potential Sewer Backup - Crew TV'd found to be ok - Cancelled Service w Draintech. Travel Fee from Kent.
26859	05/24/2022	05/24/2022	9326 Engineering Economics, Inc.	244.00	P#64 - Comm Center Prof Services (LEED) through 4/22/22
594 76 62 03	Buildings & Structures		301 000 594 Park Bond Capit	244.00	P#64 - Comm Center Prof Services (LEED) through 4/22/22
26929	05/24/2022	05/24/2022	3621 Entertainment Masters	390.00	Mom and Son Dance - DJ Services
573 90 49 01	Community Events		001 000 573 General Fund	390.00	Mom and Son Dance - DJ Services
26930	05/24/2022	05/24/2022	3621 Entertainment Masters	500.00	Rec Center Opening Celebration - DJ Services
573 90 49 01	Community Events		001 000 573 General Fund	500.00	Rec Center Opening Celebration - DJ Services
Total Entertainment Masters				890.00	

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26860	05/24/2022	05/24/2022	3642	Flags A' Flying LLC	641.39	Flags for All Buildings
	518 30 31 02	Oper Sup/PSB Bldg	001 000 518	General Fund	153.32	US and WA State Flags
	518 30 31 03	Oper Sup/PWF	001 000 518	General Fund	153.32	US and WA State Flags
	518 30 31 04	Oper Sup/CH	001 000 518	General Fund	104.77	6 x 10 US Flag
	518 30 31 05	Oper Sup/Park Struct	001 000 518	General Fund	153.32	US and WA State Flags
	571 10 31 01	Oper Supplies - Rec	001 000 571	General Fund	76.66	US Flag
26861	05/24/2022	05/24/2022	3692	Home Depot Credit Services	52.81	Marking Paint for Locates
	534 50 31 01	Oper Supplies - Water Main	425 000 534	Water Fund (dep	52.81	Marking Paint for Locates
26862	05/24/2022	05/24/2022	3692	Home Depot Credit Services	28.59	Wire for Locates
	534 50 31 01	Oper Supplies - Water Main	425 000 534	Water Fund (dep	28.59	Wire for Locates
			Total Home Depot Credit Services	81.40		
26935	05/24/2022	05/24/2022	3751	KPG, PS	13,075.00	ARPA - Summit Water Main Upgrade - Task Order #2021-007
	594 34 63 02	Project Engineering Water C	426 000 594	Water Improven	13,075.00	ARPA - Summit Water Main Upgrade - Task Order #2021-007
26863	05/24/2022	05/24/2022	8773	Kassel & Associates, Inc.	250,377.00	P#64 Community Center Progress through
	594 76 62 03	Buildings & Structures	301 000 594	Park Bond Capit	250,377.00	P#64 Community Center Progress through 4/30/22
26864	05/24/2022	05/24/2022	9817	Kenyon Disend	329.00	Attorney Services - Ouzounian Property Matter - April 2022
	515 41 41 01	City Attorney	001 000 515	General Fund	329.00	Attorney Services - Ouzounian Property Matter - April 2022
26865	05/24/2022	05/24/2022	9817	Kenyon Disend	7,394.50	Attorney Services- April 2022
	515 41 41 01	City Attorney	001 000 515	General Fund	7,394.50	Attorney Services- April 2022
			Total Kenyon Disend	7,723.50		
26866	05/24/2022	05/24/2022	3755	Kovach, Ardythe	67.00	Library Reimbursement - 1 Year
	572 21 49 00	Library Services	001 000 572	General Fund	67.00	Library Reimbursement - 1 Year
26867	05/24/2022	05/24/2022	2737	Laakso, John	67.00	Library Reimbursement - 1 Year
	572 21 49 00	Library Services	001 000 572	General Fund	67.00	Library Reimbursement - 1 Year

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26868	05/24/2022	05/24/2022	8940 Law Offices of Susan Elizabeth Drummond	180.00	Apr 2022 - Land Use Attorney (.80 Hrs)
	515 41 41 02	Special Legal Counsel	001 000 515 General Fund	180.00	Apr 2022 - Land Use Attorney (.80 Hrs)
26869	05/24/2022	05/24/2022	9860 Ledger Square Law	2,877.00	City of Ruston - City Prosecutor - April 2022
	515 41 41 03	City Prosecutor	001 000 515 General Fund	2,877.00	City of Ruston - City Prosecutor - April 2022
26870	05/24/2022	05/24/2022	9860 Ledger Square Law	8,719.00	City of Fircrest - City Prosecutor - April 2022
	515 41 41 03	City Prosecutor	001 000 515 General Fund	8,719.00	City of Fircrest - City Prosecutor - April 2022
			Total Ledger Square Law	11,596.00	
26871	05/24/2022	05/24/2022	1990 Lee, Evan	67.00	Library Reimbursement - 1 Year
	572 21 49 00	Library Services	001 000 572 General Fund	67.00	Library Reimbursement - 1 Year
26872	05/24/2022	05/24/2022	3776 Lemay Mobile Shredding	89.40	Shredding Service - City Hall and Court - April 2022
	512 50 49 00	Miscellaneous - Court	001 000 512 General Fund	44.70	Shredding Service - Court - April 2022
	514 23 49 00	Miscellaneous - Finance	001 000 514 General Fund	44.70	Shredding Service - City Hall - April 2022
26873	05/24/2022	05/24/2022	3776 Lemay Mobile Shredding	34.10	Shredding Service - April 2022 - PW
	531 50 49 00	Miscellaneous - Storm	415 000 531 Storm Drain	11.36	Shredding Service - April 2022 - PW
	534 10 49 00	Miscellaneous - Water	425 000 534 Water Fund (de	11.37	Shredding Service - April 2022 - PW
	535 10 49 00	Miscellaneous - Sewer	430 000 535 Sewer Fund (de	11.37	Shredding Service - April 2022 - PW
			Total Lemay Mobile Shredding	123.50	
26874	05/24/2022	05/24/2022	3791 Lowe's Company-#338954	313.03	Bottled Water for PW Crew (60 Cases)
	531 50 31 02	Oper Supplies - Storm	415 000 531 Storm Drain	78.25	Bottled Water for PW Crew (60 Cases)
	534 50 31 01	Oper Supplies - Water Main	425 000 534 Water Fund (de	78.26	Bottled Water for PW Crew (60 Cases)
	535 80 31 00	Oper Supplies - Sewer Gen (430 000 535 Sewer Fund (de	78.26	Bottled Water for PW Crew (60 Cases)
	542 30 31 02	Oper Supplies - Street Reg	101 000 542 City Street Fund	78.26	Bottled Water for PW Crew (60 Cases)
26875	05/24/2022	05/24/2022	3811 Mario's Nursery & Landscaping Inc	2,695.00	#12h - ReSod Area Affected by Pipe Burst Project -Repairs Done When Weather Was Warmer - 126 Amherst

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594 35 63 01	Other Improvements Sewer		432 000 594 Sewer Improven	2,695.00	#12h - ReSod Area Affected by Pipe Burst Project -Repairs Done When Weather Was Warmer - 126 Amherst
26876	05/24/2022	05/24/2022	9002 McDonald & Sons Ventures LLC	15,498.82	Deposit on Weathervane Booster Pump Generator
594 34 64 00	Machinery & Equipment		426 000 594 Water Improven	15,498.82	Deposit on Weathervane Booster Pump Generator
26877	05/24/2022	05/24/2022	3923 Orca Pacific Inc	316.80	Chlorine for All Wells (80 Gal)
534 80 31 03	Oper Supplies - Chlorine		425 000 534 Water Fund (de	316.80	Chlorine for All Wells (80 Gal)
26879	05/24/2022	05/24/2022	3957 PC Budget & Finance	548.48	1st Qtr 2022 Liquor Tax
566 66 49 00	Substance Abuse Fee		001 000 566 General Fund	548.48	1st Qtr 2022 Liquor Tax
26878	05/24/2022	05/24/2022	3961 PCRCD, LLC dba LRI-HV	1,079.51	Dump Fees - Street Sweeping - April 2022
531 50 47 01	Dumping Fees - Storm		415 000 531 Storm Drain	1,079.51	Dump Fees - Street Sweeping - April 2022
26880	05/24/2022	05/24/2022	4680 Parametrix Engineering	7,592.50	P#64 Prof Services though 4/2/2022
594 76 62 03	Buildings & Structures		301 000 594 Park Bond Capit	7,592.50	P#64 Prof Services though 4/2/2022
26934	05/18/2022	05/24/2022	9277 Parikh, Palak	171.16	11-01310.3 - 4351 67TH AVE W A&B
343 10 00 00	Storm Drain Fees & Charges		415 000 340 Storm Drain	-171.16	
26928	05/24/2022	05/24/2022	3955 Petrocard Systems Inc	432.17	Gas/Fuel May 2022
548 65 31 11	Parks/Rec Gas		501 000 548 Equipment Rent	183.57	Gas/Fuel May 2022
548 65 31 12	Street Gas		501 000 548 Equipment Rent	13.69	Gas/Fuel May 2022
548 65 31 13	Storm Gas		501 000 548 Equipment Rent	158.19	Gas/Fuel May 2022
548 65 31 14	Wtr/Swr Gas		501 000 548 Equipment Rent	76.72	Gas/Fuel May 2022
26881	05/24/2022	05/24/2022	8464 Power Systems West	555.71	Service Call Troubleshoot Princeton Liftstation Generator
535 50 48 00	Rep & Maint - Sewer Maint		430 000 535 Sewer Fund (de	555.71	Service Call Troubleshoot Princeton Liftstation Generator
26882	05/24/2022	05/24/2022	4828 Protect Youth Sports	348.50	Background Checks for P/R Staff and Coaches (30)
518 11 41 00	Prof Svcs - Personnel		001 000 518 General Fund	348.50	Background Checks for P/R Staff and Coaches (30)
26883	05/24/2022	05/24/2022	3986 Puget Sound Energy, BOT-01H	214.72	Natural Gas - CH - April 2022
518 30 47 00	Public Utility Services - City		001 000 518 General Fund	214.72	Natural Gas - CH - April 2022

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26884	05/24/2022	05/24/2022	3986 Puget Sound Energy, BOT-01H	94.84	Natural Gas - PW - April 2022
531 50 47 02	Public Utility Services/Bldg -		415 000 531 Storm Drain	23.71	Natural Gas - PW - April 2022
534 10 47 00	Utility Services/Building - W.		425 000 534 Water Fund (de	23.71	Natural Gas - PW - April 2022
535 10 47 00	Utility Services/Building - Se		430 000 535 Sewer Fund (de	23.71	Natural Gas - PW - April 2022
542 30 47 02	Electricity & Gas/Bldg - Stre		101 000 542 City Street Fund	23.71	Natural Gas - PW - April 2022
26885	05/24/2022	05/24/2022	3986 Puget Sound Energy, BOT-01H	36.10	Natural Gas - Rec Center - April 2022
571 10 47 00	Public Utility Services-Rec		001 000 571 General Fund	36.10	Natural Gas - Rec Center - April 2022
Total Puget Sound Energy, BOT-01H				345.66	
26926	05/18/2022	05/24/2022	2594 Reeves, Bethann	106.51	05-02970.1 - 1306 WEST MOUNT DR
343 10 00 00	Storm Drain Fees & Charges		415 000 340 Storm Drain	-32.27	
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-32.40	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-41.84	
26886	05/24/2022	05/24/2022	4004 Reserve Account	2,000.00	Postage Meter Refill
518 10 42 01	Postage - Non-Dept		001 000 518 General Fund	2,000.00	Postage Meter Refill
26887	05/24/2022	05/24/2022	8893 Right Systems INC	247.50	Setup Body Cams for Police Dept
521 22 41 00	Prof. Services/Consulting		001 000 521 General Fund	247.50	Setup Body Cams for Police Dept
26888	05/24/2022	05/24/2022	8893 Right Systems INC	4,235.00	IT Managed Services - May 2022
518 81 41 01	Prof Svcs - I/S		001 000 518 General Fund	4,235.00	IT Managed Services - May 2022
Total Right Systems INC				4,482.50	
26889	05/24/2022	05/24/2022	6823 Robblee's Total Security Inc	27.23	Water Tank Gate Keys (5)
534 80 35 00	Small Tools & Equip - Water		425 000 534 Water Fund (de	27.23	Water Tank Gate Keys (5)
26890	05/24/2022	05/24/2022	4026 S & B Inc	1,795.67	Contra Costa L/S Repair; Princeton Level Probe Issue
535 50 48 00	Rep & Maint - Sewer Maint		430 000 535 Sewer Fund (de	1,795.67	Contra Costa L/S Repair; Princeton Level Probe Issue
26891	05/24/2022	05/24/2022	4035 Sarco Supply	1,035.71	P#64 - Rec Center Capital Supplies; Janitorial Supplies - Rec Bldg
571 10 31 04	Janitorial Supplies-Rec Bldg		001 000 571 General Fund	86.41	Janitorial Supplies - Rec Center
594 76 62 03	Buildings & Structures		301 000 594 Park Bond Capit	949.30	P#64 - Rec Center Capital Supplies

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26892	05/24/2022	05/24/2022	9305 SoniClear	498.00	Annual Support Renewal - Meeting Recording Software
	548 65 48 01	O & M - Legislative	501 000 548	166.00	Annual Support Renewal - Meeting Recording Software
	548 65 48 02	O & M - Court	501 000 548	166.00	Annual Support Renewal - Meeting Recording Software
	548 65 48 10	O & M - Planning	501 000 548	166.00	Annual Support Renewal - Meeting Recording Software
26893	05/24/2022	05/24/2022	4084 Staples Business Advantage	291.93	Office Supplies - Central, Finance, Admin, Police, Rec; Small Tools - Rec
	513 10 31 00	Office & Oper Sup - Admin	001 000 513	6.37	Admin Office Supplies
	514 23 31 00	Office & Oper Sup-Finance	001 000 514	41.97	Finance Office Supplies
	514 23 31 00	Office & Oper Sup-Finance	001 000 514	-45.45	Credit Memo - Finance Office Supplies
	518 10 34 01	Central Office Supplies	001 000 518	190.63	Central Office Supplies
	521 22 31 00	Office & Oper Sup - Police	001 000 521	42.01	Police Office Supplies
	571 10 31 00	Office Supplies - Rec	001 000 571	28.36	Rec Office Supplies
	571 10 35 00	Small Tools & Equip - Rec	001 000 571	28.04	Rec Small Tools
26894	05/24/2022	05/24/2022	4084 Staples Business Advantage	10.99	Central Office Supplies
	518 10 34 01	Central Office Supplies	001 000 518	10.99	Central Office Supplies
			Total Staples Business Advantage	302.92	
26895	05/24/2022	05/24/2022	4110 Superior Linen Service	97.14	Linen Service - 4/7/22 Rec Center
	518 30 48 01	Rep & Maint - Rec Bldg	001 000 518	97.14	Linen Service - 4/7/22 Rec Center
26896	05/24/2022	05/24/2022	4110 Superior Linen Service	97.14	Linen Service - 4/21/22 Rec Center
	518 30 48 01	Rep & Maint - Rec Bldg	001 000 518	97.14	Linen Service - 4/21/22 Rec Center
26897	05/24/2022	05/24/2022	4110 Superior Linen Service	73.43	Linen Service - 4/7/22 - City Hall
	518 30 48 02	Rep & Maint - City Hall	001 000 518	73.43	Linen Service - 4/7/22 - City Hall
26898	05/24/2022	05/24/2022	4110 Superior Linen Service	73.43	Linen Service - 4/21/22 - City Hall
	518 30 48 02	Rep & Maint - City Hall	001 000 518	73.43	Linen Service - 4/21/22 - City Hall
26899	05/24/2022	05/24/2022	4110 Superior Linen Service	85.90	Linen Service - 5/5/22 - City Hall
	518 30 48 02	Rep & Maint - City Hall	001 000 518	85.90	Linen Service - 5/5/22 - City Hall

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26900	05/24/2022	05/24/2022	4110 Superior Linen Service	40.07	Linen Service - 4/7/22 - PW
	518 30 48 03 Rep & Maint - PW		001 000 518 General Fund	40.07	Linen Service - 4/7/22 - PW
26901	05/24/2022	05/24/2022	4110 Superior Linen Service	40.07	Linen Service - 4/21/22 - PW
	518 30 48 03 Rep & Maint - PW		001 000 518 General Fund	40.07	Linen Service - 4/21/22 - PW
26902	05/24/2022	05/24/2022	4110 Superior Linen Service	40.07	Linen Service - 5/5/22 - PW
	518 30 48 03 Rep & Maint - PW		001 000 518 General Fund	40.07	Linen Service - 5/5/22 - PW
26903	05/24/2022	05/24/2022	4110 Superior Linen Service	50.31	Linen Service - 4/7/22 - Pool
	576 20 49 02 Miscellaneous - Pool		001 000 576 General Fund	50.31	Linen Service - 4/7/22 - Pool
26904	05/24/2022	05/24/2022	4110 Superior Linen Service	50.31	Linen Service - 4/21/22 - Pool
	576 20 49 02 Miscellaneous - Pool		001 000 576 General Fund	50.31	Linen Service - 4/21/22 - Pool
			Total Superior Linen Service	647.87	
26905	05/24/2022	05/24/2022	4328 Systems for Public Safety Inc	151.51	#66367D - LOF; Light Bar Inspection (Under Warranty)
	548 65 48 08 O & M - Police		501 000 548 Equipment Rent	151.51	#66367D - LOF; Light Bar Inspection (Under Warranty)
26906	05/24/2022	05/24/2022	4328 Systems for Public Safety Inc	115.50	#60942D - Radar Not Working Correctly
	548 65 48 08 O & M - Police		501 000 548 Equipment Rent	115.50	#60942D - Radar Not Working Correctly
			Total Systems for Public Safety Inc	267.01	
26907	05/24/2022	05/24/2022	4120 Tacoma Daily Index	178.75	Ord #1683; RFP Engineering Services Sewer L/S 44th & 67th
	511 60 41 01 Advertising - Legislative		001 000 511 General Fund	30.94	Ord #1683
	535 10 41 01 Advertising - Sewer		430 000 535 Sewer Fund (de	147.81	RFP Engineering Services Sewer L/S 44th & 67th
26908	05/24/2022	05/24/2022	4133 Tacoma Rubber Stamp	22.05	"Scanned" Stamp for Building Dept
	524 20 31 00 Office & Oper Sup-Bldg		001 000 524 General Fund	22.05	"Scanned" Stamp for Building Dept
26909	05/24/2022	05/24/2022	6950 Tacoma Trophy	352.00	Basketball Display Case & Engraving for Grand Opening Celebration

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573 90 49 01	Community Events		001 000 573 General Fund	352.00	Basketball Display Case & Engraving for Grand Opening Celebration
26910	05/24/2022	05/24/2022	6950 Tacoma Trophy	290.40	Custom Sign Plaques for Comm Center (3)
573 90 49 01	Community Events		001 000 573 General Fund	290.40	Custom Sign Plaques for Comm Center (3)
26911	05/24/2022	05/24/2022	6950 Tacoma Trophy	467.50	Dash Plates for Fircrest Car Show (425)
573 90 49 01	Community Events		001 000 573 General Fund	467.50	Dash Plates for Fircrest Car Show (425)
Total Tacoma Trophy				1,109.90	
26927	05/24/2022	05/24/2022	4322 Tacoma, City of - POWER	9,240.24	Power - Various Locations - May 2022
518 30 47 00	Public Utility Services - City		001 000 518 General Fund	73.32	Time/Temp Power May 2022
518 30 47 00	Public Utility Services - City		001 000 518 General Fund	632.50	City Hall Power May 2022
531 50 47 02	Public Utility Services/Bldg -		415 000 531 Storm Drain	111.15	PW Power May 2022
534 10 47 00	Utility Services/Building - W.		425 000 534 Water Fund (de	111.15	PW Power May 2022
534 80 47 01	Utility Services/Pumping		425 000 534 Water Fund (de	3,029.95	Wells #4, 9, Tanks May 2022
535 10 47 00	Utility Services/Building - Se		430 000 535 Sewer Fund (de	111.14	PW Power May 2022
535 80 47 01	Utility Services/Pumping		430 000 535 Sewer Fund (de	910.24	L/S Power May 2022
542 30 47 02	Electricity & Gas/Bldg - Stre		101 000 542 City Street Fund	111.15	PW Power May 2022
542 30 47 03	Electricity/Traffic Lights		101 000 542 City Street Fund	70.31	Traffic Control Power May 2022
542 63 47 00	Electricity/Street Lights		101 000 542 City Street Fund	1,203.63	Street Lights Power May 2022
548 65 47 00	Utilities ShopGarage		501 000 548 Equipment Rent	24.85	F & E Garage Power - May 2022
576 20 47 00	Public Utility Services - Pool		001 000 576 General Fund	2,164.45	Pool/Bathhouse Power May 2022
576 80 47 00	Public Utility Services - Park:		001 000 576 General Fund	686.40	Parks Power May 2022
26931	05/24/2022	05/24/2022	4139 Tapco Visa Card	5,136.55	Tapco Visa Purchases through 5/16/22
573 90 49 01	Community Events		001 000 573 General Fund	271.70	Balloon Masters Mother Son Dance
573 90 49 01	Community Events		001 000 573 General Fund	214.43	Vista Print - Strawberry Festival & Fun Days Banners
573 90 49 01	Community Events		001 000 573 General Fund	209.57	Jot Form Yearly Membership
573 90 49 01	Community Events		001 000 573 General Fund	172.75	Mother Son Dance Cupcakes
573 90 49 01	Community Events		001 000 573 General Fund	56.56	Mother Son Dance Napkins, Plates, Etc
573 90 49 01	Community Events		001 000 573 General Fund	188.80	Mother Son Snacks/Supplies
573 90 49 01	Community Events		001 000 573 General Fund	320.79	Mother Son Dance Floodlights/Color Change Lights
573 90 49 01	Community Events		001 000 573 General Fund	68.76	Mother Son Dance Party City Supplies
573 90 49 01	Community Events		001 000 573 General Fund	247.29	Mother Son Dance and Fun Days Supplies
594 76 62 03	Buildings & Structures		301 000 594 Park Bond Capit	2,199.96	P#64 - 4 Table Tennis Tables
594 76 62 03	Buildings & Structures		301 000 594 Park Bond Capit	609.40	P#64 - 2 - Receipt Printers SAA# 1843, 1844
594 76 62 03	Buildings & Structures		301 000 594 Park Bond Capit	224.76	P#64 - Pin Boards/Chalkboards

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	594 76 62 03 Buildings & Structures		301 000 594 Park Bond Capit	324.29	P#64 - Office Setup Supplies
	594 76 62 03 Buildings & Structures		301 000 594 Park Bond Capit	27.49	P#64 Front Desk Ring Bell
26912	05/24/2022	05/24/2022	7933 The Repair Works LLC	1,137.47	Underground Electrical Repairs for Street Lights at Regents and Berkeley
	542 63 48 01 Rep & Maint - Street Light		101 000 542 City Street Fund	1,137.47	Underground Electrical Repairs for Street Lights at Regents and Berkeley
26913	05/24/2022	05/24/2022	7933 The Repair Works LLC	1,137.47	Underground Electrical Repairs for Street Lights at 300 Block of Regents
	542 63 48 01 Rep & Maint - Street Light		101 000 542 City Street Fund	1,137.47	Underground Electrical Repairs for Street Lights at 300 Block of Regents
			Total The Repair Works LLC	2,274.94	
26914	05/24/2022	05/24/2022	6749 Tri-Tec Communications Inc	137.50	Service Call - 5/5/22
	518 81 41 01 Prof Svcs - I/S		001 000 518 General Fund	137.50	Service Call - 5/5/22
26925	05/18/2022	05/24/2022	3180 Tuffield, Patricia	284.38	07-02430.5 - 4063 FLORA DR
	343 40 00 00 Sale Of Water		425 000 340 Water Fund (de	-97.61	
	343 50 00 00 Sewer Revenues		430 000 340 Sewer Fund (de	-186.77	
26915	05/24/2022	05/24/2022	8873 Uni Selfie	500.00	Father Daughter Dance - Selfie Station
	573 90 49 01 Community Events		001 000 573 General Fund	500.00	Father Daughter Dance - Selfie Station
26916	05/24/2022	05/24/2022	8873 Uni Selfie	500.00	Mother Son Dance - Selfie Station
	573 90 49 01 Community Events		001 000 573 General Fund	500.00	Mother Son Dance - Selfie Station
			Total Uni Selfie	1,000.00	
26945	05/24/2022	05/24/2022	4178 University Place Refuse Inc	1,702.25	Storm Dump Fees - Street Sweepings - April 2022
	531 50 47 01 Dumping Fees - Storm		415 000 531 Storm Drain	1,702.25	Storm Dump Fees - Street Sweepings - April 2022
26917	05/24/2022	05/24/2022	4180 Utilities Underground	76.98	Locates - Apr 2022
	534 10 49 00 Miscellaneous - Water		425 000 534 Water Fund (de	38.49	Locates - Apr 2022
	535 10 49 00 Miscellaneous - Sewer		430 000 535 Sewer Fund (de	38.49	Locates - Apr 2022
26919	05/24/2022	05/24/2022	10040 WECl	8,139.89	Drake Street L/S Pump Repair/Replace Impeller

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535 50 48 00	Rep & Maint - Sewer Maint		430 000 535 Sewer Fund (de	8,139.89	Drake Street L/S Pump Repair/Replace Impeller
26918	05/24/2022	05/24/2022	4231 Water Mgmt Labs Inc	92.00	Coliform Testing - April 2022
534 80 41 00	Water Testing		425 000 534 Water Fund (de	92.00	Coliform Testing - April 2022
26920	05/24/2022	05/24/2022	10035 Zoom Video Communications	39.60	Zoom - Monthly Fees - 4/30-5/30/22
511 60 35 00	Small Tools & Equip - Legisl		001 000 511 General Fund	39.60	Zoom - Monthly Fees - 4/30-5/30/22
26933	05/24/2022	05/24/2022	10035 Zoom Video Communications	1,085.04	Phone Rental for 3/24 - 6/30/22 (Service Free Until 7/1/22)
518 10 42 00	Communication - Non Dept		001 000 518 General Fund	1,085.04	Phone Rental for 3/24 - 6/30/22 (Service Free Until 7/1/22)
Total Zoom Video Communications				1,124.64	

Report Total: 992,359.53

Fund	
001 General Fund	101,712.30
101 City Street Fund	3,884.21
301 Park Bond Capital Fund	262,548.70
415 Storm Drain	5,474.12
425 Water Fund (department)	12,104.81
426 Water Improvement Fund	28,573.82
430 Sewer Fund (department)	574,144.54
432 Sewer Improvement Fund	2,695.00
501 Equipment Rental Fund	1,222.03

This report has been reviewed by:

REMARKS:

Signature & Title

Date

CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Mayor Brett L. Wittner called the regular meeting to order at 7:00 P.M. and led the Pledge of Allegiance. Councilmembers David M. Viafore, Shannon Reynolds, Hunter T. George, Joe Barentine, Nikki Bufford, and Jim Andrews were present.

PRESIDING OFFICER’S REPORT

A. Four Corners Meeting Update

Councilmember George provided background knowledge and an update on the recent Four Corners meeting, which was hosted by the City of University Place and included jurisdictions and organizations with an interest in the intersection of Mildred and 19th Streets. The meeting included an overview of the drafted collaborative interlocal agreement. Work currently underway includes a revised draft of the interlocal agreement to be sent out to the Four Corner jurisdictions for the City Attorney's review.

CITY MANAGER COMMENTS

Acting City Manager Corcoran reported that Council photos are scheduled for May 24th. There was a brief discussion held on Council photo logistics. Corcoran reported that June’s Study Session will be rescheduled for June 21st. The City buildings will be closed in observance of Juneteenth on June 20th. Lastly, Corcoran reported that the City approved a special event permit for Aqua Rec to utilize pop-up tents from May 13th to 15th.

DEPARTMENT HEAD COMMENTS

- Police Chief Cheesman introduced Community Service Officer 1, John Truong. Chief Cheesman briefed the Council on an incident that occurred on Sunday evening.
- Public Works Director Bemis reported that the City’s hanging baskets will be arriving after Memorial Day. Bemis provided an update for the Weathervane Booster Pump Generator and reported on the budgetary implications. Bemis reported that Tacoma’s sampling results of sewer lines were low and will be reflected on the second quarter invoice. The Puget Sound Energy Summit gas main upgrade project is ahead of schedule. Lastly, the pool preparation has begun in anticipation of the Memorial Day opening. Viafore requested that the affected surrounding residents of the Princeton Lift Station sewer incident be notified. Bemis stated that Public Works has the letter to homeowners ready to be sent out and plans on sending it after the Town Topics newsletter is delivered.
- Parks & Recreation Director Grover reported that the Community Center is fulfilling its purpose as an activity hub for residents. Online Community Center facility reservations will be active for residents on May 16th. The Daddy-Daughter Dance is scheduled for June 3rd. Grover reported that there are 18 returning lifeguards/cashiers.

COUNCILMEMBER COMMENTS

- Andrews gave kudos to Bryce Wakefield, Maintenance Lead, for his attention to detail. Andrews reported that National Police Week is observed this week. Lastly, Andrews commented on the Planning Commission attendance policy.
- Bufford reported that Whittier Work Party took place last Saturday and Pierce Conservation District steward James Moore volunteered his time. The Whittier Work Party needs more volunteers. Wittner stated that local Boy Scout Troops are active in volunteering and he would reach out to the troops.

- George commented on the Community Center and thanked meeting attendees.
- Barrentine thanked the Park & Recreation staff for the Mother and Son dance event and all their efforts at the Community Center.
- Reynolds; no comment provided.
- Viafore asked for an update on the Community Center lighting and disposal doors. Park & Recreation Director Grover stated that the City is receiving quotes for the disposal doors and the lighting has been ordered. The Contractor, Kassel, will still be on site until all work has been completed. Viafore commented on the generator gate. Viafore requested the P1 statement and that the summer crack sealing schedule be provided to Council.
- Wittner thanked meeting attendees.

PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

Wittner invited public comment;

- Yolonda Brooks, 6464 19th St W #C, expressed her concerns on various topics and thanked the staff.
- Ben Ferguson, 1428 Ramsdell Street, expressed his concerns about accessory dwelling units. There was a discussion held on emergency services, City procedures, and landlord-tenant safety issues. Wittner stated that staff will continue to research the issue.
- Brian Rybolt, 1036 Daniels Drive, expressed concern about the Bouragize property email exchange.

Viafore left the meeting at 8:02 P.M. and did not return.

COMMITTEE, COMMISSION, AND LIAISON REPORTS

A. Administration

Bufford; No report provided.

B. Environmental, Planning, and Building

Andrews reported that the City’s online permitting portal is active. Andrews also reported that the City staff is working on digitizing all property records. The City’s current Building Official will terminate services effective May 24th.

C. Finance, IT, Facilities

Reynolds reported that all phone lines have been ported over. The City staff is researching online timecard programs to increase efficiency. Lastly, staff has implemented a check scanning system and continues to work on the State Reports.

D. Other Liaison Reports

George provided an update on SSHAP and stated that the executive board met Friday, May 6th, to review a draft work plan. The work plan will be presented to jurisdictions and will be placed to vote in July for its adoption. George reported that a presentation can be scheduled for either the May or June Study Session. There was a consensus to forego a presentation.

CONSENT CALENDAR

Wittner requested the City Clerk read the Consent Calendar: approval of Voucher No. 217962 through Voucher Check No. 218006 in the amount of \$84,547.12; approval of Payroll Check No. 14153 through Payroll Check No. 14155 in the amount of \$8,724.26; approval of Payroll Check No.

14156 through Payroll Check No. 14160 in the amount of \$54,826.11; approval of Payroll electronic funds transfer in the amount of \$119,906.77; and approval of April 26, 2021, Regular Meeting minutes as corrected; **George MOVED to approve the Consent Calendar as corrected; seconded by Barrentine. The Motion Carried (6-0).**

PUBLIC HEARING

No public hearing was scheduled.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

A. Resolution No. 1767: Approval of CCN Radio System Access and Use Agreement

Chief Cheesman briefed the Council on the Combined Communications Network (CCN) system, which is incorporated into the South Sound 911 system and owned by Pierce County. The System Access and Use Agreement describes the access to approved mobile and portable radios and associated approved equipment to the CCN Single County-Wide Communication System. **Bufford MOVED to adopt Resolution No. 1767, authorizing the City Manager to execute the System Access and Use Agreement between Pierce County and the City of Fircrest; seconded by Barrentine.** Wittner invited councilmember comment; none were provided. Wittner invited public comment; none were provided. **The Motion Carried (6-0).**

B. First Quarter Financial Review

Corcoran briefed the Council on the first quarter review of the 2022 financial report as of March 31, 2022. Corcoran indicated General Fund revenues for the first quarter of 2022 were close to anticipated. Corcoran stated that the total General Fund revenue was at 16.2% of the budget due to the property tax not being received by the City until May 2022. Corcoran briefed the Council on General Fund expenditures, stating that the City should be at 25% or less in expenditures of the total General Fund budget by the end of the first quarter. Corcoran provided a comparison of Operating revenue to expenditures, indicating operating revenue was \$203,085 less than expenditures, and when including capital and non-revenues and expenditures the ending fund balance at the end of the first quarter decreased by \$221,139.

Andrews left the meeting at 8:10 P.M. and returned at 8:12 P.M.

CALL FOR FINAL COMMENTS

Police Chief Cheesman provided an update on the agreement with Tacoma Fire Department for AEDs.

EXECUTIVE SESSION

There was no executive session scheduled.

MAY 10, 2022

FIRCREST CITY COUNCIL MEETING MINUTES – REGULAR 4

ADJOURNMENT

Reynolds MOVED to adjourn the meeting at 8:21 P.M., seconded by Barrentine. The Motion Carried (6-0).

Brett L. Wittner, Mayor

Jayne Westman, City Clerk

CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

Mayor Brett L. Wittner called the special meeting to order at 6:00 P.M. and led the pledge of allegiance. Councilmembers David M. Viafore, Shannon Reynolds, Joe Barrentine, Hunter T. George, Nikki Bufford, and Jim Andrews were present.

AGENDA MODIFICATIONS

There were none.

CITY COUNCIL WORKSHOP DISCUSSION

City Manager Pingel briefed the Council on developing a Council Workshop to establish strategic goals for future City projects and objectives. Pingel requested Council feedback on planning and administering a Council workshop. There was a Council discussion regarding whether to have a facilitator and who should participate. There was a general consensus to try to identify a facilitator in the short timeframe before doing an extended July 18th Study Session for the workshop. There was also general consensus that while City staff should attend the workshop, the discussion would be just for the City Council.

ADJOURNMENT

George MOVED to adjourn the meeting at 6:43 P.M., seconded by Bufford. The Motion Carried (7-0).

Brett L. Wittner, Mayor

Arlette Burkhart, Deputy City Clerk