

CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Mayor Brett L. Wittner called the regular meeting to order at 7:00 P.M. and led the Pledge of Allegiance. Councilmembers David M. Viafore, Shannon Reynolds, Hunter T. George, Joe Barrentine, Nikki Bufford, and Jim Andrews were present.

PRESIDING OFFICER'S REPORT

A. Four Corners Meeting Update

Councilmember George provided background knowledge and an update on the recent Four Corners meeting, which was hosted by the City of University Place and included jurisdictions and organizations with an interest in the intersection of Mildred and 19th Streets. The meeting included an overview of the drafted collaborative interlocal agreement. Work currently underway includes a revised draft of the interlocal agreement to be sent out to the Four Corner jurisdictions for the City Attorney's review.

CITY MANAGER COMMENTS

Acting City Manager Corcoran reported that Council photos are scheduled for May 24th. There was a brief discussion held on Council photo logistics. Corcoran reported that June's Study Session will be rescheduled for June 21st. The City buildings will be closed in observance of Juneteenth on June 20th. Lastly, Corcoran reported that the City approved a special event permit for Aqua Rec to utilize pop-up tents from May 13th to 15th.

DEPARTMENT HEAD COMMENTS

- Police Chief Cheesman introduced Community Service Officer 1, John Truong. Chief Cheesman briefed the Council on an incident that occurred on Sunday evening.
- Public Works Director Bemis reported that the City's hanging baskets will be arriving after Memorial Day. Bemis provided an update for the Weathervane Booster Pump Generator and reported on the budgetary implications. Bemis reported that Tacoma's sampling results of sewer lines were low and will be reflected on the second quarter invoice. The Puget Sound Energy Summit gas main upgrade project is ahead of schedule. Lastly, the pool preparation has begun in anticipation of the Memorial Day opening. Viafore requested that the affected surrounding residents of the Princeton Lift Station sewer incident be notified. Bemis stated that Public Works has the letter to homeowners ready to be sent out and plans on sending it after the Town Topics newsletter is delivered.
- Parks & Recreation Director Grover reported that the Community Center is fulfilling its purpose as an activity hub for residents. Online Community Center facility reservations will be active for residents on May 16th. The Daddy-Daughter Dance is scheduled for June 3rd. Grover reported that there are 18 returning lifeguards/cashiers.

COUNCILMEMBER COMMENTS

- Andrews gave kudos to Bryce Wakefield, Maintenance Lead, for his attention to detail. Andrews reported that National Police Week is observed this week. Lastly, Andrews commented on the Planning Commission attendance policy.
- Bufford reported that Whittier Work Party took place last Saturday and Pierce Conservation District steward James Moore volunteered his time. The Whittier Work Party needs more volunteers. Wittner stated that local Boy Scout Troops are active in volunteering and he would reach out to the troops.

- George commented on the Community Center and thanked meeting attendees.
- Barrentine thanked the Park & Recreation staff for the Mother and Son dance event and all their efforts at the Community Center.
- Reynolds; no comment provided.
- Viafore asked for an update on the Community Center lighting and disposal doors. Park & Recreation Director Grover stated that the City is receiving quotes for the disposal doors and the lighting has been ordered. The Contractor, Kassel, will still be on site until all work has been completed. Viafore commented on the generator gate. Viafore requested the P1 statement and that the summer crack sealing schedule be provided to Council.
- Wittner thanked meeting attendees.

PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

Wittner invited public comment;

- Yolonda Brooks, 6464 19th St W #C, expressed her concerns on various topics and thanked the staff.
- Ben Ferguson, 1428 Ramsdell Street, expressed his concerns about accessory dwelling units. There was a discussion held on emergency services, City procedures, and landlord-tenant safety issues. Wittner stated that staff will continue to research the issue.
- Brian Rybolt, 1036 Daniels Drive, expressed concern about the Bouragize property email exchange.

Viafore left the meeting at 8:02 P.M. and did not return.

COMMITTEE, COMMISSION, AND LIAISON REPORTS

A. Administration

Bufford; No report provided.

B. Environmental, Planning, and Building

Andrews reported that the City's online permitting portal is active. Andrews also reported that the City staff is working on digitizing all property records. The City's current Building Official will terminate services effective May 24th.

C. Finance, IT, Facilities

Reynolds reported that all phone lines have been ported over. The City staff is researching online timecard programs to increase efficiency. Lastly, staff has implemented a check scanning system and continues to work on the State Reports.

D. Other Liaison Reports

George provided an update on SSHAP and stated that the executive board met Friday, May 6th, to review a draft work plan. The work plan will be presented to jurisdictions and will be placed to vote in July for its adoption. George reported that a presentation can be scheduled for either the May or June Study Session. There was a consensus to forego a presentation.

CONSENT CALENDAR

Wittner requested the City Clerk read the Consent Calendar: approval of Voucher No. 217962 through Voucher Check No. 218006 in the amount of \$84,547.12; approval of Payroll Check No. 14153 through Payroll Check No. 14155 in the amount of \$8,724.26; approval of Payroll Check No.

14156 through Payroll Check No. 14160 in the amount of \$54,826.11; approval of Payroll electronic funds transfer in the amount of \$119,906.77; and approval of April 26, 2021, Regular Meeting minutes as corrected; **George MOVED to approve the Consent Calendar as corrected; seconded by Barrentine. The Motion Carried (6-0).**

PUBLIC HEARING

No public hearing was scheduled.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

A. Resolution No. 1767: Approval of CCN Radio System Access and Use Agreement

Chief Cheesman briefed the Council on the Combined Communications Network (CCN) system, which is incorporated into the South Sound 911 system and owned by Pierce County. The System Access and Use Agreement describes the access to approved mobile and portable radios and associated approved equipment to the CCN Single County-Wide Communication System. **Bufford MOVED to adopt Resolution No. 1767, authorizing the City Manager to execute the System Access and Use Agreement between Pierce County and the City of Fircrest; seconded by Barrentine.** Wittner invited councilmember comment; none were provided. Wittner invited public comment; none were provided. **The Motion Carried (6-0).**

B. First Quarter Financial Review

Corcoran briefed the Council on the first quarter review of the 2022 financial report as of March 31, 2022. Corcoran indicated General Fund revenues for the first quarter of 2022 were close to anticipated. Corcoran stated that the total General Fund revenue was at 16.2% of the budget due to the property tax not being received by the City until May 2022. Corcoran briefed the Council on General Fund expenditures, stating that the City should be at 25% or less in expenditures of the total General Fund budget by the end of the first quarter. Corcoran provided a comparison of Operating revenue to expenditures, indicating operating revenue was \$203,085 less than expenditures, and when including capital and non-revenues and expenditures the ending fund balance at the end of the first quarter decreased by \$221,139.

Andrews left the meeting at 8:10 P.M. and returned at 8:12 P.M.

CALL FOR FINAL COMMENTS

Police Chief Cheesman provided an update on the agreement with Tacoma Fire Department for AEDs.

EXECUTIVE SESSION

There was no executive session scheduled.

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ADJOURNMENT

Reynolds MOVED to adjourn the meeting at 8:21 P.M., seconded by Barrentine. The Motion Carried (6-0).



Brett L. Wittner, Mayor



Jayne Westman, City Clerk