



**CITY OF FIRCREST
PLANNING COMMISSION
A G E N D A**

June 7, 2022
6:00 p.m.

City Hall
115 Ramsdell Street

- 1) Roll Call**
- 2) Approval of the April 5, 2022 Minutes**
- 3) Citizen Comments (For Items Not on the Agenda)**
- 4) Public Hearing**
 - a) None
- 5) Unfinished Business**
 - a) [Community Engagement](#)
- 6) New Business**
 - a) [Prose – Alliance Mildred Property Update](#)
- 7) Adjournment**

**CITY OF FIRCREST PLANNING COMMISSION
REGULAR MEETING MINUTES**

April 5, 2022
6:00 PM

Fircrest City Hall
115 Ramsdell Street

CALL TO ORDER

Chairperson Shultz called the regular meeting of the Fircrest Planning Commission to order at 6:04 p.m. (meeting was held by remote and in- person attendance)

ROLL CALL

Commissioners Kathy McVay, Sarah Hamel, and Shirley Schultz were present. Commissioners Andrew Imholt, & Ben Ferguson were absent. Staff present: Administrative Services Director Jayne Westman, Permit Coordinator/Code Enforcement Officer Suzie Cappiello

APPROVAL OF MINUTES

The minutes for the meeting of January 4, 2022, were presented for approval.

Moved by Hamel and seconded by McVay to approve the minutes. Upon vote, motion carried unanimously.

The minutes for the meeting of March 1, 2022, were presented for approval. There was a brief discussion regarding the minutes and due to the March 1, 2022 meeting not being called to order, there is no need to have minutes.

McVay moved to dispense the March 1, 2022 minutes; seconded by Schultz. Upon vote, motion carried unanimously.

CITIZENS COMMENTS

Brian Rybolt, 1036 Daniels Drive, expressed concern about the legislature mandating housing changes, the City Council convening into executive sessions, and the need to remain an open government.

PUBLIC HEARINGS

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Director Westman presented the Planning Commission with new business items.

- A.) Prose- Alliance Mildred Property Update
- B.) Housing Element Update
- C.) Community Engagement.

The Planning Commission held a brief discussion on the three new business items. Discussions included waiting for the full Commission to be present to discuss the housing element and the desire to discuss a communication plan when large items come before the Commission.

ADJOURNMENT

Moved by McVay and seconded by Hamel to adjourn the meeting at 6:41 PM. Upon vote, the motion carried unanimously.

Shirley Schultz
Chair, Fircrest Planning Commission

Jayne Westman
Administrative Services Director



THE CITY OF FIRCREST

Planning and Building Department

June 7, 2022, Planning Commission Meeting

From: Jayne Westman, Administrative Services Director

Item: Community Engagement

BACKGROUND:

At the February 1, 2022, Joint Meeting, there was a discussion about how the City can better engage our community members.

There were lots of ideas at the meeting and we need to decide the path forward. We briefly discussed the agenda item at the April meeting but we were missing Commissioners.

One idea would be:

Before every Planning Commission meeting, we broadcast that we will host an 'open house' and discuss a certain topic.

The topic will be set by the Planning Commission.

Staff is requesting the Planning Commission provide feedback and help determine how we move forward with engaging the public, if at all.



Planning and Building Department

June 7, 2022, Planning Commission Meeting

From: Jayne Westman, Administrative Services Director

Item: Potential Prose Mixed-Use Development

BACKGROUND:

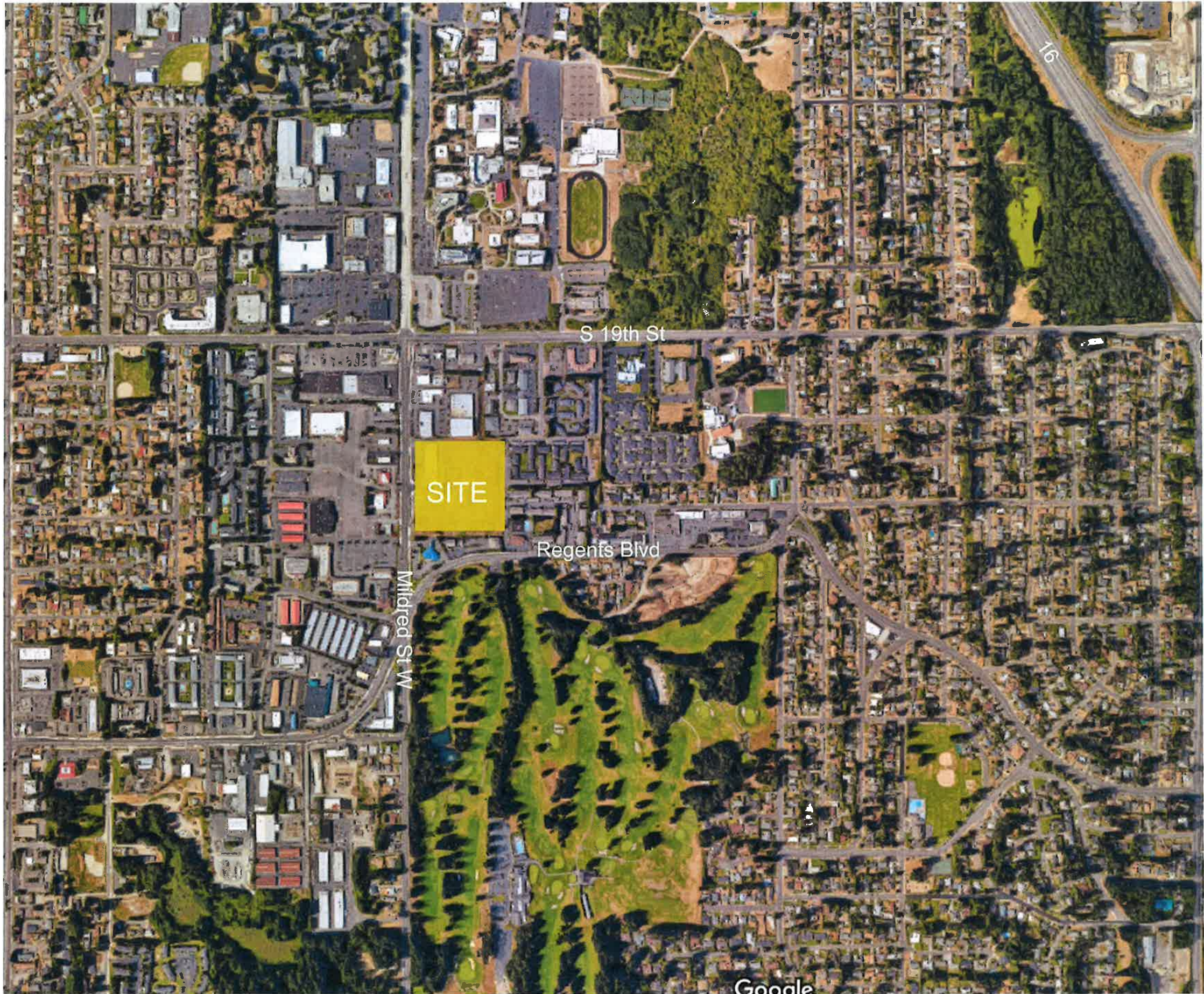
Staff has had a couple of preliminary meetings with the potential developer for the Mildred Property.

One of four applications was submitted but was deemed incomplete.

We have confirmed that the Planning Commission will be a part of the approval process for the potential development, therefore we are not seeking comments on support or opposition. We do not want to speak to text amendments or specific code requirements. This is for informational purposes only and to provide you with a little insight on a potential project.

Staff is looking for guidance on scheduling special Planning Commission meetings over the summer. To accommodate the complex schedule, we may need to have two Planning Commission meetings per month over the summer. Is the Commission open to two meetings per month over the summer?

ATTACHMENTS: [Prose Development Handout](#)

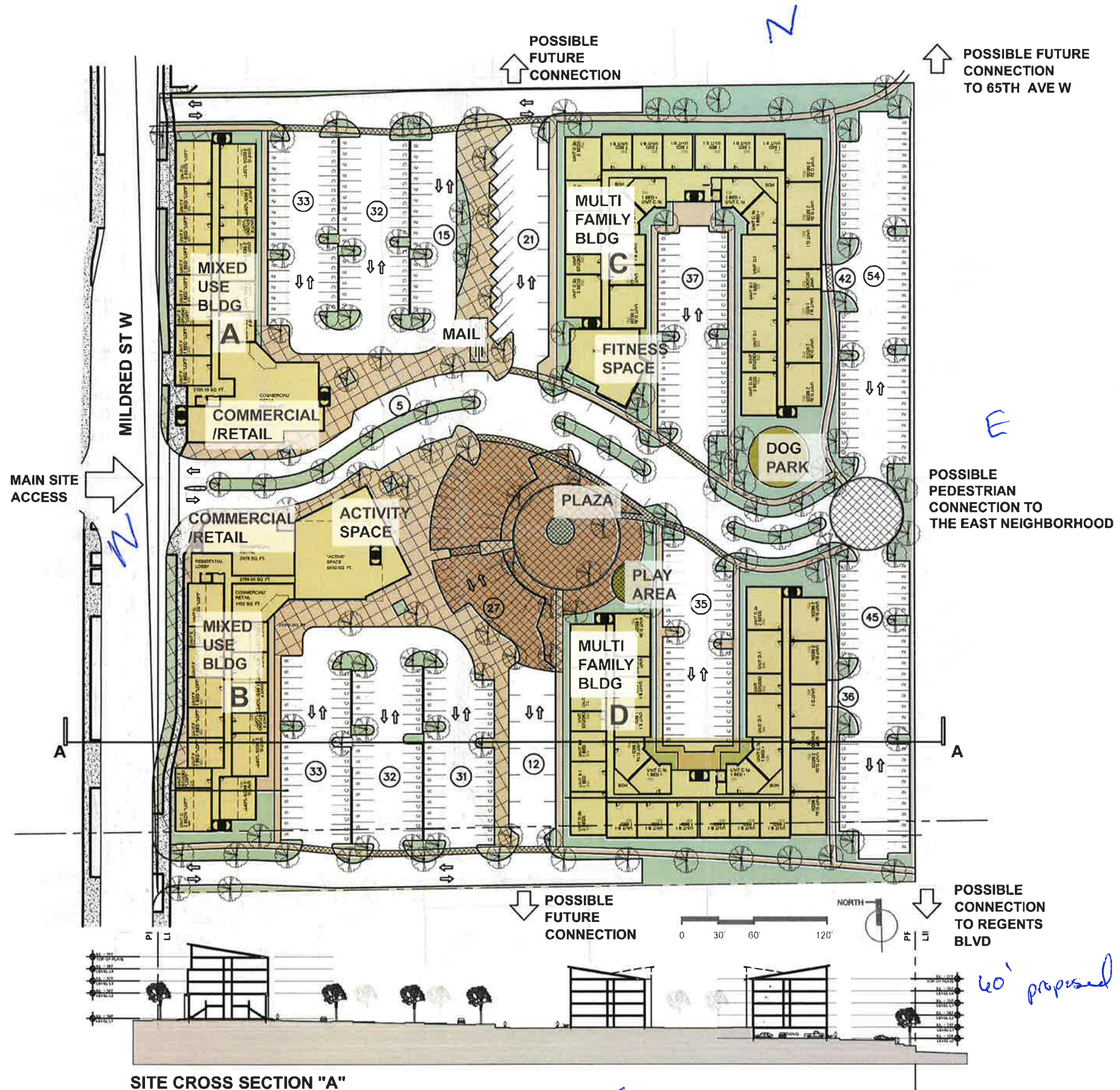


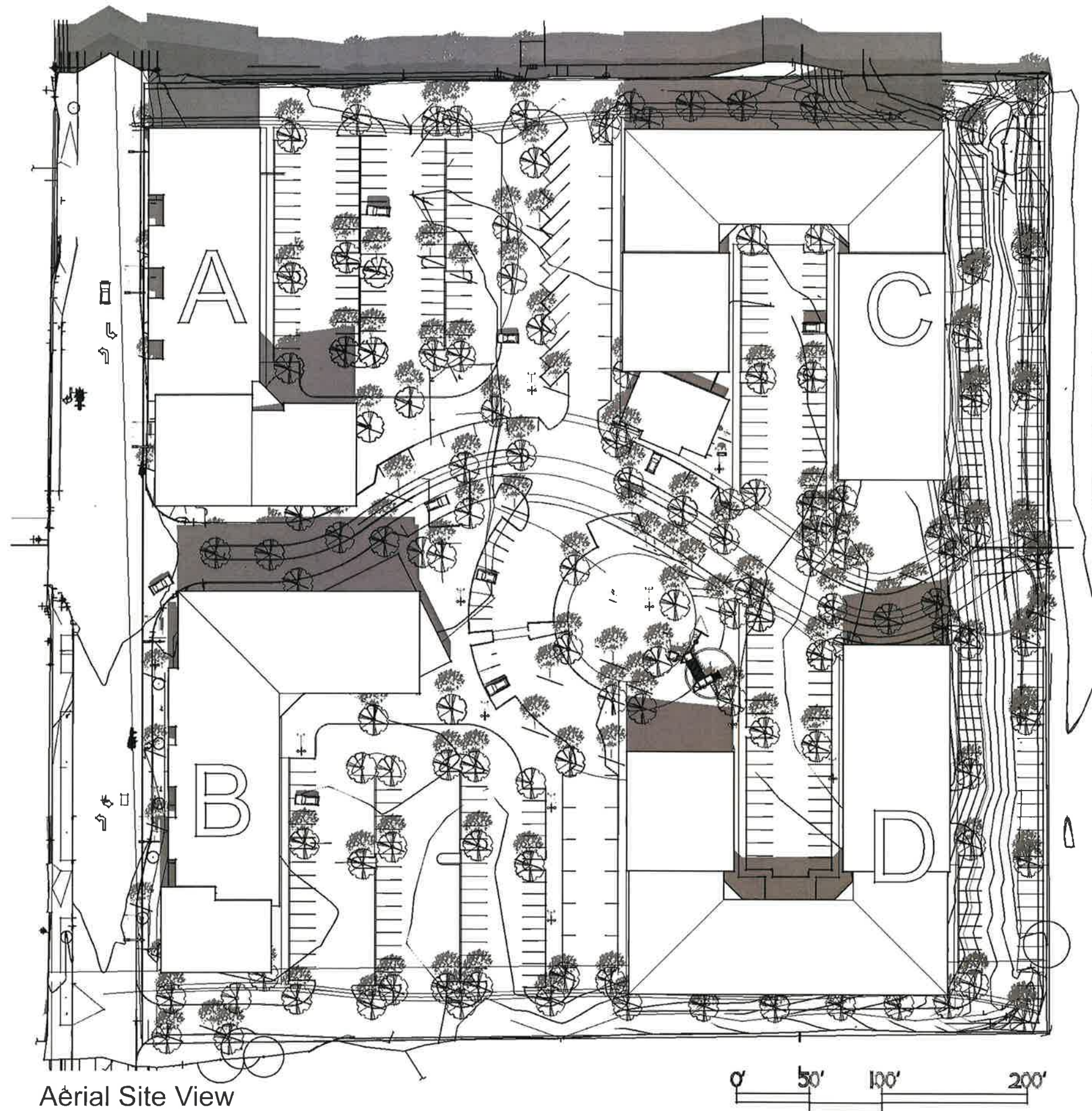
PROSE FIRCREST-ALLIANCE

A Mixed Use Project
February 17, 2022
Fircrest, WA

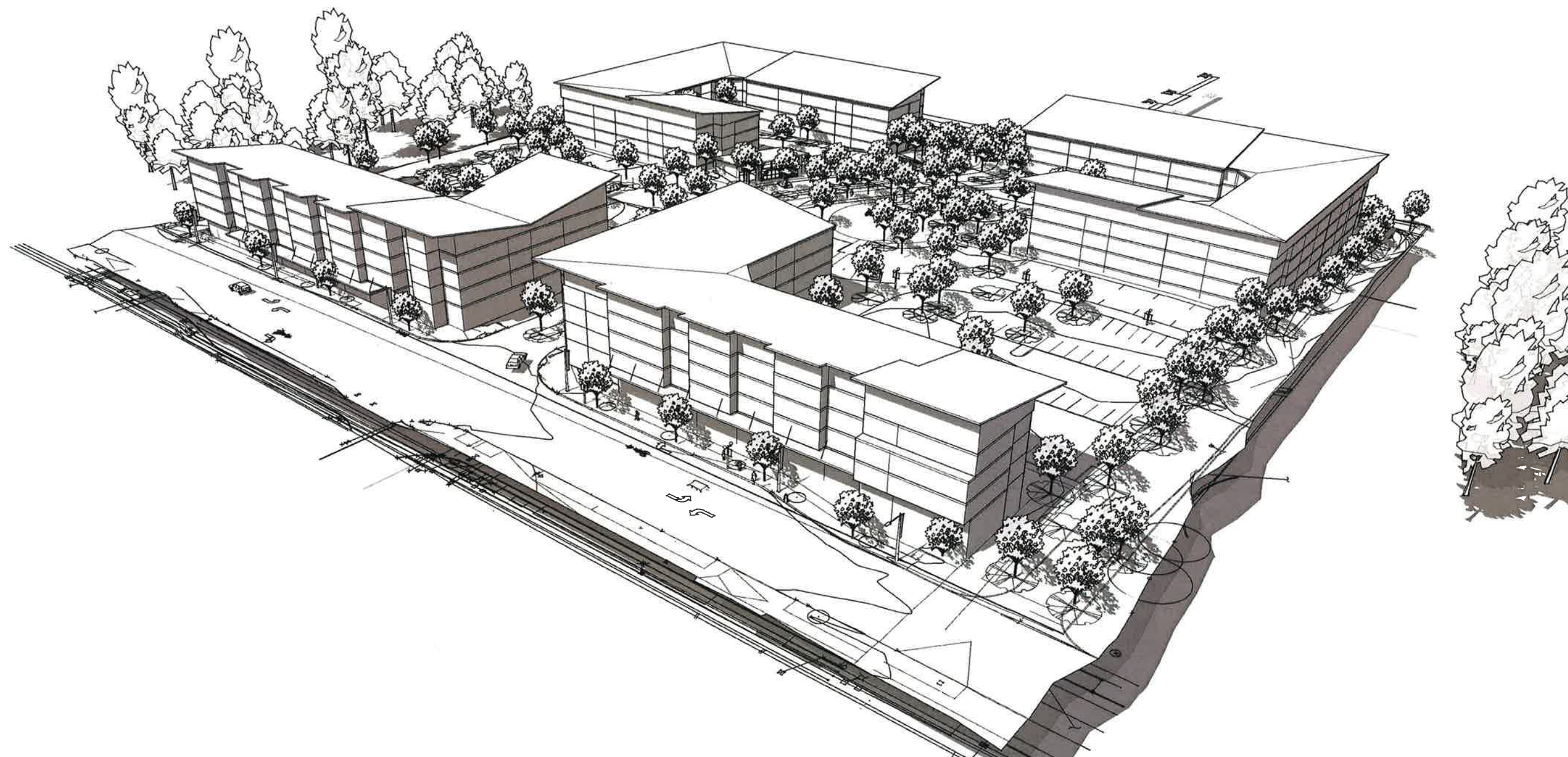
Cycle 1- City of Fircrest Project Presentation

| | |
|-------------------------------|----|
| -Site Plan & Matrix | 2 |
| -Massing Views | 3 |
| -Buildings Elevations | 8 |
| -Building A-B-C-D First Floor | 10 |
| -Cross Sections Building A&B | 14 |
| -Selected Views | 15 |

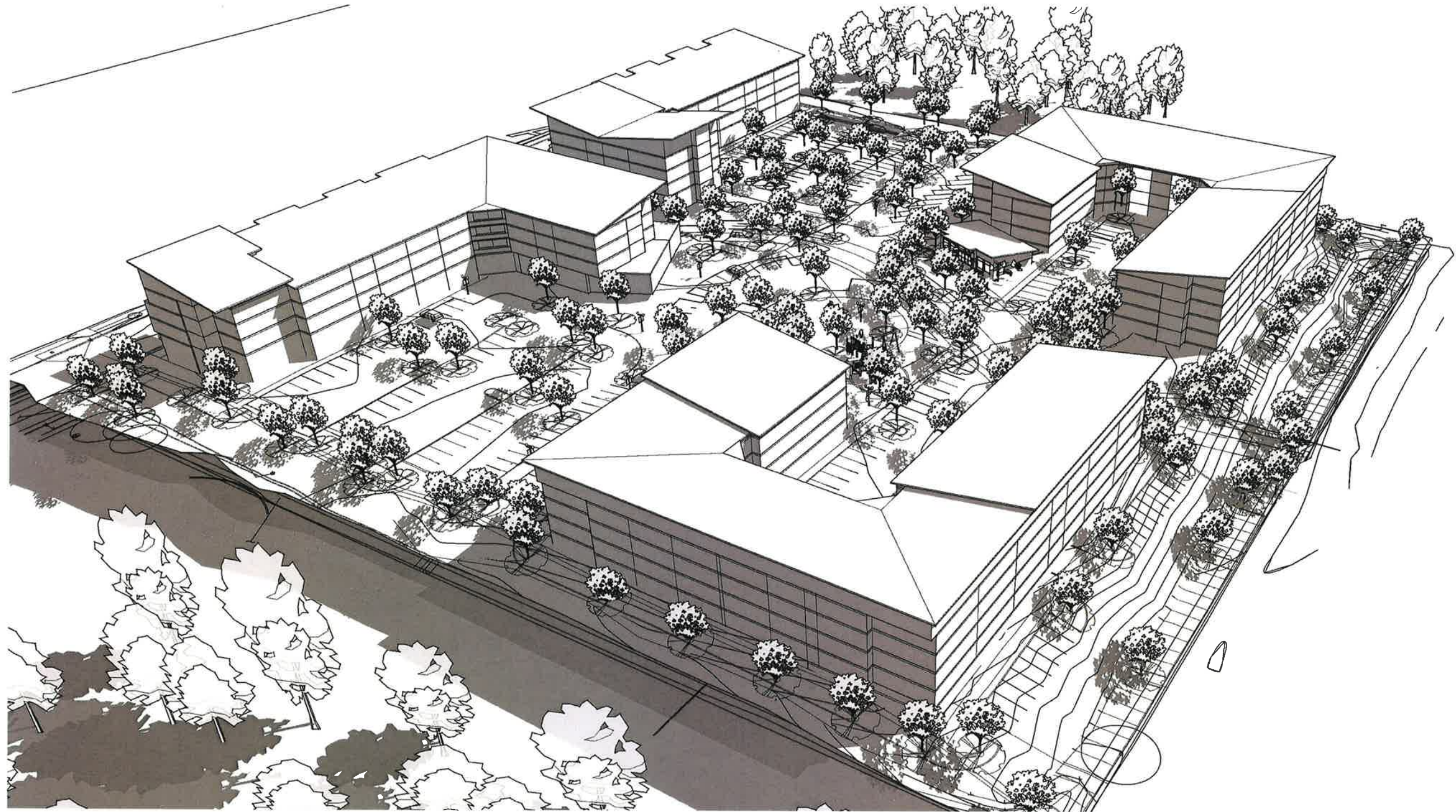




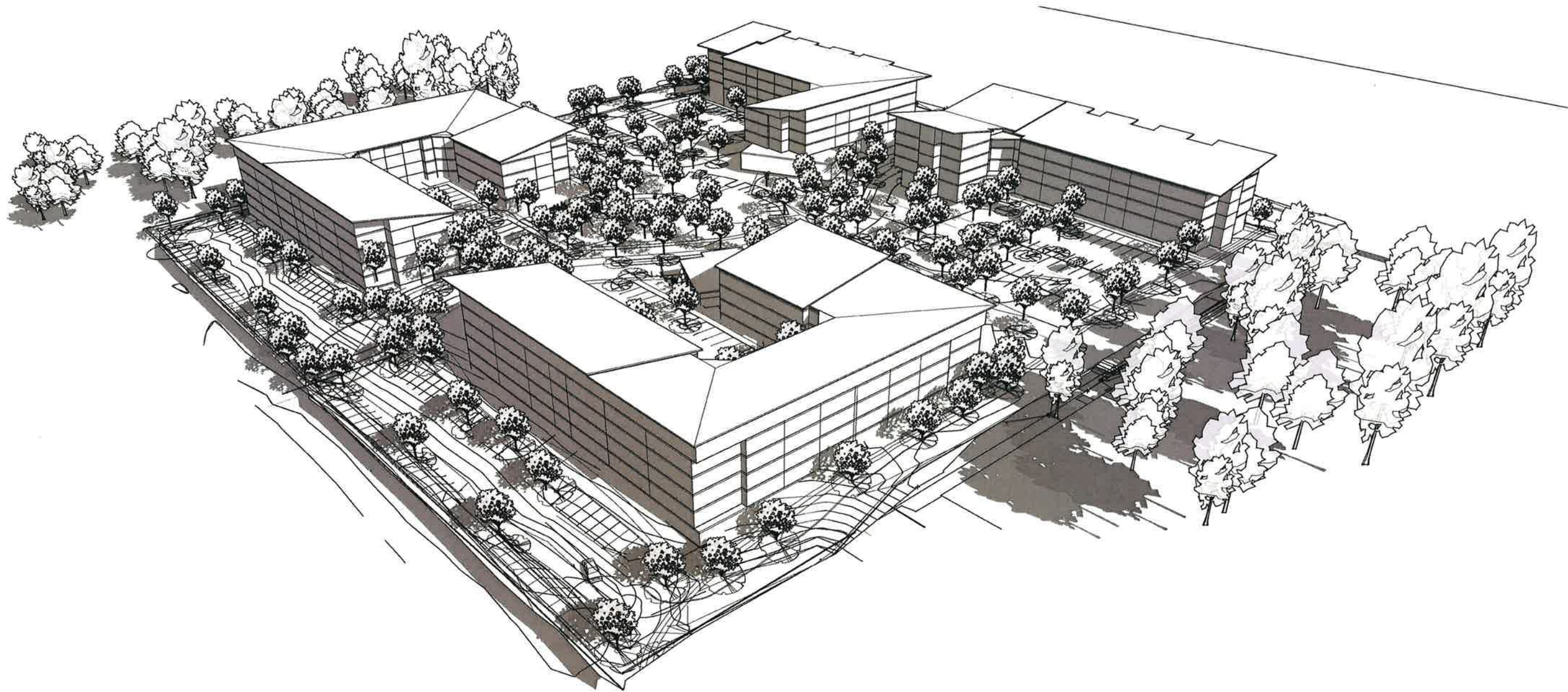
Aerial Site View



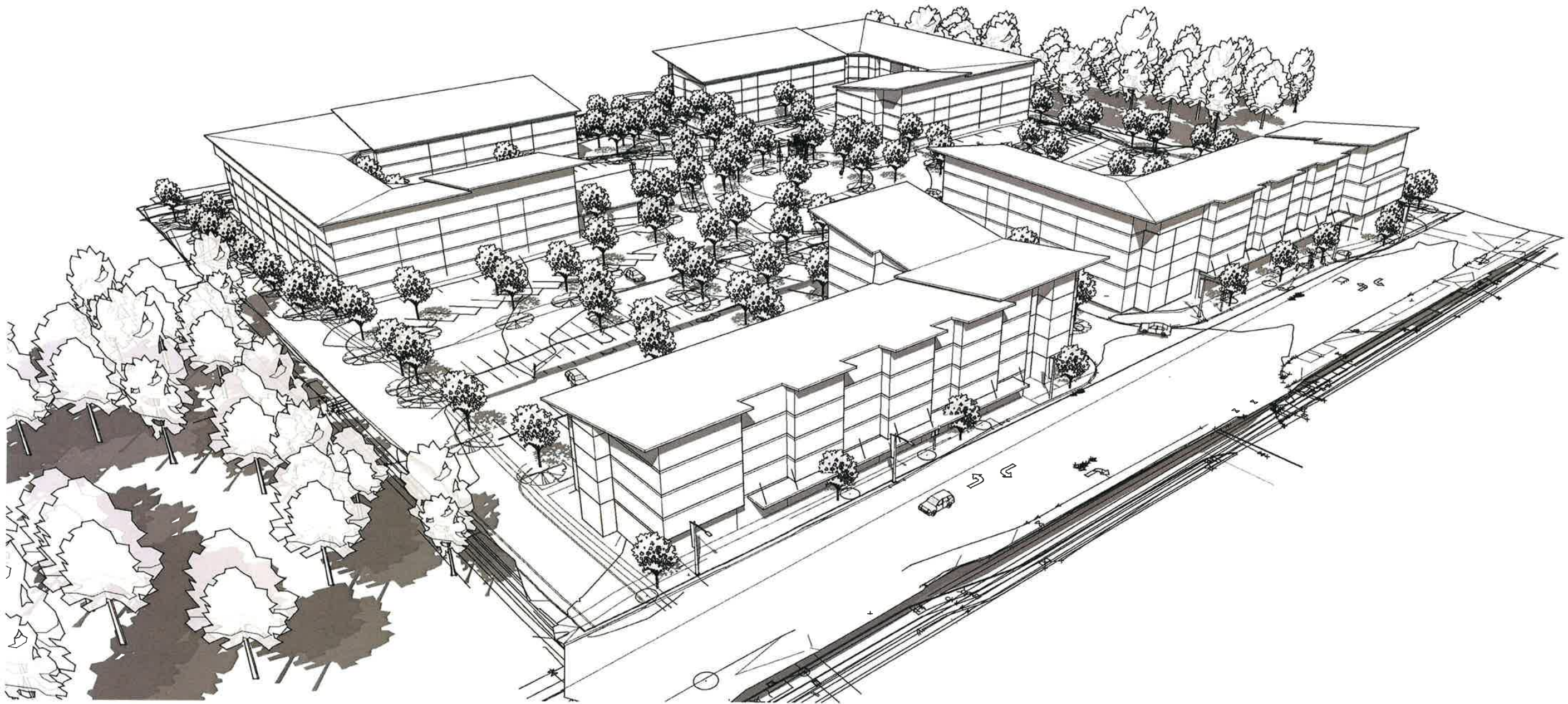
South West Corner View



South East Corner View

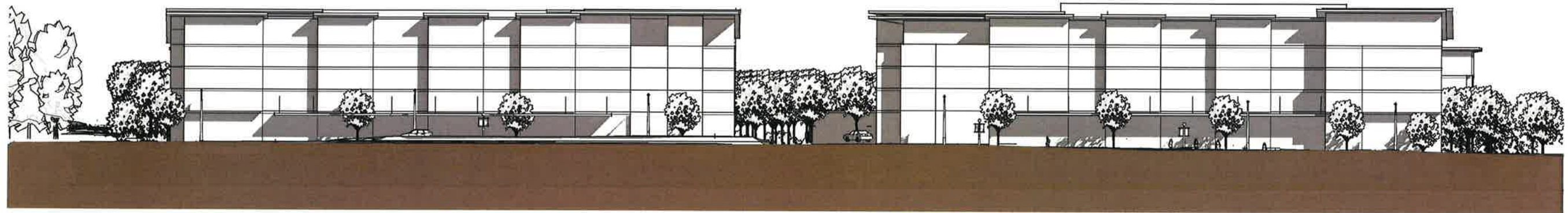


North East Corner View

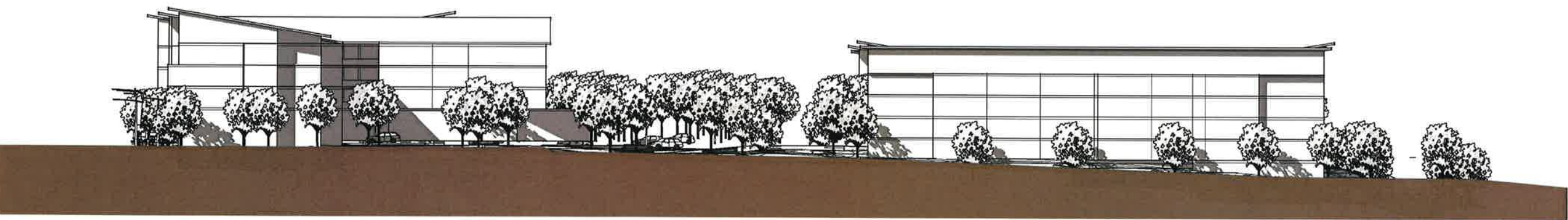


North West Corner View

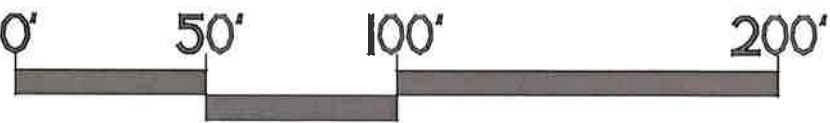
3D MASSING VIEW

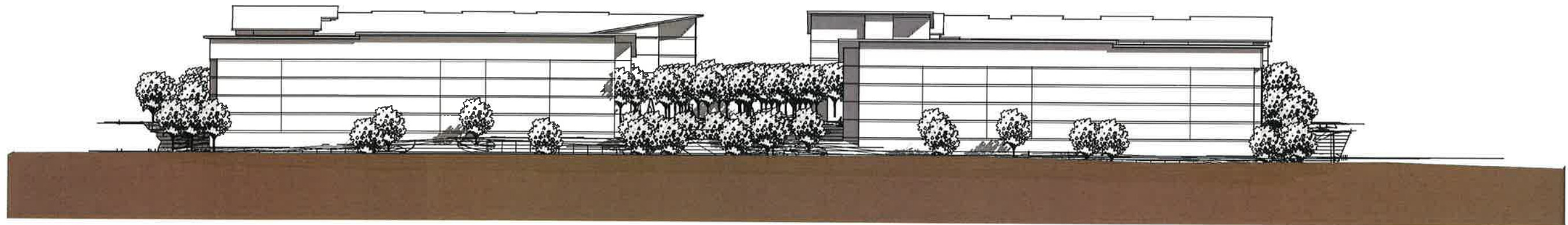


West Elevation

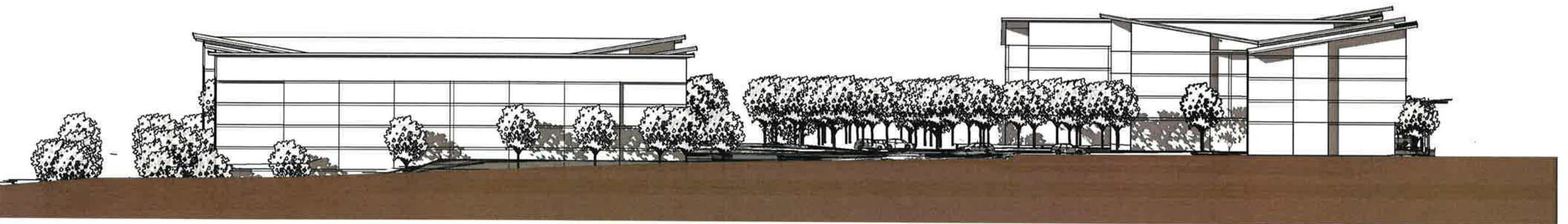


South Elevation

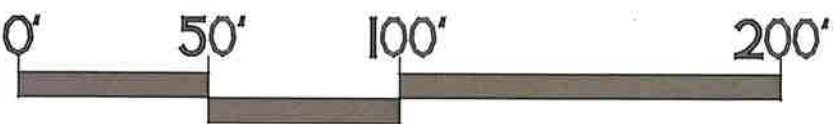


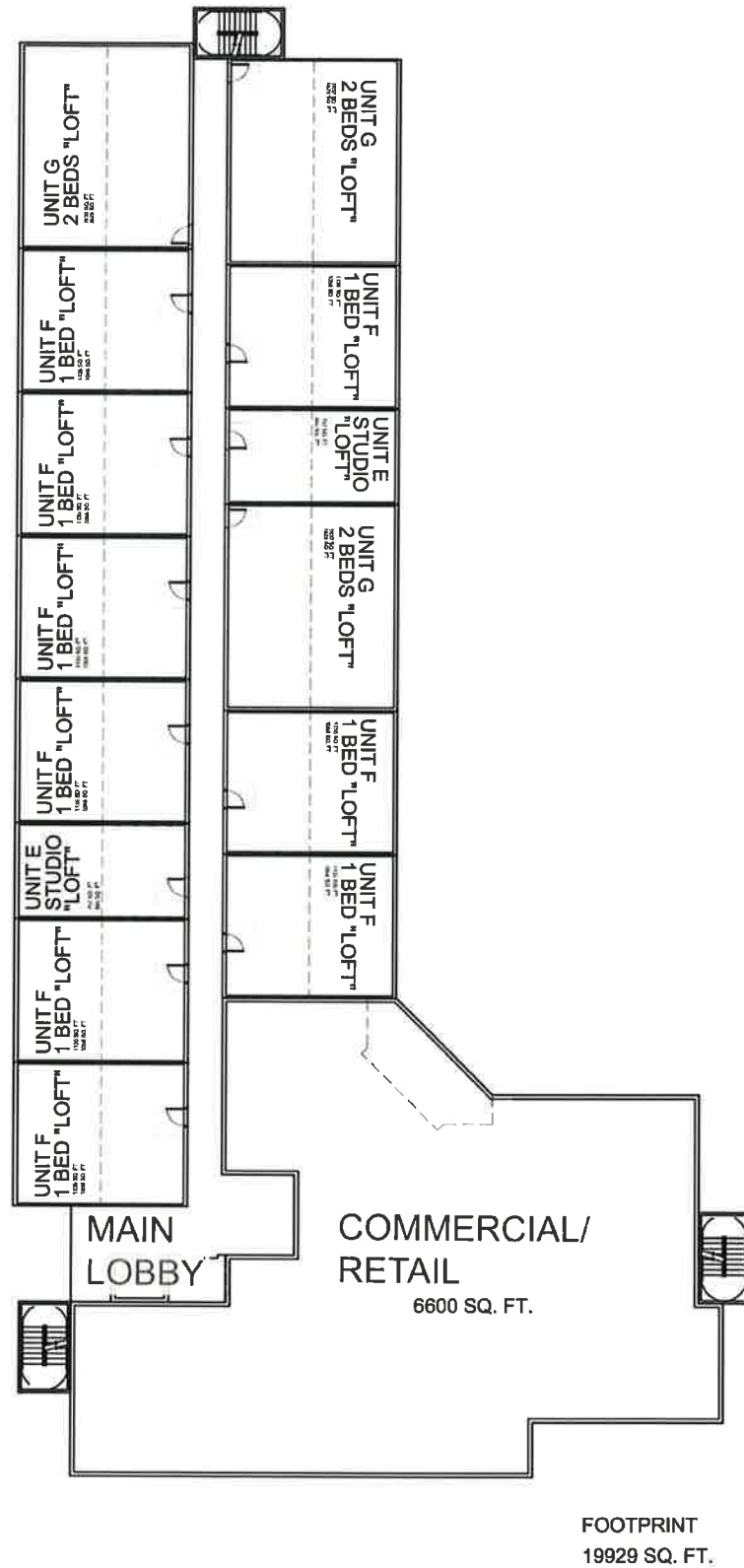


East Elevation



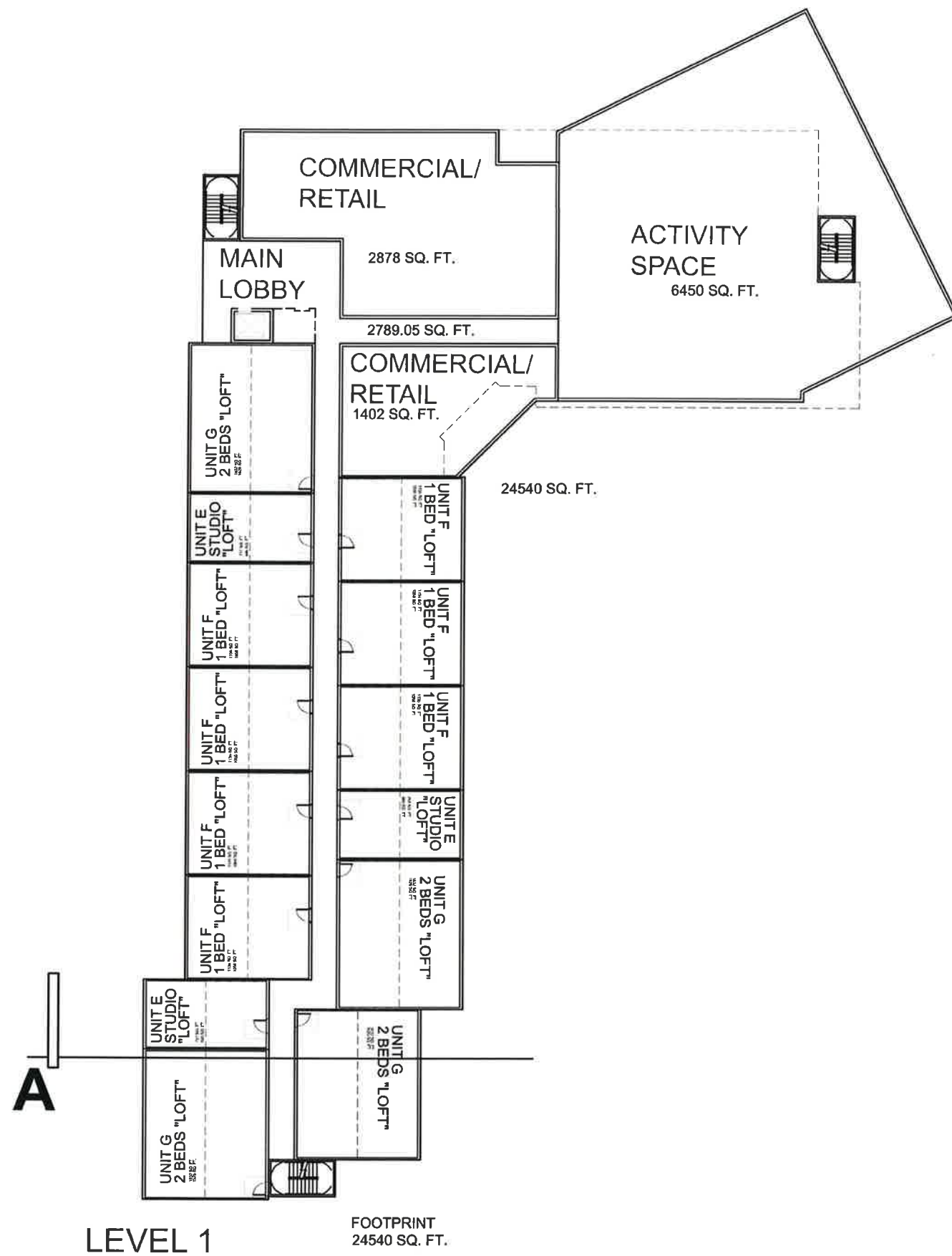
North Elevation





LEVEL 1

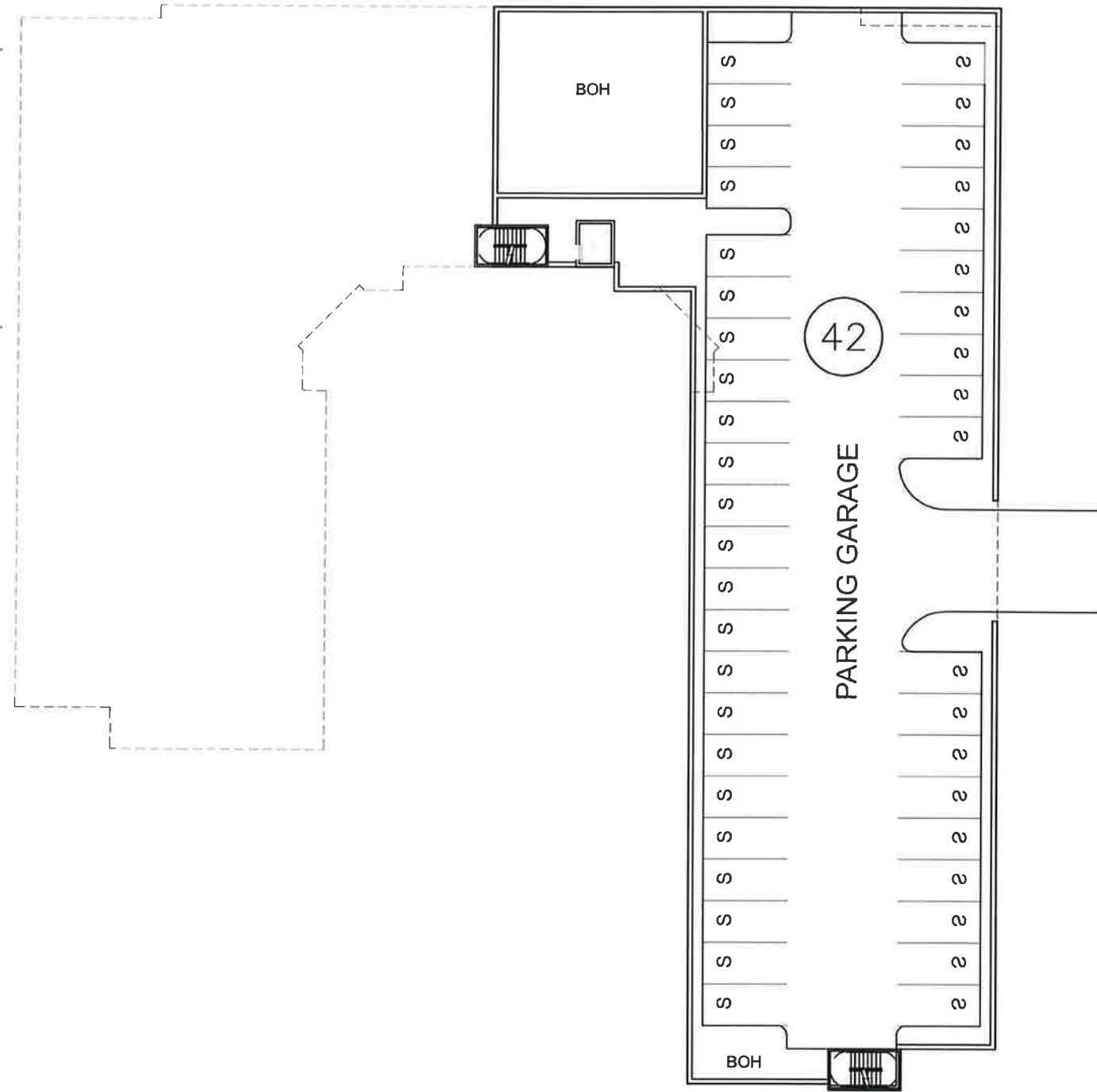
FOOTPRINT
19929 SQ. FT.



LEVEL 1

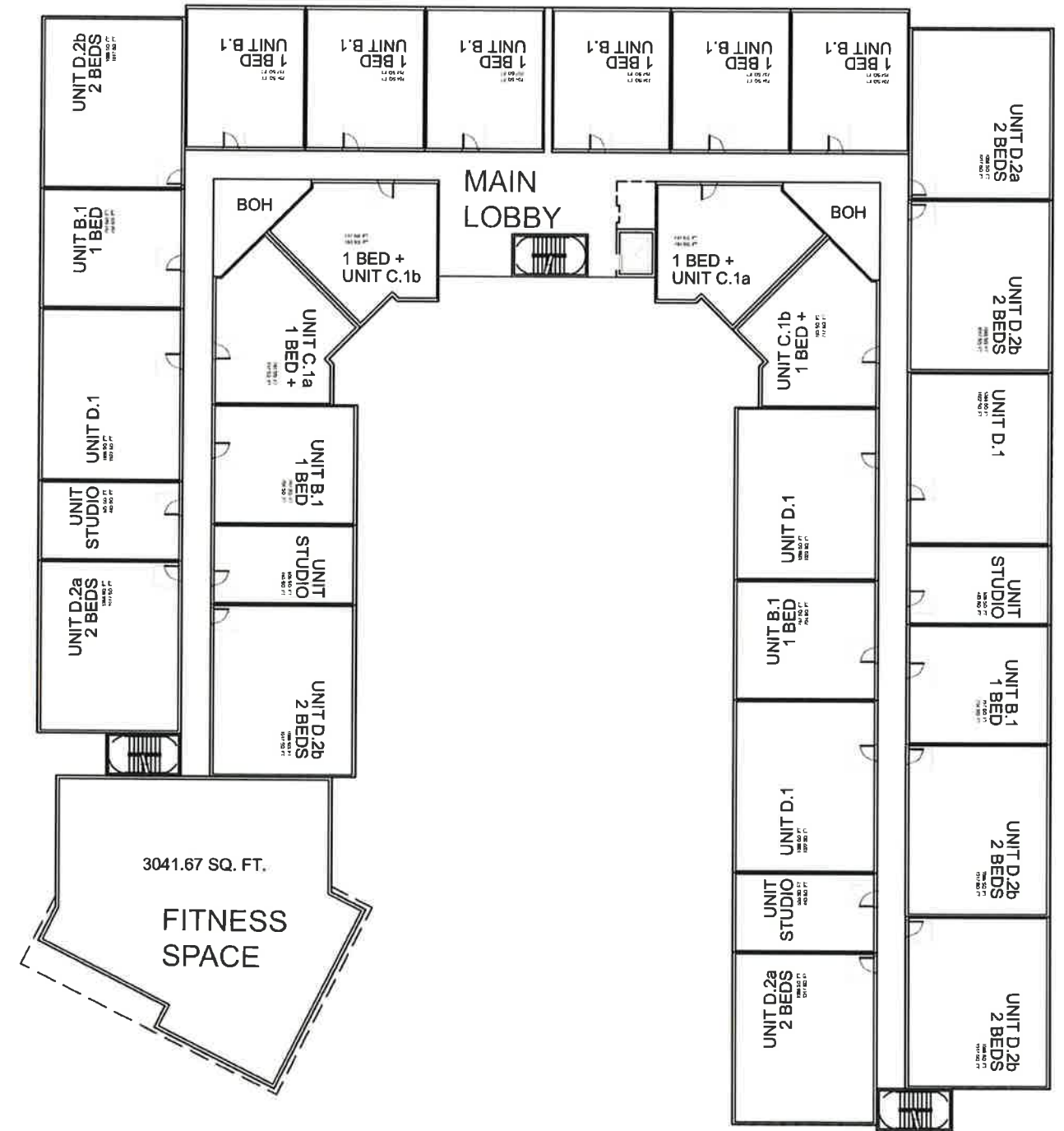
FOOTPRINT
24540 SQ. FT.





LEVEL 0

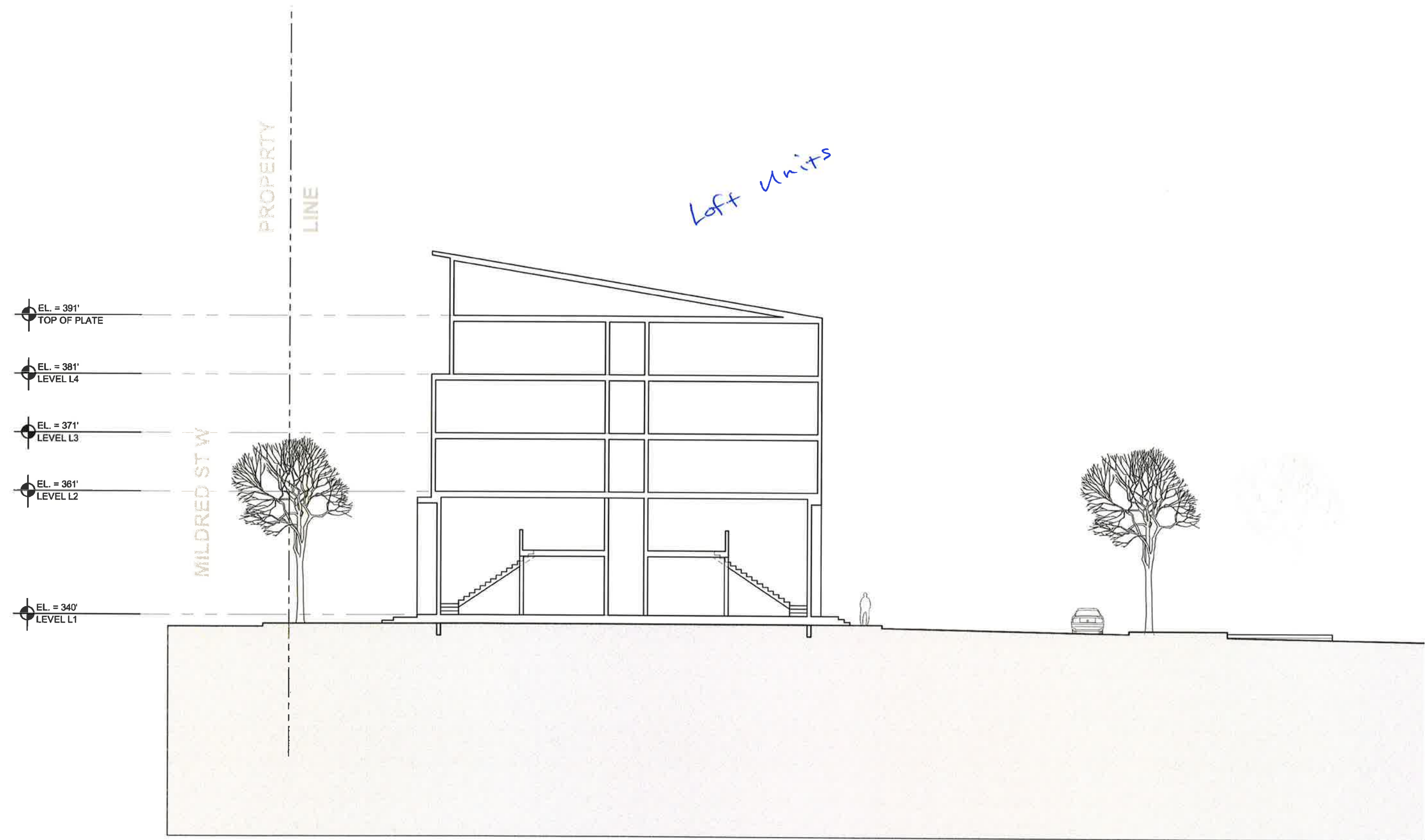
FOOTPRINT
17908 SQ. FT.

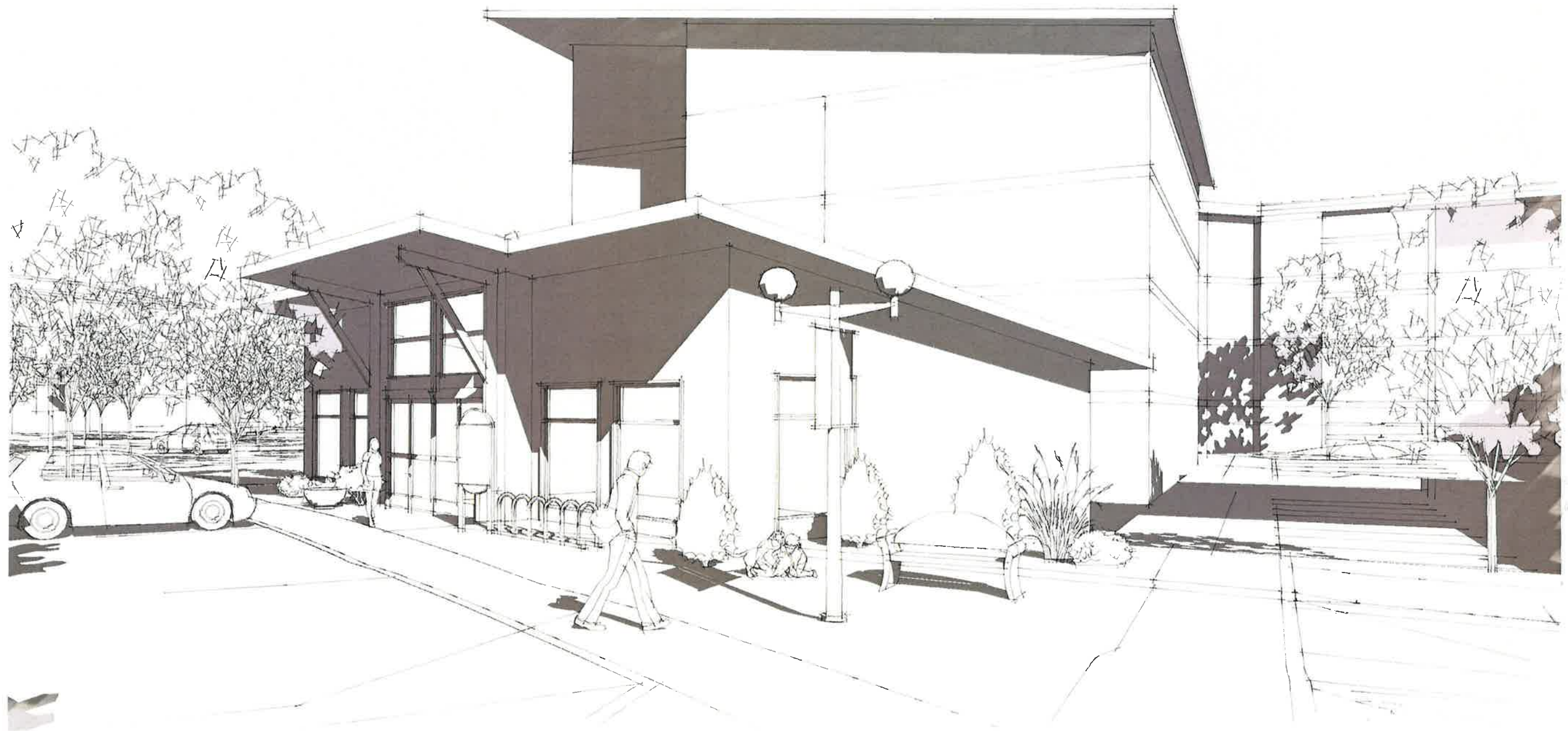


LEVEL 1

FOOTPRINT
30284 SQ. FT.







View at Building C Fitness Space



Site Entrance View from Mildred St

SELECTED VIEW