

**FIRCREST CITY COUNCIL  
REGULAR MEETING  
AGENDA**

**TUESDAY, JULY 12, 2022  
7:00 P.M.**

**COUNCIL CHAMBERS  
FIRCREST CITY HALL, 115 RAMSDALL STREET**

---

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PRESIDING OFFICER'S REPORT**
  - A. [Pierce Transit BRT Line Update & Discussion](#)
  - B. Bears of Fircrest – Leanne Rolling
  - C. Selection of the Investment Committee
- 5. CITY MANAGER COMMENTS**
- 6. DEPARTMENT HEAD COMMENTS**
- 7. COUNCILMEMBER COMMENTS**
- 8. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA** (If you would like to make a public comment, you may speak at the appropriate time using the raise your hand feature or by pressing \*9 on your phone.)
- 9. COMMITTEE, COMMISSION & LIAISON REPORTS**
  - A. Administration
  - B. Environmental, Planning, and Building
  - C. Finance, IT, Facilities
  - D. Other reports
- 10. CONSENT CALENDAR**
  - A. Approval of [vouchers](#)/payroll checks
  - B. Approval of Minutes: [June 21, 2022, Study Session](#)  
[June 28, 2022, Regular Meeting](#)
- 11. PUBLIC HEARING**
  - A. [To receive comments on the 6-year Transportation Improvement Program](#)
- 12. UNFINISHED BUSINESS**
  - A. [Resolution: IAA with Department of Enterprises Energy Program.](#)
- 13. NEW BUSINESS**
  - A. [Resolution: Approval of Reimbursement Agreements with the Administrative Office of the Courts for Fircrest Court](#)
  - B. [Resolution: Approval of Engineering Consultant Agreement for 44th St W and 67th Ave W Lift Station Upgrade](#)
  - C. [Resolution: Summit Avenue Water Main Bid Award](#)
- 14. CALL FOR FINAL COMMENTS**
- 15. EXECUTIVE SESSION**
- 16. ADJOURNMENT**

**Join the Zoom *Dial-in Information:* 1-253-215-8782 *Webinar ID:* 838 2218 0448 *Password:* 312044**

---



July 8, 2022

Mayor Brett L. Wittner  
City Manager Scott Pingel  
City of Fircrest  
115 Ramsdell Street  
Fircrest, WA 98466

Dear Mayor Wittner and City Manager Pingel:

Pierce Transit is working closely with your planning and engineering staff to evaluate and prioritize planning efforts for future Stream Bus Rapid Transit (BRT) service within the four Pierce County corridors shown on the supporting document included with this letter. These potential BRT projects are not yet funded, and opening day for the next corridor is currently forecasted for no sooner than 2030. As you know, High Capacity Transit (HCT) corridors, like BRT, are significant investments, bringing with them the highest level of service programmed into the Pierce Transit Long Range Plan. Our Stream System Expansion Study (SSES) aims simply to identify which corridor will be next for BRT, and take design to roughly 3%. Should our Board direct staff to continue working toward this second BRT project, we will spend 2023 working on a project funding plan and initial project development. During the 2024-2026 timeframe, the project team will work toward Board adoption of a locally preferred alternative (e.g., termini, route, station locations) that can be brought to Federal partners for environmental, funding, and risk reviews. This second BRT is not expected to be operational until at least 2030.

At the September 12, 2022 Pierce Transit Board of Commissioners meeting, staff will recommend a plan for prioritizing the order of our future BRT corridors. Pierce Transit understands that the success of these projects requires your city's fully dedicated long-term partnership, from the initial planning stage to the completion of construction and launch of revenue service. Pierce Transit's Board will select the next BRT corridor to be built based on a balance of analytical or technical data, community support for the service improvements, and the local agency support for future Stream BRT service. Before Pierce Transit can move forward with a recommendation to our Board, I am asking for a statement of support from municipal partners instrumental in ensuring timely and successful project delivery.

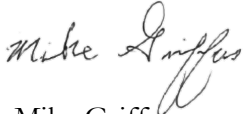
**Pierce Transit asks for confirmation on your local agency partnership interest and support for future Stream BRT service, with a goal of clearly establishing mutually beneficial partnerships with local agencies. Therefore, I request your agency provide a written response to address agency readiness and partnership interest, signed by your Mayor or City Manager.** We ask that the letter include components which show how BRT fits with your city's long-range plans or policies. I have included a letter template that lists areas of partnership, which will help evaluate potential readiness for each BRT corridor.

Pierce Transit requests your local agency submit a statement of interest in partnered delivery of the next Stream BRT corridor by Monday, August 1, 2022, to my attention. We would be happy to discuss the future Stream BRT vision with you or provide a more detailed briefing at any time. Additionally, I attached a supporting document summarizing the proposed BRT corridors. My team and I are available to discuss potential partnership opportunities if you would like to meet prior to our Board of Commissioners recommendation on September 12, 2022.



There is a long road ahead to plan, fund, design, and construct Stream BRT corridors throughout our community. With that being said, establishing a strong partnership is an important first step as we begin to move from concept to funding a plan that will build four more BRT corridors over the next 20 years. I am excited to present this opportunity and look forward to your response.

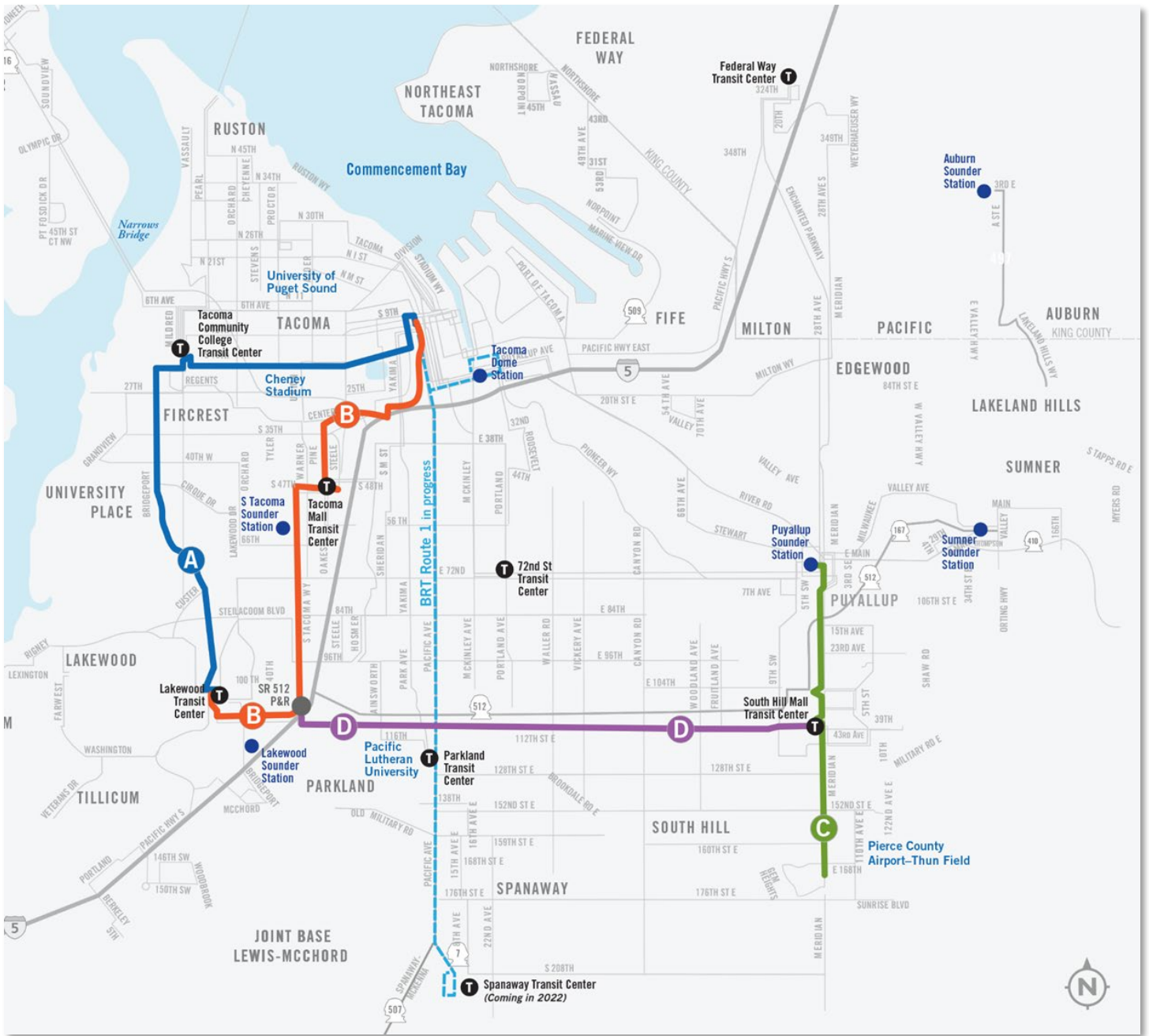
Sincerely,



Mike Griffus  
Chief Executive Officer



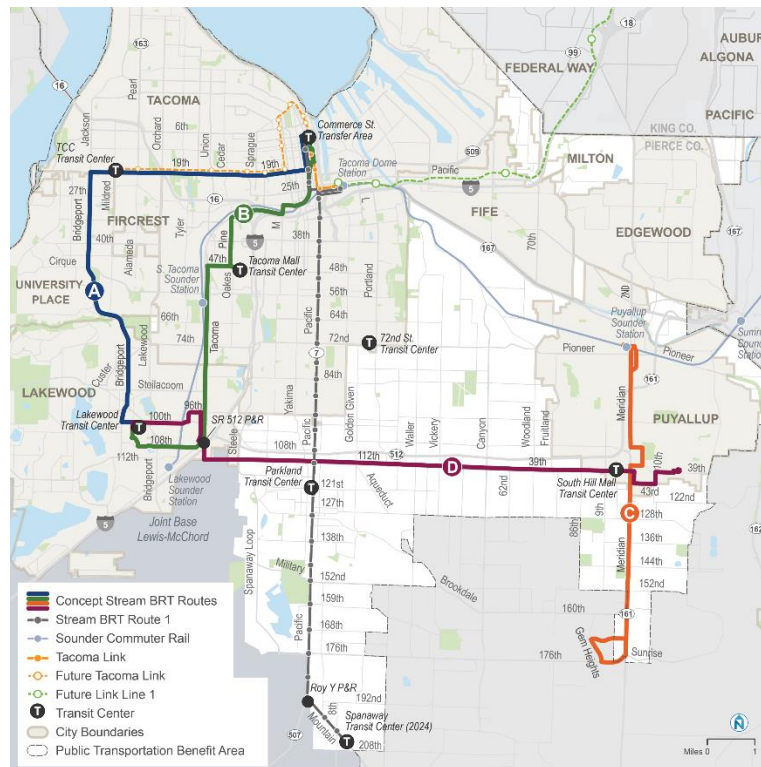
# Future Stream BRT Corridors Overview



## Stream System Expansion Study Overview

Pierce Transit is now identifying the next corridor for Stream Bus Rapid Transit (BRT) service through the Stream System Expansion Study (SSES). Four existing route corridors are under consideration, as shown below. These routes coincide with the existing fixed routes 2, 3, 4, and 402.

### Corridors Overview



The four corridors were chosen for evaluation because they:

- Have high existing ridership
- Connect regional and local growth centers
- Have high potential for future growth in ridership

In April-May 2022, the four corridors (with several variations in routing and termini) were run through the evaluation framework to see which corridor and variation was the strongest in terms of ridership, cost effectiveness, equity advancement, and other criteria. Information shown in the following pages is the “baseline” information used during the evaluation process.

This document includes executive summary-level information on:

- Stream Bus Rapid Transit Service Summary
- Overview of corridor and variations used in the SSES evaluation
- Corridor benefits summary
- Corridor cost estimates in current dollars (2022)

## Stream Bus Rapid Transit Service Summary

One of the largest benefits of Bus Rapid Transit Service to riders is the increased service frequency and improved travel time reliability for transit users. Pierce Transit's target performance standards for this corridor include:

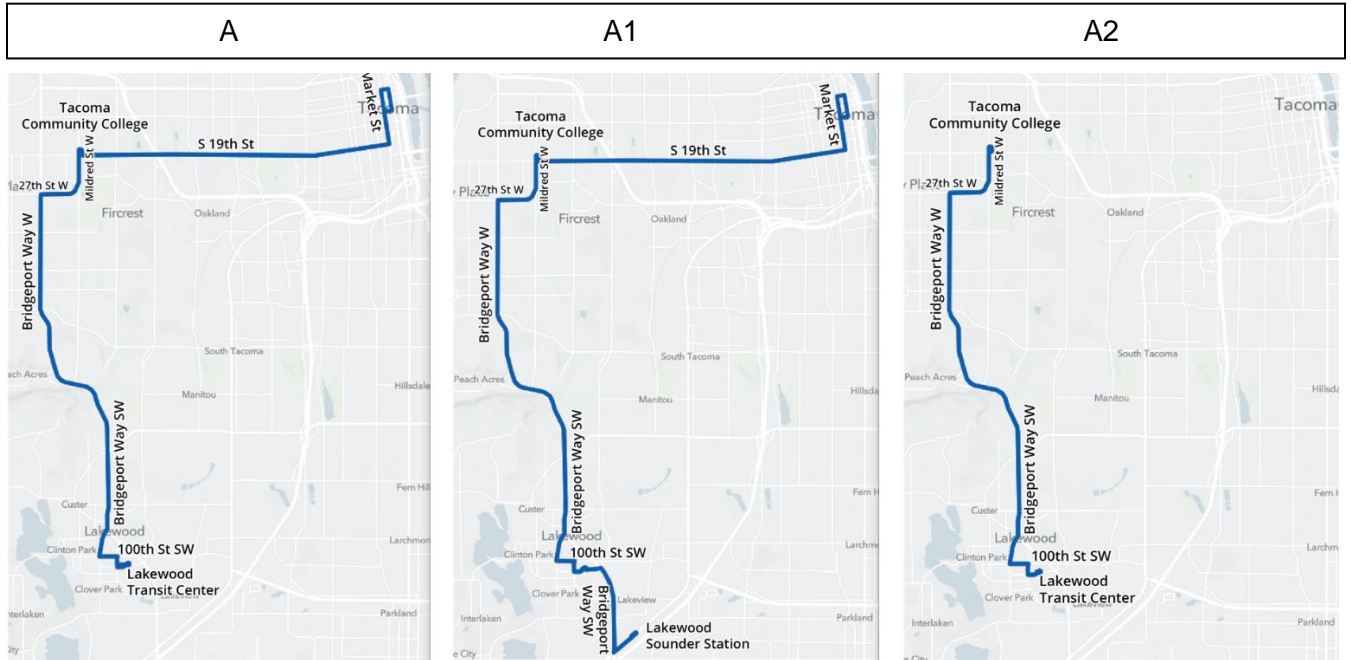
Station Spacing	The desired station spacing is ½ mile. The minimum is ¼ mile. Land use and other context factors must be considered in determining final station spacing.
Station Location	Place Stream stations at the far-side of intersections in most cases.
Station Typology & Amenities	Create three station types (Large, Small, Extra Small) with amenities scaled to projected ridership. All Stream stations will have weather protection, ORCA card readers, ticket vending machines, bicycle parking, benches, and transit system information. Platform length will be 60', with a 12' minimum total width.
In-Lane Stop Provisions	Design all stations as in-lane stops when buses operate in mixed traffic flow.
Service Span & Frequency	Span: <ul style="list-style-type: none"> <li>▪ Provide Stream service 20 hours per weekday (4:00 a.m.-Midnight).</li> <li>▪ Provide Stream service 18 hours per weekend day (6:00 a.m.-Midnight).</li> </ul> Frequency: <ul style="list-style-type: none"> <li>▪ Peak: 10 minutes.</li> <li>▪ Morning and evening: 30 minutes.</li> <li>▪ Off-peak: 15 minutes.</li> <li>▪ Night: 60 minutes.</li> <li>▪ Weekend: 20-30 minutes, with 60-minute frequency at night.</li> </ul>
Target Travel Time Savings	20% reduction in end-to-end travel time and a ratio of 1.5 times the auto travel time during peak periods.
Reliability	<b>On-Time Performance:</b> Strive for 90% on-time.

Pierce Transit also proposes operating new Stream BRT service with new 60 foot articulated buses with zero greenhouse emission operations built for rider comfort and quick boarding operations.

## Corridor A Overview

Corridor A routing options focus on potential Stream BRT implementation on the Existing Route 2 service, which connects downtown Tacoma to Lakewood Towne Center via S. 19<sup>th</sup> Street, and Bridgeport Way W.. Several Alternative routing options have been evaluated by the Study and are represented below (Left to Right: Options A, A1, A2)

### Corridor A Overview



## Interface with future streetcar service by Sound Transit

The segment of Corridor A with the highest projected ridership along S. 19<sup>th</sup> Street from MLK Jr. Way to Tacoma Community College overlaps with planned expansion of Sound Transit's streetcar system in Tacoma, referred to as the T-Line, which is scheduled for delivery in the early 2040s.

Delivery of Stream BRT service along S. 19<sup>th</sup> Street is likely not reasonable due to complicating factors related to future streetcar service delivery. The goal of High Capacity Transit is already planned to be provided with the T-Line expansion which removes the need for BRT service on S. 19<sup>th</sup> Street.

## Corridor Implementation Considerations

It is likely future Stream BRT service between Lakewood and the future terminus of the T-Line near Tacoma Community College will be a more feasible and fundable transit project. Alignment A2 represents this scenario.

Corridor Snapshot			
Alignment Option	A	A1	A2
Length	12 miles	14.0 Miles	7.0 Miles
Estimated Daily Future Boardings	3,200 Daily Riders	3,300 Daily Riders	1,700 Daily Riders
High Ridership Locations	Downtown Tacoma, Tacoma Community College, Bridgeport Way in University Place, Lakewood Towne Center	Tacoma Community College, Bridgeport Way in University Place, Lakewood Towne Center, Lakewood Sounder Station	Tacoma Community College, Bridgeport Way in University Place, Lakewood Towne Center

### Why Provide Stream BRT service in this corridor?

- **High ridership:** Corridor A follows the routing of current Route 2. This route has the second highest existing daily ridership in the Pierce Transit system
- **High delay:** Corridor A has the highest amount of transit ridership delay of the four corridors. Every weekday, Route 2 riders experience a combined 400 hours of passenger delay due to unpredictable transit travel times.
- **Growth projections:** Corridor A has the second highest forecast growth in jobs and households by 2040 among the four corridors.

### Benefits of Stream

If Stream service was provided in Corridor A, benefits would include:

- **More frequent buses:** Double the frequency: Stream would run every 10 minutes during peak times. Route 2 runs every 20 minutes today.
- **Longer hours:** An additional hour of service in the morning and at night (service from 4 am-Midnight compared to 5 am-11 pm today).
- **Quality stations:** All Stream stations include lighting, shelter, seating, and real-time information with improved comfort boarding buses.
- **Better accessibility:** Construction of Stream stations results in accessibility upgrades in the station influence area. This could include new crosswalks, crosswalk protections, or ADA upgrades.
- **Faster trips:** Street design and operations elements of Corridor A2 would reduce travel times by 16%.

### Transit Priority Investments Assumed in the Evaluation

- Transit Signal Priority at 50% of corridor signals, which can hold the green light for the bus to continue and reduces delay.
- Far side stations, which get buses through signals before stopping for passengers.
- In-lane stations, which reduce the time bus operators spend finding a gap in traffic to continue along the route.
- Consolidation of bus stops with spacing between stops going from less than a quarter mile to every half-mile, on average. This reduces the amount of time



spent stopped for passengers and creates a smoother ride with less deceleration and acceleration.

### **Project Implementation Costs**

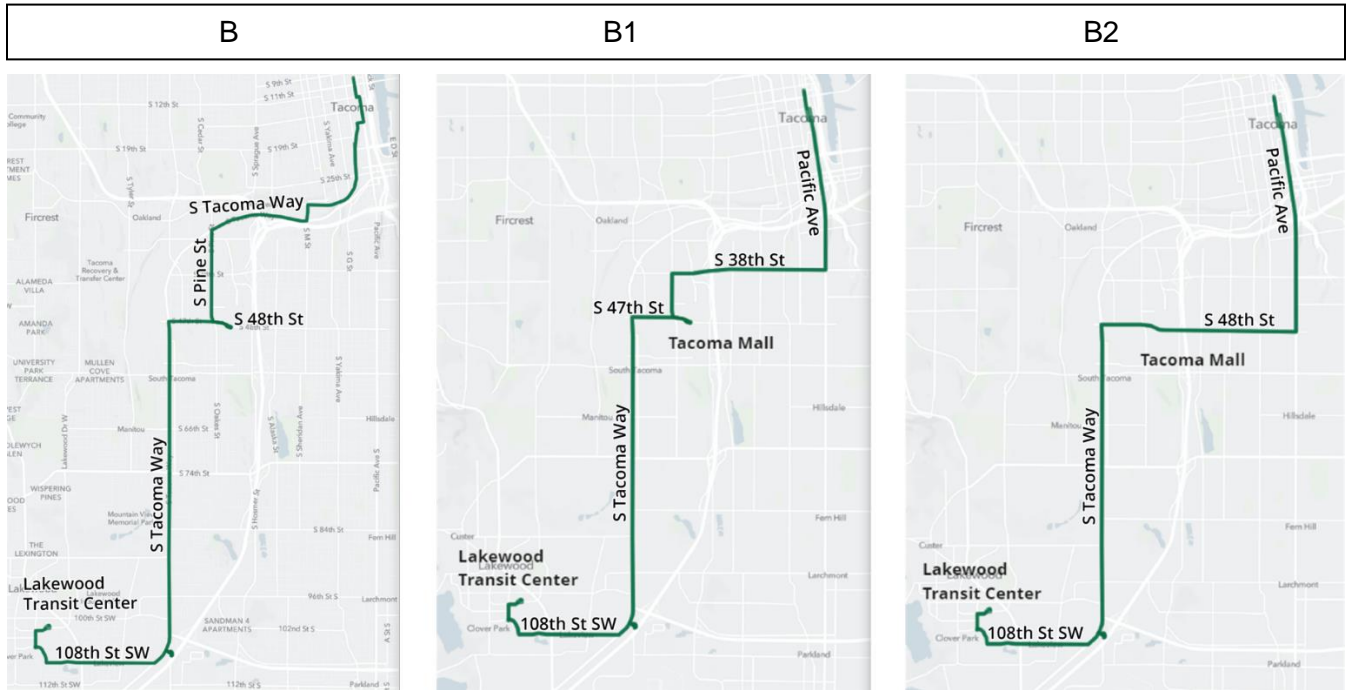
The cost to implement the Stream BRT service within the corridor will depend on the level of capital investment, length of corridor, and total travel time. A planning level estimate is listed below.

<b>Corridor Snapshot</b>			
<b>Alignment Option</b>	<b>A</b>	<b>A1</b>	<b>A2</b>
Capital Costs	\$62-78M	\$70-88M	\$38-48M
Annual Operating Costs	\$6.1M	\$8.3M	\$4.0M

## Corridor B Overview

Corridor B connects downtown Tacoma to Lakewood Towne Center via S. Tacoma Way, stopping at the Tacoma Mall. Routing options evaluated as represented below (Left to Right: Options B, B1, B2).

### Corridor B Overview



Corridor Snapshot			
	B	B1	B2
Length	11.2 miles	11.8 miles	11.2 miles
Estimated Daily Future Boardings	4,700 Daily Riders	5,100 Daily Riders	5,800 Daily Riders
High Ridership Locations	Downtown Tacoma, Tacoma Mall, Lakewood Towne Center	Downtown Tacoma, Lincoln Neighborhood, Tacoma Mall, Lakewood Towne Center	Downtown Tacoma, Lincoln Neighborhood, Tacoma Mall, Lakewood Towne Center

## Why Provide Stream BRT service in this corridor?

- **Growth projections:** Corridor B has the highest forecast growth in jobs and households by 2040 among the four corridors.
- **Highest projected ridership:** Corridor B is expected to have the highest future ridership due to on-going growth and good connections to three regional growth centers.
- **High existing delay:** Route 3 experiences 25 hours of bus delay each weekday, and more than 260 hours of passenger delay.

- **Fundability:** Investments in this corridor appear to have the highest chance of federal funding awards in comparison to other corridors.
- **Social Equity Considerations:** This corridor has the highest number of transit dependent riders and equity populations in comparison to other corridors

## Benefits of Stream

If Corridor B were turned into Stream BRT benefits would include:

- **More frequent buses:** Triple the frequency during rush hour: Stream would run every 10 minutes during peak times, and 15 minutes midday. Route 3 runs every 30 minutes today.
- **Longer hours:** An additional hour of service in the morning and two additional hours at night (service from 4 am-Midnight compared to 5 am-10 pm today).
- **Quality stations:** All Stream stations include lighting, shelter, seating, and real-time information with improved comfort boarding buses.
- **Better accessibility:** Construction of Stream stations results in accessibility upgrades in the station influence area. This could include new crosswalks, crosswalk protections, or ADA upgrades.
- **Faster trips:** Street design and operations elements of Corridor B would reduce travel times by 9 to 11%. See below for additional detail.

## Transit Priority Investments Assumed in the Evaluation

- Transit Signal Priority at 50% of corridor signals, which can hold the green light for the bus to continue and reduces delay.
- Transit priority lanes (bus and right turn) on S. Tacoma Way from S. 47<sup>th</sup> Street to S. 56<sup>th</sup> Street, reducing delay caused by congestion.
- Far side stations, which get buses through signals before stopping for passengers.
- In-lane stations, which reduce the time bus operators spend finding a gap in traffic to continue along the route.
- Consolidation of bus stops with spacing between stops going from less than a quarter mile to every half-mile, on average. This reduces the amount of time spent stopped for passengers and creates a smoother ride with less deceleration and acceleration.

## Project Implementation Costs

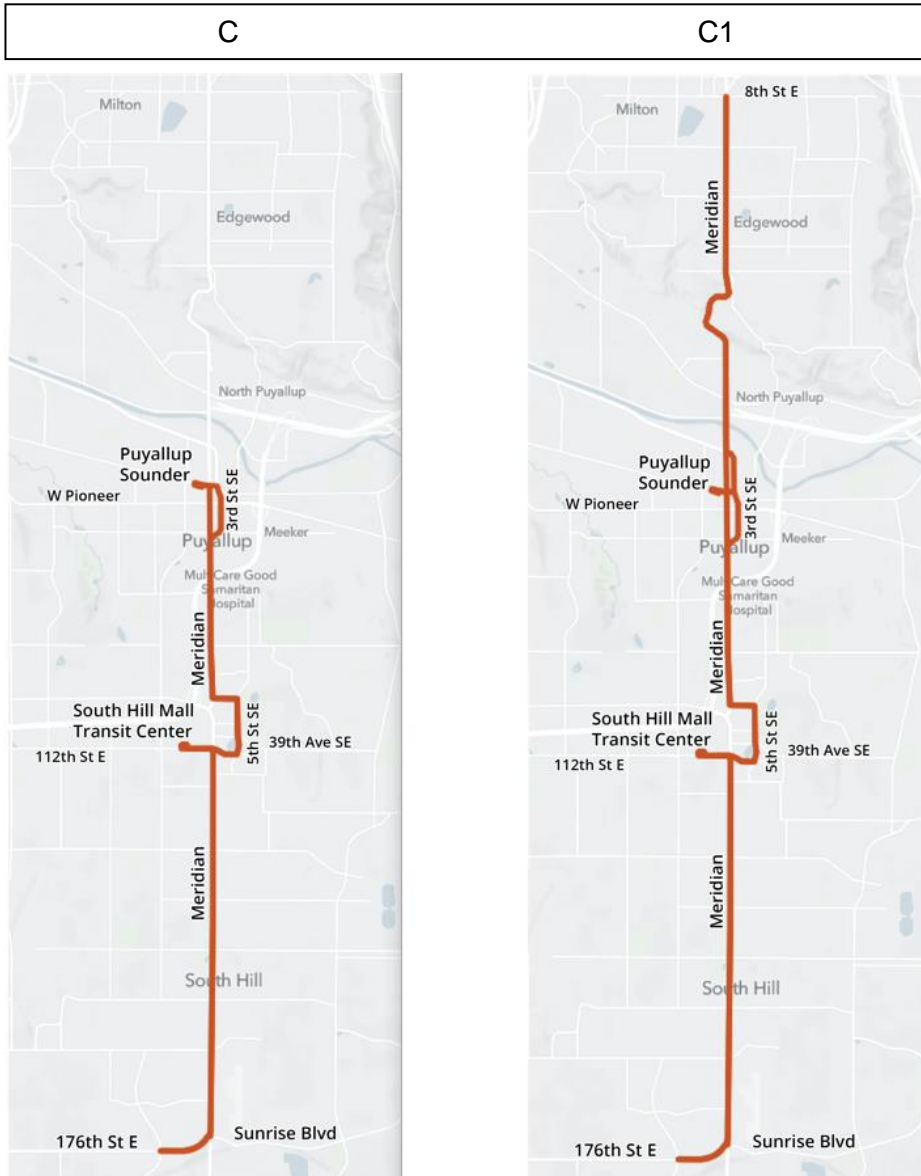
The cost to implement the Stream BRT service within the corridor will depend on the level of capital investment, length of corridor, and total travel time. A planning level estimate is listed below.

Corridor Snapshot			
Alignment Option	B	B1	B2
Capital Costs	\$55-69M	\$59-74M	\$57-71M
Annual Operating Costs	\$6M	\$7.1M	\$6M

## Corridor C Overview

Corridor C connects downtown Puyallup and Puyallup Station to 176<sup>th</sup> Street E./Sunrise Blvd along Meridian via South Hill Mall. An alternative line extending to Edgewood was also reviewed, as alternative C1.

### Corridor C Overview



Corridor Snapshot		
	C	C1
Length	8.6 Miles	13.0 Miles
Estimated Daily Future Boardings	1,000 Daily Riders	1,300 Daily Riders
High Ridership Locations	Downtown Puyallup, South Hill Mall, and the various commercial areas along the corridor	Downtown Puyallup, South Hill Mall, and the various commercial areas along the corridor, and Edgewood

### Why Provide Stream BRT service in this corridor?

- **Meridian Traffic Congestion:** Corridor C would improve transit service within a section of east Pierce County which experiences heavy traffic congestions at all times of the day.
- **Growth centers:** The corridor runs through countywide and regional growth centers.
- **Growth projections:** Corridor C is expected to see an increase in jobs and households of more than 50% by 2040.

### Benefits of Stream

If Stream Service were delivered in Corridor C, benefits would include:

- **More frequent trips:** Triple the frequency during rush hour: Stream would run every 10 minutes during peak times, and 15 minutes midday. Route 402 runs every 30 minutes today.
- **Longer hours:** An additional hour of service in the morning and four additional hours at night (service from 4 am-Midnight compared to 5 am-8 pm today).
- **Quality stations:** All Stream stations include lighting, shelter, seating, and real-time information with improved comfort boarding buses.
- **Better accessibility:** Construction of Stream stations results in accessibility upgrades in the station influence area. This could include new crosswalks, crosswalk protections, or ADA upgrades.
- **Faster trips:** Street design and operations elements of Corridor C would reduce travel times by 10 to 13%. See below for additional detail.

### Planning-Level Transit Priority Investments Assumed in the Evaluation

- Transit Signal Priority at 50% of corridor signals, which can hold the green light for the bus to continue and reduces delay.
- Transit priority lanes (bus and right turn) on 3<sup>rd</sup> Street SE. in Puyallup, northbound from 9<sup>th</sup> Avenue to Pioneer Avenue, and on Meridian northbound from 136<sup>th</sup> Street E. to 132<sup>nd</sup> Street E. These lanes are intended to reduce delay caused by congestion.

- Far side stations, which get buses through signals before stopping for passengers.
- In-lane stations, which reduce the time bus operators spend finding a gap in traffic to continue along the route.
- Consolidation of bus stops with spacing between stops going from less than a quarter mile to every half-mile, on average. This reduces the amount of time spent stopped for passengers and creates a smoother ride with less deceleration and acceleration.

## Project Implementation Costs

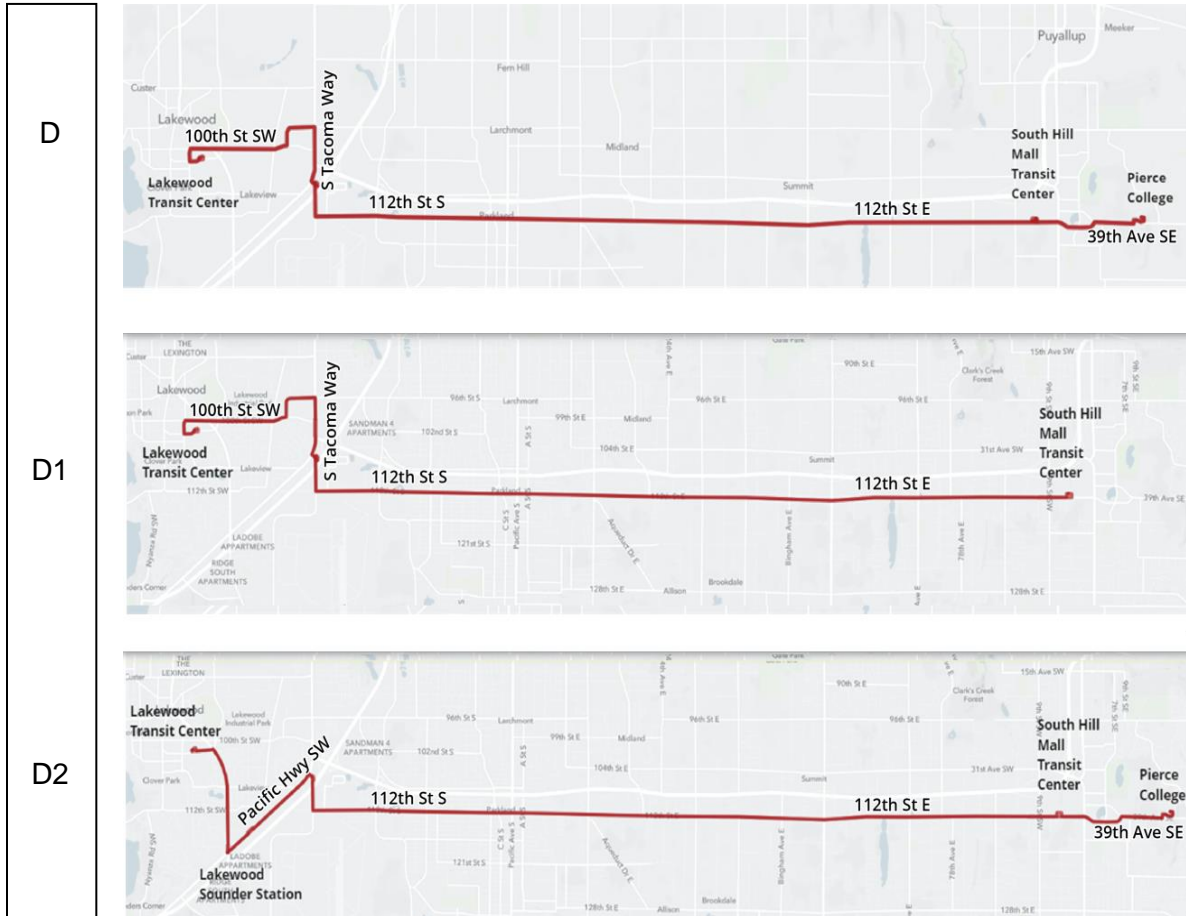
The cost to implement the Stream BRT service within the corridor will depend on the level of capital investment, length of corridor, and total travel time. A planning level estimate is listed below.

<b>Corridor Snapshot</b>		
<b>Alignment Option</b>	<b>C</b>	<b>C1</b>
Capital Costs	\$47-59M	\$63-79M
Annual Operating Costs	\$7.2M	\$9.6M

## Corridor D Overview

Corridor D connects Lakewood Towne Center to SR-512 Park and Ride via 100<sup>th</sup> Street SW, then travels along 112<sup>th</sup> Street E. to South Hill Mall, before terminating at the Pierce College Puyallup campus, with several routing alternatives

### Corridor D Overview



Corridor Snapshot			
Alignment Option	D	D1	D2
Length	13.3 miles	11.8 miles	13.3 miles
Estimated Daily Future Boardings	2,700 Daily Riders	2,600 Daily Riders	2,400 Daily Riders
High Ridership Locations	Lakewood Towne Center, Pacific Avenue, South Hill Mall, and Pierce College	Lakewood Towne Center, Pacific Avenue, South Hill Mall	Lakewood Towne Center, Lakewood Sounder, Pacific Avenue, South Hill Mall, and Pierce College

## Why Provide Stream BRT service in this corridor?

- **Transit coverage:** Corridor D follows the routing of current Route 4 which provides east-west connectivity through Pierce Transit’s service area.
- **Growth centers:** The corridor runs through countywide and regional growth centers.
- **Growth projections:** Corridor D is expected to see an increase in jobs and households of more than 40% by 2040.

## Benefits of Stream

If Stream BRT service was implemented in Corridor D, benefits would include:

- **More frequent buses:** Triple the frequency during rush hour: Stream would run every 10 minutes during peak times, and 15 minutes midday. Route 4 runs every 30 minutes today.
- **Longer hours:** An additional hour of service in the morning and at night (service from 4 am-Midnight compared to 5 am-11 pm today).
- **Quality stations:** All Stream stations include lighting, shelter, seating, and real-time information.
- **Better accessibility:** Construction of Stream stations results in accessibility upgrades in the station influence area. This could include new crosswalks, crosswalk protections, or ADA upgrades.
- **Faster trips:** Street design and operations elements of Corridor D would reduce travel times by 9 to 11%. See below for additional detail.

## Transit Priority Investments Assumed in the Evaluation

- Transit Signal Priority at 50% of corridor signals, which can hold the green light for the bus to continue and reduces delay.
- Queue jumps at select locations to reduce delay caused by congestion.
- Far side stations, which get buses through signals before stopping for passengers.
- In-lane stations, which reduce the time bus operators spend finding a gap in traffic to continue along the route.
- Consolidation of bus stops with spacing between stops going from less than a quarter mile to every half-mile, on average. This reduces the amount of time spent stopped for passengers and creates a smoother ride with less deceleration and acceleration.

## Project Implementation Costs

The cost to implement the Stream BRT service within the corridor will depend on the level of capital investment, length of corridor, and total travel time. A planning level estimate is listed below.

Corridor Snapshot			
	D	D1	D2
Capital Costs	\$58-73M	\$48-60M	\$59-74M
Annual Operating Costs	\$8.2M	\$6.2M	\$8.4M



Sample Draft Letter of Support

July XX, 2022

Mike Griffus, CEO  
Pierce Transit  
3701 96<sup>th</sup> Street SW  
Lakewood WA 98499

Dear Mr. Griffus:

I am writing to express the City of \_\_\_\_\_ support for Pierce Transit's Stream System Expansion Study efforts in prioritizing the next Bus Rapid Transit (BRT) corridors in Pierce County. Pierce Transit staff will bring forward a recommendation for a priority corridor at their September 12, 2022 Board of Commissioners meeting.

We recognize that High Capacity Transit (HCT) corridors, like BRT, are significant investments bringing with them the highest level of public transit service that Pierce Transit can provide. We look forward to working with Pierce Transit on a long-term partnership to support development of the next BRT corridor, from the initial planning stage to completion of construction and launch of new BRT revenue service.

As the next Stream BRT Corridor moves forward, the City of \_\_\_\_\_ will work directly with Pierce Transit's Planning and Community Development team on the necessary elements to develop this service within our jurisdiction. Specific areas of coordination should include:

- Statements of support for Stream BRT capital and service investment, including commitments to politically support project development activities and potential federal or state funding grant applications (requiring letters of support from elected officials and agency leadership).
- Recommendations on how to best deliver Stream BRT service within your local agency including streamlining the design approval process within your right-of-way.
- Agency support for transit speed and reliability treatments within the City's right-of-way, such as far side bus stops, transit signal priority investments, in-lane transit stops/bus bulbs, transit priority at key intersections, and exclusive business/access/transit lane (i.e., BAT) treatments.
- Identifying agency staff to serve as a future project liaison during the project delivery phase. This liaison would support project implementation by providing internal local agency coordination and ensuring permitting and review schedules are maintained. The liaison would also help maintain a focused message from local agency staff to Pierce Transit.
- Identifying agency technical staff and process to provide formal comment responses to project permitting and design submittals within a firm four-week review window (a project schedule will be established at project commencement).
- Agency commitment to establishing a technical standard in writing for project design efforts, with focus on traffic level of service standards. This basis of design would utilize for project approvals and adopted at the onset of project planning.
- Agency confirmation that relevant planning documents and capital improvement prioritization plans will be revised to include and support future Stream BRT investments.
- Discussions on local agency stance on permitting construction as a public works project.
- Discussions on our ability to provide financial commitment to support the project or path to provide a financial partnership.

- Local agency stance on leading franchise utility relocation efforts through existing utility agreements.

We support Pierce Transit's efforts to expand Stream BRT within Pierce County and encourage the agency to consider corridor \_\_\_\_\_ as the next Stream HCT corridor project.

Sincerely,

\_\_\_\_\_ (Name)

\_\_\_\_\_ (Position/Title)

\_\_\_\_\_ (Jurisdiction)

# ACCOUNTS PAYABLE

City Of Fircrest

Time: 14:32:13 Date: 07/07/2022

As Of: 07/12/2022

Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
27102	07/12/2022	07/12/2022	10101 American Party Place	2,645.52	Fun Days Canopy, Tables, Staging, Delivery, Setup
	573 90 49 01	Community Events	001 000 573 General Fund	2,645.52	Fun Days Canopy, Tables, Staging, Delivery, Setup
27240	07/12/2022	07/12/2022	3272 Aqua Rec Company	13.23	Pool Water Testing Supplies
	576 20 31 03	Oper Supplies - Pool	001 000 576 General Fund	13.23	Pool Water Testing Supplies
27292	07/07/2022	07/12/2022	7547 Aranda, Roberto L	356.82	07-00280.2 - 129 SPRUCE ST
	343 10 00 00	Storm Drain Fees & Charges	415 000 340 Storm Drain	-86.88	
	343 40 00 00	Sale Of Water	425 000 340 Water Fund (de	-92.70	
	343 50 00 00	Sewer Revenues	430 000 340 Sewer Fund (de	-177.24	
27103	07/12/2022	07/12/2022	10102 Archer, Kim	1,300.00	Fun Days Performer - Kim & Brian
	573 90 49 01	Community Events	001 000 573 General Fund	1,300.00	Fun Days Performer - Kim & Brian
27284	07/12/2022	07/12/2022	4141 Axon Enterprise	18,705.58	Body Cams, Tasers, Wall Mounts, Dock Stations, Battery Packs and Evidence.com Licenses
	521 22 41 00	Prof. Services/Consulting	001 000 521 General Fund	18,705.58	Body Cams, Tasers, Wall Mounts, Dock Stations, Battery Packs and Evidence.com Licenses
27298	07/06/2022	07/12/2022	4218 BHC Consultants LLC	1,851.56	Inspections, Mileage & Calls - 5/17/22 - 6/23/22
	524 20 41 01	Bldg Inspec/Plan Review	001 000 524 General Fund	1,851.56	Inspections, Mileage & Calls - 5/17/22 - 6/23/22
27308	07/08/2022	07/12/2022	8485 Bridges, Marcus	143.39	07-00044.5 - 1447 CHERRY AVE
	343 10 00 00	Storm Drain Fees & Charges	415 000 340 Storm Drain	-31.78	
	343 40 00 00	Sale Of Water	425 000 340 Water Fund (de	-34.77	
	343 50 00 00	Sewer Revenues	430 000 340 Sewer Fund (de	-76.84	
27107	07/12/2022	07/12/2022	10106 Brohamm LLC	1,500.00	Fun Days Performer - BroHamM
	573 90 49 01	Community Events	001 000 573 General Fund	1,500.00	Fun Days Performer - BroHamM
27206	07/12/2022	07/12/2022	4280 Builders' Hardware & Supply Co.	133.13	P#64 - Keys for Comm Center (18)
	594 76 62 03	Buildings & Structures	301 000 594 Park Bond Capit	133.13	P#64 - Keys for Comm Center (18)
27222	07/12/2022	07/12/2022	6018 Canon Financial Services Inc	564.31	Copier/Fax Rental - June 2022 - CH, Court, PW, Parks/Rec
	512 50 45 00	Oper Rentals - Copier - Cou	001 000 512 General Fund	141.08	Copier/Fax Rental - June 2022 - Court
	518 10 45 00	Oper Rentals - Copier - Non	001 000 518 General Fund	141.08	Copier/Fax Rental - June 2022 - CH
	531 50 45 00	Oper Rentals - Copier - Stor	415 000 531 Storm Drain	35.27	Copier/Fax Rental - June 2022 - PW
	534 10 45 02	Oper Rentals - Copier - Wat	425 000 534 Water Fund (de	35.27	Copier/Fax Rental - June 2022 - PW

# ACCOUNTS PAYABLE

City Of Fircrest

Time: 14:32:13 Date: 07/07/2022

As Of: 07/12/2022

Page: 2

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
535 10 45 00	Oper Rentals - Copier - Sew		430 000 535 Sewer Fund (de	35.27	Copier/Fax Rental - June 2022 - PW
542 30 45 00	Oper Rentals - Copier - Stre		101 000 542 City Street Fund	35.28	Copier/Fax Rental - June 2022 - PW
571 10 45 01	Oper Rentals - Copier - Rec		001 000 571 General Fund	126.96	Copier/Fax Rental - June 2022 - Parks/Rec
576 80 45 00	Oper Rentals - Copier - Park		001 000 576 General Fund	14.10	Copier/Fax Rental - June 2022 - Parks/Rec
27223	07/12/2022	07/12/2022	6018 Canon Financial Services Inc	159.67	Copier/Fax Rental - Police - June 2022
521 22 45 00	Oper Rentals - Copier - Polic		001 000 521 General Fund	159.67	Copier/Fax Rental - Police - June 2022
Total Canon Financial Services Inc				723.98	
27259	07/12/2022	07/12/2022	7374 Celis, Victor	15.00	Taser Training - Lunch
521 22 43 00	Travel - Police		001 000 521 General Fund	15.00	Taser Training - Lunch
27256	07/12/2022	07/12/2022	331 Cheesman, John G	15.00	Taser Training - Lunch
521 22 43 00	Travel - Police		001 000 521 General Fund	15.00	Taser Training - Lunch
27265	07/12/2022	07/12/2022	4313 Chuckals Inc	96.21	Office Supplies - PW
531 50 31 01	Office Supplies - Storm		415 000 531 Storm Drain	24.05	Office Supplies - PW
534 10 31 00	Office Supplies - Water		425 000 534 Water Fund (de	24.05	Office Supplies - PW
535 10 31 00	Office Supplies - Swr Admin		430 000 535 Sewer Fund (de	24.05	Office Supplies - PW
542 30 31 01	Office Supplies - Street Reg		101 000 542 City Street Fund	24.06	Office Supplies - PW
27219	07/12/2022	07/12/2022	8762 Cline, Richard	67.00	Library Reimbursement - 1 Year
572 21 49 00	Library Services		001 000 572 General Fund	67.00	Library Reimbursement - 1 Year
27101	07/12/2022	07/12/2022	7 Coons, Chris	1,500.00	Fun Days Performer - 53rd Street Sound
573 90 49 01	Community Events		001 000 573 General Fund	1,500.00	Fun Days Performer - 53rd Street Sound
27220	07/12/2022	07/12/2022	3573 Copiers Northwest Inc	314.03	Copier Usage 5/18-6/17/22 - City Hall, Court, PW, Parks/Rec
512 50 45 00	Oper Rentals - Copier - Cou		001 000 512 General Fund	18.81	Copier Usage 5/18-6/17/22 - Court
518 10 45 00	Oper Rentals - Copier - Non		001 000 518 General Fund	34.80	Copier Usage 5/18-6/17/22 City Hall
518 10 45 00	Oper Rentals - Copier - Non		001 000 518 General Fund	82.06	Copier Usage 5/18-6/17/22 City Hall
531 50 45 00	Oper Rentals - Copier - Stor		415 000 531 Storm Drain	5.61	Copier Usage 5/18-6/17/22 PW
531 50 45 00	Oper Rentals - Copier - Stor		415 000 531 Storm Drain	9.76	Copier Usage 5/18-6/17/22 PW
534 10 45 02	Oper Rentals - Copier - Wat		425 000 534 Water Fund (de	5.61	Copier Usage 5/18-6/17/22 PW
534 10 45 02	Oper Rentals - Copier - Wat		425 000 534 Water Fund (de	9.76	Copier Usage 5/18-6/17/22 PW
535 10 45 00	Oper Rentals - Copier - Sew		430 000 535 Sewer Fund (de	5.61	Copier Usage 5/18-6/17/22 PW
535 10 45 00	Oper Rentals - Copier - Sew		430 000 535 Sewer Fund (de	9.75	Copier Usage 5/18-6/17/22 PW

# ACCOUNTS PAYABLE

City Of Fircrest

Time: 14:32:13 Date: 07/07/2022

As Of: 07/12/2022

Page: 3

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
542 30 45 00	Oper Rentals - Copier - Stre		101 000 542 City Street Fund	5.61	Copier Usage 5/18-6/17/22 PW
542 30 45 00	Oper Rentals - Copier - Stre		101 000 542 City Street Fund	9.76	Copier Usage 5/18-6/17/22 PW
571 10 45 01	Oper Rentals - Copier - Rec		001 000 571 General Fund	2.54	Copier Usage 5/18-6/17/22 Parks/Rec
571 10 45 01	Oper Rentals - Copier - Rec		001 000 571 General Fund	102.66	Copier Usage 5/18-6/17/22 Parks/Rec
576 80 45 00	Oper Rentals - Copier - Park		001 000 576 General Fund	0.28	Copier Usage 5/18-6/17/22 Parks/Rec
576 80 45 00	Oper Rentals - Copier - Park		001 000 576 General Fund	11.41	Copier Usage 5/18-6/17/22 Parks/Rec
27202	07/12/2022	07/12/2022	1583 Davis, Donald	67.00	Library Reimbursement - 1 Year
572 21 49 00	Library Services		001 000 572 General Fund	67.00	Library Reimbursement - 1 Year
27228	07/12/2022	07/12/2022	6129 Dearborn, Clinton	67.00	Library Reimbursement - 1 Year
572 21 49 00	Library Services		001 000 572 General Fund	67.00	Library Reimbursement - 1 Year
27263	07/12/2022	07/12/2022	3594 Dept Of Ecology	3,105.00	Stormwater Fee 7/1/22-6/30/23
531 50 49 01	Operation Permit		415 000 531 Storm Drain	3,105.00	Stormwater Fee 7/1/22-6/30/23
27211	07/12/2022	07/12/2022	9254 Doyle Printing Company	46.20	Business Cards - M. Garcia (500)
518 10 34 02	Central Office Printing		001 000 518 General Fund	46.20	Business Cards - M. Garcia (500)
27261	07/12/2022	07/12/2022	3612 DrainTech Northwest, L.L.C.	627.00	City Mainline Clear Blockage @ 1005 Sunrise Lane
535 50 48 00	Rep & Maint - Sewer Maint		430 000 535 Sewer Fund (de	627.00	City Mainline Clear Blockage @ 1005 Sunrise Lane
27289	07/07/2022	07/12/2022	3405 Estate of Sue L Henly	16.26	12-00080.0 - 6320 GREGORY ST
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-16.26	
27291	07/07/2022	07/12/2022	9590 Faaneva, Fiaaaitupu	13.80	12-01390.0 - 6114 47TH ST CT W
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-13.80	
27099	07/12/2022	07/12/2022	9787 Fabulous Murphtones	800.00	Fun Days Performer - Fabulous Murphtones
573 90 49 01	Community Events		001 000 573 General Fund	800.00	Fun Days Performer - Fabulous Murphtones
27201	07/12/2022	07/12/2022	3638 Fircrest Golf Club	1,346.61	Land Rental for Water Tank on Golf Course - July 2022
534 10 45 01	Land Rental/Water Tank		425 000 534 Water Fund (de	1,346.61	Land Rental for Water Tank on Golf Course - July 2022
27288	07/07/2022	07/12/2022	8074 Frier, Thomas	63.40	07-00318.1 - 1430 COTTONWOOD AVE
343 10 00 00	Storm Drain Fees & Charges		415 000 340 Storm Drain	-18.60	
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-19.05	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-25.75	

# ACCOUNTS PAYABLE

City Of Fircrest

Time: 14:32:13 Date: 07/07/2022

As Of: 07/12/2022

Page: 4

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
27310	07/07/2022	07/12/2022	9338 Fuelman Fleet Program	4,091.89	Gas / Fuel June 2022
548 65 31 06	Facilities Gas	501 000 548	Equipment Rent	77.50	Facilities 06/2022
548 65 31 08	Police Gas	501 000 548	Equipment Rent	2,555.51	Police 06/2022
548 65 31 11	Parks/Rec Gas	501 000 548	Equipment Rent	402.81	Parks 06/2022
548 65 31 12	Street Gas	501 000 548	Equipment Rent	691.59	Street 06/2022
548 65 31 14	Wtr/Swr Gas	501 000 548	Equipment Rent	364.48	W / S 06/2022
27285	07/07/2022	07/12/2022	6695 Geroy*, Connie	96.74	02-02610.1 - 1037 PRINCETON ST
343 10 00 00	Storm Drain Fees & Charges	415 000 340	Storm Drain	-29.12	
343 40 00 00	Sale Of Water	425 000 340	Water Fund (dep	-27.72	
343 50 00 00	Sewer Revenues	430 000 340	Sewer Fund (dep	-39.90	
27221	07/12/2022	07/12/2022	6774 Greenleaf Landscaping 1 Inc	4,823.25	Monthly Landscape Services - June 2022
518 30 41 01	Contract Maintenance	001 000 518	General Fund	3,626.40	Monthly Landscape Services - June 2022
542 80 49 03	Beautification Services (cont	101 000 542	City Street Fund	1,196.85	Monthly Landscape Services - June 2022
27212	07/12/2022	07/12/2022	3692 Home Depot Credit Services	247.38	Flowers for Pool Planters
542 80 31 04	Beautification-Supplies	101 000 542	City Street Fund	247.38	Flowers for Pool Planters
27241	07/12/2022	07/12/2022	3692 Home Depot Credit Services	56.19	P#64 Parts for Shelves at Rec Center
594 76 62 03	Buildings & Structures	301 000 594	Park Bond Capit	56.19	P#64 Parts for Shelves at Rec Center
			Total Home Depot Credit Services	303.57	
27297	07/06/2022	07/12/2022	6891 Hubbell, Casey	67.00	Library Reimbursement - 1 Year
572 21 49 00	Library Services	001 000 572	General Fund	67.00	Library Reimbursement - 1 Year
27283	07/12/2022	07/12/2022	4131 Humane Society - Tacoma	688.50	July 2022 Boarding Contract
554 30 41 00	Animal Control	001 000 554	General Fund	688.50	July 2022 Boarding Contract
27207	07/12/2022	07/12/2022	9714 HydroApps	807.50	Annual Schedule Manager App for Pool Staff and Lifeguards - 2022
576 20 41 00	Professional Services-Pool	001 000 576	General Fund	807.50	Annual Schedule Manager App for Pool Staff and Lifeguards - 2022
27234	07/12/2022	07/12/2022	5428 Jeff Boers	1,050.00	Land Use Consulting (10 Hrs) - June 2022
558 60 41 00	Prof Svcs - Planning	001 000 558	General Fund	1,050.00	Land Use Consulting (10 Hrs) - June 2022

# ACCOUNTS PAYABLE

City Of Fircrest

Time: 14:32:13 Date: 07/07/2022

As Of: 07/12/2022

Page: 5

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
27278	07/12/2022	07/12/2022	9689 Larson, Killian	9.85	Taser Training Lunch
	521 22 43 00	Travel - Police	001 000 521 General Fund	9.85	Taser Training Lunch
27260	07/12/2022	07/12/2022	8652 Laudy, Geert-Jan	33.50	Library Reimbursement - 1/2 Year
	572 21 49 00	Library Services	001 000 572 General Fund	33.50	Library Reimbursement - 1/2 Year
27295	07/06/2022	07/12/2022	3776 Lemay Mobile Shredding	34.10	Shredding June 2022 - Public Works
	531 50 49 00	Miscellaneous - Storm	415 000 531 Storm Drain	11.37	Shredding 06/2022 - PW
	534 10 49 00	Miscellaneous - Water	425 000 534 Water Fund (de	11.36	Shredding 06/2022 - PW
	535 10 49 00	Miscellaneous - Sewer	430 000 535 Sewer Fund (de	11.37	Shredding 06/2022 - PW
27312	07/07/2022	07/12/2022	3776 Lemay Mobile Shredding	89.40	Shredding June 2022 - City Hall and Court
	512 50 49 00	Miscellaneous - Court	001 000 512 General Fund	44.70	Shredding 06/2022 - Court
	514 23 49 00	Miscellaneous - Finance	001 000 514 General Fund	44.70	Shredding 06/2022 - CH
Total Lemay Mobile Shredding				123.50	
27213	07/12/2022	07/12/2022	3910 Office Depot	63.21	Card Stock & Expo Markers
	571 20 49 09	Youth Baseball	001 000 571 General Fund	45.24	Card Stock - Baseball
	576 20 31 00	Office Supplies - Pool	001 000 576 General Fund	17.97	Markers - Pool Office
27287	07/07/2022	07/12/2022	1146 Olberg, Theodore D	81.92	01-01390.0 - 313 SUMMIT AVE
	343 10 00 00	Storm Drain Fees & Charges	415 000 340 Storm Drain	-23.68	
	343 40 00 00	Sale Of Water	425 000 340 Water Fund (de	-25.86	
	343 50 00 00	Sewer Revenues	430 000 340 Sewer Fund (de	-32.38	
27233	07/12/2022	07/12/2022	3923 Orca Pacific Inc	552.70	Pool Chemicals - Hydrochloric Acid (60 Gal)
	576 20 31 01	Pool Supplies-Chemicals	001 000 576 General Fund	552.70	Pool Chemicals - Hydrochloric Acid (60 Gal)
27301	07/06/2022	07/12/2022	3923 Orca Pacific Inc	1,839.20	Chlorine for Pool (440 Gallons)
	576 20 31 01	Pool Supplies-Chemicals	001 000 576 General Fund	1,839.20	Chlorine for Pool (440 Gallons)
Total Orca Pacific Inc				2,391.90	
27262	07/12/2022	07/12/2022	3929 Owen Equipment Company	56.68	Front Curtain for Sweeper #60915D
	548 65 48 13	O & M - Storm	501 000 548 Equipment Rent	56.68	Front Curtain for Sweeper #60915D

# ACCOUNTS PAYABLE

City Of Fircrest

Time: 14:32:13 Date: 07/07/2022

As Of: 07/12/2022

Page: 6

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
27217	07/12/2022	07/12/2022	3958 PC Budget & Finance - Jail	422.35	Jail Services - May 2022 (Includes Remainder of Mental Health Rate Credit for Jan/Feb)
	523 60 40 01 Jail		001 000 523 General Fund	2,495.85	Jail Services - May 2022
	523 60 40 01 Jail		001 000 523 General Fund	-2,073.50	Remainder of Mental Health Rate Credit for Jan/Feb
27203	07/12/2022	07/12/2022	8626 Pacific Office Automation Inc	144.03	Postage Meter Rental - July 2022
	518 10 42 01 Postage - Non-Dept		001 000 518 General Fund	144.03	Postage Meter Rental - July 2022
27229	07/12/2022	07/12/2022	4680 Parametrix Engineering	5,092.50	P#64 Prof Services through 5/28/22
	594 76 62 03 Buildings & Structures		301 000 594 Park Bond Capit	5,092.50	P#64 Prof Services through 5/28/22
27106	07/12/2022	07/12/2022	3952 Petersen, Scott	550.00	Fun Days Performer - Reptile Man
	573 90 49 01 Community Events		001 000 573 General Fund	550.00	Fun Days Performer - Reptile Man
27306	07/06/2022	07/12/2022	3955 Petrocard Systems Inc	996.03	Gas/Fuel June 2022
	548 65 31 11 Parks/Rec Gas		501 000 548 Equipment Rent	237.73	Parks 06/2022
	548 65 31 12 Street Gas		501 000 548 Equipment Rent	203.25	Street 06/2022
	548 65 31 13 Storm Gas		501 000 548 Equipment Rent	231.52	Storm 06/2022
	548 65 31 14 Wtr/Swr Gas		501 000 548 Equipment Rent	323.53	W / S 06/2022
27254	07/12/2022	07/12/2022	3986 Puget Sound Energy, BOT-01H	25.25	Natural Gas - Rec Center- June 2022
	571 10 47 00 Public Utility Services-Rec		001 000 571 General Fund	61.35	Natural Gas - Rec Center- June 2022
	571 10 47 00 Public Utility Services-Rec		001 000 571 General Fund	-36.10	Credit for duplicate payment 6/14/22
27255	07/12/2022	07/12/2022	3986 Puget Sound Energy, BOT-01H	3,101.72	Natural Gas - Pool/Bathhouse - June 2022
	576 20 47 00 Public Utility Services - Pool		001 000 576 General Fund	3,101.72	Natural Gas - Pool/Bathhouse - June 2022
			Total Puget Sound Energy, BOT-01H	3,126.97	
27313	07/07/2022	07/12/2022	9414 R.L. Alia Company	16,200.03	P#63 Emerson Sidewalk Retainage Release
	595 32 63 06 Construction - (Grant)		101 000 594 City Street Fund	16,200.03	P#63 Emerson Sidewalk Retainage Release
27279	07/12/2022	07/12/2022	5710 Rainier Connect, Mashell Telecom	106.95	Internet Access Fee - City Hall - July 2022
	518 81 42 00 Communication/Internet - I/		001 000 518 General Fund	106.95	Internet Access Fee - City Hall - July 2022
27280	07/12/2022	07/12/2022	5710 Rainier Connect, Mashell Telecom	168.01	Internet Pool/Bathhouse July 2022; Phone Service Pool/Bathhouse July 2022
	518 81 42 00 Communication/Internet - I/		001 000 518 General Fund	113.55	Internet Pool/Bathhouse July 2022



# ACCOUNTS PAYABLE

City Of Fircrest

Time: 14:32:13 Date: 07/07/2022

As Of: 07/12/2022

Page: 7

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
576 80 42 00	Communication - Parks		001 000 576 General Fund	54.46	Phone Service Pool/Bathhouse July 2022
			Total Rainier Connect, Mashell Telecom	274.96	
27208 07/12/2022	07/12/2022	9360	RecDesk LLC	4,800.00	RecDesk Software Annual Subscription - 6/1/22 - 5/31/23
571 10 41 01	Professional Services-Rec		001 000 571 General Fund	3,216.00	RecDesk Software Annual Subscription - 6/1/22 - 5/31/23
576 20 41 00	Professional Services-Pool		001 000 576 General Fund	1,584.00	RecDesk Software Annual Subscription - 6/1/22 - 5/31/23
27268 07/12/2022	07/12/2022	8893	Right Systems INC	6,263.40	6 New Computers - Finance (3), Admin (1), Court (1), Legislative (1)
594 48 64 01	Legislative - ERR Capital		501 000 548 Equipment Rent	1,043.90	1 Computer - Council Office
594 48 64 02	Court - ERR Capital		501 000 548 Equipment Rent	1,043.90	1 Computer - Court Clerk
594 48 64 03	Admin - ERR Capital		501 000 548 Equipment Rent	1,043.90	1 Computer - City Manager
594 48 64 04	Finance - ERR Capital		501 000 548 Equipment Rent	3,131.70	3 Computers - Colleen, Michelle, Lindsay
27239 07/12/2022	07/12/2022	337	Roberts, Christopher	250.00	Property & Evidence Training (Everett) - 5/15/22 - 5/20/22 - Meals
521 22 43 00	Travel - Police		001 000 521 General Fund	250.00	Property & Evidence Training (Everett) - 5/15/22 - 5/20/22 - Meals
27257 07/12/2022	07/12/2022	337	Roberts, Christopher	15.00	Taser Training - Lunch
521 22 43 00	Travel - Police		001 000 521 General Fund	15.00	Taser Training - Lunch
			Total Roberts, Christopher	265.00	
27307 07/07/2022	07/12/2022	9763	Rodriguez, Javier	148.28	02-01290.5 - 122 CONTRA COSTA AVE
343 10 00 00	Storm Drain Fees & Charges		415 000 340 Storm Drain	-32.87	
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-35.95	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-79.46	
27299 07/06/2022	07/12/2022	4035	Sarco Supply	36.95	Janitorial Supplies - City Hall
518 30 31 04	Oper Sup/CH		001 000 518 General Fund	36.95	Janitorial Supplies - CH
27300 07/06/2022	07/12/2022	4035	Sarco Supply	54.55	Janitorial Supplies - Pool
576 20 31 02	Janitorial Supplies - Pool		001 000 576 General Fund	54.55	Janitorial Supplies - Pool

# ACCOUNTS PAYABLE

City Of Fircrest

Time: 14:32:13 Date: 07/07/2022

As Of: 07/12/2022

Page: 8

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
			Total Sarco Supply	91.50	
27224	07/12/2022	07/12/2022	10128 Sare Electric Inc	4,427.51	P#60 Two Emergency Stop Buttons for Pool Boilers - Req'd by L & I
	594 76 62 03	Buildings & Structures	301 000 594 Park Bond Capit	4,427.51	P#60 Two Emergency Stop Buttons for Pool Boilers - Req'd by L & I
27293	07/06/2022	07/12/2022	6088 Sentinel Pest Control Inc	196.35	Pest Control - Public Works July 2022
	531 50 48 00	Rep & Maint - Storm	415 000 531 Storm Drain	49.09	Pest Control - PW 07/2022
	534 50 48 01	Rep & Maint - Water Maint	425 000 534 Water Fund (de	49.09	Pest Control - PW 07/2022
	535 50 48 00	Rep & Maint - Sewer Maint	430 000 535 Sewer Fund (de	49.09	Pest Control - PW 07/2022
	542 30 48 01	Rep & Maint - Street Maint	101 000 542 City Street Fund	49.08	Pest Control - PW 07/2022
27294	07/06/2022	07/12/2022	6088 Sentinel Pest Control Inc	110.00	Pest Control - City Hall July 2022
	518 30 48 02	Rep & Maint - City Hall	001 000 518 General Fund	110.00	Pest Control - City Hall - June 2022
			Total Sentinel Pest Control Inc	306.35	
27111	07/12/2022	07/12/2022	10107 Silva, Narriana, MAGIC in the PNW	500.00	Fun Days Performer - MAGIC in the PNW
	573 90 49 01	Community Events	001 000 573 General Fund	500.00	Fun Days Performer - MAGIC in the PNW
27214	07/12/2022	07/12/2022	4060 Sir Speedy	86.90	Furry 4K Cards (250)
	573 90 49 01	Community Events	001 000 573 General Fund	86.90	Furry 4K Cards (250)
27266	07/12/2022	07/12/2022	4065 Smith, Alling, P.S.	125.00	Judge Pro-Tempore 6/29/22 (2.5Hrs)
	512 50 41 02	Prof Srvs - Pro Temp Judges	001 000 512 General Fund	125.00	Judge Pro-Tempore 6/29/22 (2.5Hrs)
27281	07/12/2022	07/12/2022	4065 Smith, Alling, P.S.	125.00	Judge Pro-Tempore 6/30/22 (2.5 Hrs)
	512 50 41 02	Prof Srvs - Pro Temp Judges	001 000 512 General Fund	125.00	Judge Pro-Tempore 6/30/22 (2.5 Hrs)
			Total Smith, Alling, P.S.	250.00	
27242	07/12/2022	07/12/2022	7749 Sound Uniform Solutions Inc	165.00	Life Saving Pins (5)
	521 22 49 01	Uniforms/Clothing/Laundry	001 000 521 General Fund	165.00	Life Saving Pins (5)
27286	07/07/2022	07/12/2022	5831 Sprague, David	97.04	07-00069.2 - 1536 COTTONWOOD AVE
	343 10 00 00	Storm Drain Fees & Charges	415 000 340 Storm Drain	-26.91	

# ACCOUNTS PAYABLE

City Of Fircrest

Time: 14:32:13 Date: 07/07/2022

As Of: 07/12/2022

Page: 9

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-24.30	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-45.83	
27204	07/12/2022	07/12/2022	4084 Staples Business Advantage	220.69	Office Supplies - Central, Police, Planning,
518 10 34 01	Central Office Supplies		001 000 518 General Fund	40.77	Office Supplies - Central
521 22 31 00	Office & Oper Sup - Police		001 000 521 General Fund	62.67	Office Supplies - Police
524 20 31 00	Office & Oper Sup-Bldg		001 000 524 General Fund	58.62	Office Supplies - Building
558 60 31 00	Office & Oper Sup-Plan		001 000 558 General Fund	58.63	Office Supplies - Planning
27205	07/12/2022	07/12/2022	4084 Staples Business Advantage	75.87	Office Supplies - Police
521 22 31 00	Office & Oper Sup - Police		001 000 521 General Fund	75.87	Office Supplies - Police
			Total Staples Business Advantage	296.56	
27290	07/07/2022	07/12/2022	8026 Stevenson, Daniel	143.71	02-00980.0 - 215 CONTRA COSTA AVE
343 10 00 00	Storm Drain Fees & Charges		415 000 340 Storm Drain	-31.86	
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-34.84	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-77.01	
27210	07/12/2022	07/12/2022	4107 Summit Law Group	64.00	Legal Consulting - PW - May 2022
531 50 41 00	Prof Svcs - Storm		415 000 531 Storm Drain	16.00	Legal Consulting - PW - May 2022
534 10 41 00	Prof Svcs - Water		425 000 534 Water Fund (de	16.00	Legal Consulting - PW - May 2022
535 10 41 00	Prof Svcs - Sewer		430 000 535 Sewer Fund (de	16.00	Legal Consulting - PW - May 2022
542 30 41 00	Prof Svcs - Street		101 000 542 City Street Fund	16.00	Legal Consulting - PW - May 2022
27270	07/12/2022	07/12/2022	9888 T-Mobile (Cell Phone Bill)	1,140.62	City Cell Phones & Air Cards - June 2022
513 10 42 00	Communication - Admin		001 000 513 General Fund	39.97	City Cell Phones & Air Cards - June 2022
518 30 42 00	Communication - Fac/Equip		001 000 518 General Fund	89.07	City Cell Phones & Air Cards - June 2022
521 22 42 00	Communication - Police		001 000 521 General Fund	668.95	City Cell Phones & Air Cards - June 2022
524 20 42 00	Communications- Bldg		001 000 524 General Fund	14.84	City Cell Phones & Air Cards - June 2022
531 50 42 00	Communication - Storm		415 000 531 Storm Drain	55.97	City Cell Phones & Air Cards - June 2022
534 10 42 00	Communication - Water		425 000 534 Water Fund (de	55.97	City Cell Phones & Air Cards - June 2022
535 10 42 01	Communication - Sewer		430 000 535 Sewer Fund (de	55.97	City Cell Phones & Air Cards - June 2022
542 30 42 00	Communication - Street		101 000 542 City Street Fund	55.96	City Cell Phones & Air Cards - June 2022
558 60 42 00	Communications - Planning		001 000 558 General Fund	14.85	City Cell Phones & Air Cards - June 2022
576 80 42 00	Communication - Parks		001 000 576 General Fund	89.07	City Cell Phones & Air Cards - June 2022
27215	07/12/2022	07/12/2022	6950 Tacoma Trophy	96.80	P#64 - Replacement Plaque
594 76 62 03	Buildings & Structures		301 000 594 Park Bond Capit	96.80	P#64 - Replacement Plaque

# ACCOUNTS PAYABLE

City Of Fircrest

Time: 14:32:13 Date: 07/07/2022

As Of: 07/12/2022

Page: 10

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
27216	07/12/2022	07/12/2022	6950 Tacoma Trophy	346.50	2022 Rod Run Trophy Plaques (14)
	573 90 49 01	Community Events	001 000 573 General Fund	346.50	2022 Rod Run Trophy Plaques (14)
Total Tacoma Trophy				443.30	
27314	07/07/2022	07/12/2022	4322 Tacoma, City of - POWER	4,424.28	Power - Various Locations June 2022
	534 80 47 01	Utility Services/Pumping	425 000 534 Water Fund (de	2,770.90	High/Low Tank, Wells 6, 7 & 8, Weathervane 06/2022
	535 80 47 01	Utility Services/Pumping	430 000 535 Sewer Fund (de	857.87	Pump 3, Drake St L/S, Estate Place L/S, Commons L/S, Princeton L/S, Alameda L/S 06/2022
	542 63 47 00	Electricity/Street Lights	101 000 542 City Street Fund	11.11	5200 Emerson 06/2022
	571 10 47 00	Public Utility Services-Rec	001 000 571 General Fund	784.40	Rec Center 06/2022
27232	07/12/2022	07/12/2022	5934 US Bank, City Hall Account	960.72	P Card Purchases through 6/25/22
	511 60 35 00	Small Tools & Equip - Legisl	001 000 511 General Fund	175.99	SAA #1855 Wireless Headphones for Council Meetings
	517 90 31 01	Wellness Program - Supplie:	001 000 517 General Fund	9.63	Tableclothes for Picnic in Park Event
	517 90 31 01	Wellness Program - Supplie:	001 000 517 General Fund	46.18	Prizes for Resident Poker Walk
	517 90 31 01	Wellness Program - Supplie:	001 000 517 General Fund	18.05	Picnic in the Park Supplies
	517 90 31 01	Wellness Program - Supplie:	001 000 517 General Fund	41.96	Picnic in the Park Supplies
	517 90 31 01	Wellness Program - Supplie:	001 000 517 General Fund	109.16	Picnic in the Park Supplies
	518 10 42 01	Postage - Non-Dept	001 000 518 General Fund	179.00	Passport Postage
	518 10 42 01	Postage - Non-Dept	001 000 518 General Fund	8.95	Passport Postage
	518 10 42 01	Postage - Non-Dept	001 000 518 General Fund	17.90	Passport Postage
	518 10 42 01	Postage - Non-Dept	001 000 518 General Fund	179.00	Passport Postage
	521 22 35 00	Small Tools & Equip - Police	001 000 521 General Fund	174.90	SAA #1856 Wireless Headset - J. Cheesman
27230	07/12/2022	07/12/2022	8482 US Bank, Police Department Account	408.10	P Card Purchases through 6/25/22
	521 22 31 00	Office & Oper Sup - Police	001 000 521 General Fund	22.00	When I Work Software Monthly Fee - June 2022
	521 22 31 00	Office & Oper Sup - Police	001 000 521 General Fund	386.10	When I Work Software Annual Fee July 2022 - June 2023 (Includes Additional Users)
27231	07/12/2022	07/12/2022	8483 US Bank, Public Works Dept Account	678.23	P Card Purchases through 6/25/22
	531 50 35 00	Small Tools & Equip - Storm	415 000 531 Storm Drain	38.48	Monitor Cables (4) & Anti-Fatigue Mats (2)
	534 10 35 00	Small Tools & Equip - Water	425 000 534 Water Fund (de	38.49	Monitor Cables (4) & Anti-Fatigue Mats (2)
	535 10 35 00	Small Tools-Swr Admin	430 000 535 Sewer Fund (de	38.49	Monitor Cables (4) & Anti-Fatigue Mats (2)
	542 30 35 00	Small Tools & Equip-St Reg	101 000 542 City Street Fund	38.48	Monitor Cables (4) & Anti-Fatigue Mats (2)
	571 10 31 01	Oper Supplies - Rec	001 000 571 General Fund	76.96	Flag Pole Kit
	571 10 31 04	Janitorial Supplies-Rec Bldg	001 000 571 General Fund	18.68	Multi Purpose Drill Brush Cleaning Kit
	571 10 31 04	Janitorial Supplies-Rec Bldg	001 000 571 General Fund	104.39	Mops & Cleaning Pads for Rec Center

# ACCOUNTS PAYABLE

City Of Fircrest

Time: 14:32:13 Date: 07/07/2022

As Of: 07/12/2022

Page: 11

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
576 20 31 03	Oper Supplies - Pool		001 000 576 General Fund	16.26	Toilet Repair Part
576 20 35 00	Small Tools & Equip - Pool		001 000 576 General Fund	308.00	Chemical Tester for Pool Water
27269	07/12/2022	07/12/2022	8484 US Bank, Recreation Dept Account	2,301.46	P Card Purchases Through 6/25/22
571 10 31 01	Oper Supplies - Rec		001 000 571 General Fund	65.90	Ping Pong Paddles (8)
571 10 31 01	Oper Supplies - Rec		001 000 571 General Fund	267.04	Tot Gym Toys
571 10 31 01	Oper Supplies - Rec		001 000 571 General Fund	102.83	Pickleball Paddles and Balls
571 10 31 03	Youth Supplies		001 000 571 General Fund	327.02	Youth Supplies
573 90 49 01	Community Events		001 000 573 General Fund	19.70	Raffle Tickets for Fun Days
573 90 49 01	Community Events		001 000 573 General Fund	17.58	Furry 4K Supplies
573 90 49 01	Community Events		001 000 573 General Fund	143.40	Car Show Treats
573 90 49 01	Community Events		001 000 573 General Fund	168.68	Custom Tattoos for Fun Days
573 90 49 01	Community Events		001 000 573 General Fund	148.86	Vinyl Banner for Fun Days
573 90 49 01	Community Events		001 000 573 General Fund	637.00	Furry 4K Collapsible Water Bowls (200)
573 90 49 01	Community Events		001 000 573 General Fund	167.19	Fun Days Supplies
573 90 49 01	Community Events		001 000 573 General Fund	75.35	Daddy Daughter Dance Balloons
573 90 49 01	Community Events		001 000 573 General Fund	15.94	Daddy Daughter Dance Photo Booth Props
573 90 49 01	Community Events		001 000 573 General Fund	36.27	Sunflower Contest Supplies
576 20 31 03	Oper Supplies - Pool		001 000 576 General Fund	18.21	Water, Popsicles for Pool Office
576 20 31 03	Oper Supplies - Pool		001 000 576 General Fund	2.99	Ice for Pool Office
576 20 31 03	Oper Supplies - Pool		001 000 576 General Fund	4.99	Otter Pops for Pool Office
594 76 62 03	Buildings & Structures		301 000 594 Park Bond Capit	82.51	P#64 Dry Box Monthly Rental June 2022
27311	07/07/2022	07/12/2022	4172 Union 76 Royal	210.63	Gas / Fuel May & June 2022 (Card Not Working)
548 65 31 08	Police Gas		501 000 548 Equipment Rent	210.63	Police 05/2022 & 06/2022 (Card Not Working)
27218	07/12/2022	07/12/2022	4176 Univar USA Inc	5,192.00	Fluoride For All Wells (2100 Lbs)
534 80 31 01	Fluoride		425 000 534 Water Fund (de	5,192.00	Fluoride For All Wells (2100 Lbs)
27227	07/12/2022	07/12/2022	4179 Unum Life Insurance Company of America	46.80	Retired Benefits - July 2022
521 22 20 02	LEOFF I Long Term Care Pre		001 000 521 General Fund	46.80	Retired Benefits - July 2022
27296	07/06/2022	07/12/2022	4180 Utilities Underground	58.42	Locates June 2022
534 10 49 00	Miscellaneous - Water		425 000 534 Water Fund (de	29.21	Locates 06/2022
535 10 49 00	Miscellaneous - Sewer		430 000 535 Sewer Fund (de	29.21	Locates 06/2022
27302	07/06/2022	07/12/2022	8826 Valooran, Lindsay	67.00	Library Reimbursement - 1 Year
572 21 49 00	Library Services		001 000 572 General Fund	67.00	Library Reimbursement - 1 Year

# ACCOUNTS PAYABLE

City Of Fircrest

Time: 14:32:13 Date: 07/07/2022

As Of: 07/12/2022

Page: 12

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
27258	07/12/2022	07/12/2022	339 Villamor, John	14.25	Taser Training - Lunch
	521 22 43 00	Travel - Police	001 000 521 General Fund	14.25	Taser Training - Lunch
27309	07/07/2022	07/12/2022	3645 WEX BANK, Wright Express FSC	727.73	Gas / Fuel June 2022
	548 65 31 08	Police Gas	501 000 548 Equipment Rent	727.73	Police 06/2022
27267	07/12/2022	07/12/2022	9816 Wallace, Krista	67.00	Library Reimbursement - 1 Year
	572 21 49 00	Library Services	001 000 572 General Fund	67.00	Library Reimbursement - 1 Year
27200	07/12/2022	07/12/2022	4229 Washington State Patrol	600.00	Access User Fee - 2nd Qtr 2022
	521 22 41 03	WACIC/NCIC	001 000 521 General Fund	600.00	Access User Fee - 2nd Qtr 2022
27209	07/12/2022	07/12/2022	4231 Water Mgmt Labs Inc	38.00	Fluoride Test - May 2022
	534 80 41 00	Water Testing	425 000 534 Water Fund (de	38.00	Fluoride Test - May 2022
27264	07/12/2022	07/12/2022	4231 Water Mgmt Labs Inc	313.00	Coliform & Fluoride Testing - June 2022
	534 80 41 00	Water Testing	425 000 534 Water Fund (de	313.00	Coliform & Fluoride Testing - June 2022
			Total Water Mgmt Labs Inc	351.00	
27225	07/12/2022	07/12/2022	4256 Winning Seasons	4,019.95	Youth Baseball Shirts - Players (320) & Coaches (40)
	571 20 49 09	Youth Baseball	001 000 571 General Fund	4,019.95	Youth Baseball Shirts - Players (320) & Coaches (40)
27226	07/12/2022	07/12/2022	4256 Winning Seasons	2,257.20	Youth Baseball Hats - Players (320) & Coaches (40)
	571 20 49 09	Youth Baseball	001 000 571 General Fund	2,257.20	Youth Baseball Hats - Players (320) & Coaches (40)
			Total Winning Seasons	6,277.15	
27282	07/12/2022	07/12/2022	10035 Zoom Video Communications	39.60	Zoom Monthly Fees - 6/30 - 7/30/22
	511 60 35 00	Small Tools & Equip - Legisl	001 000 511 General Fund	39.60	Zoom Monthly Fees - 6/30 - 7/30/22

Report Total: 118,942.14

Fund	
001 General Fund	62,610.58
101 City Street Fund	17,889.60
301 Park Bond Capital Fund	9,888.64

# ACCOUNTS PAYABLE

City Of Fircrest

Time: 14:32:13 Date: 07/07/2022

As Of: 07/12/2022

Page: 13

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
			415 Storm Drain	3,632.30	
			425 Water Fund (department)	10,230.51	
			430 Sewer Fund (department)	2,344.15	
			501 Equipment Rental Fund	12,346.36	

This report has been reviewed by:

REMARKS:

\_\_\_\_\_  
Signature & Title

\_\_\_\_\_  
Date

**CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL**

Mayor Brett L. Wittner called the special meeting to order at 6:00 P.M. and led the pledge of allegiance. Councilmembers David M. Viafore, Shannon Reynolds, Joe Barrentine, Nikki Bufford, and Jim Andrews were present. Councilmember Hunter T. George was absent and excused.

**AGENDA MODIFICATIONS**

There were none.

**FOUR CORNERS UPDATE & DISCUSSION**

Administrative Services Director Westman provided a brief update on the Four Corners agreement and stated that Pierce County will not be partaking in the agreement. The revised draft interlocal will be sent to the Council to review once it is received by the staff.

**FLAG POLICY DISCUSSION**

City Manager Pingel briefed the Council on the draft flag policy. Pingel requested Council feedback on proceeding with the flag policy. Discussions included the Boston flag case, the San Jose Flag Policy, and observing the U.S. flag standard. Wittner requested to bring the policy back to a July meeting.

**VENDING MACHINES AT THE POOL & COMMUNITY CENTER**

Park & Recreation Director Grover briefed the Council on providing vending machines at the pool and community center. Discussions included maintaining clean facilities, location of vending machines, providing healthy options, and commissions to local nonprofit organizations.

**ADJOURNMENT**

**Bufford MOVED to adjourn the meeting at 7:00 P.M., seconded by Barrentine. The Motion Carried (7-0).**

---

Brett L. Wittner, Mayor

---

Jayne Westman, City Clerk



**CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL**

Mayor Brett L. Wittner called the regular meeting to order at 7:00 P.M. and led the Pledge of Allegiance. Councilmembers David M. Viafore, Shannon Reynolds, Joe Barrentine, Hunter T. George, Nikki Bufford, and Jim Andrews were present.

**PRESIDING OFFICER’S REPORT**

**A. Bears of Fircrest**

City Manager reported that Leanne Rolling was unable to attend the Council meeting.

**CITY MANAGER COMMENTS**

**A. Summit Water Main Project**

City Manager Pingel requested Council feedback for the Summit Water Main and engineering for the 44<sup>th</sup> Street lift station projects. Pingel stated that the lowest bid received for the Summit Water Main replacement construction bid was \$722,062 and the City intends to utilize ARPA funds for the Summit Water Main Project. There was a consensus to proceed with the Summit Water Main Project and engineering for the 44<sup>th</sup> Street lift station.

**B. Study Session Topics and Schedule**

Pingel briefed the Council on topics and dates for the Council strategic planning workshop. Topics include future capital projects and a NewCold presentation. Council requested Pingel to stay in contact with the City of Tacoma regarding the interest in Mullen Street and to hold off on the NewCold presentation. There was a consensus to hold the study session workshop on August 12<sup>th</sup>, 2022.

**DEPARTMENT HEAD COMMENTS**

- Chief Cheeseman gave kudos to Grant Writer, Arlette Burkhart, for the Department of Justice’s Body Worn Camera grant.
- Public Works Director Bemis briefed the Council on the status of the 44<sup>th</sup> lift station.
- Parks & Recreation Director Grover reported that the Strawberry Festival was a success. The Fircrest Car Show is scheduled for July 3<sup>rd</sup>, 2022 and there are 100 car preregistrations. Grover reported that the pool has been operating at capacity. There was a discussion on future pool operations to allow fair and equal access to all residents and non-residents.
- Finance Director Corcoran thanked Mayor Wittner and Pingel for reviewing the State Reports.

**COUNCILMEMBER COMMENTS**

- Viafore commented on the street sweeping schedule and forming the Investment Committee.
- Reynolds commented on the impacts of COVID on hospitals.
- Barrentine thanked Reynolds, Parks & Rec staff, Kiwanis club, and Fircrest police officers. Barrentine stated that COVID is not over.
- George thanked all staff and stated COVID is not over.
- Bufford stated that the Whittier Park work party is scheduled for July 2, 2022.
- Andrews thanked Judy Schmidtke, Community Events Specialist, for the Strawberry Festival.
- Wittner gave kudos for the Strawberry Festival and encouraged everyone to walk Thelma Gilmur Park.

**PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**

Wittner invited public comment. The following individuals provided public comment:

- Louisa Beale, 205 Berkeley Ave, expressed her concern about city code interpretations and definitions.
- Vince Navarre, 1205 Del Monte Ave, expressed his concern about COVID reporting and Council comments.

**COMMITTEE, COMMISSION, AND LIAISON REPORTS**

**A. Parks & Recreation**

George reported that the City staff is reviewing bids received for field improvements.

Bufford left the meeting at 8:10 P.M. and returned at 8:12 P.M.

**B. Pierce County Regional Council**

Reynolds reported that Pierce County Regional Council discussed various topics, including a COVID presentation from the Department of Emergency Management.

Andrews left the meeting at 8:12 P.M. and returned at 8:13 P.M.

**C. Public Safety, Courts**

Viafore; no report provided.

**D. Street, Water, Sewer, and Storm Drain**

Barrentine reported that the Claremont traffic mitigation has started. Barrentine stated he will update Council as it progresses and that the Public Works staff are being trained on the new water meter software.

**E. Other Liaison Reports**

There were no other reports.

**CONSENT CALENDAR**

Wittner requested the City Clerk read the Consent Calendar: approval of Voucher No. 218146 through Voucher Check No. 218199 in the amount of \$235,885.38; approval of Payroll Check No. 14170 through Payroll Check No. 14170 in the amount of \$190.35; approval of Payroll electronic funds transfer in the amount of \$140,864.61; approval of Voucher electronic funds transfer in the amount of \$158,100.00; Registering no objections to the special event liquor license for Fun Days; Registering no objections to the Shogun Liquor License Renewal; Setting a public hearing on July 12, 2022, at 7:15 pm or thereafter to accept comments on the 6-year Transportation Improvement Plan and; approval of June 14, 2022, Regular Meeting minutes. **Bufford MOVED to approve the Consent Calendar as read; seconded by Barrentine.** Councilmember Andrews requested to remove Accounts Payable 27191: Forterra NW, in the amount of \$9,656.25. **The Motion to Approve the Consent Calendar Carried (7-0) as amended.** Andrews stated that services rendered by Forterra NW may be within the terms of the agreement. City Attorney Zimmerman stated that although the terms of the agreement are conflicting, the services were rendered, and enforceable under promissory estoppel. **Viafore MOVED to authorize the payment of Accounts Payable 27191:**

**Forterra NW, in the amount of \$9,656.25; seconded by Reynolds.** Wittner invited Councilmember comment; George stated that he would like to maintain the status quo instead of canceling the contract with Forterra. Viafore stated that he would like to see a purchase sales agreement before continuing with Forterra. **The Motion Carried (7-0).**

**PUBLIC HEARING**

No public hearing was scheduled.

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

**A. Informational Only: IAA with Department of Enterprises Energy Program**

Public Works Director provided a brief overview of the proposed interagency agreement with the Department of Enterprise Services to assist in pursuing an energy efficiency grant through the Department of Commerce. Discussions included termination fees and language, qualifying for the grant, and the current inadequate HVAC system.

**EXECUTIVE SESSION**

At 8:42 P.M. Wittner reported that the Council would take a five-minute recess and convene into Executive Session, not to exceed thirty (30) minutes, to discuss labor negotiations per RCW 42.30.140 (4)(b).

**ADJOURNMENT**

**Bufford MOVED to adjourn the meeting at 9:35 P.M., seconded by Reynolds. The Motion Carried (7-0).**

---

Brett L. Wittner, Mayor

---

Jayne Westman, City Clerk

## FIRCREST CITY COUNCIL PUBLIC HEARING

**DATE:** 7/12/2022

**NEW BUSINESS:** 2023-2028 Six-Year Transportation Plan

**ITEM:** 11A

**FROM:** Tyler Bemis, Public Works Director

---

**RECOMMENDED MOTION:** No Motion. Public Hearing Only.

---

**PROPOSAL:** This is a public hearing on the draft 2023-2028 Six-Year Transportation Improvement Plan (TIP). Attached is a copy of the draft TIP. At the conclusion of the public hearing, staff requests Council's deliberation and consideration of the draft TIP. Once the input of the City Council and the public has been obtained, staff will prepare the TIP for formal consideration and adoption at the next regularly scheduled City Council meeting.

**FISCAL IMPACT:** None at this time. This is a planning document and therefore is not anticipated to have any significant, direct fiscal impact. The projects within the TIP have a significant fiscal impact, however, these will be evaluated separately through the budget and project review and approval processes.

**ADVANTAGE:** The adoption of a Six-Year transportation Improvement Plan (TIP) will ensure compliance with the requirements relative to an annual, public participatory transportation improvement planning process as dictated by State statute. The TIP will become a guidance document throughout the budgetary planning process and will also serve as the adopted priority array of projects to be completed in the future. The TIP will be referenced by other jurisdictions and will be included in regional and State planning documents as well. The TIP will also provide staff with a guidance document to apply for grant opportunities and/or loans in the future as opportunities arise. The TIP can be modified at any time during the year as conditions and priorities change.

**DISADVANTAGES:** None known.

**ALTERNATIVES:** The City Council has the authority to revise the priority ranking of any of the projects. The City Council may also add projects, delete projects, or modify projects contained within the TIP.

**HISTORY:** Each year, all cities, towns, and other jurisdictions are required to review and update their respective transportation improvements plans. This requirement provides the framework for jurisdictional coordination of planning documents as well as the ability to compile individual plans into regional plans for the purpose of determining State, regional and local transportation needs. Prior to the adoption of a new TIP, jurisdictions are required to conduct a public hearing on this subject in an effort to include the input of the public at large. This agenda bill is intended to assist in the public hearing requirement of the adoption process.

Chapter 35.77.010 of the Revised Code of Washington (RCW) provides that each city shall annually update its Six-Year Comprehensive Transportation Program and file a copy of the

adopted Program with the Secretary of the Washington State Department of Transportation (WSDOT) each year. The Program is necessary to allow cities and counties to obtain State and Federal funding. For a project to obtain funding from the State, it must appear in the agency's current Program. Because the State also disperses federal highway funds, this requirement applies to federally funded projects as well.

RCW 35.77.010 also requires each city to specifically set forth those projects and programs of regional significance for inclusion in the transportation improvement program for that region. There are no projects included in this TIP which are considered regionally significant.

The TIP is based upon anticipated revenues versus desirable projects. There are always more projects than available revenues. Therefore, a primary objective of the TIP is to integrate the two to produce a comprehensive, realistic program for the orderly development and maintenance of our street system.

Several important points must be considered during the review of the proposed Program. The early years of the TIP are fairly definite in that it can be assumed that those projects will be constructed as scheduled, pending anticipated funding received. Projects in the later years are more flexible and may be accelerated, delayed, or canceled as funding and conditions change.

It is also important to note that the adoption of the TIP does not irreversibly commit the City of Fircrest to construct the projects. A project may be canceled at any time during study or design. The usual reasons for canceling a project are that it is environmentally unacceptable or contrary to the best interests of the community. The TIP may at any time be revised by a majority vote of the City Council, but only after a public hearing.

**ATTACHMENT:** [TIP Draft](#)



# CITY OF FIRCREST

2023-2028

Transportation Improvement Program

Draft

**ACKNOWLEDGEMENTS**

**Fircrest City Council**

Brett L. Wittner, Mayor  
Joe Barrentine, Mayor Pro Tempore  
David M. Viafore  
Shannon Reynolds  
Hunter T. George  
Nikki Bufford  
Jim Andrews

**City Manager**

Scott Pingel

**Public Works**

Tyler Bemis, Director  
Jeff Davis, Utility Foreman  
Jim Marzano, Utility Service Person II  
Russ Parsons, Utility Service Person II  
Tim Piercy, Utility Service Person II  
Vacant, Utility Service Person II  
Vicky Walston, Utility Billing Clerk  
Holly Veliz, Utility Billing Assistant

**TABLE OF CONTENTS**

Preface ..... 1  
Non-Discrimination ..... 1  
Grant Applications and Leveraging Local Dollars ..... 1  
About The City Of Fircrest ..... 2  
Funding Sources ..... 3  
    Motor Vehicle Fuel Tax Funds ..... 3  
    Fixing America’s Surface Transportation Act (Fast Act) ..... 3  
    Transportation Improvement Board ..... 3  
    City Funding Sources ..... 4  
    Real Estate Excise Taxes ..... 4  
    Washington State Department of Transportation ..... 4  
    Surface Water Management Program ..... 4  
Consistency With Land Use Management Plan..... 4  
Table 1: 2023-2028 Transportation Facility Improvements ..... 5  
Figure 1: 2023-2028 Projects Map ..... 6



## PREFACE

Chapters 35.77.010 of the Revised Code of Washington (RCW) provide that each city shall annually update its Six-Year Comprehensive Transportation Program and, after a public hearing thereon, file a copy of the adopted Program with the Secretary of the Washington State Department of Transportation (WSDOT) by July 1 of each year. The Program is necessary to allow cities and counties to obtain State and Federal funding. For a project to obtain funding from the State, it must appear in the agency's current Program. Because the state also disperses federal highway funds, this requirement applies to federally funded projects as well.

RCW 35.77.010 also requires each city to specifically set forth those projects and programs of regional significance for inclusion in the transportation improvement plan for that region. There are no projects included in this Program that are considered regionally significant.

The Program is based upon anticipated revenues versus desirable projects. There are always more projects than available revenues. Therefore, a primary objective of the Program is to integrate the two to produce a comprehensive, realistic program for the orderly development and maintenance of our street system.

Several important points must be considered during the review of the proposed Program. The early years of the Program are fairly definite; that is, it can be assumed that those projects will be constructed as scheduled. Projects in the later years are more flexible and may be accelerated, delayed, or canceled as funding and conditions change.

It is also important to note that the adoption of the Program does not irreversibly commit the City of Fircrest to construct the projects. A project may be canceled at any time during study or design. The usual reasons for canceling a project are that it is environmentally unacceptable or contrary to the best interests of the community. The Program may be revised at any time by a majority vote of the City Council, but only after a public hearing.

## NON-DISCRIMINATION

The City of Fircrest assures that no person shall, on the ground of race, color, national origin, handicap, sex, age, or income status as provided by Title VI of the Civil Rights Act of 1964 and subsequent authorities, be excluded from participation in, be denied the benefits of, or be otherwise subject to discrimination under any program or activity.

## GRANT APPLICATIONS AND LEVERAGING LOCAL DOLLARS

The need to leverage local dollars through grant applications is very important to the City, especially considering the decrease in funding available for transportation-related capital improvements. The intent of this program is not only to list and program projects for funding but to establish City Council approval to submit grant applications on those projects contained in the Program.

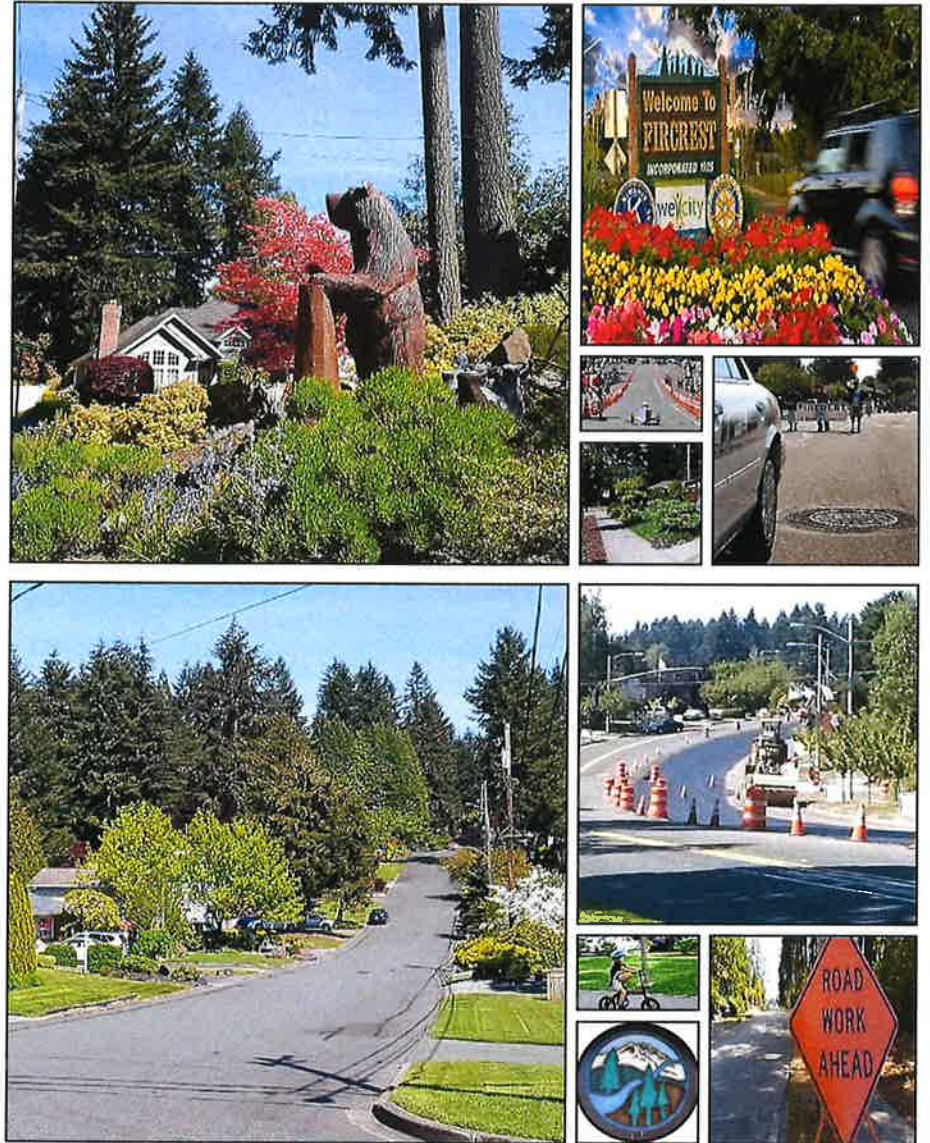


## ABOUT THE CITY OF FIRCREST

The City of Fircrest is a non-charter code city, operating under a Council-Manager form of government, with an annual General Fund budget of \$7.9 million and a total budget of over \$26 million. Fircrest is a full-service city, providing a wide range of services, including police and fire protection, animal control, emergency medical aid, building safety regulation and inspection, street lighting, land use planning, and zoning, housing and community development, full range of recreational and cultural programs, traffic safety maintenance and improvement, and maintenance and improvement of streets, water, sewer, and storm.

Fircrest is a vibrant community that offers the perks of small suburb town life with major urban cities nearby. Incorporated as a town in 1925 and as a city in 1990, Fircrest is centrally located just 32 miles south of the City of Seattle and 31 miles north of the state capital. Covering 1.58 square miles, Fircrest started as the first master-planned community in the state of Washington. With over 30 chain saw sculptures, six beautiful parks, an urban forest of Fir trees, and friendly, active neighborhoods, Fircrest has earned its title as “The Jewel of Pierce County” and is known as a residential oasis nestled between the cities of Tacoma and University Place. The City is home to the Fircrest Golf Club, a 160-acre, an 18-hole golf course that has stood the test of time for more than 94 years and fits perfectly among the premier private golf clubs in the Puget Sound region.

Home to 6,835 residents, Fircrest has a strong local history and residents who are active and passionate in the community. The City operates and maintains 27.1 acres of land providing a range of active and passive recreational opportunities and community events. The City continues to work hard to keep its reputation as a quiet, residential community with attractive, livable neighborhoods and fine recreational facilities and setting the standard for community-oriented policing. Fircrest is planning for additional growth in the future that will continue to shape the character of the community. As growth occurs, there are characteristics that residents would like to retain, such as Fircrest’s green character; a safe, friendly, and sustainable community; and some physical remnants of the past as reminders of its early history.



## FUNDING SOURCES

### Motor Vehicle Fuel Tax Funds

By law, each city receives a proportionate share of the total state motor vehicle fuel tax. Money received is a monthly allocation based on population. In the City's 2021 budget, it is anticipated that revenue received from the state gas tax for the Street Fund will be \$144,220 in FY 2021. This is the same as anticipated to be received in 2022 and therefore should be relatively accurate.

### Transportation Improvement Board

The Washington State Transportation Improvement Board (TIB) funds high-priority transportation projects in communities throughout the state to enhance the movement of people, goods, and services. TIB is an independent state agency, created by the Legislature, which distributes and manages street construction and maintenance grants to 320 cities and urban counties throughout Washington State. Funding for TIB's grant programs comes from revenue generated by three cents of the statewide gas tax.

The TIB has several statewide competitive programs which use criteria developed by the TIB for the prioritization of projects. The three TIB programs in which the City of Fircrest can compete are as follows:

- **Urban Corridor Program (UCP)**  
This program is for transportation projects with a primary emphasis on public/private cooperation and economic development.
- **Urban Arterial Program (UAP)**  
This program is for arterial street construction with a primary emphasis on safety and mobility. This program is being utilized to apply for funding to Grind and Overlay southbound So Orchard St from Regents to the City line.
- **Active Transportation Program (ATP)**  
This program is for the improvement of pedestrian safety, and to address pedestrian system continuity and connectivity. The City has applied for grants from both the SRTS Program and PBP for funding of sidewalk installations on westbound 44th St W from Rainier Dr to 67th Ave W and southbound Alameda Ave from Emerson to Fircrest Greens across from 42nd St W

### City Funding Sources

Recent funds from the sale of the City's power utility have been used to fund capital projects in the City's Street Fund. There are not sufficient funds in this source to fully fund the projects included in the Six-Year Program, however, the City will consistently apply for grant funding in order to use as little of this fund as possible to maintain a healthy reserve to get through tough economic times.

### Real Estate Excise Taxes

The City can also use the Real Estate Excise Tax it receives for funding, in whole or in part, any capital project associated with the work identified in this plan.

### Washington State Department of Transportation

#### Safe Routes to School / Pedestrian Bicyclist Program

- Traffic Safety Near Schools Program – This program is for the improvement of safety for children traveling to and from school.

### Surface Water Management Program

The City's Stormwater Management Program (SWMP) pays for all drainage facilities constructed in conjunction with street improvements. The revenue from SWM is directly related to the number of capital improvement projects constructed. Because there will be little impact to storm drainage facilities resulting from the projects proposed in the Six-Year Transportation Improvement Program, only a minor amount of funding is expected from this source.

## CONSISTENCY WITH LAND USE MANAGEMENT PLAN

The State's Growth Management Act (GMA) requires local governments to develop and adopt comprehensive plans covering land use, housing, capital facilities, utilities, and transportation. These comprehensive plans must balance the demands of growth with the provision of public facilities and services and transportation facilities and services. The City of Fircrest was required to develop and adopt a comprehensive plan that is in conformance with the requirements of the GMA.

The City of Fircrest has, as part of its Comprehensive Plan, Transportation Goals and Policies. The projects in the Six-Year Comprehensive Transportation Improvement Program are intended to conform to the goals and policies within the City's Comprehensive Plan.

TABLE 1: 2023-2028 TRANSPORTATION FACILITY IMPROVEMENTS

## City of Fircrest Six-Year Comprehensive Transportation Improvement Program (2023 to 2028)

Transportation Facility Improvements		2023	2024	2025	2026	2027	2028	TOTAL
<b>Capital Appropriations</b>								
1	Major Pavement Patching: Citywide	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 600,000.00
<b>Grind and Overlays</b>								
2	Regents Blvd: Alameda Ave to 67th Ave	\$ 82,000	\$ 760,000					\$ 842,000.00
3	1/2 Street Orchard St/Regents Blvd to end of Right-of Way			\$ 250,000				\$ 250,000.00
4	1/2 Street Orchard St/Stanford to Regents Blvd				\$ 180,000			\$ 180,000.00
<b>Roadway Improvements</b>								
5	Buena Vista Ave: 1300 block					\$ 75,000		\$ 75,000.00
6	Berkeley Ave: 1300 block (curb/gutter and overlay)					\$ 75,000		\$ 75,000.00
<b>Pedestrian, Non-Motorized / Active Transportation Program</b>								
7	Alameda Ave: 44th to Emerson St (curb/gutter, sidewalk - west side)	\$ 255,000						\$ 255,000.00
8	44th St: 67th Ave to 60th Ave (curb/gutter, sidewalk - north side)	\$ 1,129,000						\$ 1,129,000.00
9	Alameda Ave: Emerson St to Rosewood Ln (curb/gutter, sidewalk - east side)						\$ 500,000	\$ 500,000.00
10	Emerson St: Woodside Dr to 67th St (sidewalks, retaining walls)	\$ 53,000	\$ 400,000					\$ 453,000.00
<b>Total Capital Appropriations</b>		<b>\$ 1,619,000</b>	<b>\$ 1,260,000</b>	<b>\$ 350,000</b>	<b>\$ 280,000</b>	<b>\$ 250,000</b>	<b>\$ 600,000</b>	<b>\$ 3,759,000.00</b>

FIGURE 1: 2023-2028 PROJECTS MAP

As listed in Table 1, Map 1 illustrates the transportation facility improvements for the 2023-2028 Six-Year Transportation Improvement Program planned for the City of Fircrest. Below is a brief description of the work for these projects.

**Grind and Overlay**

A grind and overlay project consists of grinding the existing pavement down a few inches and overlaying the roadway with a new wearing surface. This is a way to preserve the existing roadway and provide a new wearing surface and seal the roadbed.

**Roadway Improvements**

This is a reconstruction of the existing roadway. The roadbed is removed and replaced with new material and a new pavement section. This work also includes replacing or adding curb and gutters and sidewalks along both sides of the roadway or where they do not exist.

**Pedestrian, Non-Motorized**

This improvement is typically the construction of a new curb and gutter and sidewalk improvement. This will add new sidewalks where there presently is no sidewalk and complete gaps in sidewalks. This also potentially provides for bike lanes along designated routes.

**2023-2028  
Transportation Facility  
Improvements**

- █ Grind and Overlays
- █ Roadway Improvements
- █ Pedestrian, Non-Motorized

\*Citywide major pavement patching and LED streetlight replacement projects not mapped.



THE CITY OF FIRCREST

Map is for graphical and information purposes only. It does not represent a legal survey.  
Produced by the City of Fircrest, July 2021.



## FIRCREST CITY COUNCIL AGENDA SUMMARY

**DATE:** 7/12/2022

**NEW BUSINESS:**        **Preliminary Grant Application to the Department of Enterprise Services, Energy Program**

**ITEM:** 12A.

**FROM:**                 **Tyler Bemis, Public Works Director**

---

**RECOMMENDED MOTION:**    **I move to adopt Resolution No. \_\_\_\_\_, authorizing the City Manager to execute an Interagency Agreement with the Department of Enterprise Services for an Energy Program Grant for the updating of HVAC Systems in the City's Facilities.**

---

**PROPOSAL:** The Council is being asked to authorize the City Manager to execute an Interagency Agreement with the Department of Enterprise Services (DES) to provide energy conservation services to Fircrest owned facilities.

The intent of the energy conservation services is to fulfill a required ASHRAE level II energy audit to apply for the Energy Retrofits for Public Buildings – Energy Efficiency Grant through the Department of Commerce. The ASHRAE level II energy audit measures energy and cost savings that are reasonable and provide maximum return on investment.

If Council approves the agreement, the City will be able to move forward in selecting a pre-qualified Energy Services Company (ESCO) through DES. The ESCO will conduct a preliminary audit to determine the scope and project size. This preliminary audit is to determine if a potential energy savings project exists and to identify potential energy efficiency measures. If and when the City proceeds with a project, the City is obligated to pay Department of Enterprise Services based on the project management fee. If the ESCO fails to develop a project that meets the City's established cost-effectiveness criteria, then there is no cost to the City.

Following the preliminary audit, the ESCO will develop an audit proposal to include systems to be evaluated, timeline for completion, and the cost to conduct an investment grade audit. The investment grade audit is the required technical portion for the Energy Retrofits for Public Buildings – Energy Efficiency Grant. The investment grade audit will give an in-depth detailed report on the current state of the City's HVAC, lighting, water using systems, and other identified systems in the audit proposal.

There are three potential outcomes of the investment grade audit;

1. If the City does not have energy efficiency measures that meet the cost-effectiveness criteria, then there is no cost to the City.
2. If the ESCO identifies cost-effective measures and the City does not proceed, then the City will have to reimburse for the audit and pay a termination fee to DES.
3. If the ESCO identifies cost-effective measures and the City proceeds, an energy services proposal is presented. The energy services proposal outlines the maximum guaranteed construction cost and guaranteed equipment performance.

**FISCAL IMPACT:** None at this time. If and when the City proceeds with the project, the City will be obligated to pay DES for project management fees.

**ADVANTAGE:** Higher efficiency HVAC systems with potential for cleaner circulated air. Potential for reduced maintenance costs on new equipment. Department of Enterprise Services provides all contracting and project management services to include measurement and verification services. Measurement and verification services are used to verify that energy and utility savings are achieved as prescribed by the ESCO. This would also help the City comply with the Clean Buildings Act and Washington State Energy Strategy, as future regulations will move initiatives to become less dependent on fossil fuels.

**DISADVANTAGES:** None.

**ALTERNATIVES:** Do not continue through the process of applying for the Energy Grant Program and identify alternative funding to update HVAC systems.

**HISTORY:** The current age of HVAC Systems in City facilities has contributed to increased maintenance costs. In recent years, the City has not budgeted for HVAC replacement or upgrading, though the City was exploring the use of ARPA funds for such upgrades. The system at City Hall is most in need of replacement, being over 20 years old. The system at the Public Safety Building had the heat pump and air handler replaced in 2021. The Public Works Building system had similar upgrades in 2015. The HVAC Systems throughout the City lack consistency in standardization of equipment, which contributes to increased maintenance costs.

**ATTACHMENTS:** [Resolution Agreement](#)

1 **CITY OF FIRCREST**  
2 **RESOLUTION NO. \_\_\_\_**

3 **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF**  
4 **FIRCREST, WASHINGTON, AUTHORIZING THE CITY**  
5 **MANAGER TO EXECUTE AN INTERAGENCY AGREEMENT**  
6 **WITH THE DEPARTMENT OF ENTERPRISE SERVICES,**  
7 **ENERGY PROGRAM.**

8 **WHEREAS**, the City of Fircrest has aging HVAC Systems that have met their useful  
9 lifecycle; and

10 **WHEREAS**, the City utilizes a contractor for HVAC maintenance and repairs that has  
11 worked on various pieces of HVAC equipment over the years; and

12 **WHEREAS**, the City wishes to hire an Energy Services Company to audit the City's  
13 HVAC Systems to increase the chances of receiving a Department of Enterprise  
14 Services Energy Grant; Now, Therefore,

15 **BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FIRCREST:**

16 **Section 1.** The City Manager is hereby authorized and directed to execute an Interagency  
17 Agreement with the Department of Enterprise Services, Energy program.

18 **Section 2.** This resolution shall become effective upon adoption.

19 **APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF**  
20 **FIRCREST, WASHINGTON**, at a regular meeting thereof this 12th day of July 2022.

21 **APPROVED:**

22 \_\_\_\_\_  
23 Brett L. Wittner, Mayor

24 **ATTEST:**

25 \_\_\_\_\_  
26 Jayne Westman, City Clerk

27 **APPROVED AS TO FORM:**

28 \_\_\_\_\_  
29 Hillary J. Evans, City Attorney



State of Washington <b>ENERGY PROGRAM</b> Department of Enterprise Services P.O. Box 41476 Olympia, WA 98504-1476	<b>INTERAGENCY AGREEMENT</b>	
	IAA No.:	K7716
<b>CITY OF FIRCREST</b> 115 Ramsdell Street Fircrest, WA 98460	Date:	July 7, 2022

**INTERAGENCY AGREEMENT  
BETWEEN  
CITY OF FIRCREST  
AND  
WASHINGTON STATE DEPARTMENT OF ENTERPRISE SERVICES**

Pursuant to RCW chapter 39.34 and RCW chapter 39.35C, this *Interagency Agreement (Agreement)* is made and entered into by and between the State of Washington acting by and through the Energy Program of the Department of Enterprise Services, a Washington State governmental agency (“Enterprise Services”) and City of Fircrest, a Washington State governmental agency (“Client Agency”) and is dated and effective as of the date of the last signature.

**RECITALS**

- A. Enterprise Services, through its Energy Program (“Energy Program”), helps owners of public facilities reduce energy and operational costs. The Energy Program is a national leader in developing and managing energy savings performance contracts that help reduce energy and operational costs in publicly-owned facilities.
- B. Upgrading to energy efficient infrastructure helps reduce long-term operations and maintenance costs. This allows owners to be better financial stewards while achieving their mission, so that Washington is a better place to live, learn, and work.
- C. Acting as the owner’s advocate, the Energy Program delivers professional expertise and contract management services. By leveraging capital investments, owners can achieve efficiencies, improve facilities, and reduce carbon emissions in their publicly-owned facilities. Energy Program also creates value to owners by managing risk through guaranteed total project costs, equipment performance, and energy savings.
- D. Client Agency, an owner of a public facility, desires to contract with Energy Program to access and obtain certain Energy Program Services.
- E. The purpose of this Agreement is to establish a vehicle for Energy Program to provide future energy/utility conservation project management services to Client Agency and to authorize the development of the energy services proposal in a cost-effective, efficient manner.

## A G R E E M E N T

NOW THEREFORE, in consideration of the mutual covenants and agreements set forth herein, the parties agree as follows:

1. **TERM.** The term of this *Agreement* commences on the date of the last signature and ends **December 31, 2026**.
2. **STATEMENT OF WORK.**
  - A. **ENERGY PROGRAM.** Energy Program agrees to provide the following Services:
    - i. Upon request by Client Agency for energy services for a specific Energy/Utility Conservation Project(s), the Parties shall execute an amendment to this *Agreement* to specify the project and associated project management fees as set forth by Attachment B. Enterprise Services shall furnish necessary personnel and services as specified and set forth in Attachment A, *Project Management Services Scope of Work*.
    - ii. Assist in Dispute Resolution. Dispute resolution is an ongoing process throughout the project. However, this assistance does not include formal dispute resolution, arbitration or legal advice or representation in any legal action, and does not include legal fees and costs related to any dispute. Formal dispute resolution begins when a written claim is received demanding arbitration or other legal process is received. All formal dispute fees and costs will be borne separately by Client Agency. The Attorney General cannot and will not represent or advise a non-state agency.
  - B. **CLIENT AGENCY.** Client Agency agrees to the following:
    - i. Will conform to the protocols of this *Agreement*, including Enterprise Services' *General Conditions for Washington State Energy Savings Performance Contracting ("General Conditions")*, and as supplemented.
    - ii. Will conform to the requirements of the *General Conditions* for timely processing and approval of agreed upon changes to construction contracts involving cost, and for payment.
    - iii. Will conform to the following guidelines for communications between Client Agency, Enterprise Services and ESCOs (Energy Services Company) through the design, construction and post-construction phases as outlined below:
      - a) Communications between Client Agency, Energy Program Project Manager ("PM") and ESCO shall go through the PM. The PM may authorize exceptions for specific projects or situations. The PM may authorize the ESCO to communicate directly with Client Agency personnel to expedite the design and to avoid communication delays. This action does not authorize additional work, change in scope, or exclude copying all communications between ESCO and Client Agency to the PM.
      - b) All drawings, specifications, reports, and project correspondence must contain the State Project Number and suffix.
        - The State Project Number consists of the fiscal year and a numerical sequence number, for example 2018-024, followed by an alphabetical suffix.

- Professional services agreements have suffixes A through F, for example 2018-024 A.
  - Construction contracts have suffixes G through Z, for example 2018-024 G.
- iv. All identification and monitoring of documentation required by the funding source shall remain the responsibility of Client Agency.

### 3. COMPENSATION AND REQUIREMENTS.

- A. COMPENSATION. Compensation under this *Agreement* shall be by amendment to this *Agreement* for each authorized project. Each amendment shall include a payment schedule for the specific project.
- i. Project Management Services Scope of Work (Attachment A): For project management services provided by Energy Program, Client Agency shall pay Enterprise Services a Project Management Fee for services based on the total project value (including Washington state sales tax) per the Project Management Fee Schedule set forth in Attachment B.
  - ii. Termination Fee: If Client Agency, after authorizing an investment grade audit and energy services proposal, decides not to proceed with an energy/utility conservation project that meets Client Agency's cost effective criteria, then the Client Agency will be charged a termination fee as set forth in Project Management Fee Schedule. The termination fee shall be based on the estimated total project value outlined in the energy services proposal prepared by the ESCO as set forth in Attachment B.
  - iii. Measurement & Verification Services ("M&V") Scope of Work (Attachment C): If M&V are requested by Client Agency beyond the first three years following the notice of commencement of energy cost savings, Client Agency shall pay Enterprise Services \$2,000.00 annually for each year that such M&V are provided.
- B. PAYMENT FOR ESCO SERVICES. In the event that Client Agency enters into a contract with an Energy Program pre-qualified ESCO, pursuant to an *Enterprise Services Master Energy Services Agreement for ESCO Services*, Client Agency shall make payment for such contracted services directly to the ESCO, after Energy Program has reviewed and sent such invoices to Client Agency for payment.
- C. FURTHER ASSURANCES. Client Agency shall provide the ESCO with any additional necessary or desired contract language to comply with Client Agency's obligations pertaining to its use of federal, state, or other grants, funding restrictions, or unique contract/entity requirements. The ESCO and their subcontractors are required to comply with all applicable federal regulations and reporting procedures.
- D. MANAGING COMPLIANCE WITH STATE AND FEDERAL LAW. In all ESCO project agreements and contracts pertaining to this *Agreement*, Energy Program will require ESCO's compliance with applicable federal and state laws and state policies including, but not limited to, the following:
- 1. RCW Title 39 and 43
  - 2. ADA Requirements
  - 3. Buy America
  - 4. Davis-Bacon
  - 5. Prevailing Wage
  - 6. DBE Participation
  - 7. Apprentice Participation

Upon request by Client Agency, Energy Program will collect and provide the weekly-certified payroll to Client Agency. Client Agency, however, shall remain responsible for any documentation required by Client Agency's funding source. All federal verification, investigation, survey, reporting and enforcement requirements when there is a possible violation shall remain the responsibility of the federal grant recipient (Client Agency) unless negotiated by Energy Program and added by amendment to this *Agreement*. In the event that Energy Program becomes aware of a possible violation, it will notify Client Agency.

**4. INVOICES AND BILLING.**

- A. **BILLING PROCEDURE.** Enterprise Services shall submit invoices to Client Agency upon substantial completion and notice of commencement of energy cost savings of each authorized project, unless an amendment specifies special billing conditions and timeline. Substantial completion of the project will include the delivery and acceptance of the notice of commencement of energy cost savings issued by the energy services company. Each invoice will clearly indicate that it is for the services rendered in performance under this *Agreement* and shall reflect this *Agreement* and Amendment number. Energy Program will invoice for any provided services within sixty (60) days of the expiration or termination of this *Agreement*.
- B. **PAYMENT PROCEDURE.** Client Agency shall pay all invoices received from Enterprise Services within thirty (30) days of receipt of properly executed invoice vouchers.
- C. **BILLING DETAIL.** Each invoice submitted to Client Agency by Enterprise Services shall include information as is necessary for Client Agency to determine the exact nature of all expenditures. At a minimum, the invoice shall reference this *Agreement* and include the following:
  - The date(s) such services were provided
  - Brief description of the services provided
  - Total invoice amount
- D. **BILLING ADDRESS.** Invoices shall be delivered to Client Agency electronically to:  
Email: [spingel@cityoffircrest.net](mailto:spingel@cityoffircrest.net)

5. **AGREEMENT MANAGEMENT.** The parties hereby designate the following *Agreement* administrators as the respective single points of contact for purposes of this *Agreement*, each of whom shall be the principal contact for business activities under this *Agreement*. The parties may change administrators by written notice as set forth below. Any notices required or desired shall be in writing and sent by U.S. mail, postage prepaid, or sent via email, and shall be sent to the respective addressee at the respective address or email address set forth below or to such other address or email address as the parties may specify in writing:

**Enterprise Services**  
Attn: Amy Kim  
Energy Project Manager  
Energy Program  
Washington Dept. of Enterprise Services  
PO Box 41476  
Olympia, WA 98504-1476  
Tel: (360) 480-0022  
Email: amy.kim@des.wa.gov

**Client Agency**  
Attn: Scott Pingel  
City Manager  
City of Fircrest  
115 Ramsdell Street  
Fircrest, WA 98460  
Tel: (253) 564-8901  
Email: spingel@cityoffircrest.net

Notices shall be deemed effective upon the earlier of receipt, if mailed, or, if emailed, upon transmission to the designated email address of said addressee.

The Client Agency representative shall be responsible for working with Energy Program, approving billings and expenses submitted by Energy Program, and accepting any reports from Energy Program or ESCO.

The Energy Program representative shall be the contact person for all communications regarding the conduct of work under this *Agreement*.

**6. RECORDS.**

- A. **AGREEMENT AVAILABILITY.** Prior to its entry into force, this *Agreement* shall be posted on the parties' websites or other electronically retrievable public source as required by RCW 39.34.040.
- B. **RECORDS RETENTION.** Each party shall maintain records and other evidence that sufficiently and properly reflect all direct and indirect costs expended by either party in the performance and payment of the services. These records shall be subject to inspection, review, or audit by personnel of both parties, other personnel duly authorized by either party, the Office of the State Auditor, and officials authorized by law. Such records shall be retained for a period of six (6) years following expiration or termination of this *Agreement* or final payment for any service placed against this *Agreement*, whichever is later; Provided, however, that if any litigation, claim, or audit is commenced prior to the expiration of this period, such period shall extend until all such litigation, claims, or audits have been resolved.
- C. **OWNERSHIP.** Records and other information, in any medium, furnished by one party to this *Agreement* to the other party, will remain the property of the furnishing party, unless otherwise agreed. The receiving party will not disclose or make available this material to any third party without first providing notice to the other party and allowing ten (10) business days in which to file, at its sole expense, a motion seeking a protective order, or other legal action. Each party will utilize reasonable security procedures and protections to assure that records and information provided by the other party are not erroneously disclosed to third parties.
- D. **PUBLIC RECORDS.** This *Agreement* and all related records are subject to public disclosure as required by RCW 42.56, the Public Records Act (PRA). Neither party shall release any record that would, in the judgment of the party, be subject to an exemption from disclosure under the PRA, without first providing notice to the other party and allowing ten (10) business days in which to file, at its sole expense, a motion seeking a protective order, or other legal action.

**7. RESPONSIBILITY OF THE PARTIES.** Each party to this *Agreement* assumes responsibility for claims and/or damages to persons and/or property resulting from any act or omission on the part of itself, its employees, or its agents. Neither party assumes any responsibility to the other party for any third party claims.

**8. DISPUTE RESOLUTION.** The parties shall use their best, good faith efforts cooperatively and collaboratively to resolve any dispute that may arise in connection with this *Agreement* as efficiently as practicable, and at the lowest possible level with authority to resolve such dispute. The parties shall make a good faith effort to continue without delay to carry out their respective responsibilities under this *Agreement* while attempting to resolve any such dispute. If, however, a dispute persists regarding this *Agreement* and cannot be resolved, it may be escalated within each organization. In such situation, upon notice by either party, each party, within five (5) business days shall produce its description of the dispute in writing and deliver it to the other party. The receiving party then shall have three (3) business days to review and respond in writing. In the event that the parties cannot

then agree on a resolution of the dispute, the parties shall schedule a conference between the respective senior managers of each organization to attempt to resolve the dispute. In the event the parties cannot agree on a mutual resolution within fifteen (15) business days, the parties shall abide by the Governor's dispute resolution process (RCW 43.17.330), if applicable, or collectively shall appoint a third party to evaluate and resolve the dispute and such dispute resolution shall be final and binding on the parties.

9. **TERMINATION FOR CONVENIENCE.** Except as otherwise provided in this *Agreement*, either party may terminate this *Agreement* upon thirty (30) calendar days prior written notification. Upon such termination, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this *Agreement* prior to the effective date of such termination.

10. **GENERAL PROVISIONS.**

- A. **COMPLIANCE WITH LAW.** The Parties shall comply with all applicable law.
- B. **INTEGRATED AGREEMENT.** This *Agreement* constitutes the entire agreement and understanding of the parties with respect to the subject matter and supersedes all prior negotiations, representations, and understandings between them. There are no representations or understandings of any kind not set forth herein.
- C. **AMENDMENT OR MODIFICATION.** Except as set forth herein, this *Agreement* may not be amended or modified except in writing and signed by a duly authorized representative of each party.
- D. **AUTHORITY.** Each party to this *Agreement*, and each individual signing on behalf of each party, hereby represents and warrants to the other that it has full power and authority to enter into this *Agreement* and that its execution, delivery, and performance of this *Agreement* has been fully authorized and approved, and that no further approvals or consents are required to bind such party.
- E. **NO AGENCY.** The parties agree that no agency, partnership, or joint venture of any kind shall be or is intended to be created by or under this *Agreement*. Neither party is an agent of the other party nor authorized to obligate it.
- F. **GOVERNING LAW.** The validity, construction, performance, and enforcement of this *Agreement* shall be governed by and construed in accordance with the laws of the State of Washington, without regard to its choice of law rules.
- G. **JURISDICTION & VENUE.** In the event that any action is brought to enforce any provision of this *Agreement*, the parties agree to exclusive jurisdiction in Thurston County Superior Court for the State of Washington and agree that in any such action venue shall lie exclusively at Olympia, Washington.
- H. **EXHIBITS.** All exhibits referred to herein are deemed to be incorporated in this *Agreement* in their entirety.
- I. **CAPTIONS & HEADINGS.** The captions and headings in this *Agreement* are for convenience only and are not intended to, and shall not be construed to, limit, enlarge, or affect the scope or intent of this *Agreement* nor the meaning of any provisions hereof.
- J. **ELECTRONIC SIGNATURES.** A signed copy of this *Agreement* or any other ancillary agreement transmitted by facsimile, email, or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original executed copy of this *Agreement* or such other ancillary agreement for all purposes.

K. COUNTERPARTS. This *Agreement* may be executed in any number of counterparts, each of which shall be deemed an original and all of which counterparts together shall constitute the same instrument which may be sufficiently evidenced by one counterpart. Execution of this *Agreement* at different times and places by the parties shall not affect the validity thereof so long as all the parties hereto execute a counterpart of this *Agreement*.

EXECUTED AND EFFECTIVE as of the date of the last signature.

**CITY OF FIRCREST**

**STATE OF WASHINGTON**

**DEPARTMENT OF ENTERPRISE SERVICES**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: Kirsten G. Wilson, PE

Title: \_\_\_\_\_

Title: Energy Program Manager

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## ATTACHMENT A

### PROJECT MANAGEMENT SERVICES SCOPE OF WORK

#### Energy/Utility Conservation Projects

#### Statewide Energy Performance Contracting Program

Energy Program will provide the following project management services for each specific project for the Client Agency. Each individual project shall be authorized by an amendment to this *Agreement*.

1. Assist the Client Agency in the selection of an Energy Service Company (ESCO) consistent with the requirements of RCW 39.35A for local governments; or 39.35C for state agencies and school districts.
2. Assist in identifying potential energy/utility conservation measures and estimated cost savings.
3. Assist in negotiating scope of work and fee for an ESCO audit of the facility(s).
4. Assist in identifying appropriate project funding sources and assist with obtaining project funding.
5. Assist in negotiating the technical, financial and legal issues associated with ESCO's Energy Services Proposal.
6. Review and recommend approval of ESCO energy/utility audits and Energy Services Proposals.
7. Provide assistance during the design, construction and commissioning processes.
8. Review ESCO invoice voucher(s) received for reasonableness and forward to Client Agency for review and payment.
9. Assist with final project acceptance.
10. Assist in resolution of disputes with the ESCO that arise during this *Agreement*, not to include formal disputes.
11. Review up to the first three years of the ESCO's annual Measurement and Verification (M&V) reports for completeness and accuracy. Review any ESCO guarantee compared to reported results and resolve differences, if needed. Review and forward ESCO invoice vouchers for payment by the Client Agency.



**ATTACHMENT B**

**PROJECT MANAGEMENT FEE SCHEDULE**

2021-23 Interagency Reimbursement Costs  
for Project Management Fees to Administer Energy/Utility Conservation Projects

<u>TOTAL PROJECT VALUE</u>	<u>PROJECT MANAGEMENT FEE</u>	<u>TERMINATION FEE</u>
5,000,001..... 6,000,000.....	\$68,800.....	25,700
4,000,001... .. 5,000,000.....	67,700.....	25,400
3,000,001..... 4,000,000.....	66,700.....	25,000
2,000,001..... 3,000,000.....	62,500.....	23,400
1,500,001..... 2,000,000.....	58,300.....	21,800
1,000,001..... 1,500,000.....	51,600.....	19,300
900,001. .... 1,000,000.....	43,800.....	16,400
800,001..... .. 900,000.....	41,300.....	15,400
700,001..... .. 800,000.....	38,300.....	14,400
600,001..... .. 700,000.....	36,500.....	13,700
500,001..... .. 600,000.....	33,800.....	12,600
400,001..... .. 500,000.....	30,200.....	11,300
300,001..... .. 400,000.....	25,800.....	9,700
200,001..... .. 300,000.....	20,700.....	7,700
100,001..... .. 200,000.....	14,400.....	5,400
50,001..... .. 100,000.....	7,800.....	3,500
20,001..... .. 50,000.....	4,200.....	2,000

The project management fee on projects over \$6,000,000 is 1.15% of the project cost. The maximum Energy Program termination fee is \$25,700.

1. These fees cover project management services for energy/utility conservation projects managed by Enterprise Services’ Energy Program.
2. Termination fees cover the selection and project management costs associated with managing an ESCO's investment grade audit and energy services proposal. No termination fee will be charged unless Client Agency decided not to proceed to construction based on an energy services proposal that identifies projects that met Client Agency’s cost effectiveness criteria.
3. If the project meets Client Agency’s cost effectiveness criteria and Client Agency decides not to move forward with a project, then Client Agency will be invoiced per the above listed Termination Fee or \$25,700 whichever is less. If Client Agency decides to proceed with the project then the *Agreement* will be amended to include the Project Management Fee listed above.
4. If the audit fails to produce a project that meets Client Agency’s established cost effectiveness criteria, then there is no cost to Client Agency and no further obligation by Client Agency.

**ATTACHMENT C**

***MEASUREMENT & VERIFICATION SERVICES SCOPE OF WORK***

Energy/Utility Conservation Projects

Statewide Energy Performance Contracting Program

If requested, Energy Program will provide the following measurement and verification services for each year beyond the first three years following the Notice of Commencement of Energy Cost Savings by the ESCO for the specific Client Agency project:

1. Review the ESCO's annual Measurement and Verification report for completeness and accuracy. Review any ESCO guarantee compared to reported results and resolve differences, if needed. Review and forward any ESCO invoice vouchers for payment by the Client Agency.
2. Where necessary, review Client Agency facility operations including any changes in operating hours, changes in square footage, additional energy consuming equipment and negotiate changes in baseline energy use with the ESCO and Client Agency that may impact achieved energy savings.
3. Attend a meeting or meetings with Client Agency and ESCO to review and discuss the annual Measurement and Verification report.



1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31

**CITY OF FIRCREST  
RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF FIRCREST, WASHINGTON, AUTHORIZING  
THE CITY MANAGER TO EXECUTE THE  
INTERLOCAL AGREEMENT IAA23729 WITH THE  
STATE OF WASHINGTON ADMINISTRATIVE  
OFFICE OF THE COURTS FOR FIRCREST AND  
RUSTON MUNICIPAL COURTS**

**WHEREAS**, the Fircrest Municipal Court wishes to participate in the Blake decision reimbursement programs through the State of Washington Administrative Office of the Courts; Now, Therefore

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF  
FIRCREST:**

**Section 1.** The City Manager is authorized and directed to execute the Interlocal Agreement IAA23729 with the State of Washington Administrative Office of the Courts.

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF  
FIRCREST, WASHINGTON**, at a regular meeting thereof this 12<sup>th</sup> day of July 2022.

APPROVED

\_\_\_\_\_  
Brett L. Wittner, Mayor

ATTEST:

\_\_\_\_\_  
Jayne Westman, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Hillary J. Evans, City Attorney

**INTERAGENCY REIMBURSEMENT AGREEMENT IAA23729**  
**BETWEEN**  
**WASHINGTON STATE ADMINISTRATIVE OFFICE OF THE COURTS**  
**AND**  
**FIRCREST**

THIS REIMBURSEMENT AGREEMENT (Agreement) is entered into by and between the Administrative Office of the Courts (AOC) and FIRCREST, for the purpose of reimbursing FIRCREST (City) for extraordinary costs of resentencing and vacating sentences under *Blake* and for the cost of refunding legal financial obligations (LFOs) under the *Blake* decision.

**1. PURPOSE**

The purpose of this Agreement is to provide reimbursements to assist Cities and Municipal Courts with extraordinary judicial, prosecutorial, or defense-related costs of resentencing and vacating the sentences of defendants whose convictions or sentences in are affected by the *State v. Blake* decision, and to provide reimbursements to assist Cities and Municipal Courts who have reimbursed or will reimburse LFOs to defendants whose convictions or sentences in Municipal Court are affected by the *State v. Blake* decision.

**2. REIMBURSEMENT**

- A. Extraordinary Expenses Reimbursement. AOC shall reimburse the City up to a maximum of 45,361 for extraordinary judicial, prosecutorial, or defense-related costs of resentencing and vacating the sentences of defendants whose convictions or sentences are affected by the *State v. Blake* decision incurred during the period of February 25, 2021 to June 30, 2023. No reimbursement will be made under this Agreement for resentencing or vacation costs incurred after June 30, 2023, and any reimbursement requests in excess of this amount will be denied. If additional funding is appropriated by the Legislature for these purposes, the amount of reimbursement under this Agreement may be increased by agreement of the parties.
- B. LFO Reimbursement. AOC will reimburse the City up to a maximum of 39,176 for payments made by the City during the period February 25, 2021 to June 30, 2023 pursuant to court order which required reimbursement by the State of Washington of legal and financial obligations. No reimbursement will be made under this Agreement for resentencing or vacation costs incurred after June 30, 2023, and any reimbursement requests in excess of this amount stated in this Section 2 (b) will be denied. If additional funding is appropriated by the Legislature for these purposes, the amount of reimbursement under this Agreement may be increased by

agreement of the parties. Nothing in this Agreement requires the City to make payments pursuant to a court order when the funds available for reimbursement are less than the amount of the payment.

- C. General. AOC shall provide reimbursement to the City for approved and completed reimbursements by warrant or account transfer within 30 days of receipt of a properly completed A-19 invoice and the completed data report as required below.

### 3. PERIOD OF PERFORMANCE

Performance under this Agreement begins **July 1, 2022**, regardless of the date of execution, and ends on **June 30, 2023**. The period of performance may be amended by mutual agreement of the parties if the Legislature provides additional funding or time for these purposes.

### 4. TERMS OF REIMBURSEMENT

a) The City shall request reimbursement as follows:

1. The City will submit its A-19 invoices monthly to [payables@courts.wa.gov](mailto:payables@courts.wa.gov). A-19 invoices submitted under this agreement must include:
  - a. Payment documents from the City indicating the amounts expended, the recipients, and the date of expenditure.
  - b. Sufficient information to allow AOC to determine that the costs reimbursed are extraordinary judicial, prosecutorial, or defense-related costs of resentencing and vacating the sentences of defendants whose convictions or sentences are affected by the *State v. Blake*.
  - c. Proper coding for expenses under both 2.A. and B. For **FIRCREST**, expenses under 2.A. must be coded **40021070**, and reimbursement under 2.B. must be coded **40022090**.
2. The City shall provide a monthly report to AOC that must contain at a minimum:
  - a. A list of any case numbers associated with the services provided;
  - b. A breakdown of expenses by judicial, prosecutorial, and defense-related costs;
  - c. The amount of LFOs reimbursed, with the case number associated with that amount.
  - d. Any positions supported by these funds, broken down by judicial, prosecutorial, and defense-related positions; and
  - e. Data, including case numbers and aggregate data on the number and type of cases:
    - i. Vacated under *Blake*;

- ii. Resentenced under *Blake*; and
  - iii. Being worked on under *Blake*.
- b) By May 1, 2023, the City agrees to report any allocated funds under either 2. A. or B. that it will be unable to spend during the term of the contract, or any additional funds it anticipates needing during the term of the contract should additional funds become available. AOC reserves the right to reallocate funds that are reported to be unable to be spent.

## **5. AGREEMENT ALTERATIONS AND AMENDMENTS**

This Agreement may be amended by agreement of the parties. Such amendments are not binding unless they are in writing and signed by personnel authorized to bind each of the parties.

## **6. GOVERNANCE**

This Agreement is entered into pursuant to and under the authority granted by the laws of the state of Washington and any applicable federal laws. The provisions of this Agreement must be construed to conform to those laws.

In the event of an inconsistency in the terms of this Agreement, or between its terms and any applicable statute or rule, the inconsistency will be resolved by giving precedence in the following order:

- a. Applicable state and federal statutes and rules;
- b. This Agreement; and
- c. Any other provisions of the agreement, including materials incorporated by reference.

## **7. WAIVER**

A failure by either party to exercise its rights under this Agreement does not preclude that party from subsequent exercise of such rights and is not a waiver of any other rights under this Agreement unless stated to be such in a writing signed by an authorized representative of the party and attached to the original Agreement.

## **8. SEVERABILITY**

If any provision of this Agreement, or any provision of any document incorporated by reference is held invalid, such invalidity does not affect the other provisions of this Agreement which can be given effect without the invalid provision and to this end the provisions of this Agreement are declared to be severable.

**9. AGREEMENT MANAGEMENT**

The program managers noted below are responsible for and are the contact people for all communications and billings regarding the performance of this Agreement:

AOC Program Manager	City Program Manager
<p><b>Christopher Stanley</b>                      Chief Financial and Management Officer                      PO Box 41170                      Olympia, WA 98504-1170                      christopher.stanley@courts.wa.gov                      (360) 357-2406</p>	<p><b>FIRCREST</b>                      Court Administrator                      115 Ramsdell St                      Fircrest, WA 98466                      spingel@cityoffircrest.net                      253-564-8922</p>

**10. ENTIRE AGREEMENT**

This Agreement contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement are considered to exist or to bind any of the parties to this agreement unless otherwise stated in this Agreement.

**AGREED:**

**Administrative Office of the Courts**

**FIRCREST**

\_\_\_\_\_  
*Signature* *Date*

\_\_\_\_\_  
*Signature* *Date*

\_\_\_\_\_  
*Name*

**FIRCREST**  
 \_\_\_\_\_  
*Name*

\_\_\_\_\_  
*Title*

**City Manager**  
 \_\_\_\_\_  
*Title*



FORM  
**A 19-1A**  
 (Rev. 5/91)



STATE OF WASHINGTON  
**INVOICE VOUCHER**

AGENCY USE ONLY		
AGENCY NO.	LOCATION CODE	P.R. OR AUTH. NO.

AGENCY NAME
Office of the Administrator for the Courts
VENDOR OR CLAIMANT (Warrant is to be payable to)

*INSTRUCTIONS TO VENDOR OR CLAIMANT: Submit this form to claim payment for materials, merchandise or services. Show complete detail for each item.*

Vendor's Certificate: I hereby certify under penalty of perjury that the items and totals listed herein are proper charges for materials, merchandise or services furnished to the State of Washington, and that all goods furnished and/or services rendered have been provided without discrimination because of age, sex, marital status, race, creed, color, national origin, handicap, religion, or Vietnam era or disabled veterans status.

BY \_\_\_\_\_

(SIGN IN INK)

\_\_\_\_\_

(TITLE) (DATE)

FEDERAL I.D. NO. OR SOCIAL SECURITY NO. (For reporting Personal Services Contract Payments to I.R.S. Do not fill in. Attach a W-9 form)	RECEIVED BY	DATE RECEIVED
---	-------------	---------------

DATE	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT	FOR AGENCY USE

PREPARED BY	TELEPHONE NUMBER	DATE	AGENCY APPROVAL	DATE
-------------	------------------	------	-----------------	------

DOC. DATE	PMT DUE DATE	CURRENT DOC. NO.	REF DOC.	VENDOR NUMBER	VENDOR MESSAGE	UBI NUMBER
-----------	--------------	------------------	----------	---------------	----------------	------------

REF DOC SUF	TRANS CODE	M O D	FUND	MASTER INDEX		SUB OBJ	SUB SUB OBJECT	ORG INDEX	WORKCLASS ALLOC	COUNTY BUDGET UNIT	CITY/TOWN MOS	PROJECT	SUB PROJ	PROJ PHAS	AMOUNT	INVOICE NUMBER
				APPN INDEX	PROGRAM INDEX											

ACCOUNTING APPROVAL FOR PAYMENT	DATE	WARRANT TOTAL	WARRANT NUMBER
---------------------------------	------	---------------	----------------



# Municipalities and *Blake* Funding

Christopher Stanley, CGFM – Chief Financial and Management Officer, AOC  
May 17, 2022

# What the Legislature Provided:



“\$11,500,000...is provided solely to assist cities with costs of complying with the *State v. Blake* ruling that arise from the city’s role in operating the municipal criminal justice system...”

“\$10,000,000...is provided solely to establish a legal financial obligation aid pool for cities to refund legal financial obligations and collection costs previously paid by defendants whose convictions have been vacated by court order due to the *State v. Blake* ruling.”

# How is Funding Distributed?



Reimbursable contracts will be issued by the Administrative Office of the Courts to 112 cities by mid-June.

Contracts will specify a maximum amount to be reimbursed – this approach allows each city to share in the pool according to a calculated share.

# Methodology



The same methodology used to calculate county LFO distributions last August is the same methodology used for the cities' LFO pool: A 10-year average of LFOs paid between 2007-2016.

Assuming that LFOs roughly translate to total caseload, those same proportions are used to distribute the \$11.5M of vacating and resentencing funds.

# What if my City Isn't on the List?



AOC is holding back \$500,000 from each of the pools in case other cities that did not initially receive a contract have costs that qualify for reimbursement.

After January 2023, these funds will also be used to provide reimbursements to cities that hit their maximum contracted amounts and need additional funds for reimbursement\*.

*\*To date, no contracted entity has exceeded their contracted Blake amount.*

# Eligible Expenses



Regarding the costs of vacating and resentencing:

“The office shall contract with cities for judicial, clerk, prosecution, and defense expenses for these purposes.” – page 19, lines 34-35, 2022 Supplemental Budget

# Direct Refund Bureau Coming



Reminder: The Legislature provided funding for AOC to stand up a direct refund bureau so that qualifying individuals could apply directly to AOC for their refund. These individuals will need to be certified by municipal administrators prior to payment.

A workgroup has been established to deal with the mechanics of implementing this bureau.

***Target date of implementation: July 1, 2023***



# Questions?



If you think of a question after the webinar ends, please feel free to contact me:

Christopher Stanley

Office: 360-357-2406

[Christopher.Stanley@courts.wa.gov](mailto:Christopher.Stanley@courts.wa.gov)

## FIRCREST CITY COUNCIL AGENDA SUMMARY

**DATE:** 7/12/2022

**NEW BUSINESS:** 44<sup>th</sup> St W and 67<sup>th</sup> Ave W Lift Station Upgrade Project Consultant Agreement

**ITEM:** 13B

**FROM:** Tyler Bemis, Public Works Director

---

**RECOMMENDED MOTION:** I move to adopt Resolution No. \_\_\_\_\_, authorizing the City Manager to execute of professional services agreement with Casey Civil PLLC for final design and bid call services for the 44<sup>th</sup> St W and 67<sup>th</sup> Ave W Lift Station Upgrade Project in the amount of \$116,676.00.

---

**PROPOSAL:** The Council is being asked to authorize the City Manager to execute approve the selection of Casey Civil PLLC for engineering services for upgrading the Sewer Lift Station at 44<sup>th</sup> St W and 67<sup>th</sup> Ave W.

**FISCAL IMPACT:** Fiscal impact for engineering services is \$116,676. City staff will take on project management tasks in order to reduce the overall cost of engineering services.

**ADVANTAGE:** Casey Civil has the necessary expertise, skills and experience with the City's Sewer infrastructure to meet and exceed the requirements of this project.

**DISADVANTAGES:** The costs of the project.

**ALTERNATIVES:** Not to proceed with project design at this time.

**HISTORY:** The Sewer Lift Station at 44<sup>th</sup> St W and 67<sup>th</sup> Ave W is the last of the City's 7 Lift Stations to be upgraded. It is the only Lift Station that does not have current SCADA or emergency backup power. As of late, this Lift Station has experienced a failure that was quickly resolved. The cause of the failure stemmed from power loss. Additionally, one of the two pumps are currently not working and awaiting repair parts. Public Works put this project out to RFP and received proposals from Casey Civil PLLC, Parametrix Inc. and ER Electrical Engineering PLLC. The owner of Casey Civil and his team have been involved in past Lift Station projects for the City and has a vast knowledge for the City's infrastructure and processes.

**ATTACHMENTS:** [Resolution](#)  
[Professional Services Agreement](#)  
[Proposal Packet](#)

1 **CITY OF FIRCREST**  
2 **RESOLUTION NO. \_\_\_\_**

3 **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF**  
4 **FIRCREST, WASHINGTON, AUTHORIZING THE CITY**  
5 **MANAGER TO EXECUTE A PROFESSIONAL SERVICES**  
6 **AGREEMENT WITH CASEY CIVIL PLLC FOR FINAL DESIGN**  
7 **AND BID CALL SERVICES FOR THE 44<sup>TH</sup> ST W AND 67<sup>TH</sup> AVE W**  
8 **SEWER LIFT STATION UPGRADE PROJECT.**

9 **WHEREAS**, the City of Fircrest Public Works Department operates and maintains it's  
10 sewer conveyance system; and

11 **WHEREAS**, the City has budgeted the necessary funds to finance the design of the 44<sup>th</sup>  
12 St W and 67<sup>th</sup> Ave W Lift Station Project; and

13 **WHEREAS**, the City wishes to contract with Casey Civil PLLC to prepare the design  
14 and bid documents for the Lift Station Project.

15 **NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY**  
16 **OF FIRCREST:**

17 **Section 1.** The City Manager is hereby authorized and directed to execute a professional  
18 services agreement with Casey Civil PLLC to prepare the final design and perform bid call  
19 and construction services for the upgrade of the Sewer Lift Station at 44<sup>th</sup> St W and 67<sup>th</sup>  
20 Ave W.

21 **Section 2.** This resolution shall become effective upon adoption.

22 **APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF**  
23 **FIRCREST, WASHINGTON,** at a regular meeting thereof this 12th day of July 2022.

24 **APPROVED:**

25 \_\_\_\_\_  
26 Brett L. Wittner, Mayor

27 **ATTEST:**

28 \_\_\_\_\_  
29 Jayne Westman, City Clerk

30 **APPROVED AS TO FORM:**

31 \_\_\_\_\_  
Hillary J. Evans, City Attorney

**CITY OF FIRCREST**  
**PROFESSIONAL SERVICES AGREEMENT**  
**44<sup>th</sup> St. W. and 67<sup>th</sup> Ave. W. Sewer Lift Station Project**

**1. DATE AND PARTIES**

THIS AGREEMENT, for reference purposes only, is dated the 12<sup>th</sup> day of July 2021 and entered into by and between the City of Fircrest, a political subdivision of the State of Washington and hereinafter referred to as the "City" and Casey Civil PLLC, hereinafter referred to as "Consultant" in consideration of the mutual benefits, terms, and conditions hereinafter specified.

**2. PROJECT DESIGNATION**

The Consultant is retained by the City to perform Engineering Design and Bid Call Services in connection with the project designated as 44<sup>th</sup> St. W. and 67<sup>th</sup> Ave. W. Sewer Lift Station Project.

**3. SCOPE OF SERVICES**

The Consultant agrees to perform in a good and professional manner the tasks described in Exhibit A, Scope of Services City of Fircrest Sewer Lift Station Project at 44<sup>th</sup> St. W. and 67<sup>th</sup> Ave. W, attached hereto and incorporated herein by this reference. The Consultant agrees to perform the services including the provision of all labor, materials, equipment, and supplies as identified in Exhibit A. The Consultant shall perform the services as an independent consultant and shall not be deemed, by virtue of this Agreement and the performance thereof, to have entered into any partnership, joint venture, employment, or other relationship with the City.

**4. ASSIGNMENT**

The Consultant shall not sublet or assign any of the services covered by this agreement without the express written consent of the City.

**5. NON-WAIVER**

A waiver by the City of any provision of this agreement or any time limitation provided for in this agreement shall not constitute a waiver of any other provisions.

**6. TERMS OF AGREEMENT**

Notwithstanding, the date of execution hereof, this Agreement shall be in effect July 12, 2022 to completion of construction. Either party may terminate this Agreement upon thirty (30) day's written notice to the other party.

**7. PAYMENT**

Upon receipt of an invoice from the Consultant, progress payments may be made on a monthly basis for work completed. Each invoice shall itemize by site and date the work performed and include (if required) the "Statement of Intent to Pay Prevailing Wages" that was filed with the State of Washington Department of Labor and Industries. Each voucher claim submitted by a consultant for payment on a project estimate must state that the prevailing wages have been paid. Following the final acceptance of a public works project the consultant is required to submit an "Affidavit of Wages

Paid" before final funds are released to the consultant. The total cost for services shall not exceed \$116,676.00.

**8. PERFORMANCE AND STANDARDS**

The consultant shall perform its work to conform to generally accepted professional standards. The consultant shall be responsible for the professional quality, technical adequacy, and accuracy, timely completion, and coordination of all plans, designs, drawings, and specifications prepared under this Agreement. The consultant shall, without additional compensation, correct or reverse any errors or omissions in such work. The City has a right to withhold a part or all of the monthly payments if, in the judgment of the City, the Consultant has not performed or has unsatisfactorily performed any of the services outlined in this contract, provided that the City shall promptly notify the consultant in writing of the specific items of non-performance or unsatisfactory performance. It is further provided that any such payments withheld shall reasonably relate to the estimated value of the work not performed.

**9. HOLD HARMLESS, DEFENSE, AND INDEMNITY**

With the exception of the sole negligence of the City, its employees, or elected officials, the Consultant shall protect, indemnify, and hold harmless the City of Fircrest, its employees, directors, officers, and Councilmembers from any and all demands, losses, actions, and liabilities arising out of or related to the negligent acts, errors, or omissions by Consultant pursuant to this agreement, including for damages to buildings, parking lots, grounds, or other property of any kind. This agreement includes both Personal Injury, Bodily Injury, Death or Property Damage as well as other loss or damage.

**10. INSURANCE**

The consultant will obtain and maintain in force at least the following minimum insurance coverage covering all activity under this agreement, and as to which the City shall be named as primary non-contributory additional insured on the Liability insurance:

- |  |                                   |
|--|-----------------------------------|
| a. Workman’s Compensation Coverage   | Statutory                         |
| b. Commercial General Liability  | \$1,000,000/\$2,000,000 aggregate |
| c. Comprehensive Automobile Liability  | \$1,000,000 per accident          |
| d. \$100,000 Employee Fidelity coverage that extends to the City and City employee property. |                                   |

Per Fircrest Municipal Code 9.90.140, a certificate of insurance showing the foregoing will be submitted to the City for approval 14 days before work commences.

The minimum limits above do not limit the consultant’s liability to the City or public.

**11. CONSULTANT’S REPRESENTATIONS**

The Consultant hereby represents that it has all necessary licenses and certifications to perform the services provided for herein, and is qualified to perform such services.

**12. COMPLIANCE WITH LAWS**

The Consultant shall be duly licensed and shall comply with all applicable laws, ordinances, and codes of the Federal, State, and local governments. Per Fircrest Municipal Code 5.04.020, the Consultant agrees to obtain a City of Fircrest business license prior to performing any work pursuant to this Agreement.

**13. TERMINATION**

If the Consultant violates any of the covenants undertaken herein, or any of the duties imposed upon it by the Agreement, this Agreement may be terminated by either party immediately with cause, and without cause upon thirty (30) days written notice, served to the other party by certified mail. In such a case, the Consultant shall be compensated by the City for all work performed to the date of termination.

**14. VENUE STIPULATION**

This Agreement has been and shall be considered as having been made and delivered within the State of Washington both as to interpretation and performance. Any action in law or equity, or judicial proceeding for the enforcement of this Agreement, or any of the provisions contained therein, shall be instituted and maintained only in Pierce County Superior Court, Tacoma, Washington.

**15. STATUS OF CONSULTANT**

Neither the Consultant nor personnel employed by the Consultant shall acquire any rights or status in City employment, nor shall they be deemed employees or agents of the City for any purpose. The consultant shall be deemed an independent consultant and shall be responsible in full for payment of its employees, including prevailing wages, worker's compensation, insurance, payroll deductions, and all related costs.

**16. PREVAILING WAGES**

Prevailing wages are required for this contract.

Option 1: Include a printed list of the wage applicable prevailing wage rates that identifies the effective date and the county in which the public work project is located.

OR

Option 2:

a) Include a link to prevailing wages

<http://www.lni.wa.gov/tradeslicensing/prevwage/wagerates/> and

b) Identify the exact wage publication date to use (the effective date) and

c) List the county in which the work will be performed and

d) Provide a statement indicating a printed copy of the wage rates are available for viewing in your office and

e) Explain that your agency will mail a hard copy of the applicable wage rates upon request.

**17. COMPLIANCE WITH CITY POLICY**

The Consultant shall comply with approved City policies concerning the administration of City-owned property, and the provisions of the policy shall have the same force and effect as provisions of this agreement to the extent not inconsistent herewith.

**18. TAXES**

Consultant shall comply with federal, state, and local tax laws, Social Security Acts, Unemployment Compensation, and Workers Compensation Acts in so far as applicable to the performance of this Agreement.

**19. DAMAGE BY VANDALISM OR ACTS OF GOD**

It is understood and agreed that the Consultant shall not be responsible or required to repair, at the sole cost and expense of the Consultant, any major damage or destruction caused by acts of vandalism or acts of GOD and which did not result from the negligent acts or omissions of the Consultant or the Consultant's agents.

**20. SAFETY REQUIREMENT**

All work performed under the terms of this agreement shall be performed in such a manner as to provide maximum safety to the public and employees of the City of Fircrest.

**21. NON-DISCRIMINATION**

The Consultant agrees not to discriminate against any customer, employee, or applicant for employment, subconsultant, supplier, or material man, because of gender, sexual orientation, race, color, creed, religion, national origin, marital status, age, or handicap, except for a bona fide occupational qualification. The Consultant understands that if it violates this provision, this Agreement may be terminated by the City and that the Consultant may be barred from performing any service for the City now or in the future.

**22. SEVERABLE PROVISIONS**

Each provision of this Agreement is intended to be severable. If any provision hereof is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of this Agreement.

**23. INTEGRATED AGREEMENT**

This agreement, together with attachments or addenda, represents the entire and integrated agreement between the representations, or agreements, written or oral. This agreement may be amended only by a written instrument signed by both City and Consultant.

**DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2022**

**CITY OF FIRCREST**

**CONSULTANT**

By: \_\_\_\_\_  
Scott Pingel, City Manager

By: \_\_\_\_\_

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

**APPROVED AS TO FORM:**

By: \_\_\_\_\_  
City Attorney

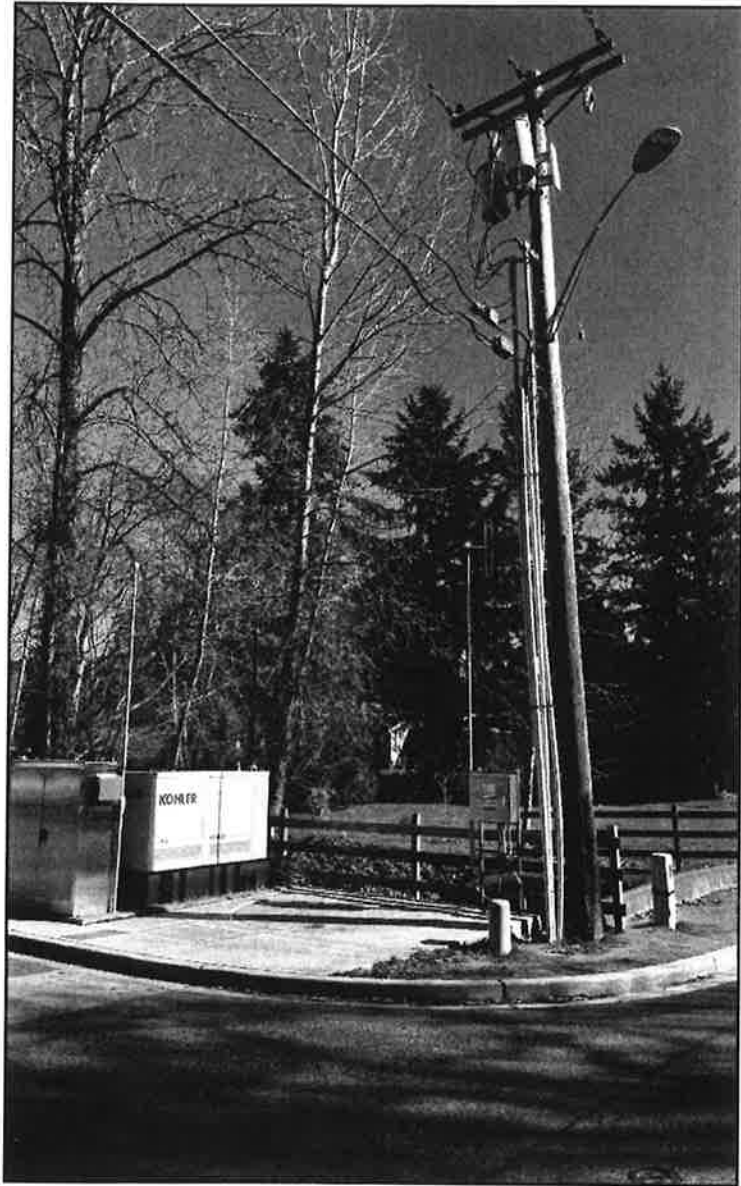
**ATTEST:**

By: \_\_\_\_\_  
City Clerk





CASEY CIVIL  
*...Engineering Solutions*



Proposal for the City of Fircrest

# SEWER LIFT STATION PROJECT AT 44TH ST W AND 67TH AVE W

April 29th, 2022

## COVER LETTER



**CASEY CIVIL**  
...Engineering Solutions

April 29th, 2022

City of Fircrest  
Attention: Tyler Bemis, Public Works Director  
115 Ramsdell Street  
Fircrest, WA 98466

**RE: Proposal for Sewer Lift Station Project at 44th St W and 67th Ave W**

Dear Mr. Bemis and Proposal Evaluation Team:

The City of Fircrest is once again investing in a capital improvement project that will increase the reliability of utility service for ratepayers. Our proposed team has a history of delivering high-value projects for the City, including the past two lift station improvements. The Casey Civil Team provides the greatest value for the City by offering:

**Practical solutions that work for your operations staff** - With roots in utility system operations, we understand how important it is to communicate and work with operations staff to ensure a practical solution that considers accessibility and safety. We work efficiently with our clients to collect the necessary information that allows us to deliver reports and design documents that are easy to understand and meet our client objectives.

**We listen and collaborate with our clients** - We are proud to work as an extension of our clients, listening and learning about the unique aspects of each utility system and project, and then leveraging our broad experience to deliver the best solutions. We know that when we work together, the best solutions are realized.

**We are passionate about service** - We serve this industry because we are passionate about offering high quality service that plays a part in protecting public health. Water and wastewater infrastructure are the unsung heroes of the public health system, but like you, we understand the importance of each component. We know that utility customers expect reliable water and/or wastewater service, and our goal is to offer practical, long-term solutions that keep systems operating smoothly.

We are excited at the opportunity to continue our working relationship with the City of Fircrest. If you have any questions about our proposal or would like to discuss anything further, please let us know.

Sincerely,  
Casey Civil

Brian M. Casey, PE, PMP

## Team Introduction:

The Casey Civil Team offers local services and experience that meet the City of Fircrest's needs for this lift station project. Our team offers unmatched lift station experience, familiarity with the City, and a commitment to service - everything you need to feel confident in the success of this project. The individuals identified will be actively working together and with you on this important project throughout design, permitting, and construction.



**Brian Casey, PE, PMP**  
Project Manager/Design Lead

**Robert Clements** (*Industrial Systems*)  
Electrical, Instrumentation & Controls Lead

**Gary Letzring** (*Sitts & Hill*)  
Survey Lead

\*Additional support staff will be engaged, as necessary



### BRIAN CASEY, PE, PMP - *Project Manager/Design Lead*

Brian has served public water and wastewater industry clients throughout the Pacific Northwest for more than 20 years. Brian's experience working at a water treatment plant laid the foundation of his practical approach focused on system operations and accessibility. He has led the planning, design, and/or construction of over 100 pump/lift station projects, experience that will be leveraged for the City of Fircrest.

Select Experience: **Alameda Lift Station**, City of Fircrest | **Drake Street Lift Station**, City of Fircrest | **Lift Station #2 Replacement**, City of Lacey | **Lift Station #21 Replacement**, City of Lacey



### ROBERT CLEMENTS - *Electrical, Instrumentations & Controls Lead*

Robert has 25 years of experience as an electrical and controls system designer. His experience includes water and wastewater plants and pump stations. Experience with lift station design includes ground-up design utilizing programmable controller systems and hard-wired controls.

Select Experience: **Alameda Lift Station**, City of Fircrest | **Drake Street Lift Station**, City of Fircrest | **Lift Station #2 Replacement**, City of Lacey | **Lift Station #21 Replacement**, City of Lacey



### GARY LETZRING, PLS - *Survey Lead*

Gary has 38 years of land surveying experience with knowledge of the AutoCAD drafting platform, including Civil 3D. He has led multiple projects in and for the City of Fircrest, providing boundary, topographic, cadastral, construction, and right-of-way surveys.

Select Experience: **Alameda Lift Station**, City of Fircrest | **Drake Street Lift Station**, City of Fircrest | **Monument Replacements**, City of Fircrest

## About Casey Civil

Casey Civil was founded after assessing the current landscape of the water/wastewater industry and consulting engineering firms, acknowledging the importance of the industry in our communities, and perceiving a growing gap in high quality service for great clients, regardless of size of project or client. At Casey Civil, we define success not only on the completion of a project and satisfied client, but also whether that client trusts us with a subsequent project. We believe that by focusing on People, Quality, and Service, we will maintain long-term client relationships that allow us to invest in our communities.

The water/wastewater industry is critical to public health, providing reliable potable water to the tap and conveying wastewater away for treatment. Without passionate professionals engaging with both the industry and the community, joy and pride are eroded from a great profession. Our team brings this passion and experience to each project, offering our clients practical solutions that are tailored to their unique needs.

*“Brian and his team take the time to understand the City of Lacey’s project needs and identify usable solutions by engaging our operations and maintenance staff and listening to their input and advice. The attention to detail on projects and ability to have open dialogue during all phases of the project are items I have valued on my projects with Brian and it makes our projects successful.”*

-Puna Clarke, PE  
City of Lacey Project Manager

## Understanding and Approach

### *Understanding*

The City of Fircrest owns and maintains a small sewer lift station on the northeast corner of the intersection of 44th Street West and 67th Avenue West. The lift station is located outside of the roadway but within the public right-of-way, and competes for space with other utilities, most prominently power and communications with a utility pole and light pole immediately adjacent to the wet well. While the lift station has generally required little attention from Operation and Maintenance staff, the aged facility is showing signs of decline in its physical condition.

The private property adjacent to the lift station is in the process of a sale, and the City does not have sufficient property available to construct a new lift station. Maximizing the value of the existing infrastructure in development of the new lift station will be key to the success of this project. Of important note is that the existing lift station appears to have been constructed relatively deep to serve nearby properties that were never connected. The result is a lift station wet well that is deeper than necessary to serve existing customers.

## Approach

While each project is unique, at Casey Civil, we employ a consistent and practical approach to all lift station projects that steps through three main stages before developing a design and implementation plan: what do we have to work with, what is needed, and what are our options to achieve our client's goals? Success in these stages is predicated on listening to and working with you, particularly your Operation and Maintenance staff.

What do we have to work with?

This stage revolves largely around understanding the current condition and capacity of both the lift station and the force main. We collect and review information from your records, conduct a survey, and complete field evaluations. Field evaluations will likely include:

- Pump capacity test - to baseline the existing capacity and support the design capacity projections
- Wet well evaluation - to confirm the option to reuse the existing structure
- Pump pressure test - to estimate the interior condition of the force main for continued use
- Discharge manhole evaluation - to confirm corrosion is not an issue

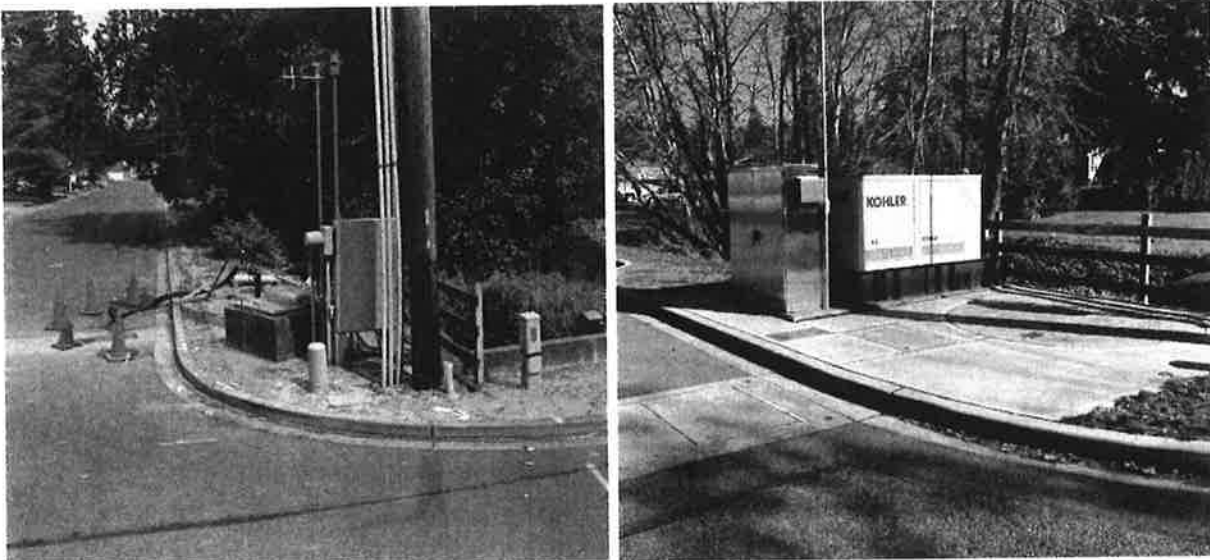
After these evaluations are complete, they will be documented in the preliminary design report.

What is needed?

As the City makes the investment in this lift station, it is critical that the required capacity be confirmed. Using information from the pump testing in the first stage, there are several options for determining the peak flow that incorporates all existing and future development as well as accounting for water that makes its way into the sewer, commonly known as inflow and infiltration. Given the relatively small size of the area this lift station serves, a basin evaluation that documents properties may be the most efficient approach to confirming the needed capacity.

---

### *Making the most of a tight site...*



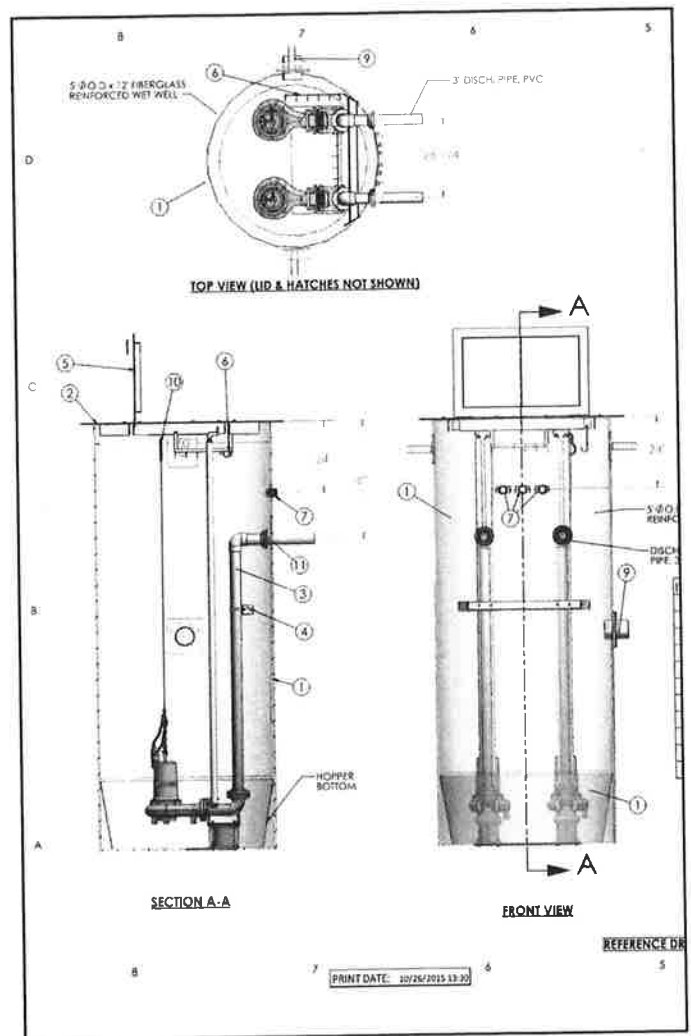
*At the Drake Street Lift Station, Brian and Robert worked closely together to incorporate all the components on the small, and highly visible site, converting from the old station (left) to the new station (right). This layout paid close attention to all code-required electrical clearances.*

In addition to defining and documenting the design capacity, the lift station will need to comply with the Washington State Department of Ecology's *Criteria for Sewage Works Design*, commonly known as the *Orange Book*. While the existing lift station largely complies with Ecology's requirements, backup power will be a key addition to the facility upgrade.

What are our options?

Options to achieve the City's project goals will be evaluated in a workshop setting with City staff. However, short of acquiring property to construct a new lift station or successfully navigating a multi-agency agreement to send flow to Pierce County, construction of a new system at the existing lift station site is a likely solution. This approach requires bypass pumping around the existing lift station while the upgrade is completed. Bypass pumping can be costly, but by designing with construction sequencing in mind, we will minimize the risks and costs associated with this effort.

Given that the existing wet well structure appears to be suitable for continued use, the option to bypass the lift station and install a prefabricated fiberglass retrofit insert into the existing wet well may prove to be a great option for the City. While most prefabricated lift station suppliers work with concrete wet wells, there are some that offer fiberglass options. The ability to use a lightweight, fiberglass wet well insert minimizes crane and lifting requirements, which will be beneficial at the small site. The image at the right is an example of just such an insert that was fabricated by a local supplier and could work for the City of Fircrest's lift station.



### Permitting

Stakeholder coordination and permitting with the City of University Place to address the area impacts during construction will be addressed early on, and potentially guide some layout options for the City to consider. To aid in identifying and tracking permits, Casey Civil will develop a permit matrix that identifies the required permits, what is needed for each permit submittal, at what stage of design we can submit, and the estimated review time to incorporate into the project schedule.

In addition to local agency permitting, the State Environmental Policy Act (SEPA) must be understood and addressed. The selected approach to refurbishing the lift station will drive the need or categorical exemption for the SEPA process. The Washington Administrative Code (WAC) 197-11-800(3) allows for a categorical exemption if excavation is minimal, which would be the case if the existing wet well is reused. If an alternative approach is pursued, development of the SEPA checklist is a straightforward effort and a determination of non-significance (DNS) is typical for this type of project.

### Design Development and Contract Documents

Following the foundation laid by the conceptual design effort, detailed design drawings and specifications will be developed for review by the City prior to finalizing for public advertisement. In the past, our experience has been that the City of Fircrest is comfortable progressing directly from conceptual/30% design to 90% design, but we can also provide a 60% design deliverable for the City's review as well. At each stage of the deliverable, Casey Civil will provide an updated estimate of construction cost and updated schedule. The schedule will consider the current availability of key equipment, such as pumps and control panels. If equipment procurement lead times become too great of a concern for the City, we can offer an alternative approach that would consider pre-purchasing these long lead time items ahead of advertising the project for construction.

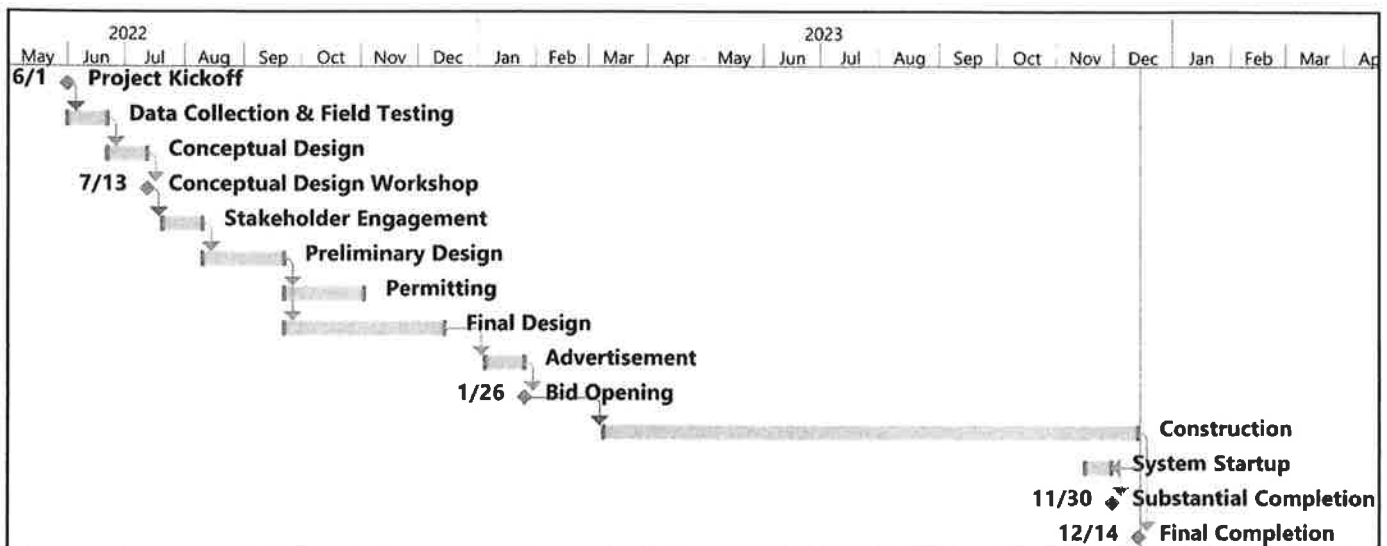
### Advertisement, Construction Support, and Commissioning

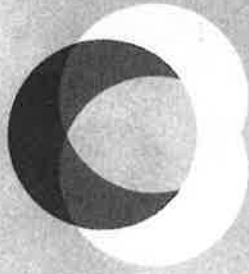
Following approval by the City of the final construction documents, Casey Civil will coordinate the public advertisement of the project in alignment with City requirements. During this bid period, Casey Civil can operate either in a lead or support role to address questions that may arise from potential bidders. Immediately following the bid opening, Casey Civil will evaluate the submitted bids for completeness and conformity to the requirements and provide a recommendation of award to the City.

Once the City has executed the construction agreement with the general contractor and all bonds and insurance are in place, Casey Civil offers local lift station experience to oversee construction progress at whatever level the City prefers. As the lift station construction progresses, any visits by Casey Civil staff will be documented in a site observation memorandum. Once pumps and controls are installed, but before sewage is introduced, Casey Civil will lead the testing and startup of the new lift station.

## Preliminary Schedule

The preliminary schedule below outlines the anticipated timeline for development of a conceptual/30% design for review by the City and to facilitate coordination with the City of University Place, Tacoma Public Utilities, and other agencies, as required. Given the tight site and proximity to the sidewalk and utilities, we believe an initial concept development workshop with City staff will serve as an efficient way to develop figures to start discussions with other stakeholders.





CASEY CIVIL  
*...Engineering Solutions*



Casey Civil, PLLC  
6824 19th Street W, #407  
University Place, WA 98466  
Phone: 253-735-5700  
Email: [solutions@caseycivil.us](mailto:solutions@caseycivil.us)





## 2022 Rate and Expense Schedule

### Labor Rate Schedule:

Labor will be invoiced by staff classification at the following hourly rates, which are valid from January 1, 2022 through December 31, 2022. After this period, the rates may be adjusted.

<b>Billing Classification</b>	<b>2022 Hourly Rate</b>
Principal Engineer/Technical Advisor	\$250
Senior Engineer	\$210
Project Engineer II	\$170
Project Engineer I	\$140
CAD/Tech Designer II	\$140
CAD/Tech Designer I	\$115
Engineering Designer II	\$130
Engineering Designer I	\$100
Administrative I	\$75

### Project Expenses:

Expenses incurred that are directly attributable to the project will be invoiced at actual costs. These expenses include the following:

Mileage	Current IRS Rate
Postage and Delivery Services	At Cost
Printing and Reproduction	At Cost
Travel, Lodging, and Subsistence	At Cost

### Outside Services:

Outside technical, professional, and other services will be invoiced at actual cost plus 10-percent to cover administration and overhead.

# SCOPE OF SERVICES

## City of Fircrest

### Sewer Lift Station Project at 44<sup>th</sup> St W and 67<sup>th</sup> Ave W

#### Project Overview and Understanding:

Casey Civil, PLLC (Consultant) was selected to provide engineering services to the City of Fircrest (City) for the Sewer Lift Station Project at 44<sup>th</sup> St W and 67<sup>th</sup> Ave W (Project). The City is looking to update the existing lift station in its current location to improve reliability of sewer service for City rate payers. The project is limited to rehabilitating the existing wet well to accommodate new pumps, replacing all electrical and controls, adding a generator, and connecting to the existing piping and valves in the valve vault. The new pumping capacity will approximately match that of the existing station. This project includes preparing plans, specifications, and engineer's opinion of probable construction cost for the proposed project as well as support services during construction.

#### Scope Outline:

The scope of services is generally separated into the following tasks:

- Task 1 – Project Management
- Task 2 – Review Existing Data and Field Investigations
- Task 3 – Preliminary Design
- Task 4 – Permitting (not included – City to handle all permits)
- Task 5 – Detailed Design
- Task 6 – Bid and Construction Support
- Task 7 – Management Reserve

A detailed description of the work included with these tasks is provided below.

#### Task 1 – Project Management

This task addresses management of project scope, schedule, and budget.

##### Subtask 1.1 – Invoicing and Project Reporting

Consultant will prepare monthly invoices, including expenditures by task. Monthly progress reports will accompany each invoice.

## Subtask 1.2 – Client Coordination

Consultant will maintain communication with the City through phone, email, and in-person meetings.

## Subtask 1.3 – Team Coordination

Consultant will manage and coordinate the technical development of the overall project scope. Progress meetings will be conducted as appropriate.

### Task Deliverables:

- Consultant shall delivery monthly invoice and progress reports covering:
  - Work performed over the billing period
  - Tasks identified for the subsequent billing period
  - Potential impacts to schedule or budget

### Assumptions:

- Consultant assumes a Notice to Proceed date by July 15, 2022.
- On average, one (1) hour per month is estimated for coordination with City staff.
- Project duration will be eighteen (18) consecutive months, estimating 4 to 6 months for design and 12 to 14 months for construction.

## Task 2 – Review Existing Data and Field Investigations

This task includes efforts associated with collecting information, reviewing data, and field investigation and reporting.

### Subtask 2.1 – Data Review

Review project specific data and goals to better understand project components and identify questions prior to kickoff meeting. Anticipate this to primarily revolve around confirming current operating capacity and design capacity.

### Subtask 2.2 – Kick-off Meeting

Prepare for and facilitate kick-off meeting with City, which will include a visit to the project site.

### Subtask 2.3 – Site Survey

Complete topographic, right-of-way, and utility survey of the project area, generally considered to include the public right-of-way along 67<sup>th</sup> Avenue West in front of the three lots north of the existing lift station and the public right-of-way along 44<sup>th</sup> Street West in front of the first lot east of the existing lift station. A private utility locating service will be used, as public locating services for design projects is not well supported.

## Task Deliverables:

- Kick-off meeting agenda and meeting notes

## Assumptions:

- No title or easement research will be required.
- No right-of-entry agreements related to private properties will be required.
- No traffic control or traffic control plan will be required.
- An official record of survey will not be required.
- City will provide lift station basin boundary map identifying all property parcels for review and consideration in determining/confirming design capacity.

## Task 3 – Preliminary Design

This Task includes efforts associated with developing and documenting design criteria for the Project.

### Subtask 3.1 – Preliminary Design Memorandum

Develop a preliminary design report that will document the project need, design criteria associated with the project, operating strategy, preliminary cost estimate, and other components necessary to establish the framework of the design.

### Subtask 3.2 – 30% Design

Develop the 30% drawings, which will be bound into the Preliminary Design Report and include up to seven (7) sheets, anticipated as:

- Title Sheet, Vicinity Map, Location Map & Index of Drawings
- General Notes, Abbreviations & Legend
- Design Data
- Demolition, Bypass Pumping & Erosion Control Plan
- Lift Station Plan and Section
- One Line Diagram & Load Summary
- Site Plan Electrical

## Task Deliverables:

- Preliminary design memorandum, draft and final, submitted electronically in PDF format
- 30% design plans, specifications table of contents, and cost estimate, submitted electronically in PDF format

## Assumptions:

- New facility will be a duplex submersible lift station
- Minor coordination with City's integrator, S&B, to determine their agreed scope of work and contracting method for obtaining their materials and services
- No stormwater analysis or reporting is included
- No transportation impact or traffic control plan is included
- No property acquisition efforts are included
- No specifications will be submitted, only a table of contents

## Task 4 – Permitting – not included

## Task 5 – Detailed Design

This task includes preparing and producing plans, specifications, and engineer's opinion of probable construction cost for this project in compliance with City standards. For the purpose of this Scope of Work, the following drawings are anticipated in the final plan set:

- Title Sheet, Vicinity Map, Location Map & Index of Drawings
- General Notes, Abbreviations & Legend
- Design Data
- Demolition, Bypass Pumping & Erosion Control Plan
- Site Location, Grading, and Restoration Plan
- Lift Station Plan and Section
- Civil/Mechanical Details – 1
- Civil/Mechanical Details – 2
- One Line Diagram & Load Summary
- Site Plan Electrical
- Wet Well and Valve Vault Plan & Sections
- Float Control Diagrams
- Control Panel Layout
- Control Interconnect Diagram
- Electrical Details
- Circuit Schedule

## Subtask 5.1 – 90% Design

Meet with City to review comments on the 30% Design package. Review, log, and respond to City comments. Revise the 30% Design package by incorporating City comments and further develop the design to 90% level. Work with City through team development meetings to develop design plans and contract documents to 90% Design level.

## Subtask 5.2 – Final Bid Documents

Review, log, and respond to City comments from the 90% Design package. Revise the 90% Design to address City comments and prepare the contract documents for construction advertisement. Provide an estimated construction schedule to show a detailed breakdown of construction activities. Incorporate special schedule constraints into the contract documents.

### Task Deliverables:

- 90% Design plans, specifications, and cost estimate, submitted electronically in PDF format
- Final plans, specifications, and cost estimate, stamped by a professional engineer and submitted electronically in PDF format

### Assumptions:

- The new lift station will closely resemble the design of the City's past two lift stations, Alameda and Drake Street
- Specifications will closely resemble the specifications of the City's past two lift stations, Alameda and Drake Street, although the specification numbering will match the current industry, six-digit format.

## Task 6 – Bid and Construction Support

Provide bid and construction phase services as requested by City up to the limits of the budget of this Task.

### Subtask 6.1 – Bid Period Support

Consultant will support the City during the bid advertisement period, responding to questions from bidders, as requested by the City.

### Subtask 6.2 – Submittal Reviews

City will receive submittals from contractor and send selected submittals to Consultant for review. Consultant will review submittals for conformance with the contract documents and respond to the City within 5 business days.

### Subtask 6.3 – Review and Respond to RFIs

City will receive requests for information (RFIs) from contractor and send selected RFIs to Consultant for review. Consultant will review RFIs and respond to the City within 5 business days.

## Subtask 6.4 – Review and Respond to Change Order Requests

In the event of a change of conditions that results in the contractor submitting a change order request, City will receive change order request from contractor and send to Consultant for review. Consultant will review the change order request and respond to the City within 5 business days.

## Subtask 6.5 – Construction Observation and Support

This effort shall include field staking by surveyor of right-of-way boundaries for use by contractor. Consultant shall also provide support through construction, including site visits or other coordination efforts, as requested by contractor through the City.

## Subtask 6.6 – Testing and Startup

Consultant shall attend and facilitate startup efforts to confirm that the lift station improvements meet the requirements of the contract documents.

## Subtask 6.7 – Record Drawings

Complete updates to CAD drawings based on drawing markups, either hard copy or electronic, from contractor and/or City.

### Task Deliverables:

- Responses to submittals, RFIs, and change order requests, submitted electronically in PDF format
- Site observation reports, upon completion of field visit, submitted electronically in PDF format
- Record drawings, submitted in PDF and .dwg file format.

### Assumptions:

- City will serve as primary point of contact for the contractor.
- Consultant will prepare for and attend up to five (5) construction meetings, estimated at two (2) hours each, including preparation and follow-up.
- City will maintain tracking logs of submittals and RFIs.
- Consultant will review and respond to as many as six (6) submittals/resubmittals.
- Consultant will review and respond to as many as four (4) requests for information (RFIs).
- Consultant will review and respond to one (1) change order request.
- Construction observation and support is estimated at four (4) hours per week through twelve (12) weeks of active construction.
- Testing and startup will be completed on a single day. Contractor will be required to confirm successful testing all system operation and signals prior requesting startup of the lift station.

**City of Fircrest  
Sewer Lift Station Project  
at 44th St W and 67th Ave W**

	Current Billing Rate	\$170.00	\$115.00	\$75.00	Subconsultants		Multiplier % markup	Subconsultant Total with Markup	Expenses	Total
	Average Billing Rate (multiple year projects)	\$172.98	\$117.01	\$76.31	Sitts & Hill	Ind. Systems				
	Project Eng II	CAD/Tech Designer I	Administrative	Hours	Labor	Survey	Elec/Inst			
<b>Task 1 - Project Management</b>										
Task 1.1 - Invoicing and Project Reporting	22			22	\$ 3,805			10%	\$ -	\$ 3,805
Task 1.2 - Client Coordination	18			18	\$ 3,114			10%	\$ -	\$ 3,114
Task 1.3 - Team Coordination	18			18	\$ 3,114			10%	\$ -	\$ 3,114
<b>Task 1 Subtotal</b>	<b>58</b>	<b>0</b>	<b>0</b>	<b>58</b>	<b>\$ 10,033</b>				<b>\$ -</b>	<b>\$ 10,033</b>
<b>Task 2 - Site Investigation, Data Review, and Geotech</b>										
Task 2.1 - Data Review	8			8	\$ 1,384		\$ 560	10%	\$ 616	\$ 2,000
Task 2.2 - Kick-off Meeting	4			4	\$ 692		\$ 920	10%	\$ 1,012	\$ 1,704
Task 2.3 - Site Survey		2		2	\$ 234	\$ 4,095		10%	\$ 4,505	\$ 4,739
<b>Task 2 Subtotal</b>	<b>12</b>	<b>2</b>	<b>0</b>	<b>14</b>	<b>\$ 2,310</b>	<b>\$ 4,095</b>	<b>\$ 1,480</b>		<b>\$ 6,133</b>	<b>\$ 8,442</b>
<b>Task 3 - Preliminary Design Services</b>										
Task 3.1 - Preliminary Design Memorandum	36		4	40	\$ 6,532		\$ 1,530	10%	\$ 1,683	\$ 8,215
Task 3.2 - 30% Design	24	40		64	\$ 8,832		\$ 6,160	10%	\$ 6,776	\$ 15,608
<b>Task 3 Subtotal</b>	<b>60</b>	<b>40</b>	<b>4</b>	<b>104</b>	<b>\$ 15,364</b>	<b>\$ -</b>	<b>\$ 7,690</b>		<b>\$ 8,459</b>	<b>\$ 23,823</b>
<b>Task 4 - Permitting - not included</b>										
<b>Task 4 Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>
<b>Task 5 - Detailed Design</b>										
Task 5.1 - 90% Design	40	40	8	88	\$ 12,210		\$ 16,820	10%	\$ 18,502	\$ 30,712
Task 5.2 - Final Bid Documents	16	12		28	\$ 4,172		\$ 4,440	10%	\$ 4,884	\$ 9,056
<b>Task 5 Subtotal</b>	<b>56</b>	<b>52</b>	<b>8</b>	<b>116</b>	<b>\$ 16,382</b>	<b>\$ -</b>	<b>\$ 21,260</b>		<b>\$ 23,386</b>	<b>\$ 39,768</b>
<b>Task 6 - Bid and Construction Phase Services</b>										
Task 6.1 - Bid Period Support	16			16	\$ 2,768		\$ 2,440	10%	\$ 2,684	\$ 5,452
Task 6.2 - Submittal Reviews	18			18	\$ 3,114		\$ 2,920	10%	\$ 3,212	\$ 6,326
Task 6.3 - Review and Respond to RFIs	16			16	\$ 2,768		\$ 1,460	10%	\$ 1,606	\$ 4,374
Task 6.4 - Review and Respond to Change Order Requests	8			8	\$ 1,384		\$ 620	10%	\$ 682	\$ 2,066
Task 6.5 - Construction Observation and Support	58			58	\$ 10,033	\$ 1,710		10%	\$ 1,881	\$ 11,914
Task 6.6 - Testing and Startup	8			8	\$ 1,384		\$ 1,120	10%	\$ 1,232	\$ 2,616
Task 6.7 - Record Drawings	2	4		6	\$ 814		\$ 955	10%	\$ 1,051	\$ 1,865
<b>Task 6 Subtotal</b>	<b>126</b>	<b>4</b>	<b>0</b>	<b>130</b>	<b>\$ 22,263</b>	<b>\$ 1,710</b>	<b>\$ 9,515</b>		<b>\$ 12,348</b>	<b>\$ 34,610</b>
<b>GRAND TOTAL</b>	<b>312</b>	<b>98</b>	<b>12</b>	<b>422</b>	<b>\$ 66,351</b>	<b>\$ 5,805</b>	<b>\$ 39,945</b>		<b>\$ 50,325</b>	<b>\$ 116,676</b>



## FIRCREST CITY COUNCIL AGENDA SUMMARY

**DATE:** 7/12/2022

**NEW BUSINESS:** Contractor Selection approval for the Summit Water Main Replacement Project

**ITEM:** 13C

**FROM:** Tyler Bemis, Public Works Director

---

**RECOMMENDED MOTION:** I move to adopt Resolution No. \_\_\_\_\_, awarding the construction contract for the Summit Water Main Replacement Project to Pape & Sons Construction Inc. in the amount of \$722,062 including tax, and authorizing the City Manager to prepare and execute the required documents and to give the “notice to proceed” to commence construction of the project.

---

**PROPOSAL:** The Council is being asked to award the construction contract for the Summit Water Main Replacement Project to Pape & Sons and authorize the City Manager to execute the required documents and give the notice to proceed. This project consists of increasing an undersized Main to meet fire flow requirements and expedite completion of a project identified in the City’s Water System Plan (WSP). The project spans from Columbia Ave to Stanford St. The upsizing is replacing the existing 4-inch main to an 8-inch and a 12-inch main for two segments of the project.

**FISCAL IMPACT:** Pape & Son’s Construction Inc. provided a bid of \$722,062 including tax, which was the lowest responsible bid. This project will be funded by utilizing American Rescue Plan Act (ARPA) funds. The bids received ranged from a low \$722,062 to high \$955,047.50.

**ADVANTAGE:** PSE has committed to repaving Summit Ave from Columbia to Stanford, as this project coincides with PSE’s gas main reinforcement project. This section of road would otherwise not be overlaid in the near future. Additionally, this project was not identified in the WSP until 2027. As mentioned above, this project will also increase fire flow for the NE quadrant of the City.

**DISADVANTAGES:** None

**ALTERNATIVES:** Delay construction and incur increased construction costs as inflation continues to impact all aspects of labor and materials in the trades.

**HISTORY:** This project came to light in late 2021, as PW Staff met with PSE to discuss the gas main portion of this project. It was identified to replace the Water Main at the same time and not have to open the road in the immediate future and negatively impact the pavement once PSE completed their project. KPG has been utilized as the Engineering Consultant on this project via the engineering on-call process. Four bids were received through the competitive bid process. The low bid, Pape & Sons, has performed previous projects for the City and those projects were successfully completed and came within the bid amount.

**ATTACHMENTS:** [Resolution](#)  
[Bid Tabs](#)  
[Other Bid Materials](#)

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31

**CITY OF FIRCREST  
RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, AWARDED THE CONSTRUCTION CONTRACT FOR THE SUMMIT WATER MAIN REPLACEMENT PROJECT TO PAPE & SONS CONSTRUCTION INC. IN THE AMOUNT OF \$722,026 INCLUDING TAX, AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE REQUIRED DOCUMENTS AND TO GIVE THE NOTICE TO PROCEED TO COMMENCE CONSTRUCTION OF PROJECT.**

**WHEREAS**, the City of Fircrest owns and operates its water system; and

**WHEREAS**, the City of Fircrest wishes to replace an undersized water main on Summit Ave from Columbia Avenue to Stanford Street; and

**WHEREAS**, Pape and Sons Construction Inc. provided the lowest responsible bid for this project; and

**WHEREAS**, the City of Fircrest desires to enter a construction contract with Pape and Sons Construction Inc.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FIRCREST:**

**Section 1.** The Summit Water Main Replacement Project is hereby awarded to Pape & Sons Construction, Inc. in the amount of \$722,026 including tax, and the City Manager is hereby authorized and directed to execute the required documents and give the notice to proceed to commence construction of the project.

**Section 2.** This resolution shall become effective upon adoption.

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON,** at a regular meeting thereof this 12th day of July 2022.

**APPROVED:**

\_\_\_\_\_  
Brett L. Wittner, Mayor

**ATTEST:**

\_\_\_\_\_  
Jayne Westman, City Clerk

1

**APPROVED AS TO FORM:**

2

3

---

Hillary J. Evans, City Attorney

4

5

6

7

8

9

10

11

12

13

14

15

16

17

18

19

20

21

22

23

24

25

26

27

28

29

30

31

**SCHEDULE OF PRICES**  
**Summit Avenue Water Main Replacement**  
**ALL ENTRIES SHALL BE WRITTEN IN INK OR TYPED TO VALIDATE BID**  
 (Note: Unit prices for all items, all extensions, and total amount of bid must be shown.)

ITEM NO.	APPROX. QUANTITY	ITEM WITH UNIT PRICED BID	UNIT PRICE		AMOUNT	
			Dollars	Cts.	Dollars	Cts.
<b>Schedule A - Water Main Improvements</b>						
100	1 EQ. ADJ.	Minor Change, per Equity Adjustment	1-04	\$ 15,000.00 (figures)		\$ 15,000.00 (figures)
101	1 LS	Project Surveying, per Lump Sum	1-05	LUMP SUM (figures)		\$ 5,000.00 (figures)
102	1 LS	Record Drawings (Min. Bid \$500), per Lump Sum	1-04	LUMP SUM (figures)		\$ 500.00 (figures)
103	1 LS	SPCC Plan, per Lump Sum	1-07	LUMP SUM (figures)		\$ 500.00 (figures)
104	1 LS	Mobilization, per Lump Sum	1-09	LUMP SUM (figures)		\$ 38,500.00 (figures)
105	1 LS	Project Temporary Traffic Control, per Lump Sum	1-10	LUMP SUM (figures)		\$ 50,000.00 (figures)
106	1600 SY	Removing Asphalt Conc. Pavement, per Square Yard	2-02	\$16.00 (figures)		\$ 25,600.00 (figures)
107	5 EA	Potholing , per Each	2-02	\$ 800.00 (figures)		\$ 4,000.00 (figures)
108	1 LS	Removal and Disposal of Asbestos Materials, per Lump Sum	2-02	LUMP SUM (figures)		\$ 2,875.00 (figures)
109	1 LS	Shoring or Extra Excavation Class B, per Lump Sum	2-09	LUMP SUM (figures)		\$ 500.00 (figures)
110	180 TN	Commercial HMA, per Ton	5-04	\$300.00 (figures)		\$ 54,000.00 (figures)
111	1925 LF	Import Trench Backfill - Water Main, per Linear Foot	7-08	\$10.50 (figures)		\$ 20,212.50 (figures)
112	1925 LF	Native Trench Backfill - Water Main, per Linear Foot	7-08	\$2.50 (figures)		\$ 4,812.50 (figures)

CITY OF FIRCREST  
 PROPOSAL  
 ADDENDUM #1

FIRM NAME: PAPE & SONS CONSTRUCTION, INC

LD-11

KPG #19016W7  
 JUNE 2022

**SCHEDULE OF PRICES**  
**Summit Avenue Water Main Replacement**  
**ALL ENTRIES SHALL BE WRITTEN IN INK OR TYPED TO VALIDATE BID**  
 (Note: Unit prices for all items, all extensions, and total amount of bid must be shown.)

ITEM NO.	APPROX. QUANTITY	ITEM WITH UNIT PRICED BID		UNIT PRICE		AMOUNT	
				Dollars	Cts.	Dollars	Cts.
<b>Schedule A - Water Main Improvements</b>							
113	1 EA	Connect to Existing Main - STA 8+25, per Each	7-09	\$4,700.00 (figures)		\$ 4,700.00 (figures)	
114	1 EA	Connect to Existing Main - STA 17+75, per Each	7-09	\$5,800.00 (figures)		\$ 5,800.00 (figures)	
115	1 EA	Connect to Existing Main - STA 19+25, per Each	7-09	\$5,400.00 (figures)		\$ 5,400.00 (figures)	
116	1 LS	Abandon Existing Water Main System, per Lump Sum	7-09	LUMP SUM (figures)		\$ 2,800.00 (figures)	
117	835 LF	CL 52 Ductile Iron Pipe for Water Main 8 In. Diam., per Linear Foot	7-09	\$108.00 (figures)		\$ 90,180.00 (figures)	
118	1090 LF	CL 52 Ductile Iron Pipe for Water Main 12 In. Diam., per Linear Foot	7-09	\$127.00 (figures)		\$ 138,430.00 (figures)	
119	1 EA	Gate Valve 8 In., per Each	7-12	\$2,650.00 (figures)		\$ 2,650.00 (figures)	
120	2 EA	Gate Valve 12 In., per Each	7-12	\$4,200.00 (figures)		\$ 8,400.00 (figures)	
121	1 EA	Tapping Sleeve and Valve Assembly 8 In. Diam., per Each	7-12	\$3,900.00 (figures)		\$ 3,900.00 (figures)	
122	1 EA	Tapping Sleeve and Valve Assembly 12 In. Diam., per Each	7-12	\$5,500.00 (figures)		\$ 5,500.00 (figures)	
123	4 EA	Hydrant Assembly, per Each	7-14	\$8,650.00 (figures)		\$ 34,600.00 (figures)	
124	1260 LF	Service Connection 1 In. Diam., per Linear Foot	7-15	\$11.00 (figures)		\$ 13,860.00 (figures)	
125	35 EA	Water Meter Relocation, per Each	7-15	\$3,000.00 (figures)		\$ 105,000.00 (figures)	
126	1 LS	Erosion Control and Water Pollution Prevention, per Lump Sum	8-01	LUMP SUM (figures)		\$ 2,000.00 (figures)	

CITY OF FIRCREST  
 PROPOSAL  
 BID DOCUMENT

FIRM NAME PAPE & SONS CONSTRUCTION, INC

LD-12

KPG #19016W7  
 MAY 2022

**SCHEDULE OF PRICES**

**Summit Avenue Water Main Replacement**

**ALL ENTRIES SHALL BE WRITTEN IN INK OR TYPED TO VALIDATE BID**

(Note: Unit prices for all items, all extensions, and total amount of bid must be shown.)

ITEM NO.	APPROX. QUANTITY	ITEM WITH UNIT PRICED BID	UNIT PRICE		AMOUNT	
			Dollars	Cts.	Dollars	Cts.
<b>Schedule A - Water Main Improvements</b>						
127	4 EA	Inlet Protection, per Each	8-01	\$40.00 (figures)		\$ 160.00 (figures)
128	1 LS	Stormwater Pollution Prevention Plan, per Lump Sum	8-01	LUMP SUM (figures)		\$ 500.00 (figures)
129	21 CY	Topsoil Type A, per Cubic Yard	8-02	\$60.00 (figures)		\$ 1,260.00 (figures)
130	160 SY	Sod Installation , per Square Yard	8-02	\$60.00 (figures)		\$ 9,600.00 (figures)
131	3 CY	Bark or Wood Chip Mulch, per Cubic Yard	8-02	\$60.00 (figures)		\$ 180.00 (figures)
					SALES TAX (10%) =	\$65,642.00
					<b>TOTAL CONSTRUCTION COST=</b>	<b>\$722,062.00</b>

CITY OF FIRCREST  
PROPOSAL  
BID DOCUMENT

FIRM NAME PAPE & SONS CONSTRUCTION, INC

LD-13

KPG #19016W7  
MAY 2022

CITY OF FIRCREST

Bid Opening

Summit Water Main Project

Est. Bid Range \$750,000 to \$850,000

June 8, 2022 – 10:00 am

Contractor Name	Proposal Amount	Proposal Signature	Bid Bond Included	Non-Collusion Affidavit w/notary	Sub-Contractor Listing	Bidder's Qualifications	Wage Payment Receipt of Addendum Statutes
Dirtworks NW	\$ 932,246.72 <sup>inc. tax</sup>	✓	✓	✓	✓	✓	✓
NW Cascade Inc	\$ 901,971.40 <sup>inc. tax</sup>	✓	✓	✓	✓	✓	✓
RW Scott Const. Co.	\$ 955,047.50 <sup>inc. tax</sup>	✓	✓	✓	✓	✓	✓
Pape + Sons Const. Inc	\$ 722,062.00 <sup>inc. tax</sup>	✓	✓	✓	✓	✓	✓
	\$						
	\$						
	\$						
	\$						
	\$						
	\$						
	\$						