

**FIRCREST CITY COUNCIL
REGULAR MEETING
AGENDA**

**TUESDAY, AUGUST 9, 2022
7:00 P.M.**

**COUNCIL CHAMBERS
FIRCREST CITY HALL, 115 RAMSDELL STREET**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PRESIDING OFFICER'S REPORT**
- 5. CITY MANAGER COMMENTS**
 - A. Council Goals Follow-up
 - B. 2023 State Capital Budget Request
- 6. DEPARTMENT HEAD COMMENTS**
- 7. COUNCILMEMBER COMMENTS**
- 8. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA** (If you would like to make a public comment, you may speak at the appropriate time using the raise your hand feature or by pressing *9 on your phone.)
- 9. COMMITTEE, COMMISSION & LIAISON REPORTS**
 - A. Administration
 - B. Environmental, Planning, and Building
 - C. Finance, IT, Facilities
 - D. Other reports
- 10. CONSENT CALENDAR**
 - A. Approval of [vouchers/payroll checks](#)
 - B. Approval of Minutes: [July 26, 2022, Regular Meeting](#)
 - C. [Registering no objections to the Los Tapatios liquor license request to serve spirits in addition to beer and wine](#)
- 11. PUBLIC HEARING**
 - A. [To receive comments on the Water System Plan's Water Use Efficiency](#)
- 12. UNFINISHED BUSINESS**
- 13. NEW BUSINESS**
 - A. [Resolution: Approval of Landscape Architect Agreement for Fircrest Field Improvements](#)
- 14. CALL FOR FINAL COMMENTS**
- 15. EXECUTIVE SESSION**
 - A. Executive Session per RCW 42.30.110 (1)(g) To Evaluate the Qualifications of Applicant (or Candidate) for Public Employment

16. ADJOURNMENT

Join the Zoom *Dial-in Information:* 1-253-215-8782 *Webinar ID:* 838 2218 0448 *Password:* 312044

ACCOUNTS PAYABLE

City Of Fircrest

Time: 09:16:14 Date: 08/05/2022

As Of: 08/09/2022

Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
27445	08/09/2022	08/09/2022	3647 Agrishop, Inc	39.64	Oil for Parks Equipment
	576 80 31 02 Oper Supplies - Parks		001 000 576 General Fund	39.64	Oil for Parks Equipment
27446	08/09/2022	08/09/2022	3705 Alpine Products Inc	2,299.88	White Paint for Street Markings
	542 30 31 02 Oper Supplies - Street Reg		101 000 542 City Street Fund	2,299.88	White Paint for Street Markings
27506	08/09/2022	08/09/2022	10181 B & D Service	487.50	Weld Brackets on Golf Course Tank for AMI Unit to Attach for New Meter Reading
	594 34 63 01 Other Improvements Water		426 000 594 Water Improven	487.50	Weld Brackets on Golf Course Tank for AMI Unit to Attach for New Meter Reading
27524	08/09/2022	08/09/2022	4218 BHC Consultants LLC	2,843.75	Inspection, Mileage & Calls 6/25/22 - 7/29/22
	524 20 41 01 Bldg Inspec/Plan Review		001 000 524 General Fund	2,843.75	Inspection, Mileage & Calls 6/25/22 - 7/29/22
27447	08/09/2022	08/09/2022	4829 BSN Sports	631.47	Youth Baseball Supplies - Softballs (2 Dz), Tee Balls (6 Dz), Batting Tee (4), Junior Base
	571 20 49 09 Youth Baseball		001 000 571 General Fund	631.47	Youth Baseball Supplies - Softballs (2 Dz), Tee Balls (6 Dz), Batting Tee (4), Junior Base
27448	08/09/2022	08/09/2022	6018 Canon Financial Services Inc	159.67	Copier/Fax Rental - July 2022 - Police
	521 22 45 00 Oper Rentals - Copier - Polic		001 000 521 General Fund	159.67	Copier/Fax Rental - July 2022 - Police
27449	08/09/2022	08/09/2022	6018 Canon Financial Services Inc	564.31	Copier/Fax Rental - July 2022 - CH, Court, PW, Parks/Rec
	512 50 45 00 Oper Rentals - Copier - Cou		001 000 512 General Fund	141.08	Copier/Fax Rental - July 2022 - Court
	518 10 45 00 Oper Rentals - Copier - Non		001 000 518 General Fund	141.08	Copier/Fax Rental - July 2022 - CH
	531 50 45 00 Oper Rentals - Copier - Stor		415 000 531 Storm Drain	35.27	Copier/Fax Rental - July 2022 - PW
	534 10 45 02 Oper Rentals - Copier - Wat		425 000 534 Water Fund (de	35.27	Copier/Fax Rental - July 2022 - PW
	535 10 45 00 Oper Rentals - Copier - Sew		430 000 535 Sewer Fund (de	35.27	Copier/Fax Rental - July 2022 - PW
	542 30 45 00 Oper Rentals - Copier - Stre		101 000 542 City Street Fund	35.28	Copier/Fax Rental - July 2022 - PW
	571 10 45 01 Oper Rentals - Copier - Rec		001 000 571 General Fund	126.96	Copier/Fax Rental - July 2022 - Parks/Rec
	576 80 45 00 Oper Rentals - Copier - Park		001 000 576 General Fund	14.10	Copier/Fax Rental - July 2022 - Parks/Rec
Total Canon Financial Services Inc				723.98	
27515	08/04/2022	08/09/2022	9768 Ceja, Stephanie	6.09	04-00570.2 - 432 RAMSDELL ST
	343 10 00 00 Storm Drain Fees & Charges		415 000 340 Storm Drain	-1.35	
	343 40 00 00 Sale Of Water		425 000 340 Water Fund (de	-1.48	
	343 50 00 00 Sewer Revenues		430 000 340 Sewer Fund (de	-3.26	

ACCOUNTS PAYABLE

City Of Fircrest

Time: 09:16:14 Date: 08/05/2022

As Of: 08/09/2022

Page: 2

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
27452	08/09/2022	08/09/2022	5972 Colyer, Marjorie	67.00	Library Reimbursement - 1 Year
	572 21 49 00	Library Services	001 000 572 General Fund	67.00	Library Reimbursement - 1 Year
27453	08/09/2022	08/09/2022	7918 Contreras, Alejandra	150.00	Spanish Interpreting - Case #2AO396272 & 2AO396273 (2 Hrs)
	512 50 41 03	Prof Srvs - Interpreter	001 000 512 General Fund	150.00	Spanish Interpreting - Case #2AO396272 & 2AO396273 (2 Hrs)
27454	08/09/2022	08/09/2022	3573 Copiers Northwest Inc	339.78	Copier Usage - 6/18-7/17/22 CH, Court, PW, Parks/Rec
	512 50 45 00	Oper Rentals - Copier - Cou	001 000 512 General Fund	15.31	Copier Usage - 6/18-7/17/22 Court
	518 10 45 00	Oper Rentals - Copier - Non	001 000 518 General Fund	57.21	Copier Usage - 6/18-7/17/22 CH
	518 10 45 00	Oper Rentals - Copier - Non	001 000 518 General Fund	104.13	Copier Usage - 6/18-7/17/22 CH
	531 50 45 00	Oper Rentals - Copier - Stor	415 000 531 Storm Drain	4.08	Copier Usage - 6/18-7/17/22 PW
	531 50 45 00	Oper Rentals - Copier - Stor	415 000 531 Storm Drain	13.04	Copier Usage - 6/18-7/17/22 PW
	534 10 45 02	Oper Rentals - Copier - Wat	425 000 534 Water Fund (de	4.08	Copier Usage - 6/18-7/17/22 PW
	534 10 45 02	Oper Rentals - Copier - Wat	425 000 534 Water Fund (de	13.04	Copier Usage - 6/18-7/17/22 PW
	535 10 45 00	Oper Rentals - Copier - Sew	430 000 535 Sewer Fund (de	4.08	Copier Usage - 6/18-7/17/22 PW
	535 10 45 00	Oper Rentals - Copier - Sew	430 000 535 Sewer Fund (de	13.04	Copier Usage - 6/18-7/17/22 PW
	542 30 45 00	Oper Rentals - Copier - Stre	101 000 542 City Street Fund	4.08	Copier Usage - 6/18-7/17/22 PW
	542 30 45 00	Oper Rentals - Copier - Stre	101 000 542 City Street Fund	13.04	Copier Usage - 6/18-7/17/22 PW
	571 10 45 01	Oper Rentals - Copier - Rec	001 000 571 General Fund	2.51	Copier Usage - 6/18-7/17/22 Parks/Rec
	571 10 45 01	Oper Rentals - Copier - Rec	001 000 571 General Fund	82.67	Copier Usage - 6/18-7/17/22 Parks/Rec
	576 80 45 00	Oper Rentals - Copier - Park	001 000 576 General Fund	0.28	Copier Usage - 6/18-7/17/22 Parks/Rec
	576 80 45 00	Oper Rentals - Copier - Park	001 000 576 General Fund	9.19	Copier Usage - 6/18-7/17/22 Parks/Rec
27455	08/09/2022	08/09/2022	7802 Core & Main LP	543.35	5/8 x 3/4 Resetter (3)
	534 50 31 01	Oper Supplies - Water Main	425 000 534 Water Fund (de	543.35	5/8 x 3/4 Resetter (3)
27457	08/09/2022	08/09/2022	8532 Dog Waste Depot	339.98	Dog Waste Bags (2 Cases)
	576 80 31 02	Oper Supplies - Parks	001 000 576 General Fund	339.98	Dog Waste Bags (2 Cases)
27458	08/09/2022	08/09/2022	9254 Doyle Printing Company	390.50	Business Cards (500 Ea) Detective J Roberts, M Arneson, J Troung, S Byrd
	521 22 31 00	Office & Oper Sup - Police	001 000 521 General Fund	390.50	Business Cards (500 Ea) Detective J Roberts, M Arneson, J Troung, S Byrd
27105	08/09/2022	08/09/2022	10104 Eger, Christopher	1,100.00	Market in the Park Performer -8/11/22 Chris Eger Band

ACCOUNTS PAYABLE

City Of Fircrest

Time: 09:16:14 Date: 08/05/2022

As Of: 08/09/2022

Page: 3

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
573 90 49 01	Community Events		001 000 573 General Fund	1,100.00	Market in the Park Performer -8/11/22 Chris Eger Band
27511	08/09/2022	08/09/2022	4858 Ewing Irrigation Products Inc	192.75	Sprinkler Repair Parts
576 80 31 02	Oper Supplies - Parks		001 000 576 General Fund	192.75	Sprinkler Repair Parts
27459	08/09/2022	08/09/2022	3638 Fircrest Golf Club	1,346.61	Land Rental for Water Tank on Golf Course Property - Aug 2022
534 10 45 01	Land Rental/Water Tank		425 000 534 Water Fund (dep	1,346.61	Land Rental for Water Tank on Golf Course Property - Aug 2022
27460	08/09/2022	08/09/2022	7623 Garcia, Madeline R	113.41	Swim Team Supplies
576 20 31 03	Oper Supplies - Pool		001 000 576 General Fund	113.41	Swim Team Supplies
27461	08/09/2022	08/09/2022	6774 Greenleaf Landscaping 1 Inc	1,100.00	Replace Tree Hit by Vehicle (No Report); Replace One Dead Tree on Emerson Planting Strip
542 80 48 00	Street Tree Maintenance (co		101 000 542 City Street Fund	1,100.00	Replace Tree Hit by Vehicle (No Report); Replace One Dead Tree on Emerson Planting Strip
27462	08/09/2022	08/09/2022	6774 Greenleaf Landscaping 1 Inc	4,823.25	Monthly Landscape Services - July 2022
518 30 41 01	Contract Maintenance		001 000 518 General Fund	3,626.40	Monthly Landscape Service 07/2022
542 80 49 03	Beautification Services (cont		101 000 542 City Street Fund	1,196.85	Monthly Landscape Service 07/2022
Total Greenleaf Landscaping 1 Inc				5,923.25	
27463	08/09/2022	08/09/2022	1540 Haire, Sandra	67.00	Library Reimbursement - 1 Year
572 21 49 00	Library Services		001 000 572 General Fund	67.00	Library Reimbursement - 1 Year
27503	08/03/2022	08/09/2022	1776 Hoffmann, Ray	19.46	03-01260.0 - 416 DEL MONTE AVE
343 10 00 00	Storm Drain Fees & Charges		415 000 340 Storm Drain	-23.04	
343 40 00 00	Sale Of Water		425 000 340 Water Fund (dep	0.52	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (dep	3.06	
27464	08/09/2022	08/09/2022	3692 Home Depot Credit Services	21.00	PVC Plugs and Stakes
576 80 31 02	Oper Supplies - Parks		001 000 576 General Fund	21.00	PVC Plugs and Stakes
27465	08/09/2022	08/09/2022	3692 Home Depot Credit Services	13.99	PVC Pipe
576 80 31 02	Oper Supplies - Parks		001 000 576 General Fund	13.99	PVC Pipe

ACCOUNTS PAYABLE

City Of Fircrest

Time: 09:16:14 Date: 08/05/2022

As Of: 08/09/2022

Page: 4

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
27508	08/09/2022	08/09/2022	3692 Home Depot Credit Services	100.02	Electrical Repair Parts for Pavilion
	576 80 31 02 Oper Supplies - Parks		001 000 576 General Fund	100.02	Electrical Repair Parts for Pavilion
27509	08/09/2022	08/09/2022	3692 Home Depot Credit Services	52.68	Concrete for Sink Hole (500 Blk Monterey Lane)
	531 50 31 02 Oper Supplies - Storm		415 000 531 Storm Drain	52.68	Concrete for Sink Hole (500 Blk Monterey Lane)
27510	08/09/2022	08/09/2022	3692 Home Depot Credit Services	29.73	Electrical Repair Parts for Pavilion
	576 80 31 02 Oper Supplies - Parks		001 000 576 General Fund	29.73	Electrical Repair Parts for Pavilion
			Total Home Depot Credit Services	217.42	
27466	08/09/2022	08/09/2022	4131 Humane Society - Tacoma	688.50	August 2022 Boarding Contract
	554 30 41 00 Animal Control		001 000 554 General Fund	688.50	08/2022 Boarding Contract
27468	08/09/2022	08/09/2022	10176 Island Breeze	500.00	Fun Days Performer 2022 - Island Breeze
	573 90 49 01 Community Events		001 000 573 General Fund	500.00	Fun Days Performer 2022 - Island Breeze
27497	08/09/2022	08/09/2022	9316 JMK Language Services	136.25	Spanish Interpreting (2 Hrs Plus Mileage) 2A0410595, 2A0410596
	512 50 41 03 Prof Svcs - Interpreter		001 000 512 General Fund	136.25	Spanish Interpreting (2 Hrs Plus Mileage) 2A0410595, 2A0410596
27498	08/09/2022	08/09/2022	9316 JMK Language Services	136.25	Spanish Interpreting (2 Hrs Plus Mileage) 2A0023136, 2A0023137
	512 50 41 03 Prof Svcs - Interpreter		001 000 512 General Fund	136.25	Spanish Interpreting (2 Hrs Plus Mileage) 2A0023136, 2A0023137
			Total JMK Language Services	272.50	
27513	08/09/2022	08/09/2022	5428 Jeff Boers	5,040.00	Land Use Consulting (48.0 Hrs) - July 2022
	558 60 41 00 Prof Svcs - Planning		001 000 558 General Fund	5,040.00	Land Use Consulting (48.0 Hrs) - July 2022
27467	08/09/2022	08/09/2022	10173 Jordan's Greenhouses	281.27	Rental of Palms/Baskets for Pavilion (10) - Fun Days
	573 90 49 01 Community Events		001 000 573 General Fund	281.27	Rental of Palms/Baskets for Pavilion (10) - Fun Days
27451	08/09/2022	08/09/2022	9483 Lakewood, City of	75.00	EVOC Training - May 2022 - J Roberts
	521 22 49 02 Reg & Tuition - Police		001 000 521 General Fund	75.00	EVOC Training - May 2022 - J Roberts

ACCOUNTS PAYABLE

City Of Fircrest

Time: 09:16:14 Date: 08/05/2022

As Of: 08/09/2022

Page: 5

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
27502	08/03/2022	08/09/2022	1213 Lewis, Andrew	260.61	01-02050.5 - 317 FARALLONE AVE
	343 10 00 00		Storm Drain Fees & Charges	415 000 340	Storm Drain
	343 40 00 00		Sale Of Water	-70.01	
	343 50 00 00		Sewer Revenues	425 000 340	Water Fund (de
				-69.93	
				430 000 340	Sewer Fund (de
				-120.67	
27507	08/09/2022	08/09/2022	3791 Lowe's Company-#338954	41.70	Compressor Repair Parts
	548 65 48 12		O & M - Street	501 000 548	Equipment Rent
				41.70	Compressor Repair Parts
27450	08/09/2022	08/09/2022	3841 Metropolitan Ballet of Tacoma	756.00	Ballet Instruction 01/2022- 06/02/2022
	571 20 49 06		Instructor Fees	001 000 571	General Fund
				756.00	Ballet Instruction 01/2022- 06/02/2022
27443	08/02/2022	08/09/2022	5409 Morris-Bitsoi, Tamala	30.93	01-00010.1 - 2308 ORCHARD ST W
	343 10 00 00		Storm Drain Fees & Charges	415 000 340	Storm Drain
	343 40 00 00		Sale Of Water	-23.04	
	343 50 00 00		Sewer Revenues	425 000 340	Water Fund (de
				-10.95	
				430 000 340	Sewer Fund (de
				3.06	
27470	08/09/2022	08/09/2022	10175 NW Tel, LLC	6,432.16	P#60 - Run Fiber Line to Pool House from Comm Center
	594 76 62 03		Buildings & Structures	301 000 594	Park Bond Capit
				6,432.16	P#60 - Run Fiber Line to Pool House from Comm Center
27469	08/09/2022	08/09/2022	3882 Nellist, Angela	67.00	Library Reimbursement - 1 Year
	572 21 49 00		Library Services	001 000 572	General Fund
				67.00	Library Reimbursement - 1 Year
27516	08/04/2022	08/09/2022	9401 Nilas, Luke	29.70	07-00048.5 - 129 BIRCH ST
	343 10 00 00		Storm Drain Fees & Charges	415 000 340	Storm Drain
	343 40 00 00		Sale Of Water	-6.58	
	343 50 00 00		Sewer Revenues	425 000 340	Water Fund (de
				-7.21	
				430 000 340	Sewer Fund (de
				-15.91	
27471	08/09/2022	08/09/2022	3929 Owen Equipment Company	714.96	#60915D - Remove/Install Mounting Curtain on Sweeper Pickup Head
	548 65 48 13		O & M - Storm	501 000 548	Equipment Rent
				714.96	#60915D - Remove/Install Mounting Curtain on Sweeper Pickup Head
27473	08/09/2022	08/09/2022	3958 PC Budget & Finance - Jail	2,141.81	Jail Services - June 2022
	523 60 40 01		Jail	001 000 523	General Fund
				2,141.81	Jail Services - June 2022
27520	08/09/2022	08/09/2022	3957 PC Budget & Finance	511.93	2nd Qtr 2022 Liquor Tax
	566 66 49 00		Substance Abuse Fee	001 000 566	General Fund
				511.93	2nd Qtr 2022 Liquor Tax

ACCOUNTS PAYABLE

City Of Fircrest

Time: 09:16:14 Date: 08/05/2022

As Of: 08/09/2022

Page: 6

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
27456	08/09/2022	08/09/2022	8626 Pacific Office Automation Inc	144.03	Postage Meter Rental - Aug 2022
	518 10 42 01	Postage - Non-Dept	001 000 518 General Fund	144.03	Postage Meter Rental - Aug 2022
27472	08/09/2022	08/09/2022	3942 Partner Construction Products Inc	2,290.20	Crack Sealing Material
	542 30 31 03	Crack Sealing Supplies	101 000 542 City Street Fund	2,290.20	Crack Sealing Material
27521	08/09/2022	08/09/2022	10184 Perno, Margaret	67.00	Library Reimbursement - 1 Year
	572 21 49 00	Library Services	001 000 572 General Fund	67.00	Library Reimbursement - 1 Year
27522	08/09/2022	08/09/2022	3955 Petrocard Systems Inc	1,072.19	Gas/Fuel - July 2022
	548 65 31 11	Parks/Rec Gas	501 000 548 Equipment Rent	354.51	Gas/Fuel - July 2022
	548 65 31 11	Parks/Rec Gas	501 000 548 Equipment Rent	51.38	Gas/Fuel - July 2022
	548 65 31 12	Street Gas	501 000 548 Equipment Rent	182.87	Gas/Fuel - July 2022
	548 65 31 12	Street Gas	501 000 548 Equipment Rent	183.55	Gas/Fuel - July 2022
	548 65 31 12	Street Gas	501 000 548 Equipment Rent	51.38	Gas/Fuel - July 2022
	548 65 31 12	Street Gas	501 000 548 Equipment Rent	56.51	Gas/Fuel - July 2022
	548 65 31 13	Storm Gas	501 000 548 Equipment Rent	191.99	Gas/Fuel - July 2022
27512	08/09/2022	08/09/2022	3956 Petty Cash-Corcoran	230.03	Petty Cash Reimbursement
	517 90 31 01	Wellness Program - Supplie:	001 000 517 General Fund	36.51	Wellness Supplies
	534 80 31 02	Oper Supplies - Water	425 000 534 Water Fund (de	7.74	Adapters for Chlorine Pumps
	534 80 41 00	Water Testing	425 000 534 Water Fund (de	2.85	Water Testing
	542 30 31 03	Crack Sealing Supplies	101 000 542 City Street Fund	12.67	Crack Seal Supplies
	571 10 31 02	Senior Supplies	001 000 571 General Fund	126.43	Senior Supplies
	573 90 49 01	Community Events	001 000 573 General Fund	16.58	Comm Center Grand Opening Supplies
	576 20 31 03	Oper Supplies - Pool	001 000 576 General Fund	27.25	Pool Operating Supplies
27474	08/09/2022	08/09/2022	7839 Pingel, Scott	45.20	Office Supplies for Council Goals Workshop
	511 60 31 00	Office & Oper Sup - Legisl	001 000 511 General Fund	45.20	Office Supplies for Council Goals Workshop
27475	08/09/2022	08/09/2022	7839 Pingel, Scott	200.00	Gym Fees Reimbursement (Jan - Aug)
	513 10 20 00	Personnel Benefits	001 000 513 General Fund	200.00	Gym Fees Reimbursement (Jan - Aug)
			Total Pingel, Scott	245.20	
27441	08/01/2022	08/09/2022	7125 Pool, Karen	98.09	07-00271.1 - 141 SPRUCE ST
	343 10 00 00	Storm Drain Fees & Charges	415 000 340 Storm Drain	-21.74	
	343 40 00 00	Sale Of Water	425 000 340 Water Fund (de	-23.79	

ACCOUNTS PAYABLE

City Of Fircrest

Time: 09:16:14 Date: 08/05/2022

As Of: 08/09/2022

Page: 7

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (dep	-52.56	
27476	08/09/2022	08/09/2022	3986 Puget Sound Energy, BOT-01H	64.47	Natural Gas - Rec Center - July 2022
571 10 47 00	Public Utility Services-Rec		001 000 571 General Fund	64.47	Natural Gas - Rec Center - July 2022
27477	08/09/2022	08/09/2022	3986 Puget Sound Energy, BOT-01H	1,616.29	Natural Gas - Pool/Bathhouse - July 2022
576 20 47 00	Public Utility Services - Pool		001 000 576 General Fund	1,616.29	Natural Gas - Pool/Bathhouse - July 2022
Total Puget Sound Energy, BOT-01H				1,680.76	
27527	08/09/2022	08/09/2022	9690 Pure Water Aquatics	192.87	25" Hand Held Megaphone (2), Whistles Black (20)
576 20 31 03	Oper Supplies - Pool		001 000 576 General Fund	192.87	25" Hand Held Megaphone (2), Whistles Black (20)
27528	08/09/2022	08/09/2022	9690 Pure Water Aquatics	102.50	Head Immobilizer (Backboard) for Pool
576 20 31 03	Oper Supplies - Pool		001 000 576 General Fund	102.50	Head Immobilizer (Backboard) for Pool
Total Pure Water Aquatics				295.37	
27480	08/09/2022	08/09/2022	7000 RWC Group	1,033.15	#60915D - Sweeper Engine Repairs
548 65 48 13	O & M - Storm		501 000 548 Equipment Rent	1,033.15	#60915D - Sweeper Engine Repairs
27478	08/09/2022	08/09/2022	5710 Rainier Connect, Mashell Telecom	106.95	Internet Access Fee - City Hall - Aug 2022
518 81 42 00	Communication/Internet - I/		001 000 518 General Fund	106.95	Internet Access Fee - City Hall - Aug 2022
27479	08/09/2022	08/09/2022	5710 Rainier Connect, Mashell Telecom	168.03	Internet Pool/Bathhouse; Phone Service Pool/Bathhouse Aug 2022
518 81 42 00	Communication/Internet - I/		001 000 518 General Fund	113.55	Internet Pool/Bathhouse Aug 2022
576 80 42 00	Communication - Parks		001 000 576 General Fund	54.48	Phone Service Pool/Bathhouse Aug 2022
Total Rainier Connect, Mashell Telecom				274.98	
27514	08/04/2022	08/09/2022	6831 Reis, Doug	146.38	03-02760.0 - 600 ALAMEDA AVE
343 10 00 00	Storm Drain Fees & Charges		415 000 340 Storm Drain	-54.13	
343 40 00 00	Sale Of Water		425 000 340 Water Fund (dep	-28.09	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (dep	-64.16	
27481	08/09/2022	08/09/2022	337 Roberts, Christopher	25.00	Gym Fees Reimbursement - Apr 2022
521 22 20 00	Personnel Benefits - Police		001 000 521 General Fund	25.00	Gym Fees Reimbursement - Apr 2022

ACCOUNTS PAYABLE

City Of Fircrest

Time: 09:16:14 Date: 08/05/2022

As Of: 08/09/2022

Page: 8

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
27442	08/02/2022	08/09/2022	7312 Roseborough, Garrett	9.31	07-02290.5 - 4345 67TH AVE W -A
	343 40 00 00		Sale Of Water	-2.90	425 000 340 Water Fund (de
	343 50 00 00		Sewer Revenues	-6.41	430 000 340 Sewer Fund (de
27482	08/09/2022	08/09/2022	4026 S & B Inc	1,258.68	Field Service for Alameda Pump 2, and Contra Costa/Princeton
	535 50 48 00		Rep & Maint - Sewer Maint	1,258.68	Field Service for Alameda Pump 2, and Contra Costa/Princeton
27483	08/09/2022	08/09/2022	4035 Sarco Supply	96.25	Janitorial Supplies - City Hall
	518 30 31 04		Oper Sup/CH	96.25	001 000 518 General Fund
27484	08/09/2022	08/09/2022	4035 Sarco Supply	100.20	Janitorial Supplies - Public Works
	518 30 31 03		Oper Sup/PWF	100.20	001 000 518 General Fund
27485	08/09/2022	08/09/2022	4035 Sarco Supply	141.73	Janitorial Supplies - PSB
	518 30 31 02		Oper Sup/PSB Bldg	141.73	001 000 518 General Fund
27486	08/09/2022	08/09/2022	4035 Sarco Supply	303.61	Janitorial Supplies - Pool
	576 20 31 02		Janitorial Supplies - Pool	303.61	001 000 576 General Fund
27487	08/09/2022	08/09/2022	4035 Sarco Supply	317.81	Janitorial Supplies - Rec
	571 10 31 04		Janitorial Supplies-Rec Bldg	317.81	001 000 571 General Fund
27488	08/09/2022	08/09/2022	4035 Sarco Supply	284.54	Janitorial Supplies - Parks Structures
	576 80 31 01		Janitorial Supplies - Parks St	284.54	001 000 576 General Fund
			Total Sarco Supply	1,244.14	
27518	08/04/2022	08/09/2022	3011 Sea, Myong	18.68	07-00104.1 - 1509 COTTONWOOD AVE
	343 10 00 00		Storm Drain Fees & Charges	-23.54	415 000 340 Storm Drain
	343 40 00 00		Sale Of Water	-4.93	425 000 340 Water Fund (de
	343 50 00 00		Sewer Revenues	9.79	430 000 340 Sewer Fund (de
27489	08/09/2022	08/09/2022	6088 Sentinel Pest Control Inc	110.00	Pest Control - City Hall 08/2022
	518 30 48 02		Rep & Maint - City Hall	110.00	001 000 518 General Fund
27526	08/09/2022	08/09/2022	6088 Sentinel Pest Control Inc	196.35	Pest Control - PW - 08/2022

ACCOUNTS PAYABLE

City Of Fircrest

Time: 09:16:14 Date: 08/05/2022

As Of: 08/09/2022

Page: 9

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
531 50 48 00	Rep & Maint - Storm		415 000 531 Storm Drain	49.09	Pest Control - PW - 08/2022
534 50 48 01	Rep & Maint - Water Maint		425 000 534 Water Fund (de	49.09	Pest Control - PW - 08/2022
535 50 48 00	Rep & Maint - Sewer Maint		430 000 535 Sewer Fund (de	49.09	Pest Control - PW - 08/2022
542 30 48 01	Rep & Maint - Street Maint		101 000 542 City Street Fund	49.08	Pest Control - PW - 08/2022
Total Sentinel Pest Control Inc				306.35	
27490	08/09/2022	08/09/2022	4084 Staples Business Advantage	185.15	Office Supplies - Central, Police and Finance
514 23 31 00	Office & Oper Sup-Finance		001 000 514 General Fund	15.03	Office Supplies - Finance
518 10 34 01	Central Office Supplies		001 000 518 General Fund	140.80	Office Supplies - Central Supplies
521 22 31 00	Office & Oper Sup - Police		001 000 521 General Fund	29.32	Office Supplies - Police
27491	08/09/2022	08/09/2022	4084 Staples Business Advantage	56.79	Office Supplies - Finance and Central
514 23 31 00	Office & Oper Sup-Finance		001 000 514 General Fund	15.80	Office Supplies - Finance
518 10 34 01	Central Office Supplies		001 000 518 General Fund	40.99	Office Supplies - Central
Total Staples Business Advantage				241.94	
27492	08/09/2022	08/09/2022	4102 Stripe Rite Inc	4,700.00	Install Rumble Strips on Claremont (2 Locations)
595 32 63 01	Street Improvements		101 000 542 City Street Fund	4,700.00	Install Rumble Strips on Claremont (2 Locations)
27493	08/09/2022	08/09/2022	4107 Summit Law Group	960.00	Legal Consulting PW - June 2022
531 50 41 00	Prof Svcs - Storm		415 000 531 Storm Drain	240.00	Legal Consulting PW - June 2022
534 10 41 00	Prof Svcs - Water		425 000 534 Water Fund (de	240.00	Legal Consulting PW - June 2022
535 10 41 00	Prof Svcs - Sewer		430 000 535 Sewer Fund (de	240.00	Legal Consulting PW - June 2022
542 30 41 00	Prof Svcs - Street		101 000 542 City Street Fund	240.00	Legal Consulting PW - June 2022
27494	08/09/2022	08/09/2022	9888 T-Mobile (Cell Phone Bill)	1,186.63	City Cell Phones & Air Cards - July 2022
513 10 42 00	Communication - Admin		001 000 513 General Fund	39.98	City Cell Phones & Air Cards - July 2022
518 30 42 00	Communication - Fac/Equip		001 000 518 General Fund	89.09	City Cell Phones & Air Cards - July 2022
521 22 42 00	Communication - Police		001 000 521 General Fund	699.94	City Cell Phones & Air Cards - July 2022
524 20 42 00	Communications- Bldg		001 000 524 General Fund	14.85	City Cell Phones & Air Cards - July 2022
531 50 42 00	Communication - Storm		415 000 531 Storm Drain	59.70	City Cell Phones & Air Cards - July 2022
534 10 42 00	Communication - Water		425 000 534 Water Fund (de	59.70	City Cell Phones & Air Cards - July 2022
535 10 42 01	Communication - Sewer		430 000 535 Sewer Fund (de	59.70	City Cell Phones & Air Cards - July 2022
542 30 42 00	Communication - Street		101 000 542 City Street Fund	59.70	City Cell Phones & Air Cards - July 2022
558 60 42 00	Communications - Planning		001 000 558 General Fund	14.85	City Cell Phones & Air Cards - July 2022
576 80 42 00	Communication - Parks		001 000 576 General Fund	89.12	City Cell Phones & Air Cards - July 2022

ACCOUNTS PAYABLE

City Of Fircrest

Time: 09:16:14 Date: 08/05/2022

As Of: 08/09/2022

Page: 10

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
27523	08/09/2022	08/09/2022	4322 Tacoma, City of - POWER	3,450.09	Power - Various Locations - July 2022
	534 80 47 01		Utility Services/Pumping 425 000 534 Water Fund (de	3,000.54	Wells 6, 7, 8 & Weathervane Booster Power 07/2022
	535 80 47 01		Utility Services/Pumping 430 000 535 Sewer Fund (de	428.12	L/S Power 07/2022
	542 30 47 03		Electricity/Traffic Lights 101 000 542 City Street Fund	21.43	Traffic Control Power 07/2022
27504	08/09/2022	08/09/2022	5934 US Bank, City Hall Account	61.10	P Card Purchases Through 7/25/22
	513 10 31 00		Office & Oper Sup - Admin 001 000 513 General Fund	8.79	Records Grant - Nitrile Coated Work Gloves
	517 90 31 01		Wellness Program - Supplie: 001 000 517 General Fund	6.90	Resident Poker Walk Supplies
	517 90 31 01		Wellness Program - Supplie: 001 000 517 General Fund	99.88	Resident Poker Walk Supplies
	517 90 31 01		Wellness Program - Supplie: 001 000 517 General Fund	-69.58	Returned Extra Poker Walk Supplies
	518 81 35 00		Small Tools & Equip - I/S 001 000 518 General Fund	15.11	Laptop Charger - A Burkhart
27517	08/09/2022	08/09/2022	8482 US Bank, Police Department Account	688.88	P Card Purchases thru 7/25/22
	521 22 49 01		Uniforms/Clothing/Laundry 001 000 521 General Fund	278.88	Axon Body 2/3 Single Molle Mount (9)
	521 22 49 05		Reimbursable Programs 001 000 521 General Fund	410.00	NNO T- Shirts (40)
27525	08/09/2022	08/09/2022	8483 US Bank, Public Works Dept Account	286.84	P Card Purchases thru 7/25/22
	531 50 20 01		Contract Benefits - Storm 415 000 531 Storm Drain	62.82	Bib Overalls/Hard Hat for S Marez
	531 50 31 01		Office Supplies - Storm 415 000 531 Storm Drain	62.49	File Center 2nd License (PW Electronic Filing System)
	534 10 20 01		Contract Benefits - Wtr Adm 425 000 534 Water Fund (de	62.82	Bib Overalls/Hard Hat for S Marez
	534 10 31 00		Office Supplies - Water 425 000 534 Water Fund (de	62.49	File Center 2nd License (PW Electronic Filing System)
	535 10 20 01		Contract Benefits - Swr Adm 430 000 535 Sewer Fund (de	62.81	Bib Overalls/Hard Hat for S Marez
	535 10 31 00		Office Supplies - Swr Admin 430 000 535 Sewer Fund (de	62.49	File Center 2nd License (PW Electronic Filing System)
	542 30 20 01		Contract Benefits - Street Re 101 000 542 City Street Fund	62.81	Bib Overalls/Hard Hat for S Marez
	542 30 31 01		Office Supplies - Street Reg 101 000 542 City Street Fund	62.48	File Center 2nd License (PW Electronic Filing System)
	576 20 31 03		Oper Supplies - Pool 001 000 576 General Fund	87.30	Shower Holder for Pool
	576 20 35 00		Small Tools & Equip - Pool 001 000 576 General Fund	-301.67	Returned Pool Tester purchased 6/11/22
27505	08/09/2022	08/09/2022	8484 US Bank, Recreation Dept Account	2,697.04	P Card Purchases thru 7/25/22
	571 10 31 00		Office Supplies - Rec 001 000 571 General Fund	17.03	Headphone Adapter, Aux Cable
	571 10 31 00		Office Supplies - Rec 001 000 571 General Fund	19.79	Acrylic Brochure Holder
	571 10 31 01		Oper Supplies - Rec 001 000 571 General Fund	69.60	Ice Packs for Gym
	571 10 31 01		Oper Supplies - Rec 001 000 571 General Fund	141.84	Sumi Art Supplies
	573 90 49 01		Community Events 001 000 573 General Fund	179.79	Fun Days Vinyl Banners (2)
	573 90 49 01		Community Events 001 000 573 General Fund	75.14	Fun Days Banner
	573 90 49 01		Community Events 001 000 573 General Fund	32.99	Tarp 18x24 for Fun Days
	573 90 49 01		Community Events 001 000 573 General Fund	17.59	Doggie Bags for Fun Days Event
	573 90 49 01		Community Events 001 000 573 General Fund	25.29	8 Ft Parachute w/Handles for Kids (Fun Days)
	573 90 49 01		Community Events 001 000 573 General Fund	84.32	Sun Hat; Cloth Napkins (48) for Fun Days

ACCOUNTS PAYABLE

City Of Fircrest

Time: 09:16:14 Date: 08/05/2022

As Of: 08/09/2022

Page: 11

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
573 90 49 01	Community Events		001 000 573 General Fund	23.52	Fun Days Supplies
573 90 49 01	Community Events		001 000 573 General Fund	381.87	Fun Days Supplies (Costco)
573 90 49 01	Community Events		001 000 573 General Fund	45.30	Fun Days Supplies (Walmart)
573 90 49 01	Community Events		001 000 573 General Fund	13.11	Ring Toss Game for Fun Days
576 20 31 03	Oper Supplies - Pool		001 000 576 General Fund	26.65	Swim Lesson Treats
576 20 31 03	Oper Supplies - Pool		001 000 576 General Fund	1,332.00	Swim Team Meet Registration \$18 x 74
576 20 31 03	Oper Supplies - Pool		001 000 576 General Fund	128.70	Swim Team Coaches Uniforms
594 76 62 03	Buildings & Structures		301 000 594 Park Bond Capit	82.51	P#64 Container Rental 7/5-8/4/22
27501	08/09/2022	08/09/2022	4179 Unum Life Insurance Company of America	46.80	Retired Benefits - Aug 2022
	521 22 20 02	LEOFF I Long Term Care Pre	001 000 521 General Fund	46.80	Retired Benefits - Aug 2022
27519	08/09/2022	08/09/2022	4180 Utilities Underground	32.58	Locates 07/2022
	534 10 49 00	Miscellaneous - Water	425 000 534 Water Fund (de	16.29	Locates 07/2022
	535 10 49 00	Miscellaneous - Sewer	430 000 535 Sewer Fund (de	16.29	Locates 07/2022
27495	08/09/2022	08/09/2022	4237 WCP Solutions	510.40	Copy Machine Paper (80 Reams)
	518 10 34 01	Central Office Supplies	001 000 518 General Fund	510.40	Copy Machine Paper (80 Reams)
27496	08/09/2022	08/09/2022	4237 WCP Solutions	1,020.80	Copy Machine Paper (160 Reams)
	518 10 34 01	Central Office Supplies	001 000 518 General Fund	1,020.80	Copy Machine Paper (160 Reams)
			Total WCP Solutions	1,531.20	
27444	08/02/2022	08/09/2022	3645 WEX BANK, Wright Express FSC	476.85	Gas / Fuel July 2022
	548 65 31 05	Non-Dept Gas	501 000 548 Equipment Rent	72.11	Non-Dept 07/2022
	548 65 31 08	Police Gas	501 000 548 Equipment Rent	404.74	Police 07/2022
27499	08/09/2022	08/09/2022	5286 Winsupply	112.08	Controller for Irrigation System in Alice Peers Park
	576 80 31 02	Oper Supplies - Parks	001 000 576 General Fund	112.08	Controller for Irrigation System in Alice Peers Park
27500	08/09/2022	08/09/2022	10035 Zoom Video Communications	1,404.60	Monthly Phone Rental - 7/31 - 8/30/22
	518 10 42 00	Communication - Non Dept	001 000 518 General Fund	1,404.60	Monthly Phone Rental - 7/31 - 8/30/22

Report Total: 64,003.06

Fund	
001 General Fund	32,642.68
101 City Street Fund	12,147.50

ACCOUNTS PAYABLE

City Of Fircrest

Time: 09:16:14 Date: 08/05/2022

As Of: 08/09/2022

Page: 12

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
			301 Park Bond Capital Fund	6,514.67	
			415 Storm Drain	802.60	
			425 Water Fund (department)	5,592.63	
			426 Water Improvement Fund	487.50	
			430 Sewer Fund (department)	2,476.63	
			501 Equipment Rental Fund	3,338.85	

This report has been reviewed by:

REMARKS:

Signature & Title

Date

CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Mayor Brett L. Wittner called the regular meeting to order at 7:00 P.M. and led the Pledge of Allegiance. Councilmembers David M. Viafore, Shannon Reynolds, Joe Barrentine, Hunter T. George, Nikki Bufford, and Jim Andrews were present.

PRESIDING OFFICER’S REPORT

A. Proclamation: National Night Out

Wittner introduced the National Night Out proclamation, where the City of Fircrest proclaims August 2nd, 2022 as National Night Out to celebrate a nationwide crime, drug, and violence prevention program. Viafore read the proclamation into the record. **Reynolds MOVED to authorize the Mayor’s signature on a proclamation proclaiming August 2nd, 2022 as National Night Out in the City of Fircrest; seconded by Bufford.** Wittner invited councilmember comment; Chief Cheesman provided a schedule of events to include participating vendors. Wittner invited public comment; none were provided. **The Motion Carried (7-0).**

CITY MANAGER COMMENTS

City Manager Pingel reported that the City time and temperature sign’s motherboard is fried. Pingel requested feedback for the sign. Viafore provided a history on the time and temperature sign and stated for the record that he holds little stock at Columbia Bank. Mayor Wittner requested that Finance Director to draft a memo with the history provided by Viafore and the Columbia Bank contract for the Council.

The City’s current IT support, Right Systems, has changed their business model and can no longer accommodate the City’s day to day needs or provide onsite services. Pingel stated that the City would like to pursue a part-time in-house IT technician. Discussions included termination, performance, and contract obligations. There was a consensus to research an in-house technician.

DEPARTMENT HEAD COMMENTS

- Chief Cheeseman reported that the cooling center is being held at the Community Center and thanked Jayne Westman and Tyler Bemis for their efforts. Cheesman stated that he will look into providing a separate area for pets.
- Administrative Services Director Westman reported that the City will look into pursuing a ASL interpreter through the City’s Master Contract with Department of Enterprise Services. The Master Contract provides services from DSHS Deaf and Hard of Hearing Office. The rates are prenegotiated and a jotform request has been created for services. Discussions included meeting the intent of the ADA.

COUNCILMEMBER COMMENTS

- Viafore commented the City’s beautification and thanked Public Works. Viafore commented on the need to repaint the crosswalks near the Community Center and documenting all lift station issues properly for future insurance claims.
- Reynolds commented on the City’s next vaccine clinic on July 30th, 2022 for all ages.
- Barrentine commented on Fircrest Fun Days and stated that vendors had issues with lack of connectivity and network issues.
- George commented on the Zoom’s transcripts.

- Bufford thanked everyone involved with Fircrest Fun Days and stated that the Community Center needs trash cans.
- Andrews commented on the pool’s season passes and pool availability.
- Wittner thanked meeting attendees and commented on National Night Out.

PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

Wittner invited public comment. The following individuals provided public comment:

- Yolonda Brooks, 6464 19th St Unit C, commented on various topics.
- Nancy Atwood, 1204 Farallone Ave commented on the American Disability Act and her request for an ASL interpreter.
- Sarah Sherman, 1205 Del Monte Ave expressed her concern on the vaccine clinics.

COMMITTEE, COMMISSION, AND LIAISON REPORTS

A. Parks & Recreation

George reported on the pool’s capacity, staffing, and season passes. Grover stated that Senior Coffee has started and Senior programming will be taking place soon. Fircrest Park improvements construction will take place in Fall 2023.

B. Pierce County Regional Council

Reynolds reported that Pierce County Regional Council discussed various topics, including a the comprehensive plan, flood control and SSHAP.

C. Public Safety, Courts

Viafore reported National Night Out is scheduled for August 2nd, 2022 and gave kudos to the Fircrest Police Officers who were assigned to Fircrest Dun Days.

D. Street, Water, Sewer, and Storm Drain

Barrentine reported on crack sealing, crosswalks to be painted and gave kudos to the summer hires at Public Works.

E. Other Liaison Reports

There were no other reports.

CONSENT CALENDAR

Wittner requested the City Clerk read the Consent Calendar: approval of Voucher No. 218276 through Voucher Check No. 218341 in the amount of \$223,871.05; approval of Voucher electronic funds transfer in the amount of \$158,320.12; Setting a public hearing on August 9th at 7:15 p.m. or thereafter to receive comments on the Water System Plan’s Water Use Efficiency and; approval of July 12, 2022, Regular Meeting minutes. **George MOVED to approve the Consent Calendar as read; seconded by Barrentine. The Motion Carried (7-0).**

PUBLIC HEARING

No public hearing was scheduled.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

A. Resolution No. 1776: 2023- 2028 Transportation Improvement Plan Approval

Public Works Director Bemis briefed the Council on the City’s Transportation Improvement Plan, stating that it is a planning document that is used to identify projects and funding. Future grant-eligible projects must be in the TIP to be eligible for funding. **Bufford MOVED to adopt Resolution No. 1776, approving the City of Fircrest’s 6-year Transportation Improvement Program for the period of 2023-2028; seconded by George.** Wittner invited councilmember comment; none were provided. Wittner invited public comment; none were provided. **The Motion Carried (7-0).**

B. Resolution No. 1777: Approval of the National Night Out Fireworks Agreement

Police Chief Cheesman briefed the Council on the proposed agreement and highlighted that the National Night Out event was funded by donations. **George MOVED to adopt Resolution No. 1777, authorizing the City Manager to authorizing the City Manager to execute an agreement with Alpha Pyrotechnics, for the fireworks display on August 2, 2022; seconded by Bufford.** Wittner invited councilmember comment; none were provided. Wittner invited public comment; none were provided. **The Motion Carried (7-0).**

C. Resolution No. 1778: Approval of the WAWARN Agreement

Public Works Director Bemis briefed the Council on the proposed resolution and highlighted that Washington State Water/Wastewater Agency Response Network provides a network of assistance during an emergency event. **George MOVED to adopt Resolution No. 1778, authorizing the City manager to execute an agreement with the Washington State Water/Wastewater Agency Response Network (WARN) for intrastate mutual aid and assistance coordination during emergencies; seconded by Barrentine.** Wittner invited councilmember comment. There was a brief discussion on reimbursements. Wittner invited public comment; none were provided. **The Motion Carried (7-0).**

D. Resolution No. 1779: Approval of the Flag Policy

City Manager Pingel briefed the Council on the background of the Flag Policy and highlighted that the policy provides guidance to display commemorative flags. **George MOVED to adopt Resolution No. 1779, approving the policy governing the display of flags on city-owned or maintained property; seconded by Barrentine.** Wittner invited councilmember comment; Andrews stated that the City should fly the American Flag and P.O.W Flag. Wittner invited public comment;

The following individuals addressed the Council and expressed their concern about the flag policy.

- Brian Rybolt
- Vince Navarre
- Sarah Sherman

Wittner invited further councilmember comments. Discussions included the intent of the flag policy, and use of symbolic flags.

George MOVED to table Resolution No. 1779 ; seconded by Barrentine. The Motion Failed as amended (3-4).

Wittner requested a roll call vote: Andrews – No; Barrentine – Yes; Bufford – Yes; George – Yes; Reynolds – Yes; Viafore – No; Wittner – No

The Motion Carried (4-3).

E. Ordinance No. 1685: Approving an ILA with Tacoma Wastewater and Adding a Chapter to FMC Title 20

Public Works Director Bemis briefed the Council on the proposed ordinance and highlighted that the agreement will maintain compliance with Department of Ecology and Department of Health.

Viafore MOVED to adopt Ordinance No. 1685, an ordinance relating to industrial wastewater pretreatment; authorizing the City Manager to execute an Interlocal Agreement with the City of Tacoma; adopting a new chapter to Title 20 of the Fircrest Municipal Code to be known as Chapter 20.30 “Industrial Wastewater Pretreatment Program”; establishing the Industrial Wastewater Pretreatment Program; providing for enforcement and severability; and establishing an effective date; seconded by Bufford. Wittner invited councilmember comment. George thagave kudos to Bemis. Wittner invited public comment; none were provided. **The Motion Carried (7-0).**

CALL FOR FINAL COMMENTS

- Viafore commented on the City’s crack sealing schedule and requested that staff maintain proper documentation on the liftstation pumps for insurance purposes.
- Reynolds stated that the adopted flag policy will protect the City.
- Police Chief Cheesman stated that painting near the community center occurred last year.

EXECUTIVE SESSION

At 9:22 P.M. Wittner reported that the Council would take a five-minute recess and convene into Executive Session, not to exceed thirty (30) minutes, to discuss labor negotiations per RCW 42.30.140 (4)(b) and to evaluate the qualifications of applicant for public employment per RCW 42.30.110 (1)(g).

ADJOURNMENT

George MOVED to adjourn the meeting at 10:05 P.M., seconded by Barrentine. The Motion Carried (7-0).

Brett L. Wittner, Mayor

Jayne Westman, City Clerk



LIQUOR LICENSE REQUEST

Applicant Information

Licensee Name: LOS TAPATIOS, LLC
Establishment Name: LOS TAPATIOS MEXICAN TAQUERIA
Address: 4040 ORCHARD ST W #210
License Number: 405652
Request Received: 8/3/2022
Expiration Date: 8/23/2022

Department Comments

Finance

No Concerns

Planning and Building

No Concerns or compliance issues. Allowed by Code. The restaurant has existing license was approved in January. This approval adds serving spirits.

Police

No Concerns. They have proved to be very responsible with their service of Beer and wine. We see no reason for concern with the addition of serving spirits.

Colleen Corcoran

Director Signature

8/5/ 2022

Date

Jayne Westman

Director Signature

8/4/2022

Date

John Cheesman

Director Signature

8/4/2022

Date



NOTICE OF LIQUOR LICENSE APPLICATION

WASHINGTON STATE LIQUOR AND CANNABIS BOARD

License Division - P.O. Box 43098
Olympia, WA 98504-3098
Customer Service: (360) 664-1600
Fax: (360) 753-2710
Website: <http://lcb.wa.gov>

TO: CITY MANAGER

RETURN TO: localauthority@sp.lcb.wa.gov

DATE: 8/03/22

RE: APPLICATION IN LIEU OF CURRENT PRIVILEGE

UBI: 604-418-690-001-0001

APPLICANTS:

License: 405652 - 2F County: 27

LOS TAPATIOS LLC

Tradename: LOS TAPATIOS MEXICAN TAQUERIA

Loc Addr: 4040 ORCHARD ST W #120
FIRCREST WA 98466-6662

DAVILA-MORONES, JAIME ALONSO
1967-06-05

Mail Addr: 8913 26TH AVE S
LAKEWOOD WA 98499-8315

HERNANDEZ -DE DAVILA, ROSA MA
(Spouse) 1972-09-14

Phone No.: 253-678-2360 JAMIE DAVILA

Privileges Upon Approval:
SPIRITS/BR/WN REST SERVICE BAR

As required by RCW 66.24.010(8), the Liquor and Cannabis Board is notifying you that the above has applied for a liquor license. You have 20 days from the date of this notice to give your input on this application. If we do not receive this notice back within 20 days, we will assume you have no objection to the issuance of the license. If you need additional time to respond, you must submit a written request for an extension of up to 20 days, with the reason(s) you need more time. If you **need information on SSN, contact our CHRI desk at (360) 664-1724.**

- | | YES | NO |
|--|--------------------------|--------------------------|
| 1. Do you approve of applicant? | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Do you approve of location? | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. If you disapprove and the Board contemplates issuing a license, do you wish to request an adjudicative hearing before final action is taken? | <input type="checkbox"/> | <input type="checkbox"/> |
| (See WAC 314-09-010 for information about this process) | | |
| 4. If you disapprove, per RCW 66.24.010(8) you MUST attach a letter to the Board detailing the reason(s) for the objection and a statement of all facts on which your objection(s) are based. | | |

DATE

SIGNATURE OF MAYOR,CITY MANAGER,COUNTY COMMISSIONERS OR DESIGNEE

FIRCREST CITY COUNCIL AGENDA SUMMARY

DATE: 8/9/2022

NEW BUSINESS: Water Use Efficiency (WUE) Program Goal Setting Public Hearing per the Washington State Department of Health (DOH)

ITEM: 11A

FROM: Tyler Bemis, Public Works Director

RECOMMENDED MOTION: No Motion. Public Hearing Only.

PROPOSAL: This is a public hearing to receive comments on the Water Use Efficiency Program Goals. Public Works staff have selected the goal of reducing summer water “demand” by a total of 0.5 percent during the update period. To meet the latest goal, PW Staff will continue to and increase water conservation outreach through outreach booths at public events and utility billing mailers. Additionally, the installation of Advanced Metering Infrastructure (AMI) meters are recognized by the DOH as an effort to minimize water loss.

FISCAL IMPACT: None.

ADVANTAGE: Recognition of water being a precious natural resource. Open and transparent communication with rate payers. Compliance with the DOH

DISADVANTAGES: None known.

ALTERNATIVES: None. Required by the DOH

HISTORY: The last time Water Use Efficiency Goals were updated was in 2014 as part of the last Water System Plan update. The DOH requires updating of your goals every 6 years. Goals set in 2014 were to identify opportunities to reduce the “supply” side of water by 0.2 percent each year, which was successfully met by Public Works and recognized by DOH.

ATTACHMENTS: 2022 Water Use Efficiency Brochure

2022 Water Use Efficiency

In 2003 the State legislature passed the Municipal Water Law directing the State

Department of Health to adopt

a rule establishing water use efficiency requirements for all municipal water suppliers. The goal of the rule is to conserve water for

future generations and the environment. This will help ensure enough water remains available regionally to meet your needs and the needs of our community as well as those of wildlife and the environment.

The Washington State Department of Health requires municipal water suppliers to establish a water conservation goal and report on its progress annually. The City of Fircrest believes water conservation should be an everyday practice and the prevention of unnecessary leakage as well as the minimization of wasteful, inefficient water usage or practices are goals that all water users should be aware of and should improve upon whenever possible.



Where can I learn more about:

- ✓ The quality of my water?
- ✓ Getting answers to my questions?
- ✓ Additional conservation tips?
- ✓ Volunteering with the Pierce County Conservation District?

Fircrest Pubic Works Dept.

Vicky Walston
Public Works &
Outreach
Coordinator

Tyler Bemis
Public Works Director

Jeff Davis
Utility Manager

120 Ramsdell St, Fircrest, WA
253.564.8900
vwalston@cityoffircrest.net
www.cityoffircrest.net

Pierce Conservation Dist.

Levi Love
AmeriCorps Outreach Specialist
levil@piercecd.org

253.845.9770
PierceCD.org/35/Get-Involved

US Environmental Protection Agency Safe Drinking Water Hotline

800.426.4791
www.epa.gov/safewater

WA State Department of Health Northwest Regional Office

253.395.6750
www.doh.wa.gov/ehp/dw



THE CITY OF FIRCREST



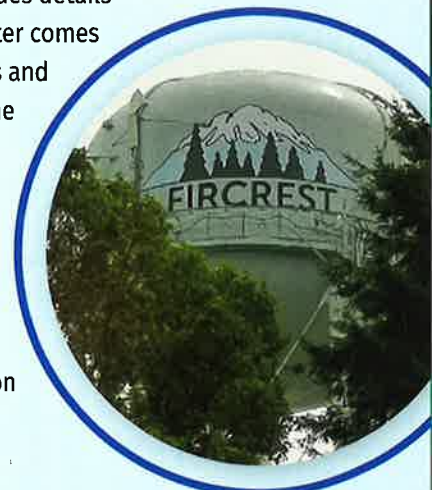
THE CITY OF FIRCREST

2022 ANNUAL WATER QUALITY & WATER USE EFFICIENCY REPORT

Providing our customers with safe and reliable drinking water as well as educating and informing you on the importance of using water efficiently for future generations and the environment is a primary mission of the City of Fircrest Water Utility.

These annual reports are intended to provide current, factual and educational information about your drinking water and the importance of conserving it.

This report also includes details about where your water comes from, what it contains and how it compares to the stringent standards set by regulatory agencies and information on why we should conserve and how the city promotes conservation and our efforts to minimize water loss.



All public water systems are required by the Environmental Protection Agency (EPA), the State of Washington and the Department of Health (DOH) to provide all of their water customers with annual reports on the quality of the drinking water provided and the City's efforts on promoting and educating our water conservation and pollution prevention efforts.

Where does the water come from? The City owns and operates the water system which is fluoridated as well as chlorinated and consists of approximately fifty miles of water mains, five groundwater wells and three water storage reservoirs with a capacity of 1.8 million gallons. Fircrest is within the Chambers & Clover watersheds, the Vashon Outwash as well as the Colvos Sand aquifer.

Wellhead Protection Plan Preventing pollution is the first priority in protecting our groundwater supply. The objective is to reduce the risks of water supply contaminations by chemicals or other materials that might make the water supply unusable. Fircrest is completely dependent on groundwater. To protect the City's many wellheads, the focus is on human activity on the land above the water-bearing zones called aquifers. The City has developed a Wellhead Protection Plan that has been approved by the State Department of Health.

Do I need to take special precautions? Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. EPA/CDC guidelines on appropriate means to lessen the risk of infection by Cryptosporidium and other microbial contaminants are available from the Safe Drinking Water Hotline **1-800-426-4791**.

Contaminants that may be present in source water include:

Microbial Contaminants, such as viruses, parasites and bacteria, which may come from sewage treatment plants, septic systems, agricultural livestock operations, and wildlife.

Inorganic Contaminants, such as salts and metals, which can be naturally-occurring or result from urban stormwater runoff, industrial or domestic wastewater discharges, oil and gas production, mining, and farming.

Pesticides and Herbicides, which may come from a variety of sources such as agriculture, urban stormwater runoff, and residential uses.

Organic Chemical Contaminants, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production. They can also come from gas stations, urban stormwater runoff, and septic systems.

Radioactive Contaminants, which can occur naturally or be the result of oil and gas production and mining activities.

Why are there contaminants in my water? The sources of drinking water (both tap and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs and wells. As water travels over the surface of the land or through the ground, it dissolves naturally occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity.

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the EPA's Safe Drinking Water Hotline at **1-800-426-4791** or from the EPA's Office of Ground Water website at: www.epa.gov/OGWDW.

In order to assure the water system remains free of coliform bacteria, the City has implemented a disinfection system to the water system. This will provide an extra layer of protection to the miles of pipes that we have in our system and our storage facilities.

Lead, If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. The City of Fircrest is responsible for providing high quality drinking water, but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline or at www.epa.gov/safewater/lead.

2021 Monitoring Results

Substance	Highest Level Allowed (MCL)	Highest Level Detected	Ideal Goals (MCLG)	Range of Level Detected Exceed AL	Meets Standards	Potential Source
Chemistry Analytical Results						
Fluoride	4 ppm	0.98 ppm	<2 ppm	<0.20 – 1.23	Yes	Treatment Additive
Nitrites	10 ppm	4.34 ppm	<5 ppm	1.60 – 3.90	Yes	Erosion of Natural Deposits
Asbestos	7 MFL	0.116	<0.2	0.116	Yes	Naturally occurring fibrous silicate mineral
Microbiologic Contaminants						
Coliform	5%	None	0	None	Yes	Naturally Present in the Environment
Chlorine	4 ppm	1.27 ppm	4 ppm	0.10 – 1.27	Yes	Additive to Control Microbes
TESTED EVERY 3 YEARS, LAST SAMPLE: 2019						
Lead & Copper Samples						
Lead	15 ppb	0.0065 ppm	0	<0.0010 – 0.065	Yes	Household Plumbing
Copper	1.3 ppm	0.713 ppm	1.3 ppm	<0.020 – 0.713	Yes	Household Plumbing
Haloacetic Acid: ND (None Detected) Trihalomethane Test Panel: ND (None Detected)						
Substance		Year Tests Performed	Number of Times		Results	
Herbicides		2021	on 14 different Herbicides		for which none were detected	
Inorganic Chemicals (IOC's)		2019	on 27 inorganic chemicals		for which none were detected	
Synthetic Organic Chemicals (SOC's)		2015	on 44 synthetic organic chemicals		for which none were detected	
Volatile Organic Chemicals (VOC's)		2021	on 59 volatile organic chemicals		for which none were detected	
Water Hardness: Tested January 2021 Analytical Results: Range 120 – 136 ppm						

Definitions:

Maximum Contaminant Level of MCL: The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.

Maximum Contaminant Level Goal or MCLG: The level of a contaminant in drinking water below which there is no known or expected risk of health. MCLGs allow for a margin of safety.

Action Level: The concentration of a contaminant which, if exceeded, triggers treatment of other requirements that a water system must follow.

Treatment Technique or TT: A required process intended to reduce the level of a contaminant in drinking water.

Maximum Residual Disinfectant Level or MRDL: The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.

Maximum Residual Disinfectant Level Goal or MRDLG: The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.

ppm: parts per million **ppb:** parts per billion

Ways to Conserve Water

Did you know?

The average U.S. household uses approximately 400 gallons of water per day or 100 gallons per person per day. Luckily, there are many low-cost and no-cost ways to conserve water. Small changes can make a big difference. Try one today and soon it will become second nature:

- **Take short showers** — A 5-minute shower uses 4 to 5 gallons of water compared to up to 50 gallons for a bath.
- **Shut off water** while brushing your teeth, washing your hair and shaving and save up to 500 gallons a month.
- **Use a water-efficient showerhead.** They're inexpensive, easy to install, and can save you up to 750 gallons a month.
- Run your clothes washer and dishwasher **only when they are full.** You can save up to 1,000 gallons a month.
- Water plants **only when necessary.**
- **Fix leaky toilets and faucets.** Faucet washers are inexpensive and take only a few minutes to replace. To check your toilet for a leak, place a few drops of food coloring in the tank and wait. If it seeps into the toilet bowl without flushing, you have a leak. Fixing it or replacing it with a new, more efficient model can save up to 1,000 gallons a month.
- Adjust sprinklers so **only your lawn is watered.** Apply water only as fast as the soil can absorb it and during the cooler parts of the day to reduce evaporation.
- **Teach your kids about water conservation** to ensure a future generation that uses water wisely. Make it a family effort to reduce next month's water bill!
- Visit www.epa.gov/watersense for more information.

City's Progress Towards Water Efficiency Goal

The City of Fircrest has refined a conservation rate structure that began in 2017, which took our 2-tier rate structure and made it a 3-tier rate structure to further promote water conservation by making the residents of the City of Fircrest more aware of the amount of water they may be using. In 2022 the water tier's were each raised by 2% to continue our efforts of helping our consumers become more aware of the amount of water they are consuming/using.

Total Water Produced 242,083,047 gal.
 Authorized Consumption 230,617,264 gal.
 Distribution Sys. Leakage 11,465,783 gal.

The City also promotes water conservation, which was established in the Water System Plan's conservation plan in 2014, as well as our current water system plan which is currently being updated, by offering customers free low flow/water efficiency items and educational materials at the Public Works Building as well as at the City's Fircrest Fun Days event.

Our focus on efficient use of water in homes, schools, and businesses is helping us maintain and exceed our progress toward the goal set on the demand side at 0.2% average annual consumption.

2021 Annual Water Use Efficiency Performance

Distribution System Leakage 4.7%
 3 Year Annual Average 4.0%
 (2019, 2020 & 2021)

Additional Conservation Efforts

The City is in the process of changing out all of our single-family residential meters, once completed we will continue with changing out the rest of our meters, from manually read meters to AMI/automatic reads. This meter exchange program will not only ensure accurate meter readings each billing cycle but will also replace old malfunctioning meters. We have found that our manually read meters are beginning to die and not registering accurate water consumed. The new meter will also allow us to notify you, our customers, of potential leaks in your water service line quicker and with more accuracy assisting our efforts in minimizing water loss, it will also allow us to offer real time analysis that will be available for our water consumers. Beginning in 2017 we adopted a 3-year water rate structure, which took our 2-tier rate structure and replaced it with a 3-tier rate structure removing all water consumed from the water base (ready to serve) rate, as a means of educating on the importance of water conservation and water use efficiency, and to be in compliance with the Revised Code of Washington (RCW) 70.199A.180 Water Use Efficiency Requirements.

Other methods we are using, and have been for a number of years, is through education. We offer free water conservation items as well as educational and informational brochures, we include water conservation ideas on our website and occasionally in the Fircrest Town Topics and we offer free water audits where a member of our crew will come out to help determine if and/or to assist you in locating a potential leak.

We also partner with the Pierce County Conservation District who assist us in restoration projects, workshops, they created a "Stream Team", Water Quality monitoring team along Leach Creek, amongst other important water quality and water conservation efforts. Pierce County Conservation District relies on volunteers to help in their efforts.



How can I be WATER SMART in the summer and still have green grass?

Water consumption in the average American home, on summer days, can spike causing significantly higher water usage bills, compared to their "off peak" season.

Water your lawn, garden and shrubs only when it needs it (*If it's still moist 1-2 inches under the soil surface, you still have enough water*).

How can I tell if my lawn needs water?

- Walk across the grass. If the lawn springs back you don't need to water, but if you leave footprints, water may be needed.
- Use a Moisture Meter
- Use a Rain Gauge

How often/much should I water?

Most lawns need about 1" (one inch) of water – including rain fall – to stay healthy. We recommend watering every other day, during the hottest summer weather, for 10-15 minutes per area/zone. During cooler days you could be able to water one day a week for 10-15 minutes per area/zone and still maintain a healthy lawn (**Stop by Public Works and pick up a free Moisture Meter**).



FIRCREST CITY COUNCIL AGENDA SUMMARY

COUNCIL MEETING DATE: August 9, 2022

SUBJECT: Resolution authorizing the City Manager to execute an agreement between Robert W. Droll, Landscape Architect, PS and the City of Fircrest design and construction administration services for field lights and natural turf improvements at Fircrest Park.

ITEM: 13A

FROM: Jeff Grover, Parks and Recreation Director

RECOMMENDED MOTION:

I move to adopt Resolution No. _____ authorizing the City Manager to execute an agreement between Robert W. Droll, Landscape Architect, PS and the City of Fircrest for design and construction administration services for field lights and natural turf improvements at Fircrest Park.

PROPOSAL: Council is being asked to authorize an agreement between Robert W. Droll, Landscape Architect, PS and the City of Fircrest. The purpose of this Agreement is for design and construction administration services for field lights and natural turf improvements at Fircrest Park.

FISCAL IMPACT: The City of Fircrest applied for and received a matching Youth Athletic Facilities grant from RCO in the amount \$158,515. Fircrest will contribute the remaining cost of the project, which is estimated at approximately \$350,000. The City's share of the cost will come from the Park Bond Capital Fund. The grant amount of \$158,515 will cover architectural & engineering, general site preparation, multi-purpose field development, and permitting. Design service expenditures for this project are not to exceed \$27,730.

ADVANTAGES: The 7.8-acre Fircrest Park provides fields that accommodate softball, Little League baseball, tee ball, and soccer. Completing this renovation will enhance the field playability, allow for nighttime play, and generally transform it into a better multisport park.

DISADVANTAGES: None.

ALTERNATIVES: Do not proceed, lose grant funding.

HISTORY: The playing fields are highly utilized. They have less-than-desirable playing surfaces, grading, and field orientation and spacing. The project will include improvements related to field lighting, grading, relocation, orientation, turf establishment, and other miscellaneous amenities. The project will include locating existing electrical, irrigation and drainage system and bringing them up to optimum functionality.

Attachments:

Resolution
Professional Service Agreement

**CITY OF FIRCREST
RESOLUTION NO. _____**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, AUTHORIZING THE CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH ROBERT W. DROLL, LANDSCAPE ARCHITECT, PS TO PROVIDE DESIGN AND CONSTRUCTION ADMINISTRATION SERVICES TO RENOVATE THE FIELD LIGHTS AND NATURAL TURF OF FIVE, MULTIPURPOSE SPORT FIELDS AT FIRCREST PARK.

WHEREAS, the City of Fircrest applied for and received matching funds for a RCO grant in 2022 to replace the old field lighting and renovate the natural field turf at the south end of Fircrest Park; and

WHEREAS, the City issued a Request For Qualifications seeking professional services from experienced design consultants to lead the process to renovate the field lights and natural turf; and

WHEREAS, the City of Fircrest wishes to enter into a professional services agreement with Robert W. Droll, Landscape Architect, PS to lead the City through the design and construction process for the Athletic Fields Improvements project at Fircrest Park; Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FIRCREST:

Section 1. The City Manager is hereby authorized and directed to execute an agreement with Robert W. Droll, Landscape Architect, PS to lead the design and construction process to renovate the field lights and natural turf at Fircrest Park.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, at a regular meeting thereof this 9th day of August 2022.

APPROVED

Brett L. Wittner, Mayor

ATTEST:

Jayne Westman, City Clerk

APPROVED AS TO FORM:

Hillary J. Evans, City Attorney

AGREEMENT FOR PROFESSIONAL SERVICES FOR DESIGN CONSULTATION TO DESIGN AND LEAD THE PROCESS TO RENOVATE THE FIELD LIGHTS AND NATURAL TURF AT FIRCREST PARK

THIS AGREEMENT is entered into between the City of Fircrest, Washington, hereinafter referred to as the "City" and Robert W. Droll, Landscape Architect, PS, hereinafter referred to as "Contractor" in consideration of the mutual benefits, terms and conditions hereinafter specified.

1. PROJECT DESIGNATION: The Contractor is retained by the City to lead the city through the design and construction process for the Fircrest Park Athletic Field Improvements project.
2. SCOPE OF WORK: Contractor agrees to perform the Scope of Work included in "Robert W. Droll, Landscape Architect, PS Statement of Qualifications" including the provision of all labor, materials, equipment and supplies as identified in Exhibit 'A'.
3. ASSIGNMENT: The Contractor shall not sublet or assign any of the work covered by this agreement without the express written consent of the City.
4. NON-WAIVER: Waiver by the City of any provision of this agreement or any time limitation provided for in this agreement shall not constitute a waiver of any other provisions.
5. TERMS OF AGREEMENT: Notwithstanding, the date of execution hereof, this Agreement shall be in effect [REDACTED] to [REDACTED].
6. PAYMENT: Upon receipt of an invoice from the Contractor, progress payments may be made on a monthly basis for work completed. Each invoice shall itemize by site and date the work performed and include the "Affidavit of Wages Paid" that was filed with the State of Washington Department of Labor and Industries. The total cost for the design and construction process for the Fircrest Park Athletic Field Improvements project shall not exceed \$346,434.00.
7. PERFORMANCE: The City reserves the right to withhold a part or all of the monthly payments if, in the judgment of the City, the Contractor has not performed or has unsatisfactorily performed any of the work set forth in this contract; provided, that the City shall promptly notify the Contractor in writing of the specific items of non-performance or unsatisfactory performance. It is further provided that any such payments withheld shall reasonably relate to the estimated value of the work not performed.
8. LIABILITY AND INSURANCE: With the exception of the sole negligence of the City of Fircrest or its employees or officials the contractor agrees to hold the City of Fircrest and city employees and officials harmless from all liability arising out of all work pursuant to this agreement. Contractor will obtain and maintain in force at least the following minimum insurance coverage covering all activity under this agreement, and as to which the City shall be named as primary non-contributory additional insured:
 - a. Workman's Compensation Coverage: Statutory
 - b. General Liability: \$1,000,000/\$2,000,000 aggregate
 - c. Auto Liability: \$1,000,000An insurance certificate showing the foregoing will be submitted to the City for approval before work commences.

The minimum limits above do not limit the contractor's liability to the City or public.

9. COMPLIANCE WITH LAWS: The Contractor shall be duly licensed and shall comply with all applicable laws, ordinances, and codes of the Federal, State, and local governments. A City of Fircrest business license is required.

10. TERMINATION: If the Contractor violates any of the covenants undertaken herein, or any of the duties imposed upon it by the Agreement, this Agreement may be terminated by either party immediately with cause, and without cause upon thirty (30) days' written notice, served to the other party by certified mail. In such case, Contractor shall be compensated by the City for all work performed to the date of termination.

11. VENUE STIPULATION: This Agreement has been and shall be considered as having been made and delivered within the State of Washington both as to interpretation and performance. Any action in law or equity, or judicial proceeding for the enforcement of this Agreement, or any of the provisions contained therein, shall be instituted and maintained only in Pierce County Superior Court, Tacoma, Washington.

12. STATUS OF CONTRACTOR: Neither the Contractor nor personnel employed by the Contractor shall acquire any rights or status in City employment, nor shall they be deemed employees or agents of the City for any purpose. Contractor is required to employ a qualified Supervisor acceptable to the City. Contractor shall be deemed an independent Contractor and shall be responsible in full for payment of its employees, including prevailing wages, worker's compensation, insurance, payroll deductions, and all related costs.

13. PREVAILING WAGES: Prevailing wages are required for this contract.

Option 1: Include a printed list of the wage rates that identifies the effective date and the county in which the public work project is located.

OR

Option 2:

- a) Include a link to prevailing wages
<http://www.lni.wa.gov/tradeslicensing/prevwage/wagerates/> and
- b) Identify the exact wage publication date to use (the effective date) and
- c) List the county in which the work will be performed and
- d) Provide a statement indicating a printed copy of the wage rates are available for viewing in your office and
- e) Explain that your agency will mail a hard copy upon request.

14. COMPLIANCE WITH CITY POLICY: The Contractor shall comply with approved City policies concerning the administration of City-owned property, and the provisions of the policy shall have the same force and effect as provisions of this agreement to the extent not inconsistent herewith.

15. DAMAGE BY VANDALISM OR ACTS OF GOD: It is understood and agreed that the Contractor shall not be responsible or required to repair, at the sole cost and expense of the Contractor, any major damage or destruction caused by acts of vandalism or acts of GOD and did not result from the negligent acts or omissions of the Contractor or the Contractor's agents.

16. EXTRA WORK AND CHANGE ORDERS: Work in addition to, or different from that provided for in the scope of work section shall only be allowed by prior authorization in writing and signed by the City Manager, as a modification to this agreement. Such modification shall be attached hereto and made a part hereof.

17. SAFETY REQUIREMENT: All work performed under the terms of this agreement shall be performed in such a manner as to provide maximum safety to the public and employees of the City of Fircrest.

18. HAZARDOUS CONDITIONS: The Contractor shall maintain all work sites free of hazards to person and/or property resulting from its operation.

19. CHEMICALS: Chemicals shall be applied in accordance with written Federal, State and City laws.

INTEGRATED AGREEMENT:

This agreement, together with attachments or addenda, represents the entire and integrated agreement between the representations, or agreements, written or oral. This agreement may be amended only by written instrument signed by both City and Contractor.

DATED this _____ day of _____, 2022

CITY OF FIRCREST

ROBERT W. DROLL, LANDSCAPE ARCHITECT, PS

By: _____
City Manager

By: _____

Dated: _____

Dated: _____

APPROVED AS TO FORM:

By: _____
City Attorney

Exhibit A

June 27, 2022

Fircrest Park Athletic Field Improvements



Cover Letter.....1

Team Qualifications.....3

Project Approach.....4

Relevant Work.....8

Robert W. Droll, Landscape Architect, PS

City of Fircrest
Attn: Jeff Grover, Parks Director
115 Ramsdell Street
Fircrest, WA 98466

RE: Fircrest Park Athletic Field Improvements

Dear Mr. Grover,

Enclosed is the Statement of Qualifications of the firm of Robert W. Droll, Landscape Architect, PS (RWD) to serve as your Landscape Architect and sports facility designer. RWD's 43 years of experience ranges from large scale, multi-use parks, interscholastic athletic facilities, sport court facilities to track and field facilities. Typically, RWD performs concept through construction services for most of the projects on which we serve as the Prime Consultant. We work on the front end, aiding the Client with program refinement and site analysis, site design alternatives, cost solutions, and public meetings, which are then followed by regulatory permit submittals, conducting the bid process, and managing construction.

RWD was established to offer superior landscape architectural services to Parks and Recreation clients who wish to balance the demanding needs of the human program and the ecological needs of our complex environment. Finding this balance is an examination and discovery process guided by our enthusiasm and seasoned experience. Fircrest Parks will be an integral contributor in the process. Our commitment to service is full time as evident by the fact that 95% of RWD's business is with public Parks and Recreation clients throughout the Pacific Northwest. By virtue of this philosophy, as well as our fusion of creativity and resourceful management, our firm brings three important assets to your Fircrest Park Athletic Field Improvements project.

- ❑ ***Creative Design Solution***
- ❑ ***Thoughtful, Cost-Efficient Designs***
- ❑ ***Repeat Client Satisfaction***

Established in 1991, Robert W. Droll, Landscape Architect, PS is a State of Washington Professional Services S Corporation (Federal tax identification number: 91-157280) incorporated to perform Landscape Architectural Services. Bob Droll, ASLA (WA license # 503) is the President, and will serve as the Principal-in-Charge and Don Campbell, RLA will serve as Project Manager (contact information can be found in the page Footer). Be assured that RWD has been commissioned as the Prime Consultant for this type of project with many Park & Recreation Districts, municipalities, counties, school districts, and State Parks and, as such, maintain the current professional licenses and insurance coverage to undertake this endeavor.

Bob and Don offer a combined 85 years of experience with athletic facility design for a wide range of clients, projects, and landscape settings. Bob and Don have successfully resolved everything in this Project's Scope for many Pacific Northwest projects. As a matter of fact, we have just designed, bid, awarded, and are about to begin construction of a sportsfield renovation project exactly like this Project. The low bid for this recent project was under RWD's estimate so we offer specific, unique, and recent experience with this Project's Scope of Work.

Throughout my years of practice as a Professional Landscape Architect, we have earned a modest reputation for getting my facts straight, producing noteworthy designs, and being attentive to our clients. we cater my business to public works, school districts, and parks and recreation clients, and keep my overhead low, which has attracted the attention of many of my new clients. You can expect that same level of commitment and service. As you review our submittal, I draw your attention to the following justifications for selecting RWD to aid the City of Fircrest with your Fircrest Park Athletic Field Improvements (Project):

- The RWD team has direct, applicable experience with the issues the sportsfield lighting and natural grass restoration issues this Project will resolve.
- RWD offers a 30-year history with successfully preparing RCO Grant applications and implementing RCO funded projects. RWD has the unique distinction of bringing 100% of the RCO Grants within the RCO Grant budget when RWD has prepared the RCO application, designed the contract documents, and provided construction services.
- Our experience with similar projects provides us with a strategy that we can have your project designed and completed in 2023 within Fircrest's budget.
- RWD knows the project issues and has a strategy to successfully complete this project in a high quality, efficient and cost-effective manner.

Don Campbell and I will be continually available to assist the City of Fircrest with whatever issue or aspect of the project there could be some question on. You can be sure this spirit of cooperation will prevail throughout this project's development. That is just the way we conduct business!

Respectfully Submitted,



Bob Droll, ASLA
Principal

Team Qualifications

Robert W. Droll, ASI.A

Bob Droll, will serve as the Principal-in-Charge. Bob is a landscape architect with over 43 years direct, relevant experience to successfully complete this synthetic turf conversion project. He is well versed in public works project, especially projects with complex and challenging issues. He has proven his ability to manage a diverse assembly of professional consultants on many projects ranging from master planning high school sports facilities, programming annual grounds maintenance planning, designing natural grass field and synthetic turf fields conversions to managing construction projects from conceptual design to construction warranty. Bob fuses engineering logic with landscape architectural creativity to achieve a balanced solution - one that passes the test of time, function, and aesthetics.

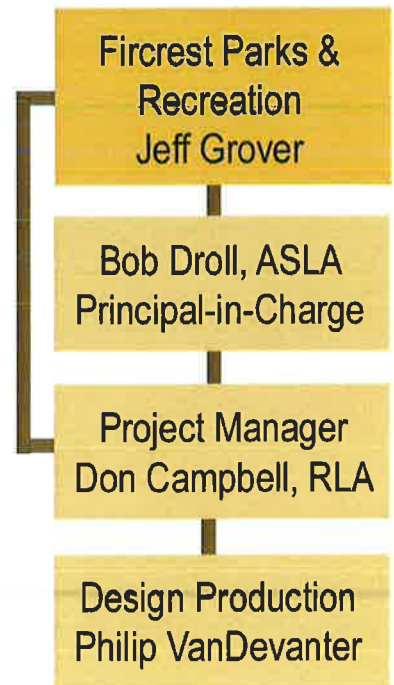


Don Campbell, RLA will serve as the Project Manager. Don is a nationally recognized expert in the design and construction of natural and synthetic turf sports fields. Don’s 42 years of experience ranges across National Football League; Major League Baseball; Major League Soccer; Women’s World Cup; all competition levels of the NCAA and NAIA professional, intercollegiate, interscholastic, and community-recreation level facilities, and national and world-class facilities, including the 1996 Olympic Softball Venue, 1994 Women’s World Cup in Washington, DC, and All-Army Rugby Championships.

Don has designed close to 120 natural turf fields and over 60 synthetic turf fields and has been involved with the synthetic turf industry since before the advent of the current third- generation “infill” systems. He thoroughly understands the industry and will partner with the City of Fircrest staff to lead you through the selection, design, and construction process. He stays current with industry developments as an active member of the American Sports Builders Association, the Synthetic Turf Council, and the Sports Turf Managers Association. He understands the available options for the use shock-attenuating pads and alternative infill materials and assists clients through this constantly evolving issue. He understands how facilities are used for matches, practices, and tournaments, and the unique elements of every sport; including the difference between “required” and “recommended”.



Philip VanDevanter will work directly with Don and will be responsible for Design Documents Production. Philip has produced contract documents for many RWD designed athletic facility improvements and is currently helping Don with \$14,000,000 Sprinker Recreation Center/Park Renovation contract documents. His knowledge of ACAD and other programs will be proven to be valuable in the design of this Project.



Project Approach

Project Goal

Fircrest seeks to restore the natural grass athletic field to attain an uniform field planarity, an uniform stand of natural grass stand density, and to replace one sports field light at Fircrest Park. This Scope of Work was the basis for RCO Grant 20-1232 DEV in the Youth Athletic Facilities Grant Program. The Grant amount awarded is \$317,030 and includes a 50%/50% split between Fircrest and RCO. Fircrest hopes to have the work completed by Fall of 2023 or sooner.

RWD’s Approach to Success

The narrative herein, the Project Schedule below, and the Estimate of Probable Construction Costs on the following page clearly demonstrates RWD’s understanding of this Project and defines a successful path to attaining Fircrest’s Project Goals within the RCO Grant limits and ready for use in Spring of 2023.

Project Schedule		2022						2023					
		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
1	30% Design												
	Soils Investigation												
	Concept Plan Development												
	Meeting w/ Planning & Building Dept.												
	Owner Review												
2	60% Design												
	Design Plans Development												
	Coordination w/ Lighting Vendor												
	Owner Review												
3	100% Contract Documents												
	Bid Documents												
4	Permit Submittal												
	Building Permit for Light Pole												
5	Bidding & Award												
6	Construction												
	TESC & Irrigation Protection												
	Fraise Mowing/Grass Removal												
	Fine Grading												
	Top Sand & Fine Grading												
	Root Zone Decompaction												
	Irrigation Head Adjustment												
	Seeding/Sodding												
	Sportsfield Lighting Installation												
	Substantial Completion												
	Trim & Cleanup												
	Final Completion												
	Beneficial Field Use Begins												

Three phases of design are proposed to efficiently attain Contract Documents. For the 30% Design, RWD proposes Fircrest will dig testholes for RWD’s observation (no Geotechnical Report will be prepared), followed by RWD preparing a Concept Renovation Plan and a Cost Estimate. We also plan to meet with the Planning and Building Department to verify our approach in the following Permitting narrative.

In the 60% Design Phase RWD will prepare the Contract Document Plans and Specifications which will be reviewed with Parks. It is at this time we will work with the Lighting vendor to coordinate the light pole, cabinet and conduit runs locations. We recommend that the Lighting vendor be selected through a purchasing co-op such as KCDA. Bob Droll, ASLA has already contacted Musco to inform them of this project and they provided RWD with Rough Order of Magnitude Costs for providing one 70' LED sports light (see line 19 below). The 100% Design Phase is the delivery of full Contract Documents. RWD will have the Design Phase completed by the end of January; we could have this phase completed earlier if Parks desires.

Fircrest Parks & Recreation							
Fircrest Park Athletic Field Improvements							
2022 Estimate of Probable Construction Cost							
<i>Line</i>	<i>Item Description</i>	<i>total w/ Mob.</i>	<i>Unit</i>	<i>Quantity</i>	<i>Unit Cost</i>	<i>Item Subtotal</i>	<i>Mobilization at 10%</i>
1	Stabilized Construction Access	\$2,500.00	ls	1	\$2,500.00	\$2,500.00	\$250.00
2	TESC	\$4,000.00	ls	1	\$4,000.00	\$4,000.00	\$400.00
3	Temporary Construction Fence	\$7,800.00	lf	1,300	\$6.00	\$7,800.00	\$780.00
4	Fraise Mow & Dispose off site	\$11,000.00	sf	55,000	\$0.20	\$11,000.00	\$1,100.00
5	Top Dress USGA Sand 2"	\$44,800.00	ton	640	\$70.00	\$44,800.00	\$4,480.00
6	Decompaction	\$8,250.00	sf	55,000	\$0.15	\$8,250.00	\$825.00
7	Fine Grade	\$8,250.00	sf	55,000	\$0.15	\$8,250.00	\$825.00
8	Irrigation Head Adjustment	\$4,400.00	sf	55,000	\$0.08	\$4,400.00	\$440.00
9	Seeding	\$8,250.00	sf	55,000	\$0.15	\$8,250.00	\$825.00
10	Supervision	\$14,400.00	hour	120	\$120.00	\$14,400.00	\$1,440.00
11	Miscellaneous Landscape Work & Site Restoration	\$10,000.00	ls	1	\$10,000.00	\$10,000.00	\$1,000.00
12	Trim & Clean-up	\$3,000.00	ls	1	\$3,000.00	\$3,000.00	\$300.00
13	2022 Subtotal	\$126,650.00					\$12,665.00
14	Mobilization	\$12,665.00					
15	Total	\$139,315.00					
16	Tax (10%)	\$13,931.50					
17	Construction Base Bld Subtotal	\$153,246.50					
18	Permits	\$1,000.00					
19	Musco Sportsfield Lighting (1 Light Array/Pole)	\$70,000.00					
20	Subtotal	\$224,246.50					
21	Contingency @ 10%	\$22,424.65					
22	Construction Total	\$246,671.15					
23	A/E Fees	\$27,730.00					
24	Project Development Total	\$274,401.15					
25	2022 Athletic Field Improvements Total (rounded)	\$274,000.00					
26	Athletic Field Improvements Budget (RCO Grant)	\$317,030.00					
27	Difference (rounded)	\$43,030.00					
28	Escalation to 2023 @ 8.6% / year (seeding)	\$297,564.00					
29	Difference from Budget (seeding)	\$19,466.00					
30	Escalation to 2023 @ 8.6% / year (sod)	\$346,434.00					
31	Difference from Budget (sod)	(\$29,404.00)					



Lines 1-10 from the above table represents the sequential steps in which the construction process will occur. RWD proposes the use of specialized equipment to achieve successful results. For example, RWD proposes deployment of a Fraise Mower to remove the grass/thatch layer without complete disruption of the underlying grade (eliminates rough grading costs) and the deployment of a Decompactor to increase the soil/air void ratio and the decrease the Root Zone compaction level.

The above cost estimate is based upon real and very recent contractor verified numbers and the quantities are based upon RWD measurements. As you can conclude, if we seed the sportsfield, RWD is confident the project Scope, as RWD defines it herein, can be completed with the RCO Grant. If we install sod, RWD believes Fircrest will have to come up with an additional \$30,000. We would bid the sod as an Additive Bid Item so Fircrest can make an informed choice after the Bids are opened.

Fircrest may note RWD does not show subconsultants such as survey, civil, geotechnical, electrical, or structural as Team Members because RWD has tailored our team to meet the needs of the immediate Scope of Work and RWD is confident we can achieve your goals without the additional burden of other consultant costs. For example, we don't need an electrical engineer because Musco has electrical engineers who can design and permit the minor electrical improvements necessary.



Permitting

Whereas this project is restoring the condition of the natural grass athletic field and replacing one sportsfield light removed as part of the Recreation Center project, this Project is a 'maintenance' project, rather than a new project. This maintenance project is 'Minor Construction' and meets the exemption criteria stated in WAC 197-11-800(1)(c). This project is simply a renovation of the natural grass playing surface; we're removing the existing natural grass and replacing it with seed/sod. There will be no excavation or fill and no increase in impervious surfaces (no building or pavement). This maintenance project does not change the Land Use, does not increase traffic, will not increase water use, and will not result in long term air, habitat, and water impacts. It has been RWD's experience that no permit needed because the work is maintenance based and the quantities are below the SEPA threshold.

The Lighting Vendor will have to obtain a Building Permit for the Light Pole which is included in their cost.

Project Management

Don Campbell will serve as Project Manager and Don asserts the key to managing the design process is defining the Project Schedule early on and sticking with it. A few of RWD's proven project management techniques are listed below:

- ❑ *Continuous communication and project updates. RWD proposes generally weekly plan review meetings to keep the process moving forward.*
- ❑ *Establish due dates as soon as tasks are assigned. Immediately ask the responsible party when they will have the task completed and place that date in meeting minutes or otherwise publish it.*
- ❑ *As Prime Consultant, RWD will hold all team members and Parks staff accountable to each other.*
- ❑ *Expectations will be monitored throughout the process to prevent "scope creep" and inflated costs.*

"I would like to offer my strong endorsement of Robert W. Droll, Landscape Architect for any design or development park project in your community. The City of Puyallup has worked with the Droll Team on numerous projects to include the Riverwalk Trail, Wildwood Park Ballfield Renovation, and several Puyallup park projects. They are currently working on the Puyallup Valley Sports Complex Field Turf Conversion Project, which includes the conversion of three existing fields from grass to synthetic turf and the install of a new LED lighting system for the complex.

The Droll Team is professional and extremely responsive to the customer's needs. Their knowledge, creativity and experience has been evident in every step of the process. They have assisted staff in outreach to the community, Parks & Recreation Advisory Board and City Council, providing excellent presentations that have built support for the project. If your community has a vision, Robert W. Droll and his staff will guide you through the process and help you achieve your goal and complete the project within budget."

Sarah Harris, Puyallup Parks Director

- ❑ *RWD will develop a Base Bid of required elements and provide Alternate Bid Items that will enhance the project if budget and bid results allow.*
- ❑ *Quality Review/Quality Control: RWD reviews the Bid Documents with a retired Facilities Manager/Contractor @ the 100% Design Level. Such a review results in clearer bid documents, reduction in change orders, reduction in project bids, & no claims.*
- ❑ *During construction, RWD will work with Parks through the entire process, managing the weekly construction review meetings, performing timely inspections, and managing all aspects of the process.*
- ❑ *Throughout construction, RWD adheres to the motto "Always Write It Down". Even the most innocuous directions, agreements, and decisions given verbally or over the telephone, must ALL be backed up with written confirmation.*

Ability to Meet Aggressive Time Schedules

Every sports field conversion project has an aggressive design and construction schedule as a result of having to squeeze the work between seasons and sports schedules to minimize down time related to construction. RWD aggressively stays on top of the schedule, especially when projects are built during the late Summer and early Fall seasons. We keep both the Contractor and Owner accountable for timely decisions, so that any delays are either weather related, or related to the discovery of unforeseen conditions discovered below grade during initial excavation.

Client Communication

You can expect a lot of it! Be assured RWD will be in consistent communication with Parks and will be available to meet with you in person on short notice. You can contact Bob and Don at any time (Bob's cell #: 360.481.6479, Don: 253.970.7027). We're amused at how often our clients say that we are easy to get ahold of, and are very responsive; it's just the way RWD conducts business. RWD has an established, verifiable history of consistently good communication and responsiveness with our clients. The fact that our clients have consistently retained RWD's services over the years is a testament to the fact that RWD listens to their needs and clearly understands their mission in each project. Listening to details, understanding needs, and effective communication between all parties, whether it be electronic or written, is critical to your success. RWD understands that Parks needs team partners who will keep them informed, be immediately available on short notice, and be ready and willing to do whatever it takes to keep all parties focused on the schedule for a prompt completion that meets the budget as well as community expectations.

"I worked on projects with Robert Droll while serving as the Puyallup Parks and Recreation Director. The relationship goes back over 20 years and includes a wide range of projects, both new and revisions to existing parks. Bob always has the client's interests first and acts in a professional manner. He was always within budget and provided accurate estimates for construction. His knowledge of parks development serves him well.

In addition to his technical knowledge and expertise, Mr. Droll is very personable. I have watched him present to Public Workshops, Park and Recreation Commissions, and City Council. He has an excellent, personable presentation style. He speaks in a manner so that the audience understands what he is presenting and, thus, can make good decisions."

Ralph Dannenberg, Former Puyallup City Manager and Parks Director

Successful Cost Estimating and Project Bidding for Similar Projects.

Successful cost estimating begins with a thorough understanding of project design, availability of materials and local contractor resources, and ends with local experience and creative use of materials and methods. RWD is thorough in our cost estimating; Washington State Parks must think so for RWD was commissioned to prepare Capital Project Scoping for over 100 State Parks' replacement, repair and new projects worth over \$240,000,000 during the summer of 2014. This work was the basis for their Capital Budget Request to the Washington State Legislature for the 2015-2017 & 2017-2019 bienniums. At this writing, there is nothing RWD can foresee with your Project that we have not already encountered, resolved and successfully accounted for in previous projects. This experience is critical in developing a project that has a Base Bid within funding limits and is therefore bid one time only. RWD doesn't like surprises, so we conduct our research upfront to assure known results. This is why RWD has prepared the following cost estimate for your project; RWD wants to know what can be done with the Owner's budget before we pursue any project!

RWD Budget Compliance Scorecard/References

Project	Agency	RWD Estimate	Completion Costs	Contact	Position	Phone #
Jefferson Middle School Field Renovation	Olympia School District	\$184,000	\$134,000	Beau Neilson	Project Manager	360.999.7042
Puyallup Valley Sports Fields	Puyallup	\$6,200,00	\$5,380,000	Sarah Harris	Parks Director	253.841.5516
Cordata Park	Bellingham	\$7,400,00	\$6,247,499	Jonathan Schilk	Project Manager	360.778.7015
Dwight Merkel Sports Complex	Spokane	\$10,242,650	\$9,857,360	Harvey Morrison	Project Manager	509.981.9945
Toppenish HS Field	Toppenish	\$2,900,000	\$2,739,275	Brett Stauffer	Athletic Director	509.945.6773
Twisp Community Park	Twisp	\$670,000	\$646,000	Andrew Denham	PW Director	509.997.1311
Squalicum Creek Park	Bellingham	\$3,175,500	\$3,064,450	Jonathan Schilk	Project Manager	360.778.7015
Sand Hill Little League Fields	Mason County	\$409,000	\$376,970	Ross McDowell	Project Manager	360.427.9670
LOTT Security Improvements	LOTT Clean Water Alliance	\$949,200	\$866,448	Lisa Dennis-Perez	Project Manager	360.528.5719

Relevant Work

Sportsfield Design / High Performance Natural Turf

Recognizing that the climate in Western Washington is unique, RWD applies special consideration for natural turf athletic field design and construction. We have experience with native soil fields, sand-based fields, sand amended fields, Prescription Root Zone (PRZ) fields and many types of subdrainage methods. Our design work emphasizes drainage, root zone development, active turf growth, and wear resistance while providing the safest and most playable surface. We are very familiar with ASTM F 2396-04 *Standard Guide for Construction of High Performance Sand-Based Rootzones for Sports Fields*, ASTM F 2060-00 *Standard Guide for Maintaining Cool Season Turfgrasses on Athletic Fields*, ASTM F 1815-06 *Standard Test Methods for Saturated Hydraulic Conductivity, Water Retention, Porosity, and Bulk Density of Putting Green and Sports Turf Root Zones*, ASTM F 1632-03 *Standard Test Method for Particle Size Analysis and Sand Shape Grading of Golf Course Putting Green and Sports Field Rootzone Mixes*, ASTM F 2270-04 *Standard Guide for Construction and Maintenance of Warning Track Areas on Sports Fields* and ASTM F 2107-07 *Standard Guide for Construction and Maintenance of Skinned Areas on Baseball and Softball Fields*. These are excellent guides and when deployed in context with our experience and understanding of local material sources, the result will ultimately be high quality sport fields that will be wear resistant and low maintenance. Through the years we have continued to improve and refine our design technique and root zone material specifications. This includes detailed sieve requirements for the sand and the use of processed compost as an organic amendment. We are also familiar and have experience with diatomaceous earth, pumice and other moisture retaining media.

“It’s nice to have (landscape) architect’s working for us that care about the maintenance end of the project” Jeff Pudists - Metro Parks Tacoma Maintenance Lead

Sportsfield Lighting

Illuminating the sportsfields in the future is a consideration for Parks, however it is important to comply with the RCO Grant and replace the missing Sportsfield Light under this contract. RWD has significant experience working through this issue with similar projects which is why we contacted Musco and recommend contracting directly with them for this light installation. Musco will perform a lighting site plan for full built-out so they can locate the single light fixture now so it will provide uniform illumination distribution when Fircrest replaces all the other lights in the near future.



RWD Project Highlights/References

Jefferson Middle School Field Renovation

Olympia School District retained RWD to design a sportsfield renovation of the Jefferson Middle School Field. RWD prepared the contract documents and conducted the bidding and construction services process. RWD successfully provided ample evidence to the Olympia Community Development Department that this project was “Maintenance” under state law and is below the SEPA threshold. This project is exactly the same scope. Project was bid and low bid was under the RWD estimate.

Beau Neilson, Olympia School District Project Manager, 360.999.7042, bneilson@osd.wednet.edu

Lummi Nation Community Park - Phase 1

Located in Bellingham, WA, the park includes two, 300 ft. natural turf, illuminated baseball/softball outfields with synthetic turf infields, restroom / concession building, and maintenance facility. RWD provided master planning, design and engineering, irrigation design, and environmental planning, and RCO Grant preparation. Tim Ellis, Lummi Nation Public Works Director, 360.312.2334, TimE@lummi-nsn.gov



grass

Twisp Community Park

RWD was commissioned by the Town of Twisp to master plan their first sports complex/community park and design the first phase of the project consisting of two baseball/softball fields. RWD prepared the Contract Documents and conducted the bidding and construction process for this RCO funded project. Project was completed under the Grant amount.

Andrew Denham, Twisp Public Works Director, 509.509.997.1311, publicworks@townoftwisp.com

Spokane Youth Baseball Fields

RWD was commissioned by Spokane Parks to design the renovation of nine Little League Fields in five of their community parks. Four of fields will designed as sand amended and five were sand based. All fields were regraded to achieve optimum, uniform grades. Surface and subsurface drainage improvements were installed to increase playing time and reduce maintenance. New 32’ backstops, backboards, ball pass-throughs, dugouts, spectator paving, infields, bases, portable and permanent mounds and irrigation improvements implemented. RWD designed all improvements and administered construction administration for this \$1,900,000 sports field renovation.

Harvey Morrison, Project Manager, 509.981.9945, hmorrisoncm@gmail.com

Friday Harbor Fields

Friday Harbor Fields, a non-profit focus on providing youth sports, and the San Island School District retained RWD to design and administer construction for a Fastpitch Field, a Soccer Field and a Baseball Field designed for High School competition and recreation play. RWD designed sand-based fields with subsurface drainage and irrigation based upon the limited resources found on San Juan Island. RWD prepared the master plan, graphics, and cost estimate that was used to raise funding for the project. RWD also prepare a successful RCO Grant for the Project.

Maddie Ovenell, Island Rec Director, 360.378.4953, play@islandrec.org

Dwight Merkel Sports Complex

The City of Spokane retained RWD to prepare construction documents and administer construction for a \$10,500,000 sports complex consisting of five illuminated natural grass softball fields, two illuminated synthetic turf soccer/football fields, 6 high performance natural grass soccer fields, a 20,000 square foot skate park, splash court, an illuminated regional BMX track, a neighborhood park, maintenance center, 1000 parking stalls, utilities and a highly efficient irrigation system utilizing reclaimed water. Low bid came in under RWD’s estimate.

Harvey Morrison, Project Manager, City of Spokane Parks, 509.981.9945, hmorrisoncm@gmail.com

The following is a brief listing of RWD designed sportfields.

- ❑ Toppenish Stadium Field, Toppenish, WA
- ❑ Marimn Health Multi-Purpose Field, Worley, ID
- ❑ Yelm Stadium Field, Yelm, WA
- ❑ Capital High School Field, Olympia, WA
- ❑ Olympia High School Field, Olympia, WA
- ❑ Bremerton Stadium Field, Bremerton, WA
- ❑ Timberline High School Field, Lacey, WA
- ❑ Puyallup Valley Sports Complex, Puyallup, WA
- ❑ Lummi Nation Fields, Ferndale, WA
- ❑ Island Crest Fields, Mercer Island, WA
- ❑ Mason County Recreation Area Fields, Mason County, WA
- ❑ Snoqualmie Valley Athletic Center (Sirius Sports Complex), North Bend, WA
- ❑ Whitworth University Baseball Field, Spokane, WA
- ❑ Harry Lang Stadium Football/Soccer Field, Lakewood, WA
- ❑ Highline High School Baseball & Fastpitch Ballfields, Des Moines, WA
- ❑ Stevens Field, Olympia, WA
- ❑ T.C. Williams High School Turf Conversion and Track, Alexandria, VA
- ❑ Annapolis Area Christian School Synthetic Turf Fields, Annapolis, MD
- ❑ Morgan State University Football Stadium Synthetic Turf, Baltimore, MD
- ❑ University of Maryland Synthetic Turf Football Practice Field, Baltimore, MD
- ❑ University of Maryland Women’s Lacrosse and Field Hockey Stadium, Baltimore,
- ❑ MD National Cathedral School MP Field Synthetic Turf Conversion, Washington, DC
- ❑ The Potomac School Multipurpose Field Synthetic Turf, Washington, DC



“It is refreshing to see design drawings that are very clear, easy to understand, and nothing is left to question” – Leslie Bryson, Former City of Bellingham Parks Director.

“We have found Mr. Droll to be experienced in Track, Sports and Athletic Facility Design and Construction, creative, accurate in cost estimating and very responsive to our needs and concerns. His level of detail and accuracy in his designs results in competitive bids, no room for contactor misinterpretation and no Change Orders. Based upon my positive experiences with Mr. Droll and the high-quality facility we are so proud of, I intend to retain his services on future projects and recommend you do so as well.”

Alan Tyler, Former Saint Martins University Facility Manager

“I’m thankful Don Campbell is Project Manager for our signature Community Park, Gateway Park. Through his affable style, he is creative, resourceful, forward-thinking, excellent with the public, organized, and thorough. Don knows how to stretch public dollars into imaginative solutions; a rare trait. I would strongly recommend Don Campbell and the RWD Team to anybody who inquires.”

Scott Gallacher, Ken Pen Parks Executive Director

STANDARD CHARGES FOR PROFESSIONAL SERVICES

Effective January 1, 2022

Robert W. Droll, Landscape Architect, P.S. provides professional landscape architectural services according to the following rates and terms that is reviewed and revised annually following standard policy.

PROFESSIONAL SERVICES

<u>Title</u>	<u>Rate</u>
Principal	\$170.00/ hour
Project Manager/Landscape Architect	\$150.00 - \$155.00/hour
Sr. Landscape Architect	\$130.00- \$145.00/hour
Sr. Landscape Designer	\$100.00- \$110.00/hour
Landscape Designer	\$95.00 - \$105.00/hour
Cad Technician	\$90.00 - \$100.00/hour
Administrator	\$60.00/hour

IN-HOUSE EXPENSES

<u>Category</u>	<u>Rate</u>
Copies (8 ½ X 11)	\$0.10/sheet
Auto Mileage	\$0.585/mile
Repro 24X36 (bond)	\$3.50
Repro 36X42 (bond)	\$5
Color Repro (8 ½ X 11, 11X17, 24X36, 36X42)	\$1.50, \$6, \$10, \$15
Color Repro (Photo Gloss Paper)	\$7.00 sf
Scans	\$1/page
Irrigation Pressure Test	\$10/test
Photo Paper	\$6.00 s/f

All third-party expenses are charged at cost plus 5% for administrative processing. These expenses include Sub-consultant Services: Travel (meals, lodging, and transportation per federal rates): Miscellaneous Services and Supplies (e.g., reprographics, photo processing, postage, etc.)

Robert W. Droll, Landscape Architect, P.S. submits invoices monthly with a final invoice submitted upon project completion. Payment is due upon presentation of each invoice and is past due thirty (30) days from the date of that invoice. A finance charge of one and one-half percent (1.5%) per month is assessed on past due accounts. In the event of default in the payment of fees, all costs of collection, including reasonable attorneys' fees, are paid by the Client.