

CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Mayor Pro Tempore Joe Barrentine called the regular meeting to order at 7:00 P.M. and led the Pledge of Allegiance. Councilmembers David M. Viafore, Shannon Reynolds, Nikki Bufford, and Jim Andrews were present. Mayor Wittner attended via Zoom. Councilmember Hunter T. George was absent and excused.

PRESIDING OFFICER'S REPORT

Mayor Wittner thanked City Manager Pingel for his years of service at Fircrest and all his accomplishments for the City.

CITY MANAGER COMMENTS

City Manager Pingel thanked Council, City Staff, and the community for their support and encouragement.

DEPARTMENT HEAD COMMENTS

- Public Works Director Bemis thanked City Manager Pingel for his support. Bemis reported on several projects including Stripe Rite's main arterial striping, Annapolis Street pipe bursting, and Summit Water Main. Viafore requested a timeline on the Regents Blvd and Alameda Ave crosswalks striping to occur before school starts. Bemis stated he will have an answer by tomorrow, August 24, 2022.
- Parks & Recreation Director Grover reported that there will be a pool staff shortage on Friday, August 26, 2022. Grover also reported that the readerboard is fully operational and that the tennis RFP was extended to September 9th, 2022.
- Administrative Services Director Westman reported on the Prose Mildred Property development and requested a study session for October 17th, 2022 to present recent changes to the design. Lastly, an AV technician assessed the City's AV equipment and will be providing a quote for similar AV equipment. There was a consensus to hold a special meeting at 6 P.M. on September 27th, 2022 for the Mildred Property. There was a brief discussion on video broadcasting AV equipment.

COUNCILMEMBER COMMENTS

- Andrews congratulated Pingel.
- Bufford congratulated Pingel and reminded everyone that The Market Concert & Picnic is scheduled for Thursday, August 25th, 2022.
- Viafore gave kudos to Bemis for the Masko Park improvements and reported on the fading crosswalks for the school-aged children. Viafore requested that the Alameda Ave crosswalks are restriped before school starts. Viafore thanked Pingel for the City's and community's advancements.
- Reynolds wished Pingel good luck.
- Wittner; no comment.
- Barrentine thanked Pingel for keeping the Fircrest spirit alive within the community.

PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

Wittner invited public comment. The following individuals provided public comment:

- Sarah Sherman, 1205 Del Monte Ave, commented on displaying the American flag on video streaming during the pledge of Allegiance and asked about the process for fulfilling the Police Chief and City Manager vacancies.
- Vince Navarre, 1205 Del Monte Ave, thanked the City Manager and expressed gratitude for the senior coffee and donuts programming. Navarre expressed concern about the cost of sporting goods rentals at the Community Center.

COMMITTEE, COMMISSION, AND LIAISON REPORTS

A. Parks & Recreation

No report provided.

B. Pierce County Regional Council

Reynolds reported that PSRC took an August recess.

C. Public Safety, Courts

Viafore reported that he met with Police Chief Cheesman and discussed community-wide emphasis patrols and an increase in solicitors in the City. Chief Cheesman is being proactive in responding and would like to emphasize the need for more officers.

D. Street, Water, Sewer, and Storm Drain

No report provided.

E. Other Liaison Reports

None provided.

CONSENT CALENDAR

Barrentine requested the City Clerk read the Consent Calendar: approval of Voucher No. 218406 through Voucher Check No. 218466 in the amount of \$528,024.76; approval of Payroll electronic funds transfer in the amount of \$166,701.08; approval of August 1, 2022, Study Session Meeting minutes; approval of August 9, 2022, Regular Meeting minutes; and registering no objections to Sammy's Pizza, Pint Defiance, and OMG Food Mart's Liquor License Renewal; **Bufford MOVED to approve the Consent Calendar as read; seconded by Viafore. The Motion Carried (6-0).**

PUBLIC HEARING

There was none.

UNFINISHED BUSINESS

There was none.

NEW BUSINESS

A. Resolution No. 1781: Approval of Tacoma-Pierce County 2021 Solid & Hazardous Waste Management Plan

Public Works Director Bemis briefed the Council on the Tacoma-Pierce Management Plan and stated that it establishes a long-term plan and materials management system for the next 20 years. **Wittner MOVED to adopt Resolution No. 1781, authorizing the City Manager to adopt the Tacoma-Pierce County Solid and Hazardous Waste Management Plan: 2021-2040; seconded**

by **Bufford**. Barrentine invited councilmember comments; none were provided. Barrentine invited public comment; none were provided. **The Motion Carried (6-0).**

B. Resolution No. 1782: Project Inspection and Reporting Contract Amendment

Pingel briefed the Council on Amendment #4 and highlighted that the amendment will extend Parametrix’s project management duties for the Community Center Project. **Wittner MOVED to adopt Resolution No. 1782, authorizing the City Manager to execute Amendment #4 to the contract for project inspection and reporting services for the Fircrest Community Center project with Parametrix; seconded by Bufford.** Barrentine invited councilmember comments; none were provided. Barrentine invited public comment; none were provided. **The Motion Carried (6-0).**

C. Resolution No. 1783: Approval of Leavitt Group Contract Amendment

Administrative Services Director Westman reported that the amendment extends the brokerage contract agreement through 2023 for a servicing representative. **Bufford MOVED to adopt Resolution No. 1783, authorizing the City Manager to execute Amendment #11 to the agreement with Leavitt Group NW for insurance brokerservices; seconded by Viafore.** Barrentine invited councilmember comments. Viafore requested further information on the City’s new broker. Barrentine invited public comment; none were provided. **The Motion Carried (6-0).**

D. Resolution No. 1784: Fiesta Foods Vending Machine Agreement

Parks and Recreation Director Grover briefed the Council on the agreement and highlighted that quarterly commissions will go towards the Kiwanis Club and the Fircrest Parks and Recreation Foundation. **Bufford MOVED to adopt Resolution No. 1784, authorizing the City Manager to execute an agreement with Fiesta Food Services to sell and dispense snacks, and beverages from vending machines at the Roy H. Murphy Community Center; seconded by Wittner.** Barrentine invited councilmember comments; none were provided. Barrentine invited public comment; none were provided. **The Motion Carried (6-0).**

E. Ordinance No. 1686: Salaries of Non-Union Employees, Including Casual and Seasonal Employees

Finance Director Corcoran briefed the Council on the addition of a part-time IT systems coordinator position and stated that this position will provide critical infrastructure needs. **Bufford MOVED to adopt Ordinance No. 1686, amending Fircrest Municipal Code (“FMC”) 2.44.050 relating to salaries of non-union City employees and amending Section 1 of Ordinance No. 1676; providing for severability; and establishing an effective date; seconded by Wittner.** Barrentine invited councilmember comments; none were provided. Barrentine invited public comment.

- Bob Micah, 814 Regents Blvd, commented on employee benefits.

The Motion Carried (6-0).

F. Ordinance No. 1687: Municipal Court Judge, and Chief Examiner Rate of Pay

Corcoran briefed the Council on the proposed ordinance which establishes and increases the Municipal Court Judge Pro Tem rate of pay. **Viafore MOVED to adopt Ordinance No. 1687 amending Fircrest Municipal Code (“FMC”) 2.44.070 and Section 1 of Ordinance No. 1677, reestablishing the Municipal Court Judge and Civil Service Chief Examiner/Secretary**

monthly rate of pay and establishing a Judge Pro Tempore rate of pay; providing for severability; and establishing an effective date; seconded by Bufford. Barrentine invited councilmember comments; none were provided. Barrentine invited public comment; none were provided. **The Motion Carried (6-0).**

G. Ordinance No. 1688: Increase Petty Cash Fund for Parks & Recreation

Corcoran briefed the Council on the proposed ordinance and highlighted that it will provide a petty cash fund for the recreation department. **Bufford MOVED to adopt Ordinance No. 1688, amending Section 1 of Ordinance No. 1628 and FMC 3.20.360 to increase the Petty Cash Fund to accommodate an additional \$125 revolving cash fund for the Parks/Recreation Director; providing for severability; and establishing an effective date; seconded by Viafore.** Barrentine invited councilmember comments. Viafore commented on the petty cash policy and money safe. Barrentine invited public comment; none were provided. **The Motion Carried (6-0).**

H. Motion Only: Approval of the Interim City Manager Contract

Pingel briefed the Council on the Interim City Manager agreement with Finance Director Corcoran. **Viafore MOVED to approve and authorize the Mayor to execute the Interim City Manager Employment Agreement by and between the City of Fircrest and Colleen Corcoran; seconded by Bufford.** Barrentine invited councilmember comments; none were provided. Barrentine invited public comment; none were provided. **The Motion Carried (6-0).**

I. 2nd Quarter Financial Report

Finance Director Corcoran reported that the review period was through June 30, 2022 and highlighted that we should be at or around 50% of spending and revenue. Corcoran reported that revenue is currently at 49.6% of the budget and expenditures are currently at 40% of the budget. The City's Park Bond Capital Fund has \$2.7 million and has \$15.1 million in LGIP.

CALL FOR FINAL COMMENTS

There were none provided.

EXECUTIVE SESSION

Mayor Wittner stated that he would like to excuse himself to avoid any potential conflict of interest.

At 8:12 P.M., Barrentine reported that the Council would take a five-minute recess and convene into Executive Session, not to exceed sixty (60) minutes to discuss potential litigation per RCW 42.30.110 (1)(i). City Manager Pingel, Finance Director Corcoran, and City Attorney Zeinemann.

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ADJOURNMENT

Viafore MOVED to adjourn the meeting at 8:42 P.M., seconded by Bufford. The Motion Carried (5-0).



Joe Barrentine, Mayor Pro Tempore



Jayne Westman, City Clerk