

**CITY OF FIRCREST PLANNING COMMISSION
REGULAR MEETING MINUTES**

April 5, 2022
6:00 PM

Fircrest City Hall
115 Ramsdell Street

CALL TO ORDER

Chairperson Shultz called the regular meeting of the Fircrest Planning Commission to order at 6:04 p.m. (meeting was held by remote and in- person attendance)

ROLL CALL

Commissioners Kathy McVay, Sarah Hamel, and Shirley Schultz were present. Commissioners Andrew Imholt, & Ben Ferguson were absent. Staff present: Administrative Services Director Jayne Westman, Permit Coordinator/Code Enforcement Officer Suzie Cappiello

APPROVAL OF MINUTES

The minutes for the meeting of January 4, 2022, were presented for approval.

Moved by Hamel and seconded by McVay to approve the minutes. Upon vote, motion carried unanimously.

The minutes for the meeting of March 1, 2022, were presented for approval. There was a brief discussion regarding the minutes and due to the March 1, 2022 meeting not being called to order, there is no need to have minutes.

McVay moved to dispense the March 1, 2022 minutes; seconded by Schultz. Upon vote, motion carried unanimously.

CITIZENS COMMENTS

Brian Rybolt, 1036 Daniels Drive, expressed concern about the legislature mandating housing changes, the City Council convening into executive sessions, and the need to remain an open government.

PUBLIC HEARINGS

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Director Westman presented the Planning Commission with new business items.

- A.) Prose- Alliance Mildred Property Update
- B.) Housing Element Update
- C.) Community Engagement.

The Planning Commission held a brief discussion on the three new business items. Discussions included waiting for the full Commission to be present to discuss the housing element and the desire to discuss a communication plan when large items come before the Commission.

ADJOURNMENT

Moved by McVay and seconded by Hamel to adjourn the meeting at 6:41 PM. Upon vote, the motion carried unanimously.



Shirley Schultz
Chair, Fircrest Planning Commission



Jayne Westman
Administrative Services Director