

**CITY OF FIRCREST PLANNING COMMISSION
REGULAR MEETING MINUTES**

June 07, 2022
6:00 PM

Fircrest City Hall
115 Ramsdell Street

CALL TO ORDER

Chair Shirley Schultz called the regular meeting of the Fircrest Planning Commission to order at 6:04 p.m. (meeting was held by remote and in- person attendance).

ROLL CALL

Commissioners Kathy McVay, Andrew Imholt, Ben Ferguson, and Shirley Schultz were present. Commissioner Sarah Hamel was absent. Staff present: Administrative Services Director Jayne Westman, Permit Coordinator/Code Enforcement Officer Suzie Cappiello.

APPROVAL OF MINUTES

The minutes for the meeting of April 5, 2022, were presented for approval. Minutes will be set over due to the approving Commissioners not being present during the April meeting.

CITIZENS COMMENTS

Yolonda Brooks, 6464 19th St W, Unit C, was glad to see there was enough Planning Commissioners to hold a quorum.

PUBLIC HEARINGS

None.

UNFINISHED BUSINESS

A. Community Engagement.

Director Westman provided a brief overview on the history of how Community Engagement has been discussed. Commissioners held a brief discussion about whether to pursue community engagement. The Planning Commission agreed to postpone community engagement efforts.

NEW BUSINESS

A. Prose – Alliance Mildred Property Update

Director Westman gave an update on the Mildred Property and asked the Commissioners for guidance on their availability to hold a semimonthly meeting with the potential applicant during

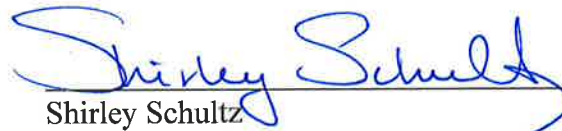
the Land Use approval process. Ferguson, Imholt, Shultz, & McVay all agreed they will meet the meeting requirements and support the applicant as much as they can.

Schultz requested Director Westman send the Commissioners the following information as a primer for the Land Use discussions:

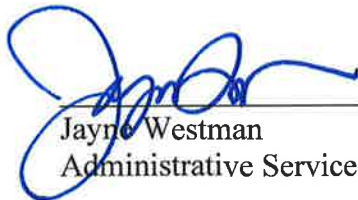
- Form-based code
- Adopted regulating codes
- Pertinent sections in the Municipal Code

ADJOURNMENT

Moved by Ferguson and seconded by Imholt to adjourn the meeting at 6:26 PM. Upon vote, the motion carried unanimously



Shirley Schultz
Chair, Fircrest Planning Commission



Jayne Westman
Administrative Services Director