

**CITY OF FIRCREST PLANNING COMMISSION
STUDY SESSION MEETING MINUTES**

August 16, 2022
6:00 PM

Fircrest City Hall
115 Ramsdell Street

CALL TO ORDER

The Chair Shirley Schultz called the Fircrest Planning Commission Study Session to order at 6:00 p.m. (the meeting was held by in-person attendance)

ROLL CALL

Commissioners Kathy McVay, Ben Ferguson, and Shirley Schultz were present. Commissioners Andrew Imholt and Sarah Hamel were absent and excused. Staff present: Principal Planner Jeff Boers and Administrative Services Director Jayne Westman.

APPROVAL OF MINUTES

The minutes for the meeting of July 5, 2022, were presented for approval. The July 5, 2022, minutes will be placed on the September 6, 2022, meeting for approval.

Moved by Ferguson and seconded by McVay to set over the minutes. Upon vote, the motion carried unanimously.

APPROVAL OF MINUTES

The minutes for the meeting of July 19, 2022, were presented for approval.

Moved by Ferguson and seconded by McVay to approve the minutes. Upon vote, the motion carried unanimously.

CITIZENS COMMENTS

None.

PUBLIC HEARINGS

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

A. Prose – Alliance Mildred Property Discussion

The project applicant presented the proposed text amendments and updated renderings to the Planning Commission. They highlighted that the text amendments will be focused on the Form-Based Code and MUN District Standards which relate to the street connectivity and project design elements. The applicant proposes minor amendments to FMC Chapter 22.64 which relate to open spaces and outdoor activity spaces.

The revisions include moving the plaza to the other side of 66th and splitting the plaza space to both sides of the central boulevard. Due to steep slopes to the East of the project, the applicant proposes the addition of stairs to provide a pedestrian connection.

The Planning Commission held a brief discussion regarding transitioning the scale of the buildings between the MUU and the MUN zones and recommended flipping buildings C and D to allow for more frontage along the central boulevard. Commission concerns included shadowing concerns for the neighbors to the East of the project site, accessibility concerns with the grade challenges to the East of the project, and the accessibility of the stoops that front Mildred street.

There was a discussion held on scheduling the Commission public hearing and the City Council’s meeting schedule.

Moved by McVay and seconded by Ferguson to set a Public Hearing of the Planning Commission on September 13, 2022, at 6 pm. Upon vote, the motion carried unanimously.

ADJOURNMENT

Ferguson moved; seconded by Shultz to adjourn the meeting at 8:07 PM. Upon vote, the motion carried unanimously.


Shirley Schultz
Chair, Fircrest Planning Commission


Jayne Westman
Administrative Services Director