

CALL TO ORDER

The regular rescheduled meeting of the Fircrest Civil Service Commission was called to order at 4:00 P.M. by **CHAIRMAN KOERGER** who presided. Also present were **COMMISSIONER BECHTHOLT, COMMISSIONER HARRISON**, City Clerk Jayne Westman, and Interim Chief Examiner Arlette Burkhart

MINUTES

MOVED BY HARRISON, SECONDED BY BECHTHOLT, TO APPROVE THE MINUTES OF THE AUGUST 08, 2022 REGULAR RESCHEDULED MEETING. UPON VOTE, THE MOTION CARRIED UNANIMOUSLY.

UNFINISHED BUSINESS

Community Service Officer II (CSOII) Position. Police Chief Cheesman reported to the Commission that one candidate withdrew their application and one candidate failed to appear for the August 19, 2022, Oral Board Examinations. The CSO II eligibility list was presented to the Civil Service Commission for certification.

MOVED BY BECHTHOLT, SECONDED BY HARRISON, TO APPROVE THE COMMUNITY SERVICE OFFICER II ELIGIBILITY LIST. UPON VOTE, THE MOTION CARRIED UNANIMOUSLY.

NEW BUSINESS

Chief Examiner Position. City Clerk Westman briefed the Commission on the Chief Examiner vacancy and introduced Interim Chief Examiner, Arlette Burkhart. Westman stated that the Chief Examiner position will be posted internally to City of Fircrest Employees and will be competitive. There was a discussion held on Civil Service positions and establishing an eligibility list for the Chief Examiner position.

MOVED BY KOERGER, SECONDED BY BECHTHOLT, TO ESTABLISH AN ELIGIBILITY LIST FOR THE CHIEF EXAMINER POSITION. UPON VOTE, THE MOTION CARRIED UNANIMOUSLY.

Establishing a new Lateral Police Officer Eligibility List. Police Chief Cheesman briefed the Commission on establishing a new Lateral Police Officer eligibility list and there are currently four interested applicants. Chief Cheesman stated that it would be beneficial to hold a Chief Examiner Oral Board Examination in conjunction with the Lateral Police Officer Oral Board Examination.

MOVED BY BECHTHOLT, SECONDED BY KOERGER, TO ESTABLISH A NEW ELIGIBILITY LIST FOR A LATERAL POLICE OFFICER. UPON VOTE, THE MOTION CARRIED UNANIMOUSLY.

Koerger reported that Commission Harrison's term expires tomorrow, September 13, 2022, and would like to reappoint Harrison for another term. Koerger stated that legal counsel would need to provide advice on Harrison's reappointment.

MOVED BY KOERGER, SECONDED BY BECHTHOLT, TO REAPPOINT HARRISON FOR A THREE-YEAR TERM, SUBJECT TO LEGAL OPINION. UPON VOTE, THE MOTION CARRIED UNANIMOUSLY.

City Clerk Westman stated that the Civil Service Commissioner’s term is for six years. The motion will need to be amended.

MOVED BY KOERGER, SECONDED BY BECHTHOLT, TO REAPPOINT HARRISON FOR A SIX-YEAR TERM, SUBJECT TO LEGAL OPINION. UPON VOTE, THE MOTION CARRIED UNANIMOUSLY AS AMENDED.

CORRESPONDENCE None.

COMMITTEE REPORTS None.

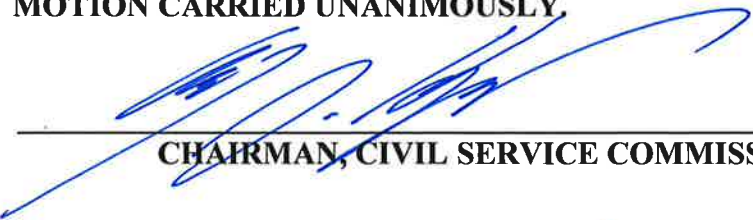
PAYROLL CERTIFICATION

MOVED BY KOERGER, SECONDED BY HARRISON TO APPROVE THE PAYROLL CERTIFICATION AS CORRECTED FOR SEPTEMBER 2022. UPON VOTE, THE MOTION CARRIED UNANIMOUSLY.

Chief Cheesman reported that schools have resumed, and the Fircrest Police Officers will be actively involved within the schools. Lastly, Chief Cheesman reported on staffing shortages.

ADJOURNMENT

MOVED BY BECHTHOLT, SECONDED BY KOERGER TO ADJOURN THE MEETING AT 4:18 PM. UPON VOTE, THE MOTION CARRIED UNANIMOUSLY.



CHAIRMAN, CIVIL SERVICE COMMISSION



INTERIM CHIEF EXAMINER ARLETTE BURKHART