

**FIRCREST CITY COUNCIL
REGULAR MEETING
AGENDA**

**TUESDAY, NOVEMBER 22, 2022
7:00 P.M.**

**COUNCIL CHAMBERS
FIRCREST CITY HALL, 115 RAMSDELL STREET**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PRESIDING OFFICER'S REPORT

- A. [Civil Service Commissioner Appointment](#)

5. CITY MANAGER COMMENTS

- A. [Motion: City Buildings Closures](#)

6. DEPARTMENT HEAD COMMENTS

7. COUNCILMEMBER COMMENTS

8. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA (If you would like to make a public comment, you may speak at the appropriate time using the raise your hand feature or by pressing *9 on your phone)

9. COMMITTEE, COMMISSION & LIAISON REPORTS

- A. Parks & Recreation
- B. Pierce County Regional Council
- C. Public Safety, Courts
- D. Street, Water, Sewer, and Storm Drain
- E. Other Liaison Reports

10. CONSENT CALENDAR

- A. Approval of [vouchers/payroll checks](#)
- B. Approval of Minutes: [November 8, 2022, Regular Meeting](#)

11. PUBLIC HEARING 7:15 P.M. OR SOON THEREAFTER

12. UNFINISHED BUSINESS

13. NEW BUSINESS

- A. [Ordinance: Adopting the 2023 Budget](#)
- B. [Resolution: Change Time for 12/27/22 Regular Meeting](#)
- C. [Resolution: Kenyon Disend, PLLC Contract Amendment](#)
- D. [Resolution: Amending the Hearings Examiner Agreement with Olbrechts, PLLC](#)
- E. [Resolution: Summit Law Contract Amendment](#)
- F. [Ordinance: Adjusting the Sewer Rate](#)
- G. [Ordinance: Adjusting the Storm Rate](#)
- H. [Ordinance: Adjusting the Water Rate](#)
- I. [Resolution: Approval of GIS Services Contract Amendment](#)
- J. [Information Only: 3rd Quarter Financial Report](#)
- K. [No Action Taken: 1st reading of the 2022 budget amendment # 3](#)
- L. [Resolution: WSDOT Project Administration Agreement](#)

14. CALL FOR FINAL COMMENTS

Zoom Info: Dial-in Information: 1-253-215-8782 Webinar ID: 873 9102 3810 Password: 312044

15. EXECUTIVE SESSION

A. Executive Session per RCW 42.30.140 (4)(b) To Discuss Labor Negotiations

16. ADJOURNMENT

NEW BUSINESS: Motion to Confirm Civil Service Commissioner Appointment

ITEM **4A**

FROM: **Colleen Corcoran, Interim City Manager**

RECOMMENDED MOTION: I move to confirm the Interim City Manager's appointment of Phillip A. Wilson to fill the 6-year term on the Fircrest Civil Service Commission beginning November 23, 2022 and ending on November 22, 2028.

PROPOSAL: To confirm the Interim City Manager's appointment of Phillip A. Wilson to the 6-year term on the Fircrest Civil Service Commission beginning November 23, 2022 and ending on November 22, 2028.

HISTORY: This position was previously held by Joe Harrison whose term ended September 13, 2022. A request for letters of interest and resumes was put on the City's website, Facebook page and on the City's readerboard and closed on October 28, 2022. Five citizens responded. Four applicants were interviewed by the Interim City Manager and the Civil Service Examiner. The Interim City Manager selected Phillip A. Wilson.

ADVANTAGE: This appointment will bring the Civil Service Commission to full status.

FISCAL IMPACT: None

RECOMMENDATION: Confirm the appointment.

ATTACHMENT: [Phillip A. Wilson Letter of Interest and Resume](#)

Phillip A. Wilson
342 Farallone Avenue
Fircrest, Washington 98466-7106
(253) 279-1512
FircrestPhil@gmail.com

October 26, 2022

Colleen Corcoran, Interim City Manager
City of Fircrest
115 Ramsdell Street
Fircrest WA 98466



Dear Ms. Corcoran:

I am interested in being considered for the Civil Service Commissioner vacancy with the City of Fircrest. I am registered to vote and have lived within the city limits of Fircrest for more than thirty years.

I understand civil service laws and how these laws are intended to benefit both the employees and the citizens for whom they work. Civil Service systems also provide transparency to both employees and citizens, and it would be an honor to help do so as part of the Fircrest Civil Service Commission.

I retired in February 2020 after more than thirty years in Human Resource positions with the state of Washington, including fourteen years as the Human Resources Division Manager for the Department of Natural Resources. While they have lapsed during my retirement, I held three professional human resource related certifications. My roles over the years included the full array of human resource functions, including management of staff and budgets. Of special relevance for this role, I was responsible for developing and negotiating a replacement Natural Resource Police Officer classification and compensation package, salary-setting for the state's seasonal wildfire workforce, and coordinating investigations with the Washington State Patrol into alleged criminal or major administrative policy violations.

Attached you will find my resume which provides more information about my education and work experience. Should you have any questions feel free to ask.

Thank you for considering me for this role.

Sincerely,

A handwritten signature in blue ink that reads "Phillip Wilson".

Phillip Wilson

Enclosure

Phillip A. Wilson
342 Farallone Avenue
Fircrest, Washington 98466-7106
(253) 279-1512
FircrestPhil@gmail.com

WASHINGTON STATE GOVERNMENT PROFESSIONAL EXPERIENCE

DEPARTMENT OF NATURAL RESOURCES

- **Human Resources Division Manager; 2004 to 2018**
- **Acting Deputy Supervisor for Resource Protection and Administration; May-June, 2013**

Part of agency top management for 14 years. Planned, managed and directed the full scope of Human Resource services for the Department of Natural Resources to approximately 1,500 staff and managers, and for an additional 400 seasonal fire-fighting staff. Provided human resource options to managers to support their program goals and remove obstacles while balancing compliance requirements; developed agency human resource policy and procedures and provided proposals for and analysis of legislative action; Served on the state's Human Resource Governance Committee; Provided leadership to the state Human Resource Manager community.

DEPARTMENT OF SOCIAL AND HEALTH SERVICES

- **Employee Investigations Administrator; 2018 to 2020**
- **Region 5 Human Resource Administrator; 1997 to 2004**
- **Region 6 Personnel Manager; 1994 to 1997**
- **Personnel Officer 3 & 4, Human Resources Division Director's Office; 1990 to 1994**
- **Personnel Officer 1, Region 5; 1989 to 1990**

As Employee Investigations Administrator, guided DSHS employee investigations activity and investigations unit, coordinated external law enforcement investigations with Washington State Patrol, and managed all external complaints to agencies such as EEOC and HRC. Over an earlier fifteen-year period performed the full scope of professional human resource functions within a geographic and programmatic area of the Department of Social and Health Services. Starting at a line staff level in 1989, ultimately managed the human resource function in an area with more than 5,000 employees, under seven labor contracts, in both 24/7 institutional and office settings. Provided human resource services from eight remote office locations through a staff of more than 30 human resource professionals.

EDUCATION AND CERTIFICATIONS

MBA	Human Resource Management Emphasis, University of Idaho, Moscow; 1989
BS	Administration of Parks, Arkansas Tech University, Russellville; 1978
SPHR	Human Resource Certification Institute (HRCI); 2008 through 2020
IPMA-CP	International Public Management Association for Human Resources (IPMA-HR); 2009 through 2021
SHRM-SCP	Society for Human Resource Management (SHRM); 2015 through 2021

Memo

To: Mayor and Councilmembers
From: Colleen Corcoran, Interim City Manager
Date: November 22, 2022
Re: 11/22/22 Council Meeting Request for Building Closures

Under the City Manager's Comments for the November 22, 2022 meeting I would like to ask Council to pass the following motions:

1. I move to close all City Buildings on December 16, 2022 from 11:30 – 1:30 for the annual City Wellness Lunch.

The annual lunch is sponsored by the Wellness Committee as a means of bringing all employees together to increase moral.

2. I move to close the Roy H. Murphy Community Center on December 24, 2022 to allow recreation staff to spend Christmas Eve with their families.

In the past, staff has asked Council to close all City Buildings at noon on Christmas Eve. This year Christmas Eve falls on a Saturday. The only City Building that will be open is the Community Center. Rather than close at noon, I am recommending closing for the entire day, so all employees will have the same time off. Employees will need to take vacation or flex their hours for the time off.

3. I move to close the Roy H. Murphy Community Center on December 31, 2022 to allow recreation staff to safely celebrate New Year's Eve.

In the past, staff has asked Council to close all City Buildings at three on New Year's Eve to allow employees to safely drive home before impaired drivers are on the roads. This year New Year's Eve falls on a Saturday. The only City Building that will be open is the Community Center. Rather than close at three, I am recommending closing for the entire day, so all employees will have the same time off. Employees will need to take vacation or flex their hours for the time off.

All buildings will have a sign on the doors in advance of the closures. We will also list it on the City's website, reader board, and Facebook page.

ACCOUNTS PAYABLE

City Of Fircrest

Time: 13:57:14 Date: 11/18/2022

As Of: 11/22/2022

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
28267	11/14/2022	11/22/2022	4298 AWC Employee Benefit Trust	742.50	12/2022 Retired Medical
	521 22 20 01		LEOFF I Medical Premiums 001 000 521 General Fund	742.50	12/2022 Retired Medical
28304	11/17/2022	11/22/2022	3647 Agrishop, Inc	584.58	SAA #1860 Backpack Blower (to repalce stolen blower)
	576 80 35 00		Small Tools & Equip - Parks 001 000 576 General Fund	584.58	SAA #1860 Backpack Blower (to replace stolen
28305	11/17/2022	11/22/2022	3647 Agrishop, Inc	237.06	Weed Killer for Parks
	576 80 31 02		Oper Supplies - Parks 001 000 576 General Fund	237.06	Weed Killer for Parks
			Total Agrishop, Inc	821.64	
28248	11/11/2022	11/22/2022	8824 Alexander, Christopher	108.30	07-00067.4 - 305 WILD ROSE ST
	343 10 00 00		Storm Drain Fees & Charges 415 000 340 Storm Drain	-24.01	
	343 40 00 00		Sale Of Water 425 000 340 Water Fund (de	-26.26	
	343 50 00 00		Sewer Revenues 430 000 340 Sewer Fund (de	-58.03	
28246	11/11/2022	11/22/2022	3329 Aranda, Brenda	37.32	11-00180.0 - 762 DRAKE ST
	343 10 00 00		Storm Drain Fees & Charges 415 000 340 Storm Drain	-19.18	
	343 50 00 00		Sewer Revenues 430 000 340 Sewer Fund (de	-18.14	
28241	11/08/2022	11/22/2022	3933 Asphalt Patch Systems, Inc.	44,400.00	Mill & Pave - 100 block of Golden Gate to Princeton (14,400 LF)
	595 32 63 01		Street Improvements 101 000 542 City Street Fund	44,400.00	Mill & Pave - 100 block of Golden Gate to Princeton (14,400 LF)
28281	11/16/2022	11/22/2022	4829 BSN Sports	135.48	Baseball Duffle Bags
	571 20 49 09		Youth Baseball 001 000 571 General Fund	135.48	Baseball Duffle Bags
28272	11/16/2022	11/22/2022	10074 Barr Jr, Thomas J	33.50	Library Reimbursement - 1/2 Year
	572 21 49 00		Library Services 001 000 572 General Fund	33.50	Library Reimbursement - 1/2 Year
28263	11/10/2022	11/22/2022	10259 Berg, Lauren	67.00	Library Reimbursement - 1 Year
	572 21 49 00		Library Services 001 000 572 General Fund	67.00	Library Reimbursement - 1 Year
28213	11/08/2022	11/22/2022	284 Bucholz, Kathleen M	33.50	Library Reimbursement - 1/2 Year
	572 21 49 00		Library Services 001 000 572 General Fund	33.50	Library Reimbursement - 1/2 Year
28262	11/10/2022	11/22/2022	4280 Builders' Hardware & Supply Co.	67.06	Key Copies (8)

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
518 30 31 00	Oper Sup/Facilities		001 000 518 General Fund	67.06	Key Copies (8)
28269	11/16/2022	11/22/2022	5805 CenturyLink (Lumen LD)	12.54	Long Distance Access & Usage 11/2022
518 10 42 00	Communication - Non Dept		001 000 518 General Fund	12.54	Long Distance Access & Usage 11/2022
28270	11/16/2022	11/22/2022	3994 CenturyLink	1,255.84	Telecommunications - November 2022
518 10 42 00	Communication - Non Dept		001 000 518 General Fund	75.16	City Hall Prim 911 - 11/2022
518 10 42 00	Communication - Non Dept		001 000 518 General Fund	75.16	City Hall Message Line - 11/2022
518 10 42 00	Communication - Non Dept		001 000 518 General Fund	75.16	City Hall Alarm - 11/2022
518 10 42 00	Communication - Non Dept		001 000 518 General Fund	449.18	Circuit Line/PRI - 11/2022
518 10 42 00	Communication - Non Dept		001 000 518 General Fund	132.02	DID - 11/2022
521 22 42 00	Communication - Police		001 000 521 General Fund	158.69	Police BA/Modem - 11/2022
531 50 42 00	Communication - Storm		415 000 531 Storm Drain	37.58	PW Alarm/Prim 911 - 11/2022
531 50 42 00	Communication - Storm		415 000 531 Storm Drain	18.79	PW Fax - 11/2022
534 10 42 00	Communication - Water		425 000 534 Water Fund (de	37.58	PW Alarm/Prim 911 - 11/2022
534 10 42 00	Communication - Water		425 000 534 Water Fund (de	32.50	PW DSL/Telemetry - 11/2022
534 10 42 00	Communication - Water		425 000 534 Water Fund (de	18.79	PW Fax - 11/2022
535 10 42 01	Communication - Sewer		430 000 535 Sewer Fund (de	37.57	PW Alarm/Prim 911 - 11/2022
535 10 42 01	Communication - Sewer		430 000 535 Sewer Fund (de	32.50	PW DSL/Telemetry - 11/2022
535 10 42 01	Communication - Sewer		430 000 535 Sewer Fund (de	18.79	PW Fax - 11/2022
542 30 42 00	Communication - Street		101 000 542 City Street Fund	37.57	PW Alarm/Prim 911 - 11/2022
542 30 42 00	Communication - Street		101 000 542 City Street Fund	18.80	PW Fax - 11/2022
28217	11/08/2022	11/22/2022	4313 Chuckals Inc	55.47	Central Office Supplies
518 10 34 01	Central Office Supplies		001 000 518 General Fund	55.47	Central Office Supplies
28292	11/17/2022	11/22/2022	4313 Chuckals Inc	203.16	Office Supplies - 2023 Calendars
512 50 31 00	Office & Oper Sup-Court		001 000 512 General Fund	14.76	Office Supplies - Calendars
513 10 31 00	Office & Oper Sup - Admin		001 000 513 General Fund	49.06	Office Supplies - Calendars
518 10 31 00	Office & Oper Sup-N Dept		001 000 518 General Fund	10.49	Office Supplies - Calendars
518 10 34 01	Central Office Supplies		001 000 518 General Fund	19.28	Office Supplies - Calendars
518 30 31 00	Oper Sup/Facilities		001 000 518 General Fund	10.49	Office Supplies - Calendars
521 22 31 00	Office & Oper Sup - Police		001 000 521 General Fund	60.50	Office Supplies - Calendars
571 10 31 00	Office Supplies - Rec		001 000 571 General Fund	38.58	Office Supplies - Calendars
Total Chuckals Inc				258.63	
28231	11/08/2022	11/22/2022	4324 City Treasurer-Tacoma	60,493.80	Fire/EMS - December 2022

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
522 20 40 00	Tacoma Contract - Fire		001 000 522 General Fund	14,268.80	Fire - 12/2022
522 20 41 00	Tacoma Contract - EMS		001 000 522 General Fund	46,225.00	EMS - 12/2022
28286	11/16/2022	11/22/2022	10266 Clearview Window Cleaning, LLC	900.00	Interior/Exterior Window Cleaning - Rec Bldg
518 30 48 01	Rep & Maint - Rec Bldg		001 000 518 General Fund	900.00	Interior/Exterior Window Cleaning - Rec Bldg
28209	11/07/2022	11/22/2022	3565 Comfort Davies & Smith	180.00	Legal Services - Ruston - Oct 2022
515 41 41 03	City Prosecutor		001 000 515 General Fund	180.00	Legal Services - Ruston - Oct 2022
28306	11/17/2022	11/22/2022	3573 Copiers Northwest Inc	25.74	Printer Usage 10/28/22-11/28/22
521 22 45 00	Oper Rentals - Copier - Polic		001 000 521 General Fund	25.74	Printer Usage 10/28/22-11/28/22
28236	11/08/2022	11/22/2022	7802 Core & Main LP	847.00	Hydrant Repair Kit & Adapter
534 50 31 01	Oper Supplies - Water Main		425 000 534 Water Fund (de	847.00	Hydrant Repair Kit & Adapter
28205	11/07/2022	11/22/2022	15 Crippen, Kathy	67.00	Library Reimbursement - 1 Year
572 21 49 00	Library Services		001 000 572 General Fund	67.00	Library Reimbursement - 1 Year
28235	11/08/2022	11/22/2022	7204 D'Silva, Sahana	67.00	Library Reimbursement - 1 Year
572 21 49 00	Library Services		001 000 572 General Fund	67.00	Library Reimbursement - 1 Year
28264	11/10/2022	11/22/2022	9885 Dande Company	46.15	Appreciation Plaque - Celis
521 22 49 00	Miscellaneous - Police		001 000 521 General Fund	46.15	Appreciation Plaque - Celis
28273	11/16/2022	11/22/2022	3594 Dept Of Ecology	2,760.13	Municipal Stormwater Permit Fee - 1st Half FY23 7/1/22-6/30/23
531 50 49 01	Operation Permit		415 000 531 Storm Drain	2,760.13	Municipal Stormwater Permit Fee - 1st Half FY23 7/1/2022-6/30/2023
28250	11/10/2022	11/22/2022	4310 Dept Of Revenue-EXCISE TAX	20,172.46	October 2022 Excise Taxes
518 20 43 01	Excise Tax Time/Temp Renta		001 000 518 General Fund	3.30	October 2022 Excise Taxes
531 50 44 00	Excise Tax - Storm		415 000 531 Storm Drain	1,473.51	October 2022 Excise Taxes
534 10 44 00	Excise Tax - Water		425 000 534 Water Fund (de	4.41	October 2022 Excise Taxes
534 10 44 00	Excise Tax - Water		425 000 534 Water Fund (de	40.44	October 2022 Excise Taxes
534 10 44 00	Excise Tax - Water		425 000 534 Water Fund (de	11,891.18	October 2022 Excise Taxes
534 50 31 01	Oper Supplies - Water Main		425 000 534 Water Fund (de	24.72	October 2022 Excise Taxes
535 10 44 00	Excise Tax - Sewer		430 000 535 Sewer Fund (de	0.83	October 2022 Excise Taxes
535 10 44 00	Excise Tax - Sewer		430 000 535 Sewer Fund (de	6,698.47	October 2022 Excise Taxes
571 20 43 00	Excise Tax - Participation Fee		001 000 571 General Fund	35.60	October 2022 Excise Taxes

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28256	11/10/2022	11/22/2022	9254 Doyle Printing Company	708.40	Court Forms & Envelopes
	512 50 31 00	Office & Oper Sup-Court	001 000 512 General Fund	708.40	Court Forms & Envelopes
28239	11/08/2022	11/22/2022	4858 Ewing Irrigation Products Inc	72.30	Snow Shovels
	518 30 35 00	Small Tools & Equip - Fac	001 000 518 General Fund	72.30	Snow Shovels
28277	11/16/2022	11/22/2022	4858 Ewing Irrigation Products Inc	499.13	Ice Melt for Buildings
	518 30 31 01	Oper Sup/Rec Bldg	001 000 518 General Fund	124.79	Ice Melt
	518 30 31 02	Oper Sup/PSB Bldg	001 000 518 General Fund	124.78	Ice Melt
	518 30 31 03	Oper Sup/PWF	001 000 518 General Fund	124.78	Ice Melt
	518 30 31 04	Oper Sup/CH	001 000 518 General Fund	124.78	Ice Melt
Total Ewing Irrigation Products Inc				571.43	
28275	11/16/2022	11/22/2022	7717 Fay, Fred	67.00	Library Reimbursement - 1 Year
	572 21 49 00	Library Services	001 000 572 General Fund	67.00	Library Reimbursement - 1 Year
28249	11/11/2022	11/22/2022	5438 Fircrest Pharmacy	48.34	10-00660.9 - 1105 REGENTS BLVD -G
	343 40 00 00	Sale Of Water	425 000 340 Water Fund (de	-11.74	
	343 50 00 00	Sewer Revenues	430 000 340 Sewer Fund (de	-36.60	
28247	11/11/2022	11/22/2022	6722 Friend, Karissa	18.87	02-00590.1 - 223 DEL MONTE AVE
	343 10 00 00	Storm Drain Fees & Charges	415 000 340 Storm Drain	-7.96	
	343 40 00 00	Sale Of Water	425 000 340 Water Fund (de	-7.49	
	343 50 00 00	Sewer Revenues	430 000 340 Sewer Fund (de	-3.42	
28245	11/09/2022	11/22/2022	9338 Fuelman Fleet Program	3,614.52	Gas/Fuel October 2022
	548 65 31 05	Non-Dept Gas	501 000 548 Equipment Rent	167.38	Non Dept 10/2022
	548 65 31 06	Facilities Gas	501 000 548 Equipment Rent	128.31	Facilities 10/2022
	548 65 31 08	Police Gas	501 000 548 Equipment Rent	2,107.09	Police 10/2022
	548 65 31 11	Parks/Rec Gas	501 000 548 Equipment Rent	320.17	Parks 10/2022
	548 65 31 12	Street Gas	501 000 548 Equipment Rent	827.20	Street 10/2022
	548 65 31 14	Wtr/Swr Gas	501 000 548 Equipment Rent	64.37	W/S 10/2022
28243	11/08/2022	11/22/2022	3666 Grainger Inc, Dept 826129041	14.36	Vehicle Inspection Forms
	518 30 31 00	Oper Sup/Facilities	001 000 518 General Fund	14.36	Vehicle Inspection Forms
28260	11/10/2022	11/22/2022	3666 Grainger Inc, Dept 826129041	107.58	Fluorescent Bulbs (30)

ACCOUNTS PAYABLE

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
	518 30 31 03 Oper Sup/PWF		001 000 518 General Fund	107.58	Fluorescent Bulbs (30)
28261	11/10/2022	11/22/2022	3666 Grainger Inc, Dept 826129041	51.98	First Aid Kit
	518 30 31 00 Oper Sup/Facilities		001 000 518 General Fund	51.98	First Aid Kit
			Total Grainger Inc, Dept 826129041	173.92	
28211	11/07/2022	11/22/2022	7919 Hamel, Sarah	67.00	Library Reimbursement - 1 Year
	572 21 49 00 Library Services		001 000 572 General Fund	67.00	Library Reimbursement - 1 Year
28214	11/08/2022	11/22/2022	3692 Home Depot Credit Services	13.83	Letters for Pumpkin Sign - Haunted Trails
	518 30 31 00 Oper Sup/Facilities		001 000 518 General Fund	13.83	Letters for Pumpkin Sign - Haunted Trails
28215	11/08/2022	11/22/2022	3692 Home Depot Credit Services	24.23	Garbage Bags
	518 30 31 02 Oper Sup/PSB Bldg		001 000 518 General Fund	24.23	Garbage Bags
28240	11/08/2022	11/22/2022	3692 Home Depot Credit Services	138.08	Well #8 Gate Repairs
	534 80 31 02 Oper Supplies - Water		425 000 534 Water Fund (de	138.08	Well #8 Gate Repairs
			Total Home Depot Credit Services	176.14	
28271	11/16/2022	11/22/2022	7524 Hunt, David	67.00	Library Reimbursement - 1 Year
	572 21 49 00 Library Services		001 000 572 General Fund	67.00	Library Reimbursement - 1 Year
28255	11/10/2022	11/22/2022	5428 Jeff Boers	3,491.25	Land Use Consulting (33.25 Hrs) - October 2022
	558 60 41 00 Prof Svcs - Planning		001 000 558 General Fund	3,491.25	Land Use Consulting (33.25 Hrs) - October 2022
28237	11/08/2022	11/22/2022	9817 Kenyon Disend	1,034.00	Attorney Services - October 2022 - Land Use
	515 41 41 02 Special Legal Counsel		001 000 515 General Fund	1,034.00	Attorney Services - October 2022 - Land Use
28238	11/08/2022	11/22/2022	9817 Kenyon Disend	4,518.78	Attorney Services - October 2022
	515 41 41 01 City Attorney		001 000 515 General Fund	4,518.78	Attorney Services - October 2022
			Total Kenyon Disend	5,552.78	
28282	11/16/2022	11/22/2022	10264 Larson, Shari	209.16	Wednesday Gentle Yoga & Chair Yoga Classes (9/1/22-9/30/22)

ACCOUNTS PAYABLE

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571 20 49 06	Instructor Fees		001 000 571 General Fund	209.16	Wednesday Gentle Yoga & Chair Yoga Classes (9/1/22-9/30/22)
28283	11/16/2022	11/22/2022	10264 Larson, Shari	294.42	Wednesday Gentle Yoga & Chair Yoga Classes (10/1/22-10/31/22)
571 20 49 06	Instructor Fees		001 000 571 General Fund	294.42	Wednesday Gentle Yoga & Chair Yoga Classes (10/1/22-10/31/22)
Total Larson, Shari				503.58	
28258	11/10/2022	11/22/2022	9860 Ledger Square Law	2,733.00	City of Ruston - October 2022
515 41 41 03	City Prosecutor		001 000 515 General Fund	2,733.00	City of Ruston - October 2022
28259	11/10/2022	11/22/2022	9860 Ledger Square Law	6,740.00	City of Fircrest - October 2022
515 41 41 03	City Prosecutor		001 000 515 General Fund	6,740.00	City of Fircrest - October 2022
Total Ledger Square Law				9,473.00	
28242	11/08/2022	11/22/2022	3776 Lemay Mobile Shredding	93.90	Shredding - 10/2022 - City Hall & Court
512 50 49 00	Miscellaneous - Court		001 000 512 General Fund	46.95	Shredding 10/2022 - Court
514 23 49 00	Miscellaneous - Finance		001 000 514 General Fund	46.95	Shredding 10/2022 - CH
28276	11/16/2022	11/22/2022	2227 Linggi Jr, Albert J.	67.00	Library Reimbursement - 1 Year
572 21 49 00	Library Services		001 000 572 General Fund	67.00	Library Reimbursement - 1 Year
28210	11/07/2022	11/22/2022	2020 Manley, Terence	67.00	Library Reimbursement - 1 Year
572 21 49 00	Library Services		001 000 572 General Fund	67.00	Library Reimbursement - 1 Year
28265	11/10/2022	11/22/2022	6877 McColm, Susan	67.00	Library Reimbursement - 1 Year
572 21 49 00	Library Services		001 000 572 General Fund	67.00	Library Reimbursement - 1 Year
28284	11/16/2022	11/22/2022	10265 Mirande, Therese	259.84	Monday & Friday Gentle Yoga Classes (9/1/22-9/30/22)
571 20 49 06	Instructor Fees		001 000 571 General Fund	259.84	Monday & Friday Gentle Yoga Classes (9/1/22-9/30/22)
28285	11/16/2022	11/22/2022	10265 Mirande, Therese	391.58	Monday & Friday Gentle Yoga Classes (10/1/22-10/31/22)

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571 20 49 06	Instructor Fees		001 000 571 General Fund	391.58	Monday & Friday Gentle Yoga Classes (10/1/22-10/31/22)
Total Mirande, Therese				651.42	
28288 11/16/2022 11/22/2022 5766			Multicare Cntr of Occupational Medicine	238.00	DOT Exams - 10/27/22 - Marzano, Piercy
518 11 41 02	Drug & Alcohol - Personnel		001 000 518 General Fund	238.00	DOT Exams - 10/27/22- Marzano, Piercy
28289 11/16/2022 11/22/2022 6589			Murray, Smith & Associates Inc	1,603.20	2020 Water System Plan Updates thru 9/30/22
534 10 41 00	Prof Svcs - Water		425 000 534 Water Fund (dep	1,603.20	2020 Water System Plan Updates thru 9/30/22
28203 11/07/2022 11/22/2022 4889			Olbrechts & Associates PLLC	1,143.99	Oct 2022 Hearing Examiner Services (6.2 Hrs)
558 60 41 00	Prof Svcs - Planning		001 000 558 General Fund	1,143.99	Oct 2022 Hearing Examiner Services (6.2 Hrs)
28287 11/16/2022 11/22/2022 3957			PC Budget & Finance	551.81	3rd Qtr 2022 Liquor Tax
566 66 49 00	Substance Abuse Fee		001 000 566 General Fund	551.81	3rd Qtr 2022 Liquor Tax
28216 11/08/2022 11/22/2022 3961			PCRCDD, LLC dba LRI-HV	336.18	Dump Fees - Street Sweeping - October 2022
531 50 47 01	Dumping Fees - Storm		415 000 531 Storm Drain	336.18	Dump Fees - Street Sweeping - October 2022
28204 11/07/2022 11/22/2022 8182			Peterson, Darwin	67.00	Library Reimbursement - 1 Year
572 21 49 00	Library Services		001 000 572 General Fund	67.00	Library Reimbursement - 1 Year
28309 11/18/2022 11/22/2022 3955			Petrocard Systems Inc	243.73	Gas/Fuel - August 2022
548 65 31 11	Parks/Rec Gas		501 000 548 Equipment Rent	243.73	Parks 8/2022
28310 11/18/2022 11/22/2022 3955			Petrocard Systems Inc	489.59	Gas/Fuel - November 2022
548 65 31 13	Storm Gas		501 000 548 Equipment Rent	489.59	Storm 11/2022
Total Petrocard Systems Inc				733.32	
28290 11/16/2022 11/22/2022 3986			Puget Sound Energy, BOT-01H	48.31	Natural Gas - CH - June, July, August, September, October 2022
518 30 47 00	Public Utility Services - City		001 000 518 General Fund	-214.72	Credit for Duplicate Payment on 6/24/22
518 30 47 00	Public Utility Services - City		001 000 518 General Fund	39.51	Natural Gas - CH - July 2022
518 30 47 00	Public Utility Services - City		001 000 518 General Fund	36.10	Natural Gas - CH - August 2022
518 30 47 00	Public Utility Services - City		001 000 518 General Fund	40.65	Natural Gas - CH - September 2022
518 30 47 00	Public Utility Services - City		001 000 518 General Fund	65.93	Natural Gas - CH - June 2022

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	518 30 47 00	Public Utility Services - City	001 000 518 General Fund	80.84	Natural Gas - CH - October 2022
28291	11/16/2022	11/22/2022	3986 Puget Sound Energy, BOT-01H	45.28	Natural Gas - PW - Oct 2022
	531 50 47 02	Public Utility Services/Bldg -	415 000 531 Storm Drain	11.32	Natural Gas - PW - Oct 2022
	534 10 47 00	Utility Services/Building - W.	425 000 534 Water Fund (dep	11.32	Natural Gas - PW - Oct 2022
	535 10 47 00	Utility Services/Building - Se	430 000 535 Sewer Fund (dep	11.32	Natural Gas - PW - Oct 2022
	542 30 47 02	Electricity & Gas/Bldg - Stre	101 000 542 City Street Fund	11.32	Natural Gas - PW - Oct 2022
Total Puget Sound Energy, BOT-01H				93.59	
28206	11/07/2022	11/22/2022	8893 Right Systems INC	3,685.00	IT Managed Services - November 2022
	518 81 41 01	Prof Svcs - I/S	001 000 518 General Fund	3,685.00	IT Managed Services - November 2022
28218	11/08/2022	11/22/2022	4035 Sarco Supply	34.60	Janitorial Supplies - Public Works
	518 30 31 03	Oper Sup/PWF	001 000 518 General Fund	34.60	Janitorial Supplies - Public Works
28219	11/08/2022	11/22/2022	4035 Sarco Supply	364.40	Janitorial Supplies - City Hall
	518 30 31 04	Oper Sup/CH	001 000 518 General Fund	364.40	Janitorial Supplies - City Hall
28220	11/08/2022	11/22/2022	4035 Sarco Supply	107.52	Janitorial Supplies - City Hall
	518 30 31 04	Oper Sup/CH	001 000 518 General Fund	107.52	Janitorial Supplies - City Hall
28221	11/08/2022	11/22/2022	4035 Sarco Supply	373.03	Janitorial Supplies - Rec Bldg
	571 10 31 04	Janitorial Supplies-Rec Bldg	001 000 571 General Fund	373.03	Janitorial Supplies - Rec Bldg
28222	11/08/2022	11/22/2022	4035 Sarco Supply	56.32	Janitorial Supplies - Public Works
	518 30 31 03	Oper Sup/PWF	001 000 518 General Fund	56.32	Janitorial Supplies - Public Works
Total Sarco Supply				935.87	
28253	11/10/2022	11/22/2022	6088 Sentinel Pest Control Inc	110.00	Pest Control - City Hall - 11/2022
	518 30 48 02	Rep & Maint - City Hall	001 000 518 General Fund	110.00	Pest Control - City Hall - 11/2022
28308	11/17/2022	11/22/2022	6088 Sentinel Pest Control Inc	196.35	Pest Control - Public Works - 11/2022
	531 50 48 00	Rep & Maint - Storm	415 000 531 Storm Drain	49.09	Pest Control - PW - 11/2022
	534 50 48 01	Rep & Maint - Water Maint	425 000 534 Water Fund (dep	49.09	Pest Control - PW - 11/2022
	535 50 48 00	Rep & Maint - Sewer Maint	430 000 535 Sewer Fund (dep	49.09	Pest Control - PW - 11/2022
	542 30 48 01	Rep & Maint - Street Maint	101 000 542 City Street Fund	49.08	Pest Control - PW - 11/2022

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			Total Sentinel Pest Control Inc	306.35	
28244	11/08/2022	11/22/2022	6350 Sevier, Maria	900.00	On Call GIS Support - 4/1-10/30/22
	531 50 41 00		Prof Svcs - Storm 415 000 531 Storm Drain	225.00	On Call GIS Support - 4/1-10/30/22
	534 10 41 00		Prof Svcs - Water 425 000 534 Water Fund (de	225.00	On Call GIS Support - 4/1-10/30/22
	535 10 41 00		Prof Svcs - Sewer 430 000 535 Sewer Fund (de	225.00	On Call GIS Support - 4/1-10/30/22
	542 30 41 00		Prof Svcs - Street 101 000 542 City Street Fund	225.00	On Call GIS Support - 4/1-10/30/22
28207	11/07/2022	11/22/2022	4084 Staples Business Advantage	88.04	Office Supplies - Admin
	513 10 31 00		Office & Oper Sup - Admin 001 000 513 General Fund	88.04	Office Supplies - Admin
28208	11/07/2022	11/22/2022	4084 Staples Business Advantage	76.73	Office Supplies - Planning, Building, Finance & Central
	514 23 31 00		Office & Oper Sup-Finance 001 000 514 General Fund	18.95	Office Supplies - Finance
	518 10 34 01		Central Office Supplies 001 000 518 General Fund	24.14	Office Supplies - Central
	524 20 31 00		Office & Oper Sup-Bldg 001 000 524 General Fund	16.82	Office Supplies - Building
	558 60 31 00		Office & Oper Sup-Plan 001 000 558 General Fund	16.82	Office Supplies - Planning
			Total Staples Business Advantage	164.77	
28293	11/17/2022	11/22/2022	4088 State Auditor's Office	7,458.80	2021 Audit #49665 - Oct 2022 (64.3 Hrs)
	518 10 41 01		Biennial Audit - Non Dept 001 000 518 General Fund	7,458.80	2021 Audit #49665 - Oct 2022 (64.3 Hrs)
28223	11/08/2022	11/22/2022	4110 Superior Linen Service	43.98	Linen Services 10/19/22 - Public Works
	518 30 48 03		Rep & Maint - PW 001 000 518 General Fund	43.98	Linen Service 10/19/22 - Public Works
28224	11/08/2022	11/22/2022	4110 Superior Linen Service	43.98	Linen Services 10/05/22 - Public Works
	518 30 48 03		Rep & Maint - PW 001 000 518 General Fund	43.98	Linen Service 10/05/22 - Public Works
28225	11/08/2022	11/22/2022	4110 Superior Linen Service	81.33	Linen Service 10/27/22 - City Hall
	518 30 48 02		Rep & Maint - City Hall 001 000 518 General Fund	81.33	Linen Service 10/27/22 - City Hall
28226	11/08/2022	11/22/2022	4110 Superior Linen Service	81.33	Linen Service 10/13/22 - City Hall
	518 30 48 02		Rep & Maint - City Hall 001 000 518 General Fund	81.33	Linen Service 10/13/22 - City Hall
28227	11/08/2022	11/22/2022	4110 Superior Linen Service	118.79	Linen Service 10/19/22 - Rec Center
	518 30 48 01		Rep & Maint - Rec Bldg 001 000 518 General Fund	118.79	Linen Service 10/19/22 - Rec Center

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28228	11/08/2022	11/22/2022	4110 Superior Linen Service	118.79	Linen Service 10/05/22 - Rec Center
	518 30 48 01	Rep & Maint - Rec Bldg	001 000 518 General Fund	118.79	Linen Service 10/05/22 - Rec Center
28229	11/08/2022	11/22/2022	4110 Superior Linen Service	55.25	Linen Service 10/19/22 - Pool
	576 20 49 02	Miscellaneous - Pool	001 000 576 General Fund	55.25	Linen Service 10/19/22 - Pool
28230	11/08/2022	11/22/2022	4110 Superior Linen Service	55.25	Linen Service 10/05/22 - Pool
	576 20 49 02	Miscellaneous - Pool	001 000 576 General Fund	55.25	Linen Service 10/05/22 - Pool
Total Superior Linen Service				598.70	
28233	11/08/2022	11/22/2022	9888 T-Mobile (Cell Phone Bill)	1,188.44	City Cell Phones & Air Cards 10/2022
	513 10 42 00	Communication - Admin	001 000 513 General Fund	30.06	City Manager 10/2022 - C Corcoran
	518 30 42 00	Communication - Fac/Equip	001 000 518 General Fund	90.18	Maint. Lead, 2 Workers 10/2022
	521 22 42 00	Communication - Police	001 000 521 General Fund	706.39	Police Officers, Chief and Air Cards 10/2022
	524 20 42 00	Communications- Bldg	001 000 524 General Fund	15.03	Admin Svcs Dir. 10/2022
	531 50 42 00	Communication - Storm	415 000 531 Storm Drain	60.39	Public Works Crew, Director, Billing Clerk 10/2022
	534 10 42 00	Communication - Water	425 000 534 Water Fund (dep	60.39	Public Works Crew, Director, Billing Clerk 10/2022
	535 10 42 01	Communication - Sewer	430 000 535 Sewer Fund (dep	60.39	Public Works Crew, Director, Billing Clerk 10/2022
	542 30 42 00	Communication - Street	101 000 542 City Street Fund	60.40	Public Works Crew, Director, Billing Clerk 10/2022
	558 60 42 00	Communications - Planning	001 000 558 General Fund	15.03	Admin Svcs Dir. 10/2022
	576 80 42 00	Communication - Parks	001 000 576 General Fund	90.18	P/R Director, Events, Maint. Worker 10/2022
28257	11/10/2022	11/22/2022	4120 Tacoma Daily Index	266.41	October 2022 Publications
	511 60 41 01	Advertising - Legislative	001 000 511 General Fund	139.22	Legislative Advertising
	518 11 41 01	Advertising - Personnel	001 000 518 General Fund	60.16	Advertising - Personnel
	521 10 41 01	Advertising - Civil Svc	001 000 521 General Fund	30.94	Civil Service Advertising
	558 60 41 01	Advertising - Planning	001 000 558 General Fund	36.09	Planning Advertising
28266	11/14/2022	11/22/2022	4322 Tacoma, City of - POWER	11,141.90	Power - Various Locations - October 2022
	518 30 47 00	Public Utility Services - City	001 000 518 General Fund	674.52	Time/Temp & City Hall Power 10/2022
	531 50 47 02	Public Utility Services/Bldg -	415 000 531 Storm Drain	82.64	PW Power 10/2022
	534 10 47 00	Utility Services/Building - W.	425 000 534 Water Fund (dep	82.64	PW Power 10/2022
	534 80 47 01	Utility Services/Pumping	425 000 534 Water Fund (dep	3,193.35	PW Well #9 & Golf Course Tank 10/2022
	535 10 47 00	Utility Services/Building - Se	430 000 535 Sewer Fund (dep	82.64	PW Power 10/2022
	535 80 47 01	Utility Services/Pumping	430 000 535 Sewer Fund (dep	1,102.74	Pumps/LS Power 10/2022
	542 30 47 02	Electricity & Gas/Bldg - Stre	101 000 542 City Street Fund	82.64	PW Power 10/2022
	542 30 47 03	Electricity/Traffic Lights	101 000 542 City Street Fund	99.41	Traffic Control 10/2022

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542 63 47 00	Electricity/Street Lights		101 000 542 City Street Fund	1,203.98	Street Lights 10/2022
548 65 47 00	Utilities ShopGarage		501 000 548 Equipment Rent	36.58	F&E Garage Power 10/2022
571 10 47 00	Public Utility Services-Rec		001 000 571 General Fund	928.23	Rec Center Power 10/2022
576 20 47 00	Public Utility Services - Pool		001 000 576 General Fund	1,982.24	Pool/Bathhouse Power 10/2022
576 80 47 00	Public Utility Services - Park:		001 000 576 General Fund	1,590.29	Parks Power - 10/2022
28307	11/17/2022	11/22/2022	4139 Tapco Visa Card	1,176.97	SAA #1861-1864 Standing Desk Work Stations (4)
	512 50 35 00		Small Tools & Equip - Court	1,176.97	SAA #1861-1864 Standing Desk Work Stations (4)
28254	11/10/2022	11/22/2022	9003 U.S. Bank St. Paul	258,100.00	Principal And Interest Payment On Park Bond Thru 11/30/22
	591 75 02 01		Principal Payment Park Bonc	100,000.00	Principal Payment On Park Bond Thru 11/30/22
	592 75 02 01		Interest On Park Bond	158,100.00	Interest Payment On Park Bond Thru 11/30/22
28311	11/18/2022	11/22/2022	28484 US Bank, Recreation Dept Account	2,821.80	P-Card Charges thru 11/16/22
	517 90 31 01		Wellness Program - Supplie:	295.84	Wellness Lunch Supplies
	571 10 31 02		Senior Supplies	672.51	Senior Morning Supplies
	571 10 31 03		Youth Supplies	75.57	Youth Supplies
	571 10 49 00		Miscellaneous - Rec	83.60	Miscellaneous Rec Supplies
	573 90 49 01		Community Events	957.82	Community Events Supplies
	594 76 62 03		Buildings & Structures	736.46	P#64 Community Center Blinds & Storage Supplies
28303	11/17/2022	11/22/2022	9253 University Place Tire & Auto	1,356.23	#55697D - LOF & New Tires
	548 65 48 06		O & M - Facilities	1,084.98	#55697D - LOF & New Tires
	548 65 48 11		O & M - Parks/Rec	271.25	#55697D - LOF & New Tires
28251	11/10/2022	11/22/2022	4231 Water Mgmt Labs Inc	403.00	Coliform, Fluoride & Nitrate Testing - October 2022
	534 80 41 00		Water Testing	403.00	Coliform, Fluoride & Nitrate Testing - October 2022
28252	11/10/2022	11/22/2022	4231 Water Mgmt Labs Inc	840.00	Copper & Lead Water Testing - September 2022
	534 80 41 00		Water Testing	840.00	Copper & Lead Water Testing - September 2022
28274	11/16/2022	11/22/2022	4231 Water Mgmt Labs Inc	57.00	Manganese & Nitrate Nitrogen Testing - October 2022
	534 80 41 00		Water Testing	57.00	Manganese & Nitrate Nitrogen Testing - October 2022

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			Total Water Mgmt Labs Inc	1,300.00	
28279	11/16/2022	11/22/2022	9716 Watermen, Inc	1,115.19	Lifeguard/Instructor Bathing Suits
	576 20 31 03	Oper Supplies - Pool	001 000 576 General Fund	1,115.19	Lifeguard/Instructor Bathing Suits
28280	11/16/2022	11/22/2022	9716 Watermen, Inc	147.48	Lifeguard/Instructor Bathing Suits - Re-Order
	576 20 31 03	Oper Supplies - Pool	001 000 576 General Fund	147.48	Lifeguard/Instructor Bathing Suits - Re-Order
			Total Watermen, Inc	1,262.67	
28234	11/08/2022	11/22/2022	9311 Watt, Alexis	67.00	Library Reimbursement - 1 Year
	572 21 49 00	Library Services	001 000 572 General Fund	67.00	Library Reimbursement - 1 Year
28294	11/17/2022	11/22/2022	5286 Winsupply	66.76	Meter Supplies
	534 50 31 01	Oper Supplies - Water Main	425 000 534 Water Fund (de	66.76	Meter Supplies
28232	11/08/2022	11/22/2022	4247 Wofesco Inc	154.00	#59094D Replacement Hose
	548 65 48 14	O & M - Wtr/Swr	501 000 548 Equipment Rent	154.00	#59094D Replacement Hose
28278	11/16/2022	11/22/2022	7467 Woodbrook Native Plant Nursery	97.20	Tree for Fir-Fest/Arbor Day Celebration
	576 80 31 02	Oper Supplies - Parks	001 000 576 General Fund	97.20	Tree for Fir-Fest/Arbor Day Celebration
28268	11/15/2022	11/22/2022	10041 Yoder, Brianna	105.78	01-02690.5 - 114 FARALLONE AVE
	343 10 00 00	Storm Drain Fees & Charges	415 000 340 Storm Drain	-23.45	
	343 40 00 00	Sale Of Water	425 000 340 Water Fund (de	-25.65	
	343 50 00 00	Sewer Revenues	430 000 340 Sewer Fund (de	-56.68	

Report Total: 456,933.88

Fund	
001 General Fund	112,695.54
101 City Street Fund	46,188.20
201 Park Bond Debt Service Fund	258,100.00
301 Park Bond Capital Fund	736.46
415 Storm Drain	5,129.23
425 Water Fund (department)	19,697.59
430 Sewer Fund (department)	8,492.21
501 Equipment Rental Fund	5,894.65

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This report has been reviewed by:

REMARKS:

Signature & Title

Date

CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Mayor Brett L. Wittner called the regular meeting to order at 7:02 P.M. and led the Pledge of Allegiance. Councilmembers David M. Viafore, Shannon Reynolds, Joe Barrentine, Hunter T. George, Nikki Bufford, and Jim Andrews were present.

PRESIDING OFFICER’S REPORT

A. Proclamation: Native American History Month

Bufford read the proclamation into the record. **Reynolds MOVED to authorize the Mayor’s signature on a proclamation proclaiming to recognize the month of November 2022 as Native American Heritage Month in the City of Fircrest; seconded by George.** Wittner invited Councilmember comments; none were provided. Wittner invited public comment; none were provided. **The motion carried (7-0).**

B. Forterra Contract Termination Discussion

Wittner briefed the Council on the Forterra contract and requested Council feedback on contract termination. Andrews provided a brief background on recent changes within Forterra and requested that the Council terminate the Forterra contract. There was a consensus to terminate the contract with Forterra.

Wittner reported that the City of Fircrest will submit a Tree City USA application and stated that he will sign the application for certification. Wittner thanked the Councilmembers and Councilmember Reynolds for her role. Lastly, Wittner thanked the City staff.

CITY MANAGER COMMENTS

Interim City Manager Corcoran reported on several items including the Civil Service Commissioner vacancy, the City’s prosecutor position, and the Request for Qualifications (RFQ) for Police Chief. Corcoran provided tentative timelines for each item. Viafore commented on RFQ open discussions. City Attorney Zeinemann stated that RFQs can be discussed in open meetings. There was a brief discussion held on the Police Chief’s temporary appointment timeline.

DEPARTMENT HEAD COMMENTS

Police Chief Cheesman commented on a great Halloween event and stated that there were no reports of thefts or vandalism.

COUNCILMEMBER COMMENTS

- Viafore; no comment provided.
- Reynolds; no comment provided.
- Barrentine thanked the staff for a great soccer season.
- George; no comment provided.
- Bufford commented on the FirFest event and thanked veterans for their service.
- Andrews commented on the readerboard and gave kudos to the street sweeper.
- Wittner; no comment provided.

PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

Wittner invited public comment; the following individuals provided written and/ or oral comment:

- Brian Rybolt, 1036 Daniels Drive, commented on the Forterra contract and thanked Councilmember George.

COMMITTEE, COMMISSION, AND LIAISON REPORTS

A. Administration

No report provided.

B. Environmental, Planning, and Building

Andrews reported that Kristin Singh accepted the Permit Coordinator position and gave Passport Specialist Laura Thompson kudos for her efficiency.

C. Finance, IT, Facilities

Reynolds reported that IT Systems Coordinator Chris Bunger is doing well. Lastly, Reynolds reported that the State Audit is going smoothly and that Councilmember Viafore is participating with the audit.

Other Liaison Reports

No report provided.

CONSENT CALENDAR

Wittner requested the City Clerk read the Consent Calendar as follows: approval of Voucher No. 218737 through Voucher Check No. 218798 in the amount of \$683,541.91; approval of Payroll Check Nos. 14209 through Payroll Check No. 14213 in the amount of \$60,071.87; approval of Payroll Check Nos. 14207 through Payroll Check No. 14208 in the amount of \$9,850.33; approval of Payroll electronic funds transfer in the amount of \$127,243.38; approval of Payroll electronic funds transfer in the amount of \$27,017.19; approval of October 11, 2022, Regular Meeting Minutes; approval of the October 24, 2022, Special Meeting minutes; and approval of the October 25, 2022, Regular Meeting Minutes. **Reynolds MOVED to approve the Consent Calendar as amended; seconded by Bufford. The Motion Carried (7-0).**

Wittner stated that the Council will modify the agenda to proceed with the New Business Items. There were no objections noted from the Council.

NEW BUSINESS

A. Ordinance No. 1692: Amending Fircrest Municipal Code Title 22, including the Form-Based Code

Principal Planner Boers briefed the Council on the proposed ordinance amending the Fircrest Municipal Code Title 22, including the Form-Base Code. **Reynolds MOVED to adopt Ordinance No. 1692, amending the Fircrest Municipal Code, Title 22 Land Development Code, including the Fircrest Form-Based Code; seconded by Bufford.** City Attorney Zeinemann provided an overview of quasi-judicial matters and the appearance of the fairness doctrine. Wittner invited Councilmember comments. George thanked the staff and the Alliance development team. Wittner invited public comment; none were provided. **The Motion Carried (7-0)**

B. Ordinance No. 1693: Approval of the Zoning Map Amendment

Principal Planner Boers briefed the Council on the proposed Zoning Map amendments and highlighted that the proposed amendments would provide flexibility and opportunities for the Prose project to succeed. **Reynolds MOVED to adopt Ordinance No. 1693, amending the Fircrest Municipal Code, Title 22 Land Development Code, and accept the Hearing Examiner’s findings, conclusions, and recommendations, thereby approving the zoning map amendment application; seconded by Bufford.** City Attorney Zeinemann provided an overview of quasi-judicial and asked a series of questions regarding the appearance of the fairness doctrine. There was a discussion held on Council processes pertaining to the appearance of the fairness doctrine. Wittner invited Councilmember comments; none were provided. Wittner invited public comment; none were provided. **The Motion Carried (7-0).**

C. Resolution No. 1795: Comprehensive Plan Periodic Update Grant Agreement

Administrative Services Director Westman briefed the Council on the periodic Comprehensive Plan and Development Regulations update required by the Growth Management Act and reported that the City received a grant to assist with the cost of the periodic update. **George MOVED to adopt Resolution No. 1795, authorizing the City Manager to execute a grant contract with the Washington Department of Commerce for \$62,500 to assist with the periodic Comprehensive Plan and Development Regulations update required by the Growth Management Act; seconded by Reynolds.** Wittner invited Councilmember comments; none were provided. Wittner invited public comment; none were provided. **The Motion Carried (7-0).**

D. Resolution No. 1796: Approval of Steilacoom Holiday Sleigh Contract

Police Chief Cheesman briefed the Council on the Holiday Sleigh Contract and stated that the police department will develop maps for the Fircrest community. **George MOVED to adopt Resolution No. 1796 authorizing the City Manager to execute an Equipment Use and Hold Harmless Agreement between the Town of Steilacoom and the City of Fircrest for the use of the Holiday Sleigh; seconded by Reynolds.** Wittner invited Councilmember comments. There was a brief discussion on COVID restrictions and age requirements for elf volunteers. Wittner invited public comment; none were provided. **The Motion Carried (7-0).**

E. Resolution No. 1797: Amending the Principal Planner Agreement with Jeff Boers

Administrative Services Director Westman briefed the Council on the proposed resolution, stating that the changes include extending the term through December 31, 2023, and an increase in the hourly rate. **George MOVED to adopt Resolution No. 1797, authorizing the Interim City Manager to execute an amendment to the contract for planning services with Jeff Boers and Associates in 2023; seconded by Bufford.** Wittner invited Councilmember comments. Viafore commented on Boers’ extensive knowledge of the City’s land-use code. Wittner invited public comment; none were provided. **The Motion Carried (7-0).**

F. Ordinance No 1694: Salaries of Non-Union Employees, Including Casual and Seasonal Employees

Interim Finance Director Chambers briefed the Council on the proposed ordinance and stated that the salary ordinance includes a proposed 9.5% Cost of Living Adjustment based on the Consumer Price Index. **George MOVED to adopt Ordinance No. 1694, amending Fircrest Municipal**

Code (“FMC”) 2.44.050 relating to salaries of non-union City employees and amending FMC 2.44.090 relating to hourly rate of pay for casual and seasonal employees; providing for severability; and establishing an effective date; seconded by Bufford. Wittner invited Councilmember comments; none were provided. Wittner invited public comment; none were provided. **The Motion Carried (7-0).**

G. Ordinance No. 1695: Municipal Court Judge, Judge Pro Tempore, and Chief Examiner Rate of Pay

Interim Finance Director Chambers briefed the Council on the proposed ordinance and stated that the ordinance provides a salary increase for the Municipal Court Judge and Chief Examiner. **George MOVED to adopt Ordinance No. 1695 amending Fircrest Municipal Code (“FMC”) 2.44.070 reestablishing the Municipal Court Judge monthly rate of pay and the Civil Service Chief Examiner/Secretary rate of pay and the Municipal Court Judge Pro Tem rate of pay; providing for severability; and establishing an effective date; seconded by Bufford.** Wittner invited Councilmember comments; none were provided. Wittner invited public comment; none were provided. **The Motion Carried (7-0).**

H. Memorandum of Understanding: Police Guild Retention Bonus

Interim City Manager Corcoran briefed the Council on the proposed incentive pay bonuses for each commissioned officer. **George MOVED to authorize the Interim City Manager to execute the Memorandum of Understanding by and between the City of Fircrest and the Fircrest Police Guild for Retention Incentive Pay; seconded by Bufford.** Wittner invited Councilmember comments. There was a brief discussion on using ARPA funds. Wittner invited public comment; none were provided. **The Motion Carried (7-0).**

I. Ordinance No. 1696: Authorizing the transfer of Cumulative Reserve Funds

Interim Finance Director Chambers reported that the proposed ordinance will move all the Cumulative Reserve portion for the Street, Water, and Sewer to the Street, Water and Sewer funds. **George MOVED to adopt Ordinance No. 1696, an ordinance of the City of Fircrest, Washington, transferring \$150,000 from Cumulative Reserve-Street to the Street Fund, \$11,513 from the Cumulative Reserve-Water to the Water Fund, and \$369,250 from Cumulative Reserve-Sewer to the Sewer Fund; Providing for severability; and establishing an effective date; seconded by Reynolds.** Wittner invited Councilmember comments. Viafore commented on the supermajority vote and George thanked Viafore. Wittner invited public comment; none were provided. **The Motion Carried (7-0).**

J. Resolution No. 1798: 2023 Regular Tax

Interim Finance Director Chambers reported that the proposed resolution will allow the City to levy property taxes to be collected in 2023. **George MOVED to adopt Resolution No. 1798, establishing the amount and percentage increase of the 2023 regular property tax levy over the 2022 regular property tax levy; seconded by Bufford.** Wittner invited Councilmember comments. There was a discussion held on property taxes. Wittner invited public comment; none were provided. **The Motion Carried (6-1) with Andrews dissenting.**

K. Resolution No. 1799: 2023 EMS Levy

Interim Finance Director Chambers reported that the proposed resolution will allow the City to levy EMS property taxes to be collected in 2023. **George MOVED to adopt Resolution No.**

1799, establishing the amount of the 2023 EMS property tax levy over the 2022 EMS property tax levy; seconded by Bufford. Wittner invited Councilmember comments; none were provided. Wittner invited public comment; none were provided. **The Motion Carried (7-0).**

L. Motion: 2023 Regular Property Tax and Regular EMS Levy Certification Forms

Interim Finance Director Chambers briefed the Council that this motion is to allow the City Manager to sign the 2023 regular tax levy and EMS tax levy forms. **George MOVED to authorize the Interim City Manager to sign the 2023 regular property and EMS levy certification forms; seconded by Bufford.** Wittner invited Councilmember comments; none were provided. Wittner invited public comment; none were provided. **The Motion Carried (7-0).**

M. Ordinance No. 1697: 2023 Ad Valorem Tax Levy

Interim Finance Director Chambers stated that the proposed ordinance will allow the City to levy the necessary amount to fund 2023 City operations. **George MOVED to adopt Ordinance No. 1697, fixing the amount of the annual ad valorem tax levy necessary for the fiscal year 2023 and repealing Section 1 and 2 of Ordinance No. 1675; providing for severability; and establishing an effective date; seconded by Bufford.** Wittner invited Councilmember comments. George commented on the City's financial health. Wittner invited public comment; none were provided. **The Motion Carried (7-0).**

PUBLIC HEARING

A. To receive comments on the 2023 preliminary budget

At 8:19 P.M., Wittner opened the public hearing. Interim City Manager Corcoran briefed the Council on the 2023 Preliminary Budget stating the public hearing was to receive comments on the Preliminary 2023 Budget. Wittner invited councilmember comments; none were provided. Wittner invited public testimony; none were provided. At 8:22 P.M., Wittner closed the public hearing.

Viafore left the meeting at 8:22 pm and returned at 8:22 pm.

Andrews left the meeting at 8:22 pm and returned at 8:24 pm.

B. To receive comments on a water rate adjustment

At 8:23 P.M., Wittner opened the public hearing. Public Works Director Bemis briefed the Council on the water rate adjustment, stating that the financial analysis of the updated Water System Plan recommended a two percent water rate increase. Wittner invited councilmember comments; Viafore commented on the water base fee charge. Wittner invited public testimony; none were provided.

At 8:27 P.M., Wittner closed the public hearing.

C. To receive comments on a sewer rate adjustment

At 8:27 P.M., Wittner opened the public hearing. Public Works Director Bemis briefed the Council on the sewer rate adjustment, stating that a two percent sewer rate increase is recommended to accommodate for future maintenance, operations, and sewage treatment costs. Wittner invited councilmember comments; none were provided. Wittner invited public testimony; none were provided.

At 8:31 P.M., Wittner closed the public hearing.

D. To receive comments on a stormwater rate adjustment

At 8:31 P.M., Wittner opened the public hearing. Public Works Director Bemis briefed the Council on the stormwater rate adjustment, stating that a two percent sewer rate increase is recommended to accommodate for future maintenance and operation costs. Wittner invited councilmember comments. There were discussions held on household costs and community outreach on utility billing. Wittner invited public testimony; none were provided.

At 8:36 P.M., Wittner closed the public hearing.

CALL FOR FINAL COMMENTS

Viafore commented on Council Rule No. 9 regarding advance notice of meeting materials.

EXECUTIVE SESSION

No Executive Session was scheduled

ADJOURNMENT

Bufford MOVED to adjourn the meeting at 8:25 P.M., seconded by George. The Motion Carried (7-0).

Brett L. Wittner, Mayor

Jayne Westman, City Clerk

FIRCREST CITY COUNCIL AGENDA SUMMARY

COUNCIL MEETING DATE: November 22, 2022

SUBJECT: 13A Ordinance Adopting the Annual Budget for Fiscal Year 2023

FROM: Colleen Corcoran, Interim City Manager

RECOMMENDED MOTION: I move to adopt Ordinance No. _____, adopting the annual budget of the City of Fircrest for the Fiscal Year 2023.

PROPOSAL: The Council is being asked to adopt an ordinance adopting the annual budget for Fiscal Year 2023.

FISCAL IMPACT: The total of the 2023 Budget, including estimated revenues, expenditures, and fund balances, is \$32,718,002.

ADVANTAGE: The City will be in compliance with RCW 35.33.075.

DISADVANTAGES: None known.

ALTERNATIVES: None known.

HISTORY: On September 27, 2022, the Preliminary Budget was presented to Council. Council budget work sessions were held on October 3, October 10, October 17, and October 24, 2021. A Public Hearing for revenue sources was held on October 25, 2022. Public Hearings to receive comments on the 2023 Budget were held on October 25 and November 8, 2022.

The following resolutions and ordinances related to the 2023 Budget were authorized and adopted on November 8, 2022:

- 2023 Municipal Court Judge, Pro Tempore Judge, and Chief Examiner Rate of Pay
- 2023 Salaries of Non-Union Employees, Including Casual and Seasonal Employees
- 2023 Ad Valorem Tax Levy
- 2023 Regular Property Tax Levy
- 2023 EMS Tax Levy
- 2023 Regular Property Tax and Regular EMS Levy Certification Forms

ATTACHMENTS: [Ordinance](#)
[Final Adjustments to the Preliminary 2023 Budget](#)

**CITY OF FIRCREST
ORDINANCE NO.**

**AN ORDINANCE OF THE CITY COUNCIL OF THE
CITY OF FIRCREST, WASHINGTON, ADOPTING THE
ANNUAL BUDGET OF THE CITY OF FIRCREST FOR
THE FISCAL YEAR 2023, PROVIDING FOR
SEVERABILITY, AND ESTABLISHING AN
EFFECTIVE DATE**

WHEREAS, the Preliminary Budget of the City of Fircrest for the year 2023 was timely submitted; and

WHEREAS, Public Hearings on the proposed Budget were advertised and held on October 25, 2022, and November 8, 2022; and

WHEREAS, pursuant to said hearings and Council deliberations, certain changes were made in the preliminary budget;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF FIRCREST DO
ORDAIN AS FOLLOWS:**

Section 1. Budget Adopted. That the budget document on file with the City Clerk entitled "City of Fircrest 2023 Annual Budget" is hereby adopted by reference as though fully set forth.

Section 2. Budget Funds. The 2023 Budget and totals of the estimated revenues, expenditures, and fund balances for each separate fund, and the aggregate totals are as follows:

FUND	REVENUE	EXPENDITURES
001 General	\$11,980,954	\$11,980,954
101 Street	964,797	964,797
105 Police Investigation	12,750	12,750
150 Cumulative Reserve	2,506,577	2,506,577
201 Park Bond Debt Service	725,016	725,016
301 Park Bond Capital	2,434,634	2,434,634
310 Real Estate Excise Tax	2,855,958	2,855,958
415 Storm Drain	884,985	884,985
416 Storm Capital	903,048	903,048
425 Water	1,551,461	1,551,461
426 Water Capital	695,483	695,483
430 Sewer	4,016,648	4,016,648
432 Sewer Capital	1,164,460	1,164,460
501 Equipment Replacement	<u>2,021,231</u>	<u>2,021,231</u>
TOTAL ALL FUNDS	32,718,002	32,718,002

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Section 3. Budget Transmitted. A complete copy of the final budget for 2023 as adopted, together with a copy of this adopting ordinance shall be transmitted by the City Clerk to the Division of Municipal Corporations of the Office of the State Auditor and to the Municipal Research Services Center (MRSC).

Section 4. Corrections. The City Clerk and codifiers of the ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 5. Severability. If any section, subsection, paragraph, sentence, clause or phrase of this ordinance is declared unconstitutional or invalid for any reason, such invalidity shall not affect the validity or effectiveness of the remaining portions of this ordinance.

Section 6. Effective Date. This ordinance shall take effect five days after its passage, approval and publication as provided by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON,
at a regular meeting thereof this 22ND day of November 2022.


APPROVED:

Brett L. Wittner, Mayor

ATTEST:

Jayne Westman, City Clerk

APPROVED AS TO FORM:



Hillary J. Evans, City Attorney

DATE OF PUBLICATION:
EFFECTIVE DATE:

**General Fund
Adjustments to the 2023 Preliminary Budget**

	<u>2023 Preliminary</u>	<u>Adjustment</u>	FINAL 2023 Adjusted
Designated/Light	488,047		488,047
Designated/44th & Alameda	513,529		513,529
Designated Fund Balance ARPA	860,393		860,393
Undes Beginning Fund Balance	<u>3,086,601</u>		<u>3,086,601</u>
Total Beginning Fund Balance	4,948,570	0	4,948,570
Taxes	4,017,615		
Property Tax			
Retail Sales Tax		25,000	
Storm Utility Tax		504	
Sewer Utility Tax		(10,465)	
Total Taxes			4,032,654
Licenses & Permits	560,000		560,000
Intergovernmental Revenues	397,955		397,955
Charges for Goods & Services	1,418,522		
Planning Permit		7,000	
Total Charges for Goods & Services			1,425,522
Fines & Forfeits	203,800		203,800
Miscellaneous	349,721		
Investment Interest		62,732	
Total Miscellaneous			412,453
Total Operating Revenue	6,947,613	84,771	7,032,384
TOTAL GENERAL FUND RESOURCES	11,896,183	84,771	11,980,954
Legislative	91,295		91,295
Judicial	415,245		415,245
Administration	359,880		
Salaries & Wages		16,655	
Personnel Benefits		3,075	
Total Administration			379,610
Finance	410,750		410,750
Legal	256,300		256,300
Other Employee Benefits	6,500		6,500
Non-Departmental	141,449		141,449
Personnel	41,520		41,520
Facilities	516,050		516,050
Information Systems	117,995		117,995
Civil Service Commission	4,875		4,875
Police	2,050,636		
Salaries & Wages		86,195	
Personnel Benefits		46,560	
Total Police			2,183,391
Fire/EMS	794,888		794,888
Jail	30,500		30,500
Building Inspection	82,970		82,970

**General Fund
Adjustments to the 2023 Preliminary Budget**

	2023 Preliminary	Adjustment	FINAL 2023 Adjusted
Emergency Management	10,230		10,230
Physical Environment	15,280		15,280
Planning	140,520		
Professional Services		7,000	
Total Planning			147,520
Health	2,208		2,208
Recreation	445,010		445,010
Participant Recreation	53,600		53,600
Library	10,000		10,000
Community Events	53,650		53,650
Swimming Pool	279,485		
Pool Chemicals		4,000	
Public Utilities		4,000	
Excise Tax		5,000	
Total Swimming Pool			292,485
Parks	322,870		322,870
Total	6,653,706	172,485	6,826,191
Operating Transfer/Street Beautification	10,000		10,000
Operating Transfer/Property Tax	254,912	(9,771)	245,141
Total Operating Cost	6,918,618	162,714	7,081,332
Use of ARPA for Police Officer	0	(67,612)	(67,612)
Revenue over (under) Operating Expenses	28,995	(10,331)	18,664
Legislative	0	88,000	88,000
Police	34,200		34,200
Parks	35,000		35,000
Total Capital	69,200	88,000	157,200
Transfer to Street Lt. Maint. From Desg Lt.	52,680		52,680
Transfer to Water Capital From ARPA	290,000		290,000
Total Transfers Out	342,680	0	342,680
Undes Ending Fund Balance	1,715,596	(10,331)	1,705,265
Reserved for Cash Flow	1,400,000		1,400,000
Designated/Light	435,367		435,367
Designated/44th & Alameda	478,529	0	478,529
Designated/ARPA	536,193	(155,612)	380,581
Total Ending Fund Balance	4,565,685	(165,943)	4,399,742
TOTAL GENERAL FUND BUDGET	11,896,183	84,771	11,980,954

**Street Fund
Adjustments to the 2023 Preliminary Budget**

	2023		FINAL
	<u>Preliminary</u>	<u>Adjustment</u>	2023
			<u>Adjusted</u>
Beginning Fund Balance	238,385		238,385
Total Beginning Fund Balance	238,385	0	238,385
Operating Revenues	173,820		173,820
Operating Transfers In	<u>302,592</u>		<u>302,592</u>
Total Operating Revenue	476,412	0	476,412
Total Transfer In for Capital from Light Money	15,000		15,000
Total Transfer In for Capital from REET 1	100,000		100,000
Total Transfer In for Capital from REET 2	0		0
Total Grant Revenue	<u>135,000</u>		<u>135,000</u>
Total Revenue for Capital	250,000	0	250,000
TOTAL STREET FUND RESOURCES	964,797	0	964,797
Street Maintenance	337,517		337,517
Street Light Maintenance	37,680		37,680
Street Beautification	<u>93,235</u>		<u>93,235</u>
Total Operating Cost	468,432	0	468,432
Revenue over (under) Operating Expenses	7,980	0	7,980
Capital Expenditures	<u>250,000</u>		<u>250,000</u>
Excess Revenue over (under) Operating and Capital	7,980	0	7,980
Undesignated Ending Fund Balance	246,365	0	246,365
Total Ending Fund Balance	246,365	0	246,365
TOTAL STREET FUND BUDGET	964,797	0	964,797

PARK BOND DEBT SERVICE FUND
Adjustments to the 2023 Preliminary Budget

	2023		Final
	<u>Preliminary</u>	<u>Adjustment</u>	<u>2023</u>
			<u>Adjusted</u>
Beginning Fund Balance	283,870		283,870
Bond Property Taxes	441,046		441,046
Interest	100		100
Total Revenue	441,146	0	441,146
TOTAL PARK BOND DEBT FUND RESOURCES	725,016	0	725,016
Principal Loan Payment	115,000		115,000
Interest Payment	313,200		313,200
Total Expenditures	428,200	0	428,200
Excess over (under) including capital	12,946	0	12,946
Undesignated Ending Fund Balance	296,816	0	296,816
TOTAL PARK BOND DEBT FUND BUDGET	725,016	0	725,016

PARK BOND CAPITAL FUND
Adjustments to the 2023 Preliminary Budget

	2023		FINAL
	<u>Preliminary</u>	<u>Adjustment</u>	<u>2023</u>
			<u>Adjusted</u>
Beginning Fund Balance	1,182,269		1,182,269
Grant Revenue			0
Investment Revenue	2,365		2,365
Donations	1,250,000		1,250,000
Total Revenue	1,252,365	0	1,252,365
TOTAL PARK BOND CAPITAL FUND RESOURCES	2,434,634	0	2,434,634
Capital Expenses	690,000		690,000
Transfer Out to Cum. Rsv. Loan Payment-Principal	766,660		766,660
Transfer Out to Cum. Rsv. Loan Payment-interest	7,686		7,686
Total Expenditures	1,464,346	0	1,464,346
Excess over (under) including capital	(211,981)	0	(211,981)
Undesignated Ending Fund Balance	970,288	0	970,288
TOTAL PARK BOND CAPITAL FUND BUDGET	2,434,634	0	2,434,634

**Storm Fund
Adjustments to the 2023 Preliminary Budget**

	2023 <u>Preliminary</u>	<u>Adjustment</u>	FINAL 2023 <u>Adjusted</u>
Beginning Fund Balance	320,085		320,085
Operating Revenues	556,500	8,400	564,900
TOTAL STORM FUND RESOURCES	876,585	8,400	884,985
Operating Expenses	505,360		
Professional Services		(5,000)	
Repairs & Maintenance		5,000	
City Utility Tax		<u>504</u>	
Total Operating Expenses		504	505,864
Excess of revenues over(under) operating expenses	51,140	8,904	59,036
Transfer to Storm Capital Fund	81,900		81,900
Revenue over (under) Operating Expenses w/Xfer	(30,760)	8,904	(22,864)
Undesignated Ending Fund Balance	289,325	8,904	297,221
TOTAL STORM FUND BUDGET	876,585	17,304	884,985

STORM CAPITAL FUND
Adjustments to the 2023 Preliminary Budget

	2023		FINAL
	<u>Preliminary</u>	<u>Adjustment</u>	<u>2023</u>
			<u>Adjusted</u>
Beginning Fund Balance	460,908		460,908
Capital Contributions	360,240		360,240
Transfer In	81,900		81,900
TOTAL STORM CAPITAL FUND RESOURCES	903,048	0	903,048
Capital Expenses	460,200		
Total Expenditures	460,200	0	460,200
Excess over (under) including capital	(18,060)	0	(18,060)
Undesignated Ending Fund Balance	442,848	0	442,848
TOTAL STORM CAPITAL FUND BUDGET	903,048	0	903,048

**Water Fund
Adjustments to the 2023 Preliminary Budget**

	2023 <u>Preliminary</u>	<u>Adjustment</u>	FINAL 2023 <u>Adjusted</u>
Beginning Fund Balance	339,211		339,211
Preliminary Operating Revenues	1,212,250		1,212,250
TOTAL WATER FUND RESOURCES	1,551,461	0	1,551,461
Preliminary Operating Expenses	1,001,315		
Total Operating Expenses			1,001,315
Revenue over (under) Operating Expenses	210,935	0	210,935
Transfer to Water Capital	200,000		200,000
Excess revenue over (under) including Xfer	10,935	0	10,935
Undesignated Ending Fund Balance	350,146	0	350,146
TOTAL WATER FUND BUDGET	1,551,461	0	1,551,461

WATER CAPITAL FUND
Adjustments to the 2023 Preliminary Budget

	2023		FINAL
	<u>Preliminary</u>	<u>Adjustment</u>	<u>2023</u>
			<u>Adjusted</u>
Beginning Fund Balance	200,838		200,838
Designated Beginning Fund Balance ARPA	645		645
Total Fund Beginning Fund Balance	201,483		201,483
Capital Contributions	4,000		4,000
Transfer In-ARPA	290,000		290,000
Transfer In-from Water Fund	200,000		200,000
TOTAL WATER CAPITAL FUND RESOURCES	695,483	0	695,483
Capital Expenses	334,880		334,880
Total Expenditures	334,880	0	334,880
Excess over (under) including capital	159,120	0	159,120
Designated Fund Balance ARPA	645		645
Undesignated Ending Fund Balance	359,958	0	359,958
TOTAL WATER CAPITAL FUND BUDGET	695,483	0	695,483

**Sewer Fund
Adjustments to the 2023 Preliminary Budget**

	2023 <u>Preliminary</u>	<u>Adjustment</u>	FINAL 2023 <u>Adjusted</u>
Beginning Fund Balance	1,183,264		1,183,264
Preliminary Operating Revenues	3,007,800	(174,416)	2,833,384
TOTAL SEWER FUND RESOURCES	4,191,064	(174,416)	4,016,648
Preliminary Operating Expenses	2,626,599		2,626,599
Revenue over (under) Operating Expenses	381,201	(174,416)	206,785
Debt Service	313,380		313,380
Transfer to Sewer Capital	230,000		230,000
Excess revenue over (under) with debt & xfer	(162,179)	(174,416)	(336,595)
Undesignated Ending Fund Balance	1,021,085		846,669
TOTAL SEWER FUND BUDGET	4,191,064	0	4,016,648

SEWER CAPITAL FUND
Adjustments to the 2023 Preliminary Budget

	2023		FINAL
	<u>Preliminary</u>	<u>Adjustment</u>	<u>2023</u>
			<u>Adjusted</u>
Beginning Fund Balance	930,460		930,460
Capital Contributions	4,000		4,000
Transfer In	230,000		230,000
TOTAL SEWER CAPITAL FUND RESOURCES	1,164,460	0	1,164,460
Capital Expenses	680,205		
Total Expenditures	680,205	0	680,205
Excess over (under) including capital	(446,205)	0	(446,205)
Undesignated Ending Fund Balance	484,255	0	484,255
TOTAL SEWER CAPITAL FUND BUDGET	1,164,460	0	1,164,460

**ERR Fund
Adjustments to the 2023 Preliminary Budget**

	2023 <u>Preliminary</u>	<u>Adjustment</u>	FINAL 2023 <u>Adjusted</u>
Beginning Fund Balance	1,613,365		1,613,365
Preliminary Operating Revenues	158,992		158,992
Total Transfer In for Capital Replacement	248,874		248,874
TOTAL ERR FUND RESOURCES	2,021,231	0	2,021,231
Preliminary Operating Expenses	176,200		176,200
Revenue over (under) Operating Expenses	(17,208)	0	(17,208)
Capital Expenses	17,500		17,500
Excess over (under) including capital	214,166	0	214,166
Designated Ending Fund Balance	1,827,531	0	1,827,531
TOTAL ERR FUND BUDGET	2,021,231	0	2,021,231

POLICE INVESTIGATION FUND
Adjustments to the 2023 Preliminary Budget

	2023		FINAL
	<u>Preliminary</u>	<u>Adjustment</u>	<u>2023</u>
			<u>Adjusted</u>
Beginning Fund Balance	12,500		12,500
Preliminary Operating Revenues	250		250
TOTAL POLICE INV FUND RESOURCES	12,750	0	12,750
Preliminary Operating Expenses	12,750		12,750
Revenue over (under) Operating Expenses	(12,500)	0	(12,500)
Designated Ending Fund Balance	0	0	0
TOTAL POLICE INV FUND BUDGET	12,750	0	12,750

**REET Fund
Adjustments to the 2023 Preliminary Budget**

	2023		FINAL
	<u>Preliminary</u>	<u>Adjustment</u>	<u>2023</u>
			<u>Adjusted</u>
Beginning Fund Balance 1st	712,846		712,846
Beginning Fund Balance 2nd	<u>1,757,612</u>		<u>1,757,612</u>
TOTAL	2,470,458	0	2,470,458
Preliminary Operating Revenues 1st 1/4	182,300		182,300
Preliminary Operating Revenues 2nd 1/4	<u>203,200</u>		<u>203,200</u>
TOTAL	385,500		385,500
TOTAL REET FUND RESOURCES	2,855,958	0	2,855,958
Preliminary Expenses			
Transfer Out from REET (1st 1/4)	100,000		100,000
Transfer Out from REET (2nd 1/4)	<u>0</u>		<u>0</u>
TOTAL	100,000	0	100,000
Ending Fund Balance 1st	795,146	0	795,146
Ending Fund Balance 2nd	<u>1,960,812</u>	<u>0</u>	<u>1,960,812</u>
TOTAL	<u>2,755,958</u>	0	<u>2,755,958</u>
TOTAL REET FUND BUDGET	2,855,958	0	2,855,958

**Cumulative Reserve Fund
Adjustments to the 2023 Preliminary Budget**

	2023		FINAL
	<u>Preliminary</u>	<u>Adjustment</u>	<u>Adjusted</u>
Beginning Fund Balance General	1,209,154		1,209,154
Beginning Fund Balance Street	150,000		150,000
Beginning Fund Balance Water	11,513		11,513
Beginning Fund Balance Sewer	369,250		369,250
 Transfer in from Park Capital Fund-Principal Payment	 766,660		 766,660
 TOTAL Cumulative Reserve Fund Resources	 2,506,577	 0	 2,506,577
 Ending Fund Balance General	 1,975,814		 1,975,814
Ending Fund Balance Street	150,000		150,000
Ending Fund Balance Water	11,513		11,513
Ending Fund Balance Sewer	369,250		369,250
 TOTAL Cumulative Reserve Fund Budget	 2,506,577	 0	 2,506,577

FIRCREST CITY COUNCIL AGENDA SUMMARY

COUNCIL MEETING DATE: November 22, 2022
SUBJECT: 13B Change Time for 12/27/22 Regular Meeting
FROM: Colleen Corcoran, Interim City Manager

RECOMMENDED MOTION: I move to adopt Resolution No. _____, changing the time of the December 27, 2022, meeting from 7:00 P.M. to 4:00 P.M.

PROPOSAL: The Council is being asked to adopt a resolution changing the time of the December 27, 2022, regular Council meeting from 7:00 P.M. to 4:00 P.M. Should the Council approve this resolution, copies of the resolution will be posted at City Hall and other Council-approved public posting places per the Fircrest Municipal Code 2.12.010.

FISCAL IMPACT: None.

ADVANTAGE: Allows the Council to conduct its regularly scheduled meeting at an earlier time of day.

DISADVANTAGES: None known.

ALTERNATIVES: Council could choose to not change the meeting time of the December 27, 2022, regular Council meeting time.

HISTORY: Historically, the City Council has changed the meeting time of the 2nd regular City Council meeting in December to 4:00 P.M. and kept the agenda to the consent calendar to approve vouchers.

ATTACHMENTS: [Resolution](#)

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**CITY OF FIRCREST
RESOLUTION NO. ____**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF FIRCREST, WASHINGTON, CHANGING THE TIME
OF THE DECEMBER 27, 2022, REGULAR CITY COUNCIL
MEETING TO BEGIN AT 4:00 P.M.**

WHEREAS, Fircrest Municipal Code 2.12.010 Date and Time of Meetings states:
“The City Council shall hold regular meetings on the second and fourth Tuesdays of
each month of each calendar year, beginning at 7:00 p.m. unless otherwise
determined by the City Council. The Council may cancel one regular meeting during
any month by adoption of a resolution to such effect at least 10 days in advance of
the meeting to be canceled. In the event any regular meeting is so canceled, copies
of the resolution shall be posted at the City Hall and other council-approved public
posting places. In the event any such meeting date falls on a legal holiday, such
meetings shall be held on the day following, unless rescheduled to another day or
canceled as provided hereunder.”; and

WHEREAS, the Fircrest City Council desires to conduct its December 27, 2022
regular City Council meeting at 4:00 P.M.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF FIRCREST:**

Section 1. The time of the December 27, 2022, regular City Council meeting will
begin at 4:00 P.M.

Section 2. Copies of this resolution will be posted at City Hall and other Council-
approved public posting places per the Fircrest Municipal Code 2.12.010.

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON**, at a regular meeting thereof this 22nd day of
November 2022.

APPROVED:

Brett Wittner, Mayor

ATTEST:

Jayne Westman, City Clerk

1 APPROVED AS TO FORM:

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City Attorney

FIRCREST CITY COUNCIL AGENDA SUMMARY

COUNCIL MEETING DATE: November 22, 2022

SUBJECT: 13C Resolution Kenyon Disend, PLLC Contract Amendment

FROM: Colleen Corcoran, Interim City Manager

RECOMMENDED MOTION: I move to adopt Resolution No. _____, authorizing the Interim City Manager to execute Amendment #1 to the professional services agreement with Kenyon Disend, PLLC for City Attorney services.

PROPOSAL: The Council is being asked to authorize the Interim City Manager to execute the first amendment to the professional services agreement with Kenyon Disend, PLLC to extend the date of the agreement to December 31, 2023, and update the schedule of rates. Kenyon Disend, PLLC can provide City Attorney services to Fircrest.

FISCAL IMPACT: The 2023 rate for the City’s primary counsel, Robert Zeinemann, will be \$255 per hour, up from \$235 in 2022.

ADVANTAGE: Extending this agreement will provide continuity of City Attorney services for 2023. Kenyon Disend attorneys have worked with Fircrest in the past and have provided excellent service.

DISADVANTAGES: None identified.

ALTERNATIVES: None identified.

HISTORY: Kenyon Disend, PLLC service began August 25, 2021, and has provided Fircrest with City Attorney legal services.

ATTACHMENTS: [Resolution](#)
[Contract Amendment](#)
[Kenyon Disend, PLLC 2023 Hourly Rate Schedule](#)

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**CITY OF FIRCREST
RESOLUTION NO. ____**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF FIRCREST, WASHINGTON, AUTHORIZING THE
INTERIM CITY MANAGER TO EXECUTE AMENDMENT
#1 TO THE AGREEMENT WITH KENYON DISEND,
PLLC, TO PROVIDE CITY ATTORNEY SERVICES.**

WHEREAS, the City of Fircrest has contracted with Kenyon Disend, PLLC to provide City Attorney services; and

WHEREAS, the firm of Kenyon Disend, PLLC has provided such service; and

WHEREAS, the City has desire to maintain continuity in the City Attorney process.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FIRCREST:

Section 1. The Interim City Manager is hereby authorized and directed to execute Amendment #1 to the agreement with Kenyon Disend, PLLC to extend the term of the agreement through December 31, 2023, and to update the schedule of rates.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, at a regular meeting thereof this 22nd day of November 2022.


APPROVED:

Brett L. Wittner, Mayor

ATTEST:

Jayne Westman, City Clerk

APPROVED AS TO FORM:



Hillary J. Evans, City Attorney

**AMENDMENT #1
TO THE CITY OF FIRCREST**

**PROFESSIONAL SERVICES AGREEMENT WITH THE LEGAL FIRM KENYON DISEND, PLLC
FOR LEGAL SERVICES.**

This amendment is hereby made and entered into this 22 day of November 2022, by and between the City of Fircrest, a political subdivision of the State of Washington, hereinafter referred to as the "City" and Kenyon Disend, PLLC, hereinafter referred to as "Consultant", to be effective January 1, 2023.

WITNESSETH:

1. Purpose

The purpose of this amendment is to amend the August 25, 2021 agreement. This amendment is limited to the amendments as set forth herein. All remaining provisions of the August 25, 2021 agreement shall remain in full force and effect. The amendments are as follows:

2. Term is hereby amended to read as follows:

This Agreement shall be in effect from January 1, 2023, through December 31, 2023. Either party may terminate this Agreement upon (30) day's written notice to the other party.

3. Fee Schedule is amended per Exhibit A 2023 Hourly Rate Schedule for City Attorney Services.

IN WITNESS WHEREOF, the parties to these presents have executed this contract in three counterparts, each of which shall be deemed as originals, in the year and day first above mentioned.


CITY OF FIRCREST

Kenyon Disend, PLLC

By: _____
Interim City Manager

By: _____


APPROVED AS TO FORM:


By: _____
City Attorney

ATTEST:

By: _____
City Clerk

KENYON DISEND, PLLC
2023 HOURLY RATE SCHEDULE FOR CITY ATTORNEY SERVICES

ATTORNEYS:

Michael R. Kenyon	\$400.00
Lisa M. Marshall	\$335.00
Hillary J. Evans	\$270.00
Robert D. Zeinemann	\$255.00
Alexandra L. Kenyon	\$210.00
Joshua H. Oh	\$170.00

PARALEGALS:

Margaret C. Starkey	\$170.00
Terry T. Curran	\$145.00
Antoinette M. Mattox	\$145.00

FIRCREST CITY COUNCIL AGENDA SUMMARY

NEW BUSINESS: **Olbrechts & Associates, PLLC Contract Amendment**
ITEM 13D

FROM: **Jayne Westman, Administrative Services Director**

RECOMMENDED MOTION: **I move to adopt Resolution No. _____, authorizing the Interim City Manager to execute an amendment to the contract for hearing examiner services with Olbrechts & Associates, PLLC in 2023.**

PROPOSAL: The Council is being asked to adopt a resolution amending the professional service agreement with Olbrechts & Associates, PLLC extending the term of said Agreement through December 31, 2023.

FISCAL IMPACT: There is a proposed rate increase of \$5.00 per hour. The current rate is \$175.00 per hour and the new rate would be \$180.00. There would be a minimal fiscal impact on the City as the cost of the Hearing examiner is passed along to an applicant.

As for the fiscal impact on an applicant, most common detached ADU public hearings are billed at 3.5 hours, making the fiscal impact on an applicant \$17.50.

ADVANTAGE: Mr. Olbrechts brings two decades of hearing examiner experience and has an approach that makes the hearing process accessible and understandable to all participants.

DISADVANTAGES: None identified.

ALTERNATIVES: The City could consider another firm with equivalent experience.

HISTORY: The City contracted in May 2019 for hearing examiner services with Olbrechts & Associates, PLLC.

ATTACHMENTS: [Resolution](#)
 [Amendment](#)

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**CITY OF FIRCREST
RESOLUTION NO. ____**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON, AUTHORIZING THE INTERIM
CITY MANAGER TO EXECUTE AN AMENDMENT TO THE
PROFESSIONAL SERVICE AGREEMENT WITH OLBRECHTS &
ASSOCIATES, PLLC**

WHEREAS, the City of Fircrest has a need for hearing examiner services; and

WHEREAS, the term of said Agreement will expire on December 31, 2022; and

WHEREAS, Section 6 of said Agreement provides for the option to extend the term of
the Agreement for one year; and

WHEREAS, Section 17 of said Agreement provides for the hourly rate of the Hearing
Examiner; and

WHEREAS, the City of Fircrest desires to maintain these services; Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FIRCREST:

Section 1. The Interim City Manager is hereby authorized and directed to execute
amendment #3 to the Professional Service Agreement with Olbrechts & Associates,
PLLC, extending the term of the said agreement through December 31, 2023, and
increasing the hourly rate to \$180.00.

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON**, at a regular meeting thereof this 22nd day of November
2022.


APPROVED:

Brett L. Wittner, Mayor

ATTEST:

Jayne Westman, City Clerk

APPROVED AS TO FORM:



Hillary J. Evans, City Attorney

**AMENDMENT #3
TO THE CITY OF FIRCREST
PROFESSIONAL SERVICES AGREEMENT WITH OLBRECHTS &
ASSOCIATES, PLLC TO HEARING EXAMINER SERVICES**

This amendment is hereby made and entered into this 22th day of November 2022 by and between the City of Fircrest, a political subdivision of the State of Washington, hereinafter referred to as the "City" and Olbrechts & Associates, PLLC, hereinafter referred to as "Consultant."

WITNESSETH:

1. **Purpose**

The purpose of this third amendment is to amend the May 14, 2019 agreement. This amendment is limited to the amendments as set forth herein. All of the remaining terms and conditions of the May 14, 2019 agreement shall remain in full force and effect. The amendment is as follows:

2. Section 6 is hereby amended to read as follows:

Term of Agreement: This agreement shall be in effect from January 1, 2023, to December 31, 2023, and may be renewed yearly thereafter. Either party may terminate this Agreement upon thirty (30) days' written notice to the other party.

3. Section 17 is hereby amended to read as follows:

Compensation:

The hourly rate for hearing examiner is \$180.00; alternate attorney examiners will be billed at 90% of that rate (\$162.00); and the planner examiner's at 75% of that rate (\$135.00). Clerks would be billed at \$30.00/hour. In addition to the hourly rate, the IRS rate for mileage will be charged from Seattle or the home/office of the presiding examiner, whichever distance is shorter. Hearings would be charged at a total daily minimum of one hour for both examiners and clerks.

IN WITNESS WHEREOF, the parties to these presents have executed this contract in duplicate, each of which shall be deemed as originals, in the year and day first above mentioned.


CITY OF FIRCREST

OLBRECHTS & ASSOCIATES, PLLC

By _____
Interim City Manager

By _____

Approved as to Form:


By _____
City Attorney

FIRCREST CITY COUNCIL AGENDA SUMMARY

COUNCIL MEETING DATE: November 22, 2022
SUBJECT: 13E Resolution Summit Law Group Contract Amendment
FROM: Colleen Corcoran, Interim City Manager

RECOMMENDED MOTION: I move to adopt Resolution No. _____, authorizing the Interim City Manager to execute Amendment #16 to the professional services agreement with Summit Law Group for personnel legal services.

PROPOSAL: The Council is being asked to authorize the Interim City Manager to execute the sixteenth amendment to the professional services agreement with Summit Law Group to extend the date of the agreement to December 31, 2023, and update the schedule of rates. Summit Law Group can provide personnel services to Fircrest should the need arise.

FISCAL IMPACT: The 2023 rate for the City’s primary counsel, John Lee, will be \$365 per hour, up from \$320 in 2022. Mr. Lee has extensive labor and employment experience including bargaining. Funds are available in the Personnel Professional Services, Police Professional Services, and each of the Utility Fund Professional Services line items for personnel or labor legal counsel expenditures.

ADVANTAGE: Extending this agreement will provide continuity of service for any needs in 2023. Summit Law Group attorneys have worked with Fircrest in the past and have provided excellent service.

DISADVANTAGES: None identified.

ALTERNATIVES: None identified.

HISTORY: Summit Law Group has provided Fircrest with legal services since December 2007. Their attorneys have worked with Fircrest on personnel matters, labor negotiations, and arbitration services.

ATTACHMENTS: [Resolution](#)
[Contract Amendment](#)
[2023 Rates](#)

**CITY OF FIRCREST
RESOLUTION NO. ____**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF FIRCREST, WASHINGTON, AUTHORIZING THE
INTERIM CITY MANAGER TO EXECUTE AMENDMENT
#16 TO THE AGREEMENT WITH SUMMIT LAW GROUP
TO PROVIDE PERSONNEL LEGAL SERVICES.**

WHEREAS, the City of Fircrest has contracted with Summit Law Group to provide personnel legal services; and

WHEREAS, the firm of Summit Law Group has provided such service; and

WHEREAS, the City has desire to maintain continuity in the personnel process.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FIRCREST:

Section 1. The Interim City Manager is hereby authorized and directed to execute Amendment #16 to the agreement with Summit Law Group to extend the term of the agreement through December 31, 2023, and to update the schedule of rates.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, at a regular meeting thereof this 22nd day of November 2022.


APPROVED:

Brett Wittner, Mayor

ATTEST:

Jayne Westman, City Clerk

APPROVED AS TO FORM:



Hillary J. Evans, City Attorney

**AMENDMENT #16
TO THE CITY OF FIRCREST**

**PROFESSIONAL SERVICES AGREEMENT WITH THE LEGAL FIRM OF SUMMIT LAW FOR
PERSONNEL LEGAL SERVICES.**

This amendment is hereby made and entered into this 22 day of November 2022, by and between the City of Fircrest, a political subdivision of the State of Washington, hereinafter referred to as the “City” and Summit Law Group PLLC, hereinafter referred to as “Consultant”, to be effective January 1, 2023.

WITNESSETH:

1. Purpose

The purpose of this sixteenth amendment is to amend the December 11, 2007, agreement. This amendment is limited to the amendments as set forth herein. All remaining provisions of the December 11, 2007 agreement and the first amendment dated March 25, 2008, second amendment dated November 25, 2008, third amendment dated December 8, 2009, fourth amendment dated December 14, 2010, fifth amendment dated December 13, 2011, sixth amendment dated December 11, 2012, seventh amendment dated November 26, 2013, eighth amendment dated December 9, 2014, the ninth amendment dated November 24, 2015, the tenth amendment dated December 13, 2016, the eleventh amendment dated December 12, 2017, the twelfth amendment dated November 27, 2018, the thirteenth amendment dated November 27, 2019, the fourteenth amendment dated November 11, 2021, and the fifteenth amendment dated November 23, 2021 shall remain in full force and effect. The amendments are as follows:

2. Term is hereby amended to read as follows:

This Agreement is from January 1, 2023, through December 31, 2023. It may be terminated by either party upon 30-days written notice to the other party without any liability therefore, save and except that each party shall be required to make payments for work actually accomplished prior to the giving of said notice, it being the intent of the parties hereto that each party shall receive any and all consideration due under the terms and provisions hereof up to the date of the actual cessation of said agreement. If the City terminates the Agreement, the Consultant shall only be paid for work completed up to the time he receives the written notice of termination.

3. Fee Schedule is amended per Exhibit A 2023 Schedule of Current Rates.

IN WITNESS WHEREOF, the parties to these presents have executed this contract in three counterparts, each of which shall be deemed as originals, in the year and day first above mentioned.

CITY OF FIRCREST

SUMMIT LAW GROUP PLLC

By: _____
City Manager

By: _____

APPROVED AS TO FORM:

By: _____
City Attorney

ATTEST:

By: _____
City Clerk

Exhibit A

**Summit Law Group PLLC
Labor and Employment Group**

2023 Schedule of Current Rates

Attorneys	Public
Altman, Peter	375
Anger, Kristin	390
Baehr, Alex	390
Berntsen, Seth	390
Bolasina, Michael	390
Boyle, Colin	365
Burden, Hathaway	335
Henry, John	360
Klein, Otto	400
Lee, John	365
Mabee, Sofia	390
Miranda, Tréja	295
Oppenheim, Quinn	375
Phillips, Shannon	390
Taylor, Jesse	335
Yunker, Rodney	400
Kennar, Beth	390

FIRCREST CITY COUNCIL AGENDA SUMMARY

DATE: 11/22/2022

NEW BUSINESS: Amendments to the Fircrest Municipal Code (FMC) Title 20, regarding sanitary sewer charges

ITEM: 13F

FROM: Tyler Bemis, Public Works Director

RECOMMENDED MOTION: I MOVE TO ADOPT ORDINANCE NO.____, AMENDING ORDINANCE NO. 1627 SECTION 1 FMC 21.12.010 RESIDENTIAL AND COMMERCIAL SEWER RATES AND SEWAGE TREATMENT PASS THROUGH COSTS FROM TACOMA WASTEWATER.

PROPOSAL: Based on the current and forecasted future health of the sewer budget, increased maintenance and operations, and sewage treatment costs, it is recommended that the City of Fircrest amend the Fircrest Municipal Code Title 20 regarding sewer charges to reflect a 2% sewer rate increase.

FISCAL IMPACT: Additional revenue from increases to the Base Rate and Treatment Rate. Approximate .84 cents “base fee” increase per month from \$83.40 to \$85.07 “bi-monthly base” fee, and an approximate .68 “treatment” increase per month from \$67.80 to \$69.16 “bi-monthly treatment” fee. Yearly treatment increases based on the City of Tacoma’s “ratio of applicability” will be captured to not fall behind on treatment charges.

ADVANTAGE: Approval of this increase will help sustain the sewer utility and provide for capital revenue to repair and replace existing worn and outdated infrastructure. It also provides for financial planning to meet operating expenses for this utility. The adjustment of rates will greatly increase the probability that the City’s revenues will offset the actual expenses of the operation and maintenance of the sewer utility, providing for covering the costs of sewage treatment costs from the City of Tacoma and provide for funding needed to continue capital improvement projects.

DISADVANTAGES: The cost to our community members will increase on a bimonthly basis.

ALTERNATIVES: Defer a rate increase.

HISTORY: The financial outlook and impacts on our existing revenues and rates were presented to the City Council at the budget study sessions. From those study sessions, we took the feedback received and continued to evaluate and develop a financial plan that provides for sustainability of the sewer utility.

A Public Hearing was held at the November 8, 2022, Regular City Council meeting to receive comments on the proposed sewer rate ordinance amendments. No public testimony was received.

As the Council is aware, ongoing repair and replacement of our utilities is needed. As the age of our systems get older, some of them 60 plus years old, they need to be replaced. This is evident by the sewer repair and replacement work that has been done over the last few years and needs to

continue to sustain our sewer system. In addition to repairs and maintenance, the sewer fund needs to stay up with Tacoma's sewer treatment costs.

In order to be able to provide the additional revenue that is required, adjusting the rates to provide this revenue is recommended.

ATTACHMENTS: [Ordinance](#)

1 **CITY OF FIRCREST**
2 **ORDINANCE NO. ____**

3 **AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF**
4 **FIRCREST, WASHINGTON, AMENDING ORDINANCE NO. 1627**
5 **SECTION 1 FMC 20.12.010 RESIDENTIAL AND COMMERCIAL**
6 **SEWER RATES; AND PROVIDING SEVERABILITY, AND**
7 **ESTABLISHING EFFECTIVE DATE**

8 **WHEREAS**, the City Council of the City of Fircrest determined it is in the best interest
9 of the City to amend Section 1 of Ordinance 1627 and Fircrest Municipal Code (FMC)
10 Title 20.12 regarding sewer utility billing as pertaining to residential and commercial
11 rates.

12 **NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF FIRCREST DO**
13 **ORDAIN AS FOLLOWS:**

14 **Section 1. Amendment.** Section 1 of Ordinance No. 1627 and FMC 20.12.010 are hereby
15 amended to read as follows:

16 **20.12.010 Residential and commercial rate.**

17 Sewer service for single-family residential and multiple dwelling units use within and outside of city limits
18 shall be charged as follows:

19 (a) Single-family residential units with an accessory dwelling unit (ADU), as defined by FMC 22.58.012,
20 shall be billed as one dwelling unit.

21 (b) In-City Residential. Residential and multiple dwelling units located within the city limits and connected
22 to the sewer system of the city shall pay a bimonthly sewer service base charge, plus a sewage treatment
23 user charge, per dwelling unit. The residential and multiple dwelling bimonthly sewer service charges shall
24 be:

25 **Residential and Multiple Dwelling Sewer Charge**
26 **Effective February 1, 2023**

Sewage Treatment Charge	\$69.16
Sewer Service Base Rate	\$85.07

27 (c) Out-of-City Sewer Service. For sewer service provided by the city for residential and multiple dwelling
28 units use outside the Fircrest city limits shall be charged as outlined in subsection (a) of this section with an
29 additional bimonthly sewer service base surcharge of \$10.00.

30 (d) Residential Rate. Sewage treatment charges for residential and multiple dwelling units shall be updated
31 annually at a rate adjusted in accordance with the city of Tacoma sewage treatment user charge which is
based upon metered and estimated flows each year, to be effective February 1st of the following year.

(e) Commercial Rate. Commercial establishments shall pay a bimonthly sewer service base charge plus the
monthly city of Tacoma sewage treatment user charge, which is based upon metered and estimated flows,
but not less than a minimum total monthly sewer charge equal to that of the residential and multiple
dwelling units. The commercial bimonthly sewer service base charge shall be in accordance with the
following schedule:

**Commercial Sewer Charge
Effective February 1, 2023**

Commercial Sewage Treatment Charge	Calculated using city of Tacoma's sewage treatment user charge based on metered and estimated flows.
Commercial Sewer Service Base Charge	\$ 120.03

(f) All rates and charges imposed by this section shall be collected in full for service furnished during any month or fractional month. (Ord. 1627 § 1, 2018; Ord. 1588 § 2, 2016; Ord. 1478 § 1, 2009; Ord. 1454 § 1, 2008; Ord. 1447 § 1, 2007; Ord. 1427 § 1, 2006; Ord. 1268 § 1, 2000; Ord. 1229 § 1, 1999; Ord. 1158 § 1, 1997; Ord. 1138 § 1, 1997; Ord. 1051 § 1, 1993; Ord. 980 § 1, 1990; Ord. 864 § 1, 1987; Ord. 814 § 2, 1985; Ord. 745 § 5, 1980).

Section 2. Corrections. The City Clerk and codifiers of the ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 3. Severability. If any section, subsection, paragraph, sentence, clause or phrase of this ordinance is declared unconstitutional or invalid for any reason, such invalidity shall not affect the validity or effectiveness of the remaining portions of this ordinance.

Section 4. Effective Date. This ordinance shall take effect five days after its passage, approval and publication as provided by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, at a regular meeting thereof this 22nd day of November 2022.


APPROVED:

Brett L. Wittner, Mayor

ATTEST:

Jayne Westman, City Clerk

APPROVED AS TO FORM:



Hillary J. Evans, City Attorney

FIRCREST CITY COUNCIL AGENDA SUMMARY

DATE: 11/22/2022

NEW BUSINESS: Amendments to the Fircrest Municipal Code (FMC) Title 20, regarding stormwater charges

ITEM: 13G

FROM: Tyler Bemis, Public Works Director

RECOMMENDED MOTION: I MOVE TO ADOPT ORDINANCE NO._____, AMENDING ORDINANCE NO. 1587 SECTION 1 FMC 20.16.030 BIMONTHLY STORMWATER RATE SCHEDULE.

PROPOSAL: Based on the current and forecasted future health of the stormwater budget and increased maintenance and operation costs, it is recommended that the City of Fircrest amend the Fircrest Municipal Code Title 20.16.030 regarding stormwater charges to reflect a 2% stormwater rate increase.

FISCAL IMPACT: Increased revenue. Approximate .35 cents “single-family residential” increase per month from \$34.50 to \$35.19 “bi-monthly fee” and .27 cents “multi-family and commercial” increase from \$27.00 to \$27.54 “bi-monthly fee”. Additionally, the Impervious Surface Fee increases by \$0.001466 “price per square foot of impervious surface” for multi-family and commercial.

ADVANTAGE: Approval of this increase will help sustain the stormwater utility and provide for capital revenue to repair and replace existing worn and outdated infrastructure. It also provides for financial planning to meet operating expenses for this utility. The adjustment of rates will greatly increase the probability that the City’s revenues will offset the actual expenses of the operation and maintenance of the stormwater utility.

DISADVANTAGES: The cost to our community members will increase on a bimonthly basis.

ALTERNATIVES: Defer a rate increase.

HISTORY: The financial outlook and impacts on our existing revenues and rates were presented to the City Council at the budget study sessions. From those study sessions, we took the feedback received and continued to evaluate and develop a financial plan that provides for the sustainability of the stormwater utility.

A Public Hearing was held at the November 8, 2022, Regular City Council meeting to receive comments on the proposed Stormwater rate ordinance amendments. No public testimony was received.

As the Council is aware, ongoing repair and replacement of our utilities are needed. As the age of our systems get older, some of them 60 plus years old, they need to be replaced. This is evident by the stormwater repair and replacement work that has been done over the last few years and needs to continue to sustain our stormwater system.

In order to be able to provide the additional revenue that is required, adjusting the rates to provide this revenue is recommended.

ATTACHMENTS: [Ordinance](#)

1 **CITY OF FIRCREST**
2 **ORDINANCE NO. ____**

3 **AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF**
4 **FIRCREST, WASHINGTON, AMENDING ORDINANCE NO. 1587**
5 **SECTION 1 FMC 20.16.030 BIMONTHLY STORMWATER RATE**
6 **SCHEDULE, PROVIDING SEVERABILITY, AND ESTABLISHING**
7 **EFFECTIVE DATE**

8 **WHEREAS**, the City Council of the City of Fircrest determined it is in the City's best
9 interest to amend Section 1 of Ordinance No. 1587 and Fircrest Municipal Code (FMC)
10 Title 20.16.030 regarding the bimonthly stormwater rate schedule.

11 **NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF FIRCREST DO**
12 **ORDAIN AS FOLLOWS:**

13 **Section 1. Amendment.** Section 1 of Ordinance No. 1587 and FMC 20.16.030 are hereby
14 amended to read as follows:

15 **20.16.030 Bimonthly rate schedule.**

16 (a) The total bimonthly storm drain service fee for all single-family customers shall be in accordance with
17 the following schedule:

Effective February 1, 2023
\$35.19

18 (b) The total bimonthly storm drain service fee for all customers other than single-family customers shall
19 be the sum of the following two fees but not be less than a minimum equal to that of single-family
20 customers:

21 (1) Fixed Fee. There is established a fixed bimonthly fee which will be assessed upon each customer
22 other than single-family customers in accordance with the following schedule: and

Effective February 1, 2023
\$27.54

23 (2) Impervious Surface Fee. There is established a fee in the amount of \$0.001466 per square foot of
24 impervious surface which will be assessed upon each customer other than single-family customers.

25 (c) All rates and charges imposed by this section shall be collected in full for service furnished during any
26 month or fractional month. (Ord. 1587 § 1, 2016; Ord. 1462 § 1, 2008; Ord. 1319 § 1, 2002; Ord. 1296 § 1,
27 2001; Ord. 1218 § 2, 1999; Ord. 1193 § 2, 1998; Ord. 1017 § 1, 1992; Ord. 886 § 3, 1988).

28 **Section 2. Corrections.** The City Clerk and codifiers of the ordinance are authorized to
29 make necessary corrections to this ordinance including, but not limited to, the correction
30 of scrivener/clerk errors, references, ordinance numbering, section/subsection numbers
31 and any references thereto.

1

Section 3. Severability. If any section, subsection, paragraph, sentence, clause or phrase of this ordinance is declared unconstitutional or invalid for any reason, such invalidity shall not affect the validity or effectiveness of the remaining portions of this ordinance.

2

3

Section 4. Effective Date. This ordinance shall take effect five days after its passage, approval and publication as provided by law.

4

5

PASSED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, at a regular meeting thereof this 22nd day of November 2022.

6

7

APPROVED:

8

9

Brett L. Wittner, Mayor

10

ATTEST:

11

12

Jayne Westman, City Clerk

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14

APPROVED AS TO FORM:

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Hillary J. Evans, City Attorney

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FIRCREST CITY COUNCIL AGENDA SUMMARY

DATE: 11/22/2022

NEW BUSINESS: Amendments to the Fircrest Municipal Code Title 21, regarding water charges

ITEM: 13H

FROM: Tyler Bemis, Public Works Director

RECOMMENDED MOTION: I MOVE TO ADOPT ORDINANCE NO._____, AMENDING ORDINANCE NO. 1681 SECTION 1 FMC 21.04.030 RESIDENTIAL RATE; AND AMENDING ORDINANCE NO. 1681 SECTION 2 COMMERCIAL RATE.

PROPOSAL: Based on the information provided in the latest financial analysis of the updated Water System Plan, it is recommended that the City of Fircrest amend the Fircrest Municipal Code Title 21 regarding water charges to reflect a 2% water rate increase.

FISCAL IMPACT: Increased revenue. Approximate .38 cent “base fee” increase per month from \$37.74 to \$38.49 “bi-monthly base fee”

ADVANTAGE: Following the rate structure recommendations of the Water System Plan will help sustain the water utility and provide for capital revenue to repair and replace existing worn and outdated infrastructure. It also provides for financial planning to meet operating expenses for this utility. The adjustment of rates will greatly increase the probability that the City’s revenues will offset the actual expenses of the operation and maintenance of the water utility, providing for covering the costs of operations and maintenance and provide for funding needed to continue capital improvement projects.

DISADVANTAGES: The cost to our community members will increase on a bimonthly basis.

ALTERNATIVES: Defer a rate increase.

HISTORY: The City contracted with Murray Smith and Katy Isaksen & Associates (KI&A) in 2020 to provide consulting services in establishing a new 10-year Water System Plan, including financial analysis for the water system. The final Water System Plan was approved by the City Council at the September 27, 2022, Regular City Council meeting.

Water System Plan financials identify a consistent 2% increase in the water rate to provide the necessary funds to operate the water system and accomplish necessary capital projects over the 10-year planning period.

A Public Hearing was held at the November 8, 2022, Regular City Council meeting to receive comments on the proposed water rate ordinance amendments. No public testimony was received.

In 2021 the City Council approved a 2% water rate increase for the calendar year 2022. Prior to this, the City Council elected to not increase the water rate for calendar years 2020 and 2021. Additionally, the City Council approved a 3-year water rate increase schedule in the fall of 2016.

The water system financial plan also calls for increasing the fund transfer from the Water Fund to the Water Capital Fund each year in order to have the funds on hand to pay for each succeeding capital project without the need for debt financing. Adjusting the water rate in order to accomplish the capital projects in the 10-year Water System Plan is recommended by staff.

ATTACHMENTS: [Ordinance](#)

**CITY OF FIRCREST
ORDINANCE NO. ____**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON, AMENDING ORDINANCE NO. 1681
SECTION 1 FMC 21.04.030 RESIDENTIAL WATER RATE; AND
AMENDING ORDINANCE NO. 1681 SECTION 2 FMC 21.04.040
COMMERCIAL WATER RATE, PROVIDING SEVERABILITY,
AND ESTABLISHING EFFECTIVE DATE**

WHEREAS, the City Council of the City of Fircrest determined it is in the City’s best interest to amend Section 1 of Ordinance No. 1681 and Fircrest Municipal Code (FMC) Title 21.04 regarding the utility billing Ready to Serve charge and Tier 1, 2, and 3 consumption rates.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF FIRCREST DO ORDAIN AS FOLLOWS:

Section 1. Amendment. Section 1 of Ordinance No. 1681 and FMC 21.04.030 are hereby amended to read as follows:

21.04.030 Residential rate.

Water furnished by the city of Fircrest for single-family residential and multiple dwelling units use and consumption within Fircrest city limits shall be furnished through metered connections and shall be charged for on the following basis:

- (a) Single-family residential units with an accessory dwelling unit (ADU), as defined by FMC 22.58.012, shall be billed as one dwelling unit.
- (b) A bimonthly ready to serve charge for each meter, regardless of size, per connection, shall be billed in accordance with the following schedule:

**Residential and Multiple Dwelling Water Ready to Serve Charge
Effective February 1, 2023**

Ready to Serve Charge	\$38.49
-----------------------	---------

- (c) A charge for water consumed through each meter shall be billed in accordance with the following schedule:

**Consumption Tier for Residential and Multiple Dwelling Units
Effective February 1, 2023**

Tier	Rates
Tier 1 (0 – 1,000 cf)	\$ 0.0113
Tier 2 (1,001 – 4,000 cf)	\$ 0.0169
Tier 3 (4,001 – + cf)	\$ 0.0288

1 (d) Water furnished by the city of Fircrest for single-family residential and multiple dwelling units use and
2 consumption outside the Fircrest city limits shall be charged as outlined in subsections (a) and (b) of this
section with an additional bimonthly surcharge of \$25.00.

3 (e) All rates and charges imposed by this section shall be collected in full for service furnished during any
4 month or fractional month. (Ord. 1681 § 1, 2021; Ord. 1627 § 2, 2018; Ord. 1589 § 1, 2016; Ord. 1446 § 1,
2007; Ord. 1365 § 1, 2005; Ord. 1287 § 1, 2001; Ord. 1119 § 1, 1996; Ord. 1086 § 1, 1994; Ord. 1016 § 1,
1992; Ord. 979 § 1, 1990; Ord. 891 § 1, 1988; Ord. 745 § 1, 1980).

5 **Section 2. Amendment.** Section 2 of ordinance No. 1681 and FMC 21.04.040 are hereby
6 amended to read as follows:

7 **21.04.040 Commercial rate.**

8 Water furnished by the city of Fircrest for commercial or industrial use and consumption within the Fircrest
city limits shall be furnished through metered connections and shall be charged for on the following basis:

9 (a) A bimonthly ready to serve charge for each meter regardless of size, per connection, shall be in
accordance with the following schedule:

10 **Commercial Water Ready to Serve Charge**
11 **Effective February 1, 2023**

Ready to Serve Charge	\$38.49
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13 (b) A charge for water consumed through each meter shall be in accordance with the following schedule:

14 **Consumption Tier for Commercial Units**
15 **Effective February 1, 2023**

Tier	Rate
Tier 1 (0 – 2,000 cf)	\$ 0.0135
Tier 2 (2,001 – 4,200 cf)	\$.0191
Tier 3 (4201 – + cf)	\$ 0.0308

16 (c) Where more than one commercial business or establishment receives water through a single metered
17 connection, each separate commercial business or establishment shall be charged a separate ready to serve
18 charge that will include the same rate schedule as listed above.

19 (d) All rates and charges imposed by this section shall be collected in full for service furnished during any
20 month or fractional month. (Ord. 1681 § 2, 2021; Ord. 1589 § 2, 2016; Ord. 1287 § 2, 2001; Ord. 1119 § 2,
21 1996; Ord. 1098 § 3, 1995; Ord. 1086 § 2, 1994; Ord. 1016 § 2, 1992; Ord. 979 § 2, 1990; Ord. 891 § 2,
1988; Ord. 745 § 2, 1980).

22 **Section 3. Corrections.** The City Clerk and codifiers of the ordinance are authorized to
23 make necessary corrections to this ordinance including, but not limited to, the correction
24 of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers
25 and any references thereto.

26 **Section 4. Severability.** If any section, subsection, paragraph, sentence, clause or phrase
27 of this ordinance is declared unconstitutional or invalid for any reason, such invalidity
28 shall not affect the validity or effectiveness of the remaining portions of this ordinance.

1

Section 5. Effective Date. This ordinance shall take effect five days after its passage,
approval and publication as provided by law.

2

3

**PASSED BY THE CITY COUNCIL OF THE CITY OF FIRCREST,
WASHINGTON,** at a regular meeting thereof this 22nd day of November 2022.

4

5

APPROVED:

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7

Brett L. Wittner, Mayor

8

ATTEST:

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Jayne Westman, City Clerk

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APPROVED AS TO FORM:

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Hillary J. Evans, City Attorney

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FIRCREST CITY COUNCIL AGENDA SUMMARY DATE:

11/22/2022

NEW BUSINESS: NW GIS Consulting, LLC Contract Amendment

ITEM: 13I

FROM: Tyler Bemis, Public Works Director

RECOMMENDED MOTION: I move to adopt Resolution No. _____, authorizing the Interim City Manager to execute an amendment to the contract for on-call GIS support services with NW GIS Consulting, LLC for calendar year 2023.

PROPOSAL: The Council is being asked to adopt a resolution amending the professional service agreement with NW GIS Consulting, LLC, extending the term of said agreement through December 31, 2023.

FISCAL IMPACT: The agreement does not have a contracted amount. Public Works has identified a budget number that will not be exceeded. This will also be the second year in a row in which NW GIS Consulting has not raised their rates.

ADVANTAGE: The City needs a qualified professional for on-call GIS services. NW GIS Consulting, LLC has extensive experience in the area and has been instrumental in updating and maintaining our GIS program.

DISADVANTAGES: None identified.

ALTERNATIVES: The City could consider another firm with equivalent experience, though an alternative firm would lack valuable historic knowledge of the functionality of our systems.

HISTORY: In 2014, the City contracted with NW GIS Consulting, LLC to update and maintain our GIS data and provide on-call GIS support services. Public Works staff wish to extend and continue this agreement.

ATTACHMENTS: [Resolution Amendment](#)

1 **CITY OF FIRCREST**
2 **RESOLUTION NO. ____**

3 **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF**
4 **FIRCREST, WASHINGTON, AUTHORIZING THE**
5 **INTERIM CITY MANAGER TO EXECUTE AN**
6 **AMENDMENT TO THE PROFESSIONAL SERVICE**
7 **AGREEMENT WITH NW GIS CONSULTING, LLC TO**
8 **EXTEND THE TERM OF SAID AGREEMENT.**

9 **WHEREAS**, the City of Fircrest has a need for on-call GIS services; and

10 **WHEREAS**, the term of the existing Agreement between the City of Fircrest and GIS
11 Consulting, LLC will expire on December 31, 2022; and

12 **WHEREAS**, Section 3 of said Agreement provides for the option to extend the term of
13 the Agreement for one year; and

14 **WHEREAS**, the City of Fircrest desires to maintain these services; Now, Therefore,

15 **BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FIRCREST:**

16 **Section 1.** The Interim City Manager is hereby authorized and directed to execute
17 amendment #7 to the Professional Service Agreement with NW GIS Consulting,
18 LLC, extending the term of the said agreement through December 31, 2023.

19 **APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF**
20 **FIRCREST, WASHINGTON**, at a regular meeting thereof this 22nd day of November
21 2022.

22 **APPROVED:**

23
24 _____
25 Brett L. Wittner, Mayor

26 **ATTEST:**

27 _____
28 Jayne Westman, City Clerk

29 **APPROVED AS TO FORM:**

30 

31 _____
Hillary Evans, City Attorney

**AMENDMENT #7
TO THE CITY OF FIRCREST
PROFESSIONAL SERVICES AGREEMENT WITH THE NW GIS
CONSULTING, LLC TO PROVIDE ON-CALL GIS SERVICES**

This amendment is hereby made and entered into this 22nd day of November 2022 by and between the City of Fircrest, a political subdivision of the State of Washington, hereinafter referred to as the "City" and NW GIS Consulting, LLC hereinafter referred to as "Consultant."

WITNESSETH:

1. Purpose

The purpose of this seventh amendment is to amend the May 26, 2015 agreement. This amendment is limited to the amendments as set forth herein. All the remaining terms and conditions of the May 26, 2015 agreement and previous amendments shall remain in full force and effect. The amendment is as follows:

2. Section 3 is hereby amended to read as follows:

Terms: The term of this Agreement shall be from January 1, 2023, until December 31, 2023, and may be extended or modified by the mutual consent of the parties.

IN WITNESS WHEREOF, the parties to these presents have executed this contract in duplicate, each of which shall be deemed as originals, in the year and day first above mentioned.

CITY OF FIRCREST

NW GIS CONSULTING, LLC.

By _____
Interim City Manager

By _____
NW GIS Consulting, LLC

Approved as to Form:

By _____
City Attorney

FIRCREST CITY COUNCIL AGENDA SUMMARY

NEW BUSINESS: 2022 3rd Quarter Financial Review

ITEM: 13J

DATE: November 22, 2022

RECOMMENDED MOTION: Information Only

PROPOSAL: Review of 2022 3rd Quarter Financial Reports.

FISCAL IMPACT: N/A

ADVANTAGES: Provides a review to the Council and citizens of the financial position of the City.

DISADVANTAGES: None.

Attachment(s): [2022 3rd Quarter Financial Report](#)

Memo

To: Mayor and Councilmembers
From: Lindsay Chambers, Interim Finance Director
CC: Colleen Corcoran, Interim City Manager
Date: November 22, 2022
Re: 3rd QTR 2022 Financial Report

This report is based on the 3rd Quarter Financial reports as of September 30, 2022.

There are several charts attached. Please refer to each as they are discussed.

GENERAL FUND REVENUES

General Fund Revenues for the 3rd Quarter of 2022 are slightly above the amount anticipated in the 2022 Budget.

General Fund Revenue Pie Chart (Figure A): This chart shows the year to date (YTD) revenue collected in the General Fund by category. Total General Fund revenue is at 75.2% of budget. At the end of the 3rd Quarter, we should be at 75%.

Total General Fund Revenue Chart (Figure B-1): This chart shows how total General Fund revenue compares to previous years for the 3rd Quarter. The large increases in June 2021 and July of 2022 were for the receipt of American Rescue Plan Act (ARPA) grant funds. Increases in May of each year is for the 1st half property tax.

Total Taxes Chart (Figure B-2): This category consists of General and EMS Property taxes, Zoo tax, Retail Sales & Use tax, Local Criminal Justice, Gas, Garbage, Cable, Telephone, Water, Sewer, Storm Drain and Gambling tax. Revenue is at 66.5% of budget.

The largest lines in the taxes category include General Property Tax, Retail Sales Tax, and Gas Utility Tax.

The General Property Tax Chart (Figure B-3) shows how total General Property Tax revenue compares to previous years for the 3rd Quarter. Property tax is due to Pierce County on April 30th for the 1st half taxes

and October 31st for the 2nd half taxes. The City receives the revenue the following month. Due to the passage of I-747 property taxes can only increase by 1% per year plus new construction. Revenue is at 56% of budget. \$914,656

The Retail Sales Tax Chart (Figure B-4): shows how revenue compares to previous years for the 3rd Quarter. Retail Sales Tax for the 3rd Quarter is at 85% of estimated. \$569,903

The Gas Utility Tax Chart (Figure B-5) shows how these revenues have been received. Gas Utility Tax Revenue is at 102%. \$110,500

The Telephone Tax Chart (Figure B-6) shows how these revenues have been received. Revenue is at 66%. \$44,063

Total Licenses & Permits chart (Figure B-7): This category consists of Franchise Fees, Business Licenses, Building, Mechanical, Plumbing, Excavate, and Sign Permits and Investigation Fees. A lot of these payments are received on a quarterly basis. Revenue is at 79% of budget. \$419,895

Total Intergovernmental Revenue chart (Figure B-8): This consists of revenue received from other government agencies and includes City Assistance, Criminal Justice Programs, DUI, Liquor Excise Tax, Liquor Board Profits, and grants received from the State or Federal government. This category includes the ARPA funds. Revenue is at 92% of budget. \$724,955 ARPA funds of \$504,920 was received in July.

Total Other Services & Charges chart (Figure B-9): This category consists of Passport Fees, Planning Permits, Site Development, Plan Checking Fees, Ruston Court Contract Revenue, Swimming Pool Revenue and Recreation Fees. There is an increase in the summer months when the pool is open. Revenue is at 86% of budget. \$1,055,558

Total Fines & Forfeits chart (Figure B-10): This category consists of revenue received from the Fircrest Court, Investigative Fund Assessments and DUI Investment Fund Assessments. Revenue is at 61% of budget. \$134,851

Total Miscellaneous Revenue chart (Figure B-11): Total Miscellaneous Revenue consists of Interest, Space & Facilities Rentals, Donations, and other miscellaneous revenues. The large amounts in February 2019 and 2020 are donations for the pool project from the Edwards Family. Their donation for 2021 was recorded in the Park Capital Fund. Interest rates have increased resulting in additional revenue. Revenue is at 101% of budget. \$220,925

GENERAL FUND EXPENDITURES

If you look at the General Fund Expenditures Spreadsheet (Figure C-1), the General Fund Actual to Budget Chart (Figure C-2) and the Expenditures by Department Chart (Figure C-3) you can see the total expenditure for each department and how it compares to the budgeted amounts along with the percentage spent through September. The total spent as of 9/30/22 was \$4,483,140 or 64% of the total General Fund Budget. At the end of the 3rd Quarter, we should be at 75% or less.

OPERATING REVENUE TO EXPENDITURES COMPARISON

The Actual Revenue Over/(Under) Expenditures chart (Figure D) shows the effect on ending fund balance (EFB). When revenues exceed expenditures Ending Fund Balance is increased and vice versa.

General Fund: If we look at the 3rd Quarter 2022 General Fund operating revenue of \$5,084,932 compared to the 3rd Quarter operating expenditures of \$4,426,154, we see that operating revenue is \$658,778 more than expenditures. If the ARPA revenue of \$504,920 is removed, operating revenue to expense is \$153,858.

When including capital, transfers, non-revenues, and non-expenditures the EFB at the end of the 3rd Quarter increased by \$619,569 (\$114,649 w/o ARPA revenue).

Other Funds: Also included on the Actual Revenue Over/(Under) Expenditures chart (Figure D) is a comparison for the Street, Storm, Storm Capital, Water, Water Capital, Sewer, Sewer Capital, ERR, and REET Funds.

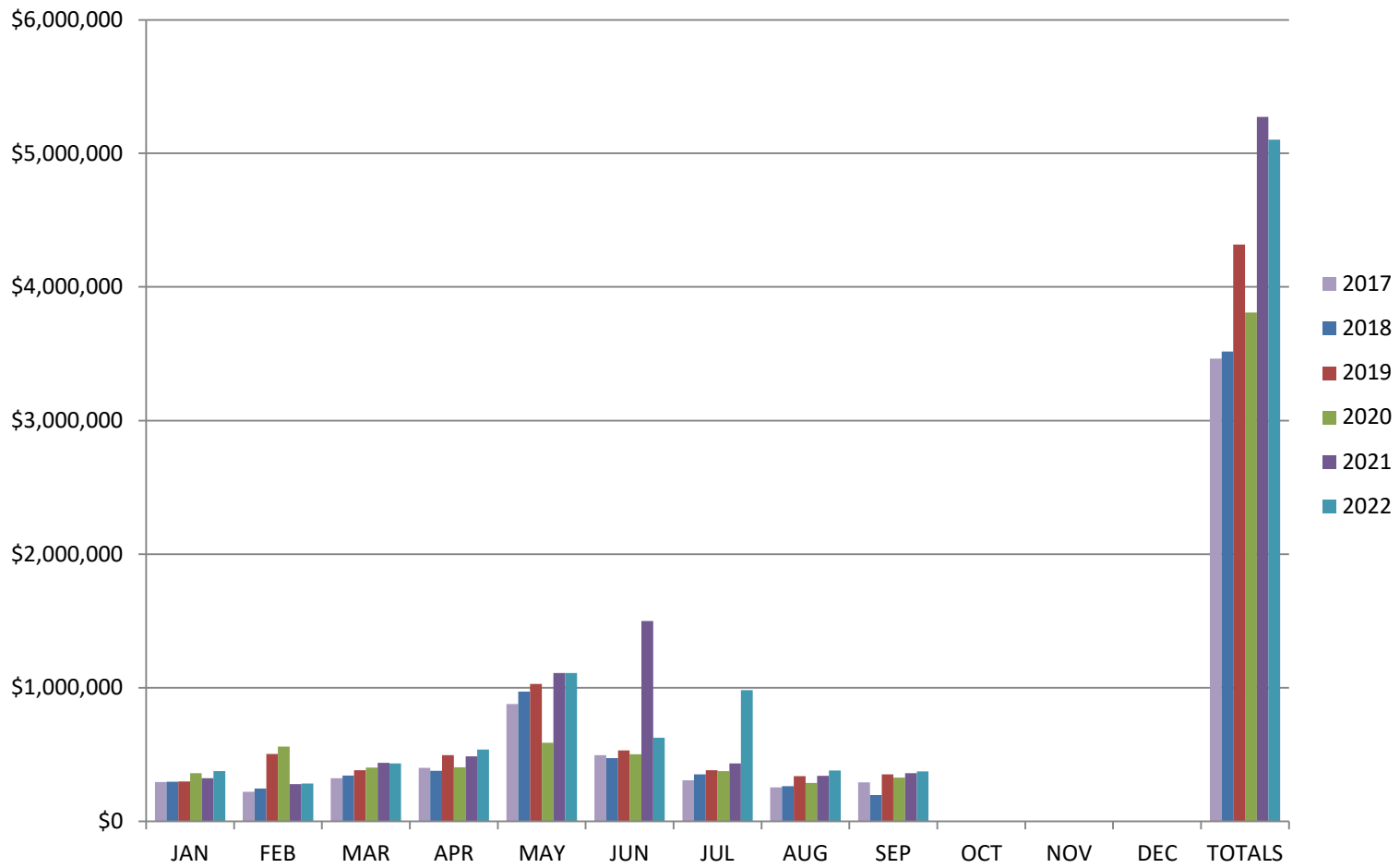
AVAILABLE CASH BALANCES

The Available Cash Balance per Fund (Figure E) spreadsheet shows the current available cash per fund after investments, reserves for cash flow and dedicated reserves are met. This amount is needed for cash flow, future capital costs, emergencies and unexpected expenditures not included in the adopted budget.

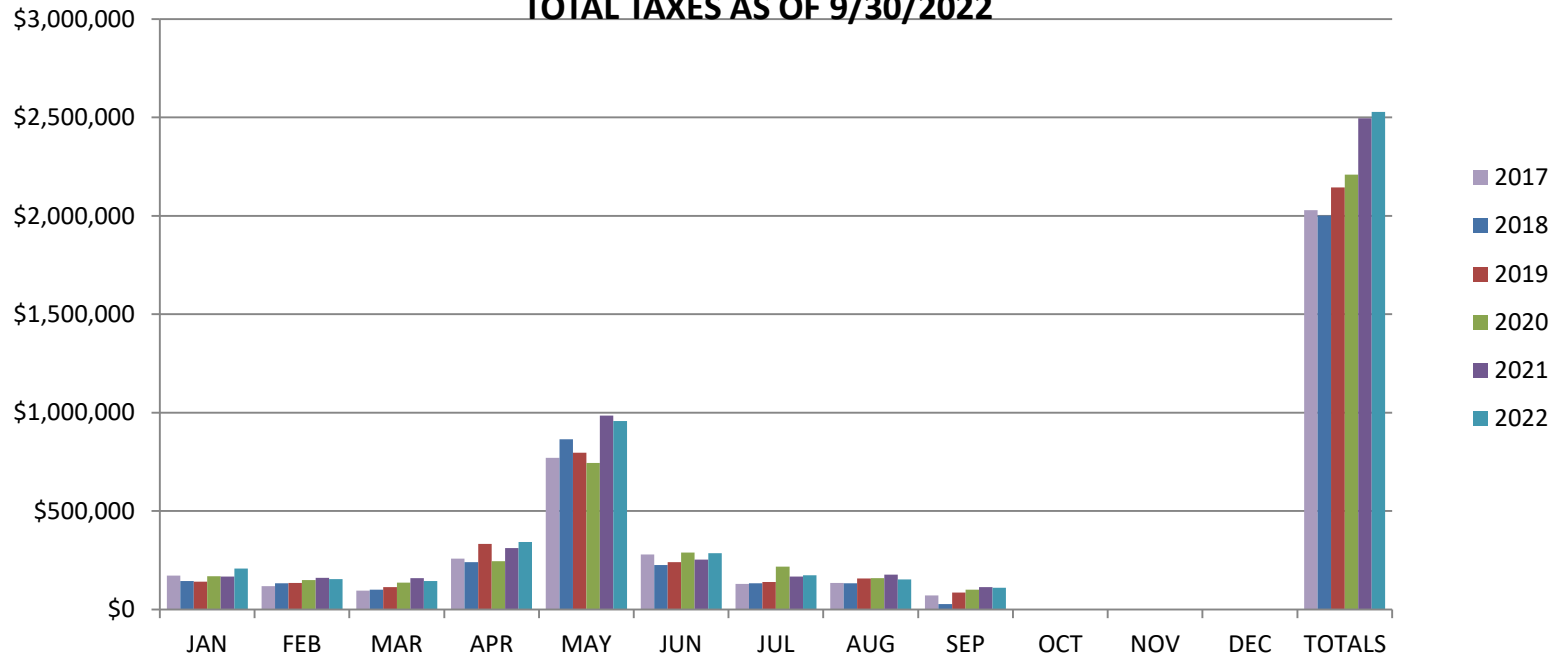
CONCLUSION

This report along with line-item details can be found at the City of Fircrest's website at cityoffircrest.net.

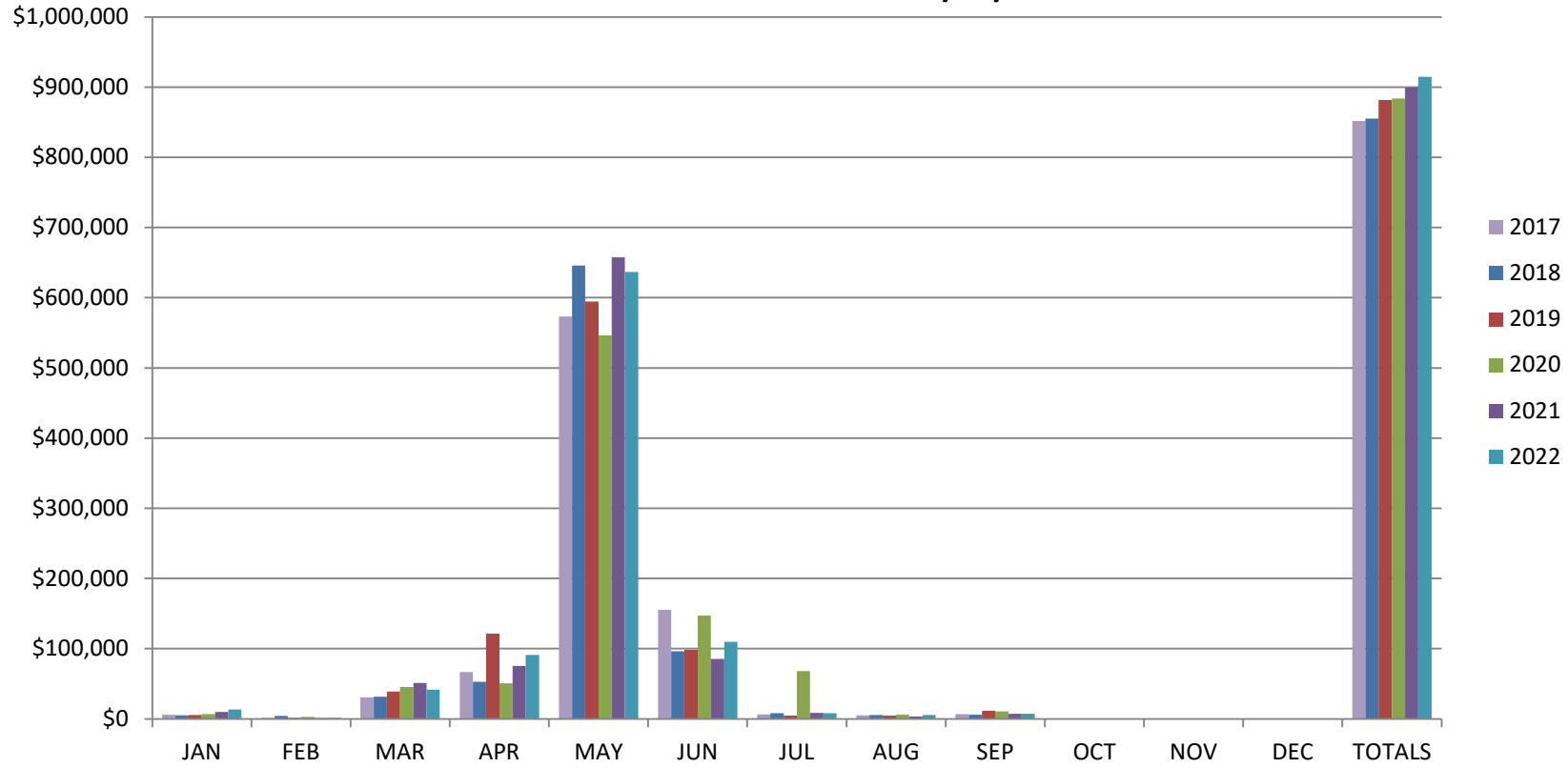
**City of Fircrest Figure B-1
TOTAL GENERAL FUND REVENUE AS OF 9/30/2022**



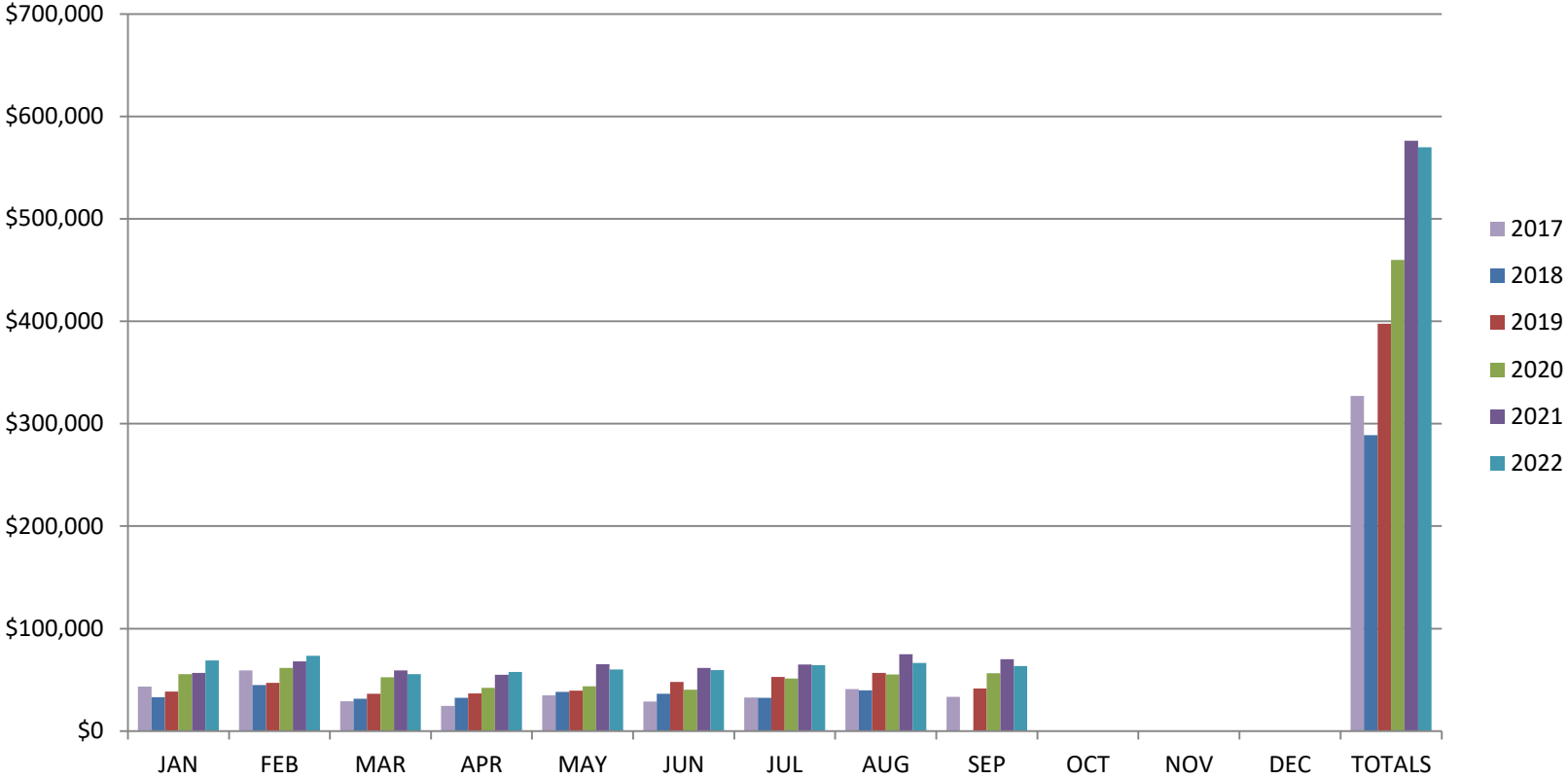
**City of Fircrest Figure B-2
TOTAL TAXES AS OF 9/30/2022**



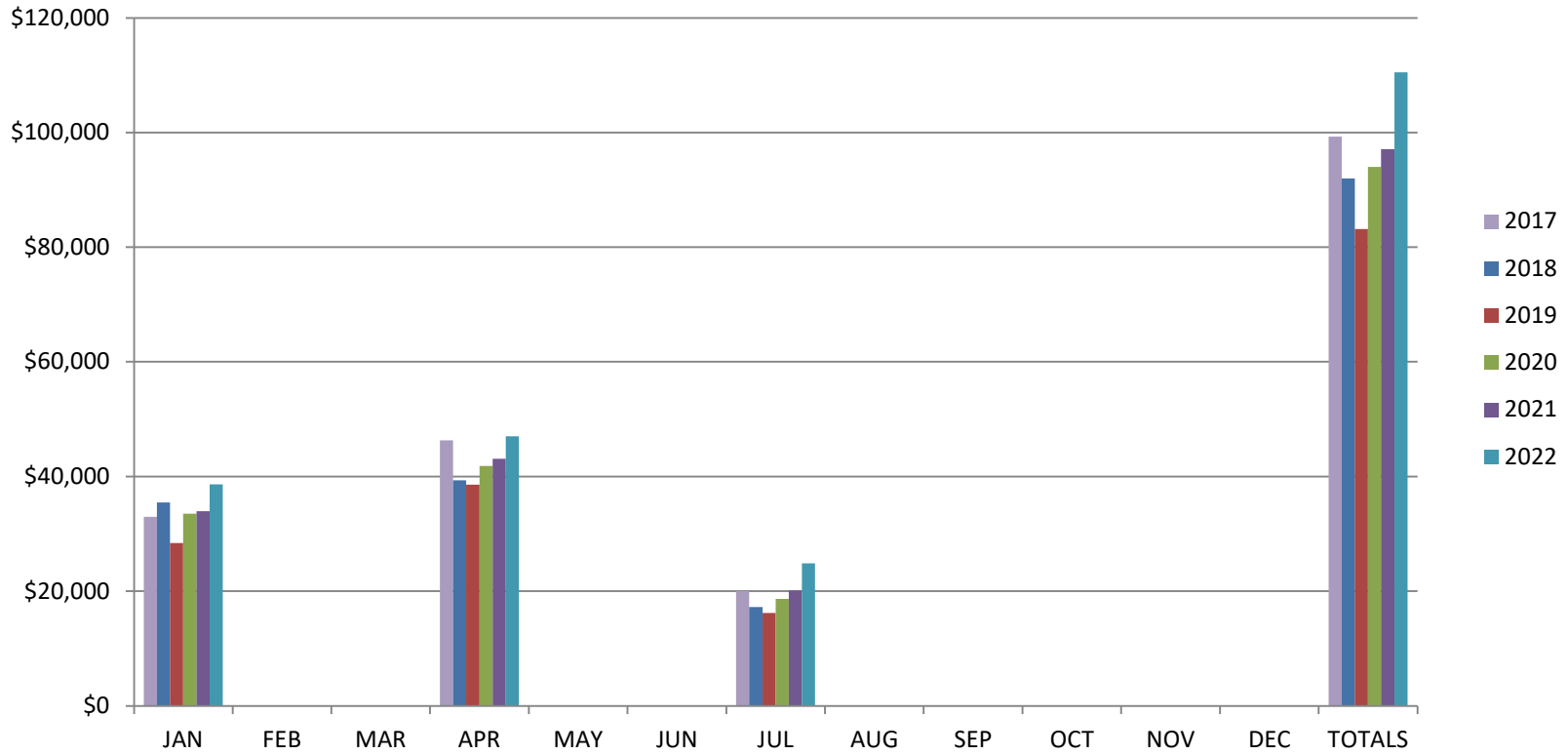
**City of Fircrest Figure B-3
GENERAL PROPERTY TAX AS OF 9/30/2022**



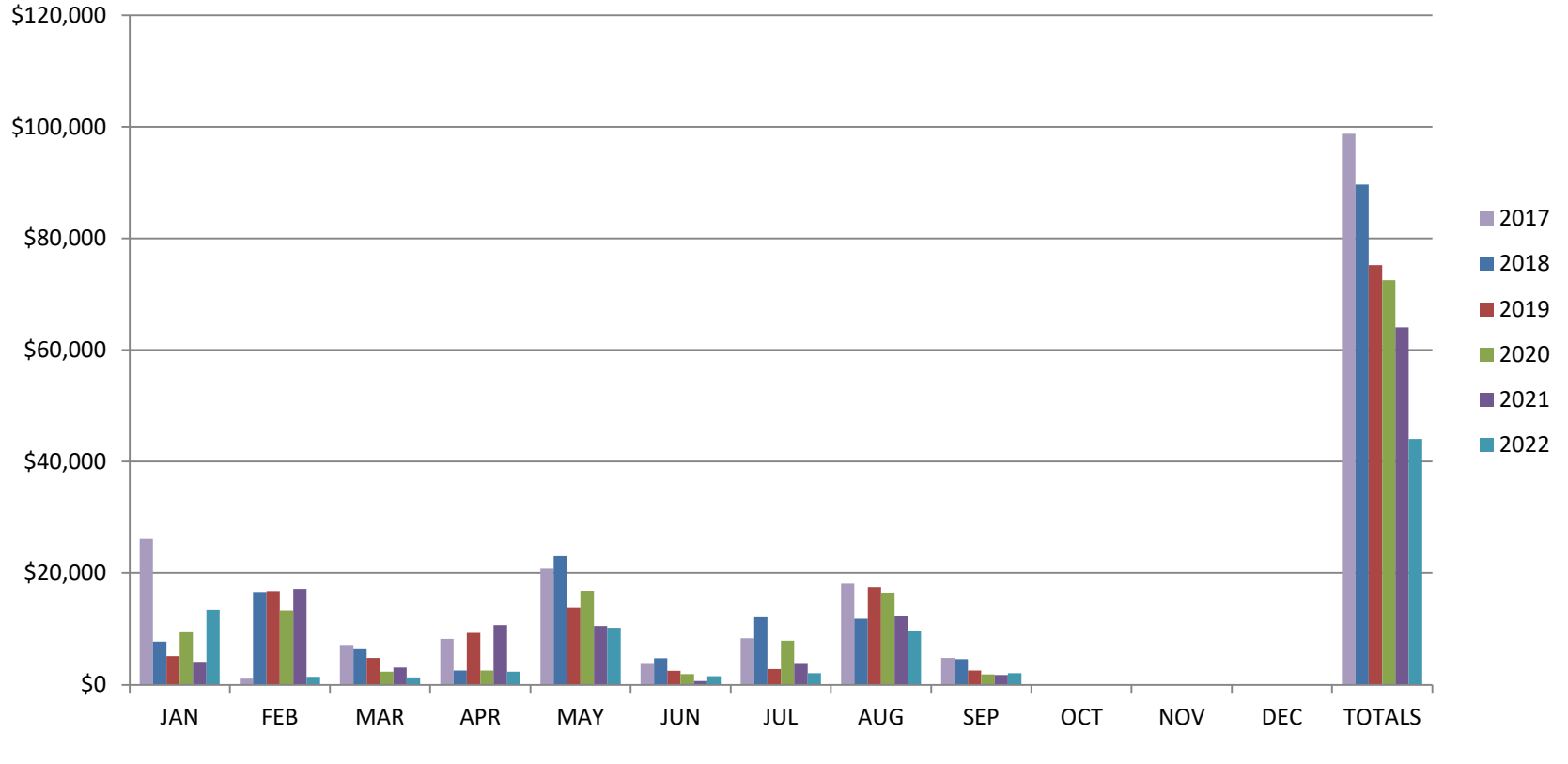
**City of Fircrest Figure B-4
RETAIL SALES TAX AS OF 9/30/2022**



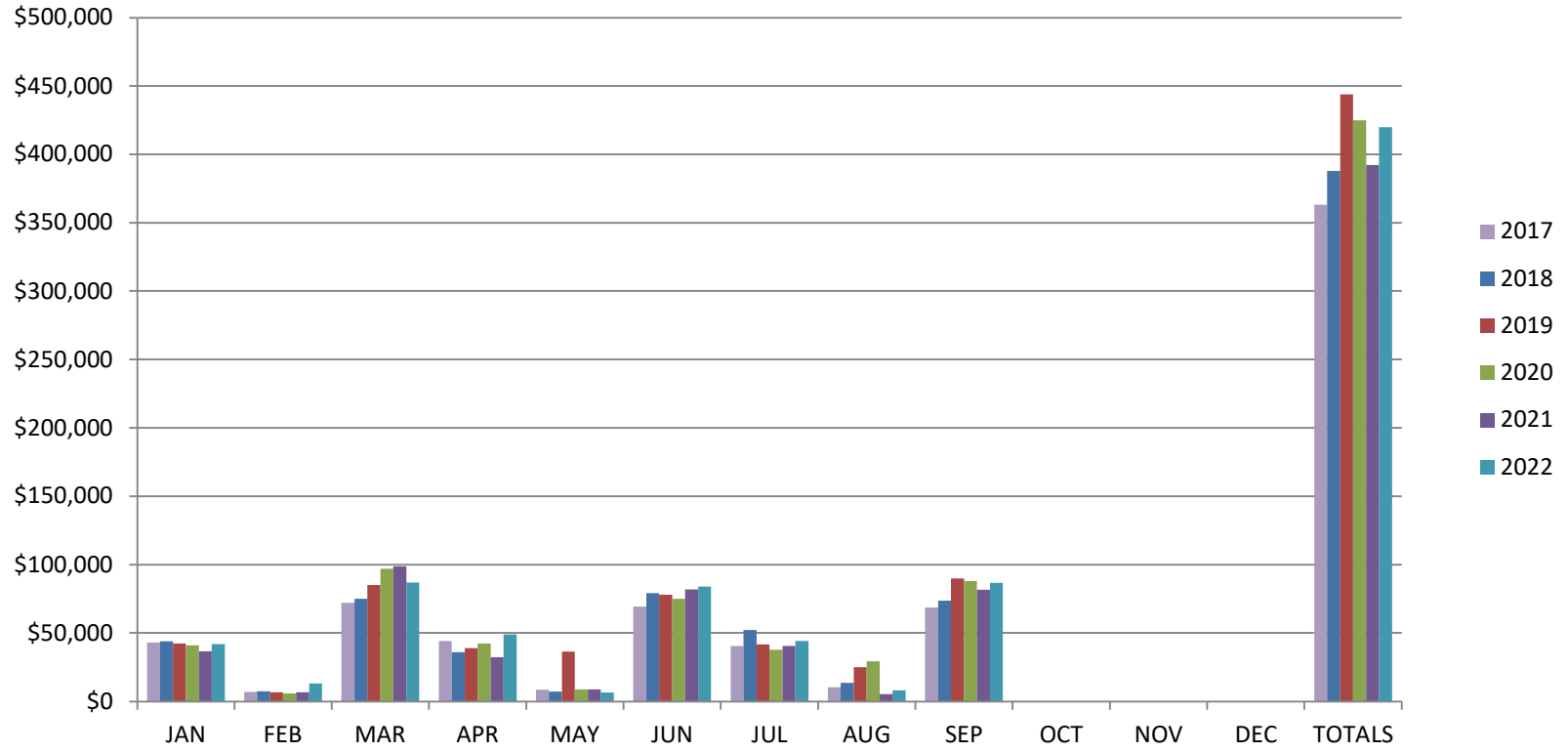
**City of Fircrest Figure B-5
GAS UTILITY TAX AS OF 9/30/2022**



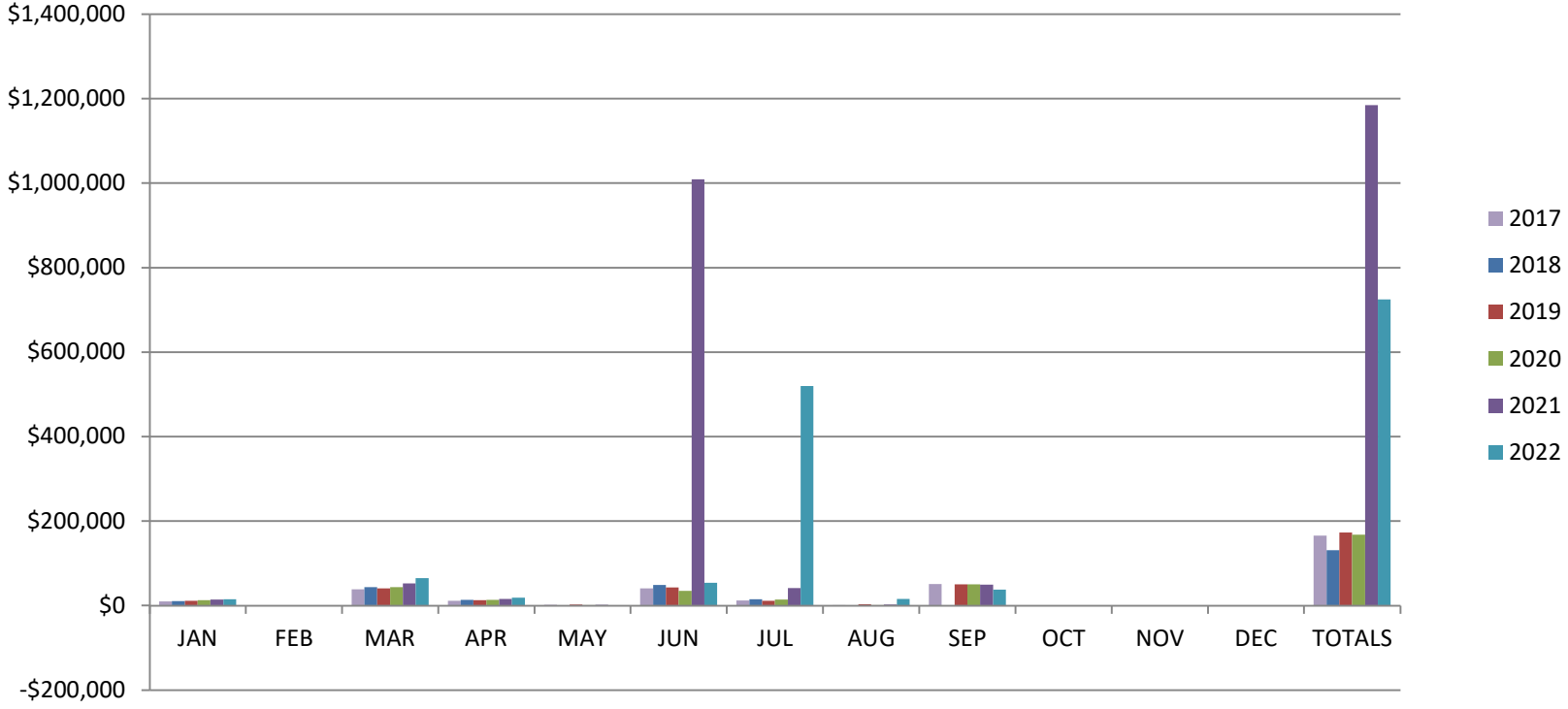
**City of Fircrest Figure B-6
TELEPHONE TAX AS OF 9/30/2022**



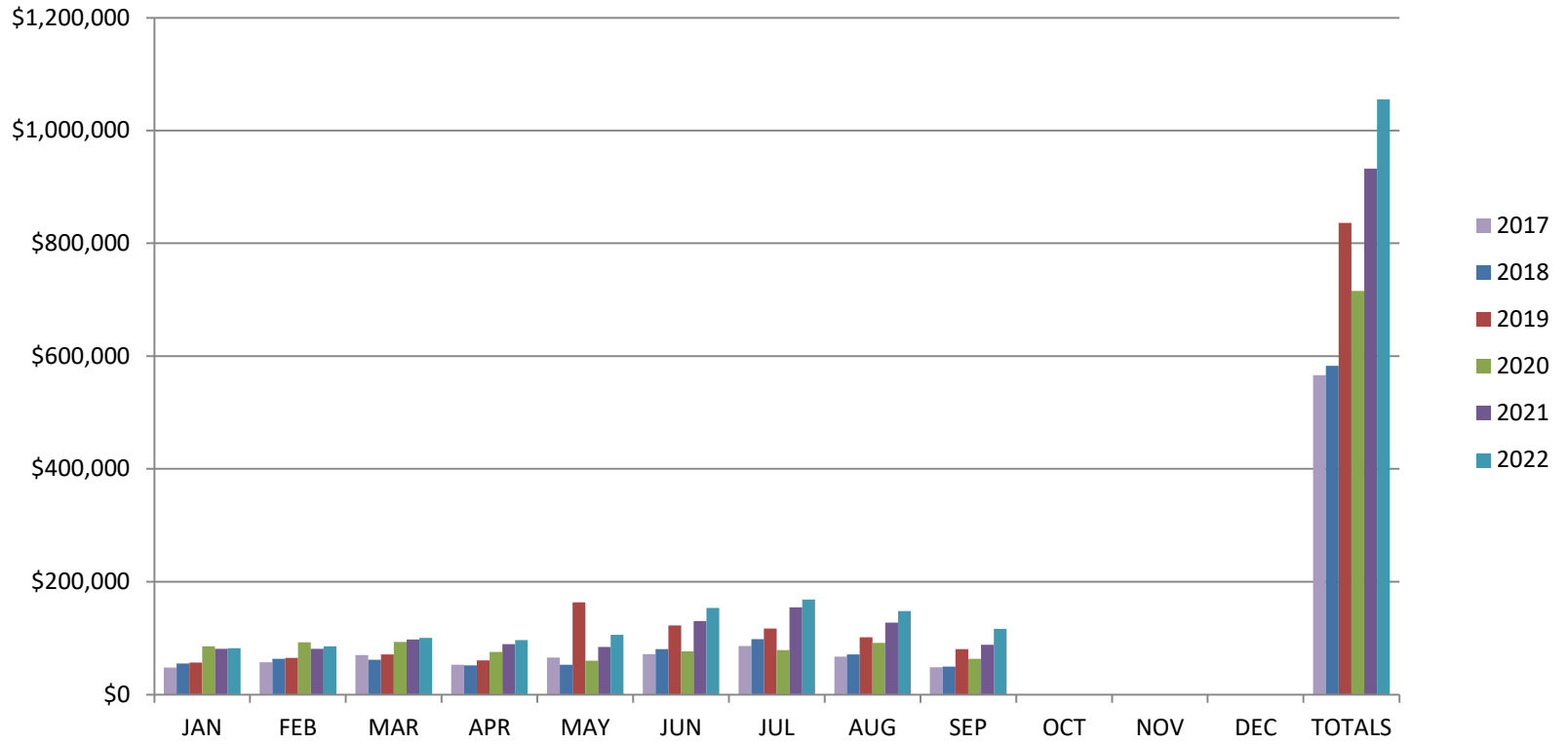
**City of Fircrest Figure B-7
TOTAL LICENSES & PERMITS AS OF 9/30/2022**



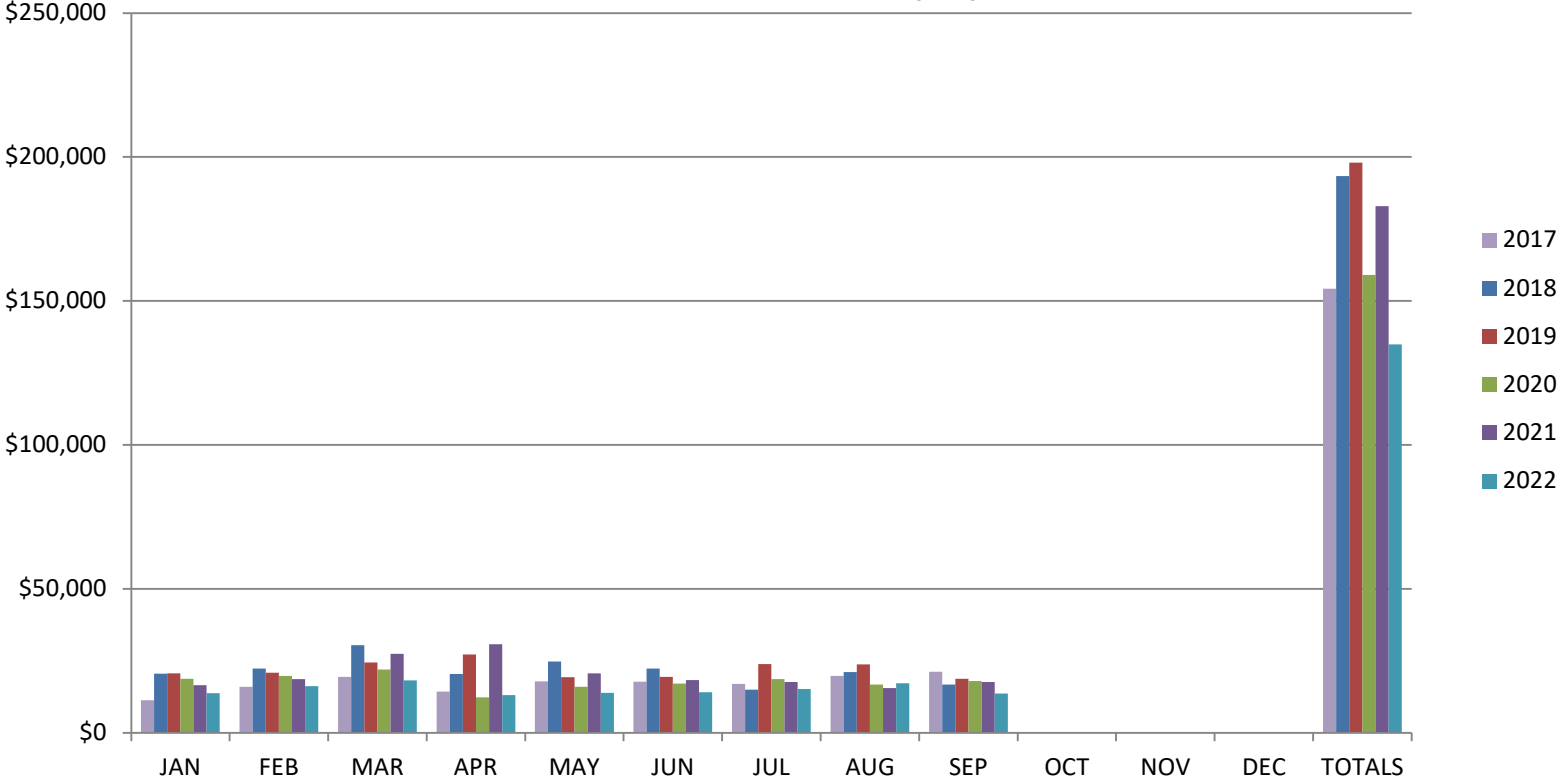
**City of Fircrest Figure B-8
TOTAL INTERGOV'T REVENUE AS OF 9/30/2022**



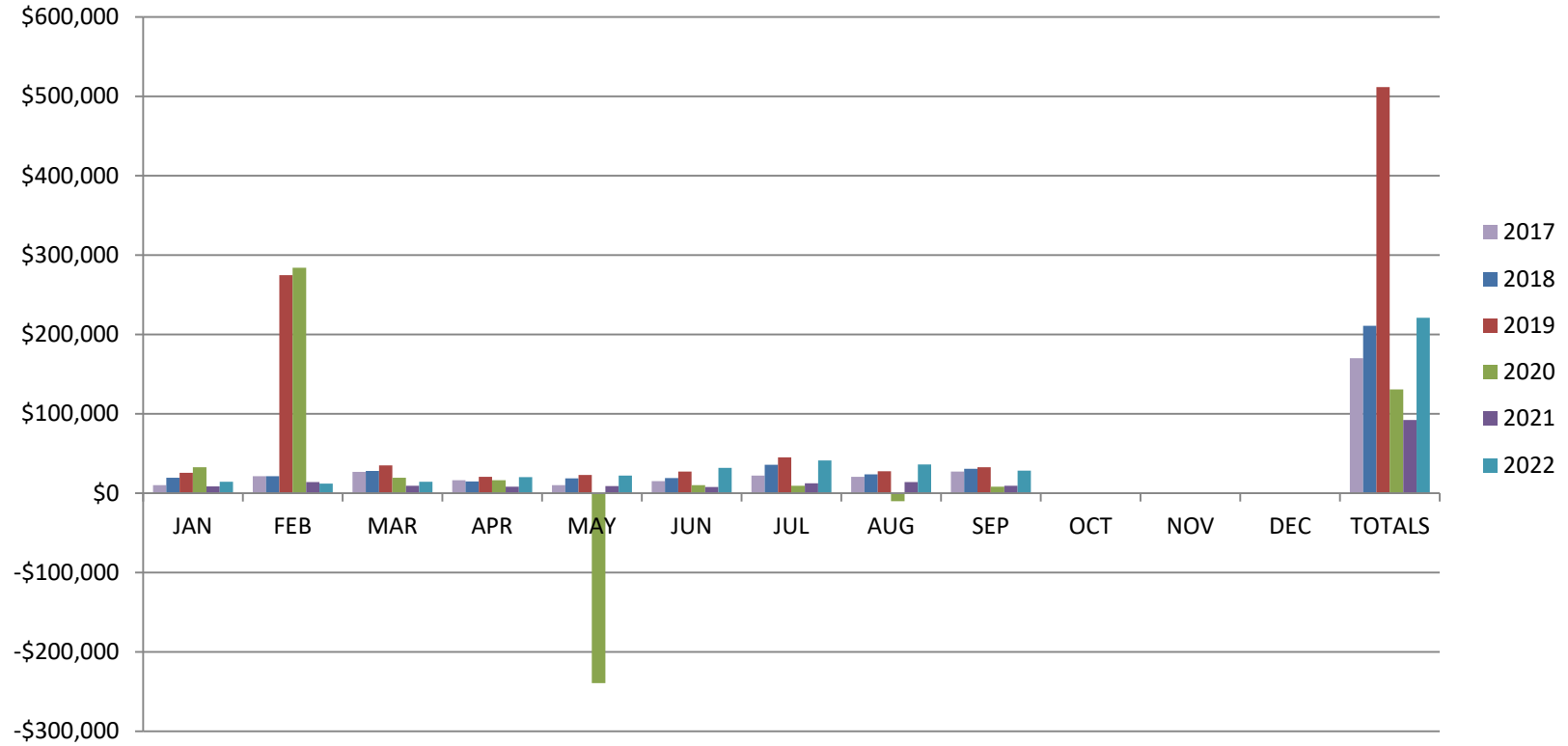
**City of Fircrest Figure B-9
TOTAL OTHER SERVICES & CHARGES AS OF 9/30/2022**



**City of Fircrest Figure B-10
TOTAL FINES & FORFEITS AS OF 9/30/2022**



**City of Fircrest Figure B-11
TOTAL MISC REVENUE AS OF 9/30/2022**



2022 BUDGET POSITION

City Of Fircrest

Time: 09:00:43 Date: 11/14/2022

Page: 1

001 General Fund Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 31 00 01 Restricted BFB-ARPA	473,948.00	473,948.28	(0.28)	0.0%
308 51 00 01 Assigned BFB/Light	528,647.00	528,647.21	(0.21)	0.0%
308 51 00 02 Assigned BFB/44th Alameda	618,529.00	618,529.44	(0.44)	0.0%
308 91 00 01 Unassigned BFB General	3,139,401.00	3,139,401.29	(0.29)	0.0%
308 Beginning Balances	4,760,525.00	4,760,526.22	(1.22)	0.0%

310 Taxes

311 10 00 00 General Property Taxes	1,628,993.00	914,655.97	714,337.03	43.9%
311 10 01 00 E.M.S. Taxes	554,700.00	311,086.29	243,613.71	43.9%
313 11 00 00 Retail Sales & Use Tax	672,000.00	569,902.74	102,097.26	15.2%
313 17 00 00 Zoo Tax	79,000.00	70,657.98	8,342.02	10.6%
313 71 00 00 Local Criminal Justice	141,000.00	112,114.19	28,885.81	20.5%
316 40 00 00 Water Utility Tax	85,680.00	52,957.65	32,722.35	38.2%
316 41 00 00 Sewage Utility Tax	163,020.00	110,158.34	52,861.66	32.4%
316 42 00 01 Storm Drain Utility Tax	31,080.00	20,242.50	10,837.50	34.9%
316 43 00 00 Gas Utility Tax	108,000.00	110,499.43	(2,499.43)	0.0%
316 45 00 00 Garbage/Solid Waste Tax	125,000.00	99,540.34	25,459.66	20.4%
316 46 00 00 Television Cable Tax	130,000.00	112,870.46	17,129.54	13.2%
316 47 00 00 Telephone/Telegraph Tax	85,000.00	44,062.96	40,937.04	48.2%
310 Taxes	3,803,473.00	2,528,748.85	1,274,724.15	33.5%

320 Licenses & Permits

321 91 00 01 Non-Comp Charge/Electric	300,000.00	228,446.16	71,553.84	23.9%
321 91 00 02 Franchise Fee Water	7,300.00	5,211.24	2,088.76	28.6%
321 91 00 03 Franchise Fee Cable Tv	120,000.00	94,085.89	25,914.11	21.6%
321 99 00 00 Business Licenses & Permits	62,000.00	46,876.25	15,123.75	24.4%
322 10 00 00 Building Permit	30,000.00	30,742.58	(742.58)	0.0%
322 10 00 01 Mechanical Permit	8,000.00	7,263.39	736.61	9.2%
322 10 00 02 Plumbing Permit	5,000.00	4,953.39	46.61	0.9%
322 10 00 03 Excavate/Clear/Grading Permit	0.00	0.00	0.00	100.0%
322 10 00 05 Sign Permit	500.00	500.00	0.00	0.0%
322 10 00 06 Investigation Fee	500.00	1,591.00	(1,091.00)	0.0%
322 10 00 07 Fire Protection Permit	500.00	50.00	450.00	90.0%
322 90 00 00 Other Licenses & Permits (Alarm)	500.00	175.00	325.00	65.0%
320 Licenses & Permits	534,300.00	419,894.90	114,405.10	21.4%

330 State Generated Revenues

332 92 10 00 ARPA Grant	504,000.00	504,920.00	(920.00)	0.0%
333 20 60 00 Reimb - St Of WA (Fed Passthru)	27,000.00	2,238.23	24,761.77	91.7%
333 21 00 00 Federal Indirect Grant From Department Of Treasury	0.00	0.00	0.00	100.0%
334 00 30 00 State Grant From Secretary Of State	14,680.00	0.00	14,680.00	100.0%
334 01 20 00 State Grant From AOC	0.00	0.00	0.00	100.0%
334 03 50 00 Reimbursement-St Of Wa	0.00	0.00	0.00	100.0%
334 04 20 00 State Grant From Department Of Commerce	0.00	0.00	0.00	100.0%
335 04 01 00 Criminal Justice Special Funding	0.00	0.00	0.00	100.0%
336 00 98 00 City Assistance	115,000.00	105,892.27	9,107.73	7.9%
336 06 21 00 CJ Population	2,400.00	17,151.48	(14,751.48)	0.0%

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Revenues	Amt Budgeted	Revenues	Remaining
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330 State Generated Revenues

336 06 26 00	CJ-Special Programs	8,500.00	6,511.94	1,988.06	23.4%
336 06 42 00	Marijuana Excise Tax	7,600.00	8,569.39	(969.39)	0.0%
336 06 51 00	DUI-Cities	1,000.00	586.45	413.55	41.4%
336 06 94 00	Liquor Excise Tax	44,250.00	37,230.48	7,019.52	15.9%
336 06 95 00	Liquor Board Profits	53,500.00	33,483.68	20,016.32	37.4%
336 06 95 01	Liquor Control Board Profits-Public Safety	11,000.00	8,370.92	2,629.08	23.9%
337 00 00 00	Interlocal Grants, Entitlements And Other Payments	0.00	0.00	0.00	100.0%

330 State Generated Revenues		788,930.00	724,954.84	63,975.16	8.1%
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340 Charges For Services

341 43 00 00	Interdepartmental Service Chg	675,698.00	506,773.52	168,924.48	25.0%
341 49 00 00	Ruston Court Contract	242,000.00	181,499.94	60,500.06	25.0%
341 99 00 00	Passport Fees	35,000.00	40,600.00	(5,600.00)	0.0%
342 10 00 00	Police Reimburse Non State	0.00	0.00	0.00	100.0%
342 40 00 00	Special Inspection Fees	0.00	200.00	(200.00)	0.0%
345 81 00 01	Planning Permit	6,000.00	25,228.96	(19,228.96)	0.0%
345 81 00 02	Site Development Permit	2,000.00	754.42	1,245.58	62.3%
345 83 00 00	Plan Checking	18,000.00	14,804.02	3,195.98	17.8%
347 30 00 00	Swimming Pool Fees (incl Member/Punch)	102,000.00	165,708.50	(63,708.50)	0.0%
347 30 00 02	Swim Team Fees	7,500.00	7,025.00	475.00	6.3%
347 30 00 04	Recreation Fees	7,500.00	12,365.00	(4,865.00)	0.0%
347 30 00 06	Adult Basketball Registration	1,500.00	1,200.00	300.00	20.0%
347 30 00 07	Adult Baseball Registration	3,000.00	0.00	3,000.00	100.0%
347 60 00 01	Youth Basketball Registration	12,500.00	(790.00)	13,290.00	106.3%
347 60 00 02	Youth Baseball Registration	20,000.00	24,140.00	(4,140.00)	0.0%
347 60 00 04	Indoor Soccer	2,000.00	0.00	2,000.00	100.0%
347 60 00 05	Flag Football Registration	800.00	0.00	800.00	100.0%
347 60 00 09	Instructor Based Revenue	20,000.00	28,516.36	(8,516.36)	0.0%
347 60 00 10	Swimming Instructions	64,000.00	47,532.00	16,468.00	25.7%
347 60 00 11	Instructor Based Revenue-Pool	3,000.00	0.00	3,000.00	100.0%
347 60 00 12	Cancellation Fee-Activities	0.00	0.00	0.00	100.0%

340 Charges For Services		1,222,498.00	1,055,557.72	166,940.28	13.7%
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350 Fines & Forfeitures

353 10 00 01	Municipal Court	215,000.00	132,731.56	82,268.44	38.3%
356 50 00 00	Investigative Fund Assessment	2,800.00	1,001.21	1,798.79	64.2%
356 50 04 00	DUI Invest Fund Assessments	1,800.00	1,118.38	681.62	37.9%
356 90 00 01	Forfeited Funds	0.00	0.00	0.00	100.0%

350 Fines & Forfeitures		219,600.00	134,851.15	84,748.85	38.6%
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360 Misc Revenues

361 11 00 01	Investment Interest	26,500.00	42,240.34	(15,740.34)	0.0%
361 40 00 01	Sales Interest	300.00	432.82	(132.82)	0.0%
361 40 00 03	Int On Gen Property Taxes	500.00	332.08	167.92	33.6%
361 40 00 04	Int On EMS Property Taxes	50.00	68.13	(18.13)	0.0%
361 40 00 05	Interest Payment from PCBF	0.00	11,500.00	(11,500.00)	0.0%
362 40 00 00	Space & Facility Rental	27,500.00	28,534.50	(1,034.50)	0.0%

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Revenues	Amt Budgeted	Revenues	Remaining	
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360 Misc Revenues

362 40 00 01 Soccer Field Rental	6,000.00	5,612.50	387.50	6.5%
362 40 00 02 Cancellation Fee - Rentals	0.00	20.00	(20.00)	0.0%
362 50 00 01 Land Rental-Gen Fund Property	82,730.00	62,047.49	20,682.51	25.0%
362 50 00 02 Land Rental - ERR Garage	4,570.00	3,427.51	1,142.49	25.0%
362 50 00 03 Time/Temp Sign Rental Revenue	2,640.00	1,980.00	660.00	25.0%
362 50 00 04 Pool Rental Revenue	7,000.00	18,690.50	(11,690.50)	0.0%
362 50 00 07 Pool Party Room Rental	14,000.00	1,155.00	12,845.00	91.8%
367 00 00 01 Parks Donations-Pool/CommCtr	0.00	0.00	0.00	100.0%
367 00 00 02 Parks Donations	10,000.00	30,390.00	(20,390.00)	0.0%
367 00 00 03 Police Donations	9,000.00	10,800.00	(1,800.00)	0.0%
367 00 00 10 Fireworks Donations	1,000.00	1,270.00	(270.00)	0.0%
367 00 00 11 Private Grants	25,780.00	0.00	25,780.00	100.0%
369 10 00 00 Sale Of Surplus - General	0.00	0.00	0.00	100.0%
369 30 00 01 Confiscated And Forfeited Property	0.00	0.00	0.00	100.0%
369 40 00 00 Judgments And Settlements	0.00	50.00	(50.00)	0.0%
369 81 00 00 Cash Overage/Shortage	0.00	(94.26)	94.26	100.0%
369 81 00 01 Cash Over/Short-Pool	0.00	0.00	0.00	100.0%
369 91 00 01 Other Miscellaneous Revenue	500.00	2,468.40	(1,968.40)	0.0%
360 Misc Revenues	218,070.00	220,925.01	(2,855.01)	0.0%

380 Non Revenues

382 10 00 00 Refundable Deposits	0.00	12,064.25	(12,064.25)	0.0%
382 10 00 01 Permit Deposits	0.00	1,702.90	(1,702.90)	0.0%
382 10 00 02 Rec Household Credit	0.00	235.00	(235.00)	0.0%
389 00 00 00 Other Increases To Fund Resources	0.00	0.00	0.00	100.0%
380 Non Revenues	0.00	14,002.15	(14,002.15)	0.0%

390 Other Revenues

398 10 00 01 Insurance Recovery Non Capital	0.00	3,775.60	(3,775.60)	0.0%
390 Other Revenues	0.00	3,775.60	(3,775.60)	0.0%

Fund Revenues:	11,547,396.00	9,863,236.44	1,684,159.56	14.6%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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511 Legislative

511 60 10 00 Sal & Wages - Legislative	36,015.00	25,958.25	10,056.75	27.9%
010 Salaries and Wages	36,015.00	25,958.25	10,056.75	27.9%
511 60 20 00 Personnel Benefits	2,880.00	2,125.88	754.12	26.2%
020 Personnel Benefits	2,880.00	2,125.88	754.12	26.2%
511 60 31 00 Office & Oper Sup - Legisl	250.00	148.32	101.68	40.7%
511 60 35 00 Small Tools & Equip - Legisl	10,500.00	10,644.10	(144.10)	0.0%
030 Supplies	10,750.00	10,792.42	(42.42)	0.0%
511 60 41 00 Prof Svcs - Legislative	5,000.00	5,817.64	(817.64)	0.0%
511 60 41 01 Advertising - Legislative	2,000.00	245.79	1,754.21	87.7%

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Expenditures	Amt Budgeted	Expenditures	Remaining	
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511 Legislative

511 60 41 02	Recording Software Services	150.00	0.00	150.00	100.0%
511 60 43 00	Travel - Legislative	1,500.00	0.00	1,500.00	100.0%
511 60 48 98	Interfd ERR Replace-Legislative	0.00	0.00	0.00	100.0%
511 60 48 99	Interfd ERR R & M - Legis	100.00	166.00	(66.00)	0.0%
511 60 49 00	Miscellaneous - Legisl	100.00	17.58	82.42	82.4%
511 60 49 01	A.W.C. Dues	4,500.00	4,611.00	(111.00)	0.0%
511 60 49 02	Dues, Memberships, Subscriptions-Legisl	2,650.00	334.45	2,315.55	87.4%
511 60 49 03	Codification Costs	5,500.00	1,774.37	3,725.63	67.7%
511 60 49 04	Meals	500.00	0.00	500.00	100.0%
511 60 49 05	Reg & Tutition - Legislative	1,200.00	0.00	1,200.00	100.0%
514 40 41 01	Special Elections & Voter Reg	20,000.00	22,966.00	(2,966.00)	0.0%
040 Other Services and Charges		43,200.00	35,932.83	7,267.17	16.8%
511 Legislative		92,845.00	74,809.38	18,035.62	19.4%

512 Judicial

512 50 10 00	Sal & Wages - Court	287,700.00	185,551.54	102,148.46	35.5%
512 50 11 00	Overtime-Court	500.00	0.00	500.00	100.0%
010 Salaries and Wages		288,200.00	185,551.54	102,648.46	35.6%
512 50 20 00	Personnel Benefits-Court	82,000.00	41,762.72	40,237.28	49.1%
020 Personnel Benefits		82,000.00	41,762.72	40,237.28	49.1%
512 50 31 00	Office & Oper Sup-Court	8,000.00	1,606.34	6,393.66	79.9%
512 50 31 01	Publications - Court Rules	600.00	0.00	600.00	100.0%
512 50 35 00	Small Tools & Equip - Court	1,000.00	435.26	564.74	56.5%
030 Supplies		9,600.00	2,041.60	7,558.40	78.7%
512 50 41 02	Prof Svcs - Pro Temp Judges	2,800.00	1,225.00	1,575.00	56.3%
512 50 41 03	Prof Svcs - Interpreter	7,000.00	1,236.15	5,763.85	82.3%
512 50 41 05	Recording Software Services	150.00	158.83	(8.83)	0.0%
512 50 41 06	Professional Services O-Court	0.00	0.00	0.00	100.0%
512 50 42 00	Communication-Court	0.00	0.00	0.00	100.0%
512 50 43 00	Travel - Court	2,700.00	0.00	2,700.00	100.0%
512 50 45 00	Oper Rentals - Copier - Court	2,100.00	1,259.83	840.17	40.0%
512 50 48 00	Rep & Maint - Court	0.00	0.00	0.00	100.0%
512 50 48 98	Interfd ERR Replace-Court	0.00	0.00	0.00	100.0%
512 50 48 99	Interfd ERR R & M-Court	100.00	166.00	(66.00)	0.0%
512 50 49 00	Miscellaneous - Court	500.00	249.87	250.13	50.0%
512 50 49 01	Reg & Tutition - Court	750.00	(495.00)	1,245.00	166.0%
512 50 49 02	Dues,Memberships,Subscription	600.00	400.00	200.00	33.3%
512 50 49 03	Juror Costs	1,200.00	280.13	919.87	76.7%
512 50 49 04	Witness Costs	225.00	0.00	225.00	100.0%
040 Other Services and Charges		18,125.00	4,480.81	13,644.19	75.3%
594 12 64 00	Machinery & Equipment - Court	0.00	0.00	0.00	100.0%
094 Capital Expenditures		0.00	0.00	0.00	100.0%
512 Judicial		397,925.00	233,836.67	164,088.33	41.2%

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Expenditures	Amt Budgeted	Expenditures	Remaining	
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513 Administration

513 10 10 00	Sal & Wages - Administration	258,000.00	185,749.58	72,250.42	28.0%
	010 Salaries and Wages	258,000.00	185,749.58	72,250.42	28.0%
513 10 20 00	Personnel Benefits	77,700.00	51,877.88	25,822.12	33.2%
	020 Personnel Benefits	77,700.00	51,877.88	25,822.12	33.2%
513 10 31 00	Office & Oper Sup - Admin	930.00	573.48	356.52	38.3%
513 10 35 00	Small Tools & Equip - Admin	4,250.00	278.56	3,971.44	93.4%
	030 Supplies	5,180.00	852.04	4,327.96	83.6%
513 10 41 00	Prof Svcs - Admin	300.00	0.00	300.00	100.0%
513 10 42 00	Communication - Admin	930.00	310.53	619.47	66.6%
513 10 43 00	Travel - Admin	400.00	524.94	(124.94)	0.0%
513 10 48 00	Rep & Maint - Admin	100.00	0.00	100.00	100.0%
513 10 48 98	Interfd ERR Replace-Admin	300.00	225.00	75.00	25.0%
513 10 48 99	Interfd ERR R & M-Admin	100.00	0.00	100.00	100.0%
513 10 49 00	Miscellaneous - Admin	500.00	0.00	500.00	100.0%
513 10 49 01	Reg & Tuition - Admin	1,250.00	630.00	620.00	49.6%
513 10 49 02	Dues, Membrshp, Sub - Admin	1,700.00	2,134.00	(434.00)	0.0%
	040 Other Services and Charges	5,580.00	3,824.47	1,755.53	31.5%
513 Administration		346,460.00	242,303.97	104,156.03	30.1%

514 Finance

514 23 10 00	Sal & Wages - Finance	262,200.00	185,528.53	76,671.47	29.2%
514 23 11 00	Overtime - Finance	500.00	1,037.43	(537.43)	0.0%
	010 Salaries and Wages	262,700.00	186,565.96	76,134.04	29.0%
514 23 20 00	Personnel Benefits-Finance	102,100.00	70,384.21	31,715.79	31.1%
	020 Personnel Benefits	102,100.00	70,384.21	31,715.79	31.1%
514 23 31 00	Office & Oper Sup-Finance	200.00	65.32	134.68	67.3%
514 23 35 00	Small Tools & Equip - Finance	700.00	578.04	121.96	17.4%
	030 Supplies	900.00	643.36	256.64	28.5%
514 23 41 00	Professional Services	10,400.00	11,465.35	(1,065.35)	0.0%
514 23 43 00	Travel - Finance	1,000.00	735.62	264.38	26.4%
514 23 48 98	Interfd ERR Replace - Finance	0.00	0.00	0.00	100.0%
514 23 48 99	Interfd ERR R & M - Finance	0.00	0.00	0.00	100.0%
514 23 49 00	Miscellaneous - Finance	400.00	131.55	268.45	67.1%
514 23 49 01	Reg & Tuition - Finance	2,650.00	1,075.00	1,575.00	59.4%
514 23 49 02	Printing & Binding - Finance	1,200.00	287.10	912.90	76.1%
514 23 49 03	Dues,Memberships,Subscription	400.00	370.00	30.00	7.5%
	040 Other Services and Charges	16,050.00	14,064.62	1,985.38	12.4%
514 Finance		381,750.00	271,658.15	110,091.85	28.8%

515 Legal Services

515 31 31 00	Publications	0.00	0.00	0.00	100.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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515 Legal Services

030 Supplies	0.00	0.00	0.00	100.0%
515 31 43 00 Travel - Legal	0.00	0.00	0.00	100.0%
515 31 49 01 Reg & Tuition - Legal	0.00	0.00	0.00	100.0%
515 31 49 02 Memberships, Dues, Subscription	0.00	0.00	0.00	100.0%
515 41 41 00 Assigned Counsel	71,350.00	35,675.00	35,675.00	50.0%
515 41 41 01 City Attorney	30,000.00	37,337.24	(7,337.24)	0.0%
515 41 41 02 Special Legal Counsel	2,500.00	10,492.75	(7,992.75)	0.0%
515 41 41 03 City Prosecutor	115,000.00	108,024.58	6,975.42	6.1%
515 41 41 05 Conflict Counsel	6,000.00	3,203.24	2,796.76	46.6%
040 Other Services and Charges	224,850.00	194,732.81	30,117.19	13.4%
515 Legal Services	224,850.00	194,732.81	30,117.19	13.4%

517 Other Employee Benefits

517 78 20 00 Unemployment Compensation	5,000.00	1,143.13	3,856.87	77.1%
020 Personnel Benefits	5,000.00	1,143.13	3,856.87	77.1%
517 90 31 01 Wellness Program - Supplies	1,000.00	489.42	510.58	51.1%
517 90 43 00 Travel - Wellness Programs	500.00	344.00	156.00	31.2%
040 Other Services and Charges	1,500.00	833.42	666.58	44.4%
517 Other Employee Benefits	6,500.00	1,976.55	4,523.45	69.6%

518 Central Services

518 10 10 00 Sal & Wages - Non Dept	22,200.00	16,422.98	5,777.02	26.0%
518 10 11 00 Overtime - Non Dept	200.00	0.00	200.00	100.0%
518 11 10 00 Sal & Wages - Personnel	28,100.00	20,052.95	8,047.05	28.6%
518 30 10 00 Sal & Wages - Fac/Equip	134,700.00	48,546.76	86,153.24	64.0%
518 30 11 00 Overtime - Fac/Equip	500.00	315.06	184.94	37.0%
518 30 12 00 Casual & Seasonal Labor - Fac	10,000.00	14.75	9,985.25	99.9%
518 81 10 00 Sal & Wages - Info Systems	0.00	0.00	0.00	100.0%
010 Salaries and Wages	195,700.00	85,352.50	110,347.50	56.4%
518 10 20 00 Personnel Benefits - Non Dept	15,800.00	3,111.85	12,688.15	80.3%
518 11 20 00 Personnel Benefits - Personnel	6,100.00	4,351.38	1,748.62	28.7%
518 30 20 00 Personnel Ben - Fac/Equip	82,000.00	20,689.70	61,310.30	74.8%
518 81 20 00 Personnel Benefits - I/S	0.00	0.00	0.00	100.0%
020 Personnel Benefits	103,900.00	28,152.93	75,747.07	72.9%
518 10 31 00 Office & Oper Sup-N Dept	200.00	60.49	139.51	69.8%
518 10 34 01 Central Office Supplies	6,000.00	2,419.78	3,580.22	59.7%
518 10 34 02 Central Office Printing	1,000.00	584.10	415.90	41.6%
518 10 35 00 Small Tools & Equip - Non Dept	500.00	284.75	215.25	43.1%
518 11 31 00 Office & Oper Sup-Personnel	100.00	21.99	78.01	78.0%
518 11 35 00 Small Tools & Equip - Personnel	150.00	0.00	150.00	100.0%
518 30 31 00 Oper Sup/Facilities	500.00	127.86	372.14	74.4%
518 30 31 01 Oper Sup/Rec Bldg	3,500.00	118.11	3,381.89	96.6%
518 30 31 02 Oper Sup/PSB Bldg	3,500.00	1,185.26	2,314.74	66.1%

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518 Central Services				
518 30 31 03	Oper Sup/PWF	3,000.00	1,882.90	1,117.10 37.2%
518 30 31 04	Oper Sup/CH	5,500.00	1,806.54	3,693.46 67.2%
518 30 31 05	Oper Sup/Park Struct	1,000.00	446.06	553.94 55.4%
518 30 31 06	Oper Sup/Landscaping	500.00	0.00	500.00 100.0%
518 30 35 00	Small Tools & Equip - Fac	1,500.00	275.34	1,224.66 81.6%
518 81 35 00	Small Tools & Equip - I/S	2,500.00	15.11	2,484.89 99.4%
030 Supplies		29,450.00	9,228.29	20,221.71 68.7%
518 10 41 01	Biennial Audit - Non Dept	20,000.00	16,610.00	3,390.00 17.0%
518 10 42 00	Communication - Non Dept	10,800.00	12,818.37	(2,018.37) 0.0%
518 10 42 01	Postage - Non-Dept	13,000.00	10,118.86	2,881.14 22.2%
518 10 43 00	Travel - Non Dept	100.00	0.00	100.00 100.0%
518 10 45 00	Oper Rentals - Copier - Non Dept	4,000.00	2,330.10	1,669.90 41.7%
518 10 48 98	Interfd ERR Replace-Non Dept	2,719.00	2,039.26	679.74 25.0%
518 10 48 99	Interfd ERR R & M - NonDept	2,000.00	201.22	1,798.78 89.9%
518 10 49 00	Miscellaneous - Non-Dept	23,000.00	20,394.65	2,605.35 11.3%
518 10 49 01	Town Topics/Citizen Communication	13,000.00	7,591.23	5,408.77 41.6%
518 10 49 02	Notary	250.00	0.00	250.00 100.0%
518 10 49 03	Dues,Member,Sub - NonDept	150.00	27.00	123.00 82.0%
518 10 49 04	Reg & Tuition - Non Dept	150.00	75.00	75.00 50.0%
518 11 41 00	Prof Svcs - Personnel	1,000.00	600.35	399.65 40.0%
518 11 41 01	Advertising - Personnel	2,500.00	0.00	2,500.00 100.0%
518 11 41 02	Drug & Alcohol - Personnel	750.00	585.00	165.00 22.0%
518 11 43 00	Travel - Personnel	1,300.00	0.00	1,300.00 100.0%
518 11 49 00	Miscellaneous - Personnel	100.00	0.00	100.00 100.0%
518 11 49 01	Dues,Memberships,Subscription	200.00	10.25	189.75 94.9%
518 11 49 02	Meals-Other Than Travel/Train	50.00	0.00	50.00 100.0%
518 11 49 03	Reg & Tuition - Personnel	1,600.00	35.00	1,565.00 97.8%
518 20 43 01	Excise Tax Time/Temp Rental	0.00	26.40	(26.40) 0.0%
518 30 41 00	Advertising - Fac/Equip	0.00	0.00	0.00 100.0%
518 30 41 01	Contract Maintenance	42,230.00	29,011.20	13,218.80 31.3%
518 30 41 02	General Fund Property Maint	1,500.00	1,595.00	(95.00) 0.0%
518 30 42 00	Communication - Fac/Equip	1,460.00	491.04	968.96 66.4%
518 30 45 01	Operating Rentals-Fac/Equip	2,000.00	0.00	2,000.00 100.0%
518 30 45 99	Rental Space In ERR Garage	4,285.00	3,213.76	1,071.24 25.0%
518 30 46 00	Insurance	175,000.00	15,342.45	159,657.55 91.2%
518 30 46 01	Insurance Deductible	1,000.00	1,000.00	0.00 0.0%
518 30 47 00	Public Utility Services - City Hall	14,000.00	9,975.29	4,024.71 28.7%
518 30 48 00	Rep & Maint - Fac/Equip	100.00	0.00	100.00 100.0%
518 30 48 01	Rep & Maint - Rec Bldg	9,200.00	1,304.49	7,895.51 85.8%
518 30 48 02	Rep & Maint - City Hall	16,500.00	2,889.13	13,610.87 82.5%
518 30 48 03	Rep & Maint - PW	6,000.00	1,853.01	4,146.99 69.1%
518 30 48 04	Rep & Maint - PSB	10,000.00	1,288.00	8,712.00 87.1%
518 30 48 05	Rep & Maint-Time/Temp	700.00	0.00	700.00 100.0%
518 30 48 06	Rep & Maint - Park Structure	1,500.00	193.37	1,306.63 87.1%
518 30 48 98	Interfd ERR Replace Fac/Equip	3,400.00	2,550.01	849.99 25.0%
518 30 48 99	Interfd ERR R & M - Facilities	3,900.00	1,277.21	2,622.79 67.3%
518 30 49 00	Miscellaneous - Fac/Equip	500.00	987.58	(487.58) 0.0%
518 30 49 01	Alarm Monitoring-City Hall	400.00	0.00	400.00 100.0%
518 61 40 01	Judgements and Settlements	0.00	31,375.00	(31,375.00) 0.0%
518 63 40 00	General Grants, Financial Assistance & Other Distributions To Local Governments	104,000.00	15,204.96	88,795.04 85.4%

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Expenditures	Amt Budgeted	Expenditures	Remaining	
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518 Central Services

518 81 41 01	Prof Svcs - I/S	48,000.00	36,861.94	11,138.06	23.2%
518 81 41 02	Web Design & Maintenance	5,000.00	2,215.29	2,784.71	55.7%
518 81 42 00	Communication/Internet - I/S	3,000.00	1,984.50	1,015.50	33.9%
518 81 48 00	Rep & Maint - I/S	0.00	0.00	0.00	100.0%
518 81 48 98	Interfd ERR Replace I/S	0.00	0.00	0.00	100.0%
518 81 48 99	Interfd ERR R & M - I/S	0.00	0.00	0.00	100.0%
518 81 49 01	Software Licenses	9,000.00	9,807.75	(807.75)	0.0%

040 Other Services and Charges		559,344.00	243,883.67	315,460.33	56.4%
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597 10 00 01	Transfer Out To Street Fund	10,000.00	10,000.00	0.00	0.0%
597 10 00 02	Transfer Out-Property Tax	244,349.00	137,198.40	107,150.60	43.9%
597 10 00 03	Transfer Out-Light Maint	40,600.00	21,364.00	19,236.00	47.4%
597 10 00 04	Transfer Out To Cumulative Reserve	0.00	0.00	0.00	100.0%
597 10 00 05	Transfer Out-Water Capital (ARPA)	0.00	0.00	0.00	100.0%

090 Interfund		294,949.00	168,562.40	126,386.60	42.9%
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594 18 62 00	Building & Structures-Facilities	0.00	0.00	0.00	100.0%
594 18 63 00	Other Improvements-Facilities	0.00	0.00	0.00	100.0%
594 18 64 00	Machinery & Equipment - IS	0.00	0.00	0.00	100.0%
594 18 64 01	Machinery & Equipment - Facilities	400,000.00	0.00	400,000.00	100.0%

094 Capital Expenditures		400,000.00	0.00	400,000.00	100.0%
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518 Central Services		1,583,343.00	535,179.79	1,048,163.21	66.2%
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521 Law Enforcement

521 10 10 00	Sal & Wages - Civil Svc	2,800.00	2,097.00	703.00	25.1%
521 22 10 00	Sal & Wages - Police	1,004,000.00	703,258.14	300,741.86	30.0%
521 22 11 00	Overtime - Police	30,000.00	28,313.75	1,686.25	5.6%
521 22 12 00	Major Holiday Compensation	6,500.00	4,778.05	1,721.95	26.5%
521 22 13 00	Emphasis Patrol Overtime	20,000.00	3,419.47	16,580.53	82.9%
521 22 14 00	Reimbursable Overtime	8,000.00	1,733.10	6,266.90	78.3%

010 Salaries and Wages		1,071,300.00	743,599.51	327,700.49	30.6%
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521 10 20 00	Personnel Benefits - Civil Svc	500.00	379.14	120.86	24.2%
521 22 20 00	Personnel Benefits - Police	393,000.00	279,485.64	113,514.36	28.9%
521 22 20 01	LEOFF I Medical Premiums	9,600.00	6,682.50	2,917.50	30.4%
521 22 20 02	LEOFF I Long Term Care Premiums	600.00	421.20	178.80	29.8%
521 22 20 03	LEOFF I Other Medical Costs	4,000.00	369.36	3,630.64	90.8%

020 Personnel Benefits		407,700.00	287,337.84	120,362.16	29.5%
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521 10 31 00	Office Supplies - Civil Svc	50.00	0.00	50.00	100.0%
521 22 31 00	Office & Oper Sup - Police	5,300.00	4,495.24	804.76	15.2%
521 22 35 00	Small Tools & Equip - Police	3,100.00	331.60	2,768.40	89.3%

030 Supplies		8,450.00	4,826.84	3,623.16	42.9%
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521 10 41 00	Professional Services - Civil Svc	500.00	0.00	500.00	100.0%
521 10 41 01	Advertising - Civil Svc	1,000.00	0.00	1,000.00	100.0%
521 10 43 00	Travel - Civil Svc	650.00	0.00	650.00	100.0%
521 10 49 00	Miscellaneous - Civil Svc	50.00	70.61	(20.61)	0.0%
521 10 49 01	Meals-Other Than Travel/Train	300.00	108.87	191.13	63.7%

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521 Law Enforcement

521 10 49 02	Reg & Tuition - Civil Svc	250.00	0.00	250.00	100.0%
521 22 41 00	Prof. Services/Consulting	45,000.00	44,462.83	537.17	1.2%
521 22 42 00	Communication - Police	15,500.00	5,951.23	9,548.77	61.6%
521 22 43 00	Travel - Police	3,000.00	1,739.35	1,260.65	42.0%
521 22 45 00	Oper Rentals - Copier - Police	5,385.00	2,985.05	2,399.95	44.6%
521 22 48 00	Rep & Maint - Police	3,000.00	0.00	3,000.00	100.0%
521 22 48 98	Interfd ERR Replace Police	88,336.00	66,252.01	22,083.99	25.0%
521 22 48 99	Interfd ERR R & M - Police	60,500.00	28,410.72	32,089.28	53.0%
521 22 49 00	Miscellaneous - Police	500.00	372.82	127.18	25.4%
521 22 49 01	Uniforms/Clothing/Laundry	8,500.00	3,525.84	4,974.16	58.5%
521 22 49 02	Reg & Tuition - Police	10,000.00	525.00	9,475.00	94.8%
521 22 49 03	Dues,Memberships,Subscription	575.00	330.70	244.30	42.5%
521 22 49 04	CJF Programs	8,500.00	940.08	7,559.92	88.9%
521 22 49 05	Reimbursable Programs	9,000.00	11,451.00	(2,451.00)	0.0%
521 22 49 06	Chaplaincy Program	0.00	0.00	0.00	100.0%
521 22 49 07	Community Outreach	1,000.00	387.85	612.15	61.2%

040 Other Services and Charges		261,546.00	167,513.96	94,032.04	36.0%
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521 22 41 01	Pierce Co Radio Communication	11,250.00	0.00	11,250.00	100.0%
521 22 41 02	Dispatching - Lesa	86,740.00	65,055.00	21,685.00	25.0%
521 22 41 03	WACIC/NCIC	2,400.00	1,200.00	1,200.00	50.0%
521 22 41 04	Records	11,990.00	8,992.50	2,997.50	25.0%
521 22 41 05	IT Charges	33,000.00	15,430.00	17,570.00	53.2%

050 Intergovt Services and Taxes		145,380.00	90,677.50	54,702.50	37.6%
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594 21 64 00	Machinery & Equipment - Police	20,000.00	0.00	20,000.00	100.0%
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094 Capital Expenditures		20,000.00	0.00	20,000.00	100.0%
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521 Law Enforcement		1,914,376.00	1,293,955.65	620,420.35	32.4%
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522 Fire/EMS

522 20 40 00	Tacoma Contract - Fire	171,225.00	142,688.00	28,537.00	16.7%
522 20 41 00	Tacoma Contract - EMS	554,700.00	462,250.00	92,450.00	16.7%
522 Fire/EMS		725,925.00	604,938.00	120,987.00	16.7%

523 Jail Costs

523 60 40 01	Jail	30,000.00	23,175.59	6,824.41	22.7%
523 60 40 02	Jail (Medical Serv)	500.00	0.00	500.00	100.0%
523 Jail Costs		30,500.00	23,175.59	7,324.41	24.0%

524 Protective Inspections

524 20 10 00	Sal & Wages - Building Insp	40,800.00	27,990.74	12,809.26	31.4%
010 Salaries and Wages		40,800.00	27,990.74	12,809.26	31.4%
524 20 20 00	Personnel Benefits - Building Insp	9,300.00	5,777.70	3,522.30	37.9%
020 Personnel Benefits		9,300.00	5,777.70	3,522.30	37.9%
524 20 31 00	Office & Oper Sup-Bldg	750.00	1,286.13	(536.13)	0.0%

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524 Protective Inspections

524 20 35 00	Small Tools & Equip - Bldg	600.00	114.89	485.11	80.9%
030 Supplies		1,350.00	1,401.02	(51.02)	0.0%
524 20 41 01	Bldg Inspec/Plan Review	23,000.00	13,162.10	9,837.90	42.8%
524 20 41 02	Eng Inspec/Plan Review	2,000.00	0.00	2,000.00	100.0%
524 20 41 03	Professional Services (BIAS)	3,000.00	1,604.36	1,395.64	46.5%
524 20 42 00	Communications- Bldg	450.00	97.79	352.21	78.3%
524 20 43 00	Travel - Building	500.00	(106.85)	606.85	121.4%
524 20 48 98	Interfd ERR Replace-Building	0.00	0.00	0.00	100.0%
524 20 48 99	Interfd ERR R & M - Bldg	0.00	0.00	0.00	100.0%
524 20 49 00	Dues,Memberships,Subscription	350.00	192.50	157.50	45.0%
524 20 49 01	Reg & Tuition - Building	600.00	139.00	461.00	76.8%
040 Other Services and Charges		29,900.00	15,088.90	14,811.10	49.5%
524 Protective Inspections		81,350.00	50,258.36	31,091.64	38.2%

525 Emergency Management

525 60 10 00	Sal & Wages - Emerg Mgmt	6,900.00	5,025.60	1,874.40	27.2%
010 Salaries and Wages		6,900.00	5,025.60	1,874.40	27.2%
525 60 20 00	Personnel Benefits - Emg Mgt	2,100.00	1,528.31	571.69	27.2%
020 Personnel Benefits		2,100.00	1,528.31	571.69	27.2%
525 60 41 00	Emergency Mgmt Dues	6,300.00	0.00	6,300.00	100.0%
050 Intergovt Services and Taxes		6,300.00	0.00	6,300.00	100.0%
594 25 64 00	Machinery & Equipment - Emg Mgt	0.00	0.00	0.00	100.0%
094 Capital Expenditures		0.00	0.00	0.00	100.0%
525 Emergency Management		15,300.00	6,553.91	8,746.09	57.2%

553 Conservation

553 70 40 00	Pollution Control	4,742.00	4,742.00	0.00	0.0%
553 Conservation		4,742.00	4,742.00	0.00	0.0%

554 Animal Control

554 30 41 00	Animal Control	10,000.00	6,634.00	3,366.00	33.7%
554 Animal Control		10,000.00	6,634.00	3,366.00	33.7%

558 Planning & Community Devel

558 60 10 00	Sal & Wages - Planning	40,800.00	27,990.55	12,809.45	31.4%
010 Salaries and Wages		40,800.00	27,990.55	12,809.45	31.4%
558 60 20 00	Personnel Benefits - Planning	9,300.00	5,777.97	3,522.03	37.9%
020 Personnel Benefits		9,300.00	5,777.97	3,522.03	37.9%

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558 Planning & Community Devel

558 60 31 00	Office & Oper Sup-Plan	500.00	1,290.93	(790.93)	0.0%
558 60 35 00	Small Tools & Equip - Plan	450.00	114.90	335.10	74.5%
030 Supplies		950.00	1,405.83	(455.83)	0.0%
558 60 41 00	Prof Svcs - Planning	15,000.00	23,551.96	(8,551.96)	0.0%
558 60 41 01	Advertising - Planning	800.00	524.24	275.76	34.5%
558 60 41 02	Recording Software Services	0.00	0.00	0.00	100.0%
558 60 42 00	Communications - Planning	450.00	97.84	352.16	78.3%
558 60 43 00	Travel - Planning	0.00	(106.85)	106.85	100.0%
558 60 48 98	Interfd ERR Replace Planning	300.00	225.00	75.00	25.0%
558 60 48 99	Interfd ERR R & M - Planning	0.00	166.00	(166.00)	0.0%
558 60 49 00	Miscellaneous - Planning	50.00	0.00	50.00	100.0%
558 60 49 01	Reg & Tuition - Planning	900.00	40.00	860.00	95.6%
558 60 49 02	Dues,Memberships,Subscription	650.00	3,122.50	(2,472.50)	0.0%
558 60 49 03	Printing & Binding - Planning	0.00	0.00	0.00	100.0%
040 Other Services and Charges		18,150.00	27,620.69	(9,470.69)	0.0%
558 Planning & Community Devel		69,200.00	62,795.04	6,404.96	9.3%

566 Substance Abuse

566 66 49 00	Substance Abuse Fee	2,140.00	1,570.81	569.19	26.6%
566 Substance Abuse		2,140.00	1,570.81	569.19	26.6%

571 Recreation

571 10 10 00	Sal & Wages - Recreation	213,200.00	136,445.08	76,754.92	36.0%
571 10 11 00	Overtime - Recreation	600.00	5,137.01	(4,537.01)	0.0%
571 10 12 00	Casual & Seasonal Labor - Rec	64,800.00	25,484.63	39,315.37	60.7%
010 Salaries & Wages		278,600.00	167,066.72	111,533.28	40.0%
571 10 20 00	Personnel Benefits - Rec	80,000.00	59,406.55	20,593.45	25.7%
020 Personnel Benefits		80,000.00	59,406.55	20,593.45	25.7%
571 10 31 00	Office Supplies - Rec	600.00	1,027.20	(427.20)	0.0%
571 10 31 01	Oper Supplies - Rec	1,000.00	1,528.04	(528.04)	0.0%
571 10 31 02	Senior Supplies	15,400.00	2,290.10	13,109.90	85.1%
571 10 31 03	Youth Supplies	6,600.00	4,424.95	2,175.05	33.0%
571 10 31 04	Janitorial Supplies-Rec Bldg	6,000.00	3,830.04	2,169.96	36.2%
571 10 35 00	Small Tools & Equip - Rec	1,000.00	589.99	410.01	41.0%
030 Supplies		30,600.00	13,690.32	16,909.68	55.3%
571 10 41 00	Senior Trips	15,250.00	0.00	15,250.00	100.0%
571 10 41 01	Professional Services-Rec	2,950.00	3,216.00	(266.00)	0.0%
571 10 42 00	Postage - Rec	2,500.00	0.00	2,500.00	100.0%
571 10 42 01	Communication-Rec	0.00	0.00	0.00	100.0%
571 10 43 00	Travel - Rec	600.00	0.00	600.00	100.0%
571 10 45 01	Oper Rentals - Copier - Rec	2,450.00	1,313.74	1,136.26	46.4%
571 10 47 00	Public Utility Services-Rec	25,000.00	11,086.03	13,913.97	55.7%
571 10 49 00	Miscellaneous - Rec	2,000.00	0.00	2,000.00	100.0%
571 10 49 01	Printing & Binding - Rec	1,000.00	77.00	923.00	92.3%

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571 Recreation

571 10 49 02	Reg & Tuition - Rec	800.00	0.00	800.00	100.0%
571 10 49 03	Dues,Memberships,Subscription	400.00	172.00	228.00	57.0%
571 20 41 01	Referees/Adult Basketball	1,500.00	0.00	1,500.00	100.0%
571 20 41 02	Umpires - Adult Baseball	2,000.00	0.00	2,000.00	100.0%
571 20 49 03	Indoor Soccer	900.00	0.00	900.00	100.0%
571 20 49 04	Flag Football	700.00	0.00	700.00	100.0%
571 20 49 05	5k Race	0.00	0.00	0.00	100.0%
571 20 49 06	Instructor Fees	14,000.00	9,094.23	4,905.77	35.0%
571 20 49 07	Youth Basketball/Youth Referees	5,780.00	15,350.25	(9,570.25)	0.0%
571 20 49 08	Adult Basketball	800.00	0.00	800.00	100.0%
571 20 49 09	Youth Baseball	10,000.00	9,099.90	900.10	9.0%
571 20 49 10	Adult Baseball	700.00	0.00	700.00	100.0%

040 Services		89,330.00	49,409.15	39,920.85	44.7%
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571 20 43 00	Excise Tax - Participation Fees/Rentals	1,500.00	87.10	1,412.90	94.2%
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050 Facilities		1,500.00	87.10	1,412.90	94.2%
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594 71 64 00	Machinery & Equipment - Rec	0.00	0.00	0.00	100.0%
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094 Capital Expenditures		0.00	0.00	0.00	100.0%
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571 Recreation		480,030.00	289,659.84	190,370.16	39.7%
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572 Libraries

572 21 49 00	Library Services	12,000.00	6,885.00	5,115.00	42.6%
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572 Libraries		12,000.00	6,885.00	5,115.00	42.6%
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573 Community Events

573 90 49 01	Community Events	38,650.00	48,571.80	(9,921.80)	0.0%
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573 Community Events		38,650.00	48,571.80	(9,921.80)	0.0%
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576 Park Facilities

576 20 10 00	Sal & Wages - Swimming Pool	22,900.00	22,545.57	354.43	1.5%
576 20 11 00	Overtime - Swimming Pool	1,500.00	3,059.31	(1,559.31)	0.0%
576 20 12 00	Casual & Seasonal Labor - Pool	128,255.00	126,590.49	1,664.51	1.3%
576 80 10 00	Sal & Wages - Parks	88,500.00	97,115.29	(8,615.29)	0.0%
576 80 11 00	Overtime - Parks	500.00	577.05	(77.05)	0.0%
576 80 12 00	Casual & Seasonal Labor - Parks	21,000.00	7,316.01	13,683.99	65.2%

010 Salaries and Wages		262,655.00	257,203.72	5,451.28	2.1%
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576 20 20 00	Personnel Benefits - Pool	27,800.00	32,874.42	(5,074.42)	0.0%
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576 80 20 00	Personnel Benefits - Parks	47,600.00	53,350.68	(5,750.68)	0.0%
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020 Personnel Benefits		75,400.00	86,225.10	(10,825.10)	0.0%
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576 20 31 00	Office Supplies - Pool	300.00	261.56	38.44	12.8%
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576 20 31 01	Pool Supplies-Chemicals	18,000.00	21,233.82	(3,233.82)	0.0%
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576 20 31 02	Janitorial Supplies - Pool	1,000.00	2,310.25	(1,310.25)	0.0%
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576 20 31 03	Oper Supplies - Pool	7,500.00	4,013.27	3,486.73	46.5%
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576 20 35 00	Small Tools & Equip - Pool	1,000.00	1,075.30	(75.30)	0.0%
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576 Park Facilities

576 80 31 00	Office Supplies - Parks	100.00	18.12	81.88	81.9%
576 80 31 01	Janitorial Supplies - Parks Structures	1,000.00	572.98	427.02	42.7%
576 80 31 02	Oper Supplies - Parks	11,000.00	5,099.48	5,900.52	53.6%
576 80 35 00	Small Tools & Equip - Parks	1,200.00	219.23	980.77	81.7%

030 Supplies	41,100.00	34,804.01	6,295.99	15.3%
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576 20 41 00	Professional Services-Pool	2,000.00	2,391.50	(391.50)	0.0%
576 20 45 00	Operating Rentals - Pool	300.00	0.00	300.00	100.0%
576 20 47 00	Public Utility Services - Pool	27,000.00	25,533.12	1,466.88	5.4%
576 20 48 00	Rep & Maint - Pool	3,000.00	193.36	2,806.64	93.6%
576 20 49 01	Printing & Binding - Pool	0.00	0.00	0.00	100.0%
576 20 49 02	Miscellaneous - Pool	1,500.00	1,834.69	(334.69)	0.0%
576 80 41 00	Prof Svcs - Parks	3,000.00	0.00	3,000.00	100.0%
576 80 41 01	Advertising - Parks	0.00	173.59	(173.59)	0.0%
576 80 42 00	Communication - Parks	3,380.00	1,072.95	2,307.05	68.3%
576 80 45 00	Oper Rentals - Copier - Parks	300.00	145.93	154.07	51.4%
576 80 47 00	Public Utility Services - Parks/Rec	25,000.00	25,500.20	(500.20)	0.0%
576 80 47 01	Dumping Fees - Parks	400.00	0.00	400.00	100.0%
576 80 48 00	Rep & Maint - Parks	7,000.00	3,250.50	3,749.50	53.6%
576 80 48 98	Interfd ERR Replace Parks	17,050.00	12,787.51	4,262.49	25.0%
576 80 48 99	Interfd ERR R & M - Parks	10,900.00	3,896.67	7,003.33	64.3%
576 80 49 00	Miscellaneous - Parks	3,400.00	79.41	3,320.59	97.7%

040 Other Services and Charges	104,230.00	76,859.43	27,370.57	26.3%
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576 20 43 00	Excise Tax - Pool Revenue	9,000.00	16,824.54	(7,824.54)	0.0%
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050 Intergovt Services and Taxes	9,000.00	16,824.54	(7,824.54)	0.0%
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594 76 61 00	Land - Parks	0.00	0.00	0.00	100.0%
594 76 62 00	Buildings & Structures - Parks	0.00	0.00	0.00	100.0%
594 76 63 01	Other Improvements - Parks	85,000.00	47,911.78	37,088.22	43.6%
594 76 64 00	Machinery & Equipment - Parks	20,000.00	0.00	20,000.00	100.0%

094 Capital Expenditures	105,000.00	47,911.78	57,088.22	54.4%
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576 Park Facilities	597,385.00	519,828.58	77,556.42	13.0%
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580 Non Expenditures

582 10 00 00	Deposit Refunds	0.00	9,075.00	(9,075.00)	0.0%
586 00 00 01	Permit Deposit Applied	0.00	0.00	0.00	100.0%
588 10 00 01	Prior Period Adjustments - Unclaimed Property remittance	0.00	0.00	0.00	100.0%
589 00 00 00	Machinery	0.00	0.00	0.00	100.0%
589 00 00 99	Payroll EE Deduction Clearing	0.00	0.00	0.00	100.0%

580 Non Expenditures	0.00	9,075.00	(9,075.00)	0.0%
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999 Ending Balance

508 31 00 01	Restricted EFB-ARPA	443,948.00	0.00	443,948.00	100.0%
508 51 00 01	Assigned EFB-Light	488,047.00	0.00	488,047.00	100.0%
508 51 00 02	Assigned EFB-44th Alameda	513,529.00	0.00	513,529.00	100.0%
508 91 00 01	Unassigned EFB-General	3,086,601.00	0.00	3,086,601.00	100.0%

2022 BUDGET POSITION

City Of Fircrest

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001 General Fund Months: 01 To: 09

Expenditures	Amt Budgeted	Expenditures	Remaining
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999 Ending Balance

999 Ending Balance	4,532,125.00	0.00	4,532,125.00 100.0%
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Fund Expenditures:	11,547,396.00	4,483,140.90	7,064,255.10 61.2%
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Fund Excess/(Deficit):	0.00	5,380,095.54	
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2022 BUDGET POSITION

City Of Fircrest

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101 City Street Fund Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 91 01 01 Unassigned BFB-Street	277,164.00	277,164.10	(0.10) 0.0%
308 Beginning Balances	277,164.00	277,164.10	(0.10) 0.0%

320 Licenses & Permits

322 40 00 00 ROW Road Permit	5,000.00	12,831.99	(7,831.99) 0.0%
320 Licenses & Permits	5,000.00	12,831.99	(7,831.99) 0.0%

330 State Generated Revenues

333 20 20 04 Alameda Overlay Grant	0.00	0.00	0.00 100.0%
333 20 20 05 Pierce County Grant	0.00	0.00	0.00 100.0%
334 03 81 00 Wa St TIB Grant	0.00	0.00	0.00 100.0%
336 00 71 00 Multimodal Transportation	9,055.00	7,107.97	1,947.03 21.5%
336 00 87 00 Motor Vehicle Fuel Tax	132,450.00	102,674.37	29,775.63 22.5%
330 State Generated Revenues	141,505.00	109,782.34	31,722.66 22.4%

360 Misc Revenues

361 11 01 01 Investment Interest	500.00	3,117.50	(2,617.50) 0.0%
367 00 00 04 Basket Donation	0.00	9,500.00	(9,500.00) 0.0%
367 00 00 08 Beautification Donations	10,000.00	2,100.00	7,900.00 79.0%
369 91 01 01 Miscellaneous Revenue	1,000.00	15.00	985.00 98.5%
360 Misc Revenues	11,500.00	14,732.50	(3,232.50) 0.0%

380 Non Revenues

388 10 00 00 Prior Period Adjustments	0.00	0.00	0.00 100.0%
380 Non Revenues	0.00	0.00	0.00 100.0%

390 Other Revenues

398 10 01 01 Insurance Recovery	0.00	550.00	(550.00) 0.0%
390 Other Revenues	0.00	550.00	(550.00) 0.0%

397 Interfund Transfers

397 00 00 02 Transfer In From General Fund	10,000.00	10,000.00	0.00 0.0%
397 00 00 03 Transfer From Property Tax	244,349.00	137,198.40	107,150.60 43.9%
397 00 00 04 Transfer From Light-St Lt Maint	40,600.00	21,364.00	19,236.00 47.4%
397 00 00 06 Transfer In Reet (1st 1/4)	100,000.00	0.00	100,000.00 100.0%
397 Interfund Transfers	394,949.00	168,562.40	226,386.60 57.3%

Fund Revenues:	830,118.00	583,623.33	246,494.67 29.7%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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542 Streets - Maintenance

542 30 10 00 Sal & Wages - Street Regular	51,700.00	41,821.08	9,878.92 19.1%
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2022 BUDGET POSITION

City Of Fircrest

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101 City Street Fund

Months: 01 To: 09

Expenditures	Amt Budgeted	Expenditures	Remaining	
542 Streets - Maintenance				
542 30 11 00	Overtime - Street Regular	5,300.00	2,994.98	2,305.02 43.5%
542 30 12 00	Casual Labor - Street Reg	15,700.00	14,738.26	961.74 6.1%
542 63 10 00	Sal & Wages - Street Light	5,800.00	2,356.62	3,443.38 59.4%
542 63 11 00	Overtime - Street Light	200.00	0.00	200.00 100.0%
542 80 10 00	Sal & Wages - St Beaut	20,600.00	6,414.01	14,185.99 68.9%
542 80 11 00	Overtime - Street Beaut	1,000.00	821.28	178.72 17.9%
542 80 12 00	Casual Labor - Street Beaut	4,300.00	2,461.74	1,838.26 42.8%
010 Salaries and Wages		104,600.00	71,607.97	32,992.03 31.5%
542 30 20 00	Personnel Benefits-Street Reg	25,600.00	21,492.80	4,107.20 16.0%
542 30 20 01	Contract Benefits - Street Reg	700.00	570.67	129.33 18.5%
542 30 20 02	Unemployment Comp-Street	0.00	0.00	0.00 100.0%
542 63 20 00	Personnel Benefits - Street Light	2,600.00	1,182.72	1,417.28 54.5%
542 80 20 00	Personnel Benefits-St Beaut	10,700.00	3,807.25	6,892.75 64.4%
020 Personnel Benefits		39,600.00	27,053.44	12,546.56 31.7%
542 30 31 01	Office Supplies - Street Reg	600.00	467.55	132.45 22.1%
542 30 31 02	Oper Supplies - Street Reg	13,000.00	13,739.26	(739.26) 0.0%
542 30 31 03	Crack Sealing Supplies	5,000.00	4,422.95	577.05 11.5%
542 30 35 00	Small Tools & Equip - St Reg	2,000.00	320.95	1,679.05 84.0%
542 63 31 00	Oper Supplies - Street Light	6,000.00	345.43	5,654.57 94.2%
542 63 35 00	Small Tools & Equip - St Light	750.00	31.59	718.41 95.8%
542 80 31 01	Operating Supplies - St Beaut	2,500.00	1,619.05	880.95 35.2%
542 80 31 02	Flower BasketsSupplies	5,000.00	5,006.40	(6.40) 0.0%
542 80 31 04	Beautification-Supplies	9,000.00	7,659.79	1,340.21 14.9%
542 80 31 05	Banners/Flags	2,000.00	996.74	1,003.26 50.2%
542 80 35 00	Small Tools & Equip - St Beaut	250.00	19.79	230.21 92.1%
030 Supplies		46,100.00	34,629.50	11,470.50 24.9%
542 30 41 00	Prof Svcs - Street	12,000.00	9,283.82	2,716.18 22.6%
542 30 41 01	Advertising - Street	250.00	92.82	157.18 62.9%
542 30 42 00	Communication - Street	4,000.00	1,616.33	2,383.67 59.6%
542 30 43 00	Travel - Street	250.00	0.00	250.00 100.0%
542 30 45 00	Oper Rentals - Copier - Street	850.00	482.23	367.77 43.3%
542 30 45 99	Land Rental - Street	20,395.00	15,296.26	5,098.74 25.0%
542 30 47 01	Dumping Fees - Street	8,500.00	1,253.95	7,246.05 85.2%
542 30 47 02	Electricity & Gas/Bldg - Street	3,500.00	3,068.23	431.77 12.3%
542 30 47 03	Electricity/Traffic Lights	1,000.00	735.13	264.87 26.5%
542 30 48 01	Rep & Maint - Street Maint	26,000.00	14,441.84	11,558.16 44.5%
542 30 48 98	Interd ERR Replacement - Street	32,494.00	24,370.51	8,123.49 25.0%
542 30 48 99	Interfd ERR R & M - Street	20,900.00	7,694.93	13,205.07 63.2%
542 30 49 01	Miscellaneous - Street	500.00	253.48	246.52 49.3%
542 30 49 02	Judgements - Street	1,000.00	0.00	1,000.00 100.0%
542 30 49 03	Dues,Member,Sub - Street	1,075.00	659.50	415.50 38.7%
542 30 49 04	Reg & Tutition - Street	400.00	0.00	400.00 100.0%
542 63 47 00	Electricity/Street Lights	20,000.00	10,764.76	9,235.24 46.2%
542 63 48 01	Rep & Maint - Street Light	0.00	2,274.94	(2,274.94) 0.0%
542 63 48 02	Pole Attachment Charge	5,000.00	4,407.94	592.06 11.8%
542 63 49 00	Miscellaneous - St Light	250.00	0.00	250.00 100.0%
542 80 47 00	Public Utility Services-St Beaut	200.00	388.35	(188.35) 0.0%
542 80 48 00	Street Tree Maintenance (contracted)	15,000.00	14,654.47	345.53 2.3%
542 80 49 03	Beautification Services (contracted)	20,000.00	9,574.80	10,425.20 52.1%

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City Of Fircrest

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101 City Street Fund Months: 01 To: 09

Expenditures	Amt Budgeted	Expenditures	Remaining	
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542 Streets - Maintenance

040	Other Services and Charges	193,564.00	121,314.29	72,249.71	37.3%
542 30 91 00	Interfund Service Charges	76,846.00	57,634.51	19,211.49	25.0%
090	Interfund	76,846.00	57,634.51	19,211.49	25.0%
594 32 64 01	Machinery & Equipment - Street	0.00	0.00	0.00	100.0%
595 32 63 01	Street Improvements	100,000.00	36,730.00	63,270.00	63.3%
595 63 63 00	Street Light - Other Improvements	0.00	0.00	0.00	100.0%
094	Capital Expenditures	100,000.00	36,730.00	63,270.00	63.3%
542 Streets - Maintenance		560,710.00	348,969.71	211,740.29	37.8%

580 Non Expenditures

589 00 01 01	Other Non Expenditures	0.00	0.00	0.00	100.0%
580 Non Expenditures		0.00	0.00	0.00	100.0%

594 Capital Expenditures

595 10 63 06	Project Eng	0.00	0.00	0.00	100.0%
595 32 63 06	Construction - (Grant)	0.00	16,200.03	(16,200.03)	0.0%
594 Capital Expenditures		0.00	16,200.03	(16,200.03)	0.0%

999 Ending Balance

508 91 01 01	Unassigned EFB-Street	269,408.00	0.00	269,408.00	100.0%
999 Ending Balance		269,408.00	0.00	269,408.00	100.0%

Fund Expenditures:	830,118.00	365,169.74	464,948.26	56.0%
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Fund Excess/(Deficit):	0.00	218,453.59		
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2022 BUDGET POSITION

City Of Fircrest

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105 Police Investigation Fund Months: 01 To: 09

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 31 01 05 Restricted BFB-Police Investigation	12,410.00	12,410.15	(0.15)	0.0%
308 Beginning Balances	12,410.00	12,410.15	(0.15)	0.0%

360 Misc Revenues

361 11 01 05 Investment Interest	0.00	84.96	(84.96)	0.0%
369 30 01 05 Forfeited Funds	0.00	95.00	(95.00)	0.0%
360 Misc Revenues	0.00	179.96	(179.96)	0.0%

Fund Revenues:	12,410.00	12,590.11	(180.11)	0.0%
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	Amt Budgeted	Expenditures	Remaining	
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521 Law Enforcement

521 21 49 00 Miscellaneous Investigations	12,410.00	0.00	12,410.00	100.0%
521 Law Enforcement	12,410.00	0.00	12,410.00	100.0%

Fund Expenditures:	12,410.00	0.00	12,410.00	100.0%
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Fund Excess/(Deficit):	0.00	12,590.11		
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2022 BUDGET POSITION

City Of Fircrest

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150 Cumulative Reserve Fund Months: 01 To: 09

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 41 01 50	Committed BFB-C.R. General	446,308.00	450,000.00	(3,692.00)	0.0%
308 41 01 51	Committed BFB-C.R. Street	150,000.00	150,000.00	0.00	0.0%
308 41 01 52	Committed BFB-C.R. Sewer	369,250.00	369,250.00	0.00	0.0%
308 41 01 53	Committed BFB-C.R. Water	11,513.00	11,513.00	0.00	0.0%
308 Beginning Balances		977,071.00	980,763.00	(3,692.00)	0.0%

380 Non Revenues

381 20 00 01	Loan Payment From PCBF	762,846.00	762,846.08	(0.08)	0.0%
380 Non Revenues		762,846.00	762,846.08	(0.08)	0.0%

397 Interfund Transfers

397 10 00 05	Transfer In From General Fund	0.00	0.00	0.00	100.0%
397 10 00 06	Loan Payment From Cap Bond Fund	0.00	0.00	0.00	100.0%
397 Interfund Transfers		0.00	0.00	0.00	100.0%

Fund Revenues:	1,739,917.00	1,743,609.08	(3,692.08)	0.0%
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	Amt Budgeted	Expenditures	Remaining	
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597 Interfund Transfers

597 10 03 01	Transfer Out To Park Capital Fund	0.00	0.00	0.00	100.0%
597 Interfund Transfers		0.00	0.00	0.00	100.0%

999 Ending Balance

508 41 01 51	Committed EFB-C.R. General	1,209,154.00	0.00	1,209,154.00	100.0%
508 41 01 52	Committed EFB C.R.-Street	150,000.00	0.00	150,000.00	100.0%
508 41 01 53	Committed EFB C.R.-Sewer	369,250.00	0.00	369,250.00	100.0%
508 41 01 54	Committed EFB-C.R.-Water	11,513.00	0.00	11,513.00	100.0%
999 Ending Balance		1,739,917.00	0.00	1,739,917.00	100.0%

Fund Expenditures:	1,739,917.00	0.00	1,739,917.00	100.0%
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Fund Excess/(Deficit):	0.00	1,743,609.08		
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2022 BUDGET POSITION

City Of Fircrest

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201 Park Bond Debt Service Fund Months: 01 To: 09

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 31 02 01 Restricted BFB-Park Bond Fund	120,060.00	120,060.22	(0.22)	0.0%
308 Beginning Balances	120,060.00	120,060.22	(0.22)	0.0%

310 Taxes

311 10 02 01 Park Bond Property Taxes	580,000.00	242,151.73	337,848.27	58.2%
310 Taxes	580,000.00	242,151.73	337,848.27	58.2%

360 Misc Revenues

361 11 02 01 Investment Interest	10.00	25.55	(15.55)	0.0%
360 Misc Revenues	10.00	25.55	(15.55)	0.0%

397 Interfund Transfers

397 00 00 15 Transfer In-from Park Bond Capital Fund	0.00	0.00	0.00	100.0%
397 Interfund Transfers	0.00	0.00	0.00	100.0%

Fund Revenues:	700,070.00	362,237.50	337,832.50	48.3%
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	Amt Budgeted	Expenditures	Remaining	
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591 Debt Service

591 75 02 01 Principal Payment Park Bond	100,000.00	0.00	100,000.00	100.0%
592 75 02 01 Interest On Park Bond	316,200.00	158,100.00	158,100.00	50.0%
591 Debt Service	416,200.00	158,100.00	258,100.00	62.0%

999 Ending Balance

508 31 02 01 Restricted EFB-Park Debt	283,870.00	0.00	283,870.00	100.0%
999 Ending Balance	283,870.00	0.00	283,870.00	100.0%

Fund Expenditures:	700,070.00	158,100.00	541,970.00	77.4%
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Fund Excess/(Deficit):	0.00	204,137.50		
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2022 BUDGET POSITION

City Of Fircrest

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301 Park Bond Capital Fund Months: 01 To: 09

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 31 03 01 Restricted BFB-Park Capital	2,039,673.00	2,039,672.74	0.26	0.0%
308 Beginning Balances	2,039,673.00	2,039,672.74	0.26	0.0%

330 State Generated Revenues

334 04 20 01 State Direct/Indirect Grant From Department Of Commerce	174,515.00	0.00	174,515.00	100.0%
330 State Generated Revenues	174,515.00	0.00	174,515.00	100.0%

360 Misc Revenues

361 11 03 01 Interest Income	100.00	16,631.34	(16,531.34)	0.0%
367 00 03 01 Donations For Park Bond Project	1,250,000.00	1,450,000.00	(200,000.00)	0.0%
360 Misc Revenues	1,250,100.00	1,466,631.34	(216,531.34)	0.0%

390 Other Revenues

391 10 03 01 Bond Proceeds Face Value	0.00	0.00	0.00	100.0%
392 20 03 01 Park Bond Premium	0.00	0.00	0.00	100.0%
390 Other Revenues	0.00	0.00	0.00	100.0%

397 Interfund Transfers

397 00 01 50 Transfer-In From Cumulative Reserves	0.00	0.00	0.00	100.0%
397 Interfund Transfers	0.00	0.00	0.00	100.0%

Fund Revenues:	3,464,288.00	3,506,304.08	(42,016.08)	0.0%
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	Amt Budgeted	Expenditures	Remaining	
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580 Non Expenditures

581 20 00 01 Loan Payment to Cumulative Reserve	762,846.00	762,846.08	(0.08)	0.0%
580 Non Expenditures	762,846.00	762,846.08	(0.08)	0.0%

591 Debt Service

592 75 00 01 Interest Payment to Gen (Interfund Loan)	11,500.00	11,500.00	0.00	0.0%
592 75 83 01 Debt Service Issuance Costs	0.00	0.00	0.00	100.0%
591 Debt Service	11,500.00	11,500.00	0.00	0.0%

594 Capital Expenditures

594 76 62 03 Buildings & Structures	2,192,942.00	931,962.78	1,260,979.22	57.5%
594 76 63 03 Other Improvements	497,000.00	13,139.50	483,860.50	97.4%
594 76 64 03 Machinery & Equipment	0.00	0.00	0.00	100.0%
594 Capital Expenditures	2,689,942.00	945,102.28	1,744,839.72	64.9%

2022 BUDGET POSITION

City Of Fircrest

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301 Park Bond Capital Fund Months: 01 To: 09

Expenditures	Amt Budgeted	Expenditures	Remaining
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597 Interfund Transfers

597 10 00 15 Transfers-Out - To Park Debt Srv Fund	0.00	0.00	0.00 100.0%
597 10 00 16 Transfers-Out - To General Fund	0.00	0.00	0.00 100.0%
597 10 00 17 Transfer Out - CR- Interfund Loan Pmt	0.00	0.00	0.00 100.0%
597 Interfund Transfers	0.00	0.00	0.00 100.0%

999 Ending Balance

508 31 03 01 Restrited EFB-Park Capital	0.00	0.00	0.00 100.0%
999 Ending Balance	0.00	0.00	0.00 100.0%

Fund Expenditures:	3,464,288.00	1,719,448.36	1,744,839.64 50.4%
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Fund Excess/(Deficit):	0.00	1,786,855.72	
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2022 BUDGET POSITION

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310 Reet Months: 01 To: 09

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 31 03 11	Restricted BFB-REET (1st 1/4)	612,446.00	612,445.86	0.14	0.0%
308 31 03 12	Restricted BFB-REET (2nd 1/4)	1,556,612.00	1,556,611.85	0.15	0.0%
308 Beginning Balances		2,169,058.00	2,169,057.71	0.29	0.0%

310 Taxes

318 34 00 00	Capital Improvement 1	200,000.00	143,205.99	56,794.01	28.4%
318 35 00 00	Growth Management 1	200,000.00	143,205.95	56,794.05	28.4%
310 Taxes		400,000.00	286,411.94	113,588.06	28.4%

360 Misc Revenues

361 11 03 11	Investment Interest (1st 1/4)	400.00	4,331.75	(3,931.75)	0.0%
361 11 03 12	Investment Interest (2nd 1/4)	1,000.00	11,711.69	(10,711.69)	0.0%
360 Misc Revenues		1,400.00	16,043.44	(14,643.44)	0.0%

Fund Revenues:	2,570,458.00	2,471,513.09	98,944.91	3.8%
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	Amt Budgeted	Expenditures	Remaining	
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597 Interfund Transfers

597 06 00 01	Transfer (From 1st 1/4)	100,000.00	0.00	100,000.00	100.0%
597 06 00 02	Transfer From 2nd 1/4	0.00	0.00	0.00	100.0%
597 Interfund Transfers		100,000.00	0.00	100,000.00	100.0%

999 Ending Balance

508 31 03 11	Restricted EFB-REET (1st 1/4)	712,846.00	0.00	712,846.00	100.0%
508 31 03 12	Restricted EFB-REET (2nd 1/4)	1,757,612.00	0.00	1,757,612.00	100.0%
999 Ending Balance		2,470,458.00	0.00	2,470,458.00	100.0%

Fund Expenditures:	2,570,458.00	0.00	2,570,458.00	100.0%
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Fund Excess/(Deficit):	0.00	2,471,513.09
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2022 BUDGET POSITION

City Of Fircrest

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411 Trust Fund Months: 01 To: 09

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 51 04 11 Restricted BFB-Utility Trust	0.00	44,692.00	(44,692.00)	0.0%
308 Beginning Balances	0.00	44,692.00	(44,692.00)	0.0%

380 Non Revenues

386 00 04 11 Trust Fund - Utility Deposits	0.00	7,335.00	(7,335.00)	0.0%
380 Non Revenues	0.00	7,335.00	(7,335.00)	0.0%

Fund Revenues:	0.00	52,027.00	(52,027.00)	0.0%
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	Amt Budgeted	Expenditures	Remaining	
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580 Non Expenditures

586 00 04 11 Trust Fund - Utility Deposits	0.00	9,204.00	(9,204.00)	0.0%
580 Non Expenditures	0.00	9,204.00	(9,204.00)	0.0%

999 Ending Balance

508 51 04 11 Assigned EFB-Utility Trust	0.00	0.00	0.00	100.0%
999 Ending Balance	0.00	0.00	0.00	100.0%

Fund Expenditures:	0.00	9,204.00	(9,204.00)	0.0%
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Fund Excess/(Deficit):	0.00	42,823.00		
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2022 BUDGET POSITION

City Of Fircrest

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415 Storm Drain Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 51 04 15 Assigned BFB-Storm	343,914.00	343,913.88	0.12	0.0%
308 Beginning Balances	343,914.00	343,913.88	0.12	0.0%

330 State Generated Revenues

334 03 10 00 Dept Of Ecology NPDES Grant	25,000.00	0.00	25,000.00	100.0%
330 State Generated Revenues	25,000.00	0.00	25,000.00	100.0%

340 Charges For Services

343 10 00 00 Storm Drain Fees & Charges	518,000.00	368,153.14	149,846.86	28.9%
343 10 00 01 Setup Fees - Storm	500.00	342.50	157.50	31.5%
343 10 00 02 Penalties - Storm	6,500.00	4,003.27	2,496.73	38.4%
340 Charges For Services	525,000.00	372,498.91	152,501.09	29.0%

360 Misc Revenues

361 11 04 15 Investment Interest - Storm	500.00	6,736.08	(6,236.08)	0.0%
369 91 04 15 Other Misc Revenue - Storm	100.00	29.45	70.55	70.6%
360 Misc Revenues	600.00	6,765.53	(6,165.53)	0.0%

Fund Revenues:	894,514.00	723,178.32	171,335.68	19.2%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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531 Storm Drain

531 50 10 00 Sal & Wages - Storm	117,650.00	70,294.35	47,355.65	40.3%
531 50 11 00 Overtime - Storm	1,000.00	308.56	691.44	69.1%
531 50 12 00 Casual Labor - Storm	1,500.00	0.00	1,500.00	100.0%
010 Salaries and Wages	120,150.00	70,602.91	49,547.09	41.2%
531 50 20 00 Personnel Benefits - Storm	55,900.00	29,538.94	26,361.06	47.2%
531 50 20 01 Contract Benefits - Storm	700.00	570.71	129.29	18.5%
531 50 20 02 Unemployment Compensation	0.00	0.00	0.00	100.0%
020 Personnel Benefits	56,600.00	30,109.65	26,490.35	46.8%
531 50 31 01 Office Supplies - Storm	600.00	481.27	118.73	19.8%
531 50 31 02 Oper Supplies - Storm	3,000.00	141.92	2,858.08	95.3%
531 50 31 03 NPDES Public Outreach	10,000.00	9,717.58	282.42	2.8%
531 50 35 00 Small Tools & Equip - Storm	2,000.00	425.68	1,574.32	78.7%
030 Supplies	15,600.00	10,766.45	4,833.55	31.0%
531 50 41 00 Prof Svcs - Storm	44,000.00	19,721.69	24,278.31	55.2%
531 50 41 01 Advertising - Storm	200.00	1,386.62	(1,186.62)	0.0%
531 50 42 00 Communication - Storm	4,000.00	1,616.36	2,383.64	59.6%
531 50 42 01 Postage - Storm	2,000.00	1,419.99	580.01	29.0%
531 50 43 00 Travel - Storm	0.00	0.00	0.00	100.0%
531 50 45 00 Oper Rentals - Copier - Storm	850.00	482.16	367.84	43.3%
531 50 45 01 Operating Rentals-Storm	0.00	0.00	0.00	100.0%
531 50 45 99 Land Rental - Storm	19,940.00	14,954.99	4,985.01	25.0%

2022 BUDGET POSITION

City Of Fircrest

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415 Storm Drain Months: 01 To: 09

Expenditures	Amt Budgeted	Expenditures	Remaining
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531 Storm Drain

531 50 47 01 Dumping Fees - Storm	8,500.00	2,781.76	5,718.24 67.3%
531 50 47 02 Public Utility Services/Bldg - Storm	3,500.00	1,911.04	1,588.96 45.4%
531 50 48 00 Rep & Maint - Storm	10,000.00	5,432.68	4,567.32 45.7%
531 50 48 98 Interfd ERR Replacement	46,546.00	34,909.51	11,636.49 25.0%
531 50 48 99 Interfd ERR R & M - Storm	14,500.00	8,741.27	5,758.73 39.7%
531 50 49 00 Miscellaneous - Storm	250.00	200.69	49.31 19.7%
531 50 49 01 Operation Permit	11,000.00	5,865.13	5,134.87 46.7%
531 50 49 02 Judgments - Storm	1,000.00	0.00	1,000.00 100.0%
531 50 49 03 Printing & Binding-Storm	500.00	104.83	395.17 79.0%
531 50 49 04 Reg & Tuition - Storm	500.00	369.00	131.00 26.2%
531 50 49 05 Dues,Member,Sub - Storm	975.00	659.50	315.50 32.4%
531 50 49 06 Mailing Service - Storm	3,500.00	2,101.42	1,398.58 40.0%
040 Other Services and Charges	171,761.00	102,658.64	69,102.36 40.2%
531 50 44 00 Excise Tax - Storm	10,000.00	7,425.45	2,574.55 25.7%
531 50 44 01 City Utility Tax	31,080.00	20,242.50	10,837.50 34.9%
050 Intergovt Services and Taxes	41,080.00	27,667.95	13,412.05 32.6%
531 50 91 00 Interfd Service Charges	87,338.00	65,503.49	21,834.51 25.0%
090 Interfund	87,338.00	65,503.49	21,834.51 25.0%
531 Storm Drain	492,529.00	307,309.09	185,219.91 37.6%

597 Interfund Transfers

597 00 00 10 Transfer Out To Storm Capital Fund	81,900.00	61,425.00	20,475.00 25.0%
597 Interfund Transfers	81,900.00	61,425.00	20,475.00 25.0%

999 Ending Balance

508 51 04 15 Assigned EFB-Storm	320,085.00	0.00	320,085.00 100.0%
999 Ending Balance	320,085.00	0.00	320,085.00 100.0%

Fund Expenditures:	894,514.00	368,734.09	525,779.91 58.8%
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Fund Excess/(Deficit):	0.00	354,444.23	
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2022 BUDGET POSITION

City Of Fircrest

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416 Storm Improvement Fund

Months: 01 To: 09

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 51 04 16 Assigned BFB-Storm Capital	613,795.00	613,795.12	(0.12)	0.0%
308 Beginning Balances	613,795.00	613,795.12	(0.12)	0.0%

330 State Generated Revenues

334 03 10 01 Grant From Department Of Ecology	234,788.00	0.00	234,788.00	100.0%
337 00 00 01 Pierce County Flood District	78,263.00	0.00	78,263.00	100.0%
330 State Generated Revenues	313,051.00	0.00	313,051.00	100.0%

397 Interfund Transfers

397 00 00 10 Transfer In From Storm Fund	81,900.00	61,425.00	20,475.00	25.0%
397 Interfund Transfers	81,900.00	61,425.00	20,475.00	25.0%

Fund Revenues:	1,008,746.00	675,220.12	333,525.88	33.1%
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	Amt Budgeted	Expenditures	Remaining	
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594 Capital Expenditures

594 31 62 00 Building Improvements-Storm Capital	0.00	0.00	0.00	100.0%
594 31 63 00 Storm Improvements-Storm Capital	264,250.00	0.00	264,250.00	100.0%
594 31 63 01 Project Engineering-Storm Capital	48,800.00	14,620.00	34,180.00	70.0%
594 31 64 00 Machinery & Equipment-Storm	0.00	0.00	0.00	100.0%
594 Capital Expenditures	313,050.00	14,620.00	298,430.00	95.3%

999 Ending Balance

508 51 04 16 Assigned EFB-Storm Capital	695,696.00	0.00	695,696.00	100.0%
999 Ending Balance	695,696.00	0.00	695,696.00	100.0%

Fund Expenditures:	1,008,746.00	14,620.00	994,126.00	98.6%
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Fund Excess/(Deficit):	0.00	660,600.12		
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2022 BUDGET POSITION

City Of Fircrest

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425 Water Fund (department) Months: 01 To: 09

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 51 04 25 Assigned BFB-Water	274,278.00	274,278.25	(0.25)	0.0%
308 Beginning Balances	274,278.00	274,278.25	(0.25)	0.0%

340 Charges For Services

343 40 00 00 Sale Of Water	1,071,000.00	722,849.43	348,150.57	32.5%
343 40 00 01 Service Connections	1,800.00	7,370.72	(5,570.72)	0.0%
343 40 00 02 Setup Fees - Water	1,500.00	936.00	564.00	37.6%
343 40 00 03 Penalties - Water	12,000.00	7,662.48	4,337.52	36.1%
343 40 00 04 Backflow	300.00	225.00	75.00	25.0%
340 Charges For Services	1,086,600.00	739,043.63	347,556.37	32.0%

360 Misc Revenues

342 40 04 25 Backflow	0.00	0.00	0.00	100.0%
361 11 04 25 Investment Interest - Water	250.00	5,560.04	(5,310.04)	0.0%
362 50 00 05 Rent City Property/High Tank	55,000.00	56,258.45	(1,258.45)	0.0%
362 50 00 06 Rent City Prop/Golf Crse Tank	35,000.00	28,274.80	6,725.20	19.2%
369 91 04 25 Other Misc Revenue - Water	500.00	1,511.00	(1,011.00)	0.0%
360 Misc Revenues	90,750.00	91,604.29	(854.29)	0.0%

Fund Revenues:	1,451,628.00	1,104,926.17	346,701.83	23.9%
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	Amt Budgeted	Expenditures	Remaining	
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534 Water Utilities

534 10 10 00 Sal & Wages - Water Admin	162,200.00	137,191.10	25,008.90	15.4%
534 10 11 00 Overtime - Water - Admin	300.00	201.66	98.34	32.8%
534 10 12 00 Casual Labor - Water Admin	0.00	120.00	(120.00)	0.0%
534 50 10 00 Sal & Wages - Water Maint	69,800.00	79,833.61	(10,033.61)	0.0%
534 50 11 00 Overtime - Water Maint	6,000.00	3,155.58	2,844.42	47.4%
534 50 12 00 Casual Labor - Wtr Maint	6,400.00	0.00	6,400.00	100.0%
534 80 10 00 Sal & Wages - Water Gen Op	20,000.00	14,098.55	5,901.45	29.5%
534 80 11 00 Overtime - Water Gen Op	250.00	538.05	(288.05)	0.0%
010 Salaries and Wages	264,950.00	235,138.55	29,811.45	11.3%

534 10 20 00 Personnel Benefits - Wtr Admin	75,300.00	54,467.45	20,832.55	27.7%
534 10 20 01 Contract Benefits - Wtr Admin	700.00	570.70	129.30	18.5%
534 10 20 02 Unemployment Compensation	0.00	0.00	0.00	100.0%
534 50 20 00 Personnel Benefits-Wtr Maint	33,500.00	40,615.41	(7,115.41)	0.0%
534 80 20 00 Personnel Benefits - Gen Op	7,500.00	6,747.93	752.07	10.0%

020 Personnel Benefits	117,000.00	102,401.49	14,598.51	12.5%
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534 10 31 00 Office Supplies - Water	500.00	481.30	18.70	3.7%
534 10 35 00 Small Tools & Equip - Water	700.00	537.70	162.30	23.2%
534 50 31 01 Oper Supplies - Water Maint	20,000.00	7,788.27	12,211.73	61.1%
534 80 31 01 Fluoride	6,000.00	5,192.00	808.00	13.5%
534 80 31 02 Oper Supplies - Water	3,000.00	2,303.74	696.26	23.2%
534 80 31 03 Oper Supplies - Chlorine	5,000.00	3,473.86	1,526.14	30.5%
534 80 35 00 Small Tools & Equip - Water Gen	2,000.00	849.54	1,150.46	57.5%

2022 BUDGET POSITION

City Of Fircrest

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425 Water Fund (department)

Months: 01 To: 09

Expenditures	Amt Budgeted	Expenditures	Remaining	
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534 Water Utilities

030 Supplies	37,200.00	20,626.41	16,573.59	44.6%
534 10 41 00 Prof Svcs - Water	12,000.00	43,108.32	(31,108.32)	0.0%
534 10 41 01 Advertising - Water	200.00	0.00	200.00	100.0%
534 10 42 00 Communication - Water	4,000.00	1,872.16	2,127.84	53.2%
534 10 42 01 Postage - Water	2,500.00	1,420.01	1,079.99	43.2%
534 10 43 00 Travel - Water	1,000.00	0.00	1,000.00	100.0%
534 10 45 01 Land Rental/Water Tank	16,080.00	12,039.89	4,040.11	25.1%
534 10 45 02 Oper Rentals - Copier - Water	850.00	482.13	367.87	43.3%
534 10 45 99 Interfd Land Rental	20,615.00	15,461.24	5,153.76	25.0%
534 10 47 00 Utility Services/Building - Water	3,200.00	2,271.36	928.64	29.0%
534 10 48 00 Rep & Maint - Water Admin	1,500.00	0.00	1,500.00	100.0%
534 10 48 98 Interfd ERR Replace - Water	29,014.00	21,760.51	7,253.49	25.0%
534 10 49 00 Miscellaneous - Water	500.00	396.33	103.67	20.7%
534 10 49 01 State Operating Permit	4,000.00	3,577.50	422.50	10.6%
534 10 49 02 Reg & Tuition - Water	1,000.00	0.00	1,000.00	100.0%
534 10 49 03 Dues,Member,Sub - Water	1,975.00	1,527.50	447.50	22.7%
534 10 49 04 Printing & Binding - Water	1,700.00	1,573.89	126.11	7.4%
534 10 49 05 Judgements - Water	1,000.00	0.00	1,000.00	100.0%
534 10 49 06 Mailing Service - Water	4,000.00	2,101.46	1,898.54	47.5%
534 50 48 01 Rep & Maint - Water Maint	20,000.00	20,987.71	(987.71)	0.0%
534 50 48 99 Interfd ERR R & M - Water	11,300.00	3,241.60	8,058.40	71.3%
534 80 41 00 Water Testing	7,500.00	3,564.00	3,936.00	52.5%
534 80 47 01 Utility Services/Pumping	70,000.00	53,161.83	16,838.17	24.1%
534 80 47 02 Dumping Fees - Water	5,000.00	0.00	5,000.00	100.0%
534 80 47 03 Public Utility Services/Meter	0.00	12.70	(12.70)	0.0%
040 Other Services and Charges	218,934.00	188,560.14	30,373.86	13.9%
534 10 44 00 Excise Tax - Water	54,000.00	41,508.01	12,491.99	23.1%
534 10 44 01 City Utility Tax	85,680.00	52,957.65	32,722.35	38.2%
050 Intergovt Services and Taxes	139,680.00	94,465.66	45,214.34	32.4%
534 10 91 00 Interfd Service Charges	178,690.00	134,017.51	44,672.49	25.0%
090 Interfund	178,690.00	134,017.51	44,672.49	25.0%
534 Water Utilities	956,454.00	775,209.76	181,244.24	18.9%

553 Conservation

553 10 10 00 Sal & Wages - Water Consv	0.00	0.00	0.00	100.0%
553 10 11 00 Overtime - Water Conservation	300.00	134.43	165.57	55.2%
010 Salaries & Wages	300.00	134.43	165.57	55.2%
553 10 20 00 Personnel Benefits-Wtr Consv	80.00	87.54	(7.54)	0.0%
020 Personnel Benefits	80.00	87.54	(7.54)	0.0%
553 10 31 00 Office/Operating Supplies - Wtr Consv	2,000.00	0.00	2,000.00	100.0%
030 Supplies	2,000.00	0.00	2,000.00	100.0%
553 10 49 01 Dues,Memb,Sub-Wtr Consv	0.00	0.00	0.00	100.0%
553 10 49 02 Printing & Binding - Wtr Consv	100.00	0.00	100.00	100.0%

2022 BUDGET POSITION

City Of Fircrest

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425 Water Fund (department) Months: 01 To: 09

Expenditures	Amt Budgeted	Expenditures	Remaining	
553 Conservation				
040 Other Services and Charges	100.00	0.00	100.00	100.0%
553 Conservation	2,480.00	221.97	2,258.03	91.0%
580 Non Expenditures				
591 34 78 00 Principal Loan Payment - Water	44,218.00	44,217.93	0.07	0.0%
580 Non Expenditures	44,218.00	44,217.93	0.07	0.0%
591 Debt Service				
592 34 83 00 Interest - Water	1,105.00	1,078.49	26.51	2.4%
591 Debt Service	1,105.00	1,078.49	26.51	2.4%
597 Interfund Transfers				
597 00 00 11 Transfer Out To Water Capital Fund	108,160.00	81,120.01	27,039.99	25.0%
597 Interfund Transfers	108,160.00	81,120.01	27,039.99	25.0%
999 Ending Balance				
508 51 04 25 Assigned EFB-Water	339,211.00	0.00	339,211.00	100.0%
999 Ending Balance	339,211.00	0.00	339,211.00	100.0%
Fund Expenditures:	1,451,628.00	901,848.16	549,779.84	37.9%
Fund Excess/(Deficit):	0.00	203,078.01		

2022 BUDGET POSITION

City Of Fircrest

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426 Water Improvement Fund Months: 01 To: 09

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 31 04 26 Restricted BFB-Water ARPA	14,962.00	14,961.70	0.30	0.0%
308 51 04 26 Assigned BFB-Water Capital	250,246.00	250,245.59	0.41	0.0%
308 Beginning Balances	265,208.00	265,207.29	0.71	0.0%

330 State Generated Revenues

332 92 10 02 ARPA Funds	450,000.00	450,000.00	0.00	0.0%
333 11 00 00 Indirect Dept of Commerce	165,870.00	149,283.00	16,587.00	10.0%
330 State Generated Revenues	615,870.00	599,283.00	16,587.00	2.7%

370 Capital Contributions

368 10 04 26 Capital Contributions/Tap Fees	4,000.00	8,800.00	(4,800.00)	0.0%
370 Capital Contributions	4,000.00	8,800.00	(4,800.00)	0.0%

397 Interfund Transfers

397 00 00 11 Transfer In From Water Fund	108,160.00	81,120.01	27,039.99	25.0%
397 00 00 13 Transfer In From REET 2	0.00	0.00	0.00	100.0%
397 00 00 14 Transfer In From General Fund (ARPA)	0.00	0.00	0.00	100.0%
397 Interfund Transfers	108,160.00	81,120.01	27,039.99	25.0%

Fund Revenues:	993,238.00	954,410.30	38,827.70	3.9%
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	Amt Budgeted	Expenditures	Remaining	
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594 Capital Expenditures

594 34 10 00 Sal & Wages - Water Capital	29,000.00	8,914.73	20,085.27	69.3%
594 34 11 00 Overtime Water Capital	200.00	67.70	132.30	66.2%
594 34 12 00 Casual Labor Water Capital	0.00	0.00	0.00	100.0%
594 34 20 00 Personnel Benefits Water Capital	13,200.00	3,638.35	9,561.65	72.4%
594 34 62 00 Building Improvements Water Capital	0.00	0.00	0.00	100.0%
594 34 63 01 Other Improvements Water Capital	650,000.00	128,365.38	521,634.62	80.3%
594 34 63 02 Project Engineering Water Capital	40,000.00	39,848.00	152.00	0.4%
594 34 64 00 Machinery & Equipment	60,000.00	15,498.82	44,501.18	74.2%
594 Capital Expenditures	792,400.00	196,332.98	596,067.02	75.2%

999 Ending Balance

508 31 04 26 Restricted EFB-Water ARPA	0.00	0.00	0.00	100.0%
508 51 04 26 Assigned EFB-Water Capital	200,838.00	0.00	200,838.00	100.0%
999 Ending Balance	200,838.00	0.00	200,838.00	100.0%

Fund Expenditures:	993,238.00	196,332.98	796,905.02	80.2%
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Fund Excess/(Deficit):	0.00	758,077.32		
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2022 BUDGET POSITION

City Of Fircrest

Time: 09:00:43 Date: 11/14/2022

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430 Sewer Fund (department) Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 51 04 30 Assigned BFB-Sewer	1,183,264.00	1,183,264.10	(0.10)	0.0%
308 Beginning Balances	1,183,264.00	1,183,264.10	(0.10)	0.0%

340 Charges For Services

343 50 00 00 Sewer Revenues	2,717,000.00	1,969,381.65	747,618.35	27.5%
343 50 00 01 Service Connections	1,100.00	700.00	400.00	36.4%
343 50 00 02 Setup Fees - Sewer	600.00	382.50	217.50	36.3%
343 50 00 03 Penalties - Sewer	24,000.00	15,546.77	8,453.23	35.2%
340 Charges For Services	2,742,700.00	1,986,010.92	756,689.08	27.6%

360 Misc Revenues

361 11 04 30 Investment Interest - Sewer	1,000.00	17,089.75	(16,089.75)	0.0%
369 91 04 30 Other Misc Revenue - Sewer	500.00	26.00	474.00	94.8%
360 Misc Revenues	1,500.00	17,115.75	(15,615.75)	0.0%

Fund Revenues:	3,927,464.00	3,186,390.77	741,073.23	18.9%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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535 Sewer

535 10 10 00 Sal & Wages - Sewer Admin	96,400.00	57,731.99	38,668.01	40.1%
535 10 11 00 Overtime - Sewer Admin	200.00	201.66	(1.66)	0.0%
535 50 10 00 Sal & Wages - Sewer Maint	73,400.00	32,011.12	41,388.88	56.4%
535 50 11 00 Overtime - Sewer Maint	7,000.00	4,455.00	2,545.00	36.4%
535 50 12 00 Casual Labor - Sewer	1,500.00	0.00	1,500.00	100.0%
535 80 10 00 Sal & Wages - Sewer Gen Op	15,500.00	4,168.45	11,331.55	73.1%
535 80 11 00 Overtime - Sewer Gen Op	300.00	0.00	300.00	100.0%
010 Salaries and Wages	194,300.00	98,568.22	95,731.78	49.3%
535 10 20 00 Personnel Benefits-Swr Admin	43,000.00	23,710.43	19,289.57	44.9%
535 10 20 01 Contract Benefits - Swr Admin	700.00	570.68	129.32	18.5%
535 10 20 02 Unemployment Comp-Sewer	0.00	0.00	0.00	100.0%
535 50 20 00 Personnel Benefits-Swr Maint	34,000.00	16,251.66	17,748.34	52.2%
535 80 20 00 Personnel Benefits-Swr Op	6,300.00	1,341.85	4,958.15	78.7%
020 Personnel Benefits	84,000.00	41,874.62	42,125.38	50.1%
535 10 31 00 Office Supplies - Swr Admin	1,000.00	481.30	518.70	51.9%
535 10 35 00 Small Tools - Swr Admin	600.00	107.98	492.02	82.0%
535 50 31 01 Oper Supplies - Sewer Maint	3,000.00	797.65	2,202.35	73.4%
535 80 31 00 Oper Supplies - Sewer Gen Op	2,000.00	89.26	1,910.74	95.5%
535 80 35 00 Small Tools & Equip - Swr Op	1,000.00	266.15	733.85	73.4%
030 Supplies	7,600.00	1,742.34	5,857.66	77.1%
535 10 41 00 Prof Svcs - Sewer	12,000.00	9,275.82	2,724.18	22.7%
535 10 41 01 Advertising - Sewer	250.00	147.81	102.19	40.9%
535 10 42 01 Communication - Sewer	4,000.00	1,945.53	2,054.47	51.4%
535 10 42 02 Postage - Sewer	2,000.00	1,420.01	579.99	29.0%
535 10 43 00 Travel - Sewer	500.00	0.00	500.00	100.0%

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430 Sewer Fund (department) Months: 01 To: 09

Expenditures	Amt Budgeted	Expenditures	Remaining	
535 Sewer				
535 10 45 00 Oper Rentals - Copier - Sewer	850.00	482.08	367.92	43.3%
535 10 45 99 Interfd Land Rental	21,780.00	16,335.00	5,445.00	25.0%
535 10 47 00 Utility Services/Building - Sewer	3,000.00	2,067.67	932.33	31.1%
535 10 48 00 Rep & Maint - Sewer Admin	1,000.00	0.00	1,000.00	100.0%
535 10 48 98 Interfd ERR Replacement	29,015.00	21,761.24	7,253.76	25.0%
535 10 49 00 Miscellaneous - Sewer	1,000.00	396.31	603.69	60.4%
535 10 49 01 Reg & Tuition - Sewer	500.00	0.00	500.00	100.0%
535 10 49 02 Dues,Member,Sub - Sewer	600.00	659.50	(59.50)	0.0%
535 10 49 03 Printing & Binding - Sewer	1,500.00	104.83	1,395.17	93.0%
535 10 49 04 Judgements - Sewer	1,000.00	0.00	1,000.00	100.0%
535 10 49 05 Mailing Service - Sewer	3,500.00	2,101.45	1,398.55	40.0%
535 50 48 00 Rep & Maint - Sewer Maint	30,000.00	53,614.38	(23,614.38)	0.0%
535 50 48 99 Interfd ERR R&M - Sewer	11,300.00	3,241.57	8,058.43	71.3%
535 80 47 01 Utility Services/Pumping	23,000.00	14,959.00	8,041.00	35.0%
535 80 47 02 Dumping Fees - Sewer	2,000.00	804.43	1,195.57	59.8%
535 80 47 04 Public Utility Services/Meter	0.00	12.70	(12.70)	0.0%
040 Other Services and Charges	148,795.00	129,329.33	19,465.67	13.1%
535 10 44 00 Excise Tax - Sewer	47,800.00	37,316.90	10,483.10	21.9%
535 10 44 01 City Utility Tax	156,000.00	110,158.34	45,841.66	29.4%
535 60 44 02 Sewage Treatment	1,348,000.00	1,156,531.46	191,468.54	14.2%
050 Intergovt Services and Taxes	1,551,800.00	1,304,006.70	247,793.30	16.0%
535 10 91 00 Interfd Service Charges	332,824.00	249,618.01	83,205.99	25.0%
090 Interfund	332,824.00	249,618.01	83,205.99	25.0%
535 Sewer	2,319,319.00	1,825,139.22	494,179.78	21.3%
591 Debt Service				
591 35 78 02 Principal Loan Payment	263,870.00	263,869.60	0.40	0.0%
592 35 83 01 Interest Loan Payment	49,938.00	49,937.67	0.33	0.0%
591 Debt Service	313,808.00	313,807.27	0.73	0.0%
597 Interfund Transfers				
597 00 00 12 Transfer Out To Sewer Capital Fund	230,000.00	172,499.99	57,500.01	25.0%
597 Interfund Transfers	230,000.00	172,499.99	57,500.01	25.0%
999 Ending Balance				
508 51 04 30 Assigned EFB-Sewer	1,064,337.00	0.00	1,064,337.00	100.0%
999 Ending Balance	1,064,337.00	0.00	1,064,337.00	100.0%
Fund Expenditures:	3,927,464.00	2,311,446.48	1,616,017.52	41.1%
Fund Excess/(Deficit):	0.00	874,944.29		

2022 BUDGET POSITION

City Of Fircrest

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432 Sewer Improvement Fund Months: 01 To: 09

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 51 04 32 Assigned BFB-Sewer Capital	1,286,460.00	1,286,459.52	0.48	0.0%
308 Beginning Balances	1,286,460.00	1,286,459.52	0.48	0.0%

370 Capital Contributions

368 10 04 32 Capital Contributions/Tap Fees	4,000.00	10,000.00	(6,000.00)	0.0%
370 Capital Contributions	4,000.00	10,000.00	(6,000.00)	0.0%

397 Interfund Transfers

397 00 00 12 Transfer In From Sewer Fund	230,000.00	172,499.99	57,500.01	25.0%
397 Interfund Transfers	230,000.00	172,499.99	57,500.01	25.0%

Fund Revenues:	1,520,460.00	1,468,959.51	51,500.49	3.4%
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	Amt Budgeted	Expenditures	Remaining	
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594 Capital Expenditures

594 35 10 00 Sal & Wages - Sewer Capital	14,000.00	3,728.27	10,271.73	73.4%
594 35 11 00 Overtime Sewer Capital	0.00	0.00	0.00	100.0%
594 35 20 00 Personnel Benefits Sewer Capital	6,000.00	1,197.10	4,802.90	80.0%
594 35 62 00 Building Improvements Sewer Capital	0.00	0.00	0.00	100.0%
594 35 63 01 Other Improvements Sewer Capital	380,000.00	118,195.00	261,805.00	68.9%
594 35 63 03 Project Engineering Sewer Capital	190,000.00	4,749.60	185,250.40	97.5%
594 35 64 00 Machinery & Equipment Sewer Capital	0.00	0.00	0.00	100.0%
594 Capital Expenditures	590,000.00	127,869.97	462,130.03	78.3%

999 Ending Balance

508 51 04 32 Assigned EFB-Sewer Capital	930,460.00	0.00	930,460.00	100.0%
999 Ending Balance	930,460.00	0.00	930,460.00	100.0%

Fund Expenditures:	1,520,460.00	127,869.97	1,392,590.03	91.6%
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Fund Excess/(Deficit):	0.00	1,341,089.54		
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City Of Fircrest

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501 Equipment Rental Fund Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 51 05 01 Assigned BFB-ERR	1,658,403.00	1,658,403.33	(0.33)	0.0%
308 Beginning Balances	1,658,403.00	1,658,403.33	(0.33)	0.0%

340 Charges For Services

348 30 00 00 General Fund - Replacement	112,105.00	84,078.79	28,026.21	25.0%
348 30 01 00 Street Fund - Replacement	32,494.00	24,370.51	8,123.49	25.0%
348 30 03 00 Water/Sewer Fund-Replacement	58,029.00	43,521.75	14,507.25	25.0%
348 30 04 00 Storm Sewer - Replacement	46,546.00	34,909.51	11,636.49	25.0%
348 30 08 00 General Fund - O & M	77,600.00	34,283.82	43,316.18	55.8%
348 30 09 00 City Street Fund - O & M	20,900.00	7,694.93	13,205.07	63.2%
348 30 11 00 Water/Sewer Fund - O & M	22,600.00	6,483.17	16,116.83	71.3%
348 30 12 00 Storm Sewer - O & M	14,500.00	8,741.27	5,758.73	39.7%
340 Charges For Services	384,774.00	244,083.75	140,690.25	36.6%

360 Misc Revenues

361 11 05 01 Investment Interest	1,200.00	12,082.22	(10,882.22)	0.0%
362 40 05 01 Rental Revenue	4,285.00	3,213.76	1,071.24	25.0%
369 10 00 05 Sale Of Surplus - ERR	0.00	0.00	0.00	100.0%
369 91 05 01 Other Misc Revenue - ERR	0.00	0.00	0.00	100.0%
360 Misc Revenues	5,485.00	15,295.98	(9,810.98)	0.0%

390 Other Revenues

398 10 05 01 Insurance Recovery Non Capital	0.00	0.00	0.00	100.0%
390 Other Revenues	0.00	0.00	0.00	100.0%

Fund Revenues:	2,048,662.00	1,917,783.06	130,878.94	6.4%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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548 Municipal Vehicles/Equipment

548 65 10 00 Sal & Wages - ERR	18,000.00	10,915.45	7,084.55	39.4%
548 65 11 00 Overtime - ERR	0.00	15.76	(15.76)	0.0%
548 65 12 00 Casual & Seasonal Labor - ERR	0.00	0.00	0.00	100.0%
010 Salaries and Wages	18,000.00	10,931.21	7,068.79	39.3%
548 65 20 00 Personnel Benefits	7,000.00	3,562.80	3,437.20	49.1%
020 Personnel Benefits	7,000.00	3,562.80	3,437.20	49.1%
548 65 31 05 Non-Dept Gas	400.00	201.22	198.78	49.7%
548 65 31 06 Facilities Gas	1,500.00	878.30	621.70	41.4%
548 65 31 08 Police Gas	23,000.00	21,288.35	1,711.65	7.4%
548 65 31 11 Parks/Rec Gas	3,000.00	3,614.72	(614.72)	0.0%
548 65 31 12 Street Gas	10,000.00	6,250.94	3,749.06	37.5%
548 65 31 13 Storm Gas	3,000.00	1,684.38	1,315.62	43.9%
548 65 31 14 Wtr/Swr Gas	7,000.00	3,859.60	3,140.40	44.9%
548 65 31 15 Central Vehicle Supplies	500.00	0.00	500.00	100.0%
548 65 31 16 Operating Supplies-Garage	100.00	0.00	100.00	100.0%

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501 Equipment Rental Fund

Months: 01 To: 09

Expenditures	Amt Budgeted	Expenditures	Remaining	
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548 Municipal Vehicles/Equipment

030 Supplies	48,500.00	37,777.51	10,722.49	22.1%
548 65 45 99 Land Rental - ERR Garage	4,570.00	3,427.51	1,142.49	25.0%
548 65 46 05 Non-Dept Insurance	600.00	0.00	600.00	100.0%
548 65 46 06 Facilities Insurance	1,400.00	0.00	1,400.00	100.0%
548 65 46 08 Police Insurance	12,500.00	0.00	12,500.00	100.0%
548 65 46 11 Parks/Rec Insurance	2,400.00	0.00	2,400.00	100.0%
548 65 46 12 Street Insurance	4,400.00	0.00	4,400.00	100.0%
548 65 46 13 Storm Insurance	3,000.00	0.00	3,000.00	100.0%
548 65 46 14 Wtr/Swr Insurance	4,600.00	0.00	4,600.00	100.0%
548 65 47 00 Utilities ShopGarage	600.00	859.17	(259.17)	0.0%
548 65 48 00 Rep & Maint - ERR Garage	500.00	0.00	500.00	100.0%
548 65 48 01 O & M - Legislative	100.00	166.00	(66.00)	0.0%
548 65 48 02 O & M - Court	100.00	166.00	(66.00)	0.0%
548 65 48 03 O & M - Admin.	100.00	0.00	100.00	100.0%
548 65 48 04 O & M - Finance	0.00	0.00	0.00	100.0%
548 65 48 05 O & M - Non-Dept.	1,000.00	0.00	1,000.00	100.0%
548 65 48 06 O & M - Facilities	1,000.00	398.91	601.09	60.1%
548 65 48 07 O & M - Info Systems	0.00	0.00	0.00	100.0%
548 65 48 08 O & M - Police	25,000.00	7,122.37	17,877.63	71.5%
548 65 48 09 O & M - Building	0.00	0.00	0.00	100.0%
548 65 48 10 O & M - Planning	0.00	166.00	(166.00)	0.0%
548 65 48 11 O & M - Parks/Rec	5,500.00	281.95	5,218.05	94.9%
548 65 48 12 O & M - Street	6,500.00	1,443.99	5,056.01	77.8%
548 65 48 13 O & M - Storm	8,500.00	7,056.89	1,443.11	17.0%
548 65 48 14 O & M - Wtr/Swr	11,000.00	2,623.57	8,376.43	76.1%
548 65 49 00 Miscellaneous - ERR	0.00	0.00	0.00	100.0%
040 Other Services and Charges	93,370.00	23,712.36	69,657.64	74.6%
594 48 64 01 Legislative - ERR Capital	1,200.00	1,043.90	156.10	13.0%
594 48 64 02 Court - ERR Capital	3,557.00	1,043.90	2,513.10	70.7%
594 48 64 03 Admin - ERR Capital	1,200.00	1,043.90	156.10	13.0%
594 48 64 04 Finance - ERR Capital	3,600.00	3,131.70	468.30	13.0%
594 48 64 05 Non-Depart - ERR Capital	0.00	0.00	0.00	100.0%
594 48 64 06 Facilities - ERR Capital	0.00	0.00	0.00	100.0%
594 48 64 07 Info Sys - ERR Capital	0.00	0.00	0.00	100.0%
594 48 64 08 Police - ERR Capital	0.00	0.00	0.00	100.0%
594 48 64 09 Building - ERR Capital	0.00	0.00	0.00	100.0%
594 48 64 10 Planning - ERR Capital	0.00	0.00	0.00	100.0%
594 48 64 11 Parks/Rec - ERR Capital	0.00	0.00	0.00	100.0%
594 48 64 12 Street - ERR Capital	162,650.00	0.00	162,650.00	100.0%
594 48 64 13 Storm - ERR Capital	0.00	0.00	0.00	100.0%
594 48 64 14 Water/Sewer - ERR Capital	96,220.00	0.00	96,220.00	100.0%
094 Capital Expenditures	268,427.00	6,263.40	262,163.60	97.7%
548 Municipal Vehicles/Equipment	435,297.00	82,247.28	353,049.72	81.1%
999 Ending Balance				
508 51 05 01 Assigned EFB-ERR	1,613,365.00	0.00	1,613,365.00	100.0%

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501 Equipment Rental Fund

Months: 01 To: 09

Expenditures	Amt Budgeted	Expenditures	Remaining
999 Ending Balance			
999 Ending Balance	1,613,365.00	0.00	1,613,365.00 100.0%
Fund Expenditures:	2,048,662.00	82,247.28	1,966,414.72 96.0%
Fund Excess/(Deficit):	0.00	1,835,535.78	

2022 BUDGET POSITION

City Of Fircrest

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650 Fircrest Court Agency Account Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 21 06 50 Restricted BFB-Fircrest Court	0.00	0.00	0.00 100.0%
308 Beginning Balances	0.00	0.00	0.00 100.0%

380 Non Revenues

386 00 00 02 Court Revenues	0.00	249,625.79	(249,625.79) 0.0%
380 Non Revenues	0.00	249,625.79	(249,625.79) 0.0%

Fund Revenues:	0.00	249,625.79	(249,625.79) 0.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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580 Non Expenditures

586 00 00 03 Court Remittances	0.00	246,025.79	(246,025.79) 0.0%
580 Non Expenditures	0.00	246,025.79	(246,025.79) 0.0%

999 Ending Balance

508 21 06 50 Nonspendable EFB	0.00	0.00	0.00 100.0%
999 Ending Balance	0.00	0.00	0.00 100.0%

Fund Expenditures:	0.00	246,025.79	(246,025.79) 0.0%
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Fund Excess/(Deficit):	0.00	3,600.00	
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2022 BUDGET POSITION

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651 Ruston Court Agency Account Months: 01 To: 09

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 21 06 51 Restricted BFB-Ruston Court	0.00	1,591.00	(1,591.00)	0.0%
308 Beginning Balances	0.00	1,591.00	(1,591.00)	0.0%

380 Non Revenues

386 00 00 03 Court Revenues	0.00	107,116.27	(107,116.27)	0.0%
380 Non Revenues	0.00	107,116.27	(107,116.27)	0.0%

Fund Revenues:	0.00	108,707.27	(108,707.27)	0.0%
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	Amt Budgeted	Expenditures	Remaining	
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580 Non Expenditures

586 00 00 02 Court Remittances	0.00	108,627.27	(108,627.27)	0.0%
580 Non Expenditures	0.00	108,627.27	(108,627.27)	0.0%

999 Ending Balance

508 21 06 51 Nonspendable EFB	0.00	0.00	0.00	100.0%
999 Ending Balance	0.00	0.00	0.00	100.0%

Fund Expenditures:	0.00	108,627.27	(108,627.27)	0.0%
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Fund Excess/(Deficit):	0.00	80.00		
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2022 BUDGET POSITION

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655 Agency Fund/Bdg Permit Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 21 06 55 Restricted BFB-Agency Fund	0.00	0.00	0.00 100.0%
308 Beginning Balances	0.00	0.00	0.00 100.0%

350 Fines & Forfeitures

355 20 04 00 DUI-DP Account Fee	0.00	0.00	0.00 100.0%
350 Fines & Forfeitures	0.00	0.00	0.00 100.0%

380 Non Revenues

386 10 01 00 State Building Code	0.00	571.19	(571.19) 0.0%
386 18 00 00 County Revenue	0.00	1,540.86	(1,540.86) 0.0%
386 20 00 00 Deferred Compensation	0.00	0.00	0.00 100.0%
386 20 02 00 Distracted Driving Infraction	0.00	0.00	0.00 100.0%
386 20 02 01 Distracted Driving Prevention Account	0.00	0.00	0.00 100.0%
386 82 00 00 School Zone Safety	0.00	293.40	(293.40) 0.0%
386 83 00 00 Trauma Care	0.00	3,988.04	(3,988.04) 0.0%
386 83 31 00 Auto Theft Prevention	0.00	7,986.78	(7,986.78) 0.0%
386 83 32 00 Trauma Brain Inj (tbi)	0.00	3,780.69	(3,780.69) 0.0%
386 87 01 00 Judicial Stabilization Acct	0.00	0.00	0.00 100.0%
386 88 00 00 PSEA 3	0.00	285.01	(285.01) 0.0%
386 89 12 00 Accessible Comm Acct	0.00	0.00	0.00 100.0%
386 89 13 00 Multi Trans Acct	0.00	0.00	0.00 100.0%
386 89 14 00 Hwy Safety Account	0.00	554.91	(554.91) 0.0%
386 89 15 00 Death Inv Account	0.00	57.52	(57.52) 0.0%
386 91 00 00 St Public Safety & Education	0.00	46,268.06	(46,268.06) 0.0%
386 92 00 00 PSEA Assessments	0.00	26,223.18	(26,223.18) 0.0%
386 93 00 00 Law Library	0.00	0.00	0.00 100.0%
386 96 00 00 Breath Test	0.00	0.00	0.00 100.0%
386 97 00 00 JIS Assessment	0.00	19,569.52	(19,569.52) 0.0%
389 31 01 00 Statewide Domestic Violence Prevention CLJ	0.00	0.00	0.00 100.0%
380 Non Revenues	0.00	111,119.16	(111,119.16) 0.0%

Fund Revenues:	0.00	111,119.16	(111,119.16) 0.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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580 Non Expenditures

586 10 00 00 Agency Funds - Building	0.00	0.00	0.00 100.0%
586 20 00 00 Deferred Compensation	0.00	0.00	0.00 100.0%
586 90 00 00 Agency Funds - Court	0.00	110,547.97	(110,547.97) 0.0%
580 Non Expenditures	0.00	110,547.97	(110,547.97) 0.0%

Fund Expenditures:	0.00	110,547.97	(110,547.97) 0.0%
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Fund Excess/(Deficit):	0.00	571.19	
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2022 BUDGET POSITION

City Of Fircrest

Time: 09:00:43 Date: 11/14/2022

Page: 41

805 Treasurer's Cash Invest Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining
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380 Non Revenues

384 00 00 00 Treasurer's Clearing Account	0.00	0.00	0.00 100.0%
380 Non Revenues	0.00	0.00	0.00 100.0%

Fund Revenues:	0.00	0.00	0.00 100.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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580 Non Expenditures

584 00 00 00 Treasurer's Clearing Account	0.00	0.00	0.00 100.0%
580 Non Expenditures	0.00	0.00	0.00 100.0%

Fund Expenditures:	0.00	0.00	0.00 100.0%
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Fund Excess/(Deficit):	0.00	0.00	
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2022 BUDGET POSITION

City Of Fircrest

Time: 09:00:43 Date: 11/14/2022

Page: 42

998 ASP Claims Clearing Months: 01 To: 09

Expenditures	Amt Budgeted	Expenditures	Remaining	
580 Non Expenditures				
589 00 09 98 ASP Claims Clearing	0.00	0.00	0.00	100.0%
580 Non Expenditures	0.00	0.00	0.00	100.0%
Fund Expenditures:	0.00	0.00	0.00	100.0%
Fund Excess/(Deficit):	0.00	0.00		

2022 BUDGET POSITION TOTALS

City Of Fircrest

Months: 01 To: 09

Time: 09:00:43

Date: 11/14/2022

Page: 43

Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 General Fund	11,547,396.00	9,863,236.44	14.6%	11,547,396.00	4,483,140.90	61%
101 City Street Fund	830,118.00	583,623.33	29.7%	830,118.00	365,169.74	56%
105 Police Investigation Fund	12,410.00	12,590.11	0.0%	12,410.00	0.00	100%
150 Cumulative Reserve Fund	1,739,917.00	1,743,609.08	0.0%	1,739,917.00	0.00	100%
201 Park Bond Debt Service Fund	700,070.00	362,237.50	48.3%	700,070.00	158,100.00	77%
301 Park Bond Capital Fund	3,464,288.00	3,506,304.08	0.0%	3,464,288.00	1,719,448.36	50%
310 Reet	2,570,458.00	2,471,513.09	3.8%	2,570,458.00	0.00	100%
411 Trust Fund	0.00	52,027.00	0.0%	0.00	9,204.00	0%
415 Storm Drain	894,514.00	723,178.32	19.2%	894,514.00	368,734.09	59%
416 Storm Improvement Fund	1,008,746.00	675,220.12	33.1%	1,008,746.00	14,620.00	99%
425 Water Fund (department)	1,451,628.00	1,104,926.17	23.9%	1,451,628.00	901,848.16	38%
426 Water Improvement Fund	993,238.00	954,410.30	3.9%	993,238.00	196,332.98	80%
430 Sewer Fund (department)	3,927,464.00	3,186,390.77	18.9%	3,927,464.00	2,311,446.48	41%
432 Sewer Improvement Fund	1,520,460.00	1,468,959.51	3.4%	1,520,460.00	127,869.97	92%
501 Equipment Rental Fund	2,048,662.00	1,917,783.06	6.4%	2,048,662.00	82,247.28	96%
650 Fircrest Court Agency Account	0.00	249,625.79	0.0%	0.00	246,025.79	0%
651 Ruston Court Agency Account	0.00	108,707.27	0.0%	0.00	108,627.27	0%
655 Agency Fund/Bdq Permit	0.00	111,119.16	0.0%	0.00	110,547.97	0%
805 Treasurer's Cash Invest	0.00	0.00	100.0%	0.00	0.00	100%
998 ASP Claims Clearing	0.00	0.00	100.0%	0.00	0.00	100%
	<u>32,709,369.00</u>	<u>29,095,461.10</u>	<u>11.0%</u>	<u>32,709,369.00</u>	<u>11,203,362.99</u>	<u>65.7%</u>

FIRCREST CITY COUNCIL AGENDA SUMMARY

NEW BUSINESS: **Budget Amendment, 1st Reading**
ITEM 13K
DATE: **11/22/2022**

RECOMMENDED MOTION: **None. Introduction of Proposed Ordinance Only.**

PROPOSAL: This is a request for additional appropriations for anticipated revenues and expenditures not provided for in the Adopted 2022 Budget.

FISCAL IMPACT: The fiscal impact of this proposal results in increases in expenditures with corresponding increases in revenue or corresponding decreases in fund balances as follows:

Fund	Account	Title	In(de)crease	Ref	
General	511.60.41.00	Professional Services - Legislative	4,500	1	
	514.23.10.00	Salaries & Wages - Finance	(30,000)	2	
	515.41.41.01	City Attorney	26,000	3	
	515.41.41.03	City Prosecutor	50,000	3	
	515.41.41.02	Special Legal Counsel	14,000	3	
	518.10.42.00	Communication - Non Dept	9,000	4	
	518.10.42.01	Postage - Non Dept	1,200	5	
	518.10.49.00	Misc - Non Dept	3,500	6	
	518.61.40.01	Judgements & Settlements	30,000	2	
	518.81.10.00	Salaries & Wages - I/S	5,500	7	
	518.81.20.00	Personnel Benefits - I/S	1,100	7	
	524.20.31.00	Office & Oper Supplies - Building	1,190	8	
	558.60.31.00	Office & Oper Supplies - Planning	1,190	8	
	571.10.11.00	Overtime - Recreation	4,500	9	
	508.91.00.01	Unassigned EFB - General	(121,680)	1-9	
	521.22.10.00	Salaries & Wages - Police	60,000	10	
	508.31.00.01	Restricted EFB - ARPA	(60,000)	10	
	Street	397.00.01.51	Transfer in from C.R. - Street	150,000	11
		508.91.01.01	Unassigned EFB - Street	150,000	11
	Cumulative Reserve	597.10.01.01	Transfer out to Street	150,000	11
508.41.01.52		Committed EFB C.R. - Street	(150,000)	11	
597.10.04.25		Transfer out to Water	11,513	11	
508.41.01.54		Committed EFB C.R. - Water	(11,513)	11	
597.10.04.30		Transfer out to Sewer	369,250	11	
508.41.01.53		Committed EFB C.R. - Sewer	(369,250)	11	
Storm	334.03.10.01	Grant from Dept of Ecology	110,451	12	
	594.31.63.00	Storm Improvements - Storm Capital	110,451	12	
Water	397.00.01.52	Transfer in from C.R. - Water	11,513	11	
	508.51.04.25	Assigned EFB - Water	11,513	11	

	534.10.41.00	Prof. Services - Water	10,500	13
	534.10.10.00	Salaries & Wages - Water Admin	18,000	14
	534.50.10.00	Salaries & Wages - Water Maint	32,000	14
	534.50.20.00	Personnel Benefits - Water Maint	15,500	14
	534.80.10.00	Salaries & Wages - Water Gen Op	7,000	14
	534.80.20.00	Personnel Benefits - Water Gen Op	700	14
	508.51.04.25	Assigned EFB - Water	(83,700)	13, 14
Sewer	397.00.01.53	Transfer in from C.R. - Sewer	369,250	11
	508.51.04.30	Assigned EFB - Sewer	369,250	11
	535.10.10.00	Salaries & Wages - Sewer Admin	(20,000)	14
	535.10.20.00	Personnel Benefits - Sewer Admin	(8,000)	14
	535.50.10.00	Salaries & Wages - Sewer Maint	(30,000)	14
	535.50.20.00	Personnel Benefits - Sewer Maint	(14,000)	14
	535.80.10.00	Salaries & Wages - Sewer Gen Op	(1,200)	14
	508.51.04.30	Assigned EFB - Sewer	73,200	14

The City of Fircrest adopts an annual budget at the fund level. The above adjustments will result in an Amended 2022 Budget by fund as follows:

<u>FUND</u>	<u>ORIGINAL</u>	<u>B.A. #1</u>	<u>B.A. #2</u>	<u>B.A. #3</u>	<u>AMENDED</u>
General	10,230,277	1,317,119	(102,500)		11,444,896
Street	799,095	31,023		150,000	980,118
Park Bond Debt Srv	686,085	13,985			700,070
Park Bond Capital	1,424,615	2,039,673			3,464,288
Storm Drain	839,826	54,688		110,451	1,004,965
Storm Drain Capital	1,018,107	(9,361)			1,008,746
Water	1,492,302	(40,674)		11,513	1,463,141
Water Capital	980,987	12,251	93,000		1,086,238
Sewer	3,780,920	146,544		369,250	4,296,714
Sewer Capital	1,305,947	214,513			1,520,460
ERR	2,032,314	16,348			2,048,662
Police Investigation	12,500	(90)			12,410
REET	2,098,880	471,578			2,570,458
Cumulative Reserve	1,739,917	0			1,739,917
Total	28,441,772	4,267,597	(9,500)	641,214	33,341,083

ADVANTAGE: This proposal will provide the necessary budget for the following:

1. ASL interpreting for Council meetings
2. Labor matters
3. Increased cost for services
4. Extra charges during implementation of new phone system
5. Increase for passport mailing cost (offset by revenue)
6. Increase in CC service fees (offset by revenue)
7. Hired IT Systems Coordinator
8. Box.com and Forms Builder fees for paperless permitting process

9. Additional hours worked for Community Event planning
10. Retention Bonus for Police Guild – ARPA funded
11. Transfer of funds from Cumulative Reserve to Street, Water and Sewer (Ord. #1696)
12. Grant Revenue received for P#66 increased cost of construction
13. DOH Water System Plan review, Brightly Solutions and Water Meter licenses/support
14. Moved Salaries and Benefits from Sewer to Water based on work performed during year

Attachment: [Ordinance](#)

**CITY OF FIRCREST
ORDINANCE NO. _____**

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**AN ORDINANCE OF THE CITY OF FIRCREST,
WASHINGTON, AMENDING ORDINANCE NO. 1689 TO
AUTHORIZE ADDITIONAL EXPENDITURES OF FUNDS FOR
MATTERS NOT FORESEEN AT THE TIME OF FILING THE
ANNUAL BUDGET FOR 2022; AND ESTABLISHING AN
EFFECTIVE DATE.**

WHEREAS, the City anticipates certain revenues and expenditures not foreseen at the time of filing the Annual Budget for 2022; and;

WHEREAS, the City of Fircrest adopts an annual budget at the fund level and;

WHEREAS, the City of Fircrest adopted its 2022 Budget on November 9, 2021 through Ordinance #1679 and;

WHEREAS, the City amended its 2022 budget on April 12, 2022 through Ordinance #1683 and;

WHEREAS, the City amended its 2022 budget on October 11, 2022 through Ordinance #1689 and;

WHEREAS, it is necessary to amend the adopted 2022 budget to defray the anticipated expenditures; Now, Therefore,

**THE CITY COUNCIL OF THE CITY OF FIRCREST DO ORDAIN AS
FOLLOWS:**

Section 1. The revenues and expenditures set forth in Section 2 below are not one of the emergencies specifically enumerated in RCW 35A.33.080.

Section 2. The anticipated revenues and expenditures will result in amendment of the 2022 Budget by fund as follows:

2022 REVENUES, EXPENDITURES & BALANCES BY FUND						
<u>FUND</u>	<u>ORIGINAL</u>	<u>B.A. #1</u>	<u>B.A. #2</u>	<u>B.A. #3</u>	<u>AMENDED</u>	
General	10,230,277	1,317,119	(102,500)		11,444,896	
Street	799,095	31,023		150,000	980,118	
Park Bond Debt Srv	686,085	13,985			700,070	
Park Bond Capital	1,424,615	2,039,673			3,464,288	
Storm Drain	839,826	54,688		110,451	1,004,965	
Storm Drain Capital	1,018,107	(9,361)			1,008,746	
Water	1,492,302	(40,674)		11,513	1,463,141	
Water Capital	980,987	12,251	93,000		1,086,238	
Sewer	3,780,920	146,544		369,250	4,296,714	
Sewer Capital	1,305,947	214,513			1,520,460	
ERR	2,032,314	16,348			2,048,662	
Police Investigation	12,500	(90)			12,410	

1	REET	2,098,880	471,578			2,570,458
2	Cumulative Reserve	1,739,917	0			1,739,917
3	Total	28,441,772	4,267,597	(9,500)	641,214	33,341,083

4 **PASSED BY THE CITY COUNCIL OF THE CITY OF FIRCREST,**
5 **WASHINGTON,** at a regular meeting thereof this 22nd day of November 2022.

7 APPROVED:

8 _____
9 Brett Wittner, Mayor

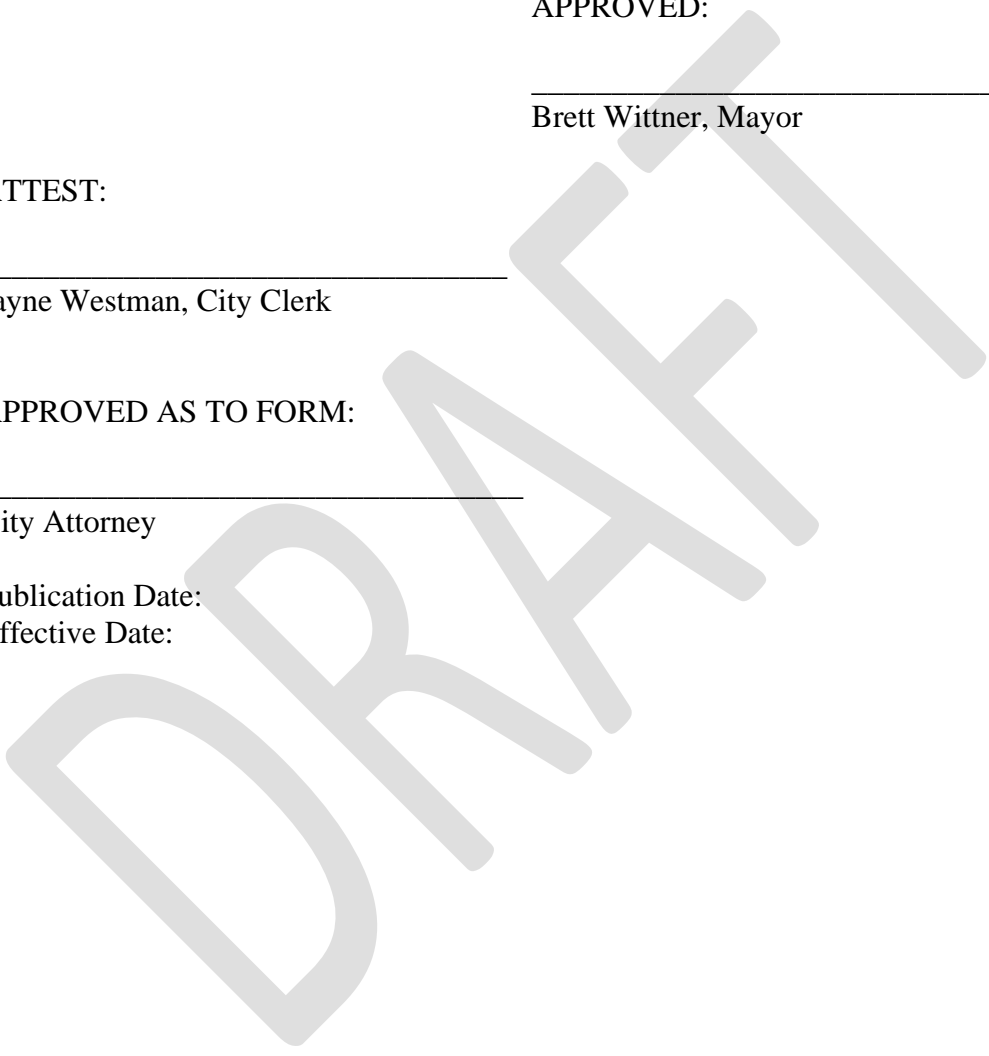
10 ATTEST:

11 _____
12 Jayne Westman, City Clerk

13 APPROVED AS TO FORM:

14 _____
15 City Attorney

16 Publication Date:
17 Effective Date:



FIRCREST CITY COUNCIL AGENDA SUMMARY

DATE: 11/22/2022

NEW BUSINESS: Washington State Department of Transportation (WSDOT) Project Administration Agreement (PAA)

ITEM: 13L

FROM: Tyler Bemis, Public Works Director

RECOMMENDED MOTION: I move to adopt Resolution No. _____, authorizing the Interim City Manager to execute a Project Administration Agreement with the Washington State Department of Transportation for Certification Acceptance services for the projects of Regents Blvd west Overlay and Emerson St west Sidewalk Extension.

PROPOSAL: The Council is being asked to authorize the Interim City Manager to execute a Project Administration Agreement (PAA) with the Washington State Department of Transportation (WSDOT) to utilize WSDOT as the City of Fircrest Certification Acceptance (CA) Manager for the two Transportation Improvement Board (TIB) Federal Highway Administration (FHWA) funded projects through the Puget Sound Regional Council (PSRC). The two projects are 1. Regents Blvd west overlay from Alameda to 67th Ave W 2. Emerson St west sidewalk extension project. Based on the size of the City of Fircrest, we are required to use WSDOT as our CA for FHWA projects. Both projects are identified on the 6-year Transportation Improvement Plan (TIP)

FISCAL IMPACT: None at this time. The Emerson St West Sidewalk Extension construction cost estimate is \$448,270.00. The Regents Blvd West Overlay project construction cost estimate is \$839,325.00. The match fund requirements for these projects is 15%.

ADVANTAGE: Documentation and reporting of Federal projects is very impactful. Utilizing WSDOT and their assigned CA is of great benefit and takes the burden off the City. WSDOT also has subject matter experts in reporting FHWA projects.

DISADVANTAGES: None.

ALTERNATIVES: None.

HISTORY: Both the Emerson St West Sidewalk Extension Project and the Regents Blvd West Overlay Project applied for Federal Transportation Improvement Board (TIB) Grant Funding in calendar year 2019. The application award approval went before Council on December 10th, 2019. The former Public Works Director consulted with SCJ Alliance in March of 2020, pro-bono, to compile project limits, typical sections, and construction cost estimates. These projects are slated to fund for Engineering in fiscal year 2023 and for Construction of the Emerson Sidewalk in 2024. Funding for construction of the Regents West Overlay project is currently on the contingency list and anticipate approval of funding in 2023.

ATTACHMENTS: [Resolution Agreement](#)

**CITY OF FIRCREST
RESOLUTION NO. ____**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON, AUTHORIZING THE INTERIM
CITY MANAGER TO EXECUTE A PROJECT ADMINISTRATION
AGREEMENT WITH THE WASHINGTON STATE DEPARTMENT
OF TRANSPORTATION FOR CERTIFICATION ACCEPTANCE
SERVICES.**

WHEREAS, the City of Fircrest identified the need to overlay Regents Blvd from Alameda Ave to 67th Ave W and also extend the sidewalk on Emerson St from Woodside to 67th Ave W; and

WHEREAS, the City of Fircrest applied for Transportation Improvement Board Federal Funding via the Puget Sound Regional Council; and

WHEREAS, both projects have met the approval criteria for Engineering funding in 2023 and Construction funding in 2024

WHEREAS, based on the size of the City of Fircrest, it is a requirement to utilize Washington State Department of Transportation for Certification Acceptance services;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FIRCREST:

Section 1. Authorization. The Interim City Manager is hereby authorized and directed to approve and sign the Project Administration Agreement with the Washington State Department of Transportation for Certification Acceptance services.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, at a regular meeting thereof this 22nd day of November 2022.


APPROVED:

Brett L. Wittner, Mayor

ATTEST:

Jayne Westman, City Clerk

APPROVED AS TO FORM:



Hillary J. Evans, City Attorney

Olympic Region Local Programs Project Administration Agreement

City of Fircrest <small style="text-align: center;">City</small>	Emerson West Sidewalk & Regents West Overlay <small style="text-align: center;">Project Title</small>
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This Agreement is entered into between the Washington State Department of Transportation (STATE) and the above named city (CITY).

The CITY is not currently certified as having staff with the knowledge and experience to manage a Federal Highway Administration (FHWA) federal aid project, therefore FHWA requires the above named project (Project) be administered under the supervision of the Washington State Department of Transportation Olympic Region Local Programs Office (Local Programs).

NOW THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:

1. The CITY, operating under an extension of Local Programs Certification Acceptance (CA), agrees to administer this Project entirely in accordance with federal law, the Local Agency Guidelines (LAG), this Project Administration Agreement, and direction as provided by the Local Programs Engineer (LPE). Failure to comply with federal law, the LAG, this Project Administration Agreement, or the direction of the LPE may result in loss of federal funds.
2. The STATE and the CITY have designated CA Managers as shown below:

STATE:	City
John Ho, P.E. Local Programs Engineer WSDOT Olympic Region PO Box 47440 Olympia, WA 98504-7440 hojohn@wsdot.wa.gov 360-357-2631	Tyler Bemis, Public Works Director, City of Fircrest 120 Ramsdell Street Fircrest, WA 98466-6999 tbemis@cityoffircrest.net 253-238-4134

The CITY CA Manager is the full time CITY employee that is in responsible charge of the Project. All formal submittals outlined herein, either from the STATE or the CITY, will be sent through the designated CA Manager.

3. The CITY shall obtain approval from the LPE of the consultant solicitation method, advertisement and selection process for using a consulting firm for PE, Right of Way and Construction Engineering services. In addition, the CITY shall obtain concurrence of Consulting Engineering Agreements and Supplements from the LPE before execution (see LAG chapter 31). The scope of the negotiated agreement for PE must complete the PE phase for the entire Project.
4. Contract Plans, Specifications and Estimates (PS&E) shall be prepared in accordance with the current State of Washington Standard Specifications for Road, Bridge and Municipal Construction and adopted design standards (see LAG chapter 42 and 44). The CITY shall submit the PS&E and contract to the LPE for review to ensure compliance with the LAG.
5. Any deviation to design standards (see LAG chapter 42) must be stamped by a Professional Engineer licensed in the State of Washington. The CITY shall submit the design deviation to the LPE for further processing and approval.

6. The CITY shall be responsible for all required environmental documentation (SEPA and NEPA) and shall submit all required NEPA documentation to the LPE for further processing and approval (see LAG chapter 24). The CITY shall be responsible for obtaining all required permits and approvals.

7. No Right of Way (R/W) action shall proceed without concurrence from the WSDOT Local Agency Right of Way Coordinator. The CITY shall follow current WSDOT approved R/W Procedures as described in the LAG (see LAG chapter 25). The LPE and WSDOT Local Agency Right of Way Coordinator shall be advised of all pre-R/W meetings. All acquisitions of R/W such as construction easements, donations, permits, etc. shall be certified by the CITY and the STATE.

8. The CITY shall forward the proposed advertisement for bids to the LPE for approval. Upon approval of the advertisement for bids and construction authorization from FHWA, the CITY may begin advertisement for bids (see LAG chapter 46). The CITY shall keep the LPE advised on any pre-award issues affecting the quality and timing of the contract. Any required addenda to the contract documents must be approved by the LPE before it is issued.

9. The CITY is required to utilize a Certified Acceptance agency or qualified CITY or consultant staff for construction management services. Experience and expertise administering and managing construction projects funded by FHWA in accordance with the Standard Specifications for Road, Bridge and Municipal Construction, the WSDOT Construction Manual, and the Local Agency Guidelines must be verifiable and acceptable.

Your Project that utilizes FHWA funds will require significant effort to manage and provide all of the documentation required by FHWA. Typically the following construction staffing is needed:

- Project Manager (10 to 20 hrs / week throughout the construction phase)
- Field Engineer (20 hrs / week; 2 weeks prior to project ad to the end)
- Office Manager (10 to 20 hrs / week throughout the construction phase)
- Project Lead Inspector (50 hrs / week; 2 weeks prior to project ad to the end)

This staffing does not include materials testing technicians, materials lab services, or additional project inspectors for larger projects. One person may fill multiple roles if qualified. Adequate experienced staffing will help assure a successful federal aid project. The CITY shall obtain approval of construction management staff, including Project Manager, Field Engineer, Office Manager and Lead Inspector, from the LPE before construction funds will be authorized.

10. The CITY shall notify the LPE of the Bid Opening date and time. The CITY shall transmit to the LPE, the Engineer's Estimate, Bid Tabulations, UDBE Utilization Certificate and the UDBE Written Confirmation of the apparent low bidder. Upon approval by the LPE, the CITY may Award the Contract to the lowest responsive bidder (see LAG chapter 46).

11. Upon the CITY execution of the contract for construction, the CITY shall administer and inspect the Project in accordance with the contract documents, WSDOT Standard Specifications for Road Bridge and Municipal Construction, the WSDOT Construction Manual, the Local Agency Guidelines and all applicable state and federal laws (see LAG chapter 52).

12. Changes to the contract will be documented by change order as defined in the current edition of the WSDOT Standard Specifications for Road, Bridge and Municipal Construction Section 1-04.4 and consistent with the WSDOT Construction Manual. The CITY shall negotiate, and document all change orders. Written authorization (email) by the LPE of proposed change order work, except for emergency work, must be received by the CITY prior to proceeding with the work. Any work performed before receiving said authorization may be deemed ineligible for federal participation.

Prior to obtaining the contractor's signature on any change order the CITY shall provide a copy of the change order to the LPE for review and concurrence, along with separate justification for the change and an independent estimate of price and working day impacts. A copy of all executed Change Orders shall be sent to the LPE.

13. The CITY shall schedule inspection of the Project by Local Programs and receive Local Programs comments prior to providing the final "punch list" to the Contractor (see LAG chapter 53).

14. If required by your grant, quarterly reports must be updated by the CITY before the 20th of March, June, September and December until the Project is complete and final bill is paid.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the party's date signed last below.

CITY OF Fircrest

STATE OF WASHINGTON
DEPARTMENT OF TRANSPORTATION

By: _____
Mayor Brett Wittner

By: _____
John Ho, PE Local Programs Engineer

Date: _____

Date: _____