

**CALL TO ORDER**

The regular meeting of the Firecrest Civil Service Commission was called to order at 4:00 P.M. by **CHAIRMAN KOERGER** who presided. Also present were **COMMISSIONER BECHTHOLT**, and Chief Examiner Arlette Burkhart.

**MINUTES**

**MOVED BY KOERGER, SECONDED BY BECHTHOLT, TO APPROVE THE MINUTES OF THE OCTOBER 24, 2022 RESCHEDULED REGULAR MEETING. UPON VOTE, THE MOTION CARRIED UNANIMOUSLY.**

**UNFINISHED BUSINESS**

*Police Chief Recruitment RFQ Update.* Chief Examiner Burkhart briefed the Commission on the Police Chief RFQ and reported that the deadline is Friday, November 18, 2022. Interim City Manager Corcoran briefed the Commission on the process for an RFQ selection. Discussions included recruitment timeline, Commission involvement, and community involvement. There was a consensus to provide staff-recommended firms to the Commission. Burkhart reported on the regulating rules regarding temporary Police Chief appointments. There was a brief discussion on the Police Chief's salary. The Commission requested a Police Chief salary survey.

*Police Job Description.* Chief Cheeseman reported on job description updates for Commission approval. Bechtholt commented on the body-worn cameras.

There was a discussion held on the commission vacancy. The Commissioner appointment will be held on the November 22, 2022, regular Council meeting.

**NEW BUSINESS**

Burkhart reported she has been organizing the Civil Service website page.

**CORRESPONDENCE**

None.

**COMMITTEE REPORTS**

None.

**PAYROLL  
CERTIFICATION**

**MOVED BY KOERGER, SECONDED BY BECHTHOLT TO APPROVE THE PAYROLL CERTIFICATION FOR NOVEMBER 2022. UPON VOTE, THE MOTION CARRIED UNANIMOUSLY.**

There was a brief discussion on items to bring back to the Commission. Police Chief Cheesman reported on officer training and resources.

**ADJOURNMENT**

**MOVED BY BECHTHOLT, SECONDED BY KOERGER TO  
ADJOURN THE MEETING AT 4:42 PM. UPON VOTE, THE  
MOTION CARRIED UNANIMOUSLY.**



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**CHAIRMAN, CIVIL SERVICE COMMISSION**



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**CHIEF EXAMINER ARLETTE BURKHART**