

CALL TO ORDER The regular meeting of the Fircrest Civil Service Commission was called to order at 4:00 P.M. by **CHAIRMAN KOERGER** who presided. Also present were **COMMISSIONER BECHTHOLT, COMMISSIONER WILSON**, and Chief Examiner Arlette Burkhart.

MINUTES **MOVED BY KOERGER, SECONDED BY WILSON, TO APPROVE THE MINUTES OF THE DECEMBER 05, 2022 REGULAR MEETING. UPON VOTE, THE MOTION CARRIED UNANIMOUSLY.**

UNFINISHED BUSINESS None.

NEW BUSINESS *Recertification of the Eligibility List.* Burkhart updated the Commission on the most recent lateral police officer oral board and stated that two candidates were dropped from the eligibility list per Fircrest Civil Service Rules 10.07(s). The Lateral Police Officer Eligibility List was presented to the Civil Service Commission for certification.

MOVED BY KOERGER, SECONDED BY BECHTHOLT, TO RECERTIFY THE ELIGIBILITY LIST FOR A LATERAL POLICE OFFICER. UPON VOTE, THE MOTION CARRIED UNANIMOUSLY.

Approval of the Police Chief Job Description. Burkhart briefed the Commission on the Police Chief’s job description and stated that the education and experience section was updated.

MOVED BY BECHTHOLT, SECONDED BY KOERGER, TO APPROVE THE POLICE CHIEF JOB DESCRIPTION. UPON VOTE, THE MOTION CARRIED UNANIMOUSLY.

Prothman Police Chief Recruitment Plan Discussion. Burkhart provided a brief overview on the proposed Police Chief recruitment plan and introduced Prothman’s lead consultant, Robert Carden. Carden provided a general overview of Prothman’s recruitment plan. Discussions included timeline, Civil Service Commission role, and potential candidates.

CORRESPONDENCE None.

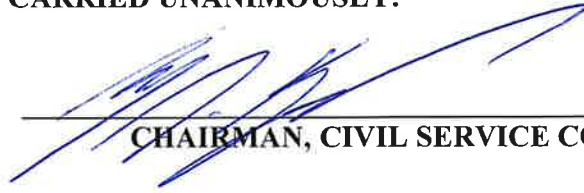
COMMITTEE REPORTS None.

PAYROLL CERTIFICATION **MOVED BY BECHTHOLT, SECONDED BY WILSON, TO APPROVE THE PAYROLL CERTIFICATION FOR JANUARY 2023. UPON VOTE, THE MOTION CARRIED UNANIMOUSLY.**

Chief Cheesman reported on staffing shortages.

ADJOURNMENT

MOVED BY KOERGER, SECONDED BY WILSON TO ADJOURN THE MEETING AT 4:47 PM. UPON VOTE, THE MOTION CARRIED UNANIMOUSLY.



CHAIRMAN, CIVIL SERVICE COMMISSION



CHIEF EXAMINER ARLETTE BURKHART