

**FIRCREST CITY COUNCIL
REGULAR MEETING
AGENDA**

**TUESDAY, MARCH 14, 2023
7:00 P.M.**

**COUNCIL CHAMBERS
FIRCREST CITY HALL, 115 RAMSDELL STREET**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PRESIDING OFFICER'S REPORT**
 - A. Officer Lease Introduction & Swearing In Ceremony
 - B. [Presentation: City Attorney Council Rules and Etiquette](#)
- 5. CITY MANAGER COMMENTS**
 - A. City Manager Recruitment Update
 - B. Council Photos Discussion
- 6. DEPARTMENT HEAD COMMENTS**
- 7. COUNCILMEMBER COMMENTS**
- 8. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA** (If you would like to make a public comment, you may speak at the appropriate time using the raise your hand feature or by pressing *9 on your phone.)
- 9. COMMITTEE, COMMISSION & LIAISON REPORTS**
 - A. Administration
 - B. Environmental, Planning, and Building
 - C. Finance, IT, Facilities
 - D. Other reports
- 10. CONSENT CALENDAR**
 - A. Approval of [vouchers](#)/payroll checks
 - B. Approval of Minutes: [February 14, 2023, Regular Meeting](#)
[February 28, 2023, Regular Meeting](#)
- 11. PUBLIC HEARING**
- 12. UNFINISHED BUSINESS**
- 13. NEW BUSINESS**
 - A. [Ordinance: Amending Sewer Connection Schedule of Fees](#)
 - B. [Ordinance: Amending Water Connection Schedule of Fees](#)
- 14. CALL FOR FINAL COMMENTS**
- 15. EXECUTIVE SESSION**
 - A. Per RCW 42.30.110 (1)(g) To review the performance of a public employee.
 - B. Per RCW 42.30.110 (1)(i) To Discuss Potential Litigation
- 16. ADJOURNMENT**

Join the Zoom Dial-in Information: 1-253-215-8782 Webinar ID: 838 2218 0448 Password: 312044

MEMORANDUM

TO: Members of the City Council

FROM: Robert D. Zeinemann, City Attorney

DATE: March 9, 2023

RE: City Manger and City Council Separation of Power

In the city-manager form of government in Washington state, the city council appoints a city manager who is the “chief executive officer and head of the administrative branch of the city government.” RCW 35A.13.010. The city manager exercises executive authority over the affairs of the city. RCW 35A.13.080(1).

The city council exercises legislative powers over the city. It establishes laws and policies, controls the city’s budget, and exercises general oversight.

This division of the executive and legislative power and authority in cities reflects the well-known separation of powers doctrine that distributes power among three separate branches of government: executive, legislative, and judicial. Under that doctrine, each of the three branches exercises certain powers free from unreasonable interference by the other branches as part of a system of checks and balances.

It is the city council that creates and funds appointive offices and prescribes duties to various positions in city government. RCW 35A.12.020; RCW 35A.13.090. It is, however, the city manager’s duty to fill subordinate positions and exercise supervision over them. RCW 35A.13.080; RCW 35A.13.120.

The control over subordinate employees is a common source of conflict between the executive and legislative branches in city government. Thus, state law specifies that councilmembers do not hire or terminate, or give orders to, employees that are organizationally under the supervision of the city manager:

Neither the council, nor any of its committees or members, shall direct the appointment of any person to, or his or her removal from, office by the city manager or any of his or her subordinates. Except for the purpose of inquiry, *the council and its members shall deal with the administrative service*

solely through the manager and neither the council nor any committee or member thereof shall give orders to any subordinate of the city manager, either publicly or privately. The provisions of this section do not prohibit the council, while in open session, from fully and freely discussing with the city manager anything pertaining to appointments and removals of city officers and employees and city affairs.

RCW 35A.13.120 (emphasis added).

Section 2.11 of Fircrest’s adopted Personnel Manual (“Personnel Manual”) also speaks to appropriate councilmember to staff communications: “When an inquiry or request for information by a Councilmember or Council committee involves more than a simple response, the request will be immediately referred to the department head to report to the City Manager.” Section 1.1 of the Personnel Manual states in part, “The City places the highest value on its employees and their well-being.”

A corollary of those quoted statutes and policies is that councilmembers shall not discipline or intimidate City employees. It is worth reminding everyone that the City of Fircrest is an organization with dedicated professionals who serve our community with integrity, and we all must treat them as professionals. With respectful communication and cooperation, the elected officials, management, staff, and citizens of Fircrest will “build a trusting environment” and “inspire a stronger community by working together toward excellence,” as we are called to do by the City’s Vision Statement.

ACCOUNTS PAYABLE

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
29071	03/06/2023	03/14/2023	7188 A Work Safe Service Inc	60.00	Pre-Employment Drug Test - J. Lease
	518 11 41 02	Drug & Alcohol - Personnel	001 000 518 General Fund	60.00	Pre-Employment Drug Test - J. Lease
29074	03/06/2023	03/14/2023	7173 Bertucchi, Marc-Cloris	75.00	Security Deposit Refund - 8/18/22
	582 10 00 00	Deposit Refunds	001 000 580 General Fund	75.00	Security Deposit Refund - 8/18/22
29026	02/28/2023	03/14/2023	6018 Canon Financial Services Inc	159.67	Police Copier/Fax Rental Feb 2023
	521 22 45 00	Oper Rentals - Copier - Polic	001 000 521 General Fund	159.67	Police Copier/Fax Rental Feb 2023
29027	02/28/2023	03/14/2023	6018 Canon Financial Services Inc	564.31	Copier Rental - Feb 2023 - CH, Parks & Rec, Court, PW (Last Payment - Units Returned 2/24/23)
	512 50 45 00	Oper Rentals - Copier - Cou	001 000 512 General Fund	141.08	Court 02/2023
	518 10 45 00	Oper Rentals - Copier - Non	001 000 518 General Fund	141.08	CH 02/2023
	531 50 45 00	Oper Rentals - Copier - Stor	415 000 531 Storm Drain	35.27	PW 02/2023
	534 10 45 02	Oper Rentals - Copier - Wat	425 000 534 Water Fund (de	35.27	PW 02/2023
	535 10 45 00	Oper Rentals - Copier - Sew	430 000 535 Sewer Fund (de	35.27	PW 02/2023
	542 30 45 00	Oper Rentals - Copier - Stre	101 000 542 City Street Fund	35.28	PW 02/2023
	571 10 45 01	Oper Rentals - Copier - Rec	001 000 571 General Fund	126.96	P/R 02/2023
	576 80 45 00	Oper Rentals - Copier - Park	001 000 576 General Fund	14.10	P/R 02/2023
Total Canon Financial Services Inc				723.98	
29023	02/28/2023	03/14/2023	7088 Certified Laboratories	440.50	Lok - Cease (1 dozen)
	534 50 31 01	Oper Supplies - Water Main	425 000 534 Water Fund (de	220.25	Lok - Cease (1 dozen)
	535 50 31 01	Oper Supplies - Sewer Main	430 000 535 Sewer Fund (de	220.25	Lok - Cease (1 dozen)
29106	03/08/2023	03/14/2023	7088 Certified Laboratories	411.40	Bee Spray (1 Dozen) & Thread Locker
	534 50 31 01	Oper Supplies - Water Main	425 000 534 Water Fund (de	120.50	Thread Locker
	542 30 31 02	Oper Supplies - Street Reg	101 000 542 City Street Fund	290.90	Bee Spray (1 Dozen)
Total Certified Laboratories				851.90	
29014	02/28/2023	03/14/2023	4324 City Treasurer-Tacoma	212.50	2022 Animal Control Services (4.25 Hours)
	554 30 41 00	Animal Control	001 000 554 General Fund	212.50	2022 Animal Control Services (4.25 Hours)
29096	03/06/2023	03/14/2023	6203 Code Mechanical Inc	682.86	HVAC Repair - City Hall
	518 30 48 02	Rep & Maint - City Hall	001 000 518 General Fund	682.86	HVAC Repair - City Hall

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29083	03/06/2023	03/14/2023	10356 Colon, Sofia	5.00	Security Deposit Refund - 2/18/23
	582 10 00 00	Deposit Refunds	001 000 580 General Fund	5.00	Security Deposit Refund - 2/18/23
29112	03/08/2023	03/14/2023	365 Dept Of Labor & Industries	11.21	1st Qtr LNI for Chaplain (28.5 Hrs)
	521 22 20 00	Personnel Benefits - Police	001 000 521 General Fund	11.21	1st Qtr LNI for Chaplain (28.5 Hrs)
29081	03/06/2023	03/14/2023	8733 Dwyer, Don	170.61	01-02571.2 - 236 FARALLONE AVE
	343 10 00 00	Storm Drain Revenues	415 000 340 Storm Drain	-37.82	
	343 40 00 00	Sale Of Water	425 000 340 Water Fund (dep	-41.36	
	343 50 00 00	Sewer Revenues	430 000 340 Sewer Fund (dep	-91.43	
29084	03/06/2023	03/14/2023	10355 Fern, Jeremy	100.00	Security Deposit Refund - 6/26/22
	582 10 00 00	Deposit Refunds	001 000 580 General Fund	100.00	Security Deposit Refund - 6/26/22
29010	02/28/2023	03/14/2023	3638 Fircrest Golf Club	1,346.61	Land Rental for Water Tank on Golf Course Property - Mar 2023
	534 10 45 01	Land Rental - Water Tank	425 000 534 Water Fund (dep	1,346.61	Land Rental for Water Tank on Golf Course Property - Mar 2023
29075	03/06/2023	03/14/2023	2505 Fransen, Craig S.	75.00	Security Deposit Refund - 7/28/22
	582 10 00 00	Deposit Refunds	001 000 580 General Fund	75.00	Security Deposit Refund - 7/28/22
29102	03/08/2023	03/14/2023	9338 Fuelman Fleet Program	2,267.37	Gas/Fuel Feb 2023
	548 65 31 06	Gas - Facilities	501 000 548 Equipment Rent	80.47	Facilities 02/2023
	548 65 31 08	Gas - Police	501 000 548 Equipment Rent	1,188.69	Police 02/2023
	548 65 31 11	Gas - Parks/Rec	501 000 548 Equipment Rent	199.48	Parks 02/2023
	548 65 31 12	Gas - Street	501 000 548 Equipment Rent	408.00	Street 02/2023
	548 65 31 14	Gas - Water/Sewer	501 000 548 Equipment Rent	390.73	W/S 02/2023
29110	03/08/2023	03/14/2023	9338 Fuelman Fleet Program	460.50	Gas/Fuel July 2022 (Not Previously Billed)
	548 65 31 08	Gas - Police	501 000 548 Equipment Rent	460.50	Police 07/2022 (Not Previously Billed)
			Total Fuelman Fleet Program	2,727.87	
29076	03/06/2023	03/14/2023	6216 Gentile, Aaron	75.00	Security Deposit Refund - 6/26/22
	582 10 00 00	Deposit Refunds	001 000 580 General Fund	75.00	Security Deposit Refund - 6/26/22
29025	02/28/2023	03/14/2023	3666 Grainger Inc, Dept 826129041	96.51	Hose Bib Repair Parts

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576 20 31 03	Oper Supplies - Pool		001 000 576 General Fund	96.51	Hose Bib Repair Parts
29113	03/08/2023	03/14/2023	6774 Greenleaf Landscaping 1 Inc	5,281.45	Monthly Landscape Service - Feb 2023
518 30 41 01	Contract Maintenance		001 000 518 General Fund	3,961.09	Monthly Landscape Service - Feb 2023
542 80 49 03	Beautification Services (cont		101 000 542 City Street Fund	1,320.36	Monthly Landscape Service - Feb 2023
29086	03/06/2023	03/14/2023	10305 Gunderson Law Office PLLC	12,000.00	City of Fircrest - February 2023
515 41 41 03	City Prosecutor		001 000 515 General Fund	12,000.00	City of Fircrest - February 2023
29020	02/28/2023	03/14/2023	3692 Home Depot Credit Services	10.24	Clear Gorilla Glue
518 30 31 01	Oper Supplies - Rec Bldg		001 000 518 General Fund	10.24	Clear Gorilla Glue
29024	02/28/2023	03/14/2023	3692 Home Depot Credit Services	24.10	30-piece Screwdriver Set & Drywall Screws
518 30 35 00	Small Tools & Equip - Facilit		001 000 518 General Fund	24.10	30-piece Screwdriver Set & Drywall Screws
29080	03/06/2023	03/14/2023	3692 Home Depot Credit Services	28.14	Parts to Fix Chlorine Pump System
534 50 31 01	Oper Supplies - Water Main		425 000 534 Water Fund (dep	28.14	Parts to Fix Chlorine Pump System
29088	03/06/2023	03/14/2023	3692 Home Depot Credit Services	60.73	Suit Spinner Install Parts & Mop for Rec
571 10 31 04	Janitorial Supplies - Rec Bldg		001 000 571 General Fund	46.29	Mop for Rec
576 20 31 03	Oper Supplies - Pool		001 000 576 General Fund	14.44	Suit Spinner Install Parts
29089	03/06/2023	03/14/2023	3692 Home Depot Credit Services	585.67	Hot Water Tank Replacement
518 30 31 04	Oper Supplies - CH		001 000 518 General Fund	585.67	Hot Water Tank Replacement
Total Home Depot Credit Services				708.88	
29066	03/03/2023	03/14/2023	4131 Humane Society - Tacoma	747.00	March 2023 Boarding Contract
554 30 41 00	Animal Control		001 000 554 General Fund	747.00	March 2023 Boarding Contract
29082	03/06/2023	03/14/2023	5428 Jeff Boers	5,290.00	Land Use Consulting (46 Hrs) - February 2023
558 60 41 00	Prof Svcs - Planning		001 000 558 General Fund	5,290.00	Land Use Consulting (46 Hrs) - February 2023
29012	02/28/2023	03/14/2023	6883 L.N. Curtis & Sons	608.29	Handcuff Pouches (3), Pistol Pouches (3) & Multi-Access Comm Pouches (3)
521 22 49 01	Uniforms/Clothing/Laundry		001 000 521 General Fund	608.29	Handcuff Pouches (3), Pistol Pouches (3) & Multi-Access Comm Pouches (3)

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29013	02/28/2023	03/14/2023	6883 L.N. Curtis & Sons	287.37	Pocket Guide To Wa Criminal Laws (7), Pocket Guide to Wa Traffic Laws (7), Chain Link Handcuffs (3)
	521 22 49 01	Uniforms/Clothing/Laundry	001 000 521 General Fund	287.37	Pocket Guide To Wa Criminal Laws (7), Pocket Guide to Wa Traffic Laws (7), Chain Link Handcuffs (3)
29021	02/28/2023	03/14/2023	6883 L.N. Curtis & Sons	162.83	Pistol Pouches for Vest (3)
	521 22 49 01	Uniforms/Clothing/Laundry	001 000 521 General Fund	162.83	Pistol Pouches for Vest (3)
Total L.N. Curtis & Sons				1,058.49	
29017	02/28/2023	03/14/2023	9420 Lau, Lisa	67.00	Library Reimbursement - 1 Year
	572 21 49 00	Library Services	001 000 572 General Fund	67.00	Library Reimbursement - 1 Year
29103	03/08/2023	03/14/2023	3776 Lemay Mobile Shredding	102.00	Shredding 02/2023 - CH & Court
	512 50 49 00	Miscellaneous - Court	001 000 512 General Fund	51.00	Shredding 02/2023 - Court
	514 23 49 00	Miscellaneous - Finance	001 000 514 General Fund	51.00	Shredding 02/2023 - CH
29104	03/08/2023	03/14/2023	3776 Lemay Mobile Shredding	45.00	Shredding 02/2023 - PW
	531 50 49 00	Miscellaneous - Storm	415 000 531 Storm Drain	15.00	Shredding 02/2023 - PW
	534 10 49 00	Miscellaneous - Water Admi	425 000 534 Water Fund (de	15.00	Shredding 02/2023 - PW
	535 10 49 00	Miscellaneous - Sewer Admi	430 000 535 Sewer Fund (de	15.00	Shredding 02/2023 - PW
Total Lemay Mobile Shredding				147.00	
29100	03/06/2023	03/14/2023	3791 Lowe's Company-#338954	109.90	Tools for Projects
	534 80 35 00	Small Tools & Equip - Water	425 000 534 Water Fund (de	109.90	Tools for Projects
29052	03/03/2023	03/14/2023	10133 Marez, Salvador	326.83	2023 Annual Conference - ERWOW - Vancouver, WA (Meals & Mileage)
	534 10 43 00	Travel - Water Admin	425 000 534 Water Fund (de	326.83	2023 Annual Conference - ERWOW - Vancouver, WA (Meals & Mileage)
29070	03/06/2023	03/14/2023	7900 Mathis, Linda	38.22	05-02910.5 - 1318 MAR VISTA DR
	343 10 00 00	Storm Drain Revenues	415 000 340 Storm Drain	-14.21	
	343 40 00 00	Sale Of Water	425 000 340 Water Fund (de	-15.02	
	343 50 00 00	Sewer Revenues	430 000 340 Sewer Fund (de	-8.99	
29079	03/06/2023	03/14/2023	10354 McCarthy, Nora	67.00	Libraray Reimbursement - 1 Year

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	572 21 49 00	Library Services	001 000 572 General Fund	67.00	Library Reimbursement - 1 Year
29064	03/03/2023	03/14/2023	6369 McLendon Hardware Inc (Tacoma)	29.77	Flush Valve Kit
	518 30 31 03	Oper Supplies - PWF	001 000 518 General Fund	29.77	Flush Valve Kit
29091	03/06/2023	03/14/2023	6369 McLendon Hardware Inc (Tacoma)	9.92	Clear Caulk
	518 30 31 01	Oper Supplies - Rec Bldg	001 000 518 General Fund	9.92	Clear Caulk
			Total McLendon Hardware Inc (Tacoma)	39.69	
29101	03/08/2023	03/14/2023	9867 Nirschl Trust, Douglas	33.04	02-02740.2 - 1222 PRINCETON ST
	343 10 00 00	Storm Drain Revenues	415 000 340 Storm Drain	-14.32	
	343 10 00 02	Penalties - Storm	415 000 340 Storm Drain	11.66	
	343 40 00 00	Sale Of Water	425 000 340 Water Fund (de	-15.71	
	343 40 00 03	Penalties - Water	425 000 340 Water Fund (de	11.67	
	343 50 00 00	Sewer Revenues	430 000 340 Sewer Fund (de	-38.01	
	343 50 00 03	Penalties - Sewer	430 000 340 Sewer Fund (de	11.67	
29097	03/06/2023	03/14/2023	3923 Orca Pacific Inc	304.15	Hydrochloric Acid (30 Gal) for Pool
	576 20 31 01	Oper Supplies - Pool Chemi	001 000 576 General Fund	304.15	Hydrochloric Acid (30 Gal) for Pool
29046	03/02/2023	03/14/2023	9541 Outdoor Link	195.60	2023 Access Link Annual Fee for Field Light Controller
	576 80 41 00	Prof Svcs - Parks	001 000 576 General Fund	195.60	2023 Access Link Annual Fee for Field Light Controller
29044	03/02/2023	03/14/2023	10244 Owen Kari, DBA ASL Professionals	222.98	ASL Services 2/14/23 Council Meeting (2 Hr plus Mileage)
	511 60 41 00	Prof Svcs - Legisl	001 000 511 General Fund	222.98	ASL Services 2/14/23 Council Meeting (2 Hr plus Mileage)
29019	02/28/2023	03/14/2023	3958 PC Budget & Finance - Jail	397.14	Jail Services - January 2023
	523 60 40 01	Jail	001 000 523 General Fund	397.14	Jail Services - January 2023
29008	02/24/2023	03/14/2023	3959 PC Budget & Finance - Weeds	306.78	2023 Noxious Weed Control - Conservation District (28 Parcels)
	518 10 49 00	Miscellaneous - Non Dept	001 000 518 General Fund	306.78	2022 Noxious Weed Control - Conservation District (28 Parcels)
29028	02/28/2023	03/14/2023	8626 Pacific Office Automation Inc	144.03	Postage Meter Rental - Mar 2023

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518 10 42 01	Postage - Non Dept		001 000 518 General Fund	144.03	Postage Meter Rental - Mar 2023
29050	03/03/2023	03/14/2023	354 Parsons, Norman R	75.00	2023 Annual Conference - ERWOW - Vancouver, WA (Meals)
534 10 43 00	Travel - Water Admin		425 000 534 Water Fund (dep	75.00	2023 Annual Conference - ERWOW - Vancouver, WA (Meals)
29054	03/03/2023	03/14/2023	3945 Patriot Fire Protection, Inc	561.00	Annual Fire Sprinkler & Backflow Inspection - Rec Building
518 30 48 01	Rep & Maint - Rec Bldg		001 000 518 General Fund	561.00	Annual Fire Sprinkler & Backflow Inspection - Rec Building
29072	03/06/2023	03/14/2023	10209 Polly L. MacLean, CSC	378.20	ASL Interpreting 2/14 & 2/28 Council Meeting (4 hrs plus mileage)
511 60 41 00	Prof Svcs - Legisl		001 000 511 General Fund	378.20	ASL Interpreting 2/14 & 2/28 Council Meeting (4 hrs plus mileage)
29087	03/06/2023	03/14/2023	7614 Prothman	3,214.00	Police Chief Search - Reimbursable Expenses - Job Listing
521 22 41 00	Prof Svcs - Police		001 000 521 General Fund	3,214.00	Police Chief Search - Reimbursable Expenses - Job Listing
29047	03/02/2023	03/14/2023	3986 Puget Sound Energy, BOT-01H	72.60	Natural Gas - Rec Center - February 2023
571 10 47 00	Public Utility Services - Rec		001 000 571 General Fund	72.60	Natural Gas - Rec Center - February 2023
29048	03/02/2023	03/14/2023	3986 Puget Sound Energy, BOT-01H	940.05	Natural Gas - Pool/Bathhouse - February 2023
576 20 47 00	Public Utility Services - Pool		001 000 576 General Fund	940.05	Natural Gas - Pool/Bathhouse - February 2023
			Total Puget Sound Energy, BOT-01H	1,012.65	
29105	03/08/2023	03/14/2023	5710 Rainier Connect, Mashell Telecom	106.95	Internet Access Fee - City Hall - Mar 2023
518 81 42 00	Communication/Internet - I/		001 000 518 General Fund	106.95	Internet Access Fee - City Hall - Mar 2023
29029	02/28/2023	03/14/2023	4004 Reserve Account	2,000.00	#15690704 Postage Meter Refill - February 2023
518 10 42 01	Postage - Non Dept		001 000 518 General Fund	2,000.00	#15690704 Postage Meter Refill - February 2023
29018	02/28/2023	03/14/2023	8893 Right Systems INC	4,944.50	P#64 5 Wi-fi Access Points (work completed in Feb 2023)

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594 76 62 03	Buildings & Structures - PBC		301 000 594 Park Bond Capit	4,944.50	P#64 5 Wi-fi Access Points (work completed in Feb 2023)
29093	03/06/2023	03/14/2023	8893 Right Systems INC	272.80	3 Year AP License & Support (For New AP & Rec Center)
518 81 49 01	Software Licenses		001 000 518 General Fund	272.80	3 Year AP License & Support (For New AP & Rec Center)
Total Right Systems INC				5,217.30	
29053	03/03/2023	03/14/2023	7820 Roberts, John H	20.00	Gas Reimbursement - Station Closed
548 65 31 08	Gas - Police		501 000 548 Equipment Rent	20.00	Gas Reimbursement - Station Closed
29077	03/06/2023	03/14/2023	4035 Sarco Supply	37.29	Janitorial Supplies - Rec Bldg
571 10 31 04	Janitorial Supplies - Rec Bldg		001 000 571 General Fund	37.29	Janitorial Supplies - Rec Bldg
29078	03/06/2023	03/14/2023	4035 Sarco Supply	36.95	Janitorial Supplies - City Hall
518 30 31 04	Oper Supplies - CH		001 000 518 General Fund	36.95	Janitorial Supplies - City Hall
Total Sarco Supply				74.24	
29067	03/03/2023	03/14/2023	6088 Sentinel Pest Control Inc	214.41	Pest Control - PW - 03/2023
531 50 48 00	Rep & Maint - Storm		415 000 531 Storm Drain	53.60	Pest Control - PW - 03/2023
534 50 48 01	Rep & Maint - Water Maint		425 000 534 Water Fund (dep	53.60	Pest Control - PW - 03/2023
535 50 48 00	Rep & Maint - Sewer Maint		430 000 535 Sewer Fund (dep	53.61	Pest Control - PW - 03/2023
542 30 48 01	Rep & Maint - Street Maint		101 000 542 City Street Fund	53.60	Pest Control - PW - 03/2023
29090	03/06/2023	03/14/2023	6088 Sentinel Pest Control Inc	120.12	Pest Control - City Hall - 03/2023
518 30 48 02	Rep & Maint - City Hall		001 000 518 General Fund	120.12	Pest Control - City Hall - 03/2023
Total Sentinel Pest Control Inc				334.53	
29098	03/06/2023	03/14/2023	6350 Sevier, Maria	480.00	On Call GIS Support - 1/1-2/28/23
558 60 41 00	Prof Svcs - Planning		001 000 558 General Fund	480.00	On Call GIS Support - 1/1-2/28/23
29085	03/06/2023	03/14/2023	10357 Sharon, Lori	15.00	Security Deposit Refund - 12/16/22
582 10 00 00	Deposit Refunds		001 000 580 General Fund	15.00	Security Deposit Refund - 12/16/22

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29055	03/03/2023	03/14/2023	4110 Superior Linen Service	49.07	Linen Service 02/08/23 - Public Works
	518 30 48 03	Rep & Maint - PW	001 000 518 General Fund	49.07	Linen Service 02/08/23 - Public Works
29056	03/03/2023	03/14/2023	4110 Superior Linen Service	49.07	Linen Service 02/22/23 - Public Works
	518 30 48 03	Rep & Maint - PW	001 000 518 General Fund	49.07	Linen Service 02/22/23 - Public Works
29057	03/03/2023	03/14/2023	4110 Superior Linen Service	141.58	Linen Service 02/08/23 - Rec Center
	518 30 48 01	Rep & Maint - Rec Bldg	001 000 518 General Fund	141.58	Linen Service 02/08/23 - Rec Center
29058	03/03/2023	03/14/2023	4110 Superior Linen Service	142.09	Linen Service 02/22/23 - Rec Center
	518 30 48 01	Rep & Maint - Rec Bldg	001 000 518 General Fund	142.09	Linen Service 02/22/23 - Rec Center
29059	03/03/2023	03/14/2023	4110 Superior Linen Service	81.33	Linen Service 02/02/23 - City Hall
	518 30 48 02	Rep & Maint - City Hall	001 000 518 General Fund	81.33	Linen Service 02/02/23 - City Hall
29060	03/03/2023	03/14/2023	4110 Superior Linen Service	81.33	Linen Service 02/16/23 - City Hall
	518 30 48 02	Rep & Maint - City Hall	001 000 518 General Fund	81.33	Linen Service 02/16/23 - City Hall
29061	03/03/2023	03/14/2023	4110 Superior Linen Service	55.25	Linen Service 02/08/23 - Pool
	576 20 49 02	Miscellaneous - Pool	001 000 576 General Fund	55.25	Linen Service 02/08/23 - Pool
29062	03/03/2023	03/14/2023	4110 Superior Linen Service	55.76	Linen Service 02/22/23 - Pool
	576 20 49 02	Miscellaneous - Pool	001 000 576 General Fund	55.76	Linen Service 02/22/23 - Pool
Total Superior Linen Service				655.48	
29011	02/28/2023	03/14/2023	4328 Systems for Public Safety Inc	238.90	#68055D LOF, Safety Inspection & Tail Light Repair
	548 65 48 08	O & M - Police	501 000 548 Equipment Rent	238.90	#68055D LOF, Safety Inspection & Tail Light Repair
29022	02/28/2023	03/14/2023	4328 Systems for Public Safety Inc	57.75	#71535D 2021 Ford Interceptor - Repair Loose Tire
	548 65 48 08	O & M - Police	501 000 548 Equipment Rent	57.75	#71535D 2021 Ford Interceptor - Repair Loose Tire
Total Systems for Public Safety Inc				296.65	
29045	03/02/2023	03/14/2023	9888 T-Mobile (Cell Phone Bill)	1,086.41	City Cell Phones & Air Cards 02/2023

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513 10 42 00	Communication - Admin		001 000 513 General Fund	29.86	City Manager 02/2023 - C Corcoran
518 30 42 00	Communication - Fac/Equip		001 000 518 General Fund	89.58	Maint. Lead, 2 Workers 02/2023
521 22 42 00	Communication - Police		001 000 521 General Fund	577.74	Police Officers, Chief and Air Cards 02/2023
524 20 42 00	Communication- Building		001 000 524 General Fund	14.93	Admin Svcs Dir. 02/2023
531 50 42 00	Communication - Storm		415 000 531 Storm Drain	59.72	Public Works Crew, Director, Billing Clerk 02/2023
534 10 42 00	Communication - Water Adr		425 000 534 Water Fund (de	90.63	Public Works Crew, Director, Billing Clerk, PW Water Meter Collector 02/2023
535 10 42 01	Communication - Sewer Adr		430 000 535 Sewer Fund (de	59.72	Public Works Crew, Director, Billing Clerk 02/2023
542 30 42 00	Communication - Street Reç		101 000 542 City Street Fund	59.72	Public Works Crew, Director, Billing Clerk 02/2023
558 60 42 00	Communication - Planning		001 000 558 General Fund	14.93	Admin Svcs Dir. 02/2023
576 80 42 00	Communication - Parks		001 000 576 General Fund	89.58	P/R Director, Events, Maint. Worker 02/2023
29068	03/06/2023	03/14/2023	6931 Tac Build LLC	53.60	02-00020.0 - 113 ELDORADO AVE
343 10 00 00	Storm Drain Revenues		415 000 340 Storm Drain	-15.74	
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-17.09	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-20.77	
29107	03/08/2023	03/14/2023	4120 Tacoma Daily Index	262.50	February 2023 Publications
511 60 41 01	Advertising - Legisl		001 000 511 General Fund	45.00	Ordinance 1703 Passed
558 60 41 01	Advertising - Planning		001 000 558 General Fund	127.50	Public Hearing - Prelim Site Approval
576 80 41 01	Advertising - Parks		001 000 576 General Fund	90.00	RFP- Tennis Court Resurfacing
29109	03/08/2023	03/14/2023	4322 Tacoma, City of - POWER	2,321.39	Power - Various Locations - February 2023
534 80 47 01	Utility Services/Pumping		425 000 534 Water Fund (de	2,120.33	Well 6,7,8 and Weathervane Booster Power - Feb 2023
535 80 47 01	Utility Services/Pumping		430 000 535 Sewer Fund (de	166.31	L/S Power - Feb 2023
542 30 47 03	Electricity/Traffic Lights		101 000 542 City Street Fund	22.71	Traffic Control - Feb 2023
542 63 47 00	Electricity/Street Lights		101 000 542 City Street Fund	12.04	Street Lights - Feb 2023
29016	02/28/2023	03/14/2023	4164 U S Postal Service	290.00	Permit #236 Renewal 2023
518 10 42 01	Postage - Non Dept		001 000 518 General Fund	290.00	Permit #236 Renewal 2023
29051	03/03/2023	03/14/2023	5934 US Bank, City Hall Account	2,042.17	P-Card Charges thru 02/25/23
512 50 31 00	Office & Oper Sup - Court		001 000 512 General Fund	647.71	Annual Jotform Subscription, Acrobat Pro Annual Subscription
513 10 49 01	Reg & Tuition - Admin		001 000 513 General Fund	465.00	MRSC Webinar - C. Corcoran, Intro to Parliamentary Procedure - J. Westman
514 23 49 01	Reg & Tuition - Finance		001 000 514 General Fund	140.00	MRSC FY2022 Annual Reporting Webinar - L. Chambers & J. Dunbar
517 90 31 01	Oper Supplies - Wellness Pr		001 000 517 General Fund	41.72	Wellness Supplies for News Years Bingo & Valentine Poker Walk

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518 10 42 01	Postage - Non Dept		001 000 518 General Fund	386.00	Postage - Passport & Admin
518 10 49 02	Notary		001 000 518 General Fund	119.96	Notary Stamp and Training for S. Lee
518 11 49 03	Reg & Tuition - Personnel		001 000 518 General Fund	60.00	HR Essentials for Clerks Webinar - J. Westman
518 81 35 00	Small Tools & Equip - I/S		001 000 518 General Fund	41.78	Mounting Equipment for AP's at PSB & PW
524 20 49 01	Reg & Tuition - Building		001 000 524 General Fund	70.00	2021 Permit Tech Exam
558 60 49 01	Reg & Tuition - Planning		001 000 558 General Fund	70.00	2021 Permit Tech Exam
29108 03/08/2023	03/14/2023	8482	US Bank, Police Department Account	17.10	Postage To Mail Sexual Assault Kit
521 22 49 00	Miscellaneous - Police		001 000 521 General Fund	17.10	Postage To Mail Sexual Assault Kit
29049 03/02/2023	03/14/2023	8483	US Bank, Public Works Dept Account	1,200.41	P-Card Charges thru 2/25/23
531 50 31 01	Office Supplies - Storm		415 000 531 Storm Drain	89.34	Monitor Riser, Multi Charging Port & Annual Jotform Subscription
531 50 35 00	Small Tools & Equip - Storm		415 000 531 Storm Drain	41.57	Sweeper Stickers
534 10 31 00	Office Supplies - Water Adm		425 000 534 Water Fund (de	89.36	Monitor Riser, Multi Charging Port & Annual Jotform Subscription
534 10 43 00	Travel - Water Admin		425 000 534 Water Fund (de	679.84	Lodging for ERWOW Training in Vancouver - S Marez & N Parsons
535 10 31 00	Office Supplies - Swr Admin		430 000 535 Sewer Fund (de	89.34	Monitor Riser, Multi Charging Port & Annual Jotform Subscription
535 10 48 00	Rep & Maint - Sewer Admin		430 000 535 Sewer Fund (de	90.83	Fence Repair at Weathervane Booster Pump
542 30 31 01	Office Supplies - Street Reg		101 000 542 City Street Fund	89.35	Monitor Riser, Multi Charging Port & Annual Jotform Subscription
571 10 31 04	Janitorial Supplies - Rec Bldg		001 000 571 General Fund	30.78	Cleaning Supplies
29063 03/03/2023	03/14/2023	8484	US Bank, Recreation Dept Account	350.34	P-Card Charges thru 02/25/23
571 10 31 02	Senior Program Supplies		001 000 571 General Fund	28.45	Senior Morning Supplies
571 20 49 07	Youth Basketball/Youth Refe		001 000 571 General Fund	82.50	Basketball Award Cookies
573 90 49 01	Community Events		001 000 573 General Fund	239.39	Murphy Cardboard Cutout Standee for use at Events
29092 03/06/2023	03/14/2023	9253	University Place Tire & Auto	58.33	#68579D LOF & Vehicle Diagnostics Check
548 65 48 06	O & M - Facilities		501 000 548 Equipment Rent	58.33	#68579D LOF & Vehicle Diagnostics Check
29094 03/06/2023	03/14/2023	9253	University Place Tire & Auto	95.65	#62855D - LOF & Tire Rotation
548 65 48 11	O & M - Parks/Rec		501 000 548 Equipment Rent	95.65	#62855D - LOF & Tire Rotation
Total University Place Tire & Auto				153.98	
29065 03/03/2023	03/14/2023	4179	Unum Life Insurance Company of America	56.90	Retired Benefits - Mar 2023

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521 22 20 02	LEOFF I Long Term Care Pre		001 000 521 General Fund	56.90	Retired Benefits - Mar 2023
29099	03/06/2023	03/14/2023	4180 Utilities Underground	28.96	Locates 02/2023
534 10 49 00	Miscellaneous - Water Admi		425 000 534 Water Fund (de	14.48	Locates 02/2023
535 10 49 00	Miscellaneous - Sewer Admi		430 000 535 Sewer Fund (de	14.48	Locates 02/2023
29111	03/08/2023	03/14/2023	3645 WEX BANK, Wright Express FSC	504.55	Gas/Fuel February 2023
548 65 31 05	Gas - Non Dept		501 000 548 Equipment Rent	38.82	Non-Dept 02/2023
548 65 31 08	Gas - Police		501 000 548 Equipment Rent	465.73	Police 02/2023
29095	03/06/2023	03/14/2023	9997 Walter E Nelson Co	49.37	Repair Part for IMop
518 30 31 00	Oper Supplies - Facilities		001 000 518 General Fund	49.37	Repair Part for IMop
29009	02/24/2023	03/14/2023	4246 Whistle Workwear	158.82	Jacket for S Marez
531 50 20 01	Contract Benefits - Storm		415 000 531 Storm Drain	39.71	Work Jacket - S Marez
534 10 20 01	Contract Benefits - Wtr Adm		425 000 534 Water Fund (de	39.71	Work Jacket - S Marez
535 10 20 01	Contract Benefits - Sewer Ac		430 000 535 Sewer Fund (de	39.70	Work Jacket - S Marez
542 30 20 01	Contract Benefits - Street Re		101 000 542 City Street Fund	39.70	Work Jacket - S Marez
29073	03/06/2023	03/14/2023	4246 Whistle Workwear	228.31	Work Boots - J Marzano
531 50 20 01	Contract Benefits - Storm		415 000 531 Storm Drain	57.07	Work Boots - J Marzano
534 10 20 01	Contract Benefits - Wtr Adm		425 000 534 Water Fund (de	57.08	Work Boots - J Marzano
535 10 20 01	Contract Benefits - Sewer Ac		430 000 535 Sewer Fund (de	57.08	Work Boots - J Marzano
542 30 20 01	Contract Benefits - Street Re		101 000 542 City Street Fund	57.08	Work Boots - J Marzano
Total Whistle Workwear				387.13	
29015	02/28/2023	03/14/2023	10035 Zoom Video Communications	1,428.44	Monthly Phone Rental - 2/28-3/30/23
513 10 42 00	Communication - Admin		001 000 513 General Fund	83.60	Meeting Webinar & Recording - 2/28-3/30/23
518 10 42 00	Communication - Non Dept		001 000 518 General Fund	1,344.84	Monthly Phone Rental - 2/28-3/30/23
Report Total:				59,373.48	

Fund	
001 General Fund	41,794.32
101 City Street Fund	1,980.74
301 Park Bond Capital Fund	4,944.50
415 Storm Drain	461.71
425 Water Fund (department)	5,500.04
430 Sewer Fund (department)	989.12

ACCOUNTS PAYABLE

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			501 Equipment Rental Fund	3,703.05	

This report has been reviewed by:

REMARKS:

Signature & Title

Date

CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Mayor Brett L. Wittner called the regular meeting to order at 7:00 P.M. and led the Pledge of Allegiance. Councilmembers David M. Viafore, Shannon Reynolds, Joe Barrentine, Hunter T. George, Nikki Bufford, and Jim Andrews were present.

PRESIDING OFFICER’S REPORT

A. Motion: Confirming Commission Koerger Reappointment

Interim City Manager Corcoran briefed the Council on her reappointment for the Fircrest Civil Service Commission. **George MOVED to confirm the Interim City Manager’s reappointment of Alexander J. Koerger to fulfill his term on the Fircrest Civil Service Commission ending on August 28, 2026; seconded by Bufford.** Wittner invited councilmember comment. There was a brief discussion on the term and recent rulings. Wittner invited public comment; none were provided. **The Motion Carried (7-0).**

B. Motion: Authorizing the Interim City Manager to submit a Letter of Support to Pierce Transit

Interim City Manager Corcoran briefed the Council on the letter of support to Pierce Transit for their grant application. **George MOVED to authorize the Interim City Manager to submit a letter of support to Pierce Transit; seconded by Bufford.** Wittner invited councilmember comment; none were provided. Wittner invited public comment; none were provided. **The Motion Carried (7-0).**

C. 2023 Committees

Wittner briefed the Council on the Holiday Tree and decoration committee. Bufford and Barrentine requested to serve on the committee.

CITY MANAGER COMMENTS

A. City Manager Salary Discussion

Interim City Manager Corcoran briefed the Council on the proposed City Manager salary discussion provided by Colin Baenziger & Associates and stated that the compensation study used Pierce County comparable cities. There was Council consensus for the City Manager salary range. **Viafore MOVED to approve the City Manager’s hiring salary range, \$145,000 to \$180,000; seconded by Bufford.** Wittner invited councilmember comment; none were provided. Wittner invited public comment.

- Vince Navarre, 1205 Del Monte Ave, commented on the salary.

The Motion Carried (7-0).

There was a brief discussion on gender neutral terms for the City Manager recruitment advertisement. There were no objections from Council to post the advertisement as **is presented.**

Councilmember Barrentine left the meeting at 7:39 P.M.

DEPARTMENT HEAD COMMENTS

There were none.

COUNCILMEMBER COMMENTS

- Andrews; no comment.
- Bufford; no comment.
- George; no comment.
- Reynolds; no comment.
- Viafore commented on the Police Chief recruitment timeline.
- Wittner; no comment.

PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

Wittner invited public comment; the following individuals provided comments:

- Vince Navarre, 1205 Del Monte Ave, commented on Black History Month.
- Nancy Atwood, 1204 Farallone Ave, commented on emergency vehicle access to her neighborhood.

Mayor Wittner invoked Rule 20. Order of Business in the Fircrest City Council Rules and stated that the Council will modify the agenda to proceed with New Business Item 13A. Ordinance No. 1703: Garbage Service Rate Adjustment. There were no objections noted from the Council.

NEW BUSINESS

A. Ordinance No. 1703: Garbage Service Rate Adjustment

Corcoran briefed the Council on the proposed ordinance setting new solid waste rates due to the disposal fee adjustment, the annual CPI adjustment, and the recycling commodity surcharge adjustment. **George MOVED to adopt Ordinance No. 1703, amending Section 1 of Ordinance No. 1682 and Fircrest Municipal Code 6.08.130 relating to the schedule of rates and charges for solid waste collection; seconded by Bufford.** Wittner invited councilmember comments; there was none. Wittner invited public comment; there was none. **The Motion Carried (6-0).**

COMMITTEE, COMMISSION, AND LIAISON REPORTS

A. Administration

There was no report.

B. Environmental, Planning, and Building

George reported on several items to include the Prose development, staff training, and the Bourgaize property.

C. Finance, IT, Facilities

There was no report.

Councilmember Reynolds left the meeting at 8:03 P.M.

Bufford left the meeting at 8:03 P.M. and returned at 8:05 P.M.

D. Other Liaison Reports

George reported on SSHAP and current proposed legislative changes.

CONSENT CALENDAR

Wittner requested the City Clerk read the Consent Calendar: approval of Voucher No. 219139 through Voucher Check No. 219231 in the amount of \$740,838.06; approval of Payroll Check No. 14230 through Payroll Check No. 14231 in the amount of \$8,871.53; approval of Payroll Check No. 14232 through Payroll Check No. 14237 in the amount of \$57,695.78; approval of Payroll electronic funds transfer in the amount of \$139,765.95; approval of Payroll electronic funds transfer in the amount of \$139,888.68; approval of January 24, 2023, Regular Meeting minutes; and approval of February 7, 2023, Joint Meeting minutes. **Bufford MOVED to approve the Consent Calendar as read; seconded by George. The Motion Carried (5-0).**

PUBLIC HEARING

A. To receive comments on the proposed text amendments regarding stormwater compliance

At 8:05 P.M., Wittner opened the public hearing. Public Works Director Bemis briefed the Council on the proposed text amendments regarding stormwater compliance, stating the public hearing was to receive comments on the proposed stormwater compliance. Wittner invited councilmember comments. There was a brief discussion on the use of director discretion and Council notification. Wittner invited public testimony; none were provided. At 8:11 P.M., Wittner closed the public hearing.

UNFINISHED BUSINESS

There was none.

NEW BUSINESS

B. Resolution No. 1821: South Orchard St Overlay Transportation Improvement Board Agreement

Public Works Director Bemis briefed the Council on the grant contract with the Washington State Transportation Improvement Board to fund the grind and overlay project on South Orchard Street. **George MOVED to adopt Resolution No. 1821, authorizing the Interim City Manager to execute a grant agreement with Washington State Transportation Improvement Board (TIB) in the amount of \$678,471 for a grind and overlay project on South Orchard Street from Center Street to Holly Drive on the two south bound lanes only; seconded by Bufford.** Wittner invited councilmember comment. Discussions included street maintenance, intersection ownership, and traffic control. Wittner invited public comment; there were none. **The Motion Carried (5-0).**

C. Resolution No. 1822: Authorizing the Cable Television Franchise Transfer

Corcoran briefed the Council on the transfer of control of cable television franchise from Rainier Connect North LLC, to Alphaboost Purchaser LLC. **Bufford MOVED to adopt Resolution No. 1822, authorizing the transfer of control of cable television franchise from Rainier Connect North, LLC, a subsidiary of Mashell, Inc. to Alphaboost Purchaser, LLC, a subsidiary of Palisade Diversified Infrastructure Fund No. 3; seconded by George.** Wittner invited councilmember comment; there was none. Wittner invited public comment; there was none. **The Motion Carried (5-0).**

CALL FOR FINAL COMMENTS

- Viafore commented on Drake Street maintenance.
- Parks & Recreation Director Grover reported on the Daddy Daughter dance.

EXECUTIVE SESSION

There was none scheduled.

ADJOURNMENT

Bufford MOVED to adjourn the meeting at 8:30 P.M., seconded by George. The Motion Carried (5-0).

Brett L. Wittner, Mayor

Jayne Westman, City Clerk

CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Mayor Brett L. Wittner called the regular meeting to order at 7:00 P.M. and led the Pledge of Allegiance. Councilmembers David M. Viafore, Shannon Reynolds, Joe Barrentine, Hunter T. George, Nikki Bufford, and Jim Andrews were present.

PRESIDING OFFICER’S REPORT

A. Proclamation: Women’s History Month

Councilmember Reynolds read the proclamation Women’s History Month into the record. **Bufford MOVED to authorize the Mayor’s signature on the proclamation proclaiming the month of March is Women’s History Month in the City of Fircrest; seconded by George.** Wittner invited councilmember comment; none were provided. Wittner invited public comment.

- Vince Navarre, 1205 Del Monte Ave, expressed concern about the use of proclamations.
- Sarah Navarre, 1205 Del Monte Ave, commented on the Women’s History Month proclamation.

There was a brief discussion on public outreach and education and Council policies.

The Motion Carried (7-0).

CITY MANAGER COMMENTS

A. City Attorney Appointment

Corcoran briefed the Council on the appointment of Robert Zeinemann as the official Fircrest City Attorney. **Reynolds MOVED to confirm the Interim City Manager’s appointment of Robert Zeinemann, of Kenyon Disend, PLLC as the official Fircrest City Attorney; seconded by Bufford.** Wittner invited councilmember comment; none were provided. Wittner invited public comment; none were provided. **The Motion Carried (7-0).**

B. City Attorney Report

City Attorney Zeinemann provided a brief report update to the Council. There was a brief discussion on legal updates.

DEPARTMENT HEAD COMMENTS

- Administrative Services Director Westman reported on the Prose Development Preliminary Site Plan public hearing.
- Public Works Director Bemis reported on several items including the Summit Ave Water Main project, Fircrest parks restroom doors, and the community center cameras.
There was a brief discussion on the addition of automatic locking doors to park restroom doors. There was a consensus to add the park restroom doors topic to a study session.

COUNCILMEMBER COMMENTS

- Viafore; no comment.
- Reynolds; no comment.
- Barrentine; no comment.
- George commented on the legislative capital budget request.
- Bufford commented on the Fircrest March Medallion event.

- Andrews commented on local schools’ sports.
- Wittner; no comment.

PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

Wittner invited public comment. The following individual provided public comment:

- Brian Rybolt, 1036 Daniels Dr, expressed concern about several items.

COMMITTEE, COMMISSION, AND LIAISON REPORTS

A. Parks & Recreation

Barrentine reported on several items including the Fircrest Tennis Court Request for Proposals, the Whittier Park Master Plan, the Community Center cameras, and the pool season.

B. Pierce County Regional Council

Reynolds reported on several items including the February assembly update and the approval of the yearly work plan.

C. Public Safety, Courts

Viafore reported on the lateral police officer candidates and extra patrols at Whittier Park.

D. Street, Water, Sewer, and Storm Drain

There was no report.

E. Other Liaison Reports

There was no report.

CONSENT CALENDAR

Wittner requested the City Clerk read the Consent Calendar: approval of Voucher No. 219232 through Voucher Check No. 219287 in the amount of \$131,926.28; approval of Payroll electronic funds transfer in the amount of \$141,694.55; Registering an Objection to the Fircrest Golf Club Liquor License Renewal; approval of the February 14, 2023, Regular Meeting minutes; and approval of the February 21, 2023, Study Session minutes. **George MOVED to approve the Consent Calendar as read; seconded by Bufford.** Viafore requested to remove the February 14, 2023, Regular Meeting minutes. **The Motion to Approve the Consent Calendar Carried (7-0) as amended.**

PUBLIC HEARING

There was no public hearing scheduled.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

A. Ordinance No. 1704: Public Works NPDES Compliance

Public Works Director Bemis provided an overview of the proposed ordinance and stated that the City will remain in compliance with the City’s Stormwater Management Program (SWMP) plan and Phase II Municipal Stormwater Permit. **Bufford MOVED to adopt Ordinance No. 1704, amending Ordinance No. 1640 Section 1 Fircrest Municipal Code Chapter 20.24**

Stormwater Management; providing severability; and establishing effective date; seconded by George. Wittner invited councilmember comment; none were provided. Wittner invited public comment; none were provided. **The Motion Carried (7-0).**

B. Presentation: Year-end 2022 Financial Report

Finance Director Chambers provided an overview of the year-end report and highlighted changes in certain funds. Chambers reported that the City moved the Street, Water, and Sewer balances out of Cumulative Reserve and back into their respective funds. Chambers highlighted that the first inter-fund loan payment was made from the Park Bond Capital Fund to the Cumulative Reserve Fund. Lastly, Chambers reported on the current balances of the Park Bond Capital Fund and ARPA funding. There was a brief discussion on the City of Tacoma’s electric franchise fee.

CALL FOR FINAL COMMENTS

- Viafore commented on the community center’s updates.
- Wittner commented on reviewing the council policy for remote attendance.

EXECUTIVE SESSION

At 8:13 P.M., Wittner reported that the Council would take a five-minute recess and convene into Executive Session, not to exceed thirty (30) minutes, to discuss potential litigation per RCW 42.30.110(1)(i). Wittner invited City Attorney Zeinemann.

ADJOURNMENT

Bufford MOVED to adjourn the meeting at 8:42 P.M., seconded by Barrentine. The Motion Carried (7-0).

Brett L. Wittner, Mayor

Jayne Westman, City Clerk

FIRCREST CITY COUNCIL AGENDA SUMMARY

DATE: 3/14/2023

NEW BUSINESS: Sewer Connection Schedule of Fees

ITEM: 13A

FROM: Tyler Bemis, Public Works Director

RECOMMENDED MOTION: I move to adopt Ordinance No. _____, amending Ordinance No. 1690 Section 1 and FMC 20.04.025 General Facilities Charge; amending Ordinance No. 1690 Section 2 and FMC 20.04.030 Service Connection Fees and Inspection Fees

PROPOSAL: This is a proposal to increase the sewer system General Facilities Charge's (GFC's), Service Connection Fee, and Inspection Fee. These fees are to be increased annually, based on the December to December United States Bureau of Labor Statistics CPI-W for Seattle-Tacoma-Bellevue (7.9%).

FISCAL IMPACT: The fiscal impact will be to add additional revenue to the sewer fund to offset the costs of the existing and future improvements based on the future development activity in the City.

ADVANTAGE: Increasing the charges provides for future connections to help pay for the improvements that have occurred since the last increase as well as buy into the existing system. By adjusting this fee on an annual basis with the CPI-W this allows the fee to remain current.

DISADVANTAGES: Increases the cost to future customers.

ALTERNATIVES: Not increase the fees, which means the future customers would not pay their fair share in buying into the utility.

HISTORY: In 1995, Ordinance Nos. 1098 and 1099 updated the prior GFC rates. These were based on the water and sewer 1995 rate study done by Gray and Osborne, which was based on residential meter equivalency. In November 2001, the GFC were again adjusted based on meter size with a service connection fee and drop-in fee for meters established. These fees were identified as the value of the existing facilities and the planned capital improvements at the time of connection. In 2008, these fees were reviewed and recalculated per the July 27, 2008 memos from the City Engineer and increased accordingly effective January 1, 2009. Increases were implemented in October of 2018 under Ordinance 1621 and in November of 2022 under Ordinance 1690. No increases were made for calendar years 2019, 2020, and 2021. The Fircrest Municipal Code is currently written to include an annual increase based on the December to December United States Bureau of Labor Statistics CPI-W for Seattle-Tacoma-Bellevue.

ATTACHMENTS: [Redlined Ordinance](#)
[Clean Ordinance](#)
[Seattle-Tacoma-Bellevue CPI-W](#)

**CITY OF FIRCREST
ORDINANCE NO. ____**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON, AMENDING ORDINANCE NO. 1690
SECTION 1 AND FMC 20.04.025 GENERAL FACILITIES CHARGE;
AMENDING ORDINANCE NO. 1690 SECTION 2 AND FMC 20.04.030
SERVICE CONNECTION FEES AND INSPECTION FEES.**

WHEREAS, the City Council of the City of Fircrest determined to increase the sewer system general facilities charge, connection fee, and inspection fee to more appropriately recover costs associated with connections to the sewer system and the customer’s proportionate share of the value of the existing facilities, based on present day values. Now, Therefore,

**THE CITY COUNCIL OF THE CITY OF FIRCREST DO ORDAIN AS
FOLLOWS:**

Section 1. Section 1 of Ordinance No. 1690 and FMC 20.04.025 are hereby amended to read as follows:

20.04.025 General facilities charge.

Each connection to the city sanitary sewer system shall be charged a general facilities charge based on the customer’s proportionate share of the value of the existing facilities and the planned capital improvements at the time of connection for each property served. The general facilities charge shall be a flat rate of ~~\$5,737.00~~ 6,190 except for business, commercial, and industrial connections.

(a) The general facilities charge for business, commercial, and industrial connections shall be computed by multiplying the base rate of ~~\$5,737.00~~ \$6,190 times the meter equivalent, based on the meter size table as follows:

Meter Size	Meter Equivalent	General Facilities Charge
5/8"	1.0	\$5,737.00 <u>6,190</u>
1"	2.5	\$14,341.00 <u>15,474</u>
1-1/2"	5.0	\$28,683.00 <u>30,949</u>
2"	8.0	\$45,893.00 <u>49,519</u>
3"	16.0	\$91,785.00 <u>99,036</u>
4"	25.0	\$143,415.00 <u>154,745</u>

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2 (b) Such general facilities charges shall be credited to the specific premises served and no
3 other property, and the premises shall be noted by address and permanently filed in the
4 records of the city. Properties with existing services shall be considered to have satisfied
5 the general facilities charges; however, change of use shall require payment for any
6 differential in residential equivalents.

7 (c) The general facility charge schedule shall be updated annually at a rate adjusted in
8 accordance with the consumer price index (CPI-W) for the Seattle-Tacoma-Bellevue area
9 ending December of each year, to be effective February 1st of the following year. (Ord.
10 1690 § 1, 2022; Ord. 1621 § 1, 2018; Ord. 1465 § 1, 2008; Ord. 1293 § 1, 2001; Ord.
11 1280 § 3, 2001; Ord. 1099 § 2, 1995).

12 **Section 2.** Section 2 of Ordinance No. 1690 and FMC 20.04.030 are hereby amended to
13 read as follows:

14 **20.04.030 Service connection fee and inspection fee.**

15 A service connection fee or inspection fee, for each residential unit or equivalent, shall be
16 charged and collected by the city for each new permanent connection to its sewer
17 collection system. The service connection fee will be charged in the event that the city is
18 required to make the physical connection to the existing sewer main and extend the
19 service line to the property line. The inspection fee will be charged in the event that a
20 developer makes the physical connection to a new or existing sewer main, extends the
21 service line to the property line, completes all surface restoration, and the city inspects
22 said work. The service connection fees and inspection fees shall be charged as follows:

23 (a) Service connection fee: ~~\$2,811.00~~ \$3,033. In addition to the service connection fee, an
24 additional fee of ~~\$29.00~~ \$31 per square foot of pavement restoration required for the
25 connection shall be charged based on measurements made at the time of connection, and
26 the actual cost of any other related work shall be the responsibility of the property owner
27 payable to the city prior to final inspection.

28 (b) The service connection fee shall be updated annually at a rate adjusted in accordance
29 with the consumer price index (CPI-W) for the Seattle-Tacoma-Bellevue area ending
30 December of each year to be effective February 1st of the following year.

31 (c) Inspection fee: ~~\$402.00~~ \$434.

(d) The inspection fee shall be updated annually at a rate adjusted in accordance with the
consumer price index (CPI-W) for the Seattle-Tacoma-Bellevue area ending December of
each year to be effective February 1st of the following year. (Ord. 1690 § 2, 2022; Ord.
1621 § 2, 2018; Ord. 1465 § 2, 2008; Ord. 1293 § 3, 2001; Ord. 1280 § 4, 2001; Ord.
1099 § 1, 1995; Ord. 961 § 1, 1990; Ord. 913 § 2, 1988; Ord. 116 § 3, 1947).

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON, at a regular meeting thereof this 14th day of March
2023.**

APPROVED:

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Brett L. Wittner, Mayor

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ATTEST:

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Jayne Westman, City Clerk

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APPROVED AS TO FORM:

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Robert Zeinemann, City Attorney

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1 CITY OF FIRCREST
2 ORDINANCE NO. ____

3 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
4 FIRCREST, WASHINGTON, AMENDING ORDINANCE NO. 1690
5 SECTION 1 AND FMC 20.04.025 GENERAL FACILITIES CHARGE;
6 AMENDING ORDINANCE NO. 1690 SECTION 2 AND FMC 20.04.030
7 SERVICE CONNECTION FEES AND INSPECTION FEES; AND
8 PROVIDING SEVERABILITY, AND ESTABLISHING EFFECTIVE
9 DATE.

10 WHEREAS, the City Council of the City of Fircrest determined to increase the sewer
11 system general facilities charge, connection fee, and inspection fee to more
12 appropriately recover costs associated with connections to the sewer system and the
13 customer's proportionate share of the value of the existing facilities, based on present
14 day values;

15 WHEREAS, the City Council has determined it is in the best interest of the City of
16 Fircrest to amend the City's charges and fees contained in Ordinance 1690 and Fircrest
17 Municipal Code Sections 20.04.025 and 20.04.030;

18 NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF FIRCREST DO
19 ORDAIN AS FOLLOWS:

20 Section 1. Section 1 of Ordinance No. 1690 and FMC 20.04.025 are hereby amended to
21 read as follows:

22 **20.04.025 General facilities charge.**

23 Each connection to the city sanitary sewer system shall be charged a general facilities
24 charge based on the customer's proportionate share of the value of the existing facilities
25 and the planned capital improvements at the time of connection for each property served.
26 The general facilities charge shall be a flat rate of \$6,190 except for business,
27 commercial, and industrial connections.

28 (a) The general facilities charge for business, commercial, and industrial connections
29 shall be computed by multiplying the base rate of \$6,190 times the meter equivalent,
30 based on the meter size table as follows:

Meter Size	Meter Equivalent	General Facilities Charge
5/8"	1.0	\$ 6,190
1"	2.5	\$ 15,474
1-1/2"	5.0	\$ 30,949
2"	8.0	\$ 49,519
3"	16.0	\$ 99,036

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Meter Size	Meter Equivalent	General Facilities Charge
4"	25.0	\$ 154,745

(b) Such general facilities charges shall be credited to the specific premises served and no other property, and the premises shall be noted by address and permanently filed in the records of the city. Properties with existing services shall be considered to have satisfied the general facilities charges; however, change of use shall require payment for any differential in residential equivalents.

(c) The general facility charge schedule shall be updated annually at a rate adjusted in accordance with the United States Bureau of Labor Statistics consumer price index (CPI-W) for the Seattle-Tacoma-Bellevue area ending December of each year, to be effective February 1st of the following year. (Ord. 1690 § 1, 2022; Ord. 1621 § 1, 2018; Ord. 1465 § 1, 2008; Ord. 1293 § 1, 2001; Ord. 1280 § 3, 2001; Ord. 1099 § 2, 1995).

Section 2. Section 2 of Ordinance No. 1690 and FMC 20.04.030 are hereby amended to read as follows:

20.04.030 Service connection fee and inspection fee.

A service connection fee or inspection fee, for each residential unit or equivalent, shall be charged and collected by the city for each new permanent connection to its sewer collection system. The service connection fee will be charged in the event that the city is required to make the physical connection to the existing sewer main and extend the service line to the property line. The inspection fee will be charged in the event that a developer makes the physical connection to a new or existing sewer main, extends the service line to the property line, completes all surface restoration, and the city inspects said work. The service connection fees and inspection fees shall be charged as follows:

(a) Service connection fee: \$3,033. In addition to the service connection fee, an additional fee of \$31 per square foot of pavement restoration required for the connection shall be charged based on measurements made at the time of connection, and the actual cost of any other related work shall be the responsibility of the property owner payable to the city prior to final inspection.

(b) The service connection fee shall be updated annually at a rate adjusted in accordance with the United States Bureau of Labor Statistics consumer price index (CPI-W) for the Seattle-Tacoma-Bellevue area ending December of each year to be effective February 1st of the following year.

(c) Inspection fee: \$434.

(d) The inspection fee shall be updated annually at a rate adjusted in accordance with the United States Bureau of Labor Statistics consumer price index (CPI-W) for the Seattle-Tacoma-Bellevue area ending December of each year to be effective February 1st of the following year. (Ord. 1690 § 2, 2022; Ord. 1621 § 2, 2018; Ord. 1465 § 2, 2008; Ord. 1293 § 3, 2001; Ord. 1280 § 4, 2001; Ord. 1099 § 1, 1995; Ord. 961 § 1, 1990; Ord. 913 § 2, 1988; Ord. 116 § 3, 1947).

1 **Section 3. Corrections.** The City Clerk and codifiers of the ordinance are authorized to
2 make necessary corrections to this ordinance including, but not limited to, the correction
3 of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers
and any references thereto.

4 **Section 4. Severability.** If any section, subsection, paragraph, sentence, clause or phrase
5 of this ordinance is declared unconstitutional or invalid for any reason, such invalidity
shall not affect the validity or effectiveness of the remaining portions of this ordinance.

6 **Section 5. Effective Date.** This ordinance shall take effect five days after its passage,
7 approval and publication as provided by law.

8 **APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF**
9 **FIRCREST, WASHINGTON,** at a regular meeting thereof this 14th day of March
2023.

10 **APPROVED:**

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13 _____
Brett L. Wittner, Mayor

14 **ATTEST:**

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16 _____
Jayne Westman, City Clerk

17 **APPROVED AS TO FORM:**

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19 _____
20 Robert Zeinemann, City Attorney

CONSUMER PRICE INDEXES PACIFIC CITIES AND U. S. CITY AVERAGE December 2022

(All items indexes. 1982-84=100 unless otherwise noted. Not seasonally adjusted.)

MONTHLY DATA	All Urban Consumers (CPI-U)						Urban Wage Earners and Clerical Workers (CPI-W)					
	Indexes			Percent Change			Indexes			Percent Change		
				Year ending		1 Month ending				Year ending		1 Month ending
	Dec 2021	Nov 2022	Dec 2022	Nov 2022	Dec 2022	Dec 2022	Dec 2021	Nov 2022	Dec 2022	Nov 2022	Dec 2022	Dec 2022
U. S. City Average.....	278.802	297.711	296.797	7.1	6.5	-0.3	273.925	292.495	291.051	7.1	6.3	-0.5
West.....	296.102	315.919	314.599	7.1	6.2	-0.4	289.076	308.801	306.762	7.3	6.1	-0.7
West – Size Class A ¹	304.574	324.407	323.322	7.0	6.2	-0.3	295.852	314.709	312.793	6.9	5.7	-0.6
West – Size Class B/C ²	172.722	184.626	183.686	7.2	6.3	-0.5	173.533	186.153	184.829	7.7	6.5	-0.7
Mountain ³	116.728	125.655	125.349	8.3	7.4	-0.2	117.779	127.162	126.516	8.6	7.4	-0.5
Pacific ³	114.454	121.695	121.105	6.7	5.8	-0.5	115.475	122.900	122.023	6.8	5.7	-0.7
Los Angeles-Long Beach-Anaheim, CA.....	297.925	314.633	312.601	6.0	4.9	-0.6	288.910	304.902	302.271	5.9	4.6	-0.9
BI-MONTHLY DATA (Published for odd months)	Indexes			Percent Change			Indexes			Percent Change		
				Year ending		2 Months ending				Year ending		2 Months ending
	Nov 2021	Sep 2022	Nov 2022	Sep 2022	Nov 2022	Nov 2022	Nov 2021	Sep 2022	Nov 2022	Sep 2022	Nov 2022	Nov 2022
Riverside-San Bernardino-Ontario, CA ³	117.206	125.272	125.983	8.4	7.5	0.6	117.840	125.762	126.453	8.2	7.3	0.5
San Diego-Carlsbad, CA.....	326.422	350.721	348.145	8.2	6.7	-0.7	311.014	334.068	331.524	8.3	6.6	-0.8
Urban Hawaii.....	302.332	321.799	319.971	6.6	5.8	-0.6	300.105	319.481	318.464	6.8	6.1	-0.3
BI-MONTHLY DATA (Published for even months)	Indexes			Percent Change			Indexes			Percent Change		
				Year ending		2 Months ending				Year ending		2 Months ending
	Dec 2021	Oct 2022	Dec 2022	Oct 2022	Dec 2022	Dec 2022	Dec 2021	Oct 2022	Dec 2022	Oct 2022	Dec 2022	Dec 2022
Phoenix-Mesa-Scottsdale, AZ ⁴	159.850	176.337	175.019	12.1	9.5	-0.7	159.460	176.673	174.903	12.8	9.7	-1.0
San Francisco-Oakland-Hayward, CA.....	315.805	332.062	331.222	6.0	4.9	-0.3	312.019	329.331	326.465	6.4	4.6	-0.9
Seattle-Tacoma-Bellevue, WA.....	304.856	330.173	330.489	8.9	8.4	0.1	301.139	325.897	324.906	9.4	7.9	-0.3
Urban Alaska.....	243.568	261.093	256.634	7.6	5.4	-1.7	243.612	260.901	255.001	7.6	4.7	-2.3

1 Population over 2,500,000 2 Population 2,500,000 and under, Dec 1996 = 100 3 Dec 2017=100 4 Dec 2001=100

NOTE: In January 2018, BLS introduced a new geographic area sample for the Consumer Price Index (CPI): www.bls.gov/regions/west/factsheet/2018cpirevisionwest.pdf

1967=100 base year indexes and tables with semiannual and annual average data are available at: www.bls.gov/regions/west/factsheet/consumer-price-index-data-tables.htm

Release date January 12, 2023. The next release date is scheduled for February 14, 2023. For questions, please contact us at BLSinfoSF@bls.gov or (415) 625-2270.

FIRCREST CITY COUNCIL AGENDA SUMMARY

DATE: 3/14/2023

NEW BUSINESS: Water Connection Schedule of Fees

ITEM: 13B

FROM: Tyler Bemis, Public Works Director

RECOMMENDED MOTION: I move to adopt Ordinance No. _____, amending Ordinance No. 1691 Section 1 and FMC 21.01.030 General Facilities Charge; amending Ordinance No. 1691 Section 2 and FMC 21.04.130 Service Connection Fees and Water Meter Drop-In Fees

PROPOSAL: This is a proposal to increase the water system General Facilities Charges (GFC's), Service Connection Fees, and Water Meter Drop-In Fees. These fees are to be increased annually, based on the December to December United States Bureau of Labor Statistics CPI-W for Seattle-Tacoma-Bellevue (7.9%).

FISCAL IMPACT: The fiscal impact will be to add additional revenue to the water fund to offset the costs of the existing and future improvements based on the future development activity in the City.

ADVANTAGE: Increasing the charges provides for future connections to help pay for the improvements that have occurred since the last increase as well as buy into the existing system. By adjusting this fee on an annual basis with the CPI-W this allows the fee to remain current.

DISADVANTAGES: Increases the cost to future customers.

ALTERNATIVES: Not increase the fees, which means the future customers would not pay their fair share in buying into the utility.

HISTORY: In 1995, Ordinance Nos. 1098 and 1099 updated the prior GFC rates. These were based on the water and sewer 1995 rate study done by Gray and Osborne, which was based on residential meter equivalency. In November 2001, the GFC were again adjusted based on meter size with a service connection fee and drop-in fee for meters established. These fees were identified as the value of the existing facilities and the planned capital improvements at the time of connection. In 2008, these fees were reviewed and recalculated per the July 27, 2008 memos from the City Engineer and increased accordingly effective January 1, 2009. Increases were implemented in October of 2018 under Ordinance 1619 and in November of 2022 under Ordinance 1691. No increases were made for calendar years 2019, 2020, and 2021. The Fircrest Municipal Code is currently written to include an annual increase based on the December to December United States Bureau of Labor Statistics CPI-W for Seattle-Tacoma-Bellevue.

ATTACHMENTS: [Redlined Ordinance](#)
[Clean Ordinance](#)
[Seattle-Tacoma-Bellevue CPI-W](#)

**CITY OF FIRCREST
ORDINANCE NO. ____**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON, AMENDING ORDINANCE NO. 1691
SECTION 1 AND FMC 21.01.030 GENERAL FACILITIES CHARGE;
AMENDING ORDINANCE NO. 1691 SECTION 2 AND FMC 21.04.130
SERVICE CONNECTION FEES AND WATER METER DROP-IN
FEES**

WHEREAS, the City Council of the City of Fircrest determined to increase the water system general facilities charge, connection fees, and water meter drop-in fees to more appropriately recover costs associated with connections to the water system and the customer’s proportionate share of the value of the existing facilities, based on present day values. Now, Therefore,

THE CITY COUNCIL OF THE CITY OF FIRCREST DO ORDAIN AS FOLLOWS:

Section 1. Section 1 of Ordinance No. 1691 and FMC 21.01.030 are hereby amended to read as follows:

21.01.030 General facilities charge.

Each connection to the city water system shall be charged a water general facilities charge based on the customer’s proportionate share of the existing facilities and the planned capital improvements at the time of connection. The general facilities charge shall be paid as specified in FMC 17.10.070 for each property served based on the meter size required to provide the water service requested, as shown in the following table:

(a) The following general facilities charges shall be as follows:

Meter Size	General Facilities Charge
5/8"	\$5,048.00 <u>5,447</u>
1"	\$12,620.00 <u>13,617</u>
1-1/2"	\$25,241.00 <u>27,235</u>
2"	\$40,386.00 <u>43,576</u>
3"	\$80,771.00 <u>87,152</u>
4"	\$126,205.00 <u>136,175</u>

(b) Such general facilities charges shall be credited to the specific premises served and no other property, and the premises shall be noted by address and permanently filed in the records of the city. Properties with existing services shall be considered to have satisfied the general facilities charges; however, change of use shall require payment for any differential in residential equivalents.

1 (c) The general facility charge schedule shall be updated annually at a rate adjusted in
2 accordance with the consumer price index (CPI-W) for the Seattle-Tacoma-Bellevue area
3 ending December of each year to be effective February 1st of the following year. (Ord.
4 1691 § 1, 2022; Ord. 1619 § 1, 2018; Ord. 1464 § 1, 2008; Ord. 1292 § 1, 2001; Ord.
5 1279 § 2, 2001; Ord. 1098 § 1, 1995; Ord. 961 § 4, 1990; Ord. 521, 1965; Ord. 279 §
6 28(b), 1955).

7 **Section 2.** Section 2 of Ordinance No. 1691 and FMC 21.04.130 are hereby amended to
8 read as follows:

9 **21.04.130 Service connection fee and meter drop-in fee.**

10 A service connection fee or meter drop-in fee shall be charged and collected by the city
11 for each new permanent connection to its water distribution system, which fee shall be
12 paid before any water is furnished through such connection.

13 The service connection fee will be charged in the event that the city is required to make
14 the physical connection to the existing water main, extend the service line to the property
15 line, and install a complete water meter assembly.

16 The meter drop-in fee will be charged in the event that a developer makes the physical
17 connection to a new water main, extends the service line to the property line, and installs
18 a water meter assembly, and the city inspects such work and installs the water meter in
19 the water meter assembly. The service connection fees and meter drop-in fees will be
20 charged as follows:

21 (a) Service Connection Fee.

Meter Size	Service Connection Fee
5/8"	\$2,369.00 <u>2,556</u>
1"	\$2,450.00 <u>2,644</u>
1-1/2"	\$2,656.00 <u>2,866</u>
2"	\$3,258.00 <u>3,515</u>

22 For meters larger than two inches, the fee will be the actual costs of labor and materials
23 for furnishing and installing the connection, plus an amount equal to 25 percent of the
24 cost of labor and materials for overhead. In addition to the fees listed above, an additional
25 fee of ~~\$29.00~~ 31 per square foot of pavement restoration required for the connection shall
26 be charged based on measurements made at the time of the connection, and the actual
27 costs of any other related costs shall be the responsibility of the property owner, payable
28 to the city prior to final inspection.

29 The service connection fee shall be updated annually at a rate adjusted in accordance with
30 the consumer price index (CPI-W) for the Seattle-Tacoma-Bellevue area ending
31 December of each year to be effective February 1st of the following year.

(b) Meter Drop-In Fee.

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Meter Size Service Connection Fee

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5/8" ~~\$493.00~~532

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1" ~~\$556.00~~600

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1-1/2" ~~\$677.00~~730

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2" ~~\$849.00~~916

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The meter drop-in fee shall be updated annually at a rate adjusted in accordance with the consumer price index (CPI-W) for the Seattle-Tacoma-Bellevue area ending December of each year to be effective February 1st of the following year. (Ord. 1691 § 2, 2022; Ord. 1619 § 2, 2018; Ord. 1464 § 2, 2008; Ord. 1292 § 2, 2001; Ord. 1279 § 5, 2001; Ord. 1098 § 2, 1995; Ord. 961 § 5, 1990; Ord. 385, 1960; Ord. 279 § 13, 1955).

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APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, at a regular meeting thereof this 14th day of March 2023.

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APPROVED:

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Brett L. Wittner, Mayor

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ATTEST:

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Jayne Westman, City Clerk

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APPROVED AS TO FORM:

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Robert Zeinemann, City Attorney

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**CITY OF FIRCREST
ORDINANCE NO. ____**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON, AMENDING ORDINANCE NO. 1691
SECTION 1 AND FMC 21.01.030 GENERAL FACILITIES CHARGE;
AMENDING ORDINANCE NO. 1691 SECTION 2 AND FMC 21.04.130
SERVICE CONNECTION FEES AND WATER METER DROP-IN
FEES; AND PROVIDING SEVERABILITY, AND ESTABLISHING
EFFECTIVE DATE.**

WHEREAS, the City Council of the City of Fircrest determined to increase the water system general facilities charge, connection fees, and water meter drop-in fees to more appropriately recover costs associated with connections to the water system and the customer's proportionate share of the value of the existing facilities, based on present day values;

WHEREAS, the City Council has determined it is in the best interest of the City of Fircrest to amend the City's charges and fees contained in Ordinance 1691 and Fircrest Municipal Code Sections 21.01.030 and 21.04.130;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF FIRCREST DO
ORDAIN AS FOLLOWS:**

Section 1. Section 1 of Ordinance No. 1691 and FMC 21.01.030 are hereby amended to read as follows:

21.01.030 General facilities charge.

Each connection to the city water system shall be charged a water general facilities charge based on the customer's proportionate share of the existing facilities and the planned capital improvements at the time of connection. The general facilities charge shall be paid as specified in FMC 17.10.070 for each property served based on the meter size required to provide the water service requested, as shown in the following table:

(a) The following general facilities charges shall be as follows:

Meter Size	General Facilities Charge
5/8"	\$5,447
1"	\$13,617
1-1/2"	\$27,235
2"	\$43,576
3"	\$87,152
4"	\$136,175

1 (b) Such general facilities charges shall be credited to the specific premises served and no
2 other property, and the premises shall be noted by address and permanently filed in the
3 records of the city. Properties with existing services shall be considered to have satisfied
4 the general facilities charges; however, change of use shall require payment for any
5 differential in residential equivalents.

6 (c) The general facility charge schedule shall be updated annually at a rate adjusted in
7 accordance with the United States Bureau of Labor Statistics consumer price index (CPI-
8 W) for the Seattle-Tacoma-Bellevue area ending December of each year to be effective
9 February 1st of the following year. (Ord. 1691 § 1, 2022; Ord. 1619 § 1, 2018; Ord. 1464
10 § 1, 2008; Ord. 1292 § 1, 2001; Ord. 1279 § 2, 2001; Ord. 1098 § 1, 1995; Ord. 961 § 4,
11 1990; Ord. 521, 1965; Ord. 279 § 28(b), 1955).

12 **Section 2.** Section 2 of Ordinance No. 1691 and FMC 21.04.130 are hereby amended to
13 read as follows:

14 **21.04.130 Service connection fee and meter drop-in fee.**

15 A service connection fee or meter drop-in fee shall be charged and collected by the city
16 for each new permanent connection to its water distribution system, which fee shall be
17 paid before any water is furnished through such connection.

18 The service connection fee will be charged in the event that the city is required to make
19 the physical connection to the existing water main, extend the service line to the property
20 line, and install a complete water meter assembly.

21 The meter drop-in fee will be charged in the event that a developer makes the physical
22 connection to a new water main, extends the service line to the property line, and installs
23 a water meter assembly, and the city inspects such work and installs the water meter in
24 the water meter assembly. The service connection fees and meter drop-in fees will be
25 charged as follows:

26 (a) Service Connection Fee.

Meter Size	Service Connection Fee
5/8"	\$2,556
1"	\$2,644
1-1/2"	\$2,866
2"	\$3,515

27 For meters larger than two inches, the fee will be the actual costs of labor and materials
28 for furnishing and installing the connection, plus an amount equal to 25 percent of the
29 cost of labor and materials for overhead. In addition to the fees listed above, an additional
30 fee of \$31 per square foot of pavement restoration required for the connection shall be
31 charged based on measurements made at the time of the connection, and the actual costs
of any other related costs shall be the responsibility of the property owner, payable to the
city prior to final inspection.

The service connection fee shall be updated annually at a rate adjusted in accordance with
the United States Bureau of Labor Statistics consumer price index (CPI-W) for the

1 Seattle-Tacoma-Bellevue area ending December of each year to be effective February 1st
2 of the following year.

3 (b) Meter Drop-In Fee.

4	Meter Size	Service Connection Fee
5	5/8"	\$532
6	1"	\$600
7	1-1/2"	\$730
8	2"	\$916

8 The meter drop-in fee shall be updated annually at a rate adjusted in accordance with the
9 United States Bureau of Labor Statistics consumer price index (CPI-W) for the Seattle-
10 Tacoma-Bellevue area ending December of each year to be effective February 1st of the
11 following year. (Ord. 1691 § 2, 2022; Ord. 1619 § 2, 2018; Ord. 1464 § 2, 2008; Ord.
1292 § 2, 2001; Ord. 1279 § 5, 2001; Ord. 1098 § 2, 1995; Ord. 961 § 5, 1990; Ord. 385,
1960; Ord. 279 § 13, 1955).

12 **Section 3. Corrections.** The City Clerk and codifiers of the ordinance are authorized to
13 make necessary corrections to this ordinance including, but not limited to, the correction
14 of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers
and any references thereto.

15 **Section 4. Severability.** If any section, subsection, paragraph, sentence, clause or phrase
16 of this ordinance is declared unconstitutional or invalid for any reason, such invalidity
shall not affect the validity or effectiveness of the remaining portions of this ordinance.

17 **Section 5. Effective Date.** This ordinance shall take effect five days after its passage,
18 approval and publication as provided by law.

19 **APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF**
20 **FIRCREST, WASHINGTON,** at a regular meeting thereof this 14th day of March
21 2023.

22 **APPROVED:**

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24 _____
Brett L. Wittner, Mayor

25 **ATTEST:**

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27 _____
28 Jayne Westman, City Clerk

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APPROVED AS TO FORM:

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Robert Zeinemann, City Attorney

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CONSUMER PRICE INDEXES PACIFIC CITIES AND U. S. CITY AVERAGE December 2022

(All items indexes. 1982-84=100 unless otherwise noted. Not seasonally adjusted.)

MONTHLY DATA	All Urban Consumers (CPI-U)						Urban Wage Earners and Clerical Workers (CPI-W)					
	Indexes			Percent Change			Indexes			Percent Change		
				Year ending	1 Month ending					Year ending	1 Month ending	
	Dec 2021	Nov 2022	Dec 2022	Nov 2022	Dec 2022	Dec 2022	Dec 2021	Nov 2022	Dec 2022	Nov 2022	Dec 2022	Dec 2022
U. S. City Average.....	278.802	297.711	296.797	7.1	6.5	-0.3	273.925	292.495	291.051	7.1	6.3	-0.5
West.....	296.102	315.919	314.599	7.1	6.2	-0.4	289.076	308.801	306.762	7.3	6.1	-0.7
West – Size Class A ¹	304.574	324.407	323.322	7.0	6.2	-0.3	295.852	314.709	312.793	6.9	5.7	-0.6
West – Size Class B/C ²	172.722	184.626	183.686	7.2	6.3	-0.5	173.533	186.153	184.829	7.7	6.5	-0.7
Mountain ³	116.728	125.655	125.349	8.3	7.4	-0.2	117.779	127.162	126.516	8.6	7.4	-0.5
Pacific ³	114.454	121.695	121.105	6.7	5.8	-0.5	115.475	122.900	122.023	6.8	5.7	-0.7
Los Angeles-Long Beach-Anaheim, CA.....	297.925	314.633	312.601	6.0	4.9	-0.6	288.910	304.902	302.271	5.9	4.6	-0.9
BI-MONTHLY DATA (Published for odd months)	Indexes			Percent Change			Indexes			Percent Change		
				Year ending	2 Months ending					Year ending	2 Months ending	
	Nov 2021	Sep 2022	Nov 2022	Sep 2022	Nov 2022	Nov 2022	Nov 2021	Sep 2022	Nov 2022	Sep 2022	Nov 2022	Nov 2022
Riverside-San Bernardino-Ontario, CA ³	117.206	125.272	125.983	8.4	7.5	0.6	117.840	125.762	126.453	8.2	7.3	0.5
San Diego-Carlsbad, CA.....	326.422	350.721	348.145	8.2	6.7	-0.7	311.014	334.068	331.524	8.3	6.6	-0.8
Urban Hawaii.....	302.332	321.799	319.971	6.6	5.8	-0.6	300.105	319.481	318.464	6.8	6.1	-0.3
BI-MONTHLY DATA (Published for even months)	Indexes			Percent Change			Indexes			Percent Change		
				Year ending	2 Months ending					Year ending	2 Months ending	
	Dec 2021	Oct 2022	Dec 2022	Oct 2022	Dec 2022	Dec 2022	Dec 2021	Oct 2022	Dec 2022	Oct 2022	Dec 2022	Dec 2022
Phoenix-Mesa-Scottsdale, AZ ⁴	159.850	176.337	175.019	12.1	9.5	-0.7	159.460	176.673	174.903	12.8	9.7	-1.0
San Francisco-Oakland-Hayward, CA.....	315.805	332.062	331.222	6.0	4.9	-0.3	312.019	329.331	326.465	6.4	4.6	-0.9
Seattle-Tacoma-Bellevue, WA.....	304.856	330.173	330.489	8.9	8.4	0.1	301.139	325.897	324.906	9.4	7.9	-0.3
Urban Alaska.....	243.568	261.093	256.634	7.6	5.4	-1.7	243.612	260.901	255.001	7.6	4.7	-2.3

1 Population over 2,500,000 2 Population 2,500,000 and under, Dec 1996 = 100 3 Dec 2017=100 4 Dec 2001=100

NOTE: In January 2018, BLS introduced a new geographic area sample for the Consumer Price Index (CPI): www.bls.gov/regions/west/factsheet/2018cpirevisionwest.pdf

1967=100 base year indexes and tables with semiannual and annual average data are available at: www.bls.gov/regions/west/factsheet/consumer-price-index-data-tables.htm

Release date January 12, 2023. The next release date is scheduled for February 14, 2023. For questions, please contact us at BLSinfoSF@bls.gov or (415) 625-2270.