

**CITY OF FIRCREST PLANNING COMMISSION
SPECIAL MEETING MINUTES**

September 20, 2022
6:00 PM

Fircrest City Hall
115 Ramsdell Street

CALL TO ORDER

The Chair Shirley Schultz called the Fircrest Planning Commission Public Hearing to order at 6:07 p.m.

ROLL CALL

Commissioners Kathy McVay, Andrew Imholt, Sarah Hamel, Ben Ferguson, and Shirley Schultz were present. Staff present: Administrative Services Director Jayne Westman and Permit Coordinator / Code Enforcement Officer Suzie Cappiello.

PUBLIC HEARINGS

At 6:08 P.M., Schultz opened the public hearing. Administrative Services Director Westman briefed the Planning Commission on Fircrest Staff Report Case Number 22-03: Development Regulation Text Amendment and provided an overview of the proposed Mildred Street “Prose” project. Schultz invited Planning Commission comments. There was a brief discussion on shopfront overlay.

Schultz invited public testimony. There were none. At 6:36 P.M., Schultz closed the public hearing.

Discussions included the proposed shopfront overlay, and open space requirements.

Ferguson MOVED to adopt Resolution No. 22-02, recommending adoption of amendments to the Fircrest Municipal Code 22.64.027, Usable Open Spaces; seconded by Imholt.

Schultz invited Commissioner comments; none were provided. **Upon vote, the motion carried unanimously.**

Hamel MOVED to adopt Resolution No. 22-01, recommending adoption of amendments with the required staff revisions, to the text, tables, and graphics contained in the Form-Based Code (FBC), adopted by reference in Chapter 22.57 (FMC); seconded by Ferguson.

Schultz invited Commissioner comments; none were provided. **Upon vote, the motion carried unanimously.**

ADJOURNMENT

Ferguson moved; seconded by Hamel to adjourn the meeting at 6:56 PM. Upon vote, the motion carried unanimously.


Shirley Schultz
Chair, Fircrest Planning Commission


Jayne Westman
Administrative Services Director