

**CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL**

Mayor Brett L. Wittner called the regular meeting to order at 7:02 P.M. and led the Pledge of Allegiance. Councilmembers David M. Viafore, Shannon Reynolds, Joe Barrentine, Hunter T. George, Nikki Bufford, and Jim Andrews were present.

**PRESIDING OFFICER’S REPORT**

Wittner invoked Rule 20. Order of Business in the Fircrest City Council Rules and stated that the Council will modify the agenda to proceed with New Business Item 13A. Resolution No. 1826: Honoring Police Chief Cheesman. There were no objections noted by the Council.

**NEW BUSINESS**

**13A. Resolution No. 1826: Honoring Police Chief Cheesman**

Viafore welcomed Dana, Sara, and Alyssa Cheesman. Viafore read the resolution into the record and stated that Police Chief Cheesman has been a great asset to the City of Fircrest and its community members. **Viafore MOVED to adopt Resolution No. 1826, honoring Police Chief John G. Cheesman for his 41 years of loyal and selfless service to the City of Fircrest; seconded by Barrentine.** Wittner invited councilmember comment.

- Andrews presented a gift from Council to Chief Cheesman and thanked him.
- Reynolds thanked Chief Cheesman and enjoyed collaborating with him.
- Viafore commented on his history with Chief Cheesman to include the Boy Scout pie contest fundraiser, and family adoptions during Christmas. Viafore thanked Dana, Sara, and Alyssa Cheesman for their contributions to Fircrest.
- George commented on Chief Cheesman’s mentorship, leadership, community policing, and humility.
- Barrentine commented on Chief Cheesman’s impact on the spirit of Fircrest and thanked Chief Cheesman.
- Bufford commented on Chief Cheesman’s goodwill and compassion.
- George commented on the simulator event he attended with Chief Cheesman.
- Wittner thanked Chief Cheesman for his service.

City staff presented a framed Resolution No. 1826 to Chief Cheesman.

Chief Cheesman expressed his gratitude for serving the Fircrest community and stated that he will continue to serve the community. Chief Cheesman thanked his family for their selfless support of his law enforcement career. Lastly, Chief Cheesman thanked everyone for the opportunity to serve as the Chief.

Wittner invited public comment.

- Yolonda Brooks, 9812 Lookout Rd NW, Olympia, commented on Chief Cheesman’s positive impact and influence on the Fircrest community.
- Ann McDivitt, 245 Regents Blvd, thanked Chief Cheesman for keeping the Fircrest community safe.

**The Motion Carried (7-0)**

At 7:39 P.M., Wittner reported that the Council would take a fifteen-minute recess to allow the public to congratulate Chief Cheesman.

At 7:56 P.M., the Council reconvened into regular session.

**CITY MANAGER COMMENTS**

**A. Council Look Ahead**

Acting City Manager Jean reported on the 2023 agenda topics. Jean requested council feedback on the Council goals workshop. There were no objections noted from the Council to set a special meeting on June 23, 2023, from 3 P.M. to 8 P.M. to discuss the Council goals.

Jean provided a brief report on the police department's staffing.

**DEPARTMENT HEAD COMMENTS**

- Public Works Director Bemis reported on the Emerson Street stormwater pretreatment project and traffic impacts. Bemis stated that Public Works conducted community outreach.
- Interim Finance Director Chambers reported that Murphy is ready to order, and Council should expect to see the first payment on the next voucher run.
- Administrative Services Director Westman provided a brief update on the Council audio/visual upgrade and stated that the installation is estimated to take place at the end of July. Planning Commissioner Imholt will not seek reappointment and the vacancy will be posted.
- Parks & Recreation Director Grover provided a brief update on the Whittier Park Master Plan.

**COUNCILMEMBER COMMENTS**

- Viafore; no comment.
- Reynolds commented on the pool schedule.
- Barrentine; no comment.
- George commented on the Tacoma Metro Parks pool schedule and thanked the staff.
- Bufford; no comment.
- Andrews; no comment.
- Wittner; no comment.

**PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**

Wittner invited public comment. None were provided.

**COMMITTEE, COMMISSION, AND LIAISON REPORTS**

**A. Administration**

There was no report provided.

**B. Environmental, Planning, and Building**

There was no report provided.

**C. Finance, IT, Facilities**

Reynolds and Chambers reported on the upcoming IT services contract.

**D. Other Liaison Reports**

None were provided.

**CONSENT CALENDAR**

Wittner requested the City Clerk read the Consent Calendar: Approval of Voucher No. 219521 through Voucher Check No. 219584 in the amount of \$237,396.63; Approval of Payroll Check No. 14254 through Payroll Check No. 14255 in the amount of \$9,781.56; Approval of Payroll Check No. 14256 through Payroll Check No. 14261 in the amount of \$60,801.61; Approval of Payroll electronic funds transfer in the amount of \$149,604.74; Approval of April 11, 2023, Regular Meeting minutes; Setting a public hearing on May 23, 2023, at 7:15 pm or thereafter to receive comments on the 6-year Transportation Plan Update; and Registering no objections to the Royal Thai Liquor License Renewal. **Bufford MOVED to approve the Consent Calendar as read; seconded by Reynolds. The Motion Carried (7-0).**

**PUBLIC HEARING**

There was no public hearing scheduled.

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

**B. Resolution No. 1827: Approval of the 2023 Stormwater Management Program (SWMP) Plan Update**

Public Works Director Bemis briefed the Council on the proposed resolution and highlighted that the 2023 updates with maintaining the City’s compliance with the Department of Ecology. **Bufford MOVED to adopt Resolution No. 1827, authorizing the Acting City Manager to approve the 2023 updated Stormwater Management Program Plan; seconded by Barrentine.** Wittner invited councilmember comment; none were provided. Wittner invited public comment; none were provided. **The Motion Carried (7-0).**

**C. Resolution No. 1828: Adoption of a Health Reimbursement Arrangement (HRA) Plan**

Administrative Services Director Westman briefed the Council on the proposed resolution and highlighted that the agreement would adopt a Health Reimbursement Arrangement Plan for retiring nonrepresented employees. **Bufford MOVED to adopt Resolution No. 1828, authorizing the adoption of a Health Reimbursement Arrangement (HRA) Plan; seconded by Barrentine.** Wittner invited councilmember comment. Discussions included the resolution language, personnel manual amendments, incorporating full updates, and payouts. There was a Council consensus to revise the amendment at the next regular meeting. Wittner invited public comment; none were provided. **The Motion Carried (7-0).**

**D. Resolution No. 1829: Personnel Policy HRA Amendment**

Administrative Services Director Westman briefed the Council on the Health Reimbursement Arrangement Plan amendment personnel policy. **George MOVED to adopt Resolution No. 1829, authorizing the personnel policy HRA amendment to the Fircrest personnel manual; seconded by Reynolds.** Wittner invited councilmember comment; none were provided. Wittner invited public comment; none were provided. **The Motion Carried (7-0).**

**E. Information Only: 1st Quarter Financial Report**

Interim Finance Director Chambers briefed the Council on the first quarter review of the 2023 financial report as of March 31, 2023. Chambers indicated General Fund revenues for the first

quarter of 2023 were close to anticipated. Chambers stated that the total General Fund revenue was at 17.9% of the budget due to the property tax not being received by the City until May 2023. Chambers briefed the Council on General Fund expenditures, stating that the City should be at 25% or less in expenditures of the total General Fund budget by the end of the first quarter. Chambers provided a comparison of Operating revenue to expenditures, indicating operating revenue was \$172,377 less than expenditures, and when including capital and non-revenues and expenditures the ending fund balance at the end of the first quarter decreased by \$210,489.

**CALL FOR FINAL COMMENTS**

- Bemis commented on the single and multi-family storm drain utility rates.

**EXECUTIVE SESSION**

At 8:46 P.M., Wittner reported that the Council would take a five-minute recess and convene into Executive Session, not to exceed sixty (60) minutes to discuss potential litigation per RCW 42.30.110 (1)(g) and to evaluate the qualifications of an applicant for public employment per RCW 42.30.110 (1)(g). Incoming City Manager Dawn Masko, Acting City Manager Bob Jean, and City Attorney Zeinemann were invited to the Executive Session.

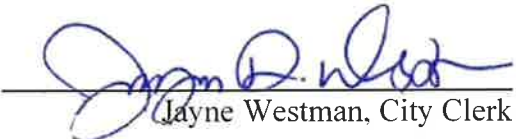
**ADJOURNMENT**

**Barrentine MOVED to adjourn the meeting at 9:48 P.M., seconded by Reynolds. The Motion Carried (7-0).**



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Brett L. Wittner, Mayor



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Jayne Westman, City Clerk