



EMPLOYMENT OPPORTUNITY

Public Works

POSITION: Seasonal Maintenance Worker (Seasonal, up to 40 hours per week)

DATE OPEN: May 4, 2023

DATE CLOSED: Open until filled with the first review of applications on May 18, 2023.

Early application submission is encouraged.

SALARY RANGE: \$16.15 to \$16.65 per hour

THE POSITION: The City of Fircrest is accepting applications for a Seasonal Maintenance Worker. The position works under the general supervision of the Public Works Department and performs a variety of skilled activities in maintaining City infrastructures, including roads, right of ways, parks, and City facilities.

Positions start anywhere between late spring and early summer. Please include your dates of availability on your application. Some positions start immediately, however hiring may continue through the summer months, depending upon the needs of the City. This position works from 7:00 am to 3:30 pm, Monday through Friday.

PRIMARY DUTIES

- Operation of hand tools and power tools including but not limited to; mowers, edgers, blowers, weed eaters, jackhammers, rotary hammers, whackers, drills, reciprocating saws, portable pumps, chop saws and may be trained on other specialized equipment.
- Perform basic sign maintenance.
- Assist with pavement marking repair and installation.
- Vegetation control; remove vegetation, weeds, moss, and other debris from median islands and traffic curbs; pruning, vegetation control, litter removal, fertilizing, and watering hanging flower baskets; mowing lawns, and other general grounds maintenance.
- Clean and paint traffic curbs.
- Assist with crack sealing, traffic control, and assist full-time staff with street, sign, and light maintenance.
- May assist operations and maintenance crews.
- Painting indoor and outdoor facilities.
- May assist operations and maintenance crew.
- Performs other tasks as needed.

MINIMUM QUALIFICATIONS

- Be 18 years of age or older.
- Possess a valid Washington state driver's license (A driving record check will be performed prior to hire).
- Have the ability to safely lift up to 50 pounds.
- Ability to perform strenuous physical labor and work outdoors in trafficked areas, in all types of weather, and on all types of surfaces.
- Skill in using a wide variety of power and hand tools, equipment, and machinery used in vegetation management.
- Use good judgment in the operation of potentially dangerous equipment and while working at potentially hazardous work sites. Maintain constant awareness of hazards and continuously apply safe work habits and practices.
- Listen to, remember, and apply work directions, instructions, information, and practices in daily communication with supervisors and co-workers.
- Safely drive and operate heavy and light-duty vehicles and equipment such as pickup trucks, off-road service and transport vehicles, and other related conveyances.
- Demonstrated punctual, regular, and reliable attendance is required.
- Follow appropriate safety procedures.
- Shoe Requirement: Steel-toed shoes are required on the first day of employment (furnished by the employee).

WORKING CONDITIONS

Maintenance Workers may work in hazardous areas, including street surfaces, rights-of-way, medians, ditches, pits, and underground vaults; and around heavy equipment or potentially dangerous tools. Assignments may be outside and may occasionally require work in inclement weather and/or dirty, wet noisy, or cramped work sites. This position requires the physical ability to perform manual tasks, and mobility to navigate all types of surfaces and terrain. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

Maintenance Workers have daily contact with other crew members for the purpose of work coordination. However, City crews often work in highly visible locations and may be required to respond to questions from interested citizens. All employees need to respond to citizens with tact and patience and maintain a professional composure. If questions cannot be answered on-site, the worker is responsible for referring the citizen to the Lead Worker or other Department staff for assistance.

TO APPLY

- A formal application form must be fully completed and submitted to:
City of Fircrest
c/o City Clerk
115 Ramsdell Street
Fircrest, WA 98466
Telephone: (253) 564-8901, Fax: (253) 566-0762
Email: jwestman@cityoffircrest.net
- Resumes alone are not sufficient for consideration but may be attached to the application form.
- Applications may be filed in person, by FAX or by mail, or by email. All applications must be received by 5:00 p.m. on the closing date.
- It is not the City's policy to FAX or Express Mail application forms.

GENERAL INFORMATION FOR APPLICANTS

SELECTION

- The quality and completeness of the information provided on the application form may determine whether or not you are called for an interview. Incomplete answers or "see resume" may prevent further consideration.
- Testing may be required to measure candidates' abilities to perform essential functions or other performance dimensions.
- If you need special accommodation during the interview phase of the selection process, please provide the City with five business days' advance notice. The City endeavors to reasonably accommodate everyone. All applicants interviewed will be sent written notification of the interview result.
- No formal notification will be sent to applicants not selected for an interview. Should the same or another position open for which you wish to apply, you must complete a new application to be considered for the new opening.

EMPLOYMENT

- Applicants who are offered employment will be required to provide proof of identity and authorization to work in the United States. The 1986 Federal Immigration Reform and Control Act prohibits the hiring of unauthorized aliens.
- The City does not discriminate in hiring on the basis of race, creed, color, ethnicity, national origin, sex, age, or marital status. In compliance with the Americans with Disabilities Act, disability will be considered only in the context of an applicant's ability to perform essential elements of a job and to determine reasonable accommodation.
- The City of Fircrest has a policy of limiting smoking in the workplace.
- The City of Fircrest is a drug-free workplace.