

**FIRCREST CITY COUNCIL
REGULAR MEETING
AGENDA**

**TUESDAY, JULY 11, 2023
7:00 P.M.**

**COUNCIL CHAMBERS
FIRCREST CITY HALL, 115 RAMSDELL STREET**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PRESIDING OFFICER'S REPORT**
- 5. CITY MANAGER COMMENTS**
 - A. [Motion: Adoption of City Council Goals](#)

- 6. DEPARTMENT HEAD COMMENTS**
- 7. COUNCILMEMBER COMMENTS**
- 8. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA** (If you would like to make a public comment, you may speak at the appropriate time using the raise your hand feature or by pressing *9 on your phone.)
- 9. COMMITTEE, COMMISSION & LIAISON REPORTS**
 - A. Administration
 - B. Environmental, Planning, and Building
 - C. Finance, IT, Facilities
 - D. Other reports
- 10. CONSENT CALENDAR**
 - A. Approval of [vouchers](#)/payroll checks
 - B. Approval of Minutes: [June 20, 2023, Study Session](#)

- 11. PUBLIC HEARING**
- 12. UNFINISHED BUSINESS**
- 13. NEW BUSINESS**
 - A. [Resolution: RWJ Consultants Professional Services Agreement](#)
 - B. [Resolution: National Night Out Display Agreement](#)

- 14. CALL FOR FINAL COMMENTS**
- 15. EXECUTIVE SESSION**
- 16. ADJOURNMENT**

Join the Zoom *Dial-in Information:* 1-253-215-8782 *Webinar ID:* 846 5985 5658 *Password:* 848037

FIRCREST CITY COUNCIL AGENDA SUMMARY

DATE: 7/11/2023

NEW BUSINESS: 2024-25 Council Goals and Priorities

FROM: Bob Jean, Acting City Manager

RECOMMENDED MOTION: I MOVE TO APPROVE THE 2024-25 COUNCIL GOALS AS REVISED

At its June 23 Special Meeting, the City Council met to look at the issues and opportunities facing the community in the years ahead. Using a S.W.O.T. analysis (Strengths, Weaknesses, Opportunities, and Threats) and reviewing prior years goals, the Council then developed the attached goals for the Budget and work plans for FY2024 and into 2025.

FIRCREST 2024-25 CITY COUNCIL GOALS AND PRIORITIES

- 6* Establish a Communications Plan and Program
- 5* Develop Centennial Celebration Plan and Preparations
- 5* Establish an Employee Training and Development Program
- 5* Develop a Sustainability Plan and Program
- 4* Develop a Pedestrian Safety Plan and Program
- 4* Implement Whittier Park Plan
- 3* Add 11th Police Officer
- 3* Establish D.E.I Commission
- 3* Establish a Veterans Memorial
- 2* Conduct a Parks Fee Study
- 2* Establish a Utilities Sustainability Plan and Program
- 2* Update Comprehensive Plan and Codes
- 2* Establish Housing Strategy and Element
- 2* Prepare re. Ice Cube II
- 2* Develop and Implement Community Center Plan for More Activities ad Programs
- 1* Formalize a Relationship with Fircrest Parks and Recreation Foundation

ACCOUNTS PAYABLE

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
30004	07/06/2023	07/11/2023	3569 AA Asphaltng Inc	13,272.00	Grind/Overlay on 100 Blk Summit & 400 Blk of Columbia
	595 32 63 01	Street Improvements	101 000 542	13,272.00	Grind/Overlay on 100 Blk Summit & 400 Blk of Columbia
29973	07/05/2023	07/11/2023	7165 Alpha Pyrotechnics	8,000.00	Fun Days - Fireworks Display
	573 90 49 01	Community Events	001 000 573	8,000.00	Fun Days - Fireworks Display
29957	07/03/2023	07/11/2023	3705 Alpine Products Inc	921.05	Stop Signs (8) & Sign Holder Brackets (20)
	542 30 31 02	Oper Supplies - Street Reg	101 000 542	921.05	Stop Signs (8) & Sign Holder Brackets (20)
29933	07/03/2023	07/11/2023	3719 American Public Work Assn	648.00	Annual Dues APWA 09/01/23 - 8/31/24
	531 50 49 05	Dues/Member/Subscription:	415 000 531	162.00	Annual Dues APWA 09/01/23 - 8/31/24
	534 10 49 03	Dues/Member/Subscription:	425 000 534	162.00	Annual Dues APWA 09/01/23 - 8/31/24
	535 10 49 02	Dues/Member/Subscription:	430 000 535	162.00	Annual Dues APWA 09/01/23 - 8/31/24
	542 30 49 03	Dues/Member/Subscription:	101 000 542	162.00	Annual Dues APWA 09/01/23 - 8/31/24
29932	07/03/2023	07/11/2023	7066 Apex Engineering	1,070.00	Task Order 2022-003 Prose Property Engineering Consultation - May 2023
	531 50 41 00	Prof Svcs - Storm	415 000 531	356.67	Task Order 2022-003 Prose Property Engineering Consultation - May 2023
	534 10 41 00	Prof Svcs - Water Admin	425 000 534	356.67	Task Order 2022-003 Prose Property Engineering Consultation - May 2023
	535 10 41 00	Prof Svcs - Sewer Admin	430 000 535	356.66	Task Order 2022-003 Prose Property Engineering Consultation - May 2023
29955	07/03/2023	07/11/2023	10468 Basil, Dino	75.00	Security Deposit Refund - Harrison (Refund paid to Dino Basil) - 06/02/23
	582 10 00 00	Deposit Refunds	001 000 580	75.00	Security Deposit Refund - Harrison (Refund paid to Dino Basil) - 06/02/23
29989	07/06/2023	07/11/2023	5781 Batteries Plus Bulbs	22.23	Battery for Alarm System
	576 20 31 03	Oper Supplies - Pool	001 000 576	22.23	Battery for Alarm System
29991	07/06/2023	07/11/2023	5781 Batteries Plus Bulbs	17.59	Battery for Push Button
	518 30 31 02	Oper Supplies - PSB Bldg	001 000 518	17.59	Battery for Push Button
Total Batteries Plus Bulbs				39.82	

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29982	07/06/2023	07/11/2023	10477	Brown, Carrie Alvern	250.00 Fun Days Vendor - New Genesis Studios
	573 90 49 01	Community Events	001 000 573	General Fund	250.00 Fun Days Vendor - New Genesis Studios
29988	07/06/2023	07/11/2023	4278	Budget Batteries Inc	132.30 #38454D - 2004 Ford F150 Battery
	548 65 48 11	O & M - Parks/Rec	501 000 548	Equipment Rent	132.30 #38454D - 2004 Ford F150 Battery
30003	07/06/2023	07/11/2023	4280	Builders' Hardware & Supply Co.	41.26 Key Copies (4)
	518 30 31 04	Oper Supplies - CH	001 000 518	General Fund	41.26 Key Copies (4)
29934	07/03/2023	07/11/2023	6018	Canon Financial Services Inc	159.67 Police Copier/Fax Rental June 2023
	591 21 70 22	Lease Payments - Police	001 000 591	General Fund	159.67 Police Copier/Fax Rental June 2023
29942	07/03/2023	07/11/2023	8762	Cline, Richard	67.00 Library Reimbursement - 1 Year
	572 21 49 00	Library Services	001 000 572	General Fund	67.00 Library Reimbursement - 1 Year
29975	07/05/2023	07/11/2023	10470	Coons, Chris J	1,500.00 Fun Days Sound System Vendor
	573 90 49 01	Community Events	001 000 573	General Fund	1,500.00 Fun Days Sound System Vendor
29958	07/03/2023	07/11/2023	6163	Cox, Cameron	67.00 Library Reimbursement - 1 Year
	572 21 49 00	Library Services	001 000 572	General Fund	67.00 Library Reimbursement - 1 Year
29983	07/06/2023	07/11/2023	10476	Cox, Timothy	600.00 Fun Days Entertainment - Timothy Cox
	573 90 49 01	Community Events	001 000 573	General Fund	600.00 Fun Days Entertainment - Timothy Cox
29954	07/03/2023	07/11/2023	3588	Daily Journal Of Commerce, Inc	691.20 P#73 Emerson Street Sidewalk Project
	542 30 41 01	Advertising - Street Reg	101 000 542	City Street Fund	691.20 P#73 Emerson Street Sidewalk Project
29979	07/06/2023	07/11/2023	10473	Davey, Kaitlyn	500.00 Fun Days Performer - Kaitlyn Davey
	573 90 49 01	Community Events	001 000 573	General Fund	500.00 Fun Days Performer - Kaitlyn Davey
29950	07/03/2023	07/11/2023	6129	Dearborn, Clinton	67.00 Library Reimbursement - 1 Year
	572 21 49 00	Library Services	001 000 572	General Fund	67.00 Library Reimbursement - 1 Year
29978	07/05/2023	07/11/2023	10103	Dodds, Marcy	1,100.00 Fun Days Performer - "Jet City Players"
	573 90 49 01	Community Events	001 000 573	General Fund	1,100.00 Fun Days Performer - "Jet City Players"
29972	07/05/2023	07/11/2023	4858	Ewing Irrigation Products Inc	69.06 Irrigation Repair Parts - Parks

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	576 80 31 02 Oper Supplies - Parks		001 000 576 General Fund	69.06	Irrigation Repair Parts - Parks
29931	07/03/202307/11/20233638		Fircrest Golf Club	1,366.81	Land Rental for Water Tank on Golf Course Property - July 2023
	591 34 70 00 Lease Payments - Water Adr		425 000 591 Water Fund (dep	1,366.81	Land Rental for Water Tank on Golf Course Property - July 2023
29984	07/06/202307/11/202310475		Foster, Sarah Liane	800.00	Fun Days Performer - Sarah Liane Foster
	573 90 49 01 Community Events		001 000 573 General Fund	800.00	Fun Days Performer - Sarah Liane Foster
29963	07/05/202307/11/20239338		Fuelman Fleet Program	3,300.19	Gas/Fuel June 2023
	548 65 31 06 Gas - Facilities		501 000 548 Equipment Rent	98.97	Facilities 06/2023
	548 65 31 08 Gas - Police		501 000 548 Equipment Rent	1,638.32	Police 06/2023
	548 65 31 11 Gas - Parks/Rec		501 000 548 Equipment Rent	250.17	Parks 06/2023
	548 65 31 12 Gas - Street		501 000 548 Equipment Rent	1,004.87	Street 06/2023
	548 65 31 14 Gas - Water/Sewer		501 000 548 Equipment Rent	307.86	W/S 06/2023
29941	07/03/202307/11/20236774		Greenleaf Landscaping 1 Inc	7,039.22	Installed Spring/Summer Flowers at Various Locations
	542 80 31 04 Oper Supplies - Beautificatic		101 000 542 City Street Fund	7,039.22	Installed Spring/Summer Flowers at Various Locations
29985	07/06/202307/11/20236774		Greenleaf Landscaping 1 Inc	5,281.45	Monthly Landscape Service - June 2023
	518 30 41 01 Contract Maintenance		001 000 518 General Fund	3,961.09	Monthly Landscape Service - June 2023
	542 80 49 03 Beautification Services (cont		101 000 542 City Street Fund	1,320.36	Monthly Landscape Service - June 2023
			Total Greenleaf Landscaping 1 Inc	12,320.67	
29987	07/06/202307/11/202310305		Gunderson Law Office PLLC	12,000.00	City of Fircrest - June 2023
	515 41 41 03 City Prosecutor		001 000 515 General Fund	12,000.00	City of Fircrest - June 2023
29993	07/06/202307/11/20233692		Home Depot Credit Services	46.13	Light Bulbs (6)
	518 30 31 04 Oper Supplies - CH		001 000 518 General Fund	46.13	Light Bulbs (6)
29994	07/06/202307/11/20233692		Home Depot Credit Services	22.03	Sanding Discs
	518 30 35 00 Small Tools & Equip - Facilit		001 000 518 General Fund	22.03	Sanding Discs
29995	07/06/202307/11/20233692		Home Depot Credit Services	66.54	Window Washing Supplies
	518 30 31 04 Oper Supplies - CH		001 000 518 General Fund	66.54	Window Washing Supplies

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29996	07/06/2023	07/11/2023	3692 Home Depot Credit Services	61.86	Supplies for Community Events
	573 90 49 01	Community Events	001 000 573 General Fund	61.86	Supplies for Community Events
Total Home Depot Credit Services				196.56	
29940	07/03/2023	07/11/2023	4131 Humane Society - Tacoma	747.00	July 2023 Boarding Contract
	554 30 41 00	Animal Control	001 000 554 General Fund	747.00	July 2023 Boarding Contract
29922	07/03/2023	07/11/2023	8595 Ink Inc.	3,647.90	Car Show T - Shirts For Staff / Volunteers And Retail
	573 90 49 01	Community Events	001 000 573 General Fund	3,647.90	Car Show T - Shirts For Staff / Volunteers And Retail
29939	07/03/2023	07/11/2023	9955 Isenhour, Micheal Willard	33.50	Library Reimbursement - 1/2 Year
	572 21 49 00	Library Services	001 000 572 General Fund	33.50	Library Reimbursement - 1/2 Year
29976	07/05/2023	07/11/2023	10471 Jackson, April	700.00	Fun Days Performer - "Reptile Lady"
	573 90 49 01	Community Events	001 000 573 General Fund	700.00	Fun Days Performer - "Reptile Lady"
29937	07/03/2023	07/11/2023	8122 Jean, Robert W.	6,250.00	Acting City Manager Services - June 2023 (2nd payment)
	513 10 41 00	Prof Svcs - Admin	001 000 513 General Fund	6,250.00	Acting City Manager Services - June 2023 (2nd payment)
29967	07/05/2023	07/11/2023	3776 Lemay Mobile Shredding	51.00	Shredding 06/2023 - Court
	512 51 49 00	Miscellaneous - Court	001 000 512 General Fund	51.00	Shredding 06/2023 - Court
29968	07/05/2023	07/11/2023	3776 Lemay Mobile Shredding	45.00	Shredding 06/2023 - PW
	531 50 49 00	Miscellaneous - Storm	415 000 531 Storm Drain	15.00	Shredding 06/2023 - PW
	534 10 49 00	Miscellaneous - Water Admi	425 000 534 Water Fund (de	15.00	Shredding 06/2023 - PW
	535 10 49 00	Miscellaneous - Sewer Admi	430 000 535 Sewer Fund (de	15.00	Shredding 06/2023 - PW
29969	07/05/2023	07/11/2023	3776 Lemay Mobile Shredding	70.00	Shredding - June 2023 - Police
	521 22 49 00	Miscellaneous - Police	001 000 521 General Fund	70.00	Shredding - June 2023 - Police
Total Lemay Mobile Shredding				166.00	
29992	07/06/2023	07/11/2023	3791 Lowe's Company-#338954	167.11	Card Tables for City Hall (4)

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	518 30 31 04	Oper Supplies - CH	001 000 518 General Fund	167.11	Card Tables for City Hall (4)
29970	07/05/2023	07/11/2023	3923 Orca Pacific Inc	54.96	Pump Tube Assembly (2)
	576 20 31 04	Repair Supplies - Pool	001 000 576 General Fund	54.96	Pump Tube Assembly (2)
29971	07/05/2023	07/11/2023	3923 Orca Pacific Inc	132.39	Pump Tube Assembly (5)
	576 20 31 04	Repair Supplies - Pool	001 000 576 General Fund	132.39	Pump Tube Assembly (5)
Total Orca Pacific Inc				187.35	
29936	07/03/2023	07/11/2023	8993 Pacific Office Automation - A/R	549.10	Copier Lease - 05/01/23-06/01/23
	591 12 70 00	Lease Payments - Court	001 000 591 General Fund	104.32	Court 05/01/23-06/01/23
	591 18 70 10	Lease Payments - Non-Dept	001 000 591 General Fund	203.26	City Hall 05/01/23-06/01/23
	591 31 70 00	Lease Payments - Storm	415 000 591 Storm Drain	31.89	Storm 05/01/23-06/01/23
	591 34 70 00	Lease Payments - Water Adr	425 000 591 Water Fund (de	31.90	Water 05/01/23-06/01/23
	591 35 70 00	Lease Payments - Sewer	430 000 591 Sewer Fund (de	31.90	Sewer 05/01/23-06/01/23
	591 71 70 00	Lease Payments - Recreation	001 000 591 General Fund	102.55	Rec 05/01/23-06/01/23
	591 76 70 80	Lease Payments - Parks	001 000 591 General Fund	11.39	Parks 05/01/23-06/01/23
	591 95 70 00	Lease Payments - Street	101 000 591 City Street Fund	31.89	Street 05/01/23-06/01/23
29935	07/03/2023	07/11/2023	8626 Pacific Office Automation Inc	152.68	Postage Meter Rental - July 2023
	591 18 70 10	Lease Payments - Non-Dept	001 000 591 General Fund	152.68	Postage Meter Rental - July 2023
30006	07/06/2023	07/11/2023	3955 Petrocard Systems Inc	535.96	Gas/Fuel - June 2023
	548 65 31 12	Gas - Street	501 000 548 Equipment Rent	21.15	Street - 06/2023
	548 65 31 13	Gas - Storm	501 000 548 Equipment Rent	169.03	Storm - 06/2023
	548 65 31 14	Gas - Water/Sewer	501 000 548 Equipment Rent	345.78	W/S - 06/2023
29951	07/03/2023	07/11/2023	3986 Puget Sound Energy, BOT-01H	2,352.76	Natural Gas - Pool/Bathhouse - June 2023
	576 20 47 00	Public Utility Services - Pool	001 000 576 General Fund	2,352.76	Natural Gas - Pool/Bathhouse - June 2023
29952	07/03/2023	07/11/2023	3986 Puget Sound Energy, BOT-01H	72.81	Natural Gas - Rec Center - June 2023
	571 10 47 00	Public Utility Services - Rec	001 000 571 General Fund	72.81	Natural Gas - Rec Center - June 2023
Total Puget Sound Energy, BOT-01H				2,425.57	
29966	07/05/2023	07/11/2023	5710 Rainier Connect, Mashell Telecom	106.95	Internet Access Fee - City Hall - July 2023
	518 81 42 00	Communication/Internet - I/	001 000 518 General Fund	106.95	Internet Access Fee - City Hall - July 2023

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29948	07/03/2023	07/11/2023	337 Roberts, Christopher	214.69	Work Boots - C. Roberts
	521 22 49 01	Uniforms/Clothing/Laundry	001 000 521 General Fund	214.69	Work Boots - C. Roberts
29977	07/05/2023	07/11/2023	10472 Ronglien, Lyle	1,300.00	Fun Days Performer - "Highway 9"
	573 90 49 01	Community Events	001 000 573 General Fund	1,300.00	Fun Days Performer - "Highway 9"
29997	07/06/2023	07/11/2023	4035 Sarco Supply	39.93	Janitorial Supplies - City Hall
	518 30 31 04	Oper Supplies - CH	001 000 518 General Fund	39.93	Janitorial Supplies - City Hall
29998	07/06/2023	07/11/2023	4035 Sarco Supply	175.78	Janitorial Supplies - Public Works
	518 30 31 03	Oper Supplies - PWF	001 000 518 General Fund	175.78	Janitorial Supplies - Public Works
29999	07/06/2023	07/11/2023	4035 Sarco Supply	114.46	Janitorial Supplies - Rec Bldg
	571 10 31 04	Janitorial Supplies - Rec Bldg	001 000 571 General Fund	114.46	Janitorial Supplies - Rec Bldg
30000	07/06/2023	07/11/2023	4035 Sarco Supply	86.41	Janitorial Supplies - PSB
	518 30 31 02	Oper Supplies - PSB Bldg	001 000 518 General Fund	86.41	Janitorial Supplies - PSB
Total Sarco Supply				416.58	
29986	07/06/2023	07/11/2023	6088 Sentinel Pest Control Inc	214.41	Pest Control - PW - 07/2023
	531 50 48 00	Rep & Maint - Storm	415 000 531 Storm Drain	53.60	Pest Control - PW - 07/2023
	534 50 48 01	Rep & Maint - Water Maint	425 000 534 Water Fund (dep	53.60	Pest Control - PW - 07/2023
	535 50 48 00	Rep & Maint - Sewer Maint	430 000 535 Sewer Fund (dep	53.60	Pest Control - PW - 07/2023
	542 30 48 01	Rep & Maint - Street Maint	101 000 542 City Street Fund	53.61	Pest Control - PW - 07/2023
30002	07/06/2023	07/11/2023	6088 Sentinel Pest Control Inc	120.12	Pest Control - City Hall - 07/2023
	518 30 48 02	Rep & Maint - City Hall	001 000 518 General Fund	120.12	Pest Control - City Hall - 07/2023
Total Sentinel Pest Control Inc				334.53	
29990	07/06/2023	07/11/2023	4056 Sherwin-Williams Company	63.68	Paint for Pavillion
	518 30 31 05	Oper Supplies - Parks Struct	001 000 518 General Fund	63.68	Paint for Pavillion
29980	07/06/2023	07/11/2023	10474 Simply Magic LLC	650.00	Fun Days Performer - Simply Magic LLC
	573 90 49 01	Community Events	001 000 573 General Fund	650.00	Fun Days Performer - Simply Magic LLC

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29938	07/03/2023	07/11/2023	4068 Smith, Wayne	1,122.00	LEOFF 1 Medical Services - 5/10/23-6/2/23
	521 22 20 03		LEOFF I Other Medical Costs 001 000 521 General Fund	1,122.00	LEOFF 1 Medical Services - 5/10/23-6/2/23
29926	07/03/2023	07/11/2023	7749 Sound Uniform Solutions Inc	39.71	Uniform Alterations- K Gollinger
	521 22 49 01		Uniforms/Clothing/Laundry 001 000 521 General Fund	39.71	Uniform Alterations- K Gollinger
29927	07/03/2023	07/11/2023	7749 Sound Uniform Solutions Inc	11.03	Uniform Alternations - J Lease
	521 22 49 01		Uniforms/Clothing/Laundry 001 000 521 General Fund	11.03	Uniform Alternations - J Lease
29928	07/03/2023	07/11/2023	7749 Sound Uniform Solutions Inc	60.67	Uniform Alternations - J Lease
	521 22 49 01		Uniforms/Clothing/Laundry 001 000 521 General Fund	60.67	Uniform Alternations - J Lease
29929	07/03/2023	07/11/2023	7749 Sound Uniform Solutions Inc	18.75	Uniform Alterations- K Gollinger
	521 22 49 01		Uniforms/Clothing/Laundry 001 000 521 General Fund	18.75	Uniform Alterations- K Gollinger
29930	07/03/2023	07/11/2023	7749 Sound Uniform Solutions Inc	18.75	Uniform Alterations- K Gollinger
	521 22 49 01		Uniforms/Clothing/Laundry 001 000 521 General Fund	18.75	Uniform Alterations- K Gollinger
			Total Sound Uniform Solutions Inc	148.91	
29943	07/03/2023	07/11/2023	4084 Staples Business Advantage	95.69	Office Supplies - Court
	512 51 31 00		Office & Oper Sup - Court 001 000 512 General Fund	95.69	Office Supplies - Court
29944	07/03/2023	07/11/2023	4084 Staples Business Advantage	56.36	Office Supplies - Central
	518 10 34 01		Office Supplies - Central 001 000 518 General Fund	56.36	Office Supplies - Central
29945	07/03/2023	07/11/2023	4084 Staples Business Advantage	103.65	Office Supplies - Central, Planning & Building
	514 23 35 00		Small Tools & Equip - Finan 001 000 514 General Fund	93.65	Office Supplies - Finance - Calculator
	524 20 31 00		Office & Oper Sup - Building 001 000 524 General Fund	5.00	Office Supplies - Building
	558 60 31 00		Office & Oper Sup - Plannin 001 000 558 General Fund	5.00	Office Supplies - Planning
29946	07/03/2023	07/11/2023	4084 Staples Business Advantage	400.38	Office Supplies - Central, Admin & Police
	513 10 31 00		Office & Oper Sup - Admin 001 000 513 General Fund	2.06	Office Supplies - Admin
	518 10 34 01		Office Supplies - Central 001 000 518 General Fund	83.80	Office Supplies - Central
	521 22 31 00		Office & Oper Sup - Police 001 000 521 General Fund	314.52	Office Supplies - Police
29947	07/03/2023	07/11/2023	4084 Staples Business Advantage	32.89	Office Supplies - Police

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521 22 31 00	Office & Oper Sup - Police		001 000 521 General Fund	32.89	Office Supplies - Police
Total Staples Business Advantage				688.97	
29961	07/03/2023	07/11/2023	9888 T-Mobile (Cell Phone Bill)	1,086.25	City Cell Phones & Air Cards 06/2023
513 10 42 00	Communication - Admin		001 000 513 General Fund	29.84	City Manager 06/2023
518 30 42 00	Communication - Fac/Equip		001 000 518 General Fund	89.55	Maint. Lead, 2 Workers 06/2023
521 22 42 00	Communication - Police		001 000 521 General Fund	577.74	Police Officers, Chief and Air Cards 06/2023
524 20 42 00	Communication- Building		001 000 524 General Fund	14.93	Admin Svcs Dir. 06/2023
531 50 42 00	Communication - Storm		415 000 531 Storm Drain	59.70	Public Works Crew, Director, Billing Clerk 06/2023
534 10 42 00	Communication - Water Adr		425 000 534 Water Fund (de	90.61	Public Works Crew, Director, Billing Clerk, PW Water Meter Collector 06/2023
535 10 42 01	Communication - Sewer Adr		430 000 535 Sewer Fund (de	59.70	Public Works Crew, Director, Billing Clerk 06/2023
542 30 42 00	Communication - Street Reg		101 000 542 City Street Fund	59.70	Public Works Crew, Director, Billing Clerk 06/2023
558 60 42 00	Communication - Planning		001 000 558 General Fund	14.93	Admin Svcs Dir. 06/2023
576 80 42 00	Communication - Parks		001 000 576 General Fund	89.55	P/R Director, Events, Maint. Worker 06/2023
29953	07/03/2023	07/11/2023	4120 Tacoma Daily Index	472.50	P#73 RFQ Emerson West Sidewalk Project
542 30 41 01	Advertising - Street Reg		101 000 542 City Street Fund	472.50	P#73 RFQ Emerson West Sidewalk Project
29923	07/03/2023	07/11/2023	4133 Tacoma Rubber Stamp	34.51	Pool Manager Nametags (C. Posada & M. Garcia)
576 20 31 03	Oper Supplies - Pool		001 000 576 General Fund	34.51	Pool Manager Nametags (C. Posada & M. Garcia)
29964	07/05/2023	07/11/2023	4133 Tacoma Rubber Stamp	64.36	Signature Stamps - D Masko & C Corcoran
513 10 35 00	Small Tools & Equip - Admin		001 000 513 General Fund	47.73	Signature Stamps - D Masko
514 23 35 00	Small Tools & Equip - Finan		001 000 514 General Fund	16.63	Signature Stamp - C Corcoran
Total Tacoma Rubber Stamp				98.87	
29924	07/03/2023	07/11/2023	6950 Tacoma Trophy	106.36	Fun Days Bake Off Plaque
573 90 49 01	Community Events		001 000 573 General Fund	106.36	Fun Days Bake Off Plaque
29925	07/03/2023	07/11/2023	6950 Tacoma Trophy	300.83	2023 Fun Days Stickers (500)
573 90 49 01	Community Events		001 000 573 General Fund	300.83	2023 Fun Days Stickers (500)
Total Tacoma Trophy				407.19	
30005	07/06/2023	07/11/2023	4322 Tacoma, City of - POWER	252.74	Power - Various Locations - June 2023

ACCOUNTS PAYABLE

City Of Fircrest

Time: 09:54:44 Date: 07/07/2023

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
	535 80 47 01	Utility Services/Pumping	430 000 535 Sewer Fund (dep	252.74	Pump #3, Alameda L/S - June 2023
29965	07/05/2023	07/11/2023	5934 US Bank, City Hall Account	1,177.86	P-Card charges thru 6/25/23
	511 60 49 04	Meals	001 000 511 General Fund	102.84	Dinner for 6/23/23 Council Goals Workshop
	513 10 49 00	Miscellaneous - Admin	001 000 513 General Fund	146.53	Decor & Snacks for Community Reception for D Masko
	513 10 49 01	Reg & Tuition - Admin	001 000 513 General Fund	40.00	Registration for Case Law Update Class - A Burkhart
	517 90 31 01	Oper Supplies - Wellness Pr	001 000 517 General Fund	237.13	Wellness Program Supplies
	518 10 42 01	Postage - Non Dept	001 000 518 General Fund	386.00	Postage - Passports
	518 81 35 00	Small Tools & Equip - I/S	001 000 518 General Fund	39.92	Ethernet Cables
	521 10 49 01	Meals - Other Than Travel/T	001 000 521 General Fund	93.75	Meals for Interim Police Chief Panel
	558 60 49 00	Miscellaneous - Planning	001 000 558 General Fund	86.50	Supplies for Vision Event - Comp Plan
	576 20 31 00	Office Supplies - Pool	001 000 576 General Fund	45.19	USB Adapter Docking Station
29960	07/03/2023	07/11/2023	8482 US Bank, Police Department Account	11.15	P-Card Charges thru 06/25/23
	521 22 49 00	Miscellaneous - Police	001 000 521 General Fund	11.15	Postage - Evidence for State Patrol
29959	07/03/2023	07/11/2023	8483 US Bank, Public Works Dept Account	164.90	P-Card Charges thru 06/25/23
	571 10 35 00	Small Tools & Equip - Rec	001 000 571 General Fund	128.42	Light Bulbs
	576 20 35 00	Small Tools & Equip - Pool	001 000 576 General Fund	36.48	Light Bulbs
30001	07/06/2023	07/11/2023	8484 US Bank, Recreation Dept Account	1,233.59	P-Card charges thru 06/25/23
	571 10 31 01	Oper Supplies - Rec	001 000 571 General Fund	51.64	Operating Supplies
	571 10 31 02	Senior Program Supplies	001 000 571 General Fund	54.39	Senior Morning Supplies
	573 90 49 01	Community Events	001 000 573 General Fund	777.49	Supplies for Community Events
	576 20 31 00	Office Supplies - Pool	001 000 576 General Fund	34.39	Office Supplies for Pool
	576 20 31 03	Oper Supplies - Pool	001 000 576 General Fund	315.68	Supplies for Pool
29981	07/06/2023	07/11/2023	8873 Uni Selfie	1,250.00	Fun Days - Selfie Station
	573 90 49 01	Community Events	001 000 573 General Fund	1,250.00	Fun Days - Selfie Station
29962	07/03/2023	07/11/2023	3645 WEX BANK, Wright Express FSC	733.05	Gas/Fuel June 2023
	548 65 31 08	Gas - Police	501 000 548 Equipment Rent	733.05	Police 06/2023
29956	07/03/2023	07/11/2023	4231 Water Mgmt Labs Inc	30.00	P#76 Rose St. Watermain Project - Coliform Testing - 06/09/23
	594 34 63 01	Other Improvements - Wate	426 000 594 Water Improven	30.00	P#76 Rose St. Watermain Project - Coliform Testing - 06/09/23

ACCOUNTS PAYABLE

City Of Fircrest

Time: 09:54:44 Date: 07/07/2023

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
29920	07/03/2023	07/11/2023	9716 Watermen, Inc	106.70	Lifeguard/Instructor Bathing Suits
	576 20 31 03 Oper Supplies - Pool		001 000 576 General Fund	106.70	Lifeguard/Instructor Bathing Suits
29921	07/03/2023	07/11/2023	9716 Watermen, Inc	677.23	Lifeguard/Instructor Bathing Suits
	576 20 31 03 Oper Supplies - Pool		001 000 576 General Fund	677.23	Lifeguard/Instructor Bathing Suits
Total Watermen, Inc				783.93	
29974	07/05/2023	07/11/2023	10469 Wings Aerial Acrobatics	2,300.00	Fun Days Performer - Wings Aerial Acrobatics
	573 90 49 01 Community Events		001 000 573 General Fund	2,300.00	Fun Days Performer - Wings Aerial Acrobatics
29949	07/03/2023	07/11/2023	10035 Zoom Video Communications	1,419.42	Monthly Phone Rental - 06/30/23-07/30/23
	513 10 42 00 Communication - Admin		001 000 513 General Fund	83.60	Meeting Webinar & Recording - 6/30/23-07/30/23
	518 10 42 00 Communication - Non Dept		001 000 518 General Fund	1,003.67	Monthly Phone Service - 6/30/23-07/30/23
	591 18 70 10 Lease Payments - Non-Dept		001 000 591 General Fund	332.15	Monthly Phone Rental - 6/30/23-07/30/23

Report Total: 91,284.52

Fund	
001 General Fund	58,842.44
101 City Street Fund	24,023.53
415 Storm Drain	678.86
425 Water Fund (department)	2,076.59
426 Water Improvement Fund	30.00
430 Sewer Fund (department)	931.60
501 Equipment Rental Fund	4,701.50

This report has been reviewed by:

REMARKS:

Signature & Title

Date

CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Mayor Brett L. Wittner called the study session to order at 6:00 P.M. and led the pledge of allegiance. Councilmembers David M. Viafore, Shannon Reynolds, Joe Barrentine, Hunter T. George, Nikki Bufford, and Jim Andrews were present.

AGENDA MODIFICATIONS

Mayor Wittner invoked Rule 20. Order of Business in the Fircrest City Council Rules and stated that the Council will modify the agenda to remove agenda item No. 10 Executive Session. There were no objections noted by the Council.

CITY MANAGER DAWN MASKO OATH OF OFFICE

Mayor Wittner welcomed Dawn Masko. Judge John A. Miller swore in Dawn Masko as the Fircrest City Manager. Wittner invited councilmember comments; there were none.

STORMWATER BILLING CHANGE FISCAL IMPACTS DISCUSSION

Public Works Director Bemis presented an analysis of the City’s Stormwater Rates. Discussions included utility billing inconsistencies, stormwater credit education and outreach, stormwater fund impacts, and single-family vs multi-family designations.

ORCHARD/CENTER STREET INTERSECTION

Public Works Director Bemis reported on the jurisdictional responsibility of the Orchard Street and Regents Blvd/Center Street Intersection. Bemis stated that he will maintain communications with the City of Tacoma regarding the intersection maintenance.

CIP REPORT

Public Works Director Bemis provided a Capital Improvement Project update. Discussions included maintenance schedules, project costs, and utilizing City insurance for water well repairs and maintenance. There was a brief discussion on Fircrest Park’s maintenance garage.

PROSE PROJECT UPDATE & COORDINATOR DISCUSSION

Bob Jean provided a brief update on the Mildred Street Development, “Prose Project” and stated that a contract amendment would be required for him to facilitate as the City’s project coordinator.

Mayor Wittner requested to have the scheduled executive sessions moved to the June 27, 2023, regular Council meeting. There were no noted objections from Council.

ADJOURNMENT

Bufford MOVED to adjourn the meeting at 7:17 P.M., seconded by George. The Motion Carried (7-0).

Brett L. Wittner, Mayor

Arlette Burkhart, City Clerk

FIRCREST CITY COUNCIL AGENDA SUMMARY

DATE: July 11, 2023

NEW BUSINESS: RWJ Consultants Professional Services Agreement

ITEM: 13A

FROM: Dawn Masko, City Manager

RECOMMENDED MOTION: I move to adopt Resolution No. ___ authorizing the City Manager to execute a professional services agreement with RWJ Consultants for Project Coordinator services.

PROPOSAL: The City previously entered into a professional services agreement with RWJ Consultants for Acting City Manager services until such time as the new City Manager commenced employment. City Council approved Amendment #1 to the agreement on June 27, 2023, to provide for an orderly transition of governance and provide coverage during a previously scheduled vacation. That Agreement terminates as of July 15, 2023.

The City is still in need of professional support for project coordination services, including the Alliance Residential (Prose) project. RWJ Consultants has been intricately involved in the Prose project since April 2023 and has the required knowledge to serve as Project Coordinator. The Project Coordinator will also perform duties needed to provide sewer service to this project.

FISCAL IMPACT: Services will be billed at \$6,250 per month based on 20 hours per week.

ADVANTAGE: This agreement will provide continued project coordination services and will allow for continued momentum with the Alliance/Prose mixed use project and associated items.

DISADVANTAGES: None.

ALTERNATIVES: None that are viable.

ATTACHMENTS: [Resolution](#)
[Professional Services Agreement](#)

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**CITY OF FIRCREST
RESOLUTION NO. ____**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, AUTHORIZING THE CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICE AGREEMENT WITH RWJ CONSULTANTS, TO PERFORM PROJECT COORDINATOR SERVICES RELATING THE MILDRED STREET DEVELOPMENT TO THE CITY OF FIRCREST.

WHEREAS, the City of Fircrest has needs for specialized services regarding project related services and coordination for the proposed development by Alliance Residential at 2119 Mildred Street West known as the Prose Project; and

WHEREAS, RWJ Consultants has the required experience and expertise to provide such services;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FIRCREST:

Section 1. The City Manager is hereby authorized and directed to execute an agreement with RWJ Consultants to provide project coordination services to the City of Fircrest for the Prose Project located on Mildred Street.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, at a regular meeting thereof this 11th day of July, 2023.

APPROVED:

Brett L. Wittner, Mayor

ATTEST:

Arlette Burkhart, City Clerk

APPROVED AS TO FORM:

Robert Zeinemann, City Attorney

PROFESSIONAL SERVICES AGREEMENT FOR PROSE PROJECT COORDINATOR SERVICES

THIS PROFESSIONAL SERVICES AGREEMENT, which is referred to hereinafter as “this Agreement”, is made and entered into by and between the **City of Fircrest**, Washington (“City”) and **RWJ Consultants** (“RWJ”), in consideration of the mutual benefits, terms and conditions hereafter specified. The City and RWJ are sometimes referred to in this Agreement individually as “party” and together as “parties”.

1. PURPOSE: RWJ is retained by the City to perform Prose Project Coordinator services for the City.
2. SCOPE OF SERVICES: RWJ shall serve as the City’s Project Coordinator for the housing development proposed by Alliance Residential at 2119 Mildred Street West in Fircrest that is known as the Prose Project. RWJ shall perform coordination functions and duties as requested by the City and which are needed for the City to serve the Prose Project with sanitary sewer service, including reductions in infiltration and inflow (I&I) into the City’ sanitary sewer system, and to perform other legally permissible and proper duties and functions as agreed to by the City and RWJ.

The duties of the Project Coordinator shall include but not be limited to Prose Project related services and coordination that assists the City in reaching the following goals:

- Issue a Sewer Availability letter;
 - Securing necessary sewer line construction right-of-way for the Prose Project sewer connection to the southeast;
 - Changing the Sewer Basin designation in which the Prose Project is located from Pierce County to Tacoma;
 - Coordinating and negotiating with the City of Tacoma and Pierce County on behalf of the City regarding sanitary sewer issues;
 - Establishing the timing of the construction of the East Stairway leading from the Prose Project;
 - A Scope of Work RFP for an Infiltration and Inflow Study;
 - A community education and information program for I&I reductions;
 - Pipe-bursting and other system improvements to reduce I&I.
3. ASSIGNMENT: Neither party may assign this Agreement or any rights or responsibilities under it, whether during performance or after performance, without first obtaining the other party’s written consent.
 4. INDEPENDENT CONTRACTOR: RWJ is an independent contractor and is not an agent or employee of the City. Neither RWJ nor persons employed by RWJ shall acquire any rights or status in City employment.
 5. PROVISION OF INFORMATION AND DOCUMENTS: The City shall provide RWJ with pertinent information and documents to enable RWJ to perform those services described in section 2 above.
 6. NON-WAIVER: Waiver by the City of any provision of this agreement or any time limitation provided for in this agreement shall not constitute a waiver of any other provisions.

7. TIME PERIOD OF AGREEMENT: Notwithstanding, the date of execution hereof, this Agreement shall be in effect beginning July 16, 2023, and will terminate as the City Manager determines, not later than December 15, 2023.
8. TERMINATION: Either party may terminate this Agreement if the other party violates any of the covenants undertaken herein, or any of the duties imposed upon it by the Agreement. This Agreement may be terminated by either party immediately with cause, or without cause upon fourteen (14) days' written notice, served to the other party by certified mail. In such case, RWJ shall be compensated by the City for all services performed to the date of termination.
9. PAYMENT: RWJ shall be compensated \$6,250 per month on a half time (20 hours/ week) basis. In addition, the City's Finance Director is authorized to make such reimbursements after receipt of duly executed expense vouchers, receipts, statements, or personal declarations. Authorized vehicle travel within the Scope of Services shall be reimbursed at \$0.655 per mile. RWJ shall submit monthly billings to the City.
10. PERFORMANCE: The City reserves the right to withhold a part or all of the monthly payments if, in the judgment of the City, RWJ has not performed or has unsatisfactorily performed any of the services set forth in this Agreement; provided, that the City shall promptly notify RWJ in writing of the specific items of non-performance or unsatisfactory performance. It is further provided that any such payments withheld shall reasonably relate to the estimated value of the work not performed.
11. HOLD HARMLESS, DEFENSE, AND INDEMNITY: With the exception of the sole negligence of the City, its employees, or elected officials, RWJ shall protect, defend, indemnify, and hold harmless the City of Fircrest, its employees, directors, officers, and Councilmembers from any and all claims, demands, losses, actions, and liabilities to or by any person or entity arising out of all work undertaken pursuant to this agreement.
12. LIABILITY AND INSURANCE: RWJ will obtain and maintain continuously in force at least the following minimum insurance coverage covering all activity under this agreement, and as to which the City shall be named as primary non-contributory additional insured:

a. Worker's Compensation Coverage	Statutory
b. General Liability	\$1,000,000/\$1,000,000 aggregate
c. Auto Liability	\$1,000,000
d. Professional Liability Insurance	\$1,000,000/\$1,000,000 aggregate

An insurance certificate showing the foregoing will be submitted to the City.

The insurance minimum limits above do not limit RWJ's liability to the City or public.

13. COMPLIANCE WITH LAWS, PERMITS AND LICENSES: RWJ shall be duly licensed and shall comply with all applicable laws, ordinances, and codes of the Federal, State, and local governments.
14. TAXES: RWJ shall comply with applicable federal, state and local tax laws.

15. VENUE STIPULATION: This Agreement shall be governed by and interpreted in accordance with the internal laws of the State of Washington. This Agreement has been and shall be considered as having been made and delivered within the State of Washington both as to interpretation and performance. Any action in law or equity, or judicial proceeding for the enforcement of this Agreement, or any of the provisions contained therein, shall be instituted and maintained only in Pierce County Superior Court, Tacoma, Washington.

16. EXTRA WORK AND CHANGE ORDERS: The City and RWJ may agree to modify the scope of services and may agree to the performance of additional services for additional compensation, provided any such modification shall only be allowed by prior authorization from the in writing, as a modification to this Agreement. Such modification shall be attached hereto and made a part hereof.

17. RECORDS: RWJ shall maintain records in accordance with any requirements proscribed by the City with respect to matters related to the performance of this Agreement. Except as otherwise authorized by the City, RWJ shall retain the records for a period of six years after receipt of final payment under this Agreement or termination of this Agreement. This Agreement and documents provided to the City by RWJ hereunder are deemed public records subject to disclosure under the Washington State Public Records Act, Chapter 42.56 RCW.

18. FORCE MAJEURE: RWJ shall not be liable for failure to perform when its performance is hindered or prevented by an occurrence beyond the reasonable control of RWJ

19. INTEGRATED AGREEMENT: This agreement, together with attachments or addenda, represents the entire and integrated agreement between the representations, or agreements, written or oral. This agreement may be amended only by written instrument signed by both City and RWJ.

DATED this day of , 2023

CITY OF FIRCREST

RWJ CONSULTANTS

By: _____
 Dawn Masko, City Manager

By: _____
 Robert Jean, Owner

Dated: _____

Dated: _____

APPROVED AS TO FORM:

By: _____
 Robert Zeinemann, City Attorney

FIRCREST CITY COUNCIL AGENDA SUMMARY

COUNCIL MEETING DATE: July 11, 2023

SUBJECT: Resolution To Execute An Agreement For National Night Out (NNO) Fireworks (Alpha Pyrotechnics)

FROM: Robert LaTour, Interim Police Chief

RECOMMENDED MOTION: I move to adopt Resolution No. ____, authorizing the City Manager to execute an agreement with Alpha Pyrotechnics to provide a firework display on August 1, 2023.

PROPOSAL: Council is being asked to adopt a resolution allowing the City Manager to execute an agreement with Alpha Pyrotechnics to provide a firework display for the City's August 1, 2023, National Night Out (NNO) event. We have received donations to cover the cost of having Alpha Pyrotechnics put on the fireworks show. We have had a lot of support for NNO and the fireworks show. We have contacted many citizens who have volunteered and helped raise money for this program to ensure we can support this program each year during our National Night Out event.

FISCAL IMPACT: The cost of the firework display is \$6,500 this year. We will use donated funds to pay for this display.

ADVANTAGE: This is a great event and brings our community together.

DISADVANTAGES: The success of a fireworks display can be contingent upon weather conditions.

ALTERNATIVES: Not authorize the agreement and not provide a firework show.

HISTORY: Support of this program and cooperation with other cities and counties shows the solidarity of citizens standing against crime, illegal drugs, and violence. National Night Out sends a message that illegal activity will not be tolerated in the City of Fircrest. National Night Out also enhances awareness of emergency services available to our citizens. Over the past twenty-three years, our event has been judged and recognized nationally as one of the best events in the nation. We feel the firework show enhances our event.

ATTACHMENTS: [Resolution](#)
[Fireworks Display Agreement](#)

Alpha Pyrotechnics

1109 Anderson Rd
Ellensburg, WA 98926

Fireworks Display Agreement

This agreement, entered into this 10 day of June, between Alpha Pyrotechnics Inc and the
"PURCHASER": _____

Additionally Insured: Firecrest National Night Out

Alpha Pyrotechnics agrees to the following:

Display Date: 8/11/23

Location: Firecrest Community Park
Firecrest, WA

1. Perform one Fireworks Display.
2. State Licensed Pyrotechnic Operator and crew to set up and perform the display.
3. Provide necessary Licenses and Permits.
4. Hold adequate Liability Insurance Coverage, of not less than required by all applicable laws, listing PURCHASER as additionally insured to cover display incidents only. This insurance is primary to and will not seek contribution from any other insurance available to an additional insured.
5. Is responsible for policing the Display Site, but not outside of the Display site.

PURCHASER agrees to the following at its own expense:

1. Provide Audience Area and Parking Area locations.
2. Have a suitable Display Site for setup and firing of the display, and safe fall out area.
3. Provide adequate time for the Pyrotechnics crew to perform duties.
This is to include but not limited to such items as additional stage props, floating docks, multiple firing locations.
4. Access for Alpha Pyrotechnics to Display Site at all times.
5. Provide adequate barriers, fence, ropes, and crowd control to keep the people out of the Display Site, which includes the fall out area.
Once equipment and/or product has arrived at the Display Site, only authorized persons may enter the Display Site.
6. Sole responsible for ensuring and policing outside the Display Site.
7. Name Alpha Pyrotechnics as the display company in any advertising showing the fireworks display as part of the event (i.e. "Fireworks show at 10 pm, by Alpha Pyrotechnics").

Delays and Cancellations:

Display time may be changed for many reasons such as weather or event timing. A "Rain Date" can be chosen, or rescheduled for a mutually beneficial time. Alpha Pyrotechnics needs adequate time to advance a show time.

If display is canceled due to weather or other outside agencies beyond our control, we can

- 1) reschedule at no additional cost or
- 2) cancel all together with the client responsible for actual expenses incurred.

Alpha Pyrotechnics
1109 Anderson Rd
Ellensburg, WA 98926

If the display is canceled by Alpha Pyrotechnics, or contracted operator, a full refund of all payments will be issued to the client.

Indemnification and Hold Harmless Agreement:

Alpha Pyrotechnics Inc shall indemnify and hold harmless PURCHASER and its directors, officers, employees, agents, stockholders, affiliates, subcontractors and customers from and against all allegations, claims, actions, suits, demands, damages, liabilities, obligations, losses, settlements, judgments, costs and expenses (including without limitation attorneys' fees and costs) which arise out of, relate to or result from any act or omission of Alpha Pyrotechnics Inc.

An Indemnified Party shall promptly notify Alpha Pyrotechnics Inc of any actual or prospective Claim for which indemnification is sought. In the event that any third-party Claim is made, Alpha Pyrotechnics Inc shall have the right and option to undertake and control such defense of such action with counsel of its choice and to settle any such Claims.

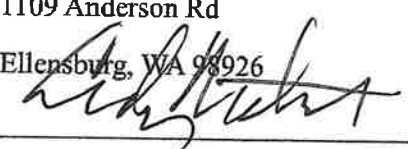
An Indemnified Party shall not concede or settle or compromise any Claim without the prior written approval of Alpha Pyrotechnics Inc, which shall not be unreasonably withheld.

Display Amount: \$ 6,500 (Tax Included)
Deposit Amount: \$ _____ (Due By: ___/___/___)

The display amount listed above is due within 15 days after display date.

Outstanding balances shall incur a 3% per month charge.

PURCHASER _____
Street # _____
City, State Zip _____
Signature _____
Print Name _____
Date / /

Alpha Pyrotechnics
1109 Anderson Rd
Ellensburg, WA 98926


6/10/23

www.alphapyrotechnics.com

alphapyrotechnics@gmail.com

(855) 955-PYRO (7976)