

**CITY OF FIRCREST PLANNING COMMISSION
REGULAR MINUTES**

October 3rd, 2023
6:00 PM

Fircrest City Hall
115 Ramsdell Street

CALL TO ORDER

Chair Schultz called the Fircrest Planning Commission regular meeting to order at 6:02 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL

Planning Commissioners Present: Chair Commissioner Shirley Schultz, Commissioner Ben Ferguson, Commissioner Kathy McVay, Commissioner Sarah Hamel, Commissioner Eric Lane.

City Staff Present: Community Development Director Mark Newman, Permit Coordinator Kristin Rosario.

APPROVAL OF MINUTES

The minutes for the meeting of July 5th, 2023, were presented for approval.

Commissioner McVay moved to approve minutes; Commissioner Hamel seconded. Minutes from July, 5th 2023 were approved 5-0.

The minutes for the meeting of August 15th, 2023, were presented for approval.

Commissioner Ferguson moved to approve minutes; Commissioner Hamel seconded. Minutes from August 15th, 2023 meeting were approved 5-0.

The minutes for the meeting of September 5th, 2023, were presented for approval.

Commissioner McVay moved to approve minutes; Commissioner Ferguson seconded. Minutes from September 5th, 2023 meeting were approved 5-0.

CITIZENS COMMENTS

None.

PUBLIC HEARING

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

A. Staff and Commissioner Introductions

Community Development Director Newman, introduced himself to the Commissioners. Each Commissioner took a moment to introduce themselves and gave a brief description of their professional backgrounds.

B. Rules and Decorum

Community Development Director Newman presented the Commission with a list of Rules and Decorum for Planning Commission to review, make comments, and adopt. Commissioner Ferguson moved to adopt and Commissioner Lane seconded. Rules and Decorum passed 5-1. Copies will be made available at each meeting for Commissioners, Staff and Public Attendees.

C. Short Course on Local Planning

Community Development Director Newman spoke briefly about a free course that is offered by the Department of Commerce on local planning. Course will cover land use planning laws, introduction to comprehensive planning, plan implementation, and roles of Commissioners in open meetings act.

D. Department of Commerce Middle Housing Grant Program Webinar- Link Provided

Community Development Director Newman described the webinar given by David Osaki, the Senior Planner for Department of Commerce. It is an introduction to Cities and Jurisdictions on how to implement the new housing laws passed by Commerce. Staff recommends that the Planning Commission review the webinar on their own time and that we pass this on to Council as well.

E. 2023 State Housing Laws Presentation

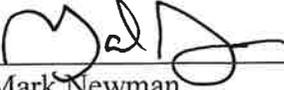
Community Development Director Newman, prepared a presentation on the Bills recently passed by Legislation which includes: **HB 1110**- Missing Middle Housing (signed May 8th, 2023), **HB 1042** – Internal ADUs (signed May 4th, 2023), **HB 1337** – ADUs per Lot (signed May 8th, 2023), **SB 5258** Condominiumization (signed May 8th, 2023) **SB 5058** – Condo Definition (signed May 4th, 2023) **HB 1181** – Climate Change in GMA (signed May 3rd, 2023).

ADJOURNMENT

Moved by Commissioner McVay seconded by Commissioner Lane to adjourn the meeting at 7:06 PM. The motion passed 5-1.



Chair Pro-Tem
Fircrest Planning Commission

 11/7/23

Mark Newman
Community Development Director