

**FIRCREST CITY COUNCIL
REGULAR MEETING
AGENDA**

**TUESDAY, NOVEMBER 28, 2023
7:00 P.M.**

**COUNCIL CHAMBERS
FIRCREST CITY HALL, 115 RAMSDELL STREET**

	Pg. #
1. CALL TO ORDER	
2. PLEDGE OF ALLEGIANCE	
3. ROLL CALL	
4. PRESIDING OFFICER'S REPORT	
5. CITY MANAGER COMMENTS	
A. Motion: City Buildings Closures	2
6. DEPARTMENT HEAD COMMENTS	
7. COUNCILMEMBER COMMENTS	
8. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA (If you would like to make a public comment, you may speak at the appropriate time using the raise your hand feature or by pressing *9 on your phone.)	
9. COMMITTEE, COMMISSION & LIAISON REPORTS	
A. Parks & Recreation	
B. Pierce County Regional Council	
C. Public Safety, Courts	
D. Facilities, Street, Water, Sewer, and Storm Drain	
E. Other Liaison Reports	
10. CONSENT CALENDAR	
A. Approval of vouchers/payroll checks	3
B. Spring Lake Café Liquor License Renewal	14
<i>There was no objection registered for the approval of this liquor license renewal.</i>	
C. Approval of Minutes: September 12, 2023, Regular Meeting	15
October 30, 2023, Special Meeting	18
11. PUBLIC HEARING 7:15 P.M.	
A. To Receive Comments on a Proposed Water Rate Adjustment	19
12. UNFINISHED BUSINESS	
13. NEW BUSINESS	
A. Resolution: Changing Time for 12/26/23 Regular Meeting	30
B. Ordinance: Adopting the 2024 Budget	32
C. Resolution: Tacoma Hearing Examiner Agreement Amendment	52
D. Resolution: South Sound 911 Extended Technical Support Agreement Amendment	56
E. Resolution: South Sound 911 Support Services Agreement	62
F. Resolution: Pierce County System Access Agreement Amendment	68
G. Resolution: KPG On-Call Contract Amendment	71
H. Resolution: Apex Engineering Contract Amendment	74
I. 3rd Quarter Financial Report	77
J. Ordinance: 2023 Budget Amendment #3 – 1st Reading	141
14. CALL FOR FINAL COMMENTS	
15. EXECUTIVE SESSION	
16. ADJOURNMENT	



To: Mayor and City Council
From: Dawn Masko, City Manager
Date: November 28, 2023
Subject: Council Meeting Request – Building Closures

The City Council is being asked to pass the following motions:

- 1. I move to close all City Buildings on December 15, 2023, from 11:30 A.M. to 1:30 P.M. for the annual City Wellness Lunch.**

The Wellness Committee proudly sponsors the annual City Employee Wellness lunch which is a vibrant event designed to foster camaraderie and enhance morale.

- 2. I move to close the Roy H. Murphy Community Center on December 24, 2023, to allow recreation staff to spend Christmas Eve with their families.**

Previously, staff has requested the Council to close all City Building at noon on Christmas Eve. This year, Christmas Eve falls on a Sunday, and the only City Building that will remain open is the Community Center. In the interest of equitable time off for all employees, I recommend the closure of all City Buildings for the entire day. To accommodate this extended closure, employees may utilize vacation time or flex their hours accordingly.

- 3. I move to close the Roy H. Murphy Community Center on December 31, 2023, to allow recreation staff to safely celebrate New Year's Eve with their families.**

Previously, staff has requested the Council to close all City Buildings at 3:00 P.M. on New Year's Eve to allow employees to safely drive home before impaired drivers are on the road. This year, New Year's Eve falls on a Sunday, and the only City Building that will remain open is the Community Center. In the interest of equitable time off for all employees, I recommend the closure of all City Buildings for the entire day. To accommodate this extended closure, employees may utilize vacation time or flex their hours accordingly.

All buildings will have a sign on the doors in advance of the closures. We will also list closures on the City's website, reader board, and social media pages.

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
31044	11/20/2023	11/28/2023	10588 AHBL, Inc.	7,737.30	P#78 Whittier Park Master Plan - Professional Services - 09/26/23-10/25/23
	594 76 63 01		Other Improvements - Parks 001 000 576 General Fund	7,737.30	P#78 Whittier Park Master Plan - Professional Services - 09/26/23-10/25/23
31088	11/20/2023	11/28/2023	4298 AWC Employee Benefit Trust	742.50	12/2023 Retired Medical
	521 22 20 01		LEOFF I Medical Premiums 001 000 521 General Fund	742.50	12/2023 Retired Medical
31095	11/21/2023	11/28/2023	10562 Amazon Capital Services	90.15	Webcams (3)
	518 81 35 00		Small Tools & Equip - I/S 001 000 518 General Fund	90.15	Webcams (3)
31008	11/17/2023	11/28/2023	10245 Amundsen, Wendy	78.00	Library Reimbursement - 1 Year
	572 21 49 00		Library Services 001 000 572 General Fund	78.00	Library Reimbursement - 1 Year
31064	11/20/2023	11/28/2023	4218 BHC Consultants LLC	1,159.13	G22-03 Comprehensive Plan Update thru 10/20/23
	558 60 41 00		Prof Svcs - Planning 001 000 558 General Fund	1,159.13	G22-03 Comprehensive Plan Update thru 10/20/23
31018	11/17/2023	11/28/2023	4280 Builders' Hardware & Supply Co.	42.45	Keys for New Officers (2)
	518 30 31 02		Oper Supplies - PSB Bldg 001 000 518 General Fund	42.45	Keys for New Officers (2)
31057	11/20/2023	11/28/2023	8837 Byrd, Selena R	133.21	Desk Riser
	521 22 35 00		Small Tools & Equip - Police 001 000 521 General Fund	133.21	Desk Riser
31051	11/20/2023	11/28/2023	10229 Casey Civil, PLLC	4,248.75	P#68 44th St. Lift Station Professional Svcs. thru October 2023
	594 35 63 03		Project Engineering - Sewer 432 000 594 Sewer Improver	4,248.75	P#68 44th St. Lift Station Professional Svcs. thru October 2023
31077	11/20/2023	11/28/2023	5805 CenturyLink (Lumen LD)	13.54	Long Distance Access & Usage 11/2023
	518 10 42 00		Communication - Non Dept 001 000 518 General Fund	13.54	Long Distance Access & Usage 11/2023
31066	11/20/2023	11/28/2023	3994 CenturyLink	700.51	Telecommunications - November 2023
	518 10 42 00		Communication - Non Dept 001 000 518 General Fund	231.58	City Hall Alarm & Fax (3) - 11/2023
	521 22 42 00		Communication - Police 001 000 521 General Fund	245.35	Police BA/Modem & Fax - 11/2023
	531 50 42 00		Communication - Storm 415 000 531 Storm Drain	19.30	PW Alarm - 11/2023
	531 50 42 00		Communication - Storm 415 000 531 Storm Drain	20.35	PW Fax - 11/2023
	534 10 42 00		Communication - Water Adr 425 000 534 Water Fund (dep	19.30	PW Alarm - 11/2023
	534 10 42 00		Communication - Water Adr 425 000 534 Water Fund (dep	32.50	PW DSL/Telemetry - 11/2023

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534 10 42 00	Communication - Water	Adr	425 000 534 Water Fund (de	20.35	PW Fax - 11/2023
535 10 42 01	Communication - Sewer	Adr	430 000 535 Sewer Fund (de	19.30	PW Alarm - 11/2023
535 10 42 01	Communication - Sewer	Adr	430 000 535 Sewer Fund (de	32.50	PW DSL/Telemetry - 11/2023
535 10 42 01	Communication - Sewer	Adr	430 000 535 Sewer Fund (de	20.35	PW Fax - 11/2023
542 30 42 00	Communication - Street	Reg	101 000 542 City Street Fund	19.29	PW Alarm - 11/2023
542 30 42 00	Communication - Street	Reg	101 000 542 City Street Fund	20.34	PW Fax - 11/2023
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31058	11/20/2023	11/28/2023	4313 Chuckals Inc	19.66	Office Supplies - Central
518 10 34 01	Office Supplies - Central		001 000 518 General Fund	19.66	Office Supplies - Central
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31100	11/21/2023	11/28/2023	4313 Chuckals Inc	266.55	Office Supplies - Parks, Police, Admin, Planning & Building
513 10 31 00	Office & Oper Sup - Admin		001 000 513 General Fund	48.99	Office Supplies - Calendars
521 22 31 00	Office & Oper Sup - Police		001 000 521 General Fund	147.12	Office Supplies - Calendars
524 20 31 00	Office & Oper Sup - Building		001 000 524 General Fund	23.48	Office Supplies - Calendars
558 60 31 00	Office & Oper Sup - Plannin		001 000 558 General Fund	23.48	Office Supplies - Calendars
576 80 31 00	Office Supplies - Parks		001 000 576 General Fund	23.48	Office Supplies - Calendars
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Total Chuckals Inc				286.21	
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31035	11/17/2023	11/28/2023	4324 City Treasurer-Tacoma	66,240.67	Fire/EMS - 12/2023
522 20 40 00	Tacoma Contract - Fire		001 000 522 General Fund	19,404.00	Fire - 12/2023
522 20 41 00	Tacoma Contract - EMS		001 000 522 General Fund	46,836.67	EMS - 12/2023
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31054	11/20/2023	11/28/2023	6203 Code Mechanical Inc	16,838.97	3-Ton Furnace & Heat Pump Replacement at City Hall (Court)
594 18 64 01	Machinery & Equipment - Fa		001 000 518 General Fund	16,838.97	3-Ton Furnace & Heat Pump Replacement at City Hall (Court)
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31031	11/17/2023	11/28/2023	6268 Cole-Parmer Instrument Company	69.97	Fluoride Reagent Tablets
534 80 41 00	Water Testing		425 000 534 Water Fund (de	69.97	Fluoride Reagent Tablets
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31032	11/17/2023	11/28/2023	6268 Cole-Parmer Instrument Company	123.78	Tisab Reagent Tablets & Dispensers for Fluoride Testing
534 80 41 00	Water Testing		425 000 534 Water Fund (de	123.78	Tisab Reagent Tablets & Dispensers for Fluoride Testing
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31070	11/20/2023	11/28/2023	6268 Cole-Parmer Instrument Company	69.97	Fluoride Reagent Tablets
534 80 41 00	Water Testing		425 000 534 Water Fund (de	69.97	Fluoride Reagent Tablets

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31071	11/20/2023	11/28/2023	6268 Cole-Parmer Instrument Company	69.97	Fluoride Reagent Tablets
	534 80 41 00	Water Testing	425 000 534 Water Fund (de	69.97	Fluoride Reagent Tablets
Total Cole-Parmer Instrument Company				333.69	
31012	11/17/2023	11/28/2023	2346 Conitz, Cass	78.00	Library Reimbursement - 1 Year (Cass)
	572 21 49 00	Library Services	001 000 572 General Fund	78.00	Library Reimbursement - 1 Year (Cass)
31026	11/17/2023	11/28/2023	3573 Copiers Northwest Inc	45.66	Copier Usage 10/14/23-11/13/23
	521 22 45 00	Oper Rentals - Copier - Polic	001 000 521 General Fund	45.66	Copier Usage 10/14/23-11/13/23
31065	11/20/2023	11/28/2023	3573 Copiers Northwest Inc	57.08	Printer Usage 9/28/23-10/28/23
	521 22 45 00	Oper Rentals - Copier - Polic	001 000 521 General Fund	57.08	Printer Usage 9/28/23-10/28/23
Total Copiers Northwest Inc				102.74	
31011	11/17/2023	11/28/2023	15 Crippen, Kathy	78.00	Library Reimbursement - 1 Year
	572 21 49 00	Library Services	001 000 572 General Fund	78.00	Library Reimbursement - 1 Year
31045	11/20/2023	11/28/2023	3599 Dept Of Licensing	16,329.97	Licensing Fees For 2023 Ford F550 - Bucket Truck
	594 48 64 12	ERR Capital - Street	501 000 548 Equipment Rent	16,329.97	Licensing Fees For 2023 Ford F550 - Bucket Truck
31087	11/20/2023	11/28/2023	4310 Dept Of Revenue-EXCISE TAX	24,322.56	October 2023 Excise Taxes
	518 20 43 01	Excise Tax - Time/Temp Ren	001 000 518 General Fund	3.30	October 2023 Excise Taxes
	531 50 44 00	Excise Tax - Storm	415 000 531 Storm Drain	1,532.84	October 2023 Excise Taxes
	534 10 44 00	Excise Tax - Water	425 000 534 Water Fund (de	28.80	October 2023 Excise Taxes
	534 10 44 00	Excise Tax - Water	425 000 534 Water Fund (de	56.04	October 2023 Excise Taxes
	534 10 44 00	Excise Tax - Water	425 000 534 Water Fund (de	11,828.11	October 2023 Excise Taxes
	535 10 44 00	Excise Tax - Sewer	430 000 535 Sewer Fund (de	3,835.89	October 2023 Excise Taxes
	535 10 44 00	Excise Tax - Sewer	430 000 535 Sewer Fund (de	6,945.71	October 2023 Excise Taxes
	571 20 43 00	Excise Tax - Participation Fee	001 000 571 General Fund	49.44	October 2023 Excise Taxes
	576 20 31 03	Oper Supplies - Pool	001 000 576 General Fund	35.55	October 2023 Excise Taxes
	589 30 00 00	Retail Sales Tax	655 000 580 Agency Fund/Bd	6.88	October 2023 Excise Taxes
31079	11/20/2023	11/28/2023	4858 Ewing Irrigation Products Inc	621.93	P#71 Irrigation Repair Parts
	594 76 63 03	Other Improvements - PBCF	301 000 594 Park Bond Capit	621.93	P#71 Irrigation Repair Parts

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31010	11/17/2023	11/28/2023	7717	Fay, Fred	78.00	Library Reimbursement - 1 Year (Fred)
	572 21 49 00	Library Services	001 000 572	General Fund	78.00	Library Reimbursement - 1 Year (Fred)
31023	11/17/2023	11/28/2023	10618	First Responder Outfitters, Inc.	16.55	Uniform Alterations - J Johnson
	521 22 49 01	Uniforms/Clothing/Laundry	001 000 521	General Fund	16.55	Uniform Alterations - J Johnson
31024	11/17/2023	11/28/2023	10618	First Responder Outfitters, Inc.	33.09	Uniform Alterations - J Roberts
	521 22 49 01	Uniforms/Clothing/Laundry	001 000 521	General Fund	33.09	Uniform Alterations - J Roberts
31025	11/17/2023	11/28/2023	10618	First Responder Outfitters, Inc.	123.54	Uniform Alterations - M Bugarin
	521 22 49 01	Uniforms/Clothing/Laundry	001 000 521	General Fund	123.54	Uniform Alterations - M Bugarin
				Total First Responder Outfitters, Inc.	173.18	
31028	11/17/2023	11/28/2023	10298	Foley, Meagan M.	262.50	Pro Temp Judge - 11/15/23 (3.5 hrs) - FMC
	512 51 41 02	Prof Svcs - Pro Temp Judges	001 000 512	General Fund	262.50	Pro Temp Judge - 11/15/23 (3.5 hrs) - FMC
31063	11/20/2023	11/28/2023	10298	Foley, Meagan M.	262.50	Pro Temp Judge - 11/8/23 (3.5 hrs) - FMC
	512 51 41 02	Prof Svcs - Pro Temp Judges	001 000 512	General Fund	262.50	Pro Temp Judge - 11/8/23 (3.5 hrs) - FMC
				Total Foley, Meagan M.	525.00	
31040	11/17/2023	11/28/2023	1534	Goodman, R G	69.90	02-02410.0 - 714 ROSE ST
	343 10 00 00	Storm Drain Revenues	415 000 340	Storm Drain	-25.27	
	343 40 00 00	Sale Of Water	425 000 340	Water Fund (dep	-27.33	
	343 50 00 00	Sewer Revenues	430 000 340	Sewer Fund (dep	-17.30	
31083	11/20/2023	11/28/2023	3666	Grainger Inc, Dept 826129041	130.64	Sound Level Meter for Pickleball Nets
	576 80 35 00	Small Tools & Equip - Parks	001 000 576	General Fund	130.64	Sound Level Meter for Pickleball Nets
31069	11/20/2023	11/28/2023	3668	Gray Lumber Company Inc	901.81	Cedar Street Sign Posts (10)
	542 30 31 02	Oper Supplies - Street Reg	101 000 542	City Street Fund	901.81	Cedar Street Sign Posts (10)
31050	11/20/2023	11/28/2023	6774	Greenleaf Landscaping 1 Inc	5,286.25	Monthly Landscape Service - November 2023
	518 30 41 01	Contract Maintenance	001 000 518	General Fund	3,964.69	Monthly Landscape Service - November 2023
	542 80 49 03	Beautification Services (cont	101 000 542	City Street Fund	1,321.56	Monthly Landscape Service - November 2023
31009	11/17/2023	11/28/2023	10017	Hjalseth, Corey	78.00	Library Reimbursement - 1 Year

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	572 21 49 00	Library Services	001 000 572 General Fund	78.00	Library Reimbursement - 1 Year
31094	11/21/2023	11/28/2023	7383 Holden Polygraph LLC	250.00	Polygraph Pre-Employment Testing - M Bugarin (Re-Test)
	521 10 41 00	Prof Svcs - Civil Svc	001 000 521 General Fund	250.00	Polygraph Pre-Employment Testing - M Bugarin (Re-Test)
31052	11/20/2023	11/28/2023	3690 Holroyd Co Inc	386.05	Concrete Disposal from Sidewalk Removal in the City
	542 30 47 01	Dumping Fees - Street	101 000 542 City Street Fund	386.05	Concrete Disposal from Sidewalk Removal in the City
31036	11/17/2023	11/28/2023	3692 Home Depot Credit Services	329.80	New Christmas Decor for Big Island
	542 80 31 04	Oper Supplies - Beautificatic	101 000 542 City Street Fund	329.80	New Christmas Decor for Big Island
31037	11/17/2023	11/28/2023	3692 Home Depot Credit Services	30.82	Water Meter Tools
	534 10 35 00	Small Tools & Equip - Water	425 000 534 Water Fund (dep	30.82	Water Meter Tools
31075	11/20/2023	11/28/2023	3692 Home Depot Credit Services	25.66	Well #8 Chlorine Supplies
	534 50 31 01	Oper Supplies - Water Maini	425 000 534 Water Fund (dep	25.66	Well #8 Chlorine Supplies
31080	11/20/2023	11/28/2023	3692 Home Depot Credit Services	13.14	Spider Glue Traps
	518 30 31 04	Oper Supplies - CH	001 000 518 General Fund	13.14	Spider Glue Traps
31081	11/20/2023	11/28/2023	3692 Home Depot Credit Services	29.60	Supplies - Rec
	518 30 31 01	Oper Supplies - Rec Bldg	001 000 518 General Fund	29.60	Supplies - Rec
31082	11/20/2023	11/28/2023	3692 Home Depot Credit Services	208.18	Tools for Truck - E. Chavez
	518 30 35 00	Small Tools & Equip - Facilit	001 000 518 General Fund	208.18	Tools for Truck - E. Chavez
			Total Home Depot Credit Services	637.20	
31060	11/20/2023	11/28/2023	9817 Kenyon Disend	3,204.45	Attorney Services - October 2023
	515 41 41 01	City Attorney	001 000 515 General Fund	3,204.45	Attorney Services - October 2023
31061	11/20/2023	11/28/2023	9817 Kenyon Disend	306.00	Attorney Services - October 2023 - Land Use
	515 41 41 02	Special Legal Counsel	001 000 515 General Fund	306.00	Attorney Services - October 2023 - Land Use
31062	11/20/2023	11/28/2023	9817 Kenyon Disend	969.00	Attorney Services - October 2023

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518 11 41 00	Prof Svcs - Personnel		001 000 518 General Fund	969.00	Attorney Services - October 2023
Total Kenyon Disend				4,479.45	
30998	11/15/2023	11/28/2023	10529 Koser, Julie	45.03	07-02290.5 - 4345 67TH AVE W, UNIT A
343 40 00 00	Sale Of Water		425 000 340 Water Fund (dep	-14.03	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (dep	-31.00	
31046	11/20/2023	11/28/2023	10459 Locke Systems Inc.	4,950.00	IT Managed Services - November 2023 (for October Services)
518 81 41 01	Prof Svcs - I/S		001 000 518 General Fund	4,950.00	IT Managed Services - November 2023 (for October Services)
31047	11/20/2023	11/28/2023	10411 Loonie Times, Inc.	3,412.50	Final Payment for Custom Murphy Costume
573 90 49 01	Community Events		001 000 573 General Fund	3,412.50	Final Payment for Custom Murphy Costume
31090	11/21/2023	11/28/2023	10447 Masko, Dawn	369.29	AWC Member Expo - Lodging, Transportation & Meal Reimbursement - 10/17/23-10/19/23
513 10 43 00	Travel - Admin		001 000 513 General Fund	369.29	AWC Member Expo - Lodging, Transportation & Meal Reimbursement - 10/17/23-10/19/23
31091	11/21/2023	11/28/2023	10447 Masko, Dawn	1,726.79	ICMA Annual Conference - Lodging, Transportation & Meal Reimbursement - 9/30/23-10/04/23
513 10 43 00	Travel - Admin		001 000 513 General Fund	1,726.79	ICMA Annual Conference - Lodging, Transportation & Meal Reimbursement - 9/30/23-10/04/23
Total Masko, Dawn				2,096.08	
31078	11/20/2023	11/28/2023	9002 McDonald & Sons Ventures LLC	5,171.12	Well #7 - Replacement of Breaker & Softstarter
534 50 48 01	Rep & Maint - Water Maint		425 000 534 Water Fund (dep	5,171.12	Well #7 - Replacement of Breaker & Softstarter
31092	11/21/2023	11/28/2023	10625 Mercurio's Service Corporation, Db	55.00	Refund for Duplicate Payment on 11/13/23 for Invoice #7483
322 10 00 01	Mechanical Permit		001 000 320 General Fund	-55.00	Refund for Duplicate Payment on 11/13/23 for Invoice #7483
31013	11/17/2023	11/28/2023	5766 Multicare Cntr of Occupational Medicine	131.00	DOT Exams - 10/05/23 - Marzano

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531 50 20 01	Contract Benefits - Storm	415 000	531 Storm Drain	32.75	DOT Exams - 10/05/23 - Marzano
534 10 20 01	Contract Benefits - Wtr Adm	425 000	534 Water Fund (de	32.75	DOT Exams - 10/05/23 - Marzano
535 10 20 01	Contract Benefits - Sewer Ac	430 000	535 Sewer Fund (de	32.75	DOT Exams - 10/05/23 - Marzano
542 30 20 01	Contract Benefits - Street Re	101 000	542 City Street Fund	32.75	DOT Exams - 10/05/23 - Marzano
31027	11/17/2023	11/28/2023	3910 Office Depot	8.91	Central Office Supplies
518 10 34 01	Office Supplies - Central	001 000	518 General Fund	8.91	Central Office Supplies
31072	11/20/2023	11/28/2023	3910 Office Depot	11.00	Admin Office Supplies
513 10 31 00	Office & Oper Sup - Admin	001 000	513 General Fund	11.00	Admin Office Supplies
31073	11/20/2023	11/28/2023	3910 Office Depot	77.06	Office Supplies - Admin - Label Maker
513 10 35 00	Small Tools & Equip - Admir	001 000	513 General Fund	77.06	Admin Office Supplies - Label Maker
Total Office Depot				96.97	
31048	11/20/2023	11/28/2023	8642 Olivarez, Samantha N	81.96	Gym Fees Reimbursement - Jan - Dec 2023
512 51 20 00	Personnel Benefits - Court	001 000	512 General Fund	81.96	Gym Fees Reimbursement - Jan - Dec 2023
31033	11/17/2023	11/28/2023	3923 Orca Pacific Inc	1,131.83	Hypochlorite Solution (240 Gal)
576 20 31 01	Oper Supplies - Pool Chemic	001 000	576 General Fund	1,131.83	Hypochlorite Solution (240 Gal)
31049	11/20/2023	11/28/2023	3929 Owen Equipment Company	629.20	Brooms for Street Sweeper (2)
548 65 48 13	O & M - Storm	501 000	548 Equipment Rent:	629.20	Brooms for Street Sweeper (2)
31074	11/20/2023	11/28/2023	3958 PC Budget & Finance - Jail	68.95	Jail Services - October 2023
523 60 40 01	Jail	001 000	523 General Fund	68.95	Jail Services - October 2023
31041	11/20/2023	11/28/2023	3957 PC Budget & Finance	17,693.31	2023 Voter Maintenance Charge
514 40 41 01	Special Elections & Voter Re	001 000	511 General Fund	17,693.31	2023 Voter Maintenance Charge
31068	11/20/2023	11/28/2023	3957 PC Budget & Finance	513.98	3rd Qtr 2023 Liquor Tax
566 66 49 00	Substance Abuse Fee	001 000	566 General Fund	513.98	3rd Qtr 2023 Liquor Tax
Total PC Budget & Finance				18,207.29	
31006	11/17/2023	11/28/2023	2122 Parent, Christine	78.00	Library Reimbursement - 1 Year
572 21 49 00	Library Services	001 000	572 General Fund	78.00	Library Reimbursement - 1 Year

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31093	11/21/2023	11/28/2023	3955 Petrocard Systems Inc	457.17	Gas/Fuel - November 2023
	548 65 31 12		Gas - Street	115.50	Street - 11/2023
	548 65 31 13		Gas - Storm	341.67	Storm - 11/2023
31098	11/21/2023	11/28/2023	3956 Petty Cash-Corcoran	76.26	Petty Cash Reimbursement - 11/28/23
	518 10 42 01		Postage - Non Dept	17.76	Postage - Police
	571 10 31 02		Senior Program Supplies	58.50	Senior Morning Supplies
31030	11/17/2023	11/28/2023	3986 Puget Sound Energy, BOT-01H	31.07	Natural Gas - City Hall October 2023
	518 30 47 00		Public Utility Services - City I	31.07	Natural Gas - City Hall October 2023
31096	11/21/2023	11/28/2023	3986 Puget Sound Energy, BOT-01H	36.00	Natural Gas - PW - October 2023
	531 50 47 02		Public Utility Services - Bldg	9.00	Natural Gas - PW - October 2023
	534 10 47 00		Utility Services/Building - W:	9.00	Natural Gas - PW - October 2023
	535 10 47 00		Utility Services/Building - Se	9.00	Natural Gas - PW - October 2023
	542 30 47 02		Electricity & Gas/Bldg - Stret	9.00	Natural Gas - PW - October 2023
			Total Puget Sound Energy, BOT-01H	67.07	
31043	11/20/2023	11/28/2023	6823 Robblee's Total Security Inc	10.92	Extra Keys (2)
	518 30 31 01		Oper Supplies - Rec Bldg	10.92	Extra Keys (2)
31015	11/17/2023	11/28/2023	4035 Sarco Supply	159.47	Operating Supplies - City Hall
	518 30 31 04		Oper Supplies - CH	159.47	Operating Supplies - City Hall
31016	11/17/2023	11/28/2023	4035 Sarco Supply	127.46	Janitorial Supplies - Public Works
	518 30 31 03		Oper Supplies - PWF	127.46	Janitorial Supplies - Public Works
31017	11/17/2023	11/28/2023	4035 Sarco Supply	221.77	Janitorial Supplies - Rec Bldg
	571 10 31 04		Janitorial Supplies - Rec Bldg	221.77	Janitorial Supplies - Rec Bldg
			Total Sarco Supply	508.70	
31084	11/20/2023	11/28/2023	4056 Sherwin-Williams Company	67.10	Paint For Chief's Office
	518 30 31 02		Oper Supplies - PSB Bldg	67.10	Paint For Chief's Office
31085	11/20/2023	11/28/2023	4056 Sherwin-Williams Company	67.10	Paint for Office

ACCOUNTS PAYABLE

City Of Fircrest

Time: 09:22:08 Date: 11/22/2023

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
518 30 31 04	Oper Supplies - CH		001 000 518 General Fund	67.10	Paint for Office
Total Sherwin-Williams Company				134.20	
31019	11/17/2023	11/28/2023	4068 Smith, Wayne	574.00	LEOFF 1 Medical Services - 05/24/23
521 22 20 03	LEOFF I Other Medical Costs		001 000 521 General Fund	574.00	LEOFF 1 Medical Services - 05/24/23
31055	11/20/2023	11/28/2023	7992 Speedy Glass	1,992.81	Replace Court Window Glass
518 30 48 02	Rep & Maint - City Hall		001 000 518 General Fund	1,992.81	Replace Court Window Glass
31099	11/21/2023	11/28/2023	4084 Staples Business Advantage	87.68	Office Supplies - Central & Finance
514 23 35 00	Small Tools & Equip - Financ		001 000 514 General Fund	11.37	Office Supplies - Finance - Clock
518 10 34 01	Office Supplies - Central		001 000 518 General Fund	76.31	Office Supplies - Central
31020	11/17/2023	11/28/2023	4088 State Auditor's Office	1,664.00	2022 Audit #63324 - Oct 2023 (13 Hrs)
518 10 41 01	Annual Audit - Non Dept		001 000 518 General Fund	1,664.00	2022 Audit #63324 - Oct 2023 (13 Hrs)
31059	11/20/2023	11/28/2023	4328 Systems for Public Safety Inc	1,703.82	#66368D - 2018 Ford Interceptor - 45K Service - LOF, Replace Brakes, Repair Tire, Safety Inspection & Cleaning
548 65 48 08	O & M - Police		501 000 548 Equipment Rent.	1,703.82	#66368D - 2018 Ford Interceptor - 45K Service - LOF, Replace Brakes, Repair Tire, Safety Inspection & Cleaning
31056	11/20/2023	11/28/2023	4135 Tacoma Screw Products Inc	41.86	Flat Washers & Lag Bolts for Installing Signs
542 30 31 02	Oper Supplies - Street Reg		101 000 542 City Street Fund	41.86	Flat Washers & Lag Bolts for Installing Signs
31097	11/21/2023	11/28/2023	4322 Tacoma, City of - POWER	1,013.69	Power - Various Locations - October 2023
548 65 47 00	Utility Services/Building - Sh		501 000 548 Equipment Rent.	69.86	Facilities Garage 10/2023
576 80 47 00	Public Utility Services - Parks		001 000 576 General Fund	943.83	Parks 10/2023
31053	11/20/2023	11/28/2023	5098 Terex USA LLC	156,800.17	Ford F550 Chassis with Hi Ranger LT 40 Articulating Telescoping Aerial Device
594 48 64 12	ERR Capital - Street		501 000 548 Equipment Rent.	156,800.17	Ford F550 Chassis with Hi Ranger LT 40 Articulating Telescoping Aerial Device
31042	11/20/2023	11/28/2023	5259 The Dickens Carolers	788.00	Tree Lighting Ceremony Entertainment
573 90 49 01	Community Events		001 000 573 General Fund	788.00	Tree Lighting Ceremony Entertainment

ACCOUNTS PAYABLE

City Of Fircrest

Time: 09:22:08 Date: 11/22/2023

As Of: 11/28/2023

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
31067	11/20/2023	11/28/2023	10013 Truong, John	115.59	Desk Riser
	521 22 35 00	Small Tools & Equip - Police	001 000 521	115.59	Desk Riser
31021	11/17/2023	11/28/2023	9003 U.S. Bank St. Paul	350.00	Fiscal Agent Fee For Park Bond
	592 75 82 01	Interest Payment - Park Bond	201 000 591	350.00	Fiscal Agent Fee For Park Bond
31086	11/20/2023	11/28/2023	8484 US Bank, Recreation Dept Account	1,397.48	P-Card Charges thru 11/17/23
	571 10 31 00	Office Supplies - Rec	001 000 571	42.06	Office Supplies - Rec
	571 10 31 02	Senior Program Supplies	001 000 571	203.04	Senior Morning Supplies
	571 10 31 03	Youth Supplies	001 000 571	161.64	X-Country Photos
	573 90 49 01	Community Events	001 000 573	897.15	Community Event Supplies
	594 76 62 03	Buildings & Structures - PBC	301 000 594	93.59	P#64 11/2023 Container Rental
31029	11/17/2023	11/28/2023	4172 Union 76 Royal	55.50	#71532D Gas/Fuel - 11/15/2023 (Pin was Entered Wrong)
	548 65 31 14	Gas - Water/Sewer	501 000 548	55.50	#71532D Gas/Fuel - 11/15/2023 (Pin was Entered Wrong)
31038	11/17/2023	11/28/2023	9253 University Place Tire & Auto	77.27	#63582D - LOF & Reset Maintenance Light
	548 65 48 12	O & M - Street	501 000 548	77.27	#63582D - LOF & Reset Maintenance Light
31039	11/17/2023	11/28/2023	9253 University Place Tire & Auto	1,416.98	#63582D - New Tires, Front Wheel Alignment
	548 65 48 12	O & M - Street	501 000 548	1,416.98	#63582D - New Tires, Front Wheel Alignment
			Total University Place Tire & Auto	1,494.25	
31014	11/17/2023	11/28/2023	4179 Unum Life Insurance Company of America	56.90	Retired Benefits - November 2023
	521 22 20 02	LEOFF I Long Term Care Pre	001 000 521	56.90	Retired Benefits - November 2023
31089	11/20/2023	11/28/2023	10624 Viehmann, Hailey	78.00	Library Reimbursement - 1 Year
	572 21 49 00	Library Services	001 000 572	78.00	Library Reimbursement - 1 Year
31022	11/17/2023	11/28/2023	4226 WA St Criminal Justice Training Comm.	75.00	Field Training Officer Academy - E Garcia
	521 22 49 02	Reg & Tuition - Police	001 000 521	75.00	Field Training Officer Academy - E Garcia
31076	11/20/2023	11/28/2023	4231 Water Mgmt Labs Inc	234.00	Coliform Testing - 10/18/23
	534 80 41 00	Water Testing	425 000 534	234.00	Coliform Testing - 10/18/23

ACCOUNTS PAYABLE

City Of Fircrest

Time: 09:22:08 Date: 11/22/2023

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
31007	11/17/2023	11/28/2023	1869 West, Petra	78.00	Library Reimbursement - 1 Year
	572 21 49 00	Library Services	001 000 572	78.00	Library Reimbursement - 1 Year
31034	11/17/2023	11/28/2023	4246 Whistle Workwear	573.50	Work Attire - R. West
	518 30 49 00	Miscellaneous - Fac/Equip	001 000 518	286.75	Work Attire - R. West
	576 80 49 00	Miscellaneous - Parks	001 000 576	286.75	Work Attire - R. West

Report Total:	359,757.26
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Fund	
001 General Fund	143,386.90
101 City Street Fund	3,062.46
201 Park Bond Debt Service Fund	350.00
301 Park Bond Capital Fund	715.52
415 Storm Drain	1,639.51
425 Water Fund (department)	17,863.50
430 Sewer Fund (department)	10,943.80
432 Sewer Improvement Fund	4,248.75
501 Equipment Rental Fund	177,539.94
655 Agency Fund/Bdg Permit	6.88

This report has been reviewed by:

REMARKS:

Signature & Title

Date



LIQUOR LICENSE RENEWAL

Applicant Information

Licensee Name: Regents Café LLC
Establishment Name: Spring Lake Café
Address: 616 Regents Blvd
License Number: 421622
Request Received: 11/13/2023
Expiration Date: 02/29/2023

Department Comments

Finance

No concerns.

Planning and Building

This is a permitted use in the Neighborhood Commercial zoning district for indoor sale only. There are concerns or compliance issues to date.

Police

We have no concerns surrounding the service of alcohol at this establishment.

Colleen Corcoran

Director Signature

11/14/2023

Date

Mark Newman

Director Signature

11/16/2023

Date

Ron Schaub

Director Signature

11/14/2023

Date

CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Mayor Brett L. Wittner called the regular meeting to order at 7:00 P.M. and led the Pledge of Allegiance. Councilmembers David M. Viafore, Shannon Reynolds, Joe Barrentine, Nikki Bufford, and Jim Andrews were present. Councilmember Hunter T. George was absent and excused.

PRESIDING OFFICER’S REPORT

There were no reports.

CITY MANAGER COMMENTS

City Manager Masko reported on the Council Chamber’s audio-visual system upgrade and stated that the major components have been installed. She highlighted that the contractor will continue to work on minor equipment installations and housekeeping items. City Manager Masko reported that Fircrest Municipal Court Judge John Miller has submitted his intent to retire after 28 years of dedicated service to the City of Fircrest. She stated that the City will be working on a transition plan and an Interim Judge appointment. Lastly, City Manager Masko announced that Community Development Director Mark Newman will start on September 18, 2023.

DEPARTMENT HEAD COMMENTS

- Parks & Recreation Director Grover reported on the resurfacing of the tennis and pickleball courts. He is researching sound-dampening options and reported on the court hours of operation. There was a brief discussion on the tennis and pickleball noise pollution.
- Interim Police Chief LaTour commented on the Police Chief transition, police training, and thanked the City for the Interim Police Chief opportunity.

COUNCILMEMBER COMMENTS

- Councilmember Viafore; no comment.
- Councilmember Reynolds; no comment.
- Councilmember Barrentine thanked Interim Police Chief LaTour.
- Councilmember Bufford also thanked Interim Police Chief LaTour for his service to the Fircrest community.
- Councilmember Andrews thanked Interim Police Chief LaTour, expressed concern about political signs with endorsements, and commented on sign code enforcement.
- Mayor Wittner; no comment.

PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

Mayor Wittner invited public comment. The following individuals provided public comment:

- Vince Navarre, 1205 Del Monte Ave, expressed concern about political booths at Fircrest Fun Days, temporary sign code violations, and a text message written by a Fircrest City Council member.
- Anne Slavich, 1425 Weathervane Dr, commented on police jurisdictional boundaries and responsibilities, and expressed concern regarding increased population density and its impacts. Slavich expressed interest in a fee-based gym at the Roy H. Murphy Community Center and commented on public funding for tree removal. Lastly, Slavich commented on solicitors.

- Brian Rybolt, 1036 Daniels Dr, commented on the tennis and pickleball court lines, thanked City staff for temporary sign code enforcement, commented on the comprehensive plan survey, and thanked Interim Police Chief LaTour.

COMMITTEE, COMMISSION, AND LIAISON REPORTS

A. Administration

Councilmember Andrews gave kudos to City Manager Masko.

B. Environmental, Planning, and Building

There was no report provided.

C. Finance, IT, Facilities

There was no report provided.

D. Other Liaison Reports

There was no report provided.

CONSENT CALENDAR

Mayor Wittner requested the Acting City Clerk read the Consent Calendar:

- A. Approval of Check No. 220085 through 220153 in the amount of \$162,806.58
Approval of Check No. 14288 through 14289 in the amount of \$8,775.57
Approval of Check No. 14290 through 14296 in the amount of \$65,476.85
Approval of payroll electronic funds transfer in the amount of \$168,506.78
Approval of payroll electronic funds transfer in the amount of \$157,417.89
- B. Approval of the August 21, 2023, Study Session minutes.
Approval of the August 22, 2023, Regular Meeting minutes.

Councilmember Bufford MOVED to approve the Consent Calendar as read; seconded by Councilmember Barrentine. The Motion Carried (6-0).

PUBLIC HEARING

There was no public hearing scheduled.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

A. Resolution No. 1844: Fircrest Park Athletic Field Improvement Contract

Parks & Recreation Director Grover reported on the proposed resolution and highlighted that the City received grant funding from the Recreation and Conservation Office (RCO) Youth Athletic Facilities to provide Fircrest Park improvements. **Councilmember Bufford MOVED to adopt Resolution No. 1844, awarding the construction contract for the Fircrest Park Athletic Field Improvement Project to KBH Construction; seconded by Councilmember Barrentine.** Mayor Wittner invited Councilmember comments. Council discussions included improvement project

schedule, public outreach, and traffic impacts. Mayor Wittner invited public comment; none were provided.

The Motion Carried (6-0).

B. Resolution No. 1845: Centennial Steering Committee

City Manager Masko briefed the Council on the proposed resolution and highlighted that the advisory committee will assist with the logistics of the City’s centennial celebration.

Councilmember Bufford MOVED to adopt Resolution No. 1845 establishing the Fircrest Centennial Celebration Steering Committee; seconded by Councilmember Barrentine. Mayor Wittner invited Councilmember comment. There was a brief discussion on committee appointments.

Mayor Wittner invited public comment.

- Brian Rybolt, 1036 Daniels Dr, commented on appointing former Councilmember Blake Surina to the committee.
- Anne Slavich, 1425 Weathervane Dr, commented on public input for centennial celebration funding allocations. Councilmember Viafore stated that the City will conduct fundraising and have minimal impacts on the City’s budget.

The Motion Carried (6-0).

CALL FOR FINAL COMMENTS

City Manager Masko reported that the Council Special meeting on September 18, 2023, will start at 7 P.M.

Councilmember Viafore thanked meeting attendees and welcomed former Councilmember and Planning Commissioner, Jerry Foss.

Councilmember Andrews commented on the City’s Town Topics. There was a discussion held on the Town Topics distribution methods.

EXECUTIVE SESSION

There was none scheduled.

ADJOURNMENT

Councilmember Bufford MOVED to adjourn the meeting at 7:49 P.M., seconded by Councilmember Barrentine. The Motion Carried (6-0).

Brett L. Wittner, Mayor

Arlette Burkhart, Acting City Clerk

CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Mayor Brett L. Wittner called the special meeting to order at 6:00 P.M. and led the Pledge of Allegiance. Councilmembers David M. Viafore, Shannon Reynolds, Joe Barrentine, Hunter T. George, Nikki Bufford, and Jim Andrews were present.

AGENDA MODIFICATIONS

There were none.

PRELIMINARY 2024 BUDGET

Finance Director Corcoran briefed the Council on the Preliminary 2024 Budget and provided an update on the information requested by the Council to include water rate increase data, the Water Meter Exchange Program, and ARPA fund designations.

Council discussions included water rate data breakdown, average consumer usage, and financial impacts on residents. There was a Council consensus to continue water rate discussions at the November 14, 2023, regular Council meeting.

There was a Council discussion on the Water Meter Exchange Program to include departmental operations, community outreach, and using consultants to expedite the process. There was a Council consensus to continue the Water Meter Exchange Program discussions at the November 14, 2023, regular Council meeting.

There was a Council consensus to provide a cost-of-living adjustment for City staff of 4.5 percent based on the Consumer Price Index. There was a Council consensus to take the 1 percent statutorily allowed property tax increase and not bank it.

ADJOURNMENT

Councilmember Reynolds MOVED to adjourn the meeting at 7:12 P.M., seconded by Councilmember Barrentine.

The Motion Carried (7-0).

Brett L. Wittner, Mayor

Arlette Burkhart, Acting City Clerk

FIRCREST CITY COUNCIL AGENDA SUMMARY

AGENDA ITEM: **Public Hearing – To Receive Comments on a Proposed Water Rate Adjustment**

ITEM:

DATE: **November 28, 2023**

FROM: **Dawn Masko, City Manager
Colleen Corcoran, Finance Director
Tyler Bemis, Public Works Director**

RECOMMENDED MOTION: **None – Public Hearing Only.**

PROPOSAL: To receive public input on a proposed water rate increase.

FISCAL IMPACT: Increased revenue for the Water Utility. Based on the 4.5% proposed rate increase, the base fee would increase from \$38.49 to \$40.22 bi-monthly for residential customers. The proposed rate increase will generate approximately \$52,570 of additional revenue for the Water Utility to fund normal operations and maintenance. Additional information is contained in the attached Water Rate Increase memorandum.

ADVANTAGE: Allows citizens to comment on the proposed water rate increase.

DISADVANTAGES: None.

ALTERNATIVES: None.

HISTORY: The City Council previously adopted water rate increases of 2% for both 2022 and 2023 following a financial analysis of the Water System Plan. Prior to this, the Council had approved a 3-year water rate increase schedule for 2017-2019. No rate increases were adopted for 2020 and 2021.

A Public Hearing is being held this evening to take public testimony regarding the proposed 2024 water rate increase. A draft ordinance is also attached for consideration by the Council and will be brought back at a future meeting for approval.

ATTACHMENTS: Draft Ordinance
Water Rates – Follow-up Information Memo
Typical Single-Family Residential Bill Examples

**CITY OF FIRCREST
ORDINANCE NO. _____**

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**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON, AMENDING ORDINANCE NO. 1701
SECTION 1 AND FMC 21.04.030 RESIDENTIAL RATE; AND
AMENDING ORDINANCE NO. 1701 SECTION 2 AND FMC
21.04.040 COMMERCIAL RATE.**

WHEREAS, the City’s existing water customers are responsible for paying for operations, maintenance, and repairs for the water utility and to existing infrastructure within the water system, and environmental requirements imposed by the Washington State Department of Health; and

WHEREAS, the City last studied water rates in 2021 and adopted Ordinance No. 1681 and Ordinance No. 1701, amending water rates for 2022 and 2023; and

WHEREAS, the City held a public hearing on the proposed changes to the water rates at the November 28, 2023, City Council meeting; and

WHEREAS, the City Council has determined it is in the City’s best interest to amend Section 1 of Ordinance No. 1701 and Fircrest Municipal Code (FMC) Title 21.04 regarding utility billing Ready to Serve Charge and Tier 1, 2, and 3 consumption rates.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF FIRCREST DO
ORDAIN AS FOLLOWS:**

Section 1. FMC 21.04.030, Amended. Section 1 of Ordinance No. 1701 and FMC 21.04.030 are hereby amended to read as follows:

21.04.030 Residential rate.

Water furnished by the city of Fircrest for single-family residential and multiple dwelling units use and consumption within Fircrest city limits shall be furnished through metered connections and shall be charged for on the following basis:

- (a) Single-family residential units with an accessory dwelling unit (ADU), as defined by FMC [22.58.012](#), shall be billed as one dwelling unit.
- (b) A bimonthly ready to serve charge for each meter, regardless of size, per connection, shall be billed in accordance with the following schedule:

**Residential and Multiple Dwelling
Water Ready to Serve Charge
Effective February 1, 2024**

Ready to Serve Charge	\$38.49 \$40.22
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(c) A charge for water consumed through each meter shall be billed in accordance with the following schedule:

Consumption Tier for Residential and Multiple Dwelling Units

Effective February 1, 2024

Tier	Rates
Tier 1 (0 – 1,000 cf)	\$0.0113 <u>\$0.0118</u>
Tier 2 (1,001 – 4,000 cf)	\$0.0169 <u>\$0.0177</u>
Tier 3 (4,001 —+ cf)	\$0.0288 <u>\$0.0301</u>

(d) Water furnished by the city of Fircrest for single-family residential and multiple dwelling units use and consumption outside the Fircrest city limits shall be charged as outlined in subsections (a) and (b) of this section with an additional bimonthly surcharge of \$25.00.

(e) All rates and charges imposed by this section shall be collected in full for service furnished during any month or fractional month. (Ord. 1701 § 1, 2022; Ord. 1681 § 1, 2021; Ord. 1627 § 2, 2018; Ord. 1589 § 1, 2016; Ord. 1446 § 1, 2007; Ord. 1365 § 1, 2005; Ord. 1287 § 1, 2001; Ord. 1119 § 1, 1996; Ord. 1086 § 1, 1994; Ord. 1016 § 1, 1992; Ord. 979 § 1, 1990; Ord. 891 § 1, 1988; Ord. 745 § 1, 1980).

Section 2. FMC 21.04.040, Amended. Section 1 of Ordinance No. 1701 and FMC 21.04.030 are hereby amended to read as follows:

21.04.040 Commercial rate.

Water furnished by the city of Fircrest for commercial or industrial use and consumption within the Fircrest city limits shall be furnished through metered connections and shall be charged for on the following basis:

(a) A bimonthly ready to serve charge for each meter regardless of size, per connection, shall be in accordance with the following schedule:

**Commercial
Water Ready to Serve Charge
Effective February 1, 2024**

Ready to Serve Charge	\$38.49 <u>\$40.22</u>
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(b) A charge for water consumed through each meter shall be in accordance with the following schedule:

**Consumption Tier for
Commercial Units**

Effective February 1, 2024

Tier	Rates
Tier 1 (0 – 1,000 cf)	\$0.0135 <u>\$0.0141</u>
Tier 2 (1,001 – 4,000 cf)	\$0.0191 <u>\$0.0200</u>
Tier 3 (4,001 —+ cf)	\$0.0308 <u>\$0.0322</u>

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(c) Where more than one commercial business or establishment receives water through a single metered connection, each separate commercial business or establishment shall be charged a separate ready to serve charge that will include the same rate schedule as listed above.

(d) All rates and charges imposed by this section shall be collected in full for service furnished during any month or fractional month. (Ord. 1701 § 2, 2022; Ord. 1681 § 2, 2021; Ord. 1589 § 2, 2016; Ord. 1287 § 2, 2001; Ord. 1119 § 2, 1996; Ord. 1098 § 3, 1995; Ord. 1086 § 2, 1994; Ord. 1016 § 2, 1992; Ord. 979 § 2, 1990; Ord. 891 § 2, 1988; Ord. 745 § 2, 1980).

Section 3. Corrections. The City Clerk and codifiers of the ordinance are authorized to make necessary corrections to this ordinance, including, but not limited to, the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers, and any references thereto.

Section 4. Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such invalidity shall not affect the validity or effectiveness of the remaining portions of this ordinance.

Section 5. Effective Date. This Ordinance shall be published in the official newspaper of the City and shall take effect and be in full force on February 1, 2024.

PASSED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, at a regular meeting thereof this 12th day of December 2023.

APPROVED:

Brett L. Wittner, Mayor

ATTEST:

Arlette Burkhart, Acting City Clerk

APPROVED AS TO FORM:

Robert Zeinemann, City Attorney



To: Mayor and City Council
From: Dawn Masko, City Manager
Date: November 3, 2023
Subject: Water Rate Increase – Follow-up Information

As part of the discussion at the October 30, 2023 study session, the City Council requested additional information regarding the proposed water rate increase. Concern was expressed that materials provided as part of the budget workshop packet did not correctly reflect the impact of a proposed 4.5% rate increase on residential customers. It was also discovered that the amounts shown in the comparison with other cities did not correctly reflect the average billing based on 1400 cubic feet for the 2%, 4%, and 4.5% increased rates.

Attached is additional information for Council review prior to the November 14th City Council meeting. Staff has provided numerous examples of the impact of the proposed 4.5% rate increase on various customers based upon water volume usage. The chart below illustrates that 55% of single-family residential customers are in Tier 1 and 42% are in Tier 2 during winter months and the majority are in Tier 2 during summer months.

Single-Family Residential Customers by Tier					
Billing Cycle	Tier 1	Tier 2	Tier 3	No Usage	Total
February 2023	1,222	921	34	41	2,218
August 2023	471	1,137	599	13	2,220

There are currently 100 accounts on Budget Billing.

Information provided by Public Works states that the single-family residential customer average water usage is 1,179 cubic feet in the winter billing cycles and 3,131 cubic feet (cf) in the summer billing cycles. Based on that data, staff have used those averages to calculate the impacts of a proposed rate increase. Additionally, we have provided examples at the end of this memo based on 800 cf, 1400 cf, 2800 cf, and 4500 cf to illustrate potential impacts to customers in each tier.

The Council has previously authorized 2% water rate increases in both 2022 and 2023. Prior to 2022, there had not been a rate increase since 2019.

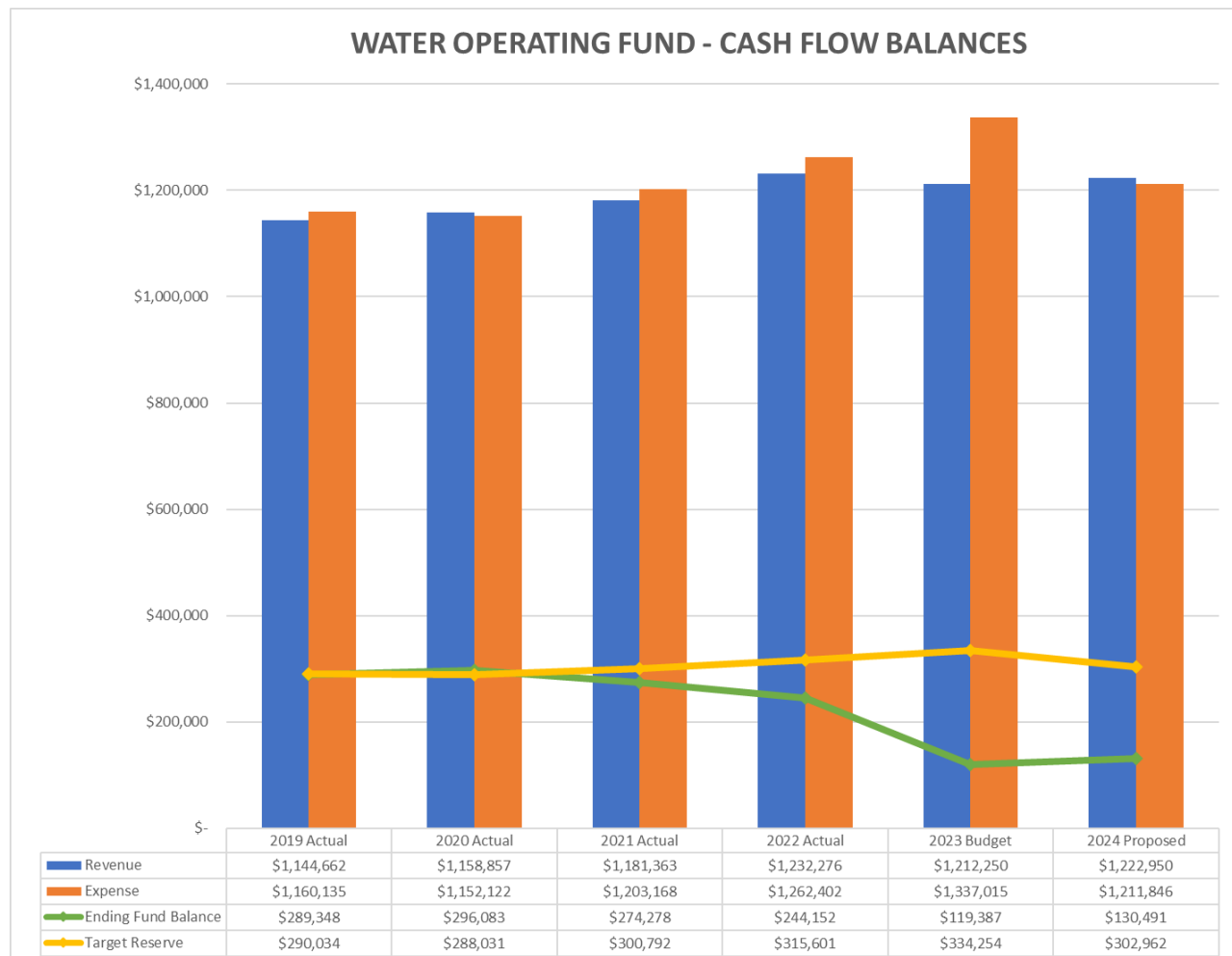
Single Family Residential		2019	2020	2021	2022	2023	2024 Proposed
Base Rate		\$37.00	\$37.00	\$37.00	\$37.74	\$38.49	\$40.22
Tier 1	0 – 1,000 cf	\$0.0109	\$0.0109	\$0.0109	\$0.0109	\$0.0113	\$0.0118
Tier 2	1,001 – 4,000 cf	\$0.0163	\$0.0163	\$0.0163	\$0.0163	\$0.0169	\$0.0177
Tier 3	4,001+ cf	\$0.0272	\$0.0272	\$0.0272	\$0.0272	\$0.0288	\$0.0301
Rate Increase		4.2%	0.0%	0.0%	2.0%	2.0%	4.5%

Unfortunately, these rate increases have not kept pace with inflation and the impact on Water operating expenditures.

	Rate Increase	Expenditure Increase	CPI-W June to June
2019	4.2%	-26.9%	3.6%
2020	0.0%	-0.7%	1.7%
2021	0.0%	4.4%	1.0%
2022	2.0%	4.9%	6.3%
2023	2.0%	5.9%	9.5%

The Water Capital Fund was created in 2018 with a transfer from the Water Operating Fund. The 2019 expenditures reflect a decrease from 2018 due to the impact of that transfer.

City Financial Policies state that the goal is to maintain reserves equal to at least three (3) months of adopted operating expenditures. The chart below highlights the growing gap between the Water Operating Fund’s target reserve and its actual ending fund balance. Extraordinarily high inflation in recent years is the largest contributor along with capital repairs funded by operating funds. While the 2024 proposed Water operating budget is structurally balanced, without a rate increase the ending fund balance will continue to decline. The current projected ending fund balance for 2024 is \$130,491, which equates to approximately one month of expenditures. The current trend is not sustainable and will result in the need to drastically cut expenses in future years, which could have a detrimental impact on utility operations.



Below is the corrected residential water rate comparison to surrounding jurisdictions.

Residential Water Rate Comparison
Corrected Version
Based on Average of 1400 cf

<u>Residential Water Service</u>	<u>2-Month Avg. Bill</u>	<u>Per Month Avg.</u>
University Place - Summer	\$118.08	\$59.04
University Place - Winter	\$111.33	\$55.66
Steilacoom	\$100.10	\$50.05
Tacoma - Summer	\$91.18	\$45.59
Tacoma - Winter	\$85.94	\$42.97
Lakewood	\$51.37	\$25.69
Fircrest - Current	\$56.55	\$28.28
Fircrest - 2%	\$63.09 \$57.68	\$31.55 \$28.84
Fircrest - 4%	\$70.11 \$58.81	\$35.06 \$29.41
Fircrest - 4.5%	\$71.79 \$59.09	\$35.90 \$29.55

Based solely on water rates, Fircrest’s rates continue to be among the lowest in our area. The table below shows how the proposed rate increase compares to the proposed rate increases for the same cities listed above, based on cubic feet of water usage.

	2024 PROPOSED Residential Rates					
	Bi-monthly Customer Bill based on Base Rate + Volume Charge					
	800 cf	1179 cf	1400 cf	2800 cf	3131 cf	4500 cf
City of University Place – Summer	\$104.18	\$119.67	\$128.70	\$185.91	\$199.44	\$255.38
City of University Place – Winter	101.73	114.12	121.35	167.11	177.93	222.68
Town of Steilacoom	82.10	96.31	104.60	157.13	169.54	220.90
City of Tacoma – Summer	80.36	92.37	99.38	143.77	154.27	197.68
City of Tacoma – Winter	78.45	88.07	93.67	129.18	137.58	172.30
City of Lakewood	40.09	49.34	53.68	86.87	95.73	132.35
City of Fircrest – 4.5% Increase	49.66	55.19	59.10	83.88	89.74	120.17
City of Fircrest – 4% Increase	49.47	54.98	58.87	83.51	89.34	119.63
City of Fircrest – 2% Increase	48.46	53.84	57.64	81.72	87.41	117.06
City of Fircrest – No Increase	47.53	52.82	56.55	80.21	85.80	114.89

Staff recommends that the Council approve a 4.5% rate increase (based on CPI-W June-to-June) for 2024. As indicated in the October 30th budget memo, this would generate approximately \$52,570 of additional revenue and while that still leaves a significant difference between the anticipated ending fund balance and the target reserve, it prevents the gap from increasing. The bi-monthly increases to customers are shown in the chart below.

	2023 Current	2024 Proposed	Difference	% Increase
Base Rate	\$38.49	\$40.22	\$1.73	4.5%
800 cf	47.53	49.66	2.13	4.5%
1179 cf	52.82	55.19	2.37	4.5%
1400 cf	56.55	59.10	2.55	4.5%
2800 cf	80.21	83.88	3.67	4.5%
3131 cf	85.80	89.74	3.94	4.5%
4500 cf	114.89	120.17	5.28	4.5%

Base rate does not include any water usage. All other rates shown include base rates plus water usage charges.

The Council previously requested to see the effect of a 4.5% increase in 2024 followed by 2% rate increases in 2025 and 2026. While staff is not recommending adoption of rate increases beyond 2024 without additional evaluation, the requested information is shown below.

	Current Rate	4.5% Increase	2024 Rate	2.0% Increase	2025 Rate	2.0% Increase	2026 Rate
Base Rate	\$38.49	\$1.73	\$40.22	\$0.80	\$41.02	\$0.82	\$41.84
800 cf	47.53	2.13	49.66	0.99	50.65	1.01	51.66
1179 cf	52.82	2.37	55.19	1.10	56.29	1.13	57.42
1400 cf	56.55	2.55	59.10	1.18	60.28	1.21	61.49
2800 cf	80.21	3.67	83.88	1.68	85.56	1.71	87.27
3131 cf	85.80	3.94	89.74	1.80	91.54	1.83	93.37
4500 cf	114.89	5.28	120.17	2.40	122.57	2.45	125.02

Base rate does not include any water usage. All other rates shown include base rates plus water usage charges.

The Water Capital Fund is primarily funded by transfers from the Water Operating Fund. Other revenue sources include grants and capital contributions/tap fees. ARPA funds also provided a significant infusion of cash for specific projects in prior years. The ending fund balance for Water Capital has also been declining, with an estimated 2024 ending fund balance of \$105,203. The total projected 2024 ending fund balance for the combined Water Utility Fund is \$235,694, which is less than the target operating reserve of \$302,962 for just the Water Operating Fund.

Finance Director Colleen Corcoran provided additional information at the October 30th budget workshop which discusses the Water Capital Fund as well as a high-level 5-year projection. Additional work needs to be done in the coming year to evaluate the Water Utility Fund and explore options to address its long-range financial health.

A public hearing will need to be held before any rate increase can be adopted. Council can set the date for a public hearing at the November 14th City Council meeting, which will allow for sufficient time to advertise the public hearing as required. Following the public hearing, an ordinance will be brought forward to Council for adoption. The rate increase would take effect with the February 1st utility billing cycle and the increase will be reflected on the April 2024 utility statement.

Please let me know if you have any questions or require additional information in advance of the November 14th City Council meeting. Thank you.

City of Fircrest
Water Utility - Customer Impact
Typical Single-Family Residential Bill

Bi-Monthly Use (cf) **1,179**

Winter Billing Cycle Average (February 2023)

Charge	2023 Current	2024 Proposed
Base Charge (Bi-Monthly)		
Bi-Monthly	\$ 38.49	\$ 40.22
Volume		
Tier 1 (0-1,000 cf)	\$ 0.0113	\$ 0.0118
Tier 2 (1,001-4,000 cf)	0.0169	0.0177
Tier 3 (4,001+ cf)	0.0288	0.0301

	2023 Current	2024 Proposed
Fixed Bi-Monthly Rate:	\$ 38.49	\$ 40.22
Volume:	Cubic Ft	
Tier 1 Usage	1,000	11.30
Tier 2 Usage	179	3.03
Tier 3 Usage	-	-
Total Usage:	1,179	14.33
Total:	\$ 52.82	\$ 55.19

Bi-Monthly Use (cf) **3,131**

Summer Billing Cycle Average (August 2023)

Charge	2023 Current	2024 Proposed
Base Charge (Bi-Monthly)		
Bi-Monthly	\$ 38.49	\$ 40.22
Volume		
Tier 1 (0-1,000 cf)	\$ 0.0113	\$ 0.0118
Tier 2 (1,001-4,000 cf)	0.0169	0.0177
Tier 3 (4,001+ cf)	0.0288	0.0301

	2023 Current	2024 Proposed
Fixed Bi-Monthly Rate:	\$ 38.49	\$ 40.22
Volume:	Cubic Ft	
Tier 1 Usage	1,000	11.30
Tier 2 Usage	2,131	36.01
Tier 3 Usage	-	-
Total Usage:	3,131	47.31
Total:	\$ 85.80	\$ 89.74

City of Fircrest
Water Utility - Customer Impact
 Single-Family Residential Bill - other examples

Bi-Monthly Use (cf) **800**

Billing Based on 800 cf

Charge	2023 Current	2024 Proposed
Base Charge (Bi-Monthly)		
Bi-Monthly	\$ 38.49	\$ 40.22
Volume		
Tier 1 (0-1,000 cf)	\$ 0.0113	\$ 0.0118
Tier 2 (1,001-4,000 cf)	0.0169	0.0177
Tier 3 (4,001+ cf)	0.0288	0.0301

		2023 Current	2024 Proposed
Fixed Bi-Monthly Rate:		\$ 38.49	\$ 40.22
Volume:	Cubic Ft		
Tier 1 Usage	800	9.04	9.44
Tier 2 Usage	-	-	-
Tier 3 Usage	-	-	-
Total Usage:	800	9.04	9.44
Total:		\$ 47.53	\$ 49.66

Bi-Monthly Use (cf) **1,400**

Billing Based on 1400 cf

Charge	2023 Current	2024 Proposed
Base Charge (Bi-Monthly)		
Bi-Monthly	\$ 38.49	\$ 40.22
Volume		
Tier 1 (0-1,000 cf)	\$ 0.0113	\$ 0.0118
Tier 2 (1,001-4,000 cf)	0.0169	0.0177
Tier 3 (4,001+ cf)	0.0288	0.0301

		2023 Current	2024 Proposed
Fixed Bi-Monthly Rate:		\$ 38.49	\$ 40.22
Volume:	Cubic Ft		
Tier 1 Usage	1,000	11.30	11.80
Tier 2 Usage	400	6.76	7.08
Tier 3 Usage	-	-	-
Total Usage:	1,400	18.06	18.88
Total:		\$ 56.55	\$ 59.10

City of Fircrest
Water Utility - Customer Impact
 Single-Family Residential Bill - other examples

Bi-Monthly Use (cf) **2,800**

Billing Based on 2800 cf

Charge	2023 Current	2024 Proposed
Base Charge (Bi-Monthly)		
Bi-Monthly	\$ 38.49	\$ 40.22
Volume		
Tier 1 (0-1,000 cf)	\$ 0.0113	\$ 0.0118
Tier 2 (1,001-4,000 cf)	0.0169	0.0177
Tier 3 (4,001+ cf)	0.0288	0.0301

		2023 Current	2024 Proposed
Fixed Bi-Monthly Rate:		\$ 38.49	\$ 40.22
Volume:	Cubic Ft		
Tier 1 Usage	1,000	11.30	11.80
Tier 2 Usage	1,800	30.42	31.86
Tier 3 Usage	-	-	-
Total Usage:	2,800	41.72	43.66
Total:		\$ 80.21	\$ 83.88

Bi-Monthly Use (cf) **4,500**

Billing Based on 4500 cf

Charge	2023 Current	2024 Proposed
Base Charge (Bi-Monthly)		
Bi-Monthly	\$ 38.49	\$ 40.22
Volume		
Tier 1 (0-1,000 cf)	\$ 0.0113	\$ 0.0118
Tier 2 (1,001-4,000 cf)	0.0169	0.0177
Tier 3 (4,001+ cf)	0.0288	0.0301

		2023 Current	2024 Proposed
Fixed Bi-Monthly Rate:		\$ 38.49	\$ 40.22
Volume:	Cubic Ft		
Tier 1 Usage	1,000	11.30	11.80
Tier 2 Usage	3,000	50.70	53.10
Tier 3 Usage	500	14.40	15.05
Total Usage:	4,500	76.40	79.95
Total:		\$ 114.89	\$ 120.17

FIRCREST CITY COUNCIL AGENDA SUMMARY

NEW BUSINESS: Meeting Time Change for 12/26/23 Regular Meeting

ITEM:

DATE: November 28, 2023

FROM: Dawn Masko, City Manager

RECOMMENDED MOTION: I move to adopt Resolution No. _____, changing the time of the December 26, 2023, City Council meeting from 7:00 PM to 4:00 PM.

PROPOSAL: The Council is being asked to adopt a resolution changing the time of the December 26, 2023, regular Council meeting from 7:00 PM to 4:00 PM. Should the Council approve this resolution, copies of the resolution will be posted at City Hall and other Council-approved public posting places per Fircrest Municipal Code 2.12.020.

FISCAL IMPACT: None.

ADVANTAGE: Allows the City Council to conduct its regularly scheduled meeting at an earlier time of day.

DISADVANTAGES: None known.

ALTERNATIVES: The Council could choose not to change the meeting time of the December 26, 2023, regular Council meeting.

HISTORY: Historically, the City Council has changed the meeting time of the 2nd regular City Council meeting in December to 4:00 PM and kept the agenda primarily to consent agenda items, such as approving vouchers.

ATTACHMENTS: Resolution

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**CITY OF FIRCREST
RESOLUTION NO. ____**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON, CHANGING THE TIME OF THE
DECEMBER 26, 2023, REGULAR CITY COUNCIL MEETING TO
BEGIN AT 4:00 PM.**

WHEREAS, Fircrest Municipal Code 2.12.010 Date and Time of Meetings states: *“The City Council shall hold regular meetings on the second and fourth Tuesdays of each month of each calendar year, beginning at 7:00 p.m. unless otherwise determined by the City Council. The Council may cancel one regular meeting during any month by adoption of a resolution to such effect at least 10 days in advance of the meeting to be canceled. In the event any regular meeting is so canceled, copies of the resolution shall be posted at the City Hall and other council-approved public posting places. In the event any such meeting date falls on a legal holiday, such meetings shall be held on the day following, unless rescheduled to another day or canceled as provided hereunder.”*; and

WHEREAS, the Fircrest City Council desires to conduct its December 26, 2023, regular City Council meeting at 4:00 PM.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF FIRCREST:**

Section 1. The time of the December 26, 2023, regular City Council meeting will begin at 4:00 PM.

Section 2. Copies of this resolution will be posted at City Hall and other Council-approved public posting places per Fircrest Municipal Code 2.12.010.

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON**, at a regular meeting thereof this 28th day of November 2023.

APPROVED:

Brett L. Wittner, Mayor

ATTEST:

Arlette Burkhardt, Acting City Clerk

APPROVED AS TO FORM:

Robert Zeinemann, City Attorney

FIRCREST CITY COUNCIL AGENDA SUMMARY

NEW BUSINESS: **Ordinance Adopting the Annual Budget for Fiscal Year 2024**

ITEM:

DATE: **November 28, 2023**

FROM: **Colleen Corcoran, Finance Director**

RECOMMENDED MOTION: **I move to adopt Ordinance No. _____, adopting the annual budget of the City of Fircrest for the Fiscal Year 2024.**

PROPOSAL: The Council is being asked to adopt an ordinance adopting the annual budget for Fiscal Year 2024.

FISCAL IMPACT: The total 2024 Budget, including estimated revenues, expenditures, and fund balances, is \$34,213,502.

ADVANTAGE: The City will be in compliance with RCW 35.33.075.

DISADVANTAGES: None known.

ALTERNATIVES: None known.

HISTORY: On September 26, 2023, the Preliminary Budget was presented to the City Council. Council budget work sessions were held on October 9th, October 16th, October 23rd, and October 30th, with an additional budget discussion held at the regular Council meeting on November 14th. A Public Hearing to receive citizen comments on the 2024 revenue sources and property tax levy was held on October 24th, 2023. Public Hearings to receive comments on the 2024 Budget were held on October 24th and November 14th, 2023.

The following resolutions and ordinances related to the 2024 Budget were authorized and adopted on November 14th, 2023:

- 2024 Ad Valorem Tax Levy
- 2024 Salaries of Non-Union Employees, Including Casual and Seasonal Employees
- 2024 Municipal Court Judge and Chief Examiner Rate of Pay

ATTACHMENTS: Ordinance
Final Adjustments to the Preliminary 2024 Budget

**CITY OF FIRCREST
ORDINANCE NO.**

**AN ORDINANCE OF THE CITY COUNCIL OF THE
CITY OF FIRCREST, WASHINGTON, ADOPTING THE
ANNUAL BUDGET OF THE CITY OF FIRCREST FOR
THE FISCAL YEAR 2024**

WHEREAS, the Preliminary Budget of the City of Fircrest for the year 2024 was timely submitted; and

WHEREAS, Public Hearings on the proposed Budget were advertised and held on October 24, 2023, and November 14, 2023; and

WHEREAS, pursuant to said hearings and Council deliberations, certain changes were made in the preliminary budget; now, therefore,

THE CITY COUNCIL OF THE CITY OF FIRCREST DO ORDAIN AS FOLLOWS:

Section 1. That the budget document on file with the City Clerk entitled "City of Fircrest 2024 Annual Budget" is hereby adopted by reference as though fully set forth.

Section 2. The 2024 Budget and totals of the estimated revenues, expenditures, and fund balances for each separate fund, and the aggregate totals are as follows:

FUND	REVENUE	EXPENDITURES
001 General	\$12,050,485	\$12,050,485
101 Street	2,315,346	2,315,346
105 Police Investigation	13,551	13,551
150 Cumulative Reserve	2,750,000	2,750,000
201 Park Bond Debt Service	602,303	602,303
301 Park Bond Capital	1,615,655	1,615,655
310 Real Estate Excise Tax	3,161,372	3,161,372
415 Storm Drain	1,046,742	1,046,742
416 Storm Capital	823,178	823,178
425 Water	1,342,337	1,342,337
426 Water Capital	564,578	564,578
430 Sewer	3,939,150	3,939,150
432 Sewer Capital	1,489,792	1,489,792
501 Equipment Replacement	<u>2,499,013</u>	<u>2,499,013</u>
TOTAL ALL FUNDS	34,213,502	34,213,502

Section 3. Notification. A complete copy of the final budget for 2024 as adopted, together with a copy of this adopting ordinance, shall be transmitted by the City Clerk to

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the Division of Municipal Corporations of the Office of the State Auditor and to the Municipal Research Services Center (MRSC).

Section 4. Corrections. The City Clerk and codifiers of the ordinance are authorized to make necessary corrections to this ordinance, including, but not limited to, the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers, and any references thereto.

Section 5. Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such invalidity shall not affect the validity or effectiveness of the remaining portions of this ordinance.

Section 6. Summary, Publication, and Effective Date. This Ordinance or a summary thereof consisting of the title, shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after its adoption and publication as required by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, at a regular meeting thereof this 28th day of November 2023.

APPROVED:

Brett L. Wittner, Mayor

ATTEST:

Arlette Burkhart, Acting City Clerk

APPROVED AS TO FORM:

Robert Zeinemann, City Attorney

DATE OF PUBLICATION:
EFFECTIVE DATE:

Memo

To: Mayor and Councilmembers
From: Colleen Corcoran, Finance Director
CC: Dawn Masko, City Manager
Date: November 28, 2023
Re: 2024 Preliminary Budget Adjustments - FINAL

General Fund Changes from Preliminary Budget Spreadsheet

- Designated Fund Balance - ARPA Beginning Fund Balance reduced by \$17,000 for the amount used in 2023 to repair the HVAC unit at City Hall.
- Licenses & Permits revenue increased by \$6,000 for building permits for the renovation of a building on Mildred Street.
- Intergovernmental Revenues increase of \$3,900 for rollover of BJA body camera grant. The grant reimburses up to \$18,000 for the first five years of the program. There is \$3,892.69 remaining on the grant that will be billed in 2024.
- Charges for Goods & Services revenue increased by \$42,160 for additional revenue generated from programs resulting from hiring the Recreation Specialist.
- Miscellaneous revenue increase of \$37,500 is made up of \$11,500 for interest earnings calculated using 5.25% instead of 5%. The other \$26,000 is from the additional revenue generated from programs resulting from hiring the Recreation Specialist.
- Finance - Salary and Benefits increased expense for hiring a part-time accountant. This is funded by using rollover money from the 2023 Budget.
- Facilities - Repairs and Maintenance increased by \$3,000 based on history.
- Police - Salaries and Benefits decreased by \$16,420. This is assuming that the 10th Police Officer will not be hired before January.
- The Building/Planning - Dues line increased by \$65 based on anticipated expenses.
- Recreation - Salary and Benefits increased by 102,835 resulting from the hiring of a new Recreation Specialist, which will be partially offset by additional revenue created.
- Community Events increased by \$5,000 for beginning preparations for the Centennial Celebration, which will occur in 2025.
- The operating revenue to expenditure is now \$9,747.
- Police Capital increased by a net amount of \$7,200 by eliminating vehicle dash cameras and adding two rifle-rated shields. Also included in the Police Capital line is funding for patrol rifle noise suppression devices. Police Capital is funded using ARPA funds.
- A Transfer-Out to the Water Capital Fund of \$30,000 using ARPA funds was added to supplement the water meter replacement program.

Parks Bond Capital Changes from Preliminary Budget Spreadsheet

- Due to re-evaluating donation pledges for 2023-2025, the Beginning Fund Balance was decreased by \$573,000, Investment Revenue was decreased by \$37,000, and donations were decreased by \$500,000.

Water Capital Changes from Preliminary Budget Spreadsheet

- Grant Revenue increased by \$16,590 for the remaining amount of the Water Meter Grant.
- A Transfer-In to the Water Capital Fund of \$30,000 using ARPA funds was added to supplement the water meter replacement program.
- Capital expenses increased by \$30,000 for contract services relating to the water meter replacement program.

Sewer Fund Changes from Preliminary Budget Spreadsheet

- The Repairs & Maintenance line decrease of \$20,000 corrects an error. The line was increased by \$10,000 in the Preliminary Budget. It should have been a decrease.

GENERAL FUND
Adjustments to the 2024 Preliminary Budget

	2024 Preliminary	Adjustment	2024 Adjusted
Designated/Light	\$ 449,446	\$ -	\$ 449,446
Designated/44th & Alameda	498,395	-	498,395
Designated Fund Balance ARPA	320,669	(17,000)	303,669
Undes Beginning Fund Balance	3,296,210	-	3,296,210
Total Beginning Fund Balance	\$ 4,564,720	(17,000)	\$ 4,547,720
Taxes	\$ 4,135,511	\$ -	\$ 4,135,511
Licenses & Permits	575,000.00	6,000.00	581,000.00
Intergovernmental Revenues	364,955.00	3,900.00	368,855.00
Charges for Goods & Services	1,518,199.00	42,160.00	1,560,359.00
Fines & Forfeits	203,800.00	-	203,800.00
Miscellaneous	615,740.00	37,500.00	653,240.00
Total Operating Revenue	\$ 7,413,205	\$ 89,560	\$ 7,502,765
TOTAL GENERAL FUND RESOURCES	\$ 11,977,925	\$ 72,560	\$ 12,050,485
Legislative	\$ 86,615	\$ -	\$ 86,615
Judicial	430,797	-	430,797
Administration	414,100	-	414,100
Finance	395,910	-	
Salaries & Wages		32,920	
Benefits		5,960	
Total Finance		-	434,790
Legal	281,500	-	281,500
Other Employee Benefits	2,500	-	2,500
Non-Departmental	143,484	-	143,484
Personnel	37,915	-	37,915
Facilities	642,285	3,000	645,285
Information Systems	136,400	-	136,400
Civil Service Commission	5,010	-	5,010
Police	2,218,839	-	
Salaries & Wages		(11,810)	
Personnel Benefits		(4,610)	
Total Police			2,202,419
Fire/EMS	830,658		830,658
Jail	30,500		30,500
Building Inspection	147,195		
Dues, Memberships, Subscriptions		(395)	
Total Building			146,800
Emergency Management	10,765		10,765
Physical Environment	15,570		15,570
Planning	185,180		
Dues, Memberships, Subscriptions		460	
Total Planning			185,640
Health	2,185		2,185

GENERAL FUND
Adjustments to the 2024 Preliminary Budget

	2024 Preliminary	Adjustment	2024 Adjusted
Recreation	544,519		
Salaries & Wages		59,320	
Benefits		43,515	
Total Recreation			647,354
Library	10,000		10,000
Community Events	57,500	5,000	62,500
Swimming Pool	308,035		308,035
Parks	338,837		338,837
Total	\$ 7,276,299	\$ 133,360	\$ 7,409,659
Operating Transfer/Street Beautification	10,000		10,000
Operating Transfer/Property Tax	257,594		257,594
Total Operating Cost	\$ 7,543,893	\$ 133,360	\$ 7,677,253
Rollover ARPA used for Police Officer	67,612		67,612
Rollover banked property tax used for Police Officer	65,143		65,143
ARPA used for Finance Timesheet Program	-	12,600	12,600
Rollover from 2023 for Accountant I position	-	38,880	38,880
Revenue over (under) Operating Expenses	\$ 2,067	\$ 7,680	\$ 9,747
Facilities	70,300		70,300
Info Systems	5,000		5,000
Police	20,000	7,200	27,200
Total Capital	\$ 95,300	\$ 7,200	\$ 102,500
Transfer to Street Lt. Maint. From Desg Lt.	51,205		51,205
Transfer to Water Capital Fund (ARPA)	-	30,000	30,000
Total Transfers Out	\$ 51,205	\$ 30,000	\$ 81,205
Undesignated Ending Fund Balance	\$ 1,212,834	\$ 24,800	\$ 1,237,634
Reserved for Cash Flow	1,925,000		1,925,000
Designated/Light	398,241		398,241
Designated/44th & Alameda	498,395		498,395
Designated/ARPA	253,057	(122,800)	130,257
Total Ending Fund Balance	\$ 4,287,527	\$ (98,000)	\$ 4,189,527
TOTAL GENERAL FUND BUDGET	\$ 11,977,925	\$ 72,560	\$ 12,050,485

STREET FUND
Adjustments to the 2024 Preliminary Budget

	<u>2024 Preliminary</u>	<u>Adjustment</u>	<u>2024 Adjusted</u>
Beginning Fund Balance	\$ 358,090	\$ -	\$ 358,090
Total Beginning Fund Balance	\$ 358,090	\$ -	\$ 358,090
Operating Revenues	183,330	-	183,330
Operating Transfers In	303,799	-	303,799
Total Operating Revenue	\$ 487,129	\$ -	\$ 487,129
Total Transfer In for Capital from Light Money	15,000	-	15,000
Total Transfer In for Capital from REET 1	220,213	-	220,213
Total Transfer In for Capital from REET 2	-	-	-
Total Grant Revenue	1,234,914	-	1,234,914
Total Revenue for Capital	\$ 1,470,127	\$ -	\$ 1,470,127
TOTAL STREET FUND RESOURCES	\$ 2,315,346	\$ -	\$ 2,315,346
Street Maintenance	\$ 392,719	\$ -	\$ 392,719
Street Light Maintenance	36,205	-	36,205
Street Beautification	97,090	-	97,090
Total Operating Cost	\$ 526,014	\$ -	\$ 526,014
Revenue over (under) Operating Expenses	\$ (38,885)	\$ -	\$ (38,885)
Capital Expenditures	1,476,377	-	1,476,377
Excess Revenue over (under) Operating and Capital	\$ (45,135)	\$ -	\$ (45,135)
Undesignated Ending Fund Balance	312,955	-	312,955
Total Ending Fund Balance	\$ 312,955	\$ -	\$ 312,955
TOTAL STREET FUND BUDGET	\$ 2,315,346	\$ -	\$ 2,315,346

POLICE INVESTIGATION FUND
Adjustments to the 2024 Preliminary Budget

	<u>2024 Preliminary</u>	<u>Adjustment</u>	<u>2024 Adjusted</u>
Beginning Fund Balance	\$ 12,951		\$ 12,951
Preliminary Operating Revenues	\$ 600		\$ 600
TOTAL POLICE INV FUND RESOURCES	<u>\$ 13,551</u>	<u>\$ -</u>	<u>\$ 13,551</u>
Preliminary Operating Expenses	\$ 13,551		\$ 13,551
Revenue over (under) Operating Expenses	\$ (12,951)	\$ -	\$ (12,951)
Designated Ending Fund Balance	\$ -	\$ -	\$ -
TOTAL POLICE INV FUND BUDGET	<u><u>\$ 13,551</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 13,551</u></u>

**CUMULATIVE RESERVE FUND
Adjustments to the 2024 Preliminary Budget**

	<u>2024 Preliminary</u>	<u>Adjustment</u>	<u>2024 Adjusted</u>
Beginning Fund Balance - General	\$ 1,979,506	\$ -	\$ 1,979,506
Transfer in from Park Capital Fund-Principal Paymen	770,494	-	770,494
TOTAL Cumulative Reserve Fund Resources	<u>\$ 2,750,000</u>	<u>\$ -</u>	<u>\$ 2,750,000</u>
Ending Fund Balance - General	\$ 2,750,000	\$ -	\$ 2,750,000
TOTAL Cumulative Reserve Fund Budget	<u><u>\$ 2,750,000</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 2,750,000</u></u>

PARK BOND DEBT SERVICE FUND
Adjustments to the 2024 Preliminary Budget

	<u>2024 Preliminary</u>	<u>Adjustment</u>	<u>2024 Adjusted</u>
Beginning Fund Balance	\$ 148,762	\$ -	\$ 148,762
Bond Property Taxes	452,941	-	452,941
Interest	600	-	600
Total Revenue	<u>\$ 453,541</u>	<u>\$ -</u>	<u>\$ 453,541</u>
TOTAL PARK BOND DEBT FUND RESOURCES	\$ 602,303	\$ -	\$ 602,303
Principal Loan Payment	\$ 130,000	\$ -	\$ 130,000
Interest Payment	309,750	-	309,750
Total Expenditures	<u>\$ 439,750</u>	<u>\$ -</u>	<u>\$ 439,750</u>
Excess over (under) including capital	\$ 13,791	\$ -	\$ 13,791
Undesignated Ending Fund Balance	\$ 162,553	\$ -	\$ 162,553
TOTAL PARK BOND DEBT FUND BUDGET	<u><u>\$ 602,303</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 602,303</u></u>

PARK BOND CAPITAL FUND
Adjustments to the 2024 Preliminary Budget

	<u>2024 Preliminary</u>	<u>Adjustment</u>	<u>2024 Adjusted</u>
Beginning Fund Balance	1,895,655	(573,000)	1,322,655
Grant Revenue	-	-	-
Investment Revenue	80,000	(37,000)	43,000
Donations	750,000	(500,000)	250,000
Total Revenue	<u>\$ 830,000</u>	<u>\$ (537,000)</u>	<u>\$ 293,000</u>
TOTAL PARK BOND CAPITAL FUND RESOURCES	\$ 2,725,655	\$ (1,110,000)	\$ 1,615,655
Capital Expenses	\$ 200,000	\$ -	\$ 200,000
Transfer Out to Cum. Rsv. Loan Payment - Principal	770,494	-	770,494
Transfer Out to Cum. Rsv. Loan Payment - Interest	3,853	-	3,853
Total Expenditures	<u>\$ 974,347</u>	<u>\$ -</u>	<u>\$ 974,347</u>
Excess over (under) including capital	\$ (144,347)	\$ (537,000)	\$ (681,347)
Undesignated Ending Fund Balance	\$ 1,751,308	\$ (1,110,000)	\$ 641,308
TOTAL PARK BOND CAPITAL FUND BUDGET	<u><u>\$ 2,725,655</u></u>	<u><u>\$ (1,110,000)</u></u>	<u><u>\$ 1,615,655</u></u>

REET FUND
Adjustments to the 2024 Preliminary Budget

	<u>2024 Preliminary</u>	<u>Adjustment</u>	<u>2024 Adjusted</u>
Beginning Fund Balance 1st	\$ 789,262	\$ -	\$ 789,262
Beginning Fund Balance 2nd	1,956,295	-	1,956,295
Total Beginning Fund Balance	\$ 2,745,557	\$ -	\$ 2,745,557
Preliminary Operating Revenues 1st 1/4	\$ 168,000	\$ -	\$ 168,000
Preliminary Operating Revenues 2nd 1/4	247,815	-	247,815
Total Operating Revenue	\$ 415,815	\$ -	\$ 415,815
TOTAL REET FUND RESOURCES	\$ 3,161,372	\$ -	\$ 3,161,372
Preliminary Expenses			
Transfer Out from REET (1st 1/4)	\$ 220,213	\$ -	\$ 220,213
Transfer Out from REET (2nd 1/4)	-	-	-
Total Expenses	\$ 220,213	\$ -	\$ 220,213
Ending Fund Balance 1st	\$ 737,049	\$ -	\$ 737,049
Ending Fund Balance 2nd	2,204,110	-	2,204,110
Total Ending Fund Balance	\$ 2,941,159	\$ -	\$ 2,941,159
TOTAL REET FUND BUDGET	\$ 3,161,372	\$ -	\$ 3,161,372

STORM FUND
Adjustments to the 2024 Preliminary Budget

	<u>2024 Preliminary</u>	<u>Adjustment</u>	<u>2024 Adjusted</u>
Beginning Fund Balance	\$ 393,242		\$ 393,242
Operating Revenues	\$ 653,500		\$ 653,500
TOTAL STORM FUND RESOURCES	<u>\$ 1,046,742</u>	<u>\$ -</u>	<u>\$ 1,046,742</u>
Operating Expenses	\$ 469,293		\$ 469,293
Excess of revenues over(under) operating expenses	\$ 184,207	\$ -	\$ 184,207
Transfer to Storm Capital Fund	81,900		81,900
Revenue over (under) Operating Expenses w/Xfer	<u>\$ 102,307</u>	<u>\$ -</u>	<u>\$ 102,307</u>
Undesignated Ending Fund Balance	\$ 495,549	\$ -	\$ 495,549
TOTAL STORM FUND BUDGET	<u><u>\$ 1,046,742</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 1,046,742</u></u>

STORM CAPITAL FUND
Adjustments to the 2024 Preliminary Budget

	<u>2024 Preliminary</u>	<u>Adjustment</u>	<u>2024 Adjusted</u>
Beginning Fund Balance	\$ 741,278		\$ 741,278
Capital Contributions	-	-	-
Transfer In	81,900	-	81,900
TOTAL STORM CAPITAL FUND RESOURCES	<u>\$ 823,178</u>	<u>\$ -</u>	<u>\$ 823,178</u>
Capital Expenses	\$ 116,250	\$ -	\$ 116,250
Total Expenditures	<u>\$ 116,250</u>	<u>\$ -</u>	<u>\$ 116,250</u>
Excess over (under) including capital	\$ (34,350)	\$ -	\$ (34,350)
Undesignated Ending Fund Balance	\$ 706,928	\$ -	\$ 706,928
TOTAL STORM CAPITAL FUND BUDGET	<u><u>\$ 823,178</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 823,178</u></u>

WATER FUND
Adjustments to the 2024 Preliminary Budget

	<u>2024 Preliminary</u>	<u>Adjustment</u>	<u>2024 Adjusted</u>
Beginning Fund Balance	\$ 119,387		\$ 119,387
Preliminary Operating Revenues	\$ 1,222,950		\$ 1,222,950
TOTAL WATER FUND RESOURCES	<u>\$ 1,342,337</u>	<u>\$ -</u>	<u>\$ 1,342,337</u>
Preliminary Operating Expenses	\$ 1,011,845		\$ 1,011,845
Revenue over (under) Operating Expenses	\$ 211,105	\$ -	\$ 211,105
Transfer to Water Capital	200,000		200,000
Excess revenue over (under) including Xfer	<u>\$ 11,105</u>	<u>\$ -</u>	<u>\$ 11,105</u>
Undesignated Ending Fund Balance	\$ 130,492	\$ -	\$ 130,492
TOTAL WATER FUND BUDGET	<u><u>\$ 1,342,337</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 1,342,337</u></u>

WATER CAPITAL FUND
Adjustments to the 2024 Preliminary Budget

	<u>2024 Preliminary</u>	<u>Adjustment</u>	<u>2024 Adjusted</u>
Beginning Fund Balance	\$ 313,988.00	\$ -	\$ 313,988.00
Capital Contributions	\$ 4,000.00	\$ -	\$ 4,000.00
Grant Revenue	-	16,590	16,590
Transfer In-from General Fund ARPA	-	30,000	30,000
Transfer In-from Water Fund	200,000	-	200,000
Total Resources	<u>\$ 204,000.00</u>	<u>\$ 46,590.00</u>	<u>\$ 250,590.00</u>
TOTAL WATER CAPITAL FUND RESOURCES	<u>\$ 517,988.00</u>	<u>\$ 46,590.00</u>	<u>\$ 564,578.00</u>
Capital Expenses	\$ 429,375.00	\$ 30,000.00	\$ 459,375.00
Total Expenditures	<u>\$ 429,375.00</u>	<u>\$ 30,000.00</u>	<u>\$ 459,375.00</u>
Excess over (under) including capital	\$ (225,375.00)	\$ 16,590.00	\$ (208,785.00)
Undesignated Ending Fund Balance	\$ 88,613.00	\$ 16,590.00	\$ 105,203.00
TOTAL WATER CAPITAL FUND BUDGET	<u><u>\$ 517,988.00</u></u>	<u><u>\$ 46,590.00</u></u>	<u><u>\$ 564,578.00</u></u>

SEWER FUND
Adjustments to the 2024 Preliminary Budget

	<u>2024 Preliminary</u>	<u>Adjustment</u>	<u>2024 Adjusted</u>
Beginning Fund Balance	\$ 1,004,366	\$ -	\$ 1,004,366
Preliminary Operating Revenues	\$ 2,934,784	\$ -	\$ 2,934,784
TOTAL SEWER FUND RESOURCES	<u>\$ 3,939,150</u>	<u>\$ -</u>	<u>\$ 3,939,150</u>
Preliminary Operating Expenses	\$ 2,828,138		\$ 2,808,138
Repairs & Maintenance		(20,000)	
Total Operating Expenditures	<u>\$ 2,828,138</u>	<u>\$ (20,000)</u>	<u>\$ 2,808,138</u>
Revenue over (under) Operating Expenses	\$ 106,646	\$ -	\$ 126,646
Debt Service	312,954	-	312,954
Transfer to Sewer Capital	230,000	-	230,000
Excess revenue over (under) with debt & xfer	<u>\$ (436,308)</u>	<u>\$ -</u>	<u>\$ (416,308)</u>
Undesignated Ending Fund Balance	\$ 568,058	\$ -	\$ 588,058
TOTAL SEWER FUND BUDGET	<u><u>\$ 3,939,150</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 3,939,150</u></u>

SEWER CAPITAL FUND
Adjustments to the 2024 Preliminary Budget

	<u>2024 Preliminary</u>	<u>Adjustment</u>	<u>2024 Adjusted</u>
Beginning Fund Balance	\$ 1,255,792	\$ -	\$ 1,255,792
Capital Contributions	\$ 4,000	\$ -	\$ 4,000
Transfer In	230,000	-	230,000
TOTAL SEWER CAPITAL FUND RESOURCES	<u>\$ 1,489,792</u>	<u>\$ -</u>	<u>\$ 1,489,792</u>
Capital Expenses	\$ 887,740	\$ -	\$ 887,740
Total Expenditures	<u>\$ 887,740</u>	<u>\$ -</u>	<u>\$ 887,740</u>
Excess over (under) including capital	\$ (653,740)	\$ -	\$ (653,740)
Undesignated Ending Fund Balance	\$ 602,052	\$ -	\$ 602,052
TOTAL SEWER CAPITAL FUND BUDGET	<u><u>\$ 1,489,792</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 1,489,792</u></u>

ERR FUND
Adjustments to the 2024 Preliminary Budget

	<u>2024 Preliminary</u>	<u>Adjustment</u>	<u>2024 Adjusted</u>
Beginning Fund Balance	\$ 1,983,001	\$ -	\$ 1,983,001
Preliminary Operating Revenues	248,449	-	248,449
Total Transfer In for Capital Replacement	267,563	-	267,563
TOTAL ERR FUND RESOURCES	<u>\$ 2,499,013</u>	<u>\$ -</u>	<u>\$ 2,499,013</u>
Preliminary Operating Expenses	\$ 181,740	\$ -	\$ 181,740
Revenue over (under) Operating Expenses	<u>\$ 66,709</u>	<u>\$ -</u>	<u>\$ 66,709</u>
Capital Expenses	170,535	-	170,535
Excess over (under) including capital	<u>\$ 163,737</u>	<u>\$ -</u>	<u>\$ 163,737</u>
Designated Ending Fund Balance	\$ 2,146,738	\$ -	\$ 2,146,738
TOTAL ERR FUND BUDGET	<u><u>\$ 2,499,013</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 2,499,013</u></u>

FIRCREST CITY COUNCIL AGENDA SUMMARY

NEW BUSINESS: Tacoma Hearing Examiner Agreement Amendment

ITEM:

DATE: November 28, 2023

FROM: Dawn Masko, City Manager

RECOMMENDED MOTION: I move to adopt Resolution No. _____, authorizing the City Manager to execute an amendment to the Professional Services Agreement with the City of Tacoma for Hearing Examiner services for dangerous and potentially dangerous dog appeal hearings.

PROPOSAL: The Council is being asked to authorize the City Manager to execute Amendment #4 to the professional services agreement with the City of Tacoma to extend the date of the agreement to December 31, 2026, and update the schedule of fees for hearing examiner services for dangerous and potentially dangerous dog appeal hearings.

FISCAL IMPACT: There is a 3% annual COLA increase included in this contract. The current fees are \$129.91 per hour for the Hearing Examiner, \$58.09 per hour for the Office Administrator, and \$42.11 per hour for the Office Assistant. The new fee schedule is as follows:

	<u>2024</u>	<u>2025</u>	<u>2026</u>
Hearing Examiner	\$133.70	\$137.70	\$141.83
Office Administrator	\$60.00	\$61.80	\$63.65
Office Assistant	\$43.40	\$44.70	\$46.04

ADVANTAGE: Extending this agreement will provide continuity of service for any needs through 2026. The City of Tacoma Hearing Examiner has worked with the City of Fircrest since 2011 and has provided excellent service for dog appeal hearings.

DISADVANTAGES: None identified.

ALTERNATIVES: The City could consider another firm with equivalent experience.

HISTORY: In 2011, the City of Fircrest added the option of an appeal to the dangerous and potentially dangerous dog section of the Fircrest Municipal Code. Fircrest entered into an agreement with the City of Tacoma to provide hearing examiner services for these appeals. The current three-year agreement expires on December 31, 2023, and the City desires to extend the term for another three years.

ATTACHMENTS: Resolution
Professional Services Agreement Amendment

**CITY OF FIRCREST
RESOLUTION NO. ____**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON, AUTHORIZING THE CITY
MANAGER TO EXECUTE AN AMENDMENT TO THE
PROFESSIONAL SERVICES AGREEMENT WITH THE CITY OF
TACOMA TO PROVIDE HEARING EXAMINER SERVICES FOR
DANGEROUS AND POTENTIALLY DANGEROUS DOG APPEAL
HEARINGS.**

WHEREAS, the City of Fircrest has contracted with the City of Tacoma for hearing examiner services for dangerous and potentially dangerous dog appeal hearings; and

WHEREAS, the current contract term will expire on December 31, 2023; and

WHEREAS, the City of Tacoma has staff experienced in dangerous dog hearings and appeals and has agreed to continue to provide these services.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FIRCREST:

Section 1. The City Manager is hereby authorized and directed to execute an Amendment to the Professional Services Agreement with the City of Tacoma for hearing examiner services for dangerous and potentially dangerous dog appeal hearings through December 31, 2026, and to update the schedule of fees.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, at a regular meeting thereof this 28th day of November 2023.

APPROVED:

Brett L. Wittner, Mayor

ATTEST:

Arlette Burkhardt, Acting City Clerk

APPROVED AS TO FORM:

Robert Zeinemann, City Attorney

AMENDMENT NO. 1 TO HEARING EXAMINER SERVICES AGREEMENT

THIS AMENDMENT is made and entered into effective as of the _____ day of _____, 2023 (“Effective Date”), by and between the CITY OF TACOMA, a municipal corporation of the State of Washington through its Office of the Hearing Examiner (hereinafter called the “Tacoma” or the “OHEX”) and the City of Fircrest, also a municipal corporation of the State of Washington (hereinafter called “Fircrest”).

WHEREAS effective November 25, 2020, the Tacoma and Fircrest entered into an Agreement for Hearing Examiner Services relating to conducting appeal hearing on dangerous dog and potentially dangerous dog cases (the “Agreement”), and

WHEREAS the term of the Agreement is from January 2, 2021 through December 31, 2023, and

WHEREAS Tacoma and Fircrest have agreed to amend the Agreement in order to extend the effective term and to update the associated billing rates;

NOW, THEREFORE, in consideration of the mutual promises and obligations hereinafter set forth, the parties agree as follows:

1. The effective term of the Agreement is hereby extended from January 1, 2024 through December 31, 2026.
2. The OHEX’s billing rates are revised as set forth in the attached Exhibit “A.”
3. All other terms of the Agreement, together with all Exhibits, are hereby ratified and shall remain in full force and effect, unaltered by this Amendment.

Should this Amendment be executed after the Effective Date noted above, all terms and conditions herein shall operate retroactively to Effective Date.

IN WITNESS WHEREOF, the Parties hereto have accepted and executed this Amendment as of the Effective Date stated above, which shall be Effective Date for bonding purposes as applicable. The undersigned Contractor representative, by signature below, represents and warrants they are duly authorized to execute this legally binding Amendment for and on behalf of Contractor.

CITY OF TACOMA: _____:

By: _____
Authorized Representative

CITY OF FIRCREST: _____:

By: _____
Authorized Representative

(City of Tacoma use only - blank lines are intentional)

Director of Finance: _____

City Attorney (approved as to form): _____

Approved By: _____

Approved By: _____

Approved By: _____

EXHIBIT "A"

HOURLY RATES

	2024	2025	2026
Hearing Examiner	\$133.70/hr	\$137.70/hr	\$141.83/hr
Office Admin.	\$60.00/hr	\$61.80/hr	\$63.65/hr
Office Asst.	\$43.40/hr	\$44.70/hr	\$46.04/hr

FIRCREST CITY COUNCIL AGENDA SUMMARY

NEW BUSINESS: South Sound 911 Extended Technical Support Services Agreement

ITEM:

DATE: November 28, 2023

FROM: Dawn Masko, City Manager
Ron Schaub, Police Chief

RECOMMENDED MOTION: I move to adopt Resolution No. _____, authorizing the City Manager to execute an agreement with South Sound 911 Public Authority to provide extended technical support services to the City of Fircrest Police Department.

PROPOSAL: The Council is being asked to authorize the City Manager to sign the Extended Technical Support Services Agreement with South Sound 911 (SS911) for SS911. This agreement will provide the Fircrest Police Department with hardware maintenance, troubleshooting, and repairs of Police computer assets. SS911 will also install and configure Police software, including:

- Computer operating systems
- All compatible software
- Virus protection
- Other necessary applications or software

The attached agreement auto-renews annually unless either party terminates it per the provisions of the agreement.

FISCAL IMPACT: The City’s 2023 Extended Technical Support Services rate is \$3,000. This rate has not increased since 2020. The 2024 rate will increase to \$5,400, based on \$300 per machine annually. Fircrest currently has 18 machines. The rate will increase by 5% in subsequent years of the agreement.

ADVANTAGE: South Sound 911 currently works on Fircrest Police Department officer computers when our officers have issues with their computers or connectivity issues. The SS911 Support Center is open Monday to Friday from 6:00 AM – 10:00 PM and Saturday and Sunday from 8:00 AM – 6:00 PM. A support technician is on call outside of normal office hours.

DISADVANTAGES: None identified.

ALTERNATIVES: None identified.

HISTORY: The City of Fircrest entered into a contract with South Sound 911(SS911) in 2020 to provide extended technical support services for the Fircrest Police Department.

ATTACHMENTS: Resolution
Extended Technical Support Services Agreement

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**CITY OF FIRCREST
RESOLUTION NO. ____**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON, AUTHORIZING THE CITY
MANAGER TO EXECUTE AN AGREEMENT WITH SOUTH
SOUND 911 PUBLIC AUTHORITY TO PROVIDE EXTENDED
TECHNICAL SUPPORT SERVICES.**

WHEREAS, the City of Fircrest has contracted with South Sound 911 for extended technical support services for the Fircrest Police Department; and

WHEREAS, the current contract term has expired, and the City of Fircrest desires to maintain the extended technical support services provided by South Sound 911.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FIRCREST:

Section 1. The City Manager is hereby authorized and directed to execute an Agreement with South Sound 911 Public Authority for extended technical support services for the Fircrest Police Department.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, at a regular meeting thereof this 28th day of November 2023.

APPROVED:

Brett L. Wittner, Mayor

ATTEST:

Arlette Burkhart, Acting City Clerk

APPROVED AS TO FORM:

Robert Zeinemann, City Attorney

**SOUTH SOUND 911
EXTENDED TECHNICAL SUPPORT
SERVICES AGREEMENT**

THIS AGREEMENT is entered between SOUTH SOUND 911 PUBLIC AUTHORITY (hereinafter “SS911”) and the CITY OF FIRCREST, (hereinafter “Agency”); collectively referred to herein as the “Parties” or individually as “Party”.

WHEREAS, SS911 is an independent legal public entity created pursuant to RCW 35.21 and chartered by the City of Tacoma to provide certain support services; and

WHEREAS, the Parties desire to enter into this Agreement for the purpose of establishing the terms and conditions under which SS911 will provide support services;

NOW, THEREFORE the Parties agree as follows:

1. Effective Date and Duration. This Agreement shall be effective January 1, 2024, and shall be in full force and effect until terminated under the Termination section below.
2. Support Services. SS911 shall provide Agency with support services as described in Exhibit A, attached hereto.
3. Fees for Services. SS911 shall charge the Agency quarterly the amount listed in Exhibit A.
4. Records. SS911 shall maintain all records, reports, and documents created and held under this Agreement and the services provided hereunder in accordance with RCW 42.56 (Public Records Act) and RCW 40.14 (Preservation and Destruction of Public Records) and all other applicable federal and state regulations and SS911 policies. Upon receiving a request for a record, SS911 may notify the Agency regarding the request prior to its release. In the event the Agency requests the record be withheld or redacted, the Agency shall be liable for any and all claims, costs, or attorney’s fees incurred by SS911 in complying with the Agency’s request.
5. Indemnification. Agency agrees to defend, indemnify and hold harmless SS911, its officers, agents and employees from and against any and all loss, damage, injury, liability suits and proceedings however caused, arising directly from, or indirectly out of, any action or conduct of the Agency in the exercise or enjoyment of this Agreement.

SS911 agrees to defend, indemnify and hold harmless Agency from and against any and all loss, damage, injury, liability suits and proceedings however caused, arising directly from, or indirectly out of, any action or conduct of SS911 in the exercise or enjoyment of this Agreement.

6. Termination. This Agreement may be terminated by either Party providing 90 days written notice of termination to the other Party.
7. Notices. Except for routine operational communications, which may be delivered personally or transmitted by electronic mail, all notices required hereunder shall be in

writing and shall be deemed to have been duly given if delivered personally or mailed first-class mail, postage prepaid, to the parties at the following addresses:

SS911	AGENCY
South Sound 911 Janet Caviezel, Finance Director 3580 Pacific Avenue Tacoma, WA 98418	City of Fircrest Dawn Masko, City Manager 115 Ramsdell Street Fircrest, WA 98466
Phone: 253.287.4804	Phone: 253.238.4124
Fax:	Fax:
Email: Janet.Caviezel@SouthSound911.org	Email: dmasko@cityoffircrest.net

8. Miscellaneous Provisions.

- A. Governing Law and Venue. Washington State law shall govern the interpretation of this Agreement. Pierce County shall be the venue of any mediation, arbitration or litigation arising out of this Agreement.
- B. Assignment. The Agency shall not assign, subcontract, delegate, or transfer any obligation, interest or claim to or under this Agreement or for any of the compensation due hereunder without the prior written consent of SS911.
- C. No Third Party Beneficiaries. This Agreement shall be for the sole benefit of the parties hereto, and nothing contained herein shall create a contractual relationship with, or create a cause of action in favor of, a third party against either party hereto.
- D. Waiver. A waiver or failure by either party to enforce any provision of this Agreement shall not be construed as a continuing waiver of such provisions, nor shall the same constitute a waiver of any other provision of this Agreement.
- E. Severability and Survival. If any term, condition or provision of this Agreement is declared void or unenforceable or limited in its application or effect, such event shall not affect any other provisions hereof and all other provisions shall remain fully enforceable. The provisions of this Agreement, which by their sense and context are reasonably intended to survive the completion, expiration or cancellation of this Agreement, shall survive termination of this Agreement.
- F. Entire Agreement. This Agreement contains the entire agreement between the parties as to the services to be rendered hereunder. All previous and contemporaneous agreements, representations or promises and conditions relating to the subject matter of this Agreement are superseded hereby.
- G. Modification. No modification or amendment of this Agreement shall be effective unless set forth in writing and signed by the Parties.
- H. Authority to enter into this Contract. The undersigned Agency representative, by his/her signature below, represents and warrants that he/she is duly authorized to execute this legally binding Contract for and on behalf of Agency.

- I. Acknowledgement. SS911 is organized pursuant to Substitute Ordinance No. 28595 of the City of Tacoma, Washington adopted on July 9, 2019, and RCW 35.21.730 through 35.21.755, each as existing or as hereinafter amended. All liabilities incurred by SS911 shall be satisfied exclusively from the assets and properties of SS911 and no creditor or other person shall have any right of action against the City of Tacoma or any other public or private entity or agency on account of any debts, obligations, or liabilities of SS911 unless explicitly agreed to in writing by such public or private entity or agency. RCW 35.21.750 provides as follows: “[A]ll liabilities incurred by such public corporation, commission, or authority shall be satisfied exclusively from the assets and properties of such public corporation, commission, or authority and no creditor or other person shall have any right of action against the city, town, or county creating such corporation, commission, or authority on account of any debts, obligations or liabilities of such public corporation, commission, or authority.”

IN WITNESS WHEREOF the parties hereto have accepted and executed this Agreement as of the day and year written above.

SOUTH SOUND 911

CITY OF FIRCREST

Deborah Grady Date
Executive Director

Dawn Masko Date
City Manager

Approved as to Budget:

Chief of Police:

Janet Caviezel
Finance Director

Ron Schaub
Chief of Police

Approved as to Form:

Approved as to Form:

Peter Beckwith
General Counsel

Bob Zeinemann
City Attorney

Attest:

Arlette Burkhardt
Acting City Clerk

EXHIBIT A

EXTENDED TECHNICAL SUPPORT SERVICES

The extended technical support services provided by South Sound 911 and/or requested by the AGENCY will be outlined as follows:

1. Hardware

Maintenance, troubleshooting and repair of the following Fircrest Police Department assets:

- A. Desktop Computers
- B. Laptop Computers
- C. Tablet Devices
- D. Wireless Devices

If an asset is deemed to be non-functional, SS911 will notify the AGENCY that it is no longer serviceable. Any replacements of assets, including peripherals (keyboards, mice, etc.), are solely the responsibility of the AGENCY. SS911 agrees to assist the AGENCY with recommendations, requirements and specifications for approved hardware and systems to ensure compatibility with necessary public safety applications.

Disposal of AGENCY assets are solely the responsibility of the AGENCY. SS911 can assist in removal of confidential data to prepare the assets for destruction or disposal according to the AGENCY policies and procedures.

2. Software

Installation and configuration of the following Fircrest Police Department software:

- A. Computer Operating Systems
- B. All compatible software
- C. Virus protection
- D. Other necessary applications or software purchased by the AGENCY

3. Service Level/Expectations

If the AGENCY experiences computer problems, the AGENCY employees may contact the SS911 Support Center at 253.287.4850 or by email at SupportCenter@SouthSound911.org for a Support Technician to evaluate the problem.

The SS911 Support Center normal business hours are Monday to Friday, 6am to 10pm plus Saturday and Sunday, 8am to 6pm. Outside of normal business hours, a Support Technician is on call for critical issues needing emergent attention.

4. Compensation

The 2024 rate is \$300 per machine annually. The rate in subsequent years will be increased by 5%. Billing will occur quarterly.

FIRCREST CITY COUNCIL AGENDA SUMMARY

NEW BUSINESS: South Sound 911 Law Enforcement Support Services Agreement

ITEM:

DATE: November 28, 2023

FROM: Dawn Masko, City Manager
Ron Schaub, Police Chief

RECOMMENDED MOTION: I move to adopt Resolution No. _____, authorizing the City Manager to execute an agreement with South Sound 911 Public Authority for Law Enforcement Support Services.

PROPOSAL: The Council is being asked to authorize the City Manager to sign the Law Enforcement Support Services Agreement with South Sound 911 (SS911) for SS911 to provide Support Services to the Fircrest Police Department.

FISCAL IMPACT: Support Services fees are based on the level of service provided to each law enforcement agency. Costs are allocated by percent of Commissioned Officers for use of the Records Management System and by percent of Commissioned Officers and/or percent of the agency population dependent on the selected services. The City's 2023 Support Services fees are \$41,230. Support Services fees will increase by 10.6% to \$45,600 in 2024.

ADVANTAGE: This agreement allows South Sound 911 to continue providing support services for our Police Department, including law enforcement records, firearm licensing, fingerprinting, and other services as may be selected by Police. South Sound 911 is an independent legal public entity that provides support services to law enforcement agencies in Pierce County. SS911 has provided these services for the Fircrest Police Department since 2016 and provides an efficient, effective, and integrated system.

DISADVANTAGES: None identified.

ALTERNATIVES: The City could consider hiring additional staff and providing firearm licensing, fingerprinting, and law enforcement records management services internally.

HISTORY: The City of Fircrest entered into a contract with South Sound 911(SS911) in 2016 to provide firearms licensing, fingerprinting, and records management services for the Fircrest Police Department. In 2019, SS911 transitioned from an interlocal administrative agency to a Public Development Authority (PDA) in accordance with RCW 35.21.730-755. All existing agreements were transitioned to new agreements, effective January 1, 2020. What was previously one agreement that covered both Support Services and Communication Services was split into two separate agreements. An audit of SS911's contract files discovered that the Law Enforcement Support Services Agreement with Fircrest was never fully executed. The attached agreement auto-renews annually unless either party terminates it per the provisions of the agreement.

ATTACHMENTS: Resolution
Law Enforcement Support Services Agreement

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**CITY OF FIRCREST
RESOLUTION NO. ____**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON, AUTHORIZING THE CITY
MANAGER TO EXECUTE AN AGREEMENT WITH SOUTH
SOUND 911 PUBLIC AUTHORITY TO PROVIDE LAW
ENFORCEMENT SUPPORT SERVICES.**

WHEREAS, the City of Fircrest has contracted with South Sound 911 for law enforcement support services for the Fircrest Police Department; and

WHEREAS, South Sound 911 can provide support services, including law enforcement records management, firearm licensing, fingerprinting, and other services as may be selected by Police; and

WHEREAS, the current contract term has expired, and the City of Fircrest desires to maintain the law enforcement support services provided by South Sound 911.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FIRCREST:

Section 1. The City Manager is hereby authorized and directed to execute an Agreement with South Sound 911 Public Authority for law enforcement support services for the Fircrest Police Department.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, at a regular meeting thereof this 28th day of November 2023.

APPROVED:

Brett L. Wittner, Mayor

ATTEST:

Arlette Burkhardt, Acting City Clerk

APPROVED AS TO FORM:

Robert Zeinemann, City Attorney

**SOUTH SOUND 911
LAW ENFORCEMENT
SUPPORT SERVICES AGREEMENT**

THIS AGREEMENT is entered between SOUTH SOUND 911 PUBLIC AUTHORITY (hereinafter “SS911”) and the FIRCREST POLICE DEPARTMENT, (hereinafter “Law Enforcement Agency”) for support services.

WHEREAS, SS911 is an independent legal public entity created pursuant to RCW 35.21 and chartered by the City of Tacoma to provide Support Services; and

WHEREAS, Law Enforcement Agency is in need of Support Services; and

WHEREAS, the Parties desire to enter into this Agreement for the purpose of establishing the terms and conditions under which SS911 will provide Support Services;

NOW, THEREFORE the Parties agree as follows:

1. Effective Date and Duration. This Agreement shall be effective January 1, 2020, and shall be in full force and effect until terminated under the Termination section below.
2. Support Services. SS911 shall provide services, which may include law enforcement records, firearm licensing, fingerprinting, and other services as selected by the Law Enforcement Agency.
3. Law Enforcement Agency Responsibilities. During the duration of this Agreement, Law Enforcement Agency shall:
 - A. Comply with the standard operating procedures for services as may be established from time to time by SS911 with input from Law Enforcement Agency.
 - B. Comply with applicable Criminal Justice Information Services (CJIS) and State ACCESS policies and requirements related to SS911 services.
 - C. Authorize SS911 to provide service within Law Enforcement Agency’s jurisdiction and, where applicable, delegate its authority to SS911 to provide such service.
 - D. Notify SS911 in writing of any changes to the Support Services being sought for the following year at least three months prior to SS911 Governing Board’s approval of the Support Services fee schedule, which occurs in September.
4. Fees for Services. Law Enforcement Agency agrees to pay at least quarterly for services based on the fee schedule approved by the SS911 Governing Board. SS911 shall give at least three months advance notice of any change to its fee schedule. Law Enforcement Agency shall be notified of the fee schedule by electronic mail and it will be deemed received if email transmission was successful. It is the responsibility of the Law Enforcement Agency to notify SS911 if the fee schedule was not received.

5. Records. SS911 shall maintain all records, reports, and documents created and held under this Agreement and the services provided hereunder in accordance with RCW 42.56 (Public Records Act) and RCW 40.14 (Preservation and Destruction of Public Records) and all other applicable federal and state regulations and SS911 policies. Upon receiving a request for a record, SS911 may notify the Law Enforcement Agency regarding the request prior to its release. In the event the Law Enforcement Agency requests the record be withheld or redacted, the Law Enforcement Agency shall be liable for any and all claims, costs, or attorney’s fees incurred by SS911 in complying with the Law Enforcement Agency’s request.

6. Indemnification. Law Enforcement Agency agrees to defend, indemnify and hold harmless SS911, its officers, agents and employees from and against any and all loss, damage, injury, liability suits and proceedings however caused, arising directly from, or indirectly out of, any action or conduct of the Law Enforcement Agency in the exercise or enjoyment of this Agreement.

SS911 agrees to defend, indemnify and hold harmless Law Enforcement Agency from and against any and all loss, damage, injury, liability suits and proceedings however caused, arising directly from, or indirectly out of, any action or conduct of SS911 in the exercise or enjoyment of this Agreement.

7. Termination. This Agreement may be terminated by either Party submitting written notice to the other Party by September 1 of any year, to be effective at the end of the following calendar year. Termination of service by SS911 may occur immediately if Law Enforcement Agency fails to pay for service or if Law Enforcement Agency violates the terms and conditions of service as determined by the SS911 Governing Board.

8. Notices. Except for routine operational communications, which may be delivered personally or transmitted by electronic mail, all notices required hereunder shall be in writing and shall be deemed to have been duly given if delivered personally or mailed first-class mail, postage prepaid, to the parties at the following addresses:

SS911	LAW ENFORCEMENT AGENCY
Janet Caviezel Finance Director South Sound 911 3580 Pacific Avenue Tacoma, WA 98418	Dawn Masko City Manager City of Fircrest 115 Ramsdell Street Fircrest, WA 98466
Phone: (253)287-4804	Phone: (253)238-4124
Fax: (253)287-4822	Fax:
Email: Janet.Caviezel@SouthSound911.org	Email: dmasko@cityoffircrest.net

9. Miscellaneous Provisions.

- A. Governing Law and Venue. Washington State law shall govern the interpretation of this Agreement. Pierce County shall be the venue of any mediation, arbitration or litigation arising out of this Agreement.
- B. Assignment. The Law Enforcement Agency shall not assign, subcontract, delegate, or transfer any obligation, interest or claim to or under this Agreement or for any of the compensation due hereunder without the prior written consent of SS911.
- C. No Third Party Beneficiaries. This Agreement shall be for the sole benefit of the parties hereto, and nothing contained herein shall create a contractual relationship with, or create a cause of action in favor of, a third party against either party hereto.
- D. Waiver. A waiver or failure by either party to enforce any provision of this Agreement shall not be construed as a continuing waiver of such provisions, nor shall the same constitute a waiver of any other provision of this Agreement.
- E. Severability and Survival. If any term, condition or provision of this Agreement is declared void or unenforceable or limited in its application or effect, such event shall not affect any other provisions hereof and all other provisions shall remain fully enforceable. The provisions of this Agreement, which by their sense and context are reasonably intended to survive the completion, expiration or cancellation of this Agreement, shall survive termination of this Agreement.
- F. Entire Agreement. This Agreement contains the entire agreement between the parties as to the services to be rendered hereunder. All previous and contemporaneous agreements, representations or promises and conditions relating to the subject matter of this Agreement are superseded hereby.
- G. Modification. No modification or amendment of this Agreement shall be effective unless set forth in writing and signed by the Parties.
- H. Acknowledgement. SS911 is organized pursuant to Substitute Ordinance No. 28595 of the City of Tacoma, Washington adopted on July 9, 2019, and RCW 35.21.730 through 35.21.755, each as existing or as hereinafter amended. All liabilities incurred by SS911 shall be satisfied exclusively from the assets and properties of SS911 and no creditor or other person shall have any right of action against the City of Tacoma or any other public or private entity or agency on account of any debts, obligations, or liabilities of SS911 unless explicitly agreed to in writing by such public or private entity or agency. RCW 35.21.750 provides as follows: “[A]ll liabilities incurred by such public corporation, commission, or authority shall be satisfied exclusively from the assets and properties of such public corporation, commission, or authority and no creditor or other person shall have any right of action against the city, town, or county creating such corporation, commission, or authority on account of any debts, obligations or liabilities of such public corporation, commission, or authority.”

FIRCREST CITY COUNCIL AGENDA SUMMARY

NEW BUSINESS: Pierce County System Access and Use Agreement Amendment

ITEM:

DATE: November 28, 2023

FROM: Dawn Masko, City Manager
Ron Schaub, Police Chief

RECOMMENDED MOTION: I move to adopt Resolution No. _____, authorizing the City Manager to execute Amendment #1 to the Pierce County System Access and Use Agreement for continued access to the Single County-Wide Communication System.

PROPOSAL: The Council is being asked to authorize the City Manager to execute Amendment #1 to the System Access and Use Agreement between Pierce County and the City of Fircrest. The Combined Communications Network (CCN) system is incorporated into the South Sound 911 system but is owned by Pierce County. The System Access and Use Agreement provides access by approved mobile and portable radios and associated approved equipment to the CCN Single County-Wide Communication System. This is an essential system for the City of Fircrest Police Department and is subsidized by South Sound 911.

FISCAL IMPACT: The fee for 2023 is \$23,712, which is an increase of \$11,757 from the 2022 fee of \$11,955 for use of the system.

ADVANTAGE: The CCN systems provide true interoperability with surrounding police and fire agencies. This translates into increased safety for our officers and more reliable services for our citizens.

DISADVANTAGES: None identified.

ALTERNATIVES: None identified.

HISTORY: Before South Sound 911, the City used Pierce County Radio Communication for communication infrastructure. As CCN is part of the South Sound 911 infrastructure, the City is able to use the system, and a part of the cost is absorbed by South Sound 911.

ATTACHMENTS: Resolution
Amendment #1 - System Access and Use Agreement

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**CITY OF FIRCREST
RESOLUTION NO. ____**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON, AUTHORIZING THE CITY
MANAGER TO EXECUTE AMENDMENT #1 TO THE SYSTEM
ACCESS AND USE AGREEMENT WITH PIERCE COUNTY.**

WHEREAS, the City of Fircrest believes it to be in the best interest of the health, welfare, and safety of our citizens to continue to contract with Pierce County for City and County radio coverage and communication infrastructure; and

WHEREAS, the City of Fircrest Police Department desires access to the Single County-Wide Communication System for public safety, first responder, and public service communications and to use its approved mobile and portable radios and associated approved equipment.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FIRCREST:

Section 1. The City Manager is hereby authorized and directed to execute Amendment #1 to the System Access and Use Agreement with Pierce County to extend the term of the agreement through December 31, 2023, and adjust the system access subscriber fees.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, at a regular meeting thereof this 28th day of November 2023.

APPROVED:

Brett L. Wittner, Mayor

ATTEST:

Arlette Burkhardt, Acting City Clerk

APPROVED AS TO FORM:

Robert Zeinemann, City Attorney

**AMENDMENT #1
to Contract #CC-104090
dated 1/1/2023
for System Access to Radio Network**

THIS AGREEMENT is made and entered into by Pierce County and City of Fircrest.

WHEREAS, the parties have previously entered into an agreement dated 1/1/2022-12/31/2022 for access to the County's radio network.

WHEREAS, the parties desire to amend the agreement in consideration of the mutual benefits and advantages to be derived by each of the parties,

IT IS HEREBY AGREED as follows: To extend the agreement through December 31, 2023 and increase the, to date, overall value of the contract from \$11,955.02 to \$23,712.09 which includes the 2023 system access fee of \$11,757.07 for 22 units at \$44.53 per unit, per month. Access fee is subject to timely receipt of sales tax revenue from South Sound 911 as provided in Pierce County's 2022-23 Biennial Budget. The access fee may need to be adjusted if the supporting revenue is not received from South Sound 911 in a timely manner.

All other terms and conditions of the agreement and all supplements and modifications thereto shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Agreement, on the day and year last specified below.

AGENCY:

(Signature)

Mailing Address: _____

Street Address, if different: _____

PIERCE COUNTY:

Approved as to legal form only:

DEPUTY PROSECUTING ATTORNEY Date

Approved:

FINANCE Date

DEPARTMENT DIRECTOR Date

COUNTY EXECUTIVE Date
(\$250,000 or more)

FIRCREST CITY COUNCIL AGENDA SUMMARY

NEW BUSINESS: **On-Call Engineering Services Contract Amendment**

ITEM:

DATE: **November 28, 2023**

FROM: **Tyler Bemis, Public Works Director**

RECOMMENDED MOTION: **I move to adopt Resolution No. _____, authorizing the City Manager to execute Amendment #9 to the Professional Services Agreement with KPG Psomas for on-call engineering services.**

PROPOSAL: The Council is being asked to authorize the City Manager to execute Amendment #9 to the Professional Services Agreement with KPG Psomas to provide on-call engineering services.

FISCAL IMPACT: This agreement does not have a contract amount attached, as the work will be performed by task order for each request. Total costs are to be within the budgeted amount for professional services for each respective department and project budget. The 2024 fee schedule is attached for reference.

ADVANTAGE: Utilization of an on-call engineer helps to expedite approval and design of projects. KPG Psomas can provide a wide variety of engineering services that cover the potential needs of Public Works.

DISADVANTAGES: By not having on-call engineering services, the City would be required to delay work for the selection process and provide professional service agreements for each task throughout the year.

ALTERNATIVES: Do not have an on-call engineer for services and either not use the funds for such services or have to prepare a professional service agreement for each task needed.

HISTORY: KPG Psomas has provided the City with on-call engineering services since 2016. KPG is currently working on multiple projects for the City, including the South Orchard Street Grind and Overlay, and the Claremont Wellhouse repair project. The City has been successful in years past utilizing the services of KPG Psomas. The City and KPG Psomas wish to continue this on-call engineering contract.

ATTACHMENTS: Resolution
 Amendment #9 to the Professional Services Agreement
 2024 Professional Services Fee Schedule

**CITY OF FIRCREST
RESOLUTION NO. ____**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON, AUTHORIZING THE CITY
MANAGER TO EXECUTE A NINTH AMENDMENT TO THE
PROFESSIONAL SERVICE AGREEMENT WITH KPG PSOMAS
FOR ON-CALL ENGINEERING SERVICES FOR SERVICES.**

WHEREAS, the City of Fircrest has contracted with KPG Psomas to provide on-call engineering services for transportation-related projects and additional services as needed since 2016; and

WHEREAS, the City of Fircrest has identified funds for these services in the annual budget; and

WHEREAS, the term of said Agreement will expire on December 31, 2023; and

WHEREAS, the City of Fircrest wishes to continue utilizing KPG Psomas for these services.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF FIRCREST:**

Section 1. The City Manager is hereby authorized and directed to execute a Ninth Amendment to the Professional Service Agreement with KPG Psomas, extending the term of the said agreement through December 31, 2024, and updating the fees.

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON**, at a regular meeting thereof this 28th day of
November 2023.

APPROVED:

Brett L. Wittner, Mayor

ATTEST:

Arlette Burkhardt, Acting City Clerk

APPROVED AS TO FORM:

Robert Zeinemann, City Attorney



KPG Psomas Inc.
Summary of Negotiated Costs
Effective January 1, 2024 through December 31, 2024

Classification	2024 Inclusive Rate (Rounded to \$1)
Principal	299
Engineering Manager	264
Senior Engineer	226
Senior Project Engineer	213
Project Engineer III	197
Project Engineer II	184
Project Engineer I	156
Design Engineer II	147
Design Engineer I	140
Engineering Technician	120
Technician	107
Engineering Assistant	96
Senior Project Manager Survey	264
Survey Crew II (W/Equip)	273
Survey Crew I (W/Equip)	215
Field Surveyor I	96
Field Surveyor II	128
Field Surveyor III	152
Survey Assistant	96
Project Surveyor	172
Surveyor I	96
Surveyor II	127
Surveyor III	143
Urban Design Manager	210
Project Landscape Architect	162
Landscape Technician	107
Landscape Assistant	95
Senior Transportation Planner	199
Transportation Planner	120
Environmental Manager	230
Biologist	154
Environmental Planner	150
Senior Construction Manager	257
Construction Manager	194
Senior Resident Engineer	181
Resident Engineer	162
Assistant Resident Engineer	152
Senior Construction Observer	201
Construction Observer III	150
Construction Observer II	137
Construction Observer I	111
Construction Technician	96
Document Control Specialist II	150
Document Control Specialist I	127
Document Control Admin	109
Construction Assistant	80
CAD Manager	189
Senior CAD Technician	144
CAD Technician	131
Business Manager	186
Senior Admin	140
Office Admin	108
Office Assistant	86
Subs billed at cost plus 5%.	
Reimbursables billed at actual costs.	
Mileage billed at the current approved IRS mileage rate.	

FIRCREST CITY COUNCIL AGENDA SUMMARY

NEW BUSINESS: **On-Call Engineering Services Contract Amendment**

ITEM:

DATE: **November 28, 2023**

FROM: **Tyler Bemis, Public Works Director**

RECOMMENDED MOTION: **I move to adopt Resolution No. _____, authorizing the City Manager to execute Amendment #8 to the Professional Services Agreement with Apex Engineering LLC for on-call engineering services.**

PROPOSAL: The Council is being asked to authorize the City Manager to execute Amendment #8 to the Professional Services Agreement with Apex Engineering LLC to provide on-call engineering services for transportation-related projects and additional services as needed.

FISCAL IMPACT: This agreement does not have a contract amount attached, as the work will be performed by task order for each request. Total costs are to be within the budgeted amount for professional services for each respective department and project budget. The 2024 fee schedule is attached for reference.

ADVANTAGE: Utilization of an on-call engineer helps to expedite approval and design of projects. Apex Engineering LLC can provide a wide variety of engineering services that cover the potential needs of Public Works.

DISADVANTAGES: By not having on-call engineering services, the City would be required to delay work for the selection process and provide professional service agreements for each task throughout the year.

ALTERNATIVES: Do not have an on-call engineer for services and either not use the funds for such services or have to prepare a professional service agreement for each task needed.

HISTORY: Apex Engineering LLC has provided the City with on-call engineering services since 2016. The City has been successful in years past utilizing the services of Apex. The City and Apex wish to continue this on-call engineering contract.

ATTACHMENTS: Resolution
 Amendment #8 to the Professional Services Agreement
 2024 Professional Services Fee Schedule

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**CITY OF FIRCREST
RESOLUTION NO. ____**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON, AUTHORIZING THE CITY MANAGER
TO EXECUTE AN EIGHTH AMENDMENT TO THE
PROFESSIONAL SERVICES AGREEMENT WITH APEX
ENGINEERING LLC FOR ON-CALL ENGINEERING SERVICES.**

WHEREAS, the City of Fircrest has contracted with Apex Engineering LLC to provide on-call engineering services for transportation-type projects and additional services as needed since 2016; and

WHEREAS, the City of Fircrest has identified funds for these services in the annual budget; and

WHEREAS, the current Agreement term will expire on December 31, 2023; and

WHEREAS, the City of Fircrest wishes to continue utilizing Apex Engineering LLC for these services.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF FIRCREST:**

Section 1. The City Manager is hereby authorized and directed to execute an Eighth Amendment to the Professional Services Agreement with Apex Engineering LLC, extending the term of the agreement through December 31, 2024, and updating the fees.

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON**, at a regular meeting thereof this 28th day of November 2023.

APPROVED:

Brett L. Wittner, Mayor

ATTEST:

Arlette Burkhart, Acting City Clerk

APPROVED AS TO FORM:

Robert Zeinemann, City Attorney

APEX ENGINEERING PROFESSIONAL SERVICES FEE SCHEDULE - 2024

<u>Office</u>	Standard Hourly Rate
Principal	\$220.00
Senior Project Manager	\$210.00
Professional Engineer	\$200.00
Professional Land Surveyor	\$190.00
Project Manager	\$180.00
Construction Project Manager	\$170.00
Senior Design Engineer	\$160.00
Design Engineer	\$150.00
Designer	\$140.00
Survey Field Coordinator	\$165.00
Survey Technician	\$145.00
Project Expeditor	\$140.00
Administrative	\$90.00
Senior Planner	\$160.00
Planning Technician	\$100.00
Survey Crew	\$200.00
3-Person Survey Crew	\$290.00
Inspector	\$155.00

Reimbursable Expenses

	Standard Federal Rate
Mileage	Standard Federal Rate
Deliveries	Cost plus 15%
Misc. Outside Costs	Cost plus 15%
Photography/Special Materials	Cost Plus 15%
Copies (1-sided)	\$0.05/Each
Copies (2-sided)	\$0.10/Each
Foam Core (Sq Ft)	\$1.30
Prints - Black & White (Sq Ft)	\$0.33
Prints - Color (Sq Ft)	\$1.00
Mylars	\$10.20
Public Notice Posting Boards	
Large (36" x 48") Yellow	\$16.00/each
Small (12" x 24" Yellow) / (18" x 24" White)	\$5.00/each

FIRCREST CITY COUNCIL AGENDA SUMMARY

NEW BUSINESS: 3rd Quarter 2023 Financial Review

ITEM:

DATE: November 28, 2023

FROM: Colleen Corcoran, Finance Director

RECOMMENDED MOTION: Information Only.

PROPOSAL: The 3rd Quarter 2023 Financial Review is intended to provide a review of the City's primary operating funds, with graphical presentations of the City's major revenue sources with comparisons to prior year actual results. This review also provides information on ending fund balance and cash position, and financial activity for all City funds.

FISCAL IMPACT: N/A

ADVANTAGE: Quarterly financial reviews provide an opportunity for the Council and citizens to be apprised of the financial position of the City.

DISADVANTAGES: None identified.

ALTERNATIVES: N/A

HISTORY: The City provides quarterly reviews on an ongoing basis.

ATTACHMENTS: 3rd Quarter 2023 Financial Report

Memo

To: Mayor and Councilmembers
From: Colleen Corcoran, Finance Director
CC: Dawn Masko, City Manager
Date: November 28, 2023
Re: 3rd Quarter 2023 Financial Report

This report is based on the completed financial reports as of September 30, 2023.

There are several charts attached. Please refer to each as they are reviewed.

GENERAL FUND REVENUES

General Fund Revenues for the 3rd Quarter of 2023 are close to anticipated.

General Fund Revenue Pie Chart (Figure A): This chart shows the year to date (YTD) revenue collected in the General Fund by category. Total General Fund revenue is at 73.5% of budget. Total taxes make up over half of General Fund Revenue.

Total General Fund Revenue Chart (Figure B-1): This chart shows how total General Fund revenue compares to previous years for the 3rd Quarter.

Total Taxes Chart (Figure B-2): This category consists of General and EMS Property taxes, Zoo tax, Retail Sales & Use tax, Local Criminal Justice, Gas, Garbage, Cable, Telephone, Water, Sewer, and Storm Drain tax.

The largest lines in the taxes category include General Property tax, Retail Sales tax, and Gas Utility tax.

General Property Tax Chart (Figure B-3): This chart shows how General Property tax revenue compares to previous years for the 3rd Quarter. Property tax is due to Pierce County on April 30th for the 1st half and October 31st for the 2nd half. The city receives the revenue the following month. As of 9/30/23 the total received was 56% of budget, which is comparable to previous years.

Retail Sales Tax Chart (Figure B-4): This chart shows how Retail Sales Tax revenue compares to previous years for the 3rd Quarter. For 2023 it is 72% of budget. Historically this tax trends upward during the summer months and again in late fall before the holidays.

Gas Utility Tax (Figure B-5): This chart shows how revenue compares to previous years for the 3rd Quarter. Gas Utility tax is received quarterly from PSE and continues to trend upwards.

Total Licenses & Permits Chart (Figure B-6): This chart's category consists of Franchise Fees, Business Licenses, Building, Mechanical, Plumbing, and Sign Permits, and Investigation Fees. As mentioned in the 2022 year-end report, the 4th Quarter Non-Compete fee was received late from Tacoma, as shown in January 2023. As of 9/30/23 the total received was 99% of budget.

Total Intergovernmental Revenue Chart (Figure B-7): This chart's category consists of revenue received from other government agencies and includes City Assistance, Criminal Justice Programs, DUI, Liquor Excise Tax, Liquor Board Profits, and grant revenue. Most of these are received on a quarterly basis. As of 9/30/23 the total received was 66% of budget. State revenues are close to budget except for the City Assistance and DUI-Cities lines which are lower than anticipated; grant revenue is typically received as a reimbursement after it's been billed to the granting agency.

Total Other Services & Charges Chart (Figure B-8): This chart's category consists of Passport Fees, Planning Permits, Site Development, Plan Checking Fees, Ruston Court Contract Revenue, Swimming Pool Revenue and Recreation Fees. Instructor Based Revenue is based on revenue collected, with a percentage collected going to the instructor. As of 9/30/23 the total received in this category was 84% of budget. We normally see an increase in June through August when the pool is open.

Total Fines & Forfeits Chart (Figure B-9): This category consists of revenue received from the Fircrest Court, Investigative Fund Assessments and DUI Investigative Fund Assessments. As of 9/30/23 the total received was 60% of budget. This continues to trend downwards over previous years due to various changes in the legislature. We have also been down officers in the police department.

Total Miscellaneous Revenue chart (Figure B-10): Total Miscellaneous Revenue consists of Interest, Space & Facility Rentals, Donations, and other miscellaneous revenues. Investment interest is up considerably due to the Federal Funds Rate being elevated to combat inflation. Rental revenue and Parks donations are also above budgeted. The large amounts in February 2019 and 2020 are donations for the pool project from the Edwards Family. Their more recent donations were recorded in the Park Capital Fund. As of 9/30/23 the total received in this category was 117% of budgeted.

GENERAL FUND EXPENDITURES

If you look at the General Fund Expenditures list (Figure C-1), the General Fund Actual to Budget Chart (Figure C-2) and the Expenditures by Department Chart (Figure C-3) you can see the total expenditure for each department and how it compares to the budgeted amounts along with the percentage spent in the 3rd Quarter. The total spent including Capital and Transfers as of 9/30/23 was \$5,109,492 or 63% of the General Fund Budget. Ideally, we should be at 75% or less.

OPERATING REVENUE TO EXPENDITURES COMPARISON

The Actual Revenue Over/(Under) Expenditures Chart (Figure D) shows the effect on Ending Fund Balance (EFB). When revenues exceed expenditures, the Ending Fund Balance is increased and vice versa.

General Fund: If we look at the 3rd Quarter General Fund operating revenue of \$515,878 compared to the operating expenditures of \$4,799,054, we see that revenue is \$352,824 more than expenditures. When including capital, transfers, and non-revenues, the Fund Balance increased by \$61,988 as of 9/30/23.

Other Funds: Also included in Figure D, are comparisons for the Street, Storm, Storm Capital, Water, Water Capital, Sewer, Sewer Capital, ERR, and REET Funds. The Street Fund and proprietary funds including Storm Capital, Water, Water Capital, and Sewer Funds are currently showing a decrease in fund balance. Proprietary fund expenses should be covered by user rates.

AVAILABLE CASH BALANCES

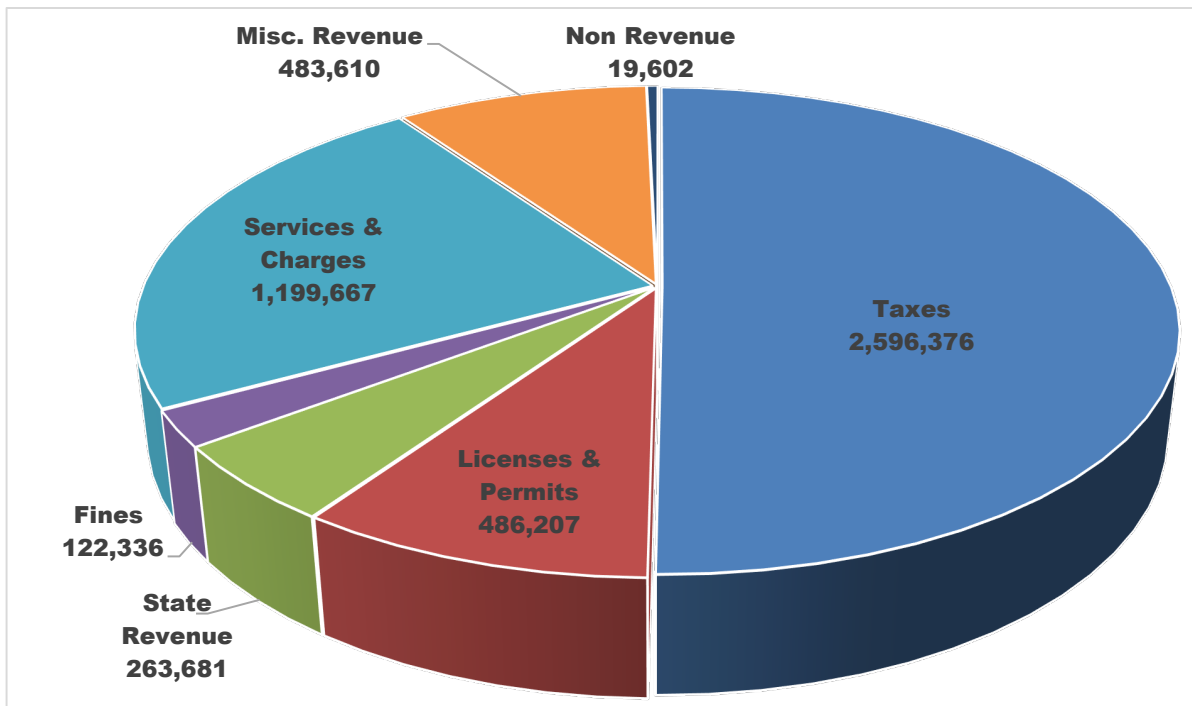
The Available Cash per Fund (Figure E) shows the current available cash per fund after reserves for cash flow and Assigned/Restricted amounts are separated out. This amount is what is available for future capital costs, emergencies and unexpected expenditures not included in the adopted budget. Note: The Water Fund has a negative amount after deducting cash flow reserves.

CONCLUSION

Overall, the financial analysis for 3rd Quarter looks comparable to previous years. Revenues are close to expected, and expenditures are close to budget. Looking at 3rd Quarter data available as of today, expenditures are still trending higher than revenues in the proprietary funds resulting in a decrease in fund balance as of 9/30/23. Revenue will catch up in some of them as grant funds are received.

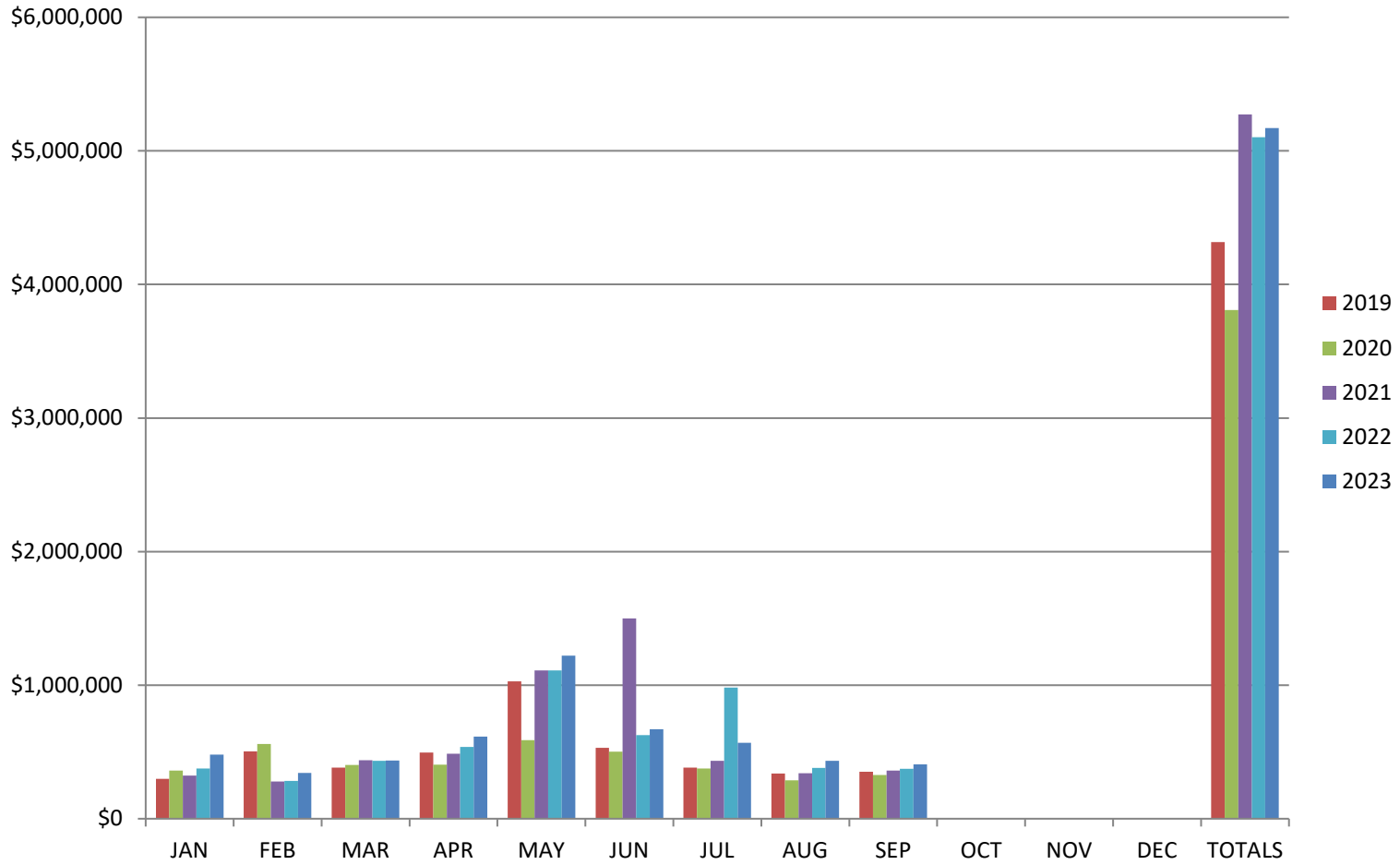
This report does not consider changes from Budget Amendment #3. It will be important to watch expenditures accordingly during this year, along with interest rates which could impact revenue. This report along with line-item details can be found at the City of Fircrest's website at cityoffircrest.net.

City of Fircrest
Figure A
General Fund Revenue as of September 30, 2023

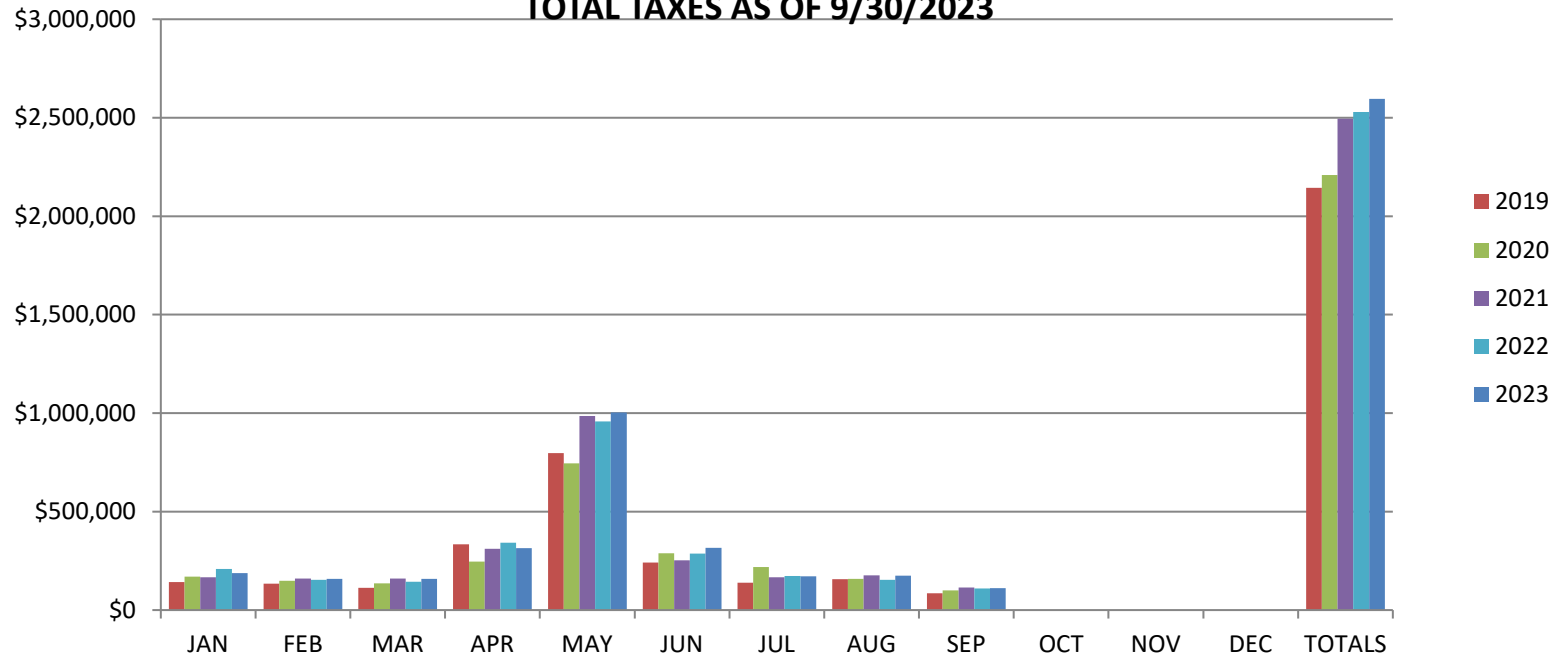


	<u>YTD 9/30/2023</u>	<u>Budget</u>	<u>%</u>
Taxes	2,596,376	4,032,654	64.4%
Licenses & Permits	486,207	560,000	86.8%
State Revenue	263,681	397,955	66.3%
Fines & Forfeits	122,336	203,800	60.0%
Serv & Charges	1,199,667	1,425,522	84.2%
Misc. Revenue	483,610	412,453	117.3%
Non Revenue	<u>19,602</u>	<u>0</u>	<u>0.0%</u>
TOTAL GEN FUND REV	5,171,480	7,032,384	73.5%

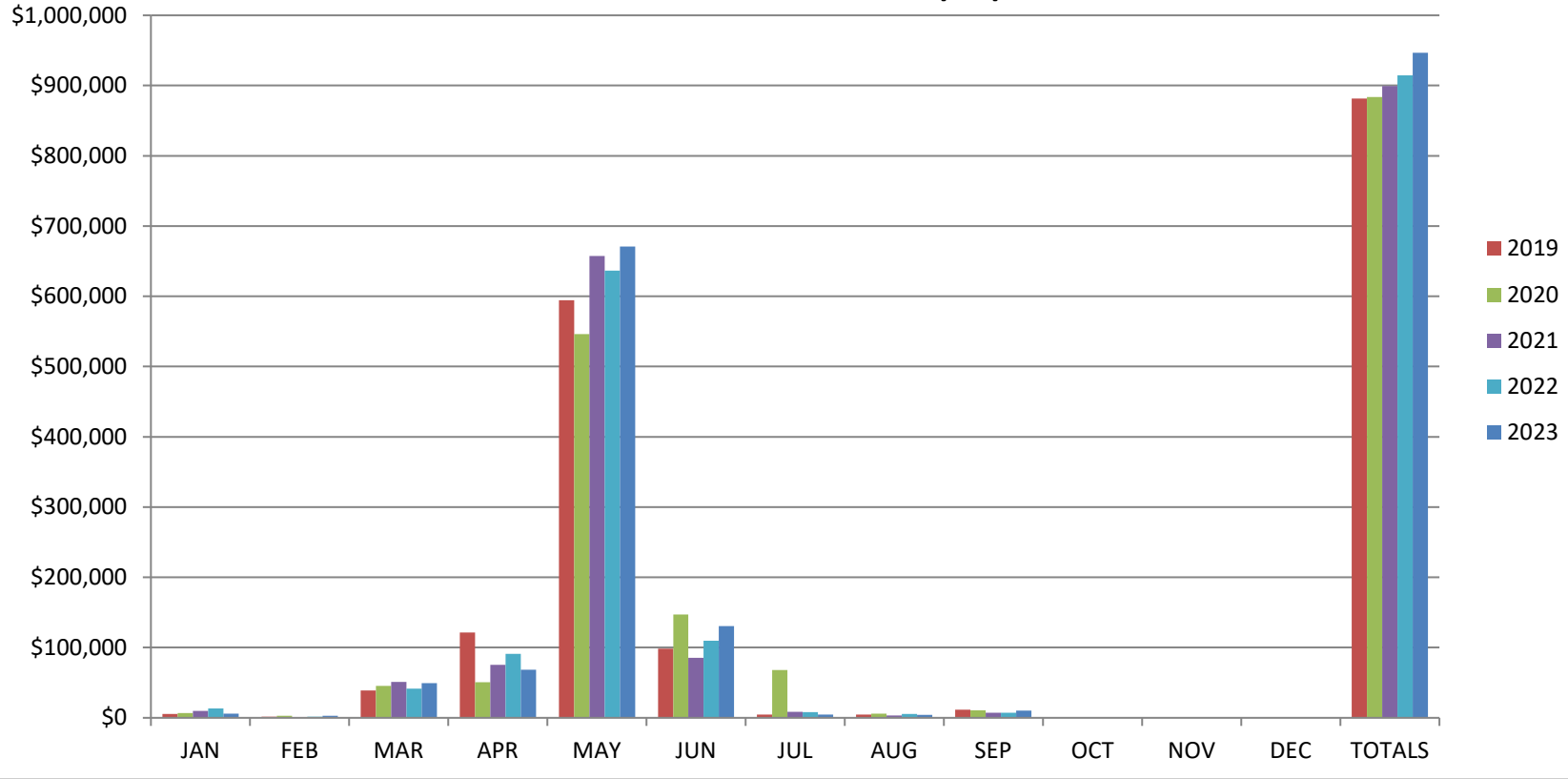
**City of Fircrest Figure B-1
TOTAL GENERAL FUND REVENUE AS OF 9/30/2023**



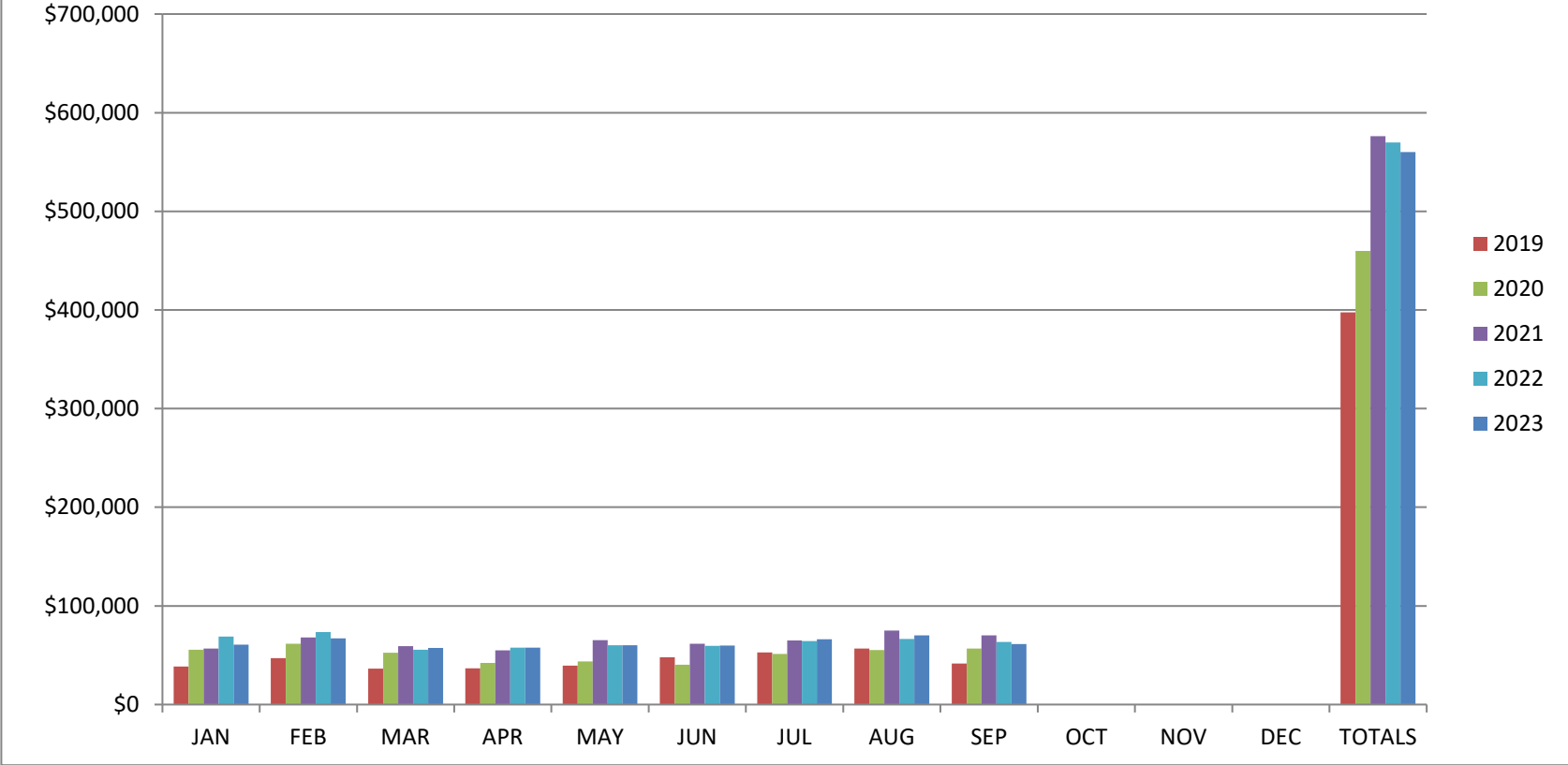
**City of Fircrest Figure B-2
TOTAL TAXES AS OF 9/30/2023**



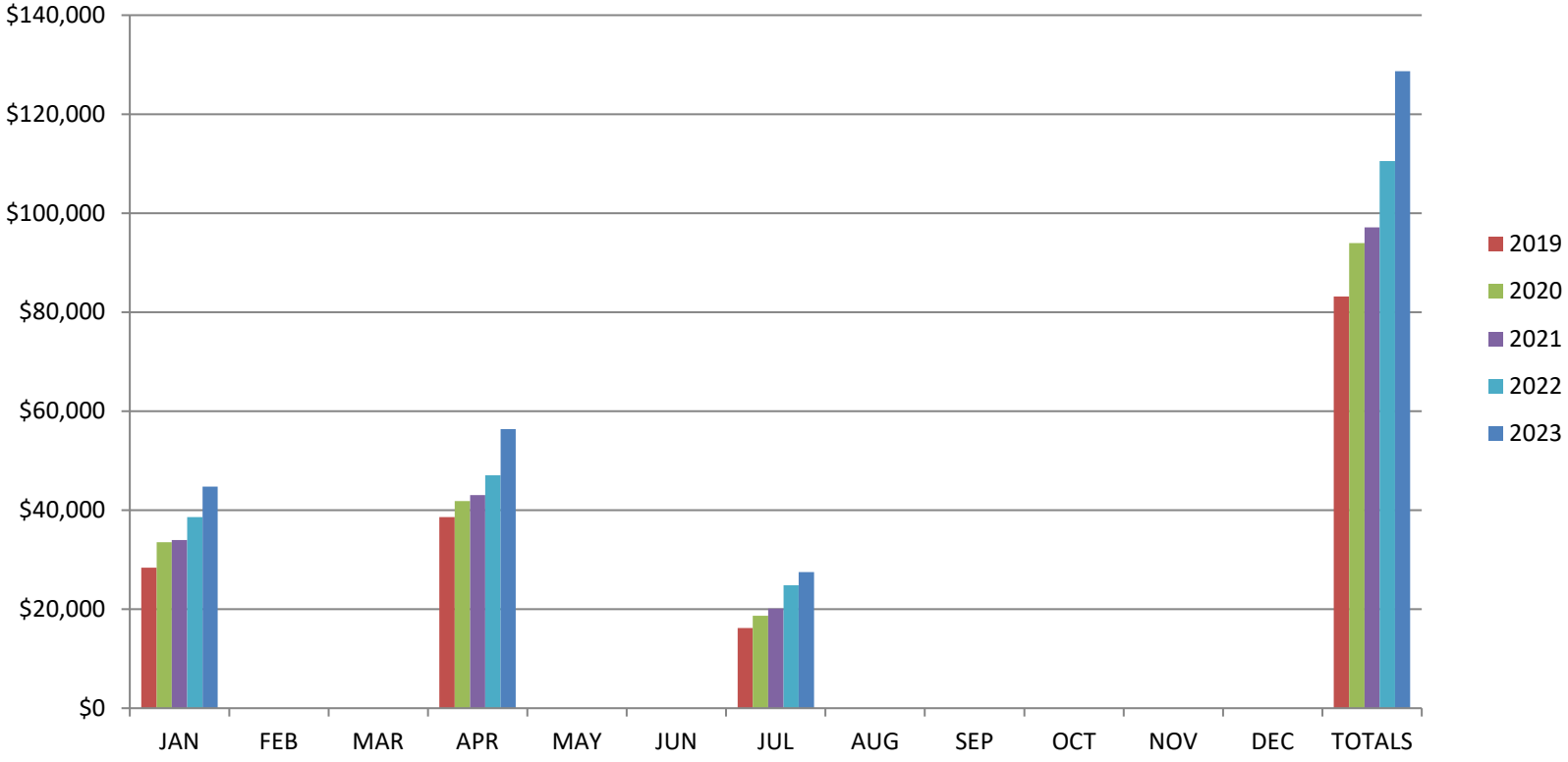
**City of Fircrest Figure B-3
GENERAL PROPERTY TAX AS OF 9/30/2023**



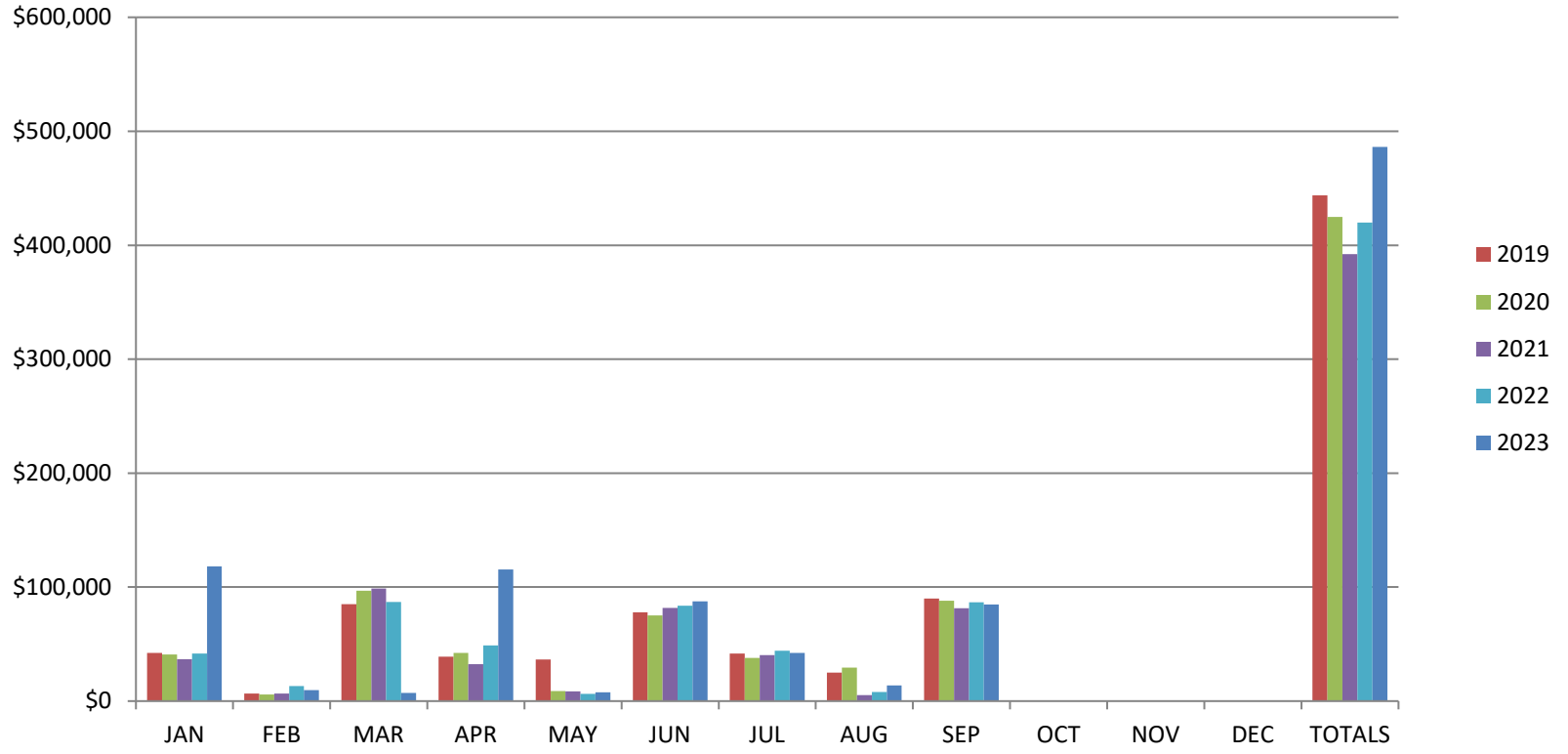
**City of Fircrest Figure B-4
RETAIL SALES TAX AS OF 9/30/2023**



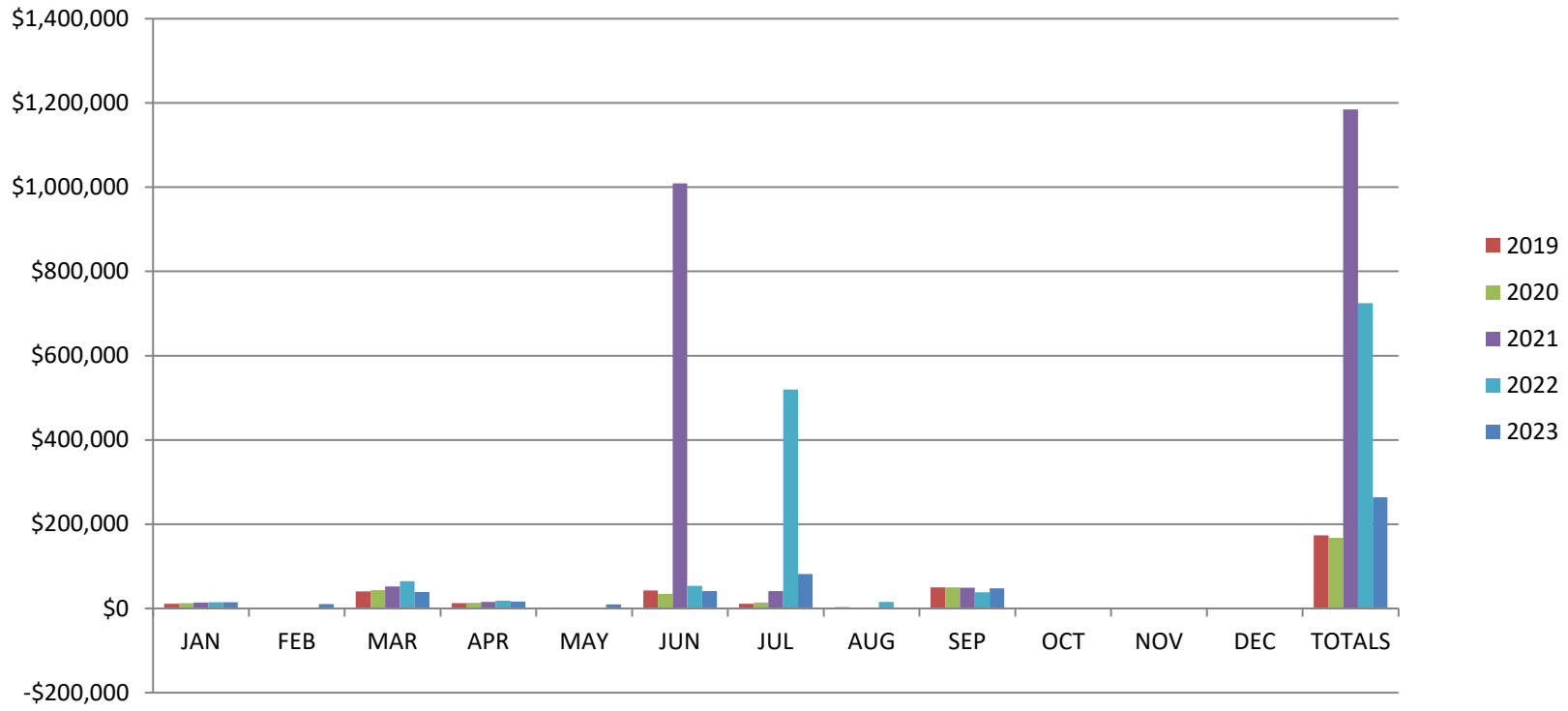
**City of Fircrest Figure B-5
GAS UTILITY TAX AS OF 9/30/2023**



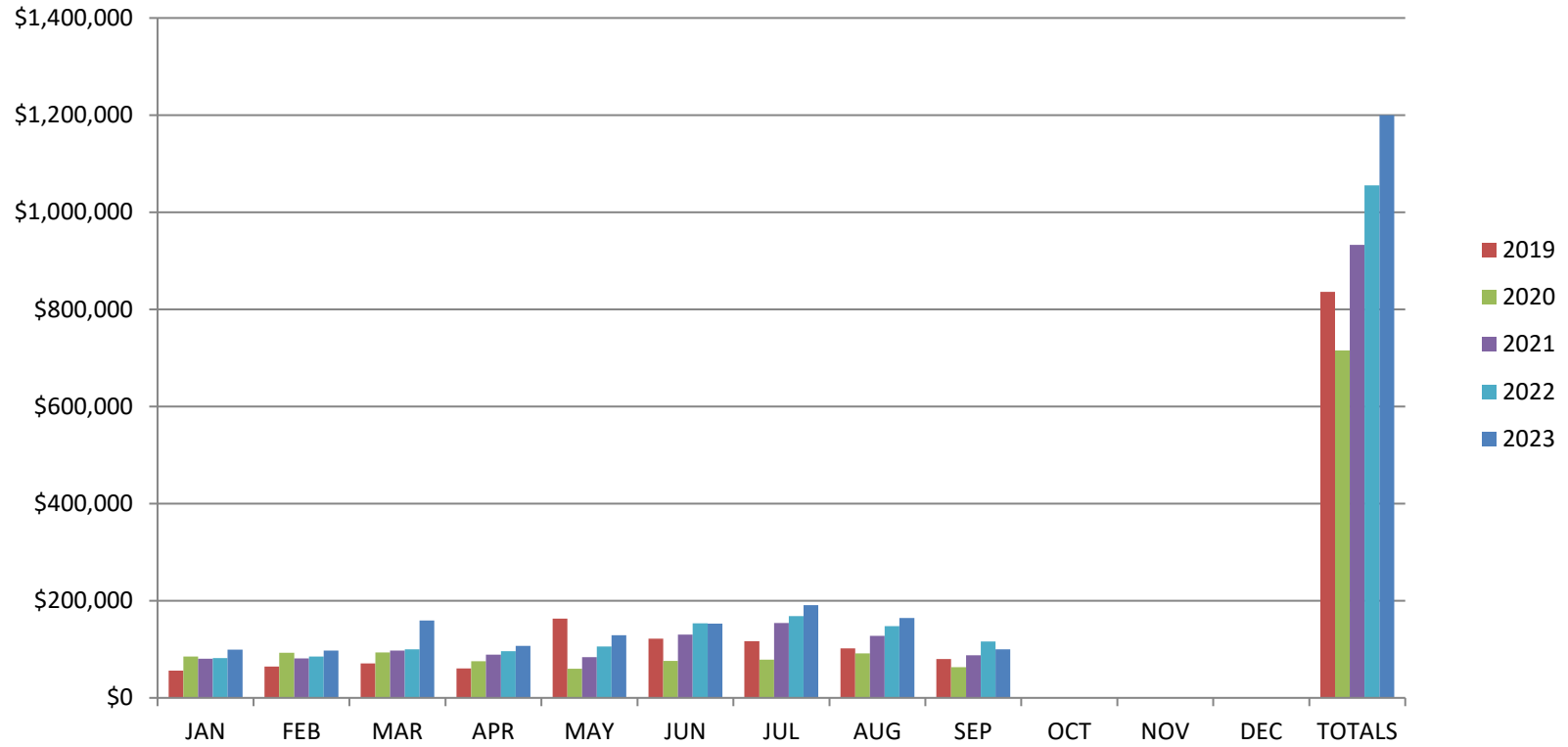
**City of Fircrest Figure B-6
TOTAL LICENSES & PERMITS AS OF 9/30/2023**



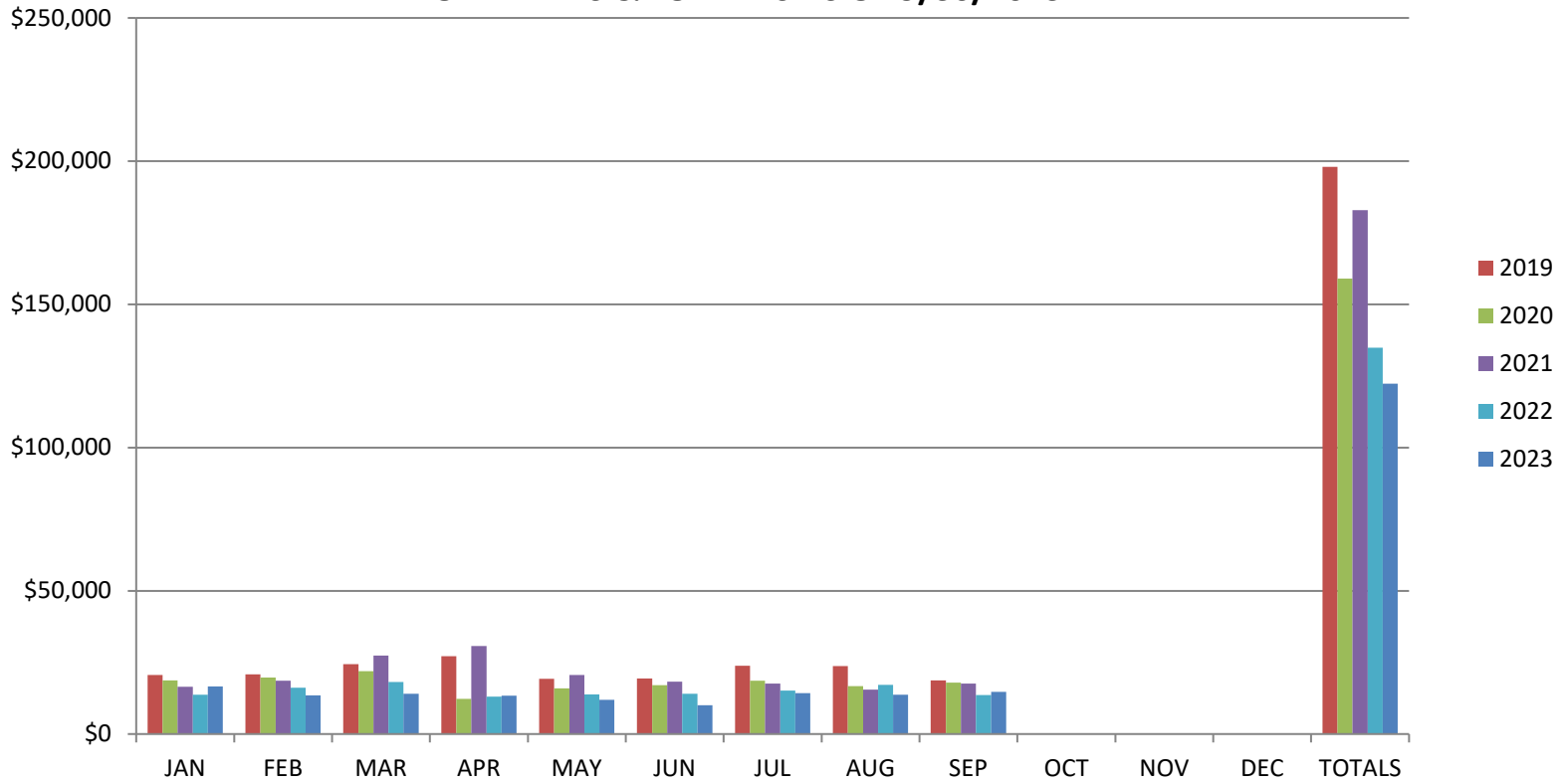
**City of Fircrest Figure B-7
TOTAL INTERGOV'T REVENUE AS OF 9/30/2023**



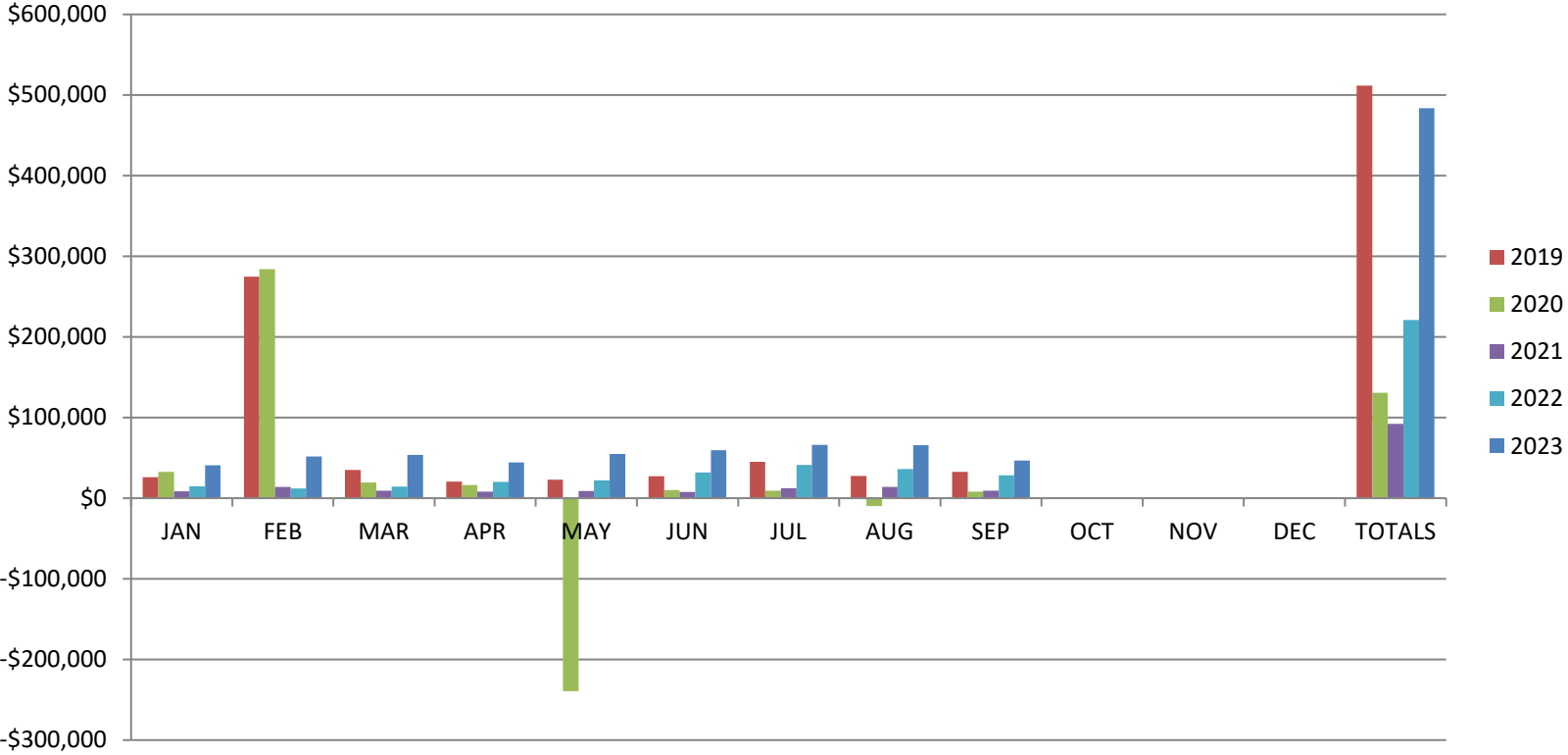
**City of Fircrest Figure B-8
TOTAL OTHER SERVICES & CHARGES AS OF 9/30/2023**



**City of Fircrest Figure B-9
TOTAL FINES & FORFEITS AS OF 9/30/2023**



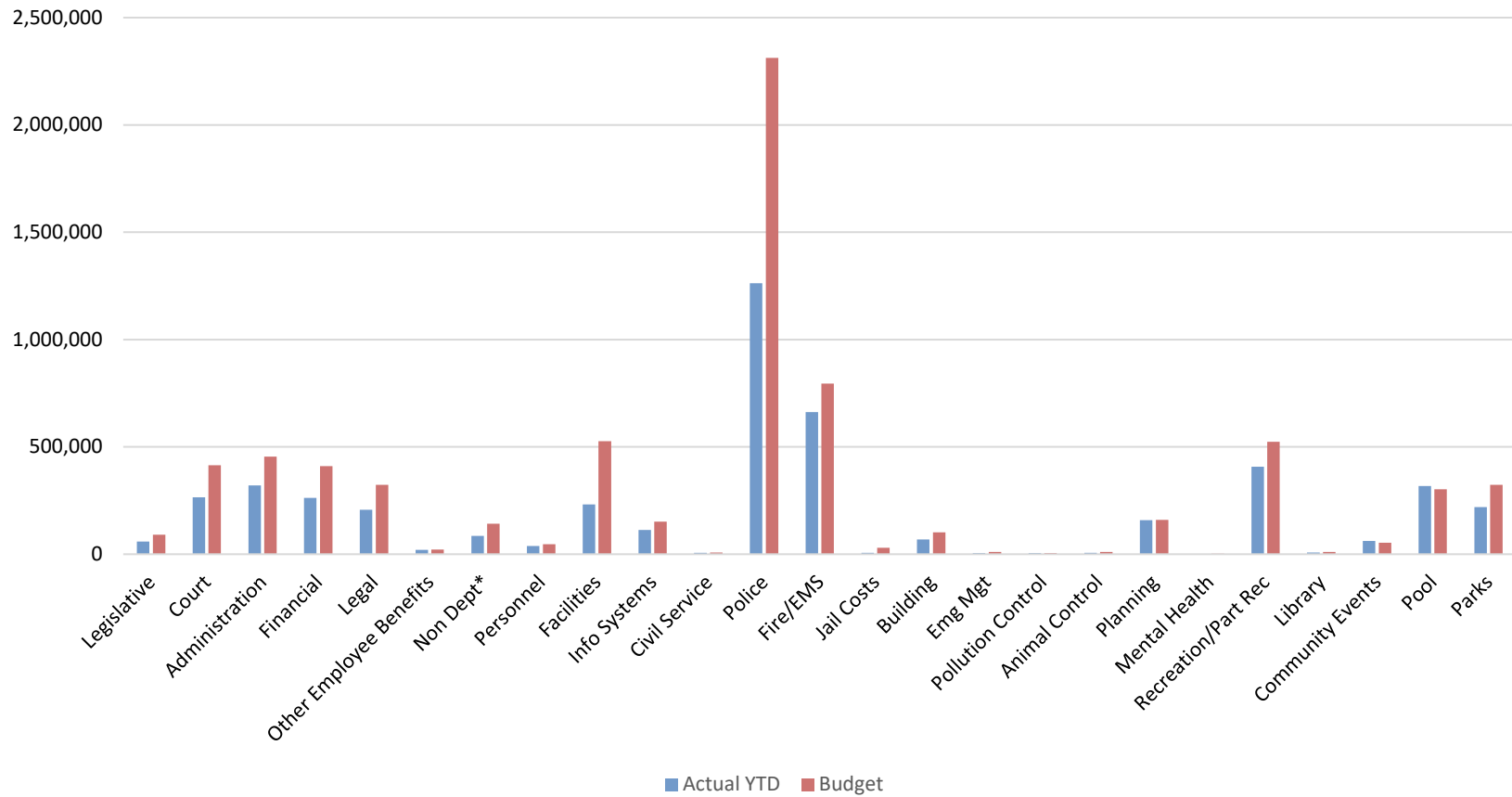
**City of Fircrest Figure B-10
TOTAL MISC REVENUE AS OF 9/30/2023**



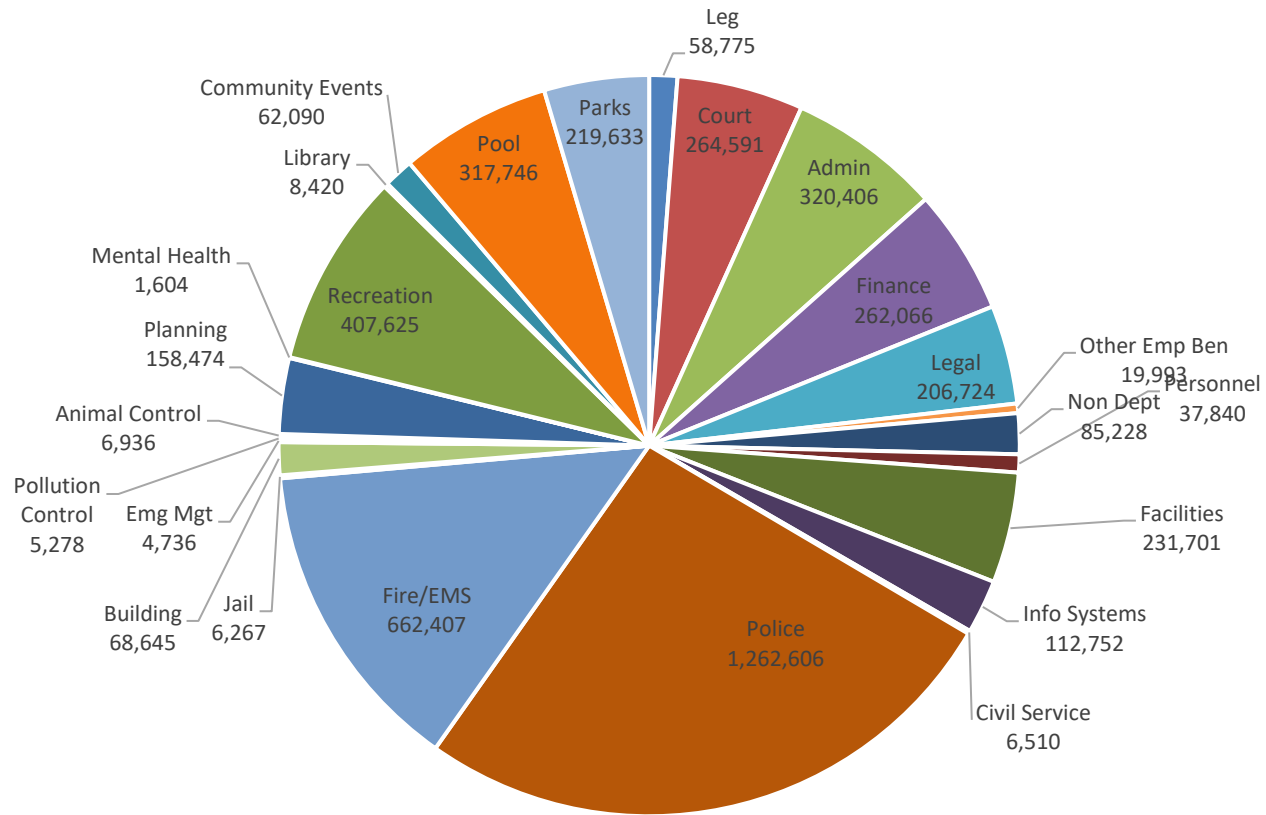
City of Fircrest Figure C-1
General Fund Expenditures by Department as of 9/30/2023

<u>DEPARTMENT</u>	<u>YTD</u>	<u>BUDGET</u>	<u>REMAINING</u>	<u>% Expensed</u>
Legislative	58,775	91,295	32,520	64.4%
Court	264,591	415,245	150,654	63.7%
Administration	320,406	454,110	133,704	70.6%
Financial	262,066	410,750	148,684	63.8%
Legal	206,724	322,800	116,076	64.0%
Other Employee Benefits	19,993	21,500	1,507	93.0%
Non Dept*	85,228	141,449	56,221	60.3%
Personnel	37,840	47,020	9,180	80.5%
Facilities	231,701	526,050	294,349	44.0%
Info Systems	112,752	151,395	38,643	74.5%
Civil Service	6,510	8,575	2,065	75.9%
Police	1,262,606	2,312,591	1,049,985	54.6%
Fire/EMS	662,407	794,888	132,481	83.3%
Jail Costs	6,267	30,500	24,233	20.5%
Building	68,645	102,370	33,725	67.1%
Emg Mgt	4,736	10,230	5,494	46.3%
Pollution Control	5,278	5,280	2	100.0%
Animal Control	6,936	10,000	3,065	69.4%
Planning	158,474	160,120	1,646	99.0%
Mental Health	1,604	2,208	604	72.7%
Recreation/Part Rec	407,625	523,674	116,049	77.8%
Library	8,420	10,000	1,580	84.2%
Community Events	62,090	53,650	-8,440	115.7%
Pool	317,746	302,485	-15,261	105.0%
Parks	219,633	322,870	103,237	68.0%
Total Gen Fund Oper Exp	4,799,054	7,231,055	2,432,001	66.4%
Transfers Out	172,069	607,592	435,523	
Non Expenditures	13,910	0	-13,910	0.0%
Leases	8,570	0	-8,570	
Capital	115,889	258,376	142,487	44.9%
Total General Fund	5,109,492	8,097,023	2,987,531	63.1%

**City of Fircrest Figure C-2
GENERAL FUND ACTUAL TO BUDGET AS OF 9/30/2023**



**City of Fircrest Figure C-3
Expenditures by Department as of 9/30/23**



- Legislative
- Court
- Administration
- Financial
- Legal
- Other Employee Benefits
- Non Dept*
- Personnel
- Facilities
- Info Systems
- Civil Service
- Police
- Fire/EMS
- Jail Costs
- Building
- Emg Mgt
- Pollution Control
- Animal Control
- Planning
- Mental Health
- Recreation/Part Rec
- Library
- Community Events
- Pool
- Parks

Figure D

ACTUAL REVENUE OVER/(UNDER) EXPENDITURES AS OF 9/30/2023

	<u>General</u>	<u>Street</u>	<u>Storm</u>	<u>Storm Cap</u>	<u>Water</u>	<u>Water Cap</u>	<u>Sewer</u>	<u>Sewer Cap</u>	<u>ERR</u>	<u>REET</u>
Operating Revenue	5,151,878	313,911	487,622	0	880,954	0	2,115,182	0	156,384	0
Operating Expenditures	<u>(4,799,054)</u>	<u>(375,374)</u>	<u>(367,508)</u>	<u>0</u>	<u>(911,552)</u>	<u>0</u>	<u>(2,086,764)</u>	<u>0</u>	<u>(72,720)</u>	<u>0</u>
Net Operating Revenue over/ (under) Expenditures	352,824	(61,463)	120,114	0	(30,598)	0	28,418	0	83,665	0
Capital Contributions						0	0	12,380	186,656	275,081
Capital Expenditures	<u>(115,889)</u>	<u>(17,236)</u>	<u>0</u>	<u>(376,743)</u>	<u>0</u>	<u>(211,750)</u>	<u>0</u>	<u>(61,171)</u>	<u>(153,830)</u>	<u>0</u>
	(115,889)	(17,236)	0	(376,743)	0	(211,750)	0	(48,791)	32,826	275,081
Total Net Revenue over(under) Expenditures with Capital	236,935	(78,699)	120,114	(376,743)	(30,598)	(211,750)	28,418	(48,791)	116,491	275,081
Non Revenue	19,602						0	0	0	
Capital Transfer In	0			61,425		150,000	0	172,500	0	
Non Expenditures	(22,480)	0	0	0		0		0	0	
Capital Transfer Out	<u>(172,069)</u>	<u>0</u>	<u>(61,425)</u>	<u>0</u>	<u>(150,000)</u>	<u>0</u>	<u>(172,500)</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Non-Operating Net Revenue over(under) Expenditures	(174,947)	0	(61,425)	61,425	(150,000)	150,000	(172,500)	172,500	0	0
Total Change in Fund Balance	61,988	(78,699)	58,689	(315,318)	(180,598)	(61,750)	(144,082)	123,709	116,491	275,081

Figure D-1

ACTUAL BEGINNING/ENDING FUND BALANCES FOR 2023

Beginning Fund Balance (cash)	5,561,746	425,495	369,106	681,075	244,152	215,312	1,386,211	1,351,997	1,908,856	2,460,056
Total Change in Fund Balance	<u>61,988</u>	<u>(78,699)</u>	<u>58,689</u>	<u>(315,318)</u>	<u>(180,598)</u>	<u>(61,750)</u>	<u>(144,082)</u>	<u>123,709</u>	<u>116,491</u>	<u>275,081</u>
Ending Fund Balance as of 9/30/2023 (total cash balance)	5,623,734	346,797	427,795	365,757	63,553	153,562	1,242,129	1,475,706	2,025,346	2,735,138

Figure E

AVAILABLE CASH AS OF 9/30/2023

Undesignated Fund Balances										
Total Cash Balance	5,623,734	346,797	427,795	365,757	63,553	153,562	1,242,129	1,475,706	2,025,346	2,735,138
Less Assigned Light Fund	(502,126)									
Less Assigned 44th/Alameda	(568,395)									
Less Restricted ARPA	(800,393)									
Reserved for cash flow (3 months of operating expenses)	<u>(1,475,000)</u>	<u>(115,000)</u>	<u>(123,250)</u>	<u>0</u>	<u>(251,250)</u>	<u>0</u>	<u>(658,250)</u>	<u>0</u>	<u>(41,750)</u>	
Undesignated Fund Balance Available	2,277,820	231,797	304,545	365,757	(187,697)	153,562	583,879	1,475,706	1,983,596	2,735,138

CUMULATIVE RESERVE

	<u>General</u>	<u>Street</u>	<u>Storm</u>	<u>Storm Cap</u>	<u>Water</u>	<u>Water Cap</u>	<u>Sewer</u>	<u>Sewer Cap</u>	<u>ERR</u>	<u>REET</u>
Cumulative Reserve Fund Balance Available	1,979,506	0	0	0	0	0	0	0	0	0

Total invested at LGIP \$16,511,129.30
 Park Capital Bond Fund \$1,153,071.18

REET 1 \$ 825,021.01
 REET 2 \$1,910,116.58

September 2023 Revenue and Expense Report

City Of Fircrest

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001 General Fund

Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 31 00 01	Restricted BFB - ARPA	800,393.00	800,393.21	(0.21)	100.0%
308 51 00 01	Assigned BFB - Light	502,126.00	502,125.93	0.07	100.0%
308 51 00 02	Assigned BFB - 44th Alameda	568,395.00	568,394.56	0.44	100.0%
308 91 00 01	Unassigned BFB - General	3,690,833.00	3,690,832.54	0.46	100.0%
308 Beginning Balances		5,561,747.00	5,561,746.24	0.76	100.0%

310 Taxes

311 10 00 00	General Property Taxes	1,699,415.00	946,796.22	752,618.78	55.7%
311 10 01 00	E.M.S. Taxes	562,040.00	313,251.59	248,788.41	55.7%
311 30 00 00	Sale Of Tax Title Property	0.00	0.00	0.00	0.0%
313 11 00 00	Retail Sales & Use Tax	775,000.00	560,217.71	214,782.29	72.3%
313 17 00 00	Zoo Tax	90,000.00	70,899.91	19,100.09	78.8%
313 71 00 00	Local Criminal Justice	165,000.00	125,965.66	39,034.34	76.3%
316 40 00 00	Water Utility Tax	89,600.00	60,332.13	29,267.87	67.3%
316 41 00 00	Sewer Utility Tax	167,015.00	112,850.85	54,164.15	67.6%
316 42 00 01	Storm Drain Utility Tax	31,584.00	20,951.69	10,632.31	66.3%
316 43 00 00	Gas Utility Tax	120,000.00	128,661.55	(8,661.55)	107.2%
316 45 00 00	Garbage/Solid Waste Tax	138,000.00	103,390.72	34,609.28	74.9%
316 46 00 00	Television Cable Tax	135,000.00	109,836.11	25,163.89	81.4%
316 47 00 00	Telephone/Telegraph Tax	60,000.00	43,222.20	16,777.80	72.0%
310 Taxes		4,032,654.00	2,596,376.34	1,436,277.66	64.4%

320 Licenses & Permits

321 91 00 01	Non-Comp Charge/Electric	320,000.00	317,604.68	2,395.32	99.3%
321 91 00 02	Franchise Fee Water	7,500.00	6,205.30	1,294.70	82.7%
321 91 00 03	Franchise Fee Cable TV	125,000.00	91,167.21	33,832.79	72.9%
321 99 00 00	Business Licenses & Permits	62,000.00	45,720.75	16,279.25	73.7%
322 10 00 00	Building Permit	30,000.00	16,739.53	13,260.47	55.8%
322 10 00 01	Mechanical Permit	8,000.00	4,809.00	3,191.00	60.1%
322 10 00 02	Plumbing Permit	5,000.00	2,008.00	2,992.00	40.2%
322 10 00 03	Excavate/Clear/Grading Permit	0.00	0.00	0.00	0.0%
322 10 00 05	Sign Permit	500.00	445.83	54.17	89.2%
322 10 00 06	Investigation Fee	1,000.00	1,296.75	(296.75)	129.7%
322 10 00 07	Fire Protection Permit	500.00	0.00	500.00	0.0%
322 90 00 00	Other Licenses & Permits (Alarm)	500.00	210.00	290.00	42.0%
320 Licenses & Permits		560,000.00	486,207.05	73,792.95	86.8%

330 State Generated Revenues

332 92 10 00	ARPA Grant	0.00	0.00	0.00	0.0%
333 20 60 00	Reimb - St Of WA (Fed Passthru)	27,000.00	9,676.89	17,323.11	35.8%
333 21 00 00	Federal Indirect Grant From Department Of Treasury	0.00	0.00	0.00	0.0%
334 00 30 00	State Grant From Secretary Of State	0.00	0.00	0.00	0.0%
334 01 20 00	State Grant From AOC	0.00	1,554.78	(1,554.78)	0.0%
334 01 21 00	State Grant From AOC Blake Decision	0.00	4,243.07	(4,243.07)	0.0%
334 03 50 00	Reimbursement-St Of Wa	0.00	0.00	0.00	0.0%
334 04 20 00	State Grant From Department Of Commerce	62,500.00	62,500.00	0.00	100.0%
335 04 01 00	Criminal Justice Special Funding	0.00	10,000.00	(10,000.00)	0.0%

September 2023 Revenue and Expense Report

City Of Fircrest

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001 General Fund

Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining
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330 State Generated Revenues

336 00 98 00 City Assistance	170,000.00	78,143.54	91,856.46 46.0%
336 06 21 00 CJ Population	2,600.00	1,935.33	664.67 74.4%
336 06 26 00 CJ Special Programs	9,165.00	6,835.91	2,329.09 74.6%
336 06 42 00 Marijuana Excise Tax	10,000.00	8,478.39	1,521.61 84.8%
336 06 51 00 DUI-Cities	1,000.00	258.45	741.55 25.8%
336 06 94 00 Liquor Excise Tax	49,495.00	38,681.47	10,813.53 78.2%
336 06 95 00 Liquor Board Profits	55,195.00	33,098.73	22,096.27 60.0%
336 06 95 01 Liquor Board Profits-Public Safety	11,000.00	8,274.68	2,725.32 75.2%
337 00 00 00 Interlocal Grants, Entitlements And Other Payments	0.00	0.00	0.00 0.0%
330 State Generated Revenues	397,955.00	263,681.24	134,273.76 66.3%

340 Charges For Services

341 43 00 00 Interdepartmental Service Chg	755,622.00	566,706.47	188,915.53 75.0%
341 49 00 00 Ruston Court Contract	254,100.00	190,575.00	63,525.00 75.0%
341 99 00 00 Passport Fees	50,000.00	40,180.00	9,820.00 80.4%
342 10 00 00 Police Reimburse Non State	0.00	0.00	0.00 0.0%
342 40 00 00 Special Inspection Fees	0.00	0.00	0.00 0.0%
345 81 00 01 Planning Permit	13,000.00	30,039.99	(17,039.99) 231.1%
345 81 00 02 Site Development Permit	2,000.00	2,775.07	(775.07) 138.8%
345 83 00 00 Plan Checking	18,000.00	18,256.62	(256.62) 101.4%
347 30 00 00 Swimming Pool Fees (incl Member/Punch)	150,000.00	192,458.38	(42,458.38) 128.3%
347 30 00 02 Swim Team Fees	7,000.00	6,025.00	975.00 86.1%
347 30 00 04 Recreation Fees	20,000.00	21,769.00	(1,769.00) 108.8%
347 30 00 06 Adult Basketball Registration	1,500.00	3,090.00	(1,590.00) 206.0%
347 30 00 07 Adult Baseball Registration	3,000.00	0.00	3,000.00 0.0%
347 30 00 08 Adult Kickball Registration	0.00	625.00	(625.00) 0.0%
347 30 00 09 Adult Pickleball Registration	0.00	660.00	(660.00) 0.0%
347 60 00 01 Youth Basketball Registration	15,000.00	100.00	14,900.00 0.7%
347 60 00 02 Youth Baseball Registration	23,000.00	22,355.00	645.00 97.2%
347 60 00 04 Indoor Soccer Registration	2,000.00	2,848.00	(848.00) 142.4%
347 60 00 05 Flag Football Registration	800.00	320.00	480.00 40.0%
347 60 00 09 Instructor Based Revenue	45,000.00	45,609.30	(609.30) 101.4%
347 60 00 10 Swimming Instruction Fees	64,000.00	55,244.50	8,755.50 86.3%
347 60 00 11 Instructor Based Revenue - Pool	1,500.00	0.00	1,500.00 0.0%
347 60 00 12 Cancellation Fee - Activities	0.00	30.00	(30.00) 0.0%
340 Charges For Services	1,425,522.00	1,199,667.33	225,854.67 84.2%

350 Fines & Forfeitures

353 10 00 01 Municipal Court	200,000.00	120,157.84	79,842.16 60.1%
356 50 00 00 Investigative Fund Assessment	2,000.00	1,439.54	560.46 72.0%
356 50 04 00 DUI Cost Reimbursement	1,800.00	738.47	1,061.53 41.0%
356 90 00 01 Forfeited Funds	0.00	0.00	0.00 0.0%
350 Fines & Forfeitures	203,800.00	122,335.85	81,464.15 60.0%

360 Misc Revenues

361 11 00 01 Investment Interest - General	192,418.00	250,083.19	(57,665.19) 130.0%
361 40 00 01 Sales Interest	500.00	1,761.66	(1,261.66) 352.3%

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City Of Fircrest

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001 General Fund

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Revenues	Amt Budgeted	Revenues	Remaining	
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360 Misc Revenues

361 40 00 03 Int On Gen Property Taxes	500.00	4,159.08	(3,659.08)	831.8%
361 40 00 04 Int On EMS Property Taxes	100.00	853.14	(753.14)	853.1%
361 40 00 05 Interest Payment from PCBF	0.00	7,685.77	(7,685.77)	0.0%
362 40 00 00 Rental Revenue - Space & Facility	60,000.00	60,831.49	(831.49)	101.4%
362 40 00 01 Rental Revenue - Soccer Field	5,200.00	0.00	5,200.00	0.0%
362 40 00 02 Rental Revenue - Cancellation Fees	0.00	50.00	(50.00)	0.0%
362 40 00 03 Recreation Equipment Rental Fee	0.00	22.70	(22.70)	0.0%
362 50 00 01 Land Rental - Gen Fund Property	90,595.00	67,946.26	22,648.74	75.0%
362 50 00 02 Land Rental - ERR Garage	5,000.00	3,749.99	1,250.01	75.0%
362 50 00 03 Rental Revenue - Time/Temp sign	2,640.00	1,760.00	880.00	66.7%
362 50 00 04 Rental Revenue - Pool	15,000.00	15,511.74	(511.74)	103.4%
362 50 00 07 Rental Revenue - Pool party room	5,000.00	12,472.77	(7,472.77)	249.5%
367 00 00 01 Donations - Parks (Pool/CommCtr)	0.00	0.00	0.00	0.0%
367 00 00 02 Donations - Parks	25,000.00	32,240.00	(7,240.00)	129.0%
367 00 00 03 Donations - Police	9,000.00	7,272.00	1,728.00	80.8%
367 00 00 10 Donations - Fireworks	1,000.00	2,775.00	(1,775.00)	277.5%
367 00 00 11 Private Grants	0.00	6,658.00	(6,658.00)	0.0%
369 10 00 00 Sale Of Surplus - General	0.00	3,356.45	(3,356.45)	0.0%
369 30 00 01 Confiscated And Forfeited Property	0.00	0.00	0.00	0.0%
369 40 00 00 Judgements And Settlements	0.00	900.00	(900.00)	0.0%
369 81 00 00 Cash Over/Short	0.00	(9.10)	9.10	0.0%
369 81 00 01 Cash Over/Short - Pool	0.00	0.00	0.00	0.0%
369 91 00 01 Other Misc Revenue - General	500.00	3,529.59	(3,029.59)	705.9%
360 Misc Revenues	412,453.00	483,609.73	(71,156.73)	117.3%

380 Non Revenues

382 10 00 00 Refundable Deposits	0.00	18,679.18	(18,679.18)	0.0%
382 10 00 01 Permit Deposits	0.00	856.33	(856.33)	0.0%
382 10 00 02 Rec Household Credit	0.00	66.50	(66.50)	0.0%
389 00 00 00 Other Increases To Fund Resources	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	19,602.01	(19,602.01)	0.0%

390 Other Revenues

398 10 00 01 Insurance Recovery Non Capital - General	0.00	0.00	0.00	0.0%
390 Other Revenues	0.00	0.00	0.00	0.0%

Fund Revenues:	12,594,131.00	10,733,225.79	1,860,905.21	85.2%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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511 Legislative

511 60 10 00 Sal & Wages - Legis	36,015.00	25,758.25	10,256.75	71.5%
010 Salaries and Wages	36,015.00	25,758.25	10,256.75	71.5%
511 60 20 00 Personnel Benefits - Legislative	2,880.00	2,118.82	761.18	73.6%
020 Personnel Benefits	2,880.00	2,118.82	761.18	73.6%
511 60 31 00 Office & Oper Sup - Legis	250.00	0.00	250.00	0.0%

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Expenditures	Amt Budgeted	Expenditures	Remaining	
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511 Legislative

511 60 35 00	Small Tools & Equip - Legisl	500.00	160.31	339.69	32.1%
030 Supplies		750.00	160.31	589.69	21.4%
511 60 41 00	Prof Svcs - Legisl	14,000.00	4,279.49	9,720.51	30.6%
511 60 41 01	Advertising - Legisl	1,200.00	517.37	682.63	43.1%
511 60 41 02	Recording Software Services	150.00	0.00	150.00	0.0%
511 60 43 00	Travel - Legisl	1,500.00	0.00	1,500.00	0.0%
511 60 48 98	Interfd ERR Replace - Legisl	0.00	0.00	0.00	0.0%
511 60 48 99	Interfd ERR R & M - Legisl	200.00	166.00	34.00	83.0%
511 60 49 00	Miscellaneous - Legisl	100.00	355.55	(255.55)	355.6%
511 60 49 01	A.W.C. Dues	4,650.00	5,137.00	(487.00)	110.5%
511 60 49 02	Dues/Member/Subscriptions - Legisl	2,650.00	0.00	2,650.00	0.0%
511 60 49 03	Codification Costs	5,500.00	2,188.62	3,311.38	39.8%
511 60 49 04	Meals	500.00	107.18	392.82	21.4%
511 60 49 05	Reg & Tuition - Legisl	1,200.00	0.00	1,200.00	0.0%
514 40 41 01	Special Elections & Voter Reg	20,000.00	17,986.00	2,014.00	89.9%
040 Other Services and Charges		51,650.00	30,737.21	20,912.79	59.5%
594 11 64 00	Machinery & Equipment - Legisl	88,000.00	23,343.01	64,656.99	26.5%
094 Capital Expenditures		88,000.00	23,343.01	64,656.99	26.5%
511 Legislative		179,295.00	82,117.60	97,177.40	45.8%

512 Judicial

512 51 10 00	Sal & Wages - Court	316,900.00	208,984.82	107,915.18	65.9%
512 51 11 00	Overtime - Court	500.00	0.00	500.00	0.0%
010 Salaries and Wages		317,400.00	208,984.82	108,415.18	65.8%
512 51 20 00	Personnel Benefits - Court	69,470.00	45,904.27	23,565.73	66.1%
020 Personnel Benefits		69,470.00	45,904.27	23,565.73	66.1%
512 51 31 00	Office & Oper Sup - Court	8,000.00	2,388.74	5,611.26	29.9%
512 51 31 01	Publications - Court Rules	650.00	0.00	650.00	0.0%
512 51 35 00	Small Tools & Equip - Court	1,000.00	200.42	799.58	20.0%
030 Supplies		9,650.00	2,589.16	7,060.84	26.8%
512 51 41 02	Prof Svcs - Pro Temp Judges - FMC	3,500.00	1,687.50	1,812.50	48.2%
512 51 41 03	Prof Svcs - Interpreter - FMC	7,000.00	1,909.30	5,090.70	27.3%
512 51 41 05	Recording Software Services	150.00	0.00	150.00	0.0%
512 51 41 06	Prof Svcs - Court	0.00	0.00	0.00	0.0%
512 51 42 00	Communication - Court	0.00	0.00	0.00	0.0%
512 51 43 00	Travel - Court	2,700.00	1,280.35	1,419.65	47.4%
512 51 45 00	Oper Rentals - Copier - Court	2,100.00	121.81	1,978.19	5.8%
512 51 48 00	Rep & Maint - Court	0.00	0.00	0.00	0.0%
512 51 48 98	Interfd ERR Replace - Court	0.00	0.00	0.00	0.0%
512 51 48 99	Interfd ERR R & M - Court	0.00	166.00	(166.00)	0.0%
512 51 49 00	Miscellaneous - Court	500.00	272.95	227.05	54.6%
512 51 49 01	Reg & Tuition - Court	750.00	0.00	750.00	0.0%
512 51 49 02	Dues/Member/Subscriptions - Court	600.00	400.00	200.00	66.7%
512 51 49 03	Juror Costs	1,200.00	0.00	1,200.00	0.0%

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Expenditures	Amt Budgeted	Expenditures	Remaining	
512 Judicial				
512 51 49 04 Witness Costs	225.00	0.00	225.00	0.0%
512 52 41 02 Prof Svcs - Pro Temp Judges - RMC	0.00	1,275.00	(1,275.00)	0.0%
512 52 41 03 Prof Svcs - Interpreter - RMC	0.00	0.00	0.00	0.0%
040 Other Services and Charges	18,725.00	7,112.91	11,612.09	38.0%
594 12 64 00 Machinery & Equipment - Court	0.00	0.00	0.00	0.0%
094 Capital Expenditures	0.00	0.00	0.00	0.0%
512 Judicial	415,245.00	264,591.16	150,653.84	63.7%

513 Administration

513 10 10 00 Sal & Wages - Admin	295,755.00	197,187.27	98,567.73	66.7%
010 Salaries and Wages	295,755.00	197,187.27	98,567.73	66.7%
513 10 20 00 Personnel Benefits - Admin	77,175.00	46,876.32	30,298.68	60.7%
020 Personnel Benefits	77,175.00	46,876.32	30,298.68	60.7%
513 10 31 00 Office & Oper Sup - Admin	500.00	223.46	276.54	44.7%
513 10 35 00 Small Tools & Equip - Admin	500.00	932.78	(432.78)	186.6%
030 Supplies	1,000.00	1,156.24	(156.24)	115.6%
513 10 41 00 Prof Svcs - Admin	67,800.00	67,117.50	682.50	99.0%
513 10 42 00 Communication - Admin	930.00	991.28	(61.28)	106.6%
513 10 43 00 Travel - Admin	5,900.00	2,489.25	3,410.75	42.2%
513 10 48 00 Rep & Maint - Admin	100.00	0.00	100.00	0.0%
513 10 48 98 Interfd ERR Replace - Admin	300.00	225.00	75.00	75.0%
513 10 48 99 Interfd ERR R & M - Admin	100.00	0.00	100.00	0.0%
513 10 49 00 Miscellaneous - Admin	1,100.00	1,179.93	(79.93)	107.3%
513 10 49 01 Reg & Tuition - Admin	1,750.00	1,560.00	190.00	89.1%
513 10 49 02 Dues/Member/Subscriptions - Admin	2,200.00	1,623.54	576.46	73.8%
040 Other Services and Charges	80,180.00	75,186.50	4,993.50	93.8%
513 Administration	454,110.00	320,406.33	133,703.67	70.6%

514 Finance

514 23 10 00 Sal & Wages - Finance	288,100.00	191,640.85	96,459.15	66.5%
514 23 11 00 Overtime - Finance	500.00	3,165.50	(2,665.50)	633.1%
010 Salaries and Wages	288,600.00	194,806.35	93,793.65	67.5%
514 23 20 00 Personnel Benefits - Finance	104,500.00	51,925.82	52,574.18	49.7%
020 Personnel Benefits	104,500.00	51,925.82	52,574.18	49.7%
514 23 31 00 Office & Oper Sup - Finance	200.00	238.15	(38.15)	119.1%
514 23 35 00 Small Tools & Equip - Finance	700.00	673.62	26.38	96.2%
030 Supplies	900.00	911.77	(11.77)	101.3%
514 23 41 00 Prof Svcs - Finance	10,400.00	11,551.57	(1,151.57)	111.1%
514 23 43 00 Travel - Finance	1,700.00	964.42	735.58	56.7%
514 23 48 98 Interfd ERR Replace - Finance	0.00	0.00	0.00	0.0%

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Expenditures	Amt Budgeted	Expenditures	Remaining	
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514 Finance

514 23 48 99 Interfd ERR R & M - Finance	0.00	0.00	0.00	0.0%
514 23 49 00 Miscellaneous - Finance	400.00	150.89	249.11	37.7%
514 23 49 01 Reg & Tuition - Finance	2,650.00	1,205.00	1,445.00	45.5%
514 23 49 02 Printing & Binding - Finance	1,200.00	0.00	1,200.00	0.0%
514 23 49 03 Dues/Member/Subscriptions - Finance	400.00	550.00	(150.00)	137.5%

040 Other Services and Charges	16,750.00	14,421.88	2,328.12	86.1%
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514 Finance	410,750.00	262,065.82	148,684.18	63.8%
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515 Legal Services

515 41 41 00 Assigned Counsel	72,800.00	36,400.00	36,400.00	50.0%
515 41 41 01 City Attorney	85,000.00	51,869.33	33,130.67	61.0%
515 41 41 02 Special Legal Counsel	8,500.00	15,062.50	(6,562.50)	177.2%
515 41 41 03 City Prosecutor	150,500.00	102,666.00	47,834.00	68.2%
515 41 41 05 Conflict Counsel	6,000.00	726.00	5,274.00	12.1%

515 Legal Services	322,800.00	206,723.83	116,076.17	64.0%
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517 Other Employee Benefits

517 78 20 00 Unemployment Compensation	20,000.00	19,446.50	553.50	97.2%
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020 Personnel Benefits	20,000.00	19,446.50	553.50	97.2%
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517 90 31 01 Oper Supplies - Wellness Program	1,000.00	179.46	820.54	17.9%
517 90 43 00 Travel - Wellness Program	500.00	366.76	133.24	73.4%

040 Other Services and Charges	1,500.00	546.22	953.78	36.4%
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517 Other Employee Benefits	21,500.00	19,992.72	1,507.28	93.0%
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518 Central Services

518 10 10 00 Sal & Wages - Non Dept	24,000.00	15,821.28	8,178.72	65.9%
518 10 11 00 Overtime - Non Dept	200.00	0.00	200.00	0.0%
518 11 10 00 Sal & Wages - Personnel	32,000.00	21,827.29	10,172.71	68.2%
518 30 10 00 Sal & Wages - Fac/Equip	134,800.00	102,133.40	32,666.60	75.8%
518 30 11 00 Overtime - Fac/Equip	500.00	146.82	353.18	29.4%
518 30 12 00 Casual & Seasonal Labor - Fac/Equip	0.00	0.00	0.00	0.0%
518 81 10 00 Sal & Wages - I/S	34,200.00	25,530.32	8,669.68	74.7%

010 Salaries and Wages	225,700.00	165,459.11	60,240.89	73.3%
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518 10 20 00 Personnel Benefits - Non Dept	16,680.00	5,971.26	10,708.74	35.8%
518 11 20 00 Personnel Benefits - Personnel	6,870.00	4,366.76	2,503.24	63.6%
518 30 20 00 Personnel Benefits - Fac/Equip	55,630.00	43,406.72	12,223.28	78.0%
518 81 20 00 Personnel Benefits - I/S	6,345.00	4,707.88	1,637.12	74.2%

020 Personnel Benefits	85,525.00	58,452.62	27,072.38	68.3%
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518 10 31 00 Office & Oper Sup - Non Dept	200.00	0.00	200.00	0.0%
518 10 34 01 Office Supplies - Central	6,000.00	2,973.63	3,026.37	49.6%
518 10 34 02 Printing & Binding - Central	1,000.00	790.35	209.65	79.0%
518 10 35 00 Small Tools & Equip - Non Dept	500.00	0.00	500.00	0.0%
518 11 31 00 Office & Oper Sup - Personnel	100.00	6.57	93.43	6.6%

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001 General Fund

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Expenditures	Amt Budgeted	Expenditures	Remaining	
518 Central Services				
518 11 35 00	Small Tools & Equip - Personnel	150.00	0.00	150.00 0.0%
518 30 31 00	Oper Supplies - Facilities	500.00	417.31	82.69 83.5%
518 30 31 01	Oper Supplies - Rec Bldg	3,500.00	915.92	2,584.08 26.2%
518 30 31 02	Oper Supplies - PSB Bldg	3,500.00	2,438.38	1,061.62 69.7%
518 30 31 03	Oper Supplies - PWF	3,000.00	2,884.54	115.46 96.2%
518 30 31 04	Oper Supplies - CH	5,500.00	3,316.04	2,183.96 60.3%
518 30 31 05	Oper Supplies - Parks Structures	1,000.00	549.84	450.16 55.0%
518 30 31 06	Oper Supplies - Landscaping	500.00	0.00	500.00 0.0%
518 30 35 00	Small Tools & Equip - Facilities	1,500.00	431.53	1,068.47 28.8%
518 81 35 00	Small Tools & Equip - I/S	2,500.00	2,742.22	(242.22) 109.7%
030 Supplies		29,450.00	17,466.33	11,983.67 59.3%
518 10 41 01	Annual Audit - Non Dept	20,000.00	3,238.00	16,762.00 16.2%
518 10 42 00	Communication - Non Dept	12,500.00	12,269.07	230.93 98.2%
518 10 42 01	Postage - Non Dept	14,000.00	9,318.49	4,681.51 66.6%
518 10 43 00	Travel - Non Dept	100.00	0.00	100.00 0.0%
518 10 45 00	Oper Rentals - Copier - Non Dept	4,000.00	1,485.21	2,514.79 37.1%
518 10 48 98	Interfd ERR Replace - Non Dept	2,719.00	2,039.26	679.74 75.0%
518 10 48 99	Interfd ERR R & M - Non Dept	2,000.00	218.90	1,781.10 10.9%
518 10 49 00	Miscellaneous - Non Dept	27,000.00	22,181.95	4,818.05 82.2%
518 10 49 01	Town Topics/Citizen Communication	10,000.00	8,689.02	1,310.98 86.9%
518 10 49 02	Notary	250.00	129.96	120.04 52.0%
518 10 49 03	Dues/Member/Subscriptions - Non Dept	150.00	27.00	123.00 18.0%
518 10 49 04	Reg & Tuition - Non Dept	150.00	75.00	75.00 50.0%
518 11 41 00	Prof Svcs - Personnel	6,500.00	9,943.55	(3,443.55) 153.0%
518 11 41 01	Advertising - Personnel	0.00	629.00	(629.00) 0.0%
518 11 41 02	Drug & Alcohol - Personnel	750.00	1,007.00	(257.00) 134.3%
518 11 43 00	Travel - Personnel	50.00	0.00	50.00 0.0%
518 11 49 00	Miscellaneous - Personnel	100.00	0.00	100.00 0.0%
518 11 49 01	Dues/Member/Subscriptions - Personnel	200.00	0.00	200.00 0.0%
518 11 49 02	Meals - Other Than Travel/Train	50.00	0.00	50.00 0.0%
518 11 49 03	Reg & Tuition - Personnel	250.00	60.00	190.00 24.0%
518 20 43 01	Excise Tax - Time/Temp Rental	0.00	26.03	(26.03) 0.0%
518 30 41 00	Advertising - Fac/Equip	0.00	0.00	0.00 0.0%
518 30 41 01	Contract Maintenance	52,620.00	31,692.32	20,927.68 60.2%
518 30 41 02	General Fund Property Maint	1,500.00	0.00	1,500.00 0.0%
518 30 42 00	Communication - Fac/Equip	1,100.00	717.60	382.40 65.2%
518 30 45 01	Oper Rentals - Fac/Equip	100.00	0.00	100.00 0.0%
518 30 45 99	Rental Space In ERR Garage	4,700.00	3,530.99	1,169.01 75.1%
518 30 46 00	Insurance	200,000.00	(61.50)	200,061.50 0.0%
518 30 46 01	Insurance Deductible	1,000.00	1,000.00	0.00 100.0%
518 30 47 00	Public Utility Services - City Hall	15,000.00	10,264.55	4,735.45 68.4%
518 30 48 00	Rep & Maint - Fac/Equip	100.00	0.00	100.00 0.0%
518 30 48 01	Rep & Maint - Rec Bldg	5,000.00	4,392.56	607.44 87.9%
518 30 48 02	Rep & Maint - City Hall	8,000.00	7,026.46	973.54 87.8%
518 30 48 03	Rep & Maint - PW	13,000.00	11,180.73	1,819.27 86.0%
518 30 48 04	Rep & Maint - PSB	5,000.00	1,509.79	3,490.21 30.2%
518 30 48 05	Rep & Maint - Time/Temp	700.00	0.00	700.00 0.0%
518 30 48 06	Rep & Maint - Parks Structures	500.00	59.80	440.20 12.0%
518 30 48 98	Interfd ERR Replace - Fac/Equip	3,100.00	2,325.01	774.99 75.0%
518 30 48 99	Interfd ERR R & M - Facilities	4,000.00	609.94	3,390.06 15.2%
518 30 49 00	Miscellaneous - Fac/Equip	700.00	786.38	(86.38) 112.30%

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Expenditures	Amt Budgeted	Expenditures	Remaining	
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518 Central Services

518 30 49 01	Alarm Monitoring - City Hall	0.00	0.00	0.00	0.0%
518 61 40 01	Judgements And Settlements	0.00	0.00	0.00	0.0%
518 63 40 00	General Grants, Financial Assistance & Other Distributions To Local Governments	0.00	0.00	0.00	0.0%
518 81 41 01	Prof Svcs - I/S	71,850.00	59,483.90	12,366.10	82.8%
518 81 41 02	Web Design & Maintenance	5,000.00	1,419.51	3,580.49	28.4%
518 81 42 00	Communication/Internet - I/S	8,000.00	962.55	7,037.45	12.0%
518 81 48 00	Rep & Maint - I/S	0.00	0.00	0.00	0.0%
518 81 48 98	Interfd ERR Replace - I/S	0.00	0.00	0.00	0.0%
518 81 48 99	Interfd ERR R & M - I/S	0.00	0.00	0.00	0.0%
518 81 49 01	Software Licenses	23,500.00	17,905.23	5,594.77	76.2%

040 Other Services and Charges		525,239.00	226,143.26	299,095.74	43.1%
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597 10 00 01	Transfer Out To Street	10,000.00	10,000.00	0.00	100.0%
597 10 00 02	Transfer Out To Property Tax	254,912.00	142,019.44	112,892.56	55.7%
597 10 00 03	Transfer Out To Light Maint	52,680.00	20,050.01	32,629.99	38.1%
597 10 00 04	Transfer Out To C.R.	0.00	0.00	0.00	0.0%
597 10 00 05	Transfer Out To Water Capital (ARPA)	290,000.00	0.00	290,000.00	0.0%

090 Interfund		607,592.00	172,069.45	435,522.55	28.3%
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594 18 62 00	Buildings & Structures - Facilities	0.00	0.00	0.00	0.0%
594 18 63 00	Other Improvements - Facilities	0.00	0.00	0.00	0.0%
594 18 64 00	Machinery & Equipment - I/S	11,100.00	2,093.22	9,006.78	18.9%
594 18 64 01	Machinery & Equipment - Facilities	9,333.00	9,346.92	(13.92)	100.1%

094 Capital Expenditures		20,433.00	11,440.14	8,992.86	56.0%
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518 Central Services		1,493,939.00	651,030.91	842,908.09	43.6%
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521 Law Enforcement

521 10 10 00	Sal & Wages - Civil Svc	3,065.00	2,295.00	770.00	74.9%
521 22 10 00	Sal & Wages - Police	1,255,995.00	689,730.92	566,264.08	54.9%
521 22 11 00	Overtime - Police	30,000.00	35,451.38	(5,451.38)	118.2%
521 22 12 00	Major Holiday Compensation	6,500.00	4,026.08	2,473.92	61.9%
521 22 13 00	Emphasis Patrol Overtime	15,000.00	1,490.43	13,509.57	9.9%
521 22 14 00	Reimbursable Overtime	8,000.00	1,068.62	6,931.38	13.4%

010 Salaries and Wages		1,318,560.00	734,062.43	584,497.57	55.7%
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521 10 20 00	Personnel Benefits - Civil Svc	560.00	411.75	148.25	73.5%
521 22 20 00	Personnel Benefits - Police	474,160.00	242,789.12	231,370.88	51.2%
521 22 20 01	LEOFF I Medical Premiums	9,445.00	6,682.50	2,762.50	70.8%
521 22 20 02	LEOFF I Long Term Care Premiums	600.00	512.10	87.90	85.4%
521 22 20 03	LEOFF I Other Medical Costs	4,000.00	2,641.53	1,358.47	66.0%

020 Personnel Benefits		488,765.00	253,037.00	235,728.00	51.8%
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521 10 31 00	Office Supplies - Civil Svc	50.00	8.81	41.19	17.6%
521 22 31 00	Office & Oper Sup - Police	5,300.00	3,249.04	2,050.96	61.3%
521 22 35 00	Small Tools & Equip - Police	3,350.00	1,721.57	1,628.43	51.4%

030 Supplies		8,700.00	4,979.42	3,720.58	57.2%
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521 10 41 00	Prof Svcs - Civil Svc	1,700.00	1,420.00	280.00	83.5%
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001 General Fund Months: 01 To: 09

Expenditures	Amt Budgeted	Expenditures	Remaining	
521 Law Enforcement				
521 10 41 01 Advertising - Civil Svc	0.00	106.89	(106.89)	0.0%
521 10 43 00 Travel - Civil Svc	100.00	0.00	100.00	0.0%
521 10 49 00 Miscellaneous - Civil Svc	1,550.00	1,629.22	(79.22)	105.1%
521 10 49 01 Meals - Other Than Travel/Train	1,300.00	638.49	661.51	49.1%
521 10 49 02 Reg & Tuition - Civil Svc	250.00	0.00	250.00	0.0%
521 22 41 00 Prof Svcs - Police	130,700.00	50,127.54	80,572.46	38.4%
521 22 42 00 Communication - Police	15,500.00	6,694.75	8,805.25	43.2%
521 22 43 00 Travel - Police	3,500.00	1,797.50	1,702.50	51.4%
521 22 45 00 Oper Rentals - Copier - Police	5,385.00	975.12	4,409.88	18.1%
521 22 48 00 Rep & Maint - Police	3,500.00	822.25	2,677.75	23.5%
521 22 48 98 Interfd ERR Replace - Police	88,336.00	66,252.01	22,083.99	75.0%
521 22 48 99 Interfd ERR R & M - Police	64,100.00	20,615.64	43,484.36	32.2%
521 22 49 00 Miscellaneous - Police	600.00	863.03	(263.03)	143.8%
521 22 49 01 Uniforms/Clothing/Laundry	8,500.00	7,137.97	1,362.03	84.0%
521 22 49 02 Reg & Tuition - Police	10,000.00	95.00	9,905.00	1.0%
521 22 49 03 Dues/Member/Subscriptions - Police	575.00	310.00	265.00	53.9%
521 22 49 04 CJF Programs	9,165.00	7,686.71	1,478.29	83.9%
521 22 49 05 Reimbursable Programs	9,000.00	10,317.40	(1,317.40)	114.6%
521 22 49 06 Chaplaincy Program	0.00	0.00	0.00	0.0%
521 22 49 07 Community Outreach	1,500.00	120.55	1,379.45	8.0%
040 Other Services and Charges	355,261.00	177,610.07	177,650.93	50.0%
521 22 41 01 Pierce Co Radio Communication	12,150.00	0.00	12,150.00	0.0%
521 22 41 02 Dispatching - Lesa	86,740.00	65,055.00	21,685.00	75.0%
521 22 41 03 WACIC/NCIC	2,400.00	1,200.00	1,200.00	50.0%
521 22 41 04 Records	12,950.00	9,022.50	3,927.50	69.7%
521 22 41 05 IT Charges	35,640.00	24,150.00	11,490.00	67.8%
050 Intergovt Services and Taxes	149,880.00	99,427.50	50,452.50	66.3%
594 21 64 00 Machinery & Equipment - Police	62,391.00	62,387.06	3.94	100.0%
094 Capital Expenditures	62,391.00	62,387.06	3.94	100.0%
521 Law Enforcement	2,383,557.00	1,331,503.48	1,052,053.52	55.9%
522 Fire/EMS				
522 20 40 00 Tacoma Contract - Fire	232,848.00	194,040.00	38,808.00	83.3%
522 20 41 00 Tacoma Contract - EMS	562,040.00	468,366.70	93,673.30	83.3%
522 Fire/EMS	794,888.00	662,406.70	132,481.30	83.3%
523 Jail Costs				
523 60 40 01 Jail	30,000.00	6,267.19	23,732.81	20.9%
523 60 40 02 Jail (Medical Serv)	500.00	0.00	500.00	0.0%
523 Jail Costs	30,500.00	6,267.19	24,232.81	20.5%
524 Protective Inspections				
524 20 10 00 Sal & Wages - Building	45,280.00	32,140.34	13,139.66	71.0%
010 Salaries and Wages	45,280.00	32,140.34	13,139.66	71.0%

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Expenditures	Amt Budgeted	Expenditures	Remaining	
524 Protective Inspections				
524 20 20 00 Personnel Benefits - Building	22,790.00	13,011.97	9,778.03	57.1%
020 Personnel Benefits	22,790.00	13,011.97	9,778.03	57.1%
524 20 31 00 Office & Oper Sup - Building	500.00	42.42	457.58	8.5%
524 20 35 00 Small Tools & Equip - Building	250.00	11.00	239.00	4.4%
030 Supplies	750.00	53.42	696.58	7.1%
524 20 41 01 Bldg Inspec/Plan Review	29,800.00	21,139.81	8,660.19	70.9%
524 20 41 02 Eng Inspec/Plan Review	0.00	0.00	0.00	0.0%
524 20 41 03 Prof Svcs - Building	3,000.00	1,758.23	1,241.77	58.6%
524 20 42 00 Communication- Building	200.00	119.62	80.38	59.8%
524 20 43 00 Travel - Building	200.00	0.00	200.00	0.0%
524 20 48 98 Interfd ERR Replace - Building	0.00	0.00	0.00	0.0%
524 20 48 99 Interfd ERR R & M - Building	0.00	0.00	0.00	0.0%
524 20 49 00 Dues/Member/Subscriptions - Building	150.00	192.50	(42.50)	128.3%
524 20 49 01 Reg & Tuition - Building	200.00	229.00	(29.00)	114.5%
040 Other Services and Charges	33,550.00	23,439.16	10,110.84	69.9%
524 Protective Inspections	102,370.00	68,644.89	33,725.11	67.1%
525 Emergency Management				
525 60 10 00 Sal & Wages - Emg Mgmt	7,940.00	3,929.43	4,010.57	49.5%
010 Salaries and Wages	7,940.00	3,929.43	4,010.57	49.5%
525 60 20 00 Personnel Benefits - Emg Mgmt	2,290.00	806.37	1,483.63	35.2%
020 Personnel Benefits	2,290.00	806.37	1,483.63	35.2%
525 60 41 00 Emg Mgmt Dues	0.00	0.00	0.00	0.0%
050 Intergovt Services and Taxes	0.00	0.00	0.00	0.0%
594 25 64 00 Machinery & Equipment - Emg Mgmt	0.00	0.00	0.00	0.0%
094 Capital Expenditures	0.00	0.00	0.00	0.0%
525 Emergency Management	10,230.00	4,735.80	5,494.20	46.3%
553 Conservation				
553 70 40 00 Pollution Control	5,280.00	5,278.00	2.00	100.0%
553 Conservation	5,280.00	5,278.00	2.00	100.0%
554 Animal Control				
554 30 41 00 Animal Control	10,000.00	6,935.50	3,064.50	69.4%
554 Animal Control	10,000.00	6,935.50	3,064.50	69.4%
558 Planning & Community Devel				
558 60 10 00 Sal & Wages - Planning	45,280.00	32,140.37	13,139.63	71.0%

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Expenditures	Amt Budgeted	Expenditures	Remaining	
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558 Planning & Community Devel

	010 Salaries and Wages	45,280.00	32,140.37	13,139.63	71.0%
558 60 20 00	Personnel Benefits - Planning	22,790.00	13,011.59	9,778.41	57.1%
	020 Personnel Benefits	22,790.00	13,011.59	9,778.41	57.1%
558 60 31 00	Office & Oper Sup - Planning	500.00	58.22	441.78	11.6%
558 60 35 00	Small Tools & Equip - Planning	250.00	11.01	238.99	4.4%
	030 Supplies	750.00	69.23	680.77	9.2%
558 60 41 00	Prof Svcs - Planning	89,500.00	108,951.27	(19,451.27)	121.7%
558 60 41 01	Advertising - Planning	500.00	297.35	202.65	59.5%
558 60 41 02	Recording Software Services	0.00	0.00	0.00	0.0%
558 60 42 00	Communication - Planning	200.00	119.62	80.38	59.8%
558 60 43 00	Travel - Planning	200.00	0.00	200.00	0.0%
558 60 48 98	Interfd ERR Replace - Planning	300.00	225.00	75.00	75.0%
558 60 48 99	Interfd ERR R & M - Planning	200.00	166.00	34.00	83.0%
558 60 49 00	Miscellaneous - Planning	50.00	86.50	(36.50)	173.0%
558 60 49 01	Reg & Tuition - Planning	200.00	180.00	20.00	90.0%
558 60 49 02	Dues/Member/Subscriptions - Planning	150.00	3,227.50	(3,077.50)	2151.7%
558 60 49 03	Printing & Binding - Planning	0.00	0.00	0.00	0.0%
	040 Other Services and Charges	91,300.00	113,253.24	(21,953.24)	124.0%
	558 Planning & Community Devel	160,120.00	158,474.43	1,645.57	99.0%

566 Substance Abuse

566 66 49 00	Substance Abuse Fee	2,208.00	1,604.19	603.81	72.7%
	566 Substance Abuse	2,208.00	1,604.19	603.81	72.7%

571 Recreation

571 10 10 00	Sal & Wages - Rec	236,100.00	178,491.56	57,608.44	75.6%
571 10 11 00	Overtime - Rec	5,500.00	2,506.39	2,993.61	45.6%
571 10 12 00	Casual & Seasonal Labor - Rec	54,560.00	64,498.71	(9,938.71)	118.2%
	010 Salaries & Wages	296,160.00	245,496.66	50,663.34	82.9%
571 10 20 00	Personnel Benefits - Rec	108,700.00	82,335.29	26,364.71	75.7%
	020 Personnel Benefits	108,700.00	82,335.29	26,364.71	75.7%
571 10 31 00	Office Supplies - Rec	600.00	894.99	(294.99)	149.2%
571 10 31 01	Oper Supplies - Rec	1,000.00	2,505.30	(1,505.30)	250.5%
571 10 31 02	Senior Program Supplies	15,400.00	4,654.42	10,745.58	30.2%
571 10 31 03	Youth Supplies	1,200.00	1,444.60	(244.60)	120.4%
571 10 31 04	Janitorial Supplies - Rec Bldg	6,000.00	5,674.73	325.27	94.6%
571 10 35 00	Small Tools & Equip - Rec	2,000.00	1,453.48	546.52	72.7%
	030 Supplies	26,200.00	16,627.52	9,572.48	63.5%
571 10 41 00	Senior Trips	4,814.00	2,210.95	2,603.05	45.9%
571 10 41 01	Prof Svcs - Rec	4,450.00	3,484.00	966.00	78.3%
571 10 42 00	Postage - Rec	2,500.00	0.00	2,500.00	0.0%
571 10 42 01	Communication - Rec	0.00	0.00	0.00	0.0%

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Expenditures	Amt Budgeted	Expenditures	Remaining	
571 Recreation				
571 10 43 00 Travel - Rec	600.00	0.00	600.00	0.0%
571 10 45 01 Oper Rentals - Copier - Rec	2,450.00	623.25	1,826.75	25.4%
571 10 47 00 Public Utility Services - Rec	20,000.00	12,669.98	7,330.02	63.3%
571 10 49 00 Miscellaneous - Rec	2,000.00	413.16	1,586.84	20.7%
571 10 49 01 Printing & Binding - Rec	1,000.00	0.00	1,000.00	0.0%
571 10 49 02 Reg & Tuition - Rec	800.00	0.00	800.00	0.0%
571 10 49 03 Dues/Member/Subscriptions - Rec	400.00	172.00	228.00	43.0%
571 20 41 01 Adult Basketball - Referees	1,500.00	0.00	1,500.00	0.0%
571 20 41 02 Adult Baseball - Umpires	2,000.00	0.00	2,000.00	0.0%
571 20 49 03 Indoor Soccer	900.00	1,279.56	(379.56)	142.2%
571 20 49 04 Flag Football	700.00	89.27	610.73	12.8%
571 20 49 05 5k Race	0.00	0.00	0.00	0.0%
571 20 49 06 Instructor Fees	31,500.00	26,730.60	4,769.40	84.9%
571 20 49 07 Youth Basketball/Youth Referees	4,000.00	6,678.56	(2,678.56)	167.0%
571 20 49 08 Adult Basketball	800.00	409.20	390.80	51.2%
571 20 49 09 Youth Baseball	10,000.00	7,840.38	2,159.62	78.4%
571 20 49 10 Adult Baseball	700.00	0.00	700.00	0.0%
040 Services	91,114.00	62,600.91	28,513.09	68.7%
571 20 43 00 Excise Tax - Participation Fees/Rentals	1,500.00	564.99	935.01	37.7%
050 Facilities	1,500.00	564.99	935.01	37.7%
594 71 64 00 Machinery & Equipment - Rec	0.00	0.00	0.00	0.0%
094 Capital Expenditures	0.00	0.00	0.00	0.0%
571 Recreation	523,674.00	407,625.37	116,048.63	77.8%
572 Libraries				
572 21 49 00 Library Services	10,000.00	8,420.00	1,580.00	84.2%
572 Libraries	10,000.00	8,420.00	1,580.00	84.2%
573 Community Events				
573 90 49 01 Community Events	53,650.00	62,090.48	(8,440.48)	115.7%
573 Community Events	53,650.00	62,090.48	(8,440.48)	115.7%
576 Park Facilities				
576 20 10 00 Sal & Wages - Pool	28,575.00	27,623.70	951.30	96.7%
576 20 11 00 Overtime - Pool	1,500.00	1,034.48	465.52	69.0%
576 20 12 00 Casual & Seasonal Labor - Pool	137,210.00	159,519.93	(22,309.93)	116.3%
576 80 10 00 Sal & Wages - Parks	133,400.00	95,130.03	38,269.97	71.3%
576 80 11 00 Overtime - Parks	1,500.00	1,166.67	333.33	77.8%
576 80 12 00 Casual & Seasonal Labor - Parks	16,520.00	8,273.80	8,246.20	50.1%
010 Salaries and Wages	318,705.00	292,748.61	25,956.39	91.9%
576 20 20 00 Personnel Benefits - Pool	34,100.00	34,373.57	(273.57)	100.8%
576 80 20 00 Personnel Benefits - Parks	78,800.00	52,072.84	26,727.16	66.1%
020 Personnel Benefits	112,900.00	86,446.41	26,453.59	76.6%

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001 General Fund

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Expenditures	Amt Budgeted	Expenditures	Remaining	
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576 Park Facilities

576 20 31 00	Office Supplies - Pool	300.00	117.86	182.14	39.3%
576 20 31 01	Oper Supplies - Pool Chemicals	24,000.00	21,814.75	2,185.25	90.9%
576 20 31 02	Janitorial Supplies - Pool	3,000.00	2,547.60	452.40	84.9%
576 20 31 03	Oper Supplies - Pool	6,500.00	12,447.33	(5,947.33)	191.5%
576 20 31 04	Repair Supplies - Pool	10,000.00	484.39	9,515.61	4.8%
576 20 31 05	Swim Team Supplies	0.00	0.00	0.00	0.0%
576 20 35 00	Small Tools & Equip - Pool	1,500.00	2,924.07	(1,424.07)	194.9%
576 80 31 00	Office Supplies - Parks	100.00	118.80	(18.80)	118.8%
576 80 31 01	Janitorial Supplies - Parks Structures	1,000.00	197.20	802.80	19.7%
576 80 31 02	Oper Supplies - Parks	15,000.00	9,856.91	5,143.09	65.7%
576 80 35 00	Small Tools & Equip - Parks	1,500.00	917.05	582.95	61.1%

030 Supplies		62,900.00	51,425.96	11,474.04	81.8%
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576 20 41 00	Prof Svcs - Pool	3,000.00	2,549.00	451.00	85.0%
576 20 45 00	Oper Rentals - Pool	300.00	0.00	300.00	0.0%
576 20 47 00	Public Utility Services - Pool	30,000.00	26,170.53	3,829.47	87.2%
576 20 48 00	Rep & Maint - Pool	3,000.00	119.60	2,880.40	4.0%
576 20 49 01	Printing & Binding - Pool	0.00	0.00	0.00	0.0%
576 20 49 02	Miscellaneous - Pool	2,500.00	2,906.10	(406.10)	116.2%
576 20 49 03	Swim Team League Registration	0.00	2,662.10	(2,662.10)	0.0%
576 80 41 00	Prof Svcs - Parks	1,500.00	195.60	1,304.40	13.0%
576 80 41 01	Advertising - Parks	0.00	0.00	0.00	0.0%
576 80 42 00	Communication - Parks	2,000.00	717.60	1,282.40	35.9%
576 80 45 00	Oper Rentals - Copier - Parks	300.00	69.27	230.73	23.1%
576 80 47 00	Public Utility Services - Parks	30,000.00	32,040.29	(2,040.29)	106.8%
576 80 47 01	Dumping Fees - Parks	1,500.00	881.79	618.21	58.8%
576 80 48 00	Rep & Maint - Parks	10,000.00	1,608.75	8,391.25	16.1%
576 80 48 98	Interfd ERR Replace - Parks	17,050.00	12,787.51	4,262.49	75.0%
576 80 48 99	Interfd ERR R & M - Parks	12,200.00	2,841.35	9,358.65	23.3%
576 80 49 00	Miscellaneous - Parks	500.00	757.49	(257.49)	151.5%
576 80 49 01	Uniforms/Clothing/Laundry	0.00	0.00	0.00	0.0%

040 Other Services and Charges		113,850.00	86,306.98	27,543.02	75.8%
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576 20 43 00	Excise Tax - Pool Revenue	17,000.00	20,450.91	(3,450.91)	120.3%
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050 Intergovt Services and Taxes		17,000.00	20,450.91	(3,450.91)	120.3%
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594 76 61 00	Land - Parks	0.00	0.00	0.00	0.0%
594 76 62 00	Buildings & Structures - Parks	0.00	0.00	0.00	0.0%
594 76 63 01	Other Improvements - Parks	70,000.00	0.00	70,000.00	0.0%
594 76 64 00	Machinery & Equipment - Parks	17,552.00	18,718.97	(1,166.97)	106.6%

094 Capital Expenditures		87,552.00	18,718.97	68,833.03	21.4%
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576 Park Facilities		712,907.00	556,097.84	156,809.16	78.0%
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580 Non Expenditures

582 10 00 00	Deposit Refunds	0.00	13,910.01	(13,910.01)	0.0%
586 00 00 01	Permit Deposit Applied	0.00	0.00	0.00	0.0%
588 10 00 01	Prior Period Adjustments (Incl. UCP remittance)	0.00	0.00	0.00	0.0%
589 00 00 00	Machinery	0.00	0.00	0.00	0.0%
589 00 00 99	Payroll EE Deduction Clearing	0.00	0.00	0.00	0.0%

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Expenditures	Amt Budgeted	Expenditures	Remaining	
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580 Non Expenditures

580 Non Expenditures	0.00	13,910.01	(13,910.01)	0.0%
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591 Debt Service

591 12 70 00 Lease Payments - Court	0.00	803.86	(803.86)	0.0%
591 18 70 10 Lease Payments - Non-Dept	0.00	5,636.32	(5,636.32)	0.0%
591 21 70 22 Lease Payments - Police	0.00	1,277.64	(1,277.64)	0.0%
591 71 70 00 Lease Payments - Recreation	0.00	766.77	(766.77)	0.0%
591 76 70 80 Lease Payments - Parks	0.00	85.17	(85.17)	0.0%
591 Debt Service	0.00	8,569.76	(8,569.76)	0.0%

594 Capital Expenditures

594 24 64 00 Machinery & Equipment - Building	0.00	0.00	0.00	0.0%
594 58 64 00 Machinery & Equipment - Planning	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.0%

999 Ending Balance

508 31 00 01 Restricted EFB - ARPA	253,057.00	0.00	253,057.00	0.0%
508 51 00 01 Assigned EFB - Light	449,446.00	0.00	449,446.00	0.0%
508 51 00 02 Assigned EFB - 44th Alameda	498,395.00	0.00	498,395.00	0.0%
508 91 00 01 Unassigned EFB - General	3,296,210.00	0.00	3,296,210.00	0.0%
999 Ending Balance	4,497,108.00	0.00	4,497,108.00	0.0%

Fund Expenditures:	12,594,131.00	5,109,492.01	7,484,638.99	40.6%
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Fund Excess/(Deficit):	0.00	5,623,733.78		
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101 City Street Fund Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 91 01 01 Unassigned BFB - Street	425,495.00	425,495.41	(0.41)	100.0%
308 Beginning Balances	425,495.00	425,495.41	(0.41)	100.0%

320 Licenses & Permits

322 40 00 00 ROW Road Permit	10,000.00	7,910.19	2,089.81	79.1%
320 Licenses & Permits	10,000.00	7,910.19	2,089.81	79.1%

330 State Generated Revenues

333 20 20 04 Alameda Overlay Grant	0.00	0.00	0.00	0.0%
333 20 20 05 Pierce County Grant	135,000.00	0.00	135,000.00	0.0%
334 03 81 00 State Grant from TIB	678,471.00	0.00	678,471.00	0.0%
336 00 71 00 Multimodal Transportation	9,380.00	7,026.24	2,353.76	74.9%
336 00 87 00 Motor Vehicle Fuel Tax	139,540.00	99,355.92	40,184.08	71.2%
330 State Generated Revenues	962,391.00	106,382.16	856,008.84	11.1%

360 Misc Revenues

361 11 01 01 Investment Interest - Street	4,800.00	14,523.80	(9,723.80)	302.6%
367 00 00 04 Donations - Baskets	0.00	7,770.00	(7,770.00)	0.0%
367 00 00 08 Donations - Beautification	10,000.00	1,755.00	8,245.00	17.6%
369 91 01 01 Other Misc Revenue - Street	100.00	0.00	100.00	0.0%
360 Misc Revenues	14,900.00	24,048.80	(9,148.80)	161.4%

380 Non Revenues

388 10 00 00 Prior Period Adjustments	0.00	171.39	(171.39)	0.0%
380 Non Revenues	0.00	171.39	(171.39)	0.0%

390 Other Revenues

398 10 01 01 Insurance Recovery - Street	0.00	3,328.95	(3,328.95)	0.0%
390 Other Revenues	0.00	3,328.95	(3,328.95)	0.0%

397 Interfund Transfers

397 00 00 02 Transfer In From General Fund	10,000.00	10,000.00	0.00	100.0%
397 00 00 03 Transfer In From Property Tax	254,912.00	142,019.44	112,892.56	55.7%
397 00 00 04 Transfer In From Light - St Lt Maint	52,680.00	20,050.01	32,629.99	38.1%
397 00 00 06 Transfer In From Reet (1st 1/4)	100,000.00	0.00	100,000.00	0.0%
397 00 01 51 Transfer In From C.R. - Street	0.00	0.00	0.00	0.0%
397 Interfund Transfers	417,592.00	172,069.45	245,522.55	41.2%

Fund Revenues:	1,830,378.00	739,406.35	1,090,971.65	40.4%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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542 Streets - Maintenance

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September 2023 Revenue and Expense Report

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101 City Street Fund

Months: 01 To: 09

Expenditures	Amt Budgeted	Expenditures	Remaining	
542 Streets - Maintenance				
542 30 10 00	Sal & Wages - Street Reg	55,750.00	70,098.12	(14,348.12) 125.7%
542 30 11 00	Overtime - Street Reg	5,475.00	5,207.63	267.37 95.1%
542 30 12 00	Casual & Seasonal Labor - Street Reg	17,135.00	14,676.77	2,458.23 85.7%
542 63 10 00	Sal & Wages - St Light	6,080.00	2,387.67	3,692.33 39.3%
542 63 11 00	Overtime - St Light	200.00	124.26	75.74 62.1%
542 80 10 00	Sal & Wages - St Beaut	21,705.00	6,958.69	14,746.31 32.1%
542 80 11 00	Overtime - St Beaut	1,000.00	334.29	665.71 33.4%
542 80 12 00	Casual & Seasonal Labor - St Beaut	4,615.00	4,957.19	(342.19) 107.4%
010 Salaries and Wages		111,960.00	104,744.62	7,215.38 93.6%
542 30 20 00	Personnel Benefits - Street Reg	27,265.00	32,542.33	(5,277.33) 119.4%
542 30 20 01	Contract Benefits - Street Reg	700.00	563.47	136.53 80.5%
542 30 20 02	Unemployment Compensation - Street	0.00	0.00	0.00 0.0%
542 63 20 00	Personnel Benefits - St Light	2,850.00	1,058.56	1,791.44 37.1%
542 80 20 00	Personnel Benefits - St Beaut	11,565.00	3,785.92	7,779.08 32.7%
020 Personnel Benefits		42,380.00	37,950.28	4,429.72 89.5%
542 30 31 01	Office Supplies - Street Reg	500.00	304.40	195.60 60.9%
542 30 31 02	Oper Supplies - Street Reg	13,000.00	13,312.35	(312.35) 102.4%
542 30 31 03	Oper Supplies - Street Crack Sealing	5,000.00	2,384.85	2,615.15 47.7%
542 30 35 00	Small Tools & Equip - Street Reg	2,000.00	1,040.86	959.14 52.0%
542 63 31 00	Oper Supplies - St Light	6,000.00	131.32	5,868.68 2.2%
542 63 35 00	Small Tools & Equip - St Light	500.00	674.89	(174.89) 135.0%
542 80 31 01	Oper Supplies - St Beaut	2,500.00	840.40	1,659.60 33.6%
542 80 31 02	Oper Supplies - Flower Baskets	5,000.00	5,306.31	(306.31) 106.1%
542 80 31 04	Oper Supplies - Beautification	9,000.00	8,871.27	128.73 98.6%
542 80 31 05	Banners/Flags	2,000.00	1,467.21	532.79 73.4%
542 80 35 00	Small Tools & Equip - St Beaut	250.00	757.82	(507.82) 303.1%
030 Supplies		45,750.00	35,091.68	10,658.32 76.7%
542 30 41 00	Prof Svcs - Street Reg	10,000.00	8,108.55	1,891.45 81.1%
542 30 41 01	Advertising - Street Reg	100.00	0.00	100.00 0.0%
542 30 42 00	Communication - Street Reg	2,500.00	842.27	1,657.73 33.7%
542 30 43 00	Travel - Street Reg	50.00	0.00	50.00 0.0%
542 30 45 00	Oper Rentals - Copier - Street Reg	750.00	138.11	611.89 18.4%
542 30 45 01	Equipment Rentals - Street Reg	0.00	1,901.43	(1,901.43) 0.0%
542 30 45 99	Land Rental - Street	22,335.00	16,751.25	5,583.75 75.0%
542 30 47 01	Dumping Fees - Street	3,000.00	2,861.17	138.83 95.4%
542 30 47 02	Electricity & Gas/Bldg - Street	3,500.00	1,792.58	1,707.42 51.2%
542 30 47 03	Electricity/Traffic Lights	1,000.00	738.59	261.41 73.9%
542 30 48 01	Rep & Maint - Street Maint	26,000.00	20,289.96	5,710.04 78.0%
542 30 48 98	Interd ERR Replacement - Street	32,494.00	24,370.51	8,123.49 75.0%
542 30 48 99	Interfd ERR R & M - Street	21,500.00	10,654.68	10,845.32 49.6%
542 30 49 01	Miscellaneous - Street Reg	500.00	0.00	500.00 0.0%
542 30 49 02	Judgements - Street Reg	1,000.00	0.00	1,000.00 0.0%
542 30 49 03	Dues/Member/Subscriptions - Street Reg	1,075.00	189.00	886.00 17.6%
542 30 49 04	Reg & Tuition - Street Reg	100.00	0.00	100.00 0.0%
542 63 47 00	Electricity/Street Lights	15,000.00	11,265.37	3,734.63 75.1%
542 63 48 01	Rep & Maint - St Light	2,000.00	0.00	2,000.00 0.0%
542 63 48 02	Pole Attachment Charge	5,000.00	4,407.94	592.06 88.2%
542 63 49 00	Miscellaneous - St Light	50.00	0.00	50.00 0.0%
542 80 47 00	Public Utility Services - St Beaut	600.00	723.16	(123.16) 120.5%

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101 City Street Fund Months: 01 To: 09

Expenditures	Amt Budgeted	Expenditures	Remaining	
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542 Streets - Maintenance

542 80 48 00 Street Tree Maintenance (contracted)	15,000.00	18,177.62	(3,177.62)	121.2%
542 80 49 03 Beautification Services (contracted)	20,000.00	10,564.08	9,435.92	52.8%
040 Other Services and Charges	183,554.00	133,776.27	49,777.73	72.9%
542 30 91 00 Interfd Service Charges	84,788.00	63,580.99	21,207.01	75.0%
090 Interfund	84,788.00	63,580.99	21,207.01	75.0%
594 32 64 01 Machinery & Equipment - Street	0.00	0.00	0.00	0.0%
595 32 63 01 Street Improvements	769,753.00	13,272.00	756,481.00	1.7%
595 63 63 00 Other Improvements - Street Light	15,000.00	0.00	15,000.00	0.0%
094 Capital Expenditures	784,753.00	13,272.00	771,481.00	1.7%
542 Streets - Maintenance	1,253,185.00	388,415.84	864,769.16	31.0%

580 Non Expenditures

589 00 01 01 Other Non Expenditures	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.0%

591 Debt Service

591 95 70 00 Lease Payments - Street	0.00	230.04	(230.04)	0.0%
591 Debt Service	0.00	230.04	(230.04)	0.0%

594 Capital Expenditures

594 32 62 00 Building Improvements - Street	0.00	0.00	0.00	0.0%
595 10 63 06 Project Engineering - Street	219,103.00	3,963.75	215,139.25	1.8%
594 Capital Expenditures	219,103.00	3,963.75	215,139.25	1.8%

999 Ending Balance

508 91 01 01 Unassigned EFB - Street	358,090.00	0.00	358,090.00	0.0%
999 Ending Balance	358,090.00	0.00	358,090.00	0.0%

Fund Expenditures:	1,830,378.00	392,609.63	1,437,768.37	21.4%
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Fund Excess/(Deficit):	0.00	346,796.72		
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105 Police Investigation Fund Months: 01 To: 09

	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 31 01 05 Restricted BFB - Police Investigation	12,701.00	12,701.18	(0.18) 100.0%
308 Beginning Balances	12,701.00	12,701.18	(0.18) 100.0%

360 Misc Revenues

361 11 01 05 Investment Interest - Police Inv.	250.00	464.18	(214.18) 185.7%
369 30 01 05 Forfeited Funds	0.00	0.00	0.00 0.0%
360 Misc Revenues	250.00	464.18	(214.18) 185.7%

Fund Revenues:	12,951.00	13,165.36	(214.36) 101.7%
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	Amt Budgeted	Expenditures	Remaining
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521 Law Enforcement

521 21 49 00 Miscellaneous Investigations	12,951.00	0.00	12,951.00 0.0%
521 Law Enforcement	12,951.00	0.00	12,951.00 0.0%

Fund Expenditures:	12,951.00	0.00	12,951.00 0.0%
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Fund Excess/(Deficit):	0.00	13,165.36	
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150 Cumulative Reserve Fund Months: 01 To: 09

	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 41 01 50 Committed BFB - C.R. General	1,212,846.00	1,212,846.08	(0.08) 100.0%
308 41 01 51 Committed BFB - C.R. Street	0.00	0.00	0.00 0.0%
308 41 01 52 Committed BFB - C.R. Sewer	0.00	0.00	0.00 0.0%
308 41 01 53 Committed BFB - C.R. Water	0.00	0.00	0.00 0.0%
308 Beginning Balances	1,212,846.00	1,212,846.08	(0.08) 100.0%

380 Non Revenues

381 20 00 01 Loan Payment From PCBF	766,660.00	766,660.31	(0.31) 100.0%
380 Non Revenues	766,660.00	766,660.31	(0.31) 100.0%

397 Interfund Transfers

397 10 00 05 Transfer In From General Fund	0.00	0.00	0.00 0.0%
397 10 00 06 Loan Payment From Cap Bond Fund	0.00	0.00	0.00 0.0%
397 Interfund Transfers	0.00	0.00	0.00 0.0%

Fund Revenues:	1,979,506.00	1,979,506.39	(0.39) 100.0%
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	Amt Budgeted	Expenditures	Remaining
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597 Interfund Transfers

581 10 03 01 Transfer Out To PBCF	0.00	0.00	0.00 0.0%
597 10 01 01 Transfer Out To Street	0.00	0.00	0.00 0.0%
597 10 04 25 Transfer Out To Water	0.00	0.00	0.00 0.0%
597 10 04 30 Transfer Out To Sewer	0.00	0.00	0.00 0.0%
597 Interfund Transfers	0.00	0.00	0.00 0.0%

999 Ending Balance

508 41 01 51 Committed EFB - C.R. General	1,979,506.00	0.00	1,979,506.00 0.0%
508 41 01 52 Committed EFB - C.R. Street	0.00	0.00	0.00 0.0%
508 41 01 53 Committed EFB-C.R Sewer	0.00	0.00	0.00 0.0%
508 41 01 54 Committed EFB - C.R. Water	0.00	0.00	0.00 0.0%
999 Ending Balance	1,979,506.00	0.00	1,979,506.00 0.0%

Fund Expenditures:	1,979,506.00	0.00	1,979,506.00 0.0%
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Fund Excess/(Deficit):	0.00	1,979,506.39	
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201 Park Bond Debt Service Fund Months: 01 To: 09

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 31 02 01 Restricted BFB - Park Bond Fund	135,816.00	135,815.80	0.20	100.0%
308 Beginning Balances	135,816.00	135,815.80	0.20	100.0%

310 Taxes

311 10 02 01 Park Bond Property Taxes	441,046.00	245,405.06	195,640.94	55.6%
310 Taxes	441,046.00	245,405.06	195,640.94	55.6%

360 Misc Revenues

361 11 02 01 Investment Interest - Park Bond Debt Service	100.00	319.94	(219.94)	319.9%
360 Misc Revenues	100.00	319.94	(219.94)	319.9%

397 Interfund Transfers

397 00 00 15 Transfer In From PBCF	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%

Fund Revenues:	576,962.00	381,540.80	195,421.20	66.1%
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	Amt Budgeted	Expenditures	Remaining	
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591 Debt Service

591 75 72 01 Principal Loan Payment - Park Bond	115,000.00	0.00	115,000.00	0.0%
592 75 82 01 Interest Payment - Park Bond	313,200.00	156,600.00	156,600.00	50.0%
591 Debt Service	428,200.00	156,600.00	271,600.00	36.6%

999 Ending Balance

508 31 02 01 Restricted EFB - Park Debt	148,762.00	0.00	148,762.00	0.0%
999 Ending Balance	148,762.00	0.00	148,762.00	0.0%

Fund Expenditures:	576,962.00	156,600.00	420,362.00	27.1%
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Fund Excess/(Deficit):	0.00	224,940.80		
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301 Park Bond Capital Fund Months: 01 To: 09

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 31 03 01 Restricted BFB - Park Capital	1,675,641.00	1,675,640.93	0.07	100.0%
308 Beginning Balances	1,675,641.00	1,675,640.93	0.07	100.0%

330 State Generated Revenues

334 04 20 01 State Direct/Indirect Grant From Department Of Commerce	174,515.00	0.00	174,515.00	0.0%
330 State Generated Revenues	174,515.00	0.00	174,515.00	0.0%

360 Misc Revenues

361 11 03 01 Investment Interest - Park Bond Capital	2,365.00	65,360.68	(62,995.68)	2763.7%
367 00 03 01 Donations - Park Bond Projects	1,250,000.00	250,000.00	1,000,000.00	20.0%
360 Misc Revenues	1,252,365.00	315,360.68	937,004.32	25.2%

390 Other Revenues

391 10 03 01 Bond Proceeds Face Value	0.00	0.00	0.00	0.0%
392 20 03 01 Park Bond Premium	0.00	0.00	0.00	0.0%
390 Other Revenues	0.00	0.00	0.00	0.0%

397 Interfund Transfers

381 10 01 50 Transfer In From Cumulative Reserve	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%

Fund Revenues:	3,102,521.00	1,991,001.61	1,111,519.39	64.2%
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	Amt Budgeted	Expenditures	Remaining	
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580 Non Expenditures

581 20 00 01 Principal Loan Payment To C.R.	766,660.00	766,660.31	(0.31)	100.0%
580 Non Expenditures	766,660.00	766,660.31	(0.31)	100.0%

591 Debt Service

592 75 80 01 Interest Payment - Gen (Interfund Loan)	7,686.00	7,685.77	0.23	100.0%
592 75 83 01 Debt Service Issuance Costs	0.00	0.00	0.00	0.0%
591 Debt Service	7,686.00	7,685.77	0.23	100.0%

594 Capital Expenditures

594 76 62 03 Buildings & Structures - PBCF	200,000.00	40,515.08	159,484.92	20.3%
594 76 63 03 Other Improvements - PBCF	505,520.00	23,069.27	482,450.73	4.6%
594 76 64 03 Machinery & Equipment - PBCF	0.00	0.00	0.00	0.0%
594 Capital Expenditures	705,520.00	63,584.35	641,935.65	9.0%

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301 Park Bond Capital Fund

Months: 01 To: 09

Expenditures	Amt Budgeted	Expenditures	Remaining	
597 Interfund Transfers				
597 10 00 15 Transfer Out To Park Debt Srv Fund	0.00	0.00	0.00	0.0%
597 10 00 16 Transfer Out To General Fund	0.00	0.00	0.00	0.0%
597 10 00 17 Transfer Out To C.R. - Interfund Loan Pmt	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%
999 Ending Balance				
508 31 03 01 Restricted EFB - Park Capital	1,622,655.00	0.00	1,622,655.00	0.0%
999 Ending Balance	1,622,655.00	0.00	1,622,655.00	0.0%
Fund Expenditures:	3,102,521.00	837,930.43	2,264,590.57	27.0%
Fund Excess/(Deficit):	0.00	1,153,071.18		

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310 Reet Months: 01 To: 09

	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 31 03 11	Restricted BFB - REET (1st 1/4)	706,962.00	706,961.71	0.29	100.0%
308 31 03 12	Restricted BFB - REET (2nd 1/4)	1,753,095.00	1,753,094.76	0.24	100.0%
308 Beginning Balances		2,460,057.00	2,460,056.47	0.53	100.0%

310 Taxes

318 34 00 00	Capital Improvement 1	168,000.00	91,156.58	76,843.42	54.3%
318 35 00 00	Growth Management 1	168,000.00	91,156.55	76,843.45	54.3%
310 Taxes		336,000.00	182,313.13	153,686.87	54.3%

360 Misc Revenues

361 11 03 11	Investment Interest - REET (1st 1/4)	14,300.00	26,902.72	(12,602.72)	188.1%
361 11 03 12	Investment Interest - REET (2nd 1/4)	35,200.00	65,865.27	(30,665.27)	187.1%
360 Misc Revenues		49,500.00	92,767.99	(43,267.99)	187.4%

Fund Revenues:	2,845,557.00	2,735,137.59	110,419.41	96.1%
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	Amt Budgeted	Expenditures	Remaining
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597 Interfund Transfers

597 06 00 01	Transfer Out From 1st 1/4	100,000.00	0.00	100,000.00	0.0%
597 06 00 02	Transfer Out From 2nd 1/4	0.00	0.00	0.00	0.0%
597 Interfund Transfers		100,000.00	0.00	100,000.00	0.0%

999 Ending Balance

508 31 03 11	Restricted EFB - REET (1st 1/4)	789,262.00	0.00	789,262.00	0.0%
508 31 03 12	Restricted EFB - REET (2nd 1/4)	1,956,295.00	0.00	1,956,295.00	0.0%
999 Ending Balance		2,745,557.00	0.00	2,745,557.00	0.0%

Fund Expenditures:	2,845,557.00	0.00	2,845,557.00	0.0%
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Fund Excess/(Deficit):	0.00	2,735,137.59
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411 Trust Fund Months: 01 To: 09

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 51 04 11 Assigned BFB - Trust Utility Deposits	0.00	42,463.00	(42,463.00)	0.0%
308 Beginning Balances	0.00	42,463.00	(42,463.00)	0.0%

380 Non Revenues

382 10 04 11 Deposits - Utility (Trust)	0.00	9,455.00	(9,455.00)	0.0%
380 Non Revenues	0.00	9,455.00	(9,455.00)	0.0%

Fund Revenues:	0.00	51,918.00	(51,918.00)	0.0%
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	Amt Budgeted	Expenditures	Remaining	
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580 Non Expenditures

582 10 04 11 Trust Fund - Utility Deposits	0.00	8,325.00	(8,325.00)	0.0%
580 Non Expenditures	0.00	8,325.00	(8,325.00)	0.0%

999 Ending Balance

508 51 04 11 Assigned EFB - Utility Trust	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%

Fund Expenditures:	0.00	8,325.00	(8,325.00)	0.0%
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Fund Excess/(Deficit):	0.00	43,593.00		
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415 Storm Drain

Months: 01 To: 09

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 51 04 15 Assigned BFB - Storm	369,106.00	369,106.42	(0.42)	100.0%
308 Beginning Balances	369,106.00	369,106.42	(0.42)	100.0%

330 State Generated Revenues

334 03 10 00 State Grant from Dept Of Ecology NPDES	75,000.00	75,000.00	0.00	100.0%
330 State Generated Revenues	75,000.00	75,000.00	0.00	100.0%

340 Charges For Services

343 10 00 00 Storm Drain Revenues	526,400.00	373,585.59	152,814.41	71.0%
343 10 00 01 Setup Fees - Storm	500.00	282.50	217.50	56.5%
343 10 00 02 Penalties - Storm	6,500.00	4,466.53	2,033.47	68.7%
340 Charges For Services	533,400.00	378,334.62	155,065.38	70.9%

360 Misc Revenues

361 11 04 15 Investment Interest - Storm	6,400.00	34,286.90	(27,886.90)	535.7%
369 91 04 15 Other Misc Revenue - Storm	100.00	0.00	100.00	0.0%
360 Misc Revenues	6,500.00	34,286.90	(27,786.90)	527.5%

Fund Revenues:	984,006.00	856,727.94	127,278.06	87.1%
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	Amt Budgeted	Expenditures	Remaining	
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531 Storm Drain

531 50 10 00 Sal & Wages - Storm	128,025.00	100,627.10	27,397.90	78.6%
531 50 11 00 Overtime - Storm	1,000.00	4,747.69	(3,747.69)	474.8%
531 50 12 00 Casual & Seasonal Labor - Storm	1,650.00	0.00	1,650.00	0.0%
010 Salaries and Wages	130,675.00	105,374.79	25,300.21	80.6%
531 50 20 00 Personnel Benefits - Storm	59,220.00	42,260.19	16,959.81	71.4%
531 50 20 01 Contract Benefits - Storm	700.00	563.47	136.53	80.5%
531 50 20 02 Unemployment Compensation - Storm	0.00	0.00	0.00	0.0%
020 Personnel Benefits	59,920.00	42,823.66	17,096.34	71.5%
531 50 31 01 Office Supplies - Storm	600.00	304.40	295.60	50.7%
531 50 31 02 Oper Supplies - Storm	3,000.00	1,592.54	1,407.46	53.1%
531 50 31 03 NPDES Public Outreach	10,000.00	10,105.03	(105.03)	101.1%
531 50 35 00 Small Tools & Equip - Storm	2,000.00	486.36	1,513.64	24.3%
030 Supplies	15,600.00	12,488.33	3,111.67	80.1%
531 50 41 00 Prof Svcs - Storm	40,000.00	28,241.30	11,758.70	70.6%
531 50 41 01 Advertising - Storm	200.00	91.57	108.43	45.8%
531 50 42 00 Communication - Storm	2,500.00	842.32	1,657.68	33.7%
531 50 42 01 Postage - Storm	2,000.00	1,487.57	512.43	74.4%
531 50 43 00 Travel - Storm	0.00	0.00	0.00	0.0%
531 50 45 00 Oper Rentals - Copier - Storm	850.00	138.10	711.90	16.2%
531 50 45 01 Oper Rentals - Storm	0.00	0.00	0.00	0.0%
531 50 45 99 Land Rental - Storm	21,835.00	16,376.26	5,458.74	75.0%

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415 Storm Drain Months: 01 To: 09

Expenditures	Amt Budgeted	Expenditures	Remaining
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531 Storm Drain

531 50 47 01 Dumping Fees - Storm	8,500.00	5,999.14	2,500.86 70.6%
531 50 47 02 Public Utility Services - Bldg - Storm	3,500.00	1,792.60	1,707.40 51.2%
531 50 48 00 Rep & Maint - Storm	15,000.00	567.29	14,432.71 3.8%
531 50 48 98 Interfd ERR Replace - Storm	46,546.00	34,909.51	11,636.49 75.0%
531 50 48 99 Interfd ERR R & M - Storm	14,800.00	10,210.97	4,589.03 69.0%
531 50 49 00 Miscellaneous - Storm	250.00	72.26	177.74 28.9%
531 50 49 01 Operation Permit	11,000.00	8,886.63	2,113.37 80.8%
531 50 49 02 Judgements - Storm	1,000.00	0.00	1,000.00 0.0%
531 50 49 03 Printing & Binding - Storm	500.00	80.66	419.34 16.1%
531 50 49 04 Reg & Tuition - Storm	500.00	0.00	500.00 0.0%
531 50 49 05 Dues/Member/Subscriptions - Storm	975.00	189.00	786.00 19.4%
531 50 49 06 Mailing Service - Storm	3,500.00	2,388.51	1,111.49 68.2%
040 Other Services and Charges	173,456.00	112,273.69	61,182.31 64.7%
531 50 44 00 Excise Tax - Storm	10,000.00	7,643.93	2,356.07 76.4%
531 50 44 01 City Utility Tax	31,584.00	20,951.69	10,632.31 66.3%
050 Intergovt Services and Taxes	41,584.00	28,595.62	12,988.38 68.8%
531 50 91 00 Interfd Service Charges	87,629.00	65,721.74	21,907.26 75.0%
090 Interfund	87,629.00	65,721.74	21,907.26 75.0%
531 Storm Drain	508,864.00	367,277.83	141,586.17 72.2%

591 Debt Service

591 31 70 00 Lease Payments - Storm	0.00	230.02	(230.02) 0.0%
591 Debt Service	0.00	230.02	(230.02) 0.0%

597 Interfund Transfers

597 00 00 10 Transfer Out To Storm Capital Fund	81,900.00	61,425.00	20,475.00 75.0%
597 Interfund Transfers	81,900.00	61,425.00	20,475.00 75.0%

999 Ending Balance

508 51 04 15 Assigned EFB - Storm	393,242.00	0.00	393,242.00 0.0%
999 Ending Balance	393,242.00	0.00	393,242.00 0.0%

Fund Expenditures:	984,006.00	428,932.85	555,073.15 43.6%
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Fund Excess/(Deficit):	0.00	427,795.09	
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416 Storm Improvement Fund

Months: 01 To: 09

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 51 04 16 Assigned BFB - Storm Capital	681,075.00	681,075.12	(0.12)	100.0%
308 Beginning Balances	681,075.00	681,075.12	(0.12)	100.0%

330 State Generated Revenues

334 03 10 01 State Grant from Dept of Ecology	345,240.00	0.00	345,240.00	0.0%
337 00 00 01 Pierce County Flood District	93,263.00	0.00	93,263.00	0.0%
330 State Generated Revenues	438,503.00	0.00	438,503.00	0.0%

397 Interfund Transfers

397 00 00 10 Transfer In From Storm Fund	81,900.00	61,425.00	20,475.00	75.0%
397 Interfund Transfers	81,900.00	61,425.00	20,475.00	75.0%

Fund Revenues:	1,201,478.00	742,500.12	458,977.88	61.8%
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	Amt Budgeted	Expenditures	Remaining	
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594 Capital Expenditures

594 31 62 00 Building Improvements - Storm Capital	0.00	0.00	0.00	0.0%
594 31 63 00 Storm Improvements - Storm Capital	411,400.00	376,742.99	34,657.01	91.6%
594 31 63 01 Project Engineering - Storm Capital	48,800.00	0.00	48,800.00	0.0%
594 31 64 00 Machinery & Equipment - Storm	0.00	0.00	0.00	0.0%
594 Capital Expenditures	460,200.00	376,742.99	83,457.01	81.9%

999 Ending Balance

508 51 04 16 Assigned EFB - Storm Capital	741,278.00	0.00	741,278.00	0.0%
999 Ending Balance	741,278.00	0.00	741,278.00	0.0%

Fund Expenditures:	1,201,478.00	376,742.99	824,735.01	31.4%
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Fund Excess/(Deficit):	0.00	365,757.13		
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425 Water Fund (department) Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 51 04 25 Assigned BFB - Water	244,152.00	244,151.55	0.45	100.0%
308 Beginning Balances	244,152.00	244,151.55	0.45	100.0%

340 Charges For Services

343 40 00 00 Sale Of Water	1,120,000.00	794,978.33	325,021.67	71.0%
343 40 00 01 Service Connections - Water	1,800.00	0.00	1,800.00	0.0%
343 40 00 02 Setup Fees - Water	1,500.00	780.00	720.00	52.0%
343 40 00 03 Penalties - Water	12,000.00	8,334.21	3,665.79	69.5%
343 40 00 04 Backflow	300.00	0.00	300.00	0.0%
340 Charges For Services	1,135,600.00	804,092.54	331,507.46	70.8%

360 Misc Revenues

342 40 04 25 Backflow	0.00	0.00	0.00	0.0%
361 11 04 25 Investment Interest - Water	6,800.00	11,813.24	(5,013.24)	173.7%
362 50 00 05 Rental Revenue - High Tank	32,350.00	27,768.29	4,581.71	85.8%
362 50 00 06 Rental Revenue - Golf Course Tank	37,000.00	35,665.20	1,334.80	96.4%
369 91 04 25 Other Misc Revenue - Water	500.00	1,615.00	(1,115.00)	323.0%
360 Misc Revenues	76,650.00	76,861.73	(211.73)	100.3%

397 Interfund Transfers

397 00 01 52 Transfer In From C.R. - Water	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%

Fund Revenues:	1,456,402.00	1,125,105.82	331,296.18	77.3%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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534 Water Utilities

534 10 10 00 Sal & Wages - Water Admin	178,000.00	91,302.97	86,697.03	51.3%
534 10 11 00 Overtime - Water - Admin	300.00	1,007.01	(707.01)	335.7%
534 10 12 00 Casual & Seasonal Labor - Water Admin	0.00	166.50	(166.50)	0.0%
534 50 10 00 Sal & Wages - Water Maint	75,165.00	124,024.31	(48,859.31)	165.0%
534 50 11 00 Overtime - Water Maint	6,000.00	8,316.36	(2,316.36)	138.6%
534 50 12 00 Casual & Seasonal Labor - Water Maint	6,950.00	890.25	6,059.75	12.8%
534 80 10 00 Sal & Wages - Water Gen Op	20,830.00	11,204.54	9,625.46	53.8%
534 80 11 00 Overtime - Water Gen Op	250.00	22.56	227.44	9.0%
010 Salaries and Wages	287,495.00	236,934.50	50,560.50	82.4%
534 10 20 00 Personnel Benefits - Water Admin	79,340.00	36,907.35	42,432.65	46.5%
534 10 20 01 Contract Benefits - Wtr Admin	700.00	563.48	136.52	80.5%
534 10 20 02 Unemployment Compensation - Water	0.00	0.00	0.00	0.0%
534 50 20 00 Personnel Benefits - Water Maint	36,175.00	57,711.14	(21,536.14)	159.5%
534 80 20 00 Personnel Benefits - Water Gen Op	8,225.00	5,282.58	2,942.42	64.2%
020 Personnel Benefits	124,440.00	100,464.55	23,975.45	80.7%
534 10 31 00 Office Supplies - Water Admin	500.00	304.43	195.57	60.9%
534 10 35 00 Small Tools & Equip - Water Admin	700.00	159.14	540.86	22.7%

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425 Water Fund (department)

Months: 01 To: 09

Expenditures	Amt Budgeted	Expenditures	Remaining	
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534 Water Utilities

534 50 31 01 Oper Supplies - Water Maint	20,000.00	13,850.49	6,149.51	69.3%
534 80 31 01 Fluoride	6,000.00	5,434.00	566.00	90.6%
534 80 31 02 Oper Supplies - Water Gen Op	3,000.00	7,445.30	(4,445.30)	248.2%
534 80 31 03 Oper Supplies - Chlorine	6,000.00	6,807.15	(807.15)	113.5%
534 80 35 00 Small Tools & Equip - Water Gen Op	2,000.00	2,560.03	(560.03)	128.0%

030 Supplies	38,200.00	36,560.54	1,639.46	95.7%
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534 10 41 00 Prof Svcs - Water Admin	23,700.00	22,111.11	1,588.89	93.3%
534 10 41 01 Advertising - Water Admin	200.00	0.00	200.00	0.0%
534 10 42 00 Communication - Water Admin	5,000.00	1,357.56	3,642.44	27.2%
534 10 42 01 Postage - Water Admin	2,500.00	1,528.60	971.40	61.1%
534 10 43 00 Travel - Water Admin	2,000.00	1,081.67	918.33	54.1%
534 10 45 01 Land Rental - Water Tank	16,320.00	0.00	16,320.00	0.0%
534 10 45 02 Oper Rentals - Copier - Water Admin	850.00	138.11	711.89	16.2%
534 10 45 99 Interfd Land Rental	22,575.00	16,931.25	5,643.75	75.0%
534 10 47 00 Utility Services/Building - Water	3,200.00	2,644.67	555.33	82.6%
534 10 48 00 Rep & Maint - Water Admin	1,500.00	0.00	1,500.00	0.0%
534 10 48 98 Interfd ERR Replace - Water Admin	29,014.00	21,760.51	7,253.49	75.0%
534 10 49 00 Miscellaneous - Water Admin	500.00	461.18	38.82	92.2%
534 10 49 01 State Operating Permit	4,000.00	3,523.60	476.40	88.1%
534 10 49 02 Reg & Tuition - Water Admin	3,000.00	0.00	3,000.00	0.0%
534 10 49 03 Dues/Member/Subscriptions - Water Admin	1,975.00	1,099.00	876.00	55.6%
534 10 49 04 Printing & Binding - Water Admin	1,700.00	1,536.53	163.47	90.4%
534 10 49 05 Judgements - Water Admin	1,000.00	0.00	1,000.00	0.0%
534 10 49 06 Mailing Service - Water Admin	4,000.00	2,388.51	1,611.49	59.7%
534 50 48 01 Rep & Maint - Water Maint	142,000.00	134,438.67	7,561.33	94.7%
534 50 48 99 Interfd ERR R & M - Water Maint	11,600.00	4,757.21	6,842.79	41.0%
534 80 41 00 Water Testing	7,500.00	3,688.40	3,811.60	49.2%
534 80 47 01 Utility Services/Pumping	70,000.00	59,508.86	10,491.14	85.0%
534 80 47 02 Dumping Fees - Water	1,500.00	801.17	698.83	53.4%
534 80 47 03 Public Utility Services - Meter	0.00	32.70	(32.70)	0.0%

040 Other Services and Charges	355,634.00	279,789.31	75,844.69	78.7%
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534 10 44 00 Excise Tax - Water	55,000.00	46,754.38	8,245.62	85.0%
534 10 44 01 City Utility Tax	89,600.00	60,332.13	29,267.87	67.3%

050 Intergovt Services and Taxes	144,600.00	107,086.51	37,513.49	74.1%
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534 10 91 00 Interfd Service Charges	184,166.00	138,124.49	46,041.51	75.0%
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090 Interfund	184,166.00	138,124.49	46,041.51	75.0%
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534 Water Utilities	1,134,535.00	898,959.90	235,575.10	79.2%
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553 Conservation

553 10 10 00 Sal & Wages - Water Consv	0.00	0.00	0.00	0.0%
553 10 11 00 Overtime - Water Consv	300.00	0.00	300.00	0.0%

010 Salaries & Wages	300.00	0.00	300.00	0.0%
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553 10 20 00 Personnel Benefits - Water Consv	80.00	0.00	80.00	0.0%
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020 Personnel Benefits	80.00	0.00	80.00	0.0%
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425 Water Fund (department) Months: 01 To: 09

Expenditures	Amt Budgeted	Expenditures	Remaining	
553 Conservation				
553 10 31 00 Office & Oper Sup - Water Consv	2,000.00	142.03	1,857.97	7.1%
030 Supplies	2,000.00	142.03	1,857.97	7.1%
553 10 49 01 Dues/Member/Subscriptions - Water Consv	0.00	0.00	0.00	0.0%
553 10 49 02 Printing & Binding - Water Consv	100.00	0.00	100.00	0.0%
040 Other Services and Charges	100.00	0.00	100.00	0.0%
553 Conservation	2,480.00	142.03	2,337.97	5.7%
591 Debt Service				
591 34 70 00 Lease Payments - Water Admin	0.00	12,450.55	(12,450.55)	0.0%
591 Debt Service	0.00	12,450.55	(12,450.55)	0.0%
597 Interfund Transfers				
597 00 00 11 Transfer Out To Water Capital	200,000.00	149,999.99	50,000.01	75.0%
597 Interfund Transfers	200,000.00	149,999.99	50,000.01	75.0%
999 Ending Balance				
508 51 04 25 Assigned EFB - Water	119,387.00	0.00	119,387.00	0.0%
999 Ending Balance	119,387.00	0.00	119,387.00	0.0%
Fund Expenditures:	1,456,402.00	1,061,552.47	394,849.53	72.9%
Fund Excess/(Deficit):	0.00	63,553.35		

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426 Water Improvement Fund Months: 01 To: 09

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 31 04 26	Restricted BFB - Water ARPA	644.00	643.71	0.29	100.0%
308 51 04 26	Assigned BFB - Water Capital	214,668.00	214,668.27	(0.27)	100.0%
308 Beginning Balances		215,312.00	215,311.98	0.02	100.0%

330 State Generated Revenues

332 92 10 02	ARPA Funds	0.00	0.00	0.00	0.0%
333 11 00 00	Indirect Dept of Commerce	0.00	0.00	0.00	0.0%
330 State Generated Revenues		0.00	0.00	0.00	0.0%

370 Capital Contributions

368 10 04 26	Capital Contributions/Tap Fees	4,000.00	0.00	4,000.00	0.0%
370 Capital Contributions		4,000.00	0.00	4,000.00	0.0%

397 Interfund Transfers

397 00 00 11	Transfer In From Water Fund	200,000.00	149,999.99	50,000.01	75.0%
397 00 00 13	Transfer In From REET 2	0.00	0.00	0.00	0.0%
397 00 00 14	Transfer In From General Fund (ARPA)	290,000.00	0.00	290,000.00	0.0%
397 Interfund Transfers		490,000.00	149,999.99	340,000.01	30.6%

Fund Revenues:	709,312.00	365,311.97	344,000.03	51.5%
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	Amt Budgeted	Expenditures	Remaining	
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594 Capital Expenditures

594 34 10 00	Sal & Wages - Water Capital	30,050.00	6,271.97	23,778.03	20.9%
594 34 11 00	Overtime - Water Capital	200.00	0.00	200.00	0.0%
594 34 12 00	Casual & Seasonal Labor - Water Capital	0.00	0.00	0.00	0.0%
594 34 20 00	Personnel Benefits - Water Capital	14,630.00	2,435.77	12,194.23	16.6%
594 34 62 00	Building Improvements - Water Capital	0.00	0.00	0.00	0.0%
594 34 63 01	Other Improvements - Water Capital	280,000.00	143,246.64	136,753.36	51.2%
594 34 63 02	Project Engineering - Water Capital	10,000.00	0.00	10,000.00	0.0%
594 34 64 00	Machinery & Equipment - Water Capital	59,800.00	59,795.39	4.61	100.0%
594 Capital Expenditures		394,680.00	211,749.77	182,930.23	53.7%

999 Ending Balance

508 31 04 26	Restricted EFB - Water ARPA	644.00	0.00	644.00	0.0%
508 51 04 26	Assigned EFB - Water Capital	313,988.00	0.00	313,988.00	0.0%
999 Ending Balance		314,632.00	0.00	314,632.00	0.0%

Fund Expenditures:	709,312.00	211,749.77	497,562.23	29.9%
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Fund Excess/(Deficit):	0.00	153,562.20
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430 Sewer Fund (department) Months: 01 To: 09

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 51 04 30 Assigned BFB - Sewer	1,386,211.00	1,386,211.04	(0.04)	100.0%
308 Beginning Balances	1,386,211.00	1,386,211.04	(0.04)	100.0%

340 Charges For Services

343 50 00 00 Sewer Revenues	2,783,584.00	1,994,619.84	788,964.16	71.7%
343 50 00 01 Service Connections - Sewer	1,100.00	6,934.00	(5,834.00)	630.4%
343 50 00 02 Setup Fees - Sewer	600.00	317.50	282.50	52.9%
343 50 00 03 Penalties - Sewer	24,000.00	16,385.43	7,614.57	68.3%
340 Charges For Services	2,809,284.00	2,018,256.77	791,027.23	71.8%

360 Misc Revenues

361 11 04 30 Investment Interest - Sewer	23,600.00	97,376.79	(73,776.79)	412.6%
369 91 04 30 Other Misc Revenue - Sewer	500.00	(451.07)	951.07	90.2%
360 Misc Revenues	24,100.00	96,925.72	(72,825.72)	402.2%

397 Interfund Transfers

397 00 01 53 Transfer In From C.R. - Sewer	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%

Fund Revenues:	4,219,595.00	3,501,393.53	718,201.47	83.0%
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	Amt Budgeted	Expenditures	Remaining	
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535 Sewer

535 10 10 00 Sal & Wages - Sewer Admin	106,265.00	81,623.49	24,641.51	76.8%
535 10 11 00 Overtime - Sewer Admin	200.00	538.89	(338.89)	269.4%
535 50 10 00 Sal & Wages - Sewer Maint	78,085.00	28,826.14	49,258.86	36.9%
535 50 11 00 Overtime - Sewer Maint	7,000.00	8,128.60	(1,128.60)	116.1%
535 50 12 00 Casual & Seasonal Labor - Sewer Maint	1,635.00	0.00	1,635.00	0.0%
535 80 10 00 Sal & Wages - Sewer Gen Op	16,445.00	1,506.13	14,938.87	9.2%
535 80 11 00 Overtime - Sewer Gen Op	300.00	107.50	192.50	35.8%
010 Salaries and Wages	209,930.00	120,730.75	89,199.25	57.5%
535 10 20 00 Personnel Benefits - Sewer Admin	44,850.00	32,795.44	12,054.56	73.1%
535 10 20 01 Contract Benefits - Sewer Admin	700.00	563.47	136.53	80.5%
535 10 20 02 Unemployment Compensation - Sewer	0.00	0.00	0.00	0.0%
535 50 20 00 Personnel Benefits - Sewer Maint	37,100.00	14,011.11	23,088.89	37.8%
535 80 20 00 Personnel Benefits - Sewer Gen Op	6,915.00	578.13	6,336.87	8.4%
020 Personnel Benefits	89,565.00	47,948.15	41,616.85	53.5%
535 10 31 00 Office Supplies - Swr Admin	1,000.00	331.66	668.34	33.2%
535 10 35 00 Small Tools & Equip - Sewer Admin	600.00	159.15	440.85	26.5%
535 50 31 01 Oper Supplies - Sewer Maint	3,000.00	4,119.56	(1,119.56)	137.3%
535 80 31 00 Oper Supplies - Sewer Gen Op	1,000.00	1,655.13	(655.13)	165.5%
535 80 35 00 Small Tools & Equip - Sewer Gen Op	1,000.00	459.47	540.53	45.9%
030 Supplies	6,600.00	6,724.97	(124.97)	101.9%

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430 Sewer Fund (department) Months: 01 To: 09

Expenditures	Amt Budgeted	Expenditures	Remaining	
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535 Sewer

535 10 41 00	Prof Svcs - Sewer Admin	55,250.00	22,696.79	32,553.21	41.1%
535 10 41 01	Advertising - Sewer Admin	250.00	0.00	250.00	0.0%
535 10 42 01	Communication - Sewer Admin	4,000.00	1,134.81	2,865.19	28.4%
535 10 42 02	Postage - Sewer Admin	2,000.00	1,487.57	512.43	74.4%
535 10 43 00	Travel - Sewer Admin	500.00	0.00	500.00	0.0%
535 10 45 00	Oper Rentals - Copier - Sewer Admin	850.00	138.10	711.90	16.2%
535 10 45 99	Interfd Land Rental	23,850.00	17,887.50	5,962.50	75.0%
535 10 47 00	Utility Services/Building - Sewer	3,100.00	2,634.34	465.66	85.0%
535 10 48 00	Rep & Maint - Sewer Admin	500.00	90.83	409.17	18.2%
535 10 48 98	Interfd ERR Replace - Sewer Admin	29,015.00	21,761.24	7,253.76	75.0%
535 10 49 00	Miscellaneous - Sewer Admin	1,000.00	886.13	113.87	88.6%
535 10 49 01	Reg & Tuition - Sewer Admin	500.00	0.00	500.00	0.0%
535 10 49 02	Dues/Member/Subscriptions - Sewer Admin	1,000.00	189.00	811.00	18.9%
535 10 49 03	Printing & Binding - Sewer Admin	500.00	80.67	419.33	16.1%
535 10 49 04	Judgements - Sewer	1,000.00	0.00	1,000.00	0.0%
535 10 49 05	Mailing Service - Sewer Admin	2,800.00	2,388.52	411.48	85.3%
535 50 48 00	Rep & Maint - Sewer Maint	40,000.00	12,547.39	27,452.61	31.4%
535 50 48 99	Interfd ERR R&M - Sewer Maint	11,600.00	4,757.17	6,842.83	41.0%
535 80 47 01	Utility Services/Pumping	23,000.00	13,847.58	9,152.42	60.2%
535 80 47 02	Dumping Fees - Sewer	1,000.00	801.19	198.81	80.1%
535 80 47 04	Public Utility Services - Meter	0.00	30.78	(30.78)	0.0%

	040 Other Services and Charges	201,715.00	103,359.61	98,355.39	51.2%
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535 10 44 00	Excise Tax - Sewer	50,000.00	36,839.09	13,160.91	73.7%
535 10 44 01	City Utility Tax	165,000.00	112,850.85	52,149.15	68.4%
535 60 44 02	Sewage Treatment	1,550,000.00	1,045,420.69	504,579.31	67.4%

	050 Intergovt Services and Taxes	1,765,000.00	1,195,110.63	569,889.37	67.7%
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535 10 91 00	Interfd Service Charges	399,039.00	299,279.25	99,759.75	75.0%
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	090 Interfund	399,039.00	299,279.25	99,759.75	75.0%
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535 Sewer		2,671,849.00	1,773,153.36	898,695.64	66.4%
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591 Debt Service

591 35 70 00	Lease Payments - Sewer	0.00	230.05	(230.05)	0.0%
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	000	0.00	230.05	(230.05)	0.0%
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591 35 78 02	Principal Loan Payment - Sewer	266,515.00	266,515.41	(0.41)	100.0%
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592 35 83 01	Interest Payment - Loan	46,865.00	46,865.43	(0.43)	100.0%
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	094 Capital Expenitures	313,380.00	313,380.84	(0.84)	100.0%
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591 Debt Service		313,380.00	313,610.89	(230.89)	100.1%
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597 Interfund Transfers

597 00 00 12	Transfer Out To Sewer Capital Fund	230,000.00	172,499.99	57,500.01	75.0%
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	597 Interfund Transfers	230,000.00	172,499.99	57,500.01	75.0%
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999 Ending Balance

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430 Sewer Fund (department)

Months: 01 To: 09

Expenditures	Amt Budgeted	Expenditures	Remaining	
999 Ending Balance				
508 51 04 30 Assigned EFB - Sewer	1,004,366.00	0.00	1,004,366.00	0.0%
999 Ending Balance	1,004,366.00	0.00	1,004,366.00	0.0%
Fund Expenditures:	4,219,595.00	2,259,264.24	1,960,330.76	53.5%
Fund Excess/(Deficit):	0.00	1,242,129.29		

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432 Sewer Improvement Fund Months: 01 To: 09

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 51 04 32 Assigned BFB - Sewer Capital	1,351,997.00	1,351,997.07	(0.07)	100.0%
308 Beginning Balances	1,351,997.00	1,351,997.07	(0.07)	100.0%

370 Capital Contributions

368 10 04 32 Capital Contributions/Tap Fees	4,000.00	12,380.00	(8,380.00)	309.5%
370 Capital Contributions	4,000.00	12,380.00	(8,380.00)	309.5%

397 Interfund Transfers

397 00 00 12 Transfer In From Sewer Fund	230,000.00	172,499.99	57,500.01	75.0%
397 Interfund Transfers	230,000.00	172,499.99	57,500.01	75.0%

Fund Revenues:	1,585,997.00	1,536,877.06	49,119.94	96.9%
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	Amt Budgeted	Expenditures	Remaining	
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594 Capital Expenditures

594 35 10 00 Sal & Wages - Sewer Capital	13,780.00	1,934.46	11,845.54	14.0%
594 35 11 00 Overtime - Sewer Capital	0.00	0.00	0.00	0.0%
594 35 20 00 Personnel Benefits - Sewer Capital	6,425.00	554.00	5,871.00	8.6%
594 35 62 00 Building Improvements - Sewer Capital	0.00	0.00	0.00	0.0%
594 35 63 01 Other Improvements - Sewer Capital	850,000.00	0.00	850,000.00	0.0%
594 35 63 03 Project Engineering - Sewer Capital	110,000.00	58,682.30	51,317.70	53.3%
594 35 64 00 Machinery & Equipment - Sewer Capital	0.00	0.00	0.00	0.0%
594 Capital Expenditures	980,205.00	61,170.76	919,034.24	6.2%

999 Ending Balance

508 51 04 32 Assigned EFB - Sewer Capital	605,792.00	0.00	605,792.00	0.0%
999 Ending Balance	605,792.00	0.00	605,792.00	0.0%

Fund Expenditures:	1,585,997.00	61,170.76	1,524,826.24	3.9%
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Fund Excess/(Deficit):	0.00	1,475,706.30		
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501 Equipment Rental Fund

Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 51 05 01 Assigned BFB - ERR	1,908,856.00	1,908,855.62	0.38	100.0%
308 Beginning Balances	1,908,856.00	1,908,855.62	0.38	100.0%

340 Charges For Services

348 30 00 00 General Fund - Replacement	111,805.00	83,853.79	27,951.21	75.0%
348 30 01 00 Street Fund - Replacement	32,494.00	24,370.51	8,123.49	75.0%
348 30 03 00 Water/Sewer - Fund-Replacement	58,029.00	43,521.75	14,507.25	75.0%
348 30 04 00 Storm Sewer - Replacement	46,546.00	34,909.51	11,636.49	75.0%
348 30 08 00 General Fund - O & M	82,800.00	24,783.83	58,016.17	29.9%
348 30 09 00 City Street Fund - O & M	21,500.00	10,654.68	10,845.32	49.6%
348 30 11 00 Water/Sewer Fund - O & M	23,200.00	9,514.38	13,685.62	41.0%
348 30 12 00 Storm Sewer - O & M	14,800.00	10,210.97	4,589.03	69.0%
340 Charges For Services	391,174.00	241,819.42	149,354.58	61.8%

360 Misc Revenues

361 11 05 01 Investment Interest - ERR	12,000.00	69,108.10	(57,108.10)	575.9%
362 40 05 01 Rental Revenue	4,692.00	3,530.99	1,161.01	75.3%
369 10 00 05 Sale Of Surplus - ERR	0.00	27,553.00	(27,553.00)	0.0%
369 91 05 01 Other Misc Revenue - ERR	0.00	0.00	0.00	0.0%
360 Misc Revenues	16,692.00	100,192.09	(83,500.09)	600.2%

390 Other Revenues

395 20 05 01 Insurance Recovery on Capital - ERR	0.00	1,028.72	(1,028.72)	0.0%
398 10 05 01 Insurance Recovery Non Capital - ERR	0.00	0.00	0.00	0.0%
390 Other Revenues	0.00	1,028.72	(1,028.72)	0.0%

Fund Revenues:

2,316,722.00 2,251,895.85 64,826.15 97.2%

Expenditures	Amt Budgeted	Expenditures	Remaining	
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548 Municipal Vehicles/Equipment

548 65 10 00 Sal & Wages - ERR	19,800.00	9,892.03	9,907.97	50.0%
548 65 11 00 Overtime - ERR	0.00	0.00	0.00	0.0%
548 65 12 00 Casual & Seasonal Labor - ERR	0.00	0.00	0.00	0.0%
010 Salaries and Wages	19,800.00	9,892.03	9,907.97	50.0%
548 65 20 00 Personnel Benefits - ERR	7,000.00	3,008.23	3,991.77	43.0%
020 Personnel Benefits	7,000.00	3,008.23	3,991.77	43.0%
548 65 31 05 Gas - Non Dept	400.00	218.90	181.10	54.7%
548 65 31 06 Gas - Facilities	1,500.00	551.61	948.39	36.8%
548 65 31 08 Gas - Police	25,000.00	16,190.96	8,809.04	64.8%
548 65 31 11 Gas - Parks/Rec	4,000.00	2,412.01	1,587.99	60.3%
548 65 31 12 Gas - Street	10,000.00	6,275.54	3,724.46	62.8%
548 65 31 13 Gas - Storm	3,000.00	1,994.56	1,005.44	66.5%
548 65 31 14 Gas - Water/Sewer	7,000.00	5,776.41	1,223.59	82.5%
548 65 31 15 Central Vehicle Supplies	100.00	0.00	100.00	0.0%

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501 Equipment Rental Fund

Months: 01 To: 09

Expenditures	Amt Budgeted	Expenditures	Remaining	
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548 Municipal Vehicles/Equipment

548 65 31 16 Oper Supplies - ERR Garage	100.00	0.00	100.00	0.0%
030 Supplies	51,100.00	33,419.99	17,680.01	65.4%
548 65 45 99 Land Rental - ERR Garage	5,000.00	3,749.99	1,250.01	75.0%
548 65 46 05 Insurance - Non Dept	600.00	0.00	600.00	0.0%
548 65 46 06 Insurance - Facilities	1,500.00	0.00	1,500.00	0.0%
548 65 46 08 Insurance - Police	14,100.00	0.00	14,100.00	0.0%
548 65 46 11 Insurance - Parks/Rec	2,700.00	0.00	2,700.00	0.0%
548 65 46 12 Insurance - Street	5,000.00	0.00	5,000.00	0.0%
548 65 46 13 Insurance - Storm	3,300.00	0.00	3,300.00	0.0%
548 65 46 14 Insurance - Water/Sewer	5,200.00	0.00	5,200.00	0.0%
548 65 47 00 Utility Services/Building - ShopGarage	1,600.00	905.45	694.55	56.6%
548 65 48 00 Rep & Maint - ERR Garage	100.00	0.00	100.00	0.0%
548 65 48 01 O & M - Legisl	200.00	166.00	34.00	83.0%
548 65 48 02 O & M - Court	200.00	166.00	34.00	83.0%
548 65 48 03 O & M - Admin	100.00	0.00	100.00	0.0%
548 65 48 04 O & M - Finance	0.00	0.00	0.00	0.0%
548 65 48 05 O & M - Non Dept	1,000.00	0.00	1,000.00	0.0%
548 65 48 06 O & M - Facilities	1,000.00	58.33	941.67	5.8%
548 65 48 07 O & M - I/S	0.00	0.00	0.00	0.0%
548 65 48 08 O & M - Police	25,000.00	4,424.68	20,575.32	17.7%
548 65 48 09 O & M - Building	0.00	0.00	0.00	0.0%
548 65 48 10 O & M - Planning	200.00	166.00	34.00	83.0%
548 65 48 11 O & M - Parks/Rec	5,500.00	429.34	5,070.66	7.8%
548 65 48 12 O & M - Street	6,500.00	4,379.14	2,120.86	67.4%
548 65 48 13 O & M - Storm	8,500.00	8,216.41	283.59	96.7%
548 65 48 14 O & M - Water/Sewer	11,000.00	3,737.97	7,262.03	34.0%
548 65 49 00 Miscellaneous - ERR	0.00	0.00	0.00	0.0%
040 Other Services and Charges	98,300.00	26,399.31	71,900.69	26.9%
594 48 64 01 ERR Capital - Legisl	0.00	0.00	0.00	0.0%
594 48 64 02 ERR Capital - Court	0.00	3,497.47	(3,497.47)	0.0%
594 48 64 03 ERR Capital - Admin	0.00	0.00	0.00	0.0%
594 48 64 04 ERR Capital - Finance	0.00	0.00	0.00	0.0%
594 48 64 05 ERR Capital - Non Dept	0.00	0.00	0.00	0.0%
594 48 64 06 ERR Capital - Facilities	0.00	0.00	0.00	0.0%
594 48 64 07 ERR Capital - I/S	0.00	0.00	0.00	0.0%
594 48 64 08 ERR Capital - Police	0.00	0.00	0.00	0.0%
594 48 64 09 ERR Capital - Building	0.00	0.00	0.00	0.0%
594 48 64 10 ERR Capital - Planning	0.00	0.00	0.00	0.0%
594 48 64 11 ERR Capital - Parks/Rec	17,500.00	17,218.91	281.09	98.4%
594 48 64 12 ERR Capital - Street	162,650.00	22,629.34	140,020.66	13.9%
594 48 64 13 ERR Capital - Storm	0.00	0.00	0.00	0.0%
594 48 64 14 ERR Capital - Water/Sewer	110,484.00	110,484.41	(0.41)	100.0%
094 Capital Expenditures	290,634.00	153,830.13	136,803.87	52.9%
548 Municipal Vehicles/Equipment	466,834.00	226,549.69	240,284.31	48.5%

999 Ending Balance

508 51 05 01 Assigned EFB - ERR	1,849,888.00	0.00	1,849,888.00	0.0%
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501 Equipment Rental Fund

Months: 01 To: 09

Expenditures	Amt Budgeted	Expenditures	Remaining	
999 Ending Balance				
999 Ending Balance	1,849,888.00	0.00	1,849,888.00	0.0%
Fund Expenditures:	2,316,722.00	226,549.69	2,090,172.31	9.8%
Fund Excess/(Deficit):	0.00	2,025,346.16		

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650 Fircrest Court Agency Account Months: 01 To: 09

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 21 06 50 Nonspendable BFB - FMC	0.00	4,050.00	(4,050.00)	0.0%
308 Beginning Balances	0.00	4,050.00	(4,050.00)	0.0%

380 Non Revenues

386 00 00 02 Court Revenues - FMC	0.00	249,776.16	(249,776.16)	0.0%
380 Non Revenues	0.00	249,776.16	(249,776.16)	0.0%

Fund Revenues:	0.00	253,826.16	(253,826.16)	0.0%
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	Amt Budgeted	Expenditures	Remaining	
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580 Non Expenditures

586 00 00 03 Court Remittances - FMC	0.00	245,226.16	(245,226.16)	0.0%
580 Non Expenditures	0.00	245,226.16	(245,226.16)	0.0%

999 Ending Balance

508 21 06 50 Nonspendable EFB - FMC	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%

Fund Expenditures:	0.00	245,226.16	(245,226.16)	0.0%
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Fund Excess/(Deficit):	0.00	8,600.00		
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651 Ruston Court Agency Account Months: 01 To: 09

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 21 06 51 Nonspendable BFB - RMC	0.00	80.00	(80.00)	0.0%
308 Beginning Balances	0.00	80.00	(80.00)	0.0%

380 Non Revenues

386 00 00 03 Court Revenues - RMC	0.00	183,241.57	(183,241.57)	0.0%
380 Non Revenues	0.00	183,241.57	(183,241.57)	0.0%

Fund Revenues:	0.00	183,321.57	(183,321.57)	0.0%
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	Amt Budgeted	Expenditures	Remaining	
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580 Non Expenditures

586 00 00 02 Court Remittances - RMC	0.00	181,241.57	(181,241.57)	0.0%
580 Non Expenditures	0.00	181,241.57	(181,241.57)	0.0%

999 Ending Balance

508 21 06 51 Nonspendable EFB - RMC	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%

Fund Expenditures:	0.00	181,241.57	(181,241.57)	0.0%
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Fund Excess/(Deficit):	0.00	2,080.00		
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655 Agency Fund/Bdg Permit Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 21 06 55 Nonspendable BFB - Agency Fund	0.00	0.00	0.00 0.0%
308 Beginning Balances	0.00	0.00	0.00 0.0%

350 Fines & Forfeitures

355 20 04 00 DUI-DP Account Fee	0.00	0.00	0.00 0.0%
350 Fines & Forfeitures	0.00	0.00	0.00 0.0%

380 Non Revenues

386 10 01 00 State Building Code	0.00	267.66	(267.66)	0.0%
386 18 00 00 County Revenue	0.00	1,585.60	(1,585.60)	0.0%
386 20 00 00 Deferred Compensation	0.00	0.00	0.00	0.0%
386 20 02 00 Distracted Driving Infraction	0.00	0.00	0.00	0.0%
386 20 02 01 Distracted Driving Prevention Account	0.00	0.00	0.00	0.0%
386 82 00 00 School Zone Safety	0.00	513.59	(513.59)	0.0%
386 83 00 00 Trauma Care	0.00	3,768.15	(3,768.15)	0.0%
386 83 31 00 Auto Theft Prevention	0.00	7,541.65	(7,541.65)	0.0%
386 83 32 00 Trauma Brain Inj (TBI)	0.00	3,509.78	(3,509.78)	0.0%
386 87 01 00 Judicial Stabilization Acct	0.00	0.00	0.00	0.0%
386 88 00 00 PSEA 3	0.00	334.65	(334.65)	0.0%
386 89 12 00 Accessible Comm Acct	0.00	0.00	0.00	0.0%
386 89 13 00 Multi Trans Acct	0.00	0.00	0.00	0.0%
386 89 14 00 Hwy Safety Account	0.00	136.78	(136.78)	0.0%
386 89 15 00 Death Inv Account	0.00	13.05	(13.05)	0.0%
386 89 24 00 Motorcycle Safety Education Account	0.00	136.88	(136.88)	0.0%
386 89 26 00 DOL - Tech Support	0.00	2,332.78	(2,332.78)	0.0%
386 91 00 00 St Public Safety & Education	0.00	47,731.13	(47,731.13)	0.0%
386 92 00 00 PSEA Assessments	0.00	27,737.61	(27,737.61)	0.0%
386 93 00 00 Law Library	0.00	0.00	0.00	0.0%
386 96 00 00 Breath Test	0.00	0.00	0.00	0.0%
386 97 00 00 JIS Assessment	0.00	18,648.66	(18,648.66)	0.0%
389 30 00 00 Retail Sales Tax	0.00	2.30	(2.30)	0.0%
389 31 01 00 Statewide Domestic Violence Prevention CLJ	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	114,260.27	(114,260.27)	0.0%

Fund Revenues:	0.00	114,260.27	(114,260.27)	0.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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580 Non Expenditures

586 10 00 00 Agency Funds - Building	0.00	0.00	0.00	0.0%
586 20 00 00 Deferred Compensation	0.00	0.00	0.00	0.0%
586 90 00 00 Agency Funds - Court	0.00	113,990.31	(113,990.31)	0.0%
589 30 00 00 Retail Sales Tax	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	113,990.31	(113,990.31)	0.0%

Fund Expenditures:	0.00	113,990.31	(113,990.31)	0.0%
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655 Agency Fund/Bdg Permit

Months: 01 To: 09

Fund Excess/(Deficit):	0.00	269.96
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805 Treasurer's Cash Invest Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining
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380 Non Revenues

384 00 00 00 Treasurer's Clearing Account	0.00	0.00	0.00 0.0%
380 Non Revenues	0.00	0.00	0.00 0.0%

Fund Revenues:	0.00	0.00	0.00 0.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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580 Non Expenditures

584 00 00 00 Treasurer's Clearing Account	0.00	0.00	0.00 0.0%
580 Non Expenditures	0.00	0.00	0.00 0.0%

Fund Expenditures:	0.00	0.00	0.00 0.0%
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Fund Excess/(Deficit):	0.00	0.00	
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September 2023 Revenue and Expense Report

City Of Fircrest

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998 ASP Claims Clearing

Months: 01 To: 09

Expenditures	Amt Budgeted	Expenditures	Remaining	
580 Non Expenditures				
589 00 09 98 ASP Claims Clearing	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	0.00	0.00		

September 2023 Revenue and Expense Report

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Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 General Fund	12,594,131.00	10,733,225.79	85.2%	12,594,131.00	5,109,492.01	41%
101 City Street Fund	1,830,378.00	739,406.35	40.4%	1,830,378.00	392,609.63	21%
105 Police Investigation Fund	12,951.00	13,165.36	101.7%	12,951.00	0.00	0%
150 Cumulative Reserve Fund	1,979,506.00	1,979,506.39	100.0%	1,979,506.00	0.00	0%
201 Park Bond Debt Service Fund	576,962.00	381,540.80	66.1%	576,962.00	156,600.00	27%
301 Park Bond Capital Fund	3,102,521.00	1,991,001.61	64.2%	3,102,521.00	837,930.43	27%
310 Reet	2,845,557.00	2,735,137.59	96.1%	2,845,557.00	0.00	0%
411 Trust Fund	0.00	51,918.00	0.0%	0.00	8,325.00	0%
415 Storm Drain	984,006.00	856,727.94	87.1%	984,006.00	428,932.85	44%
416 Storm Improvement Fund	1,201,478.00	742,500.12	61.8%	1,201,478.00	376,742.99	31%
425 Water Fund (department)	1,456,402.00	1,125,105.82	77.3%	1,456,402.00	1,061,552.47	73%
426 Water Improvement Fund	709,312.00	365,311.97	51.5%	709,312.00	211,749.77	30%
430 Sewer Fund (department)	4,219,595.00	3,501,393.53	83.0%	4,219,595.00	2,259,264.24	54%
432 Sewer Improvement Fund	1,585,997.00	1,536,877.06	96.9%	1,585,997.00	61,170.76	4%
501 Equipment Rental Fund	2,316,722.00	2,251,895.85	97.2%	2,316,722.00	226,549.69	10%
650 Fircrest Court Agency Account	0.00	253,826.16	0.0%	0.00	245,226.16	0%
651 Ruston Court Agency Account	0.00	183,321.57	0.0%	0.00	181,241.57	0%
655 Agency Fund/Bdq Permit	0.00	114,260.27	0.0%	0.00	113,990.31	0%
805 Treasurer's Cash Invest	0.00	0.00	0.0%	0.00	0.00	0%
998 ASP Claims Clearing	0.00	0.00	0.0%	0.00	0.00	0%
	<u>35,415,518.00</u>	<u>29,556,122.18</u>	<u>83.5%</u>	<u>35,415,518.00</u>	<u>11,671,377.88</u>	<u>33.0%</u>

FIRCREST CITY COUNCIL AGENDA SUMMARY

NEW BUSINESS: 2023 Budget Amendment #3 Ordinance – 1st Reading

ITEM:

DATE: November 28, 2023

FROM: Colleen Corcoran, Finance Director

RECOMMENDED MOTION: None. Introduction of Proposed Ordinance Only.

PROPOSAL: This is a request for additional appropriations for anticipated revenues and expenditures not provided for in the Adopted 2023 Budget.

FISCAL IMPACT: The fiscal impact of this proposal results in increases in expenditures with corresponding increases in revenue or corresponding decreases in fund balance as follows:

Fund	Account	Title	In(de)crease	Ref
General	345.81.00.01	Planning Permit	17,000	1
	347.30.00.00	Swimming Pool Fees	42,000	2
	347.60.00.01	Youth Basketball Revenue	10,000	3
	347.60.00.09	Instructor Based Revenue	10,000	4
	362.40.00.00	Rental Revenue-Space Facility	10,000	5
	362.50.00.07	Rental Revenue-Pool Party Room	7,000	6
	367.00.00.02	Donations-Park	11,000	7
	514.40.41.01	Special Elections-Voter Reg	16,000	8
	518.11.41.00	Professional Srv-Personnel	6,000	9
	518.30.46.00	Insurance	113,000	10
	518.30.46.01	Insurance Deductible	1,000	11
	518.30.48.02	Repairs & Maint-City Hall	3,000	12
	518.81.41.01	Professional Services-Info System	7,500	13
	524.20.10.00	Salary & Wages-Building	9,600	14
	524.20.41.01	Bldg Inspec/Plan Review	15,000	15
	558.60.10.00	Salary & Wages-Planning	13,000	14
	558.60.41.00	Professional Services-Planning	31,000	16
	558.60.49.02	Dues/Memb/Subscrp-Planning	3,100	17
	571.10.12.00	Casual & Seasonal Labor-Rec	25,000	18
	571.10.31.01	Operating Supplies-Rec	2,000	19
	571.20.49.06	Instructor Fees	7,000	20
	571.20.49.07	Youth Basketball	4,000	21
	572.21.49.00	Library Services	2,000	22
	576.20.12.00	Casual & Seasonal Labor-Pool	23,000	23
	576.20.31.03	Operating Supplies-Pool	6,000	24

	576.20.35.00	Small Tools & Minor Equip-Pool	1,500	25
	576.20.49.03	Swim Team League Registration	2,700	26
	576.20.43.00	Excise Tax-Pool	4,000	27
	576.80.47.00	Public Utility Services-Parks	13,000	28
	594.18.64.01	Machinery & Equip-Facilities	17,000	29
	594.18.64.00	Machinery & Equip-Info Systems	1,000	30
	594.76.63.01	Other Improvements-Parks	(35,000)	31
	508.31.00.01	Restricted EFB-ARPA	(17,000)	
	508.91.00.01	Unassigned EFB-General Fund	(167,400)	
Street	594.32.64.01	Machinery & Equip-Street	11,000	32
	508.91.01.01	Unassigned EFB-Street Fund	(11,000)	
Park Bond Cap	367.00.03.01	Donations	(50,000)	33
	508.31.03.01	Restricted EFB-Park Bond Capital	(50,000)	
Water	534.10.44.00	Excise Tax-Water	4,000	34
	534.50.48.01	Repairs & Maint-Water Main	32,000	35
	534.80.31.02	Operating Supplies-Water Ops	6,000	36
	508.51.04.25	Assigned EFB-Water	42,000	
ERR	594.48.64.02	ERR Capital-Court	3,500	37
	594.48.64.12	ERR Capital-Street	22,920	38
	508.51.05.01	Assigned EFB-ERR	(26,420)	

The City of Fircrest adopts an annual budget at the fund level. The above adjustments will result in an Amended 2023 Budget by fund as follows:

2023 REVENUES, EXPENDITURES & BALANCES BY FUND					
FUND	ORIGINAL	BA #1	BA#2	BA#3	AMENDED
General	11,980,954	613,177		107,000	12,701,131
Street	964,797	865,581			1,830,378
Police Investigation	12,750	201			12,951
Cumulative Reserve	2,506,577	(527,071)			1,979,506
Park Bond Debt Service	725,016	(148,054)			576,962
Park Bond Capital	2,434,634	667,887		(500,000)	2,602,521
REET	2,855,958	(10,401)			2,845,557
Storm	884,985	74,021	25,000		984,006
Storm Capital	903,048	643,669	(345,239)		1,201,478
Water	1,551,461	(95,059)			1,456,402
Water Capital	695,483	13,829			709,312
Sewer	4,016,648	202,947			4,219,595
Sewer Capital	1,164,460	421,537			1,585,997
ERR	2,021,231	295,491			2,316,722
					-
Total	32,718,002	3,017,755	(320,239)	(393,000)	35,022,518

ADVANTAGE: This proposal will provide the necessary budget for the following:

1. Planning Permit-Additional revenue received-offset expenses.
2. Swimming Pool Fees- Additional revenue received-offset expenses.
3. Youth Basketball Revenue- Additional revenue received-offset expenses.
4. Instructor Based Revenue- Additional revenue received-offset expenses.
5. Space Facilities Rentals-Additional revenue received-offset expenses.
6. Rental Revenue Pool Party Room- Additional revenue received-offset expenses.
7. Donations Park- Additional revenue received-offset expenses.
8. Special Elections & Voter Registrations-cost of elections.
9. Professional Services Personnel-Desk audit and additional personnel issues.
10. Insurance-Increase based on invoice received.
11. Insurance Deductible-original budget contained one deductible. Two have been used.
12. Repairs & Maintenance City Hall-Court window replacement and miscellaneous items.
13. Professional Services Information Systems-Additional cost for IT support
14. Salary & Wages Building/Planning-Increased cost for Community Service Director.
15. Bldg Inspec/Plan Review- Additional revenue received-offset expenses.
16. Professional Services Planning- Additional revenue received-offset expenses.
17. Dues/Membership/Subscrp-SSHAP membership not included in budget.
18. Casual/Seasonal Labor-Rec- Additional revenue received-offset expenses.
19. Operating Supplies Rec- Additional revenue received-offset expenses.
20. Instructor Fees- Additional revenue received-offset expenses.
21. Youth Basketball- Additional revenue received-offset expenses.

22. Library Services-additional reimbursements than budgeted.
23. Casual/Seasonal Pool- Additional revenue received-offset expenses.
24. Operating Supplies Pool- Additional revenue received-offset expenses.
25. Small Tools & Minor Equip- Additional revenue received-offset expenses.
26. Swim Team League Registration-new line created in budget.
27. Excise Tax Pool- Additional revenue received-offset expenses.
28. Public Utility Parks-additional water usage.
29. Machinery & Equipment-Facilities-Court HVAC (ARPA funds).
30. Machinery & Equipment-Info System-additional cost of police backup server.
31. Other Improvements Park-Whittier Master Plan rolled over in BA #1 and BA #2.
32. Machinery & Equipment Street-Balance for bucket truck purchase.
33. Donations-Corrected for remaining pledges.
34. Excise Tax Water-additional water usage.
35. Repairs & Maint. Water Maintenance-KPG task order to assess well from damage and repair of pumps.
36. Operating Supplies-Water Operations-Ph and chlorine sensors for wells.
37. ERR Capital Court- New computer required for new system-using burster accumulated funds. Burster will not be replaced.
38. ERR Capital Street-using Street's portion accumulated ERR interest (20,000) and accumulated funds set aside for replacement (\$2,920).

ATTACHMENTS: Ordinance

**CITY OF FIRCREST
ORDINANCE NO. _____**

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AN ORDINANCE OF THE CITY OF FIRCREST, WASHINGTON, AMENDING ORDINANCE NO. 1698 AND AMMENDED BY ORDINANCE NO. 1707 AND AMMENDED BY ORDINANCE NO. 1711 TO AUTHORIZE ADDITIONAL EXPENDITURES OF FUNDS FOR MATTERS NOT FORESEEN AT THE TIME OF FILING THE CITY OF FIRCREST ANNUAL BUDGET FOR 2023, PROVIDING SEVERABILITY, AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Fircrest anticipates certain revenues and expenditures not foreseen at the time of filing the Annual Budget for 2023; and;

WHEREAS, the City of Fircrest adopts an annual budget at the fund level and;

WHEREAS, the City of Fircrest adopted its 2023 Annual Budget on November 22, 2022, through Ordinance No. 1698; and

WHEREAS, the City of Fircrest amended its 2023 Annual Budget on April 11, 2023, through Ordinance No. 1707; and

WHEREAS, the City of Fircrest amended its 2023 Annual Budget on August 8, 2023, through Ordinance No. 1711; and

WHEREAS, the Fircrest City Council, after due consideration, has deemed that it is necessary and in the best interest of the City of Fircrest to amend Ordinance No. 1711, the adopted 2023 Annual Budget, to defray the anticipated expenditures.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF FIRCREST DO ORDAIN AS FOLLOWS:

Section 1. Amendment. Ordinance No. 1711, the amended City of Fircrest 2023 Annual Budget, is hereby amended as set forth in Section 2 below.

Section 2. Amendment. The anticipated revenues and expenditures will result in the amendment of the City of Fircrest 2023 Annual Budget by fund as follows:

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2023 REVENUES, EXPENDITURES & BALANCES BY FUND					
FUND	ORIGINAL	BA #1	BA#2	BA#3	AMENDED
General	11,980,954	613,177		107,000	12,701,131
Street	964,797	865,581			1,830,378
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Park Bond Capital	2,434,634	667,887		(500,000)	2,602,521
REET	2,855,958	(10,401)			2,845,557
Storm	884,985	74,021	25,000		984,006
Storm Capital	903,048	643,669	(345,239)		1,201,478
Water	1,551,461	(95,059)			1,456,402
Water Capital	695,483	13,829			709,312
Sewer	4,016,648	202,947			4,219,595
Sewer Capital	1,164,460	421,537			1,585,997
ERR	2,021,231	295,491			2,316,722
					-
Total	32,718,002	3,017,755	(320,239)	(393,000)	35,022,518

Section 3. Non-emergency. The revenues and expenditures set forth in Section 2 above are not one of the emergencies specifically enumerated in RCW 35A.33.080.

Section 4. Corrections. The City Clerk and codifiers of the ordinance are authorized to make necessary corrections to this ordinance, including, but not limited to, the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers, and any references thereto.

Section 5. Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such invalidity shall not affect the validity or effectiveness of the remaining portions of this ordinance.

Section 6. Effective Date. This ordinance shall take effect five days after its passage, approval and publication as provided by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, at a regular meeting thereof this 12th day of December 2023.

APPROVED:

Brett L. Wittner, Mayor

ATTEST:

Arlette Burkhardt, Acting City Clerk

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APPROVED AS TO FORM:

Robert Zeinemann, City Attorney

Publication Date:

Effective Date: