

**FIRCREST CITY COUNCIL
REGULAR MEETING
AGENDA**

**TUESDAY, JANUARY 23, 2024
7:00 P.M.**

**COUNCIL CHAMBERS
FIRCREST CITY HALL, 115 RAMSDELL STREET**

	Pg.#
1. CALL TO ORDER	
2. PLEDGE OF ALLEGIANCE	
3. ROLL CALL	
4. PRESIDING OFFICER'S REPORT	
A. Proclamation: Black History Month	2
B. 2024 Liaison Assignments	
C. 2024 Committee Assignments	
5. CITY MANAGER COMMENTS	
A. Planning Commission Joint Meeting Topic	
B. Capital Requests Update	
6. DEPARTMENT HEAD COMMENTS	
7. COUNCILMEMBER COMMENTS	
8. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA	
9. COMMITTEE, COMMISSION & LIAISON REPORTS	
A. Parks & Recreation	
B. Public Safety, Courts	
C. Street, Water, Sewer, Storm Drain & Facilities	
D. Pierce County Regional Council	
E. Other Liaison Reports	
10. CONSENT CALENDAR	
A. Approval of vouchers/payroll checks	3
B. Approval of minutes: January 09, 2024, Regular Meeting	15
11. PUBLIC HEARING 7:15 P.M.	
A. To receive comments on a proposed Solid Waste Rate Adjustment	21
12. UNFINISHED BUSINESS	
13. NEW BUSINESS	
A. Memorandum of Understanding - Fircrest Police Guild Incentive Pay	33
14. CALL FOR FINAL COMMENTS	
15. EXECUTIVE SESSION	
16. ADJOURNMENT	



PROCLAMATION OF THE CITY COUNCIL

WHEREAS, in 1976 Black History Month was formally adopted, building off of the work done beginning in 1926 by Dr. Carter G. Woodson to accurately represent the history and achievements of Black Americans and other people of African descent; and

WHEREAS, the theme of Black History Month 2024, “African Americans and the Arts,” examines the influence Black and African Americans have had on visual and performing arts, literature, fashion, language, music, and more; and

WHEREAS, Black and African American contributions to the arts and history were denied and minimized for centuries, even as their artistry was often stolen; and

WHEREAS, artistic and cultural movements, such as the Harlem Renaissance, Black Arts, hip-hop, Afrofuturism, and others have and continue to set the standard for popular trends and leave lasting influence around the world; and

WHEREAS, Washington State has been home to many influential Black and African American artists throughout history, including musicians Quincy Jones and Jimi Hendrix, painter Jacob Lawrence, author Octavia Butler, and others; and

WHEREAS, Black History Month affords the opportunity for all residents to reflect on the past and present successes and challenges of African Americans, explore Black history, and look to the future to continue to improve society so we can live up to the ideals of freedom, equity, justice, economic opportunity, and access for all; and

WHEREAS, residents may join in local events throughout February that recognize and celebrate Black History Month, including a community-led public event on February 25th at the Roy H. Murphy Community Center.

NOW, THEREFORE, WE, MAYOR AND COUNCILMEMBERS, of the City of Fircrest, do hereby proclaim the month of February 2024 as Black History Month in the City of Fircrest, Washington, and we encourage all citizens to join in this special observance through educational programs, celebrations, and activities highlighting Black and African American history.

Passed this 23rd day of January 2024

Shannon Reynolds, Mayor

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
31470	01/16/2024	01/23/2024	7188 A Work Safe Service Inc	57.00	Pre-Employment Drug Test - R. West
	518 11 41 02	Drug & Alcohol - Personnel	001 000 518 General Fund	57.00	Pre-Employment Drug Test - R. West
31538	01/16/2024	01/23/2024	10588 AHBL, Inc.	4,723.40	P#78 Whittier Park Master Plan - Professional Services - 08/26/23-09/25/23
	594 76 63 01	Other Improvements - Parks	001 000 576 General Fund	4,723.40	P#78 Whittier Park Master Plan - Professional Services - 08/26/23-09/25/23
31539	01/16/2024	01/23/2024	10588 AHBL, Inc.	4,036.06	P#78 Whittier Park Master Plan - Professional Services - 10/26/23-11/25/23
	594 76 63 01	Other Improvements - Parks	001 000 576 General Fund	4,036.06	P#78 Whittier Park Master Plan - Professional Services - 10/26/23-11/25/23
Total AHBL, Inc.				8,759.46	
31536	01/16/2024	01/23/2024	4297 AWC Drug & Alcohol Consortium	870.00	2024 Drug & Alcohol Consortium Membership
	518 11 41 02	Drug & Alcohol - Personnel	001 000 518 General Fund	870.00	2024 Drug & Alcohol Consortium Membership
31499	01/16/2024	01/23/2024	4298 AWC Employee Benefit Trust	775.14	02/2024 Retired Medical
	521 22 20 01	LEOFF I Medical Premiums	001 000 521 General Fund	775.14	02/2024 Retired Medical
31556	01/17/2024	01/23/2024	4296 AWC	5,239.00	2024 City Membership
	511 60 49 01	A.W.C. Dues	001 000 511 General Fund	5,239.00	2024 City Membership
31526	01/16/2024	01/23/2024	10562 Amazon Capital Services	32.00	Memory Card & Memory Card Reader Adapter
	518 81 35 00	Small Tools & Equip - I/S	001 000 518 General Fund	32.00	Memory Card & Memory Card Reader Adapter
31485	01/16/2024	01/23/2024	171 Anderson, Cathy	78.00	Library Reimbursement - 1 Year
	572 21 49 00	Library Services	001 000 572 General Fund	78.00	Library Reimbursement - 1 Year
31466	01/16/2024	01/23/2024	7201 Audio Innovations	400.00	Sound for Daddy Daughter Dance
	573 90 49 01	Community Events	001 000 573 General Fund	400.00	Sound for Daddy Daughter Dance
31550	01/17/2024	01/23/2024	4141 Axon Enterprise	18,720.92	Body Cams, Dock Stations, Evidence.com Licenses, BWC, Tasers, Vehicle Signal/Router/Radar
	521 22 41 00	Prof Svcs - Police	001 000 521 General Fund	13,398.19	Body Cams, Dock Stations, Evidence.com Licenses, BWC, Tasers, Vehicle Signal/Router/Radar

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591 21 70 22	Lease Payments - Police		001 000 591 General Fund	5,322.73	Body Cams, Dock Stations, Evidence.com Licenses, BWC, Tasers, Vehicle Signal/Router/Radar
31482 01/16/2024	01/23/2024	5479	Bray, Derek	78.00	Library Reimbursement - 1 Year (Holly)
572 21 49 00	Library Services		001 000 572 General Fund	78.00	Library Reimbursement - 1 Year (Holly)
31557 01/17/2024	01/23/2024	10661	Bronoske, Dan	100.00	Security Deposit Refund, Bryant, 01/04/24
582 10 00 00	Deposit Refunds		001 000 580 General Fund	100.00	Security Deposit Refund, Bryant, 01/04/24
31503 01/16/2024	01/23/2024	4278	Budget Batteries Inc	66.12	Battery for De-Icer Spreader
548 65 48 12	O & M - Street		501 000 548 Equipment Rent.	66.12	Battery for De-Icer Spreader
31511 01/16/2024	01/23/2024	10229	Casey Civil, PLLC	720.00	P#68 44th St. Lift Station Professional Svcs. thru December 2023
594 35 63 03	Project Engineering - Sewer		432 000 594 Sewer Improver	720.00	P#68 44th St. Lift Station Professional Svcs. thru December 2023
31544 01/17/2024	01/23/2024	5805	CenturyLink (Lumen LD)	13.50	Long Distance Access & Usage 01/2024
518 10 42 00	Communication - Non Dept		001 000 518 General Fund	13.50	Long Distance Access & Usage 01/2024
31545 01/17/2024	01/23/2024	3994	CenturyLink	701.09	Telecommunications - January 2024
518 10 42 00	Communication - Non Dept		001 000 518 General Fund	231.79	City Hall Alarm & Fax (3) - 01/2024
521 22 42 00	Communication - Police		001 000 521 General Fund	245.57	Police BA/Modem & Fax - 01/2024
531 50 42 00	Communication - Storm		415 000 531 Storm Drain	19.32	PW Alarm - 01/2024
531 50 42 00	Communication - Storm		415 000 531 Storm Drain	20.37	PW Fax - 01/2024
534 10 42 00	Communication - Water Adr		425 000 534 Water Fund (de	19.32	PW Alarm - 01/2024
534 10 42 00	Communication - Water Adr		425 000 534 Water Fund (de	32.50	PW DSL/Telemetry - 01/2024
534 10 42 00	Communication - Water Adr		425 000 534 Water Fund (de	20.37	PW Fax - 01/2024
535 10 42 01	Communication - Sewer Adr		430 000 535 Sewer Fund (de	19.32	PW Alarm - 01/2024
535 10 42 01	Communication - Sewer Adr		430 000 535 Sewer Fund (de	32.50	PW DSL/Telemetry - 01/2024
535 10 42 01	Communication - Sewer Adr		430 000 535 Sewer Fund (de	20.37	PW Fax - 01/2024
542 30 42 00	Communication - Street Reg		101 000 542 City Street Fund	19.32	PW Alarm - 01/2024
542 30 42 00	Communication - Street Reg		101 000 542 City Street Fund	20.34	PW Fax - 01/2024
31486 01/16/2024	01/23/2024	4324	City Treasurer-Tacoma	69,221.50	Fire/EMS - 02/2024
522 20 40 00	Tacoma Contract - Fire		001 000 522 General Fund	21,886.75	Fire - 02/2024
522 20 41 00	Tacoma Contract - EMS		001 000 522 General Fund	47,334.75	EMS - 02/2024
31480 01/16/2024	01/23/2024	2795	Clagg, Jana	78.00	Library Reimbursement - 1 Year

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572 21 49 00	Library Services		001 000 572 General Fund	78.00	Library Reimbursement - 1 Year
31534	01/16/2024	01/23/2024	10296 CodePros, LLC	7,362.25	Building Official/Inspection Services - Nov-Dec 2023
524 20 41 01	Bldg Inspec/Plan Review		001 000 524 General Fund	7,362.25	Building Official/Inspection Services - Nov-Dec 2023
31509	01/16/2024	01/23/2024	3573 Copiers Northwest Inc	27.17	Printer Usage 11/28/23-12/28/23
521 22 45 00	Oper Rentals - Copier - Polic		001 000 521 General Fund	27.17	Printer Usage 11/28/23-12/28/23
31515	01/16/2024	01/23/2024	3573 Copiers Northwest Inc	59.11	Copier Usage 12/14/23-01/13/24
521 22 45 00	Oper Rentals - Copier - Polic		001 000 521 General Fund	59.11	Copier Usage 12/14/23-01/13/24
Total Copiers Northwest Inc				86.28	
31552	01/17/2024	01/23/2024	4603 DMCJA, Judge Jeffrey D. Goodwin	300.00	2024 DMCJA Dues - M. Foley
512 51 49 02	Dues/Member/Subscriptions		001 000 512 General Fund	300.00	2024 DMCJA Dues - M. Foley
31553	01/17/2024	01/23/2024	3585 DMCMA	250.00	2024 DMCMA Annual Dues - S Olivarez
512 51 49 02	Dues/Member/Subscriptions		001 000 512 General Fund	250.00	2024 DMCMA Annual Dues - S Olivarez
31520	01/16/2024	01/23/2024	9303 Deal, Robert L.	675.35	Police Background Checks (16.25 Hrs) & Mileage 12/21/23-01/05/24
521 22 41 00	Prof Svcs - Police		001 000 521 General Fund	675.35	Police Background Checks (16.25 Hrs) & Mileage 12/21/23-01/05/24
31537	01/16/2024	01/23/2024	4310 Dept Of Revenue-EXCISE TAX	16,314.97	December 2023 Excise Taxes
514 23 49 00	Miscellaneous - Finance		001 000 514 General Fund	0.53	December 2023 Excise Taxes
531 50 44 00	Excise Tax - Storm		415 000 531 Storm Drain	1,529.38	December 2023 Excise Taxes
534 10 44 00	Excise Tax - Water		425 000 534 Water Fund (de	7.51	December 2023 Excise Taxes
534 10 44 00	Excise Tax - Water		425 000 534 Water Fund (de	58.19	December 2023 Excise Taxes
534 10 44 00	Excise Tax - Water		425 000 534 Water Fund (de	7,430.58	December 2023 Excise Taxes
535 10 44 00	Excise Tax - Sewer		430 000 535 Sewer Fund (de	285.90	December 2023 Excise Taxes
535 10 44 00	Excise Tax - Sewer		430 000 535 Sewer Fund (de	6,880.29	December 2023 Excise Taxes
571 20 43 00	Excise Tax - Participation Fee		001 000 571 General Fund	1.06	December 2023 Excise Taxes
576 80 31 02	Oper Supplies - Parks		001 000 576 General Fund	43.53	December 2023 Excise Taxes
576 80 49 00	Miscellaneous - Parks		001 000 576 General Fund	78.00	December 2023 Excise Taxes
31498	01/16/2024	01/23/2024	9254 Doyle Printing Company	251.03	Purchase Orders (500)
518 10 34 02	Printing & Binding - Central		001 000 518 General Fund	251.03	Purchase Orders (500)

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31477	01/16/2024	01/23/2024	8921 Eberly, Alexander	78.00	Library Reimbursement - 1 Year (Jamie)
	572 21 49 00	Library Services	001 000 572	78.00	Library Reimbursement - 1 Year (Jamie)
31551	01/17/2024	01/23/2024	10647 Erickson-Deaton, Jeanne	100.00	Security Deposit Refund, Erickson-Deaton, 3/16/23
	582 10 00 00	Deposit Refunds	001 000 580	100.00	Security Deposit Refund, Erickson-Deaton, 3/16/23
31529	01/16/2024	01/23/2024	8046 Goncharova, Natalya	130.00	Russian Interpreting (2 hrs) - 01/10/24
	512 51 41 03	Prof Svcs - Interpreter - FMC	001 000 512	130.00	Russian Interpreting (2 hrs) - 01/10/24
31476	01/16/2024	01/23/2024	3692 Home Depot Credit Services	44.09	Router Bit Set
	518 30 35 00	Small Tools & Equip - Facilit	001 000 518	44.09	Router Bit Set
31518	01/16/2024	01/23/2024	3692 Home Depot Credit Services	20.37	Drawer Repair
	518 30 31 01	Oper Supplies - Rec Bldg	001 000 518	20.37	Drawer Repair
31519	01/16/2024	01/23/2024	3692 Home Depot Credit Services	7.69	High Tank Light
	534 50 31 01	Oper Supplies - Water Main	425 000 534	7.69	High Tank Light
Total Home Depot Credit Services				72.15	
31481	01/16/2024	01/23/2024	9934 Howitt, Deborah	78.00	Library Reimbursement - 1 Year
	572 21 49 00	Library Services	001 000 572	78.00	Library Reimbursement - 1 Year
31525	01/16/2024	01/23/2024	3704 International Assoc Of Chiefs Of Police	190.00	2024 Membership Dues - R Schaub
	521 22 49 03	Dues/Member/Subscriptions	001 000 521	190.00	2024 Membership Dues - R Schaub
31527	01/16/2024	01/23/2024	8544 Johnson, Michelle	78.00	Library Reimbursement - 1 Year
	572 21 49 00	Library Services	001 000 572	78.00	Library Reimbursement - 1 Year
31454	01/09/2024	01/23/2024	2429 Knoll, Dr Richard C.	146.47	05-01380.0 - 1007 ROSEWOOD LANE
	343 10 00 00	Storm Drain Revenues	415 000 340	-35.80	
	343 40 00 00	Sale Of Water	425 000 340	-39.12	
	343 50 00 00	Sewer Revenues	430 000 340	-71.55	
31463	01/16/2024	01/23/2024	10264 Larson, Shari	755.86	Gentle Yoga & Chair Yoga Classes (12/1/23-12/31/23)
	571 20 49 06	Instructor Fees	001 000 571	755.86	Gentle Yoga & Chair Yoga Classes (12/1/23-12/31/23)

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31500	01/16/2024	01/23/2024	10459 Locke Systems Inc.	4,954.50	IT Managed Services - January 2024 (for December Services)
	518 81 41 01	Prof Svcs - I/S	001 000 518 General Fund	4,954.50	IT Managed Services - January 2024 (for December Services)
31548	01/17/2024	01/23/2024	10459 Locke Systems Inc.	5.51	Battery for Police File Server
	518 81 35 00	Small Tools & Equip - I/S	001 000 518 General Fund	5.51	Battery for Police File Server
Total Locke Systems Inc.				4,960.01	
31510	01/16/2024	01/23/2024	3791 Lowe's Company-#338954	31.41	Shop Light
	534 50 31 01	Oper Supplies - Water Main	425 000 534 Water Fund (dep	31.41	Shop Light
31514	01/16/2024	01/23/2024	3791 Lowe's Company-#338954	164.51	Heater for Water Tanks
	534 50 31 01	Oper Supplies - Water Main	425 000 534 Water Fund (dep	164.51	Heater for Water Tanks
Total Lowe's Company-#338954				195.92	
31453	01/09/2024	01/23/2024	10605 Mathis Dan	285.94	03-01340.9 - 435 CONTRA COSTA AVE
	343 10 00 00	Storm Drain Revenues	415 000 340 Storm Drain	-66.73	
	343 40 00 00	Sale Of Water	425 000 340 Water Fund (dep	-72.89	
	343 50 00 00	Sewer Revenues	430 000 340 Sewer Fund (dep	-146.32	
31469	01/16/2024	01/23/2024	6369 McLendon Hardware Inc (Tacoma)	16.84	Drawer Repair
	518 30 31 01	Oper Supplies - Rec Bldg	001 000 518 General Fund	16.84	Drawer Repair
31488	01/16/2024	01/23/2024	6369 McLendon Hardware Inc (Tacoma)	2.98	Screws for Rec Storage Door Hinges
	518 30 31 01	Oper Supplies - Rec Bldg	001 000 518 General Fund	2.98	Screws for Rec Storage Door Hinges
Total McLendon Hardware Inc (Tacoma)				19.82	
31464	01/16/2024	01/23/2024	10265 Mirande, Therese	298.34	Gentle Yoga Classes, Chair Yoga & Yin Yoga Series (12/01/23-12/31/23)
	571 20 49 06	Instructor Fees	001 000 571 General Fund	298.34	Gentle Yoga Classes, Chair Yoga & Yin Yoga Series (12/01/23-12/31/23)
31521	01/16/2024	01/23/2024	3957 PC Budget & Finance	11,755.92	2023 Annual System Access Fee (22 Users)
	521 22 41 01	Pierce Co Radio Communica	001 000 521 General Fund	11,755.92	2023 Annual System Access Fee (22 Users)

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31512	01/16/2024	01/23/2024	3961 PCRCD, LLC dba LRI-HV	651.23	Dump Fees - Street Sweeping - December 2023
	531 50 47 01	Dumping Fees - Storm	415 000 531 Storm Drain	651.23	Dump Fees - Street Sweeping - December 2023
31542	01/16/2024	01/23/2024	8993 Pacific Office Automation - A/R	216.97	Copier Usage - 12/01/23-01/01/24
	512 51 45 00	Oper Rentals - Copier - Cour	001 000 512 General Fund	125.78	Court 12/01/23-01/01/24
	518 10 45 00	Oper Rentals - Copier - Non	001 000 518 General Fund	47.42	City Hall 12/01/23-01/01/24
	531 50 45 00	Oper Rentals - Copier - Storm	415 000 531 Storm Drain	3.51	Storm 12/01/23-01/01/24
	534 10 45 02	Oper Rentals - Copier - Water	425 000 534 Water Fund (de	3.51	Water 12/01/23-01/01/24
	535 10 45 00	Oper Rentals - Copier - Sewer	430 000 535 Sewer Fund (de	3.51	Sewer 12/01/23-01/01/24
	542 30 45 00	Oper Rentals - Copier - Street	101 000 542 City Street Fund	3.51	Street 12/01/23-01/01/24
	571 10 45 01	Oper Rentals - Copier - Rec	001 000 571 General Fund	26.75	Rec 12/01/23-01/01/24
	576 80 45 00	Oper Rentals - Copier - Park	001 000 576 General Fund	2.98	Parks 12/01/23-01/01/24
31543	01/16/2024	01/23/2024	3955 Petrocard Systems Inc	134.38	Gas/Fuel - January 2024
	548 65 31 13	Gas - Storm	501 000 548 Equipment Rent	134.38	Storm - 01/2024
31452	01/09/2024	01/23/2024	9545 Pozzuto, Ella	307.67	07-03130.0 - 1078 11TH TEE DR
	343 40 00 00	Sale Of Water	425 000 340 Water Fund (de	-99.11	
	343 50 00 00	Sewer Revenues	430 000 340 Sewer Fund (de	-208.56	
31523	01/16/2024	01/23/2024	4828 Protect Youth Sports	43.80	Background Checks for Youth Basketball Coaches (December 2023)
	518 11 41 00	Prof Svcs - Personnel	001 000 518 General Fund	43.80	Background Checks for Youth Basketball Coaches (December 2023)
31546	01/17/2024	01/23/2024	3986 Puget Sound Energy, BOT-01H	63.05	Natural Gas - City Hall December 2023
	518 30 47 00	Public Utility Services - City	001 000 518 General Fund	63.05	Natural Gas - City Hall December 2023
31547	01/17/2024	01/23/2024	3986 Puget Sound Energy, BOT-01H	201.14	Natural Gas - PW - December 2023
	531 50 47 02	Public Utility Services - Bldg	415 000 531 Storm Drain	50.29	Natural Gas - PW - December 2023
	534 10 47 00	Utility Services/Building - W	425 000 534 Water Fund (de	50.29	Natural Gas - PW - December 2023
	535 10 47 00	Utility Services/Building - S	430 000 535 Sewer Fund (de	50.28	Natural Gas - PW - December 2023
	542 30 47 02	Electricity & Gas/Bldg - Stree	101 000 542 City Street Fund	50.28	Natural Gas - PW - December 2023
			Total Puget Sound Energy, BOT-01H	264.19	
31541	01/16/2024	01/23/2024	10029 Rodriguez, Javier	78.00	Library Reimbursement - 1 Year (Kari)
	572 21 49 00	Library Services	001 000 572 General Fund	78.00	Library Reimbursement - 1 Year (Kari)

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31483	01/16/2024	01/23/2024	10302 Rolloson, Paul	78.00	Library Reimbursement - 1 Year
	572 21 49 00	Library Services	001 000 572 General Fund	78.00	Library Reimbursement - 1 Year
31465	01/16/2024	01/23/2024	10398 Rubke, Patricia	192.50	Barre Classes (Beginning Barre, Barre HIIT, Barre) 12/01/23-12/31/23
	571 20 49 06	Instructor Fees	001 000 571 General Fund	192.50	Barre Classes (Beginning Barre, Barre HIIT, Barre) 12/01/23-12/31/23
31468	01/16/2024	01/23/2024	4035 Sarco Supply	199.56	Janitorial Supplies - Rec Bldg
	571 10 31 04	Janitorial Supplies - Rec Bldg	001 000 571 General Fund	199.56	Janitorial Supplies - Rec Bldg
31471	01/16/2024	01/23/2024	4035 Sarco Supply	435.37	Janitorial Supplies - Rec Bldg
	571 10 31 04	Janitorial Supplies - Rec Bldg	001 000 571 General Fund	435.37	Janitorial Supplies - Rec Bldg
31472	01/16/2024	01/23/2024	4035 Sarco Supply	174.48	Janitorial Supplies - PSB
	518 30 31 02	Oper Supplies - PSB Bldg	001 000 518 General Fund	174.48	Janitorial Supplies - PSB
31473	01/16/2024	01/23/2024	4035 Sarco Supply	204.02	Operating Supplies - PW
	518 30 31 03	Oper Supplies - PWF	001 000 518 General Fund	204.02	Operating Supplies - PW
31474	01/16/2024	01/23/2024	4035 Sarco Supply	331.28	Operating Supplies - City Hall
	518 30 31 04	Oper Supplies - CH	001 000 518 General Fund	331.28	Operating Supplies - City Hall
31475	01/16/2024	01/23/2024	4035 Sarco Supply	95.98	Janitorial Supplies - Parks Structures
	576 80 31 01	Janitorial Supplies - Parks St	001 000 576 General Fund	95.98	Janitorial Supplies - Parks Structures
			Total Sarco Supply	1,440.69	
31487	01/16/2024	01/23/2024	6088 Sentinel Pest Control Inc	120.23	Pest Control - City Hall - 01/2024
	518 30 48 02	Rep & Maint - City Hall	001 000 518 General Fund	120.23	Pest Control - City Hall - 01/2024
31528	01/16/2024	01/23/2024	6088 Sentinel Pest Control Inc	214.61	Pest Control - PW - 01/2024
	531 50 48 00	Rep & Maint - Storm	415 000 531 Storm Drain	53.65	Pest Control - PW - 01/2024
	534 50 48 01	Rep & Maint - Water Maint	425 000 534 Water Fund (dep	53.65	Pest Control - PW - 01/2024
	535 50 48 00	Rep & Maint - Sewer Maint	430 000 535 Sewer Fund (dep	53.65	Pest Control - PW - 01/2024
	542 30 48 01	Rep & Maint - Street Maint	101 000 542 City Street Fund	53.66	Pest Control - PW - 01/2024

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			Total Sentinel Pest Control Inc	334.84	
31516	01/16/2024	01/23/2024	4056 Sherwin-Williams Company	86.71	Paint for Offices
	518 30 31 03	Oper Supplies - PWF	001 000 518 General Fund	86.71	Paint for Offices
31517	01/16/2024	01/23/2024	4056 Sherwin-Williams Company	67.10	Paint for Offices
	518 30 31 03	Oper Supplies - PWF	001 000 518 General Fund	67.10	Paint for Offices
			Total Sherwin-Williams Company	153.81	
31451	01/09/2024	01/23/2024	10060 Siler, Lauren	130.62	01-00095.1 - 3012 ORCHARD ST W
	343 10 00 00	Storm Drain Revenues	415 000 340 Storm Drain	-28.95	
	343 40 00 00	Sale Of Water	425 000 340 Water Fund (dep	-31.67	
	343 50 00 00	Sewer Revenues	430 000 340 Sewer Fund (dep	-70.00	
31522	01/16/2024	01/23/2024	5304 South Sound 911	36,062.50	1st Qtr 2024 - SouthSound 911 Contract Services
	521 22 41 02	Dispatching - Lesa	001 000 521 General Fund	23,312.50	LE Communications Services 1st Qtr 2024
	521 22 41 04	Records	001 000 521 General Fund	3,860.00	Records/Permitting Services 1st Qtr 2024
	521 22 41 05	IT Charges	001 000 521 General Fund	8,890.00	RMS & IT Support Services 1st Qtr 2024
31502	01/16/2024	01/23/2024	4084 Staples Business Advantage	128.30	Office Supplies - Central
	518 10 34 01	Office Supplies - Central	001 000 518 General Fund	128.30	Office Supplies - Central
31504	01/16/2024	01/23/2024	4084 Staples Business Advantage	77.48	Office Supplies - Admin & Finance
	513 10 35 00	Small Tools & Equip - Admin	001 000 513 General Fund	25.32	Office Supplies - Admin - Clock
	514 23 35 00	Small Tools & Equip - Financ	001 000 514 General Fund	52.16	Office Supplies - Finance - Earbuds (2)
31505	01/16/2024	01/23/2024	4084 Staples Business Advantage	65.11	Office Supplies - Central & Police
	518 10 34 01	Office Supplies - Central	001 000 518 General Fund	32.96	Office Supplies - Central
	521 22 31 00	Office & Oper Sup - Police	001 000 521 General Fund	32.15	Office Supplies - Police
31506	01/16/2024	01/23/2024	4084 Staples Business Advantage	169.93	Office Supplies - Central
	518 10 34 01	Office Supplies - Central	001 000 518 General Fund	169.93	Office Supplies - Central
31507	01/16/2024	01/23/2024	4084 Staples Business Advantage	7.89	Office Supplies - Central
	518 10 34 01	Office Supplies - Central	001 000 518 General Fund	7.89	Office Supplies - Central
31508	01/16/2024	01/23/2024	4084 Staples Business Advantage	181.87	Office Supplies - Court - Laptop Cart

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512 51 35 00	Small Tools & Equip - Court		001 000 512 General Fund	181.87	Office Supplies - Court - Laptop Cart
Total Staples Business Advantage				630.58	
31467	01/16/2024	01/23/2024	4088 State Auditor's Office	8,704.00	2022 Audit #63324 - Dec 2023 (68 Hrs)
518 10 41 01	Annual Audit - Non Dept		001 000 518 General Fund	8,704.00	2022 Audit #63324 - Dec 2023 (68 Hrs)
31524	01/16/2024	01/23/2024	4107 Summit Law Group	365.00	Legal Consulting - Nov 2023
515 41 41 02	Special Legal Counsel		001 000 515 General Fund	365.00	Legal Consulting - Nov 2023
31489	01/16/2024	01/23/2024	4110 Superior Linen Service	49.12	Linen Service 12/29/23 - Public Works
518 30 48 03	Rep & Maint - PW		001 000 518 General Fund	49.12	Linen Service 12/29/23 - Public Works
31490	01/16/2024	01/23/2024	4110 Superior Linen Service	49.12	Linen Service 12/15/23 - Public Works
518 30 48 03	Rep & Maint - PW		001 000 518 General Fund	49.12	Linen Service 12/15/23 - Public Works
31491	01/16/2024	01/23/2024	4110 Superior Linen Service	81.41	Linen Service 12/29/23 - City Hall
518 30 48 02	Rep & Maint - City Hall		001 000 518 General Fund	81.41	Linen Service 12/29/23 - City Hall
31492	01/16/2024	01/23/2024	4110 Superior Linen Service	81.41	Linen Service 12/15/23 - City Hall
518 30 48 02	Rep & Maint - City Hall		001 000 518 General Fund	81.41	Linen Service 12/15/23 - City Hall
31493	01/16/2024	01/23/2024	4110 Superior Linen Service	124.77	Linen Service 12/27/23 - Rec Center
518 30 48 01	Rep & Maint - Rec Bldg		001 000 518 General Fund	124.77	Linen Service 12/27/23 - Rec Center
31494	01/16/2024	01/23/2024	4110 Superior Linen Service	124.77	Linen Service 12/13/23 - Rec Center
518 30 48 01	Rep & Maint - Rec Bldg		001 000 518 General Fund	124.77	Linen Service 12/13/23 - Rec Center
31495	01/16/2024	01/23/2024	4110 Superior Linen Service	52.42	Linen Service 12/27/23 - Pool Party Room
576 20 49 02	Miscellaneous - Pool		001 000 576 General Fund	52.42	Linen Service 12/27/23 - Pool Party Room
31496	01/16/2024	01/23/2024	4110 Superior Linen Service	52.42	Linen Service 12/13/23 - Pool Party Room
576 20 49 02	Miscellaneous - Pool		001 000 576 General Fund	52.42	Linen Service 12/13/23 - Pool Party Room
Total Superior Linen Service				615.44	
31540	01/16/2024	01/23/2024	4328 Systems for Public Safety Inc	108.87	#BTS6572 2020 Ford Interceptor - LOF

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	548 65 48 08	O & M - Police	501 000 548 Equipment Rent:	108.87	#BTS6572 2020 Ford Interceptor - LOF
31533	01/16/2024	01/23/2024	4133 Tacoma Rubber Stamp	63.64	Stamp - "City of Fircrest (Date) Received"
	518 10 35 00	Small Tools & Equip - Non E	001 000 518 General Fund	63.64	Stamp - "City of Fircrest (Date) Received"
31535	01/16/2024	01/23/2024	4133 Tacoma Rubber Stamp	38.61	Nameplate - B. Wittner & K. Mauer-Smith
	511 60 31 00	Office & Oper Sup - Legisl	001 000 511 General Fund	38.61	Nameplate - B. Wittner & K. Mauer-Smith
Total Tacoma Rubber Stamp				102.25	
31554	01/17/2024	01/23/2024	4322 Tacoma, City of - POWER	14,102.79	Power - Various Locations - December 2023
	518 30 47 00	Public Utility Services - City I	001 000 518 General Fund	941.45	City Hall Power 12/2023
	531 50 47 02	Public Utility Services - Bldg	415 000 531 Storm Drain	112.96	PW Power 12/2023
	534 10 47 00	Utility Services/Building - W:	425 000 534 Water Fund (dep	112.96	PW Power 12/2023
	534 80 47 01	Utility Services/Pumping	425 000 534 Water Fund (dep	4,242.22	PW, Well #4, #6, #7, #9, Golf Course Tank 12/2023
	535 10 47 00	Utility Services/Building - Se	430 000 535 Sewer Fund (dep	112.97	PW Power 12/2023
	535 80 47 01	Utility Services/Pumping	430 000 535 Sewer Fund (dep	1,242.38	Pumps/LS Power 12/2023
	542 30 47 02	Electricity & Gas/Bldg - Stree	101 000 542 City Street Fund	112.96	PW Power 12/2023
	542 30 47 03	Electricity/Traffic Lights	101 000 542 City Street Fund	89.66	Traffic Control 12/2023
	542 63 47 00	Electricity/Street Lights	101 000 542 City Street Fund	1,274.61	Street Lights 12/2023
	548 65 47 00	Utility Services/Building - Sh	501 000 548 Equipment Rent:	187.70	F&E Garage Power 12/2023
	571 10 47 00	Public Utility Services - Rec	001 000 571 General Fund	1,561.32	Rec Center Power 12/2023
	576 20 47 00	Public Utility Services - Pool	001 000 576 General Fund	2,654.49	Pool Power 12/2023
	576 80 47 00	Public Utility Services - Parks	001 000 576 General Fund	1,457.11	Parks Power - 12/2023
31455	01/09/2024	01/23/2024	3315 Tollefson, Marc	244.46	10-01020.3 - 701 REGENTS BLVD
	343 10 00 00	Storm Drain Revenues	415 000 340 Storm Drain	-41.64	
	343 40 00 00	Sale Of Water	425 000 340 Water Fund (dep	-57.16	
	343 50 00 00	Sewer Revenues	430 000 340 Sewer Fund (dep	-145.66	
31479	01/16/2024	01/23/2024	4162 Tursi, Jane	78.00	Library Reimbursement - 1 Year
	572 21 49 00	Library Services	001 000 572 General Fund	78.00	Library Reimbursement - 1 Year
31555	01/17/2024	01/23/2024	8484 US Bank, Recreation Dept Account	1,674.73	P-Card Charges thru 01/15/24
	571 10 31 00	Office Supplies - Rec	001 000 571 General Fund	31.37	Office Supplies
	571 10 31 02	Senior Program Supplies	001 000 571 General Fund	156.82	Senior Morning Supplies
	571 20 49 07	Youth Basketball/Youth Refe	001 000 571 General Fund	88.29	Youth Basketball Supplies
	573 90 49 01	Community Events	001 000 573 General Fund	1,304.66	Community Event Supplies
	594 76 62 03	Buildings & Structures - PBC	301 000 594 Park Bond Capit:	93.59	P#64 01/2024 Container Rental

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
31558	01/18/2024	01/23/2024	4178 University Place Refuse Inc	650.36	Dumping Fees - 01/2024
531 50 47 01	Dumping Fees - Storm		415 000 531 Storm Drain	303.67	Dumping Fees - Storm 01/2024
534 80 47 02	Dumping Fees - Water		425 000 534 Water Fund (de	55.67	Dumping Fees - Water 01/2024
535 80 47 02	Dumping Fees - Sewer		430 000 535 Sewer Fund (de	55.67	Dumping Fees - Sewer 01/2024
542 30 47 01	Dumping Fees - Street		101 000 542 City Street Fund	117.68	Dumping Fees - Street 01/2024
576 80 47 01	Dumping Fees - Parks		001 000 576 General Fund	117.67	Dumping Fees - Parks 01/2024
31501	01/16/2024	01/23/2024	4850 Uptown Printing & Graphics Inc	671.61	Accounts Payable Checks (4,000)
514 23 49 02	Printing & Binding - Finance		001 000 514 General Fund	671.61	Accounts Payable Checks (4,000)
31497	01/16/2024	01/23/2024	4180 Utilities Underground	17.06	Locates 12/2023
534 10 49 00	Miscellaneous - Water Admi		425 000 534 Water Fund (de	8.53	Locates 12/2023
535 10 49 00	Miscellaneous - Sewer Admi		430 000 535 Sewer Fund (de	8.53	Locates 12/2023
31530	01/16/2024	01/23/2024	6884 WPTA	50.00	2024 WPTA Membership - Ryan
514 23 49 03	Dues/Member/Subscriptions		001 000 514 General Fund	50.00	2024 WPTA Membership - Ryan
31531	01/16/2024	01/23/2024	6884 WPTA	50.00	2024 WPTA Membership - Dunbar
514 23 49 03	Dues/Member/Subscriptions		001 000 514 General Fund	50.00	2024 WPTA Membership - Dunbar
31532	01/16/2024	01/23/2024	6884 WPTA	50.00	2024 WPTA Membership - Corcoran
514 23 49 03	Dues/Member/Subscriptions		001 000 514 General Fund	50.00	2024 WPTA Membership - Corcoran
Total WPTA				150.00	
31513	01/16/2024	01/23/2024	4231 Water Mgmt Labs Inc	402.00	Coliform & Fluoride Testing - 12/20/23
534 80 41 00	Water Testing		425 000 534 Water Fund (de	402.00	Coliform & Fluoride Testing - 12/20/23
31478	01/16/2024	01/23/2024	261 Wilson, Phil	156.00	Library Reimbursement - 1 Year (Phil & Melinda)
572 21 49 00	Library Services		001 000 572 General Fund	156.00	Library Reimbursement - 1 Year (Phil & Melinda)
31549	01/17/2024	01/23/2024	4253 Windmill Gardens LLC	2,785.93	2024 Hanging Baskets (1st Half Payment)
542 80 31 02	Oper Supplies - Flower Bask		101 000 542 City Street Fund	2,785.93	2024 Hanging Baskets (1st Half Payment)
31484	01/16/2024	01/23/2024	5851 Yasenak*, Patrick	78.00	Library Reimbursement - 1 Year
572 21 49 00	Library Services		001 000 572 General Fund	78.00	Library Reimbursement - 1 Year

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Report Total:				221,920.32	
<u>Fund</u>					
			001 General Fund	190,755.89	
			101 City Street Fund	4,527.95	
			301 Park Bond Capital Fund	93.59	
			415 Storm Drain	2,917.50	
			425 Water Fund (department)	13,000.86	
			430 Sewer Fund (department)	9,407.46	
			432 Sewer Improvement Fund	720.00	
			501 Equipment Rental Fund	497.07	

This report has been reviewed by:

REMARKS: _____ Signature & Title _____ Date

CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Acting City Clerk Burkhart called the regular meeting to order at 7:00 P.M. and led the Pledge of Allegiance. Councilmembers David M. Viafore, Shannon Reynolds, Brett L. Wittner, Karen Mauer-Smith, Hunter T. George, Nikki Bufford, and Jim Andrews were present.

PRESIDING OFFICER’S REPORT

A. Suspension of Rules for Selection of Mayor

Acting City Clerk Burkhart reviewed the process for the selection of Mayor and Mayor Pro Tempore based on the information Council received on Council’s Rules of Procedures on Election of Officers and Robert’s Rules of Order relating to Nominations, Elections, and Voting. Acting City Clerk Burkhart stated that if the Council concurred, two motions would be required: the first motion to suspend the Council’s Rules and Procedures for this item of business, and the second motion to adopt the procedure option for selecting a Mayor and Mayor Pro Tempore.

Councilmember Viafore MOVED that Council suspend its Rules and Procedures for Agenda Item 4 – the Selection of Mayor and Mayor Pro Tempore and adopt Robert’s Rules of Order relating to Nominations, and Elections; seconded by Councilmember Bufford. Acting City Clerk Burkhart invited Councilmember comment; none were provided.

The Motion Carried (7-0).

Councilmember Viafore MOVED that the Council adopt the Majority procedure option for electing a Mayor and Mayor Pro Tempore; seconded by Councilmember George. Acting City Clerk Burkhart invited Councilmember comment; none were provided.

The Motion Carried (7-0).

B. Selection of Mayor

Acting City Clerk Burkhart opened the floor for nominations for the position of Mayor for a two-year term:

- Councilmember Viafore passed.
- Councilmember Reynolds passed.
- Councilmember Wittner nominated Councilmember Reynolds.
- Councilmember Mauer-Smith nominated Councilmember Reynolds.
- Councilmember George nominated Councilmember Reynolds.
- Councilmember Bufford nominated Councilmember Reynolds.
- Councilmember Andrews passed.

Acting City Clerk Burkhart closed the nominations. **Councilmember Wittner MOVED to appoint Councilmember Shannon Reynolds to the position of Mayor of the City of Fircrest City Council for a two-year term effective immediately; seconded by Councilmember Bufford.** Acting City Clerk Burkhart invited Councilmember comment; none were provided.

The Motion Carried (7-0).

At 7:05 P.M., there was a Council consensus to take a five-minute recess to allow the public to congratulate Mayor Reynolds.

At 7:10 P.M., the Council reconvened.

C. Selection of Mayor Pro Tempore

Mayor Reynolds stated that the selection of the Mayor Pro Tempore for the two-year term would follow the same procedure as the selection of the Mayor and opened the floor for nominations.

- Councilmember Viafore passed.
- Councilmember Mauer-Smith nominated Councilmember Bufford.
- Councilmember Wittner nominated Councilmember Bufford.
- Mayor Reynolds passed.
- Councilmember George nominated Councilmember Bufford.
- Councilmember Bufford passed.
- Councilmember Andrews passed.

Councilmember Wittner MOVED to appoint Councilmember Nikki Bufford to the position of Mayor Pro Tempore of the City of Fircrest City Council for a two-year term effective immediately; seconded by Councilmember George. Mayor Reynolds invited Councilmember comment; none were provided.

The Motion Carried (7-0).

D. 2024 Liaison Assignments

Mayor Reynolds reported that the Council liaison assignments will be assigned at the next regular Council meeting.

CITY MANAGER COMMENTS

Acting City Manager Corcoran reported that agenda item 13A. Resolution: Claremont Avenue Overlay TIB Grant Agreement will be removed from the agenda. There were no objections noted by the Council.

DEPARTMENT HEAD COMMENTS

- Public Works Director Bemis reported on the Claremont Avenue Transportation Improvement Board grant.
- Community Development Director Newman reported on the 2024 legislative agenda housing bills, provided a departmental work plan update, and commented on the upcoming City Council and Planning Commission Joint Meeting.
- Finance Director Corcoran commented on the City’s successful audit with the State Auditor’s Office.
- Police Chief Schaub commented on the Civil Service Commission rules, current police scheduling, photo enforcement issue, and the Lexipol Policy Manual update. There was a brief discussion on the police officers’ labor contract, scheduling, and photo enforcement.

COUNCILMEMBER COMMENTS

- Councilmember Andrews; no comment.
- Councilmember Bufford congratulated Mayor Reynolds, commented on the Black History Month proclamation, and thanked meeting attendees.
- Councilmember George thanked the meeting attendees, congratulated Mayor Reynolds, Mayor Pro Tempore Bufford, and newly elected Councilmember Mauer-Smith, and commented on his excitement for the new year.
- Councilmember Wittner congratulated Mayor Reynolds, Mayor Pro Tempore Bufford, and newly elected Councilmember Mauer-Smith and thanked the meeting attendees.
- Councilmember Mauer-Smith thanked everyone for their support.
- Councilmember Viafore congratulated Mayor Reynolds, Mayor Pro Tempore Bufford, and newly elected Councilmember Mauer-Smith and commented on the upcoming Tacoma Public Schools presentation.
- Mayor Reynolds; no comment.

PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

Mayor Reynolds invited public comment. The following individuals provided comments.

- Sean DeWitz, Congressional District Senior Outreach Representative, congratulated Mayor Reynolds and Mayor Pro Tempore Bufford.
- Kathy Owens, 545 Forrest Park Dr., commented on speeding and safety issues on Alameda Ave and community outreach for the Tacoma Public School Presentation.
- Nate Carlson, 964 Altadena Dr., commented on the suspension of the Council rules and the Whittier Park Master Plan. There was a brief discussion on community outreach and a third open house.
- Katie Dorsey, 546 Forrest Park Dr., expressed concerns about the Whittier Park Master Plan survey. There was a brief discussion on the survey and record retention.
- Brian Rybolt, 1036 Daniels Dr., commented on the upcoming Tacoma Public Schools presentation.
- Shelly Handford, 542 Forrest Park Dr., commented on the survey results and expressed concern about the Tacoma Public Schools presentation.

There was a brief discussion on the Whittier Park Master Plan process and to provide a public update.

COMMITTEE, COMMISSION, AND LIAISON REPORTS

A. Administration

There was no report.

B. Environmental, Planning, and Building

There was no report.

C. Finance, IT

There was no report.

D. Other Liaison Reports

Councilmember Bufford provided an update on Puget Sound Regional Council’s growth management comprehensive plan.

CONSENT CALENDAR

Mayor Reynolds requested the Acting City Clerk read the Consent Calendar:

- A. Approval of Check No. 220678 through 220715 in the amount of \$310,397.44.
Approval of Check No. 220716 through 220732 in the amount of \$123,129.95.
Approval of Check No. 14324 through 14325 in the amount of \$8,882.71.
Approval of Check No. 14326 through 14327 in the amount of \$320.08.
Approval of Check No. 14328 through 14334 in the amount of \$72,086.72.
Approval of payroll electronic funds transfer in the amount of \$162,311.18.
- B. Approval of the Rebuilding Together South Sound Special Occasion Liquor License.
- C. Approval of the Fircrest Bottle Shop Liquor License Application.
- D. Approval of the December 18, 2023, Study Session Meeting minutes.
Approval of the December 26, 2023, Regular meeting minutes.
- E. Setting the 2024 City Council Study Session meetings on January 16, February 20, March 18, April 15, May 20, June 17, July 15, August 19, September 16, October 21, November 18, and December 16 starting at 6:00 pm at City Hall.
- F. Setting a joint meeting of the City Council and the Planning Commission on February 6, 2024, at 6:00 pm at City Hall.
- G. Setting a Public Hearing on January 23, 2024, at 7:15 pm or shortly thereafter to receive comments on a proposed solid waste rate adjustment.

Councilmember Andrews requested to remove the December 26, 2023, Regular meeting minutes.

Councilmember Viafore MOVED to approve the Consent Calendar as amended; seconded by Councilmember Wittner.

The Motion Carried (7-0).

There was a brief discussion on recording Council attendance on the meeting minutes.

Councilmember Bufford MOVED to approve the December 26, 2023, Regular meeting minutes; seconded by Councilmember Mauer-Smith.

The Motion Carried (7-0).

PUBLIC HEARING

There was no public hearing scheduled.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

A. Resolution: Claremont Street Overlay TIB Grant Agreement

The agenda item was removed.

B. Resolution No. 1881: Regents West Grind and Overlay Design Contract Award

Public Works Director Bemis briefed the Council on the proposed resolution and highlighted that the project will grind and overlay Regents Blvd between 67th Ave W and Alameda Ave. **Councilmember Bufford MOVED to adopt Resolution No. 1881, authorizing the City Manager to execute a Professional Services Agreement with TranTech Engineering LLC, for engineering services related to the Regents West Overlay Project; seconded by Councilmember George.** Mayor Reynolds invited Councilmember comment. There was a brief discussion on the usage of REET funds and crosswalk improvements. Mayor Reynolds invited public comment; none were provided.

The Motion Carried (7-0).

C. Resolution No. 1882: Approval of Department of Commerce Missing Middle Housing Grant Agreement

Community Development Director Newman briefed the Council on the proposed resolution and highlighted that the funds would help the City review its existing housing regulations. **Councilmember Bufford MOVED to adopt Resolution No. 1882, authorizing the City Manager to execute a grant contract with the Washington State Department of Commerce for \$50,000 to implement a Missing Middle Housing Ordinance and Development Regulations by June 30, 2025; seconded by Councilmember George.** Mayor Reynolds invited Councilmember comment. There was a brief discussion on consultant selection, billing procedures, and consultant performance standards. Mayor Reynolds invited public comment; none were provided.

The Motion Carried (7-0).

CALL FOR FINAL COMMENTS

Councilmember Viafore congratulated the Council and acknowledged former Fircrest Commissioner and City Councilmember Jerry Foss.

Councilmember Karen Mauer-Smith commented on the City staff and community involvement.

Councilmember Wittner thanked Acting City Clerk Burkhart.

EXECUTIVE SESSION

At 8:25 P.M., Mayor Reynolds reported that the Council would take a five-minute recess and convene into Executive Session, not to exceed sixty (60) minutes, to discuss labor negotiations, pursuant to RCW 42.30.140 (4)(b), to discuss potential litigation, pursuant to RCW 42.30.110 (1)(i) and to review the performance of public employee, pursuant to RCW 42.30.110(1)(g).

City Manager Masko, and City Attorney Zeinemann were invited to the Executive Session.

ADJOURNMENT

Councilmember Bufford MOVED to adjourn the meeting at 9:16 P.M., seconded by Councilmember Wittner.

The Motion Carried (7-0).

Shannon Reynolds, Mayor

Arlette Burkhardt, Acting City Clerk

FIRCREST CITY COUNCIL AGENDA SUMMARY

NEW BUSINESS: Public Hearing on Proposed Solid Waste Rate Adjustment
ITEM: 11A
DATE: January 23, 2024
FROM: Dawn Masko, City Manager

RECOMMENDED MOTION: No motion. Public Hearing only.

PROPOSAL: The Council is being asked to approve the proposed ordinance setting new solid waste rates effective March 1, 2024.

FISCAL IMPACT: The rate changes include:

- 4.6% adjustment based on the June-to-June CPI-U.
- Disposal Tipping Fee charged by LRI increased by \$3.61 per ton, or 2.1%.
- Recycling commodities surcharge increased from 0.83% to 0.94%.

ADVANTAGE: The proposed rate adjustment is pursuant to and complies with the City's contract with Westside Disposal.

DISADVANTAGES: The cost to customers for solid waste collection will increase.

ALTERNATIVES: None. These rate adjustments are pursuant to contract and ordinance language, and therefore, there are no alternatives.

HISTORY: The City has had a long-standing relationship with Westside Disposal for refuse services. The current contract commenced in 1998 for a period of 32 years, terminating in 2030, with the option for an additional term of eight years.

The provisions of the contract allow Westside Disposal to increase rates annually based on the June-to-June Seattle-Tacoma-Bellevue All Urban Consumers (CPI-U) Consumer Price Index. Westside Disposal is also allowed to pass any disposal site fee increases on to customers based on the rate charged to dispose of solid waste/garbage at Pierce County Recycling, Composting & Disposal (dba LRI).

ATTACHMENTS: [Ordinance](#)
[Westside Disposal Rate Increase Notification Letter](#)
[Pierce County – LRI Disposal Rate Letter](#)
[Consumer Price Index \(CPI-U\) - June 2023](#)
[Rate Worksheet](#)

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**CITY OF FIRCREST
ORDINANCE NO. ____**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON, AMENDING SECTION 1 OF
ORDINANCE NO. 1703 AND FIRCREST MUNICIPAL CODE
6.08.130 RELATING TO THE SCHEDULE OF RATES AND
CHARGES FOR SOLID WASTE COLLECTION.**

WHEREAS, the City entered into a contract with Westside Disposal, Inc. (“Westside Disposal”) on June 1, 1998, for solid waste and recycling collection services and has since approved six amendments thereto, including those identified in the February 9, 2021, approval of Resolution No. 1709; and

WHEREAS, on February 14, 2023, the City Council passed Ordinance 1703 amending the Solid Waste and Recycling Rates for the year 2023 pursuant to the contract with Westside Disposal; and

WHEREAS, the City’s contract with Westside Disposal includes a provision for annual rate adjustments based on the June to June CPI-U percentage change, the disposal site fee charged by Pierce County Recycling, Composting & Disposal (LRI), and a recycling commodity surcharge; and

WHEREAS, the City received notification from Westside Disposal on November 27, 2023, of a rate increase based on a June 2023 CPI-U increase of 4.6%, a disposal site fee increase of 2.1%, and a recycling commodity surcharge increase of 0.11%; and

WHEREAS, the City Council has determined it is in the City’s best interest to amend Section 1 of Ordinance No. 1703 and Fircrest Municipal Code Section 6.08.130, to reflect the solid waste and recycling rate changes.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF FIRCREST
DOES ORDAIN AS FOLLOWS:**

Section 1. Section 1 of Ordinance 1703 and Section 6.08.130 FMC are hereby amended to read as follows:

6.08.130 Schedule of Rates and Charges

Charges shall be made in accordance with the following schedule, which is adopted as the schedule of rates and charges for solid waste collection, as billed on a monthly basis for weekly or, as otherwise specified, pickup. Rates are shown below both with and without taxes. Taxes shall be listed separately on billing statement and shall be applied to all rates. It shall be understood that the rates without taxes shall be shown on billing statement and that some rounding may occur when taxes are added.

1		MONTHLY RATE	
2	<u>Type of Service</u>	<u>Pick-up Frequency</u>	
3		<u>without Taxes</u>	
3	Garbage toter rates below include up to: 3 Yard Waste and 1 Recycling toters.		
4	12 gal. Garbage Toter, curb	Weekly	\$ 21.79
5	24 gal. Garbage Toter, curb	Every-other week	\$ 20.23
6	24 gal. Garbage Toter, curb	Weekly	\$ 31.73
7	48 gal. Garbage Toter, curb	Every-other week	\$ 29.06
8	48 gal. Garbage Toter, curb	Weekly	\$ 43.84
9	64 gal. Garbage Toter, curb	Every-other week	\$ 36.37
10	64 gal. Garbage Toter, curb	Weekly	\$ 51.46
11	96 gal. Garbage Toter, curb	Weekly	\$ 67.12
12	<u>Recycling Toter, per unit, Off curb</u>		\$ 18.22
13	(does not apply to accounts charged for Multi-family Recycling)		
14	<u>Off-curb Garbage Charge (add to toter rate above) per toter</u>		
15	Up to 50' off-curb		\$ 10.41
16	Up to 100' off-curb		\$ 14.82
17	Over 100' off-curb		\$ 20.76
18	32 gal. Occasional Extra Garbage Tags:		\$ 9.46
19	Yard Waste Toter, 64 or 96 gal., per unit:		\$ 5.62
20	Late Payment Fee Minimum:		\$ 5.70
21	Customer stop and restart fee:		\$ 16.93
22	Toter redelivery fee:		\$ 16.93
23	Return trip charge:		\$ 16.93
24	<u>Special pickups (requiring a special trip), per pickup</u>		
25	(applies only to every-other week customers)		
26	12 gal. Garbage Toter		\$ 19.21
27	24 gal. Garbage Toter		\$ 21.25
28	48 gal. Garbage Toter		\$ 25.23
29	64 gal. Garbage Toter		\$ 31.74
30	96 gal. Garbage Toter		\$ 41.47
31	64 & 96 gal. Yard Waste Toter		\$ 20.29
	<u>Extra on-route, off-week pickups (not requiring a special trip), per pickup</u>		
	(applies only to every-other week customers)		
	24 gal. Garbage Toter		\$ 5.98
	48 gal. Garbage Toter		\$ 11.26
	64 gal. Garbage Toter		\$ 15.00

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<u>Type of Service</u>	<u>Pick-up Frequency</u>	<u>MONTHLY RATE</u> <u>without Taxes</u>
<u>Commercial Containers (non-compacted)</u>		
Monthly charges for regular weekly service - Multiply rate times number of pick-ups per week (limited to 5 pick-ups per week)		
1 cubic yard	Weekly	\$ 126.56
1.5 cubic yards	Weekly	\$ 169.05
2 cubic yards	Weekly	\$ 209.57
3 cubic yards	Weekly	\$ 317.33
4 cubic yards	Weekly	\$ 390.51
6 cubic yards	Weekly	\$ 591.29
<u>Special, Occasional and Return trip Pickups, per pickup</u>		
1 cubic yard		\$ 38.38
1.5 cubic yards		\$ 48.92
2 cubic yards		\$ 59.72
3 cubic yards		\$ 81.63
4 cubic yards		\$ 102.91
6 cubic yards		\$ 145.03
Multi-family recycling charge, per unit: (charged on all multi-family units)		\$ 7.52
<u>Special Collection Services</u>		
Truck & driver - per hour		\$ 133.70
Each additional man:		\$ 57.51

Section 2. Severability. Should any part of this title be adjudged invalid for any reason, such adjudication shall not affect the validity of this title as a whole or any part thereof.

Section 3. Effective Date. This Ordinance shall become effective March 1, 2024, after passage, approval, and publication as provided by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, at a regular meeting thereof this 13th day of February 2023.

APPROVED:

Shannon Reynolds, Mayor

ATTEST:

Arlette Burkhart, Acting City Clerk

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APPROVED AS TO FORM:

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Robert Zeinemann, City Attorney

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Dawn Masko, City Manager
 City of Fircrest
 115 Ramsdell St.
 Fircrest WA 98466

November 27, 2023

Re: Annual Rate Adjustment, effective 3-1-24

Ms. Masko-

Enclosed you will find documentation regarding our request for the annual rate adjustment. The adjustment is made up of three parts:

- **Disposal Tip Fee** charged to us by LRI, will be going from the current \$171.23 to \$174.84 per ton, an increase of \$3.61 per ton or 2.1%. This increase becomes effective March 1, 2024.
- **CPI adjustment** as allowed in Section 35.A. in our contract is based on the June - June CPI-U. The contract requires that the prior year disposal fee component amount be subtracted first, the remaining amount is then multiplied times 1 plus the CPI percent change June – June. The CPI percent change this year is 4.6%.
- **Recycling Commodities Surcharge** increase from 0.83% to 0.94%

Rate Examples (taxes not included):

Garbage Service Level	Pickup Frequency	Current Rate 3-1-23	Proposed Rate 3-1-24	Adjustment Amount	Adjustment Percent	Recy. Comm. Surcharge 0.94%
12 gal garbage cart	1 x per week	\$20.94	\$21.79	\$0.85	4.1%	\$0.20
24 gal garbage cart	Every other week	\$19.44	\$20.23	\$0.79	4.1%	\$0.19
64 gal garbage cart	Every other week	\$35.00	\$36.37	\$1.37	3.9%	\$0.34
1 yd container	1 x per week	\$122.18	\$126.56	\$4.38	3.6%	\$1.19

Please contact us with any questions you may have regarding this. Thank you.

Sincerely,



Michael Gruener
 Asst. General Manager
 Westside Disposal



9850 64th Street West
University Place, Washington 98467-1078
piercecountywa.gov/ppw

September 1, 2023

The Honorable Ryan Mello
Pierce County Council Chair
930 Tacoma Avenue South
Tacoma, WA 98402

Subject: 2024 Solid Waste Tipping Fee Adjustment

Council Chair Mello:

The 2008 Pierce County Waste Handling Agreement (Agreement) contains procedures for enacting annual rate adjustments, with specific steps and timelines outlined in the enclosed *Rate Setting and Services Guidelines (Guidelines)*. As directed by the Executive, the Planning and Public Works Department (Department) reviews and revises the rates annually.

Pursuant to the terms of the Agreement, rate adjustments may take effect administratively. The County Executive, however, is required to notify the County Council of any proposed rate adjustment. This letter serves as that notice.

Rates are calculated to increase \$3.61 per ton, effective March 1, 2024. Mandatory formulas specified in the Agreement account for a \$3.64 increase and non-mandatory adjustments account for a decrease of \$0.03. This 2.11% increase in solid waste tipping fees will increase a typical household's monthly garbage collection bill by approximately \$.40 cents.

No action is required by the Council to implement this increase. The Council, however, may choose to hold a hearing to determine whether the proposed adjustment is consistent with the inflationary formula and other terms of the Waste Handling Agreement. Department staff can be available should the Council wish to hold a hearing or receive either a formal or informal briefing on this subject.

Enclosed is a chart showing the proposed rate adjustments by component, along with explanations of each component and a comparison with the current rate. Please contact me at (253) 798-8603 if I can be of further assistance in this matter.

Respectfully,

Ryan Dicks,
Sustainable Resources Administrator, Planning & Public Works

PROPOSED RATES BY COMPONENT

Pursuant to the Agreement, the Department has calculated the following changes to solid waste tipping fees for the period March 1, 2024 to February 28, 2025:

Components	Effective Until 2/29/24	Effective Starting 3/1/24	Change
Component A – Transfer Facilities, Recycling, and Transportation	\$56.84	\$60.60	\$3.76
Component B – County Diversion Program	\$25.27	\$26.87	\$1.60
Component C – Disposal Services	\$71.87	\$70.15	(\$1.72)
Component D – Community Solid Waste Reduction and Support Programs	\$3.60	\$2.47	(\$1.13)
County Administrative Cost Component	\$13.65	\$14.75	\$1.10
System Base Rate (expressed on a dollars per ton basis)	\$171.23	\$174.84	\$3.61
Percentage Increase			2.11%

Components Explained

Pierce County Recycling, Composting and Disposal LLC d/b/a/ LRI (LRI) retains revenue from four components to operate the regional solid waste handling, disposal, and composting system.

Component A relates to the operation of solid waste transfer stations and recycling facilities; and costs to move waste from remote transfer stations to the LRI Landfill.

Component B is a charge on all solid waste disposal customers that subsidizes LRI’s offering of free yard waste composting to residents and businesses under one ton. Starting in January 2021 loads over one ton were charged a fee set by LRI. These services occur at a County-owned/Company-operated composting facility near Gig Harbor, at Company-owned/operated composting facilities on South Hill and in Thurston County, and as needed, at third party-facilities located outside Pierce County.

Component C funds the disposal of waste in the LRI Landfill.

Component D costs are those deemed by the County as “Solid Waste Reduction and Support Programs.” LRI retains all this revenue with the review and concurrence of Pierce County. For 2024-2025, these include two items:

- Acceptance of debit and credit cards for payment at the transfer stations. (The Agreement allows LRI to recoup costs imposed by the banks and credit processing companies.)
- Capital projects - The Prairie Ridge and Purdy projects are making improvements to County-owned facilities.

The County Administrative Cost Component is the portion of rates returned to the Planning and Public Works Department to fund Waste Reduction & Recycling, Environmental Education, Code Enforcement,

Council Chair Mello

September 1, 2023

Page 4

the Sustainability 2030 program, and to pay an “in-lieu-of-permit” fee to the Tacoma-Pierce County Health Department.

CONSUMER PRICE INDEXES PACIFIC CITIES AND U. S. CITY AVERAGE June 2023

(All items indexes. 1982-84=100 unless otherwise noted. Not seasonally adjusted.)

MONTHLY DATA	All Urban Consumers (CPI-U)						Urban Wage Earners and Clerical Workers (CPI-W)					
	Indexes			Percent Change			Indexes			Percent Change		
				Year ending	1 Month ending					Year ending	1 Month ending	
	Jun 2022	May 2023	Jun 2023	May 2023	Jun 2023	Jun 2023	Jun 2022	May 2023	Jun 2023	May 2023	Jun 2023	Jun 2023
U. S. City Average.....	296.311	304.127	305.109	4.0	3.0	0.3	292.542	298.382	299.394	3.6	2.3	0.3
West.....	313.496	323.525	324.448	4.5	3.5	0.3	307.063	315.412	316.460	4.1	3.1	0.3
West – Size Class A ¹	322.591	332.600	333.674	4.5	3.4	0.3	314.046	321.214	322.351	3.7	2.6	0.4
West – Size Class B/C ²	182.790	188.833	189.295	4.4	3.6	0.2	184.457	190.313	190.898	4.4	3.5	0.3
Mountain ³	123.933	128.647	128.574	5.1	3.7	-0.1	125.518	130.024	129.852	5.0	3.5	-0.1
Pacific ³	121.046	124.642	125.169	4.3	3.4	0.4	122.522	125.483	126.101	3.7	2.9	0.5
Los Angeles-Long Beach-Anaheim, CA.....	314.072	320.514	322.055	3.2	2.5	0.5	305.577	309.096	310.540	2.4	1.6	0.5
BI-MONTHLY DATA (Published for odd months)	Indexes			Percent Change			Indexes			Percent Change		
				Year ending	2 Months ending					Year ending	2 Months ending	
	May 2022	Mar 2023	May 2023	Mar 2023	May 2023	May 2023	May 2022	Mar 2023	May 2023	Mar 2023	May 2023	May 2023
Riverside-San Bernardino-Ontario, CA ³	123.893	127.707	128.768	4.6	3.9	0.8	124.853	128.027	129.226	4.2	3.5	0.9
San Diego-Carlsbad, CA.....	343.502	358.026	361.339	5.3	5.2	0.9	327.997	339.498	342.686	4.6	4.5	0.9
Urban Hawaii.....	317.207	322.608	323.708	3.3	2.0	0.3	314.884	321.671	323.432	4.0	2.7	0.5
BI-MONTHLY DATA (Published for even months)	Indexes			Percent Change			Indexes			Percent Change		
				Year ending	2 Months ending					Year ending	2 Months ending	
	Jun 2022	Apr 2023	Jun 2023	Apr 2023	Jun 2023	Jun 2023	Jun 2022	Apr 2022	Jun 2023	Apr 2023	Jun 2023	Jun 2023
Phoenix-Mesa-Scottsdale, AZ ⁴	172.643	179.824	180.251	7.4	4.4	0.2	172.827	179.839	179.841	7.6	4.1	0.0
San Francisco-Oakland-Hayward, CA.....	330.539	338.496	340.056	4.2	2.9	0.5	328.137	333.478	335.725	3.6	2.3	0.7
Seattle-Tacoma-Bellevue, WA.....	326.656	338.487	341.734	6.9	4.6	1.0	321.626	332.082	336.135	6.8	4.5	1.2
Urban Alaska.....	268.916	258.866	259.930	3.1	-3.3	0.4	265.859	256.349	257.506	2.0	-3.1	0.5

1 Population over 2,500,000 2 Population 2,500,000 and under, Dec 1996 = 100 3 Dec 2017=100 4 Dec 2001=100

NOTE: In January 2018, BLS introduced a new geographic area sample for the Consumer Price Index (CPI): www.bls.gov/regions/west/factsheet/2018cpirevisionwest.pdf

1967=100 base year indexes and tables with semiannual and annual average data are available at: www.bls.gov/regions/west/factsheet/consumer-price-index-data-tables.htm

Release date July 12, 2023. The next release date is scheduled for August 10, 2023. For questions, please contact us at BLInfoSF@bls.gov or (415) 625-2270.

City of Fircrest - Westside Disposal Contract

Schedule 1. - Rate Worksheet 3-1-24

CPI Adjustment	
CPI	4.60%
x Factor	100.00%

Garbage, Recycling and Yard Waste Collection

Type of Service	Pickup Frequency	Pounds per Service Level	Monthly Disposal Fee 3/1/23	Less LRI Disposal Fee Component	Basis Rates for Annual Rate	Wa. State B&O Tax Increase	CPI-U Jun-Jun Seattle-Tacoma-Bellevue	Adjustment effective rate	Disposal Fee 3/1/24	Add for LRI Tip Fee Component	Monthly Base Rates Without Taxes*	Effective 3/1/2024
			\$ 171.23	\$ 3.05	\$ 174.28	0.000%			\$ 174.28	\$ 3.11	\$ 177.95	
Column #		a	i		d	e	f	g			h	i
Column Formula			(+f+g+h)		(-\$169.41 x (a/2000))	(b+c+d)	(e x 0.00%)	((e + f) x 10.10%)			(\$174.28 x (a/2000))	(e+f+g+h)
Garbage toter rates below include up to: 3 Yard Waste and 1 Recycling toters.												
12 gal. Garbage Toter, curb	Weekly	52	\$ 20.94	\$ (4.53)	\$ 16.41	\$ -	\$ 0.75		\$ 4.63	\$ 21.79		
24 gal. Garbage Toter, curb	Every-other week	50	\$ 19.44	\$ (4.36)	\$ 15.09	\$ -	\$ 0.69		\$ 4.45	\$ 20.23		
24 gal. Garbage Toter, curb	Weekly	88	\$ 30.52	\$ (7.67)	\$ 22.85	\$ -	\$ 1.05		\$ 7.83	\$ 31.73		
48 gal. Garbage Toter, curb	Every-other week	94	\$ 27.97	\$ (8.19)	\$ 19.78	\$ -	\$ 0.91		\$ 8.36	\$ 29.06		
48 gal. Garbage Toter, curb	Weekly	140	\$ 42.20	\$ (12.20)	\$ 30.00	\$ -	\$ 1.38		\$ 12.46	\$ 43.84		
64 gal. Garbage Toter, curb	Every-other week	111	\$ 35.00	\$ (9.67)	\$ 25.32	\$ -	\$ 1.16		\$ 9.88	\$ 36.37		
64 gal. Garbage Toter, curb	Weekly	153	\$ 49.52	\$ (13.33)	\$ 36.19	\$ -	\$ 1.66		\$ 13.61	\$ 51.46		
96 gal. Garbage Toter, curb	Weekly	221	\$ 64.63	\$ (19.26)	\$ 45.37	\$ -	\$ 2.09		\$ 19.66	\$ 67.12		
Recycling Toter, per unit (does not apply to accounts charged for Multi-family Recyc		0	\$ 17.42	\$ -	\$ 17.42	\$ -	\$ 0.80		\$ -	\$ 18.22		
Off-curb Garbage Charge (add to toter rate above) per toter												
Up to 50' off-curb		0	\$ 9.95	\$ -	\$ 9.95	\$ -	\$ 0.46		\$ -	\$ 10.41		
Up to 100' off-curb		0	\$ 14.17	\$ -	\$ 14.17	\$ -	\$ 0.65		\$ -	\$ 14.82		
Over 100' off-curb		0	\$ 19.85	\$ -	\$ 19.85	\$ -	\$ 0.91		\$ -	\$ 20.76		
32 gal. Occasional Extra Garbage Tags:		31	\$ 9.11	\$ (2.71)	\$ 6.40	\$ -	\$ 0.29		\$ 2.77	\$ 9.46		
Yard Waste Toter, 64 or 96 gal., per unit		0	\$ 5.37	\$ -	\$ 5.37	\$ -	\$ 0.25		\$ -	\$ 5.62		
Late Payment Fee Minimum		0	\$ 5.45	\$ -	\$ 5.45	\$ -	\$ 0.25		\$ -	\$ 5.70		
Customer stop and restart fee:		0	\$ 16.18	\$ -	\$ 16.18	\$ -	\$ 0.74		\$ -	\$ 16.93		
Toter redelivery fee		0	\$ 16.18	\$ -	\$ 16.18	\$ -	\$ 0.74		\$ -	\$ 16.93		
Return trip charge:		0	\$ 16.18	\$ -	\$ 16.18	\$ -	\$ 0.74		\$ -	\$ 16.93		
Special pickups (requiring a special trip), per pickup												
12 gal. garbage toter		13	\$ 18.39	\$ (1.13)	\$ 17.26	\$ -	\$ 0.79		\$ 1.16	\$ 19.21		
24 gal. garbage toter		44	\$ 20.40	\$ (3.83)	\$ 16.57	\$ -	\$ 0.76		\$ 3.91	\$ 21.25		
48 gal. garbage toter		47	\$ 24.21	\$ (4.10)	\$ 20.12	\$ -	\$ 0.93		\$ 4.18	\$ 25.23		
64 gal. garbage toter		55.5	\$ 30.46	\$ (4.84)	\$ 25.62	\$ -	\$ 1.18		\$ 4.94	\$ 31.74		
96 gal. garbage toter		55.25	\$ 39.76	\$ (4.81)	\$ 34.94	\$ -	\$ 1.61		\$ 4.92	\$ 41.47		
64 & 96 gal. yard waste toter		0	\$ 19.40	\$ -	\$ 19.40	\$ -	\$ 0.89		\$ -	\$ 20.29		
Extra on-route, off-week pickups (not requiring a special trip), per pickup												
- applies only to every-other week customers												
24 gal. garbage toter		25	\$ 5.77	\$ (2.18)	\$ 3.59	\$ -	\$ 0.17		\$ 2.22	\$ 5.98		
48 gal. garbage toter		47	\$ 10.86	\$ (4.10)	\$ 6.77	\$ -	\$ 0.31		\$ 4.18	\$ 11.26		
64 gal. garbage toter		55.5	\$ 14.46	\$ (4.84)	\$ 9.62	\$ -	\$ 0.44		\$ 4.94	\$ 15.00		
Commercial Containers (non-compacted)												
Multiply rate X number of pickups per week												
1 yd. Weekly		570	\$ 122.18	\$ (49.67)	\$ 72.51	\$ -	\$ 3.34		\$ 50.72	\$ 126.56		
1.5 yd. Weekly		814	\$ 163.31	\$ (70.93)	\$ 92.37	\$ -	\$ 4.25		\$ 72.43	\$ 169.05		
2 yd. Weekly		1,055	\$ 202.55	\$ (91.93)	\$ 110.61	\$ -	\$ 5.09		\$ 93.87	\$ 209.57		
3 yd. Weekly		1,541	\$ 306.57	\$ (134.28)	\$ 172.29	\$ -	\$ 7.93		\$ 137.11	\$ 317.33		
4 yd. Weekly		1,997	\$ 377.48	\$ (174.02)	\$ 203.46	\$ -	\$ 9.36		\$ 177.69	\$ 390.51		
6 yd. Weekly		2,736	\$ 570.96	\$ (238.41)	\$ 332.55	\$ -	\$ 15.30		\$ 243.44	\$ 591.29		
Special, Occasional and Return trip Pickups, per pickup												
1 yd.		143	\$ 36.99	\$ (12.42)	\$ 24.58	\$ -	\$ 1.13		\$ 12.68	\$ 38.38		
1.5 yd.		204	\$ 47.20	\$ (17.73)	\$ 29.46	\$ -	\$ 1.36		\$ 18.11	\$ 48.92		
2 yd.		264	\$ 57.64	\$ (22.98)	\$ 34.65	\$ -	\$ 1.59		\$ 23.47	\$ 59.72		
3 yd.		385	\$ 78.84	\$ (33.57)	\$ 45.27	\$ -	\$ 2.08		\$ 34.28	\$ 81.63		
4 yd.		499	\$ 99.42	\$ (43.50)	\$ 55.91	\$ -	\$ 2.57		\$ 44.42	\$ 102.91		
6 yd.		684	\$ 140.07	\$ (59.60)	\$ 80.47	\$ -	\$ 3.70		\$ 60.86	\$ 145.03		
Multi-family recycling charge, per unit:		0	\$ 7.19	\$ -	\$ 7.19	\$ -	\$ 0.33		\$ -	\$ 7.52		
Truck & driver - per hour		0	\$ 127.82	\$ -	\$ 127.82	\$ -	\$ 5.88		\$ -	\$ 133.70		
Each additional man:		0	\$ 54.98	\$ -	\$ 54.98	\$ -	\$ 2.53		\$ -	\$ 57.51		

* Fircrest Utility Taxes and Wa. St. Refuse Collection Tax are not included in rates shown, but shall be shown as line items on customer bills.

Recycling Commodity Adjustment - Separate from the rate, shown as line item on bill. Will float up and down with pricing. Based on Recycling Commodity Revenues divided by Customer Rate Revenues.

City of Fircrest - Westside Disposal Contract																																												
Schedule 1. - Rate Worksheet 3-1-24																																												
11/14/2023																																												
Garbage, Recycling and Yard Waste Collection																																												
Recycling Commodity Adjustment 3-1-2024																																												
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td rowspan="2">Monthly Base Rates</td> <td>Total Rate</td> <td>Total Rate</td> <td colspan="2">Basis period: Nov 2021 - Oct 2022</td> <td></td> </tr> <tr> <td>Difference</td> <td>Increase</td> <td>B&O Tax 1.75%</td> <td>1.781%</td> <td>-\$14,229.08</td> </tr> <tr> <td>Without Taxes*</td> <td>2024 rate</td> <td>as a %</td> <td colspan="2">Gross Recy Commodity Revenue</td> <td>-\$253.44</td> </tr> <tr> <td>Effective 3/1/2024</td> <td>Less</td> <td></td> <td colspan="2">/ Rate Fee Revenue</td> <td>(\$14,482.52)</td> </tr> <tr> <td></td> <td>2023 rate</td> <td></td> <td colspan="2">Recy Comm Revenue as a % of Rate Fees</td> <td>\$ 1,544,266.36</td> </tr> <tr> <td></td> <td></td> <td></td> <td colspan="2"></td> <td>-0.94%</td> </tr> </table>										Monthly Base Rates	Total Rate	Total Rate	Basis period: Nov 2021 - Oct 2022			Difference	Increase	B&O Tax 1.75%	1.781%	-\$14,229.08	Without Taxes*	2024 rate	as a %	Gross Recy Commodity Revenue		-\$253.44	Effective 3/1/2024	Less		/ Rate Fee Revenue		(\$14,482.52)		2023 rate		Recy Comm Revenue as a % of Rate Fees		\$ 1,544,266.36						-0.94%
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Type of Service	Pickup Frequency	Garbage Wt. Pounds per Service Level	per Month	a	i	j	k	l	Shown on statement as a line item																																			
Column #				a	i	j	k	l																																				
Column Formula				(e+f+g+h)	(b-i)	(j/b)		(i x -0.94%)																																				
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96 gal. Garbage Toter, curb	Weekly	221		\$ 67.12	\$ 2.49	3.9%		\$ (0.63)																																				
Recycling Toter, per unit (does not apply to accounts charged for Multi-family Recycl		0		\$ 18.22				\$ (0.17)																																				
Off-curb Garbage Charge (add to toter rate above) per toter																																												
Up to 50' off-curb		0		\$ 10.41	\$ 0.46	4.6%		\$ (0.10)																																				
Up to 100' off-curb		0		\$ 14.82	\$ 0.65	4.6%		\$ (0.14)																																				
Over 100' off-curb		0		\$ 20.76	\$ 0.91	4.6%		\$ (0.19)																																				
32 gal. Occasional Extra Garbage Tags:		31		\$ 9.46	\$ 0.35	3.9%		\$ (0.09)																																				
Yard Waste Toter, 64 or 96 gal., per unit		0		\$ 5.62	\$ 0.25	4.6%		\$ (0.05)																																				
Late Payment Fee Minimum		0		\$ 5.70	\$ 0.25	4.6%		\$ (0.05)																																				
Customer stop and restart fee:		0		\$ 16.93	\$ 0.74	4.6%		\$ (0.16)																																				
Toter redelivery fee		0		\$ 16.93	\$ 0.74	4.6%		\$ (0.16)																																				
Return trip charge:		0		\$ 16.93	\$ 0.74	4.6%		\$ (0.16)																																				
Special pickups (requiring a special trip), per pickup																																												
12 gal. garbage toter		13		\$ 19.21	\$ 0.82	4.4%		\$ (0.18)																																				
24 gal. garbage toter		44		\$ 21.25	\$ 0.84	4.1%		\$ (0.20)																																				
48 gal. garbage toter		47		\$ 25.23	\$ 1.01	4.2%		\$ (0.24)																																				
64 gal. garbage toter		55.5		\$ 31.74	\$ 1.28	4.2%		\$ (0.30)																																				
96 gal. garbage toter		55.25		\$ 41.47	\$ 1.71	4.3%		\$ (0.39)																																				
64 & 96 gal. yard waste toter		0		\$ 20.29	\$ 0.89	4.6%		\$ (0.19)																																				
Extra on-route, off-week pickups (not requiring a special trip), per pickup																																												
- applies only to every-other week customers																																												
24 gal. garbage toter		25		\$ 5.98	\$ 0.21	3.7%		\$ (0.06)																																				
48 gal. garbage toter		47		\$ 11.26	\$ 0.40	3.7%		\$ (0.11)																																				
64 gal. garbage toter		55.5		\$ 15.00	\$ 0.54	3.8%		\$ (0.14)																																				
Commercial Containers (non-compacted)																																												
Multiply rate X number of pickups per week																																												
1 yd. Weekly		570		\$ 126.56	\$ 4.38	3.6%		\$ (1.19)																																				
1.5 yd. Weekly		814		\$ 169.05	\$ 5.75	3.5%		\$ (1.59)																																				
2 yd. Weekly		1,055		\$ 209.57	\$ 7.03	3.5%		\$ (1.97)																																				
3 yd. Weekly		1,541		\$ 317.33	\$ 10.76	3.5%		\$ (2.98)																																				
4 yd. Weekly		1,997		\$ 390.51	\$ 13.03	3.5%		\$ (3.66)																																				
6 yd. Weekly		2,736		\$ 591.29	\$ 20.33	3.6%		\$ (5.55)																																				
Special, Occasional and Return trip Pickups, per pickup																																												
1 yd.		143		\$ 38.38	\$ 1.39	3.8%		\$ (0.36)																																				
1.5 yd.		204		\$ 48.92	\$ 1.73	3.7%		\$ (0.46)																																				
2 yd.		264		\$ 59.72	\$ 2.08	3.6%		\$ (0.56)																																				
3 yd.		385		\$ 81.63	\$ 2.79	3.5%		\$ (0.77)																																				
4 yd.		499		\$ 102.91	\$ 3.49	3.5%		\$ (0.97)																																				
6 yd.		684		\$ 145.03	\$ 4.96	3.5%		\$ (1.36)																																				
Multi-family recycling charge, per unit:		0		\$ 7.52	\$ 0.33	4.6%		\$ (0.07)																																				
Truck & driver - per hour		0		\$ 133.70	\$ 5.88	4.6%		\$ (1.25)																																				
Each additional man:		0		\$ 57.51	\$ 2.53	4.6%		\$ (0.54)																																				
* Fircrest Utility Taxes and Wa. St. Refuse Collection Tax are not included in rates shown, but shall be shown as line items on customer bills.																																												
Recycling Commodity Adjustment - Separate from the rate, shown as line item on bill. Will float up and down with pricing. Based on Recycling Commodity Revenues divided by Cus																																												

FIRCREST CITY COUNCIL AGENDA SUMMARY

NEW BUSINESS: Memorandum of Understanding with the Fircrest Police Guild regarding Signing Bonus Incentive Pay.

ITEM: 13A

DATE: January 23, 2024

FROM: Dawn Masko, City Manager

RECOMMENDED MOTION: I move to authorize the City Manager to execute a Memorandum of Understanding with the Fircrest Police Guild regarding signing bonus incentive pay.

PROPOSAL: The Council is being asked to authorize the City Manager to execute a Memorandum of Understanding (MOU) with the Fircrest Police Guild regarding signing bonus incentive pay.

FISCAL IMPACT: The signing bonus incentive pay of \$10,000 would continue to be available for all newly commissioned officers hired by the City of Fircrest. \$10,000 of ARPA funds will be carried forward from 2023 for the signing bonus for the 11th officer, as the recruitment was not completed in 2023. Any additional signing bonuses would either be paid from the General Fund, or the Council could authorize the use of additional ARPA funds.

ADVANTAGE: This MOU would allow for the continuation of the signing bonus incentive pay that was in place at the time that the recruitment process for the 11th officer began. Additionally, several surrounding police agencies are continuing to offer signing bonuses for their new officers. Continuing to offer our incentive pay in 2024 allows the City to be competitive in our recruitment process for lateral or exceptional entry-level officers if the need arises.

DISADVANTAGES: Any signing bonuses beyond the first one would result in a \$10,000 expense to the General Fund.

ALTERNATIVES: Do not approve the MOU and potentially lose the 11th officer candidates currently undergoing the final stages of the hiring process.

HISTORY: The City Council authorized an MOU with the Fircrest Police Guild for signing bonus incentive pay on December 13, 2022. That MOU expired on December 31, 2023. The attached MOU includes the same language as the original MOU, except for the updated term of January 23, 2024, through December 31, 2024.

ATTACHMENTS: [Memorandum of Understanding – Signing Bonus Incentive Pay](#)
[Fircrest Police Signing Bonus Agreement](#)

MEMORANDUM OF UNDERSTANDING
By and Between
CITY OF FIRCREST
And
FIRCREST POLICE GUILD

RE: Signing Bonus Incentive Pay

This Memorandum of Understanding (MOU) sets forth the agreement between the parties related to Signing Bonus Incentive Pay.

WHEREAS, the City of Fircrest Police Department, along with police departments throughout the nation, is experiencing a shortage of officers; and

WHEREAS, hiring officers to replace those that are leaving the City of Fircrest Police Department takes six (6) months to a year before newly employed officers are actively working for the City; and

WHEREAS, a signing bonus incentive will help attract available new officers: and

WHEREAS, the City of Fircrest may use the money made available through the American Rescue Plan Act (ARPA) to fund signing bonus incentive pay; and

WHEREAS, financial incentives are being successfully used in other police departments;

NOW THEREFORE, the Fircrest Police Guild and the City of Fircrest (City) agree as follows:

1. Signing Bonus Incentive Pay is available to all newly commissioned officers in the bargaining unit
2. An employee who wishes to receive Signing Bonus Incentive Pay shall sign the City's Signing Bonus Incentive Pay Agreement and submit it to the City. The Signing Bonus Incentive Agreement provides that:
 - a. Employee shall remain with the City of Fircrest Police Department for three (3) calendar years from the date the Agreement is signed by the employee, Police Chief, and City Manager; and
 - b. The City, in exchange for the employee's three (3) years of retention with the City of Fircrest Police Department, shall pay to the employee the lump sum payment of \$10,000 less applicable taxes; and
 - c. If an employee voluntarily separates from employment with the City before the agreed three-year commitment expires, the employee shall repay \$10,000 to the City, which shall be deducted from the final paycheck for the employee unless the employee has requested and been approved by the Police Chief and the City Manager for an alternate repayment plan not to exceed six (6) months from the date of termination of employment. Should the employee's final paycheck amount be insufficient to repay \$10,000, then the City shall work with the employee on a repayment plan in full not to exceed six (6) months from the date of termination of employment.

- d. An involuntary separation for an employee in good standing shall not require such repayment of \$10,000 for reasons such as disability, as approved by a physician’s certificate or other cause beyond the control of the employee and shall be approved by the Police Chief and the City Manager; and
 - e. Resignation in lieu of termination shall require the employee to repay \$10,000, which shall be deducted from the final paycheck for the employee. Should the employee’s final paycheck amount be insufficient to repay \$10,000, then the City shall work with the employee on a repayment plan in full not to exceed six (6) months from the date of termination of employment.
3. The City shall allow new officers (participants) to enter into a Signing Bonus Incentive Agreement from the time of acceptance of this MOU by the Fircrest Police Guild through December 31, 2024.
 4. The Signing Bonus Incentive Agreement term is from the time of acceptance of this MOU by the City Manager and the Fircrest Police Guild through December 31, 2024.

Signed on the date(s) set forth below each party’s signature:

CITY OF FIRCREST

FIRCREST POLICE GUILD

DAWN MASKO
City Manager

JOHN ROBERTS
Guild President

Date

Date

FIRCREST POLICE SIGNING INCENTIVE PAY AGREEMENT

1. I _____ attest that I am a newly commissioned officer in the Fircrest Police Guild.

2. I agree to the following Signing Incentive Pay Agreement terms:
 - a. I shall remain with the City of Fircrest Police Department for three (3) calendar years from the date of my signing of this Agreement; and
 - b. The City, in exchange for my three (3) years of retention, shall pay me the lump sum payment of \$10,000 less any applicable taxes; and
 - c. If I voluntarily separate employment from the City of Fircrest Police Department before the agreed-upon commitment for three (3) years, then I shall repay \$10,000 to the City of Fircrest, which shall be deducted from my final paycheck. Should my final paycheck amount be insufficient to repay \$10,000, then I will work with the City of Fircrest on a repayment plan in full not to exceed six (6) months from the date of termination.
 - d. An involuntary separation, if I am in good standing, shall not require such repayment of \$10,000 for reasons such as disability, as approved by a physician's certificate or other cause beyond my control and shall be approved by the Police Chief and the City Manager; and
 - e. Resignation in lieu of termination shall require repayment of \$10,000, which shall be deducted from my final paycheck. Should my final paycheck amount be insufficient to repay \$10,000, then I will work with the City on a repayment plan in full not to exceed six (6) months from the date of termination.

Police Officer

Date

Police Chief

Date

City Manager

Date