

**CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL**

Mayor Brett L. Wittner called the regular meeting to order at 4:00 P.M. and led the Pledge of Allegiance. Councilmembers David M. Viafore, Shannon Reynolds, Hunter T. George, and Nikki Bufford were present. Councilmember Joe Barrentine was absent and excused. Councilmember Jim Andrews was absent. Councilmember Hunter T. George and Shannon Reynolds attended the meeting virtually.

**PRESIDING OFFICER’S REPORT**

There was no report.

**CITY MANAGER COMMENTS**

There were no comments.

**DEPARTMENT HEAD COMMENTS**

- Community Development Director Newman commented on several departmental work items including the upcoming Planning Commission meeting, business licensing, customer service feedback survey, and the Comprehensive Plan update process.

**COUNCILMEMBER COMMENTS**

- Councilmember Viafore; no comment provided.
- Councilmember Reynolds; no comment provided.
- Councilmember Bufford; no comment provided.
- Councilmember George wished everyone a happy holiday.
- Mayor Wittner; no comment provided.

**PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**

Mayor Wittner invited public comment. There were no public comments.

**COMMITTEE, COMMISSION, AND LIAISON REPORTS**

**A. Parks & Recreation**

There was no report.

**B. Pierce County Regional Council**

Councilmember Reynolds reported on Pierce County Regional Council's December recess.

**C. Public Safety, Courts**

There was no report.

**D. Streets, Facilities, & Equipment**

There was no report.

**E. Other Liaison Reports**

There were none.

**CONSENT CALENDAR**

Mayor Wittner requested the Acting City Clerk read the Consent Calendar:

- A. Approval of Check No. 220580 through 220677 in the amount of \$135,357.63.  
Approval of payroll electronic funds transfer in the amount of \$162,586.16.
- B. Approval of the Los Tapatios LLC Liquor License Renewal.
- C. Approval of the November 28, 2023, Regular meeting minutes.  
Approval of the December 12, 2023, Regular meeting minutes.

**Councilmember Bufford MOVED to approve the Consent Calendar as read; seconded by Councilmember Viafore.**

**The Motion Carried (5-0).**

**PUBLIC HEARING**

There was no public hearing scheduled.

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

**A. Resolution No. 1877: Honoring Councilmember Barrentine**

City Manager Masko briefed the Council on the proposed resolution. Councilmember Bufford read the resolution into the record. **Councilmember Viafore MOVED to authorize the Mayor's signature on Resolution No. 1877, honoring Councilmember Barrentine; seconded by Councilmember Bufford.** Mayor Wittner invited Councilmember comments. There was a brief discussion on Councilmember Barrentine's impacts and involvement with the City of Fircrest. Mayor Wittner invited public comment; none were provided.

**The Motion Carried (5-0).**

Councilmember Andrews joined the meeting at 4:11 P.M.

**B. Resolution No. 1878: AHBL Amendment No. 1**

City Manager Masko briefed the Council on the proposed resolution and highlighted that the amendment would extend the agreement term. **Councilmember Bufford MOVED to adopt Resolution No. 1878, authorizing the City Manager to execute an amendment to the Professional Services Agreement with AHBL, Inc. for the Whittier Park Master Plan Process; seconded by Councilmember Reynolds.** Mayor Wittner invited Councilmember comments. There was a brief discussion on additional costs. Mayor Wittner invited public comment; none were provided.

**The Motion Carried (6-0).**

**C. Resolution No. 1879: DescoAV Amendment No. 2**

Finance Director Corcoran briefed the Council on the proposed resolution and highlighted that the amendment extends the term. **Councilmember Bufford MOVED to adopt Resolution No. 1879, authorizing the City Manager to execute Amendment #2 to the Professional Services**

**Agreement with DescoAV for the Council Chambers audio-visual system replacement; seconded by Councilmember Viafore.** Mayor Wittner invited Councilmember comments; none were provided. Mayor Wittner invited public comment; none were provided.

**The Motion Carried (6-0).**

**D. Resolution No. 1880: Andrews Technology Timesheet Project Agreement**

Finance Director Corcoran briefed the Council on the proposed resolution and highlighted the electronic timesheet would increase payroll efficiency. **Councilmember Bufford MOVED to adopt Resolution No. 1880, authorizing the City Manager to execute an agreement with Andrews Technology HMS, Inc. to provide electronic timesheet services to the City of Fircrest; seconded by Councilmember Viafore.** Mayor Wittner invited Councilmember comments. There was a brief discussion on the annual fee. Mayor Wittner invited public comment; none were provided.

**The Motion Carried (5-1), with Councilmember Andrews dissenting.**

**CALL FOR FINAL COMMENTS**

There were no comments provided.


**EXECUTIVE SESSION**

At 4:17 P.M., Mayor Wittner reported that the Council would take a five-minute recess and convene into Executive Session, not to exceed sixty (60) minutes, to review the performance of a public employee, pursuant to RCW 42.30.110(g). Mayor Wittner noted that City Manager Masko was invited to the executive session.

**ADJOURNMENT**

**Councilmember Bufford MOVED to adjourn the meeting at 4:44 P.M., seconded by Councilmember Viafore.**

**The Motion Carried (6-0).**

  
Brett L. Wittner, Mayor

  
Arlette Burkhart, Acting City Clerk