

THE CITY OF FIRCREST PARKS & RECREATION MEMBER ACCOUNT AND USE POLICY

SECTION 9. ISSUING MEMBER ACCOUNT CARDS

9.9 RESIDENT MEMBER ACCOUNT CARDS

RESIDENT MEMBER ACCOUNT CARDS ARE AVAILABLE TO RESIDENT ACCOUNTHOLDERS WITH NO CHARGE FOR THE INITIAL CARD.

9.9 REPLACEMENT MEMBER ACCOUNT CARDS

LOST, STOLEN, OR DAMAGED CARDS MAY BE REPLACED FOR \$5.00.

SECTION 10. MEMBER ACCOUNT CARD USES AND CONDUCT

10.1 GENERAL USES

MEMBER ACCOUNT CARDS CAN BE USED FOR MEMBER ACCOUNT IDENTIFICATION, PROGRAM CHECK-INS, PROGRAM REGISTRATION, EVENT CHECK-INS, EVENT REGISTRATION, GENERAL MEMBERSHIP CHECK-INS, AND POOL MEMBERSHIP CHECK-INS.

10.2 CARDHOLDER CONDUCT

ACCOUNTHOLDER'S WITH MEMBER ACCOUNT CARDS FOLLOW GENERAL CONDUCT ASSOCIATED WITH MEMBER ACCOUNTS AND

CARDHOLDERS AGREE TOO

- NOT ALLOW ANYONE ELSE TO ACCESS OR UTILIZE THE ACCOUNT OR CARD.
- REPORT A LOST CARD OR CHANGE OF CONTACT INFORMATION.

SECTION 11. MEMBER ACCOUNT CARD CHECK-INS

11.1 COMMUNITY CENTER CHECK-IN

CARDHOLDERS MAY CHECK-IN AT COMMUNITY CENTER WITH THEIR MEMBER ACCOUNT CARD BY:

- SHOWING THEIR MEMBER ACCOUNT CARD TO AN EMPLOYEE AT THE RECEPTION DESK
- SCANNING THEIR MEMBER ACCOUNT CARD AT A SELF-CHECK-IN STATION.

11.2 POOL CHECK-IN

CARDHOLDERS MAY CHECK-IN AT THE POOL WITH THEIR MEMBER ACCOUNT CARD BY:

- SHOWING THEIR MEMBER ACCOUNT CARD TO AN EMPLOYEE AT THE POOL HOUSE
- SCANNING THEIR MEMBER ACCOUNT CARD AT A SELF-CHECK-IN STATION

11.3 EXPRESS CHECK-IN

THE POOL MAY INSTATE AN EXPRESS CHECK-IN LINE SEPARATE FROM THE GENERAL LINE AT THE POOL HOUSE. CARDHOLDERS WITH A RESIDENT FAMILY SEASON PASS MAY UTILIZE THIS LINE AND SCAN THEIR MEMBER ACCOUNT CARD AT A CHECK-IN STATION.

EXPRESS CHECK-IN

OPEN SWIM SESSIONS

TO ENTER BY EXPRESS CHECK IN A MEMBER WITH A RESIDENT FAMILY SEASON PASS **MUST HAVE THEIR PHYSICAL MEMBER ACCOUNT CARD TO PRESENT TO POOL STAFF**

ANY MEMBERS THAT DO NOT HAVE THEIR PHYSICAL MEMBER ACCOUNT CARD WILL NOT BE ALLOWED ENTRY AND WILL BE SENT TO THE GENERAL ADMISSION LINE.

THE CITY OF FIRCREST PARKS & RECREATION RESIDENT MEMBER ACCOUNT POLICY

2.3 MEMBER ACCOUNT APPROVAL

MEMBER ACCOUNTS CREATED BY ACCOUNTHOLDERS ONLINE. A COMMUNITY CENTER EMPLOYEE VERIFIES THAT AN ACCOUNTHOLDER QUALIFIES FOR THIS STATUS AND TYPE OF ACCOUNT AND ENSURES THAT MEMBER ACCOUNT IS UNIQUE.

2.6 HOUSEHOLDS

HOUSEHOLDS IN RECDESK GROUP MEMBER ACCOUNTS TOGETHER. HOUSEHOLDS ALLOW THE HEAD OF HOUSEHOLD TO MANAGE THE MEMBER ACCOUNTS OF ANOTHER PERSON OR CHILD. HOUSEHOLDS MUST CONTAIN MEMBERS THAT LIVE AT THE SAME RESIDENCE FULL TIME, WITH EXCEPTIONS FOR SHARED-CUSTODY, CHILDCARE PROVIDERS, AND LONG TERM CARE PROVIDERS.

A. HOUSEHOLD EXCEPTIONS

HOUSEHOLDS THAT REQUEST TO ADD A MEMBER ACCOUNT OF A PERSON THAT DOES NOT RESIDE AT THE HOUSEHOLD'S PRIMARY RESIDENCE MAY APPLY FOR A HOUSEHOLD EXEMPTION IN PERSON AT THE COMMUNITY CENTER. THE HEAD OF HOUSEHOLD MEMBER MUST PROVIDE THE FULL-TIME PHYSICAL ADDRESS OF THE INDIVIDUAL THEY WISH TO ADD TO THEIR HOUSEHOLD ACCOUNT AND THE LENGTH OF STAY OR CARE. RESIDENT STATUS WILL BE DETERMINED ACCORDINGLY.

3.1 RESIDENT STATUS QUALIFICATIONS

RESIDENT STATUS FOR A MEMBER ACCOUNT IS AVAILABLE TO ANY PERSON WHOSE PRIMARY RESIDENCE IS WITHIN THE CITY OF FIRCREST.

3.2 PROOF OF RESIDENCE

PROOF OF RESIDENCE IS REQUIRED TO BE APPROVED FOR RESIDENT STATUS, INCLUDING BUT NOT LIMITED TO THE FOLLOWING:

- A. CURRENT CITY OF FIRCREST UTILITY BILLING NUMBER OR RECENT UTILITY BILL THAT INCLUDES THE ACCOUNTHOLDERS NAME AND ADDRESS
- B. CURRENT WASHINGTON STATE IDENTIFICATION
- C. CURRENT DRIVER'S LICENSE
- D. IF RENTING: CURRENT LEASE OR RENT RECEIPTS THAT OFFICIALLY STATE THE PROPERTY ADDRESS ALONG WITH THE ACCOUNTHOLDER'S NAME AND ADDRESS

ONLINE ACCOUNT CREATION REQUIRES THE ACCOUNTHOLDER'S 4-DIGIT FIRCREST UTILITY ACCOUNT NUMBER TO BE APPROVED. IF THE ACCOUNTHOLDER'S RESIDENCE USES TACOMA PUBLIC UTILITIES, THE ACCOUNTHOLDER MUST SUBMIT PROOF OF RESIDENCE TO COMMUNITY CENTER STAFF.

IF AN ACCOUNTHOLDER DOES NOT SUBMIT PROOF OF RESIDENCE, THEIR ACCOUNT WILL BE APPROVED AS A NON-RESIDENT.

3.5 TEMPORARY CHILDCARE EXCEPTIONS

IF A CHILD IS UNDER THE FULL-TIME CARE OF A RESIDENT FOR MORE THAT 14 CONSECUTIVE DAYS, A TEMPORARY CHILD CARE EXCEPTION BE REQUESTED. THE REQUESTOR MUST HAVE A VERIFIED RESIDENT MEMBER ACCOUNT. THE ACCOUNTHOLDER MUST PROVIDE THE FOLLOWING INFORMATION FOR APPROVAL:

- THE CHILD'S NAME, DATE OF BIRTH, GENDER, PRIMARY PHYSICAL ADDRESS, AND EMERGENCY CONTACT INFORMATION FOR A LEGAL GUARDIAN
- THE LENGTH OF TIME THE CHILD WILL BE UNDER THE RESIDENT'S FULL-TIME CARE

7.1 GENERAL CONDUCT

FREE MEMBER ACCOUNTS ARE AVAILABLE TO THE PUBLIC. ANY PERSON UNDER THE AGE OF 18 MUST HAVE A PARENT OR LEGAL GUARDIAN IN THE HOUSEHOLD. THE PARENT OR LEGAL GUARDIAN IS RESPONSIBLE FOR ALL PROGRAM REGISTRATIONS AND FEES.

ACCOUNTHOLDERS AGREE TO:

- FOLLOW THE RULES AND REGULATIONS OF THE CITY OF FIRCREST AND THE PARKS AND RECREATION DEPARTMENT
- PROMPTLY PAY ALL FEES CHARGED TO THE ACCOUNT