

**FIRCREST CITY COUNCIL
REGULAR MEETING
AGENDA**

**TUESDAY, MARCH 12, 2024
7:00 P.M.**

**COUNCIL CHAMBERS
FIRCREST CITY HALL, 115 RAMSDELL STREET**

Pg.#

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PRESIDING OFFICER'S REPORT**
- 5. CITY MANAGER COMMENTS**
- 6. DEPARTMENT HEAD COMMENTS**
- 7. COUNCILMEMBER COMMENTS**
- 8. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA** (If you would like to make a public comment, you may speak at the appropriate time using the raise your hand feature or by pressing *9 on your phone.)
- 9. COMMITTEE, COMMISSION & LIAISON REPORTS**
 - A. Administration
 - B. Environmental, Planning, and Building
 - C. Finance, IT
 - D. Other Reports
- 10. CONSENT CALENDAR**
 - A. Approval of [vouchers](#)/payroll checks 2
 - B. Approval of Minutes: [February 06, 2024, Joint Meeting](#) 16
[February 20, 2024, Study Session](#) 18
- 11. PUBLIC HEARING**
- 12. UNFINISHED BUSINESS**
- 13. NEW BUSINESS**
 - A. [Resolution: Claremont St. Overlay TIB Grant Agreement](#) 19
 - B. [Ordinance: Adoption of the 2021 IBC/IRC](#) 29
- 14. CALL FOR FINAL COMMENTS**
- 15. EXECUTIVE SESSION**

To Discuss Labor Negotiations, pursuant to RCW 42.30.140(4)(b)
- 16. ADJOURNMENT**

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
31889	03/04/2024	03/12/2024	10588 AHBL, Inc.	2,160.60	P#78 Whittier Park Master Plan - Professional Services - 12/26/23-01/25/24
	594 76 63 01		Other Improvements - Parks 001 000 576 General Fund	2,160.60	P#78 Whittier Park Master Plan - Professional Services - 12/26/23-01/25/24
31888	03/04/2024	03/12/2024	10562 Amazon Capital Services	40.73	Rubber Cable Protector
	511 60 31 00		Office & Oper Sup - Legisl 001 000 511 General Fund	40.73	Rubber Cable Protector
31925	03/04/2024	03/12/2024	10562 Amazon Capital Services	233.88	Whiteboard for City Hall Conference Room
	518 30 31 04		Oper Supplies - CH 001 000 518 General Fund	233.88	Whiteboard for City Hall Conference Room
			Total Amazon Capital Services	274.61	
31829	03/01/2024	03/12/2024	10656 Andrews, Gabe	141.72	03-01110.9 - 703 PASADENA AVE
	343 10 00 00		Storm Drain Revenues 415 000 340 Storm Drain	-32.84	
	343 40 00 00		Sale Of Water 425 000 340 Water Fund (dep)	-37.54	
	343 50 00 00		Sewer Revenues 430 000 340 Sewer Fund (dep)	-71.34	
31902	03/04/2024	03/12/2024	3933 Asphalt Patch Systems, Inc.	11,919.50	Various Street Patches - Potholes
	542 30 48 01		Rep & Maint - Street Maint 101 000 542 City Street Fund	11,919.50	Various Street Patches - Potholes
31887	03/04/2024	03/12/2024	9950 Bakke, Michael	78.00	Library Reimbursement - 1 Year (Erin)
	572 21 49 00		Library Services 001 000 572 General Fund	78.00	Library Reimbursement - 1 Year (Erin)
31862	03/04/2024	03/12/2024	3572 CED	130.93	Drivers for Lights in Parking Lot
	518 30 31 01		Oper Supplies - Rec Bldg 001 000 518 General Fund	130.93	Drivers for Lights in Parking Lot
31899	03/04/2024	03/12/2024	3572 CED	345.24	Lights for Street Lights
	542 63 31 00		Oper Supplies - St Light 101 000 542 City Street Fund	345.24	Lights for Street Lights
			Total CED	476.17	
31886	03/04/2024	03/12/2024	6018 Canon Financial Services Inc	159.81	Police Copier/Fax Rental - February 2024
	591 21 70 22		Lease Payments - Police 001 000 591 General Fund	159.81	Police Copier/Fax Rental - February 2024
31907	03/04/2024	03/12/2024	4313 Chuckals Inc	199.60	Office Supplies - Central & Admin
	513 10 31 00		Office & Oper Sup - Admin 001 000 513 General Fund	77.60	Office Supplies - Admin
	518 10 34 01		Office Supplies - Central 001 000 518 General Fund	122.00	Office Supplies - Central

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31903	03/04/2024	03/12/2024	4324 City Treasurer-Tacoma	127.50	2023 Animal Control Services (2.55 Hours)
	554 30 41 00	Animal Control	001 000 554 General Fund	127.50	2023 Animal Control Services (2.55 Hours)
31900	03/04/2024	03/12/2024	6268 Cole-Parmer Instrument Company	197.68	Fluoride Reagent Tablets & Dispensers for Chlorine
	534 80 31 01	Fluoride	425 000 534 Water Fund (deç	79.18	Fluoride Reagent Tablets
	534 80 31 03	Oper Supplies - Chlorine	425 000 534 Water Fund (deç	118.50	Dispensers for Chlorine
31931	03/06/2024	03/12/2024	8188 Comcast Business Communications LLC	455.17	Internet Access Fee - March 2024
	518 81 42 00	Communication/Internet - I/	001 000 518 General Fund	455.17	Internet Access Fee - March 2024
31928	03/06/2024	03/12/2024	3573 Copiers Northwest Inc	35.27	Printer Usage 01/28/24-02/28/24
	521 22 45 00	Oper Rentals - Copier - Polic	001 000 521 General Fund	35.27	Printer Usage 01/28/24-02/28/24
31826	03/01/2024	03/12/2024	10272 Dankert, Diara	201.68	04-00100.2 - 707 SPRING ST
	343 10 00 00	Storm Drain Revenues	415 000 340 Storm Drain	-44.22	
	343 40 00 00	Sale Of Water	425 000 340 Water Fund (deç	-50.55	
	343 50 00 00	Sewer Revenues	430 000 340 Sewer Fund (deç	-106.91	
31841	03/01/2024	03/12/2024	3589 Databar Inc	452.66	Town Topics - Did You Know Insert
	531 50 49 06	Mailing Service - Storm	415 000 531 Storm Drain	150.88	Did You Know - Storm
	534 10 49 06	Mailing Service - Water Adr	425 000 534 Water Fund (deç	150.89	Did You Know - Water
	535 10 49 05	Mailing Service - Sewer Adr	430 000 535 Sewer Fund (deç	150.89	Did You Know - Sewer
31842	03/01/2024	03/12/2024	3589 Databar Inc	591.82	Utility Billing Rate Increase Flyer
	531 50 49 06	Mailing Service - Storm	415 000 531 Storm Drain	197.28	Utility Billing Rate Increase Flyer
	534 10 49 06	Mailing Service - Water Adr	425 000 534 Water Fund (deç	197.27	Utility Billing Rate Increase Flyer
	535 10 49 05	Mailing Service - Sewer Adr	430 000 535 Sewer Fund (deç	197.27	Utility Billing Rate Increase Flyer
31843	03/01/2024	03/12/2024	3589 Databar Inc	2,426.52	Town Topics - Statement Production - February 2024, Postage, Town Topics, Community Sponsorship
	518 10 49 01	Town Topics/Citizen Commu	001 000 518 General Fund	60.28	February 2024 Town Topics Insert
	531 50 42 01	Postage - Storm	415 000 531 Storm Drain	310.56	February 2024 UB Postage
	531 50 49 06	Mailing Service - Storm	415 000 531 Storm Drain	458.09	February 2024 UB Mailing Svc
	534 10 42 01	Postage - Water Admin	425 000 534 Water Fund (deç	310.56	February 2024 UB Postage
	534 10 49 06	Mailing Service - Water Adr	425 000 534 Water Fund (deç	458.10	February 2024 UB Mailing Svc
	535 10 42 02	Postage - Sewer Admin	430 000 535 Sewer Fund (deç	310.56	February 2024 UB Postage

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535 10 49 05	Mailing Service - Sewer Adm		430 000 535 Sewer Fund (dep	458.09	February 2024 UB Mailing Svc
542 80 31 04	Oper Supplies - Beautificatic		101 000 542 City Street Fund	60.28	February 2024 Community Sponsorship Flyer
31844	03/01/2024	03/12/2024	3589 Databar Inc	520.90	Community Sponsorship Program & Town Topics - February 2024
518 10 49 01	Town Topics/Citizen Commu		001 000 518 General Fund	260.45	Community Sponsorship Program & Town Topics - February 2024
542 80 31 04	Oper Supplies - Beautificatic		101 000 542 City Street Fund	260.45	Community Sponsorship Program & Town Topics - February 2024
31845	03/01/2024	03/12/2024	3589 Databar Inc	1,450.62	Town Topics - February 2024
518 10 49 01	Town Topics/Citizen Commu		001 000 518 General Fund	1,450.62	Town Topics - February 2024
31846	03/01/2024	03/12/2024	3589 Databar Inc	2,292.78	Community Sponsorship Program - February 2024
542 80 31 04	Oper Supplies - Beautificatic		101 000 542 City Street Fund	2,292.78	Community Sponsorship Program - February 2024
			Total Databar Inc	7,735.30	
31876	03/04/2024	03/12/2024	9303 Deal, Robert L.	695.20	Police Background Checks (16.5 Hrs) & Mileage 2/12/24-02/26/24
521 22 41 00	Prof Svcs - Police		001 000 521 General Fund	695.20	Police Background Checks (16.5 Hrs) & Mileage 2/12/24-02/26/24
31848	03/01/2024	03/12/2024	35 Delorenzo, Teresa	78.00	Libray Reimbursement - 1 Year
572 21 49 00	Library Services		001 000 572 General Fund	78.00	Libray Reimbursement - 1 Year
31895	03/04/2024	03/12/2024	3594 Dept Of Ecology	3,021.50	Municipal Stormwater Permit Fee - 2nd Half FY24 7/1/2023-6/30/2024
531 50 49 01	Operation Permit		415 000 531 Storm Drain	3,021.50	Municipal Stormwater Permit Fee - 2nd Half FY24 7/1/2023-6/30/2024
31833	03/01/2024	03/12/2024	5919 Evergreen Tree Care Inc.	72.45	Transient Merchant Fee - Refund for Duplicate Payment
321 99 00 00	Business Licenses & Permits		001 000 320 General Fund	-70.00	Transient Merchant Fee - Refund for Duplicate Payment
369 91 00 01	Other Misc Revenue - Gener		001 000 360 General Fund	-2.45	Transient Merchant Fee - Refund for Duplicate Payment
31927	03/06/2024	03/12/2024	4858 Ewing Irrigation Products Inc	2.50	Part for Water Leak at Pool

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576 20 31 04	Repair Supplies - Pool		001 000 576 General Fund	2.50	Part for Water Leak at Pool
31924 03/04/2024	03/12/2024 3638		Fircrest Golf Club	1,366.81	Land Rental for Water Tank on Golf Course Property - March 2024
591 34 70 00	Lease Payments - Water Adr		425 000 591 Water Fund (dep	1,366.81	Land Rental for Water Tank on Golf Course Property - March 2024
31897 03/04/2024	03/12/2024 10618		First Responder Outfitters, Inc.	564.74	Uniform Alterations - J Roberts
521 22 49 01	Uniforms/Clothing/Laundry		001 000 521 General Fund	564.74	Uniform Alterations - J Roberts
31898 03/04/2024	03/12/2024 10618		First Responder Outfitters, Inc.	330.90	Star Patch (50)
521 22 49 01	Uniforms/Clothing/Laundry		001 000 521 General Fund	330.90	Star Patch (50)
Total First Responder Outfitters, Inc.				895.64	
31896 03/04/2024	03/12/2024 9338		Fuelman Fleet Program	1,930.27	Gas/Fuel - 02/2024
548 65 31 05	Gas - Non Dept		501 000 548 Equipment Rent:	25.81	Non-Dept - 02/2024
548 65 31 06	Gas - Facilities		501 000 548 Equipment Rent:	227.11	Facilities - 02/2024
548 65 31 08	Gas - Police		501 000 548 Equipment Rent:	1,229.04	Police - 02/2024
548 65 31 11	Gas - Parks/Rec		501 000 548 Equipment Rent:	81.32	Parks - 02/2024
548 65 31 12	Gas - Street		501 000 548 Equipment Rent:	110.41	Street - 02/2024
548 65 31 14	Gas - Water/Sewer		501 000 548 Equipment Rent:	256.58	W/S - 02/2024
31825 03/01/2024	03/12/2024 2003		Girard, Rena	379.18	04-00690.0 - 425 RAMSDELL ST
343 10 00 00	Storm Drain Revenues		415 000 340 Storm Drain	-87.00	
343 40 00 00	Sale Of Water		425 000 340 Water Fund (dep	-99.16	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (dep	-193.02	
31919 03/04/2024	03/12/2024 8046		Goncharova, Natalya	130.00	Russian Interpreting (2 hrs) - 02/21/24
512 51 41 03	Prof Svcs - Interpreter - FMC		001 000 512 General Fund	130.00	Russian Interpreting (2 hrs) - 02/21/24
31894 03/04/2024	03/12/2024 6774		Greenleaf Landscaping 1 Inc	7,642.79	Monthly Landscape Service - February 2024
518 30 41 01	Contract Maintenance		001 000 518 General Fund	3,442.18	Monthly Landscape Service - February 2024
542 80 48 00	Street Tree Maintenance (co		101 000 542 City Street Fund	1,359.74	Monthly Landscape Service - February 2024
542 80 49 03	Beautification Services (cont		101 000 542 City Street Fund	2,840.87	Monthly Landscape Service - February 2024
31872 03/04/2024	03/12/2024 10305		Gunderson Law Office PLLC	12,000.00	City of Fircrest - February 2024
515 41 41 03	City Prosecutor		001 000 515 General Fund	12,000.00	City of Fircrest - February 2024

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31920	03/04/2024	03/12/2024	7383 Holden Polygraph LLC	350.00	Polygraph Pre-Employment Testing - T Christian
	521 10 41 00		Prof Svcs - Civil Svc 001 000 521 General Fund	350.00	Polygraph Pre-Employment Testing - T Christian
31870	03/04/2024	03/12/2024	3692 Home Depot Credit Services	15.08	Anchors for Wall Repair
	518 30 31 03		Oper Supplies - PWF 001 000 518 General Fund	15.08	Anchors for Wall Repair
31871	03/04/2024	03/12/2024	3692 Home Depot Credit Services	13.75	Hitch for Gator
	518 30 31 00		Oper Supplies - Facilities 001 000 518 General Fund	13.75	Hitch for Gator
31874	03/04/2024	03/12/2024	3692 Home Depot Credit Services	112.99	Wood for Backstop at Fircrest Park
	576 80 31 02		Oper Supplies - Parks 001 000 576 General Fund	112.99	Wood for Backstop at Fircrest Park
31890	03/04/2024	03/12/2024	3692 Home Depot Credit Services	46.26	Photocell for Island Lights
	542 80 31 01		Oper Supplies - St Beaut 101 000 542 City Street Fund	46.26	Photocell for Island Lights
31891	03/04/2024	03/12/2024	3692 Home Depot Credit Services	56.04	Lock for Telemetry Shed at High Tank
	534 50 31 01		Oper Supplies - Water Main 425 000 534 Water Fund (dep	56.04	Lock for Telemetry Shed at High Tank
31908	03/04/2024	03/12/2024	3692 Home Depot Credit Services	12.66	Bench Repair
	571 10 31 01		Oper Supplies - Rec 001 000 571 General Fund	12.66	Bench Repair
			Total Home Depot Credit Services	256.78	
31839	03/01/2024	03/12/2024	4131 Humane Society - Tacoma	781.36	March 2024 Boarding Contract
	554 30 41 00		Animal Control 001 000 554 General Fund	781.36	March 2024 Boarding Contract
31883	03/04/2024	03/12/2024	8122 Jean, Robert W.	2,400.00	Project Coordinator Services - 02/01/24-02/28/24
	535 10 41 00		Prof Svcs - Sewer Admin 430 000 535 Sewer Fund (dep	2,400.00	Project Coordinator Services - 02/01/24-02/28/24
31916	03/04/2024	03/12/2024	3736 Judson, Pamela	78.00	Library Reimbursement - 1 Year
	572 21 49 00		Library Services 001 000 572 General Fund	78.00	Library Reimbursement - 1 Year
31835	03/01/2024	03/12/2024	9817 Kenyon Disend	3,963.90	Attorney Services - December 2023 - Land Use
	515 41 41 02		Special Legal Counsel 001 000 515 General Fund	76.50	Attorney Services - December 2023 - Land Use
	535 10 41 00		Prof Svcs - Sewer Admin 430 000 535 Sewer Fund (dep	3,887.40	Attorney Services - December 2023 - Land Use
31836	03/01/2024	03/12/2024	9817 Kenyon Disend	5,606.90	Attorney Services - January 2024 - Land Use

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	535 10 41 00 Prof Svcs - Sewer Admin		430 000 535 Sewer Fund (dep	5,606.90	Attorney Services - January 2024 - Land Use
31853	03/01/2024	03/12/2024	9817 Kenyon Disend	2,858.50	Attorney Services - January 2024
	515 41 41 01 City Attorney		001 000 515 General Fund	2,858.50	Attorney Services - January 2024
31854	03/01/2024	03/12/2024	9817 Kenyon Disend	2,014.00	Attorney Services - January 2024
	518 11 41 00 Prof Svcs - Personnel		001 000 518 General Fund	2,014.00	Attorney Services - January 2024
31855	03/01/2024	03/12/2024	9817 Kenyon Disend	4,489.50	Attorney Services - December 2024
	515 41 41 01 City Attorney		001 000 515 General Fund	4,489.50	Attorney Services - December 2024
31856	03/01/2024	03/12/2024	9817 Kenyon Disend	350.08	Attorney Services - December 2023
	518 11 41 00 Prof Svcs - Personnel		001 000 518 General Fund	350.08	Attorney Services - December 2023
			Total Kenyon Disend	19,282.88	
31827	03/01/2024	03/12/2024	10339 Kwon, Sheena	9.66	07-00048.5 - 129 BIRCH ST
	343 10 00 00 Storm Drain Revenues		415 000 340 Storm Drain	-2.12	
	343 40 00 00 Sale Of Water		425 000 340 Water Fund (dep	-2.42	
	343 50 00 00 Sewer Revenues		430 000 340 Sewer Fund (dep	-5.12	
31879	03/04/2024	03/12/2024	10264 Larson, Shari	790.47	Gentle Yoga & Chair Yoga Classes (01/01/24-01/31/24)
	571 10 49 04 Instructor Fees		001 000 571 General Fund	790.47	Gentle Yoga & Chair Yoga Classes (01/01/24-01/31/24)
31933	03/07/2024	03/12/2024	3776 Lemay Mobile Shredding	48.00	Shredding 02/2024 - PW
	531 50 49 00 Miscellaneous - Storm		415 000 531 Storm Drain	16.00	Shredding 02/2024 - PW
	534 10 49 00 Miscellaneous - Water Admi		425 000 534 Water Fund (dep	16.00	Shredding 02/2024 - PW
	535 10 49 00 Miscellaneous - Sewer Admi		430 000 535 Sewer Fund (dep	16.00	Shredding 02/2024 - PW
31934	03/07/2024	03/12/2024	3776 Lemay Mobile Shredding	162.00	Shredding 02/2024 - CH & Court
	512 51 49 00 Miscellaneous - Court		001 000 512 General Fund	108.00	Shredding 02/2024 - Court
	514 23 49 00 Miscellaneous - Finance		001 000 514 General Fund	54.00	Shredding 02/2024 - CH
			Total Lemay Mobile Shredding	210.00	
31892	03/04/2024	03/12/2024	3791 Lowe's Company-#338954	29.30	Photocell for Island at 67th & Regents

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542 63 31 00	Oper Supplies - St Light		101 000 542 City Street Fund	29.30	Photocell for Island at 67th & Regents
31905	03/04/2024	03/12/2024	10447 Masko, Dawn	18.08	Reimbursement for City Manager's Meeting
513 10 43 00	Travel - Admin		001 000 513 General Fund	18.08	Reimbursement for City Manager's Meeting
31831	03/01/2024	03/12/2024	9941 McDonald, Andrew	210.08	01-00540.0 - 348 HARVARD AVE
343 10 00 00	Storm Drain Revenues		415 000 340 Storm Drain	-46.07	
343 40 00 00	Sale Of Water		425 000 340 Water Fund (dep	-52.65	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (dep	-111.36	
31837	03/01/2024	03/12/2024	6369 McLendon Hardware Inc (Tacoma)	2.86	Water Meter Gasket
534 50 31 01	Oper Supplies - Water Main		425 000 534 Water Fund (dep	2.86	Water Meter Gasket
31863	03/04/2024	03/12/2024	6369 McLendon Hardware Inc (Tacoma)	28.66	#55697D Ford F150 Pickup - Wiper Blades
548 65 48 06	O & M - Facilities		501 000 548 Equipment Rent	22.93	#55697D Ford F150 Pickup - Wiper Blades
548 65 48 11	O & M - Parks/Rec		501 000 548 Equipment Rent	5.73	#55697D Ford F150 Pickup - Wiper Blades
Total McLendon Hardware Inc (Tacoma)				31.52	
31918	03/04/2024	03/12/2024	7465 Merryweather, Caroline	78.00	Library Reimbursement - 1 Year
572 21 49 00	Library Services		001 000 572 General Fund	78.00	Library Reimbursement - 1 Year
31885	03/04/2024	03/12/2024	180 Meyer, Yolanda	78.00	Library Reimbursement - 1 Year
572 21 49 00	Library Services		001 000 572 General Fund	78.00	Library Reimbursement - 1 Year
31877	03/04/2024	03/12/2024	10265 Mirande, Therese	468.13	Gentle Yoga Classes, Chair Yoga & Yin Yoga Series (01/01/24-01/31/24)
571 10 49 04	Instructor Fees		001 000 571 General Fund	468.13	Gentle Yoga Classes, Chair Yoga & Yin Yoga Series (01/01/24-01/31/24)
31868	03/04/2024	03/12/2024	3923 Orca Pacific Inc	1,260.41	Hypochlorite Solution (210 Gal); Muriatic Acid (1 Gal)
576 20 31 01	Oper Supplies - Pool Chemic		001 000 576 General Fund	1,260.41	Hypochlorite Solution (210 Gal); Muriatic Acid (1 Gal)
31852	03/01/2024	03/12/2024	3958 PC Budget & Finance - Jail	2,580.79	Jail Services - January 2024
523 60 40 01	Jail		001 000 523 General Fund	2,580.79	Jail Services - January 2024
31832	03/01/2024	03/12/2024	3959 PC Budget & Finance - Weeds	306.78	2024 Noxious Weed Control - Conservation District (28 Parcels)

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518 10 49 00	Miscellaneous - Non Dept		001 000 518 General Fund	306.78	2024 Noxious Weed Control - Conservation District (28 Parcels)
31922	03/04/2024	03/12/2024	8993 Pacific Office Automation - A/R	549.59	Copier Lease - 01/01/24-02/01/24
591 12 70 00	Lease Payments - Court		001 000 591 General Fund	104.42	Court 01/01/24-02/01/24
591 18 70 10	Lease Payments - Non-Dept		001 000 591 General Fund	203.44	City Hall 01/01/24-02/01/24
591 31 70 00	Lease Payments - Storm		415 000 591 Storm Drain	31.92	Storm 01/01/24-02/01/24
591 34 70 00	Lease Payments - Water Adr		425 000 591 Water Fund (dep	31.92	Water 01/01/24-02/01/24
591 35 70 00	Lease Payments - Sewer		430 000 591 Sewer Fund (dep	31.91	Sewer 01/01/24-02/01/24
591 71 70 00	Lease Payments - Recreation		001 000 571 General Fund	102.65	Rec 01/01/24-02/01/24
591 76 70 80	Lease Payments - Parks		001 000 591 General Fund	11.41	Parks 01/01/24-02/01/24
591 95 70 00	Lease Payments - Street		101 000 591 City Street Fund	31.92	Street 01/01/24-02/01/24
31921	03/04/2024	03/12/2024	8626 Pacific Office Automation Inc	152.83	Postage Meter Rental - March 2024
591 18 70 10	Lease Payments - Non-Dept		001 000 591 General Fund	152.83	Postage Meter Rental - March 2024
31913	03/04/2024	03/12/2024	3945 Patriot Fire Protection, Inc	2,073.18	Annual Fire Extinguisher Inspections
518 30 48 01	Rep & Maint - Rec Bldg		001 000 518 General Fund	414.64	Annual Fire Extinguisher Inspections
518 30 48 02	Rep & Maint - City Hall		001 000 518 General Fund	414.64	Annual Fire Extinguisher Inspections
518 30 48 03	Rep & Maint - PW		001 000 518 General Fund	414.64	Annual Fire Extinguisher Inspections
518 30 48 04	Rep & Maint - PSB		001 000 518 General Fund	414.63	Annual Fire Extinguisher Inspections
576 20 48 00	Rep & Maint - Pool		001 000 576 General Fund	414.63	Annual Fire Extinguisher Inspections
31929	03/06/2024	03/12/2024	3955 Petrocard Systems Inc	87.41	Gas/Fuel - 02/2024
548 65 31 13	Gas - Storm		501 000 548 Equipment Rent	87.41	Storm - 02/2024
31861	03/04/2024	03/12/2024	10221 Petty Cash-ParksRec	92.50	Petty Cash Reimbursement 03/12/24
571 10 31 02	Senior Program Supplies		001 000 571 General Fund	92.50	Senior Morning Supplies
31917	03/04/2024	03/12/2024	7315 Pizzano, Christine	39.00	Library Reimbursement - 1/2 Year
572 21 49 00	Library Services		001 000 572 General Fund	39.00	Library Reimbursement - 1/2 Year
31838	03/01/2024	03/12/2024	3751 Psomas, DBA KPG Psomas	11,808.50	P#77 Orchard St. Overlay 1/1/24-2/1/24
595 10 63 06	Project Engineering - Street		101 000 594 City Street Fund	11,808.50	P#77 Orchard St. Overlay 1/1/24-2/1/24
31923	03/04/2024	03/12/2024	3986 Puget Sound Energy, BOT-01H	359.43	Natural Gas - Pool/Bathhouse - February 2024
576 20 47 00	Public Utility Services - Pool		001 000 576 General Fund	359.43	Natural Gas - Pool/Bathhouse - February 2024
31869	03/04/2024	03/12/2024	3990 Puget Sound Specialties Inc	1,650.40	20-0-5 Fertilizer - 1 Ton for Parks

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	576 80 31 02 Oper Supplies - Parks		001 000 576 General Fund	1,650.40	20-0-5 Fertilizer - 1 Ton for Parks
31930	03/06/2024	03/12/2024	5710 Rainier Connect, Mashell Telecom	116.95	Internet Access Fee - City Hall - March 2024
	518 81 42 00 Communication/Internet - I/		001 000 518 General Fund	116.95	Internet Access Fee - City Hall - March 2024
31878	03/04/2024	03/12/2024	10398 Rubke, Patricia	462.00	Barre Classes (Beginning Barre, Barre HIIT, Barre) 01/01/24-01/31/24
	571 10 49 04 Instructor Fees		001 000 571 General Fund	462.00	Barre Classes (Beginning Barre, Barre HIIT, Barre) 01/01/24-01/31/24
31828	03/01/2024	03/12/2024	2823 Ruckdeschel, Klaus	57.79	06-01540.0 - 1556 WOODSIDE CT
	343 10 00 00 Storm Drain Revenues		415 000 340 Storm Drain	-15.97	
	343 40 00 00 Sale Of Water		425 000 340 Water Fund (deç	-18.19	
	343 50 00 00 Sewer Revenues		430 000 340 Sewer Fund (deç	-23.63	
31864	03/04/2024	03/12/2024	4035 Sarco Supply	145.07	Operating Supplies - City Hall
	518 30 31 04 Oper Supplies - CH		001 000 518 General Fund	145.07	Operating Supplies - City Hall
31865	03/04/2024	03/12/2024	4035 Sarco Supply	123.78	Operating Supplies - PW
	518 30 31 03 Oper Supplies - PWF		001 000 518 General Fund	123.78	Operating Supplies - PW
31866	03/04/2024	03/12/2024	4035 Sarco Supply	36.96	Janitorial Supplies - PSB
	518 30 31 02 Oper Supplies - PSB Bldg		001 000 518 General Fund	36.96	Janitorial Supplies - PSB
31867	03/04/2024	03/12/2024	4035 Sarco Supply	727.08	Janitorial Supplies - Rec Bldg
	571 10 31 04 Janitorial Supplies - Rec Bldç		001 000 571 General Fund	727.08	Janitorial Supplies - Rec Bldg
31909	03/04/2024	03/12/2024	4035 Sarco Supply	146.82	Operating Supplies - City Hall
	518 30 31 04 Oper Supplies - CH		001 000 518 General Fund	146.82	Operating Supplies - City Hall
31910	03/04/2024	03/12/2024	4035 Sarco Supply	34.63	Operating Supplies - PW
	518 30 31 03 Oper Supplies - PWF		001 000 518 General Fund	34.63	Operating Supplies - PW
31911	03/04/2024	03/12/2024	4035 Sarco Supply	370.87	Janitorial Supplies - Rec Bldg
	571 10 31 04 Janitorial Supplies - Rec Bldç		001 000 571 General Fund	370.87	Janitorial Supplies - Rec Bldg
31912	03/04/2024	03/12/2024	4035 Sarco Supply	277.87	Janitorial Supplies - Pool
	576 20 31 02 Janitorial Supplies - Pool		001 000 576 General Fund	277.87	Janitorial Supplies - Pool

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Total Sarco Supply				1,863.08	
31901	03/04/2024	03/12/2024	6088 Sentinel Pest Control Inc	225.34	Pest Control - PW - 03/2024
	531 50 48 00	Rep & Maint - Storm	415 000 531 Storm Drain	56.33	Pest Control - PW - 03/2024
	534 50 48 01	Rep & Maint - Water Maint	425 000 534 Water Fund (dep	56.34	Pest Control - PW - 03/2024
	535 50 48 00	Rep & Maint - Sewer Maint	430 000 535 Sewer Fund (dep	56.34	Pest Control - PW - 03/2024
	542 30 48 01	Rep & Maint - Street Maint	101 000 542 City Street Fund	56.33	Pest Control - PW - 03/2024
31906	03/04/2024	03/12/2024	3171 Shigeno, June	78.00	Library Reimbursement - 1 Year
	572 21 49 00	Library Services	001 000 572 General Fund	78.00	Library Reimbursement - 1 Year
31904	03/04/2024	03/12/2024	4707 Springbrook Holding Company LLC	191.63	Enterprise User Subscription 02/21/24-12/31/24
	514 23 41 00	Prof Svcs - Finance	001 000 514 General Fund	114.98	Enterprise User Subscription 02/21/24-12/31/24- Finance 2024
	524 20 41 03	Prof Svcs - Building	001 000 524 General Fund	15.33	Enterprise User Subscription 02/21/24-12/31/24- Building 2024
	531 50 41 00	Prof Svcs - Storm	415 000 531 Storm Drain	15.33	Enterprise User Subscription 02/21/24-12/31/24- Storm 2024
	534 10 41 00	Prof Svcs - Water Admin	425 000 534 Water Fund (dep	15.33	Enterprise User Subscription 02/21/24-12/31/24 - Water 2024
	535 10 41 00	Prof Svcs - Sewer Admin	430 000 535 Sewer Fund (dep	15.33	Enterprise User Subscription 02/21/24-12/31/24- Sewer 2024
	542 30 41 00	Prof Svcs - Street Reg	101 000 542 City Street Fund	15.33	Enterprise User Subscription 02/21/24-12/31/24 - Street 2024
31882	03/04/2024	03/12/2024	4107 Summit Law Group	192.50	Legal Consulting - Jan 2024
	515 41 41 02	Special Legal Counsel	001 000 515 General Fund	192.50	Legal Consulting - Jan 2024
31849	03/01/2024	03/12/2024	9888 T-Mobile (Cell Phone Bill)	1,160.60	City Cell Phones & Air Cards 02/2024
	518 30 42 00	Communication - Fac/Equip	001 000 518 General Fund	90.72	Maint. Lead, 2 Workers 02/2024
	521 22 42 00	Communication - Police	001 000 521 General Fund	614.46	Police Officers, Chief and Air Cards 02/2024
	524 20 42 00	Communication- Building	001 000 524 General Fund	15.12	Community Development Dir. 02/2024
	531 50 42 00	Communication - Storm	415 000 531 Storm Drain	75.83	Public Works Crew, Director, PW Office Coord. 02/2024
	534 10 42 00	Communication - Water Adr	425 000 534 Water Fund (dep	106.97	Public Works Crew, Director, PW Office Coord., PW Water Meter Collector 02/2024
	535 10 42 01	Communication - Sewer Adr	430 000 535 Sewer Fund (dep	75.83	Public Works Crew, Director, PW Office Coord. 02/2024

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542 30 42 00	Communication - Street Reg		101 000 542 City Street Fund	75.83	Public Works Crew, Director, PW Office Coord. 02/2024
558 60 42 00	Communication - Planning		001 000 558 General Fund	15.12	Community Development Dir. 02/2024
576 80 42 00	Communication - Parks		001 000 576 General Fund	90.72	P/R Director, Events, Maint. Worker 02/2024
31850 03/01/2024	03/12/2024 9888		T-Mobile (Cell Phone Bill)	29.95	Court Fax Line (1/21/24-2/20/24)
512 51 42 00	Communication - Court		001 000 512 General Fund	29.95	Court Fax Line (1/21/24-2/20/24)
Total T-Mobile (Cell Phone Bill)				1,190.55	
31881 03/04/2024	03/12/2024 4133		Tacoma Rubber Stamp	34.51	Nametag - B. Wittner & K. Mauer-Smith
511 60 31 00	Office & Oper Sup - Legisl		001 000 511 General Fund	34.51	Nametag - B. Wittner & K. Mauer-Smith
31847 03/01/2024	03/12/2024 4135		Tacoma Screw Products Inc	194.83	Earplugs (300)
531 50 31 02	Oper Supplies - Storm		415 000 531 Storm Drain	48.71	Earplugs (300)
534 50 31 01	Oper Supplies - Water Main		425 000 534 Water Fund (dep	48.71	Earplugs (300)
535 50 31 01	Oper Supplies - Sewer Main		430 000 535 Sewer Fund (dep	48.71	Earplugs (300)
542 30 31 02	Oper Supplies - Street Reg		101 000 542 City Street Fund	48.70	Earplugs (300)
31880 03/04/2024	03/12/2024 6950		Tacoma Trophy	44.04	Fun Days Pins
573 90 49 01	Community Events		001 000 573 General Fund	44.04	Fun Days Pins
31932 03/06/2024	03/12/2024 4322		Tacoma, City of - POWER	507.89	Power - Various Locations - 02/2024
534 80 47 01	Utility Services/Pumping		425 000 534 Water Fund (dep	31.78	PW Golf Course 02/2024
535 80 47 01	Utility Services/Pumping		430 000 535 Sewer Fund (dep	476.11	Pumps/LS Power 02/2024
31873 03/04/2024	03/12/2024 4139		Tapco Visa Card	100.00	Charges thru 02/25/24
521 22 43 00	Travel - Police		001 000 521 General Fund	100.00	Good to Go Reload
31915 03/04/2024	03/12/2024 10617		TechPower Solutions, Inc.	10,500.24	(11) Desktop Computers
594 48 64 02	ERR Capital - Court		501 000 548 Equipment Rent:	2,863.70	(11) Desktop Computers
594 48 64 03	ERR Capital - Admin		501 000 548 Equipment Rent:	954.57	(11) Desktop Computers
594 48 64 08	ERR Capital - Police		501 000 548 Equipment Rent:	4,772.84	(11) Desktop Computers
594 48 64 10	ERR Capital - Planning		501 000 548 Equipment Rent:	954.57	(11) Desktop Computers
594 48 64 11	ERR Capital - Parks/Rec		501 000 548 Equipment Rent:	954.56	(11) Desktop Computers
31830 03/01/2024	03/12/2024 10119		Tott, Sarah	0.23	07-02120.8 - 4221 67TH AVE W, UNIT B
343 10 00 00	Storm Drain Revenues		415 000 340 Storm Drain	-5.14	
343 40 00 00	Sale Of Water		425 000 340 Water Fund (dep	-5.71	

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	343 50 00 00		Sewer Revenues	430 000 340	Sewer Fund (dep) 10.62	
31851	03/01/2024	03/12/2024	4164 U S Postal Service	320.00	Permit #236 Renewal 2024	
	518 10 42 01		Postage - Non Dept	001 000 518	General Fund 320.00	Permit #236 Renewal 2024
31858	03/01/2024	03/12/2024	5934 US Bank, City Hall Account	2,862.09	P-Card Charges thru 02/25/24	
	512 51 31 00		Office & Oper Sup - Court	001 000 512	General Fund 264.11	Acrobat Pro Annual Subscription
	512 51 49 00		Miscellaneous - Court	001 000 512	General Fund 33.00	Cleaning of Judge Foley's Robe
	513 10 49 02		Dues/Member/Subscriptions:	001 000 513	General Fund 550.00	WCMA Annual Membership - D Masko; IIMC Annual Membership - A Burkhart
	514 23 49 01		Reg & Tuition - Finance	001 000 514	General Fund 180.00	Annual Financial Webinar & Understanding Local Gov. Contracting Webinar - C. Corcoran
	517 90 31 01		Oper Supplies - Wellness Pr	001 000 517	General Fund 75.28	Wellness Supplies - New Year's Bingo & Valentine's Day Poker Walk
	518 10 42 01		Postage - Non Dept	001 000 518	General Fund 206.85	Postage - Passports
	518 11 49 01		Dues/Member/Subscriptions:	001 000 518	General Fund 508.00	SHRM 2024 Membership - A Burkart & D Masko
	594 48 64 04		ERR Capital - Finance	501 000 548	Equipment Rent: 1,044.85	Computer for Part-time Accountant I - W Wells
31893	03/04/2024	03/12/2024	8483 US Bank, Public Works Dept Account	1,978.35	P-Card Charges thru 02/25/24	
	518 30 35 00		Small Tools & Equip - Facilit	001 000 518	General Fund 36.01	Tool for Shop
	531 50 49 05		Dues/Member/Subscriptions:	415 000 531	Storm Drain 79.42	Annual Jotform Subscription
	534 10 43 00		Travel - Water Admin	425 000 534	Water Fund (dep) 735.32	Lodging for ERWOW Conf - J Marzano & J Davis
	534 10 49 03		Dues/Member/Subscriptions:	425 000 534	Water Fund (dep) 79.41	Annual Jotform Subscription
	535 10 49 02		Dues/Member/Subscriptions:	430 000 535	Sewer Fund (dep) 79.42	Annual Jotform Subscription
	542 30 49 03		Dues/Member/Subscriptions:	101 000 542	City Street Fund 79.41	Annual Jotform Subscription
	576 20 49 04		Registration & Tuition	001 000 576	General Fund 889.36	Pool & Spa Training - R West & M Zych
31860	03/04/2024	03/12/2024	8484 US Bank, Recreation Dept Account	507.27	P-Card Charges thru 02/25/24	
	571 10 31 00		Office Supplies - Rec	001 000 571	General Fund 13.76	Office Supplies
	571 10 31 02		Senior Program Supplies	001 000 571	General Fund 25.98	Senior Party Supplies
	571 10 41 00		Senior Trips	001 000 571	General Fund 120.00	Senior Trip - Museum of Glass
	571 10 49 03		Dues/Member/Subscriptions:	001 000 571	General Fund 95.00	WFEA 2024 Membership - J Schmitdke
	573 90 49 01		Community Events	001 000 573	General Fund 252.53	Supplies for Community Events
31840	03/01/2024	03/12/2024	4178 University Place Refuse Inc	755.25	Dumping Fees - 01/2024	
	531 50 47 01		Dumping Fees - Storm	415 000 531	Storm Drain 410.65	Dumping Fees - Storm 01/2024
	534 80 47 02		Dumping Fees - Water	425 000 534	Water Fund (dep) 24.15	Dumping Fees - Water 01/2024
	535 80 47 02		Dumping Fees - Sewer	430 000 535	Sewer Fund (dep) 24.15	Dumping Fees - Sewer 01/2024
	542 30 47 01		Dumping Fees - Street	101 000 542	City Street Fund 148.15	Dumping Fees - Street 01/2024
	576 80 47 01		Dumping Fees - Parks	001 000 576	General Fund 148.15	Dumping Fees - Parks 01/2024

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31926	03/05/2024	03/12/2024	4179 Unum Life Insurance Company of America	56.90	Retired Benefits - March 2024
	521 22 20 02	LEOFF I Long Term Care Prer	001 000 521 General Fund	56.90	Retired Benefits - March 2024
31875	03/04/2024	03/12/2024	4208 W A S P C	120.00	2024 Membership - R. Schaub
	521 22 49 03	Dues/Member/Subscriptions:	001 000 521 General Fund	120.00	2024 Membership - R. Schaub
31859	03/04/2024	03/12/2024	3645 WEX BANK, Wright Express FSC	1,127.33	Gas/Fuel - 02/2024
	548 65 31 08	Gas - Police	501 000 548 Equipment Rent:	883.67	Police 02/2024
	548 65 31 12	Gas - Street	501 000 548 Equipment Rent:	243.66	Street 02/2024
31884	03/04/2024	03/12/2024	9816 Wallace, Krista	78.00	Library Reimbursement - 1 Year
	572 21 49 00	Library Services	001 000 572 General Fund	78.00	Library Reimbursement - 1 Year
31914	03/04/2024	03/12/2024	4256 Winning Seasons	1,252.39	Public Works Shirts (Qty 50)
	518 30 31 00	Oper Supplies - Facilities	001 000 518 General Fund	364.21	Public Works Shirts (Qty 50)
	531 50 20 01	Contract Benefits - Storm	415 000 531 Storm Drain	130.99	Public Works Shirts (Qty 50)
	534 10 20 01	Contract Benefits - Wtr Adm	425 000 534 Water Fund (depar	130.99	Public Works Shirts (Qty 50)
	535 10 20 01	Contract Benefits - Sewer Ac	430 000 535 Sewer Fund (depar	130.99	Public Works Shirts (Qty 50)
	542 30 20 01	Contract Benefits - Street Re	101 000 542 City Street Fund	130.99	Public Works Shirts (Qty 50)
	576 80 31 02	Oper Supplies - Parks	001 000 576 General Fund	364.22	Public Works Shirts (Qty 50)
31834	03/01/2024	03/12/2024	10035 Zoom Video Communications	1,432.38	Monthly Phone Rental 2/29/24-3/30/24
	513 10 42 00	Communication - Admin	001 000 513 General Fund	79.64	Meeting Webinar & Recording - 2/29/24-3/30/24
	518 10 42 00	Communication - Non Dept	001 000 518 General Fund	1,020.29	Monthly Phone Service - 2/29/24-3/30/24
	591 18 70 10	Lease Payments - Non-Dept	001 000 591 General Fund	332.45	Monthly Phone Rental - 2/29/24-3/30/24

Report Total: 124,659.57

Fund	
001 General Fund	54,404.37
101 City Street Fund	31,549.58
415 Storm Drain	5,236.85
425 Water Fund (department)	4,283.35
430 Sewer Fund (department)	14,466.66
501 Equipment Rental Fund	14,718.76

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This report has been reviewed by:

REMARKS:

Signature & Title

Date

CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

Mayor Shannon Reynolds called the special meeting to order at 6:00 P.M. and led the Pledge of Allegiance. Councilmembers David M. Viafore, Hunter T. George, Karen Mauer-Smith, Nikki Bufford, and Jim Andrews were present. Planning Commissioners Kathy L. McVay, Eric Lane, Sarah Hamel, Ben Ferguson, and Shirley Schultz were present.

INTRODUCTIONS

Councilmembers and Planning Commissioners introduced themselves.

2024 COMPREHENSIVE PLAN

Community Development Director Newman provided an overview of the Comprehensive Plan and its intent.

Councilmember Wittner entered the meeting via Zoom at 6:10 P.M.

COMPREHENSIVE PLAN PROGRESS MEMO AND BUDGET UPDATE

Community Development Director Newman reported on the completed and remaining tasks, and provided a budget breakdown. There were discussions on mileage reimbursement, project management, the public outreach survey, and consultant contractual language regarding deliverables and reimbursements.

COMPREHENSIVE PLAN – SSHA3P REVIEW COMMENTS

Community Development Director Newman reported on the South Sound Housing Affordability Partners' comment responses to the Draft Comprehensive Plan. There was a brief discussion on Fircrest-specific feedback, countywide planning policies and Fircrest tailored assistance from SSHAP.

COMPREHENSIVE PLAN – DFW REVIEW COMMENTS

Community Development Director Newman reported on the Washington Department of Fish and Wildlife comment responses to the Draft Comprehensive Plan. There was a brief discussion on the Leach Creek critical area.

COMPREHENSIVE PLAN PUBLIC LAUNCH MEMO AND PUBLIC PARTICIPATION PLAN

Community Development Director Newman reported on public outreach strategies for the public launch of the draft Comprehensive Plan. There was a brief discussion on direct mailers and their cost, and document availability at the Community Center.

COMPREHENSIVE PLAN SEPA CHECKLIST AND DNS WITH FAQ

Community Development Director Newman reported on the SEPA environment checklist and its public comment period. There was a brief discussion on the public comment process.

COMPREHENSIVE PLAN USER GUIDE

Community Development Director Newman reported on the supplemental user guide to the City's Comprehensive Plan survey and feedback incorporation into the Comprehensive Plan. There was a brief discussion on collaboration with other jurisdictions with their Comprehensive Plan development.

COMPREHENSIVE PLAN ONLINE AND PAPER SURVEYS

Community Development Director Newman provided a brief overview of the survey and community involvement. There was a brief discussion on providing diverse language accessibility survey options, such as Spanish and Vietnamese.

COMPREHENSIVE PLAN 2023-2024 WORK TIMELINES

Community Development Director Newman reported on the 2024 Comprehensive Plan timeline.

WHITTIER ELEMENTARY SCHOOL UPDATE

Community Development Director Newman reported on the Tacoma Public Schools Whittier Elementary School project discussion notes including project management, public engagement, and the design-build process.

WASHINGTON EV CHARGING GRANT

Community Development Director Newman reported that the City was awarded the Washington Electric Vehicle Charging grant for level 2 charging stations. There was a brief discussion on the cost of the chargers, location, and maintenance agreement.

There was a brief discussion on the upcoming Tacoma Public School discussion.

ADJOURNMENT

Councilmember Viafore MOVED to adjourn the meeting at 7:13 P.M., seconded by Councilmember Bufford.

The Motion Carried (7-0).

Shannon Reynolds, Mayor

Arlette Burkhardt, Acting City Clerk

CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Mayor Shannon Reynolds called the study session to order at 6:00 P.M. and led the Pledge of Allegiance. Councilmembers David M. Viafore, Brett L. Wittner, Karen Mauer-Smith, Hunter T. George, Nikki Bufford, and Jim Andrews were present.

AGENDA MODIFICATIONS

There were none.

TRAFFIC CAMERAS

Police Chief Schaub briefed the Council on the traffic photo enforcement program. NovoaGlobal representative, Heidi Traverso, reported on their Fircrest traffic speed study results. Information was obtained from Whitter Elementary School, Wainwright Intermediate School, Thelma Gilmur Park, and Fircrest Park. Discussions included data statistics, ticket enforcement, police visibility, cost, Citywide implementation, driving behaviors, and pedestrian safety measures.

BODY WORN CAMERA POLICY

Police Chief Schaub reported on the City’s Body Worn Camera (BWC) Policy. Discussions included transparency, BWC activation, and procedural spot-checks.

ACTIVE SHOOTER RESPONSE DISCUSSION

Police Chief Schaub reported on current training for rapid response situations. Discussions included common use of tactics, response times, policy language, liability, and officer training.

2023 HOUSING LEGISLATIVE UPDATES

Community Development Director Newman briefed the Council on the 2023 legislative housing updates that impact Fircrest, such as WA House Bill 1110, House Bill 1042, Condominium reforms, and climate change framework. Discussions included residential duplexes, sewer and storm drain capacity, impervious surface, development regulation standards, and streamlining permit review processes.

ADJOURNMENT

Councilmember Viafore MOVED to adjourn the meeting at 8:00 P.M., seconded by Councilmember Bufford.

The Motion Carried (7-0).

Shannon Reynolds, Mayor

Arlette Burkhart, Acting City Clerk

FIRCREST CITY COUNCIL AGENDA SUMMARY

NEW BUSINESS: Claremont Street Grind and Overlay Project – Washington State Transportation Improvement Board (TIB) Grant Agreement (TIB Project Number 3-P-130(005)-1)

ITEM: 13A

DATE: March 12, 2024

FROM: Tyler Bemis, Public Works Director

RECOMMENDED MOTION: I move to adopt Resolution No. _____, authorizing the City Manager to execute a Fuel Tax Grant Agreement with the Washington State Transportation Improvement Board (TIB) in the amount of \$677,409.00 for the Claremont Street Grind and Overlay Project.

PROPOSAL: The Council is being asked to authorize the City Manager to execute the Fuel Tax Grant Agreement with the Washington State Transportation Improvement Board (TIB) for an Arterial Preservation Program (APP) grant for funding of the Claremont Street (67th Ave West to Alameda Avenue) Grind and Overlay Project. The grant will fund 84.47% of approved eligible project costs with a maximum grant of \$677,409. In addition to the grind and overlay, sidewalk curb ramps will also be updated to ADA standards.

The City amended its Six-year Transportation Improvement Plan (TIP) on February 27, 2024 to include the Claremont Street project for Real Estate Excise Tax (REET) funding utilization. Acceptance of this grant requires the return of the signed Fuel Tax Grant Agreement and TIB Funding Status Forms (see attached).

FISCAL IMPACT: The City would be required to provide local match funds up to a maximum of \$124,543. Real Estate Excise Taxes (REET) will be utilized for the grant match. The Street Capital Fund will require a budget amendment to reflect a transfer in of Real Estate Excise Tax (REET) Funds to cover the local match requirement.

ADVANTAGE: A grind and overlay project of this nature is of great benefit to the City's infrastructure. This will also improve the City's overall pavement condition index (PCI) and upgrade curb ramps to ADA standards.

DISADVANTAGES: None.

ALTERNATIVES: A second option would be to fund this project entirely with City funds. The total conceptual construction cost estimate including design and construction is \$801,952. If the City were to internally fund the grinding and overlay of just the traveled lanes without engineering or ADA upgrades it would cost upwards of \$200,000.

HISTORY: Claremont Street has been crack-sealed multiple times over the years and carries an average pavement rating (PCI) of 70. Additionally, a portion of this road was paved following a City of Tacoma water main project in 2013 and has since failed. This segment of road is a higher traveled road within the City and is classified as an Urban Major Collector. It is the last "collector" road in the City's infrastructure that qualifies for TIB funding based on classification and PCI.

ATTACHMENTS: [Resolution](#)
[Fuel Tax Grant Agreement](#)
[Funding Status Form](#)
[Grant Award Letter](#)



City of Fircrest
3-P-130(005)-1
2024 Overlay
Multiple Locations

STATE OF WASHINGTON
TRANSPORTATION IMPROVEMENT BOARD
AND
City of Fircrest
AGREEMENT

THIS GRANT AGREEMENT (hereinafter "Agreement") for the 2024 Overlay, Multiple Locations (hereinafter "Project") is entered into by the WASHINGTON STATE TRANSPORTATION IMPROVEMENT BOARD (hereinafter "TIB") and City of Fircrest, a political subdivision of the State of Washington (hereinafter "RECIPIENT").

1.0 PURPOSE

For the project specified above, TIB shall pay 84.4700 percent of approved eligible project costs up to the amount of \$677,409, pursuant to terms contained in the RECIPIENT'S Grant Application, supporting documentation, chapter 47.26 RCW, title 479 WAC, and the terms and conditions listed below.

2.0 SCOPE AND BUDGET

The Project Scope and Budget are initially described in RECIPIENT'S Grant Application and incorporated by reference into this Agreement. Scope and Budget will be further developed and refined, but not substantially altered during the Design, Bid Authorization and Construction Phases. Any material alterations to the original Project Scope or Budget as initially described in the Grant Application must be authorized by TIB in advance by written amendment.

3.0 PROJECT DOCUMENTATION

TIB requires RECIPIENT to make reasonable progress and submit timely Project documentation as applicable throughout the Project. Upon RECIPIENT'S submission of each Project document to TIB, the terms contained in the document will be incorporated by reference into the Agreement. Required documents include, but are not limited to the following:

- a) Project Funding Status Form
- b) Bid Authorization Form with plans and engineers estimate
- c) Award Updated Cost Estimate
- d) Bid Tabulations
- e) Contract Completion Updated Cost Estimate with final summary of quantities
- f) Project Accounting History

4.0 BILLING AND PAYMENT

The local agency shall submit progress billings as project costs are incurred to enable TIB to maintain accurate budgeting and fund management. Payment requests may be submitted as



often as the RECIPIENT deems necessary, but shall be submitted at least quarterly if billable amounts are greater than \$50,000. If progress billings are not submitted, large payments may be delayed or scheduled in a payment plan.

5.0 TERM OF AGREEMENT

This Agreement shall be effective upon execution by TIB and shall continue through closeout of the grant or until terminated as provided herein, but shall not exceed 10 years unless amended by the Parties.

6.0 AMENDMENTS

This Agreement may be amended by mutual agreement of the Parties. Such amendments shall not be binding unless they are in writing and signed by persons authorized to bind each of the Parties.

7.0 ASSIGNMENT

The RECIPIENT shall not assign or transfer its rights, benefits, or obligations under this Agreement without the prior written consent of TIB. The RECIPIENT is deemed to consent to assignment of this Agreement by TIB to a successor entity. Such consent shall not constitute a waiver of the RECIPIENT's other rights under this Agreement.

8.0 GOVERNANCE & VENUE

This Agreement shall be construed and interpreted in accordance with the laws of the state of Washington and venue of any action brought hereunder shall be in the Superior Court for Thurston County.

9.0 DEFAULT AND TERMINATION

9.1 NON-COMPLIANCE

- a) In the event TIB determines, in its sole discretion, the RECIPIENT has failed to comply with the terms and conditions of this Agreement, TIB shall notify the RECIPIENT, in writing, of the non-compliance.
- b) In response to the notice, RECIPIENT shall provide a written response within 10 business days of receipt of TIB's notice of non-compliance, which should include either a detailed plan to correct the non-compliance, a request to amend the Project, or a denial accompanied by supporting details.
- c) TIB will provide 30 days for RECIPIENT to make reasonable progress toward compliance pursuant to its plan to correct or implement its amendment to the Project.
- d) Should RECIPIENT dispute non-compliance, TIB will investigate the dispute and may withhold further payments or prohibit the RECIPIENT from incurring additional reimbursable costs during the investigation.

9.2 DEFAULT

RECIPIENT may be considered in default if TIB determines, in its sole discretion, that:



- a) RECIPIENT is not making reasonable progress toward correction and compliance.
- b) TIB denies the RECIPIENT's request to amend the Project.
- c) After investigation TIB confirms RECIPIENT'S non-compliance.

TIB reserves the right to order RECIPIENT to immediately stop work on the Project and TIB may stop Project payments until the requested corrections have been made or the Agreement has been terminated.

9.3 TERMINATION

- a) In the event of default by the RECIPIENT as determined pursuant to Section 9.2, TIB shall serve RECIPIENT with a written notice of termination of this Agreement, which shall be served in person, by email or by certified letter. Upon service of notice of termination, the RECIPIENT shall immediately stop work and/or take such action as may be directed by TIB.
- b) In the event of default and/or termination by either PARTY, the RECIPIENT may be liable for damages as authorized by law including, but not limited to, repayment of grant funds.
- c) The rights and remedies of TIB provided in the AGREEMENT are not exclusive and are in addition to any other rights and remedies provided by law.

9.4 TERMINATION FOR NECESSITY

TIB may, with ten (10) days written notice, terminate this Agreement, in whole or in part, because funds are no longer available for the purpose of meeting TIB's obligations. If this Agreement is so terminated, TIB shall be liable only for payment required under this Agreement for performance rendered or costs incurred prior to the effective date of termination.

10.0 USE OF TIB GRANT FUNDS

TIB grant funds come from Motor Vehicle Fuel Tax revenue. Any use of these funds for anything other than highway or roadway system improvements is prohibited and shall subject the RECIPIENT to the terms, conditions and remedies set forth in Section 9. If Right of Way is purchased using TIB funds, and some or all of the Right of Way is subsequently sold, proceeds from the sale must be deposited into the RECIPIENT's motor vehicle fund and used for a motor vehicle purpose.

11.0 INCREASE OR DECREASE IN TIB GRANT FUNDS

At Bid Award and Contract Completion, RECIPIENT may request an increase in the maximum payable TIB funds for the specific project. Requests must be made in writing and will be considered by TIB and awarded at the sole discretion of TIB. All increase requests must be made pursuant to WAC 479-05-202 and/or WAC 479-01-060. If an increase is denied, the recipient shall be liable for all costs incurred in excess of the maximum amount payable by TIB. In the event that final costs related to the specific project are less than the initial grant award, TIB funds will be decreased and/or refunded to TIB in a manner that maintains the intended ratio between TIB funds and total project costs, as described in Section 1.0 of this Agreement.



12.0 INDEPENDENT CAPACITY

The RECIPIENT shall be deemed an independent contractor for all purposes and the employees of the RECIPIENT or any of its contractors, subcontractors, and employees thereof shall not in any manner be deemed employees of TIB.

13.0 INDEMNIFICATION AND HOLD HARMLESS

The PARTIES agree to the following:

Each of the PARTIES, shall protect, defend, indemnify, and save harmless the other PARTY, its officers, officials, employees, and agents, while acting within the scope of their employment as such, from any and all costs, claims, judgment, and/or awards of damages, arising out of, or in any way resulting from, that PARTY's own negligent acts or omissions which may arise in connection with its performance under this Agreement. No PARTY will be required to indemnify, defend, or save harmless the other PARTY if the claim, suit, or action for injuries, death, or damages is caused by the sole negligence of the other PARTY. Where such claims, suits, or actions result from the concurrent negligence of the PARTIES, the indemnity provisions provided herein shall be valid and enforceable only to the extent of a PARTY's own negligence. Each of the PARTIES agrees that its obligations under this subparagraph extend to any claim, demand and/or cause of action brought by, or on behalf of, any of its employees or agents. For this purpose, each of the PARTIES, by mutual negotiation, hereby waives, with respect to the other PARTY only, any immunity that would otherwise be available to it against such claims under the Industrial Insurance provision of Title 51 RCW. In any action to enforce the provisions of the Section, the prevailing PARTY shall be entitled to recover its reasonable attorney's fees and costs incurred from the other PARTY. The obligations of this Section shall survive termination of this Agreement.

14.0 DISPUTE RESOLUTION

- a) The PARTIES shall make good faith efforts to quickly and collaboratively resolve any dispute arising under or in connection with this AGREEMENT. The dispute resolution process outlined in this Section applies to disputes arising under or in connection with the terms of this AGREEMENT.
- b) Informal Resolution. The PARTIES shall use their best efforts to resolve disputes promptly and at the lowest organizational level.
- c) In the event that the PARTIES are unable to resolve the dispute, the PARTIES shall submit the matter to non-binding mediation facilitated by a mutually agreed upon mediator. The PARTIES shall share equally in the cost of the mediator.
- d) Each PARTY agrees to compromise to the fullest extent possible in resolving the dispute in order to avoid delays or additional incurred cost to the Project.
- e) The PARTIES agree that they shall have no right to seek relief in a court of law until and unless the Dispute Resolution process has been exhausted.



15.0 ENTIRE AGREEMENT

This Agreement, together with the RECIPIENT'S Grant Application, the provisions of chapter 47.26 Revised Code of Washington, the provisions of title 479 Washington Administrative Code, and TIB Policies, constitutes the entire agreement between the PARTIES and supersedes all previous written or oral agreements between the PARTIES.

16.0 RECORDS MAINTENANCE

The RECIPIENT shall maintain books, records, documents, data and other evidence relating to this Agreement and performance of the services described herein, including but not limited to accounting procedures and practices which sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this Agreement. RECIPIENT shall retain such records for a period of six years following the date of final payment. At no additional cost, these records, including materials generated under the Agreement shall be subject at all reasonable times to inspection, review or audit by TIB personnel duly authorized by TIB, the Office of the State Auditor, and federal and state officials so authorized by law, regulation or agreement.

If any litigation, claim or audit is started before the expiration of the six (6) year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been resolved.

Approved as to Form
Attorney General

By:

Signature on file

Guy Bowman
Assistant Attorney General

Lead Agency

Transportation Improvement Board

Chief Executive Officer Date

Executive Director Date

Print Name

Print Name



Project Funding Status Form

Agency Name: **FIRCREST**
Project Name: **2024 Overlay**
Multiple Locations

TIB Project Number: **3-P-130(005)-1**

Verify the information below and revise if necessary.

Email to: Your TIB Engineer

PROJECT SCHEDULE

Target Dates		
Construction Approval	Contract Bid Award	Contract Completion
1/9/2024	6/1/2024	12/31/2024

PROJECT FUNDING PARTNERS

List additional funding partners and amount.

Funding Partners	Amount	Revised Funding
FIRCREST	\$124,543	
WSDOT	0	
Federal Funds	0	
TOTAL LOCAL FUNDS	\$124,543	

Signatures are required from two different agency officials. Return the originally signed form to your TIB Engineer.

City Manager or Public Works Director

Signature

Dawn Masko
Printed or Typed Name

Date

City Manager
Title

Financial Officer

Signature

Colleen Corcoran
Printed or Typed Name

Date

Finance Director
Title



Washington State Transportation Improvement Board

TIB Members

Chair
Mayor Glenn Johnson
City of Pullman

Vice Chair
Councilmember Sam Low
Snohomish County

Amy Asher
Mason Transit Authority

Aaron Butters, PE
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Spokane County

Vicky Clarke
Cascade Bicycle Club/Washington Bikes

Mike Dahlem, PE
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Whatcom Transportation Authority

Peter Rogalsky, PE
City of Richland

Mayor Kim Roscoe
City of Fife

Maria Thomas
Office of Financial Management

Jennifer Walker
Thurston County

Jane Wall
County Road Administration Board

December 1, 2023

Mr. Tyler Bemis
Public Works Director
City of Fircrest
115 Ramsdell Street
Fircrest, WA 98466-6912

Dear Mr. Bemis:

Congratulations! We are pleased to announce the selection of your project, 2024 Overlay, Multiple Locations, TIB project number 3-P-130(005)-1.

TIB is awarding 84.4700% of approved eligible project costs with a maximum grant of \$677,409.

Before any work is permitted on this project, you must complete and email the following items to your TIB engineer:

- Verify the information on the attached Project Funding Status Form and, revise if necessary. Sign and email a copy.
- Sign and email one copy of the Fuel Tax Grant Distribution Agreement.

You may only incur reimbursable expenses after you receive approval from TIB.

In accordance with RCW 47.26.084, you must certify full funding by December 2, 2024 or the grant may be terminated. Grants may also be rescinded due to unreasonable project delay as described in WAC 479-05-211.

If you have questions, please contact Greg Armstrong, TIB Project Engineer, at GregA@TIB.wa.gov.

Sincerely,

Ashley Probart
Executive Director

Enclosures

Ashley Probart
Executive Director

P.O. Box 40901
Olympia, WA 98504-0901
Phone: 360-586-1140
Fax: 360-586-1165
www.tib.wa.gov

FIRCREST CITY COUNCIL AGENDA SUMMARY

NEW BUSINESS: Ordinance Amending Fircrest Municipal Code Title 12 Regarding Adoption of 2021 International Building Code by Reference

ITEM: 13B

DATE: March 12, 2024

FROM: Mark Newman, Community Development Director

RECOMMENDED MOTION: I move to adopt Ordinance No. _____, amending Ordinance No. [1663](#) and FMC [12.04.020](#) adopting the 2021 International and Uniform Codes as amended by the State Building Code Council.

PROPOSAL: Council is being asked to adopt by reference the current International and Unified Codes and Washington State amendments. This includes building, plumbing, mechanical, fire, energy and related construction codes that govern construction activity in the city. A summary of the major changes is attached. Staff will provide a public outreach campaign to applicants alerting them of this upcoming change and will also update respective city application forms and website.

FISCAL IMPACT: There are no fiscal impacts to the City’s existing operating budget. The City currently contracts with a third-party vendor, Code Pros, LLC who maintains the Master Code Professional qualification and 2021 code editions.

However, adoption is generally expected to add up-front costs to permittees. The enclosed report titled “Estimated Costs of the 2021 IRC Code Changes” prepared for the National Association of Home Builders identifies the costs to the consumer for a new single-family home to increase by \$12,126 to \$21,780, per [Attachment 3](#).

ADVANTAGE: The City will be in compliance with [RCW 19.27](#) and the requirements of the State Building Code Council. Our Building Official has also reviewed this Ordinance for consistency and applicability with any Fircrest-specific amendments. The City and its residents will have the most current building codes for health, safety, and welfare.

DISADVANTAGES: None identified.

ALTERNATIVES: None.

HISTORY: The Washington State Building Code is comprised of several different codes. Most are national model codes (International Codes) adopted by reference and amended at the state level. Others, such as the Washington State Energy Code, are state-written, state-specific codes. The International Building Code (IBC) is updated every three years by the International Code Council (ICC). Following publication, the Washington State Building Code Council review and amend these documents and then adopt the new “Building Code” for all jurisdictions within the State of Washington. Each jurisdiction is then required to adopt these minimum standards by ordinance.

The State Building Code Council voted on May 24, 2023 to delay the effective date of the 2021 codes for 120 days which changed the effective date from July 1, 2023 to October 29, 2023. On September 15, 2023, the State Building Code Council agreed on another delay. The new effective date for all building codes is March 15, 2024.

The State of Washington, in Title 51 of the WAC, has adopted the 2021 editions of the following:

- International Building Code;
- International Existing Building Code;
- International Mechanical Code;
- International Fuel Gas Code;
- Uniform Plumbing Code;
- International Residential Code;
- International Fire Code;
- International Wildland-Urban Interface Code;
- International Energy Conservation Code (Washington State Energy Codes);
- International Swimming Pool & Spa Code

The International Wildland-Urban Interface Code (WUI) is a new code that is included with the adoption of the State mandated codes. The WUI code adds fire protection standards to both residential and commercial buildings based on proximity to wildlands and areas with “vegetative fuels” that contribute to wildfires.

The State Council also voted to enter CR101 off-cycle rulemaking to revise portions of the 2021 Washington State Energy Code (residential and commercial). These actions were taken during a Special Meeting of the SBCC that was called to address a recent 9th Circuit Court of Appeals Case ([CA Restaurant Association vs. Berkley](#)).

The federal appeals court has ruled that Berkeley, California, cannot enforce a ban on natural gas piping installation in new buildings, saying a U.S. Energy Policy and Policy Conservation Act (EPCA) preempts the city's regulation.

The State Building Code Council’s off-cycle rulemaking seeks to mitigate similar legal risks for Washington State. Of note are the more stringent energy code requirements:

- Require spaces to be heated with heat pumps;
- Require heat pump water heaters;
- Water heaters and the air handler both need to be located in conditioned spaces;
- Reduce the air changes per hour within the home from 5 to 4 (with 3rd party testing required).
- More-stringent Energy Star appliance standards.

ATTACHMENTS: [Proposed Ordinance](#)
[Existing Ordinance with Track Changes to Show Updates](#)
[Estimated Costs of the 2021 IRC Code Changes \(Seattle-Tacoma region\), prepared for the National Association of Home Builders](#)

1 CITY OF FIRCREST
2 ORDINANCE NO. ____

3 AN ORDINANCE OF THE CITY OF FIRCREST, WASHINGTON,
4 AMENDING SECTION 1 OF ORDINANCE NO. 1663 AND FIRCREST
5 MUNICIPAL CODE (FMC) 12.04 ADOPTING THE INTERNATIONAL
6 AND UNIFORM CODES FOR THE CITY OF FIRCREST.

7 WHEREAS, the Legislature of the State of Washington directs cities to enforce the
8 provisions of the State Building Code, in accordance with Chapters 19.27 RCW and
9 70.92 RCW; and

10 WHEREAS, the State Building Code Council was created to advise the Legislature on
11 building code issues and to develop the building codes used in Washington State; and

12 WHEREAS, these codes help to ensure buildings and facilities constructed in the state
13 are safe and healthy for building occupants, accessible to persons with disabilities and
14 the elderly, and energy efficient; and

15 WHEREAS, the City Council finds that the public health, safety, and general welfare
16 are best served by adopting and enforcing building and construction codes that reflect
17 incorporation of state of the art techniques and materials.

18 NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF FIRCREST
19 DOES ORDAIN AS FOLLOWS:

20 Section 1. FMC 12.04.020, Amended. Section 1 of Ordinance No. 1663 and FMC
21 12.04.020 are hereby amended to read as follows:

22 **12.04.020 Adoption of codes by reference.**

23 The following codes are hereby adopted by this reference as if fully set forth in this
24 chapter and as specifically modified or amended as set forth in this chapter:

25 (a) The ~~2018-2021~~ International Building Code published by the International Code
26 Council, as amended by the Washington State Building Code Council in Chapter [51-](#)
27 [50](#) WAC, and as subsequently amended by this chapter along with adoption of
28 Appendix E and ICC/ANSI A117.1-~~2009~~[2017](#), and the ~~2018-2021~~ International
29 Existing Building Code and International Swimming Pool and Spa Code.

30 (b) The ~~2018-2021~~ International Residential Code published by the International Code
31 Council, as amended by the Washington State Building Code Council in Chapter [51-](#)
32 [51](#) WAC, and as subsequently amended by this chapter along with adoption of
Appendices F, Q and U; Chapter 11 and Chapters 25 through 42 are not adopted.

(c) The ~~2018-2021~~ International Mechanical Code published by the International Code
Council, as amended by the Washington State Building Code Council in Chapter [51-](#)
[52](#) WAC, and as subsequently amended by this chapter along with adoption of ~~2018~~
~~2021~~ International Fuel Gas Code, ~~2017-2021~~ National Fuel Gas Code (NFPA 54) and
~~2018-2020~~ Liquefied Petroleum Gas Code (NFPA 58).

1 (d) The 2018-2021 International Fire Code published by the International Code
2 Council, as amended by the Washington State Building Code Council in Chapter 51-
3 54A WAC, and as subsequently amended by this chapter.

4 (e) The 2021 International Wildland-Urban Interface Code published by the
5 International Code Council, as amended by the Washington State Building Code
6 Council in Chapter 51-55 WAC, and as subsequently amended by this chapter.

7 (ef) The 2018-2021 Uniform Plumbing Code published by the International
8 Association of Plumbing and Mechanical Officials, as amended by the Washington
9 State Building Code Council in Chapter 51-56 WAC, and as subsequently amended by
10 this chapter along with adoption of Appendices A, B and I, and M. UPC Chapters 12
11 and 14 are not adopted, and the UPC requirements relating to venting and combustion
12 air of fuel-fired appliances as found in Chapter 5, and those portions of the code
13 addressing building sewers, are not adopted.

14 (fg) The 2018-2021 Washington State Energy Code as adopted and amended by the
15 Washington State Building Code Council in Chapter 51-11R WAC (Residential) and
16 Chapter 51-11C WAC (Commercial).

17 (gh) The National Electrical Code published by the National Fire Protection
18 Association as adopted and enforced by Tacoma Power. (Ord. 1663 § 1, 2020; Ord.
19 1576 § 1, 2016; Ord. 1538 § 1, 2013; Ord. 1499 § 1, 2010; Ord. 1350 § 2, 2004; Ord.
20 1204 § 2, 1998; Ord. 1126 § 1, 1996; Ord. 1103 § 1, 1995; Ord. 1008 § 2, 1992).

21 **Section 2. FMC 12.04.030, Amended.** FMC 12.04.030 is hereby amended to read as
22 follows:

23 **12.04.030 Implementation.**

24 Pursuant to RCW 19.27.074, the State Building Code Council reviews and amends the
25 codes enumerated in FMC 12.04.020(a), (b), (c), (d), (e), (f), (g) and (h) as
26 appropriate. Updated editions of these codes shall take effect in the city of Fircrest as
27 of the effective date ~~of their adoption~~ as adopted by the city council and pursuant to
28 Chapter 19.27 RCW. (Ord. 1499 § 2, 2010; Ord. 1350 § 3, 2004; Ord. 1204 § 3, 1998;
29 Ord. 1008 § 3, 1992).

30 **Section 3. FMC 12.04.040, Amended.** FMC 12.04.040 is hereby amended to read as
31 follows:

32 **12.04.040 Resolution of conflicts.**

In case of conflict among the building code, the residential code, the mechanical code,
the fire code, the wildland-urban interface code, and the plumbing code, the first named
code shall govern over those following. In case of conflicts between other codes and
provisions adopted by this chapter, the code or provision that is most specific, as
determined by the building official, shall apply. (Ord. 1350 § 4, 2004; Ord. 1204 § 4,
1998; Ord. 1103 § 2, 1995; Ord. 1008 § 4, 1992).

1 **Section 4. FMC 12.04.110, Amended.** FMC 12.04.110 is hereby amended to read as
2 follows:

3 **12.04.110 Fire code amendments.**

4 The following sections in the International Fire Code as adopted by the state of
5 Washington are hereby amended:

6 ~~(a) Section 105.2 is amended by the addition of a new subsection 105.2.5 to read:~~

7 ~~Section 105.2.5 Permit Fees. The City of Fircrest shall collect fees for permits and
8 plan review as prescribed in a fee Resolution adopted by the City Council of the City
of Fircrest.~~

9 ~~(b)~~ Section 503 – Fire Apparatus Access Roads, is amended to read as follows:

10 Section 503. General. Fire apparatus access roads shall be provided and maintained in
11 accordance with Section 503 and locally adopted street, road, and access standards.

12 ~~(e)~~ Sections 503.1.1 through 503.4, as written in the International Fire Code, not
13 adopted in the state of Washington Fire Code, as subsequently amended by this
chapter, are hereby adopted by reference as a part of this fire code.

14 ~~(d)~~ Section 503.3 – Marking, is amended by the addition of Section 503.3.1 to read:

15 Section 503.3.1. Approved marking shall be designated by red curbing and the words
16 “Fire Lane – No Parking” stenciled either on the curb or on the street surface; or by
17 street signs, stating “Fire Lane – No Parking.”

18 ~~(e)~~ Section 901.6.~~2-3~~ – Records, is amended by adding Section 901.6.~~23~~.2 to read as
19 follows:

20 Section 901.6.~~23~~.2. Submittal of Records to the Fire Department. Records of semi-
21 annual, annual and five year inspections shall be submitted to the Fire Department on
approved forms at intervals noted in Table 901.6.~~23~~.

22 **Table 901.6.~~23~~**

23 SYSTEM TYPE	23 SUBMITTAL FREQUENCY
24 Automatic Fire Sprinkler 25 System	Annual
26 Fire Alarm System	Annual
27 Commercial Kitchen Hood – 27 Fire Suppression System	Semi-Annual
28 Church Kitchen Hood Fire 29 Suppression System (where 30 cooking only once per 31 week)	Annual

Table 901.6.2-3 (Continued)

SYSTEM TYPE	SUBMITTAL FREQUENCY
Standpipe	Annual
Standpipe Hydrostatic Test	Five Years
Active Smoke Control System	Annual
Fire Escape	Annual and Five Year
Special Suppression System	Annual
Private Hydrant System	Annual
Fire Pump	Annual
Spray Booth	Annual
Emergency Generator	Annual
Foam Systems	Annual and Five Year

(Ord. 1538 § 2, 2013; Ord. 1499 § 3, 2010; Ord. 1350 § 11, 2004).

Section 5. FMC 12.04.120, Amended. FMC 12.04.120 is hereby amended to read as follows:

12.04.120 Building code amendments.

The following sections in the adopted International Building Code are hereby amended:

(a) Section 101.1 is amended to read:

101 Title. These regulations shall be known as the Building Code of the City of Fircrest, hereinafter referred to as “this co.de.”

(b) Section 103.1 is amended to read:

103.1 Building Department. The official in charge of implementation of the City of Fircrest Building Code shall be known as the building official, as appointed by the City. The Building Department shall be responsible for the administration and implementation of this code.

(ac) Section 105.2, Item #11, is amended to read:

Swings and other playground equipment.

1 (b) ~~Section 903.2 is amended by the addition of the following paragraphs:~~

2 ~~The provisions of this section shall apply to existing buildings which are altered,~~
3 ~~repaired or remodeled to more than fifty percent of its county assessment value at the~~
4 ~~time of the first permit application, or within any sixty month period of time thereafter.~~
5 ~~Any additions to an existing structure shall be considered new construction and subject~~
6 ~~to the requirements of this section.~~

7 ~~Fire walls as specified by IBC Section 705 shall not be considered for reduction of~~
8 ~~floor areas noted in this chapter.~~

9 (d) IBC Section 105.5 is amended to read:

10 105.5 Expiration. Every permit issued shall become invalid unless the work
11 authorized by such permit is commenced within 180 days after its issuance, or if the
12 work authorized by such permit is suspended or abandoned for a period of 180 days
13 after the time the work is commenced. Having required inspections performed and
14 approved within every 180 days is evidence that work has commenced and is
15 continuing. Permits that do not receive an inspection within 180 days of permit
16 issuance, or within 180 days since the previous approved inspection, shall
17 automatically expire and become invalid. The building official is authorized to grant,
18 in writing, one or more extensions of time, for periods not more than 180 days each,
19 based on good and satisfactory reasons. The extension shall be requested in writing
20 prior to permit expiration, and include the permittee's explanation of the need for the
21 permit extension. The building official may only grant an extension if good cause is
22 shown.

23 (e) Section 113.1 is amended to read:

24 113.1 Appeals. All administrative appeals, except appeals of enforcement or other
25 actions brought under Chapter 22.95, shall be governed by the authority and
26 procedures set forth in Fircrest Municipal Code Section 12.04.080.

27 IBC Section 113.3 is repealed.

28 (f) Section 114.4 is amended to read:

29 114.4 Violation penalties. Any person who violates a provision of this code or fails to
30 comply with any of the requirements thereof or who erects, constructs, alters or repairs
31 a building or structure in violation of the approved construction documents or directive
32 of the building official, or of a permit or certificate issued under the provisions of this
33 code, shall be subject to the penalties provided in Fircrest Municipal Code Chapter
34 22.95.

35 (g) Section 1612.3 is amended to read:

36 1612.3 Establishment of flood hazard areas. Flood hazard areas are established in
37 accordance with Fircrest Municipal Code Chapter 22.99 – Frequently Flooded Areas.
38 The adopted flood hazard map and supporting data adopted by reference in FMC
39 22.99.010 are hereby considered a part of this section.

40 (Ord. 1551 § 2, 2014; Ord. 1350 § 12, 2004; Ord. 1204 § 9, 1998; Ord. 1103 § 7,
41 1995; Ord. 1008 § 9, 1992).

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Section 6. Section 12.04.140 of the Fircrest Municipal Code is hereby amended to read as follows:

(a) Enforcement. Violations of the provisions of this chapter shall be enforced according to Chapter 22.95 FMC.

(ab) Criminal Penalty. Except as otherwise provided, in addition to or as an alternative to any other penalty provided for in this chapter, any person, partnership, firm, association, or corporation violating any of the provisions of this chapter shall be guilty of a misdemeanor punishable as provided for in RCW [9A.20.021](#).

(bc) Additional Remedies. In addition to any other remedies provided by this chapter, the city may initiate injunction or abatement proceedings or any other appropriate action in the courts against any person, partnership, firm, association, or corporation who violates or fails to comply with any provision of this chapter, or any code adopted herein, to prevent, enjoin, abate, or terminate such violation or to restore a condition which existed prior to the violation. In all injunction, abatement and nuisance proceedings, the violator shall be required, in addition to any other relief, to pay the costs of such action, including reasonable attorneys' fees. (Ord. 1350 § 14, 2004).

Section 7. Severability. If any section, sentence, clause, or phrase of this ordinance should be held invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this ordinance.

Section 8. Corrections. The City Clerk and codifiers of the ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 9. Publication and Effective Date. A summary of this ordinance consisting of its title shall be published in the official newspaper of the city. This ordinance shall be effective March 15, 2024.

PASSED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, at a regular meeting thereof this 12th day of March, 2024.

APPROVED:

Shannon Reynolds, Mayor

ATTEST:

Arlette Burkhart, Acting City Clerk

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APPROVED AS TO FORM:

Robert Zeinemann, City Attorney

Publication Date:

Effective Date:

Section 1. Section 12.04.020 of the Fircrest Municipal Code is hereby amended to read as follows:

12.04.020 Adoption of codes by reference.

The following codes are hereby adopted by this reference as if fully set forth in this chapter and as specifically modified or amended as set forth in this chapter:

(a) The ~~2018-2021~~ International Building Code published by the International Code Council, as amended by the Washington State Building Code Council in Chapter 51-50 WAC, and as subsequently amended by this chapter along with adoption of Appendix E and ICC/ANSI A117.1-~~2009~~2017, and the ~~2018-2021~~ International Existing Building Code and ~~2021~~ International Swimming Pool and Spa Code.

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(b) The ~~2018-2021~~ International Residential Code published by the International Code Council, as amended by the Washington State Building Code Council in Chapter 51-51 WAC, and as subsequently amended by this chapter along with adoption of Appendices F, Q and U; Chapter 11 and Chapters 25 through 42 are not adopted.

Commented [MB1]: This is not a required code, but it has previously been adopted and is good to maintain. There had not been an edition noted, so we should at least include the specific edition adopted... in this case, adding 2021.

(c) The ~~2018-2021~~ International Mechanical Code published by the International Code Council, as amended by the Washington State Building Code Council in Chapter 51-52 WAC, and as subsequently amended by this chapter along with adoption of ~~2018-2021~~ International Fuel Gas Code; and for Liquefied Petroleum Gas installations, adoption of 2017-2021 National Fuel Gas Code (NFPA 54) and 2018-2020 Liquefied Petroleum Gas Code (NFPA 58).

Commented [MB2]: I separate this out because the adoption of NFPA 54 and 58 are applicable only to LP installations, not to natural gas installations which remain governed by the IFGC (and IRC). This is also made clear in the State's amendment to IMC 101.2 - Scope.

(d) The ~~2018-2021~~ International Fire Code published by the International Code Council, as amended by the Washington State Building Code Council in Chapter 51-54A WAC, and as subsequently amended by this chapter.

Commented [MB3]: Note: The State does not adopt any of the IFC Appendix Chapters, and the State Amendments pretty much exclude IFC Section 503 which would otherwise provide for Fire Apparatus Roadways. I see in FMC 12.04.110, the City re-adopts IFC Section 503... which is good. Absent 503 requirements, I'd recommend adopting Appendix D, but due to 503's inclusion in 12.04.110, it may not be necessary. That said, the City could still consider IFC Appendix D if it wanted to bolster Fire Apparatus Access.

(e) The 2021 International Wildland-Urban Interface Code published by the International Code Council, as amended by the Washington State Building Code Council in Chapter 51-55 WAC, and as subsequently amended by this chapter.

(ef) The 2018-2021 Uniform Plumbing Code published by the International Association of Plumbing and Mechanical Officials, as amended by the Washington State Building Code Council in Chapter 51-56 WAC, and as subsequently amended by this chapter along with adoption of Appendices A, B, ~~and~~I, and M. UPC Chapters 12 and 14 are not adopted, and the UPC requirements relating to venting and combustion air of fuel-fired appliances as found in Chapter 5, and those portions of the code addressing building sewers, are not adopted.

(fg) The 2018-2021 Washington State Energy Code as adopted and amended by the Washington State Building Code Council in Chapter 51-11R WAC (Residential) and Chapter 51-11C WAC (Commercial).

(gh) The National Electrical Code published by the National Fire Protection Association as adopted and enforced by Tacoma Power.

Section 2. Section 12.04.030 of the Fircrest Municipal Code is hereby amended to read as follows:

12.04.030 Implementation.

Pursuant to RCW [19.27.074](#), the State Building Code Council reviews and amends the codes enumerated in FMC [12.04.020](#)(a), (b), (c), (d), (e), (f), (g) and (h) as appropriate. Updated editions of these codes shall take effect in the city of Fircrest as of the effective date of ~~their adoption by the city council~~ [March 15, 2024](#) and pursuant to Chapter [19.27](#) RCW.

Section 3. Section 12.04.040 of the Fircrest Municipal Code is hereby amended to read as follows:

12.04.040 Resolution of conflicts.

In case of conflict among the building code, the residential code, the mechanical code, the fire code, ~~the wildland-urban interface code~~, and the plumbing code, the first named code shall govern over those following. In case of conflicts between other codes and provisions adopted by this chapter, the code or provision that is most specific, as determined by the building official, shall apply.

Section 4. Section 12.04.110 of the Fircrest Municipal Code is hereby amended to read as follows:

12.04.110 Fire code amendments.

The following sections in the International Fire Code as adopted by the state of Washington are hereby amended:

~~(a) Section 105.2 is amended by the addition of a new subsection 105.2.5 to read:~~

~~Section 105.2.5 Permit Fees. The City of Firerest shall collect fees for permits and plan review as prescribed in a fee Resolution adopted by the City Council of the City of Firerest.~~

Commented [MB4]: IFC Permit fees are now in Section 106, however, the language is fairly generic essentially referencing the “schedule as established by the applicable governing authority.” So there is no longer a need for this amendment.

(ba) Section 503 – Fire Apparatus Access Roads, is amended to read as follows:

Section 503. General. Fire apparatus access roads shall be provided and maintained in accordance with Section 503 and locally adopted street, road, and access standards.

(eb) Sections 503.1.1 through 503.4, as written in the International Fire Code, not adopted in the state of Washington Fire Code, as subsequently amended by this chapter, are hereby adopted by reference as a part of this fire code.

(ec) Section 503.3 – Marking, is amended by the addition of Section 503.3.1 to read:

Section 503.3.1. Approved marking shall be designated by red curbing and the words “Fire Lane – No Parking” stenciled either on the curb or on the street surface; or by street signs, stating “Fire Lane – No Parking.”

(ed) Section 901.6.23 – Records, is amended by adding Section 901.6.23.2 to read as follows:

Section 901.6.23.2. Submittal of Records to the Fire Department. Records of semi-annual, annual and five year inspections shall be submitted to the Fire Department on approved forms at intervals noted in Table 901.6.23.

Commented [MB5]: Note, this amendment currently only amends the schedule for reporting such maintenance. It does not alter the actual maintenance schedule in IFC 901.6.1, which references maintenance and inspections in accordance with the system’s various NFPA standards. If the goal was to alter the maintenance intervals as opposed to the reporting intervals, this section will require additional revision. Meanwhile, the “Records” section numbering is revised to reflect correct 2021 IFC conditions.

Table 901.6.23

SYSTEM TYPE	SUBMITTAL FREQUENCY
Automatic Fire Sprinkler System	Annual
Fire Alarm System	Annual
Commercial Kitchen Hood – Fire Suppression System	Semi-Annual
Church Kitchen Hood Fire Suppression System (where cooking only once per week)	Annual
Standpipe	Annual

Table 901.6.23 (Continued)

Table 901.6.23

SYSTEM TYPE	SUBMITTAL FREQUENCY
Standpipe Hydrostatic Test	Five Years
Active Smoke Control System	Annual
Fire Escape	Annual and Five Year
Special Suppression System	Annual
Private Hydrant System	Annual
Fire Pump	Annual
Spray Booth	Annual
Emergency Generator	Annual
Foam Systems	Annual and Five Year

Section 5. Section 12.04.120 of the Fircrest Municipal Code is hereby amended to read as follows:

12.04.120 Building code amendments.

The following sections in the adopted International Building Code are hereby amended:

(a) Section 101.1 is amended to read:

101 Title. These regulations shall be known as the Building Code of the City of Fircrest, hereinafter referred to as “this code.”

(b) Section 103.1 is amended to read:

103.1 Building Department. The official in charge of implementation of the City of Fircrest Building Code shall be known as the building official, as appointed by the City. The Building Department shall be responsible for the administration and implementation of this code.

Commented [MB6]: Note: In accordance with FMC 12.04.090, IBC administrative amendments supersede all others, so any admin changes are technically only necessary here and do not need to be repeated elsewhere.

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Commented [MB7]: This section is a result of language added in the base code essentially titled “Creation of Agency” and leaving an additional blank for each jurisdiction to fill in upon adoption. I dislike the “creation” language because adoption does not “create” an agency... it simply administers the code. The amendment text proposed fills in the blank and includes generic pertinent information.

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~~(b) Section 903.2 is amended by the addition of the following paragraphs:~~

~~The provisions of this section shall apply to existing buildings which are altered, repaired or remodeled to more than fifty percent of its county assessment value at the time of the first permit application, or within any sixty month period of time thereafter. Any additions to an existing structure shall be considered new construction and subject to the requirements of this section.~~

~~Fire walls as specified by IBC Section 705 shall not be considered for reduction of floor areas noted in this chapter.~~

~~(c) Section 105.2, Item #11, is amended to read:~~

~~Swings and other playground equipment.~~

~~(d) IBC Section 105.5 is amended to read:~~

~~105.5 Expiration. Every permit issued shall become invalid unless the work authorized by such permit is commenced within 180 days after its issuance, or if the work authorized by such permit is suspended or abandoned for a period of 180 days after the time the work is commenced. Having required inspections performed and approved within every 180 days is evidence that work has commenced and is continuing. Permits that do not receive an inspection within 180 days of permit issuance, or within 180 days since the previous approved inspection, shall automatically expire and become invalid. The building official is authorized to grant, in writing, one or more extensions of time, for periods not more than 180 days each, based on good and satisfactory reasons. The extension shall be requested in writing prior to permit expiration, and include the permittee's explanation of the need for the permit extension. The building official may only grant an extension if good cause is shown.~~

~~(e) Section 113.1 is amended to read:~~

~~113.1 Appeals. All administrative appeals, except appeals of enforcement or other actions brought under Chapter 22.95, shall be governed by the authority and procedures set forth in Fircrest Municipal Code Section 12.04.080.~~

~~IBC Section 113.3 is repealed.~~

~~(f) Section 114.4 is amended to read:~~

~~114.4. Violation penalties. Any person who violates a provision of this code or fails to comply with any of the requirements thereof or who erects, constructs, alters or repairs a building or structure in violation of the approved construction documents or directive of the building official, or of a permit or certificate issued under the provisions of this code, shall be subject to the penalties provided in Fircrest Municipal Code Chapter 22.95.~~

~~(g) Section 1612.3 is amended to read:~~

Commented [MB8]: This is an awkward location for an amendment attempting to sprinkle more existing buildings than currently protected. Current provisions within the IEBC do a fairly good job of requiring buildings to be upgraded to (closer to) current requirements depending on the proposed levels of alteration, change of use, etc. Unless the fire marshal has strong feelings that can be substantiated, my recommendation would be to fully delete this subsection (b).

Commented [MB9]: This last sentence is true regardless. As such, it is unnecessary to duplicate here.

Commented [MB10]: This line, if maintained, should reference fire walls of Section 706, not 705. Bottom line is that it can create confusion, particularly if a fire wall is located at a property line, because the fire wall is, by code, designed to separate structures into separate buildings. By declaring them "not separate for purposes of area" creates a conflict. My recommendation would be to eliminate this portion of the amendment, but let's discuss if the fire marshal disagrees.

Commented [MB11]: This amendment makes the permit exclusion for swings and playground equipment applicable to all... not just residential. OK to retain.

Commented [MB12]: Optional. Personally, I like having this amendment in the code for permit expiration, because it clarifies that having inspections performed is what constitutes whether a project is suspended or abandoned, removing the ambiguity of when activity was suspended, etc. I've added this in several jurisdictions over the last decades with success. Obviously, it is optional, as no amendment here is absolutely needed. If deleted, please delete and re-number those sections that follow.

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1612.3 Establishment of flood hazard areas. Flood hazard areas are established in accordance with Fircrest Municipal Code Chapter 22.99 – Frequently Flooded Areas. The adopted flood hazard map and supporting data adopted by reference in FMC 22.99.010 are hereby considered a part of this section.

Section 6. Section 12.04.140 of the Fircrest Municipal Code is hereby amended to read as follows:

12.04.140 Violations and penalties.

(a) Enforcement. Violations of the provisions of this chapter shall be enforced according to Chapter 22.95 FMC.

~~(b)~~ Criminal Penalty. Except as otherwise provided, in addition to or as an alternative to any other penalty provided for in this chapter, any person, partnership, firm, association, or corporation violating any of the provisions of this chapter shall be guilty of a misdemeanor punishable as provided for in RCW 9A.20.021.

~~(c)~~ Additional Remedies. In addition to any other remedies provided by this chapter, the city may initiate injunction or abatement proceedings or any other appropriate action in the courts against any person, partnership, firm, association, or corporation who violates or fails to comply with any provision of this chapter, or any code adopted herein, to prevent, enjoin, abate, or terminate such violation or to restore a condition which existed prior to the violation. In all injunction, abatement and nuisance proceedings, the violator shall be required, in addition to any other relief, to pay the costs of such action, including reasonable attorneys' fees.

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Attachment 3

Table 2. Estimated Cost to Consumer of 2021 IRC Code Compliance

		Selected Cities	Miami, Dallas		Los Angeles, Seattle, New York		Chicago, Helena		Duluth, Fairbanks		
		Climate Zones	1 & 2		3 & 4		5 & 6		7 & 8		
		Reference Houses	1 & 2		1, 2, 3, & 4		3 & 4		3 & 4		
		Cost range (\$)									
Ref #	Description of Change	2021 IRC Section	High	Low	High	Low	High	Low	High	Low	
R-8 (RB164)	Revises the minimum footing size in tables for consistency with common engineering practices.	R403.1; Tables R403.1(1-3)	\$329	\$0	\$329	(\$398)	(\$346)	(\$1,061)	(\$693)	(\$1,061)	
R-9 (RB183)	Requires vapor retarders for slab-on-ground floors be 10-mil and conform to ASTM D1743 Class A requirements (formerly required 6-mil)	R506.2.3 Vapor retarder	\$1,093	\$543	\$1,100	\$543	\$1,100	\$543	\$1,100	\$543	
R-10 (RB238)	Requires an insulation stop be installed around exterior window and door openings to allow drainage of water.	R703.4.1 Flashing installation	\$1,419	\$1,259	\$1,419	\$1,259	\$1,419	\$1,312	\$1,419	\$1,312	
R-11 (RB242)	Divides the water-resistive barrier requirements behind stucco into sections for dry climates and moist or marine climates, and for moist or marine climates requires a 3/16-inch air space or material with high drainage efficiency.	R703.7.3 Water-resistive barriers (stucco)	\$2,654	\$0	\$2,802	\$0	\$2,802	\$0	\$0	\$0	
R-12 (RB289)	Adds testing requirements to Appendix AF Radon Control Methods.	AF104 Testing	\$278	\$0	\$278	\$0	\$278	\$0	\$278	\$0	

Attachment 3

Table 3. Additional Cost to Consumer of 2021 IRC Code Compliance Not Attributed to the Reference Houses

		Selected Cities	Miami, Dallas		Los Angeles, Seattle, New York		Chicago		Fairbanks	
		Climate Zones	1 & 2		3 & 4		5 & 6		7 & 8	
		Reference Houses	1 & 2		1, 2, 3, & 4		3 & 4		3 & 4	
		Cost Range (\$)								
Ref #	Description of Change	2021 IRC Section	High	Low	High	Low	High	Low	High	Low
R-1 (G12.2)	Modifies the definition of "windborne debris region" to include sites within one mile of the mean high water line of an Exposure D condition.	R202 Definitions	\$7,174	\$6,105	\$7,174	\$6,105	\$7,174	\$6,378	NA	NA
R-2 (RB40)	Adds hillside homes as an irregular building type to be addressed by engineered design.	R301.2.2.6 Irregular buildings	\$2,222	\$1,728	\$2,222	\$1,728	\$2,222	\$1,728	\$2,222	\$1,728
R-3 (RB43)	Restores the ability to construct a story of a dwelling using 12-foot-high bearing walls without requiring an engineered design.	R301.3 Story height	\$0	(\$1,481)	\$0	(\$1,481)	\$0	(\$1,481)	\$0	(\$1,481)
R-4 (RB46)	Separates the live load requirements for guards and handrails and only requires guards to resist a 200-pound load in the outward and downward directions.	R301.5 Live load; Table R301.5	\$394	(\$301)	\$394	(\$301)	\$394	(\$301)	\$394	(\$301)
R-5 (RB90)	For emergency escape and rescue openings, adds a requirement that window opening control devices shall not exceed 70 inches above the finished floor.	R310.1.1 Operational constraints - control devices	\$1,031	\$0	\$1,031	\$0	\$1,031	\$0	\$1,031	\$0
R-6 (RB152)	Requires a habitable attic to be considered a story above grade plan except where it meets specific criteria.	R326 Habitable attics	\$5,031	\$4,671	\$5,031	\$4,671	\$5,031	\$4,671	\$5,031	\$4,671

Total Cost (Lowest Estimate) = \$12,126

Total Cost (Highest Estimate) = \$21,780