

**CALL TO ORDER**

The regular meeting of the Fircrest Civil Service Commission was called to order at 4:00 P.M. by **CHAIRPERSON KOERGER** who presided. Also present were **COMMISSIONER BECHTHOLT**, **COMMISSIONER WILSON**, and Chief Examiner Arlette Burkhart.

**MINUTES**

**MOVED BY COMMISSIONER WILSON, SECONDED BY CHAIRPERSON KOERGER, TO APPROVE THE MINUTES OF THE MARCH 04, 2024 REGULAR MEETING. UPON VOTE, THE MOTION CARRIED (2-0), WITH COMMISSIONER BECHTHOLT ABSTAINING.**

**MOVED BY COMMISSIONER BECHTHOLT, SECONDED BY CHAIRPERSON KOERGER, TO APPROVE THE MINUTES OF THE APRIL 01, 2024 REGULAR MEETING. UPON VOTE, THE MOTION CARRIED (2-0), WITH COMMISSIONER WILSON ABSTAINING.**

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

*Election of Chairman.* Chief Examiner Burkhart stated per Fircrest Civil Service Rule 3.01 Election of Chairman, the Commission shall elect their chairman at the first regular meeting of May to serve for a one-year term.

**MOVED BY COMMISSIONER WILSON, SECONDED BY COMMISSIONER BECHTHOLT, TO RE-ELECT ALEX KOERGER AS THE FIRCREST CIVIL SERVICE COMMISSION CHAIRMAN. UPON VOTE, THE MOTION CARRIED (2-0), WITH CHAIRPERSON KOERGER ABSTAINING.**

*Designation by Chairman of Chairman Pro Tem.* Chief Examiner Burkhart stated per Fircrest Civil Service Rule 3.03 Chairman Pro Tem, the chairman/chairperson shall designate one Commissioner to act as chairman pro tem during the absence of the chairman. Chairperson Koerger designated Commissioner Bechtholt as chairman pro tem.

**MOVED BY CHAIRPERSON KOERGER, SECONDED BY COMMISSIONER WILSON, TO RE-ELECT JOHN BECHTHOLT AS THE FIRCREST CIVIL SERVICE COMMISSION CHAIRMAN PRO TEM. UPON VOTE, THE MOTION CARRIED UNANIMOUSLY.**

Chief Examiner Burkhart provided an update on the Fircrest Civil Service Rules proposed amendments and provided a general timeline for the adoption of the proposed amendments. The Commission requested a redline copy of the Fircrest Civil Service Rules.

**CORRESPONDENCE**

None.

**COMMITTEE REPORTS**

None.

**PAYROLL  
CERTIFICATION**

**MOVED BY CHAIRPERSON KOERGER, SECONDED BY COMMISSIONER WILSON, TO APPROVE THE PAYROLL CERTIFICATION FOR MAY 2024. UPON VOTE, THE MOTION CARRIED UNANIMOUSLY.**

Chief Examiner Burkhart stated she would be on vacation during the next regularly scheduled meeting.

**CHAIRPERSON KOERGER MOVED TO RESCHEDULE THE JUNE 03, 2024 CIVIL SERVICE MEETING TO JUNE 17, 2024 AT 4:00 P.M. AT FIRCREST CITY HALL; SECONDED BY COMMISSIONER WILSON UPON VOTE, THE MOTION CARRIED UNANIMOUSLY.**

**EXECUTIVE SESSION**

At 4:20 P.M., Chairperson Koerger reported that the Commission would convene into Executive Session, not to exceed five (5) minutes, to review the performance of a public employee, pursuant to RCW 42.30.110(1)(g).

**ADJOURNMENT**

**MOVED BY CHAIRPERSON KOERGER, SECONDED BY COMMISSIONER BECHTHOLT TO ADJOURN THE MEETING AT 4:24 PM. UPON VOTE, THE MOTION CARRIED UNANIMOUSLY.**

  
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CHAIRMAN, CIVIL SERVICE COMMISSION

  
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CHIEF EXAMINER ARLETTE BURKHART