



# City Manager's Update

August 30, 2024



**To:** Fircrest City Council  
**From:** Dawn Masko, City Manager  
**Date:** August 30, 2024  
**Subject:** City Manager's Weekly Update

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## Honorable Mayor and City Councilmembers

Below is the weekly overview of upcoming events, meetings, and other items of interest for the City. The update includes reports from City departments on various programs, projects, and achievements.

### 1. City Offices Closed on Labor Day

City Offices will be closed on Monday, September 2<sup>nd</sup>, in observance of the Labor Day holiday.

### 2. Traffic Impacts on South Orchard Street

The paving portion of the South Orchard Street asphalt grind and overlay project was completed on August 26<sup>th</sup>. Temporary pavement markings are in place for traffic safety. Utility adjustments began on August 29<sup>th</sup> and are anticipated to be completed on the night of Wednesday, September 4<sup>th</sup>. The installation of permanent pavement markings is scheduled for the night of September 13<sup>th</sup>, following the proper cure time for asphalt. ADA push button upgrades will be completed once materials are obtained. Work dates are tentative and weather-dependent. Information posted on the City's [website](#) will be updated as needed.

### 3. Upcoming Meetings – Week of September 2<sup>nd</sup> – 6<sup>th</sup>

- Planning Commission Meeting Tuesday, September 3<sup>rd</sup> at 6:00 PM
- Civil Service Meeting Wednesday, September 4<sup>th</sup> at 4:00 PM

### 4. Council Meeting Agenda Items – September 10<sup>th</sup>, 2024 – *All Items are Tentative*

- Setting a Public Hearing on the 2024 Comprehensive Plan Update
- Ordinance – Sign Code Amendment
- Ordinance – Endangerment with a Controlled Substance
- Ordinance – Fircrest Municipal Code 2.60 – RCW Citation Updates
- Resolution – Cultural Shift to Active Transportation MOU Agreement
- Resolution – Pipe Bursting Contract
- Resolution – Interlocal Agreement with Pierce County Sheriff's Department
- Resolution – Public Safety Testing Contract

## 5. August 27<sup>th</sup>, 2024 – City Council Meeting Recap

Action items at the Tuesday, August 27<sup>th</sup> regular City Council meeting included:

- Approved a Liquor License Renewal for OMG Food Mart
- Denied Liquor License Renewals for Sammy’s Pizza and Rollin’ 253 since they are no longer doing business in Fircrest.
- Set public hearings for October 22<sup>nd</sup> on 2025 revenue sources and October 22<sup>nd</sup> and November 12<sup>th</sup> for the 2025 preliminary budget.
- Adopted the 2024 Budget Amendment #2 Ordinance.
- Approved a Letter of Understanding for the City Manager Employment Agreement.
- Authorized the Purchase of a Police Vehicle.

## 6. Volunteer Opportunities

Are you looking to make a difference in our community? The City offers plenty of opportunities to volunteer your time and talents to support City programs, projects, and events, as well as other agencies that support our City. Upcoming events needing volunteers include the following:

- Help the environment while building community at Habitat Restoration work parties. The next work party is at Whittier Park on Saturday, September 7<sup>th</sup>, from 9:00 AM to 12:00 PM. Work party activities include caring for existing plants and removing invasive species. This work supports water quality, our local wildlife, and pollinators. Sign up at <https://Piercecd.org> or visit the City [Events Calendar](#) for additional information.
- The Centennial Historical Research Subcommittee is looking for volunteers! If you are interested in volunteering, please email City Clerk Arlette Burkhart at [aburkhart@cityoffircrest.net](mailto:aburkhart@cityoffircrest.net).
- Planning for Fall and Winter events is underway. If you are interested in participating on planning committees for upcoming events, please get in touch with Events Coordinator Judy Schmidtke at 253-238-4166 or [jschmidtke@cityoffircrest.net](mailto:jschmidtke@cityoffircrest.net).

## 7. Administration Update

Administration highlights include:

- The Civil Service Commission will hold a special meeting on September 4<sup>th</sup> to adopt the revised Fircrest Civil Service Rules. For up-to-date information, please visit the Civil Service Commission [webpage](#) on the City of Fircrest [website](#).
  - The Employee Safety Committee met this week to discuss current employee safety training and finalize details for the safety committee booth at the upcoming Employee Benefits Fair.
  - The Investment Committee met this week to review the City’s cash balances and explore potential investment strategies. Committee members Mayor Shannon Reynolds, Councilmember David Viafore, Councilmember Brett Wittner, Interim Finance Director Julie Dunbar, and City Manager Dawn Masko were in attendance. The Committee agreed to implement a laddered investment strategy to help mitigate the anticipated decline in interest earnings. This decision is in response to the U.S. Federal Reserve’s projected interest rate cuts, expected at their September meeting, with additional reductions possible by the end of the year. The Committee plans to reconvene in early October for further discussions.
  - City Manager Masko, Community Development Director Mark Newman, and Councilmember Hunter George met with citizens regarding Middle Housing.
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- City Manager Masko met with the City's Pierce County Department of Emergency Management (PC-DEM) liaison to discuss implementing the Fircrest Alert system within the County's Everbridge platform. This system will enable the City to send targeted emergency notifications to Fircrest residents and businesses, offering a more precise alternative to mass alerts. In the coming months, key staff members will be identified to receive limited access to the Fircrest Alert system, and a mandatory training schedule will be established to ensure its effective use.
- Liberty Mutual has confirmed that it is accepting full liability for the accident involving our police vehicle and has declared our vehicle a total loss. The City will be reimbursed based on the vehicle's pre-accident value. The accident occurred on June 30<sup>th</sup> while our police officer was providing backup to a Lakewood police officer who was alone in the pursuit of a stolen vehicle. Liberty Mutual is the insurer for the driver responsible for the collision.
- Police Chief Ron Schaub is working with City Manager Masko on the new Interlocal Agreement with the Pierce County Sheriff's Department for specialized law enforcement services. The ILA will replace our current specialized law enforcement contract.
- City Manager Masko met with a website accessibility vendor and a municipal website design vendor this past week to explore ways to enhance the City's website. Since the development of the City's current website, significant advancements have been made in government website technology. New options now offer improved community engagement, enhanced ease of use and navigation, simplified back-end management, and better accessibility for users.
- City Manager Masko was updated on recent staff meetings with the Hanover Company concerning their proposed mixed-use development project on Mildred Street. This briefing comes ahead of a meeting next week with Pierce County and the Hanover Company.
- City Manager Masko continued working on the 2025 budget, worked on the 2025 salary survey, worked on a water rates analysis, reviewed water tower leases, reviewed equipment replacement spreadsheets, responded to a U.S. Department of Labor collective bargaining agreement data collection request, drafted a State Liquor & Cannabis Board liquor license objection letter, prepared a draft Middle Housing survey document for discussion, and met with attorneys on various issues.
- City Manager Masko also started preparing the 2025 insurance renewal documents, updated asset spreadsheets to align City records with insurance records and added comprehensive and collision coverage for all City vehicles.
- Congratulations to Utility Worker II Jim Marzano on his retirement today! Jim is retiring after almost 36 years of service to the City. He has been instrumental in installing and maintaining most of the City's utility and street infrastructure and is known for going the extra mile to assist citizens. Enjoy your retirement – you will be missed!
- Happy Birthday to Administrative Assistant Sierra Lee, who recently celebrated her special day. We wish her all the best for the year ahead!
- Congratulations to Laura Thompson and Arlette Burkhart! Laura, our dedicated Passport Specialist, marks her 3-year service anniversary, and Arlette, our diligent City Clerk, celebrates two years of service with the City. Thank you both for your commitment and hard work!
- The City received four public records requests this week, bringing the total for 2024 to 212 requests. At this time last year, the City had received 182 public records requests.
- In the last 30 days, the City's website has had 36,650 page views from 13,004 users. Sessions are down 41%, and users are down 37% from the previous 30 days.



## 8. Police Department Update

- On August 26<sup>th</sup>, Fircrest Police responded to a shooting incident at the Regents Park apartments. The incident arose from a domestic violence situation in which the suspect was physically assaulting his spouse. A neighbor attempted to intervene, leading the suspect to try to shoot the neighbor. During the altercation, the spouse fled, with the suspect pursuing and trying to shoot her, though he missed both her and others nearby. The shooter was taken into custody and transported to the Pierce County Jail. Officer C. Roberts and Sergeant Villamor processed the scene, which spanned the apartment complex, and interviewed witnesses. The Pierce County Sheriff's Department assisted by providing forensic investigation services.
- Fircrest officers responded to 177 calls for service from 8/18/24 to 8/25/24, including 80 traffic stops, which generated 44 notices of infraction. The chart below provides additional information on call activity.

<b>Police Officer Activity for 8/18/24 – 8/25/24</b>			
<b>Call Activity</b>	<b>Number of Calls</b>	<b>Call Activity</b>	<b>Number of Calls</b>
Traffic Stops	82	Intimidation with Weapon	1
Notice of Infraction	44	Medical	13
Citations Issued	5	Messages	2
Misdemeanor Arrests	5	Miscellaneous	17
Abandoned Vehicle	3	Parking Tickets	2
Alarms	3	Person with Weapon	1
Animal Complaint	1	Reports Written	11
Burglary – Commercial	1	Security Checks	13
Citizen Assists	2	Stalking	1
Citizen Flag Down	1	Subject Stops	2
Civil Issue	2	Suspicious Persons	2
Community Oriented Policing	1	Suspicious Vehicle	3
Disabled Vehicle	1	Theft	1
Disorderly Conduct	1	Unknown Trouble	1
Domestic Violence – Verbal	1	Unwanted Person	1
Follow-Ups	2	Welfare Checks	5
Foot Patrols	6	Welfare Check – Person Down	1
Fraud/Forgery	1	911 Calls – Unknown	1
Information	1		

- Background investigations will begin on our police officer candidates once the Civil Service Commission certifies the eligibility lists.
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- [LifeStream Blood Bank](#) - Cascade Region will be on hand to conduct a blood drive in conjunction with our Halloween event.
- Department Firearms training will occur on Tuesday, September 3<sup>rd</sup>. The Ruston Police Department will be covering the city during the training.
- Police Chief Ron Schaub is working with City Manager Masko on the new Pierce County Sheriff's Department Interlocal Agreement, which will replace our current specialized law enforcement contract.

## **9. Finance Department Update**

- Electronic timesheets are now in "Go Live" mode. Paper timesheets will continue until mid-September, which is the anticipated completion date for the project. The vendor will continue to provide support on an as-needed basis.
- Department Directors are continuing to work on their revenue and expenditure budgets. Accountant I, Wanda Wells, is working on updating budget narratives and equipment replacement spreadsheets to give them a fresh look. Both documents were distributed to the Directors this week.
- IT Systems Coordinator Chris Bunger is continuing to upgrade workstations from Windows 10 to Windows 11. Ten workstations remain to be updated, followed by updating all laptops.
- IT Coordinator Bunger is working with Parks & Recreation Director Jeff Grover to be tech-ready for the September 12<sup>th</sup> Level Up community event, which celebrates National Video Games Day.
- Locke Systems, the City's Managed Server Provider (MSP), completed diagramming the City's network. IT Coordinator Bunger is reviewing the results.

## **10. Planning & Building Update**

### Permitting & Current Planning

- We have received sixteen (16) new permit requests this month compared to twelve (12) permits received in August 2023. Applicants are receiving same-day or one-business-day turnaround time for over-the-counter (OTC) permits. For larger projects and remodel permits, the City's building reviewer is on schedule to meet ten (10) business day targets. Please check in with our team so that your project stays on schedule. As a reminder, applications are not routed for review until payment is received.
  - Assistant Planner/Permit Coordinator Natasha Kolostyak is routing the City's Park Maintenance Facility addition permit at 424 Spring Street for interdepartmental review.
  - Assistant Planner Kolostyak prepared a list of active businesses in the City of Fircrest to help welcome new businesses to the City and to keep track of businesses opening and closing.
  - The Planning Commission will meet on Tuesday, September 3<sup>rd</sup> at 6:00 PM for its regular meeting. Agenda topics will include an overview of Fircrest's existing middle housing stock by Assistant Planner Kolostyak, an overview of the Hanover Company's proposed multifamily apartment development, an update on the 2024 Comprehensive Plan, an update on the CLIHP (Coordinating Low-Income Housing Planning) grant, an update on the Four Corners/Thriving Communities project, and discussion of a 2025 draft work plan. As always, the public is welcome to attend. Additional information and the agenda (once posted) can be found on the Planning Commission [webpage](#).
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## Code Enforcement

- The City received one new code enforcement request this week and 61 cases this year compared to 33 total cases received in 2023. Code Enforcement Officer Natasha Kolostyak has been hard at work responding and managing the caseload.
  - Concern regarding excessive dog barking along the 300 block of Eldorado Avenue. The concern was forwarded to the Fircrest Police Department for assistance.
- Staff is also following up on several ongoing code enforcement cases:
  - Concern over a camper trailer hooked up to utilities and being used as a residence along the 100 block of Amherst Street. Staff investigated the issue and determined it violated codes prohibiting utility hookups of RVs. They have contacted the property owner to achieve voluntary compliance.
  - Concern regarding an unpermitted ROW encroachment along the 900 block of Alameda Avenue. Staff found the encroachment to be in violation and is working to set up a meeting with the property owner and the City to discuss the next steps.
  - Concern over an unpermitted detached accessory structure along the 400 block of Alameda Avenue. Staff sent several letters and attempted to contact the property owner but received no response. Staff issued a Stop Work Order, which was posted on the property. The property owner has recently contacted the City and was provided with information about required permits and submittals before work can recommence. Continued work in violation of the Stop Work Order will trigger potential fines and liens placed on the property.
  - Concern over a collapsed deck along the 300 block of Eldorado Avenue. Staff is working with the property owner to receive community assistance to help remove the deck debris.
  - Concern over an unpermitted internal Accessory Dwelling Unit (ADU) along the 100 block of Panorama Court. Staff is working with the property owner to record a notice on title regarding the ADU.

## Long Range Planning

- Community Development Director Mark Newman continues to meet with the Hanover Company to answer questions regarding utility connections, site plan design, and amendments to the Form-Based code for the proposed mixed-use development at 2119 Mildred Street West (formerly known as the Prose/Alliance site or the goat farm). The developer is preparing to make an application to amend the Form-Based Code. The public will have ample opportunity to comment on the project during two public hearings anticipated to be held in Winter 2024. A project [webpage](#) has been created at <https://www.cityoffircrest.net/government/planning-and-building-department/hanover-fircrest-project/>.
  - Our consultant, Kimley-Horn, compiled feedback analysis from the Middle Housing Open House and Fircrest FUN Days events, which is available to read on the Middle Housing [webpage](#) at <https://www.cityoffircrest.net/middle-housing/>. They also prepared Middle Housing survey questions for consideration.
  - CD Director Newman continues to edit the 2024 Draft Comprehensive Plan to prepare it for fall public hearings. This includes adding language to achieve compliance with Puget Sound Regional Council's review comments, adding community-based photos, updating demographic data, and updating transportation data based on the 2025-2030 Transportation Improvement Program.
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- CD Director Newman is working closely with City Manager Masko and Interim Finance Director Julie Dunbar on the 2025 budget requests for the Planning & Building Department. Over the past year, the department has successfully funded all new initiatives through existing grant money from the State and the existing departmental budget. However, with the growing need for public notifications and communication on policy projects, the department plans to request a budget increase for 2025 to cover the cost of publishing additional mailers and surveys.

## 11. Parks & Recreation Update

### *Administration*

Parks & Recreation Director Jeff Grover has been diligently working on budget documents due to Finance this week. He also had a productive meeting with Fircrest Parks & Recreation Foundation Chair Andrew Imholt and Names Family Foundation Executive Director Patricia Shultz. The discussion focused on future grant requests and the collaboration process between the two foundations. Additionally, we also explored the possibility of support from the Names Family Foundation for developing a more formal coaches training program to enhance our youth sports offerings, as well as their involvement with the Aspen Institute for Project Play.

### *Recreation Programs*

- The Adult Summer Pickleball League wrapped up on Tuesday evening, marking a successful conclusion to our inaugural season. As our first venture into organizing a pickleball league, the program was met with overwhelming enthusiasm and received numerous positive comments. Participants thoroughly enjoyed the experience, making it a resounding success. Given the high level of interest and satisfaction, we are eager to bring this program back as soon as space becomes available at the Community Center or on our outdoor courts. A heartfelt thank you to all participants for making this inaugural league a success!
- We are thrilled to offer our [Youth Cross Country Program](#) once again, welcoming runners of all skill levels to join this engaging and enjoyable activity. The program features a mix of games, drills, and workouts designed to enhance aerobic fitness, improve coordination, and foster healthy competition. Participants will have the chance to compete in age-level time trials on Friday evenings, October 11<sup>th</sup> and October 25<sup>th</sup>, with additional races to be scheduled as needed.

The program is divided into the following age groups: 5-7 years, 7-9 years, and 9-12 years. As of today, 12 spots are remaining. Sign up [today](#) using your RecDesk account. Don't miss the chance to develop your running skills in a fun and supportive environment!

- Join us for the Level Up! Family and Community Event at the Roy H. Murphy Community Center on Thursday, September 12<sup>th</sup>, from 4:00 – 7:00 PM. In celebration of National Video Games Day, our event partner, TeamWrk, is marking their 5<sup>th</sup> anniversary with this unique event filled with fun and inspiration. The event will feature special guests, including Marcel Cunningham, artist and entertainer Casey Catherwood, comedian Boebblast, and Bryanna Goecke, sports and esports branding and marketing executive from XSET, among many others.

Highlights of the event include the recognition of our Community Champion Award winners, interactive booths, games, giveaways, and exciting prizes. Attendees can also compete in a Mario Kart Tournament for a chance to win a Nintendo Switch. Stay tuned for more details by visiting our [webpage](#). More information is coming soon!

- Registration is now open for our Fall programs, including [Barre](#), [Barre/HIIT](#), [Beginner Barre](#), [Chair Yoga](#), Wednesday Workouts, Beginning Ballet, and [Creative Movement Ballet](#). You must have a [RecDesk account](#) to sign up for programs.
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## Community Events

- In years past, Fircrest was renowned for our [Bear & Rhodie Tour](#). With our Centennial Celebration just around the corner, we're excited to revive this fun and nostalgic tradition. A [registration form](#) is now available on our [website](#) and Facebook page, inviting residents to participate and register their existing bear sculptures in Fircrest. The most exciting update is that we've found a talented bear carver, allowing us to add more unique and beautiful sculptures to the tour, making this event even more special for our community. Please get in touch with Community Events Specialist Judy Schmidtke at [jschmidtke@cityoffircrest.net](mailto:jschmidtke@cityoffircrest.net) with any questions.



For more details about our Fircrest Fun community events, visit the Parks & Recreation Community Events page at [Community Events - City of Fircrest](#).

## Aquatic Center

- We are excited to announce the extended season schedule for the [Edwards Family Aquatics Center](#), which will continue into September and October to keep our aquatic programs accessible to the community. The final open swim session of the 2024 season will take place on Monday, September 2<sup>nd</sup>. Below is the schedule breakdown for the remainder of September and October.
  - September 2<sup>nd</sup> – September 6<sup>th</sup>
    - September 2<sup>nd</sup>: Final open swim session of the 2024 season
    - September 3<sup>rd</sup> & 4<sup>th</sup>: Rescue Swimmer Training
    - September 5<sup>th</sup> & 6<sup>th</sup>: University Place Aquatic Club (UPAC) Pool Rental
  - September 7<sup>th</sup> – October 4<sup>th</sup>
    - Lap Swim Sessions: Monday, Wednesday, and Friday, 6:30 AM to 9:30 AM.
    - Water Aerobics Classes: Monday & Wednesday from 8:00 AM to 9:00 AM.
    - UPAC Pool Rentals: Monday, Thursday & Friday from 4:15 PM to 6:45 PM.

UPAC will continue renting the pool on Mondays, Thursdays, and Fridays from 4:15 PM to 6:45 PM through October.

While we would love to offer public open swim sessions during this extended season, we currently need more lifeguards available to make these sessions feasible. Our available staffing levels are sufficient to cover the scheduled lap swim, water aerobics, and UPAC rentals but not enough to meet the additional safety requirements for public open swim sessions. Safety remains our top priority, and we appreciate your understanding as we work through these staffing challenges.

- Our new pilot program for Adult Swim Lessons is off to a great start, with three adults enrolled in the one-week session. We plan to refine this program during the off-season and aim to establish Adult Swim Lessons as a permanent offering in 2025.
  - We also plan to continue offering adult-only swim sessions in 2025, as we have received positive feedback from the community regarding our pilot session on Tuesday, August 27<sup>th</sup>.
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- This is the last weekend of our regular pool schedule. The aquatic season will conclude with our final open swim session on Labor Day, September 2<sup>nd</sup>. Pool hours on Labor Day are the same as the weekend. The swim schedule is listed below.

	SAT	SUN	MON
11AM	<b>OPEN SWIM</b> MID-DAY SESSION 11AM-2PM	<b>OPEN SWIM</b> MID-DAY SESSION 11AM-2PM	<b>OPEN SWIM</b> MID-DAY SESSION 11AM-2PM
12PM			
1PM			
2PM	<b>OPEN SWIM</b> AFTERNOON SESSION 2:30-5:30PM	<b>OPEN SWIM</b> AFTERNOON SESSION 2:30-5:30PM	<b>OPEN SWIM</b> AFTERNOON SESSION 2:30-5:30PM
3PM			
4PM			
5PM	<b>EVENING SWIM</b> 6-8PM	<b>EVENING SWIM</b> 6-8PM	<b>EVENING SWIM</b> 6-8PM
6PM			
7PM			
8PM			

  

<b>OPEN SWIM</b>		<b>EVENING SWIM</b>		<b>10 ENTRIES PUNCH PASS</b>		<b>FIRCREST RESIDENT SEASON PASS</b>	
RESIDENT	NON-RES	RESIDENT	NON-RES	RESIDENT	NON-RES	1ST PASS	ADDITIONAL
\$5	\$10	\$4	\$8	\$45	\$90	\$70	\$40

THIS SCHEDULE IS A REFERENCE. SCHEDULE AND PRICES ARE SUBJECT TO CHANGE.  
FOR THE MOST UP TO DATE INFORMATION, PLEASE CALL OR VISIT OUR WEBSITE: 253-564-8188 | CITYOFFIRCREST.NET

Visit the Edwards Family Aquatic Center [webpage](#) for additional information on pool [admission](#), [schedules](#), [programs](#), and [rentals](#).

Please call (253) 564-8177 or visit the City’s [Parks and Recreation Department](#) website for events and program information, class registration, facility rentals, questions on Parks & Recreation activities, and volunteer opportunities. Want to know more? Like us on Facebook at “City of Fircrest, Washington.”

## 12. Public Works Update

Public Works' current summer operating hours are 7:00 AM to 3:30 PM.

This week’s highlights include:

### *Maintenance – Parks & Facilities*

- The Facilities staff is currently operating down one Maintenance Worker.
- The motor for the gym curtain divider was replaced at the Community Center. We are looking into warranty coverage.

## *Utilities – Water, Sewer, Streets, and Stormwater*

- The utilities crew repaired a water main break on Fordham Court.
- The Seasonal Maintenance Workers continue to paint yellow curbing throughout the City.
- We are preparing to remove and store hanging baskets and flags on September 12<sup>th</sup>.
- Documents and bids for the sewer main pipe bursting at the 500 block of Buena Vista are being prepared.

## *Project Updates*

- Fircrest Park Maintenance Facility Structure Upgrade
    - The contractor has submitted all documents and plans.
  - Emerson Street Sidewalk Extension (south side) – Woodside Drive to 67<sup>th</sup> Ave West
    - Final WSDOT review is in process.
    - We are preparing to post for construction bids.
  - Regents Blvd (west) Grind & Overlay – Alameda Ave to 67<sup>th</sup> Ave West
    - Staff met with the new design team from TranTech/David Evans and Associates on August 27<sup>th</sup>.
  - South Orchard Street Grind & Overlay – TIB Grant Funded
    - Miles Resources completed the paving portion of this project on August 26<sup>th</sup>. Temporary pavement markings are in place for traffic safety.
    - The following remaining work is weather-dependent, and dates are tentative:
      - Utility adjustments occurred on Thursday, August 29<sup>th</sup>, and will be completed on the night of Wednesday, September 4<sup>th</sup>.
      - The installation of permanent pavement markings is scheduled for the night of Friday, September 13<sup>th</sup> (following the proper cure time for asphalt).
      - ADA push button upgrades will be completed once materials are located.
    - Information will continue to be updated on the City's [webpage](#) and social media.
  - Stormwater Pre-Treatment Outfall Grant Project – Emerson Street & Estate Place
    - All final close-out documents and reports have been submitted to the Department of Ecology.
  - Leach Creek Holding Basin Mitigation Project (Tacoma Holding Basin)
    - PW staff will continue to attend Wednesday pre-construction meetings to stay informed on project status and outreach needs.
    - The contractor has started demobilizing equipment as this project is now being deferred to 2025.
    - The City of Tacoma will be sending out follow-up information to all residents in the surrounding area.
  - 44<sup>th</sup> Street West & 67<sup>th</sup> Ave West Lift Station Upgrade
    - The contractor is procuring equipment and materials in preparation to start construction, with Public Works staff reviewing material submittals.
    - A contract extension is being prepared due to supply chain impacts.
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- Electron and Contra Costa Intersection Improvement – Legislative Funds
  - 50% design review is in process.
- Claremont Street Grind & Overlay TIB Grant
  - Design is in process.
- AMI Water Meter Exchange Program
  - Meter exchanges are in progress. The project is 75% complete, with approximately 600 residential meters remaining to be exchanged.
  - Public Works staff and the contractor are working together to expedite the project.
  - Summer hires continued meter box prep for exchanges.

TOTAL BY YEAR	
	Total
2019	11
2020	143
2021	444
2022	283
2023	296
2024	614

PROJECT UPDATE	
Total City Meter Connections	2,402
New Meters Installed	1,791
Remaining Meters to be Installed	611
<b>Percentage of Completion</b>	<b>75%</b>

### 13. Thriving Communities – Four Corners Open House

What should the Four Corners area around South 19<sup>th</sup> Street and Mildred Street look like when light rail comes to the neighborhood? It’s time to put on your community planner hat because Thriving Communities wants your input! They are hosting two open house sessions on Wednesday, September 25<sup>th</sup>, to gather feedback on shaping the future of the Four Corners area. Your voice matters in envisioning this transformation. Both sessions will take place at Tacoma Community College, Opgaard Student Center—Senate Room, 6501 S. 19<sup>th</sup> Street, Building 11.

Join Thriving Communities at one of the following sessions:

- Lunchtime Open House | 12:00 – 1:30 PM | Lunch provided
- Evening Open House | 6:00 – 8:00 PM | Refreshments provided

You may also share your thoughts by completing the [Four Corners Visioning Survey](https://www.surveymonkey.com/r/4CornersPC) at [www.surveymonkey.com/r/4CornersPC](https://www.surveymonkey.com/r/4CornersPC).

### 14. Humane Society Reducing Adoption Fees

[The Humane Society for Tacoma & Pierce County](#) is reducing adoption fees for adult dogs, adult cats, and all small animals through September 5<sup>th</sup>. Adoption fees will be \$50 for adult dogs (2 years and older), \$25 for adult cats (six months and older), and \$5 for all small critters. The shelter has over 80 pets available for adoption. Click [here](#) to learn more.

### 15. Fort Nisqually Harvest Festival

Celebrate fall with cider pressing with apples harvested from the museum’s very own orchard, crafts for the whole family, and samples from our period kitchen. Help decorate the harvest cart, witness the crowning of the Harvest King and Queen from amongst the museum’s teen volunteers, and enter the Jam and Jelly Competition with your homemade preserves. Bring the whole family to celebrate the coming of fall! This event is being held on Saturday, September 7<sup>th</sup>, from 11:00 AM to 5:00 at Fort Nisqually. Additional information can be found on the Metro Parks Tacoma [website](#).