

CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Mayor Shannon Reynolds called the special meeting to order at 6:00 P.M. and led the Pledge of Allegiance. Councilmembers Brett L. Wittner, Hunter T. George, Nikki Bufford, and Jim Andrews were present. Councilmember David M. Viafore and Karen Mauer-Smith were absent and excused.

AGENDA MODIFICATIONS

There were none.

PRELIMINARY 2025 BUDGET – 3rd BUDGET WORKSHOP

City Manager Masko provided an overview of the ARPA discussion from the October 14, 2024 budget workshop to include purchasing police handguns, a metal detector, a copier, and a folding machine and using partial ARPA funding for the purchase of the police vehicle. Mrs. Masko stated that the November 18, 2024 Study Session agenda will include a court security discussion.

City Manager Masko reported on the Masko Park improvement project. Discussions included playground equipment, landscape design, and neighbor outreach.

City Manager Masko requested feedback on the City's website update, including an accessibility review and laptop replacements. There was a Council consensus to move forward with the website update and purchasing laptop replacements for staff.

Further discussions include the water meter exchange project, water tank cell leases, the sewer rate increase, underground electrical for the Fircrest Park Maintenance Facility, the Tacoma Public Library card reimbursements, street beautification funding, Wellhouse #4 repairs, and Wellhouse #6 and #7 generator.

Parks and Recreation Director Grover presented proposed fees and charge increases to include pool fees, program fees, and facility rentals. The Council requested information on the Fircrest Soccer Club resident participation numbers.

City Manager Masko presented the community development fees and charges, including plan review and permits. The Council requested further information on comparable jurisdiction fees. Mrs. Masko presented the proposed animal licensing fees. There was a brief discussion on community outreach for animal licensing and providing information to the Council on registered animals.

City Manager Masko presented proposed personnel changes to include the promotion of the Recreation Coordinator, increasing hours for the IT Support Coordinator position and reviewing the Police Records Technician position when the City adopts the photo enforcement program. Mrs. Masko provided a salary survey with information on the median market compensation. Discussions included cost of living adjustments, annual salary surveys, staff workloads, and staff retention. There was a Council consensus to approve the Recreation Coordinator promotion and increase the hours for the IT Support Coordinator position.

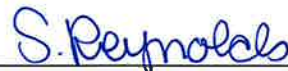
City Manager Masko reported that the City will be transferring to the City of Tacoma police radio system which will save the City approximately \$20,000 in the first year.

Interim Finance Director Dunbar presented the Equipment Repair and Replacement (ERR) Fund overview and highlighted several replacement requests, including the City Clerk workstation, police MDCs, Bobcat heavy equipment, a generator, and thirteen staff laptops. City Manager Masko stated laptop replacements will be based on need and not the ERR replacement schedule. There was a brief discussion on the time and temperature sign and its replacement cost.

ADJOURNMENT

Councilmember George MOVED to adjourn the meeting at 7:48 P.M., seconded by Councilmember Wittner.

The Motion Carried (5-0).



Shannon Reynolds, Mayor



Arlette Burkhardt, City Clerk