



**CITY OF FIRCREST
PLANNING COMMISSION
MEETING AGENDA**

**TUESDAY, December 3, 2024
6:00 P.M.**

**COUNCIL CHAMBERS
FIRCREST CITY HALL, 115 RAMSDELL STREET**

Pg. #

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
 - A. Motion to Excuse Absent Planning Commissioners
- 4. APPROVAL OF THE AGENDA**
- 5. APPROVAL OF THE MINUTES**
 - A. [November 5, 2024 Regular Meeting](#)
- 6. CITIZEN COMMENTS (FOR ITEMS NOT ON THE AGENDA)**

(Please state your name and address for the record and refer to the Rules and Decorum laminated sheet at the dais and table.)
- 7. PUBLIC HEARING**
 - A. None
- 8. UNFINISHED BUSINESS**
 - A. None
- 9. COMMISSIONER COMMENTS/ROUNDTABLE UPDATES/STAFF UPDATES**
- 10. NEW BUSINESS**
- 11. FUTURE BUSINESS**
- 12. ADJOURNMENT**

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**CITY OF FIRCREST
PLANNING COMMISSION
MEETING MINUTES**

**TUESDAY, NOVEMBER 5, 2024
6:00 PM**

**COUNCIL CHAMBERS
FIRCREST CITY HALL, 115 RAMSDELL STREET**

1. CALL TO ORDER

Chair Shirley Schultz called the Fircrest Planning Commission regular meeting to order at 6:00 PM.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Planning Commissioners Present: Commissioner Kathy McVay, Commissioner Eric Lane, Chair Shirley Schultz, Commissioner Andreas Schonger, Vice Chair Ben Ferguson

City Staff Present: Assistant Planner Natasha Kolostyak, City Clerk Arlette Burkhart

4. APPROVAL OF THE AGENDA

Assistant Planner Kolostyak requested the Planning Commission to remove item 10A. Fire Sprinkler Discussion from the agenda to allow additional staff review.

Motion to remove item 10A from the agenda for the November 5, 2024 Regular Planning Commission Meeting.

Motion: Commissioner Schonger	Vote: Unanimous
Second: Commissioner McVay	Abstaining: None

Motion to approve the agenda for the November 5, 2024 Regular Planning Commission Meeting as amended.

Motion: Vice Chair Ferguson	Vote: Unanimous
Second: Commissioner Lane	Abstaining: None

5. APPROVAL OF THE MINUTES

Motion to approve the minutes from the October 1, 2024 Regular Planning Commission Meeting.

Motion: Vice Chair Ferguson	Vote: Unanimous
Second: Commissioner Lane	Abstaining: None

6. CITIZEN COMMENTS (FOR ITEMS NOT ON THE AGENDA)

No members of the public were in attendance.

7. PUBLIC HEARING

None.

8. UNFINISHED BUSINESS

None.

9. COMMISSIONER COMMENTS/ROUNDTABLE UPDATES/STAFF UPDATES

Assistant Planner Kolostyak updated Planning Commission on the status of the Middle Housing Public Survey.

10. NEW BUSINESS

A. This item was removed.

11. FUTURE BUSINESS

Assistant Planner Kolostyak reported that Graves & Associates is interested in presenting a potential design for the Orchard Street properties at the December 3, 2024, Regular Planning Commission Meeting. Assistant Planner Kolostyak clarified that the presentation date is not set. Chair Shultz asked whether Graves & Associates would be asking for any code changes by the Planning Commission. Assistant Planner Kolostyak responded that the presentation is mostly informational, however a zoning change would be required for their current design plans to work.

12. ADJOURNMENT

Motion to adjourn the November 5, 2024 Regular Planning Commission meeting at 6:10 PM.

**Motion: Vice Chair Ferguson
Second: Commissioner Lane**

**Vote: Unanimous
Abstaining: None**

Shirley Schultz
Chair, Fircrest Planning Commission

Mark Newman
Community Development Director