



**CITY OF FIRCREST
PLANNING COMMISSION
MEETING MINUTES**

**TUESDAY, DECEMBER 3, 2024
6:00 PM**

**COUNCIL CHAMBERS
FIRCREST CITY HALL, 115 RAMSDELL STREET**

1. CALL TO ORDER

Vice Chair Ben Ferguson called the Fircrest Planning Commission regular meeting to order at 6:01 PM.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Planning Commissioners Present: Commissioner Kathy McVay, Commissioner Eric Lane, Commissioner Andreas Schonger, Vice Chair Ben Ferguson. Chair Shirley Schultz was an excused absence.

City Staff Present: Assistant Planner Natasha Kolostyak

4. APPROVAL OF THE AGENDA

Motion to approve the agenda for the December 3, 2024 Regular Planning Commission Meeting.

**Motion: Vice Chair Ferguson
Second: Commissioner Lane**

**Vote: Unanimous
Abstaining: None**

5. APPROVAL OF THE MINUTES

Motion to approve the minutes from the November 5, 2024 Regular Planning Commission Meeting.

**Motion: Commissioner Lane
Second: Commissioner McVay**

**Vote: Unanimous
Abstaining: None**

6. CITIZEN COMMENTS (FOR ITEMS NOT ON THE AGENDA)

No members of the public were in attendance.

7. PUBLIC HEARING

None.

8. UNFINISHED BUSINESS

None.

9. COMMISSIONER COMMENTS/ROUNDTABLE UPDATES/STAFF UPDATES

The Planning Commission had a brief discussion about traffic calming measures and bringing its concerns to the City Council during the citizen comment period. The Planning Commission had a brief discussion about the Mayor’s appointed Middle Housing Ad Hoc Citizen Advisory Committee. Vice Chair Ferguson informed the Planning Commission that his architecture firm will be pursuing the Whittier Elementary School rebuild project, and thus will be recusing himself from any future discussion on the project. Assistant Planner Kolostyak updated the Planning Commission on the status of the Middle Housing public survey. The survey will be open for responses until mid to late January, with full data results anticipated to be ready for presentation to Planning Commission at the March 2025 meeting. Planning Commissioners voiced a desire to have the survey advertised around town for increased public awareness as well as an update on the number of survey responses received so far at the January 2025 meeting.

10. NEW BUSINESS

None.

11. FUTURE BUSINESS

None.

12. ADJOURNMENT

Motion to adjourn the December 3, 2024 Regular Planning Commission meeting at 6:19 PM.

Motion: Commissioner Lane Vote: Unanimous
Second: Commissioner McVay Abstaining: None



Ben Ferguson
Vice Chair, Fircrest Planning Commission



Mark Newman
Community Development Director