

**FIRCREST CITY COUNCIL  
REGULAR MEETING  
AGENDA**

**TUESDAY, FEBRUARY 11, 2025  
7:00 P.M.**

**COUNCIL CHAMBERS  
FIRCREST CITY HALL, 115 RAMSDELL STREET**

**Pg.#**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PRESIDING OFFICER'S REPORT**
- 5. CITY MANAGER COMMENTS**
- 6. DEPARTMENT HEAD COMMENTS**
- 7. COUNCILMEMBER COMMENTS**
- 8. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA** (If you would like to make a public comment, you may speak at the appropriate time using the raise your hand feature or by pressing \*9 on your phone.)
- 9. COMMITTEE, COMMISSION & LIAISON REPORTS**
  - A. Administration
  - B. Built Environment, Planning, and Building
  - C. Finance, Information Technology, and Facilities
  - D. Other Reports – Centennial Committee
- 10. CONSENT CALENDAR**
  - A. Approval of [vouchers](#)/payroll checks 2
  - B. Approval of Minutes:
    - [November 26, 2024, Regular Meeting](#) 14
    - [December 10, 2024, Regular Meeting](#) 21
    - [December 23, 2024, Regular Meeting](#) 27
    - [January 14, 2025, Regular Meeting](#) 29
- 11. PUBLIC HEARING**
- 12. UNFINISHED BUSINESS**
- 13. NEW BUSINESS**
  - A. [Ordinance: Solid Waste Rate Adjustment](#) 34
  - B. [Resolution: Fircrest Parks Foundation MOU Amendment](#) 45
  - C. Executive Session – To discuss Labor Negotiations, pursuant to RCW 42.30.140(4)(b)
  - D. [Resolution: Memorandum of Agreement with Teamsters](#) 51
  - E. [Police 2024 Year-End Report](#) 56
- 14. CALL FOR FINAL COMMENTS**
- 15. EXECUTIVE SESSION**
- 16. ADJOURNMENT**

# ACCOUNTS PAYABLE

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
34303	02/05/2025	02/11/2025	10562 Amazon Capital Services	53.92	Power Strip & USB Hub - A. Burkhart
	513 10 35 00		Small Tools & Equip - Admir 001 000 513 General Fund	53.92	Power Strip & USB Hub - A. Burkhart
34283	02/05/2025	02/11/2025	10829 Anthony Gregory	1,615.00	Youth Basketball Officiating - 1/25/25-2/9/25
	571 10 31 06		Program Supplies - Youth 001 000 571 General Fund	1,615.00	Youth Basketball Officiating - 1/25/25-2/9/25
34231	01/30/2025	02/11/2025	10877 Atkinson, MaryEllen	75.00	Security Deposit Refund, Atkinson, 08/18/24
	582 10 00 00		Deposit Refunds 001 000 580 General Fund	75.00	Security Deposit Refund, Atkinson, 08/18/24
34215	01/30/2025	02/11/2025	9871 Bittner, Joseph	78.00	Library Reimbursement - 1 Year (Jessica)
	572 21 49 00		Library Services 001 000 572 General Fund	78.00	Library Reimbursement - 1 Year (Jessica)
34210	01/30/2025	02/11/2025	2459 Boer, Mary	78.00	Library Reimbursement - 1 Year (Mary)
	572 21 49 00		Library Services 001 000 572 General Fund	78.00	Library Reimbursement - 1 Year (Mary)
34214	01/30/2025	02/11/2025	9696 Brown, Adam	78.00	Library Reimbursement - 1 Year (Erin)
	572 21 49 00		Library Services 001 000 572 General Fund	78.00	Library Reimbursement - 1 Year (Erin)
34230	01/30/2025	02/11/2025	2104 Brown, Kimberly P	78.00	Library Reimbursement - 1 Year
	572 21 49 00		Library Services 001 000 572 General Fund	78.00	Library Reimbursement - 1 Year
34269	02/03/2025	02/11/2025	6018 Canon Financial Services Inc	194.54	Police Copier/Fax Rental - January 2025
	521 22 45 00		Oper Rentals - Copier - Polic 001 000 521 General Fund	17.85	Police Copier/Fax Tax -January 2025
	591 21 70 22		Lease Payments - Police 001 000 591 General Fund	176.69	Police Copier/Fax Rental - January 2025
34315	02/05/2025	02/11/2025	11001 Cimco-GC Systems LLC	2,892.33	Rebuild Valve at Weathervane Booster Pump Station
	534 10 48 00		Rep & Maint - Water Admin 425 000 534 Water Fund (de	2,892.33	Rebuild Valve at Weathervane Booster Pump Station
34265	01/31/2025	02/11/2025	4325 City Treasurer-Tacoma-SEWER	373,945.21	4th Qtr 2024 - Sewer Treatment
	535 60 44 02		Sewage Treatment 430 000 535 Sewer Fund (de	373,945.21	4th Qtr 2024 - Sewer Treatment
34255	01/31/2025	02/11/2025	4324 City Treasurer-Tacoma	2,224.33	Semi Annual Billing for Streetlight Attachments 1/1/25-6/30/25
	542 63 48 02		Pole Attachment Charge 101 000 542 City Street Fund	2,224.33	Semi Annual Billing for Streetlight Attachments 1/1/25-6/30/25
34267	02/03/2025	02/11/2025	8188 Comcast Business Communications LLC	462.37	Internet Access Fee - February 2025

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518 81 42 00	Communication/Internet - I/	001 000 518	General Fund	462.37	Internet Access Fee - February 2025
34309	02/05/2025	02/11/2025	8542 Consolidated Supply Co.	2,283.66	P#87 Saddles & Corporation Stops for Princeton Water Main Project - ARPA
594 34 63 01	Other Improvements - Wate	426 000 594	Water Improver	2,283.66	P#87 Saddles & Corporation Stops for Princeton Water Main Project - ARPA
34310	02/05/2025	02/11/2025	8542 Consolidated Supply Co.	378.05	P#87 Saddles & Corporation Stops for Princeton Water Main Project - ARPA
594 34 63 01	Other Improvements - Wate	426 000 594	Water Improver	378.05	P#87 Saddles & Corporation Stops for Princeton Water Main Project - ARPA
Total Consolidated Supply Co.				2,661.71	
34221	01/30/2025	02/11/2025	10905 Corcoran, Colleen	1,812.50	Consultant Services - January 2025
514 23 41 00	Prof Svcs - Finance	001 000 514	General Fund	1,812.50	Consultant Services - January 2025
34292	02/05/2025	02/11/2025	7802 Core & Main LP	97.94	Meter Gaskets & Bolt Kits for Future Repairs
534 50 31 01	Oper Supplies - Water Main	425 000 534	Water Fund (dep	97.94	Meter Gaskets & Bolt Kits for Future Repairs
34312	02/05/2025	02/11/2025	7802 Core & Main LP	1,789.69	P#87 Saddles, Brass Inserts, Brass Bushings & Ball Corps for Princeton Water Main Project - ARPA
594 34 63 01	Other Improvements - Wate	426 000 594	Water Improver	1,789.69	P#87 Saddles, Brass Inserts, Brass Bushings & Ball Corps for Princeton Water Main Project - ARPA
34313	02/05/2025	02/11/2025	7802 Core & Main LP	6,372.40	P#87 Supplies for Princeton Water Main Project - ARPA
594 34 63 01	Other Improvements - Wate	426 000 594	Water Improver	6,372.40	P#87 Supplies for Princeton Water Main Project - ARPA
Total Core & Main LP				8,260.03	
34258	01/31/2025	02/11/2025	10943 Creative Custom Construction LLC	143,000.00	P#83 Parks Maintenance Facility Upgrade - Final Payment
594 76 62 03	Buildings & Structures - PBC	301 000 594	Park Bond Capit	143,000.00	P#83 Parks Maintenance Facility Upgrade - Final Payment
34228	01/30/2025	02/11/2025	3596 Dept Of Health	3,523.60	2025 Operating Permit & Certification Fees
534 10 49 01	State Operating Permit	425 000 534	Water Fund (dep	3,523.60	2025 Operating Permit & Certification Fees

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34320	02/05/2025	02/11/2025	11003 Dobias, Nathan	78.00	Library Reimbursement - 1 Year
	572 21 49 00	Library Services	001 000 572 General Fund	78.00	Library Reimbursement - 1 Year
34288	02/05/2025	02/11/2025	10263 Dunbar, Julieanna R	82.69	Reimbursement for 1099 Forms & Envelopes
	514 23 31 00	Office & Oper Sup - Finance	001 000 514 General Fund	82.69	Reimbursement for 1099 Forms & Envelopes
34293	02/05/2025	02/11/2025	8543 Enviro-Clean Equipment, Inc.	276.93	#68057D 8" x 36" Extension Tube for Vactor Truck
	548 65 48 12	O & M - Street	501 000 548 Equipment Rent	34.62	#68057D 8" x 36" Extension Tube for Vactor Truck
	548 65 48 13	O & M - Storm	501 000 548 Equipment Rent	34.62	#68057D 8" x 36" Extension Tube for Vactor Truck
	548 65 48 14	O & M - Water/Sewer	501 000 548 Equipment Rent	207.69	#68057D 8" x 36" Extension Tube for Vactor Truck
34311	02/05/2025	02/11/2025	3636 Ferguson Enterprises, LLC, #417592	314.01	P#87 Water Main Tie in Pieces for Princeton Water Main Project - ARPA
	594 34 63 01	Other Improvements - Wate	426 000 594 Water Improver	314.01	P#87 Water Main Tie in Pieces for Princeton Water Main Project - ARPA
34318	02/05/2025	02/11/2025	3636 Ferguson Enterprises, LLC, #417592	1,614.43	Water Service Maintenance Parts for Future Repairs & Installs
	534 50 31 01	Oper Supplies - Water Main	425 000 534 Water Fund (dep	1,614.43	Water Service Maintenance Parts for Future Repairs & Installs
Total Ferguson Enterprises, LLC, #417592				1,928.44	
34208	01/30/2025	02/11/2025	3638 Fircrest Golf Club	1,387.31	Land Rental for Water Tank on Golf Course Property - February 2025
	591 34 70 00	Lease Payments - Water Adr	425 000 591 Water Fund (dep	1,387.31	Land Rental for Water Tank on Golf Course Property - February 2025
34308	02/05/2025	02/11/2025	3651 H D Fowler Co Inc	290.97	P#84 Gaskets for Water Meter Exchange Project
	594 34 63 01	Other Improvements - Wate	426 000 594 Water Improver	290.97	P#84 Gaskets for Water Meter Exchange Project
34286	02/05/2025	02/11/2025	10720 Hawthorne, Malcolm	270.00	Youth Basketball League Referee 01/25/25 - 02/02/25
	571 10 31 06	Program Supplies - Youth	001 000 571 General Fund	270.00	Youth Basketball League Referee 01/25/25 - 02/02/25
34271	02/03/2025	02/11/2025	132 Hess, Jody	39.00	Library Reimbursement - 1/2 Year
	572 21 49 00	Library Services	001 000 572 General Fund	39.00	Library Reimbursement - 1/2 Year

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34229	01/30/2025	02/11/2025 3692	Home Depot Credit Services	253.56	Totes for Community Events Storage
	573 90 49 01 Community Events		001 000 573 General Fund	253.56	Totes for Community Events Storage
34260	01/31/2025	02/11/2025 3692	Home Depot Credit Services	10.46	Supplies for Wall Repair
	518 30 31 01 Oper Supplies - Rec Bldg		001 000 518 General Fund	10.46	Supplies for Wall Repair
34262	01/31/2025	02/11/2025 3692	Home Depot Credit Services	2.39	Water Line Repair Part
	518 30 31 04 Oper Supplies - CH		001 000 518 General Fund	2.39	Water Line Repair Part
34263	01/31/2025	02/11/2025 3692	Home Depot Credit Services	15.38	Bulbs for PSB Light Fixture
	518 30 31 02 Oper Supplies - PSB Bldg		001 000 518 General Fund	15.38	Bulbs for PSB Light Fixture
34264	01/31/2025	02/11/2025 3692	Home Depot Credit Services	9.21	Water Line Repair
	518 30 31 04 Oper Supplies - CH		001 000 518 General Fund	9.21	Water Line Repair
Total Home Depot Credit Services				291.00	
34272	02/03/2025	02/11/2025 4131	Humane Society - Tacoma	789.21	February 2025 Boarding Contract
	554 30 41 00 Animal Control		001 000 554 General Fund	789.21	February 2025 Boarding Contract
34259	01/31/2025	02/11/2025 9316	JMK Language Services	147.00	Spanish Interpreting (2 Hrs Plus Mileage) 25CR3042, 25IN3043
	512 51 41 03 Prof Srvs - Interpreter - FMC		001 000 512 General Fund	147.00	Spanish Interpreting (2 Hrs Plus Mileage) 25CR3042, 25IN3043
34211	01/30/2025	02/11/2025 1843	Jacobson, Sandra	78.00	Library Reimbursement - 1 Year
	572 21 49 00 Library Services		001 000 572 General Fund	78.00	Library Reimbursement - 1 Year
34319	02/05/2025	02/11/2025 9483	Lakewood, City of	186.00	EVOC Training - October 2024 - E Garcia, C Roberts, S Towe
	521 22 49 02 Reg & Tuition - Police		001 000 521 General Fund	186.00	EVOC Training - October 2024 - E Garcia, C Roberts, S Towe
34284	02/05/2025	02/11/2025 10264	Larson, Shari	1,510.60	Gentle Yoga & Chair Yoga Classes (01/01/25-01/31/25)
	571 10 49 04 Instructor Fees		001 000 571 General Fund	1,510.60	Gentle Yoga & Chair Yoga Classes (01/01/25-01/31/25)

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34212	01/30/2025	02/11/2025	6726	Linggi, Patrick	78.00 Library Reimbursement - 1 Year (Erica)
	572 21 49 00		Library Services	001 000 572 General Fund	78.00 Library Reimbursement - 1 Year (Erica)
34274	02/03/2025	02/11/2025	10459	Locke Systems Inc.	4,954.50 IT Managed Services - February 2025 (for January Services)
	518 81 41 01		Prof Svcs - I/S	001 000 518 General Fund	4,954.50 IT Managed Services - February 2025 (for January Services)
34291	02/05/2025	02/11/2025	6369	McLendon Hardware Inc (Tacoma)	30.84 Replacement Knobs for Wall Heaters in Pool Party Room
	576 20 31 03		Oper Supplies - Pool	001 000 576 General Fund	30.84 Replacement Knobs for Wall Heaters in Pool Party Room
34216	01/30/2025	02/11/2025	10995	Mehlberg, Bethany	78.00 Library Reimbursement - 1 Year
	572 21 49 00		Library Services	001 000 572 General Fund	78.00 Library Reimbursement - 1 Year
34302	02/05/2025	02/11/2025	10999	Morgan Mechanical Inc.	1,750.59 HVAC Repair & Maintenance - Community Center
	518 30 48 01		Rep & Maint - Rec Bldg	001 000 518 General Fund	1,750.59 HVAC Repair & Maintenance - Community Center
34300	02/05/2025	02/11/2025	7574	Motorola Solutions Inc	104.90 Desktop Charger & Power Supply Adaptor
	521 22 35 00		Small Tools & Equip - Police	001 000 521 General Fund	104.90 Desktop Charger & Power Supply Adaptor
34227	01/30/2025	02/11/2025	3923	Orca Pacific Inc	479.53 Hypochlorite Solution Sodium Hypochlorite 8 (101 Gal)
	534 80 31 03		Oper Supplies - Chlorine	425 000 534 Water Fund (dep	479.53 Hypochlorite Solution Sodium Hypochlorite 8 (101 Gal)
34219	01/30/2025	02/11/2025	3958	PC Budget & Finance - Jail	2,916.34 Jail Services - December 2024
	523 60 40 01		Jail	001 000 523 General Fund	2,916.34 Jail Services - December 2024
34232	01/30/2025	02/11/2025	3957	PC Budget & Finance	15,431.61 2024 Voter Maintenance Charge
	514 40 41 01		Special Elections & Voter Re	001 000 511 General Fund	15,431.61 2024 Voter Maintenance Charge
34257	01/31/2025	02/11/2025	3957	PC Budget & Finance	2,723.30 Major Incident Detective & Forensics, SWAT - 2024
	521 22 41 00		Prof Svcs - Police	001 000 521 General Fund	2,723.30 Major Incident Detective & Forensics, SWAT - 2024
34275	02/03/2025	02/11/2025	3957	PC Budget & Finance	148.50 #60943D Radio Communication Services/Maintenance

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521 22 41 00	Prof Svcs - Police		001 000 521 General Fund	148.50	#60943D Radio Communication Services/Maintenance
34294	02/05/2025	02/11/2025	3957 PC Budget & Finance	503.96	4th Qtr 2024 Liquor Tax
566 66 49 00	Substance Abuse Fee		001 000 566 General Fund	503.96	4th Qtr 2024 Liquor Tax
Total PC Budget & Finance				18,807.37	
34240	01/30/2025	02/11/2025	8993 Pacific Office Automation - A/R	549.59	Copier Lease 12/01/24-01/01/25
512 51 45 00	Oper Rentals - Copier - Cour		001 000 512 General Fund	9.58	Court 12/01/24-01/01/25
518 10 45 00	Oper Rentals - Copier - Non		001 000 518 General Fund	18.66	City Hall 12/01/24-01/01/25
531 50 45 00	Oper Rentals - Copier - Stori		415 000 531 Storm Drain	2.93	Storm 12/01/24-01/01/25
534 10 45 02	Oper Rentals - Copier - Wate		425 000 534 Water Fund (de	2.93	Water 12/01/24-01/01/25
535 10 45 00	Oper Rentals - Copier - Sewe		430 000 535 Sewer Fund (de	2.92	Sewer 12/01/24-01/01/25
542 30 45 00	Oper Rentals - Copier - Stret		101 000 542 City Street Fund	2.92	Street 12/01/24-01/01/25
571 10 45 01	Oper Rentals - Copier - Rec		001 000 571 General Fund	9.42	Rec 12/01/24-01/01/25
576 80 45 00	Oper Rentals - Copier - Park		001 000 576 General Fund	1.05	Parks 12/01/24-01/01/25
591 12 70 00	Lease Payments - Court		001 000 591 General Fund	94.84	Court 12/01/24-01/01/25
591 18 70 10	Lease Payments - Non-Dept		001 000 591 General Fund	184.78	City Hall 12/01/24-01/01/25
591 31 70 00	Lease Payments - Storm		415 000 591 Storm Drain	28.99	Storm 12/01/24-01/01/25
591 34 70 00	Lease Payments - Water Adr		425 000 591 Water Fund (de	28.99	Water 12/01/24-01/01/25
591 35 70 00	Lease Payments - Sewer		430 000 591 Sewer Fund (de	28.99	Sewer 12/01/24-01/01/25
591 71 70 00	Lease Payments - Recreation		001 000 591 General Fund	93.23	Rec 12/01/24-01/01/25
591 76 70 80	Lease Payments - Parks		001 000 591 General Fund	10.36	Parks 12/01/24-01/01/25
591 95 70 00	Lease Payments - Street		101 000 591 City Street Fund	29.00	Street 12/01/24-01/01/25
34304	02/05/2025	02/11/2025	3937 Pape & Sons Construction Inc	251,036.61	P#68 44th Street Lift Station Project - Work Through 01/31/25
594 35 63 01	Other Improvements - Sewe		432 000 594 Sewer Improver	251,036.61	P#68 44th Street Lift Station Project - Work Through 01/31/25
34314	02/05/2025	02/11/2025	3937 Pape & Sons Construction Inc	92,891.41	P#87 Princeton Water Main Upgrade - ARPA
594 34 63 01	Other Improvements - Wate		426 000 594 Water Improver	92,891.41	P#87 Princeton Water Main Upgrade - ARPA
Total Pape & Sons Construction Inc				343,928.02	
34268	02/03/2025	02/11/2025	3955 Petrocard Systems Inc	264.71	Gas/Fuel - 01/2025
548 65 31 12	Gas - Street		501 000 548 Equipment Rent	33.10	Street - 01/2025
548 65 31 13	Gas - Storm		501 000 548 Equipment Rent	33.10	Storm - 01/2025
548 65 31 14	Gas - Water/Sewer		501 000 548 Equipment Rent	198.51	W/S - 01/2025

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34287	02/05/2025	02/11/2025	3986 Puget Sound Energy, BOT-01H	815.64	Natural Gas - Pool/Bathhouse - January 2025
	576 20 47 00		Public Utility Services - Pool 001 000 576 General Fund	815.64	Natural Gas - Pool/Bathhouse - January 2025
34301	02/05/2025	02/11/2025	3986 Puget Sound Energy, BOT-01H	72.11	Natural Gas - Rec Center - January 2025
	571 10 47 00		Public Utility Services - Rec 001 000 571 General Fund	72.11	Natural Gas - Rec Center - January 2025
Total Puget Sound Energy, BOT-01H				887.75	
34278	02/03/2025	02/11/2025	3988 Puget Sound Finance Officers Assn	55.00	2025 PSFOA Annual Membership - Deskins, Dunbar, Ryan, Wells, Masko
	514 23 49 03		Dues/Member/Subscriptions: 001 000 514 General Fund	55.00	2025 PSFOA Annual Membership - Deskins, Dunbar, Ryan, Wells, Masko
34289	02/05/2025	02/11/2025	6823 Robblee's Total Security Inc	32.76	Keys for Rec Center (Qty 6)
	518 30 31 01		Oper Supplies - Rec Bldg 001 000 518 General Fund	32.76	Keys for Rec Center (Qty 6)
34282	02/05/2025	02/11/2025	10398 Rubke, Patricia	756.00	Barre Classes (Beginning Barre, Barre HIIT, Barre) 1/01/25-1/31/25
	571 10 49 04		Instructor Fees 001 000 571 General Fund	756.00	Barre Classes (Beginning Barre, Barre HIIT, Barre) 1/01/25-1/31/25
34285	02/05/2025	02/11/2025	2741 Schoettler, Steven	75.00	Security Deposit Refund, Schoettler, 01/24/25
	582 10 00 00		Deposit Refunds 001 000 580 General Fund	75.00	Security Deposit Refund, Schoettler, 01/24/25
34290	02/05/2025	02/11/2025	6088 Sentinel Pest Control Inc	126.24	Pest Control - City Hall - 02/2025
	518 30 48 02		Rep & Maint - City Hall 001 000 518 General Fund	126.24	Pest Control - City Hall - 02/2025
34222	01/30/2025	02/11/2025	10791 Shea, Carr & Jewell, Inc, SCJ Alliance	3,389.54	P#73 Emerson Sidewalk Project - Professional Services 08-01-24 to 08-31-24 - 2nd half payment
	595 10 63 06		Project Engineering - Street 101 000 594 City Street Fund	3,389.54	P#73 Emerson Sidewalk Project - Professional Services 08-01-24 to 08-31-24 - 2nd half payment
34223	01/30/2025	02/11/2025	10791 Shea, Carr & Jewell, Inc, SCJ Alliance	4,822.95	P#73 Emerson Sidewalk Project - Professional Services 09-01-24 to 09-27-24
	595 10 63 06		Project Engineering - Street 101 000 594 City Street Fund	4,822.95	P#73 Emerson Sidewalk Project - Professional Services 09-01-24 to 09-27-24



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34224	01/30/2025	02/11/2025	10791	Shea, Carr & Jewell, Inc, SCJ Alliance	4,879.83 P#73 Emerson Sidewalk Project - Professional Services 09-28-24 to 11-01-24
	595 10 63 06	Project Engineering - Street	101 000 594	City Street Fund	4,879.83 P#73 Emerson Sidewalk Project - Professional Services 09-28-24 to 11-01-24
34225	01/30/2025	02/11/2025	10791	Shea, Carr & Jewell, Inc, SCJ Alliance	644.89 P#73 Emerson Sidewalk Project - Professional Services 11-02-24 to 11-29-24
	595 10 63 06	Project Engineering - Street	101 000 594	City Street Fund	644.89 P#73 Emerson Sidewalk Project - Professional Services 11-02-24 to 11-29-24
34226	01/30/2025	02/11/2025	10791	Shea, Carr & Jewell, Inc, SCJ Alliance	230.15 P#73 Emerson Sidewalk Project - Professional Services 11-30-24 to 12-31-24
	595 10 63 06	Project Engineering - Street	101 000 594	City Street Fund	230.15 P#73 Emerson Sidewalk Project - Professional Services 11-30-24 to 12-31-24
Total Shea, Carr & Jewell, Inc, SCJ Alliance				13,967.36	
34209	01/30/2025	02/11/2025	2068	Sheppard*, Joe	78.00 Library Reimbursement -1 Year (Joe)
	572 21 49 00	Library Services	001 000 572	General Fund	78.00 Library Reimbursement -1 Year (Joe)
34256	01/31/2025	02/11/2025	4068	Smith, Wayne	63.95 LEOFF 1 Medical Services - 9/30/24-12/17/24
	521 22 20 03	LEOFF I Other Medical Costs	001 000 521	General Fund	63.95 LEOFF 1 Medical Services - 9/30/24-12/17/24
34238	01/30/2025	02/11/2025	4084	Staples Business Advantage	39.89 Office Supplies - Central
	518 10 34 01	Office Supplies - Central	001 000 518	General Fund	39.89 Office Supplies - Central
34213	01/30/2025	02/11/2025	1453	Sulgrove, Patricia A	78.00 Library Reimbursement - 1 Year
	572 21 49 00	Library Services	001 000 572	General Fund	78.00 Library Reimbursement - 1 Year
34217	01/30/2025	02/11/2025	4328	Systems for Public Safety Inc	1,167.06 #60452D - 2016 Ford Interceptor Utility - Labor to Strip Parts to be Used for New Build (Work Completed in 08/2024, Invoice Received 01/2025)
	548 65 48 08	O & M - Police	501 000 548	Equipment Rent:	1,167.06 #60452D - 2016 Ford Interceptor Utility - Labor to Strip Parts to be Used for New Build (Work Completed in 08/2024, Invoice Received 01/2025)
34218	01/30/2025	02/11/2025	4328	Systems for Public Safety Inc	178.05 #BTS6572 - 2020 Ford Interceptor Utility - LOF, Lubricate & Check Chassis

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
548 65 48 08	O & M - Police		501 000 548 Equipment Rent	178.05	#BTS6572 - 2020 Ford Interceptor Utility - LOF, Lubricate & Check Chassis
Total Systems for Public Safety Inc				1,345.11	
34239 01/30/2025	02/11/2025	9888	T-Mobile (Cell Phone Bill)	36.93	Court, PW, City Hall Fax Line (12/21/24-01/20/25)
512 51 42 00	Communication - Court		001 000 512 General Fund	12.31	Court Fax Line (12/21/24-01/20/25)
518 10 42 00	Communication - Non Dept		001 000 518 General Fund	12.31	City Hall Fax Line (12/21/24-01/20/25)
531 50 42 00	Communication - Storm		415 000 531 Storm Drain	3.08	PW Fax Line (12/21/24-01/20/25)
534 10 42 00	Communication - Water Adr		425 000 534 Water Fund (dep	3.08	PW Fax Line (12/21/24-01/20/25)
535 10 42 01	Communication - Sewer Adr		430 000 535 Sewer Fund (dep	3.08	PW Fax Line (12/21/24-01/20/25)
542 30 42 00	Communication - Street Reg		101 000 542 City Street Fund	3.07	PW Fax Line (12/21/24-01/20/25)
34276 02/03/2025	02/11/2025	9888	T-Mobile (Cell Phone Bill)	1,195.12	Cell Phones & Air Cards - 01/2025
518 30 42 00	Communication - Fac/Equip		001 000 518 General Fund	90.72	Maint. Lead, 2 Workers 01/2025
521 22 42 00	Communication - Police		001 000 521 General Fund	648.98	Police Officers, Chief and Air Cards 01/2025
524 20 42 00	Communication- Building		001 000 524 General Fund	15.12	Community Development Dir. 01/2025
531 50 42 00	Communication - Storm		415 000 531 Storm Drain	75.83	Public Works Crew, Director, PW Office Coord. 01/2025
534 10 42 00	Communication - Water Adr		425 000 534 Water Fund (dep	106.98	Public Works Crew, Director, PW Office Coord., PW Water Meter Collector 01/2025
535 10 42 01	Communication - Sewer Adr		430 000 535 Sewer Fund (dep	75.83	Public Works Crew, Director, PW Office Coord. 01/2025
542 30 42 00	Communication - Street Reg		101 000 542 City Street Fund	75.83	Public Works Crew, Director, PW Office Coord. 01/2025
558 60 42 00	Communication - Planning		001 000 558 General Fund	15.12	Community Development Dir. 01/2025
576 80 42 00	Communication - Parks		001 000 576 General Fund	90.71	P/R Director, Events, Maint. Worker 01/2025
Total T-Mobile (Cell Phone Bill)				1,232.05	
34305 02/05/2025	02/11/2025	4135	Tacoma Screw Products Inc	35.90	P#84B Nuts for Water Meter Exchange Project
594 34 63 01	Other Improvements - Wate		426 000 594 Water Improver	35.90	P#84B Nuts for Water Meter Exchange Project
34306 02/05/2025	02/11/2025	4135	Tacoma Screw Products Inc	523.39	P#84B Nuts & Bolts for Water Meter Exchange Project
594 34 63 01	Other Improvements - Wate		426 000 594 Water Improver	523.39	P#84B Nuts & Bolts for Water Meter Exchange Project
34307 02/05/2025	02/11/2025	4135	Tacoma Screw Products Inc	939.02	P#84B Nuts & Bolts for Water Meter Exchange Project

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594 34 63 01	Other Improvements - Wate		426 000 594 Water Improver	939.02	P#84B Nuts & Bolts for Water Meter Exchange Project
Total Tacoma Screw Products Inc				1,498.31	
34299 02/05/202502/11/20254322			Tacoma, City of - POWER	1,694.54	Power - Various Locations 12/2024 & 01/2025
534 80 47 01	Utility Services/Pumping		425 000 534 Water Fund (dep	1,184.12	PW Golf Course Weathervane Booser - 01/2025
535 80 47 01	Utility Services/Pumping		430 000 535 Sewer Fund (dep	443.66	Pumps/LS Power - 01/2025
542 30 47 03	Electricity/Traffic Lights		101 000 542 City Street Fund	22.22	Traffic Control - 01/2025
542 63 47 00	Electricity/Street Lights		101 000 542 City Street Fund	11.79	Street Lights - 01/2025
576 80 47 00	Public Utility Services - Parks		001 000 576 General Fund	32.75	Parks Power - 12/2024
34297 02/05/202502/11/202510617			TechPower Solutions, Inc.	312.68	Acer Vero Monitor (Qty 2) - N Kolostyak
524 20 31 00	Office & Oper Sup - Building		001 000 524 General Fund	312.68	Acer Vero Monitor (Qty 2) - N Kolostyak
34317 02/05/202502/11/202510777			The TSM SHOP, Willie Combs	1,050.00	Centennial Celebration Swag for Purchase (Qty 100)
573 90 49 02	Centennial Celebration		001 000 573 General Fund	1,050.00	Centennial Celebration Swag for Purchase (Qty 100)
34280 02/05/202502/11/20258484			US Bank, Recreation Dept Account	789.71	P-Card Charges thru 01/29/25
571 10 31 00	Office Supplies - Rec		001 000 571 General Fund	63.60	Business Card Holder, Picture Frames
571 10 31 01	Oper Supplies - Rec		001 000 571 General Fund	126.01	Bulletin Boards, Credit for Return of Toddler Gym Supplies
571 10 31 02	Senior Program Supplies		001 000 571 General Fund	164.05	Senior Morning Supplies - Coffee & Donuts
571 10 35 00	Small Tools & Equip - Rec		001 000 571 General Fund	56.34	Portable Door Security Bar
573 90 49 01	Community Events		001 000 573 General Fund	104.67	Supplies for Community Events
573 90 49 02	Centennial Celebration		001 000 573 General Fund	275.04	Centennial Crosswalk Dedication - Blinking Lights
34277 02/03/202502/11/20257239			Uline Shipping Supply Specialists	211.40	Bench for Women's Locker Room
518 30 31 03	Oper Supplies - PWF		001 000 518 General Fund	211.40	Bench for Women's Locker Room
34237 01/30/202502/11/20254178			University Place Refuse Inc	2,801.15	Dumping Fees - 01/2025
531 50 47 01	Dumping Fees - Storm		415 000 531 Storm Drain	560.23	Dumping Fees - Storm 01/2025
534 80 47 02	Dumping Fees - Water		425 000 534 Water Fund (dep	560.23	Dumping Fees - Water 01/2025
535 80 47 02	Dumping Fees - Sewer		430 000 535 Sewer Fund (dep	560.23	Dumping Fees - Sewer 01/2025
542 30 47 01	Dumping Fees - Street		101 000 542 City Street Fund	560.23	Dumping Fees - Street 01/2025
576 80 47 01	Dumping Fees - Parks		001 000 576 General Fund	560.23	Dumping Fees - Parks 01/2025
34296 02/05/202502/11/20254180			Utilities Underground	23.18	Locates 01/2025
534 10 49 00	Miscellaneous - Water Admi		425 000 534 Water Fund (dep	11.59	Locates 01/2025

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
535 10 49 00	Miscellaneous - Sewer Admi	430 000 535	Sewer Fund (dep	11.59	Locates 01/2025
34279 02/03/2025	02/11/2025 10860	Utter, David		50.00	Marshallese Interpreting (1 hr) 24CR43752, 24IN43751
512 51 41 03	Prof Srvs - Interpreter - FMC	001 000 512	General Fund	50.00	Marshallese Interpreting (1 hr) 24CR43752, 24IN43751
34316 02/05/2025	02/11/2025 11002	Voss, Urban		78.00	Library Reimbursement - 1 Year
572 21 49 00	Library Services	001 000 572	General Fund	78.00	Library Reimbursement - 1 Year
34273 02/03/2025	02/11/2025 3645	WEX BANK, Wright Express FSC		3,656.46	Gas/Fuel - 01/2025
548 65 31 05	Gas - Non Dept	501 000 548	Equipment Rent:	52.82	Non-Dept 01/2025
548 65 31 06	Gas - Facilities	501 000 548	Equipment Rent:	158.16	F&E 01/2025
548 65 31 08	Gas - Police	501 000 548	Equipment Rent:	2,647.12	Police 01/2025
548 65 31 11	Gas - Parks/Rec	501 000 548	Equipment Rent:	131.64	Parks 01/2025
548 65 31 12	Gas - Street	501 000 548	Equipment Rent:	243.25	Street 01/2025
548 65 31 14	Gas - Water/Sewer	501 000 548	Equipment Rent:	423.47	W/S 01/2025
34220 01/30/2025	02/11/2025 10998	Washington City/County Management Assoc.		375.00	Membership Dues (12/31/24-12/31/25) - D Masko
513 10 49 02	Dues/Member/Subscriptions:	001 000 513	General Fund	375.00	Membership Dues (12/31/24-12/31/25) - D Masko
34233 01/30/2025	02/11/2025 6884	Washington Public Treasurers Association		50.00	2025 WPTA Membership - Ryan
514 23 49 03	Dues/Member/Subscriptions:	001 000 514	General Fund	50.00	2025 WPTA Membership - Ryan
34234 01/30/2025	02/11/2025 6884	Washington Public Treasurers Association		50.00	2025 WPTA Membership - Dunbar
514 23 49 03	Dues/Member/Subscriptions:	001 000 514	General Fund	50.00	2025 WPTA Membership - Dunbar
34235 01/30/2025	02/11/2025 6884	Washington Public Treasurers Association		50.00	2025 WPTA Membership - Deskins
514 23 49 03	Dues/Member/Subscriptions:	001 000 514	General Fund	50.00	2025 WPTA Membership - Deskins
34236 01/30/2025	02/11/2025 6884	Washington Public Treasurers Association		50.00	2025 WPTA Membership - Wells
514 23 49 03	Dues/Member/Subscriptions:	001 000 514	General Fund	50.00	2025 WPTA Membership - Wells
34281 02/05/2025	02/11/2025 6884	Washington Public Treasurers Association		400.00	WPTA 2025 Annual Conference Registration - A. Deskins
514 23 49 01	Reg & Tuition - Finance	001 000 514	General Fund	400.00	WPTA 2025 Annual Conference Registration - A. Deskins

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			Total Washington Public Treasurers Association	600.00	
34295	02/05/2025	02/11/2025	4231 Water Mgmt Labs Inc	438.00	Coliform and Fluoride Water Testing - 01/2025
	534 80 41 00		Water Testing 425 000 534 Water Fund (dep	438.00	Coliform and Fluoride Water Testing - 01/2025
34298	02/05/2025	02/11/2025	11000 Wilson, Peyton	78.00	Library Reimbursement - 1 Year
	572 21 49 00		Library Services 001 000 572 General Fund	78.00	Library Reimbursement - 1 Year
34261	01/31/2025	02/11/2025	4252 Wimbles Logging & Tree	968.88	Tree Removal at Thelma Gilmur Park
	576 80 48 00		Rep & Maint - Parks 001 000 576 General Fund	968.88	Tree Removal at Thelma Gilmur Park
34270	02/03/2025	02/11/2025	10035 Zoom Video Communications	1,428.76	Monthly Phone Rental - 01/31/25-02/27/25
	513 10 42 00		Communication - Admin 001 000 513 General Fund	84.04	Meeting Webinar & Recording - 01/31/25-02/07/25
	518 10 42 00		Communication - Non Dept 001 000 518 General Fund	1,012.27	Monthly Phone Service - 01/31/25-02/07/25
	591 18 70 10		Lease Payments - Non-Dept 001 000 591 General Fund	332.45	Monthly Phone Rental - 01/31/25-02/07/25

Report Total: 957,121.26

## Fund

001 General Fund	46,752.56
101 City Street Fund	16,896.75
301 Park Bond Capital Fund	143,000.00
415 Storm Drain	671.06
425 Water Fund (department)	12,331.06
426 Water Improvement Fund	105,818.50
430 Sewer Fund (department)	375,071.51
432 Sewer Improvement Fund	251,036.61
501 Equipment Rental Fund	5,543.21

This report has been reviewed by:

REMARKS:

Signature & Title

Date

**CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL**

Mayor Shannon Reynolds called the regular meeting to order at 7:00 P.M. and led the Pledge of Allegiance. Councilmembers David M. Viafore, Brett L. Wittner, Karen Mauer-Smith, Hunter T. George, Nikki Bufford, and Jim Andrews were present.

**PRESIDING OFFICER'S REPORT**

**A. Proclamation: Veteran's Day**

Councilmember Andrews read the proclamation titled Veteran's Day into the record. **Councilmember Viafore MOVED to authorize the Mayor's signature on the proclamation proclaiming November 11, 2024, as Veterans Day in the City of Fircrest; seconded by Councilmember Wittner.** Mayor Reynolds invited Councilmember comments. Mayor Reynolds apologized for the late proclamation. Mayor Reynolds invited public comment; none were provided.

**The Motion Carried (7-0).**

Mayor Reynolds provided a brief report on the Middle Housing Ad Hoc Committee formation and its intent for civic engagement.

**CITY MANAGER COMMENTS**

City Manager Masko reported on the Transportation Improvement Board grant for the Alameda Avenue Sidewalks Project from Cypress Point to Emerson Street, the City's congressional appropriations request, the Passport Specialist position posting, and the Utility Service Person II position interviews. She also stated the Middle Housing survey is available on the City's website and the survey will be mailed to residents. Mrs. Masko reported on the notice of withdrawal to the City's insurer CIAW and stated she will research other insurance pools for cost and coverage. Lastly, Mrs. Masko stated the Administration Department is currently busy with contract renewals and labor union negotiations. There was a brief discussion on the project locations for the City's funding requests.

**A. Motion: City Building Closures**

City Manager Masko reported on the City's request to close City buildings.

**Councilmember Viafore MOVED to close all City buildings on December 6, 2024, from 11:30 A.M. to 1:30 P.M. for the annual City Wellness Lunch; seconded by Councilmember Bufford.** Mayor Reynolds invited Councilmember comments; none were provided. Mayor Reynolds invited public comment; none were provided.

**The Motion Carried (7-0).**

**Councilmember Viafore MOVED to close all City buildings at 12:00 PM on December 24, 2024, to allow City staff to spend Christmas Eve with their families; seconded by Councilmember Bufford.** Mayor Reynolds invited Councilmember comments; none were provided. Mayor Reynolds invited public comment; none were provided.

**The Motion Carried (7-0).**

**Councilmember Viafore MOVED to close all City buildings at 3:00 PM on December 31, 2024, to allow City staff to safely celebrate New Year's Eve with their families; seconded by**

**Councilmember Bufford.** Mayor Reynolds invited Councilmember comments; none were provided. Mayor Reynolds invited public comment; none were provided.

**The Motion Carried (7-0).**

**DEPARTMENT HEAD COMMENTS**

- Parks and Recreation Director Grover provided a brief report on the upcoming Holiday Market and Tree Lighting event. He also commented on the intent of the Fircrest Park Improvement project and drainage improvements. Lastly, he provided a brief report on the FirFest event.
- Police Chief Schaub provided a brief report on the drive-by shooting incident, the Department's involvement at Whittier Elementary's food drive, and the upcoming Santa Sleigh event.

**COUNCILMEMBER COMMENTS**

- Councilmember Viafore; no comment.
- Councilmember Mauer-Smith; no comment.
- Councilmember Wittner commented on the fatality incident on Alameda Avenue and Emerson Street and expressed his condolences to the family.
- Councilmember George commented on the Fircrest Parks and Recreation Foundation's grant for Masko Park playground equipment and expressed his condolences to the family.
- Councilmember Bufford expressed her condolences to the family.
- Councilmember Andrews expressed his condolences to the family.
- Mayor Reynolds; no comment.

Councilmember Andrews left the meeting at 7:22 P.M. and returned at 7:23 P.M.

**PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**

Mayor Reynolds invited public comment. The following individual provided comment:

- Vince Navarre, Fircrest resident, expressed concern about increased crime and expressed condolences to the family. He also provided a brief history of the Thanksgiving holiday.

**COMMITTEE, COMMISSION, AND LIAISON REPORTS**

**A. Parks, Recreation, and Sustainability**

There were no reports.

**B. Police/Public Safety and Court**

There were no reports.

**C. Public Works**

Councilmember Andrews reported on the storm drainage cleanup efforts.

**D. Pierce County Regional Council**

Mayor Reynolds stated the Pierce County Regional Council (PCRC) elected new members for their delegations and alternates to the Puget Sound Regional Council for 2025 and developed their legislative agenda for 2025.

**E. Other Liaison Reports**

Councilmember Bufford provided a brief Centennial Committee report to include new events with a centennial theme, a potential legacy project, and working on a landing webpage.

Mayor Reynolds stated she was unable to attend the Pierce Transit Board meeting.

**CONSENT CALENDAR**

Mayor Reynolds requested the City Clerk read the Consent Calendar.

- A. Approval of Check No. 222088 through 222144 in the amount of \$186,988.86  
Approval of payroll electronic funds transfer in the amount of \$167,192.83
- B. Registering no objections to the Slice Garden Liquor License Application  
Registering no objections to the Spring Lake Cafe Liquor License Renewal  
Registering no objections to the Fircrest Bottle Shop Liquor License Renewal
- C. Approval of the October 22, 2024, Regular Meeting minutes  
Approval of the November 04, 2024, Special Meeting minutes

**Councilmember Bufford MOVED to approve the Consent Calendar as read; seconded by Councilmember Mauer-Smith.**

**The Motion Carried (7-0).**

**PUBLIC HEARING**

**A. To receive comments on a Proposed Water Rate Adjustment**

At 7:35 P.M., Mayor Reynolds opened the public hearing. City Manager Masko briefed the Council on the proposed water rate adjustment, stating the public hearing was to receive comments on the proposed water rate adjustment. Mayor Reynolds invited Councilmember comments; none were provided.

Mayor Reynolds invited public testimony.

- Vince Navarre, Fircrest resident, commented on the GoFundMe fundraiser for the family affected by the fatality.

At 7:38 P.M., Mayor Reynolds closed the public hearing.

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

**A. Resolution No. 1943: Middle Housing Ad Hoc Committee Formation**

City Manager Masko briefed the Council on the proposed resolution and highlighted that the committee will allow Fircrest residents to collaborate with the City to prepare an application for an alternative or timeline extension for full implementation of House Bill 1110. **Councilmember Wittner MOVED to adopt Resolution No. 1943, establishing a Special Middle Housing Ad Hoc Citizen Advisory Committee; seconded by Councilmember Viafore.** Mayor Reynolds invited



Councilmember comments. There was a brief discussion on researching an alternative, and keeping the Council informed of City staff time and involvement. Mayor Reynolds invited public comment; none were provided.

**The Motion Carried (7-0).**

**B. Motion: Confirmation of Middle Housing Ad Hoc Committee Appointments**

City Manager Masko briefed the Council on the proposed motion to confirm the Mayor's appointments to the committee. Mayor Reynolds provided a brief report on her appointments to the committee and stated the current appointments are for the purpose of establishing the committee. **Councilmember Wittner MOVED to confirm the Mayor's appointments to the Middle Housing Ad Hoc Committee as follows:**

- **Councilmember David Viafore – Committee Chair**
- **Councilmember Jim Andrews**
- **Councilmember Hunter George**
- **Frank Ladenburg, Fircrest Resident**
- **Jim Otness, Fircrest Resident**
- **Denise Ladenburg, Fircrest Resident**

**; seconded by Councilmember Viafore.**

Mayor Reynolds invited Councilmember comments. Councilmember George stated he would like to include Fircrest resident Eric Lane due to his knowledge and expertise. Acting City Attorney Eide commented on Council rules and procedures regarding motions. Mayor Reynolds stated that applications from interested residents for committee appointments will be accepted at a later date. Council discussions included community outreach for interested residents, the intent of advice and consent motions, and Council rules and procedures.

Mayor Reynolds invited public comment.

- Jim Otness, 973 Altadena Dr, commented on the alternatives for House Bill 1110 and would like to proceed with preparing materials for the City's consideration.

Mayor Reynolds requested a roll call vote: Andrews – Aye; Bufford – Nay; George – Nay; Mauer-Smith – Nay; Viafore – Aye; Wittner – Aye; Reynolds - Aye

**The Motion Carried (4-3), with Councilmember Bufford, George, and Mauer-Smith dissenting.**

**C. Ordinance No. 1731: Salaries of Non-Union Employees, Including Casual and Seasonal Employees**

City Manager Masko briefed the Council on the proposed ordinance and highlighted the cost-of-living adjustment of 3.6% for non-represented employees. **Councilmember Wittner MOVED to adopt Ordinance No. 1731, amending Fircrest Municipal Code 2.44.050 relating to salaries of non-union City employees and amending Fircrest Municipal Code 2.44.090 relating to hourly rates of pay for casual and seasonal employees; seconded by Councilmember Bufford.** Mayor Reynolds invited Councilmember comments; none were provided. Mayor Reynolds invited public comment; none were provided.

**The Motion Carried (7-0).****D. Resolution No. 1944: Changing the Date of 12/24/24 Regular Meeting**

City Manager Masko briefed the Council on the proposed resolution and highlighted that the meeting's date and time would be changed. **Councilmember Wittner MOVED to adopt Resolution No. 1944, changing the date of the December 24, 2024, City Council meeting to December 23, 2024, at 4:00 P.M.; seconded by Councilmember Bufford.** Mayor Reynolds invited Councilmember comments; none were provided. Mayor Reynolds invited public comment; none were provided.

**The Motion Carried (7-0).****E. Resolution No. 1945: Apex Engineering Contract Amendment #9**

Public Works Director Bemis briefed the Council on the proposed resolution and highlighted the amendment would extend the term of the agreement through December 31, 2025. **Councilmember Mauer-Smith MOVED to adopt Resolution No. 1945, authorizing the City Manager to execute Amendment #9 to the Professional Services Agreement with Apex Engineering LLC for on-call engineering services.; seconded by Councilmember Bufford.** Mayor Reynolds invited Councilmember comments. There was a brief discussion on including the rate increase amount in the agenda summary. Mayor Reynolds invited public comment; none were provided.

**The Motion Carried (7-0).****F. Resolution No. 1946: CivicPlus Website Contract**

City Manager Masko briefed the Council on the proposed resolution and highlighted the contract will provide the City with an updated website. **Councilmember Bufford MOVED to adopt Resolution No. 1946, authorizing the City Manager to execute a Professional Services Agreement with CivicPlus LLC for website design and hosting services; seconded by Councilmember Wittner.** Mayor Reynolds invited Councilmember comments. There was a brief discussion on the Council's excitement for an updated website. Mayor Reynolds invited public comment.

- Jerry Foss, 1101 Paradise Parkway, commented on the ongoing annual fee cost.

**The Motion Carried (7-0).****G. Resolution No. 1947: City Hall Columns Repair Contract**

Public Works Director Bemis briefed the Council on the proposed resolution and highlighted the deterioration of the columns at the south entrance of City Hall. **Councilmember Bufford MOVED to adopt Resolution No. 1947, authorizing the City Manager to execute a Public Works Contract with Creative Custom Construction, LLC, for the City Hall exterior columns repair project; seconded by Councilmember Mauer-Smith.** Mayor Reynolds invited Councilmember comments. There was a brief discussion on the uniformity of construction materials. Mayor Reynolds invited public comment; none were provided.

**The Motion Carried (7-0).**

**H. Resolution No. 1948: Wellhouse #8 Repair Contract**

Public Works Director Bemis briefed the Council on the proposed resolution and highlighted the failure of the check valves at Wellhouse #8. **Councilmember Bufford MOVED to adopt Resolution No. 1948, authorizing the City Manager to execute a Public Works Contract with Holt Services, Inc. to replace the check valves at Well #8; seconded by Councilmember Mauer-Smith.** Mayor Reynolds invited Councilmember comments; none were provided. Mayor Reynolds invited public comment.

- Brian Rybolt, Fircrest resident, expressed concern about the use of ARPA funds.

**The Motion Carried (7-0).**

**I. Ordinance: 2024 Budget Amendment #3 – First Reading**

City Manager Masko briefed the Council on the first reading of the third budget adjustment to the Adopted 2024 Budget and reported on the proposal for additional appropriations for anticipated revenues and expenditures not provided for in the Adopted 2024 Budget.

**CALL FOR FINAL COMMENTS**

There was a brief discussion on suspending Council rules and procedures.

**Councilmember George MOVED to suspend Fircrest City Council Rule 23C; seconded by Councilmember Bufford.** Mayor Reynolds invited Councilmember comments. There was a brief discussion on appointing Fircrest resident Eric Lane to the Middle Housing Ad Hoc Committee. Mayor Reynolds invited public comment.

- Eric Lane, Fircrest resident, commented on an equitable process and expressed his interest in joining the Middle Housing Ad Hoc Committee.

Mayor Reynolds requested a roll call vote: Bufford – Aye; George – Aye; Mauer-Smith – Aye; Viafore – Nay; Wittner – Nay; Andrews – Nay; Reynolds - Nay.

**The Motion Failed (3-4), with Councilmember Viafore, Wittner, and Andrews, and Mayor Reynolds dissenting.**

**EXECUTIVE SESSION**

At 8:38 P.M., Mayor Reynolds reported that the Council would take a five-minute recess and convene into Executive Session, not to exceed fifteen (15) minutes, to review the performance of a public employee pursuant to RCW 42.30.110(g). Acting City Attorney Eide and City Manager Masko were invited to the Executive Session.

At 8:58 P.M., Mayor Reynolds reported that the Council would extend their Executive Session, not to exceed twenty (20) minutes.

**ADJOURNMENT**

**Councilmember Wittner MOVED to adjourn the meeting at 9:14 P.M., seconded by Councilmember Mauer-Smith.**

**The Motion Carried (7-0).**

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Shannon Reynolds, Mayor

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Arlette Burkhardt, City Clerk

**CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL**

Mayor Pro Tempore Nikki Bufford called the regular meeting to order at 7:02 P.M. and led the Pledge of Allegiance. Councilmembers David M. Viafore, Brett L. Wittner, Hunter T. George, and Jim Andrews were present. Mayor Shannon Reynolds joined the meeting at 7:03 P.M. Councilmember Jim Andrews attended the meeting virtually. Councilmember Karen Mauer-Smith was absent and excused.

**PRESIDING OFFICER’S REPORT**

Mayor Reynolds invoked Rule 20. Order of Business from the Fircrest City Council Rules and requested to modify the Council agenda to remove Agenda Item 13K. Resolution: Emerson Sidewalk Contract Change Order #1. There were no objections from the Council.

**A. Motion: Canceling December 16, 2024 Study Session**

**Councilmember Wittner MOVED to cancel the December 16, 2024 Study Session; seconded by Councilmember Bufford.** Mayor Reynolds invited Councilmember comments; none were provided. Mayor Reynolds invited public comment; none were provided.

**The Motion Carried (6-0).****CITY MANAGER COMMENTS**

City Manager Masko reported on the City’s 2025 Legislative appropriations funding request for Alameda Avenue sidewalks between 42<sup>nd</sup> Street West to 44<sup>th</sup> Street West. She also reported on the Middle Housing survey and stated City Clerk Burkhart is out of the office. Community Service Officer I Truong will assist with City Clerk duties while City Clerk Burkhart is on leave. Lastly, Mrs. Masko stated City Hall offices are closed at noon on December 24, 2024, in observance of Christmas Eve and that the December 24, 2024, Council meeting is rescheduled for December 23, 2024, at 4:00 P.M.

There was a brief discussion on the Alameda Avenue sidewalks project sections, jurisdiction, and funding.

**A. Motion: City Attorney Appointment**

City Manager Masko briefed the Council on the appointment of Joanna Eide as the City Attorney. **Councilmember Bufford MOVED to confirm the City Manager’s appointment of Joanna M. Eide of Kenyon Disend, PLLC, as the official Fircrest City Attorney; seconded by Councilmember Viafore.** Mayor Reynolds invited Councilmember comments; none were provided. Mayor Reynolds invited public comment; none were provided.

**The Motion Carried (6-0).****DEPARTMENT HEAD COMMENTS**

- Public Works Director Bemis provided an update on the Fircrest Parks Maintenance Facility, including the installation of the siding and the roof.
- Interim Finance Director Dunbar provided an update on the State Audit and exit conference, year-end preparations, and current IT projects. She also thanked the City for the opportunity to serve as the Interim Finance Director.

**COUNCILMEMBER COMMENTS**

- Councilmember Bufford; no comment.
- Councilmember George commented on the City of Tacoma’s budget and Tacoma Fire Services contract.
- Councilmember Wittner; no comment.
- Councilmember Viafore gave kudos to staff for the Holiday Tree Lighting ceremony and the City’s beautification efforts.
- Councilmember Andrews; no comment.
- Mayor Reynolds; no comment.

**PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**

Mayor Reynolds invited public comment. The following individual provided a comment.

- Vince Navarre, Fircrest resident, commented on National Lager Day and its history and provided information on historical December birthdays.

**COMMITTEE, COMMISSION, AND LIAISON REPORTS**

**A. Administration**

There was no report.

**B. Built Environment, Planning, and Building**

There was no report.

**C. Finance, Information Technology, and Facilities**

There was no report.

**D. Other Liaison Reports**

Councilmember Wittner provided a report on the SSHAP committee, including the appointment of City of DuPont Councilmember Kevin Ballard as chairperson, the passage of the 2025 budget, and the public advisory board stipend.

Councilmember Viafore provided a brief update on the Middle Housing Ad Hoc Citizen Advisory Committee and stated that the committee is waiting for the Washington State Department of Commerce to provide the extension application. Community Development Director Newman stated that the extension application is currently being drafted.

**CONSENT CALENDAR**

Mayor Reynolds requested the Acting City Clerk read the Consent Calendar:

- A. Approval of the Check No. 14432 through No. 14433 in the amount of \$9,580.54
- Approval of the Check No. 14434 through No. 14441 in the amount of \$76,666.78
- Approval of the Check No. 222145 through 222200 in the amount of \$536,023.87
- Approval of the payroll electronic funds transfer in the amount of \$168,083.21

- B. Approval of the November 12, 2024, Regular Meeting

**Councilmember Bufford MOVED to approve the Consent Calendar as read; seconded by Councilmember Wittner.**

**The Motion Carried (6-0).**

**PUBLIC HEARING**

There was no unfinished business.

**UNFINISHED BUSINESS****A. Ordinance No. 1732: 2024 Budget Amendment #3**

City Manager Masko briefed the Council on the proposed ordinance, stating a few changes occurred, including the addition of ARPA-funded programs and projects and the reallocation of capital project expenses and revenue sources. **Councilmember Bufford MOVED to adopt Ordinance No. 1732, authorizing revenues and expenditures of funds for matters not provided for in the Adopted 2024 Budget; seconded by Councilmember Wittner.** Mayor Reynolds invited Councilmember comments; none were provided. Mayor Reynolds invited public comment; none were provided.

**The Motion Carried (6-0).****NEW BUSINESS****A. Ordinance No. 1733: 2024 Comprehensive Plan Adoption**

Community Development Director Newman briefed the Council on the proposed ordinance adopting amendments to the Comprehensive Plan consistent with the 2024 Periodic Update Requirements in the Growth Management Act per RCW 36.70A.130(5)(A). **Councilmember Bufford MOVED to adopt Ordinance No. 1733, amending Ordinance No. 1666, Section 3, and Fircrest Municipal Code 23.04.020 to update the City of Fircrest Comprehensive Plan; seconded by Councilmember Wittner.** Mayor Reynolds invited Councilmember comments. Councilmember George provided kudos to the staff involved. Mayor Reynolds invited public comment; none were provided.

**The Motion Carried (6-0).****B. Ordinance No. 1734: Water Rate Adjustment**

City Manager Masko briefed the Council on the proposed ordinance and highlighted the proposed residential and commercial water rates reflect a 3% rate increase. **Councilmember Bufford MOVED to adopt Ordinance No. 1734, amending Fircrest Municipal Code Title 21.04.030 – Residential Rates and Fircrest Municipal Code Title 21.04.040 – Commercial Rates; seconded by Councilmember Wittner.** Mayor Reynolds invited Councilmember comments; none were provided. Mayor Reynolds invited public comment; none were provided.

**The Motion Carried (6-0).****C. Ordinance No. 1735: 2025 Budget Adoption**

City Manager Masko briefed the Council on the proposed ordinance and highlighted that the total 2025 budget, including estimated revenues, expenditures, and fund balances, is \$32,276,886. **Councilmember Bufford MOVED to adopt Ordinance No. 1735, adopting the annual budget of the City of Fircrest for the Fiscal Year 2025; seconded by Councilmember Wittner.** Mayor Reynolds invited Councilmember comments. The Council gave kudos to the City Manager for her efforts in preparing the 2025 budget. Mayor Reynolds invited public comment; none were provided.

**The Motion Carried (6-0)**

**D. Resolution No. 1949: Pierce County Regional Council Appointments**

City Manager Masko briefed the Council on the proposed resolution and highlighted that the appointments are for one-year terms. **Councilmember Viafore MOVED to adopt Resolution No. 1949, appointing Mayor Shannon Reynolds as the City of Fircrest’s representative to the Pierce County Regional Council, and further appointing Councilmember Nikki Bufford as the alternate representative to the Pierce County Regional Council; seconded by Councilmember George.** Mayor Reynolds invited Councilmember comments; none were provided. Mayor Reynolds invited public comment; none were provided.

**The Motion Carried (6-0).****E. Resolution No. 1950: South Sound Housing Affordability Partners Appointments**

City Manager Masko briefed the Council on the proposed resolution and highlighted that the appointments are one-year terms. **Councilmember Viafore MOVED to adopt Resolution No. 1950, appointing Councilmember Hunter T. George as the representative to South Sound Housing Affordability Partners, and further appointing Councilmember Brett L. Wittner as the alternate representative to South Sound Housing Affordability Partners; seconded by Councilmember Bufford.** Mayor Reynolds invited Councilmember comments; none were provided. Mayor Reynolds invited public comment; none were provided.

**The Motion Carried (6-0).****F. Resolution No. 1951: Ruston Court Contract Amendment**

City Manager Masko briefed the Council on the proposed resolution and highlighted that the amendment extends the term to December 31, 2025, and increases the annual fee for providing municipal court services. **Councilmember Wittner MOVED to adopt Resolution No. 1951, authorizing the City Manager to execute Amendment #6 to the Interlocal Agreement with the City of Ruston to provide Municipal Court Services for 2025; seconded by Councilmember Bufford.** Mayor Reynolds invited Councilmember comments. There was a brief discussion on a future study session on court services feedback, the City’s longstanding relationship with the City of Ruston, and the impacts of their hours of liquor sales ordinance. Mayor Reynolds invited public comment; none were provided.

**The Motion Carried (6-0).****G. Resolution No. 1952: RWJ Consultants Contract Amendment**

City Manager Masko briefed the Council on the proposed resolution and highlighted that the agreement allows for continued consulting services associated with the 2119 Mildred Street West development and sewer-related issues. **Councilmember Bufford MOVED to adopt Resolution No. 1952 authorizing the City Manager to execute an amendment to the professional services agreement with RWJ Consultants for consulting services; seconded by Councilmember Wittner.** Mayor Reynolds invited Councilmember comments; none were provided. Mayor Reynolds invited public comment; none were provided.

**The Motion Carried (6-0).**



**H. Resolution No. 1953: Finance Consulting Contract Amendment**

City Manager Masko briefed the Council on the proposed resolution and highlighted that the agreement provides training assistance for the new Finance Director. **Councilmember Bufford MOVED to adopt Resolution No. 1953, authorizing the City Manager to execute an amendment to the Professional Services Agreement with Colleen Corcoran for financial consulting services; seconded by Councilmember Wittner.** Mayor Reynolds invited Councilmember comments; none were provided. Mayor Reynolds invited public comment; none were provided.

**The Motion Carried (6-0).****I. Resolution No. 1954: Alameda Avenue Sidewalk Project TIB Grant Agreement**

Public Works Director Bemis briefed the Council on the proposed resolution and highlighted that Transportation Improvement Board funds will cover the design and construction of Alameda Avenue West sidewalks from Emerson Street to Cypress Point. **Councilmember Bufford MOVED to adopt Resolution No. 1954, authorizing the City Manager to execute a Fuel Tax Grant Agreement with the Washington State Transportation Improvement Board for \$472,555 for the Alameda Avenue West Sidewalk Project; seconded by Councilmember Wittner.** Mayor Reynolds invited Councilmember comments. There was a brief discussion on community outreach for residential parking in the project location. Mayor Reynolds invited public comment; none were provided.

**The Motion Carried (6-0).****J. Resolution No. 1955: Princeton Water Main Project Contract**

Public Works Director Bemis briefed the Council on the proposed resolution and highlighted that the project will provide a 12-inch water main upgrade. **Councilmember Bufford MOVED to adopt Resolution No. 1955, authorizing the City Manager to execute a Public Works Contract with Pape & Sons Construction, Inc. for the Princeton Street Water Main Project; seconded by Councilmember Wittner.** Mayor Reynolds invited Councilmember comments; none were provided. Mayor Reynolds invited public comment; none were provided.

**The Motion Carried (6-0).****K. Resolution: Emerson Sidewalk Contract Change Order #1**

This agenda item was removed.

**L. Resolution No. 1956: Pierce County System Access Agreement Amendment #1**

Police Chief Schaub briefed the Council on the proposed resolution and highlighted the continued use until February 2025, when the City will transition to the City of Tacoma Public Safety Radio System. **Councilmember Bufford MOVED to adopt Resolution No. 1956, authorizing the City Manager to execute an Amendment to the Pierce County System Access and Use Agreement between the City of Fircrest and Pierce County for continued access to the Single County-Wide Communication System; seconded by Councilmember Wittner.** Mayor Reynolds invited Councilmember comments; none were provided. Mayor Reynolds invited public comment; none were provided.

**The Motion Carried (6-0).**

**M. Resolution No. 1957: Masko Park Playground Equipment Contract**

Parks & Recreation Director Grover briefed the Council on the proposed resolution and highlighted that the contract will provide playground equipment at George Masko Park. **Councilmember Bufford MOVED to adopt Resolution No. 1957, authorizing the City Manager to execute a purchase agreement with Northwest Playground Equipment, Inc. for playground equipment at George Masko Park in an amount not to exceed \$52,043.06; seconded by Councilmember Wittner.** Mayor Reynolds invited Councilmember comments. There was a brief discussion on the project timeline and if it coincides with the City's centennial celebration. Mayor Reynolds invited public comment; none were provided.

**The Motion Carried (6-0).****N. Resolution No. 1958: Greenleaf Landscaping Contract Amendment**

Parks & Recreation Director Grover briefed the Council on the proposed resolution and highlighted that the amendment would provide landscaping services at George Masko Park and the Seabrook Rhododendron Garden. **Councilmember Bufford MOVED to adopt Resolution No. 1958, authorizing the City Manager to execute Amendment #7 to the Professional Services Agreement with Greenleaf Landscaping, Inc. for landscaping services at George Masko Park in the amount of \$10,000; seconded by Councilmember Wittner.** Mayor Reynolds invited Councilmember comments; none were provided. Mayor Reynolds invited public comment; none were provided.

**The Motion Carried (6-0).****CALL FOR FINAL COMMENTS**

Councilmember Viafore provided kudos to the staff for the Holiday Tree Lighting event and Holiday Market. He also commented on continuing the City's police vehicle decoy program and the solid waste rate adjustment public hearing.

Councilmember George provided kudos to the staff for the Holiday Tree Lighting event and Holiday Market.

Mayor Reynolds commented on the Santa staging area and noted the outside temperature was not ideal for smaller children.

**EXECUTIVE SESSION**

There was no executive session scheduled.

**ADJOURNMENT**

**Councilmember Bufford MOVED to adjourn the meeting at 8:03 P.M., seconded by Councilmember Wittner.**

**The Motion Carried (6-0).**

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Shannon Reynolds, Mayor

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Arlette Burkhart, City Clerk

**CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL**

Mayor Shannon Reynolds called the special meeting to order at 4:00 P.M. and led the Pledge of Allegiance. Councilmembers David M. Viafore, Brett L. Wittner, Karen Mauer-Smith, Hunter T. George, Nikki Bufford, and Jim Andrews were present.

**PRESIDING OFFICER’S REPORT**

There was no report.

**CITY MANAGER COMMENTS**

There were no comments.

**DEPARTMENT HEAD COMMENTS**

There were no comments.

**COUNCILMEMBER COMMENTS**

There were no comments.

**PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**

Mayor Reynolds invited public comment. There were no public comments.

**COMMITTEE, COMMISSION, AND LIAISON REPORTS**

**A. Parks & Recreation**

There was no report.

**B. Police/Public Safety and Court**

There was no report.

**C. Public Works**

Councilmember Andrews reported on street sweeping activities.

**D. Pierce County Regional Council**

Mayor Reynolds reported on Pierce County Regional Council's December recess.

**E. Other Liaison Reports**

Councilmember Bufford provided a report on the Centennial Committee’s December meeting to include a landing webpage, compiling a list of events, utilizing the Centennial logo, and Centennial celebration merchandise.

**CONSENT CALENDAR**

Mayor Reynolds requested the Acting City Clerk read the Consent Calendar:

- A.** Approval of Check No. 222201 through 222279 in the amount of \$389,522.18  
Approval of payroll electronic funds transfer in the amount of \$164,676.76
- B.** Registering no objections to the Los Tapatios LLC Liquor License Renewal

**Councilmember Bufford MOVED to approve the Consent Calendar as read; seconded by Councilmember Wittner.**

**The Motion Carried (7-0).**

**PUBLIC HEARING**

There was no public hearing scheduled.

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

There was no new business.

**CALL FOR FINAL COMMENTS**

Councilmember Andrews wished everyone a Merry Christmas.

**EXECUTIVE SESSION**

There was no executive session scheduled.

**ADJOURNMENT**

**Councilmember Bufford MOVED to adjourn the meeting at 4:04 P.M., seconded by Councilmember Mauer-Smith.**

**The Motion Carried (7-0).**

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Shannon Reynolds, Mayor

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Arlette Burkhart, City Clerk

**CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL**

Mayor Shannon Reynolds called the regular meeting to order at 7:00 P.M. and led the Pledge of Allegiance. Councilmembers David M. Viafore, Brett L. Wittner, Karen Mauer-Smith, Nikki Bufford, and Jim Andrews were present. Councilmember David M. Viafore attended the meeting virtually.

**PRESIDING OFFICER'S REPORT****A. Proclamation: Martin Luther King Jr. Day**

Councilmember Bufford read the proclamation titled Martin Luther King Jr. Day into the record. **Councilmember Wittner MOVED to authorize the Mayor's signature on the proclamation proclaiming Monday, January 20, 2025, as Dr. Martin Luther King Jr. Day in the City of Fircrest; seconded by Councilmember Mauer-Smith.** Mayor Reynolds invited Councilmember comments; none were provided. Mayor Reynolds invited public comment; none were provided.

**The Motion Carried (6-0).****B. Proclamation: Centennial Celebration Year**

Mayor Reynolds read the proclamation titled Centennial Celebration Year into the record. **Councilmember Viafore MOVED to authorize the Mayor's signature on the proclamation proclaiming the year 2025 as the City of Fircrest's 100th Anniversary; seconded by Councilmember Bufford.** Mayor Reynolds invited Councilmember comments; none were provided. Mayor Reynolds invited public comment; none were provided.

**The Motion Carried (6-0).****C. Motion: Confirmation of Middle Housing Ad Hoc Committee Appointment**

Mayor Reynolds presented the appointment of Eric Lane to the Middle Housing Ad Hoc Committee. **Councilmember Viafore MOVED to confirm the Mayor's appointment of Eric Lane to the Middle Housing Ad Hoc Committee; seconded by Councilmember Wittner.** Mayor Reynolds invited Councilmember comments; none were provided. Mayor Reynolds invited public comment; none were provided.

**The Motion Carried (6-0).**

Councilmember Hunter T. George joined the meeting at 7:06 P.M.

**D. 2025 Liaison Assignments**

Mayor Reynolds presented her proposed changes to the Council liaison assignments and read the Council liaison assignments into the record.

- Administration – Councilmember Viafore
- Finance, IT, & Facilities – Councilmember Bufford
- Parks & Recreation, & Sustainability – Councilmember Andrews
- Planning & Building – Councilmember Wittner
- Public Safety & Court – Councilmember Mauer-Smith
- Street, Water, Sewer, & Storm – Councilmember George

**E. 2025 Committee Assignments**

Mayor Reynolds proposed no changes to the committee assignments. There was no objection from the Council.

**CITY MANAGER COMMENTS**

City Manager Masko reported on City building closures in observance of Martin Luther King Jr Day and requested Council availability to schedule a new Council group photo. She also provided an update on the Passport Specialist and City Hall Administrative Assistant positions. She reported on the Association of Washington Cities' City Action Days, the City's water franchise agreement, and the Murphy Bear unveiling event.

**A. Introduction of Finance Director Allison Deskins**

City Manager Masko introduced Allison Deskins as the City's new Finance Director. Finance Director Deskins thanked the City for the opportunity.

**DEPARTMENT HEAD COMMENTS**

- Parks and Recreation Director Grover reported on several items, including youth basketball season, coaching clinic, the Daddy-Daughter dance, the Fun Days preparation meeting, and several park improvements.

**COUNCILMEMBER COMMENTS**

- Councilmember Viafore welcomed Finance Director Deskins, gave kudos to the Public Works Department on the Fircrest Park Maintenance Facility, and gave kudos to Parks and Recreation Director Grover for providing great services.
- Councilmember Mauer-Smith thanked the Finance, IT, & Facilities departments for the opportunity to serve as their liaison and commented on the wildfires in Los Angeles County, California.
- Councilmember Wittner welcomed Finance Director Deskins.
- Councilmember George commented on the Pierce County District 5 and District 4 Council elections, thanked the Planning & Building Department for the opportunity to serve as their liaison, reported on his nomination to the Sound Transit Board, and welcomed Finance Director Deskins.
- Councilmember Viafore commented on scheduling a Council Study Session in February to discuss the Pierce County Council's aid to District 4 regarding the City's sewer issue.
- Councilmember Bufford thanked the Police Department for the opportunity to serve as their liaison and welcomed Finance Director Deskins.
- Councilmember Andrews welcomed Finance Director Deskins and thanked Public Works for the opportunity to serve as their liaison. Councilmember Andrews requested information on the number of respondents to the Middle Housing survey and the delivery status of the written survey. There was a brief discussion on mailing issues, providing information to the Council, and social media outreach.
- Mayor Reynolds; no comment.

**PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**

Mayor Reynolds invited public comment. The following individuals provided comment.

- Brian Rybolt, a Fircrest resident, commented on the reconciliation of the Middle Housing online and written survey and expressed concern on House Bill 1110 impact survey question.
- Vince Navarre, a Fircrest resident, commented on the American Dream and the impact of political mandates.

**COMMITTEE, COMMISSION, AND LIAISON REPORTS****A. Administration**

There was no report.

**B. Built Environment, Planning, and Building**

There was no report.

**C. Finance, Information Technology, and Facilities**

There was no report.

**D. Other Liaison Reports**

Middle Housing Ad Hoc co-chair Mr. Ladenburg welcomed Eric Lane and stated the committee will provide an update on their efforts to submit a Notice of Intent to the Washington State Department of Commerce at the January 21, 2025 Study Session.

Mayor Reynolds reported on the Pierce Transit Board appointments to the Puget Sound Regional Council. Mayor Reynolds also reported on the Pierce County Regional Council's goal to gain full membership and the upcoming General Assembly meeting.

Councilmember Wittner reported on the upcoming Centennial Celebration committee meeting scheduled for Thursday, January 16, 2025.

**CONSENT CALENDAR**

Mayor Reynolds requested the Acting City Clerk read the Consent Calendar:

- A.** Approval of Check No. 222280 through 222321 in the amount of \$77,081.07  
Approval of the Check No. 14442 through No. 14443 in the amount of \$8,833.56  
Approval of the Check No. 14444 through No. 14452 in the amount of \$68,492.19  
Approval of the payroll electronic funds transfer in the amount of \$154,270.82  
Approval of the payroll electronic funds transfer in the amount of \$161,994.74
- B.** Setting the 2025 City Council Study Session meetings on January 21, February 18, March 17, April 21, May 19, June 16, July 14, August 18, September 15, October 20, November 17, and December 15 starting at 6:00 pm at Fircrest City Hall.
- C.** Setting a Joint Meeting of the City Council and the Planning Commission on February 4, 2025, at 6:00 pm at Fircrest City Hall.

- D.** Setting a Public Hearing on January 28, 2025, at 7:15 pm or shortly thereafter to receive comments on a proposed Solid Waste rate adjustment.

**Councilmember Bufford MOVED to approve the Consent Calendar as read; seconded by Councilmember Mauer-Smith.**

**The Motion Carried (7-0).**

**PUBLIC HEARING**

There was no public hearing scheduled.

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

**A. Motion: Authorizing Signers on City Banking and Credit Card Accounts**

City Manager Masko briefed the Council on the proposed motion and stated the motion would allow the City to add Finance Director Deskins, remove former Finance Director Corcoran, and provide view access only to Accountant I Wells. **Councilmember Mauer-Smith MOVED to authorize the City Manager to add Allison Deskins, Finance Director, remove former Finance Director Colleen Corcoran, and provide view access only to Accountant I Wanda Wells to all City of Fircrest financial accounts; seconded by Councilmember Bufford.** Mayor Reynolds invited Councilmember comments; none were provided. Mayor Reynolds invited public comment; none were provided.

**The Motion Carried (7-0).**

**CALL FOR FINAL COMMENTS**

Councilmember Viafore inquired about the joint City Council and Planning Commission agenda topics. City Manager Masko stated that Planning Commissioners have provided topics for discussion to staff, and the City Council will have an opportunity to provide a list of topics at the January 21, 2025 Study Session. Councilmember Viafore commented on the Whittier Elementary construction project and would like to discuss it at the joint meeting.

Councilmember Bufford commented on sharing the Middle Housing survey on the City's social media accounts.

**EXECUTIVE SESSION**

At 7:50 P.M., Mayor Reynolds reported that the Council would take a ten-minute recess and convene into Executive Session, not to exceed forty-five minutes (45) minutes, to discuss labor negotiations pursuant to RCW 42.30.140(4)(b) and to review the performance of a public employee, pursuant to RCW 42.30.110(1)(g). City Manager Masko and Labor Attorney John Lee were invited to discuss labor negotiations. City Manager Masko was invited to review the performance of a public employee.



**ADJOURNMENT**

**Councilmember Wittner MOVED to adjourn the meeting at 8:44 P.M., seconded by Councilmember Bufford.**

**The Motion Carried (7-0).**

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Shannon Reynolds, Mayor

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Arlette Burkhardt, City Clerk

## FIRCREST CITY COUNCIL AGENDA SUMMARY

**NEW BUSINESS:** Ordinance – Solid Waste Rate Adjustment  
**ITEM:** 13A  
**DATE:** February 11, 2025  
**FROM:** Dawn Masko, City Manager

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**RECOMMENDED MOTION:** I move to adopt Ordinance No. \_\_\_\_, amending Section 1 of Ordinance No. 1718 and Fircrest Municipal Code 6.08.130 relating to the schedule of rates and charges for solid waste collection.

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**PROPOSAL:** The Council is being asked to approve a proposed ordinance setting new solid waste rates effective March 1, 2025.

**FISCAL IMPACT:** The rate changes include:

- 3.8% adjustment based on the June-to-June CPI-U.
- Disposal Site Fee charged by LRI increased by \$10.15 per ton or 5.8%.
- Recycling commodities surcharge increased from 0.94% to 1.33%.

**ADVANTAGE:** The proposed rate adjustment is pursuant to and complies with the City's contract with Westside Disposal.

**DISADVANTAGES:** The cost to customers for solid waste collection will increase.

**ALTERNATIVES:** None. These rate adjustments are pursuant to contract and ordinance language, and therefore, there are no alternatives.

**HISTORY:** The City has had a long-standing relationship with Westside Disposal for refuse services. The current contract commenced in 1998 for 32 years, terminating in 2030, with the option for an additional term of eight years.

The provisions of the contract allow Westside Disposal to increase rates annually based on the June-to-June Seattle-Tacoma-Bellevue All Urban Consumers (CPI-U) Consumer Price Index. Westside Disposal is also allowed to pass any disposal site fee increases on to customers based on the rate charged to dispose of solid waste/garbage at Pierce County Recycling, Composting & Disposal (dba LRI).

**ATTACHMENTS:** [Ordinance](#)  
[Westside Disposal Rate Increase Notification Letter](#)  
[Pierce County – LRI Disposal Rate Letter](#)  
[Consumer Price Index \(CPI-U\) - June 2024](#)  
[Rate Worksheet](#)

**CITY OF FIRCREST  
ORDINANCE NO. \_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF  
FIRCREST, WASHINGTON, AMENDING SECTION 1 OF  
ORDINANCE NO. 1718 AND FIRCREST MUNICIPAL CODE  
6.08.130 RELATING TO THE SCHEDULE OF RATES AND  
CHARGES FOR SOLID WASTE COLLECTION.**

**WHEREAS**, the City entered into a contract with Westside Disposal, Inc. (“Westside Disposal”) on June 1, 1998, for solid waste and recycling collection services and has since approved six amendments thereto, including those identified in the February 9, 2021, approval of Resolution No. 1709; and

**WHEREAS**, on February 14, 2024, the City Council passed Ordinance 1718 amending the Solid Waste and Recycling Rates for the year 2024 pursuant to the contract with Westside Disposal; and

**WHEREAS**, the City’s contract with Westside Disposal includes a provision for annual rate adjustments based on the June to June CPI-U percentage change, the disposal site fee charged by Pierce County Recycling, Composting & Disposal (LRI), and a recycling commodity surcharge; and

**WHEREAS**, the City received notification from Westside Disposal on November 18, 2024, of a rate increase based on a June 2024 CPI-U increase of 3.8%, a disposal site fee increase of 5.8%, and a recycling commodity surcharge increase of 39%; and

**WHEREAS**, the City Council has determined it is in the City’s best interest to amend Section 1 of Ordinance No. 1718 and Fircrest Municipal Code Section 6.08.130 to reflect the solid waste and recycling rate changes.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF FIRCREST  
DOES ORDAIN AS FOLLOWS:**

**Section 1.** Section 1 of Ordinance 1718 and Section 6.08.130 FMC are hereby amended to read as follows:

**6.08.130 Schedule of Rates and Charges**

Charges shall be made in accordance with the following schedule, which is adopted as the schedule of rates and charges for solid waste collection, as billed on a monthly basis for weekly or, as otherwise specified, pickup. Rates are shown below without taxes. Applicable state, federal, or local taxes shall be in addition to the rates set forth below. Taxes will be listed separately on the billing statement and shall be applied to all rates. It shall be understood that the rates without taxes shall be shown on the billing statement and that some rounding may occur when taxes are added.

	<u>Type of Service</u>	<u>Pick-up Frequency</u>	<u>MONTHLY RATE</u> <u>without Taxes</u>
	Garbage toter rates below include up to: 3 Yard Waste and 1 Recycling toters.		
	12 gal. Garbage Toter, curb	Weekly	\$ 22.71
	24 gal. Garbage Toter, curb	Every-other week	\$ 21.09
	24 gal. Garbage Toter, curb	Weekly	\$ 33.10
	48 gal. Garbage Toter, curb	Every-other week	\$ 30.33
	48 gal. Garbage Toter, curb	Weekly	\$ 45.76
	64 gal. Garbage Toter , curb	Every-other week	\$ 37.95
	64 gal. Garbage Toter,curb	Weekly	\$ 53.69
	96 gal. Garbage Toter,curb	Weekly	\$ 70.07
	<u>Recycling Toter, per unit, Off curb</u>		\$ 18.92
	(does not apply to accounts charged for Multi-family Recycling)		
	<u>Off-curb Garbage Charge (add to toter rate above) per toter</u>		
	Up to 50' off-curb		\$ 10.80
	Up to 100' off-curb		\$ 15.39
	Over 100' off-curb		\$ 21.55
	32 gal.Occasional Extra Garbage Tags:		\$ 9.87
	Yard Waste Toter, 64 or 96 gal., per unit:		\$ 5.83
	Late Payment Fee Minimum:		\$ 5.91
	Customer stop and restart fee:		\$ 17.57
	Toter redelivery fee:		\$ 17.57
	Return trip charge:		\$ 17.57
	<u>Special pickups (requiring a special trip), per pickup</u>		
	(applies only to every-other week customers)		
	12 gal. Garbage Toter		\$ 19.96
	24 gal. Garbage Toter		\$ 22.13
	48 gal. Garbage Toter		\$ 26.27
	64 gal. Garbage Toter		\$ 33.05
	96 gal. Garbage Toter		\$ 43.14
	64 & 96 gal. Yard Waste Toter		\$ 21.06
	<u>Extra on-route, off-week pickups (not requiring a special trip), per pickup</u>		
	(applies only to every-other week customers)		
	24 gal. Garbage Toter		\$ 6.25
	48 gal. Garbage Toter		\$ 11.77
	64 gal. Garbage Toter		\$ 15.67

<u>Type of Service</u>	<u>Pick-up Frequency</u>	<u>MONTHLY RATE</u> <u>without Taxes</u>
<u>Commercial Containers (non-compacted)</u>		
Monthly charges for regular weekly service - Multiply rate times number of pick-ups per week (limited to 5 pick-ups per week)		
1 cubic yard	Weekly	\$ 132.39
1.5 cubic yards	Weekly	\$ 176.93
2 cubic yards	Weekly	\$ 219.42
3 cubic yards	Weekly	\$ 332.14
4 cubic yards	Weekly	\$ 408.91
6 cubic yards	Weekly	\$ 618.64
<u>Special, Occasional and Return trip Pickups, per pickup</u>		
1 cubic yard		\$ 40.10
1.5 cubic yards		\$ 51.15
2 cubic yards		\$ 62.46
3 cubic yards		\$ 85.42
4 cubic yards		\$ 107.71
6 cubic yards		\$ 151.76
Multi-family recycling charge, per unit: (charged on all multi-family units)		\$ 7.81
<u>Special Collection Services</u>		
Truck & driver - per hour		\$ 138.78
Each additional person:		\$ 59.70

**Section 2. Corrections.** The City Clerk and codifiers of the ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers, and any references thereto.

**Section 3. Severability.** If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such invalidity shall not affect the validity or effectiveness of the remaining portions of this ordinance.

**Section 3. Effective Date.** This Ordinance shall become effective March 1, 2025, after passage, approval, and publication as provided by law.

**PASSED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON,** at a regular meeting thereof this 11<sup>th</sup> day of February 2025.

**APPROVED:**

\_\_\_\_\_  
Shannon Reynolds, Mayor

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**ATTEST:**

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Arlette Burkhardt, City Clerk

**APPROVED AS TO FORM:**

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Joanna Eide, City Attorney



Dawn Masko, City Manager  
City of Fircrest  
115 Ramsdell St.  
Fircrest WA 98466

November 18, 2024

Re: Annual Rate Adjustment, effective 3-1-25

Ms. Masko-

Enclosed you will find documentation regarding our request for the annual rate adjustment. The adjustment is made up of three parts:

- **Disposal Tip Fee** charged to us by LRI, will be going from the current \$174.84 to \$184.99 per ton, an increase of \$10.15 per ton or 5.8%. This increase becomes effective March 1, 2025.
- **CPI adjustment** as allowed in Section 35.A. in our contract is based on the June - June CPI-U. The contract requires that the prior year disposal fee component amount be subtracted first, the remaining amount is then multiplied times 1 plus the CPI percent change June – June.  
The CPI percent change this year is 3.8%.
- **Recycling Commodities Surcharge** increase from 0.94% to 1.33%

Rate Examples (taxes not included):

Garbage Service Level	Pickup Frequency	Current Rate 3-1-24	Proposed Rate 3-1-25	Adjustment Amount	Adjustment Percent	Recy. Comm. Surcharge 1.33%
12 gal garbage cart	1 x per week	\$21.79	\$22.71	\$0.92	4.2%	\$0.30
24 gal garbage cart	Every other week	\$20.23	\$21.09	\$0.86	4.2%	\$0.28
64 gal garbage cart	Every other week	\$36.37	\$37.95	\$1.58	4.3%	\$0.50
1 yd container	1 x per week	\$126.56	\$132.39	\$5.83	4.6%	\$1.76

Please contact us with any questions you may have regarding this. Thank you.

Sincerely,

Michael Gruener  
Asst. General Manager  
Westside Disposal

PierceCountyWa.gov/PPW

**Jen Tetatzin, PE, PMP** - Director

October 11, 2024

Kevin Green, Division Manager  
Pierce County Recycling Composting and Disposal LLC d/b/a LRI  
17925 Meridian Street East  
Puyallup, WA 98378

*Sent via E-Mail – a paper copy will not follow*

Subject: **2025-2026 Solid Waste Tipping Fees and Rate Setting Guidelines**

Dear Mr. Green:

On behalf of Pierce County Executive Bruce F. Dammeier, on August 30, 2024, I notified the County Council, by letter, of a proposed solid waste tipping fee increase. This proposal, prepared jointly by the Department and PCRCDD dba LRI (the Company) and authorized by the County Executive, contained an increase of \$10.15 per ton for a new tipping fee of \$184.99 per ton effective March 1, 2025.

Paragraph 16.11 of the Waste Handling Agreement outlines the Council's review process:

“...the County Council may hold a public hearing regarding the consistency of the proposed increase with the terms of this Agreement. If the County Council objects to the proposed increase on the grounds that the proposed increase is inconsistent with the terms of the Agreement, and such objection occurs within thirty (30) calendar days of receiving the County Executive's report, the County Council may request the County Executive and the Company to withdraw and resubmit the proposal.”

The Pierce County Council took no action in response to the rate change.

The 2025-26 rate proposal is approved as submitted.

Please contact me if you have any questions.

Respectfully,



Ryan Dicks  
Sustainable Resources Administrator



Kevin Green  
October 11, 2024  
Page 2

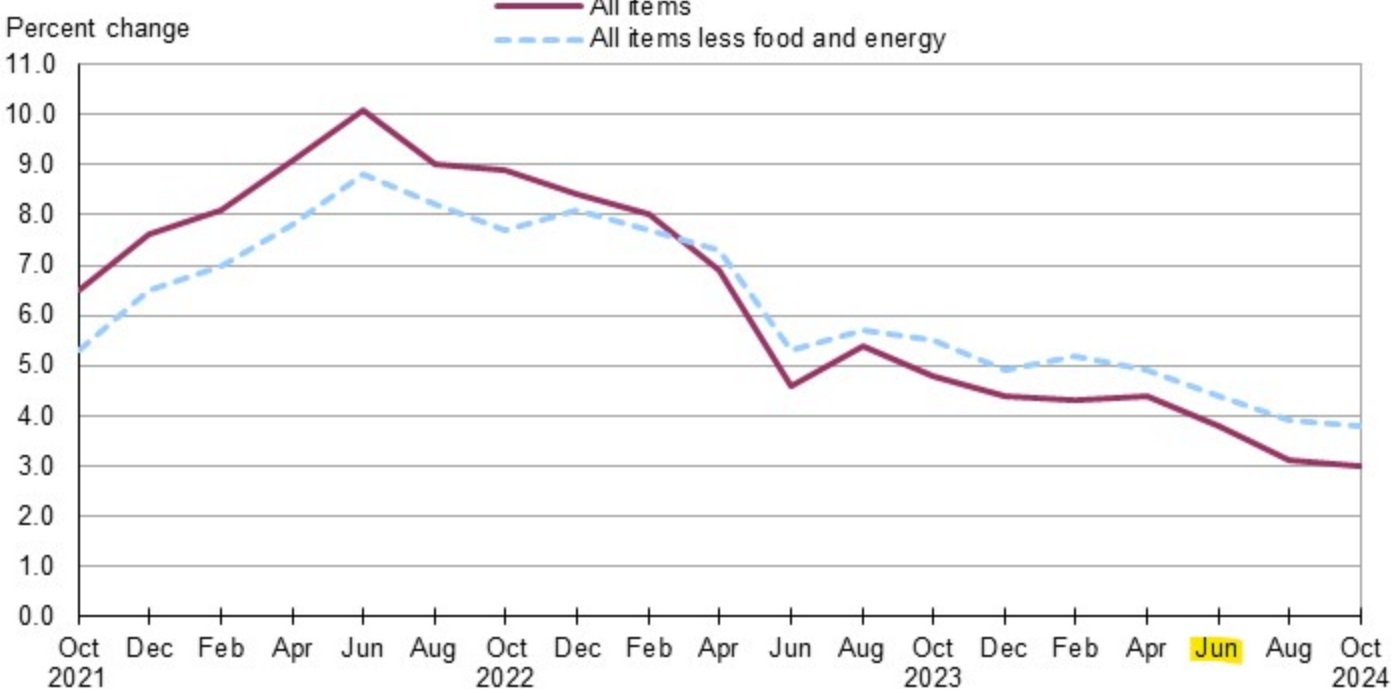
Attachment: 2025 Rate Setting Guidelines

cc: Jen Tetatzin, Director, Planning and Public Works  
Lauren Flemister, Assistant Director, Planning and Public Works  
Gary Robinson, Director, Finance Department  
Nancy Campbell, Business and Financial Operations Manager, Planning and Public Works  
Hugh Taylor, Senior Legislative Analyst, Pierce County Council  
Chris Brown, Project Manager, Planning and Public Works  
Dan Watts, Environmental Project Coordinator, Planning and Public Works  
Russell Cole, Environmental Project Coordinator, Planning and Public Works  
Brian Holden, University Place Refuse  
Mark Gingrich, Waste Connections

**Chart 1. Over-the-year percent change in CPI-U, Seattle-Tacoma-Bellevue, WA, October 2021–October 2024**

**Related Links**

[CPI historical databases](#)



Source: U.S. Bureau of Labor Statistics.

[View Chart Data](#)

## Food

Food prices increased 1.6 percent for the two months ending in October. (See [table 1.](#)) Prices for food at home advanced 2.4 percent, led by higher prices for cereals and bakery products (5.3 percent) and meats, poultry, fish, and eggs (4.6 percent). Overall, prices rose in all six grocery categories. Prices for food away from home advanced 0.3 percent for the same period.

Over the year, food prices rose 2.1 percent. Prices for food at home advanced 1.7 percent since a year ago, led by higher prices for cereals and bakery products (6.5 percent) and meats, poultry, fish, and eggs (4.0 percent). Prices for food away from home rose 2.8 percent.

## Energy

The energy index declined 3.4 percent for the two months ending in October. The decrease was mainly due to lower prices for gasoline (-3.3 percent). Prices for natural gas service fell 14.2 percent, while prices for electricity were unchanged for the same period.

Energy prices declined 8.6 percent over the year, largely due to lower prices for gasoline (-15.8 percent). Prices paid for natural gas service fell 9.5 percent, while prices for electricity advanced 9.7 percent during the past year.

## All items less food and energy

The index for all items less food and energy increased 0.4 percent in the latest two-month period. Higher prices for recreation (1.8 percent) and medical care (1.1 percent) partially offset by lower prices for apparel (-6.3 percent).

Over the year, the index for all items less food and energy advanced 3.8 percent. Components contributing to the increase included medical care (7.8 percent) and shelter (3.1 percent). Partly offsetting the increases were price decreases in apparel (-5.0 percent) and education and communication (-1.3 percent).

**Table A. Seattle-Tacoma-Bellevue, WA, CPI-U 2-month and 12-month percent changes, all items index, not seasonally adjusted**

Month	2020		2021		2022		2023		2024	
	2-month	12-month	2-month	12-month	2-month	12-month	2-month	12-month	2-month	12-month
February	1.0	2.5	1.2	1.7	1.7	8.1	1.4	8.0	1.2	4.3
April	-0.6	1.3	1.1	3.4	2.1	9.1	1.0	6.9	1.2	4.4
June	0.2	0.9	2.2	5.5	3.2	10.1	1.0	4.6	0.4	3.8
August	1.4	1.6	1.1	5.2	0.0	9.0	0.8	5.4	0.1	3.1
October	-0.1	2.1	1.1	6.5	1.0	8.9	0.4	4.8	0.3	3.0
December	-0.4	1.4	0.6	7.6	0.1	8.4	-0.3	4.4		42

City of Fircrest - Westside Disposal Contract												
Schedule 1. - Rate Worksheet 3-1-25												
								CPI Adjustment				
								CPI	3.80%			
								x Factor	100.00%			
Garbage, Recycling and Yard Waste Collection					Disposal Fee 3/1/24			Adjustment	3.80%	Disposal Fee 3/1/24		
				Monthly	Less LRI	Basis Rates				Add for LRI	Monthly	
				Base	Disposal Fee	for	Wa. State			Tip Fee	Base	
				Rates	Component	Annual	B&O Tax	CPI-U Jun-Jun		Component	Rates	
			Garbage Wt.	Without	\$ 174.84	Rate	Increase	Seattle-Tacoma-		\$ 184.99	Without	
			Pounds per	Taxes*	B&O Tax 1.5%	Adjustment	effective rate	Bellevue		B&O Tax 1.75%	Taxes*	
			Service	Effective	1.781% \$ 3.11		0.000%			1.781% \$ 3.29	Effective	
		Type of Service	Pickup Frequency	Level	3/1/2024	Total	\$ 177.95			Total	\$ 188.28	3/1/2025
				per			per Ton				per ton	
			Month				3/1/2023				3/1/2024	
	Column #		a	i		d	e	f	g		h	i
	Column Formula			(e+f+g+h)		(-\$169.41 x( a/2000))	(b+c+d)	(e x 0.00%)	((e +f) x10.10%)		(\$174.28 x (a/2000))	(e+f+g+h)
		Garbage toter rates below include up to: 3 Yard Waste and 1 Recycling toters.										
		12 gal. Garbage Toter, curb	Weekly	52	\$ 21.79	\$ (4.63)	\$ 17.17	\$ -	\$ 0.65		\$ 4.90	\$ 22.71
		24 gal. Garbage Toter, curb	Every-other week	50	\$ 20.23	\$ (4.45)	\$ 15.78	\$ -	\$ 0.60		\$ 4.71	\$ 21.09
		24 gal. Garbage Toter, curb	Weekly	88	\$ 31.73	\$ (7.83)	\$ 23.90	\$ -	\$ 0.91		\$ 8.28	\$ 33.10
		48 gal. Garbage Toter, curb	Every-other week	94	\$ 29.06	\$ (8.36)	\$ 20.69	\$ -	\$ 0.79		\$ 8.85	\$ 30.33
		48 gal. Garbage Toter, curb	Weekly	140	\$ 43.84	\$ (12.46)	\$ 31.39	\$ -	\$ 1.19		\$ 13.18	\$ 45.76
		64 gal. Garbage Toter , curb	Every-other week	111	\$ 36.37	\$ (9.88)	\$ 26.49	\$ -	\$ 1.01		\$ 10.45	\$ 37.95
		64 gal. Garbage Toter,curb	Weekly	153	\$ 51.46	\$ (13.61)	\$ 37.85	\$ -	\$ 1.44		\$ 14.40	\$ 53.69
		96 gal. Garbage Toter,curb	Weekly	221	\$ 67.12	\$ (19.66)	\$ 47.46	\$ -	\$ 1.80		\$ 20.81	\$ 70.07
		Recycling Toter, per unit (does not apply to accounts charged for Multi-family Recycling)		0	\$ 18.22	\$ -	\$ 18.22	\$ -	\$ 0.69		\$ -	\$ 18.92
		Off-curb Garbage Charge (add to toter rate above) per toter										
		Up to 50' off-curb		0	\$ 10.41	\$ -	\$ 10.41	\$ -	\$ 0.40		\$ -	\$ 10.80
		Up to 100' off-curb		0	\$ 14.82	\$ -	\$ 14.82	\$ -	\$ 0.56		\$ -	\$ 15.39
		Over 100' off-curb		0	\$ 20.76	\$ -	\$ 20.76	\$ -	\$ 0.79		\$ -	\$ 21.55
		32 gal.Occasional Extra Garbage Tags:		31	\$ 9.46	\$ (2.77)	\$ 6.69	\$ -	\$ 0.25		\$ 2.93	\$ 9.87
		Yard Waste Toter, 64 or 96 gal., per unit		0	\$ 5.62	\$ -	\$ 5.62	\$ -	\$ 0.21		\$ -	\$ 5.83
		Late Payment Fee Minimum		0	\$ 5.70	\$ -	\$ 5.70	\$ -	\$ 0.22		\$ -	\$ 5.91
		Customer stop and restart fee:		0	\$ 16.93	\$ -	\$ 16.93	\$ -	\$ 0.64		\$ -	\$ 17.57
		Toter redelivery fee		0	\$ 16.93	\$ -	\$ 16.93	\$ -	\$ 0.64		\$ -	\$ 17.57
		Return trip charge:		0	\$ 16.93	\$ -	\$ 16.93	\$ -	\$ 0.64		\$ -	\$ 17.57
		Special pickups (requiring a special trip), per pickup										
		12 gal. garbage toter		13	\$ 19.21	\$ (1.16)	\$ 18.05	\$ -	\$ 0.69		\$ 1.22	\$ 19.96
		24 gal. garbage toter		44	\$ 21.25	\$ (3.91)	\$ 17.33	\$ -	\$ 0.66		\$ 4.14	\$ 22.13
		48 gal. garbage toter		47	\$ 25.23	\$ (4.18)	\$ 21.04	\$ -	\$ 0.80		\$ 4.42	\$ 26.27
		64 gal. garbage toter		56	\$ 31.74	\$ (4.94)	\$ 26.80	\$ -	\$ 1.02		\$ 5.22	\$ 33.05
		96 gal. garbage toter		55	\$ 41.47	\$ (4.92)	\$ 36.55	\$ -	\$ 1.39		\$ 5.20	\$ 43.14
		64 & 96 gal. yard waste toter		0	\$ 20.29	\$ -	\$ 20.29	\$ -	\$ 0.77		\$ -	\$ 21.06
		Extra on-route, off-week pickups (not requiring a special trip), per pickup										
		- applies only to every-other week customers										
		24 gal.. garbage toter		25	\$ 5.98	\$ (2.22)	\$ 3.76	\$ -	\$ 0.14		\$ 2.35	\$ 6.25
		48 gal.. garbage toter		47	\$ 11.26	\$ (4.18)	\$ 7.08	\$ -	\$ 0.27		\$ 4.42	\$ 11.77
		64 gal. garbage toter		56	\$ 15.00	\$ (4.94)	\$ 10.07	\$ -	\$ 0.38		\$ 5.22	\$ 15.67
Commercial Containers (non-compacted)												
Multiply rate X number of pickups per week												
		1 yd.	Weekly	570	\$ 126.56	\$ (50.72)	\$ 75.85	\$ -	\$ 2.88		\$ 53.66	\$ 132.39
		1.5 yd.	Weekly	814	\$ 169.05	\$ (72.43)	\$ 96.62	\$ -	\$ 3.67		\$ 76.63	\$ 176.93
		2 yd.	Weekly	1,055	\$ 209.57	\$ (93.87)	\$ 115.70	\$ -	\$ 4.40		\$ 99.32	\$ 219.42
		3 yd.	Weekly	1,541	\$ 317.33	\$ (137.11)	\$ 180.22	\$ -	\$ 6.85		\$ 145.07	\$ 332.14
		4 yd.	Weekly	1,997	\$ 390.51	\$ (177.69)	\$ 212.82	\$ -	\$ 8.09		\$ 188.00	\$ 408.91
		6 yd.	Weekly	2,736	\$ 591.29	\$ (243.44)	\$ 347.85	\$ -	\$ 13.22		\$ 257.57	\$ 618.64
Special, Occasional and Return trip Pickups, per pickup												
		1 yd.		143	\$ 38.38	\$ (12.68)	\$ 25.71	\$ -	\$ 0.98		\$ 13.42	\$ 40.10
		1.5 yd.		204	\$ 48.92	\$ (18.11)	\$ 30.82	\$ -	\$ 1.17		\$ 19.16	\$ 51.15
		2 yd.		264	\$ 59.72	\$ (23.47)	\$ 36.25	\$ -	\$ 1.38		\$ 24.83	\$ 62.46
		3 yd.		385	\$ 81.63	\$ (34.28)	\$ 47.35	\$ -	\$ 1.80		\$ 36.27	\$ 85.42
		4 yd.		499	\$ 102.91	\$ (44.42)	\$ 58.48	\$ -	\$ 2.22		\$ 47.00	\$ 107.71
		6 yd.		684	\$ 145.03	\$ (60.86)	\$ 84.17	\$ -	\$ 3.20		\$ 64.39	\$ 151.76
Multi-family recycling charge, per unit:				0	\$ 7.52	\$ -	\$ 7.52	\$ -	\$ 0.29		\$ -	\$ 7.81
Truck & driver - per hour				0	\$ 133.70	\$ -	\$ 133.70	\$ -	\$ 5.08		\$ -	\$ 138.78
Each additional person:				0	\$ 57.51	\$ -	\$ 57.51	\$ -	\$ 2.19		\$ -	\$ 59.70
* Fircrest Utility Taxes and Wa. St. Refuse Collection Tax are not included in rates shown, but shall be shown as line items on customer bills.												
Recycling Commodity Adjustment - Separate from the rate, shown as line item on bill. Will float up and down with pricing. Based on Recycling Commodity Revenues divided by Customer Rate Revenues.												

City of Fircrest - Westside Disposal Contract

Schedule 1. - Rate Worksheet 3-1-25

11/15/2024

Garbage, Recycling and Yard Waste Collection

Recycling Commodity Adjustment 3-1-2024

					Monthly Base Rates  Without Taxes* Effective 3/1/2025	Total Rate	Total Rate	Basis period: Nov 2021 - Oct 2022		
						Difference	Increase	Recycling Commodity Revenue		-\$20,915.85
								B&O Tax 1.75%	1.781%	-\$372.55
			Garbage Wt.			2024 rate	as a %	Gross Recy Commodity Revenue		(\$21,288.39)
			Pounds per			Less		/ Rate Fee Revenue		\$ 1,605,841.41
			Service			2023 rate		Recy Comm Revenue as a % of Rate Fees		-1.33%
			Level							
			per							Shown on statement
			Month							as a line item
		Type of Service	Pickup Frequency							



## FIRCREST CITY COUNCIL AGENDA SUMMARY

**NEW BUSINESS:** Resolution Amending the Memorandum of Understanding between the City of Fircrest and the Fircrest Parks & Recreation Foundation

**ITEM:** 13B

**DATE:** February 11, 2025

**FROM:** Dawn Masko, City Manager

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**RECOMMENDED MOTION:** I move to adopt Resolution No. \_\_\_\_, authorizing the City Manager to execute Amendment #1 to the Memorandum of Understanding between the City of Fircrest and the Fircrest Parks and Recreation Foundation.

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**PROPOSAL:** The Council is being asked to authorize the City Manager to execute an Amendment to the Memorandum of Understanding between the City of Fircrest and the Fircrest Parks and Recreation Foundation. The Foundation has officially changed its name to the Fircrest Forever Foundation, therefore requiring this amendment to replace all references to the “Fircrest Parks and Recreation Foundation” with the “Fircrest Forever Foundation.”

**FISCAL IMPACT:** None.

**ADVANTAGE:** The Amendment will replace references to the former name with the new name.

**DISADVANTAGES:** None.

**ALTERNATIVES:** None.

**HISTORY:** The Fircrest Forever Foundation (formerly the Fircrest Parks & Recreation Foundation) is an independent, grassroots non-profit organization dedicated to preserving and enhancing the quality of Fircrest’s parks, recreation facilities, and programming, with a focus on community, livability, and equity.

The Foundation established a donor-advised endowment fund (DAF) to create a sustainable support system for the parks and recreation needs of Fircrest residents for generations to come. The Greater Tacoma Community Foundation (“GTCF”) manages the DAF. Tax-deductible donations can be made to the Foundation Fund through the GTCF website at [Fircrest Forever Foundation Fund](#) or through a link on the Foundation website at [www.fircrestforever.com/donate](http://www.fircrestforever.com/donate).

In September 2023, the City and the Foundation entered into a Memorandum of Understanding (“MOU”) to formalize their relationship and establish a framework for cooperation. The MOU defines the respective roles and responsibilities of both entities.

In December 2024, the Foundation officially changed its name with the Washington State Secretary of State, necessitating this Amendment to the MOU.

**ATTACHMENTS:** [Resolution](#)  
[Memorandum of Understanding Amendment #1](#)  
[Memorandum of Understanding](#)

**CITY OF FIRCREST  
RESOLUTION NO. \_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY  
OF FIRCREST, WASHINGTON, AUTHORIZING THE  
CITY MANAGER TO SIGN AN AMENDMENT TO THE  
MEMORANDUM OF UNDERSTANDING WITH THE  
FIRCREST PARKS & RECREATION FOUNDATION.**

**WHEREAS**, the City of Fircrest and the Fircrest Parks and Recreation Foundation entered into a Memorandum of Understanding (“MOU”) on October 1, 2023, to formalize the relationship between the two parties, clarify roles and responsibilities, and establish the framework for the parties’ cooperation; and

**WHEREAS**, in December 2024, the Fircrest Parks and Recreation Foundation legally changed its name to Fircrest Forever Foundation (“Foundation”); and

**WHEREAS**, the City of Fircrest and the Foundation now wish to enter into an Amendment to the MOU to formally replace all references to the Fircrest Parks and Recreation Foundation in light of the organization’s recent name change.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF FIRCREST:**

**Section 1.** The City Manager is hereby authorized and directed to execute an Amendment to the Memorandum of Understanding (“MOU”) with the Fircrest Parks and Recreation Foundation, formally updating the Foundation name to the Fircrest Forever Foundation. All other provisions of the original MOU shall remain in effect and unchanged.

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF  
FIRCREST, WASHINGTON**, at a regular meeting thereof this 11th day of February 2025.

**APPROVED:**  
  
\_\_\_\_\_  
Shannon Reynolds, Mayor

**ATTEST:**  
  
\_\_\_\_\_  
Arlette Burkhart, City Clerk

**APPROVED AS TO FORM:**  
  
\_\_\_\_\_  
Joanna Eide, City Attorney

**AMENDMENT #1  
TO THE CITY OF FIRCREST  
MEMORANDUM OF UNDERSTANDING  
WITH THE FIRCREST PARKS AND RECREATION FOUNDATION**

This Amendment #1 to the Memorandum of Understanding (“MOU”), originally executed on September 26, 2023 (“Amendment”), is entered into by and between the City of Fircrest, a political subdivision of the State of Washington (the “City”), and the Fircrest Forever Foundation (formerly the Fircrest Parks and Recreation Foundation at the time of the original MOU execution in September 2023), a Washington nonprofit corporation (the “Foundation”). This Amendment shall be effective as of the date of the last signature executed by either party hereto.

**WITNESSETH:**

1. Whereas the Fircrest Parks and Recreation Foundation has legally changed its name to Fircrest Forever Foundation, now therefore:
  - a. All references to “Fircrest Parks and Recreation Foundation” are hereby replaced with “Fircrest Forever Foundation.”
  - b. All references to “FPRF” are hereby replaced with “Foundation.”
  - c. Any other references not covered by the amendments in subsections 1.a. and 1.b. in this Amendment that may be interpreted as referring to the “Fircrest Parks and Recreation Foundation” shall henceforth be interpreted to refer to the “Fircrest Forever Foundation.”
2. This amendment is limited to the amendments set forth herein. All of the remaining terms and conditions of the original Memorandum of Understanding, dated September 26, 2023, shall remain in full force and effect.

By their signatures below, the individuals signing this Amendment hereby certify under penalty of perjury under the laws of the State of Washington that they have the authority to agree to and enter into this Amendment on behalf of the entity they sign for.

IN WITNESS WHEREOF, the parties to these presents have executed this contract in separate counterparts, each of which shall be deemed as originals, in the year and day first mentioned above.

**CITY OF FIRCREST**

**FIRCREST FOREVER FOUNDATION**

\_\_\_\_\_  
Dawn Masko, City Manager

\_\_\_\_\_  
Foundation Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**Approved as to Form:**

\_\_\_\_\_  
Joanna Eide, City Attorney

## **Memorandum of Understanding between the City of Fircrest and the Fircrest Parks and Recreation Foundation**

This MEMORANDUM OF UNDERSTANDING ("MOU") is made by and between the City of Fircrest, a Washington municipal corporation ("Fircrest"), and the Fircrest Parks and Recreation Foundation, a Washington nonprofit corporation ("FPRF"). Together, Fircrest and FPRF are referred to as the "Parties".

### **I. RECITALS**

WHEREAS, FPRF is a Washington nonprofit corporation created to fund improvements and activities in Fircrest parks and enhance the quality of life for the residents of Fircrest; and

WHEREAS, FPRF solicits and directs gifts and grants from public and private sources to the Fircrest Parks And Recreation endowed Donor Advised Fund (DAF) managed and administered by Greater Tacoma Community Foundation ("GTCF") to carry out FPRF's purpose; and

WHEREAS, GTCF is an independent nonprofit organization under Section 501(c)(3) of the Internal Revenue Code, which qualifies for the charitable contribution deduction under Section 170(b)(1)(A); and

WHEREAS, FPRF is required under its DAF agreement with GTCF to distribute a percentage of the DAF balance annually to qualified grantees; and

WHEREAS, FPRF may recommend to GTCF distributions to qualified entities for qualified uses; and

WHEREAS, Fircrest owns and operates a wide array of parks and facilities and operates several recreation programs to meet the recreational needs of the community; and

WHEREAS, Fircrest and FPRF share an interest in facilitating the identification, funding, and completion of community-generated parks projects and activities; and

WHEREAS, Fircrest and FPRF desire to enter into this MOU establishing and formalizing the framework for cooperation between Fircrest and FPRF and the roles each will have;

NOW, THEREFORE, the Parties have reached the following understanding:

### **II. PURPOSE**

#### **1. Relationship between the Parties.**

- A. Fircrest, specifically its Director of Parks and Recreation ("Director"), shall work with the FPRF to identify Fircrest parks, facilities, events, activities, and recreation program improvements ("Projects") targeted for annual grants from the FPRF DAF.
- B. Fircrest shall be the owner and operator of the Fircrest Parks and Recreation Department and the facilities upon which funds granted from the FPRF DAF will be expended by



Fircrest or other qualified entities. Fircrest shall operate recreation programs in its facilities for which FPRF grants from the FPRF DAF will be expended.

- C. Throughout the calendar year, the Director shall periodically submit grant requests to the FPRF for Projects. Fircrest shall own, operate, manage, and maintain any Project facilities for the entirety of their useful life.
- D. FPRF is a legal entity separate from Fircrest, and no partnership, agency, or other legal relationship other than that described herein is created by this MOU. FPRF shall retain sole authority over its own operations and may make its own decisions about whether to make grants from the FPRF DAF and whether to make distributions for Fircrest Parks and Recreation Projects.

2. Reporting.

- A. The Director shall provide to FPRF and the Fircrest City Manager an annual report within a month of the end of each calendar year that includes how any DAF distributions were utilized and the program's results (if applicable).

III. PROCEDURES

- 1. During January of each calendar year, FPRF shall inform the Director, in writing, of the FPRF DAF funds available for grants in that calendar year.
- 2. FPRF may speak to any Fircrest employee or community member to get ideas for grant Projects and make suggestions to the Director as to possible grant requests.
- 3. Periodically, throughout the calendar year, the Director will submit grant requests to FPRF on the FPRF grant form. FPRF shall evaluate the grant request and respond, in writing, to the Director within 30 days.
- 4. If the grant is approved, FPRF shall make a grant request to GTCF to distribute funds from the FPRF DAF to Fircrest. Once approved by GTCF, funds are usually distributed within two weeks.
- 5. If any FPRF DAF funds identified by FPRF as available for annual distribution remain ungranted by November 1 of each calendar year, FPRF shall notify the Director of the remaining balance and ask for additional grant requests totaling that amount. If no additional grant requests are received by FPRF by December 1, FPRF may request that GTCF distribute from the FPRF DAF one or more generic grants to Fircrest to support future Projects.
- 6. The Director will provide a report to the City Council by the end of the first quarter of each calendar year outlining the amount of FPRF grant funds Fircrest received and how the funds were utilized.
- 7. FPRF will only grant FPRF DAF funds to Fircrest or other registered nonprofit entities or local government entities providing parks and recreation services or activities to Fircrest residents.

IV. TERM OF MOU

This MOU shall be in effect for an initial term of five (5) years, commencing on the date of the last signature below, unless previously terminated by action of the Parties. This MOU may be extended for another term of five (5) years if agreed upon in writing by the Parties.

Acknowledged and Agreed Upon by:

  
\_\_\_\_\_  
Fircrest Parks and Recreation Director

9/22/23  
\_\_\_\_\_  
Date

Dawn Maslco  
\_\_\_\_\_  
Fircrest City Manager

9/26/2023  
\_\_\_\_\_  
Date

Andrew Imholt  
Andrew Imholt (Oct 1, 2023 09:04 PDT)  
\_\_\_\_\_  
Chair of Fircrest Parks and Recreation Foundation

Oct 1, 2023  
\_\_\_\_\_  
Date

## FIRCREST CITY COUNCIL AGENDA SUMMARY

**NEW BUSINESS:** Memorandum of Agreement with Teamsters Local Union No. 117  
**ITEM:** 13D  
**DATE:** February 11, 2025  
**FROM:** Dawn Masko, City Manager

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**RECOMMENDED MOTION:** I move to adopt Resolution No. \_\_\_\_, authorizing the City Manager to execute a Memorandum of Agreement with Teamsters Local Union No. 117.

---

**PROPOSAL:** The Council is being asked to authorize the City Manager to execute a Memorandum of Agreement (MOA) with Teamsters Local Union No. 117 regarding employee pay for out-of-class work.

**FISCAL IMPACT:** Out-of-class pay has been triggered twelve times since contract inception. The fiscal impact of the grievance resolution is approximately \$1,481.

**ADVANTAGE:** Upon execution of the MOA, the Teamsters will withdraw the current grievance without the need for arbitration.

**DISADVANTAGES:** None identified.

**ALTERNATIVES:** Do not approve the MOA and proceed with the arbitration process to resolve the out-of-class pay grievance.

**HISTORY:** Public Works employees are represented by Teamsters Union No. 117 with a Collective Bargaining Agreement (CBA) effective October 11, 2022. Public Works employees had previously been represented by the International Brotherhood of Electrical Workers (IBEW). When the Teamsters contract was negotiated, the City sought to maintain the IBEW contract language as much as possible, partly because it had revised some of the City's personnel policies to align with the old IBEW contract after the unit was decertified. However, during the interim unrepresented period, Public Works employees' salaries became part of the 6-step salary range methodology that applied to other city employees, whereas, under the IBEW contract, there was only a single rate of pay for each job classification. This has led to various interpretations of the language in the current Teamsters contract, resulting in a grievance filed on June 13, 2023.

The City and the Union met multiple times throughout the grievance process, but the issue remained unresolved. Union employees did not approve a previous version of a Memorandum of Understanding that attempted to clarify language and resolve the grievance. The parties then commenced mediation by the Washington Public Employment Relations Commission, which was not successful. An arbitration hearing was then scheduled for February 6, 2025.

The parties continued to work to resolve the grievance through the collective bargaining process currently underway for the successor contract to the 2022-2024 contract. Council approval of the resulting MOA, which has been reviewed and approved by John Lee, the City's labor attorney with Summit Law Group, would fully resolve the grievance without the need for the arbitration process. This resolution also mitigates against potential liability exposure outside of the grievance arbitration process.

The MOA is twofold and includes language clarifying premium pay for out-of-class work, bringing it closer in language and labor costs to City personnel policies, and adding the option for Union employees to earn compensatory time in lieu of overtime pay.

Teamsters represented Public Works employees voted in favor of the MOA on February 6, 2025. The MOA will be effective upon full execution and will expire upon ratification of the successor collective bargaining agreement.

**ATTACHMENTS:** [Resolution](#)  
[Memorandum of Agreement re: Out-of-Class Pay](#)

**CITY OF FIRCREST  
RESOLUTION NO.\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY  
OF FIRCREST, WASHINGTON, AUTHORIZING THE  
CITY MANAGER TO SIGN A MEMORANDUM OF  
AGREEMENT WITH TEAMSTERS LOCAL UNION NO.  
117 REGARDING OUT-OF-CLASSIFICATION WORK.**

**WHEREAS**, in October 2022, the City of Fircrest and Teamsters Local Union No. 117 entered into a Collective Bargaining Agreement for the period of October 11, 2022 through December 31, 2024; and

**WHEREAS**, the City of Fircrest has negotiated a Memorandum of Agreement with Teamsters Local Union No. 117 to clarify and modify certain terms of the Collective Bargaining Agreement Article 15.3.1 pertaining to out-of-classification work and to add Article 12.2.1 regarding compensatory time.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF FIRCREST:**

**Section 1.** The City Manager is hereby authorized and directed to execute a Memorandum of Agreement with Teamsters Local Union No. 117 regarding out-of-classification work.

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF  
FIRCREST, WASHINGTON**, at a regular meeting thereof this 11th day of February 2025.

**APPROVED:**

\_\_\_\_\_  
Shannon Reynolds, Mayor

**ATTEST:**

\_\_\_\_\_  
Arlette Burkhart, City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Joanna Eide, City Attorney

# MEMORANDUM OF AGREEMENT

## Re: Out-of-Class Pay

THIS MEMORANDUM OF AGREEMENT (MOA) is entered into by and between the City of Fircrest, Washington ("Employer") and Teamsters Local Union 117 ("Union"), collectively referred to as the "parties."

### I. RECITALS

The parties are bargaining for a successor to their 2022-2024 Collective Bargaining Agreement (CBA). They have reached a tentative agreement on changes to the out-of-class pay provision provided in Article 15.3.1. The parties wish to enter into this MOA to implement the tentative agreement as soon as possible.

### II. AGREEMENT

IN CONSIDERATION FOR the mutual promises and covenants contained herein, the parties agree as follows:

1. Article 15.3.1 of the CBA will be modified as follows and incorporated into the successor CBA:

15.3.1 Out of Classification Work. If the Employee is assigned by the Employer to perform work within the bargaining unit in a higher classification for ~~three (3) more than two (2)~~ consecutive scheduled work shifts, then the Employee shall receive the a premium pay of five percent (5%) ~~pay of the higher classification~~ for all time worked in the higher classification. If the Employee is assigned by the Employer to perform work in a higher classification outside of the bargaining unit for ~~three (3) more than two (2)~~ consecutive scheduled work shifts, then the Employee shall receive a premium pay of five percent (5%) of one hundred and five percent (105%) times their base rate of pay.

2. A new Article 12.2.1 providing employees the option to earn compensatory time in lieu of overtime pay will be incorporated into the successor CBA as follows:

12.2.1 Compensatory Time. Employees may earn compensatory time off at the rate of one-and-one-half times (1.5x) per hour for authorized overtime work in lieu of overtime pay, provided, such compensatory time may not be earned in excess of 240 hours, consistent with the Fair Labor Standards Act. Employees electing to earn compensatory time off for authorized work performed on a named holiday will receive pay at the rate of double time per hour.

Use of compensatory time shall be by mutual agreement between the employee and the department director, upon the request and subject to approval based on staffing and operational needs of the department.

Use of accrued leave and paid holidays shall be counted as time worked for the purpose of computing overtime. Compensatory time must be used by the end of the calendar year. Unused compensatory time will be paid out at the applicable wage. An employee may request a three (3) month extension in writing to the City Manager or designee by December 31<sup>st</sup> of each year, to use the compensatory time, provided that the extension is needed due to a planned event (e.g., upcoming vacation or long-term medical leave).

3. Any disputes arising from this Agreement will be resolved through the parties' grievance procedure in Article 7 of the CBA.
4. This MOA is effective upon full execution, and will expire upon ratification of the successor collective bargaining agreement.
5. This MOA may be executed in counterparts, each of which shall be deemed an original, and which together shall constitute one and the same agreement. Electronic signatures shall be considered as valid as original signatures.

IN WITNESS WHEREOF, the parties hereto have voluntarily executed this MOA on the dates set forth below.

**CITY OF FIRCREST**

**TEAMSTERS LOCAL UNION 117**

\_\_\_\_\_  
Dawn Masko  
City Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Paul Dascher  
Secretary-Treasurer

\_\_\_\_\_  
Date

## **FIRCREST CITY COUNCIL AGENDA SUMMARY**

**AGENDA ITEM:** Fircrest Police Department 2024 Annual Report

**ITEM:** 13E

**DATE:** February 11, 2025

**FROM:** Ron Schaub, Chief of Police

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**RECOMMENDED MOTION:** None. Presentation only.

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**PROPOSAL:** Chief of Police Ron Schaub will present the Fircrest Police Department 2024 Annual Report.

**FISCAL IMPACT:** None.

**ADVANTAGE:** The report provides an overview of the crime statistics and community engagement activities for 2024.

**DISADVANTAGES:** None.

**ALTERNATIVES:** None.

**HISTORY:** The Fircrest Police Department has historically presented an Annual Report to the City Council, outlining the previous year's activities, community involvement, and crime statistics.

**ATTACHMENTS:** [Fircrest Police Department 2024 Annual Report](#)

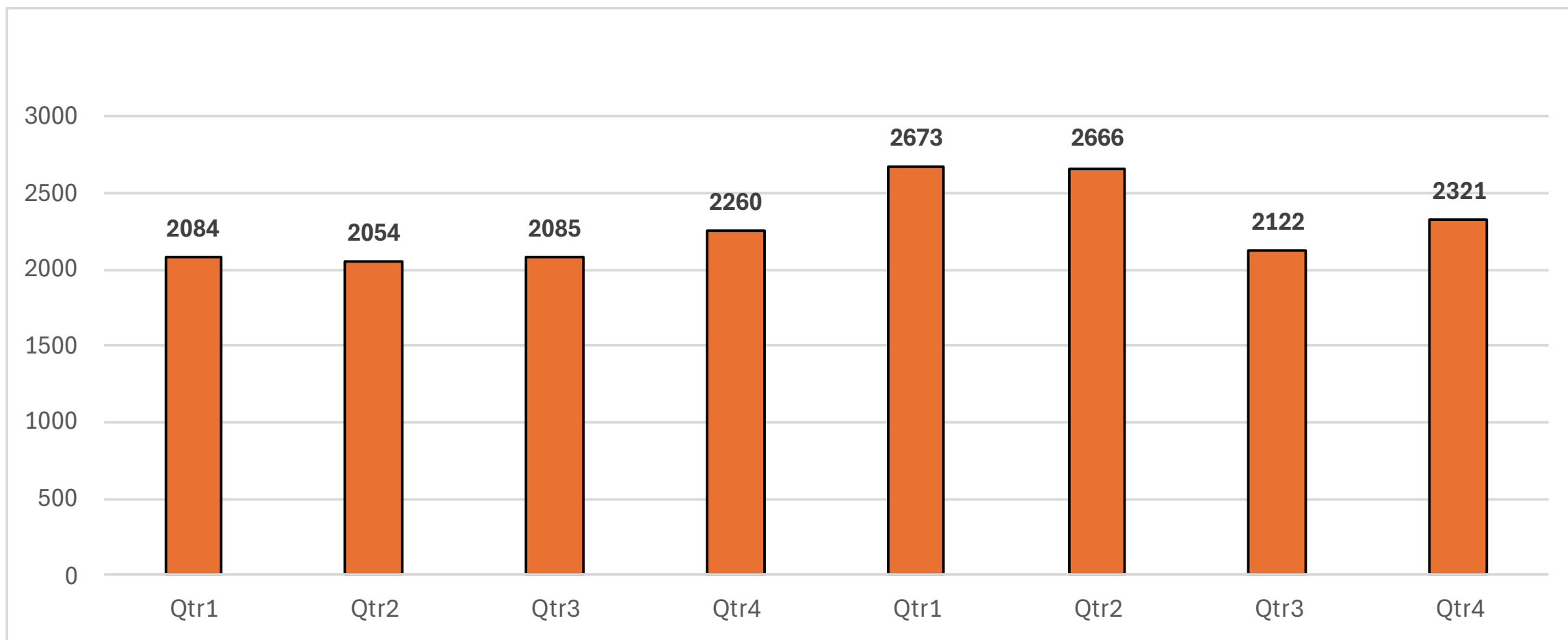




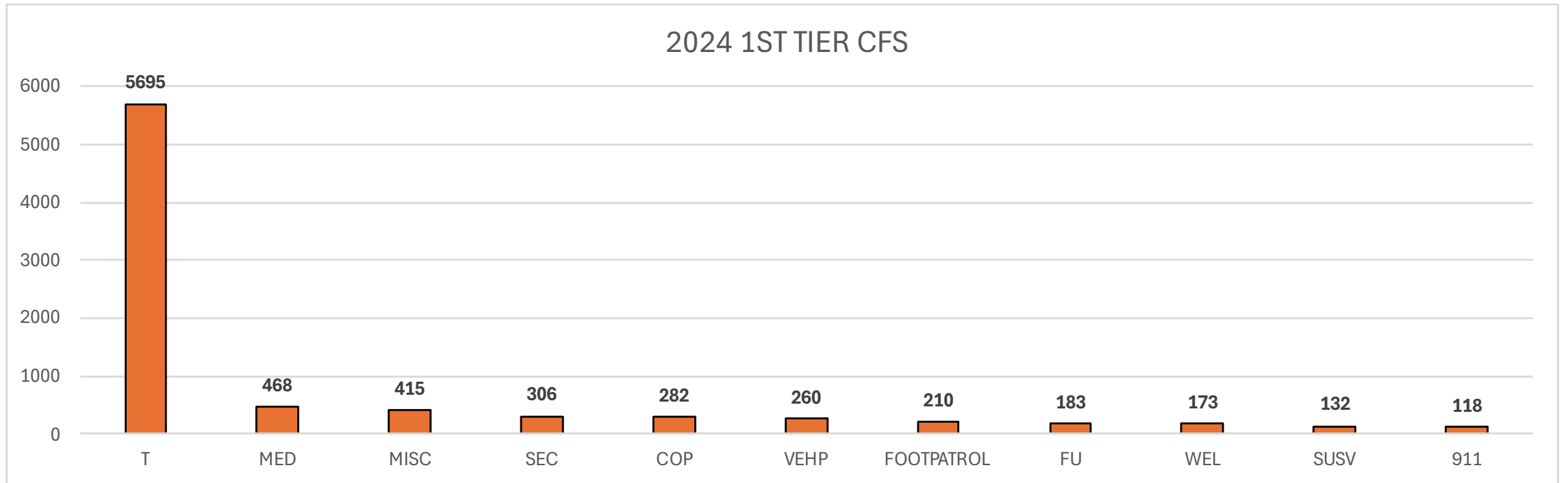
# 2024 FIRCREST POLICE DEPARTMENT END OF THE YEAR REPORT



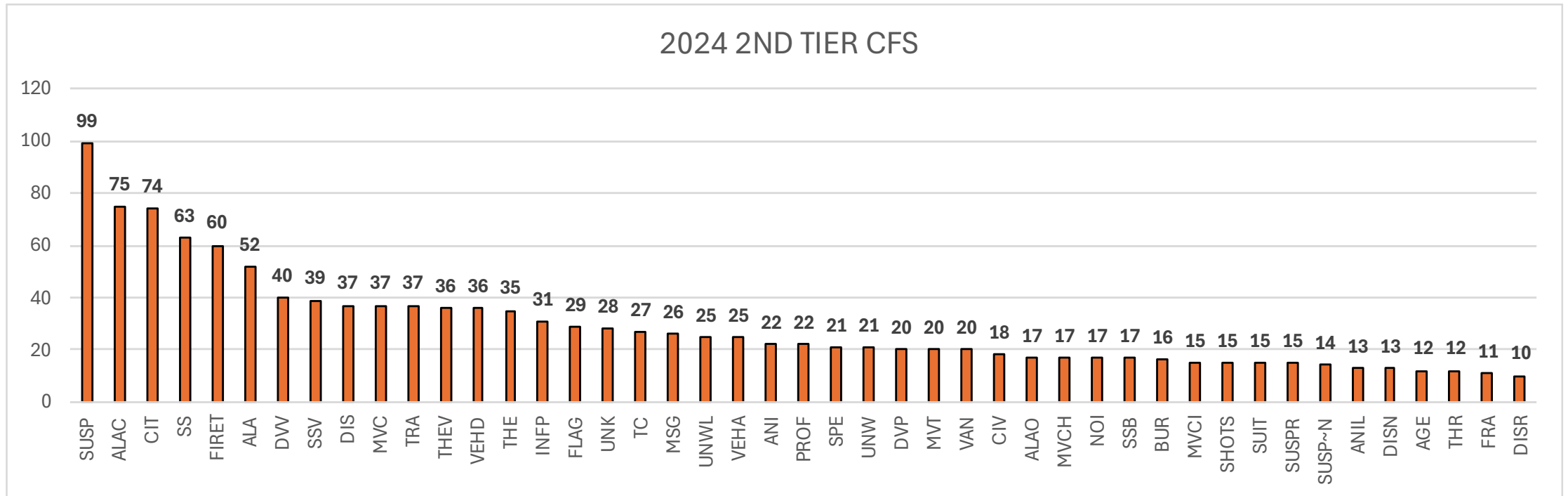
# CFS BY QUARTER-2023 – 2024



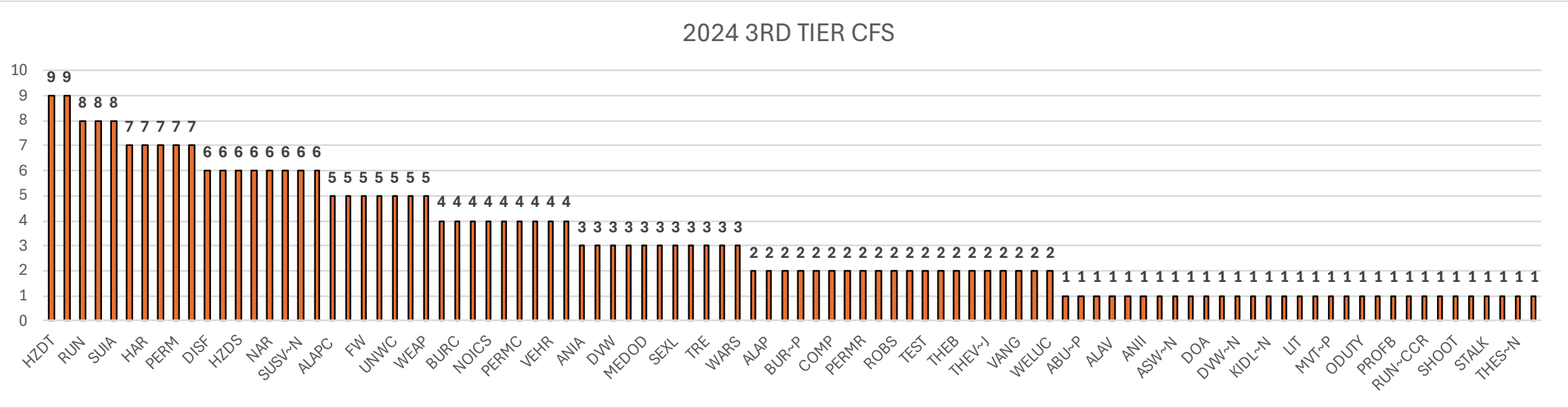
# 2024 CALLS FOR SERVICE (CFS)



# 2024 CALLS FOR SERVICE (CFS)



# 2024 CALLS FOR SERVICE (CFS)



# 2023 PATROL ACTIVITY REPORT

Fircrest Police Department - Officer Activity for the time period 1/1/2023 through 12/31/2023

## Call Activity

Officer	Traffic Stops	NOI	Parking Tickets	Citations Issued	Motor Vehicle Collisions	Security Checks	Alarms	Community Oriented Policing	Subject Stops	Domestic Violence	Foot Patrol	Welfare Checks	Follow Ups	Outside Jurisdiction Response
Bugarin, Miguel	132	109	3	10	1	4	2	4	0	3	4	3	11	5
Cheesman, John	0	0	0	0	0	0	0	0	0	0	0	0	0	3
Garcia, Eduardo	305	137	0	14	11	496	22	1	14	14	19	18	12	9
Gollinger, Kevin	631	491	8	60	16	60	31	13	9	4	1	36	15	38
Johnson, Jeff	151	95	0	4	9	210	26	58	4	8	139	22	6	21
Lease, Jacob	269	130	18	25	13	87	14	50	48	17	28	34	23	13
Roberts, Chris	390	48	0	2	10	612	14	51	23	8	320	29	18	29
Roberts, John	497	462	153	29	13	33	31	83	3	7	50	28	109	41
Schaub, Ron	3	3	0	0	0	0	0	2	0	0	0	1	0	0
Villamor, John	69	48	0	6	15	151	18	35	0	12	27	32	53	11
<b>Total</b>	<b>2447</b>	<b>1523</b>	<b>182</b>	<b>151</b>	<b>88</b>	<b>1653</b>	<b>158</b>	<b>298</b>	<b>101</b>	<b>73</b>	<b>590</b>	<b>203</b>	<b>247</b>	<b>170</b>

## Reports

Officer	Reports Written
Bugarin, Miguel	30
Garcia, Eduardo	90
Gollinger, Kevin	133
Johnson, Jeffrey	64
Lease, Jacob	119
Roberts, Chris	38
Roberts, John	226
Schaub, Ron	1
Villamor, John	88
<b>Total</b>	<b>790</b>

## Arrests

Officer	Felony	Misdemean or	Warrant
Bugarin, Miguel	2	12	1
Garcia, Eduardo	5	13	3
Gollinger, Kevin	2	71	0
Johnson, Jeffrey	1	4	2
Lease, Jacob	0	27	1
Roberts, Chris	3	6	0
Roberts, John	3	36	0
Villamor, John	0	5	0
<b>Total</b>	<b>16</b>	<b>175</b>	<b>7</b>

# 2024 PATROL ACTIVITY REPORT

Fircrest Police Department - Officer Activity for the time period 1/1/2024 through 12/31/2024

## Call Activity

Officer	Traffic Stops	NOI	Parking Tickets	Citations Issued	Motor Vehicle Collisions	Security Checks	Alarms	Community Oriented Policing	Subject Stops	Foot Patrol	Welfare Checks	Follow Ups	Outside Jurisdiction Response
Bugarin, Miguel	1525	812	6	92	10	34	23	81	30	48	22	13	15
Castaneda, Jesse	74	47	5	2	3	20	0	7	0	3	5	3	4
Garcia, Eduardo	1190	634	0	91	6	15	15	0	7	4	33	4	31
Gollinger, Kevin	1266	999	0	87	12	7	14	2	6	1	23	8	15
Lease, Jacob	427	150	2	52	14	174	22	30	48	4	42	20	30
Roberts, Chris	347	111	0	7	5	21	16	43	8	76	21	20	4
Roberts, John	560	536	146	30	16	38	13	113	3	54	21	90	30
Schaub, Ron	2	1	0	0	0	0	0	0	0	0	1	0	0
Villamor, John	165	122	0	2	4	10	11	3	2	16	9	16	5
<b>Total</b>	<b>5556</b>	<b>3412</b>	<b>159</b>	<b>363</b>	<b>70</b>	<b>319</b>	<b>114</b>	<b>279</b>	<b>104</b>	<b>206</b>	<b>177</b>	<b>174</b>	<b>134</b>

## Reports

Officer	Reports Written
Bugarin, Miguel	184
Castaneda, Jesse	27
Garcia, Eduardo	122
Gollinger, Kevin	135
Lease, Jacob	159
Roberts, Chris	35
Roberts, John	195
Schaub, Ron	2
Towe, Shaine	40
Villamor, John	60
<b>Total</b>	<b>959</b>

## Arrests

Officer	Felony	Misdemeanor	Warrant
Bugarin, Miguel	1	108	2
Castaneda, Jesse	0	3	0
Garcia, Eduardo	1	60	1
Gollinger, Kevin	2	94	2
Lease, Jacob	2	71	5
Roberts, Chris	1	7	0
Roberts, John	0	37	0
Schaub, Ron	1	0	0
Towe, Shaine	0	11	0
Villamor, John	2	5	0
<b>Total</b>	<b>10</b>	<b>396</b>	<b>10</b>

# 2023 & 2024 TRAFFIC ENFORCEMENT



2023 TRAFFIC ENFORCEMENT			
TRAFFIC STOPS	TRAFFIC NOIs	ENFORCEMENT RATE	PARKING NOIs
2447	1523	<b>62%</b>	182

2023 TRAFFIC ENFORCEMENT			
TRAFFIC STOPS	TRAFFIC NOIs	ENFORCEMENT RATE	PARKING NOIs
5556	3412	<b>61%</b>	159



# NATIONAL NIGHT OUT

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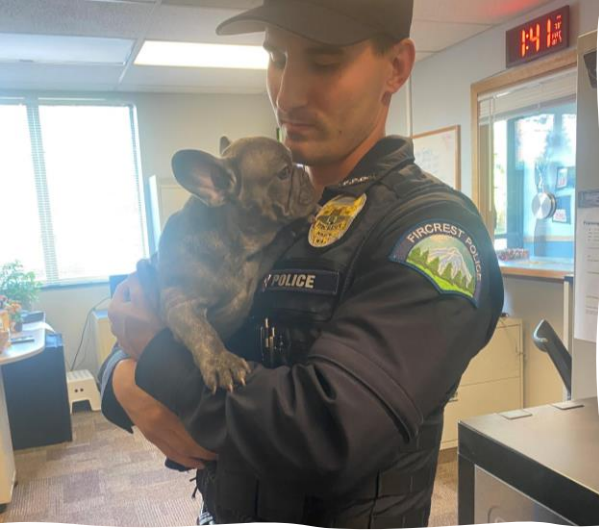


# SPECIAL OLYMPICS

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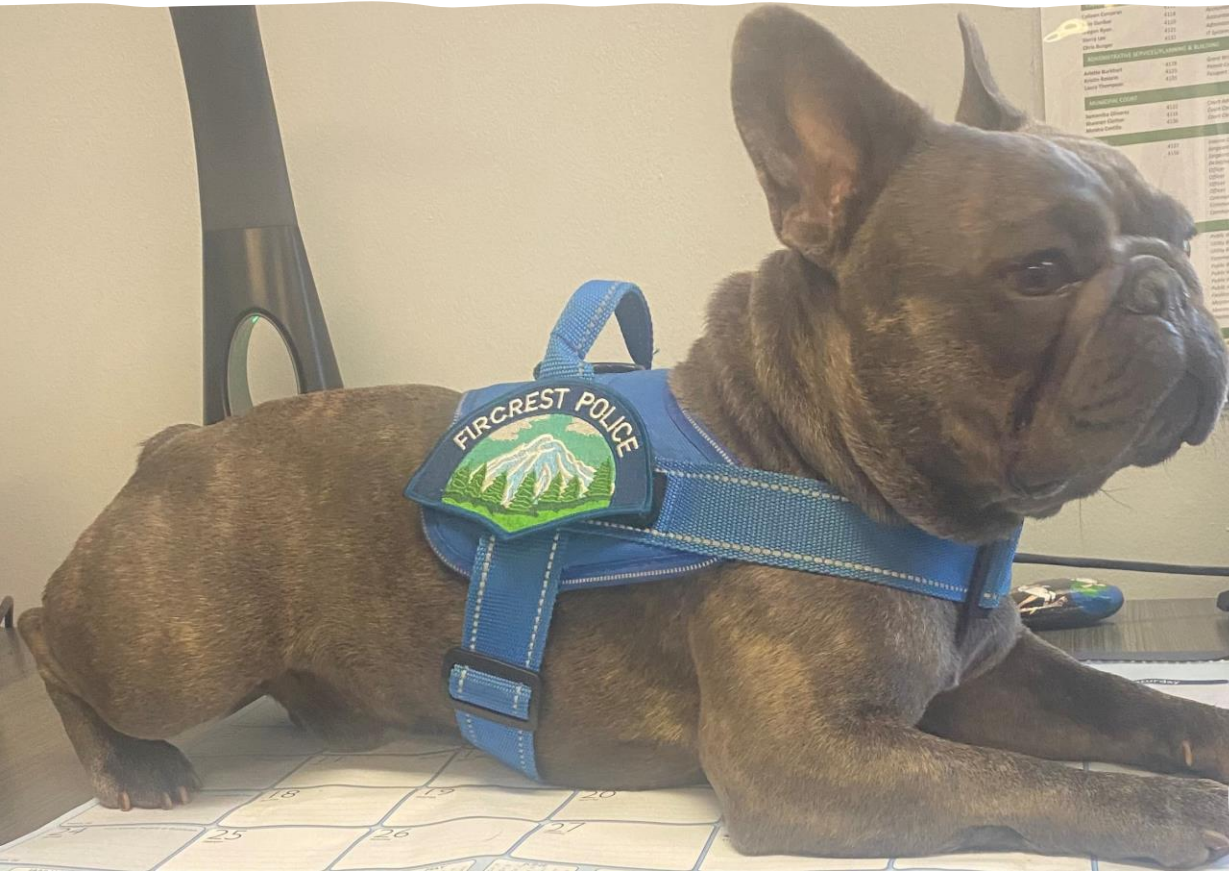




# OFFICER WELLNESS- FIRCREST STYLE

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- Phoebe Mulligan, LICSW
- 1019 Regents Blvd, Suite 102  
Fircrest, WA 98466



# TRAINING DAY

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# TRICK OR TREAT AT THE PD

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# SANTA SLEIGH RIDE

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# WAINWRIGHT NOVEMBER FOOD DRIVE

## 52 FAMILIES WERE SERVED

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# OFFICER OF THE YEAR

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**Detective John Roberts**





# MOST IMPROVED OFFICER OF THE YEAR

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**Officer Eduardo Garcia**



# RECRUITMENT

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Law Enforcement Officer Position

Fircrest Police Department - Entry Level Police Officer





# OTHER ACCOMPLISHMENTS

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- TRAINING
  - EVOC – STAFF MEMBERS
  - EVOC INSTRUCTOR
  - DT – STAFF MEMBERS
  - CIT – STAFF MEMBERS
  - CIT – 40 HOUR
  - ARIDE – STAFF MEMBERS
  - SUPERVISOR ACADEMY (FBI LEEDA)
- CIVIL SERVICE RULES UPDATE
- 12-HOUR SCHEDULE IMPLEMENTATION
- LEXIPOL MANUAL IMPLEMENTATION
- 24-HOUR TRAINING CERTIFICATION
- PUBLIC SAFETY TESTING ONBOARDING
- TRANSFER TO THE 800 MHZ RADIO SYSTEM
- NEW PATROL CARS
- IMPLEMENTED ACCIDENT REVIEW BOARD (ARB)