

**FIRCREST CITY COUNCIL
REGULAR MEETING
AGENDA**

**TUESDAY, MARCH 11, 2025
7:00 P.M.**

**COUNCIL CHAMBERS
FIRCREST CITY HALL, 115 RAMSDELL STREET**

	Pg.#
1. CALL TO ORDER	
2. PLEDGE OF ALLEGIANCE	
3. ROLL CALL	
4. PRESIDING OFFICER'S REPORT	
A. Proclamation: Official City Mascot "Murphy"	2
5. CITY MANAGER COMMENTS	
6. DEPARTMENT HEAD COMMENTS	
7. COUNCILMEMBER COMMENTS	
8. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA (If you would like to make a public comment, you may speak at the appropriate time using the raise your hand feature or by pressing *9 on your phone.)	
9. COMMITTEE, COMMISSION & LIAISON REPORTS	
A. Administration	
B. Built Environment, Planning, and Building	
C. Finance, Information Technology, and Facilities	
D. Other Reports	
10. CONSENT CALENDAR	
A. Approval of vouchers /payroll checks	3
B. Fircrest Golf Club Liquor License Renewal	16
<i>There were no objections registered for the approval of these liquor licenses.</i>	
C. Approval of Minutes: November 18, 2024 Study Session	18
February 11, 2025 Regular Meeting	20
February 18, 2025 Study Session	24
11. PUBLIC HEARING	
12. UNFINISHED BUSINESS	
13. NEW BUSINESS	
14. CALL FOR FINAL COMMENTS	
15. EXECUTIVE SESSION	
16. ADJOURNMENT	



PROCLAMATION OF THE CITY COUNCIL

WHEREAS, in 2021 Murphy the Fircrest Bear was created to bring light and joy to the community during the height of the pandemic; and

WHEREAS, Murphy has quickly become a beloved fixture of the Parks & Recreation department and a recognizable ambassador at community events, inspiring residents of all ages; and

WHEREAS, embodying the welcoming spirit of Fircrest, Murphy brings smiles and enthusiasm to residents and visitors; and

WHEREAS, through events, sponsorships, and community involvement, Murphy has garnered widespread support from the community and local businesses; and

WHEREAS, thanks to generous donations from residents, businesses, and non-profit organizations, Murphy has been brought to life in physical form; and

WHEREAS, the City of Fircrest will unveil a wood carving of Murphy at the Gene Goodwin Memorial Tot Lot, bringing joy to children for generations to come.

NOW, THEREFORE, WE, MAYOR AND COUNCILMEMBERS of the City of Fircrest, do hereby proclaim that **Murphy** shall be the **Official Mascot** of the City of Fircrest, Washington and encourage all residents to join in celebrating and supporting Murphy as a symbol of our community and its collective spirit.

Passed this 11th day of March 2025

Shannon Reynolds, Mayor

ACCOUNTS PAYABLE

City Of Fircrest

Time: 10:44:09 Date: 03/07/2025

As Of: 03/11/2025

Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
34505	03/05/2025	03/11/2025 10562	Amazon Capital Services	44.02	Flash Drives (Qty 10)
	531 50 31 01	Office Supplies - Storm	415 000 531 Storm Drain	11.01	Flash Drives (Qty 10)
	534 10 31 00	Office Supplies - Water Adm	425 000 534 Water Fund (de	11.00	Flash Drives (Qty 10)
	535 10 31 00	Office Supplies - Swr Admin	430 000 535 Sewer Fund (de	11.00	Flash Drives (Qty 10)
	542 30 31 01	Office Supplies - Street Reg	101 000 542 City Street Fund	11.01	Flash Drives (Qty 10)
34506	03/05/2025	03/11/2025 10562	Amazon Capital Services	52.60	USB Charger
	518 81 35 00	Small Tools & Equip - I/S	001 000 518 General Fund	52.60	USB Charger
34507	03/05/2025	03/11/2025 10562	Amazon Capital Services	57.42	Office Supplies - Central & PW
	518 10 34 01	Office Supplies - Central	001 000 518 General Fund	46.43	Office Supplies - Central
	531 50 31 01	Office Supplies - Storm	415 000 531 Storm Drain	2.75	Cat-6 Cable
	534 10 31 00	Office Supplies - Water Adm	425 000 534 Water Fund (de	2.75	Cat-6 Cable
	535 10 31 00	Office Supplies - Swr Admin	430 000 535 Sewer Fund (de	2.75	Cat-6 Cable
	542 30 31 01	Office Supplies - Street Reg	101 000 542 City Street Fund	2.74	Cat-6 Cable
Total Amazon Capital Services				154.04	
34485	03/05/2025	03/11/2025 10829	Anthony Gregory	850.00	Youth Basketball Officiating - 2/15/25-2/23/25
	571 10 31 06	Program Supplies - Youth	001 000 571 General Fund	850.00	Youth Basketball Officiating - 2/15/25-2/23/25
34402	02/24/2025	03/11/2025 9540	Aquino, Edgar	284.07	07-03000.0 - 1050 11TH TEE DR
	343 40 00 00	Sale Of Water	425 000 340 Water Fund (de	-98.32	
	343 50 00 00	Sewer Revenues	430 000 340 Sewer Fund (de	-185.75	
34425	02/27/2025	03/11/2025 9950	Bakke, Michael	78.00	Library Reimbursement - 1 Year (Erin)
	572 21 49 00	Library Services	001 000 572 General Fund	78.00	Library Reimbursement - 1 Year (Erin)
34401	02/24/2025	03/11/2025 1560	Barnes, Jamie	96.24	02-02660.4 - 1113 PRINCETON ST
	343 10 00 00	Storm Drain Revenues	415 000 340 Storm Drain	-40.20	
	343 40 00 00	Sale Of Water	425 000 340 Water Fund (de	-34.95	
	343 50 00 00	Sewer Revenues	430 000 340 Sewer Fund (de	-21.09	
34471	03/04/2025	03/11/2025 9989	Botset, Tyler	151.39	01-00011.0 - 2310 ORCHARD ST W
	343 10 00 00	Storm Drain Revenues	415 000 340 Storm Drain	-32.95	
	343 40 00 00	Sale Of Water	425 000 340 Water Fund (de	-38.79	
	343 50 00 00	Sewer Revenues	430 000 340 Sewer Fund (de	-79.65	
34417	02/27/2025	03/11/2025 8780	Braaksma, Margaret	78.00	Library Reimbursement - 1 Year

ACCOUNTS PAYABLE

City Of Fircrest

Time: 10:44:09 Date: 03/07/2025

As Of: 03/11/2025

Page: 2

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
572 21 49 00	Library Services		001 000 572 General Fund	78.00	Library Reimbursement - 1 Year
34429	02/27/2025	03/11/2025	11001 Cimco-GC Systems LLC	94.69	High/Low Reservoir Part to Repair Altitude Valve on Low Tank
534 50 31 01	Oper Supplies - Water Main		425 000 534 Water Fund (dep	94.69	High/Low Reservoir Part to Repair Altitude Valve on Low Tank
34508	03/05/2025	03/11/2025	8188 Comcast Business Communications LLC	462.37	Internet Access Fee - March 2025
518 81 42 00	Communication/Internet - I/		001 000 518 General Fund	462.37	Internet Access Fee - March 2025
34407	02/25/2025	03/11/2025	3573 Copiers Northwest Inc	15.82	Copier Usage 01/01/25-01/31/25
521 22 45 00	Oper Rentals - Copier - Polic		001 000 521 General Fund	15.82	Copier Usage 01/01/25-01/31/25
34428	02/27/2025	03/11/2025	7802 Core & Main LP	726.35	P#87 Traffic Box & Cover for 1425 Rainier Dr. Apt's
594 34 63 01	Other Improvements - Wate		426 000 594 Water Improver	726.35	P#87 Traffic Box & Cover for 1425 Rainier Dr. Apt's
34463	03/03/2025	03/11/2025	7802 Core & Main LP	3,026.34	Emergency Fitting Repair at Alameda West Apartments
534 50 31 01	Oper Supplies - Water Main		425 000 534 Water Fund (dep	3,026.34	Emergency Fitting Repair at Alameda West Apartments
Total Core & Main LP				3,752.69	
34418	02/27/2025	03/11/2025	10839 Crane, Andrew	78.00	Library Reimbursement - 1 Year
572 21 49 00	Library Services		001 000 572 General Fund	78.00	Library Reimbursement - 1 Year
34497	03/05/2025	03/11/2025	3589 Databar Inc	2,408.80	Town Topics - Statement Production - February 2025, Postage, Town Topics, Community Sponsorship
518 10 49 01	Town Topics/Citizen Commu		001 000 518 General Fund	80.55	February 2025Town Topics Insert
531 50 42 01	Postage - Storm		415 000 531 Storm Drain	333.62	February 2025 UB Postage
531 50 49 06	Mailing Service - Storm		415 000 531 Storm Drain	415.62	February 2025 UB Mailing Service
534 10 42 01	Postage - Water Admin		425 000 534 Water Fund (dep	333.61	February 2025 UB Postage
534 10 49 06	Mailing Service - Water Adm		425 000 534 Water Fund (dep	415.61	February 2025 UB Mailing Service
535 10 42 02	Postage - Sewer Admin		430 000 535 Sewer Fund (dep	333.62	February 2025 UB Postage
535 10 49 05	Mailing Service - Sewer Adm		430 000 535 Sewer Fund (dep	415.62	February 2025 UB Mailing Service
542 80 31 04	Oper Supplies - Beautificatic		101 000 542 City Street Fund	80.55	February 2025 Community Sponsorship

ACCOUNTS PAYABLE

City Of Fircrest

Time: 10:44:09 Date: 03/07/2025

As Of: 03/11/2025

Page: 3

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
34461	03/03/2025	03/11/2025	10913	David Evans and Associates, Inc.	26,542.84 P#74 Regents West Grind & Overlay - Professional Services 12/29/24-02/01/25
	595 10 63 06	Project Engineering - Street	101 000 594	City Street Fund	26,542.84 P#74 Regents West Grind & Overlay - Professional Services 12/29/24-02/01/25
34410	02/25/2025	03/11/2025	9303	Deal, Robert L.	434.30 Police Background Checks (8.25 Hrs) & Mileage 01/21/25-02/10/25
	521 22 41 00	Prof Svcs - Police	001 000 521	General Fund	434.30 Police Background Checks (8.25 Hrs) & Mileage 01/21/25-02/10/25
34411	02/25/2025	03/11/2025	9303	Deal, Robert L.	416.80 Police Background Checks (10 Hrs) & Mileage 12/05/24-01/22/25
	521 22 41 00	Prof Svcs - Police	001 000 521	General Fund	416.80 Police Background Checks (10 Hrs) & Mileage 12/05/24-01/22/25
34412	02/25/2025	03/11/2025	9303	Deal, Robert L.	571.20 Police Background Checks (13.25 Hrs) & Mileage 12/11/24-02/10/25
	521 22 41 00	Prof Svcs - Police	001 000 521	General Fund	571.20 Police Background Checks (13.25 Hrs) & Mileage 12/11/24-02/10/25
34413	02/25/2025	03/11/2025	9303	Deal, Robert L.	584.60 Police Background Checks (13.25 Hrs) & Mileage 01/06/25-02/05/25
	521 22 41 00	Prof Svcs - Police	001 000 521	General Fund	584.60 Police Background Checks (13.25 Hrs) & Mileage 01/06/25-02/05/25
			Total Deal, Robert L.	2,006.90	
34481	03/05/2025	03/11/2025	3594	Dept Of Ecology	2,867.50 Municipal Stormwater Permit Fee - 2nd Half FY25 7/1/2024-6/30/2025
	531 50 49 01	NPDES Permit	415 000 531	Storm Drain	2,867.50 Municipal Stormwater Permit Fee - 2nd Half FY25 7/1/2024-6/30/2025
34487	03/05/2025	03/11/2025	11022	Dimensional Communications, Inc.	928.97 Repair Drop Down Projector in Multi-Purpose Room
	571 10 41 01	Prof Svcs - Rec	001 000 571	General Fund	928.97 Repair Drop Down Projector in Multi-Purpose Room
34513	03/05/2025	03/11/2025	3636	Ferguson Enterprises, LLC, #417592	382.35 P#84 Gaskets for Water Meter Project
	594 34 63 01	Other Improvements - Wate	426 000 594	Water Improver	382.35 P#84 Gaskets for Water Meter Project

ACCOUNTS PAYABLE

City Of Fircrest

Time: 10:44:09 Date: 03/07/2025

As Of: 03/11/2025

Page: 4

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34502	03/05/2025	03/11/2025	3638 Fircrest Golf Club	1,387.31	Land Rental for Water Tank on Golf Course Property - March 2025
	591 34 70 00	Lease Payments - Water Adr	425 000 591	Water Fund (de	1,387.31 Land Rental for Water Tank on Golf Course Property - March 2025
34406	02/25/2025	03/11/2025	10618 First Responder Outfitters, Inc.	490.84	Uniform Alterations - S Towe
	521 22 49 01	Uniforms/Clothing/Laundry	001 000 521	General Fund	490.84 Uniform Alterations - S Towe
34454	03/03/2025	03/11/2025	3642 Flags A' Flying LLC	140.00	On Site Inspection with Vendor for Flagpole Placement Discussion
	518 30 48 01	Rep & Maint - Rec Bldg	001 000 518	General Fund	140.00 On Site Inspection with Vendor for Flagpole Placement Discussion
34466	03/03/2025	03/11/2025	3666 Grainger Inc, Dept 826129041	634.40	Security Door Lock Replacement for BAC Room
	518 30 31 02	Oper Supplies - PSB Bldg	001 000 518	General Fund	634.40 Security Door Lock Replacement for BAC Room
34449	03/03/2025	03/11/2025	10305 Gunderson Law Office PLLC	12,000.00	City of Fircrest - February 2025
	515 41 41 03	City Prosecutor	001 000 515	General Fund	12,000.00 City of Fircrest - February 2025
34446	03/03/2025	03/11/2025	10954 Happy Neighbors 79 LLC	296.47	04-00930.1 - 1009 BRENTWOOD PL
	343 10 00 00	Storm Drain Revenues	415 000 340	Storm Drain	-64.52
	343 40 00 00	Sale Of Water	425 000 340	Water Fund (de	-75.97
	343 50 00 00	Sewer Revenues	430 000 340	Sewer Fund (de	-155.98
34504	03/05/2025	03/11/2025	3690 Holroyd Co Inc	563.67	P#87 Dump Fees for Princeton Street Project
	594 34 63 01	Other Improvements - Wate	426 000 594	Water Improver	563.67 P#87 Dump Fees for Princeton Street Project
34460	03/03/2025	03/11/2025	3692 Home Depot Credit Services	65.41	Power Strip & Extension Cord
	513 10 35 00	Small Tools & Equip - Admir	001 000 513	General Fund	65.41 Power Strip & Extension Cord
34494	03/05/2025	03/11/2025	3692 Home Depot Credit Services	83.25	Parts for PW Gate
	518 30 31 03	Oper Supplies - PWF	001 000 518	General Fund	83.25 Parts for PW Gate
Total Home Depot Credit Services				148.66	
34457	03/03/2025	03/11/2025	4131 Humane Society - Tacoma	789.21	March 2025 Boarding Contract
	554 30 41 00	Animal Control	001 000 554	General Fund	789.21 March 2025 Boarding Contract
34424	02/27/2025	03/11/2025	3707 International Institute Of, Municipal Clerks	195.00	IIMC Membership - A Burkhart

ACCOUNTS PAYABLE

City Of Fircrest

Time: 10:44:09 Date: 03/07/2025

As Of: 03/11/2025

Page: 5

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
513 10 49 02	Dues/Member/Subscriptions:	001 000 513	General Fund	195.00	IIMC Membership - A Burkhart
34422	02/27/2025	03/11/2025	9483 Lakewood, City of	85.00	PIT Training - August 2024 - S Towe
521 22 49 02	Reg & Tuition - Police	001 000 521	General Fund	85.00	PIT Training - August 2024 - S Towe
34483	03/05/2025	03/11/2025	10264 Larson, Shari	1,285.90	Gentle Yoga & Chair Yoga Classes (02/01/25-02/28/25)
571 10 49 04	Instructor Fees	001 000 571	General Fund	1,285.90	Gentle Yoga & Chair Yoga Classes (02/01/25-02/28/25)
34404	02/25/2025	03/11/2025	6939 Leavitt Group NW	79.08	Notary Bond, Stamp & Journal - A Burkhart
518 10 49 02	Notary	001 000 518	General Fund	79.08	Notary Bond, Stamp & Journal - A Burkhart
34509	03/05/2025	03/11/2025	3776 Lemay Mobile Shredding	51.02	Shredding 02/2025 - PW
531 50 49 00	Miscellaneous - Storm	415 000 531	Storm Drain	17.00	Shredding 02/2025 - PW
534 10 49 00	Miscellaneous - Water Admi	425 000 534	Water Fund (dep	17.01	Shredding 02/2025 - PW
535 10 49 00	Miscellaneous - Sewer Admi	430 000 535	Sewer Fund (dep	17.01	Shredding 02/2025 - PW
34510	03/05/2025	03/11/2025	3776 Lemay Mobile Shredding	114.80	Shredding 02/2025 - CH & Court
512 51 49 00	Miscellaneous - Court	001 000 512	General Fund	57.40	Shredding 02/2025 - Court
514 23 49 00	Miscellaneous - Finance	001 000 514	General Fund	57.40	Shredding 02/2025 - CH
Total Lemay Mobile Shredding				165.82	
34459	03/03/2025	03/11/2025	10459 Locke Systems Inc.	187.17	32GB Ram Replacement for Server
518 81 35 00	Small Tools & Equip - I/S	001 000 518	General Fund	187.17	32GB Ram Replacement for Server
34490	03/05/2025	03/11/2025	10459 Locke Systems Inc.	4,954.50	IT Managed Services - March 2025 (for February Services)
518 81 41 01	Prof Svcs - I/S	001 000 518	General Fund	4,954.50	IT Managed Services - March 2025 (for February Services)
Total Locke Systems Inc.				5,141.67	
34455	03/03/2025	03/11/2025	3791 Lowe's Company-#338954	76.47	Water Filter for Refrigerator
518 30 31 03	Oper Supplies - PWF	001 000 518	General Fund	76.47	Water Filter for Refrigerator
34456	03/03/2025	03/11/2025	3791 Lowe's Company-#338954	32.99	Well #8 Tube Lights

ACCOUNTS PAYABLE

City Of Fircrest

Time: 10:44:09 Date: 03/07/2025

As Of: 03/11/2025

Page: 6

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
534 80 31 02 Oper Supplies - Water Gen C	425 000 534 Water Fund (de			32.99	Well #8 Tube Lights
34489 03/05/202503/11/20253791	Lowe's Company-#338954			25.08	Paint for Derby Car Launcher
573 90 49 01 Community Events	001 000 573 General Fund			25.08	Paint for Derby Car Launcher
34499 03/05/202503/11/20253791	Lowe's Company-#338954			9.82	Repair Parts for Reservoir Valve Control
534 50 31 01 Oper Supplies - Water Maini	425 000 534 Water Fund (de			9.82	Repair Parts for Reservoir Valve Control
	Total Lowe's Company-#338954			144.36	
34462 03/03/202503/11/202510133	Marez, Salvador			214.40	2025 Annual Conference - ERWOW - Tulalip, WA (Meals & Mileage)
534 10 43 00 Travel - Water Admin	425 000 534 Water Fund (de			214.40	2025 Annual Conference - ERWOW - Tulalip, WA (Meals & Mileage)
34492 03/05/202503/11/20255358	McDougall, Madelyn			78.00	Library Reimbursement - 1 Year
572 21 49 00 Library Services	001 000 572 General Fund			78.00	Library Reimbursement - 1 Year
34458 03/03/202503/11/202511020	Ndekere, Bernard			200.00	Swahili Interpreting (2 hrs) 24IN89308
512 51 41 03 Prof Srvs - Interpreter - FMC	001 000 512 General Fund			200.00	Swahili Interpreting (2 hrs) 24IN89308
34444 03/03/202503/11/202510981	Olivier, Nicholas			202.43	06-00260.0 - 1203 PALM DR
343 10 00 00 Storm Drain Revenues	415 000 340 Storm Drain			-49.11	
343 40 00 00 Sale Of Water	425 000 340 Water Fund (de			-57.65	
343 50 00 00 Sewer Revenues	430 000 340 Sewer Fund (de			-95.67	
34450 03/03/202503/11/20253929	Owen Equipment Company			699.03	Street Sweeping Brooms (Qty 2)
548 65 48 13 O & M - Storm	501 000 548 Equipment Rent			699.03	Street Sweeping Brooms (Qty 2)
34403 02/25/202503/11/20253959	PC Budget & Finance - Weeds			306.69	2025 Noxious Weed Control - Conservation District (28 Parcels)
518 10 49 00 Miscellaneous - Non Dept	001 000 518 General Fund			306.69	2025 Noxious Weed Control - Conservation District (28 Parcels)
34408 02/25/202503/11/20253957	PC Budget & Finance			742.50	#66468D Radio Communication Services/Maintenance
548 65 48 08 O & M - Police	501 000 548 Equipment Rent			742.50	#66468D Radio Communication Services/Maintenance
34423 02/27/202503/11/202510850	PROCOM LLC			72.00	Pre-Employment Drug Screening - T Scholer

ACCOUNTS PAYABLE

City Of Fircrest

Time: 10:44:09 Date: 03/07/2025

As Of: 03/11/2025

Page: 7

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
	518 11 41 02 Drug & Alcohol - Personnel		001 000 518 General Fund	72.00	Pre-Employment Drug Screening - T Scholer
34426	02/27/2025	03/11/2025	8993 Pacific Office Automation - A/R	549.59	Copier Lease 01/01/25-02/01/25
	512 51 45 00 Oper Rentals - Copier - Cour		001 000 512 General Fund	9.58	Court 01/01/25-02/01/25
	518 10 45 00 Oper Rentals - Copier - Non		001 000 518 General Fund	18.66	City Hall 01/01/25-02/01/25
	531 50 45 00 Oper Rentals - Copier - Stori		415 000 531 Storm Drain	2.93	Storm 01/01/25-02/01/25
	534 10 45 02 Oper Rentals - Copier - Wate		425 000 534 Water Fund (de	2.93	Water 01/01/25-02/01/25
	535 10 45 00 Oper Rentals - Copier - Sewe		430 000 535 Sewer Fund (de	2.92	Sewer 01/01/25-02/01/25
	542 30 45 00 Oper Rentals - Copier - Stree		101 000 542 City Street Fund	2.92	Street 01/01/25-02/01/25
	571 10 45 01 Oper Rentals - Copier - Rec		001 000 571 General Fund	9.42	Rec 01/01/25-02/01/25
	576 80 45 00 Oper Rentals - Copier - Park		001 000 576 General Fund	1.05	Parks 01/01/25-02/01/25
	591 12 70 00 Lease Payments - Court		001 000 591 General Fund	94.84	Court 01/01/25-02/01/25
	591 18 70 10 Lease Payments - Non-Dept		001 000 591 General Fund	184.78	City Hall 01/01/25-02/01/25
	591 31 70 00 Lease Payments - Storm		415 000 591 Storm Drain	28.99	Storm 01/01/25-02/01/25
	591 34 70 00 Lease Payments - Water Adr		425 000 591 Water Fund (de	28.99	Water 01/01/25-02/01/25
	591 35 70 00 Lease Payments - Sewer		430 000 591 Sewer Fund (de	28.99	Sewer 01/01/25-02/01/25
	591 71 70 00 Lease Payments - Recreation		001 000 591 General Fund	93.23	Rec 01/01/25-02/01/25
	591 76 70 80 Lease Payments - Parks		001 000 591 General Fund	10.36	Parks 01/01/25-02/01/25
	591 95 70 00 Lease Payments - Street		101 000 591 City Street Fund	29.00	Street 01/01/25-02/01/25
34511	03/05/2025	03/11/2025	8993 Pacific Office Automation - A/R	196.61	Copier Usage 01/01/25-02/01/25
	512 51 45 00 Oper Rentals - Copier - Cour		001 000 512 General Fund	31.69	Court 01/01/25-02/01/25
	518 10 45 00 Oper Rentals - Copier - Non		001 000 518 General Fund	83.57	City Hall 01/01/25-02/01/25
	531 50 45 00 Oper Rentals - Copier - Stori		415 000 531 Storm Drain	11.34	Storm 01/01/25-02/01/25
	534 10 45 02 Oper Rentals - Copier - Wate		425 000 534 Water Fund (de	11.33	Water 01/01/25-02/01/25
	535 10 45 00 Oper Rentals - Copier - Sewe		430 000 535 Sewer Fund (de	11.34	Sewer 01/01/25-02/01/25
	542 30 45 00 Oper Rentals - Copier - Stree		101 000 542 City Street Fund	11.34	Street 01/01/25-02/01/25
	571 10 45 01 Oper Rentals - Copier - Rec		001 000 571 General Fund	32.40	Rec 01/01/25-02/01/25
	576 80 45 00 Oper Rentals - Copier - Park		001 000 576 General Fund	3.60	Parks 01/01/25-02/01/25
	Total Pacific Office Automation - A/R			746.20	
34469	03/03/2025	03/11/2025	3945 Patriot Fire Protection, Inc	776.21	Annual Fire Extinguisher Inspections (PW, City Hall, Rec Bldg, PSB)
	518 30 48 01 Rep & Maint - Rec Bldg		001 000 518 General Fund	194.05	Annual Fire Extinguisher Inspections
	518 30 48 02 Rep & Maint - City Hall		001 000 518 General Fund	194.05	Annual Fire Extinguisher Inspections
	518 30 48 03 Rep & Maint - PW		001 000 518 General Fund	194.05	Annual Fire Extinguisher Inspections
	518 30 48 04 Rep & Maint - PSB		001 000 518 General Fund	194.06	Annual Fire Extinguisher Inspections

ACCOUNTS PAYABLE

City Of Fircrest

Time: 10:44:09 Date: 03/07/2025

As Of: 03/11/2025

Page: 8

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
34470	03/03/2025	03/11/2025	3945 Patriot Fire Protection, Inc	619.86	Annual Fire Sprinkler & Backflow Inspection - Rec Building
	518 30 48 01	Rep & Maint - Rec Bldg	001 000 518 General Fund	619.86	Annual Fire Sprinkler & Backflow Inspection - Rec Building
Total Patriot Fire Protection, Inc				1,396.07	
34473	03/04/2025	03/11/2025	3955 Petrocard Systems Inc	209.11	Gas/Fuel - 02/2025
	548 65 31 11	Gas - Parks/Rec	501 000 548 Equipment Rent:	52.28	Parks- 02/2025
	548 65 31 12	Gas - Street	501 000 548 Equipment Rent:	52.28	Street - 02/2025
	548 65 31 13	Gas - Storm	501 000 548 Equipment Rent:	52.28	Storm - 02/2025
	548 65 31 14	Gas - Water/Sewer	501 000 548 Equipment Rent:	52.27	W/S - 02/2025
34488	03/05/2025	03/11/2025	10221 Petty Cash-ParksRec	117.75	Petty Cash Reimbursements 03/11/25
	571 10 31 02	Senior Program Supplies	001 000 571 General Fund	117.75	Senior Morning Supplies
34419	02/27/2025	03/11/2025	4828 Protect Youth Sports	65.70	Personnel Background Checks - Job Applicants & Youth Basketball Volunteers
	518 11 41 00	Prof Svcs - Personnel	001 000 518 General Fund	65.70	Personnel Background Checks - Job Applicants & Youth Basketball Volunteers
34420	02/27/2025	03/11/2025	4828 Protect Youth Sports	21.90	Personnel Background Checks - Rec Leader Applicants
	518 11 41 00	Prof Svcs - Personnel	001 000 518 General Fund	21.90	Personnel Background Checks - Rec Leader Applicants
34476	03/04/2025	03/11/2025	4828 Protect Youth Sports	31.45	Personnel Background Checks - City Hall Adminstrative Assistant
	518 11 41 00	Prof Svcs - Personnel	001 000 518 General Fund	31.45	Personnel Background Checks - City Hall Adminstrative Assistant
Total Protect Youth Sports				119.05	
34482	03/05/2025	03/11/2025	3986 Puget Sound Energy, BOT-01H	83.85	Natural Gas - Rec Center - February 2025
	571 10 47 00	Public Utility Services - Rec	001 000 571 General Fund	83.85	Natural Gas - Rec Center - February 2025
34493	03/05/2025	03/11/2025	3986 Puget Sound Energy, BOT-01H	823.98	Natural Gas - Pool/Bathhouse - February 2025
	576 20 47 00	Public Utility Services - Pool	001 000 576 General Fund	823.98	Natural Gas - Pool/Bathhouse - February 2025

ACCOUNTS PAYABLE

City Of Fircrest

Time: 10:44:09 Date: 03/07/2025

As Of: 03/11/2025

Page: 9

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
			Total Puget Sound Energy, BOT-01H	907.83	
34503	03/05/2025	03/11/2025	9501 Regier, Janet	78.00	Library Reimbursement - 1 Year
	572 21 49 00	Library Services	001 000 572 General Fund	78.00	Library Reimbursement - 1 Year
34484	03/05/2025	03/11/2025	10398 Rubke, Patricia	535.50	Barre Classes (Beginning Barre, Barre HIIT, Barre) 2/01/25-2/28/25
	571 10 49 04	Instructor Fees	001 000 571 General Fund	535.50	Barre Classes (Beginning Barre, Barre HIIT, Barre) 2/01/25-2/28/25
34464	03/03/2025	03/11/2025	4026 S & B Inc	1,216.36	New Level Probe for Drake Street Lift Station
	535 50 48 00	Rep & Maint - Sewer Maint	430 000 535 Sewer Fund (de	1,216.36	New Level Probe for Drake Street Lift Station
34468	03/03/2025	03/11/2025	4035 Sarco Supply	646.34	Janitorial Supplies - Rec Bldg
	571 10 31 04	Janitorial Supplies - Rec Bldg	001 000 571 General Fund	646.34	Janitorial Supplies - Rec Bldg
34521	03/07/2025	03/11/2025	6350 Sevier, Maria	3,150.00	On Call GIS Support - 07/01/24-12/16/24
	531 50 41 00	Prof Svcs - Storm	415 000 531 Storm Drain	595.00	On Call GIS Support - 07/01/24-12/16/24
	534 10 41 00	Prof Svcs - Water Admin	425 000 534 Water Fund (de	595.00	On Call GIS Support - 07/01/24-12/16/24
	535 10 41 00	Prof Svcs - Sewer Admin	430 000 535 Sewer Fund (de	735.00	On Call GIS Support - 07/01/24-12/16/24
	542 30 41 00	Prof Svcs - Street Reg	101 000 542 City Street Fund	595.00	On Call GIS Support - 07/01/24-12/16/24
	558 60 41 00	Prof Svcs - Planning	001 000 558 General Fund	630.00	On Call GIS Support - 07/01/24-12/16/24
34405	02/25/2025	03/11/2025	3171 Shigeno, June	78.00	Library Reimbursement - 1 Year
	572 21 49 00	Library Services	001 000 572 General Fund	78.00	Library Reimbursement - 1 Year
34427	02/27/2025	03/11/2025	4084 Staples Business Advantage	47.89	Office Supplies - Central
	518 10 34 01	Office Supplies - Central	001 000 518 General Fund	47.89	Office Supplies - Central
34445	03/03/2025	03/11/2025	1650 Stevens, Gary	128.95	03-00140.5 - 305 REGENTS BLVD
	343 10 00 00	Storm Drain Revenues	415 000 340 Storm Drain	-32.62	
	343 40 00 00	Sale Of Water	425 000 340 Water Fund (de	-38.22	
	343 50 00 00	Sewer Revenues	430 000 340 Sewer Fund (de	-58.11	
34474	03/04/2025	03/11/2025	1515 Sulenes, Pam	78.00	Library Reimbursement - 1 Year
	572 21 49 00	Library Services	001 000 572 General Fund	78.00	Library Reimbursement - 1 Year
34500	03/05/2025	03/11/2025	9888 T-Mobile (Cell Phone Bill)	36.92	Court, PW, City Hall Fax Line (01/21/25-02/20/25)

ACCOUNTS PAYABLE

City Of Fircrest

Time: 10:44:09 Date: 03/07/2025

As Of: 03/11/2025

Page: 10

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
512 51 42 00	Communication - Court	001 000 512	General Fund	12.30	Court Fax Line (01/21/25-02/20/25)
518 10 42 00	Communication - Non Dept	001 000 518	General Fund	12.30	City Hall Fax Line (01/21/25-02/20/25)
531 50 42 00	Communication - Storm	415 000 531	Storm Drain	3.08	PW Fax Line (01/21/25-02/20/25)
534 10 42 00	Communication - Water Adr	425 000 534	Water Fund (dep	3.08	PW Fax Line (01/21/25-02/20/25)
535 10 42 01	Communication - Sewer Adr	430 000 535	Sewer Fund (dep	3.08	PW Fax Line (01/21/25-02/20/25)
542 30 42 00	Communication - Street Reg	101 000 542	City Street Fund	3.08	PW Fax Line (01/21/25-02/20/25)
34501	03/05/202503/11/20259888		T-Mobile (Cell Phone Bill)	1,195.12	Cell Phones & Air Cards - 02/2025
518 30 42 00	Communication - Fac/Equip	001 000 518	General Fund	90.72	Maint. Lead, 2 Workers 02/2025
521 22 42 00	Communication - Police	001 000 521	General Fund	648.98	Police Officers, Chief and Air Cards 02/2025
524 20 42 00	Communication- Building	001 000 524	General Fund	15.12	Community Development Dir. 02/2025
531 50 42 00	Communication - Storm	415 000 531	Storm Drain	75.83	Public Works Crew, Director, PW Office Coord. 02/2025
534 10 42 00	Communication - Water Adr	425 000 534	Water Fund (dep	106.98	Public Works Crew, Director, PW Office Coord., PW Water Meter Collector 02/2025
535 10 42 01	Communication - Sewer Adr	430 000 535	Sewer Fund (dep	75.83	Public Works Crew, Director, PW Office Coord. 02/2025
542 30 42 00	Communication - Street Reg	101 000 542	City Street Fund	75.83	Public Works Crew, Director, PW Office Coord. 02/2025
558 60 42 00	Communication - Planning	001 000 558	General Fund	15.12	Community Development Dir. 02/2025
576 80 42 00	Communication - Parks	001 000 576	General Fund	90.71	P/R Director, Events, Maint. Worker 02/2025
			Total T-Mobile (Cell Phone Bill)	1,232.04	
34520	03/06/202503/11/20254322		Tacoma, City of - POWER	1,903.88	Power - Various Locations - 02/2025
534 80 47 01	Utility Services/Pumping	425 000 534	Water Fund (dep	1,527.05	PW, Well #6, #7, #9, Weathervane Booster - 02/2025
535 80 47 01	Utility Services/Pumping	430 000 535	Sewer Fund (dep	342.95	Pumps/LS Power - 02/2025
542 30 47 03	Electricity/Traffic Lights	101 000 542	City Street Fund	22.27	Traffic Control - 02/2025
542 63 47 00	Electricity/Street Lights	101 000 542	City Street Fund	11.61	Street Lights - 02/2025
34486	03/05/202503/11/20254139		Tapco Visa Card	5,359.64	Tapco Charges thru 02/26/25
594 48 64 08	ERR Capital - Police	501 000 548	Equipment Rent:	5,359.64	Vehicle Registration - #82560D 2024 Ford Police Interceptor
34409	02/25/202503/11/202510617		TechPower Solutions, Inc.	223.50	Acer Vero Monitor (Qty 1) - M Arneson
521 22 35 00	Small Tools & Equip - Police	001 000 521	General Fund	223.50	Acer Vero Monitor (Qty 1) - M Arneson
34496	03/05/202503/11/20254151		Tools Plus Industries LLC	345.84	Safety Vests & Bungie Straps
542 30 35 00	Small Tools & Equip - Street	101 000 542	City Street Fund	345.84	Safety Vests & Bungie Straps

ACCOUNTS PAYABLE

City Of Fircrest

Time: 10:44:09 Date: 03/07/2025

As Of: 03/11/2025

Page: 11

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
34447	03/03/2025	03/11/2025	4164 U S Postal Service	350.00	Permit #236 Renewal 2025
	518 10 42 01	Postage - Non Dept	001 000 518 General Fund	350.00	Permit #236 Renewal 2025
34480	03/05/2025	03/11/2025	5934 US Bank, City Hall Account	1,229.95	P-Card Charges thru 02/25/25
	513 10 49 01	Reg & Tuition - Admin	001 000 513 General Fund	650.00	AWC Annual Conference Registration - D Masko, Public Records Training - A Burkhart
	514 23 49 01	Reg & Tuition - Finance	001 000 514 General Fund	100.00	Indirect Cost Allocation Plan Training - J Dunbar, Local Tax Topics for All Training - J Dunbar
	518 10 42 01	Postage - Non Dept	001 000 518 General Fund	168.00	Postage - Passports
	518 10 49 02	Notary	001 000 518 General Fund	105.00	Notary License & Training- A Burkhart
	518 11 41 01	Advertising - Personnel	001 000 518 General Fund	125.00	Job Announcement for Assistant Planner/Permit Coordinator
	521 10 49 01	Meals - Other Than Travel/Ti	001 000 521 General Fund	81.95	Oral Board Lunches - 02/18/25
34479	03/05/2025	03/11/2025	8482 US Bank, Police Department Account	1,157.18	P-Card Charges thru 02/20/25
	521 22 49 02	Reg & Tuition - Police	001 000 521 General Fund	850.00	J Castaneda - Sergeant Training
	594 48 64 08	ERR Capital - Police	501 000 548 Equipment Rent:	307.18	Signal Relay for J Roberts Vehicle
34478	03/05/2025	03/11/2025	8483 US Bank, Public Works Dept Account	36.60	P-Card Charges thru 02/20/25
	531 50 31 01	Office Supplies - Storm	415 000 531 Storm Drain	9.15	9 x 12 Mailing Envelopes
	534 10 31 00	Office Supplies - Water Adm	425 000 534 Water Fund (dep	9.15	9 x 12 Mailing Envelopes
	535 10 31 00	Office Supplies - Swr Admin	430 000 535 Sewer Fund (dep	9.15	9 x 12 Mailing Envelopes
	542 30 31 01	Office Supplies - Street Reg	101 000 542 City Street Fund	9.15	9 x 12 Mailing Envelopes
34472	03/04/2025	03/11/2025	8484 US Bank, Recreation Dept Account	612.15	P-Card Charges thru 02/28/25
	571 10 31 01	Oper Supplies - Rec	001 000 571 General Fund	50.62	Wall Mounted Coat Rack, Poster Frame
	571 10 31 02	Senior Program Supplies	001 000 571 General Fund	335.35	Senior Mornign Supplies, Bunco Party Supplies
	571 10 31 03	Youth Supplies	001 000 571 General Fund	23.34	Valentine's Day Camp Supplies
	571 10 31 06	Program Supplies - Youth	001 000 571 General Fund	45.11	Electric Basketball Pump
	571 10 49 02	Reg & Tuition - Rec	001 000 571 General Fund	65.00	WFEA Seminar - J Schmidtke, Camp Fair Vendor Booth - Ocean5 - Table 47 Catering
	573 90 49 01	Community Events	001 000 573 General Fund	92.73	Murphy Bear Supplies
34451	03/03/2025	03/11/2025	9253 University Place Tire & Auto	76.84	#62852D - LOF & Reset Maintenance Light
	548 65 48 12	O & M - Street	501 000 548 Equipment Rent:	76.84	#62852D - LOF & Reset Maintenance Light
34452	03/03/2025	03/11/2025	9253 University Place Tire & Auto	198.03	#77371D LOF, Reset Maintenance Light
	548 65 48 12	O & M - Street	501 000 548 Equipment Rent:	198.03	#77371D LOF, Reset Maintenance Light

ACCOUNTS PAYABLE

City Of Fircrest

Time: 10:44:09 Date: 03/07/2025

As Of: 03/11/2025

Page: 12

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
34453	03/03/2025	03/11/2025	9253 University Place Tire & Auto	352.43	#63582D - LOF, Reset Maintenance Light, Vehicle Inspection, Flush Cooling System & Replace Coolant
	548 65 48 12	O & M - Street	501 000 548 Equipment Rent	352.43	#63582D - LOF, Reset Maintenance Light, Vehicle Inspection, Flush Cooling System & Replace Coolant
Total University Place Tire & Auto				627.30	
34421	02/27/2025	03/11/2025	4179 Unum Life Insurance Company of America	69.20	Retired Benefits - March 2025
	521 22 20 02	LEOFF I Long Term Care Pre	001 000 521 General Fund	69.20	Retired Benefits - March 2025
34477	03/05/2025	03/11/2025	3645 WEX BANK, Wright Express FSC	3,174.67	Gas/Fuel - 02/2025
	548 65 31 06	Gas - Facilities	501 000 548 Equipment Rent	143.91	F&E 02/2025
	548 65 31 08	Gas - Police	501 000 548 Equipment Rent	2,455.79	Police 02/2025
	548 65 31 11	Gas - Parks/Rec	501 000 548 Equipment Rent	129.93	Parks 02/2025
	548 65 31 12	Gas - Street	501 000 548 Equipment Rent	120.91	Street 02/2025
	548 65 31 14	Gas - Water/Sewer	501 000 548 Equipment Rent	324.13	W/S 02/2025
34465	03/03/2025	03/11/2025	9816 Wallace, Krista	78.00	Library Reimbursement - 1 Year
	572 21 49 00	Library Services	001 000 572 General Fund	78.00	Library Reimbursement - 1 Year
34495	03/05/2025	03/11/2025	4231 Water Mgmt Labs Inc	402.00	Coliform and Fluoride Water Testing - 12/2024
	534 80 41 00	Water Testing	425 000 534 Water Fund (dep	402.00	Coliform and Fluoride Water Testing - 12/2024
34491	03/05/2025	03/11/2025	10328 Wilson, Sabrina	78.00	Library Reimbursement - 1 Year
	572 21 49 00	Library Services	001 000 572 General Fund	78.00	Library Reimbursement - 1 Year
34467	03/03/2025	03/11/2025	4256 Winning Seasons	366.63	Sweatshirts for Crew (Qty 6)
	518 30 49 00	Miscellaneous - Fac/Equip	001 000 518 General Fund	366.63	Sweatshirts for Crew (Qty 6)
34498	03/05/2025	03/11/2025	4256 Winning Seasons	658.40	Public Works Shirts (Qty 26)
	531 50 20 01	Contract Benefits - Storm	415 000 531 Storm Drain	164.60	Public Works Shirts (Qty 26)
	534 10 20 01	Contract Benefits - Wtr Adm	425 000 534 Water Fund (dep	164.60	Public Works Shirts (Qty 26)
	535 10 20 01	Contract Benefits - Sewer Ac	430 000 535 Sewer Fund (dep	164.60	Public Works Shirts (Qty 26)
	542 30 20 01	Contract Benefits - Street Re	101 000 542 City Street Fund	164.60	Public Works Shirts (Qty 26)
Total Winning Seasons				1,025.03	

ACCOUNTS PAYABLE

City Of Fircrest

Time: 10:44:09 Date: 03/07/2025

As Of: 03/11/2025

Page: 13

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
34448	03/03/2025	03/11/2025	10035 Zoom Video Communications	1,428.76	Monthly Phone Rental - 02/28/25-03/30/25
513	10 42 00	Communication - Admin	001 000 513 General Fund	84.04	Meeting Webinar & Recording - 02/28/25-03/30/25
518	10 42 00	Communication - Non Dept	001 000 518 General Fund	1,042.76	Monthly Phone Service - 02/28/25-03/30/25
591	18 70 10	Lease Payments - Non-Dept	001 000 591 General Fund	301.96	Monthly Phone Rental - 02/28/25-03/30/25

Report Total: 96,083.90

Fund

001 General Fund	37,919.49
101 City Street Fund	27,907.78
415 Storm Drain	4,757.82
425 Water Fund (department)	8,740.54
426 Water Improvement Fund	1,672.37
430 Sewer Fund (department)	3,966.47
501 Equipment Rental Fund	11,119.43

This report has been reviewed by:

REMARKS:

Signature & Title

Date



LIQUOR LICENSE RENEWAL

Applicant Information

Licensee Name:	Fircrest Golf Club
Establishment Name:	Fircrest Golf Club
Address:	1500 Regents Blvd
License Number:	351116
Request Received:	2/21/2025
Expiration Date:	05/31/2025

Department Comments

Finance

No comments or concerns.

Planning and Building

No comments or concerns.

Police

No comments or concerns.

Allison Deskins

Director Signature

02/25/2025

Date

Mark Newman

Director Signature

03/07/25

Date

Ron Schaub

Director Signature

02/25/2025

Date

C091080-2

WASHINGTON STATE LIQUOR AND CANNABIS BOARD

DATE: 02/06/2025

LICENSED ESTABLISHMENTS IN INCORPORATED AREAS CITY OF FIRCREST
(BY ZIP CODE) FOR EXPIRATION DATE OF 20250531

LICENSEE	BUSINESS NAME AND ADDRESS	LICENSE NUMBER	PRIVILEGES
1. FIRCREST GOLF CLUB	FIRCREST GOLF CLUB 1500 REGENTS BLVD FIRCREST WA 98466 0000	351116	PRIVATE CLUB - SPIRITS/BEER/WINE NON-CLUB EVENT

CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Mayor Shannon Reynolds called the study session to order at 6:00 P.M. and led the Pledge of Allegiance. Councilmembers David M. Viafore, Brett L. Wittner, Hunter T. George, and Jim Andrews were present. Councilmembers Karen Mauer-Smith and Nikki Bufford were absent and excused.

AGENDA MODIFICATIONS

There were none.

COURT SECURITY PLAN DISCUSSION

City Manager Masko provided a brief overview of the City's efforts toward court security compliance. Court Administrator Olivarez presented the court security requirements regarding weapon screening by uniformed security personnel pursuant to General Rule 36 of the Washington State Court Rules (GR 36) and proposed amendments to the court security plan. Court Administrator Olivarez stated that purchasing a metal detector would meet the GR 36 compliance. Council discussions included adding a legislative seat to the Court Security Committee, the metal detector cost, and the delivery timeframe.

BUDGET WORKSHOP

City Manager Masko provided an overview of the remaining ARPA funding requests which include the purchase of the court's metal detector, the Masko Park playground equipment options, and Fircrest Parks Tennis Court fencing.

Council discussions regarding Masko Park improvements included the playground equipment options, landscaping cost, a natural park theme, playground equipment upkeep, and the amount of donations raised.

Council discussions regarding the Fircrest Parks Tennis Court fencing included removing privacy strips to reduce costs and the condition of the current fencing itself.

City Manager Masko briefed the Council on water infrastructure projects, Princeton Street Water Upgrades, and the Wellhouse #8 check valve repair. Public Works Director Bemis reported the Princeton Street Water Upgrade project would increase fire flow capacity along Princeton Street and upgrade service connections.

City Manager Masko provided an update on several pending Council questions, including the sewer rate increase for treatment costs, the number of Fircrest residents participating in the Fircrest Soccer Club, animal licensing, and proposed increases for planning and building-related fees and charges.

City Manager Masko briefed the Council on the proposed salary adjustments for non-represented employees for 2025 and highlighted her approach of using the modified market adjustment method to align salaries with the current market rates. Council discussions included compensation for supervisor responsibilities and number of employees supervised, budget impacts, and underpaid positions. City Manager Masko requested Council feedback on presenting the salary ordinance at the November 26th, 2024, Council meeting. There was no objection from the Council to bring forth the salary ordinance at the November 26th, 2024, Council meeting.

There was a brief discussion on the Contra Costa Avenue street lighting and additional lighting at Masko Park.

ADJOURNMENT

Councilmember Wittner MOVED to adjourn the meeting at 6:52 P.M., seconded by Councilmember George.

The Motion Carried (5-0).

Shannon Reynolds, Mayor

Arlette Burkhardt, City Clerk

CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Mayor Shannon Reynolds called the regular meeting to order at 7:00 P.M. and led the Pledge of Allegiance. Councilmembers David M. Viafore, Brett L. Wittner, Nikki Bufford, and Jim Andrews were present.

PRESIDING OFFICER’S REPORT

There was no report.

CITY MANAGER COMMENTS

City Manager Masko briefed the Council on the upcoming City building closures in observance of President’s Day. Mrs. Masko also provided several updates, including current staff vacancies, the photo enforcement program, the upcoming introduction of Pierce County Councilmember Ayala, the Daddy/Daughter dance, the Fircrest Tennis Court fencing, and the City’s efforts on new business recognition.

Councilmember Hunter T. George joined the meeting at 7:06 P.M.

DEPARTMENT HEAD COMMENTS

There were none.

COUNCILMEMBER COMMENTS

- Councilmember Andrews commented on the Middle Housing survey extension and requested staff to retain hard copies of the survey.
- Councilmember Bufford commented on the AWC and PCRC federal funding briefing and stated cities are encouraged to contact their elected representatives to prioritize pending funding.
- Councilmember George commented on the University Place School District capital bond and stated that community outreach efforts will occur soon. He also commented on the upcoming Whittier Elementary School Replacement Community meeting.
- Councilmember Wittner; no comment.
- Councilmember Viafore; no comment.
- Mayor Reynolds; no comment.

PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

Mayor Reynolds invited public comment. The following individuals provided comments.

- Vince Navarre, address not provided, commented on the history of the Pledge of Allegiance and Black History Month.
- Jim Gourley, 429 Golden Gate Avenue, commented on the Washington State House Bill 1110 and resiliency efforts.

Councilmember Karen Mauer-Smith joined the meeting at 7:32 P.M.

COMMITTEE, COMMISSION, AND LIAISON REPORTS**A. Administration**

Councilmember Viafore welcomed Mr. Gourley and reported on the current staffing vacancies, including the Deputy City Clerk role, the Police Chief recruitment, and the Assistant Planner position. Lastly, the Civil Service Commission is scheduled to hold oral board interviews on February 18th, 2025.

B. Built Environmental, Planning, and Building

There was no report.

C. Finance, Information Technology, and Facilities

Councilmember Bufford reported on the Finance Department's year-end close out.

D. Other Liaison Reports – Centennial Committee

Councilmember Bufford provided a report on the proposed Centennial events schedule. There was a brief discussion on using the Westside Disposal billing mailer to advertise the Centennial events and adding the National Night Out event to the schedule.

Mayor Reynolds reported on the recent Pierce Transit Board meeting and commented on the Community Transportation Advisory Group joint meeting continuance.

CONSENT CALENDAR

Mayor Reynolds requested the City Clerk read the Consent Calendar:

- A.** Approval of Check No. 222437 through 222507 in the amount of \$957,121.26
Approval of Check No. 14453 through 14454 in the amount of \$9,528.11
Approval of Check No. 14455 through 14462 in the amount of \$69,482.00
Approval of payroll electronic funds transfer in the amount of \$164,323.94
- B.** Approval of November 26, 2024, Regular Meeting minutes
Approval of December 10, 2024, Regular Meeting minutes
Approval of December 23, 2024, Regular Meeting minutes
Approval of January 14, 2025, Regular Meeting minutes

Councilmember Viafore MOVED to approve the Consent Calendar as read; seconded by Councilmember Mauer-Smith.

The Motion Carried (7-0).**PUBLIC HEARING**

There was no public hearing scheduled.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS**A. Ordinance No. 1736: Solid Waste Rate Adjustment**

City Manager Masko briefed the Council on the proposed ordinance setting new solid waste rates due to the disposal fee adjustment, the annual CPI adjustment, and the recycling commodity surcharge adjustment. **Councilmember George MOVED to adopt Ordinance No. 1736, amending Section 1 of Ordinance No. 1718 and Fircrest Municipal Code 6.08.130 relating to the schedule of rates and charges for solid waste collection.; seconded by Councilmember Mauer-Smith.** Mayor Reynolds invited Councilmember comments. The Council thanked Westside Disposal for their outstanding service. Mayor Reynolds invited public comment; there were none.

The Motion Carried (7-0).**B. Resolution No. 1962: Fircrest Parks Foundation MOU Amendment**

City Manager Masko briefed the Council on the proposed resolution and highlighted that the Foundation officially changed its name, requiring an amendment to the Memorandum of Understanding. **Councilmember Bufford MOVED to adopt Resolution No. 1962, authorizing the City Manager to execute Amendment #1 to the Memorandum of Understanding between the City of Fircrest and the Fircrest Parks and Recreation Foundation; seconded by Councilmember Mauer-Smith.** Mayor Reynolds invited Councilmember comment; there were none. Mayor Reynolds invited public comment; there were none.

The Motion Carried (7-0).**C. Executive Session – To discuss Labor Negotiations, pursuant to RCW 42.30.140(4)(b)**

At 7:52 P.M., Mayor Reynolds reported that the Council would take a five-minute recess and convene into Executive Session, not to exceed ten (10) minutes, to discuss labor negotiations, pursuant to RCW 42.30.140(4)(b). Mayor Reynolds noted that City Manager Masko and Labor Attorney John Lee were invited to the Executive Session.

At 8:07 P.M., Mayor Reynolds reported that the Council would extend their executive session for an additional ten (10) minutes.

At 8:17 P.M., Mayor Reynolds reported that the Council would extend their executive session for an additional five (5) minutes.

At 8:23 P.M., Mayor Reynolds reported that the Council would extend their executive session for an additional five (5) minutes.

The Council reconvened at 8:27 P.M.

D. Resolution: Memorandum of Agreement with Teamsters

Councilmember Viafore MOVED to table the Memorandum of Agreement with the Teamsters; seconded by Councilmember George.

The Motion Carried (7-0).

E. Police 2024 Year-End Report

Police Chief Schaub presented the Fircrest Police Department 2024 Annual Report and highlighted crime statistics and community engagement activities for 2024.

CALL FOR FINAL COMMENTS

There were none.

EXECUTIVE SESSION

There was no executive session scheduled.

ADJOURNMENT

Councilmember Bufford MOVED to adjourn the meeting at 8:57 P.M., seconded by Councilmember Mauer-Smith.

The Motion Carried (7-0).

Shannon Reynolds, Mayor

Arlette Burkhardt, City Clerk

CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Mayor Shannon Reynolds called the study session to order at 6:00 P.M. and led the Pledge of Allegiance. Councilmembers David M. Viafore, Karen Mauer-Smith, Brett L. Wittner, Hunter T. George, Nikki Bufford, and Jim Andrews were present.

AGENDA MODIFICATIONS

There were none.

PIERCE COUNTY COUNCILMEMBER ROSIE AYALA INTRODUCTION

Pierce County Councilmember Ayala introduced herself to the Council and stated she is eager to build and strengthen partnerships with the City of Fircrest. Council discussions included Fircrest representation and priorities, and sewer infrastructure issues.

PHOTO ENFORCEMENT PROGRAM DISCUSSION

Police Chief Schaub provided a brief overview of the photo enforcement program. NovoaGlobal representative Heidi Traverso reported on the new photo enforcement laws, the implementation process, the current number of violations, and the mature program statistics. Council discussions included authorized uses of revenue, traffic infraction penalties and tiered approach, traffic camera ordinance, and partnership with the City of Ruston.

CENTENNIAL COMMITTEE UPDATE

Councilmember Bufford provided an update on the Centennial Committee's efforts to celebrate the City's 100th anniversary of incorporation. The update included the finalized Centennial events schedule, Centennial merchandise, community engagement, the legacy project, and beautification efforts.

HUMAN RESOURCES POSITION DISCUSSION

City Manager Masko briefed the Council on the Deputy City Clerk position and the need to revise the position to include human resources responsibilities. There was no objection from the Council.

ADJOURNMENT

Councilmember Viafore MOVED to adjourn the meeting at 7:34 P.M., seconded by Councilmember Bufford.

The Motion Carried (7-0).

Shannon Reynolds, Mayor

Arlette Burkhardt, City Clerk