

CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Mayor Shannon Reynolds called the regular meeting to order at 7:00 P.M. and led the Pledge of Allegiance. Councilmembers David M. Viafore, Brett L. Wittner, Karen Mauer-Smith, Nikki Bufford, and Jim Andrews were present. Councilmember David M. Viafore attended the meeting virtually. Councilmember Hunter T. George was absent and excused.

PRESIDING OFFICER'S REPORT

A. Proclamation: Official City Mascot “Murphy”

Councilmember Bufford read the proclamation titled Official City Mascot “Murphy” into the record. **Councilmember Bufford MOVED to authorize the Mayor’s signature on the proclamation proclaiming that Murphy shall be the Official Mascot of the City of Fircrest; seconded by Councilmember Mauer-Smith.** Mayor Reynolds invited Councilmember comment. Councilmember Bufford provided kudos to Community Events Specialist Schmidtke and the parks staff for creating Murphy. Mayor Reynolds invited public comment; none were provided.

The Motion Carried (6-0).

CITY MANAGER COMMENTS

City Manager Masko reported on the Police Chief recruitment and stated that the Civil Service Commission will hold a special meeting on March 24, 2025, to discuss the recruitment process. She also reported on the upcoming Assistant Planner/Permit Coordinator interviews and staff cross-training to cover the Planning and Building Department and stated that the new Administrative Assistant will start on Monday, March 17, 2025. City Manager Masko provided an update on the Community Project Funding Request for the Alameda Sidewalks – Emerson Street to Rosewood Lane project. She also requested feedback from the Council for the Whittier School design and development team.

City Manager Masko thanked Chief Schaub for all his accomplishments with the City of Fircrest and wished him well in his retirement. City Manager Masko also thanked Community Development Director Newman for his accomplishments with the City of Fircrest and wished him well in his professional endeavors.

DEPARTMENT HEAD COMMENTS

- Parks and Recreation Director Grover provided a report on several items, including the upcoming unveiling of the Murphy carving, the end of the basketball season, and upcoming day camp registration.
- Public Works Director Bemis provided an update on current capital projects, including Electron Way and Contra Costa Ave, as well as the Claremont Street Grind and Overlay. There was a brief discussion on Claremont Street jurisdiction, including rumble strips on the Claremont Street Grind and Overlay project.

COUNCILMEMBER COMMENTS

- Councilmember Andrews commented on the upcoming Whittier School construction and expressed concern about the student relocation process.
- Councilmember Wittner thanked Police Chief Schaub for his leadership and wished him well in his retirement.

- Councilmember Mauer-Smith wished Police Chief Schaub well in his retirement.
- Councilmember Bufford thanked Police Chief Schaub for his achievements.
- Councilmember Viafore thanked Police Chief Schaub and Community Development Director Newman for their dedication to the City. He provided kudos to City Clerk Burkhart for assisting him with his computer issues. Councilmember Viafore reported on the Whittier School Community Meeting and stated he was impressed with the School District.
- Mayor Reynolds; no comment.

PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

Mayor Reynolds invited public comment. There were no public comments.

COMMITTEE, COMMISSION, AND LIAISON REPORTS

A. Administration

Councilmember Viafore reported on the staff vacancies and expressed concern about the vacancies.

B. Built Environmental, Planning, and Building

There was no report.

C. Finance, Information Technology, and Facilities

Councilmember Bufford stated she would provide a Finance/Information Technology report at the next regular meeting.

Councilmember Bufford provided a Facilities report to include the Fircrest Maintenance Facility, the City Hall Columns repair, Community Center HVAC issues, pool season preparation, and baseball field preparation.

There was a brief discussion on moving the Facilities report under the Public Works liaison assignment.

D. Other Liaison Reports – Centennial Committee

Councilmember Bufford provided a Centennial Committee report to include the Centennial landing webpage and stated that the Committee is working on a video featuring the Fircrest community. She encouraged the Council to attend the Murphy unveiling and requested confirmation of Council participants. Lastly, she mentioned each upcoming Town Topic newsletter would include a section dedicated to the City's Centennial planning and activities.

Councilmember Wittner provided an update on the Historical Research subcommittee activities and reported on the upcoming Centennial Scavenger Hunt.

Councilmember Viafore expressed interest in assuming responsibility for the Facilities report.

Mayor Reynolds reported on the recent Pierce Transit Board meeting and commented on the salary increase per their collective bargaining agreement.

CONSENT CALENDAR

Mayor Reynolds requested the City Clerk read the Consent Calendar:

- A. Approval of Check No. 14463 through 14464 in the amount of \$9,901.39
Approval of Check No. 14465 through 14472 in the amount of \$71,565.17
Approval of Check No. 222554 through 222623 in the amount of \$96,083.90
Approval of payroll electronic funds transfer in the amount of \$164,475.56
- B. Registering no objections to the Fircrest Golf Club liquor license renewal
- C. Approval of November 18, 2024, Study Session minutes
Approval of February 11, 2025, Regular Meeting minutes
Approval of February 18, 2025, Regular Meeting minutes

Councilmember Wittner MOVED to approve the Consent Calendar as read; seconded by Councilmember Mauer-Smith.

The Motion Carried (6-0).

PUBLIC HEARING

There was no public hearing scheduled.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

CALL FOR FINAL COMMENTS

Police Schaub provided a reflection of his time with the City of Fircrest.

EXECUTIVE SESSION

There was no executive session scheduled.

ADJOURNMENT

Councilmember Bufford MOVED to adjourn the meeting at 7:37 P.M., seconded by Councilmember Mauer-Smith.

The Motion Carried (6-0).



Shannon Reynolds, Mayor



Arlette Burkhardt, City Clerk