

**FIRCREST CITY COUNCIL
REGULAR MEETING
AGENDA**

**TUESDAY, MAY 27, 2025
7:00 P.M.**

**COUNCIL CHAMBERS
FIRCREST CITY HALL, 115 RAMSDELL STREET**

Pg.#

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PRESIDING OFFICER'S REPORT**
 - A. [Proclamation: Pride Month](#) 2
 - B. Motion: Fly the Progress Flag at Fircrest City Hall and Roy H. Murphy Community Center
 - C. Motion: Cancel June 16, 2025, Study Session
- 5. CITY MANAGER COMMENTS**
- 6. DEPARTMENT HEAD COMMENTS**
- 7. COUNCILMEMBER COMMENTS**
- 8. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA** (If you would like to make a public comment, you may speak at the appropriate time using the raise your hand feature or by pressing *9 on your phone.)
- 9. COMMITTEE, COMMISSION & LIAISON REPORTS**
 - A. Parks, Recreation, and Sustainability
 - B. Police/Public Safety and Court
 - C. Public Works and Facilities
 - D. Pierce County Regional Council
 - E. Other Liaison Reports
- 10. CONSENT CALENDAR**
 - A. Approval of [vouchers](#)/payroll checks 3
 - B. Setting a public hearing on June 10, 2025, at 7:15 P.M. or shortly thereafter to receive comments on the proposed Middle Housing Code Amendments
 - C. Setting a Special Meeting on June 16, 2025, at 6:00 P.M. at Fircrest City Hall for Council discussion and potential action on the Planning Commission's recommended Middle Housing Code Amendments
 - D. Approval of Minutes: [April 14, 2025, Special Meeting](#) 14
[April 21, 2025, Study Session](#) 15
[April 22, 2025, Regular Meeting](#) 16
[May 13, 2025, Regular Meeting](#) 21
- 11. PUBLIC HEARING**
 - A. [To receive comments on the City's 6-Year Comprehensive Transportation Improvement Program](#) 27
- 12. UNFINISHED BUSINESS**
- 13. NEW BUSINESS**
 - A. [Ordinance: 2025 Budget Amendment #1 – 1st Reading](#) 39
- 14. CALL FOR FINAL COMMENTS**
- 15. EXECUTIVE SESSION**

To Discuss Labor Negotiations pursuant to RCW 42.30.140(4)(b)
- 16. ADJOURNMENT**



PROCLAMATION OF THE CITY COUNCIL

WHEREAS, each June, communities across the United States celebrate Pride Month in honor of the June 1969 Stonewall Uprising, a pivotal moment that sparked the LGBTQ+ civil rights movement and continues to inspire advocacy for justice and equality; and

WHEREAS, at a time when the LGBTQ+ community faces significant challenges, including ending civil rights programs, rolling back nondiscrimination protections, and limiting access to healthcare, Fircrest remains steadfast in its commitment to inclusion, dignity, and the fundamental rights of all people; and

WHEREAS, the City of Fircrest recognizes and values the contributions of our LGBTQ+ residents, visitors, workers, and business owners who help shape a vibrant, inclusive, and thriving community; and

WHEREAS, while we celebrate the strides made in advancing LGBTQ+ rights, we also recognize that building an inclusive community requires ongoing effort, from standing against discrimination to promoting education, visibility, and acceptance at the local level; and

WHEREAS, Pride Month serves not only as a celebration of love, identity, and resilience, but also as a call to action, promoting inclusion, acceptance, and full equality under the law and within our communities; and

WHEREAS, the City of Fircrest affirms that every person deserves to live openly and authentically, free from prejudice, with the freedom to love and express who they are without fear.

NOW, THEREFORE, WE, MAYOR AND COUNCILMEMBERS OF THE CITY OF FIRCREST, do hereby proclaim the month of June 2025 as **LGBTQ+ Pride Month** in the City of Fircrest, Washington, and encourage all residents to reflect on the importance of inclusion, stand in solidarity with the LGBTQ+ community, and continue working together to foster a community where everyone feels safe, valued, and celebrated.

Passed this 27th day of May 2025

Shannon Reynolds, Mayor

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
35024	05/14/2025	05/27/2025	4298 AWC Employee Benefit Trust	856.10	06/2025 Retired Medical
	521 22 20 01		LEOFF I Medical Premiums 001 000 521 General Fund	856.10	06/2025 Retired Medical
35045	05/15/2025	05/27/2025	10562 Amazon Capital Services	35.58	Laptop Case, Ballpoint Pens & Mouse Pad
	513 10 31 00		Office & Oper Sup - Admin 001 000 513 General Fund	35.58	Laptop Case, Ballpoint Pens & Mouse Pad
35094	05/19/2025	05/27/2025	5895 Amundsen, John	78.00	Library Reimbursement - 1 Year (John)
	572 21 49 00		Library Services 001 000 572 General Fund	78.00	Library Reimbursement - 1 Year (John)
35034	05/14/2025	05/27/2025	11087 Berry, Wendy Anneke	300.00	Pro Temp Judge - 05/14/25 - FMC
	512 51 41 02		Prof Srvs - Pro Temp Judges 001 000 512 General Fund	300.00	Pro Temp Judge - 05/14/25 - FMC
35079	05/19/2025	05/27/2025	1651 Browning, Sandra	291.96	03-00150.0 - 309 REGENTS BLVD
	343 10 00 00		Storm Drain Revenues 415 000 340 Storm Drain	-72.38	
	343 40 00 00		Sale Of Water 425 000 340 Water Fund (de	-80.34	
	343 50 00 00		Sewer Revenues 430 000 340 Sewer Fund (de	-139.24	
35085	05/19/2025	05/27/2025	11095 Bruce, Aubrey	100.00	Security Deposit Refund, Bruce, 04/26/25
	582 10 00 00		Deposit Refunds 001 000 580 General Fund	100.00	Security Deposit Refund, Bruce, 04/26/25
35025	05/14/2025	05/27/2025	11083 Bullinger, Michelle	78.00	Library Reimbursement - 1 Year
	572 21 49 00		Library Services 001 000 572 General Fund	78.00	Library Reimbursement - 1 Year
35038	05/14/2025	05/27/2025	6018 Canon Financial Services Inc	194.54	Police Copier/Fax Rental & Tax - April 2025
	521 22 45 00		Oper Rentals - Copier - Polic 001 000 521 General Fund	17.85	Police Copier/Fax Tax - April 2025
	591 21 70 22		Lease Payments - Police 001 000 591 General Fund	176.69	Police Copier/Fax Rental - April 2025
35014	05/14/2025	05/27/2025	10229 Casey Civil	490.00	P#68 44th St. Lift Station Professional Svcs. thru April 2025
	594 35 63 03		Project Engineering - Sewer 432 000 594 Sewer Improver	490.00	P#68 44th St. Lift Station Professional Svcs. thru April 2025
35057	05/15/2025	05/27/2025	5805 CenturyLink (Lumen LD)	9.45	Long Distance Access & Usage 05/2025
	518 10 42 00		Communication - Non Dept 001 000 518 General Fund	9.45	Long Distance Access & Usage 05/2025
35066	05/16/2025	05/27/2025	3994 CenturyLink	449.70	Telecommunications - 05/2025
	518 10 42 00		Communication - Non Dept 001 000 518 General Fund	137.96	City Hall Alarm & Fax (2) - 05/2025
	521 22 42 00		Communication - Police 001 000 521 General Fund	265.76	Police BA/Modem & Fax - 05/2025

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531 50 42 00	Communication - Storm	415 000	531 Storm Drain	11.50	PW Alarm - 05/2025
534 10 42 00	Communication - Water Adr	425 000	534 Water Fund (dep	11.50	PW Alarm - 05/2025
535 10 42 01	Communication - Sewer Adr	430 000	535 Sewer Fund (dep	11.49	PW Alarm - 05/2025
542 30 42 00	Communication - Street Reg	101 000	542 City Street Fund	11.49	PW Alarm - 05/2025
35023	05/14/2025	05/27/2025	4324	City Treasurer-Tacoma	69,221.50 Fire/EMS - 06/2025
522 20 40 00	Tacoma Contract - Fire	001 000	522 General Fund	21,886.75	Fire - 06/2025
522 20 41 00	Tacoma Contract - EMS	001 000	522 General Fund	47,334.75	EMS - 06/2025
35010	05/14/2025	05/27/2025	11058	City of Tacoma Washington	1,412.88 Install New Cobra Head Streetlights at Contra Costa/Electron Crosswalk Intersection
542 63 48 01	Rep & Maint - St Light	101 000	542 City Street Fund	1,412.88	Install New Cobra Head Streetlights at Contra Costa/Electron Crosswalk Intersection
35033	05/14/2025	05/27/2025	11058	City of Tacoma Washington	4,205.19 Radio Communications - Program Radios to TPD System
521 22 41 01	Radio Infrastructure Fees	001 000	521 General Fund	4,205.19	Radio Communications - Program Radios to TPD System
Total City of Tacoma Washington				5,618.07	
35052	05/15/2025	05/27/2025	6203	Code Mechanical Inc	1,436.81 HVAC Bi-Annual Maintenance Agreement - March 2025
518 30 48 02	Rep & Maint - City Hall	001 000	518 General Fund	478.94	HVAC Bi-Annual Maintenance Agreement - March 2025
518 30 48 03	Rep & Maint - PW	001 000	518 General Fund	478.94	HVAC Bi-Annual Maintenance Agreement - March 2025
518 30 48 04	Rep & Maint - PSB	001 000	518 General Fund	478.93	HVAC Bi-Annual Maintenance Agreement - March 2025
35043	05/15/2025	05/27/2025	8542	Consolidated Supply Co.	3,419.23 Material to Install New 6" Sewer Main on 300 Blk of Columbia Ave (Conversion of Existing Sewer Service)
594 35 63 01	Other Improvements - Sewe	432 000	594 Sewer Improvern	3,419.23	Material to Install New 6" Sewer Main on 300 Blk of Columbia Ave (Conversion of Existing Sewer Service)
35067	05/16/2025	05/27/2025	7918	Contreras, Alejandra	170.00 Spanish Interpreting (2 hrs) 24CR24291
512 52 41 03	Prof Srvs - Interpreter - RMC	001 000	512 General Fund	170.00	Spanish Interpreting (2 hrs) 24CR24291
35037	05/14/2025	05/27/2025	3573	Copiers Northwest Inc	14.98 Copier Usage 04/01/25-04/30/25

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	521 22 45 00 Oper Rentals - Copier - Polic		001 000 521 General Fund	14.98	Copier Usage 04/01/25-04/30/25
35065	05/16/2025	05/27/2025 10330	Curtis, Angela	78.00	Library Reimbursement - 1 Year
	572 21 49 00 Library Services		001 000 572 General Fund	78.00	Library Reimbursement - 1 Year
35055	05/15/2025	05/27/2025 10913	David Evans and Associates, Inc.	11,761.16	P#74 Regents West Grind & Overlay - Professional Services 03/30/25-05/03/25
	595 10 63 06 Project Engineering - Street		101 000 594 City Street Fund	11,761.16	P#74 Regents West Grind & Overlay - Professional Services 03/30/25-05/03/25
35086	05/19/2025	05/27/2025 4310	Dept Of Revenue-EXCISE TAX	17,607.83	April 2025 Excise Taxes
	518 20 43 01 Excise Tax - Time/Temp Ren		001 000 518 General Fund	3.30	April 2025 Excise Taxes
	531 50 44 00 Excise Tax - Storm		415 000 531 Storm Drain	1,507.48	April 2025 Excise Taxes
	534 10 44 00 Excise Tax - Water		425 000 534 Water Fund (de	-2.06	April 2025 Excise Taxes
	534 10 44 00 Excise Tax - Water		425 000 534 Water Fund (de	60.90	April 2025 Excise Taxes
	534 10 44 00 Excise Tax - Water		425 000 534 Water Fund (de	8,032.97	April 2025 Excise Taxes
	535 10 44 00 Excise Tax - Sewer		430 000 535 Sewer Fund (de	-5.04	April 2025 Excise Taxes
	535 10 44 00 Excise Tax - Sewer		430 000 535 Sewer Fund (de	6,909.63	April 2025 Excise Taxes
	542 80 31 05 Banners/Flags		101 000 542 City Street Fund	215.13	April 2025 Excise Taxes
	571 20 43 00 Excise Tax - Participation Fee		001 000 571 General Fund	193.34	April 2025 Excise Taxes
	576 20 43 00 Excise Tax - Pool Revenue		001 000 576 General Fund	683.93	April 2025 Excise Taxes
	589 30 00 00 Retail Sales Tax		655 000 580 Agency Fund/Bd	8.25	April 2025 Excise Taxes
35008	05/14/2025	05/27/2025 3611	Drain-Pro Inc	2,134.40	Clean Princeton St Liftstation: Clear out Rocks & Debris after Sewer Main Collapse on 300 Blk of Harvard
	535 50 48 00 Rep & Maint - Sewer Maint		430 000 535 Sewer Fund (de	2,134.40	Clean Princeton St Liftstation: Clear out Rocks & Debris after Sewer Main Collapse on 300 Blk of Harvard
35097	05/19/2025	05/27/2025 10263	Dunbar, Julieanna R	38.50	Gym Fees Reimbursement - Mar-Apr 2025
	514 23 20 00 Personnel Benefits - Finance		001 000 514 General Fund	38.50	Gym Fees Reimbursement - Mar-Apr 2025
35047	05/15/2025	05/27/2025 366	Employment Security Dept, UI Tax Admin	7,384.00	Benefit Charge - Q1/2025
	517 78 20 00 Unemployment Compensati		001 000 517 General Fund	7,384.00	Benefit Charge - Q1/2025
35078	05/19/2025	05/27/2025 2411	Estate of Evelyn M Athow, Co Executor Sandra Cride	138.40	05-01220.1 - 1216 FARALLONE AVE
	343 10 00 00 Storm Drain Revenues		415 000 340 Storm Drain	-37.40	
	343 40 00 00 Sale Of Water		425 000 340 Water Fund (de	-44.02	

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	343 50 00 00 Sewer Revenues		430 000 340 Sewer Fund (dep	-56.98	
35030	05/14/2025	05/27/2025 1924	Estes, Jonathan	78.00	Library Reimbursement - 1 Year (Jonathan)
	572 21 49 00 Library Services		001 000 572 General Fund	78.00	Library Reimbursement - 1 Year (Jonathan)
35029	05/14/2025	05/27/2025 6251	Estes, Joshua	78.00	Library Reimbursement - 1 Year
	572 21 49 00 Library Services		001 000 572 General Fund	78.00	Library Reimbursement - 1 Year
35049	05/15/2025	05/27/2025 4858	Ewing Irrigation Products Inc	198.12	Sprinkler Repair Parts
	576 80 31 02 Oper Supplies - Parks		001 000 576 General Fund	198.12	Sprinkler Repair Parts
35031	05/14/2025	05/27/2025 10618	First Responder Outfitters, Inc.	664.90	Uniform Alterations - C Thompson
	521 22 49 01 Uniforms/Clothing/Laundry		001 000 521 General Fund	664.90	Uniform Alterations - C Thompson
35032	05/14/2025	05/27/2025 10618	First Responder Outfitters, Inc.	178.66	Uniform Alterations - J Roberts
	521 22 49 01 Uniforms/Clothing/Laundry		001 000 521 General Fund	178.66	Uniform Alterations - J Roberts
			Total First Responder Outfitters, Inc.	843.56	
35019	05/14/2025	05/27/2025 3642	Flags A' Flying LLC	907.22	New Flags for PSB, Alice Peers, Rec Ct, PW, CH
	518 30 31 01 Oper Supplies - Rec Bldg		001 000 518 General Fund	171.84	New Flags - Rec
	518 30 31 02 Oper Supplies - PSB Bldg		001 000 518 General Fund	171.84	New Flags - PSB
	518 30 31 03 Oper Supplies - PWF		001 000 518 General Fund	171.84	New Flags - PW
	518 30 31 04 Oper Supplies - CH		001 000 518 General Fund	219.86	New Flags - CH
	518 30 31 05 Oper Supplies - Parks Struct		001 000 518 General Fund	171.84	New Flags - Alice Peers
35080	05/19/2025	05/27/2025 10329	Flick, Mary	25.00	Refund for Senior Trip - Norweigan Viking Fest
	347 30 00 04 Recreation Fees		001 000 340 General Fund	-25.00	Refund for Senior Trip - Norweigan Viking Fest
35027	05/14/2025	05/27/2025 2696	Florence, Judith	78.00	Library Reimbursement - 1 Year (Judith)
	572 21 49 00 Library Services		001 000 572 General Fund	78.00	Library Reimbursement - 1 Year (Judith)
35081	05/19/2025	05/27/2025 9708	Flynn, Barbara	25.00	Refund for Senior Trip - Norweigan Viking Fest
	347 30 00 04 Recreation Fees		001 000 340 General Fund	-25.00	Refund for Senior Trip - Norweigan Viking Fest
35088	05/19/2025	05/27/2025 10994	GCP WW Holdco LLC, Whistle Workwear	109.19	Work Boots - S Canavan
	534 10 20 01 Contract Benefits - Wtr Adm		425 000 534 Water Fund (dep	54.60	Work Boots - S Canavan
	535 10 20 01 Contract Benefits - Sewer Ac		430 000 535 Sewer Fund (dep	54.59	Work Boots - S Canavan

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35089	05/19/2025	05/27/2025	10994	GCP WW Holdco LLC, Whistle Workwear	114.15 Work Boots - T Piercy
	534 10 20 01	Contract Benefits - Wtr Adm	425 000	534 Water Fund (dep	57.08 Work Boots - T Piercy
	535 10 20 01	Contract Benefits - Sewer Ac	430 000	535 Sewer Fund (dep	57.07 Work Boots - T Piercy
Total GCP WW Holdco LLC, Whistle Workwear				223.34	
35075	05/19/2025	05/27/2025	6950	Getting Personal Imprinting LLC, dba Tacoma Trophy	693.63 Dash Plates for Fircrest Car Show (420)
	573 90 49 01	Community Events	001 000	573 General Fund	693.63 Dash Plates for Fircrest Car Show (420)
35083	05/19/2025	05/27/2025	9799	Gosselin, Jacob	75.00 Security Deposit Refund, Gosselin, 04/26/25
	582 10 00 00	Deposit Refunds	001 000	580 General Fund	75.00 Security Deposit Refund, Gosselin, 04/26/25
35082	05/19/2025	05/27/2025	2043	Hermesen, Steve	75.00 Security Deposit Refund, Hermesen, 05/04/25
	582 10 00 00	Deposit Refunds	001 000	580 General Fund	75.00 Security Deposit Refund, Hermesen, 05/04/25
35050	05/15/2025	05/27/2025	3692	Home Depot Credit Services	26.37 Lights for City Hall
	518 30 31 04	Oper Supplies - CH	001 000	518 General Fund	26.37 Lights for City Hall
35056	05/15/2025	05/27/2025	10550	Howmedica Osteonics Corp, Db Stryker Sales, LLC	313.54 Electrode for AED Machine (Qty 2)
	521 22 35 00	Small Tools & Equip - Police	001 000	521 General Fund	313.54 Electrode for AED Machine (Qty 2)
35095	05/19/2025	05/27/2025	5367	Intoximeters Inc	591.24 Breathalyzer Testing Intoximeters
	521 21 35 00	Small Tools & Equipment	105 000	521 Police Investigat	591.24 Breathalyzer Testing Intoximeters
35096	05/19/2025	05/27/2025	5367	Intoximeters Inc	1,138.43 Breathalyzer Testing Intoximeter (2)
	521 21 35 00	Small Tools & Equipment	105 000	521 Police Investigat	1,138.43 Breathalyzer Testing Intoximeter (2)
Total Intoximeters Inc				1,729.67	
35099	05/21/2025	05/27/2025	8255	KCDA Purchasing Cooperative	46,009.76 Masko Park Park Play Structure - ARPA
	594 76 63 04	Other Improvements - Mask	001 000	576 General Fund	46,009.76 Masko Park Park Play Structure - ARPA
35028	05/14/2025	05/27/2025	9817	Kenyon Disend	848.00 Attorney Services - April 2025
	515 41 41 02	Special Legal Counsel	001 000	515 General Fund	848.00 Attorney Services - April 2025
35041	05/14/2025	05/27/2025	9817	Kenyon Disend	5,963.50 Attorney Services - April 2025
	515 41 41 01	City Attorney	001 000	515 General Fund	4,744.50 Attorney Services - April 2025

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515 41 41 02	Special Legal Counsel	001 000 515	General Fund	689.00	Attorney Services - April 2025
518 11 41 03	Legal Services - Personnel	001 000 518	General Fund	530.00	Attorney Services - April 2025
Total Kenyon Disend				6,811.50	
35015 05/14/2025	05/27/2025	6939	Leavitt Group NW	70.58	Notary Bond, Stamp & Journal - S Canavan
518 10 49 02	Notary	001 000 518	General Fund	70.58	Notary Bond, Stamp & Journal - S Canavan
35090 05/19/2025	05/27/2025	3791	Lowe's Company-#338954	9.18	Foam for Sewer Line Seal
535 50 31 01	Oper Supplies - Sewer Main	430 000 535	Sewer Fund (dep	9.18	Foam for Sewer Line Seal
35016 05/14/2025	05/27/2025	6639	McClain's Soil Supply	132.36	Top Soil (5 Yds) For Parks
576 80 31 02	Oper Supplies - Parks	001 000 576	General Fund	132.36	Top Soil (5 Yds) For Parks
35013 05/14/2025	05/27/2025	6456	Mell, Harriet	78.00	Library Reimbursement - 1 Year
572 21 49 00	Library Services	001 000 572	General Fund	78.00	Library Reimbursement - 1 Year
35077 05/19/2025	05/27/2025	8998	Miller, Debra	208.61	03-01740.0 - 548 BERKELEY AVE
343 10 00 00	Storm Drain Revenues	415 000 340	Storm Drain	-45.40	
343 40 00 00	Sale Of Water	425 000 340	Water Fund (dep	-53.45	
343 50 00 00	Sewer Revenues	430 000 340	Sewer Fund (dep	-109.76	
35084 05/19/2025	05/27/2025	10748	Moe, Ismono	75.00	Security Deposit Refund, Moe, 4/27/25
582 10 00 00	Deposit Refunds	001 000 580	General Fund	75.00	Security Deposit Refund, Moe, 4/27/25
35046 05/15/2025	05/27/2025	5766	Multicare Cntr of Occupational Medicine	259.00	DOT Exams - 04/18/25 - Parsons
531 50 20 01	Contract Benefits - Storm	415 000 531	Storm Drain	64.75	DOT Exams - 04/18/25 - Parsons
534 10 20 01	Contract Benefits - Wtr Adm	425 000 534	Water Fund (dep	64.75	DOT Exams - 04/18/25 - Parsons
535 10 20 01	Contract Benefits - Sewer Ac	430 000 535	Sewer Fund (dep	64.75	DOT Exams - 04/18/25 - Parsons
542 30 20 01	Contract Benefits - Street Re	101 000 542	City Street Fund	64.75	DOT Exams - 04/18/25 - Parsons
35021 05/14/2025	05/27/2025	3923	Orca Pacific Inc	767.45	Chlorine for Wells (150 gallons)
534 80 31 03	Oper Supplies - Chlorine	425 000 534	Water Fund (dep	767.45	Chlorine for Wells (150 gallons)
35051 05/15/2025	05/27/2025	3923	Orca Pacific Inc	3,682.88	Hypochlorite Solution Sodium Hypochlorite 8 (500 Gal); Muriatic Acid-Hydrochloric Acid (60 Gal), Sodium Bicarbonate (400 lbs)

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576 20 31 01	Oper Supplies - Pool Chemic	001 000 576	General Fund	3,682.88	Hypochlorite Solution Sodium Hypochlorite 8 (500 Gal); Muriatic Acid-Hydrochloric Acid (60 Gal), Sodium Bicarbonate (400 lbs)
Total Orca Pacific Inc				4,450.33	
35048 05/15/2025	05/27/2025	3958	PC Budget & Finance - Jail	1,669.83	Jail Services - April 2025
523 60 40 01	Jail	001 000 523	General Fund	1,669.83	Jail Services - April 2025
35011 05/14/2025	05/27/2025	3957	PC Budget & Finance	3.00	Copies of Public Records - Easements at Whittier Park
558 60 49 00	Miscellaneous - Planning	001 000 558	General Fund	3.00	Copies of Public Records - Easements at Whittier Park
35039 05/14/2025	05/27/2025	3957	PC Budget & Finance	297.27	#68056D & #71536D Radio Communication Services/Maintenance
521 22 48 00	Rep & Maint - Police	001 000 521	General Fund	297.27	#68056D & #71536D Radio Communication Services/Maintenance
35042 05/15/2025	05/27/2025	3957	PC Budget & Finance	515.79	1st Qtr 2025 Liquor Tax
566 66 49 00	Substance Abuse Fee	001 000 566	General Fund	515.79	1st Qtr 2025 Liquor Tax
Total PC Budget & Finance				816.06	
35087 05/19/2025	05/27/2025	3937	Pape & Sons Construction Inc	56,228.50	P#68 44th Street Lift Station Project - Work Through 04/24/25
594 35 63 01	Other Improvements - Sewe	432 000 594	Sewer Improver	56,228.50	P#68 44th Street Lift Station Project - Work Through 04/24/25
35018 05/14/2025	05/27/2025	4108	Pape Machinery Inc.	275.63	Belt Replacement For 2018 John Deere Mower #1570
548 65 48 11	O & M - Parks/Rec	501 000 548	Equipment Rent	275.63	Belt Replacement For 2018 John Deere Mower #1570
35098 05/20/2025	05/27/2025	3955	Petrocard Systems Inc	584.86	Gas/Fuel - 05/2025
548 65 31 11	Gas - Parks/Rec	501 000 548	Equipment Rent	135.42	Parks - 05/2025
548 65 31 12	Gas - Street	501 000 548	Equipment Rent	16.55	Street - 05/2025
548 65 31 13	Gas - Storm	501 000 548	Equipment Rent	307.67	Storm - 05/2025
548 65 31 14	Gas - Water/Sewer	501 000 548	Equipment Rent	125.22	Water/Sewer - 05/2025
35092 05/19/2025	05/27/2025	3956	Petty Cash-Deskins	42.12	Petty Cash Reimbursement - 05/27/25

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
521 10 49 01	Meals - Other Than Travel/Ti	001 000 521	General Fund	42.12	Civil Service Oral Board Refreshments 02/18/25, Police Chief Oral Board Refreshments 04/25/25
34984	05/03/2025	05/27/2025	9693 Price, Jack	70.52	04-01413.3 - 933 HOLLY DR
343 10 00 00	Storm Drain Revenues	415 000 340	Storm Drain	-21.40	
343 40 00 00	Sale Of Water	425 000 340	Water Fund (dep	-25.03	
343 50 00 00	Sewer Revenues	430 000 340	Sewer Fund (dep	-24.09	
35026	05/14/2025	05/27/2025	3986 Puget Sound Energy, BOT-01H	141.28	Natural Gas - City Hall - April 2025
518 30 47 00	Public Utility Services - City I	001 000 518	General Fund	141.28	Natural Gas - City Hall - April 2025
35036	05/14/2025	05/27/2025	3986 Puget Sound Energy, BOT-01H	262.21	Natural Gas - PW - April 2025
531 50 47 02	Public Utility Services - Bldg	415 000 531	Storm Drain	65.55	Natural Gas - PW - April 2025
534 10 47 00	Utility Services/Building - W	425 000 534	Water Fund (dep	65.55	Natural Gas - PW - April 2025
535 10 47 00	Utility Services/Building - Se	430 000 535	Sewer Fund (dep	65.56	Natural Gas - PW - April 2025
542 30 47 02	Electricity & Gas/Bldg - Stret	101 000 542	City Street Fund	65.55	Natural Gas - PW - April 2025
Total Puget Sound Energy, BOT-01H				403.49	
35091	05/19/2025	05/27/2025	4683 Puyallup, City of	338.40	Jail Services - April 2025
523 60 40 01	Jail	001 000 523	General Fund	338.40	Jail Services - April 2025
35069	05/16/2025	05/27/2025	10812 Quadient Finance USA, Inc.	2,000.00	Postage Meter Refill - May 2025
518 10 42 01	Postage - Non Dept	001 000 518	General Fund	2,000.00	Postage Meter Refill - May 2025
35070	05/16/2025	05/27/2025	10813 Quadient Leasing USA, Inc.	677.38	Postage Meter Rental - 06/13/25-09/12/25
518 10 42 01	Postage - Non Dept	001 000 518	General Fund	62.14	Postage Meter Tax - 06/13/25-09/12/25
591 18 70 10	Lease Payments - Non-Dept	001 000 591	General Fund	615.24	Postage Meter Rental - 06/13/25-09/12/25
35040	05/14/2025	05/27/2025	4026 S & B Inc	723.91	SCADA System Repairs - Network Updates
534 10 41 00	Prof Svcs - Water Admin	425 000 534	Water Fund (dep	361.96	SCADA System Repairs - Network Updates
535 10 41 00	Prof Svcs - Sewer Admin	430 000 535	Sewer Fund (dep	361.95	SCADA System Repairs - Network Updates
35017	05/14/2025	05/27/2025	6088 Sentinel Pest Control Inc	135.08	Pest Control - City Hall - 05/2025
518 30 48 02	Rep & Maint - City Hall	001 000 518	General Fund	135.08	Pest Control - City Hall - 05/2025
35044	05/15/2025	05/27/2025	4084 Staples Business Advantage	48.20	Office Supplies - Batteries & Post-It Notes
518 10 34 01	Office Supplies - Central	001 000 518	General Fund	48.20	Office Supplies - Batteries & Post-It Notes

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
35012	05/14/2025	05/27/2025	4133 Tacoma Rubber Stamp	30.77	Nametags - A Deskins & D Viafore
	511 60 49 00	Miscellaneous - Legisl	001 000 511 General Fund	15.39	Nametag - D Viafore
	514 23 49 00	Miscellaneous - Finance	001 000 514 General Fund	15.38	Nametag - A Deskins
35068	05/16/2025	05/27/2025	4322 Tacoma, City of - POWER	10,596.58	Power - Various Locations - 04/2025
	518 30 47 00	Public Utility Services - City I	001 000 518 General Fund	674.66	City Hall Power - 04/2025
	531 50 47 02	Public Utility Services - Bldg	415 000 531 Storm Drain	73.79	PW Power - 04/2025
	534 10 47 00	Utility Services/Building - W:	425 000 534 Water Fund (dep	73.79	PW Power - 04/2025
	534 80 47 01	Utility Services/Pumping	425 000 534 Water Fund (dep	4,054.54	PW, Well #4, #9, Golf Course - 04/2025
	535 10 47 00	Utility Services/Building - Se	430 000 535 Sewer Fund (dep	73.78	PW Power - 04/2025
	535 80 47 01	Utility Services/Pumping	430 000 535 Sewer Fund (dep	965.00	Pumps/LS Power - 04/2025
	542 30 47 02	Electricity & Gas/Bldg - Stret	101 000 542 City Street Fund	73.79	PW Power - 04/2025
	542 30 47 03	Electricity/Traffic Lights	101 000 542 City Street Fund	47.87	Traffic Control - 04/2025
	542 63 47 00	Electricity/Street Lights	101 000 542 City Street Fund	1,457.86	Street Lights - 04/2025
	548 65 47 00	Utility Services/Building - Sh	501 000 548 Equipment Rent	42.96	F&E Garage Power - 04/2025
	571 10 47 00	Public Utility Services - Rec	001 000 571 General Fund	1,019.73	Rec Center Power - 04/2025
	576 20 47 00	Public Utility Services - Pool	001 000 576 General Fund	1,235.25	Pool Power - 04/2025
	576 80 47 00	Public Utility Services - Parks	001 000 576 General Fund	803.56	Parks Power - 04/2025
35076	05/19/2025	05/27/2025	6926 Trotter, Joseph	226.15	03-02070.0 - 545 BUENA VISTA AVE
	343 10 00 00	Storm Drain Revenues	415 000 340 Storm Drain	-99.52	
	343 50 00 00	Sewer Revenues	430 000 340 Sewer Fund (dep	-239.45	
	369 91 04 30	Other Misc Revenue - Sewer	430 000 360 Sewer Fund (dep	112.82	
35071	05/19/2025	05/27/2025	8484 US Bank, Recreation Dept Account	832.24	P-Card Charges thru 05/12/25
	518 11 49 00	Miscellaneous - Personnel	001 000 518 General Fund	24.59	Police Chief Recruitment Community Meet & Greet Snacks 05/08/25
	571 10 31 00	Office Supplies - Rec	001 000 571 General Fund	16.45	Dry Erase Board Accessories
	571 10 31 02	Senior Program Supplies	001 000 571 General Fund	92.60	Senior Morning Supplies
	571 10 49 02	Reg & Tuition - Rec	001 000 571 General Fund	525.00	WRPA 2025 Conference & Tradeshow - R Brown
	573 90 49 01	Community Events	001 000 573 General Fund	173.60	Mother & Son Dance Supplies; Fircrest Fun Days - Beer Garden Supplies; Canva Subscription - Add D Masko
35009	05/14/2025	05/27/2025	4176 Univar USA Inc	6,432.28	Fluoride For All Wells (2,200 lbs)
	534 80 31 01	Fluoride	425 000 534 Water Fund (dep	6,432.28	Fluoride For All Wells (2,200 lbs)
35035	05/14/2025	05/27/2025	10860 Utter, David	50.00	Marshalllese Interpreting (1 hr) 24CR43752, 24IN43751

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512 51 41 03	Prof Srvs - Interpreter - FMC	001 000 512	General Fund	50.00	Marshallese Interpreting (1 hr) 24CR43752, 24IN43751
35020 05/14/2025	05/27/2025 4231	Water Mgmt Labs Inc		450.00	Coliform and Fluoride Water Testing - 04/16/2025
534 80 41 00	Water Testing	425 000 534	Water Fund (dep	450.00	Coliform and Fluoride Water Testing - 04/16/2025
35102 05/21/2025	05/27/2025 9716	Watermen, Inc		1,222.50	Lifeguard Bathing Suits (40)
576 20 31 03	Oper Supplies - Pool	001 000 576	General Fund	1,222.50	Lifeguard Bathing Suits (40)
35053 05/15/2025	05/27/2025 10897	Wilbur-Ellis Company, LLC		2,871.08	Fertilizer (4,450 lbs) - Fircrest & Whittier Parks
576 80 31 02	Oper Supplies - Parks	001 000 576	General Fund	2,871.08	Fertilizer (4,450 lbs) - Fircrest & Whittier Parks
35054 05/15/2025	05/27/2025 10897	Wilbur-Ellis Company, LLC		225.82	Fertilizer (350 lbs) - Fircrest & Whittier Parks
576 80 31 02	Oper Supplies - Parks	001 000 576	General Fund	225.82	Fertilizer (350 lbs) - Fircrest & Whittier Parks
Total Wilbur-Ellis Company, LLC				3,096.90	
35072 05/19/2025	05/27/2025 4256	Winning Seasons		641.88	Youth Baseball Shirts (53)
571 10 31 06	Program Supplies - Youth	001 000 571	General Fund	641.88	Youth Baseball Shirts (53)
35073 05/19/2025	05/27/2025 4256	Winning Seasons		990.90	Peewee Soccer Shirts (Qty 100)
571 10 31 06	Program Supplies - Youth	001 000 571	General Fund	990.90	Peewee Soccer Shirts (Qty 100)
35074 05/19/2025	05/27/2025 4256	Winning Seasons		112.30	Lifeguard Sweatshirts & T-Shirts (8)
576 20 31 03	Oper Supplies - Pool	001 000 576	General Fund	112.30	Lifeguard Sweatshirts & T-Shirts (8)
35100 05/21/2025	05/27/2025 4256	Winning Seasons		1,816.65	Pee Wee Baseball Shirts - Players (Qty 150)
571 10 31 06	Program Supplies - Youth	001 000 571	General Fund	1,816.65	Pee Wee Baseball Shirts - Players (Qty 150)
35101 05/21/2025	05/27/2025 4256	Winning Seasons		1,695.54	Peewee Baseball Coach Shirts (Qty 130)
571 10 31 06	Program Supplies - Youth	001 000 571	General Fund	1,695.54	Peewee Baseball Coach Shirts (Qty 130)
Total Winning Seasons				5,257.27	
35022 05/14/2025	05/27/2025 5286	Winsupply		64.81	Booster Pump Repairs - Gate Valve
534 80 31 02	Oper Supplies - Water Gen C	425 000 534	Water Fund (dep	64.81	Booster Pump Repairs - Gate Valve

ACCOUNTS PAYABLE

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Accts

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Report Total:				277,653.46	
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Fund

001 General Fund	165,852.69
101 City Street Fund	15,110.48
105 Police Investigation Fund	1,729.67
415 Storm Drain	1,999.17
425 Water Fund (department)	20,752.96
430 Sewer Fund (department)	11,159.06
432 Sewer Improvement Fund	60,137.73
501 Equipment Rental Fund	903.45
655 Agency Fund/Bdg Permit	8.25

This report has been reviewed by:

REMARKS:

Signature & Title

Date

CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Mayor Shannon Reynolds called the special meeting to order at 6:00 P.M. and led the Pledge of Allegiance. Councilmembers David M. Viafore, Brett L. Wittner, Karen Mauer-Smith, Hunter T. George, Nikki Bufford, and Jim Andrews were present.

AGENDA MODIFICATIONS

There were none.

HB 1110 EXEMPTION APPLICATION DISCUSSION

City Manager Masko introduced the Middle Housing Ad Hoc Advisory Committee, which presented a draft application for an exemption to the implementation of WA House Bill 1110. Co-Chair Frank Ladenburg stated that the goal of the meeting was to have the Council review the draft application, identify any revisions or clarifications, and address questions and concerns from the Council. The committee provided information on several issues, including the City's overcapacity for its water and sewer system, stormwater regulations regarding setbacks, and groundwater infiltration.

There was a brief discussion on incorporating Council feedback to bring the application back for Council approval at the April 22, 2025, regular meeting.

Council discussions included the application submittal timeline, understanding the proposed exemption terms, land development impacts, and infrastructure needs to include the inflow and infiltration, and the timeline and estimated cost to address the City's infrastructure concerns.

Councilmember Bufford and Committee member Eric Lane provided preliminary concerns and feedback regarding the application. Co-Chair Ladenburg requested that all comments be submitted in writing for review and to be addressed.

ADJOURNMENT

Councilmember Mauer-Smith MOVED to adjourn the meeting at 7:18 P.M., seconded by Councilmember Bufford.

The Motion Carried (7-0).

Shannon Reynolds, Mayor

Arlette Burkhart, City Clerk

CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Mayor Shannon Reynolds called the study session to order at 6:00 P.M. and led the Pledge of Allegiance. Councilmembers David M. Viafore, Brett L. Wittner, Karen Mauer-Smith, Nikki Bufford, and Jim Andrews were present. Councilmember Hunter T. George was absent and excused.

AGENDA MODIFICATIONS

There were none.

WESTSIDE DISPOSAL REFUSE & RECYCLING DISCUSSION

City Manager Masko introduced the Westside Disposal representatives and stated the intent of the meeting was to discuss current refuse and recycling services and trends. Mr. Gruner and Mr. Holden provided an overview of the company's history and operations.

Council discussions included refuse collection, customer outreach and education, recycling efficiency, and potential service improvement regarding the fall and spring clean-up events.

There was a brief discussion on the challenges and practices of waste management. The Westside Disposal team stated that they are committed to providing ongoing service quality for their customers.

The Fircrest Council thanked the Westside Disposal team for their generous contribution to the City's Centennial Celebration.

ADJOURNMENT

Councilmember Mauer-Smith MOVED to adjourn the meeting at 6:31 P.M., seconded by Councilmember Bufford.

The Motion Carried (6-0).

Shannon Reynolds, Mayor

Arlette Burkhardt, City Clerk

CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Mayor Shannon Reynolds called the regular meeting to order at 7:00 P.M. and led the Pledge of Allegiance. Councilmembers David M. Viafore, Brett L. Wittner, Karen Mauer-Smith, Hunter T. George, Nikki Bufford, and Jim Andrews were present.

PRESIDING OFFICER’S REPORT

A. Officer Thompson Introduction

Interim Police Chief Gollinger introduced newly hired Police Officer Thompson and provided a brief background on his education and law enforcement experience. The Council welcomed Officer Thompson.

B. Proclamation: Parks Appreciation Day

Councilmember Andrews read the proclamation titled Parks Appreciation Day into the record. **Councilmember Wittner MOVED to authorize the Mayor’s signature on the proclamation proclaiming April 26, 2025, as Parks Appreciation Day in the City of Fircrest; seconded by Councilmember Mauer-Smith.** Mayor Reynolds invited Councilmember comment; none were provided. Mayor Reynolds invited public comment; none were provided.

The Motion Carried (7-0).

CITY MANAGER COMMENTS

City Manager Masko provided updates on several items, including the upcoming Civil Service oral board interviews for the Police Chief position, the City’s submittal for the Alameda Avenue Sidewalks Project funding request under Representative Strickland’s Community Project Funding program, and the upcoming Pierce County In-District Meeting. Mrs. Masko also stated that the City received a favorable review for its Comprehensive Plan from the Puget Sound Regional Council and reported that the City will decertify its Climate Planning Grant funds due to limited staff capacity and competing priorities.

Lastly, City Manager Masko provided several reminders for upcoming events, including the Planning Commission Public Hearing on Middle Housing Code Amendments, the Masko Park Playground ribbon cutting, and the Council group photo.

There was a brief discussion on the Police Chief candidates' meet and greet event.

DEPARTMENT HEAD COMMENTS

There were no department head comments.

COUNCILMEMBER COMMENTS

- Councilmember Andrews; no comment.
- Councilmember Bufford; no comment.
- Councilmember George; no comment.
- Councilmember Wittner thanked staff for their progress on the Masko Park Playground project and expressed appreciation for the community engagement.
- Councilmember Mauer-Smith; no comments.
- Councilmember Viafore thanked staff for their progress on the Masko Park Project and suggested placing a sign to discourage dogs in the playground area.

- Mayor Reynolds; no comment.

PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

Mayor Reynolds invited public comment. The following individual provided comment:

- Mary Harmon Pena, 1281 Alpine Lane, expressed appreciation for the Council's consideration to keep students on-site while the new Whittier Elementary School is being built.

COMMITTEE, COMMISSION, AND LIAISON REPORTS

A. Parks & Recreation

Councilmember Andrews reported that the youth baseball season has started. He also commented on the upcoming Mom and Son dance, departmental centennial planning, and pool preparations.

B. Police/Public Safety and Court

Councilmember Mauer-Smith reported on the National Night Out preparations and upcoming oral interviews for the Police Chief position.

C. Public Works

Councilmember George provided several reports, including the Public Works transition to summer hours, the Claremont Street Sewer Main project outreach strategies, capital improvement projects such as the 44th Lift Station Upgrade, and the Emerson Sidewalk Project. He also reported on the Masko Park improvements, which include trail rehabilitation, vegetation removal, and improved line-of-sight visibility.

D. Other Liaison Reports

Mayor Reynolds reported that the Pierce County Regional Council hosted the Pierce County Sheriff and discussed unconstitutional laws.

Councilmember Viafore reported that the City's \$1 million CD recently expired, and the committee reviewed current investment options. The committee opted not to reinvest at this time.

Councilmember George provided a Sound Transit update and reported that the City of Tacoma Planning Commission members advocated for rerouting the planned link light rail extension from 19th Street to 6th Avenue. This proposal was not supported by Sound Transit and caused some concerns.

Councilmember Bufford provided a Centennial Committee update to include the passport scavenger hunt, Bear and Rhodie Tour, Fun Days Parade, Centennial banners, the legacy timeline wall project, sponsorships and donations, merchandise sales, and the Derby Days event.

CONSENT CALENDAR

Mayor Reynolds requested that the City Clerk read the Consent Calendar.

- A.** Approval of Check No. 222771 through 222832 in the amount of \$861,299.77

Approval of payroll electronic funds transfer in the amount of \$167,777.58

B. Approval of March 25, 2025, Regular Meeting minutes

Councilmember Bufford MOVED to approve the Consent Calendar; seconded by Councilmember Mauer-Smith.

The Motion Carried (7-0).

PUBLIC HEARING

There was no public hearing scheduled.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

A. Resolution No. 1971: LGIP Authorized Signers

City Manager Masko briefed the Council on the proposed resolution and highlighted that the resolution would designate position titles rather than individual names as authorized signers. **Councilmember Bufford MOVED to authorize the Finance Director and City Manager as authorized individuals on the City's Local Government Investment Pool (LGIP) Account; seconded by Councilmember Mauer-Smith.** Mayor Reynolds invited Councilmember comments; none were provided. Mayor Reynolds invited public comment; none were provided.

The Motion Carried (7-0).

B. Resolution No. 1972: HB 1110 Extension Application

City Manager Masko briefed the Council on the proposed resolution and highlighted that the resolution would authorize the City Manager to formally submit the extension request to the Washington State Department of Commerce on behalf of the City of Fircrest. There was a brief discussion on recognizing the dedicated efforts of the committee members. Middle Housing Ad Hoc Committee Co-Chair Ladenburg expressed concern regarding the City's infrastructure limitations before implementing increased housing density under WA HB 1110. Lastly, he reported that the committee believes the timeline extension would allow Fircrest to make necessary improvements to prepare for the Middle Housing implementation. **Councilmember Viafore MOVED to adopt Resolution No. 1972, authorizing the City Manager to submit a Formal Application to the Washington State Department of Commerce requesting a timeline extension for full implementation of House Bill 1110; seconded by Councilmember Andrews.**

Mayor Reynolds invited Councilmember comments.

- Councilmember Bufford expressed appreciation for the committee's efforts and expressed concern that the application may not be ready for approval.
- Councilmember Wittner expressed support for the application and commented on Exhibit 2's relevance to the application.

Committee member Jim Ottness, 973 Altadena Drive, stated that Exhibit 2 was a citizen comment addressing HB 1110 and its impacts.

City Manager Masko stated that minor corrections and formatting updates will be made prior to the submission. The motion was to authorize the City Manager to submit the application once it is finalized.

- Councilmember Andrews expressed appreciation for the committee's efforts on the application and stated it was a complete package at no cost to the City.
- Councilmember George expressed appreciation for the opportunity to learn about the City's wastewater capacity and treatment issues; however, the City is making progress towards long-term infrastructure solutions.
- Councilmember Mauer-Smith thanked the committee for their efforts.

Mayor Reynolds invited public comment.

- Committee Co-Chair Frank Ladenburg, 1309 Palm Drive, thanked the Council for their input throughout the process and highlighted that continued housing development would increase existing capacity issues.
- Denise Ladenburg, 1309 Palm Drive, thanked members of the committee for their volunteered time with the application.
- Jim Ottness, 973 Altadena Drive, thanked the Public Works Department for their assistance, highlighted stormwater management issues, and supported increased density in appropriate areas if infrastructure limitations were addressed.

Councilmember Viafore thanked the committee members for their contributions and stated that this application initiates a dialogue with the Department of Commerce regarding infrastructure limitations.

Mayor Reynolds requested a roll call vote: Andrews – Aye; Bufford – Nay; George – Aye; Mauer-Smith – Nay; Viafore – Aye; Wittner – Aye; Reynolds - Aye

The Motion Carried (5-2), with Councilmembers Bufford and Mauer-Smith dissenting.

CALL FOR FINAL COMMENTS

Councilmember Viafore provided kudos to the Fircrest Police Department for their proactivity.

Councilmember Wittner commented on the NewCold storage facility traffic impacts on Orchard Street and expressed frustration.

Councilmember George reported that the Tacoma Landfill Master Plan update is scheduled soon and requested Public Works Director Bemis to send the City of Tacoma a letter requesting to be notified when their master plan update is scheduled.

EXECUTIVE SESSION

At 8:08 P.M., Mayor Reynolds reported that the Council would take a five-minute recess and convene into Executive Session, not to exceed ten minutes (10) minutes, to discuss potential litigation, pursuant to RCW 42.30.110 (1)(i). City Manager Masko and City Attorney Joanna Eide were invited to the executive session.

The Council reconvened at 8:23 P.M.

ADJOURNMENT

Councilmember Viafore MOVED to adjourn the meeting at 8:24 P.M., seconded by Councilmember Mauer-Smith.

The Motion Carried (7-0).

Shannon Reynolds, Mayor

Arlette Burkhardt, City Clerk

CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Mayor Shannon Reynolds called the regular meeting to order at 7:00 P.M. and led the Pledge of Allegiance. Councilmembers David M. Viafore, Brett L. Wittner, Karen Mauer-Smith, Hunter T. George, Nikki Bufford, and Jim Andrews were present.

PRESIDING OFFICER’S REPORT

Mayor Reynolds recognized and celebrated City Manager Masko's birthday.

A. Proclamation: National Police Week

Councilmember Mauer-Smith read the proclamation titled National Police Week into the record. **Councilmember Viafore MOVED to authorize the Mayor’s signature on the proclamation proclaiming the week of May 11th – 17th, 2025, as National Police Week in the City of Fircrest; seconded by Councilmember Wittner.** Mayor Reynolds invited Councilmember comment; none were provided. Mayor Reynolds invited public comment; none were provided.

The Motion Carried (7-0).

Mayor Reynolds reported that she and City Manager Masko attended the Law Enforcement Memorial event.

B. Proclamation: National Public Works Week

Councilmember George read the proclamation titled National Public Works Week into the record. **Councilmember Bufford MOVED to authorize the Mayor’s signature on the proclamation proclaiming the week of May 18th – 24th, 2025, as National Public Works Week of the City of Fircrest; seconded by Councilmember Mauer-Smith.** Mayor Reynolds invited Councilmember comment; none were provided. Mayor Reynolds invited public comment; none were provided.

The Motion Carried (7-0).

C. Proclamation: Memorial Day

Mayor Reynolds read the proclamation titled Memorial Day into the record. **Councilmember Viafore MOVED to authorize the Mayor’s signature on the proclamation proclaiming Monday, May 26th, 2025, as Memorial Day in the City of Fircrest; seconded by Councilmember Wittner.** Mayor Reynolds invited Councilmember comment. There was a brief discussion on the length of recognition for fallen heroes. Mayor Reynolds invited public comment; none were provided.

The Motion Carried (7-0).

CITY MANAGER COMMENTS

City Manager Masko reported on several items to include the community meet-and-greet for the Police Chief finalists, and stated that two finalists have been selected and backgrounds are in progress. She also reported that Congresswoman Strickland included the City’s funding request for the Alameda Avenue Sidewalk Project in her submission to the House Appropriations Committee. The City’s 2024 Comprehensive Plan was recommended for certification by the Puget Sound Regional Council Growth Management Policy Board. Mrs. Masko reminded the Council that the Planning Commission will hold a special meeting on May 20, 2025, to finalize recommendations

on the Middle Housing Code Amendments and stated that the City Council's upcoming study session will also cover the Middle Housing Code Amendments topic. Mrs. Masko provided staffing updates to include the reposting of the Assistant Planner/Permit Coordinator position, the recruitment efforts for the Human Resources Specialist/Deputy City Clerk position, and a temporary custodial worker started to help during the busy season. Mrs. Masko reported that she met with America 250 Washington State Coordinator, Lorraine Ralston, to discuss the City's participation in the upcoming 250th anniversary of the nation's founding. Lastly, she reminded the Council that the ribbon-cutting ceremony for Masko Park is scheduled for May 19, 2025, at 5:30 P.M. and stated that she will be out of the office attending a conference for the remainder of the week.

DEPARTMENT HEAD COMMENTS

- Interim Police Chief Kevin Gollinger reported on the Police Department's active involvement with the Soapbox Derby event and showed the Council the Fircrest Patrol-themed soapbox derby car.
- Public Works Director Bemis provided an update on the City of University Place's Claremont Street sewer main project and stated that there will be intermittent daytime road closures. He also reported on the City's Claremont Street Grind and Overlay and stated that survey and prep work are ongoing to include community outreach. Puget Sound Energy will also update a gas main near the project, which will not impact the project. There was a brief discussion on Tacoma Water's meter valve installation project on Emerson Street.
- Parks and Recreation Director Grover provided a report on several items, including the upcoming pool opening and preparations, and Soapbox Derby registrations. There was a brief discussion on posting the current pool season schedule.

COUNCILMEMBER COMMENTS

- Councilmember Viafore expressed support for the City's ongoing recruitment efforts and encouraged continued momentum for having key positions filled by June 30, 2025.
- Councilmember Mauer-Smith; no comment.
- Councilmember Wittner wished City Manager Masko a Happy Birthday.
- Councilmember George thanked City staff for organizing the community reception for the Police Chief finalist. He also thanked the Tacoma Fire Department for their quick response to the Rainier Drive home fire. He also shared that a GoFundMe is being circulated.
- Councilmember Bufford expressed appreciation to City Clerk Burkhart for Municipal Clerks Week.
- Councilmember Andrews commented on the importance of educating renters on renters' insurance.
- Mayor Reynolds; no comment.

PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

Mayor Reynolds invited public comment. The following individual provided comment:

- Vince Navarre, Fircrest resident, read a birthday poem for City Manager Masko into the record.
"A Birthday Ode to Dawn City Manager of Fircrest: In Fircrest's heart, you lead the way,
With tireless care, both night and day. Through plans and meetings, big and small, you rise
with grace and give your all. With every task, you show such pride, a steady hand, a faithful

guide. You build, you serve, you light the spark, you leave in Fircrest a lasting mark. So here's to you on your special day, May joy and laughter come your way. For all you do, for how you care, A better leader? None compare. Now pause the work, let stress be gone— It's time to celebrate you, Dawn!"

COMMITTEE, COMMISSION, AND LIAISON REPORTS**A. Administration**

Councilmember Viafore recognized a City employee who was the subject of an unfair social media post. He encouraged everyone to be mindful of what is posted online and how quickly misinformation can spread.

B. Built Environmental, Planning, and Building

There was no report.

C. Finance, Information Technology

Councilmember Bufford reported that the Finance Department has been busy with the year-end report for 2024.

D. Other Liaison Reports**Centennial Committee**

Councilmember Bufford provided a Centennial Committee report to include the Centennial events calendar, and that upcoming meetings will focus on planning for the City's Centennial Birthday Week and volunteer recognition. Councilmember Bufford mentioned that Councilmembers are encouraged to participate in the Centennial Parade and are invited to join the Kiwanis in handing out strawberry shortcakes at the Strawberry Festival.

Pierce Transit

Mayor Reynolds reported on the recent Pierce Transit Board meeting, which discussed the Federal Transit Administration's recent changes, including a new Master Agreement No. 32.

Sound Transit

Councilmember George reported that Sound Transit opened a new three-mile light rail extension on the Eastside of Tacoma. The Tacoma Dome Link Extension is still in the planning phase.

CONSENT CALENDAR

Mayor Reynolds requested the City Clerk read the Consent Calendar:

- A.** Approval of Check No. 14483 through 14484 in the amount of \$9,847.90
Approval of Check No. 222833 through 222909 in the amount of \$353,974.37
Approval of payroll electronic funds transfer in the amount of \$163,131.76
- B.** Approval of April 8, 2025, Special Meeting minutes
Approval of April 8, 2025, Regular Meeting minutes
- C.** Setting a Public Hearing on May 27, 2025, at 7:15 pm or shortly thereafter to receive comments on the City's 6-Year Comprehensive Transportation Improvement Program

Councilmember Bufford MOVED to approve the Consent Calendar as read; seconded by Councilmember Mauer-Smith.

The Motion Carried (7-0).

PUBLIC HEARING

There was no public hearing scheduled.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

A. Resolution No. 1973: 44th Street Sewer Lift Station Amendment #2

Councilmember Andrews left the chambers at 7:43 P.M.

Public Works Director Bemis briefed the Council on the proposed resolution and highlighted that the second amendment would address a budget overrun incurred during the final stages of the 44th Street Lift Station Upgrade Project. **Councilmember George MOVED to adopt Resolution No. 1973, authorizing the City Manager to execute a second amendment to the 44th Street Lift Station Upgrade Project Contract; seconded by Councilmember Bufford.**

Councilmember Andrews returned at 7:44 P.M.

Mayor Reynolds invited Councilmember comments. There was a brief discussion on including the overage in the next budget amendment. Mayor Reynolds invited public comment; none were provided.

The Motion Carried (6-0), with Councilmember Andrews absent.

B. Resolution No. 1974: Claremont Grind & Overlay Project Amendment #1

Public Works Director Bemis briefed the Council on the proposed resolution and highlighted that the change order #1 will extend the eastern project limits of the Claremont Street Grind and Overlay Project from Claremont Court to Alameda Avenue. **Councilmember Bufford MOVED to adopt Resolution No. 1974, authorizing the City Manager to execute Change Order #1 to the Public Works Contract with Miles Resources, LLC for the Claremont Street Grind & Overlay Project; seconded by Councilmember Mauer-Smith.** Mayor Reynolds invited Councilmember comments; none were provided. Mayor Reynolds invited public comment; none were provided.

The Motion Carried (7-0).

C. Resolution No. 1975: Claremont Grind & Overlay Project Construction Management Contract

Public Works Director Bemis briefed the Council on the proposed resolution and highlighted that the contract would provide construction management services for the Claremont Street Grind and Overlay Project. **Councilmember Bufford MOVED to adopt Resolution No. 1975, authorizing the City Manager to execute a Professional Services Agreement with Psomas for construction**

management services for the Claremont Street Grind & Overlay Project; seconded by Councilmember Mauer-Smith. Mayor Reynolds invited Councilmember comments. There was a brief discussion on the acquisition of KPG, and the engineering consulting firm is now known as Psomas. Mayor Reynolds invited public comment; none were provided.

The Motion Carried (7-0).

D. Resolution No. 1976: National Night Out Fireworks Display Agreement

Interim Police Chief Gollinger briefed the Council on the proposed resolution and highlighted that the agreement would provide fireworks at the City's National Night Out event. **Councilmember Bufford MOVED to adopt Resolution No. 1976 authorizing the City Manager to execute an Agreement with Alpha Pyrotechnics to provide a fireworks display at National Night Out; seconded by Councilmember Mauer-Smith.** Mayor Reynolds invited Councilmember comments; none were provided. Mayor Reynolds invited public comment; none were provided.

The Motion Carried (7-0).

E. 2024 Year-End Financial Report

Finance Director Deskins presented an overview of the year-end report and highlighted changes in several funds. She reported on the General Fund revenues and expenditures, and stated that underspending was largely due to staff vacancies and delayed capital projects. She also confirmed that property tax, sales tax, and EMS charges continue to be the City's primary revenue sources. Lastly, she acknowledged a positive growth in revenue from recreation programs.

Mayor Reynolds left the Council Chambers at 7:52 P.M. and returned at 7:54 P.M.

There was a brief discussion on court revenue, including fines assessed and collected.

CALL FOR FINAL COMMENTS

There was a brief discussion on the voting procedures when Councilmembers are not in chambers.

EXECUTIVE SESSION

At 8:13 P.M., Mayor Reynolds reported that the Council would take a five-minute recess and convene into Executive Session, not to exceed fifteen (15) minutes, to discuss labor negotiations pursuant to RCW 42.30.140(4)(b). City Manager Masko, Labor Attorney Joanna Eide, and Public Works Director Bemis were invited to the executive session.

At 8:33 P.M., Mayor Reynolds reported that the executive session will be extended by an additional ten (10) minutes.

The Council reconvened at 8:43 P.M.

ADJOURNMENT

Councilmember Bufford MOVED to adjourn the meeting at 8:43 P.M., seconded by Councilmember Mauer-Smith.

The Motion Carried (7-0).

Shannon Reynolds, Mayor

Arlette Burkhardt, City Clerk

FIRCREST CITY COUNCIL AGENDA SUMMARY

NEW BUSINESS: **Public Hearing – 2026-2031 Six-Year Comprehensive Transportation Improvement Program**

ITEM: **11A**

DATE: **May 27, 2025**

FROM: **Tyler Bemis, Public Works Director**

RECOMMENDED MOTION: No Action. Public Hearing Only.

PROPOSAL: This is a public hearing on the draft 2026-2031 Six-Year Comprehensive Transportation Improvement Program (TIP). At the conclusion of the Public Hearing, staff requests the Council's deliberation and consideration of the draft TIP. Once the input of the City Council and the public has been obtained, staff will prepare the TIP for formal consideration and adoption at the June 24, 2025, City Council meeting.

FISCAL IMPACT: None at this time. This is a planning document and, therefore, is not anticipated to have any significant, direct fiscal impact. However, the projects within the TIP have a significant fiscal impact, and these will be evaluated separately through the budget and project review and approval processes

ADVANTAGE: The adoption of a Six-Year Comprehensive Transportation Improvement Program (TIP) will ensure compliance with the requirements relative to an annual, public participatory transportation improvement planning process as dictated by State statute. The TIP will become a guidance document throughout the budgetary planning process and will also serve as the adopted priority array of projects to be completed in the future. The TIP will be referenced by other jurisdictions and will be included in regional and State planning documents as well. The TIP will also provide staff with a guidance document to apply for grant opportunities and loans in the future as opportunities arise. The TIP can be modified at any time during the year by Council resolution as conditions and priorities change.

DISADVANTAGES: None known.

ALTERNATIVES: The City Council has the authority to revise the priority ranking of any project. The Council may also add, delete, or modify projects contained within the TIP.

HISTORY: Each year, all cities, towns, and other jurisdictions are required to review and update their respective transportation improvement plans. This requirement provides the framework for jurisdictional coordination of planning documents as well as the ability to compile individual plans into regional plans for the purpose of determining State, regional, and local transportation needs. Prior to the adoption of a new TIP, jurisdictions are required to conduct a public hearing on this subject in an effort to include the input of the public at large. This agenda summary is intended to assist in the public hearing requirement of the adoption process.

Chapter 35.77.010 of the Revised Code of Washington (RCW) provides that each city shall annually update its Six-Year Comprehensive Transportation Program (TIP) and file a copy of the

adopted TIP with the Secretary of the Washington State Department of Transportation (WSDOT) each year. The TIP is necessary to allow cities and counties to obtain State and Federal funding. For a project to obtain funding from the State, it must appear in the agency's current TIP. Because the State also disperses federal highway funds, this requirement applies to federally funded projects as well.

RCW 35.77.010 also requires each city to specifically set forth those projects and programs of regional significance for inclusion in the transportation improvement program for that region. No projects included in this TIP are considered regionally significant.

The TIP is based on anticipated revenues versus desirable projects. There are always more projects than available revenues. Therefore, a primary objective of the TIP is to integrate the two to produce a comprehensive, realistic program for the orderly development and maintenance of our street system.

Several important points must be considered during the review of the proposed TIP. The early years of the TIP are fairly definite in that it can be assumed that those projects will be constructed as scheduled, pending anticipated funding received. Projects in the later years are more flexible and may be accelerated, delayed, or canceled as funding and conditions change.

It is also important to note that the adoption of the TIP does not irreversibly commit the City of Fircrest to construct the projects. A project may be canceled at any time during study or design. The usual reasons for canceling a project are that it is environmentally unacceptable or contrary to the best interests of the community. Lack of funding is another reason why a project may not move forward. The TIP may at any time be revised by a majority vote of the City Council, but only after a public hearing.

ATTACHMENTS: [Resolution](#)
[TIP Brochure](#)

**CITY OF FIRCREST
RESOLUTION NO. ____**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON, ADOPTING THE 2026-2031 SIX-
YEAR COMPREHENSIVE TRANSPORTATION IMPROVEMENT
PROGRAM.**

WHEREAS, the City of Fircrest, pursuant to RCW 35.77.010, is required to annually update its Six-Year Comprehensive Transportation Improvement Program (“Program”) and file a copy of the adopted plan with the Secretary of the Washington State Department of Transportation; and

WHEREAS, a public hearing on the proposed Program was held on May 27, 2025, and [no comments/or the following comments] on the proposed Program were received; and

WHEREAS, the City Council has considered the proposed priority array and determined that the priorities of projects identified in the Program appear to be in the best interest of the City and its residents.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FIRCREST:

Section 1. The 2026-2031 Six-Year Comprehensive Transportation Improvement Program, dated June 24, 2025, is hereby adopted as the Six-Year Comprehensive Transportation Improvement Program for the City of Fircrest from and after January 1, 2026, and until amended by subsequent action of the City Council.

Section 2. The City Clerk or designee is hereby authorized and directed to forward copies of the 2026-2031 Comprehensive Transportation Improvement Program to the appropriate State, regional, and local agencies and to file the same in the official City records.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, at a regular meeting thereof this 24th day of June 2025.

APPROVED:

Shannon Reynolds, Mayor

ATTEST:

Arlette Burkhardt, City Clerk

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APPROVED AS TO FORM:

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Joanna Eide, City Attorney

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CITY OF FIRCREST

2026-2031

Transportation Improvement Program

DRAFT

ACKNOWLEDGEMENTS

Fircrest City Council

Shannon Reynolds, Mayor
Nikki Bufford, Mayor Pro Tempore
David M. Viafore
Brett L. Wittner
Hunter T. George
Karen Mauer-Smith
Jim Andrews

City Manager

Dawn Masko

Public Works Department

Tyler Bemis, Director
Jeff Davis, Utility Foreman
Russ Parsons, Utility Service Person II
Tim Piercy, Utility Service Person II
Salvador Marez, Utility Service Person II
Trina Scholer, Utility Service Person II
Sherry Canavan, Office Coordinator
Holly Veliz, Utility Billing Assistant

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PREFACE

Chapters 35.77.010 and 35.77.015 of the Revised Code of Washington (RCW) provide that each city shall annually update its Six-Year Comprehensive Transportation Program and, after a public hearing thereon, file a copy of the adopted Program with the Secretary of the Washington State Department of Transportation (WSDOT) by July 1 of each year. The Program is necessary to allow cities and counties to obtain State and Federal funding. For a project to obtain funding from the State, it must appear in the agency's current Program. Because the state also disperses federal highway funds, this requirement applies to federally funded projects as well.

RCW 35.77.010 also requires each city to specifically set forth those projects and programs of regional significance for inclusion in the transportation improvement plan for that region. There are no projects included in this Program that are considered regionally significant.

The Program is based upon anticipated revenues versus desirable projects. There are always more projects than available revenues. Therefore, a primary objective of the Program is to integrate the two to produce a comprehensive, realistic program for the orderly development and maintenance of our street system.

Several important points must be considered during the review of the proposed Program. The early years of the Program are fairly definite; that is, it can be assumed that those projects will be constructed as scheduled. Projects in the later years are more flexible and may be accelerated, delayed, or canceled as funding and conditions change.

It is also important to note that the adoption of the Program does not irreversibly commit the City of Fircrest to construct the projects. A project may be canceled at any time during study or design. The usual reasons for canceling a project are that it is environmentally unacceptable or contrary to the best interests of the community. The Program may be revised at any time by a majority vote of the City Council, but only after a public hearing.

NON-DISCRIMINATION

The City of Fircrest assures that no person shall, on the grounds of race, color, national origin, handicap, sex, age, or income status as provided by Title VI of the Civil Rights Act of 1964 and subsequent authorities, be excluded from participation in, be denied the benefits of, or be otherwise subject to discrimination under any program or activity.

GRANT APPLICATIONS AND LEVERAGING LOCAL DOLLARS

The City recognizes the critical need to maximize the use of local funds through grant applications, particularly given the reduction in available funding for transportation-related capital improvements. This program aims not only to identify and schedule projects for funding but also to secure City Council approval for submitting grant applications for projects included in the program. By doing so, the City ensures a strategic approach to obtaining necessary financial resources for vital transportation infrastructure improvements.

ABOUT THE CITY OF FIRCREST

Fircrest is a non-charter code city operating under a Council-Manager form of government. The city manages an annual General Fund budget of **\$12.1 million** and a total budget exceeding **\$32.6 million**. As a full-service city, Fircrest provides a wide array of services, including police and fire protection, animal control, emergency medical aid, building safety regulation and inspection, and comprehensive land use planning and zoning. The city also supports housing and community development, as well as recreational and cultural programs. Additionally, Fircrest is responsible for traffic safety and improvements, along with the maintenance and enhancement of streets, and water, sewer, and stormwater systems.

Incorporated initially as a town in **1925** and later recognized as a city in 1990, Fircrest covers an area of 1.58 square miles. It is strategically located 32 miles south of Seattle and 31 miles north of the state capital, making it a prime residential area for those working in these major urban centers. Fircrest is celebrated as **“The Jewel of Pierce County”** and is known for its suburban charm, master-planned community origins, and vibrant local life. The city features six parks, an urban forest of fir trees, and the private Fircrest Golf Club.

Home to **6,774 residents**, Fircrest maintains a strong local history and an engaged community. The city manages 27.1 acres of land, offering diverse recreational opportunities and hosting a variety of community events. Fircrest is known for its quiet, residential character, livable neighborhoods, and high-quality recreational facilities. The city is committed to community-oriented policing and is actively planning for future growth while preserving its green spaces, safe and friendly atmosphere, sustainability, and historical charm.



FUNDING SOURCES

MOTOR VEHICLE FUEL TAX FUNDS

By law, each city receives a proportionate share of the total state motor vehicle fuel tax. Money received is a monthly allocation based on population. In the City's 2025 budget it is anticipated that revenue received from the state gas tax for the Street Fund will be \$131,000. This is the same that is anticipated to be received in 2026 and therefore should be relatively accurate.

TRANSPORTATION IMPROVEMENT BOARD

The Washington State Transportation Improvement Board (TIB) funds high-priority transportation projects in communities throughout the state to enhance the movement of people, goods, and services. TIB is an independent state agency, created by the Legislature, that distributes and manages street construction and maintenance grants to 320 cities and urban counties throughout Washington State. Funding for TIB's grant programs comes from revenue generated by three cents of the statewide gas tax. The TIB has several statewide competitive programs which use criteria developed by the TIB for the prioritization of projects. The TIB programs in which the City of Fircrest can compete are as follows:

Urban Arterial Program (UAP)

The Urban Arterial Program funds projects that enhance arterial safety, support growth and development, improve mobility and physical condition. Projects are also rated on sustainability and constructibility. The program requires sidewalks on both sides of the streets and funds bike lanes when included in a local transportation plan.

Active Transportation Program (ATP)

The Active Transportation Program establishes highly connected human scale transportation networks in downtowns and activity centers. The program constructs and replaces sidewalks and bike lanes to improve safety, create system continuity, link generators, extend the system and complete gaps on federally classified routes. Projects must be transportation related and not for recreation only.

Arterial Preservation Program (APP) (For urban cities with assessed valuation below \$3 billion)

The Arterial Preservation Program enables larger scale preservation projects at lower unit costs. The program provides funding for overlay or seal coat treatments of federally classified arterial streets. The APP also funds required ADA ramp upgrades, and minor associated sidewalk repairs.

Complete Streets Program (CSP)

The Complete Streets Program incentivizes roadway design for all users including bicyclists, pedestrians, and transit. All cities and counties with an adopted complete streets ordinance are eligible for this program.

ADDITIONAL FUNDING SOURCES

In years past, proceeds from the sale of the City's power utility were used to fund capital street projects. However, these funds have not been sufficient to fully execute all the projects included in the Six-Year Transportation Improvement Program. The City will continue to actively pursue grant funding in an effort to minimize the use of these limited funds and to maintain a healthy reserve that can help sustain operations during challenging economic times.

Real Estate Excise Taxes

The City can also use the Real Estate Excise Tax (REET) it receives to fund, in whole or in part, any capital project associated with the work identified in this plan.

Washington State Department of Transportation (WSDOT)

Puget Sound Regional Council (PSRC) Regional Planning Agency

Safe Routes to School / Pedestrian Bicyclist Program

The Purpose of the SRTS Program is to improve safety and mobility for children by enabling and encouraging them to walk and bicycle to school. Funding for this program is for projects within two miles of primary, middle and high schools (K-12).

Surface Transportation Block Grant (STBG)

WSDOT allocates STBG funds to Metropolitan Planning Organizations (MPO's) and County Lead Agencies for prioritizing and selecting projects that align with their regional priorities involving all entities eligible to participate in a public process. In addition, WSDOT sets annual delivery targets for each MPO and county lead agency. Eligible projects include highway/bridge construction/repair; transit capital projects; bicycle, pedestrian and recreational trails; and construction of ferry boats and terminals.

Surface Water Management Program

The City's Stormwater Management Program (SWMP) pays for all drainage facilities constructed in conjunction with street improvements. The revenue from SWM is directly related to the number of capital improvement projects constructed. Because there will be little impact to storm drainage facilities resulting from the projects proposed in the Six-Year Transportation Improvement Program, only a minor amount of funding is expected from this source.

Consistency with Land Use Management Plan

The State's Growth Management Act (GMA) requires local governments to develop and adopt comprehensive plans covering land use, housing, capital facilities, utilities, and transportation. These comprehensive plans must balance the demands of growth with the provision of public facilities and services and transportation facilities and services. The City of Fircrest was required to develop and adopt a comprehensive plan that is in conformance with the requirements of the GMA.

The City of Fircrest has, as part of its Comprehensive Plan, Transportation Goals and Policies. The projects in the Six-Year Comprehensive Transportation Improvement Program are intended to conform to the goals and policies within the City's Comprehensive Plan.

TABLE 1: 2026-2031 TRANSPORTATION FACILITY IMPROVEMENTS

City of Fircrest Six-Year Comprehensive Transportation Improvement Program (2026 to 2031)

Transportation Facility Improvements		2026	2027	2028	2029	2030	2031	TOTAL
Capital Appropriations								
1	Major Pavement Patching: Citywide	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 600,000.00
Grind and Overlays								
2	Regents Blvd: Alameda Ave to 67th Ave W (Design Complete)	\$ 1,100,000						\$ 1,100,000.00
3	South Orchard St from Columbia Ave to Regents Blvd					\$ 800,000		\$ 800,000.00
Pedestrian, Non-Motorized / Active Transportation Program								
4	Alameda Ave: 44th St W to Emerson St (curb/gutter, bike lane, sidewalk - east side of ROW)			\$ 1,200,000				\$ 1,200,000.00
5	44th St: 67th Ave to 60th Ave (TIB funded for construction in the 2027-2028 cycle) (curb/gutter, bike lane, sidewalk - north side) (\$3.5 Million - 50/50 split with University Place)		\$ 1,750,000					\$ 1,750,000.00
6	Alameda Ave: Emerson St to Rosewood Ln (curb/gutter, bike lane, sidewalk - east side)				\$ 1,900,000			\$ 1,900,000.00
Total Capital Appropriations								
		\$ 1,200,000	\$ 1,850,000	\$ 1,300,000	\$ 2,000,000	\$ 900,000	\$ 100,000	\$ 7,350,000.00

FIGURE1: 2026-2031 PROJECTS MAP

As listed in Table 1, Map 1 illustrates the transportation facility improvements for the 2026-2031 Six-Year Transportation Improvement Program planned for the City of Fircrest. Below is a brief description of the work for these projects.

Grind and Overlay (red)

Grind and overlay is a process used in road construction and maintenance to rehabilitate an existing asphalt pavement surface by removing the top layer of asphalt (known as the “grind”) and then replacing it with a new layer of asphalt (known as the “overlay”). The milling process involves the use of a large machine that grinds off the existing surface layer of the pavement to a specified depth, typically between 1 and 4 inches. The grinding machine removes the old asphalt and any damaged or deteriorated sections of the underlying pavement.

After the grinding is completed, the surface is cleaned and inspected for any additional repairs that may be necessary. Once the surface is deemed ready, a new layer of asphalt is applied, which typically ranges in thickness from 2 to 4 inches. The new layer of asphalt is then compacted using heavy equipment to create a smooth, even surface.

Grind and overlay is a cost-effective method for extending the life of an existing asphalt pavement surface, particularly when the underlying pavement is still in good condition but the surface layer has become worn, cracked, or damaged. It can also be used to correct surface irregularities or improve the skid resistance of the pavement.

Pedestrian, Non-Motorized (green)

This improvement typically involves the construction of new curbs, gutters, and sidewalk enhancements. It aims to add new sidewalks where none currently exist and to complete gaps in existing sidewalks. Additionally, this improvement can potentially provide bike lanes along designated routes, enhancing safety and accessibility for pedestrians and cyclists.



FIRCREST CITY COUNCIL AGENDA SUMMARY

NEW BUSINESS: 2025 Budget Amendment #1 Ordinance – 1st Reading
ITEM: 13A
DATE: May 27, 2025
FROM: Dawn Masko, City Manager
Allison Deskins, Finance Director

RECOMMENDED MOTION: I move to adopt Ordinance No. _____, authorizing additional expenditures of funds for items not included in the Adopted 2025 Budget.

PROPOSAL: This ordinance provides for budget adjustments to account for anticipated revenues and expenditures that were not included in the Adopted 2025 Budget. These adjustments reflect updated financial data, grant awards, project carryforwards, and operational needs across all City funds.

FISCAL IMPACT:

All Funds – Summary of Proposed Budget Adjustments:

	Adopted Budget	Amendment #1	Revised Budget
Beginning Fund Balance	\$16,820,595	\$1,785,798	\$18,606,393
Revenues	15,856,291	2,009,536	17,865,827
Expenditures	15,950,873	2,951,422	18,902,295
Ending Fund Balance	16,726,013	843,912	17,569,925

General Fund – Summary of Proposed Budget Adjustments:

General Fund	Adopted Budget	Amendment #1	Revised Budget
Beginning Fund Balance	\$4,508,940	\$397,473	\$4,906,413
Revenues	7,630,277	67,700	7,697,977
Expenditures	8,094,767	298,173	8,392,940
Ending Fund Balance	4,044,450	167,000	4,211,450

Exhibit A-1 provides a summary of proposed budget adjustments by fund.

Exhibit A-2 provides line-item detail of the proposed budget changes.

Highlights of the proposed budget adjustments include:

Citywide:

- Update beginning fund balances to reflect 2024 actual ending fund balances.
- Adjust salary and benefit appropriations based on current information.
- Increase appropriation for cell phone replacements.

General Fund:

- Update revenue estimates for utility taxes, franchise fees, recreation fees, and court fees.
- Carry forward the remaining Department of Commerce Middle Housing Grant.
- Recognize donation commitment for the Tot Lot Park sign.
- Recognize Centennial community donations and merchandise sales.

- Carry forward and/or increase appropriations for:
 - Finance consulting services and software subscriptions.
 - Special legal services and WA State Auditor services.
 - Parks Maintenance Facility wall and landscaping.
 - Community Center HVAC system repairs.
 - Various ARPA-funded expenditures for information technology projects, police equipment, and laptop replacements.
 - Planning consultants and basketball officials.
 - Foosball table (donation funded) and police vehicle equipment.
 - Fiber utility cable installation at City Hall, Tot Lot Park sign, and Fircrest Park drinking fountain replacement.
 - Fircrest Park tennis courts fence, City Hall columns, and Masko Park/Rhody Garden ARPA-funded projects.

Other Funds:

- **Street Fund (101):** Recognize grant revenues and related expenditures for Regents Overlay, Emerson Sidewalks, South Orchard Grind & Overlay, Electron Crosswalk, and Claremont Grind & Overlay capital projects.
- **REET Fund (310):** Transfers from REET 1 and REET 2 to the Street Fund (101) for the Claremont Grind & Overlay and Emerson Sidewalk projects.
- **Police Investigation Fund (105):** Add appropriations for law enforcement equipment.
- **Park Capital Fund (301):** Carry forward appropriations for Masko Park landscaping and Parks Maintenance Facility.
- **Utility Operating Funds – Storm (415), Water (425), and Sewer (430):**
 - Increase legal services appropriations.
 - Adjust revenues and increase appropriations for repairs & maintenance.
- **Utility Capital Funds – Storm (416), Water (426), and Sewer (432):**
 - Carry forward the remaining Department of Ecology NPDES grant.
 - Carry forward Princeton Street water connections, Wellhouse #8 repairs, and water meter replacement ARPA-funded projects.
 - Carry forward the 44th Street Lift Station project appropriation.
- **Equipment Replacement Fund (501):** Carry forward the appropriation for a new police vehicle and increase the appropriation for Council laptop replacements.

The fiscal impact of this proposal includes increases in both revenues and expenditures, along with corresponding increases to fund balances. The proposed changes will result in the following Amended 2025 Budget by Fund:

<u>2025 REVENUES, EXPENDITURES & BALANCES BY FUND</u>			
<u>FUND</u>	<u>ORIGINAL</u>	<u>BA #1</u>	<u>AMENDED</u>
General	\$12,139,217	\$465,173	\$12,604,390
Street	1,583,438	1,467,186	3,050,624
Police Investigation	500	13,983	14,483
Cumulative Reserve	2,750,000	-	2,750,000

Park Bond Debt Service	638,878	(5,274)	633,604
Park Bond Capital	1,014,720	196,631	1,211,351
REET	3,132,979	56,219	3,189,198
Storm	1,194,940	6,371	1,201,311
Storm Capital	828,906	111,519	940,425
Water	1,504,692	55,117	1,559,809
Water Capital	216,537	324,887	541,424
Sewer	4,080,747	451,566	4,532,313
Sewer Capital	952,075	649,305	1,601,380
ERR	2,639,257	2,651	2,641,908
Total	\$32,676,886	\$3,795,334	\$36,472,220

ADVANTAGE: The City of Fircrest adopts an annual budget at the fund level. The proposed amendment updates estimated revenues and expenditures to reflect unforeseen changes, ensuring continued compliance with legally authorized budget limits and enhancing the accuracy of the City’s financial reporting.

DISADVANTAGES: None identified.

ALTERNATIVES: Approve the budget ordinance with modifications, or decline to amend the budget, which does not allow for an accurate depiction of City revenues, expenditures, and fund balances.

HISTORY: It is a prudent financial management practice to periodically amend the adopted budget to reflect changes in revenues and expenditures that arise throughout the fiscal year. It is not uncommon for the Council to approve expenses that were not anticipated during the budget process. Budget amendments allow the City to address these issues and ensure that it remains in compliance with Washington State law, which requires expenditures to stay within authorized limits.

Amendments are also essential for maintaining transparency and providing a more accurate projection of each fund’s anticipated ending fund balance. The State Auditor’s Office expects municipalities to make such adjustments as needed.

Budget amendments generally fall into two categories:

- **Miscellaneous Adjustments:** These address unanticipated revenues and expenditures, such as grants, donations, insurance recoveries, or legal settlements.
- **Housekeeping Adjustments:** These include corrections required by accounting standards, updates to beginning fund balances to match prior-year actuals, and carryforwards for ongoing projects or commitments not completed by year-end.

Additionally, budget amendments incorporate changes resulting from Council-approved actions taken after the last adopted budget or budget amendment. These may include awarding contracts, purchasing capital equipment, approving contract change orders, or implementing rate changes.

ATTACHMENTS: [Ordinance](#)
[Budget Amendment Exhibit A-1](#)
[Budget Amendment Exhibit A-2](#)

**CITY OF FIRCREST
ORDINANCE NO. _____**

**AN ORDINANCE OF THE CITY OF FIRCREST, WASHINGTON,
AMENDING ORDINANCE NO. 1735 TO AUTHORIZE ADDITIONAL
EXPENDITURES OF FUNDS FOR MATTERS NOT FORESEEN AT
THE TIME OF FILING THE 2025 ANNUAL BUDGET, PROVIDING
SEVERABILITY, AND ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, the City anticipates certain revenues and expenditures not foreseen at the time of filing the Annual Budget for 2025; and

WHEREAS, the City of Fircrest adopts an annual budget at the fund level; and

WHEREAS, the City of Fircrest adopted its 2025 Budget on December 10, 2024, through Ordinance No. 1735; and

WHEREAS, the City Council, after due consideration, has deemed that it is necessary and in the best interest of the City of Fircrest to amend Ordinance No. 1735, the Adopted 2025 Budget, to defray the anticipated expenditures.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF FIRCREST DO
ORDAIN AS FOLLOWS:**

Section 1. Amendment. Ordinance No. 1735, the Adopted 2025 Budget, is hereby amended as set forth in Section 2 below.

Section 2. Amendment. The anticipated revenues and expenditures will result in the amendment of the 2025 Budget by fund as follows:

<u>2025 REVENUES, EXPENDITURES & BALANCES BY FUND</u>			
<u>FUND</u>	<u>ORIGINAL</u>	<u>BA #1</u>	<u>AMENDED</u>
General	\$12,139,217	\$465,173	\$12,604,390
Street	1,583,438	1,467,186	3,050,624
Police Investigation	500	13,983	14,483
Cumulative Reserve	2,750,000	-	2,750,000
Park Bond Debt Service	638,878	(5,274)	633,604
Park Bond Capital	1,014,720	196,631	1,211,351
REET	3,132,979	56,219	3,189,198
Storm	1,194,940	6,371	1,201,311
Storm Capital	828,906	111,519	940,425
Water	1,504,692	55,117	1,559,809
Water Capital	216,537	324,887	541,424
Sewer	4,080,747	451,566	4,532,313
Sewer Capital	952,075	649,305	1,601,380
ERR	2,639,257	2,651	2,641,908
Total	\$32,676,886	\$3,795,334	\$36,472,220

Section 3. Non-emergency. The revenues and expenditures set forth in Section 2 above are not one of the emergencies specifically enumerated in RCW 35A.33.080.

Section 4. Corrections. The City Clerk and codifiers of the ordinance are authorized to make necessary corrections to this ordinance, including, but not limited to, the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers, and any references thereto.

Section 5. Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such invalidity shall not affect the validity or effectiveness of the remaining portions of this ordinance.

Section 6. Effective Date. This ordinance shall take effect five days after its passage, approval, and publication as provided by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, at a regular meeting thereof this 10th day of June 2025.

APPROVED:

Shannon Reynolds, Mayor

ATTEST:

Arlette Burkhardt, City Clerk

APPROVED AS TO FORM:

Joanna Eide, City Attorney

Publication Date:

Effective Date:

CITY OF FIRCREST
2025 BUDGET AMENDMENT #1
Exhibit A-1

FUND	BEGINNING BALANCE	Adjustment	REVISED BEGINNING BALANCE	REVENUES AND OTHER SOURCES			EXPENDITURES AND OTHER USES			ENDING BALANCE	Adjustment	REVISED ENDING BALANCE
				Current Budget	Adjustment	Revised Budget	Current Budget	Adjustment	Revised Budget			
Operating												
001 General Fund	\$ 4,508,940	\$ 397,473	\$ 4,906,413	\$ 7,630,277	\$ 67,700	\$ 7,697,977	\$ 8,094,767	\$ 298,173	\$ 8,392,940	\$ 4,044,450	\$ 167,000	\$ 4,211,450
Special Revenue												
101 City Street	444,330	(428,036)	16,294	1,139,108	1,895,222	3,034,330	1,171,614	1,327,641	2,499,255	411,824	139,545	551,369
105 Police Investigation	-	13,983	13,983	500	-	500	-	14,033	14,033	500	(50)	450
150 Cumulative Reserve	2,750,000	-	2,750,000	-	-	-	-	-	-	2,750,000	-	2,750,000
Subtotal Special Revenue Funds	3,194,330	(414,053)	2,780,277	1,139,608	1,895,222	3,034,830	1,171,614	1,341,674	2,513,288	3,162,324	139,495	3,301,819
Debt Service												
201 Park Bond Debt Service	163,602	(5,274)	158,328	475,276	-	475,276	460,850	-	460,850	178,028	(5,274)	172,754
Subtotal Debt Service Funds	163,602	(5,274)	158,328	475,276	-	475,276	460,850	-	460,850	178,028	(5,274)	172,754
Total Operating Funds	\$ 7,866,872	\$ (21,854)	\$ 7,845,018	\$ 9,245,161	\$ 1,962,922	\$ 11,208,083	\$ 9,727,231	\$ 1,639,847	\$ 11,367,078	\$ 7,384,802	\$ 301,221	\$ 7,686,023
Capital Improvement												
301 Park Bond Capital	734,720	196,631	931,351	280,000	-	280,000	10,000	147,084	157,084	1,004,720	49,547	1,054,267
310 REET	2,727,329	56,219	2,783,548	405,650	-	405,650	183,392	295,859	479,251	2,949,587	(239,640)	2,709,947
Subtotal Capital Improvement Funds	3,462,049	252,850	3,714,899	685,650	-	685,650	193,392	442,943	636,335	3,954,307	(190,093)	3,764,214
Enterprise												
415 Storm Drain Operating	541,625	(24,237)	517,388	653,315	30,608	683,923	596,145	1,545	597,690	598,795	4,826	603,621
416 Storm Capital Improvement	693,706	111,519	805,225	135,200	-	135,200	110,000	-	110,000	718,906	111,519	830,425
425 Water Operating	232,539	45,120	277,659	1,272,153	9,997	1,282,150	1,170,487	9,090	1,179,577	334,205	46,027	380,232
426 Water Capital Improvement	80,987	324,887	405,874	135,550	-	135,550	158,960	179,396	338,356	57,577	145,491	203,068
430 Sewer Operating	1,091,397	445,557	1,536,954	2,989,350	6,009	2,995,359	3,420,966	4,630	3,425,596	659,781	446,936	1,106,717
432 Sewer Capital Improvement	718,075	649,305	1,367,380	234,000	-	234,000	222,150	633,261	855,411	729,925	16,044	745,969
Subtotal Enterprise Funds	3,358,329	1,552,151	4,910,480	5,419,568	46,614	5,466,182	5,678,708	827,922	6,506,630	3,099,189	770,843	3,870,032
Internal Service												
501 Equipment Replacement	2,133,345	2,651	2,135,996	505,912	-	505,912	351,542	40,710	392,252	2,287,715	(38,059)	2,249,656
Subtotal Internal Service Funds	2,133,345	2,651	2,135,996	505,912	-	505,912	351,542	40,710	392,252	2,287,715	(38,059)	2,249,656
Total Budget	\$ 16,820,595	\$ 1,785,798	\$ 18,606,393	\$ 15,856,291	\$ 2,009,536	\$ 17,865,827	\$ 15,950,873	\$ 2,951,422	\$ 18,902,295	\$ 16,726,013	\$ 843,912	\$ 17,569,925

CITY OF FIRCREST
2025 BUDGET AMENDMENT #1
Exhibit A-2

REVENUES & OTHER SOURCES			EXPENDITURES & OTHER USES		
Account	Description	Amount	Account	Description	Amount
General Fund (001)			General Fund (001)		
308-31-00-01	Beginning Fund Balance - Restricted - ARPA	\$ 109,182	512-51-10-00	Salaries & Wages - Court	\$ 6,145
308-51-00-01	Beginning Fund Balance - Assigned - Light Fund	17,401	512-51-20-00	Personnel Benefits - Court	1,410
308-51-00-02	Beginning Fund Balance - Assigned - 44th/Alameda	(8,194)	513-10-10-00	Salaries & Wages - Administration	9,320
308-91-00-01	Beginning Fund Balance - Unassigned	279,084	513-10-11-00	Overtime - Administration	4,000
334-04-20-02	WA Dept of Commerce - Middle Housing Grant	25,000	513-10-20-00	Personnel Benefits - Administration	(1,380)
367-00-00-02	Donation - Tot Lot Park Sign	6,000	514-23-41-00	Professional Svcs - Finance Consultant - Carryfwd	4,000
341-70-00-00	Centennial Merchandise Sales	1,000	514-23-41-00	Professional Svcs - Software Subscriptions	3,000
356-50-04-00	DUI Cost Reimbursement	1,200	515-41-41-02	Special Legal Counsel	12,500
316-43-00-00	Gas Utility Tax	3,000	518-10-10-00	Salaries & Wages - Non-Departmental	(900)
321-91-00-03	Cable Franchise Fee	(5,000)	518-10-20-00	Personnel Benefits - Non-Departmental	(1,000)
322-10-00-06	Investigation Fees	(1,000)	518-10-41-01	WA State Annual Audit Services	7,000
347-30-00-04	Recreation Fees	10,000	518-10-42-00	Cell Phones - Central Services	560
347-30-00-10	Participation Fees - Adult	1,000	518-11-10-00	Salaries & Wages - Personnel	1,265
353-10-00-01	Municipal Court	25,000	518-11-20-00	Personnel Benefits - Personnel	1,085
367-00-00-13	Centennial Donations	1,500	518-30-10-00	Salaries & Wages - Facilities	160
			518-30-11-00	Overtime - Facilities	5,500
			518-30-20-00	Personnel Benefits - Facilities	1,030
			518-30-31-05	Operating Supplies - Park Structures	1,000
			518-30-42-00	Cell Phones - Facilities	650
			518-30-48-01	Repair & Maintenance - Community Center	4,000
			518-30-48-04	Repair & Maintenance - Police Building	1,000
			518-30-49-01	Alarm Monitoring - City Hall	(820)
			518-80-10-00	Salaries & Wages - Info Systems	3,390
			518-80-20-00	Personnel Benefits - Info Systems	3,755
			518-81-41-01	IT Hypervisor Project - ARPA - Carryforward	3,441
			518-81-41-02	Archive Social - carryforward	4,685
			518-81-41-02	Website Projects - ARPA - Carryforward	960
			518-81-49-01	IT Hypervisor Licenses - ARPA - Carryforward	683
			521-22-10-00	Salaries & Wages - Police	21,425
			521-22-20-00	Personnel Benefits - Police	4,965
			521-22-35-00	Police Equipment - ARPA carryforward - pistols	1,935
			521-22-35-00	Small Tools & Equipment - Police	1,065
			521-22-42-00	Cell Phones - Police	2,520

CITY OF FIRCREST
2025 BUDGET AMENDMENT #1
Exhibit A-2

REVENUES & OTHER SOURCES				EXPENDITURES & OTHER USES		
Account	Description	Amount		Account	Description	Amount
				524-20-10-00	Salaries & Wages - Building	(9,565)
				524-20-42-00	Cell Phones - Building	110
				558-60-10-00	Salaries & Wages - Planning	(12,575)
				558-60-41-00	Professional Services - Middle Housing & GIS	45,600
				558-60-41-00	Planning Consultants	30,000
				558-60-42-00	Cell Phones - Planning	110
				571-10-10-00	Salaries & Wages - Recreation	13,430
				571-10-20-00	Personnel Benefits - Recreation	4,027
				571-10-35-00	Small Tools & Equipment - Foosball Table - carryfwd	1,000
				571-10-41-02	Basketball Officials	6,590
				576-20-10-00	Salaries & Wages - Pool	895
				576-20-20-00	Personnel Benefits - Pool	530
				576-80-10-00	Salaries & Wages - Parks	1,765
				576-80-20-00	Personnel Benefits - Parks	305
				576-80-42-00	Cell Phones - Parks & Recreation	650
				594-18-62-00	City Hall Columns - ARPA - Carryforward	9,002
				594-18-63-00	Fiber & Copper Utility Cable Installation	2,391
				594-18-64-00	Laptop Replacements - ARPA - Carryforward	555
				594-21-64-00	Police Vehicle Radio & Equipment	7,715
				594-76-63-01	Fircrest Park Drinking Fountains	4,325
				594-76-63-01	Fircrest Park Tennis Courts Fence - ARPA - Carryfwd	18,442
				594-76-63-01	Tot Lot Park Sign	8,000
				594-76-63-04	Masko Park/Rhody Garden Projects - Donation Carryfwd	10,200
				594-76-63-04	Masko Park/Rhody Garden Projects - ARPA - Carryfwd	46,322
				508-91-00-01	Ending Fund Balance - Unassigned	167,000
Total General Fund Adjustment		\$ 465,173		Total General Fund Adjustment		\$ 465,173
Street Fund (101)				Street Fund (101)		
308-91-01-01	Beginning Fund Balance - Unassigned	\$ (428,036)		542-30-10-00	Salaries & Wages - Maintenance	\$ 3,150
333-20-20-01	WSDOT - STBG Grant - Regents Overlay #74	4,979		542-30-20-00	Personnel Benefits - Maintenance	(2,100)
333-20-20-02	WSDOT - STBG Grant - Emerson Sidewalk #73	313,108		542-30-42-00	Cell Phones - Public Works	450
334-03-81-00	TIB Grant - South Orchard Grind & Overlay #77	576,387		542-80-10-00	Salaries & Wages - Beautification	520
334-03-81-01	TIB Grant - Electron Crosswalk #82	70,587		542-80-20-00	Personnel Benefits - Beautification	(575)
334-03-81-02	TIB Grant - Claremont Grind & Overlay	490,495		595-10-63-07	Emerson Sidewalk - Project Engineering	13,967

CITY OF FIRCREST
2025 BUDGET AMENDMENT #1
Exhibit A-2

REVENUES & OTHER SOURCES			EXPENDITURES & OTHER USES		
Account	Description	Amount	Account	Description	Amount
334-04-20-04	WA Dept of Commerce - Electron Crosswalk #82	140,675	595-10-63-08	Claremont Grind & Overlay - Design/Engineering	29,749
397-00-00-06	Transfer from REET 1 (Claremont Grind & Overlay #81)	61,705	595-32-63-07	Emerson Sidewalk - Construction	544,900
397-00-00-09	Transfer from REET 2 (Emerson Sidewalks #73)	234,154	595-32-63-08	Claremont Grind & Overlay - Construction	556,305
398-10-01-01	Insurance Recoveries - Streetlight Damage	3,132	595-32-63-09	Electron & Contra Costa Crosswalk	181,275
			508-91-01-01	Ending Fund Balance - Unassigned	139,545
Total Street Fund Adjustment		\$ 1,467,186	Total Street Fund Adjustment		\$ 1,467,186
Police Investigation Fund (105)			Police Investigation Fund (105)		
308-31-01-05	Beginning Fund Balance - Restricted	\$ 13,983	521-21-35-00	Police Equipment	\$ 14,033
			508-31-01-05	Ending Fund Balance - Restricted	(50)
Total Police Investigation Fund Adjustment		\$ 13,983	Total Police Investigation Fund Adjustment		\$ 13,983
Park Bond Debt Service Fund (201)			Park Bond Debt Service Fund (201)		
308-31-02-01	Beginning Fund Balance - Restricted	\$ (5,274)	508-31-02-01	Ending Fund Balance - Restricted	\$ (5,274)
Total Park Bond Debt Service Fund Adjustment		\$ (5,274)	Total Park Bond Debt Service Fund Adjustment		\$ (5,274)
Park Bond Capital Fund (301)			Park Bond Capital Fund (301)		
308-31-03-01	Beginning Fund Balance - Restricted	\$ 196,631	594-76-62-03	Parks Maintenance Facility - Carryforward	\$ 143,000
			594-76-62-03	Masko Park/Rhody Garden Landscaping - Carryfwd	4,084
			508-31-03-01	Ending Fund Balance - Restricted	49,547
Total Park Bond Capital Fund Adjustment		\$ 196,631	Total Park Bond Capital Fund Adjustment		\$ 196,631
REET Fund (310)			REET Fund (310)		
308-31-03-11	Beginning Fund Balance - Restricted - REET 1	\$ 71,884	597-06-00-01	REET 1 Transfer to Street Fund - Claremont #81	\$ 61,705
308-31-03-12	Beginning Fund Balance - Restricted - REET 2	(15,665)	597-06-00-02	REET 2 Transfer to Street Fund - Emerson Sidewalks	234,154
			508-31-03-11	Ending Fund Balance - Restricted - REET 1	10,179
			508-31-03-12	Ending Fund Balance - Restricted - REET 2	(249,819)
Total REET Fund Adjustment		\$ 56,219	Total REET Fund Adjustment		\$ 56,219

CITY OF FIRCREST
2025 BUDGET AMENDMENT #1
Exhibit A-2

REVENUES & OTHER SOURCES			EXPENDITURES & OTHER USES		
Account	Description	Amount	Account	Description	Amount
Storm Operating Fund (415)			Storm Operating Fund (415)		
308-51-04-15	Beginning Fund Balance - Assigned	\$ (24,237)	531-50-10-00	Salaries & Wages	\$ 935
334-03-10-00	Dept of Ecology NPDES Grant	31,208	531-50-20-00	Personnel Benefits	(1,340)
343-10-00-02	Storm Penalties	(600)	531-50-41-02	Legal Services	1,500
			531-50-42-00	Cell Phones - Public Works	450
			508-51-04-15	Ending Fund Balance - Assigned	4,826
Total Storm Operating Fund Adjustment		\$ 6,371	Total Storm Operating Fund Adjustment		\$ 6,371
Storm Capital Improvement Fund (416)			Storm Capital Improvement Fund (416)		
308-51-04-16	Beginning Fund Balance - Assigned	\$ 111,519	508-51-04-16	Ending Fund Balance - Assigned	\$ 111,519
Total Storm Capital Fund Adjustment		\$ 111,519	Total Storm Capital Fund Adjustment		\$ 111,519
Water Operating Fund (425)			Water Operating Fund (425)		
308-51-04-25	Beginning Fund Balance - Assigned	\$ 45,120	534-10-10-00	Salaries & Wages - Admin	\$ 2,260
343-40-00-01	Water Service Connection Fees	7,360	534-10-20-00	Personnel Benefits - Admin	(690)
343-40-00-02	Water Setup Fees	(500)	534-50-10-00	Salaries & Wages - Maintenance	2,900
343-40-00-03	Water Penalties	(1,100)	534-50-20-00	Personnel Benefits - Maintenance	(3,220)
369-10-00-00	Sale of Scrap Water Meters	4,237	534-10-41-02	Legal Services	3,500
			534-10-42-00	Cell Phones - Public Works	480
			534-10-48-00	Repair & Maintenance	2,860
			534-80-47-02	Dumping Fees	1,000
			508-51-04-25	Ending Fund Balance - Assigned	46,027
Total Water Operating Fund Adjustment		\$ 55,117	Total Water Operating Fund Adjustment		\$ 55,117
Water Capital Improvement Fund (426)			Water Capital Improvement Fund (426)		
308-31-04-26	Beginning Fund Balance - Restricted - ARPA	\$ 143,919	594-34-63-01	Princeton Street Connections - ARPA \$82,363 - carryfwd	\$ 117,840
308-51-04-26	Beginning Fund Balance - Assigned	180,968	594-34-63-01	Wellhouse #8 Repairs - ARPA - carryforward	21,508
			594-34-63-01	Water Meter Replacements - ARPA - carryforward	40,048
			508-51-04-26	Ending Fund Balance - Assigned	145,491
Total Water Capital Fund Adjustment		\$ 324,887	Total Water Capital Fund Adjustment		\$ 324,887

CITY OF FIRCREST
2025 BUDGET AMENDMENT #1
Exhibit A-2

REVENUES & OTHER SOURCES			EXPENDITURES & OTHER USES		
Account	Description	Amount	Account	Description	Amount
Sewer Operating Fund (430)			Sewer Operating Fund (430)		
308-51-04-30	Beginning Fund Balance - Assigned	\$ 445,557	535-10-10-00	Salaries & Wages - Admin	\$ 900
343-50-00-01	Sewer Service Connection Fees	6,009	535-10-20-00	Personnel Benefits - Admin	280
			535-10-20-01	Contract Benefits	500
			535-10-41-02	Legal Services	2,000
			535-10-42-01	Cell Phones - Public Works	450
			535-80-31-00	Sewer Main Repair Supplies	500
			508-51-04-30	Ending Fund Balance - Assigned	446,936
Total Sewer Operating Fund Adjustment		\$ 451,566	Total Sewer Operating Fund Adjustment		\$ 451,566
Sewer Capital Improvement Fund (432)			Sewer Capital Improvement Fund (432)		
308-51-04-32	Beginning Fund Balance - Assigned	\$ 649,305	594-35-63-01	44th Street Lift Station Project - carryforward	\$ 558,386
			594-35-63-03	Project Engineering - carryforward	74,875
			508-51-04-32	Ending Fund Balance - Assigned	16,044
Total Sewer Capital Fund Adjustment		\$ 649,305	Total Sewer Capital Fund Adjustment		\$ 649,305
Equipment Replacement Fund (501)			Equipment Replacement Fund (501)		
308-51-05-01	Beginning Fund Balance - Assigned	\$ 2,651	548-65-10-00	Salaries & Wages	\$ (335)
			548-65-20-00	Personnel Benefits	3,325
			594-48-64-01	Capital Equipment - Council Laptops	3,905
			594-48-64-08	Capital Equipment - Police Vehicle	33,815
			508-51-05-01	Ending Fund Balance - Assigned	(38,059)
Total Equipment Replacement Fund Adjustment		\$ 2,651	Total Equipment Replacement Fund Adjustment		\$ 2,651
GRAND TOTAL - REVENUE ADJUSTMENTS		\$ 3,795,334	GRAND TOTAL - EXPENDITURE ADJUSTMENTS		\$ 3,795,334