

CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Mayor Shannon Reynolds called the regular meeting to order at 7:00 P.M. and led the Pledge of Allegiance. Councilmembers David M. Viafore, Brett L. Wittner, Karen Mauer-Smith, Hunter T. George, Nikki Bufford, and Jim Andrews were present.

PRESIDING OFFICER'S REPORT

Mayor Reynolds acknowledged and welcomed former Councilmember and Planning Commissioner Jerry Foss.

A. Proclamation: Flag Day

Councilmember Andrews read the proclamation titled Flag Day into the record. **Councilmember Wittner MOVED to authorize the Mayor's signature on the proclamation proclaiming Saturday, June 14th, 2025, as Flag Day, in the City of Fircrest; seconded by Councilmember Mauer-Smith.** Mayor Reynolds invited Councilmember comment; none were provided. Mayor Reynolds invited public comment; none were provided.

The Motion Carried (7-0).

B. Motion: Confirming Planning Commissioner Schultz's Reappointment

Councilmember Viafore MOVED to confirm the Mayor's appointment of Shirley Schultz to the City of Fircrest Planning Commission, Position No. 5, effective June 16, 2025, through June 15, 2031; seconded by Councilmember Bufford. Mayor Reynolds invited Councilmember comment; none were provided. Mayor Reynolds invited public comment; none were provided.

The Motion Carried (7-0).

CITY MANAGER COMMENTS

City Manager Masko reported on several items, including the first Whittier Elementary Design Advisory Committee meeting, which is gathering feedback on the new school design. The City is reviewing potential impacts to Whittier Park, and at this time, Tacoma Public Schools has not submitted any land use permit applications or site plans. The City's website will have up-to-date information regarding the Whittier Elementary Replacement Project. City Manager Masko reported that a neighboring city is assisting with a voluntary code compliance agreement, and an interlocal agreement for on-call code enforcement support will be brought back to the Council for consideration. Lastly, City Manager Masko reported that the City is in the process of obtaining insurance quotes, following its December 2024 notice of potential withdrawal from its current insurance provider.

AWC Annual Business Meeting – Voting Delegate

City Manager Masko briefed the Council on changing the City's voting delegate at the AWC Annual Business Meeting. Councilmember Andrews stated he is unable to travel and attend the meeting. **Councilmember Wittner MOVED to appoint Councilmember Hunter T. George as a voting delegate, replacing Councilmember Andrews, to represent the City of Fircrest at the AWC Annual Business Meeting on June 26, 2025; seconded by Councilmember Mauer-Smith.** Mayor Reynolds invited Councilmember comment; none were provided. Mayor Reynolds invited public comment; none were provided.

The Motion Carried (7-0).

DEPARTMENT HEAD COMMENTS

There were no Department Head comments.

COUNCILMEMBER COMMENTS

- Councilmember Viafore; no comment.
- Councilmember Mauer-Smith; no comment.
- Councilmember Wittner thanked meeting attendees for participating.
- Councilmember George commented on the recent Whittier Elementary reunion event, expressed excitement for the Whittier Elementary Replacement Project and wished Councilmember Andrews well on his upcoming surgery.
- Councilmember Bufford thanked Public Works for their beautification efforts and highlighted June 12th as Women Veterans Recognition Day and June 19th as Juneteenth.
- Councilmember Andrews thanked Parks and Recreation staff for their programming and stated that his grandchildren are enjoying the baseball program.
- Mayor Reynolds; no comment.

PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

Mayor Reynolds invited public comment. There were none.

COMMITTEE, COMMISSION, AND LIAISON REPORTS

A. Administration

Councilmember Viafore reported on recruitment efforts to fill vacant positions.

B. Built Environmental, Planning, and Building

Councilmember Wittner reported on recently passed legislation regarding housing and land-use bills and stated he would provide more information during his next liaison report.

C. Finance, and Information Technology

Councilmember Bufford reported that the Finance Department is working on process improvements.

D. Other Liaison Reports

Centennial Committee

Councilmember Bufford provided a Centennial Committee report to include the Council's participation in the Centennial Parade and the Strawberry Festival.

SSHA³P

Councilmember George reported that SSHA³P adopted their budget, and there were no rate increases.

Middle Housing Ad Hoc Advisory Committee

The Committee reported that the City's application for an extension to comply with House Bill 1110 and 1337 was denied by the Department of Commerce. The Committee recommended

applying for an appeal; however, it would require Council authorization and a statement outlining the basis for an appeal. The Committee also stated that there was no procedural guidance from Commerce. Additionally, the Committee stated that Pierce County's Executive Office has provided a letter of support to address infrastructure issues. **Councilmember Viafore MOVED to direct the City Manager to file an appeal of the Department of Commerce's denial of the City's extension application for House Bill 1110 and 1337; seconded by Councilmember Andrews.** Mayor Reynolds invited Councilmembers' comments. Council discussions included potential costs, legal services, infrastructure issues, and the appeal process.

Mayor Reynolds requested a roll call vote: Andrews – Aye; Bufford – Nay; George – Nay; Mauer-Smith – Nay; Viafore – Aye; Wittner – Aye; Reynolds - Aye

The Motion Carried (4-3), with Councilmembers Bufford, George, and Mauer-Smith dissenting.

Pierce Transit

Mayor Reynolds reported on recent contract authority increases, bus shelter replacements, and the chair elections.

Mayor Reynolds invited public comment for the City's extension application appeal motion.

- Vince Navarre, 1205 Del Monte Ave, stated that the appeal is for an implementation extension only.

CONSENT CALENDAR

Mayor Reynolds requested the City Clerk read the Consent Calendar:

- A. Approval of Check Nos. 14493 through 14494 in the amount of \$9,794.70
Approval of Check Nos. 14495 through 14502 in the amount of \$8,732.92
Approval of Check Nos. 222981 through 223057 in the amount of \$137,286.08
Approval of payroll electronic funds transfer in the amount of \$180,115.34
- B. Approval of May 19, 2025, Study Session minutes
Approval of May 27, 2025, Regular Meeting minutes as corrected

Councilmember Bufford MOVED to approve the Consent Calendar as corrected; seconded by Councilmember Mauer-Smith.

Councilmember Viafore requested to withdraw the corrected May 27, 2025, Regular Meeting minutes from the Consent Calendar.

The Motion Carried (7-0).

There was a brief discussion regarding meeting minute amendment procedures.

Councilmember Viafore MOVED to approve the corrected May 27, 2025, Regular Meeting minutes; seconded by Councilmember Mauer-Smith.

The Motion Carried (7-0).

PUBLIC HEARING

A. To receive comments on the proposed Middle Housing Code Amendments

At 8:20 P.M., Mayor Reynolds opened the public hearing. City Manager Masko introduced Kimley-Horn Principal Nick Chen, who presented a summary of proposed code amendments to implement House Bills 1110 and 1337. Mayor Reynolds stated that the public hearing was to receive comments on the proposed Middle Housing Code Amendments. Mayor Reynolds invited Councilmembers' comments. There was a brief discussion thanking the staff and Planning Commissioners for their efforts.

Mayor Reynolds invited public testimony.

- Frank Landenberg requested a comparison between the state model ordinance and the City's proposed code amendments.

At 8:42 P.M., Mayor Reynolds closed the public hearing.

UNFINISHED BUSINESS

A. Ordinance No. 1739: 2025 Budget Amendment #1 – Adoption

City Manager Masko briefed the Council on the proposed ordinance and highlighted that it carries forward fund balances and ARPA project allocations from 2024, and includes staff salary and benefit adjustments, and minor budget revisions. **Councilmember Mauer-Smith MOVED to adopt Ordinance No. 1739, amending the 2025 Adopted Budget to authorize additional expenditures and revise estimated revenues and fund balances across various funds; seconded by Councilmember Viafore.** Mayor Reynolds invited Councilmembers' comments; none were provided. Mayor Reynolds invited public comment; none were provided.

The Motion Carried (7-0).

NEW BUSINESS

A. Letter of Understanding: City Manager Employment Agreement

City Manager Masko briefed the Council on the proposed Letter of Understanding (LOU) and highlighted that the LOU voluntarily extends the deadline for completing the City Manager's annual performance evaluation and salary review to no later than September 30, 2025. **Councilmember Wittner MOVED to authorize the Mayor to execute a Letter of Understanding to the City Manager's Employment Agreement to voluntarily extend the timeline for completing the City Manager's annual performance evaluation and salary review; seconded by Councilmember Mauer-Smith.** Mayor Reynolds invited Councilmember comment. Council discussions included City Manager's retroactive pay and fulfilling contractual obligations. Mayor Reynolds invited public comment; none were provided.

The Motion Carried (7-0).

CALL FOR FINAL COMMENTS

There were none.

JUNE 10, 2025

FIRCREST CITY COUNCIL MEETING MINUTES – REGULAR 5

EXECUTIVE SESSION

There was no executive session scheduled.

ADJOURNMENT

Councilmember Wittner MOVED to adjourn the meeting at 8:49 P.M., seconded by Councilmember Mauer-Smith.

The Motion Carried (7-0).

Handwritten signature of Shannon Reynolds in blue ink.

Shannon Reynolds, Mayor

Handwritten signature of Arlette Burkhardt in blue ink.

Arlette Burkhardt, City Clerk