

CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Acting City Clerk Burkhart called the regular meeting to order at 7:00 P.M. and led the Pledge of Allegiance. Councilmembers David M. Viafore, Shannon Reynolds, Brett L. Wittner, Karen Mauer-Smith, Hunter T. George, Nikki Bufford, and Jim Andrews were present.

PRESIDING OFFICER’S REPORT

A. Suspension of Rules for Selection of Mayor

Acting City Clerk Burkhart reviewed the process for the selection of Mayor and Mayor Pro Tempore based on the information Council received on Council’s Rules of Procedures on Election of Officers and Robert’s Rules of Order relating to Nominations, Elections, and Voting. Acting City Clerk Burkhart stated that if the Council concurred, two motions would be required: the first motion to suspend the Council’s Rules and Procedures for this item of business, and the second motion to adopt the procedure option for selecting a Mayor and Mayor Pro Tempore.

Councilmember Viafore MOVED that Council suspend its Rules and Procedures for Agenda Item 4 – the Selection of Mayor and Mayor Pro Tempore and adopt Robert’s Rules of Order relating to Nominations, and Elections; seconded by Councilmember Bufford. Acting City Clerk Burkhart invited Councilmember comment; none were provided.

The Motion Carried (7-0).

Councilmember Viafore MOVED that the Council adopt the Majority procedure option for electing a Mayor and Mayor Pro Tempore; seconded by Councilmember George. Acting City Clerk Burkhart invited Councilmember comment; none were provided.

The Motion Carried (7-0).

B. Selection of Mayor

Acting City Clerk Burkhart opened the floor for nominations for the position of Mayor for a two-year term:

- Councilmember Viafore passed.
- Councilmember Reynolds passed.
- Councilmember Wittner nominated Councilmember Reynolds.
- Councilmember Mauer-Smith nominated Councilmember Reynolds.
- Councilmember George nominated Councilmember Reynolds.
- Councilmember Bufford nominated Councilmember Reynolds.
- Councilmember Andrews passed.

Acting City Clerk Burkhart closed the nominations. **Councilmember Wittner MOVED to appoint Councilmember Shannon Reynolds to the position of Mayor of the City of Fircrest City Council for a two-year term effective immediately; seconded by Councilmember Bufford.** Acting City Clerk Burkhart invited Councilmember comment; none were provided.

The Motion Carried (7-0).

At 7:05 P.M., there was a Council consensus to take a five-minute recess to allow the public to congratulate Mayor Reynolds.

At 7:10 P.M., the Council reconvened.

C. Selection of Mayor Pro Tempore

Mayor Reynolds stated that the selection of the Mayor Pro Tempore for the two-year term would follow the same procedure as the selection of the Mayor and opened the floor for nominations.

- Councilmember Viafore passed.
- Councilmember Mauer-Smith nominated Councilmember Bufford.
- Councilmember Wittner nominated Councilmember Bufford.
- Mayor Reynolds passed.
- Councilmember George nominated Councilmember Bufford.
- Councilmember Bufford passed.
- Councilmember Andrews passed.

Councilmember Wittner MOVED to appoint Councilmember Nikki Bufford to the position of Mayor Pro Tempore of the City of Fircrest City Council for a two-year term effective immediately; seconded by Councilmember George. Mayor Reynolds invited Councilmember comment; none were provided.

The Motion Carried (7-0).

D. 2024 Liaison Assignments

Mayor Reynolds reported that the Council liaison assignments will be assigned at the next regular Council meeting.

CITY MANAGER COMMENTS

Acting City Manager Corcoran reported that agenda item 13A. Resolution: Claremont Avenue Overlay TIB Grant Agreement will be removed from the agenda. There were no objections noted by the Council.

DEPARTMENT HEAD COMMENTS

- Public Works Director Bemis reported on the Claremont Avenue Transportation Improvement Board grant.
- Community Development Director Newman reported on the 2024 legislative agenda housing bills, provided a departmental work plan update, and commented on the upcoming City Council and Planning Commission Joint Meeting.
- Finance Director Corcoran commented on the City's successful audit with the State Auditor's Office.
- Police Chief Schaub commented on the Civil Service Commission rules, current police scheduling, photo enforcement issue, and the Lexipol Policy Manual update. There was a brief discussion on the police officers' labor contract, scheduling, and photo enforcement.

COUNCILMEMBER COMMENTS

- Councilmember Andrews; no comment.
- Councilmember Bufford congratulated Mayor Reynolds, commented on the Black History Month proclamation, and thanked meeting attendees.
- Councilmember George thanked the meeting attendees, congratulated Mayor Reynolds, Mayor Pro Tempore Bufford, and newly elected Councilmember Mauer-Smith, and commented on his excitement for the new year.
- Councilmember Wittner congratulated Mayor Reynolds, Mayor Pro Tempore Bufford, and newly elected Councilmember Mauer-Smith and thanked the meeting attendees.
- Councilmember Mauer-Smith thanked everyone for their support.
- Councilmember Viafore congratulated Mayor Reynolds, Mayor Pro Tempore Bufford, and newly elected Councilmember Mauer-Smith and commented on the upcoming Tacoma Public Schools presentation.
- Mayor Reynolds; no comment.

PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

Mayor Reynolds invited public comment. The following individuals provided comments.

- Sean DeWitz, Congressional District Senior Outreach Representative, congratulated Mayor Reynolds and Mayor Pro Tempore Bufford.
- Kathy Owens, 545 Forrest Park Dr., commented on speeding and safety issues on Alameda Ave and community outreach for the Tacoma Public School Presentation.
- Nate Carlson, 964 Altadena Dr., commented on the suspension of the Council rules and the Whittier Park Master Plan. There was a brief discussion on community outreach and a third open house.
- Katie Dorsey, 546 Forrest Park Dr., expressed concerns about the Whittier Park Master Plan survey. There was a brief discussion on the survey and record retention.
- Brian Rybolt, 1036 Daniels Dr., commented on the upcoming Tacoma Public Schools presentation.
- Shelly Handford, 542 Forrest Park Dr., commented on the survey results and expressed concern about the Tacoma Public Schools presentation.

There was a brief discussion on the Whittier Park Master Plan process and to provide a public update.

COMMITTEE, COMMISSION, AND LIAISON REPORTS

A. Administration

There was no report.

B. Environmental, Planning, and Building

There was no report.

C. Finance, IT

There was no report.

D. Other Liaison Reports

Councilmember Bufford provided an update on Puget Sound Regional Council's growth management comprehensive plan.

CONSENT CALENDAR

Mayor Reynolds requested the Acting City Clerk read the Consent Calendar:

- A. Approval of Check No. 220678 through 220715 in the amount of \$310,397.44.
Approval of Check No. 220716 through 220732 in the amount of \$123,129.95.
Approval of Check No. 14324 through 14325 in the amount of \$8,882.71.
Approval of Check No. 14326 through 14327 in the amount of \$320.08.
Approval of Check No. 14328 through 14334 in the amount of \$72,086.72.
Approval of payroll electronic funds transfer in the amount of \$162,311.18.
- B. Approval of the Rebuilding Together South Sound Special Occasion Liquor License.
- C. Approval of the Fircrest Bottle Shop Liquor License Application.
- D. Approval of the December 18, 2023, Study Session Meeting minutes.
Approval of the December 26, 2023, Regular meeting minutes.
- E. Setting the 2024 City Council Study Session meetings on January 16, February 20, March 18, April 15, May 20, June 17, July 15, August 19, September 16, October 21, November 18, and December 16 starting at 6:00 pm at City Hall.
- F. Setting a joint meeting of the City Council and the Planning Commission on February 6, 2024, at 6:00 pm at City Hall.
- G. Setting a Public Hearing on January 23, 2024, at 7:15 pm or shortly thereafter to receive comments on a proposed solid waste rate adjustment.

Councilmember Andrews requested to remove the December 26, 2023, Regular meeting minutes.

Councilmember Viafore MOVED to approve the Consent Calendar as amended; seconded by Councilmember Wittner.

The Motion Carried (7-0).

There was a brief discussion on recording Council attendance on the meeting minutes.

Councilmember Bufford MOVED to approve the December 26, 2023, Regular meeting minutes; seconded by Councilmember Mauer-Smith.

The Motion Carried (7-0).

PUBLIC HEARING

There was no public hearing scheduled.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

A. Resolution: Claremont Street Overlay TIB Grant Agreement

The agenda item was removed.

B. Resolution No. 1881: Regents West Grind and Overlay Design Contract Award

Public Works Director Bemis briefed the Council on the proposed resolution and highlighted that the project will grind and overlay Regents Blvd between 67th Ave W and Alameda Ave. **Councilmember Bufford MOVED to adopt Resolution No. 1881, authorizing the City Manager to execute a Professional Services Agreement with TranTech Engineering LLC, for engineering services related to the Regents West Overlay Project; seconded by Councilmember George.** Mayor Reynolds invited Councilmember comment. There was a brief discussion on the usage of REET funds and crosswalk improvements. Mayor Reynolds invited public comment; none were provided.

The Motion Carried (7-0).

C. Resolution No. 1882: Approval of Department of Commerce Missing Middle Housing Grant Agreement

Community Development Director Newman briefed the Council on the proposed resolution and highlighted that the funds would help the City review its existing housing regulations. **Councilmember Bufford MOVED to adopt Resolution No. 1882, authorizing the City Manager to execute a grant contract with the Washington State Department of Commerce for \$50,000 to implement a Missing Middle Housing Ordinance and Development Regulations by June 30, 2025; seconded by Councilmember George.** Mayor Reynolds invited Councilmember comment. There was a brief discussion on consultant selection, billing procedures, and consultant performance standards. Mayor Reynolds invited public comment; none were provided.

The Motion Carried (7-0).

CALL FOR FINAL COMMENTS

Councilmember Viafore congratulated the Council and acknowledged former Fircrest Commissioner and City Councilmember Jerry Foss.

Councilmember Karen Mauer-Smith commented on the City staff and community involvement.

Councilmember Wittner thanked Acting City Clerk Burkhart.

EXECUTIVE SESSION

At 8:25 P.M., Mayor Reynolds reported that the Council would take a five-minute recess and convene into Executive Session, not to exceed sixty (60) minutes, to discuss labor negotiations, pursuant to RCW 42.30.140 (4)(b), to discuss potential litigation, pursuant to RCW 42.30.110 (1)(i) and to review the performance of public employee, pursuant to RCW 42.30.110(1)(g). City Manager Masko, and City Attorney Zeinemann were invited to the Executive Session.

ADJOURNMENT

JANUARY 09, 2024

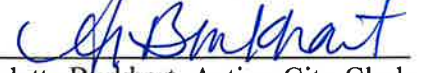
FIRCREST CITY COUNCIL MEETING MINUTES – REGULAR 6

Councilmember Bufford MOVED to adjourn the meeting at 9:16 P.M., seconded by Councilmember Wittner.

The Motion Carried (7-0).



Shannon Reynolds, Mayor



Arlette Burkhardt, Acting City Clerk