FIRCREST CITY COUNCIL
REGULAR MEETING AGENDA

TUESDAY, NOVEMBER 25, 2025 — **COUNCIL CHAMBERS**
7:00 P.M. — **FIRCREST CITY HALL, 115 RAMSDELL STREET**

Pg.#

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **PRESIDING OFFICER'S REPORT**
   A. Motion: Cancellation of December 15, 2025 Study Session
5. **CITY MANAGER COMMENTS**
6. **DEPARTMENT HEAD COMMENTS**
7. **COUNCILMEMBER COMMENTS**
8. **PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA** (If you would like to make a public comment, you may speak at the appropriate time using the raise your hand feature or by pressing *9 on your phone.)
9. **COMMITTEE, COMMISSION & LIAISON REPORTS**
   A. Parks, Recreation, and Sustainability
   B. Police/Public Safety and Court
   C. Public Works
   D. Pierce County Regional Council
   E. Other Liaison Reports
10. **CONSENT CALENDAR**

11. **PUBLIC HEARING**

12. **UNFINISHED BUSINESS**
13. **NEW BUSINESS**

14. **CALL FOR FINAL COMMENTS**
15. **EXECUTIVE SESSION**
16. **ADJOURNMENT**

Join the Zoom Meeting: *Dial-in Information:* 1-253-215-8782 *Webinar ID*: 850 6025 7564 *Password:* 412467

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ACCOUNTS PAYABLE

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Accts Pay #	Received	Date Due		Vendor		Amount	Memo
36496	11/17/2025	11/25/2025	4298	AWC Employee Benefit Trust		856.10	12/2025 Retired Medical
	521 22 20 01 LEOFF I Medical Premiums				001 000 521 General Fund	856.10	12/2025 Retired Medical
36485	11/14/2025	11/25/2025	10562	Amazon Capital Services		32.93	Two-Point Sling
	521 22 35 00 Small Tools & Equip - Police				001 000 521 General Fund	32.93	Two-Point Sling
36497	11/17/2025	11/25/2025	10562	Amazon Capital Services		27.51	Laminating Sheets (Qty 100)
	518 10 34 01 Office Supplies - Central				001 000 518 General Fund	27.51	Laminating Sheets (Qty 100)
36512	11/17/2025	11/25/2025	10562	Amazon Capital Services		95.78	2017 Snow Plow - Western Plow Controller for Front Plow Blade
	548 65 48 12 O & M - Street				501 000 548 Equipment Rent	95.78	2017 Snow Plow - Western Plow Controller for Front Plow Blade
				Total Amazon Capital Services		156.22	
36527	11/18/2025	11/25/2025	10245	Amundsen, Wendy		78.00	Library Reimbursement - 1 Year
	572 21 49 00 Library Services				001 000 572 General Fund	78.00	Library Reimbursement - 1 Year
36472	11/13/2025	11/25/2025	10279	Ault Electric Services, LLC		365.76	Drivers to Fix Gym Lights
	518 30 31 01 Oper Supplies - Rec Bldg				001 000 518 General Fund	365.76	Drivers to Fix Gym Lights
36532	11/19/2025	11/25/2025	6018	Canon Financial Services Inc		194.54	Police Copier/Fax - November 2025
	521 22 45 00 Oper Rentals - Copier - Polic				001 000 521 General Fund	17.85	Police Copier/Fax Tax - November 2025
	591 21 70 22 Lease Payments - Police				001 000 591 General Fund	176.69	Police Copier/Fax Rental - November 2025
36520	11/17/2025	11/25/2025	5805	CenturyLink (Lumen LD)		9.39	Long Distance Access & Usage 11/2025
	518 10 42 00 Communication - Non Dept				001 000 518 General Fund	9.39	Long Distance Access & Usage 11/2025
36528	11/18/2025	11/25/2025	3994	CenturyLink		481.05	Telecommunications - 11/2025
	518 10 42 00 Communication - Non Dept				001 000 518 General Fund	143.50	City Hall Alarm & Fax (2) - 11/2025
	521 22 42 00 Communication - Police				001 000 521 General Fund	289.72	Police BA/Modem & Fax - 11/2025
	531 50 42 00 Communication - Storm				415 000 531 Storm Drain	11.96	PW Alarm - 11/2025
	534 10 42 00 Communication - Water Adr				425 000 534 Water Fund (dep	11.96	PW Alarm - 11/2025
	535 10 42 01 Communication - Sewer Adr				430 000 535 Sewer Fund (dep	11.96	PW Alarm - 11/2025
	542 30 42 00 Communication - Street Reg				101 000 542 City Street Fund	11.95	PW Alarm - 11/2025
36509	11/17/2025	11/25/2025	4324	City Treasurer-Tacoma		71,713.47	Fire/EMS - 12/2025

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	522 20 40 00 Tacoma Contract - Fire				001 000 522 General Fund	22,674.67	Fire - 12/2025
	522 20 41 00 Tacoma Contract - EMS				001 000 522 General Fund	49,038.80	EMS - 12/2025
36443	11/12/2025	11/25/2025	7064	Clother, Shannen		300.74	Meals & Lodging for DMCMA Training 11/2-11/4/25 - S. Clother
	512 51 43 00 Travel - Court				001 000 512 General Fund	300.74	Meals & Lodging for DMCMA Training 11/2-11/4/25 - S. Clother
36513	11/17/2025	11/25/2025	3573	Copiers Northwest Inc		138.54	Printer Usage 09/28/25-10/28/25
	521 22 45 00 Oper Rentals - Copier - Polic				001 000 521 General Fund	138.54	Printer Usage 09/28/25-10/28/25
36514	11/17/2025	11/25/2025	3573	Copiers Northwest Inc		32.05	Copier Usage 10/01/25-10/31/25
	521 22 45 00 Oper Rentals - Copier - Polic				001 000 521 General Fund	32.05	Copier Usage 10/01/25-10/31/25
				Total Copiers Northwest Inc		170.59	
36444	11/12/2025	11/25/2025	7384	Costanti-Eacrett, Virginia		328.00	Mileage & Meals for DMCMA Training 11/2-11/4/25 - G. Costanti-Eacrett
	512 51 43 00 Travel - Court				001 000 512 General Fund	328.00	Mileage & Meals for DMCMA Training 11/2-11/4/25 - G. Costanti-Eacrett
36492	11/14/2025	11/25/2025	3588	Daily Journal Of Commerce, Inc		91.50	P#73 Emerson West Sidewalk Project - Advertisement for Construction Bids
	595 10 63 07 Emerson Sidewalk #73 - Des				101 000 594 City Street Fund	91.50	P#73 Emerson West Sidewalk Project - Advertisement for Construction Bids
36511	11/17/2025	11/25/2025	10913	David Evans and Associates, Inc.		75.54	P#74 Regents West Grind & Overlay - Professional Services 09/28/25-11/01/25
	595 10 63 06 Project Engineering - Street				101 000 594 City Street Fund	75.54	P#74 Regents West Grind & Overlay - Professional Services 09/28/25-11/01/25
36533	11/19/2025	11/25/2025	9303	Deal, Robert L.		372.30	Police Background Checks (7.25 Hrs) & Mileage 11/10/25-11/14/25
	521 22 41 00 Prof Svcs - Police				001 000 521 General Fund	372.30	Police Background Checks (7.25 Hrs) & Mileage 11/10/25-11/14/25
36535	11/19/2025	11/25/2025	4310	Dept Of Revenue-EXCISE TAX		21,562.77	October 2025 Excise Taxes
	518 20 43 01 Excise Tax - Time/Temp Ren				001 000 518 General Fund	6.60	October 2025 Excise Taxes
	531 50 44 00 Excise Tax - Storm				415 000 531 Storm Drain	1,513.21	October 2025 Excise Taxes

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	534 10 44 00 Excise Tax - Water				425 000 534 Water Fund (dep	4.36	October 2025 Excise Taxes
	534 10 44 00 Excise Tax - Water				425 000 534 Water Fund (dep	59.53	October 2025 Excise Taxes
	534 10 44 00 Excise Tax - Water				425 000 534 Water Fund (dep	12,754.29	October 2025 Excise Taxes
	535 10 44 00 Excise Tax - Sewer				430 000 535 Sewer Fund (dep	2.13	October 2025 Excise Taxes
	535 10 44 00 Excise Tax - Sewer				430 000 535 Sewer Fund (dep	6,990.03	October 2025 Excise Taxes
	571 20 43 00 Excise Tax - Participation Fee				001 000 571 General Fund	7.65	October 2025 Excise Taxes
	573 90 49 02 Centennial Celebration				001 000 573 General Fund	1.52	October 2025 Excise Taxes
	576 20 43 00 Excise Tax - Pool Revenue				001 000 576 General Fund	4.65	October 2025 Excise Taxes
	589 30 00 00 Retail Sales Tax				655 000 580 Agency Fund/Bd	162.59	October 2025 Excise Taxes
	589 30 00 00 Retail Sales Tax				655 000 580 Agency Fund/Bd	56.21	October 2025 Excise Taxes
36450	11/12/2025	11/25/2025	3635	Fence Specialists Inc		5,835.30	Repair Fence at High/Low Tank Location, Install New Entry Gate with Secure Locking System
	534 50 48 01 Rep & Maint - Water Maint				425 000 534 Water Fund (dep	5,835.30	Repair Fence at High/Low Tank Location, Install New Entry Gate with Secure Locking System
36506	11/17/2025	11/25/2025	10618	First Responder Outfitters, Inc.		36.84	Uniform Alterations - K Orteza
	521 22 49 01 Uniforms/Clothing/Laundry				001 000 521 General Fund	36.84	Uniform Alterations - K Orteza
36507	11/17/2025	11/25/2025	10618	First Responder Outfitters, Inc.		154.41	Uniform Alterations - K Orteza
	521 22 49 01 Uniforms/Clothing/Laundry				001 000 521 General Fund	154.41	Uniform Alterations - K Orteza
				Total First Responder Outfitters, Inc.		191.25	
36456	11/13/2025	11/25/2025	10994	GCP WW Holdco LLC, Whistle Workwear		524.08	Work Boots & Pants - B Wakefield & R Sebastian De Lopez
	518 30 20 01 Contract Benefits - Facilities				001 000 518 General Fund	262.04	Work Boots & Pants - B Wakefield & R Sebastian De Lopez
	576 80 20 01 Contract Benefits - Parks				001 000 576 General Fund	262.04	Work Boots & Pants - B Wakefield & R Sebastian De Lopez
36525	11/17/2025	11/25/2025	3666	Grainger Inc, Dept 826129041		42.61	Belts for Basketball Hoops at Rec Center
	518 30 31 01 Oper Supplies - Rec Bldg				001 000 518 General Fund	42.61	Belts for Basketball Hoops at Rec Center
36454	11/13/2025	11/25/2025	9273	Hanberg, Sean		78.00	Library Reimbursement - 1 Year (Kathleen)
	572 21 49 00 Library Services				001 000 572 General Fund	78.00	Library Reimbursement - 1 Year (Kathleen)
36521	11/17/2025	11/25/2025	3692	Home Depot Credit Services		16.52	Exterior Lights
	518 30 31 02 Oper Supplies - PSB Bldg				001 000 518 General Fund	16.52	Exterior Lights

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36522	11/17/2025	11/25/2025	3692	Home Depot Credit Services	249.66	Whittier Walking Bridge Supplies
	576 80 31 02 Oper Supplies - Parks			001 000 576 General Fund	249.66	Whittier Walking Bridge Supplies
36523	11/17/2025	11/25/2025	3692	Home Depot Credit Services	60.63	Whittier Walking Bridge Supplies
	576 80 31 02 Oper Supplies - Parks			001 000 576 General Fund	60.63	Whittier Walking Bridge Supplies
				Total Home Depot Credit Services	326.81	
36475	11/13/2025	11/25/2025	11248	Kalow, Georgian	75.00	Security Deposit Refund, Kalow, 10/25/25
	582 10 00 00 Deposit Refunds			001 000 580 General Fund	75.00	Security Deposit Refund, Kalow, 10/25/25
36498	11/17/2025	11/25/2025	9817	Kenyon Disend	980.50	Attorney Services - October 2025
	515 41 41 02 Special Legal Counsel			001 000 515 General Fund	980.50	Attorney Services - October 2025
36499	11/17/2025	11/25/2025	9817	Kenyon Disend	7,264.07	Attorney Services - October 2025
	515 41 41 01 City Attorney			001 000 515 General Fund	6,071.57	Attorney Services - October 2025
	518 11 41 03 Legal Services - Personnel			001 000 518 General Fund	53.00	Attorney Services - October 2025
	534 10 41 02 Legal Services			425 000 534 Water Fund (dep	874.50	Attorney Services - October 2025
	542 30 41 02 Legal Services			101 000 542 City Street Fund	265.00	Attorney Services - October 2025
				Total Kenyon Disend	8,244.57	
36451	11/12/2025	11/25/2025	10129	Kropelnicki, Amber	36.34	Reimbursement for Senior Morning Supplies
	571 10 31 02 Senior Program Supplies			001 000 571 General Fund	36.34	Reimbursement for Senior Morning Supplies
36452	11/12/2025	11/25/2025	10129	Kropelnicki, Amber	71.70	Reimbursement for Senior Morning Supplies
	571 10 31 02 Senior Program Supplies			001 000 571 General Fund	71.70	Reimbursement for Senior Morning Supplies
36453	11/12/2025	11/25/2025	10129	Kropelnicki, Amber	216.00	Reimbursement for Senior Trip - MOHAI (Qty 12)
	571 10 41 00 Senior Trips			001 000 571 General Fund	216.00	Reimbursement for Senior Trip - MOHAI (Qty 12)
36531	11/18/2025	11/25/2025	10129	Kropelnicki, Amber	18.95	Reimbursement for Senior Morning Supplies
	571 10 31 02 Senior Program Supplies			001 000 571 General Fund	18.95	Reimbursement for Senior Morning Supplies
				Total Kropelnicki, Amber	342.99	
36486	11/14/2025	11/25/2025	2020	Manley, Terence	78.00	Library Reimbursement - 1 Year (Helen)

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	572 21 49 00 Library Services				001 000 572 General Fund	78.00	Library Reimbursement - 1 Year (Helen)
36487	11/14/2025	11/25/2025	10447	Masko, Dawn		120.76	Keyboard/Mouse Combo
	513 10 31 00 Office & Oper Sup - Admin				001 000 513 General Fund	21.69	Keyboard/Mouse Combo
	513 10 35 00 Small Tools & Equip - Admir				001 000 513 General Fund	99.07	Keyboard/Mouse Combo
36534	11/19/2025	11/25/2025	10447	Masko, Dawn		2,183.88	ICMA Annual Conference - Lodging, Transportation & Meal Reimbursement - 10/24/25-10/29/25
	513 10 43 00 Travel - Admin				001 000 513 General Fund	2,183.88	ICMA Annual Conference - Lodging, Transportation & Meal Reimbursement - 10/24/25-10/29/25
				Total Masko, Dawn		2,304.64	
36447	11/12/2025	11/25/2025	2744	McKeller*, Michael		78.00	Library Reimbursement - 1 Year (Linda)
	572 21 49 00 Library Services				001 000 572 General Fund	78.00	Library Reimbursement - 1 Year (Linda)
36491	11/14/2025	11/25/2025	10382	National Business Furniture LLC		2,339.85	Credenza with Hutch, Double Pedestal Desk
	521 22 35 00 Small Tools & Equip - Police				001 000 521 General Fund	2,339.85	Credenza with Hutch, Double Pedestal Desk
36501	11/17/2025	11/25/2025	3898	Northwest Aerial Services		554.63	#59083D (2008 Ford F550 Dump Truck) Replace O-Ring on Solenoid Valve, Check ABS System
	548 65 48 12 O & M - Street				501 000 548 Equipment Rent	554.63	#59083D (2008 Ford F550 Dump Truck) Replace O-Ring on Solenoid Valve, Check ABS System
36445	11/12/2025	11/25/2025	3958	PC Budget & Finance - Jail		2,518.98	Jail Services - October 2025
	523 60 40 01 Jail				001 000 523 General Fund	2,518.98	Jail Services - October 2025
36446	11/12/2025	11/25/2025	3957	PC Budget & Finance		18,244.80	Major Incident Detective & Forensics, SWAT - 2025
	521 22 41 00 Prof Svcs - Police				001 000 521 General Fund	18,244.80	Major Incident Detective & Forensics, SWAT - 2025
36493	11/14/2025	11/25/2025	3957	PC Budget & Finance		518.31	3rd Qtr 2025 Liquor Tax
	566 66 49 00 Substance Abuse Fee				001 000 566 General Fund	518.31	3rd Qtr 2025 Liquor Tax
				Total PC Budget & Finance		18,763.11	
36442	11/12/2025	11/25/2025	3961	PCRCD, LLC dba LRI-HV		443.82	Dump Fees - Street Sweeping - October 2025

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	531 50 47 01 Dumping Fees - Storm			415 000 531 Storm Drain	443.82	Dump Fees - Street Sweeping - October 2025
36490	11/14/2025	11/25/2025	8993	Pacific Office Automation - A/R	592.70	Copier Usage 10/01/25-11/01/25
	512 51 45 00 Oper Rentals - Copier - Cour			001 000 512 General Fund	15.46	Court 10/01/25-11/01/25
	518 10 45 00 Oper Rentals - Copier - Non			001 000 518 General Fund	438.68	City Hall 10/01/25-11/01/25
	531 50 45 00 Oper Rentals - Copier - Storı			415 000 531 Storm Drain	16.83	Storm 10/01/25-11/01/25
	534 10 45 02 Oper Rentals - Copier - Wat			425 000 534 Water Fund (dep	16.83	Water 10/01/25-11/01/25
	535 10 45 00 Oper Rentals - Copier - Sew			430 000 535 Sewer Fund (dep	16.84	Sewer 10/01/25-11/01/25
	542 30 45 00 Oper Rentals - Copier - Stree			101 000 542 City Street Fund	16.83	Street 10/01/25-11/01/25
	571 10 45 01 Oper Rentals - Copier - Rec			001 000 571 General Fund	64.11	Rec 10/01/25-11/01/25
	576 80 45 00 Oper Rentals - Copier - Park			001 000 576 General Fund	7.12	Parks 10/01/25-11/01/25
36526	11/18/2025	11/25/2025	8993	Pacific Office Automation - A/R	549.59	Monthly Lease Charges - 10/01/25-11/01/25
	512 51 45 00 Oper Rentals - Copier - Cour			001 000 512 General Fund	9.58	Court 10/01/25-11/01/25
	518 10 45 00 Oper Rentals - Copier - Non			001 000 518 General Fund	18.66	City Hall 10/01/25-11/01/25
	531 50 45 00 Oper Rentals - Copier - Storı			415 000 531 Storm Drain	2.93	Storm 10/01/25-11/01/25
	534 10 45 02 Oper Rentals - Copier - Wat			425 000 534 Water Fund (dep	2.93	Water 10/01/25-11/01/25
	535 10 45 00 Oper Rentals - Copier - Sew			430 000 535 Sewer Fund (dep	2.92	Sewer 10/01/25-11/01/25
	542 30 45 00 Oper Rentals - Copier - Stree			101 000 542 City Street Fund	2.92	Street 10/01/25-11/01/25
	571 10 45 01 Oper Rentals - Copier - Rec			001 000 571 General Fund	9.42	Rec 10/01/25-11/01/25
	576 80 45 00 Oper Rentals - Copier - Park			001 000 576 General Fund	1.05	Parks 10/01/25-11/01/25
	591 12 70 00 Lease Payments - Court			001 000 591 General Fund	94.84	Court 10/01/25-11/01/25
	591 18 70 10 Lease Payments - Non-Dept			001 000 591 General Fund	184.78	City Hall 10/01/25-11/01/25
	591 31 70 00 Lease Payments - Storm			415 000 591 Storm Drain	28.99	Storm 10/01/25-11/01/25
	591 34 70 00 Lease Payments - Water Adr			425 000 591 Water Fund (dep	28.99	Water 10/01/25-11/01/25
	591 35 70 00 Lease Payments - Sewer			430 000 591 Sewer Fund (dep	28.99	Sewer 10/01/25-11/01/25
	591 71 70 00 Lease Payments - Recreatior			001 000 591 General Fund	93.23	Rec 10/01/25-11/01/25
	591 76 70 80 Lease Payments - Parks			001 000 591 General Fund	10.36	Parks 10/01/25-11/01/25
	591 95 70 00 Lease Payments - Street			101 000 591 City Street Fund	29.00	Street 10/01/25-11/01/25
				Total Pacific Office Automation - A/R	1,142.29	
36473	11/13/2025	11/25/2025	3945	Patriot Fire Protection, Inc	1,311.29	Heat Detector Re-test and Inspection for Fire Alarm - PW
	518 30 48 03 Rep & Maint - PW			001 000 518 General Fund	1,311.29	Heat Detector Re-test and Inspection for Fire Alarm - PW
36494	11/17/2025	11/25/2025	3955	Petrocard Systems Inc	250.45	Gas/Fuel - 11/2025
	548 65 31 13 Gas - Storm			501 000 548 Equipment Renta	250.45	Storm - 11/2025

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36457	11/13/2025	11/25/2025	10221	Petty Cash-ParksRec		106.50	Petty Cash Reimbursement - 11/25/25
	571 10 31 02 Senior Program Supplies				001 000 571 General Fund	106.50	Senior Morning Supplies
36449	11/12/2025	11/25/2025	3986	Puget Sound Energy, BOT-01H		102.91	Natural Gas - City Hall - October 2025
	518 30 47 00 Public Utility Services - City I				001 000 518 General Fund	102.91	Natural Gas - City Hall - October 2025
36517	11/17/2025	11/25/2025	3986	Puget Sound Energy, BOT-01H		271.26	Natural Gas - PW - October 2025
	531 50 47 02 Public Utility Services - Bldg				415 000 531 Storm Drain	67.82	Natural Gas - PW - October 2025
	534 10 47 00 Utility Services/Building - Wa				425 000 534 Water Fund (dep	67.82	Natural Gas - PW - October 2025
	535 10 47 00 Utility Services/Building - Se				430 000 535 Sewer Fund (dep	67.81	Natural Gas - PW - October 2025
	542 30 47 02 Electricity & Gas/Bldg - Stree				101 000 542 City Street Fund	67.81	Natural Gas - PW - October 2025
				Total Puget Sound Energy, BOT-01H		374.17	
36519	11/17/2025	11/25/2025	10813	Quadient Leasing USA, Inc.		677.38	Postage Meter Rental - 12/13/25-03/12/26
	518 10 42 01 Postage - Non Dept				001 000 518 General Fund	62.14	Postage Meter Tax - 12/13/25-03/12/25
	591 18 70 10 Lease Payments - Non-Dept				001 000 591 General Fund	615.24	Postage Meter Rental - 12/13/25-03/12/26
36489	11/14/2025	11/25/2025	11250	Reesman, Edward		75.00	Security Deposit Refund, Reesman, 10/16/25
	582 10 00 00 Deposit Refunds				001 000 580 General Fund	75.00	Security Deposit Refund, Reesman, 10/16/25
36458	11/13/2025	11/25/2025	10434	Romero, Stacey F		150.00	Spanish Interpreting (2 hrs) 25CR105790 & 25IN105791 - 11/5/25
	512 51 41 03 Prof Srvs - Interpreter - FMC				001 000 512 General Fund	150.00	Spanish Interpreting (2 hrs) 25CR105790 & 25IN105791 - 11/5/25
36459	11/13/2025	11/25/2025	4035	Sarco Supply		46.16	Operating Supplies - City Hall
	518 30 31 04 Oper Supplies - CH				001 000 518 General Fund	46.16	Operating Supplies - City Hall
36524	11/17/2025	11/25/2025	4035	Sarco Supply		69.31	Janitorial Supplies - Parks Structures
	576 80 31 01 Janitorial Supplies - Parks St				001 000 576 General Fund	69.31	Janitorial Supplies - Parks Structures
				Total Sarco Supply		115.47	
36474	11/13/2025	11/25/2025	2183	Schonger, Andreas		78.00	Library Reimbursement - 1 Year (Andreas)
	572 21 49 00 Library Services				001 000 572 General Fund	78.00	Library Reimbursement - 1 Year (Andreas)
36484	11/14/2025	11/25/2025	11164	Sehmel, AICP, Lindsey		5,906.25	Contracted Services from 10/03/25-11/13/25

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	558 60 41 00 Prof Svcs - Planning		001 000 558 General Fund	5,906.25	Contracted Services from 10/03/25-11/13/25
36439	11/12/2025	11/25/2025 6088	Sentinel Pest Control Inc	258.00	Pest Control - PW - 11/2025
	531 50 48 00 Rep & Maint - Storm		415 000 531 Storm Drain	64.50	Pest Control - PW - 11/2025
	534 50 48 01 Rep & Maint - Water Maint		425 000 534 Water Fund (dep	64.50	Pest Control - PW - 11/2025
	535 50 48 00 Rep & Maint - Sewer Maint		430 000 535 Sewer Fund (dep	64.50	Pest Control - PW - 11/2025
	542 30 48 01 Rep & Maint - Street Maint		101 000 542 City Street Fund	64.50	Pest Control - PW - 11/2025
36500	11/17/2025	11/25/2025 4056	Sherwin-Williams Company	75.46	Paint & Supplies for Restroom Vandalism Repairs
	576 80 31 02 Oper Supplies - Parks		001 000 576 General Fund	75.46	Paint & Supplies for Restroom Vandalism Repairs
36488	11/14/2025	11/25/2025 11249	Sperring, Lynnie	100.00	Security Deposit Refund, Sperring, 1/21/25-11/18/25
	582 10 00 00 Deposit Refunds		001 000 580 General Fund	100.00	Security Deposit Refund, Sperring, 1/21/25-11/18/25
36448	11/12/2025	11/25/2025 4084	Staples Business Advantage	315.98	Office Supplies - Court
	512 51 31 00 Office & Oper Sup - Court		001 000 512 General Fund	315.98	Office Supplies - Court
36505	11/17/2025	11/25/2025 4084	Staples Business Advantage	70.97	Office Supplies - Central, Planning & Building
	518 10 34 01 Office Supplies - Central		001 000 518 General Fund	25.40	Office Supplies - Central
	524 20 35 00 Small Tools & Equip - Buildi		001 000 524 General Fund	22.78	Office Supplies - Building
	558 60 35 00 Small Tools & Equip - Planni		001 000 558 General Fund	22.79	Office Supplies - Planning
36530	11/18/2025	11/25/2025 4084	Staples Business Advantage	46.11	Office Supplies - Central & Personnel
	518 10 34 01 Office Supplies - Central		001 000 518 General Fund	28.32	Office Supplies - Central
	518 11 31 00 Office & Oper Sup - Personr		001 000 518 General Fund	17.79	Office Supplies - Personnel
			Total Staples Business Advantage	433.06	
36460	11/13/2025	11/25/2025 4110	Superior Linen Service	66.68	Linen Service 10/31/25 - Public Works
	518 30 48 03 Rep & Maint - PW		001 000 518 General Fund	66.68	Linen Service 10/31/25 - Public Works
36461	11/13/2025	11/25/2025 4110	Superior Linen Service	66.68	Linen Service 10/17/25 - Public Works
	518 30 48 03 Rep & Maint - PW		001 000 518 General Fund	66.68	Linen Service 10/17/25 - Public Works
36462	11/13/2025	11/25/2025 4110	Superior Linen Service	66.68	Linen Service 10/03/25 - Public Works
	518 30 48 03 Rep & Maint - PW		001 000 518 General Fund	66.68	Linen Service 10/03/25 - Public Works

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ACCOUNTS PAYABLE

Accts Pay #	Received	Date Due		Vendor	Amount	Memo
36463	11/13/2025	11/25/2025	4110	Superior Linen Service	81.41	Linen Service 10/03/25 - City Hall
	518 30 48 02 Rep & Maint - City Hall			001 000 518 General Fund	81.41	Linen Service 10/03/25 - City Hall
36464	11/13/2025	11/25/2025	4110	Superior Linen Service	81.41	Linen Service 10/17/25 - City Hall
	518 30 48 02 Rep & Maint - City Hall			001 000 518 General Fund	81.41	Linen Service 10/17/25 - City Hall
36465	11/13/2025	11/25/2025	4110	Superior Linen Service	81.41	Linen Service 10/31/25 - City Hall
	518 30 48 02 Rep & Maint - City Hall			001 000 518 General Fund	81.41	Linen Service 10/31/25 - City Hall
36466	11/13/2025	11/25/2025	4110	Superior Linen Service	119.69	Linen Service 10/29/25 - Rec Center
	518 30 48 01 Rep & Maint - Rec Bldg			001 000 518 General Fund	119.69	Linen Service 10/29/25 - Rec Center
36467	11/13/2025	11/25/2025	4110	Superior Linen Service	119.69	Linen Service 10/15/25 - Rec Center
	518 30 48 01 Rep & Maint - Rec Bldg			001 000 518 General Fund	119.69	Linen Service 10/15/25 - Rec Center
36468	11/13/2025	11/25/2025	4110	Superior Linen Service	119.69	Linen Service 10/01/25 - Rec Center
	518 30 48 01 Rep & Maint - Rec Bldg			001 000 518 General Fund	119.69	Linen Service 10/01/25 - Rec Center
36469	11/13/2025	11/25/2025	4110	Superior Linen Service	52.42	Linen Service 10/29/25 - Pool Party Room
	576 20 49 02 Miscellaneous - Pool			001 000 576 General Fund	52.42	Linen Service 10/29/25 - Pool Party Room
36470	11/13/2025	11/25/2025	4110	Superior Linen Service	52.42	Linen Service 10/15/25 - Pool Party Room
	576 20 49 02 Miscellaneous - Pool			001 000 576 General Fund	52.42	Linen Service 10/15/25 - Pool Party Room
36471	11/13/2025	11/25/2025	4110	Superior Linen Service	52.42	Linen Service 10/01/25 - Pool Party Room
	576 20 49 02 Miscellaneous - Pool			001 000 576 General Fund	52.42	Linen Service 10/01/25 - Pool Party Room
				Total Superior Linen Service	960.60	
36502	11/17/2025	11/25/2025	4328	Systems for Public Safety Inc	269.59	#82560D - 2024 Ford - LOF, Lubricate & Check Chassis, Check Air Filter & Breather Filter, Check all Fluid Levels & Tire Pressures
	548 65 48 08 O & M - Police			501 000 548 Equipment Renta	269.59	#82560D - 2024 Ford - LOF, Lubricate & Check Chassis, Check Air Filter & Breather Filter, Check all Fluid Levels & Tire Pressures

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
36503	11/17/2025	11/25/2025 4328	Systems for Public Safety Inc	242.13	#80954D - 2023 Ford Interceptor Utility - LOF, Lubricate & Check Chassis, Check Air Filter & Breather Filter, Repaired Tire, Tested Battery, Wireless Communications Tested
	548 65 48 08 O & M - Police		501 000 548 Equipment Rent:	242.13	#80954D - 2023 Ford Interceptor Utility - LOF, Lubricate & Check Chassis, Check Air Filter & Breather Filter, Repaired Tire, Tested Battery, Wireless Communications Tested
36504	11/17/2025	11/25/2025 4328	Systems for Public Safety Inc	124.28	#68055D - 2019 Ford Interceptor - Replaced Tire
	548 65 48 08 O & M - Police		501 000 548 Equipment Rent:	124.28	#68055D - 2019 Ford Interceptor - Replaced Tire
36508	11/17/2025	11/25/2025 4328	Systems for Public Safety Inc	135.84	#66368D - 2018 Ford - Replaced Tire
	548 65 48 08 O & M - Police		501 000 548 Equipment Rent:	135.84	#66368D - 2018 Ford - Replaced Tire
			Total Systems for Public Safety Inc	771.84	
36510	11/17/2025	11/25/2025 4120	Tacoma Daily Index	453.62	P#88 Alameda Avenue West Sidewalk - Extension Project Bids
	595 10 63 10 Alameda Ave W Sidewalk #8		101 000 594 City Street Fund	453.62	P#88 Alameda Avenue West Sidewalk - Extension Project Bids
36516	11/17/2025	11/25/2025 4120	Tacoma Daily Index	687.33	October 2025 Publications
	511 60 41 01 Advertising - Legisl		001 000 511 General Fund	131.43	Cancelled Special Council Meeting, Special Council Meeting, Proposed Co-Living Amendment, Proposed Water Rate Adjustment
	558 60 41 01 Advertising - Planning		001 000 558 General Fund	109.98	SEPA DNS Notice, Public Hearing
	595 10 63 07 Emerson Sidewalk #73 - Des		101 000 594 City Street Fund	445.92	P#73 Emerson West Sidewalk Project - Invitation for Bids/Notice
			Total Tacoma Daily Index	1,140.95	
36515	11/17/2025	11/25/2025 4322	Tacoma, City of - POWER	10,569.14	Power - Various Locations - 10/2025
	518 30 47 00 Public Utility Services - City I		001 000 518 General Fund	702.06	City Hall Power - 10/2025
	531 50 47 02 Public Utility Services - Bldg		415 000 531 Storm Drain	71.24	PW Power - 10/2025
	534 10 47 00 Utility Services/Building - Wa		425 000 534 Water Fund (dep	71.24	PW Power - 10/2025
	534 80 47 01 Utility Services/Pumping		425 000 534 Water Fund (dep	3,383.00	PW, Well #4, #9, Golf Course - 10/2025
	535 10 47 00 Utility Services/Building - Se		430 000 535 Sewer Fund (dep	71.23	PW Power - 10/2025

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Accts Pay #	Received	Date Due		Vendor		Amount	Memo
	535 80 47 01 Utility Services/Pumping				430 000 535 Sewer Fund (dep	1,049.02	Pumps/LS Power - 10/2025
	542 30 47 02 Electricity & Gas/Bldg - Stree				101 000 542 City Street Fund	71.24	PW Power - 10/2025
	542 30 47 03 Electricity/Traffic Lights				101 000 542 City Street Fund	47.74	Traffic Control - 10/2025
	542 63 47 00 Electricity/Street Lights				101 000 542 City Street Fund	1,457.86	Street Lights - 10/2025
	548 65 47 00 Utility Services/Building - Sh				501 000 548 Equipment Renta	42.02	F&E Garage Power - 10/2025
	571 10 47 00 Public Utility Services - Rec				001 000 571 General Fund	1,397.40	Rec Center Power - 10/2025
	576 20 47 00 Public Utility Services - Pool				001 000 576 General Fund	1,082.25	Pool Power - 10/2025
	576 80 47 00 Public Utility Services - Parks				001 000 576 General Fund	1,122.84	Parks Power - 10/2025
36483	11/13/2025	11/25/2025	5934	US Bank, City Hall Account		1,038.60	P-Card Charges thru 11/07/25
	512 51 43 00 Travel - Court				001 000 512 General Fund	245.74	Lodging for DMCMA Training 11/2-11/4/25 - G Costanti-Eacrett
	573 90 49 02 Centennial Celebration				001 000 573 General Fund	792.86	Employee Appreciation Luncheon & Supplies - 11/07/25
36529	11/18/2025	11/25/2025	8484	US Bank, Recreation Dept Account		1,108.83	P-Card Charges thru 11/07/25
	571 10 31 01 Oper Supplies - Rec				001 000 571 General Fund	513.74	Coffee Pot for Rentals, Ping Pong Balls, Jotform Gold Yearly Subscription - 11/3/25-11/3/26, Volleyballs
	571 10 31 02 Senior Program Supplies				001 000 571 General Fund	95.41	Senior Morning Supplies
	573 90 49 01 Community Events				001 000 573 General Fund	499.68	Jotform Gold Yearly Subscription - 11/3/25-11/3/26, Medallion Madness Supplies
36537	11/20/2025	11/25/2025	4178	University Place Refuse Inc		3,675.56	Dumping Fees - 11/2025
	531 50 47 01 Dumping Fees - Storm				415 000 531 Storm Drain	879.11	Dumping Fees - Storm 11/2025
	534 80 47 02 Dumping Fees - Water				425 000 534 Water Fund (dep	699.11	Dumping Fees - Water 11/2025
	535 80 47 02 Dumping Fees - Sewer				430 000 535 Sewer Fund (dep	699.11	Dumping Fees - Sewer 11/2025
	542 30 47 01 Dumping Fees - Street				101 000 542 City Street Fund	699.11	Dumping Fees - Street 11/2025
	576 80 47 01 Dumping Fees - Parks				001 000 576 General Fund	699.12	Dumping Fees - Parks 11/2025
36455	11/13/2025	11/25/2025	4180	Utilities Underground		31.83	Locates 10/2025
	534 10 49 00 Miscellaneous - Water Admi				425 000 534 Water Fund (dep	15.91	Locates 10/2025
	535 10 49 00 Miscellaneous - Sewer Admi				430 000 535 Sewer Fund (dep	15.92	Locates 10/2025
36438	11/12/2025	11/25/2025	4231	Water Mgmt Labs Inc		1,000.00	Monthly Water Sampling - Coliform & Fluoride - 10/2025; Yearly Water Sampling - HAA5 & TTHM
	534 80 41 00 Water Testing				425 000 534 Water Fund (dep	1,000.00	Monthly Water Sampling - Coliform & Fluoride - 10/2025; Yearly Water Sampling - HAA5 & TTHM
36440	11/12/2025	11/25/2025	5286	Winsupply		191.92	Hose Clamps for Projects

ACCOUNTS PAYABLE

City Of Fircrest

Time: 12:16:01 Date: 11/21/2025

As Of: 11/25/2025

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Accts Pay #	Received	Date Due		Vendor		Amount	Memo
	535 50 31 01 Oper Supplies - Sewer Maint				430 000 535 Sewer Fund (dep	191.92	Hose Clamps for Projects
36441	11/12/2025	11/25/2025	5286	Winsupply		367.30	300 Feet of Poly Pipe for Repairing Water Services
	534 80 31 02 Oper Supplies - Water Gen (				425 000 534 Water Fund (dep	367.30	300 Feet of Poly Pipe for Repairing Water Services
				Total Winsupply		559.22	
36495	11/17/2025	11/25/2025	4273	Zumar Industries Inc		1,337.72	Street Sign Replacements (Palm, Aloha, Orchid, Paradise Pkwy, Buena Vista, Altadena, Claremont) Qty 20
	542 30 31 02 Oper Supplies - Street Reg				101 000 542 City Street Fund	1,337.72	Street Sign Replacements (Palm, Aloha, Orchid, Paradise Pkwy, Buena Vista, Altadena, Claremont) Qty 20
					Report Total:	172,745.22	

Fund	
001 General Fund	128,103.08
101 City Street Fund	5,138.26
415 Storm Drain	3,100.41
425 Water Fund (department)	25,257.57
430 Sewer Fund (department)	9,212.38
501 Equipment Rental Fund	1,714.72
655 Agency Fund/Bdg Permit	218.80

This report has been reviewed by:

REMARKS: Signature & Title Date

THE CITY OF FIRCREST

LIQUOR LICENSE RENEWAL

Applicant Information

Licensee Name:	SG1FC, INC.
Establishment Name:	Slice Garden
Address:	2009 Mildred St W
License Number:	22958
Request Received:	11/01/2025
Expiration Date:	1/31/2026

Department Comments

Finance	**Planning and Building**	**Police**
No concerns.	No concerns.	No concerns.
Allison Deskins	*Dawn Masko*	*Victor Celis*
Director Signature	Director Signature	Director Signature
11/14/25	11/14/25	11/14/25
Date	Date	Date

CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Mayor Pro Tempore Nikki Bufford called the special meeting to order at 6:00 P.M. and led the Pledge of Allegiance. Councilmembers David M. Viafore, Karen Mauer-Smith, Brett L. Wittner, Nikki Bufford, Jim Andrews, and Mayor Shannon Reynolds were present. Councilmember Viafore and Mayor Reynolds attended the meeting virtually.

Councilmember Hunter T. George was excused at roll call and joined the meeting at 6:04 P.M.

PRELIMINARY 2026 BUDGET – 4th BUDGET WORK SESSION

Finance Director Deskins presented an overview of the fourth budget work session for the Preliminary 2026 Budget, including updates on the Equipment Rental and Replacement (ER&R) program, staffing requests, and capital requests.

Public Works Director Bemis presented an updated overview of equipment replacement needs, including the Public Works generator and the Street Sweeper. Director Bemis reported that the generator is nearing the end of its service life and that a shortfall exists for its replacement and installation. He also reported that military surplus and auctioned generators were evaluated but were determined not to be compatible options. Finance Director Deskins noted that the remaining costs would be allocated across the four utility funds, with a small percentage charged to the General Fund due to the Emergency Operations Center (EOC) function.

Council discussions included exploring surplus generators, cost allocation for the EOC function, the risk of delaying replacement, seeking grants and delegation assistance, the potential to use fund balance, and prioritizing maintenance of existing assets. Director Bemis noted that he is working with Emergency Management to identify potential grants to offset costs. There was a brief discussion on appropriating funds with a proviso requiring Council approval before expenditure.

Director Bemis reviewed the Street Sweeper replacement evaluation process, including demonstrations of the Elgin regenerative air sweeper and the Mark VI mechanical sweeper. He explained that regenerative air sweepers operate with a vacuum system, while mechanical sweepers are more effective in wet conditions. City Manager Masko recommended delaying the inclusion of the sweeper replacement in the 2026 budget and suggested it could be returned as a mid-year budget amendment if needed. Director Bemis also reviewed the replacement schedules for the 2008 2-yard dump truck, the 5-yard dump truck, the 2008 crane truck, and the 2014 maintenance F-150, all of which will be deferred at this time. There was a brief discussion on F-150 Lightning pricing and fleet management software.

Police Chief Celis presented a request to replace two 2016 Ford Interceptor patrol vehicles and reported that Systems for Public Safety has two discounted black patrol vehicles available, offering approximately $15,000 in savings compared to the original estimate. Council supported proceeding to secure the vehicles, either in the 2026 budget or using 2025 ER&R funds.

City Manager Masko stated that the City has two options: to include the purchase in the final 2025 budget amendment or issue a purchase order effective January 1, 2026. Council also discussed salary savings from vacancies in the Police Department, recovering a $10,000 retention bonus, City policies and procedures related to the bonus recapture, and a formal repayment schedule. City Manager Masko will work with Finance to determine the most appropriate budget year for vehicle purchases.

Public Works Director Bemis presented the request to replace the deteriorating pool thermal cover. Council discussed Kevlar-type pool covers, liability protection, and preservation of the pool. There was a consensus to move forward with the pool cover replacement.

Director Bemis also presented an HVAC request for the pool office and party room. Councilmember Viafore requested that the vendor split the bid into two separate prices for the pool party room unit and the office unit for additional consideration at the next meeting.

Police Chief Celis presented a proposal to lease AXON in-car video systems for 11 patrol vehicles and reported that the system would improve documentation and officer and public safety. City Manager Masko reviewed the impact on the operating budget and fund balance. Council discussion included risk management benefits, ending fund balance impact, and increased public records and administrative workload and costs. There was consensus not to include the in-car video system lease in the 2026 budget at this time and to continue monitoring grant and funding opportunities.

Parks and Recreation Director Grover presented the proposal to convert a seasonal casual Recreation Leader to a 0.5 FTE permanent position. Council discussions included senior programming growth, potential sponsorships, and donations. There was a consensus to convert the Recreation Leader position to a permanent 0.5 FTE.

Director Grover presented a proposal to increase the Community Events Specialist position from 0.75 FTE to a full-time FTE. City Manager Masko noted that the City's events calendar has grown in recent years. Staff recommended tabling the request to allow time to identify additional sponsorship and revenue opportunities, develop a more detailed business plan, and evaluate the City's signature events. There was a consensus to not include the Community Events Specialist full-time request in the 2026 budget at this time.

Public Works Director Bemis presented a proposal to reclassify the Public Works Administrative Assistant from 0.875 FTE to a full-time Utility Billing Clerk. Director Bemis noted that the position is funded entirely by the utility funds and has no impact on the General Fund. There was a consensus to approve the reclassification and convert the position to a full-time Utility Billing Clerk, with costs allocated across the four utility funds.

Council requested an updated "roll-up" view of the budget that includes a summary of the changes from the preliminary budget and impacts on fund balances.

There was a brief discussion regarding the trade-offs required in a tight budget environment and appreciation for staff's understanding and commitment to responsible budgeting.

ADJOURNMENT

Councilmember Wittner MOVED to adjourn the meeting at 7:24 P.M., seconded by Councilmember George.

The Motion Carried (7-0).

Shannon Reynolds, Mayor

Arlette Burkhart, City Clerk

CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Mayor Shannon Reynolds called the special meeting to order at 6:00 P.M. and led the Pledge of Allegiance. Councilmembers David M. Viafore, Karen Mauer-Smith, Brett L. Wittner, Nikki Bufford, and Jim Andrews were present. Councilmember Viafore attended the meeting virtually.

Councilmember Hunter T. George was absent and excused.

PRELIMINARY 2026 BUDGET – 5th BUDGET WORK SESSION

Finance Director Deskins presented an overview of the fifth budget work session for the Preliminary 2026 Budget, including updates on the Pool Party Room HVAC improvements and the Public Works generator replacement.

Public Works Director Bemis presented an updated cost of approximately $20,000 to install a roof-mounted cooling system for the Pool Party Room only. Council discussion included checking potential PSE or Tacoma Power incentives, obtaining additional quotes from other vendors, and conducting further research before the summer, when the system is needed. There was a Council consensus to include the $20,000 as a budget placeholder.

Public Works Director Bemis also reported on the Public Works generator replacement proposal and stated that no compatible surplus generators were available and that grant funding was not currently available. Council discussions included adapting surplus generators for compatibility and outreach to the City's state delegation and Pierce County Council regarding potential funding assistance. There was Council consensus to include the generator replacement cost as a placeholder in the 2026 budget while staff continue to explore funding options.

ADJOURNMENT

Councilmember Mauer-Smith MOVED to adjourn the meeting at 6:15 P.M., seconded by Councilmember Bufford.

The Motion Carried (6-0).

____
Shannon Reynolds, Mayor

____
Arlette Burkhart, City Clerk

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FIRCREST CITY COUNCIL AGENDA SUMMARY

NEW BUSINESS: **Public Hearing – House Bill 1293 and House Bill 1337 Design Regulations Update**

ITEM: **11A**

DATE: **November 25, 2025**

FROM: **Kim Gunderson, Mahoney Planning**

RECOMMENDED MOTION: None. Public Hearing Only.

PROPOSAL: To receive public input on proposed design regulations required under House Bill (HB) 1293 and House Bill (HB) 1337.

FISCAL IMPACT: None identified.

ADVANTAGES: Provides residents with an opportunity to comment on proposed amendments to the Fircrest Municipal Code (FMC) related to the design review requirements of HB 1293 and the accessory dwelling unit (ADU) design provisions in HB 1337.

DISADVANTAGES: None identified.

ALTERNATIVES: None.

BACKGROUND: In 2023, the Washington State Legislature adopted Engrossed Substitute House Bill 1293, now codified primarily in RCW 36.70A.630. HB 1293 amended the Growth Management Act (GMA) by establishing new requirements for local government design review processes.

The GMA, initially enacted in the 1990s, is the comprehensive land use planning framework for cities and counties in the State of Washington. As a fully planning municipality under the GMA, the City of Fircrest is required to comply with all applicable planning requirements of the law.

HB 1293 requires that local design review regulations meet the following requirements:

- Design can only be regulated against "clear and objective" development regulations.
- Design standards may not reduce allowable density, height, bulk, or scale than would otherwise be allowed by the underlying zone.
- The design review process can include no more than one public meeting.
- Design review must be conducted concurrently with or integrated logically with the review and decision process for project permits.

Additionally, during the City's recent FMC updates to implement HB 1337 regarding ADUs, some aesthetic requirements that were more restrictive than allowed were inadvertently adopted. To ensure consistency with HB 1337, FMC 22.58 must be amended to clarify that ADUs must comply with the same design standards applicable to the principal dwelling unit.

The City has completed all required state notices and SEPA review, receiving only minor comments from the Washington State Department of Commerce. Commerce recommended adding a definition for design review and expanding the definition of "Accessory Dwelling Unit" to be more consistent with state law. All comments have been incorporated into the proposed amendments. The proposed FMC revisions comply with the requirements of HB 1293 by ensuring that design standards are clear and objective and that the design review process is administrative.

The Planning Commission discussed HB 1293 and HB 1337 on August 19 and October 7, held a public hearing on November 4, 2025, and passed Resolution No. 25-03 at a special meeting on November 18, 2025, recommending approval of the proposed FMC Title 22 amendments addressing HB 1293 and HB 1337.

ATTACHMENTS: Draft Ordinance
Exhibit A – Draft FMC 22.58, 22.64, and 22.98 Code Amendments
Exhibit B – Planning Commission Resolution 25-03

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CITY OF FIRCREST
ORDINANCE NO. ____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, ADOPTING AMENDMENTS TO CHAPTERS 22.58, 22.64, AND 22.98 OF THE FIRCREST MUNICIPAL CODE TO IMPLEMENT AND ENSURE CONSISTENCY WITH DESIGN REGULATION STATUTORY REQUIREMENTS IN REVISED CODE OF WASHINGTON 36.70A.630 AND ACCESSORY DWELLING UNIT PROVISIONS IN ENGROSSED HOUSE BILL 1337 AND MAKE TECHNICAL CHANGES; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, in 2023, the Washington State Legislature passed Engrossed Substitute House Bill (ESHB) 1293 (Chapter 333, Laws of 2023), creating a new section in the Growth Management Hearings Act ("GMA") in chapter 36.70A of the Revised Code of Washington ("RCW"), codified at RCW 36.70A.630, related to local design review requirements and restrictions; and

WHEREAS, in 2023, the Washington State Legislature also passed Engrossed House Bill (EHB) 1337 (Chapter 334, Laws of 2023), requiring cities and counties to adopt regulations to remove barriers to the siting of accessory dwelling units (ADUs); and

WHEREAS, the City Council passed Ordinance No. 1740 on June 16, 2025, amending Fircrest Municipal Code Title 22 to comply with the requirements of EHB 1337, allowing development of up to two ADUs in residential zones and adding required updates to development standards to provide clarification between "accessory buildings" and "accessory dwelling units"; and

WHEREAS, the City has identified sections of the FMC that require further updates to ensure consistency with the requirements established by the passage of EHB 1337; and

WHEREAS, the Fircrest Planning Commission studied and reviewed matters related to implementing RCW 36.70A.630 at meetings held on August 19, 2025, and October 10, 2025; and

WHEREAS, the City submitted a *Notice of Intent* to Adopt to the Washington State Department of Commerce ("Commerce") on September 16, 2025, which was issued to state agencies for a 60-day comment period as required per the GMA in chapter 36A.70 RCW; and

WHEREAS, the City issued a *Determination of Nonsignificance* on October 1, 2025, with a 14-day comment period ending October 15, 2025, receiving only minor comments from Commerce within that timeframe; and

WHEREAS, after providing legally required public notice, the Planning Commission held a public hearing on November 4, 2025, to accept public testimony on the proposed amendments; and

WHEREAS, after the opportunity for public testimony at the November 4, 2025, public hearing, the Planning Commission unanimously adopted Resolution No. 25-03 on November 18, 2025, recommending that the City Council approve the proposed amendments; and

WHEREAS, the City Council of the City of Fircrest has reviewed and approves of the findings of the Planning Commission Resolution No. 25-03, as attached as Exhibit B hereto and incorporated by this reference; and

WHEREAS, after providing legally required public notice, the City Council held a public hearing on November 25, 2025, to accept public testimony and comment on the proposed code amendments;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF FIRCREST DO ORDAIN AS FOLLOWS:

Section 1. Ordinance 1246 § 27, 1272 § 8, 1311 § 35, 1667 §§ 37 and 38, 1740 § 1, and FMC chapters 22.58, 22.64, and 22.98 are hereby amended to read as follows:

The proposed amendments to the Fircrest Municipal Code, as shown in Exhibit "A" attached to this Ordinance No. ___ and incorporated in this section by reference, with additions denoted by underlined text and deletions denoted by strikethrough text, are hereby adopted and codified within the chapters in Title 22 of the FMC consistent with those listed in Exhibit "A" and pursuant to the requirements of RCW 36.70A.630 in the Growth Management Act, to address the requirements of ESHB 1293 and EHB 1337.

Section 2. Severability. If any section, sentence, clause, or phrase of this title shall be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this title.

Section 3. Publication and Effective Date. A summary of this ordinance consisting of its title shall be published in the official newspaper of the City. This ordinance shall be effective five (5) days after such publication.

PASSED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, at a regular meeting thereof this ____ day of _________, 2025.

APPROVED:

____
Shannon Reynolds, Mayor

DRAFT

ATTEST:

____
Arlette Burkhart, City Clerk

APPROVED AS TO FORM:

____
Joanna Eide, City Attorney

Publication Date:
Effective Date:

DRAFT

EXHIBIT A

Fircrest Municipal Code
Chapter 22.58 SPECIFIC USE AND STRUCTURE REGULATIONS

22.58.012 Accessory dwelling units (ADUs).

(a) Purpose. The purpose of allowing ADUs is to:

(1) Provide homeowners with a means of obtaining, through tenants in either the ADU or the principal unit, rental income, companionship, security, and services.

(2) Add affordable units to the existing housing stock.

(3) Make housing units available to people with income levels that might otherwise preclude them from finding homes within the city.

(4) Develop housing units in single-family neighborhoods that are appropriate for people at a variety of stages in the life cycle.

(5) Protect neighborhood stability, property values, and the single-family residential appearance of the property and neighborhood by ensuring that ADUs are installed under the conditions of this section.

(b) Approval. ADU may be approved by the director subject to administrative design review approval in accordance with Chapter 22.66 FMC, provided the standards and criteria in subsection (c) of this section are met by the proposal.

(c) Standards and Criteria. An ADU shall meet the following standards and criteria:

(1) The design and size of the ADU shall conform to all applicable standards in the building, plumbing, electrical, mechanical, fire, health, and any other applicable codes.

(2) An ADU may be attached to, or detached from, the principal unit.

(3) Up to two ADUs may be created per principal unit. This may include:

(A) One attached accessory dwelling unit and one detached accessory dwelling unit;

(B) Two attached accessory dwelling units; or

(C) Two detached accessory dwelling units, which may be comprised of either one or two detached structures.

(4) Reserved.

(5) ADUs may be developed in conjunction with either an existing or a new single-family residence, duplex, townhouse, or other housing unit type on a parent lot.

(6) An ADU (either attached or detached) shall not exceed 1,000 square feet. If an ADU is completely located on a single floor of an existing multistory building, the director may allow ADU larger than 1,000 in order to efficiently use all floor area, provided the existing footprint of the building is not expanded. Garages provided as part of a detached ADU do not count towards the 1,000 square feet maximum size.

(7) An ADU shall meet the development standards, including setbacks, floor area ratio, lot coverage, and impervious surface requirements applicable to the zone where development is proposed, except as noted below:

(A) The maximum height for a detached ADU is 24 feet. See FMC 22.58.007 for exceptions.

(B) The maximum height for an attached ADU may not exceed 24', unless the height of the structure it is attached to exceeds that height. In that instance, the maximum height for an ADU may not exceed the height of the structure it is attached to.

(8) Detached ADUs may be sited at the lot line if the lot line abuts a public alley, unless the city or county routinely plows snow on the public alley. If an alley is public and routinely plowed, the setback requirement reverts to the rear setback for that zone.

(9) ADUs must comply with design standards applicable to the principal unit. ~~ADUs shall be designed to meet the architectural standards and guidelines found within Design Element 2 for small lot developments in the City of Fircrest Design Standards and Guidelines for Small Lot and Multi-Family Development (adopted by reference in FMC Chapter 22.63).~~ If an attached ADU extends beyond the current footprint or existing height of the principal unit, or requires modifications to the exterior of the building, the addition or modifications must be consistent with the existing facade, roof pitch, siding, windows, and other exterior design elements and finish materials. A detached ADU shall use the same design vocabulary as the principal unit to the extent feasible.

(10) Reserved.

(11) No additional off-street parking is required for an ADU unless the director determines that insufficient on-street parking will exist to satisfy parking demand in the neighborhood once the ADU has been occupied. Any additional off-street parking provided in conjunction with the ADU shall, to the extent possible, be located to the side or rear of the principal unit to minimize visual impacts on the streetscape. Off-street parking shall be designed to reduce impacts on adjoining properties through the installation of vegetative screening and/or fencing. The parking surface shall be constructed of a permeable surface such as interlocking paving blocks (cement or plastic) or other porous pavement which minimizes impervious surface and provides a superior appearance when compared with asphalt or concrete paving. For additional off-street parking standards, see Chapter 22.60 FMC.

(12) In order to encourage the development of housing units for people with disabilities, the director may allow reasonable deviation from the requirements of this section when necessary to install features that facilitate accessibility. These facilities shall conform to Washington State regulations for barrier-free facilities.

(13) ADUs are permitted on any lot that meets the minimum lot size required for the principal unit.

(14) ADUs may be converted from existing structures, including but not limited to detached garages, even if they violate current code requirements for setbacks or lot coverage. Existing structures converted to ADUs may not be expanded beyond the existing footprint of the structure.

(d) Legalization of Nonconforming ADUs. Nonconforming ADUs existing prior to the enactment of these requirements may be found to be legal if the property owner applies for an ADU permit prior to one year after enactment of this section and brings the unit up to minimum housing code standards. No penalty fees or fines will be assessed by the city for legalization submittals made prior to this date. After one year after enactment of this section, an owner of an illegal ADU shall be guilty of a misdemeanor and, upon conviction, subject to a fine not exceeding $1,000, including all statutory costs, assessments, and fees, plus $75.00 per day after notice of this violation has been met. An owner of an illegal ADU shall also be required to either legalize the unit or remove it. (Ord. 1575 § 16, 2016; Ord. 1512 § 7, 2011; Ord. 1417 § 2, 2006; Ord. 1311 § 29, 2002; Ord. 1246 § 15, 2000).

EXHIBIT A

Fircrest Municipal Code
Chapter 22.58 SPECIFIC USE AND STRUCTURE REGULATIONS

22.58.012 Accessory dwelling units (ADUs).

(a) Purpose. The purpose of allowing ADUs is to:

(1) Provide homeowners with a means of obtaining, through tenants in either the ADU or the principal unit, rental income, companionship, security, and services.

(2) Add affordable units to the existing housing stock.

(3) Make housing units available to people with income levels that might otherwise preclude them from finding homes within the city.

(4) Develop housing units in single-family neighborhoods that are appropriate for people at a variety of stages in the life cycle.

(5) Protect neighborhood stability, property values, and the single-family residential appearance of the property and neighborhood by ensuring that ADUs are installed under the conditions of this section.

(b) Approval. ADU may be approved by the director subject to administrative design review approval in accordance with Chapter 22.66 FMC, provided the standards and criteria in subsection (c) of this section are met by the proposal.

(c) Standards and Criteria. An ADU shall meet the following standards and criteria:

(1) The design and size of the ADU shall conform to all applicable standards in the building, plumbing, electrical, mechanical, fire, health, and any other applicable codes.

(2) An ADU may be attached to, or detached from, the principal unit.

(3) Up to two ADUs may be created per principal unit. This may include:

(A) One attached accessory dwelling unit and one detached accessory dwelling unit;

(B) Two attached accessory dwelling units; or

(C) Two detached accessory dwelling units, which may be comprised of either one or two detached structures.

(4) Reserved.

(5) ADUs may be developed in conjunction with either an existing or a new single-family residence, duplex, townhouse, or other housing unit type on a parent lot.

(6) An ADU (either attached or detached) shall not exceed 1,000 square feet. If an ADU is completely located on a single floor of an existing multistory building, the director may allow ADU larger than 1,000 in order to efficiently use all floor area, provided the existing footprint of the building is not expanded. Garages provided as part of a detached ADU do not count towards the 1,000 square feet maximum size.

(7) An ADU shall meet the development standards, including setbacks, floor area ratio, lot coverage, and impervious surface requirements applicable to the zone where development is proposed, except as noted below:

(A) The maximum height for a detached ADU is 24 feet. See FMC 22.58.007 for exceptions.

(B) The maximum height for an attached ADU may not exceed 24', unless the height of the structure it is attached to exceeds that height. In that instance, the maximum height for an ADU may not exceed the height of the structure it is attached to.

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(8) Detached ADUs may be sited at the lot line if the lot line abuts a public alley, unless the city or county routinely plows snow on the public alley. If an alley is public and routinely plowed, the setback requirement reverts to the rear setback for that zone.

(9) ADUs must comply with design standards applicable to the principal unit. ~~ADUs shall be designed to meet the architectural standards and guidelines found within Design Element 2 for small lot developments in the City of Fircrest Design Standards and Guidelines for Small Lot and Multi-Family Development (adopted by reference in FMC Chapter 22.63).~~ If an attached ADU extends beyond the current footprint or existing height of the principal unit, or requires modifications to the exterior of the building, the addition or modifications must be consistent with the existing facade, roof pitch, siding, windows, and other exterior design elements and finish materials. A detached ADU shall use the same design vocabulary as the principal unit to the extent feasible.

(10) Reserved.

(11) No additional off-street parking is required for an ADU unless the director determines that insufficient on-street parking will exist to satisfy parking demand in the neighborhood once the ADU has been occupied. Any additional off-street parking provided in conjunction with the ADU shall, to the extent possible, be located to the side or rear of the principal unit to minimize visual impacts on the streetscape. Off-street parking shall be designed to reduce impacts on adjoining properties through the installation of vegetative screening and/or fencing. The parking surface shall be constructed of a permeable surface such as interlocking paving blocks (cement or plastic) or other porous pavement which minimizes impervious surface and provides a superior appearance when compared with asphalt or concrete paving. For additional off-street parking standards, see Chapter 22.60 FMC.

(12) In order to encourage the development of housing units for people with disabilities, the director may allow reasonable deviation from the requirements of this section when necessary to install features that facilitate accessibility. These facilities shall conform to Washington State regulations for barrier-free facilities.

(13) ADUs are permitted on any lot that meets the minimum lot size required for the principal unit.

(14) ADUs may be converted from existing structures, including but not limited to detached garages, even if they violate current code requirements for setbacks or lot coverage. Existing structures converted to ADUs may not be expanded beyond the existing footprint of the structure.

(d) Legalization of Nonconforming ADUs. Nonconforming ADUs existing prior to the enactment of these requirements may be found to be legal if the property owner applies for an ADU permit prior to one year after enactment of this section and brings the unit up to minimum housing code standards. No penalty fees or fines will be assessed by the city for legalization submittals made prior to this date. After one year after enactment of this section, an owner of an illegal ADU shall be guilty of a misdemeanor and, upon conviction, subject to a fine not exceeding $1,000, including all statutory costs, assessments, and fees, plus $75.00 per day after notice of this violation has been met. An owner of an illegal ADU shall also be required to either legalize the unit or remove it. (Ord. 1575 § 16, 2016; Ord. 1512 § 7, 2011; Ord. 1417 § 2, 2006; Ord. 1311 § 29, 2002; Ord. 1246 § 15, 2000).

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Chapter 22.64

DESIGN GUIDELINES

Sections:

22.64.001 Purpose.

(a) A city’s character is determined by the collective images created by its architecture, streets, parks, shops, open spaces, public art, and buildings. These features reflect the concerns of the citizenry and the image the citizens have of their community. Whether planned or happenstance, the results are a reflection of, and in turn, reflect upon the image the citizens present to themselves and to outsiders.

(b) Good designs are not expensive. The final results are not more costly to build than poorly conceived, badly designed developments, and in fact, may cost less to build and operate. An appropriately scaled building with enhancing facades, signage, color, and ornamentation can provide the same interior square footage as an ill-conceived rectangular box – and may even be more functional and efficient.

(c) Good designs result from a process that includes forethought, planning, standards, examples, critical reviews, and consequence. The purpose of this chapter is to define and illustrate those features that the community finds to be worthy of emulation when the design of new projects is undertaken.

(d) These guidelines seek to suggest possible design concepts and approaches that realize the desired state. The guidelines use the verbs "should" and "may" rather than "shall" and "must," recognizing that the objective is the ends, not the means. The guidelines seek to achieve a community design aesthetic within a process that allows individual expression and flexibility to meet changing circumstances while enhancing the ambiance of the city.

(e) These guidelines do not alter the land uses or densities allowed in the underlying zoning districts defined in the preceding sections of this code. Rather, these guidelines seek to define and illustrate how new developments can respond to the character of the surroundings.

(f) While the standards defined in this chapter are guidelines and not regulations, a project developer will demonstrate how each relevant guideline has been accounted for. A project developer may propose alternative solutions, but each relevant criterion will be addressed. (Ord. 1272 § 8, 2001; Ord. 1246 § 18, 2000).

22.64.002 Natural features.
Intent – Retain natural features and landmarks as open space amenities.

(a) Developments should be clustered on capable and useable soils with the least visual or natural value.

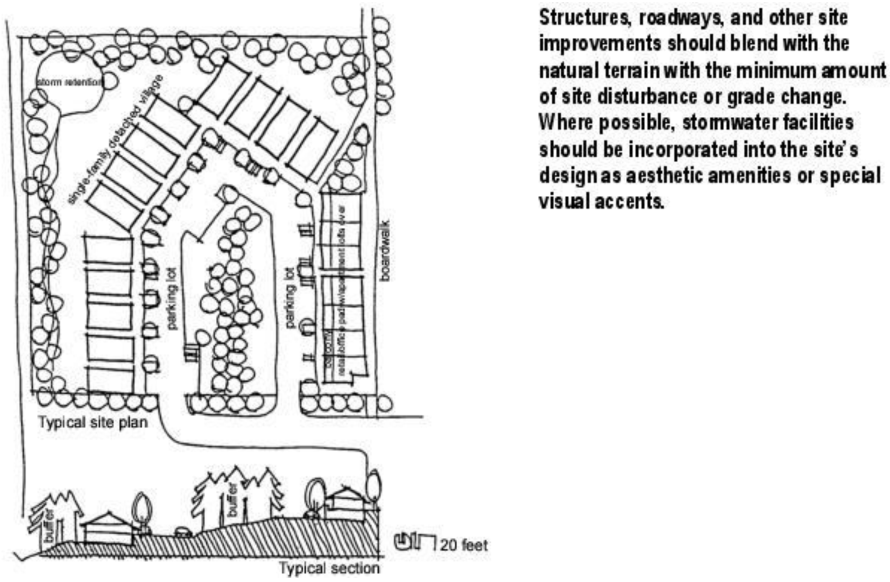
(b) Natural features like knolls, hills, ponds, and streams should be retained as open space.

(c) Natural landmarks, like significant trees, and manmade landmarks, should be preserved and made the focus of new developments where possible.

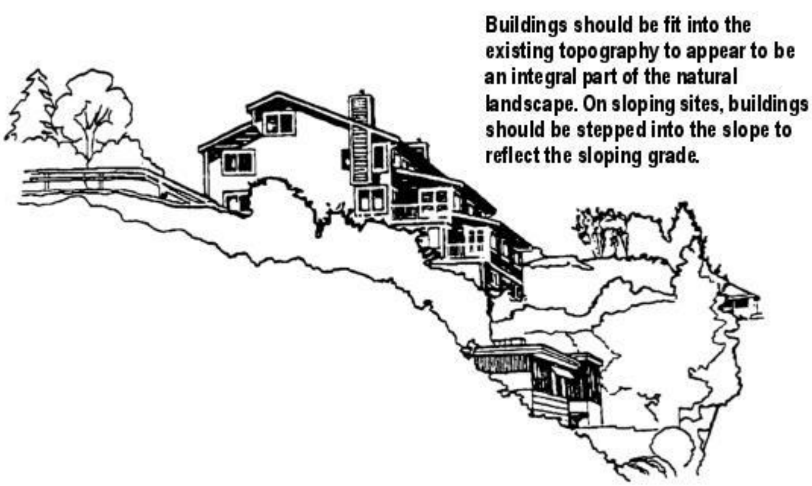
Sensitive areas – wetlands and water bodies

Structures, roadways, and other site improvements should be clustered on developable land preserving sensitive soils and features in a natural state with buffered setbacks.

Natural terrain – slopes and wetlands



Landforms



(Ord. 1272 § 8, 2001).

22.64.003 Grading and storm drainage.
Intent – Retain the natural landscape and avoid creating unnatural or unsightly grading, drainage, and other site disturbances.

(a) Structures, roadways, and other site improvements should be designed to blend with the natural topography with the minimum amount of site disturbance and grade changes. ~~Large C~~cuts and fills needed to install retaining walls or rockeries should be limited to the minimum amount necessary for the structural integrity of development at the site in the opinion of a geotechnical engineer licensed in the state of Washington. Where possible, buildings should be stepped into natural sloping grade.~~that require tall or long retaining walls or rockeries~~. ~~are not appropriate.~~

Commented [KM1]: "Large" cuts and "tall or long" walls are subjective. After reading Ord. 1272 which created this language, it is not clear what was attempted to be avoided through codifying this provision. Based on the Intent statement in this section, it seems that long walls and large cut/fill were viewed as "unsightly" or otherwise not in keeping with a natural landscape. Edits to this effect have been made for Planning Commission's contemplation at its November 4 meeting.

(b) Major drainage corridors and detention facilities should be graded and landscaped to blend with the natural landscape in accordance with the provisions of the city stormwater drainage standards and policies. Where possible, stormwater facilities should be incorporated into the site's design as aesthetic amenities, enhanced portions of walkway or trail corridors, and/or special visual accents. (Ord. 1272 § 8, 2001).

22.64.004 Landforms and viewscapes.
Intent – Fit building improvements into the natural landscape and preserve views of surrounding features.

(a) Buildings should be fit into the existing topography to appear to be an integral part of the natural landform. On sloping sites, buildings should be stepped into the slope to reflect the sloping grade.

(b) Buildings should be placed to preserve and frame views of natural features including shoreline and mountain ranges, and significant townscapes including architectural landmarks from other properties within the surrounding viewscape. (Ord. 1272 § 8, 2001).

22.64.005 Street layouts.
Repealed by Ord. 1667. (Ord. 1638 § 36, 2019; Ord. 1272 § 8, 2001).

22.64.006 Parking lots and areas.
Intent – Develop parking areas that highlight buildings and pedestrian areas, screen parked vehicles from adjacent land uses, and reflect land use activities.

(a) Parking areas or lots should not functionally or visually intrude onto intersections, public walkways, and trail corridors.

(b) Parking areas or lots should be located in the rear of a site or in courtyard configurations or along the side of a building if screened from adjacent land uses to retain a building frontage along road corridors and control the scale of the streetscape.

(c) Parking lot aisles should be aligned perpendicular to commercial, retail, and office building entries to provide protected walking spaces and visual focus on building entrances.

(d) Parking lots should be screened from adjacent land uses by grade differences, walls, fences, trellises, earth berms, and/or planting materials to reduce the visible extent of paved surfaces and buffer noise. Screening improvements should be high enough to block views of and from the parking areas into the first floor of adjacent residential units.

(e) Parking areas should be lighted with pedestrian-scale, non-glare, hooded fixtures that do not intrude onto adjacent properties.

(f) Parking structures should be integrated into surrounding buildings or streetscapes using facades, artworks, landscaping, or other means that visually filter the view of parked cars from pedestrian walkways and trails, adjacent building occupants, and the commercial roadway.

(g) Commercial streets will be reserved for short term; customer-oriented parking spaces, particularly during off-peak traffic hours and prime retail hours and events. Where possible and practical, loading activities should be accomplished from a side street or back property location to reserve through access streets for customer parking use.

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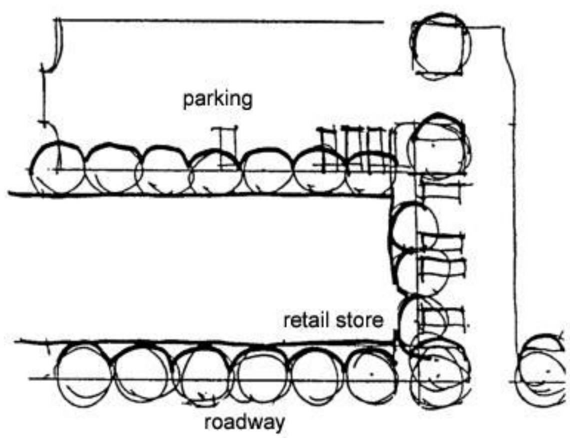
Parking lots and areas



Parking areas or lots should be located in the rear or in courtyard configurations or along the side, if screened from adjacent land uses, to retail a building frontage along road corridors and control the scale of the streetscape.

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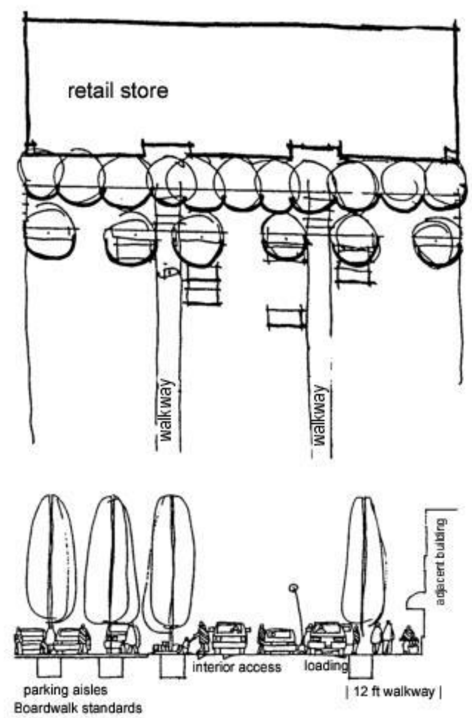
Parking lots



Typical section through commercial center

Parking lot aisles should be aligned perpendicular to commercial, retail, and office building entries to provide protected walking spaces and visual focus on building entrances.

(Ord. 1272 § 8, 2001).

22.64.007 Parkways, gateways, bikeways, and trails.
Intent – Create alternative methods of transportation that functionally and efficiently provide access between open space corridors, neighborhoods, parks, public facilities, and urban activity centers.

(a) Parkways or Boulevards. Defined by distinctive street trees, median landscaping, signage, paving, walkway, parking improvements or other furnishings, will be developed within public right-of-way along major city roadway corridors to identify entry into the city and through specific districts therein.

(b) Gateways. Defined by distinctive landscaping, signage, paving, or other furnishings, will be developed within the public right-of-way at major street intersections to identify entry into the city and/or specific districts therein.

(1) Landmark buildings should be developed around the perimeter or the edge of gateways to reinforce the entry identification.

(2) Landmark buildings may use distinctive roof forms, facades, dramatic lighting, artworks, cupolas, or other features to distinguish and reinforce the gateway ~~affect~~effect.

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(c) Bikeways. On-road bicycle designations, shoulders, and lanes will be developed along major roadways to provide access to residential neighborhoods, parks, public facilities, and community shopping districts.

(1) Bicycle access lanes, signage, pavement markings, and other transportation designations of an appropriate AAHSTO class should be provided on access roads, driveways, and other transportation corridors into multifamily and all nonresidential projects that link the site with the city bikeway system.

(2) Bicycle storage racks, lockers, and other supporting furnishings should be located at the entry and garage or parking lots of multifamily and all nonresidential buildings or projects.

(d) Sidewalks and Pathways. Handicap accessible sidewalks and walkways will be developed along major roadways to provide access to residential neighborhoods, parks, public facilities, and community shopping districts.

(1) Sidewalks and walkways ~~of an appropriate class~~ should be designed to comply with adopted City sidewalk standards set forth in FMC Chapter 14.04 (or as amended) and should be provided within multifamily and all nonresidential projects that link the site with existing~~the city~~ sidewalks~~ system~~.

(2) Sidewalks and walkways should be constructed of durable, seamless materials that are suitable for handicap access, baby strollers, roller skates, and other equipment.

(3) Street trees, shrubs, and other landscaping should be provided along the walkway corridors for buffers and shade.

(4) Benches, trash receptacles, lighting, and other furniture should be provided along the walkway corridors to support pedestrian activities.

(e) Walking and Hiking Trails. Handicap accessible off-road trails and pathways will be developed through woodlands, along wetlands and natural drainage corridors, and within open spaces to provide access to unique environmental features, residential neighborhoods, parks, public facilities, and community activity centers.

(1) Walking and hiking trails should be designed to comply with adopted City sidewalk standards set forth in FMC Chapter 14.04 (or as amended) and ~~of an appropriate class s~~should be provided within multifamily planned development, and all nonresidential projects that link the site with ~~the city trail~~any existing trail system contiguous to the developing parcel.

(2) Trails should be constructed of asphalt, crushed rock, bark, or other materials that are suitable for handicap access but do not damage the trail corridor environment.

(3) Tree stands, hedges, bramble bushes, cattails, and other natural vegetation should be preserved along the trail corridor to provide buffer and visual interest.

(4) Interpretive and directional signage, benches, and other furniture should be provided along the trail corridors to support walking and day hiking activities.

Commented [KM2]: The edits in this section and in the next reflect adopted sidewalk standards in FMC Title 14 and add clarity to references of city trail systems - these edits reflect feedback from Planning Commission at their October 7 meeting.

FMC 14.04 reads: “Except as may be modified by ordinance, all street, sidewalk and curb construction shall comply with the standard specifications for Municipal Public Works Construction, 1969 edition, published by the Washington State Chapter, American Public Works Association, and all subsequent amendments thereto or changes therein.”

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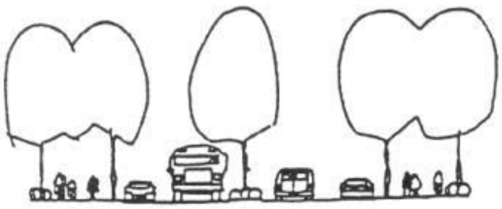
Parkways

Parking or boulevards – defined by distinctive street trees, median landscaping, signage, paving, walkway, parking improvements or other furnishings, will be developed within public right-of-way along major city roadway corridors to identify entry into the city and through specific districts therein.



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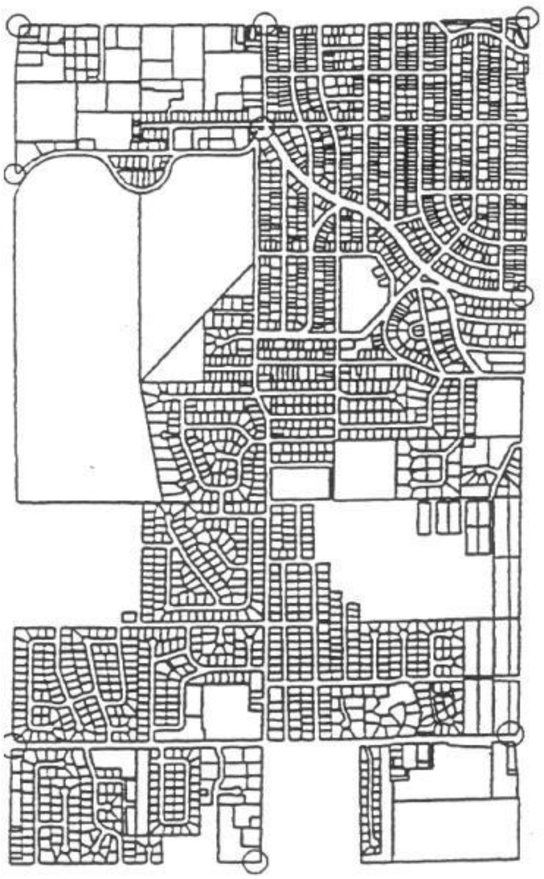
Gateways



Gateways – defined by distinctive landscaping, signage, paving, or other furnishings, will be developed within public right-of-way at major street intersections to identify entry into the city and through specific districts therein.

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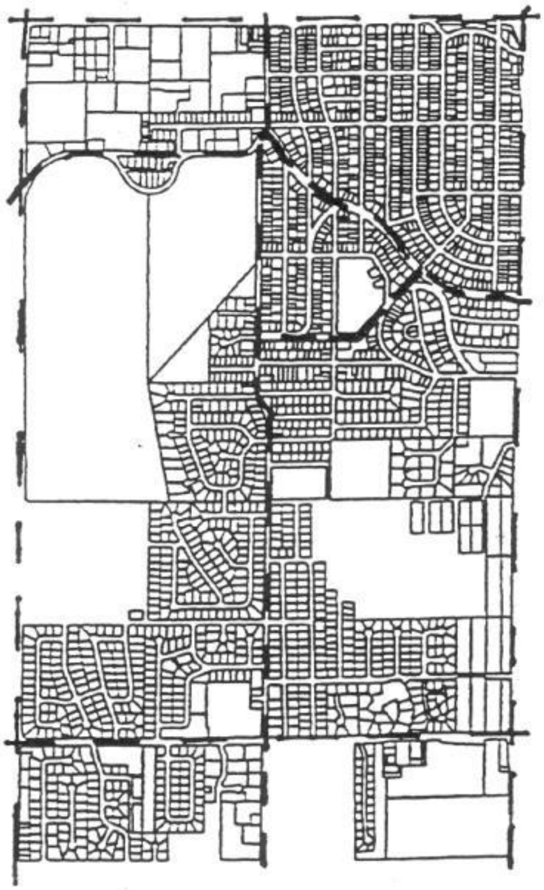
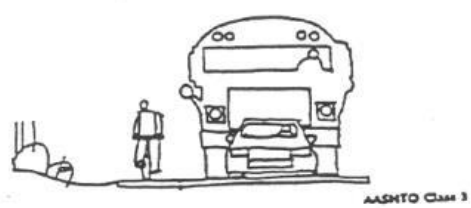
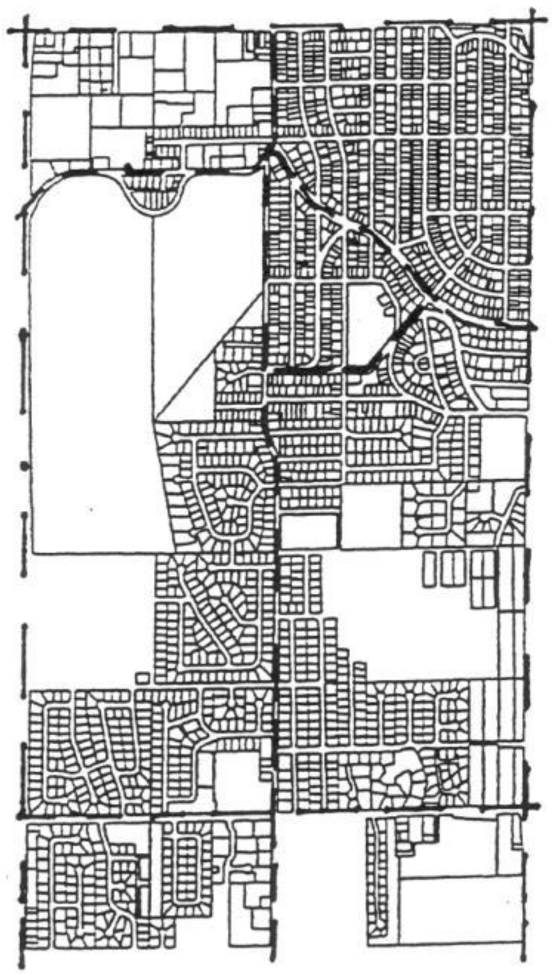
On-road bicycle routes



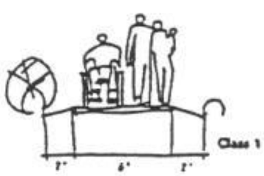
On-road bicycle designations, shoulders, and lanes will be developed along major roadways to provide access to residential neighborhoods, parks, public facilities, and community shopping districts.



Sidewalks and pathways



Handicap accessible sidewalks and walkways will be developed along major roadways to provide access to residential neighborhoods, parks, public facilities, and community shopping districts.



Walking and hiking trails

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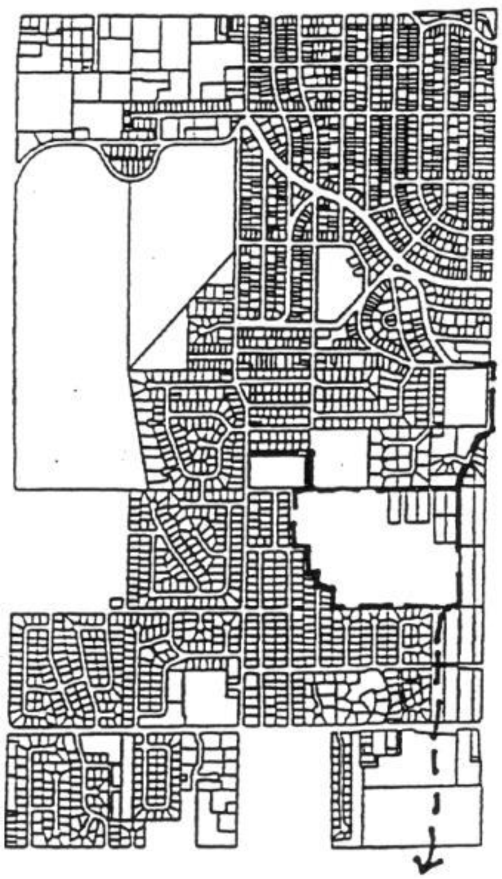
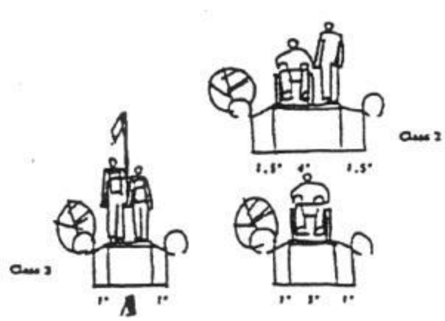


Handicap accessible off-road trails and pathways will be developed through woodlands, along wetlands and natural drainage corridors, and within open spaces to provide access to unique environmental features, residential neighborhoods, parks, public facilities, and community activity centers.



(Ord. 1272 § 8, 2001).

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22.64.008 Building heights.
Repealed by Ord. 1667. (Ord. 1272 § 8, 2001).

22.64.009 Modulation and articulation – Walls and roofs.
Intent – Reduce building mass to human scale and increase visual detail and interest.

(a) Building elevations ~~shall~~should be vertically and horizontally modulated to create architectural relief and interest where required by code. For single-family and duplex residential buildings, modulation is encouraged, but not required, for interior side and rear elevations. Specific requirements are listed in the development standards tables for certain zoning districts.

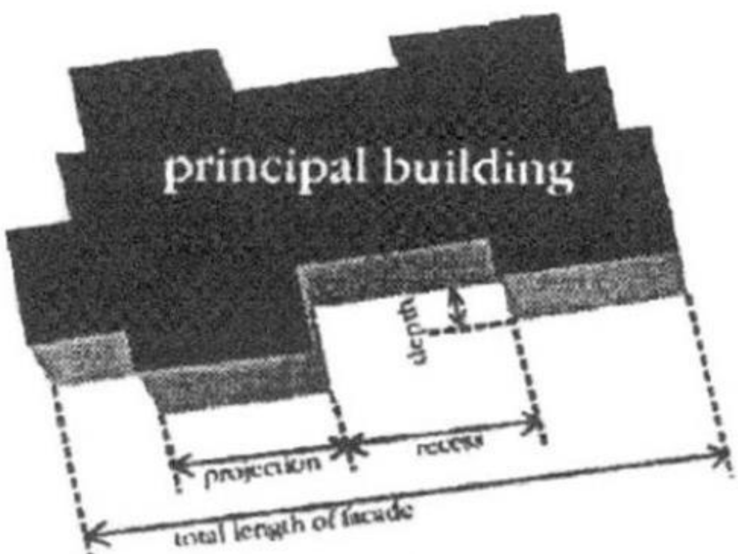
(b) Vestibules, entries, and other architectural adaptations should articulate further visual definition and reduce the mass of larger buildings, especially commercial and mixed-use structures.

(c) ~~Modulation and articulation should be used in a clear rhythm to reduce the perceived size of all large buildings.~~Repealed.

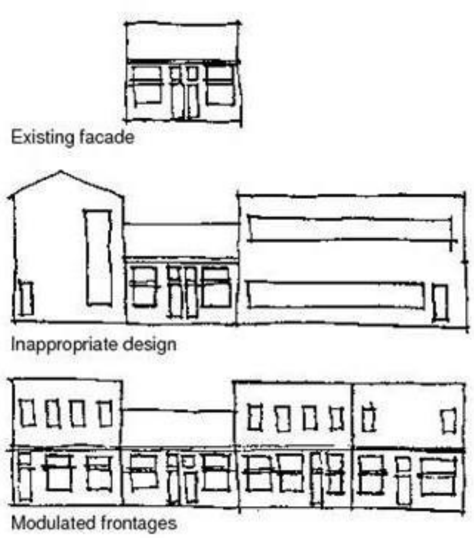
Commented [KM3]: Reflects feedback from October 7 Planning Commission meeting.

(d) All buildings should be defined by roof forms or features that create a visually distinct base and top. Pitched roofs should have one or more visible ridge lines; roof areas should be broken up with dormers, opposing gables, different pitches, or other feature to avoid creating massive undifferentiated area.

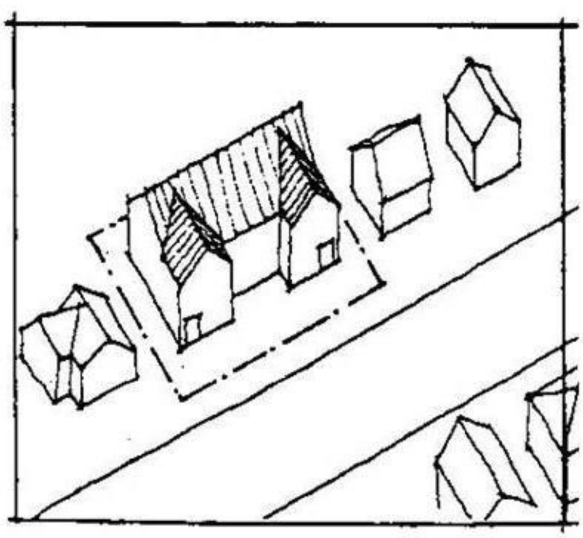
(e) Residential buildings should provide architectural details that create pedestrian scale and interest, such as porches and stoops, bay windows and dormers, recessed windows and alcoves, and window and siding trim.



Modulation

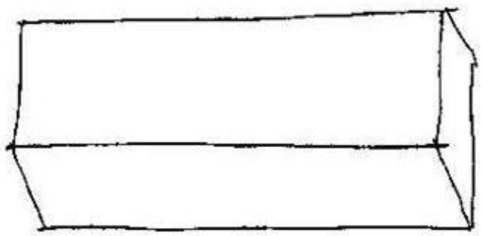


The composition of the street should be maintained. New infill buildings in neighborhood commercial (NC) areas should be sited at the property line to maintain a pedestrian streetscape. The rhythm or modulation created by the older lots and buildings should be retained in new infill constructions. The pattern and proportion of windows and doors (fenestration) reflect the original building's scale and character – and should be complimented by new building designs.



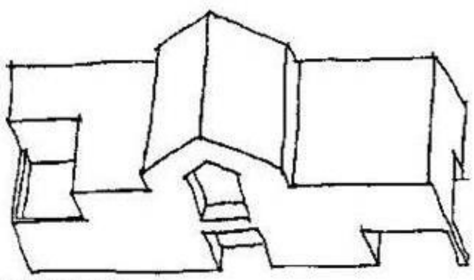
Modulation of the principal building facade adds interest to a long building.

Articulation

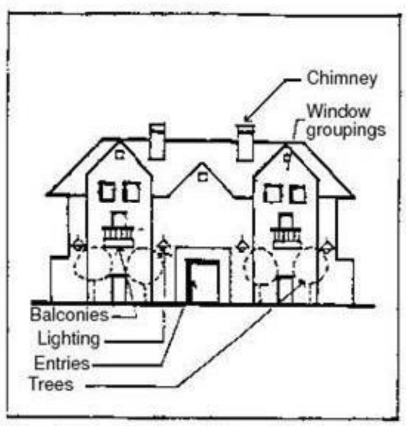


Developable building envelope

New buildings should be designed to create visual interest and scale. The building envelope should be defined by vertical and horizontal modulations that establish form and pattern. The building facade should be defined with setbacks, awnings, balconies, roof decks, eaves, and contrasting materials to reduce the massive impact of otherwise sheer flat surfaces. Effective designs incorporate a variety of forms and materials to establish a recurring pattern or design theme that defines scale and visual interest.



Modulated scale



Building details which can reinforce the articulation interval.

(Ord. 1667 § 37, 2020; Ord. 1536 § 2, 2013; Ord. 1311 § 34, 2002; Ord. 1272 § 8, 2001).

22.64.010 Building scale.

Intent – Create buildings that reflect function with visually interesting architectural definitions.

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(a) A building's architectural scale should ~~be~~ include defined ~~with well-proportioned~~ details and elements that relate to human scale such as:

(1) Porches and recessed entry areas.

(2) Bay windows, balconies, and other occupied spaces.

(3) Recessed window openings vertically proportioned with smaller panes of glass.

(4) Chimneys, roof overhangs, and cornices.

(5) Gabled or hipped roofs including nested rooflines.

(b) Building features should reflect the space within a building, reinforce site conditions like a corner or courtyard, and articulate building modulation.

(c) Building features should be consistent and unified with the overall architectural design of the building. Building elements should be articulated and proportioned to relate to the building as a whole, except in the case of infill development which should match the scale, character, and architectural definition of adjacent buildings and uses as set forth in FMC 22.64.022.

(d) Building materials may be changed to enhance or accent building features.

(e) Building features should use roof and foundation design elements to articulate a base line or plane and cap or crown to the structural form. (Ord. 1272 § 8, 2001).

22.64.011 Building entries.
Intent – Create visible, functional, efficient, and safe building pedestrian access systems.

(a) All street-facing buildings should have a principal entry accessed and visible from the street, parking areas, access walkways, ~~and~~ or sidewalks. The principal building entrance should address the street or front sidewalk, as opposed to the building's parking lots and access roads.

(b) Building entries should be highlighted with architectural elements like columns, arches, porches, recesses, pedestrian-scaled lighting, signage, artworks, or other improvements to create architectural focus and visual interest.

(c) The entry area should be covered, recessed or otherwise protected to allow social interaction and activity.

(d) Building entry and access ~~shall~~should be provided within the private property beyond the public walkway, sidewalk, or trail corridor. Vestibules and other recessed areaways ~~shall~~should be used to define and provide pedestrian access apart from the public walkway space.

(e) Vestibules and other recessed areaways should visually alert pedestrians within the public walkway or sidewalk of entry foot traffic to avoid conflicts.

Building Scale

Commented [KM4]: Reflects feedback from October 7 Planning Commission meeting.

Commented [KM5]: I recommend adding this so that it's clear to administrators of the code which articulation/modulation regulations take precedence in instances of infill development.

Commented [KM6]: I am recommending this edit so that it's clear that buildings in backyards are not expected to adhere to this provision.

Commented [KM7]: "Or" seems more appropriate here. These design guidelines encourage parking in the rear of structures, so it's harder to convey consistency with that standard and also ensure that the principal entry is visible from the street and the parking area.

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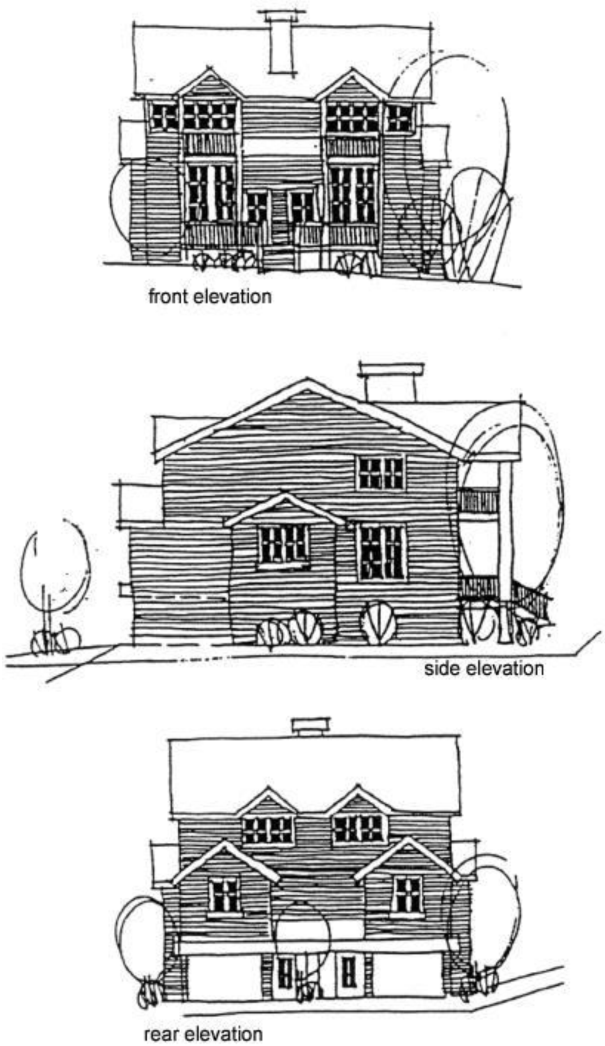

A building's architectural scale should be defined with well-proportioned details and elements that relate to human scale such as:

(a) porches and recessed entry areas,

(b) bay windows, balconies, and other occupies spaces,

(c) recessed window openings vertically proportioned with smaller panes of glass,

(d) chimneys, roof overhangs, and cornices,

(e) gabled or hipped roofs including nested rooflines.

Building features should reflect the space within a building, reinforce site conditions like a corner or courtyard, and articulate building modulation.

Building features should be consistent and unified with the overall architectural design of the building. Building elements should be articulated and proportioned to relate to the building as a whole.

Building materials may be changed to enhance or accent building features.

(Ord. 1272 § 8, 2001).

22.64.012 Building materials.

Intent – Use construction materials and methods that are durable, maintained, visually attractive, and functional to the region.

(a) Building exteriors should be constructed of durable, easily maintainable materials. Materials should be composed of texture, patterns or quality of detailing that is ~~attractive at close distances~~focused on the human scale. This can be achieved by providing additional detail along the base of multi-story buildings or by providing architectural features

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to facades such as: trim with depth and detail, window boxes, brackets, overhangs, trellises and/or lattice. The more finished side of architectural features should face outward.

(b) In general, siding textures and colors should reflect ~~regional~~ neighborhood building patterns ~~-~~using wood siding, shingles, brick, stone, terra-cotta tile, and other features.

(c) Metal siding should have visible corner moldings and trim, matte finishes, and neutral or earth tone colors.

(d) Non-durable siding materials like plywood; corrugated metal or fiberglass are discouraged, as is mirrored glass in residential or pedestrian-oriented areas. Such non-durable materials may be used to match existing materials on the same building or lot and for small areas that accent or highlight a unique design element, but should not be used for large expanses of wall surface.

(e) Concrete walls should be enhanced with texturing, coloring, and/or by incorporating embossed or sculptured surfaces, mosaics or artworks.

(f) Concrete block walls should be enhanced with textured block surfaces, colored mortar, decorative bond patterns, and/or by incorporating other masonry materials.

(g) Stucco and similar trowel surfaces should be trimmed in wood or masonry and sheltered from extreme weather by roof overhangs. (Ord. 1272 § 8, 2001).

22.64.013 Accessory buildings.
Intent – Design accessory buildings that relate to and complement the principal structures. As used in this subsection, accessory structures include accessory dwelling units.

(a) Independent parking structures, storage buildings or other accessory enclosures should be designed to complement the principal, adjacent buildings in form, detail, color, and material.

(b) Generally, accessory buildings and structures ~~shall~~should be designed with similar or complementary roof slopes and building materials as the primary structure. (Ord. 1272 § 8, 2001).

22.64.014 Service equipment and activities.
Intent – Locate trash, mechanical, and utility service equipment in ways that are functional, secure, and visually screened.

(a) Trash receptacles and service areas should be located to the side or rear of buildings in enclosed and secure areas that are not accessible or visible from public sidewalks and walkways.

(b) Meters, electrical conduit, telecommunications boxes, satellite dishes, and other utility equipment should be located to the side or rear of buildings in locations and housings that are secure, vandal-proof, and not visible from public areas.

(c) Roof-mounted mechanical equipment and other accessories should be located within screened areas or behind building areas that are secure, visually integrated into the building structure and shell, and screened from adjacent properties or public corridors.

(d) Window air conditioning units should not be installed where the equipment overhangs pedestrian spaces or walkways. (Ord. 1272 § 8, 2001).

22.64.015 Solar orientations.
Intent – Maximize passive and active solar energy possibilities.

(a) Building designs, particularly within new developments, should be located to maximize the use of passive solar potentials.

(b) Where possible, major window areas and outdoor activities should be oriented along the south-facing facades and yards. (Ord. 1272 § 8, 2001).

Commented [KM8]: This language is taken from the Small Lot and Multifamily design standards. I've reviewed the Form Based Code and did not find language related to the type of building material that should be used to convey (attractive at close distances) as was discussed at the October 7 Planning Commission meeting.

Commented [KM9]: Reflects feedback from October 7 Planning Commission meeting.

Commented [KM10]: This is important context, given that other sections of the FMC expressly remove ADUs from regulations pertaining to accessory structures.

22.64.016 Ground floor activities.
Intent – Create vertical mixed use building opportunities with visual interest that encourage pedestrian activity in ground floor spaces that attract residents, employees and visitors alike.

(a) Ground floor commercial space should be devoted to retail use in accordance with underlying zoning requirements where the building fronts onto a street, sidewalk, pedestrian walkway or trail corridor. In neighborhood commercial (NC) areas, no more than 25 percent of the ground floor area should be devoted to office use – nor should office uses occupy the front 50 percent of the ground floor fronting a public street or sidewalk unless authorized through the site plan review process.

(b) In neighborhood commercial (NC) areas, structures containing enclosed parking facilities at ground floor level should provide a continuous commercial storefront space at least 15 feet in depth along at least 75 percent of the length of any facade located no more than 30 feet from a street property line or adjoining a pedestrian plaza.

(c) Ground floor commercial space should have a floor to ceiling height of at least 15 feet where the building fronts onto a street, sidewalk, pedestrian walkway or trail corridor. (Ord. 1562 § 52, 2015; Ord. 1272 § 8, 2001).

22.64.017 Building frontages.
Intent – Create buildings that provide interest and activity along street and pedestrian area frontages.

(a) Buildings that face onto commercial parking streets and/or public walkway and trail corridors should be built to front onto the pedestrian space or activity area to create continuous frontages of interest to the corridor.

(b) Buildings may abut or share common side walls subject to International Building Code (IBC) fire code and emergency access requirements. (Ord. 1473 § 5, 2009; Ord. 1272 § 8, 2001).

22.64.018 Upper floor balconies, alcoves, and decks.
Intent – Create upper floor areas that provide visual interest and activity potentials.

(a) Upper floors should incorporate balconies, alcoves, decks or other outdoor spaces to provide an amenity and increase visual definition to the building – particularly of the building frontages that face onto commercial streets and the public pedestrian walkway or trail corridors.

(b) Upper floor spaces ~~must~~should be provided within the private property's building envelope and should not intrude upon or over the public walkway or trail corridors. (Ord. 1272 § 8, 2001).

22.64.019 Awnings and canopies.
Intent – Create an overhead covering of pedestrian areas that is functional, visually interesting, and safe.

(a) As an amenity, commercial or retail developments may provide permanent or retractable awnings, overhangs, arcades or skylights sheltering pedestrians and shoppers from the elements where the public walkway or trail corridor traverses through the site.

(b) The design of awnings and canopies should provide natural lighting and openness and continuous protection from the elements but not ~~overly~~ by majority obscure or shadow the walkway or trail corridor.

(c) Awnings or canopies should be hung above the display window space at least 10 ~~to 14~~ feet above the public walkway with a minimum eight-foot vertical clearance.

(d) Structural supports for awnings or canopies will be provided from the building or adjacent private property and may not intrude or be supported by posts or columns within the public walkway or trail corridor.

(e) Awnings may extend four to eight feet into the public walkway from the building's face depending on the width of the public walkway or trail corridor. (Ord. 1272 § 8, 2001).

22.64.020 Shopfronts.
Intent – Shopfronts are like small buildings with their own base, "roofline," and pattern of window and door openings. Shopfronts are facades placed at or close to the right-of-way line, with the entrance at sidewalk grade.

Commented [KM11]: I am recommending this edit to add specificity to the intention here.

Commented [KM12]: If we're saying "at least 10 feet" we should remove "to 14" to avoid confusion.

They are conventional for retail frontage and are commonly equipped with cantilevered shed roof(s) or awning(s). Recessed shopfronts are also acceptable. The absence of a raised ground floor precludes residential use on the ground floor facing the street. Residential use would be appropriate above the ground floor and behind another use that fronts the street. It has substantial glazing on the sidewalk level and defines the primary treatment for ground-level commercial uses oriented to display and access directly from public sidewalks or other walkways.

(a) Shopfronts ~~shall~~should be between 10 feet and 16 feet tall, as measured from the adjacent walk.

(b) Shopfront width ~~shall~~should be a minimum of 10 feet and generally not exceed 50 feet. Larger retail space may be enabled by being set behind a row of smaller shopfront spaces. This technique is often referred to as “liner retail.”

(c) Restaurant shopfronts may set back a portion of the shopfront facade to create a colonnaded outdoor dining alcove that is a maximum of 12 feet deep; provided, that:

(1) The portion of the facade that is set back and oriented towards the street ~~shall~~should have display windows.

(2) The alcove ~~must~~should also have columns along the sidewalk at a maximum spacing of 15 feet on center.

(3) The alcove may not rely on adjacent buildings for enclosure.

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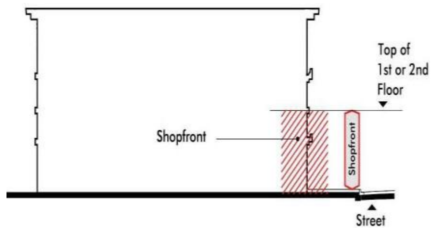

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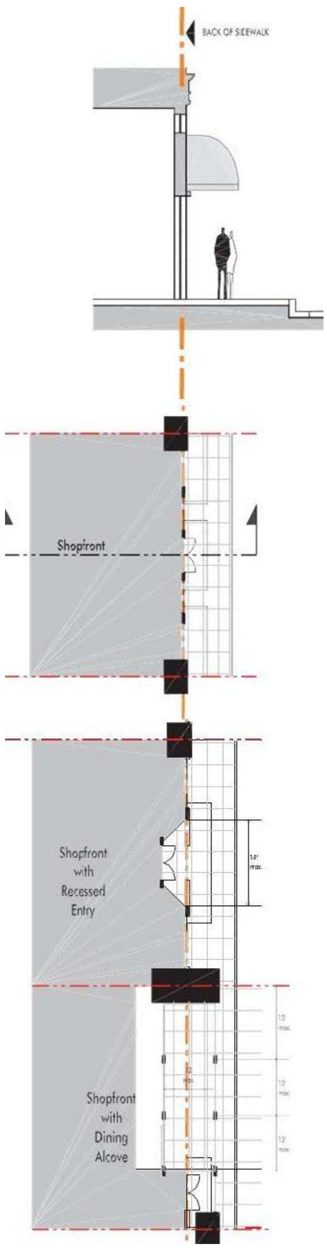

Section Diagram

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(d) Each shopfront ~~shall~~should contain:

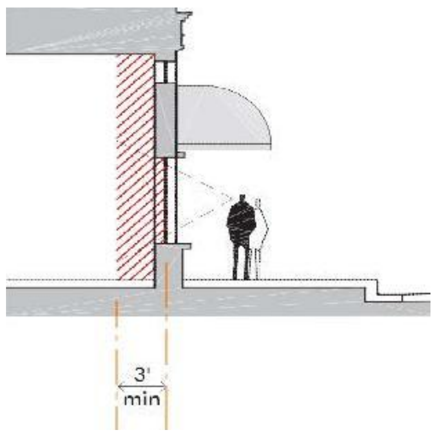
(1) At least one ~~welcoming~~ accessible building entrance at sidewalk grade. Recessed entrances are permitted with a maximum width of 15 feet.

Commented [KM13]: "Welcoming" is subjective - amending to "accessible" to reflect October 7 Planning Commission feedback.

(2) Clear-glass display windows framed within storefront pilasters and a base made of masonry, tile, wood, or other durable material that extends at least 24 inches above the adjacent sidewalk. The bottom of windows should be no more than four feet above the sidewalk. Display windows and other glazing should comprise at least 75 percent of the ground floor facade.

~~(3) A minimum three-foot zone behind the window glazing that provides an unobstructed view of the establishment's goods and services.~~

Commented [KM14]: It is unlawful to regulate the interior of a structure via the design review process. RCW 36.70A.630(2).



Unobstructed View Required

(e) Shopfront composition should include projecting signs, as well as window signs and awning signs. Awnings, signs, and related fixtures ~~shall~~should be located eight feet minimum above the adjacent sidewalk. Awnings ~~shall~~should only cover storefronts and openings to avoid covering the entire facade.

(f) Shopfront and awning design should vary from shopfront to shopfront.

(g) Side yard setbacks and space between buildings may be utilized as extensions of shopfront activities including for location of outdoor displays of goods and for outdoor dining. (Ord. 1667 § 38, 2020; Ord. 1562 § 53, 2015; Ord. 1272 § 8, 2001).

22.64.021 Site planning.
Repealed by Ord. 1667. (Ord. 1272 § 8, 2001).

22.64.022 Infill development patterns for traditional shopfront neighborhoods.
Intent – Develop vacant lots with buildings that match the scale, character, and architectural definition of adjacent buildings and uses.

(a) The building proportions (modulation and articulation) created by older lots and buildings should be retained by new infill constructions.

(b) New buildings should be set back from the street frontage in lines that will be consistent with existing structures along the street.

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(c) The existing pattern and proportion of windows, doors, and other vertical elements should be emulated by new infill building designs.

(d) New buildings should be defined by vertical and horizontal variations, architectural styles, and exterior finish materials that reflect the form, pattern, and visual interest of existing structures within the neighborhood and along the street.

(e) New buildings should complement the prevailing heights of existing structures within the neighborhood and along the street.

(f) The size and proportion of a new building's mass and contributing elements including roofs, porches, and balconies should reflect those of neighboring structures. (Ord. 1667 § 40, 2020; Ord. 1272 § 8, 2001).

22.64.023 Garage entries and driveways.

Intent – Develop vehicle access, storage, and parking areas and improvements that enhance residential buildings and activities.

(a) Garage entrances should be subordinate to the pedestrian entry in scale and detailing. Where possible, the parking entry should be located to the side or rear of the building and away from the pedestrian entry from the street.

(b) Garages should be architecturally compatible with the residential portion of the building using the same building forms, materials, and details. Architectural elements may be continued from the residential portion of the building onto the parking structure using friezes, cornices, trellises, or other devices.

(c) Large residential buildings may further integrate parking garages by:

(1) Locating the garage partially or wholly below grade,

(2) Using the top of the garage as a deck, garden, or recreational use of the residents,

(3) Locating residential units or shops on the outside of the garage with direct access from street level sidewalks and pathways.

(d) Open carports should not be visible from the street. Garage edges may be bermed or landscaped to screen views from the street or pedestrian areas. However, vehicular entries should be clearly defined to alert pedestrians.

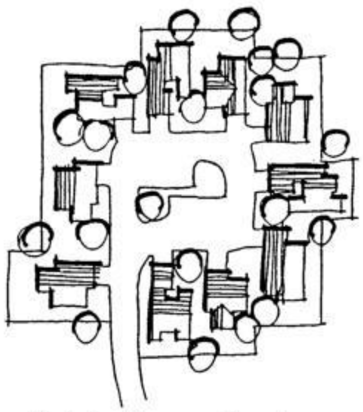
(e) Where possible, driveways should be consolidated to reduce the width of curb cuts, intrusion on pedestrian walkways, and the visual impact of paving areas. (Ord. 1272 § 8, 2001).

22.64.024 Garage doors.

(See FMC 22.58.006).

Intent – Create garage door configurations that complement the residential character of the building and enhance the visual appearance of the neighborhood.

Garage Entries and Driveways

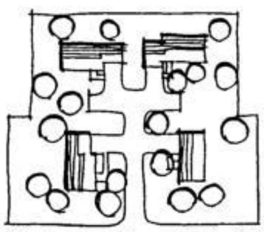


Typical parking court layout

Develop vehicle access, storage, parking areas, and improvements that enhance residential buildings and activities.

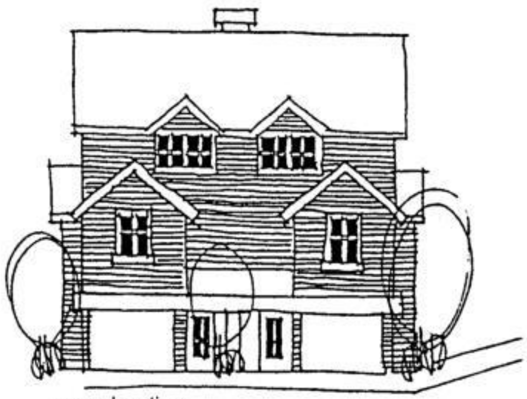
Where possible, the parking entry should be located to the side or rear of the building and away from the pedestrian entry from the street.

Where possible, driveways should be consolidated to reduce the width of curb cuts, intrusion on pedestrian walkways, and the visual impact of paving areas.



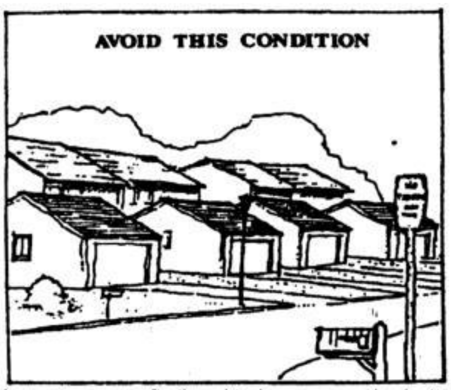
Private street layout (18 – 20 ft. wide)

Garages


rear elevation

Garages should be architecturally compatible with the residential portion of the building using the same building forms, materials and details. Architectural elements may be continued from the residential portion of the building onto the parking structure using friezes, cornices, trellises, or other devices.

Garages



Houses seem an afterthought when garages dominate the street edge.

(Ord. 1417 § 11, 2006; Ord. 1272 § 8, 2001).

22.64.025 Street access.
Intent – Create parking access systems that are efficient, functional, safe, and subordinate to pedestrian activities and the residential use of the site.

(a) Residential buildings should provide clearly marked entries from the street. Entries from parking lots should be subordinate to those related to the street.

(b) Parking garage entries should be designed and sited to complement, but not subordinate the pedestrian entry.

(c) Parking lots and garages, when possible, should be accessed from alleys or side streets.

(d) In clustered developments, where there is an integrated comprehensive pathway system, the front door may be oriented to it. (Ord. 1272 § 8, 2001).

22.64.026 Blank building and retaining walls.
Intent – Create building and retaining walls that are of human scale, texture, and visually interesting.

(a) Residential buildings should not orient large areas of blank walls to the street. Building ends should be designed and articulated with windows and other architectural treatments.

(b) Blank walls should be screened with landscaping, architectural features, or artworks including trellises with vines and landscaped planting beds.

(c) Retaining walls should be composed of brick, stone, or other modulated material or treated sculpturally to reduce scale and appear less monolithic. Hanging or climbing vegetation may be incorporated to soften the appearance.

(d) High retaining walls should be terraced to provide landscape setbacks, especially adjacent to pedestrian areas. (Ord. 1272 § 8, 2001).

22.64.027 Usable open spaces.
Intent – Create open spaces in multifamily and planned developments that enhance the physical space and provide residents passive and active recreational opportunities.

(a) Multifamily residential buildings and developments should provide usable outdoor activity areas for each individual unit using patios, balconies, and decks. Requirements for individual residential units may be met in part or in full by open space specifically provided for the common use of the resident. In addition to patios, balconies, and decks, such open space may take on any number of green space types.

(b) Multifamily residential buildings and planned developments should also provide usable outdoor activity areas for the project's inhabitants in total using landscaped courtyards, rooftop decks, group gardens and picnic areas, children's play areas, swimming pools, recreational courts, and other common improvements.

(c) Common activity areas should be appropriately furnished with benches and other seating, play equipment, landscaping, outdoor lighting, and other improvements. (Ord. 1692 § 1 (Exh. A), 2022; Ord. 1272 § 8, 2001).

22.64.028 Private spaces.
Intent – Create transitions between the street and private properties that provide for resident security and privacy.

(a) Appropriate screening and buffering materials should be used to create a physical separation between pedestrians on the sidewalk and the windows of residential units.

(b) Ground level windows should be raised or landscape screening should be used to provide residential privacy where building setbacks are close.

(c) Porches and other partially enclosed outdoor living areas should be used to provide a transition zone to a residence, and allow social interaction between neighbors.

(d) Private residential courtyards and yards should be screened with landscape materials or solid fences to create privacy and security. Chain link fences are not an appropriate edge along sidewalks and should be avoided.

Usable Open Spaces

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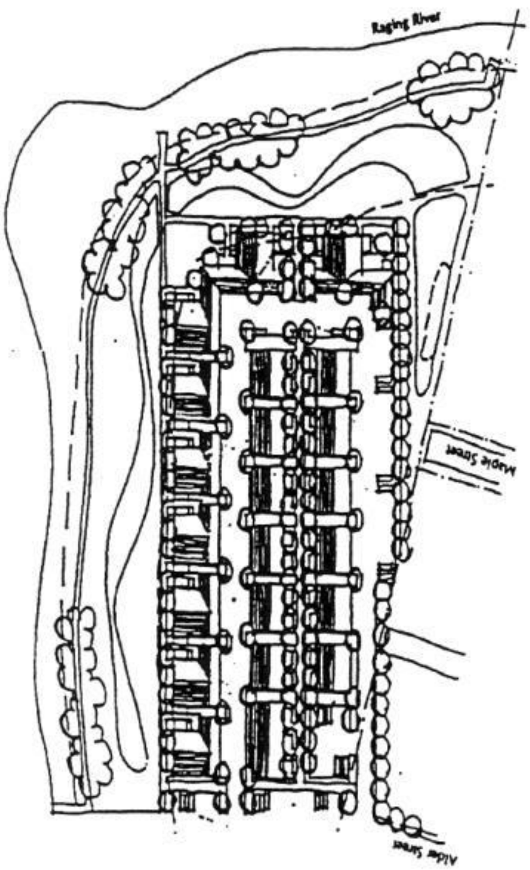

Create open spaces in multifamily and planned developments that enhance the physical space and provide residential passive and active recreational opportunities.

Multifamily residential buildings and developments should provide usable outdoor activity areas for each individual unit using patios, balconies, and decks.

(Ord. 1272 § 8, 2001).

22.64.029 Commercial walkways.
(See also FMC 22.60.013).

Intent – Create pedestrian areas that link commercial and retail activities with adjacent buildings, properties, and neighborhoods in ways that are functional, efficient, visually interesting, and supportive of business activities.

(a) Buildings should front onto walkways to be developed within each district in accordance with the non-motorized transportation element of the comprehensive plan.

(b) Commercial walkways should be incorporated into the site development as the principal, publicly accessible pedestrian space and design focus of the development, and between the development and adjacent properties and surrounding residential neighborhoods.

(c) Walkways should be a minimum width of eight feet along street frontages in office areas, and up to 12 feet wide along street frontages and into the development of major pedestrian-oriented commercial districts and developments.

(d) Walkways or trails should integrally connect each development, particularly retail and commercial projects, with adjacent properties and residential neighborhoods.

(e) Walkways or trails should extend through parking lots and parking areas in separated medians or other placements that protect pedestrians from vehicular traffic.

(f) Where feasible, public walkways should extend through the building development as passageways or alleyways. Such walkways may be open or covered provided that they are publicly accessible. (Ord. 1272 § 8, 2001).

22.64.030 Commercial walkway corridors.
Intent – Create a commercial walkway corridor that maintains a handicap accessible, pedestrian access zone but allows people, activities, displays, and other temporary furnishings of interest within the walkway space.

(a) An eight-foot section of any major commercial walkway or trail corridor should be clear of any temporary furnishings in order to accommodate pedestrians.

(b) The peripheral sections of the corridors, which may be combined on one side, may be used to display advertising signage, flower pots or other moveable plantings, and/or outdoor seating areas on a temporary, special event basis.

(c) When the principal walkway is meandered as described above, the transition should be made with 45- to 60-degree angles to facilitate an easy walking pattern and to accommodate the handicapped.

Commercial Walkways

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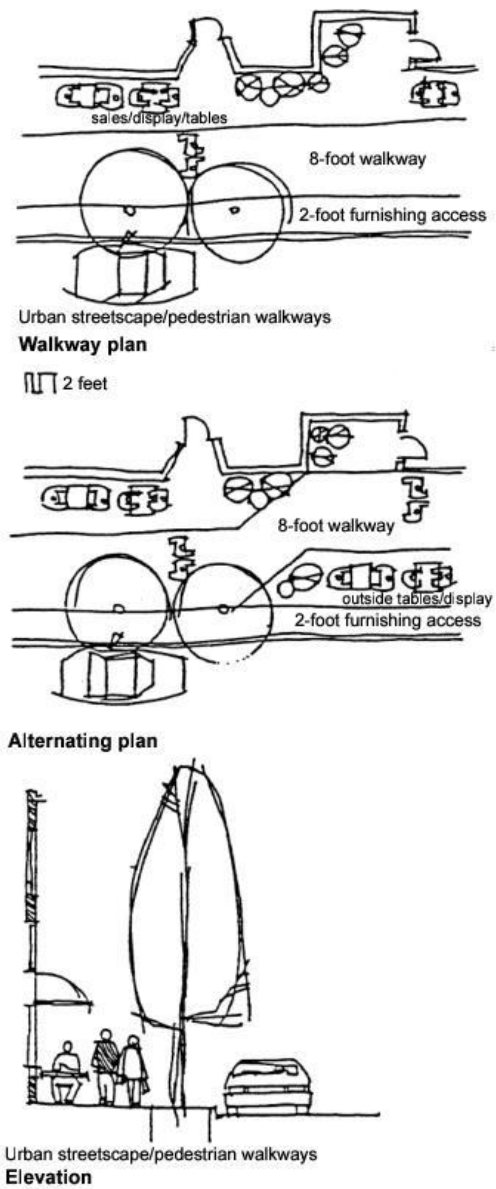


Walkways should be a minimum of eight feet along street frontages in office areas and up to 12 feet along street frontages and into the development in major pedestrian-oriented commercial districts and developments.

An eight-foot section of any major commercial walkway should be clear of any temporary furnishings in order to accommodate pedestrians.

The periphery sections of the corridors, which may be combined on one side, may be used to display outdoor advertising signage, flower pots or other moveable plantings, and/or outdoor seating areas on a temporary, special event basis.

When the principal walkway is meandered, the transition should be made with 45- to 60-degree angles to facilitate an easy walking pattern and to accommodate the handicapped.

(Ord. 1272 § 8, 2001).

22.64.031 Outdoor activity spaces.
Intent – Create outdoor people spaces that are functional, efficient, visually interesting, and used by passersby and building occupants or customers.

(a) Ground floor outdoor spaces such as plazas, squares, eating, seating areas, and/or retail alcoves and inner courtyard spaces or greens ~~shall~~should be provided for designated “special planning areas” on the comprehensive plan’s land use designation map, and may be required in conjunction with new commercial development or redevelopment through the conditional use or site plan review processes. Such amenities should be provided as integral parts of any commercial or retail development. Generally, the larger the development, the greater the number and size of outdoor spaces.

(b) Plazas ~~shall~~should be adjacent to and open to a public street, sidewalk, or trail on at least one side. The space should adjoin and be accessible from, and may occasionally spill over into the public walkway or trail corridor space – but may not be permanent improvements or uses of the public walkway or trail corridor space.

(c) Plaza design ~~shall~~should allow people walking or driving by to see into the plaza from a height two and one-half to eight feet above finished grade. Lighting ~~shall~~should be included to enable people walking or driving by to see into the plaza at night.

(d) Plazas ~~shall~~should be open to the public during daylight operating hours.

(e) Non-landscaped portions of the plaza ~~shall~~should be surfaced in textured concrete, bricks, interlocking pavers, or similar or better enhanced paving materials.

(f) Up to 25 percent of the plaza may be landscaped with lawn or groundcover. All landscaped areas that do not include lawns ~~shall~~should include trees. Tree wells do not count toward the 25 percent limit on landscaping coverage.

(g) Plazas ~~shall~~should be located and designed so that wind within the plaza does not interfere with its use for sitting and similar activities.

(h) Outside of any covered area, 80 percent of the plaza ~~shall~~should not be shaded during the hours of 10:00 a.m. to 2:00 p.m. in the winter, except by the trees within the plaza. If possible, plazas ~~shall~~should have southern exposure.

(i) Plazas ~~shall~~should not be used by motor vehicles for any purpose other than maintenance.

(j) Plazas ~~shall~~should not be bordered by a drive-through lane on any side.

(k) Plazas ~~shall~~should meet at least one of the following requirements:

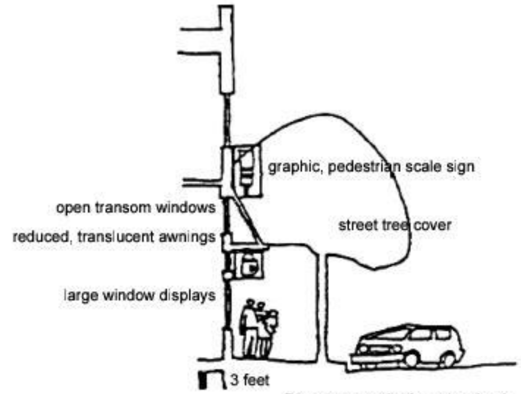
(1) The seating area of a restaurant ~~shall~~should overlook the plaza on at least one side. At least 25 percent of the restaurant wall abutting the plaza ~~shall~~should consist of clear windows.

(2) A food, refreshment, coffee or espresso cart ~~shall~~should be located in the plaza during at least one-half of each working day.

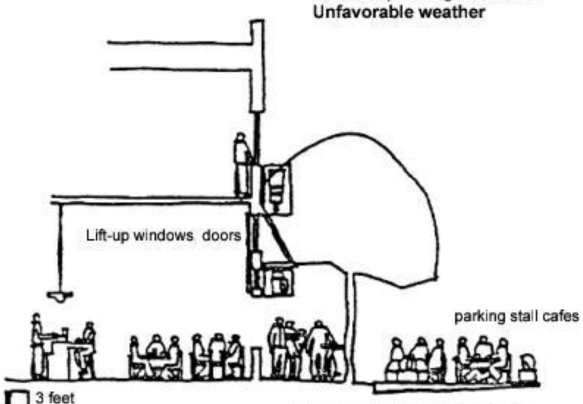
(3) Plazas designated as “special planning areas” on the comprehensive plan ~~shall~~should include a fountain of at least 100 square feet and children’s play equipment.

Indoor/Outdoor Activities

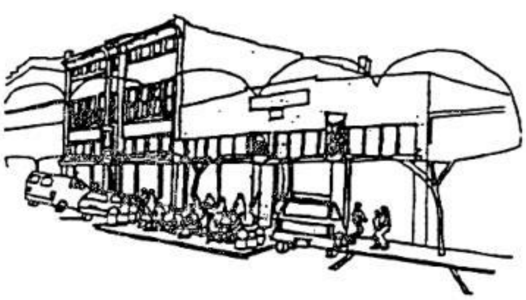
Ground floor activities should be designed to reflect the weather and seasons expanding outdoors and indoors when the climate allows to increase people activity and visual interest.



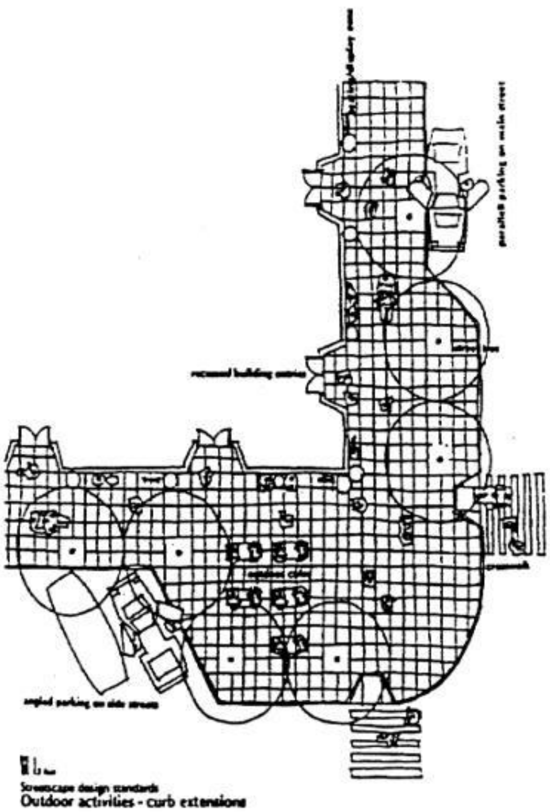
Streetscape design standards
Unfavorable weather



Streetscape design standards
Favorable weather

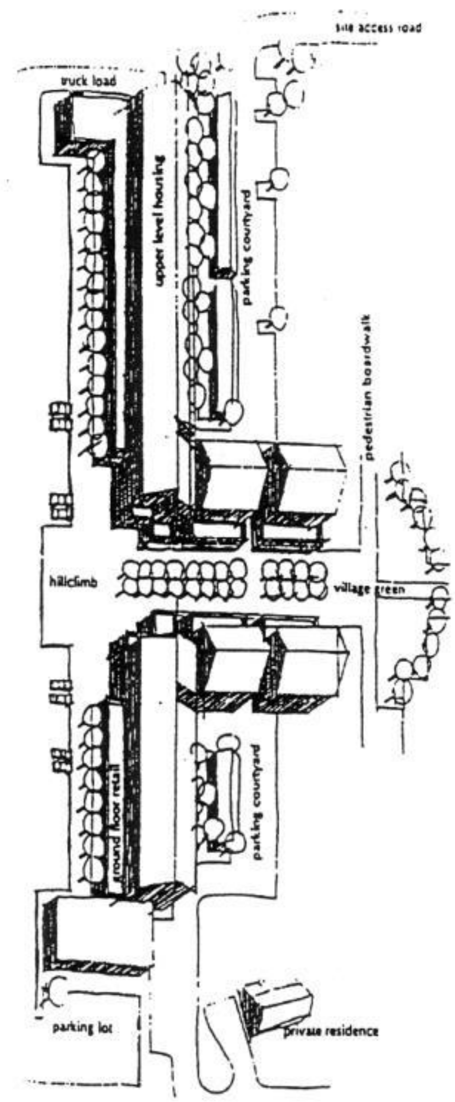


Streetscape Activities



Where feasible, outdoor activity areas may be extended across the sidewalk and into curb extensions to increase people activity and visual interest.

Outdoor Activity Spaces



Ground floor outdoor spaces such as plazas, squares, eating, seating areas, and/or retail alcoves and inner courtyard spaces or greens may be required in conjunction with new commercial development or redevelopment.

Such amenities should be provided as integral parts of any commercial or retail development. Generally, the larger the development, the greater the number and size of outdoor spaces.

Outdoor Activity Spaces – Plazas

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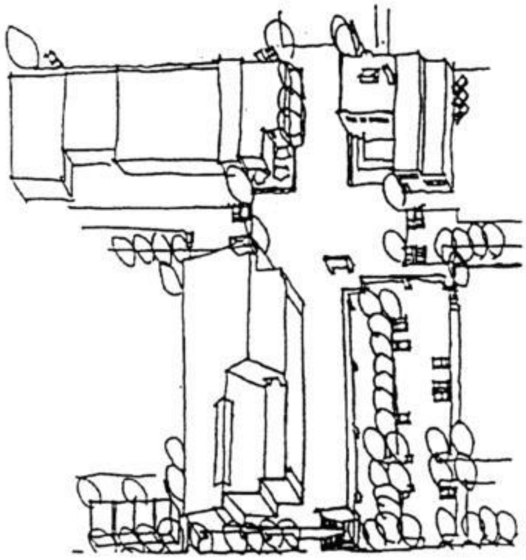

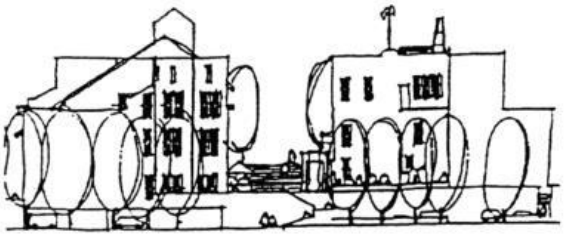

Create outdoor spaces that are functional, efficient, visually interesting, and used by passersby and building occupants or customers.

Plazas shall be adjacent to and open to a public street, sidewalk, or trail on at least one side. The space should adjoin and be accessible from, and may occasionally spill over into the public walkway or trail corridor space – but may not be permanent improvements or uses of the public walkway or trail corridor space.

Plaza design shall allow people walking or driving by to see into the plaza. Lighting shall be included to enable people walking or driving by to see into the plaza at night.

Non-landscaped portions of the plaza shall be surfaced in textured concrete, bricks, interlocking pavers, or similar or better enhanced paving materials.

Plazas shall be located and designed so that wind within the plaza does not interfere with its use for sitting and similar activities.

(4) Plazas ~~shall~~should include any other feature that will provide equivalent or better surveillance of the plaza.

(l) Residential developments should provide picnic tables and benches, playgrounds, basketball and tennis courts, and other recreational facilities. To the extent practical, such areas should be made available for use by the public-at-large. (Ord. 1272 § 8, 2001).

22.64.032 Streetscape furnishings.

Intent – Create public/private commercial walkways and spaces that are complementary, functional, safe, visually interesting, and of efficient investments.

(a) Improvements to the public walkway or trail corridor spaces will utilize the public streetscape furnishings palette selected for the corridor.

(b) Improvements to the adjoining private spaces should incorporate or continue the materials, colors, and/or styles of the public furnishings palette in order to provide design continuity.

(c) Where appropriate, project developments should provide pedestrian-scaled lighting fixtures to illuminate walkways, trails, parking areas, and other people spaces. Lighting shields should direct illumination onto pedestrian spaces and away from adjacent properties or uses. Generally, freestanding fixtures should not exceed 14 feet in height. (Ord. 1272 § 8, 2001).

22.64.033 Public artworks.

Intent – Install public artwork improvements in public spaces and building areas that are accessible, informative, and entertaining.

(a) Commercial building and property developments should incorporate outdoor artwork that is physically and visually accessible to the public.

(b) Artwork may be permanently incorporated into functional areas that are physically and visually accessible to the public including parking lots, accessory buildings and structures, as well as building entries.

(c) Where the building or site is of historical or cultural interest, interpretive signage and other exhibits or monuments should be incorporated into building or site improvements that are physically and visually accessible to the public. (Ord. 1272 § 8, 2001).

22.64.034 Lighting.

Intent – Install street and areaway lighting systems and standards that are functional, properly scaled, safe, and visually enhancing.

(a) Sidewalk and walkway areas should be illuminated with indirect lighting using streetscape elements like trees, walkways, canopies, and entryways.

(b) Pedestrian spaces should be illuminated with standards that are scaled to people using light poles 10 to 12 feet in height or bollards three to four feet in height.

Streetscape – Artworks

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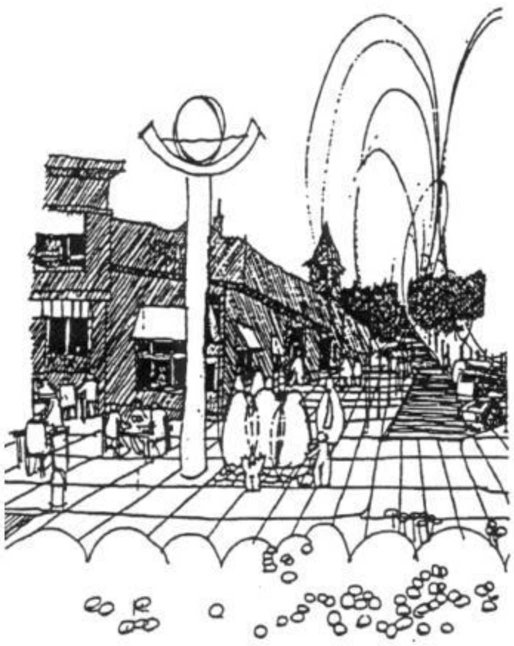

Create public/private commercial walkways and spaces that are complementary, functional, safe, visually interesting, and of efficient investments.

Improvements to the public walkway or trail corridor spaces will utilize the public streetscape furnishings palette selected for the corridor.

Improvements to the adjoining private spaces should incorporate or continue the materials, colors, and/or styles of the public furnishings palette in order to provide design continuity.

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Streetscape Furnishings

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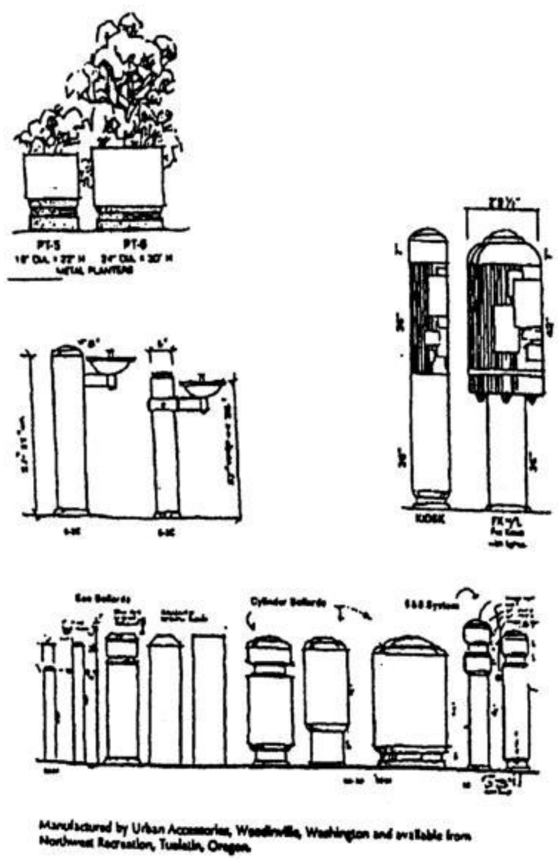

Improvements to the public walkway or trail corridor spaces will utilize the public streetscape furnishings palette selected for the corridor.

Improvements to the adjoining private spaces should incorporate or continue the materials, colors, and/or styles of the public furnishings palette in order to provide design continuity.

(c) All light fixtures should be shielded to reduce glare on public streets and spaces, and adjacent properties. (Ord. 1272 § 8, 2001).

22.64.035 Roadway corridors and street frontages.
Intent – Create landscaped setbacks and edges that functionally and visually define~~s~~ the pedestrian or motor vehicle orientation of the roadway and adjacent land uses.

(a) Commercial street corridors are the public rights-of-way and the setbacks required within and around roadways and parking lots in nonresidential zones.

(1) The setback from the street edge will be landscaped to provide "see-through vegetation" that functions as a partial visual separator to soften the appearance of parking areas and building elevations.

(2) These zones ~~shall~~should be planted with an overhead tree canopy suitable for a mixed motor vehicle and pedestrian environment.

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(b) Residential street corridors are the public rights-of-way and the setbacks required within and around collector and arterial roadways and parking lots in all residential zones.

(1) These zones will be landscaped to provide a "filtered screen vegetation" that functions as a visual separator between the street, parking areas, and residential activities.

(2) These zones ~~shall~~should be planted with an overhead tree canopy suitable for a mixed motor vehicle and pedestrian environment.

(c) Parkway road corridors are the public rights-of-way and the setbacks required along major roadway entries into the community.

(1) These parkway road corridors will be landscaped to provide a "filtered to view blocking vegetation" using natural materials that provide continuity with adjacent landscapes.

(2) Parkway road corridors ~~shall~~should be planted with an overhead tree canopy suitable for a motor vehicle and bicycle environment. (Ord. 1272 § 8, 2001).

22.64.036 Urban buffers.
Intent – Create landscape improvements around parking lots and properties that functionally and visually buffers activities, buildings, and land uses from each other.

(a) Urban parking lots are commonly shared by residential developments, and all parking areas and lots provided for employees, customers, and other public users within the nonresidential zones. Urban parking areas will be landscaped to provide shade and visual relief while maintaining clear sight lines within parking and access areas.

(1) Shrubs will not exceed a height of three feet around parking lot entries, access aisles, and other vehicle-maneuvering areas in order not to visually block views among vehicles and pedestrians.

(2) The selected plant materials and landscape designs may mix evergreen and deciduous trees to create a continuous canopy.

(3) Plantings may be contained in planting islands or strips having an area of at least 120 square feet with a narrow dimension of not less than eight feet that is unobstructed by vehicle overhang (see FMC 22.62.007(b)).

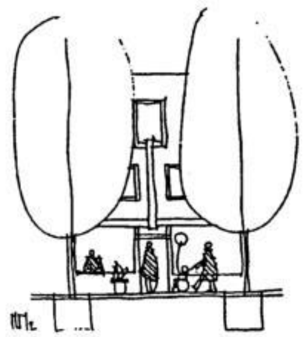
(b) Urban buffers with filtered screening are the perimeter landscape areas provided between nonresidential land uses. These buffers will function as a visual separator between uses within these zones.

The selected plant materials and designs may mix evergreen and deciduous trees and shrubs to create a filtered screen effect.

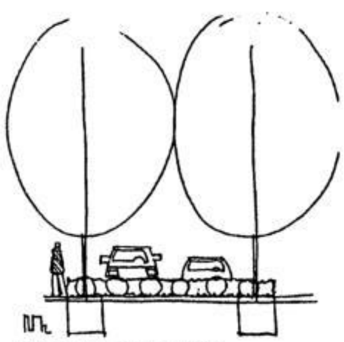
(c) Urban buffers with full screening are the perimeter landscape areas provided between residential and nonresidential zones. These buffers will function as a visual barrier to obscure views of incompatible activities and improvements.

The selected plant materials and designs may include a mix of primarily evergreen trees and shrubs to form an effective full screen effect.

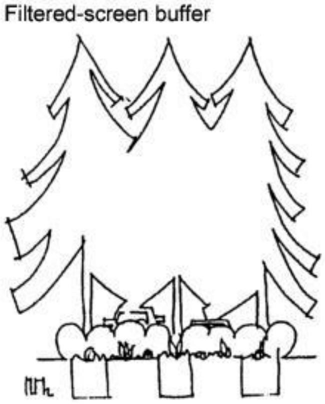
Landscape – Urban Buffers



See-through streetscape



Filtered-screen buffer



Full-screen buffer

Urban buffers shall be landscaped based on the extent to which the activity is to be screened from adjacent uses in accordance with the following categories:

<u>See-through streetscape</u> – are the perimeter landscape areas provided in front of commercial and office uses. These buffers shall function as a visual definition between the street edge and building zones. The selected plant materials and designs may mix deciduous trees and shrubs to create a framed or see-through effect.

<u>Urban buffers with filtered screening</u> – are the perimeter landscape areas provided between nonresidential land uses. These buffers shall function as a visual separator between uses within these zones. The selected plant materials and designs may mix evergreen and deciduous trees and shrubs to create a filtered screen effect.

<u>Urban buffers with full screening</u> – are the perimeter landscape areas provided between residential and nonresidential zones. These buffers shall function as a visual barrier to obscure views of incompatible activities and improvements. The selected plant materials and designs may include a mix of primarily evergreen trees and shrubs to form an effective full screen effect.

(Ord. 1272 § 8, 2001).

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22.64.037 Sidewalks and walkways.
Intent – Create landscape improvements along and between public/private pedestrian spaces that are continuous, visually attractive, and fully developed.

(a) Landscaping along public sidewalks or walkways will utilize the street trees and plant materials palette selected for the public walkway or trail corridor.

(b) Improvements within the adjoining private spaces, such as outdoor eating areas, plazas, and the like, should incorporate or continue the same plantings in order to enhance the definition of the corridor.

(c) Street trees and other plantings should be of sufficient size at time of planting to create a finished look to the development, street, and walkway area. The size of trees at the time of planting should be consistent with tree size provisions set forth in FMC 22.62.006. (Ord. 1272 § 8, 2001).

Commented [KM15]: This edit folds in tree size references and was discussed with Planning Commission at their October 7 meeting.

22.64.038 Buildings and yards.
Intent – Create landscapes that enhance properties, improve neighborhood appearances, and protect property investments.

(a) The landscape design should highlight and focus views of the building frontages and entries, particularly window displays, pedestrian areas, and amenities.

(b) The design should create a special or individual character of the private portions of each property and building.

(c) Vines may be planted on buildings, fences, walls and other blank surfaces, particularly structures faced with brick and masonry, or that are enhanced with trellis overhangs.

(d) Moveable planters with seasonal plantings should be placed at building entries, particularly within alcoves and inner courtyards.

(e) All plantings, particularly ornamentals, ~~shall~~should be provided irrigation or other watering methods to ensure plant survival.

Building and Yard Landscaping

Create landscapes that enhance properties, improve neighborhood appearances, and protect property investments.

The landscape design should highlight and focus views of the building frontages and entries, particularly window displays, pedestrian areas, and amenities.

The design should create a special or individual character of the private portions of each property and building.

(Ord. 1272 § 8, 2001).

22.64.039 Screening.
Intent – Create screens around and over refuse, storage, loading docks, mechanical and utility equipment, and other areas that are functional, effective, safe, and visually pleasing to passersby and adjacent land uses.

(a) Landscape, fence or other opaque improvements should be erected to visually screen refuse, storage, loading docks, and other areas that are not to be accessible or viewed from public walkways, corridors, and roadways.

(b) Areas that are visible from the upper stories of adjacent structures should have an opaque or semi-opaque horizontal cover or screen to mitigate unsightly views that is compatible with the site's architecture.

(c) Latches and other devices should be used to secure refuse and storage areas from animals and children.

(d) Mailboxes, utility meters, lighting, and other service elements should be incorporated into the overall site and landscape screening design of the project. (Ord. 1272 § 8, 2001).

22.64.040 Landscape materials.
Intent – Install landscape materials that are native, drought resistant, and appropriate to the purpose of the improvement.

(a) New landscaping materials ~~shall~~should include native or non-invasive naturalized species that have adapted to the climatic conditions of the coastal region of the Pacific Northwest.

(b) New landscape materials ~~shall~~should consist of drought-tolerant species, except where site conditions within the required landscape areas assure adequate moisture for growth.

(c) Within the landscape buffer areas about the property, particularly along secondary access roads and around parking lots that do not abut the public pedestrian walkway or trail corridors – site plantings should be grouped to simulate natural stands and should not be planted symmetrically or of even spacing unless a symmetrical or even spacing pattern has already been established in the vicinity.

(d) Buffer areas should retain existing significant trees and vegetation to maintain continuity with original and adjacent natural areas.

(e) Within higher density residential developments, buffer or open spaces may be grouped into common open space areas that define building placements, provide visual accents, preserve landscape or landform features, or house common activity areas – such as playgrounds, swimming pools, or parking areas.

(f) Plant materials and designs, especially street trees, should match or complement the materials or patterns that have already been established along the street or in the neighborhood in color, ultimate size, historical design, and other physical characteristics. (Ord. 1272 § 8, 2001).

22.64.041 Signage.
Repealed by Ord. 1598. (Ord. 1322 § 4, 2003; Ord. 1272 § 8, 2001).

22.64.042 Large retail establishments.
(a) Facades and Exterior Walls.

Intent – Facades should be articulated to reduce the massive scale and the uniform, impersonal appearances of large retail buildings and provide visual interest that will be consistent with the community's identity, character, and scale. The intent is to encourage a more human scale that Fircrest residents will be able to identify with their community.

(1) Facades greater than 80 feet in length, measured horizontally, ~~shall~~should incorporate wall plane projections or recesses having a depth of at least four percent of the length of the facade, but not less than six feet, and extending at least 20 percent of the length of the facade. No uninterrupted length of any facade ~~shall~~should exceed 80 horizontal feet. See illustration in FMC 22.64.009.

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(2) Ground floor facades that face public streets ~~shall~~should have arcades, display windows, entry areas, awnings, or other such features along no less than 60 percent of their horizontal length.

(b) Smaller Retail Stores.

Intent – The presence of smaller retail stores gives a center a "friendlier" appearance by creating variety, breaking up large expanses, and expanding the range of the site's activities. Windows and window displays of such stores should be used to contribute to the visual interest of exterior facades. The guidelines presented in this subsection are directed toward those situations where principal buildings contain additional, separately owned stores, which occupy less than 25,000 square feet of gross floor area, with separate, exterior customer entrances.

(1) The street level facade of such stores ~~shall~~should be transparent between the height of three feet and eight feet above the walkway grade for no less than 60 percent of the horizontal length of the building facade of such additional stores.

(2) Windows ~~shall~~should be recessed and should include visually prominent sills, shutters, or other such forms of framing.

(c) Detail Features.

Intent – Buildings should have architectural features and patterns that provide visual interest at the scale of the pedestrian, reduce massive aesthetic effects, and recognize local character. The elements in the following guideline should be integral parts of the building fabric, and not superficially applied trim or graphics, or paint.

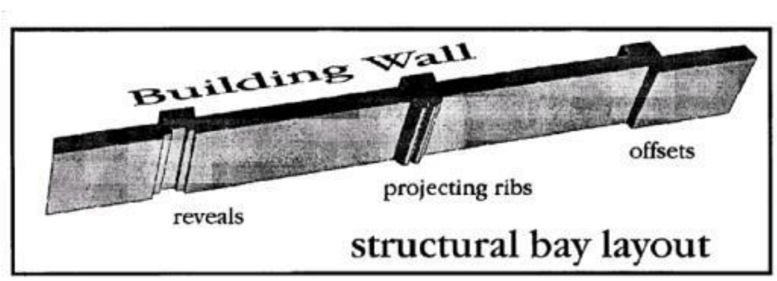
Building facades must include a repeating pattern that ~~shall~~should include no less than three of the elements listed below. At least one of these elements ~~shall~~should repeat horizontally. All elements ~~shall~~should repeat at intervals of no more than 30 feet, either horizontally or vertically.

(1) Color change.

(2) Texture change.

(3) Material module change.

(4) Expression of architectural or structural bay through a change in plane no less than 12 inches in width, such as an offset, reveal, or projecting rib.



Expression of Architectural or Structural Bay

(d) Roofs.

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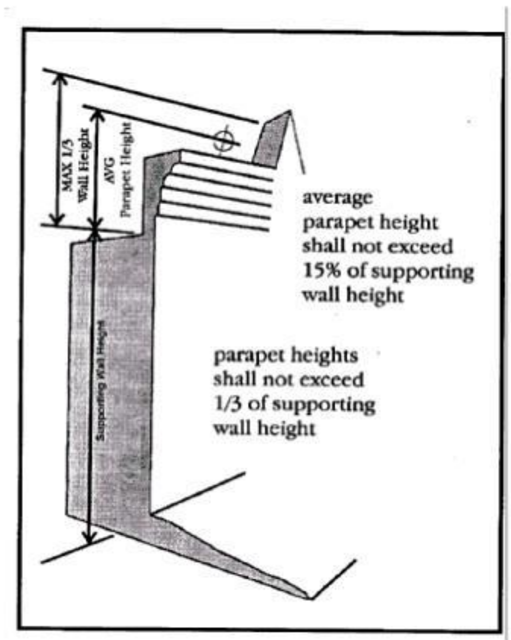
Intent – Variations in rooflines should be used to add interest to, and reduce the massive scale of, large buildings. Roof features should ~~compliment~~complement the character of adjoining neighborhoods.

Roofs ~~shall~~should have no less than two of the following features:

(1) Parapets concealing flat roofs and rooftop equipment such as HVAC units from public view. The average height of such parapets ~~shall~~should not exceed 15 percent of the height of the supporting wall and such parapets ~~shall~~should not at any point exceed one-third of the height of the supporting wall. Such parapets ~~shall~~should feature three dimensional cornice treatments.



Parapet Standards

(2) Overhanging eaves, extending no less than three feet past the supporting walls.

(3) Sloping roofs that do not exceed the average height of the supporting walls, with an average slope greater than or equal to one foot of vertical rise for every three feet of horizontal run, and less than or equal to one foot of vertical rise for every one foot of horizontal run.

(4) Three or more roof slope planes.

(e) Entryways.

Intent – Entryway design elements and variations should give orientation and aesthetically pleasing character to the building. The guidelines identify desirable entryway design features. Such principal building on a site ~~shall~~should have clearly defined, highly visible customer entrances featuring no less than three of the following:

Commented [KM16]: I think this is OK to stay given that the next sentence provides some direction on how to achieve this end.

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(1) Canopies or porticos;

(2) Overhangs;

(3) Recesses/projections;

(4) Arcades;

(5) Raised corniced parapets over the door;

(6) Peaked roof forms;

(7) Arches;

(8) Outdoor patios;

(9) Display windows;

(10) Architectural details such as tile work and moldings, which are integrated into the building structure and design;

(11) Integral planters or wing walls that incorporate landscaped areas and/or places for sitting.

Where additional stores will be located in the principal building, each such store ~~shall~~should have at least one exterior customer entrance, which ~~shall~~should conform to the above requirements.

(f) Orientation of Entrances.

Intent – Large retail buildings should feature multiple entrances. Multiple building entrances reduce walking distances from cars, facilitate pedestrian and bicycle access from public sidewalks, and provide convenience where certain entrances offer access to individual stores, or identified departments in a store. Multiple entrances also mitigate the effect of the unbroken walls and neglected areas that often characterize building facades that face bordering land uses.

All sides of a principal building that face an abutting public street ~~shall~~should feature at least one customer entrance. Where a principal building faces more than two abutting public streets, this requirement ~~shall~~should apply only to two sides of the building, including the side of the building facing the primary street, and another side of the building facing a second street.

(g) Outdoor Storage, Trash Collection, and Loading Areas.

Intent – Loading areas and outdoor storage areas exert visual and noise impacts on surrounding neighborhoods. These areas, when visible from adjoining properties and/or public streets, should be screened, recessed or enclosed. While screens and recesses can effectively mitigate these impacts, the selection of inappropriate screening materials can exacerbate the problem. Appropriate locations for loading and outdoor storage areas include areas between buildings, where more than one building is located on a site and such buildings are not more than 40 feet apart, or on those sides of buildings that do not have customer entrances.

(1) Areas for outdoor storage, truck parking, trash collection or compaction, loading, or other such uses ~~shall~~should not be visible from abutting streets.

(2) No areas for outdoor storage, trash collection or compaction, loading, or other such uses ~~shall~~should be located within 20 feet of any public street, public sidewalk, or internal pedestrian way.

(3) Loading docks, truck parking, outdoor storage, utility meters, HVAC equipment, trash collection, trash compaction, and other service functions ~~shall~~should be incorporated into the overall design of the building and the landscaping so that the visual and acoustic impacts of these functions are fully contained and out of view

from adjacent properties and public streets, and no attention is attracted to the functions by the use of screening materials that are different from or inferior to the principal materials of the building and landscape.

(4) Non-enclosed areas for the storage and sale of seasonal inventory ~~shall~~should be permanently defined and screened with walls and/or fences. Materials, colors, and designs of screening walls and/or fences and the cover ~~shall~~should conform to those used as predominant materials and colors of the building. If such areas are to be covered, then the covering ~~shall~~should conform to those used as predominant materials and colors on the buildings.

(h) Pedestrian Flows.

Intent – Pedestrian accessibility opens auto-oriented developments to the neighborhood, thereby reducing traffic impacts and enabling the development to project a friendlier, more inviting image. This subsection sets forth guidelines for public sidewalks and internal pedestrian circulation systems that can provide user-friendly pedestrian access as well as pedestrian safety, shelter, and convenience within the center grounds.

(1) Sidewalks at least eight feet in width ~~shall~~should be provided along all sides of the lot that abut a public street.

(2) Continuous internal pedestrian walkways, no less than eight feet in width, ~~shall~~should be provided from the public sidewalk or right-of-way to the principal customer entrance of all principal buildings on the site. At a minimum, walkways ~~shall~~should connect focal points of pedestrian activity such as, but not limited to, transit stops, street crossings, building and store entry points, and ~~shall~~should feature adjoining landscaped areas that include trees, shrubs, benches, flower beds, ground covers, or other such materials for no less than 50 percent of their length.

(3) Sidewalks, no less than nine feet in width, ~~shall~~should be provided along the full length of the building along any facade featuring a customer entrance, and along any facade abutting public parking areas. Such sidewalks ~~shall~~should be located at least six feet from the facade of the building to provide planting beds for foundation landscaping, except where features such as arcades or entryways are part of the facade.

(4) Internal pedestrian walkways, provided in conformance with subsection (h)(2) of this section, ~~shall~~should provide weather protection features such as awnings or arcades within 30 feet of all customer entrances.

(5) All internal pedestrian walkways ~~shall~~should be distinguished from driving surfaces through the use of durable, low maintenance surface materials such as pavers, bricks, or scored concrete to enhance pedestrian safety and comfort, as well as the attractiveness of the walkways.

(i) Central Features and Community Spaces.

Intent – Buildings should offer attractive and inviting pedestrian scale features, spaces and amenities. Entrances and parking lots should be configured to be functional and inviting with walkways conveniently tied to logical destinations. Bus stops and drop-off/pick-up points should be considered as integral parts of the configuration. Pedestrian ways should be anchored by special design features such as towers, arcades, porticos, pedestrian light fixtures, bollards, planter walls, and other architectural elements that define circulation ways and outdoor spaces. Examples of outdoor spaces include plazas, patios, courtyards, and window shopping areas. The features and spaces should enhance the building and the center as integral parts of the community fabric.

Each retail establishment subject to these guidelines should contribute to the establishment or enhancement of community and public spaces by providing at least two of the following: patio/seating area, pedestrian plaza with benches, transportation center, window shopping walkways, outdoor play area, kiosk area, water feature, clock tower, or other such deliberately shaped area and/or a focal feature or amenity that, in the judgment of the director and the commission, adequately enhances such community and public spaces. Any such areas ~~shall~~should have direct access to the public sidewalk network and such features ~~shall~~should not be constructed of materials that are inferior to the principal materials of the building and landscape.

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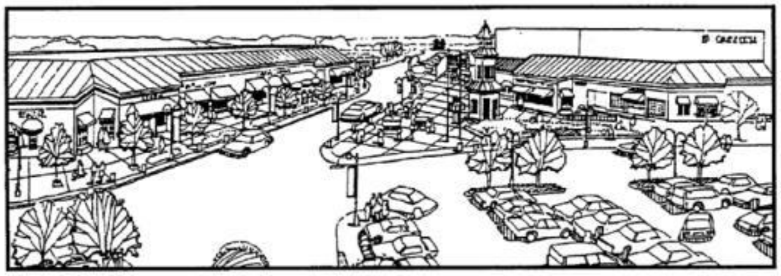

Example of a center with numerous special features and community spaces.

(Ord. 1311 § 35, 2002).

22.64.043 Drive-through facilities.
Intent – Assess, promote and achieve appropriate development of drive-through facilities.

Objectives –

- To promote compatible development that fits well with, and improves, its existing or planned context;
- To protect and enhance the character and quality of the neighborhoods where drive-through facilities are located;
- To enhance public streets and contribute to a high quality public space;
- To create efficient stacking movements on site;
- To create a safe and comfortable pedestrian environment on site; and
- To minimize impacts on adjacent land uses that could be caused by on-site activities.

Context and Challenges – Drive-through facilities have proven to be successful as they target the mobile and car-oriented market. They may operate 24 hours a day, provide convenience for the traveling public and offer a sense of security for users at night. Drive-through service has been adopted by fast food businesses, financial institutions, dry cleaners, pharmacies and other businesses. Meanwhile, walk-in service is still an important component for many businesses with drive-through facilities for customers who arrive on foot, bicycles and by vehicles but do not use the drive-through services.

While successful and popular, drive-through facilities present many urban design challenges, including respecting the urban context while designing prototypical drive-through facility sites and buildings; supporting a pedestrian-friendly environment along public streets; using landscape areas effectively to improve the overall environmental and visual quality of the area; and designing efficient stacking movements on site.

(a) Locate vehicular access points to the site as far as possible from street intersections. Locate vehicle access points to corner sites on the secondary street (Figure 1).

(b) Locate surface parking areas and stacking lanes at the side or rear of buildings. (Figures 1 and 2).

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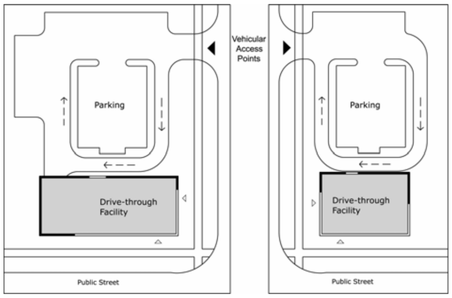
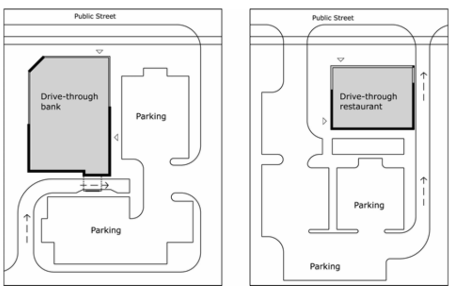
Figure 1:



Locating vehicular access points far from the intersection helps reduce potential impacts on the traffic at the intersection.

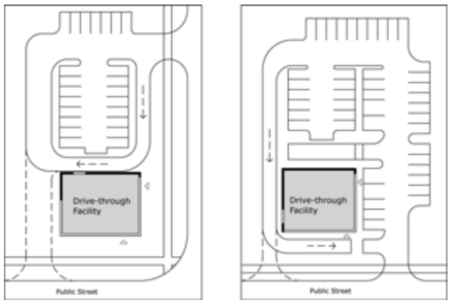
Figure 2:



Locating parking and driveway areas at the rear of the site provides opportunities to frame the street edge with built structures.

(c) Minimize the number and width of driveways from the public street (Figure 3). However, avoid placing entrance or exit lanes between the building and street or sidewalk as shown in the example on the right in Figure 3.

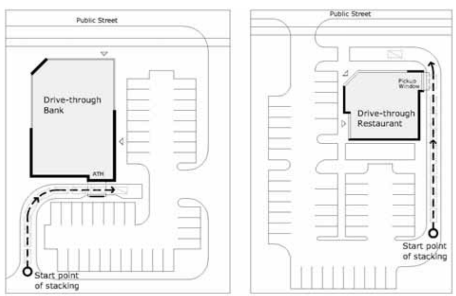
Figure 3:



Minimizing the number and width of driveways helps reduce interruptions to the public sidewalk.

(d) Locate the start point to the stacking lane at the rear of the site so that queued vehicles do not block traffic along the public streets or the movement of other vehicles on site (Figure 4).

Figure 4:



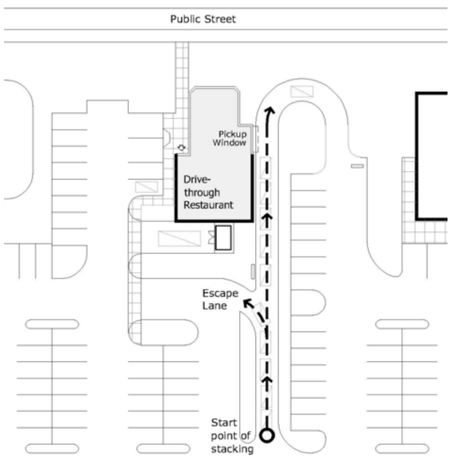
In these two drive-through sites, start points are located at the rear of the site to minimize the potential impacts on other traffic that could be caused by stacking cars. However, avoid placing entrance or exit lanes between the building and street or sidewalk as shown on the right.

(e) Locate stacking lanes away from adjacent sensitive uses, such as residential and outdoor amenity areas, to reduce the impacts of noise and pollution that could be caused by stacking cars on such uses. Use landscaping and fencing to help buffer potential impacts.

(f) Avoid locating the stacking lane, and entrance or exit lane, between the building and the public street, as noted in the examples in Figures 3 and 4.

(g) Provide escape lanes and the appropriate number of queuing spaces as required in FMC 22.60.012 to create efficient stacking lanes and to minimize on-site conflicts (Figure 5).

Figure 5:



In this drive-through site, sufficient queuing spaces are provided. The escape lane allows cars to exit from the stacking lane without having to drive by the pickup window.

(h) Separate stacking lanes from parking areas and driveways using landscaped islands, decorative pavement, pervious islands and painted lines.

(i) Design the on-site circulation to minimize conflicts between pedestrians and vehicles.

(j) Provide separate stacking lanes when two drive-through uses exist on the same site.

(k) Locate noise-generating areas, including ordering board speakers, outdoor loading areas and garbage/recyclables storage, away from sensitive uses such as residential areas, day care facilities and schools.

(l) Buffer potential noise impacts on properties where noise may be detrimental to occupants with solid attenuations such as building structures, landscaped berms or attenuation fencing (minimum six feet in height) complemented with landscaping.

(m) Limit sound emanating from ordering board speakers or other speaker systems to a level that is not audible from residentially used properties or detrimental to occupants of other nearby properties. At no time should any speaker system be audible above ambient noise levels beyond the property lines of the site.

(n) Provide a minimum eight-foot-wide landscape area, which may include a solid wall or fence in addition to planting, at the edges of sites between property lines and nearby entrance lanes, exit lanes, stacking lanes and other drive-through facilities, in order to provide screening and enhance site environmental benefits. (Ord. 1611 § 20, 2018).

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Chapter 22.98

DEFINITIONS

For brevity, unedited sections of this chapter have been omitted from this record and remain unchanged.

Sections:

22.98.012 Accessory dwelling unit.

"Accessory dwelling unit" means a second dwelling unit ~~added to a single-family detached dwelling or created within and~~ located on the same lot as a single-family ~~detached~~ dwelling unit, duplex, triplex, townhome, or other housing unit, which is designed as a completely independent unit which provides for living, sleeping, cooking and sanitation. (Ord. 1246 § 27, 2000).

22.98.192.1 Design Review.

"Design Review" means a formally adopted local government process by which projects are reviewed for compliance with design standards for the type of use adopted through local ordinance.

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CITY OF FIRCREST PLANNING COMMISSION
RESOLUTION NO. 25-03

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF FIRCREST, WASHINGTON, RECOMMENDING THE ADOPTION OF AMENDMENTS TO TITLE 22 OF THE FIRCREST MUNICIPAL CODE IN RESPONSE TO THE REQUIREMENTS OF HOUSE BILL 1293 AND HOUSE BILL 1337.

WHEREAS, the Washington State Legislature adopted House Bill (HB) 1293 during the 2023 legislative session, which mandates that cities and counties adopt regulations to streamline development regulations by administering design review processes against only clear and objective design standards; and

WHEREAS, the Washington State Legislature adopted HB 1337 during the 2023 legislative session, which mandates that cities and counties adopt regulations to remove barriers to the siting of accessory dwelling units (ADUs) by broadening their allowed use as an accessory to multiple types of dwelling units; and

WHEREAS, the Planning Commission of the City of Fircrest is appointed by the Mayor and confirmed by the City Council to act as a research and fact-finding agency for the City, as requested or required by the City Council, to participate in the activities of regional planning commissions, and to study, promulgate, develop, and make recommendations on updates to the comprehensive plan; and

WHEREAS, the Planning Commission has undertaken review of the Development Regulation update to comply with HB 1293 and HB 1337, by providing comments, suggestions, and historical subject matter expertise to staff regarding this development regulation update; and

WHEREAS, the City embarked on this process in August 2025 with initial Planning Commission engagement and continued community engagement via in-person and virtual methods; and

WHEREAS, the Planning Commission is committed to amendments to Title 22 of the Fircrest Municipal Code that implement clear and objective design review standards in its design review permitting process, and that ease unintended barriers to the siting of ADUs; and

WHEREAS, the Planning Commission has had the opportunity to review comments on the draft update to Title 22 of the Fircrest Municipal Code via publicly noticed open public meetings, public hearings, and responses to shared early draft iterations of amendments to the FMC; and

WHEREAS, the City submitted a *Notice of Intent to Adopt Amendment* to the Washington State Department of Commerce on September 16, 2025, which was issued to state agencies for a comment period that ends on November 15, 2025; and

WHEREAS, the City issued a *Determination of Nonsignificance* on October 1, 2025, with a 14-day comment period ending October 15, 2025; and

WHEREAS, after providing legally required public notice, the Planning Commission held a public hearing on November 4, 2025 to accept public testimony and comment on the proposed amendments; and

WHEREAS, the Planning Commission, in consideration of the criteria listed in FMC 22.78.004, finds that the proposed amendments are consistent with the goals, objectives, and policies of the comprehensive plan, in particular:

Goal LU-1: Provide sufficient land area and densities to meet Fircrest's projected needs for housing, employment, and public facilities while focusing growth in appropriate locations.

Goal LU-5: Achieve a mix of housing types and densities, maintain attractive and healthy residential neighborhoods, and guide new housing development into appropriate areas.

Policy LU-1.1: Ensure that development regulations, including form-based codes and density, land use, and site development standards, provide for achievement of Fircrest's preferred land use pattern and urban form.

Policy LU-1.4: Provide an appropriate level of flexibility through development regulations to promote efficient use of buildable land. Balance this flexibility with other community goals and the need for predictability in decision making. Achieve this through implementation of form-based codes, through measures such as clustering that preserve open space, and by considering administrative variances for minor variations.

Policy LU-2.2: Through development regulations, promote high-quality residential designs that complement Fircrest's existing residential scale while also promoting residential uses that meet differing household needs and incomes. Examples may include:

- Providing variety in building and site design and visually appealing streetscapes in residential developments of several dwellings or more.
- Minimizing significant impacts, such as loss of light or privacy, from large residential infill buildings on adjacent residents.
- Promoting compatibility with Fircrest's residential neighborhoods and avoid an appearance of overcrowding when rezones will increase residential development capacity of when density bonuses or flexibility in site standards are utilized.
- Emphasizing features [sic] existing single-detached dwellings, such as pitched roofs, single points of entry and substantial window trim, as part of missing middle housing.

Policy LU-5.1: Accommodate and encourage a wide range of housing types to meet the needs of community members through various life stages.

Policy LU-5.2: Expand housing choices, such as missing middle housing, to enable residents to remain living in the community as their housing needs or preferences change over time, and to attract new residents to the community.

Policy LU-5.3: Encourage detached and attached single-family dwellings, cottage housing, live-work units, multi-family dwellings, including townhomes and units located within vertical mixed-use buildings, accessory dwelling units, residential care facilities for those who are unable to maintain independent living arrangements, and other innovative housing that is compatible with the type and scale of surrounding residential development.

Goal H-2: Achieve a mix of housing types to meet the needs of diverse households at various income levels.

Policy H-2.3: Facilitate development of accessory dwelling units (ADUs) and duplexes in conjunction with single-family attached structures, to promote housing choice and opportunities to age in place.

NOW, THEREFORE, BE IT RESOLVED BY THE PLANNING COMMISSION OF THE CITY OF FIRCREST:

Section 1. The Planning Commission hereby recommends to the City Council approval of the proposed amendments to Title 22 of the Fircrest Municipal Code, as set forth in Exhibit A, which address the requirements of House Bill 1293 and House Bill 1337.

APPROVED AND ADOPTED BY THE PLANNING COMMISSION OF THE CITY OF FIRCREST, WASHINGTON, at a special meeting thereof this 18th day of November 2025.

APPROVED:

Shirley Schultz, Chair

ATTEST:

~~Dawn Masko, City Manager~~

Danielle O'Galleher
Permit Coordinator

FIRCREST CITY COUNCIL AGENDA SUMMARY

NEW BUSINESS: **House Bill 1998 Co-Living Amendments Ordinance**

ITEM: **13A**

DATE: **November 25, 2025**

FROM: **Lindsey Sehmel, Ethos PNW**

RECOMMENDED MOTION: I move to adopt Ordinance No. ____, amending Fircrest Municipal Code Chapter 22 to implement and ensure consistency with co-living housing statutory requirements in RCW 36.70A.535.

PROPOSAL: The City Council is being asked to adopt an ordinance amending various sections of the Fircrest Municipal Code (FMC) Chapter 22 relating to House Bill 1998 Co-Living Amendments.

FISCAL IMPACT: None identified.

ADVANTAGES: Ensures compliance with the statutory requirements of House Bill 1998, as codified in RCW 36.70A.535, regarding co-living housing.

DISADVANTAGES: None identified.

ALTERNATIVES: None.

BACKGROUND: In 2024, the Washington State Legislature passed Engrossed Substitute House Bill 1998, which requires cities and counties to allow co-living housing to be built on lots where at least six units are allowed, including lots zoned for mixed-use development. The bill also includes requirements related to parking, density, and other development regulations. Cities and counties must implement the requirements of HB 1998 by December 31, 2025.

Co-living housing is a residential development featuring independently rented sleeping units that provide living and sleeping space, with residents sharing kitchen facilities with those in other units within the building.

The Planning Commission reviewed the co-living housing code amendments in meetings from August to October and recommended their adoption via Resolution No. 25-02 following a public hearing on September 2nd. The City has completed the required state notices and SEPA review and received no comments. The City Council held a public hearing on November 12, 2025, to receive testimony on the proposed amendments.

ATTACHMENTS: Ordinance
Exhibit A – FMC 22.40 Code Amendments
Exhibit B – Planning Commission Resolution 25-02

CITY OF FIRCREST
ORDINANCE NO. ____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, ADOPTING AMENDMENTS TO CHAPTERS 22.40, 22.42, 22.43, 22.46, 22.48, 22.50, 22.58, 22.60, 22.63, 22.98 OF THE FIRCREST MUNICIPAL CODE TO IMPLEMENT AND ENSURE CONSISTENCY WITH CO-LIVING HOUSING STATUTORY REQUIREMENTS IN REVISED CODE OF WASHINGTON 36.70A.535; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, in 2024, the Washington State Legislature passed Engrossed Substitute House Bill (ESHB) 1998 (Chapter 180, Laws of 2024), creating a new section in the Growth Management Hearings Act ("GMA") in chapter 36.70A of the Revised Code of Washington ("RCW"), codified at RCW 36.70A.535, related to co-living housing; and

WHEREAS, in passing ESHB 1998 the State Legislature included findings that Washington is facing a housing affordability crisis and identified co-living housing, a residential development type with individually rented sleeping units for living and sleeping space with shared kitchen facilities with residents of other units in the building, as an answer to help alleviate the severe shortage of workforce housing in many communities in Washington state as it provides housing more affordable to people within that income range and below; and

WHEREAS, the State Legislature further found that co-living housing provides options for people who wish to lower their housing expenses by paying less for a smaller home; prefer a living arrangement with shared community spaces that facilitate social connections; wish to trade off location for space and, by living in a small home, also get to live in a high opportunity neighborhood they could not otherwise afford; or want a low-cost, more private alternative to having a roommate in a traditional rental; and

WHEREAS, state building codes have established minimum sizes and other standards to ensure that co-living housing meets modern health and safety standards; and

WHEREAS, the City is required to implement the requirements regarding co-living in RCW 36.70A.535 into the City's code by December 31, 2025; and

WHEREAS, the Fircrest Planning Commission studied and reviewed matters related to implementing RCW 36.70A.535 at meetings held on August 19, 2025, September 2, 2025, and October 10, 2025; and

WHEREAS, the City submitted a *Notice of Intent* to Adopt to the Washington State Department of Commerce on September 19, 2025, which was issued to state agencies for a 60-day comment period as required per the GMA in chapter 36A.70 RCW; and

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WHEREAS, the City issued a *Determination of Nonsignificance* for the 2025 Fircrest co-living housing code amendments on September 17, 2025, with a 14-day comment period ending October 1, 2025, receiving no comments within that timeframe; and

WHEREAS, the City published a public hearing notice in the Tacoma Daily Index on August 21, 2025, regarding a September 2, 2025, Planning Commission public hearing to be held on the 2025 co-living housing code amendments; and

WHEREAS, after the opportunity for public testimony at the September 2, 2025, public hearing, the Planning Commission unanimously adopted Resolution No. 25-02 recommending that the City Council approve the 2025 Fircrest co-living housing code amendments; and

WHEREAS, the City Council of the City of Fircrest has reviewed and approves of the findings of the Planning Commission as provided in Resolution No. 25-02, as attached as Exhibit B hereto and incorporated by this reference; and

WHEREAS, after publication of a public hearing notice in the Tacoma Daily Index on October 31, 2025, the City Council held a public hearing on November 12, 2025, to accept public testimony and comment on the proposed co-living housing code amendments;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF FIRCREST DO ORDAIN AS FOLLOWS:

Section 1. Ordinance 1246 §§ 16, 27, 1562 §§ 13, 14, 17, 51, 1568 § 1, 1667 §§ 9, 12, 27, and FMC chapters 22.40, 22.42, 22.43, 22.46, 22.48, 22.50, 22.58, 22.60, 22.63, 22.98 are hereby amended to read as follows:

The co-living housing code amendments to the Fircrest Municipal Code, as shown in Exhibit "A" attached to this Ordinance No. ___ and incorporated in this section by reference, with additions denoted by underlined text and deletions denoted by strikethrough text, are hereby adopted and codified within the chapters in Title 22 of the FMC consistent with those listed in Exhibit "A" and pursuant to the requirements of RCW 36.70A.535 in the Growth Management Act, to provide for land use, development, design, and other standards for co-living housing to be developed on all lots zoned, allowing for at least six multifamily units.

Section 2. Severability. If any section, sentence, clause, or phrase of this title shall be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this title.

Section 3. Publication and Effective Date. A summary of this ordinance consisting of its title shall be published in the official newspaper of the City. This ordinance shall be effective five (5) days after such publication.

PASSED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, at a regular meeting thereof this 25th day of November, 2025.

APPROVED:

____
Shannon Reynolds, Mayor

ATTEST:

____
Arlette Burkhart, City Clerk

APPROVED AS TO FORM:

____
Joanna Eide, City Attorney

Publication Date:
Effective Date:

Chapter 22.40

RESIDENTIAL-10-TRADITIONAL COMMUNITY DESIGN DISTRICT (R-10-TCD)

Sections:

22.40.001 Purpose.

The R-10-TCD zoning district is intended to implement the comprehensive plan's medium-density residential traditional community design overlay land use designation. The district standards encourage a broad range of housing types, including single-family, duplex, and multifamily structures containing up to eight units per building when this facilitates the protection of critical areas or the retention of significant open space. Development plans must use neo-traditional designs that achieve pedestrian-friendly, human-scale neighborhoods. These neighborhoods will have interconnected street patterns, buildings that face streets, sidewalks or other public space, small setbacks, parking placed to the rear of buildings with access from alleys where feasible, and a variety of architectural building styles, design features and amenities which provide visual interest and reinforce the human-scale character of the neighborhood. (Ord. 1246 ß 6, 2000).

22.40.002 Permitted uses.

Uses permitted subject to planned development approval in accordance with Chapter 22.76 FMC and administrative design review approval in accordance with Chapter 22.66 FMC:

(a) Single-family dwelling.

(b) Family group home, including adult family home.

(c) Co-living.

(d) Duplex dwelling.

~~(d)~~ (e) Multifamily dwelling within a structure containing no more than eight dwelling units, when clustered to avoid critical areas or to retain significant open space.

~~(e)~~ (g) Assisted living facility, including congregate care facility, convalescent home, hospice care center, residential care facility, and residential treatment facility.

~~(f)~~ (g) Manager's office, recreation facilities, laundry facilities, and other structures and facilities intended for use by residents of a residential complex.

~~(g)~~ (h) Nonmotorized recreational trail or passive recreational park with no permanent on-site staff.

~~(h)~~ (i) Necessary public or quasi-public utility building, structure or equipment, unstaffed and less than or equal to 500 square feet in gross floor area (subject to compliance with landscape standards in Chapter 22.62 FMC). Excludes substation. (Ord. 1562 ß 13, 2015; Ord. 1246 ß 6, 2000).

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Chapter 22.42

RESIDENTIAL-20 DISTRICT (R-20)

Sections:

22.42.001 Purpose.
The R-20 zoning district is intended to implement the comprehensive plan's high density residential land use designation. The district provides for predominantly multifamily housing with the inclusion of duplexes, where appropriate. Development standards encourage neighborhood designs that have a density and configuration that support mass transit service along collector and arterial streets. Generally, developments within this district provide relatively affordable housing near shopping and employment centers. (Ord. 1246 ß 7, 2000).

22.42.002 Permitted uses.
Uses permitted subject to site plan approval in accordance with Chapter 22.72 FMC and administrative design review approval in accordance with Chapter 22.66 FMC:

(a) Family group home, including adult family home.

(b) Co-living.

(c) Duplex dwelling.

~~(c)~~(d) Multifamily dwelling.

~~(d)~~(e) Assisted living facility, including congregate care facility, convalescent home, hospice care center, residential care facility, and residential treatment facility.

~~(e)~~(f) Manager's office, recreation facilities, laundry facilities, and other structures and facilities intended for use by residents of a residential complex.

~~(f)~~(g) Nonmotorized recreational trail or passive recreational park with no permanent on-site staff.

~~(g)~~(h) Necessary public or quasi-public utility building, structure or equipment, unstaffed and less than or equal to 500 square feet in gross floor area (subject to compliance with landscape standards in Chapter 22.62 FMC). Excludes substation. (Ord. 1562 ß 14, 2015; Ord. 1246 ß 7, 2000).

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Chapter 22.43

RESIDENTIAL-30 DISTRICT (R-30)

Sections:

22.43.001 Purpose.

The R-30 zoning district is intended to implement the comprehensive plan’s high density residential land use designation. The district provides for predominantly multifamily housing and supportive uses. Development standards encourage neighborhood designs that have a density and configuration that support mass transit service along collector and arterial streets. Potential impacts associated with higher density housing are ameliorated through high quality design that is consistent with the city’s multifamily design standards and guidelines. Generally, developments within this district provide relatively affordable housing near community-serving mixed use office, retail and service uses. (Ord. 1562 ß 17, 2015).

22.43.002 Permitted uses.

Uses permitted subject to site plan approval in accordance with Chapter 22.72 FMC and administrative design review approval in accordance with Chapter 22.66 FMC:

(a) Family group home, including adult family home.

(b) Multifamily dwelling, including co-living.

(c) Assisted living facility, including congregate care facility, convalescent home, hospice care center, residential care facility, and residential treatment facility.

(d) Manager’s office, recreation facilities, laundry facilities, and other structures and facilities intended for use by residents of a residential complex.

(e) Nonmotorized recreational trail or passive recreational park with no permanent on-site staff.

(f) Necessary public or quasi-public utility building, structure or equipment, unstaffed and less than or equal to 500 square feet in gross floor area (subject to compliance with landscape standards in Chapter 22.62 FMC). Excludes substation. (Ord. 1562 ß 17, 2015).

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Chapter 22.46

NEIGHBORHOOD COMMERCIAL DISTRICT (NC)

Sections:

22.46.001 Purpose.

The NC zoning district is intended to implement the comprehensive plan's neighborhood commercial land use designation. This district provides for small-scale shopping areas that offer retail convenience goods and personal services primarily for the daily needs of nearby neighborhoods. This zoning district is designed to reduce vehicle trips by providing convenient shopping for nearby residents. NC zones are located on transit routes, and site and building design also encourage pedestrian, bicycle and transit use. A pedestrian orientation is required for new development and new automobile-oriented uses are prohibited. Neighborhood commercial sites are limited in size to keep them in scale with the neighborhoods they serve and nearby uses. In addition, high quality landscaping is used to make the area attractive and functional and to minimize negative impacts on nearby uses. Other measures, such as buffering requirements and limits on hours of operation, may be used to reduce impacts to nearby residences. Limited residential uses above the ground floor level of mixed-use buildings are encouraged. Master plans are required for substantial redevelopment or substantial new development within areas designated "special planning areas" on the comprehensive plan's land use designation map. (Ord. 1562 ß 20, 2015; Ord. 1246 ß 9, 2000).

22.46.002 Permitted uses.

Uses permitted subject to site plan approval in accordance with Chapter 22.72 FMC and administrative design review approval in accordance with Chapter 22.66 FMC:

(a) Retail sales store including, but not limited to, the sale or rental of the following items: antiques, appliances (small), art and art supplies, bicycles, books, clothing, fabrics, flowers, gifts, groceries, hardware, hobby and craft supplies, home furnishings, lawn and garden equipment and supplies, paint and wallpaper, music, pets, pharmaceuticals, photography supplies and processing, sporting goods, stationery, and videos.

(b) Commercial service including, but not limited to: beauty and hair care, consulting, copying, fitness/health studios, laundry and cleaning (self-service), locksmithing, office equipment repair, optical, paging, pet grooming, post office or postal substation, studio photography, real estate sales, shoe repair, tailoring, telecommunication sales, and travel agency service.

(c) Food- or beverage-serving establishment including, but not limited to: bakery, cafeteria, coffee shop, confectionery, delicatessen, espresso stand, ice cream or yogurt shop, restaurant and other sit-down, self-service or take-out establishments. See FMC 22.58.029 for standards regulating establishments licensed by the Washington State Liquor and Cannabis Board to serve liquor for on-premises consumption. See FMC 22.46.005 for establishments serving liquor for on-premises consumption in an outdoor customer seating area.

(d) Commercial office serving primarily a local clientele including, but not limited to: medical, dental, optometric, business and professional office.

(e) Culturally enriching use including, but not limited to: art gallery, dance studio, library, museum, live theater venue and senior center.

(f) Residential dwelling units, including co-living, family group homes and adult family homes, located above the ground floor of a commercial establishment, not to exceed a maximum density of six units per gross acre of site area.

(g) Necessary public or quasi-public utility building, structure or equipment, unstaffed and less than or equal to 500 square feet in gross floor area (subject to compliance with landscape standards in Chapter 22.62 FMC). Excludes substation. (Ord. 1568 ß 1, 2015; Ord. 1562 ß 21, 2015; Ord. 1246 ß 9, 2000).

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Chapter 22.48

MIXED-USE NEIGHBOROOD DISTRICT (MUN)

Sections:

22.48.001 Purpose.

The MUN zoning district is intended to implement the comprehensive plan's mixed-use land use designation. This district provides opportunities for a broad mix of retail and office uses, personal, professional and business services, institutions, recreational and cultural uses, residential uses, and other facilities that provide services for the needs of nearby residents and businesses and the surrounding community. Development standards support moderate density residential development and moderately intense commercial development. In addition, the MUN district provides limited opportunities for light industrial activities that enhance the city's economic base and provide employment for residents in the area in a manner that is compatible with neighboring commercial and residential uses. Site and building design support pedestrian, bicycle and transit use while accommodating automobiles. Applicable form-based code standards require new development to establish a fine-grained street grid and block pattern as properties redevelop. Community greens, squares, plazas, and other publicly accessible spaces are incorporated into mixed-use developments that include a variety of complementary uses. High quality architecture, landscaping, streetscape, artwork, and other public amenities contribute to making the area inviting, attractive, functional, and vibrant for residents, employees, and visitors alike. (Ord. 1667 ß 9, 2020).

22.48.002 Permitted uses.

Uses permitted subject to compliance with form-based standards in accordance with Chapter 22.57 FMC, site plan approval in accordance with Chapter 22.72 FMC and administrative design review approval in accordance with Chapter 22.66 FMC:

(a) Commercial use, including retail, service, office, financial institution, fitness center, and food-serving establishment.

(b) Microbeverage production facility, including microbrewery, microdistillery and microwinery.

(c) Culturally enriching use, including art gallery, dance studio, library, museum, live theater venue, and senior center.

(d) Laboratory, including medical, dental, and optical.

(e) Civic, labor, social, and fraternal organization.

(f) Veterinary clinic, with treatment and storage of animals within an enclosed building.

(g) Entertainment and recreation facility (indoor only).

(h) Automobile, recreational vehicle, and boat sales or rental, new or used (indoor showroom only).

(i) Child day-care center.

(j) Preschool, accredited, public or private.

(k) Lodging.

(l) Religious institution.

(m) Family group home, including adult family home.

(n) Cottage housing, live-work unit, co-living, and multifamily dwelling.

(o) Assisted living facility, including congregate care facility, convalescent home, hospice care center, residential care facility, and residential treatment facility.

(p) Necessary public or quasi-public utility building, structure or equipment, unstaffed and less than or equal to 500 square feet in gross floor area (subject to compliance with landscape standards in Chapter 22.62 FMC). Excludes substation. (Ord. 1667 ß 9, 2020).

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Chapter 22.50

MIXED-USE URBAN DISTRICT (MUU)

Sections:

22.50.001 Purpose.
The MUU zoning district is intended to implement the comprehensive plan's mixed-use land use designation. This district provides opportunities for a broad mix of retail and office uses, personal, professional and business services, institutions, recreational and cultural uses, residential uses, and other facilities that provide services for the needs of nearby residents and businesses and the surrounding community. Development standards support higher density residential development and more intense commercial development compared to the MUN zoning district. In addition, the MUU district provides limited opportunities for light industrial activities that enhance the city's economic base and provide employment for residents in the area in a manner that is compatible with neighboring commercial and residential uses. Site and building design support pedestrian, bicycle and transit use while accommodating automobiles. Applicable form-based code standards require new development to establish a fine-grained street grid and block pattern as properties redevelop. Community greens, squares, plazas, and other publicly accessible spaces are incorporated into mixed-use developments that include a variety of complementary uses. High quality architecture, landscaping, streetscape, artwork, and other public amenities contribute to making the area inviting, attractive, functional, and vibrant for residents, employees, and visitors alike. (Ord. 1667 ß 11, 2020; Ord. 1562 ß 27, 2015; Ord. 1311 ß 11, 2002; Ord. 1246 ß 11, 2000).

22.50.002 Permitted uses.
Uses permitted subject to compliance with form-based standards in accordance with Chapter 22.57 FMC, site plan approval in accordance with Chapter 22.72 FMC and administrative design review approval in accordance with Chapter 22.66 FMC:

(a) Commercial use, including retail, service, office, financial institution, fitness center and food-serving establishment.

(b) Microbeverage production facility, including microbrewery, microdistillery and microwinery.

(c) Culturally enriching use, including art gallery, dance studio, library, museum, live theater venue, and senior center.

(d) Laboratory, including medical, dental, and optical.

(e) Civic, labor, social, and fraternal organization.

(f) Veterinary clinic, with treatment and storage of animals within an enclosed building.

(g) Entertainment and recreation facility (indoor only).

(h) Automobile, recreational vehicle, and boat sales or rental, new or used (indoor showroom only).

(i) Child day-care center.

(j) Preschool, accredited, public or private.

(k) Lodging.

(l) Religious institution.

(m) Family group home, including adult family home.

(n) Live-work unit, co-living, and multifamily dwelling.

(o) Assisted living facility, including congregate care facility, convalescent home, hospice care center, residential care facility, and residential treatment facility.

(p) Necessary public or quasi-public utility building, structure, or equipment, unstaffed and less than or equal to 500 square feet in gross floor area (subject to compliance with landscape standards in Chapter 22.62 FMC). Excludes substation. (Ord. 1667 ß 12, 2020; Ord. 1611 ß 12, 2018; Ord. 1562 ß 28, 2015; Ord. 1325 ß 2, 2003; Ord. 1311 ß 12, 2002; Ord. 1246 ß 11, 2000).

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Chapter 22.58

SPECIFIC USE AND STRUCTURE REGULATIONS

22.58.016 Co-living specific use standards.

Co-living is a permitted use in all zones which allow at least six units of multifamily or middle housing development, including zones which allow six multifamily units as a component of mixed-use development.

(a) Sleeping units shall be subject to the following standards:

(1) All sleeping units shall be no more than 300 square feet.

(2) Sleeping units may include kitchenettes, but shall not include kitchens.

(3) Sleeping units must include a private bathroom.

(4) All sleeping units must have access by interior or covered exterior walkway to a shared kitchen.

(b) Shared kitchens shall be subject to the following standards:

(1) At least one shared kitchen shall be provided for every fifteen sleeping units.

(2) At least one shared kitchen shall be provided on each floor that also contains sleeping units.

(c) For the purposes of calculating density, sleeping units count as one quarter of a dwelling unit.

(d) Sleeping units shall be treated as one-half of a multifamily dwelling unit for the purpose of calculating fees for sewer connections.

(e) Where open space standards are applied based on the number of dwelling units, one half of the open space requirement will be required for sleeping units that is required of dwelling units.

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Chapter 22.60

PARKING AND CIRCULATION

Sections:

22.60.001 Purpose and intent.

(a) Purpose. The purpose of this chapter is to provide for adequate, convenient and safe off-street parking, loading and circulation areas for the permitted land uses described in this title; to protect neighborhoods from the effects of vehicular noise, traffic, and light and glare associated with parking and loading facilities; to reduce the amount of impervious surfaces associated with parking facilities; to reduce demand for parking by encouraging alternative means of transportation including public transit, rideshare and bicycles; and to increase pedestrian mobility within the community.

(b) Intent. The demand for parking responds to changing market forces, technology, and societal preferences. Minimum parking standards have resulted in development patterns dominated by expanses of parking perceived as visual blight, damaging to the environment, and low value in terms of tax base. The amount of parking provided on a site frequently exceeds parking demand - at considerable cost to property and business owners - and the community. In response, municipalities have adopted parking standards that restrict the amount of off-street parking provided for certain uses or locations. These constraints, however, may limit the viability of retail and other uses in some markets. Other municipalities have eliminated minimum parking space requirements and relied on the market to provide an appropriate number.

This chapter supports a transition toward relying on the market to determine parking supply but also reflects community concern that neighborhoods may be impacted by individual market-based decisions that collectively result in an undersupply of off-street parking. The intent of this chapter, therefore, is to balance market considerations with minimum and maximum numerical standards to ensure a sufficient, but not excessive, supply of parking ñ and authorize the city to approve an increase, or decrease, in the amount of parking being provided relative to a specified standard when a proposal can meet criteria. (Ord. 1667 ß 26, 2020; Ord. 1246 ß 16, 2000).

22.60.002 Chapter application.

New development, alteration to or an expansion of an existing development, and a change in use of a structure or lot, shall comply with the applicable requirements of this chapter.

(a) New Construction. Parking, loading and circulation shall be provided in accordance with this chapter for all new construction and lot development.

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(b) Existing Development or Use. Parking, loading and circulation area requirements for alteration or expansion of existing developments or for a change or increase in intensity of use, shall be in accordance with the following:

(1) If the alteration, expansion or increase in intensity would require the addition of 20 percent or five or more additional off-street parking spaces, then the entire parking, loading and circulation area must be brought into conformance with this chapter.

(2) If the alteration, expansion or increase in intensity would require the addition of less than 20 percent or five parking spaces, then only the additional area devoted to parking, loading and circulation must conform with this chapter. (Ord. 1246 ß 16, 2000).

22.60.003 Parking space requirements per activity.
The following tables identify the minimum number of parking spaces required to be provided for each activity unless a reduction is authorized in accordance with this chapter. The director or hearing examiner, as specified in this chapter, shall determine the actual required spaces for a proposed activity based on the tables below, the requirements of this chapter and on actual field experience.

If the formula for determining the number of off-street parking spaces results in a fraction, the number of spaces shall be rounded to the nearest whole number with fractions greater than or equal to one-half rounding up and fractions less than one-half rounding down. In the following tables, “sf” means square feet of gross floor area, and “du” means dwelling unit, unless otherwise noted.

(a) Residential and Lodging Activities.

Use	Required Spaces
Single-family (detached)	2 per du.
Co-Living	Varies, see FMC 22.60.017
Duplex	1.5 per du.
Cottage housing	1 per du ≤ 800 sf; 1.5 per du > 800 sf. Shared guest parking not to exceed 0.5 per du.
Single-family (detached) in small lot development	2 per du + 1 guest stall.
Single-family (attached) in small lot development	1.5 per du + 1 guest stall.
Multifamily	1.00 per du.
Multifamily ñ Efficiency units (250 ñ 450 sf in size), student housing, and affordable senior housing*	0.6 per du.
Congregate care facility	0.5 per du.
Group residences, including hospice care center, residential care facility, and residential treatment facility	0.5 per bedroom.
Accessory dwelling unit (ADU)	None.
Short-term rentals	See FMC 22.58.011.
Hotel/motel	1 per guest room.

* “Affordable” means dwelling units priced, rented, or leased only to those households earning 80 percent or less of the median household income for Pierce County, Washington. “Senior” means dwelling units specifically designed for and occupied by elderly persons under a federal,

state or local government program or occupied solely by persons who are 62 or older or houses at least one person who is 55 or older in at least 80 percent of the occupied units, and adheres to a policy that demonstrates intent to house persons who are 55 or older.

22.60.017 Co-Living parking.

Off-street parking for co-living housing shall be subject to the following:

(a) No off-street parking shall be required within one-half mile walking distance of a major transit stop as defined in RCW 36.70A.535.

(b) No more than one off-street parking space per four sleeping units shall be required.

Chapter 22.63

DESIGN STANDARDS AND GUIDELINES FOR SMALL LOT AND MULTIFAMILY DEVELOPMENT

Sections:

22.63.001 Purpose.

The purpose of this chapter is to establish design standards and guidelines that will apply to small lot and multifamily development, including co-living. (Ord. 1562 ß 51, 2015).

22.63.002 Authority.

The provisions of this chapter shall augment and/or supersede existing regulations in this title. When provisions included in these design standards and guidelines conflict with other requirements of this title, these standards and guidelines shall apply unless otherwise provided. When a conflict exists between these design standards and guidelines and the form-based standards adopted pursuant to Chapter 22.57 FMC, the form-based standards shall apply. (Ord. 1667 ß 34, 2020; Ord. 1562 ß 51, 2015).

22.63.003 Applicability.

The standards and guidelines adopted pursuant to this chapter shall apply to:

(a) All new small lot development.

(b) All new multifamily and co-living development.

(c) Major modifications to small lot and multifamily development. (Ord. 1562 ß 51, 2015).

***

Chapter 22.98

DEFINITIONS

Sections:

22.98.152 Co-living.
Co-living means a residential development with sleeping units that are independently rented or owned and lockable and provide living and sleeping space with residents sharing kitchen facilities with other sleeping units in the building.

22.98.378 Kitchen.
"Kitchen" ~~means any room or rooms, or portion of a room or rooms, used or intended or designed to be used for cooking or the preparation of food, including any room having a sink and provisions for a gas or electric stove, oven or range.~~ means a room or part of a room which is used, intended, or designed to be used for preparing food. The kitchen includes facilities, or utility hookups for facilities, sufficient to prepare, cook, and store food, and wash dishes, including, at a minimum, countertops, a kitchen-style sink, space and utilities sufficient for a gas or 220/240v electric stove and oven, and a refrigerator.

22.98.379 Kitchenette.
"Kitchenette" means a room or part of a room which is used, intended, or designed to be used for basic food preparation, with a sink and at least one 120v electrical outlet.

22.98.380 Kitchen, Shared.
"Kitchen, Shared" means a kitchen that is used, intended, or designed to be used by residents of multiple dwelling or sleeping units for preparing food simultaneously.

22.98.653 Sleeping Unit.
"Sleeping unit" means an independently rented or owned and lockable unit that provides living and sleeping space.

22.98.706 Transit Stop, Major.

" Transit stop, Major " means:

(a) A stop on a high capacity transportation system funded or expanded under the provisions of chapter 81.104 RCW;

(b) Commuter rail stops;

(c) Stops on rail or fixed guideway systems, including transitways;

(d) Stops on bus rapid transit routes or routes that run on high occupancy vehicle lanes; or

(e) Stops for a bus or other transit mode providing actual fixed route service at intervals of at least 15 minutes for at least five hours during the peak hours of operation on weekdays.

~~**22.98.207 Dwelling.**~~

~~"Dwelling" means a building or portion thereof designed exclusively for human habitation; including, single-family, duplex, and multifamily dwellings, accessory dwellings, modular homes, designated manufactured homes, but not including hotel or motel units having no kitchens. (Ord. 1246 ß 27, 2000).~~

~~**22.98.213 Dwelling, multifamily.**~~

~~"Dwelling, multifamily" means a building designed exclusively for occupancy by three or more families living separately from each other and containing three or more dwelling units. (Ord. 1246 ß 27, 2000).~~

~~**22.98.219 Dwelling unit.**~~

~~"Dwelling unit" means one or more rooms designed for or occupied by one family for sleeping and living purposes and containing kitchen, sleeping and sanitary facilities for use solely by one family. All rooms comprising a dwelling unit shall have access through an interior door to other parts of the dwelling unit. Includes apartments, hotel rooms available on a month-to-month basis with kitchen facilities, designated manufactured and group homes, but excludes recreational vehicles. (Ord. 1246 ß 27, 2000).~~

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CITY OF FIRCREST PLANNING COMMISSION
RESOLUTION NO. 25-02

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF FIRCREST, WASHINGTON, RECOMMENDING THE ADOPTION OF AMENDMENTS TO TITLE 22 OF THE FIRCREST MUNICIPAL CODE IN RESPONSE TO THE REQUIREMENTS OF HOUSE BILL 1998 ON CO-LIVING MIDDLE HOUSING.

WHEREAS, the Washington State Legislature adopted House Bills (HB) 1110 and 1337 during the 2023 legislative session, which mandate that cities and counties adopt regulations to allow middle housing and accessory dwelling units, as well as certain minimum densities; and

WHEREAS, the Planning Commission of the City of Fircrest is appointed by the Mayor and confirmed by the City Council to act as a research and fact-finding agency for the City, as requested or required by the City Council, to participate in the activities of regional planning commissions, and to study, promulgate, develop, and make recommendations on updates to the comprehensive plan; and

WHEREAS, the Planning Commission has undertaken review of the Development Regulation update to comply with House Bill 1998, by providing comments, suggestions, and historical subject matter expertise to staff regarding this development regulation update; and

WHEREAS, the City embarked on this process in May 2025 with initial Planning Commission briefing by representatives of SSHAP; and

WHEREAS, the Planning Commission is committed to amendments to Title 22 of the Fircrest Municipal Code that further a diversity of housing development types within all zones that outrightly allow multi-family uses; and

WHEREAS, the Planning Commission has had the opportunity to review comments on the draft update to Title 22 of the Fircrest Municipal Code at their meeting on August 19th, 2025; and

WHEREAS, after providing legally required public notice, the Planning Commission held a public hearing on September 2, 2025 to accept public testimony and comment on the proposed amendments; and

WHEREAS, the City submitted a *Notice of Intent to Adopt Amendment* to the Washington State Department of Commerce on September 19, 2025, which was issued to state agencies for a comment period that ends on November 18, 2025; and

WHEREAS, the City issued a *Determination of Nonsignificance* on September 17, 2025, with a 14-day comment period ending October 1, 2025; and

WHEREAS, the Planning Commission, in consideration of the criteria listed in

FMC 22.78.004, finds that the proposed amendments are consistent with the goals, objectives, and policies of the comprehensive plan, in particular:

Goal LU-1: Provide sufficient land area and densities to meet Fircrest's projected needs for housing, employment, and public facilities while focusing growth in appropriate locations.

Goal LU-5: Achieve a mix of housing types and densities, maintain attractive and healthy residential neighborhoods, and guide new housing development into appropriate areas.

Policy LU-5.1: Accommodate and encourage a wide range of housing types to meet the needs of community members through various life stages.

Policy LU-5.2: Expand housing choices, such as missing middle housing, to enable residents to remain living in the community as their housing needs or preferences change over time, and to attract new residents to the community.

Policy LU-5.3: Encourage detached and attached single-family dwellings, cottage housing, live-work units, multi-family dwellings, including townhomes and units located within vertical mixed-use buildings, accessory dwelling units, residential care facilities for those who are unable to maintain independent living arrangements, and other innovative housing that is compatible with the type and scale of surrounding residential development.

Goal H-2: Achieve a mix of housing types to meet the needs of diverse households at various income levels.

Policy H-2.1: Support housing innovation, using appropriate incentives, to meet Fircrest's needs for housing affordability and diversity for a variety of household sizes, incomes, types, and ages.

NOW, THEREFORE, BE IT RESOLVED BY THE PLANNING COMMISSION OF THE CITY OF FIRCREST:

Section 1. The Planning Commission hereby recommends to the City Council approval of the proposed amendments to Title 22 of the Fircrest Municipal Code, as set forth in Exhibit A, which address the requirements of House Bill 1998.

APPROVED AND ADOPTED BY THE PLANNING COMMISSION OF THE CITY OF FIRCREST, WASHINGTON, at a regular meeting thereof this 7th day of October 2025.

APPROVED:

~~Shirley Schultz, Chair~~
BEN FERGUSON, VICE-CHAIR

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ATTEST:

A Burkhart, ARLETTE BURKHART, CITY CLERK

for Dawn Masko, City Manager

FIRCREST CITY COUNCIL AGENDA SUMMARY

NEW BUSINESS: **Compost Procurement Ordinance**

ITEM: **13B**

DATE: **November 25, 2025**

FROM: **Tyler Bemis, Public Works Director**

RECOMMENDED MOTION: I move to adopt Ordinance No. _____, creating a new Chapter 3.14 of the Fircrest Municipal Code regarding the procurement and use of locally sourced compost materials for City or City-funded landscape, construction, or erosion control projects.

PROPOSAL: The City Council is being asked to adopt an ordinance establishing Chapter 3.14 of the Fircrest Municipal Code ("FMC") to require the consideration and use of locally sourced compost materials for eligible City or City-funded projects.

FISCAL IMPACT: None.

ADVANTAGES: This ordinance fulfills the requirement of RCW 43.19A.150 and the Washington State Department of Ecology ("Ecology)" to adopt a compost procurement ordinance.

DISADVANTAGES: None identified.

ALTERNATIVES: None.

BACKGROUND: In 2022, the Washington State Legislature enacted Engrossed Second Substitute House Bill 1799 (E2SHB 1799), known as the 2022 Organics Management Law, which requires cities to adopt a Compost Procurement Ordinance. The intent of the legislation is to divert organic materials from landfills to food rescue programs and organics management facilities.

The law aims to achieve a 75% reduction in food and yard waste disposed of in landfills statewide by 2030 (compared to 2015 levels) and a 20% reduction in edible food waste by 2025, equivalent to approximately 78,000 tons of edible food redirected for human consumption. Other organic materials must be processed through composting facilities, anaerobic digestion, vermiculture, and emerging technologies.

Local governments must specify how they will prioritize purchasing compost from companies that produce compost locally, are certified by a nationally recognized organization, produce products derived from municipal solid waste compost programs, and meet quality standards. Cities may also enter into collective purchasing agreements if it is cost-effective or efficient to do so. City contracts must also require the use of compost products to the maximum extent economically feasible to meet local government compost use requirements.

Additionally, local governments are required to report composting procurement activities to Ecology every two years. This report includes the total tons of organic material diverted, the volume and cost of compost purchased, and the source(s) of the purchased compost. Pierce County serves as the reporting agency for the City's compost procurement activities.

ATTACHMENTS: Ordinance

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CITY OF FIRCREST
ORDINANCE NO. ____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, ADOPTING A NEW CHAPTER 3.14 TO THE FIRCREST MUNICIPAL CODE RELATED TO COMPOST PROCUREMENT; PROVIDING FOR SEVERABILITY; AND SETTING AN EFFECTIVE DATE.

WHEREAS, the Washington State Legislature enacted House Bill 1799, which requires that cities and counties with populations greater than 25,000, or cities with existing organics collection services, shall adopt a compost procurement ordinance to implement RCW 43.19A.120 for City projects, or City-funded projects related to landscaping, construction, or erosion control; and

WHEREAS, the City of Fircrest has a role in the collection of organics through its Refuse and Recycling Franchise Agreements; and

WHEREAS, the City is a proponent of exploring various ways to reduce the amount and types of waste entering landfills and increasing the reuse and repurposing of appropriate materials, as described in Pierce County's Solid and Hazardous Waste Management Plan;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Fircrest Municipal Code Chapter 3.14 Adopted. A new Chapter 3.14 of the Fircrest Municipal Code ("FMC"), Compost Procurement, is hereby adopted to read as follows:

Chapter 3.14
Compost Procurement

Sections:

3.14.010 Compost for City Projects.

When planning for City-funded projects or when soliciting and reviewing bids for such projects, the City shall consider whether compost products can be utilized.

3.14.020 Utilization of Compost Products.

If compost products can be utilized, the City shall use compost products, except in the following circumstances:

(a) Compost products are not available within a reasonable period of time;
(b) Compost products available do not comply with existing purchasing standards;

(c) Compost products available do not comply with federal or state health, quality, and safety standards;
(d) Compost purchase prices are not reasonable or competitive;
(e) The total cost of using compost is financially prohibitive;
(f) Application of compost will have detrimental impacts on the physical characteristics and nutrient condition of the soil for a specific crop;
(g) The project consists of growing trees in a greenhouse setting, including seed orchard greenhouses; or
(h) The compost products available have not been certified as being free of crop-specific pests and pathogens, including those that may result in denial of phytosanitary permits and shipping seedlings.

3.14.030 Compliance.
In the utilization and procurement of compost products pursuant to this chapter, the City shall ensure compliance with the Department of Agriculture pest control regulations under Chapter 16-470 WAC.

3.14.040 Purchasing.
The City may give priority to purchasing compost products from companies that produce compost products locally, are certified by a nationally recognized organization, and produce compost products derived from municipal solid waste compost programs that meet the quality standards adopted by rule by the Department of Ecology. In the event of a conflict between this chapter and the City's purchasing policies, this chapter shall control

3.14.050 No Substantive Rights Granted.
Nothing in this chapter is intended to, nor shall it be construed to, create any right or benefit, substanative or procedural, enforceable at law or in equity by any party against the City of Fircrest, its departments, agencies, officers, employees, agents, or any other person.

Section 2. Corrections. The City Clerk and codifiers of the ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers, and any references thereto.

Section 3. Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such invalidity shall not affect the validity or effectiveness of the remaining portions of this ordinance.

Section 4. Publication and Effective Date. A summary of this ordinance consisting of its title shall be published in the official newspaper of the city. This ordinance shall be effective five (5) days after such publication.

PASSED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, at a regular meeting thereof this 12th day of November, 2025.

APPROVED:

Shannon Reynolds, Mayor

ATTEST:

Arlette Burkhart, City Clerk

APPROVED AS TO FORM:

Joanna Eide, City Attorney

Publication Date:
Effective Date:

FIRCREST CITY COUNCIL AGENDA SUMMARY

NEW BUSINESS:	**Ordinance Amending Fircrest Municipal Code Title 21 Regarding Water Rates**
ITEM:	**13C**
DATE:	**November 25, 2025**
FROM:	**Allison Deskins, Finance Director**

RECOMMENDED MOTION: I move to adopt Ordinance No. ____, amending Fircrest Municipal Code Title 21.04.030 – Residential Rates and Fircrest Municipal Code Title 21.04.040 – Commercial Rates.

PROPOSAL: The Council is being asked to amend Title 21.04 of the Fircrest Municipal Code to increase residential and commercial water rates by 3.0%.

FISCAL IMPACT: With the proposed 3.0% adjustment, the residential bi-monthly base rate would increase from $41.43 to $42.67. Regular rate adjustments are needed to maintain reserves, cover operating costs, and ensure funds are available for unexpected repairs within the Water Operating Fund. Additional information is provided in the attached Water Rate Increase memorandum.

ADVANTAGES: The proposed rate adjustment will generate additional revenue to support ongoing Water Utility operations and capital needs.

DISADVANTAGES: Customers will experience a bi-monthly cost increase.

ALTERNATIVES: Council may choose not to adopt the rate increase, defer action, or adopt a smaller adjustment. Any reduction or delay would result in a decline in the ending fund balance and reduced financial capacity for the Water Operating Fund.

HISTORY: The City Council previously adopted water rate increases of 2% for both 2022 and 2023, 4.2% for 2024, and 3% for 2025. Prior to this, the Council had approved a 3-year water rate increase schedule for 2017-2019. No rate increases were adopted for 2020 and 2021.

A public hearing on the proposed adjustment was held at the November 12th City Council meeting.

ATTACHMENTS: Ordinance
Water Rate Increase Memo

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CITY OF FIRCREST
ORDINANCE NO. _______

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, AMENDING FIRCREST MUNICIPAL CODE 21.04.030 RESIDENTIAL RATE AND AMENDING FIRCREST MUNICIPAL CODE 21.04.040 COMMERCIAL RATE.

WHEREAS, the City's existing water customers are responsible for paying for operations, maintenance, and repairs for the water utility and for existing infrastructure within the water system, and environmental requirements imposed by the Washington State Department of Health; and

WHEREAS, it is necessary to raise water utility rates to meet the increasing cost of providing water utility services; and

WHEREAS, the City held a public hearing on the proposed changes to the water rates at the November 12, 2025, City Council meeting; and

WHEREAS, the City Council has determined it is in the City's best interest to amend the Fircrest Municipal Code (FMC) Title 21.04 regarding utility billing service charges and consumption rates.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF FIRCREST DO ORDAIN AS FOLLOWS:

Section 1. FMC 21.04.030, Amended. FMC 21.04.030 is hereby amended to read as follows:

21.04.030 Residential rate.

Water furnished by the City of Fircrest for single-family residential and multiple dwelling units use and consumption within Fircrest city limits shall be furnished through metered connections and shall be charged for on the following basis:

(a) Single-family residential units with an accessory dwelling unit (ADU), as defined by FMC 22.58.012, shall be billed as one dwelling unit.

(b) A bimonthly ready-to-serve charge for each meter, regardless of size, per connection, shall be billed in accordance with the following schedule:

Residential and Multiple Dwelling
Water Ready to Serve Charge

Effective February 1, 2026

Ready to Serve Charge	~~$41.43~~$42.67

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(c) A charge for water consumed through each meter shall be billed in accordance with the following schedule:

Consumption Tier for Residential and Multiple Dwelling Units

Effective February 1, 2026

Tier	Rates
Tier 1 (0 – 1,000 cf)	~~$0.0122~~$0.0126
Tier 2 (1,001 – 4,000 cf)	~~$0.0182~~$0.0187
Tier 3 (4,001+ cf)	~~$0.0310~~$0.0319

(d) Water furnished by the City of Fircrest for single-family residential and multiple dwelling units use and consumption outside the Fircrest city limits shall be charged as outlined in subsections (a) and (b) of this section, with an additional bimonthly surcharge of $25.00.

(e) All rates and charges imposed by this section shall be collected in full for service furnished during any month or fractional month. (Ord. 1734 § 1; Ord. 1717 § 1; Ord. 1701 § 1, 2022; Ord. 1681 § 1, 2021; Ord. 1627 § 2, 2018; Ord. 1589 § 1, 2016; Ord. 1446 § 1, 2007; Ord. 1365 § 1, 2005; Ord. 1287 § 1, 2001; Ord. 1119 § 1, 1996; Ord. 1086 § 1, 1994; Ord. 1016 § 1, 1992; Ord. 979 § 1, 1990; Ord. 891 § 1, 1988; Ord. 745 § 1, 1980).

Section 2. FMC 21.04.040, Amended. FMC 21.04.040 is hereby amended to read as follows:

21.04.040 Commercial rate.

Water furnished by the City of Fircrest for commercial or industrial use and consumption within the Fircrest city limits shall be furnished through metered connections and shall be charged for on the following basis:

(a) A bimonthly ready-to-serve charge for each meter, regardless of size, per connection, shall be in accordance with the following schedule:

Commercial Water Ready to Serve Charge

Effective February 1, 2026

Ready to Serve Charge	~~$41.43~~$42.67

(b) A charge for water consumed through each meter shall be in accordance with the following schedule:

Consumption Tier for Commercial Units

Effective February 1, 2026

Tier	Rates
Tier 1 (0 – 1,000 cf)	~~$0.0145~~$0.0149
Tier 2 (1,001 – 4,000 cf)	~~$0.0206~~$0.0212
Tier 3 (4,001+ cf)	~~$0.0332~~$0.0342

(c) Where more than one commercial business or establishment receives water through a single metered connection, each separate commercial business or establishment shall be charged a separate ready-to-serve charge that will include the same rate schedule as listed above.

(d) All rates and charges imposed by this section shall be collected in full for service furnished during any month or fractional month. (Ord. 1734 § 2; Ord. 1717 § 2; Ord. 1701 § 2, 2022; Ord. 1681 § 2, 2021; Ord. 1589 § 2, 2016; Ord. 1287 § 2, 2001; Ord. 1119 § 2, 1996; Ord. 1098 § 3, 1995; Ord. 1086 § 2, 1994; Ord. 1016 § 2, 1992; Ord. 979 § 2, 1990; Ord. 891 § 2, 1988; Ord. 745 § 2, 1980).

Section 3. Corrections. The City Clerk and codifiers of the ordinance are authorized to make necessary corrections to this ordinance, including, but not limited to, the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers, and any references thereto.

Section 4. Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such invalidity shall not affect the validity or effectiveness of the remaining portions of this ordinance.

Section 5. Effective Date. This Ordinance shall be published in the official newspaper of the City and shall take effect and be in full force on February 1, 2026.

PASSED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, at a regular meeting thereof this 25th day of November 2025.

APPROVED:

____
Shannon Reynolds, Mayor

ATTEST:

____
Arlette Burkhart, City Clerk

APPROVED AS TO FORM:

____
Joanna Eide, City Attorney

Publication Date:
Effective Date:

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THE CITY OF FIRCREST

To: Mayor and City Council
Dawn Masko, City Manager

From: Allison Deskins, Finance Director

Date: November 25, 2025

Subject: Water Rate Increase

This memorandum outlines the proposed 3% rate increase for the Water Utility. The City of Fircrest is proposing a 3% adjustment to water rates as part of the 2026 budget to support ongoing system maintenance and infrastructure investment. This moderate increase results in only a minimal impact on customers while ensuring the City continues to provide reliable, high-quality water service. The following comparison illustrates how Fircrest's proposed rates remain competitive and below those of neighboring jurisdictions.

The Council has previously authorized a 3.0% water rate increase in 2025, a 4.5% increase in 2024, and a 2.0% increase in 2023 and 2022. Prior to 2022, there had not been a rate increase since 2019.

Single Family Residential		2021	2022	2023	2024	2025	2026 Proposed
Base Rate		$37.00	$37.74	$38.49	$40.22	$41.43	$42.67
Tier 1	0 – 1,000 cf	$0.0109	$0.0109	$0.0113	$0.0118	$0.0122	$0.0126
Tier 2	1,001 – 4,000 cf	$0.0163	$0.0163	$0.0169	$0.0177	$0.0182	$0.0187
Tier 3	4,001+ cf	$0.0272	$0.0272	$0.0288	$0.0301	$0.0310	$0.0319
Rate Increase		0.00%	2.00%	2.00%	4.50%	3.00%	3.00%

City Financial Policies state that the goal is to maintain reserves equal to at least three (3) months of adopted operating expenditures. The chart below illustrates the gap between the Water Operating Fund's target reserve and its actual ending fund balance. Without a rate increase, the ending fund balance will continue to decline. The current projected ending fund balance for 2026, without a rate increase, is $325,148, which still falls slightly short of the target reserve. Regular rate increases are essential for the City to cover operating expenses, bolster reserves, and ensure that funds are available for unanticipated repairs.

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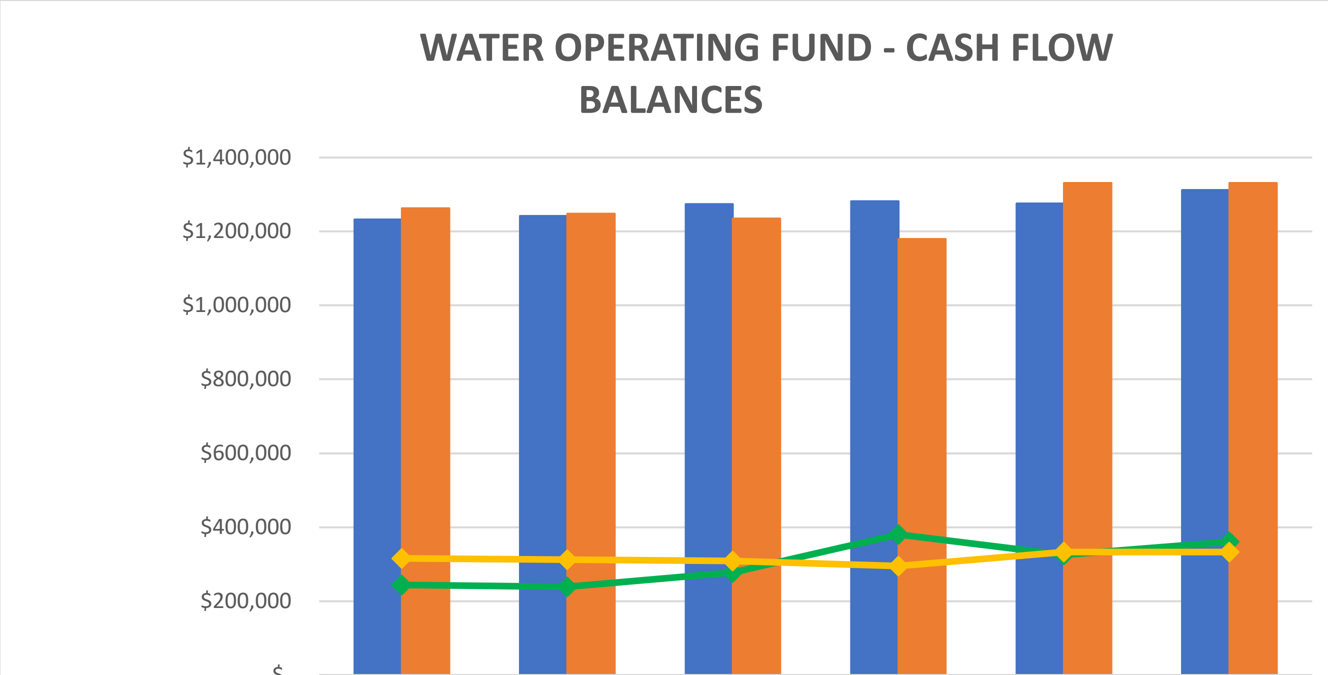

	2022 Actual	2023 Actual	2024 Actual	2025 Budget	2026 Budget*	2026 Budget**
Revenue	$1,232,276	$1,242,313	$1,274,036	$1,282,150	$1,276,051	$1,311,697
Expense	$1,262,402	$1,247,773	$1,235,069	$1,179,577	$1,331,135	$1,331,135
Ending Fund Balance	$244,152	$238,692	$277,659	$380,232	$325,148	$360,794
Target Reserve	$315,601	$311,943	$308,767	$294,894	$332,784	$332,784
Difference	$(71,449)	$(73,251)	$(31,108)	$85,338	$(7,635)	$28,011

*without proposed 3% rate increase
**with proposed 3% rate increase

The chart below shows the rates based on a 2.0%, 3.0%, 4.0%, and 5.0% increase, with the recommended 3.0% rate highlighted.

Tier / Usage (cf)	Increase	Current Base	New Base	Current Usage Charge	New Usage Charge	Total Before	Total After	Δ $/Bill	$/Month	$/Year
Tier 1 (1,000 cf)	2%	41.43	42.26	12.20	12.44	**53.63**	**54.70**	1.07	0.54	6.44
	3%	41.43	42.67	12.20	12.57	**53.63**	**55.24**	1.61	0.80	9.65
	4%	41.43	43.09	12.20	12.69	**53.63**	**55.78**	2.15	1.07	12.87
	5%	41.43	43.50	12.20	12.81	**53.63**	**56.31**	2.68	1.34	16.09
Tier 2 (3,000 cf)	2%	41.43	42.26	48.60	49.57	**90.03**	**91.83**	1.80	0.90	10.80
	3%	41.43	42.67	48.60	50.06	**90.03**	**92.73**	2.70	1.35	16.21
	4%	41.43	43.09	48.60	50.54	**90.03**	**93.63**	3.60	1.80	21.61
	5%	41.43	43.50	48.60	51.03	**90.03**	**94.53**	4.50	2.25	27.01
Tier 3 (5,000 cf)	2%	41.43	42.26	97.80	99.76	**139.23**	**142.01**	2.78	1.39	16.71
	3%	41.43	42.67	97.80	100.73	**139.23**	**143.41**	4.18	2.09	25.06
	4%	41.43	43.09	97.80	101.71	**139.23**	**144.80**	5.57	2.78	33.42
	5%	41.43	43.50	97.80	102.69	**139.23**	**146.19**	6.96	3.48	41.77

The chart below shows the current residential water rates for our surrounding jurisdictions. Based solely on water rates, Fircrest's rates continue to be among the lowest in our area. The table below shows how the proposed rate increase compares to the proposed rate increases for the same cities listed above, based on cubic feet of water usage.

City / Season	Base Charge	Usage Rate	1,000 cf	3,000 cf	5,000 cf
Steilacoom	$26.28	$3.89 / CCF	**$65.18**	**$142.98**	**$220.78**
University Place	$39.42	$3.56 / CCF	**$75.02**	**$146.22**	**$217.42**
Lakewood	$39.42	$3.56 / CCF	**$75.02**	**$146.22**	**$217.42**
Tacoma – Summer	$30.40	$3.46 / CCF	**$65.00**	**$134.80**	**$204.60**
Tacoma – Winter	$30.40	$2.76 / CCF	**$58.00**	**$113.20**	**$168.40**
Fircrest (+3%)	$42.67	$1.26 / CCF	**$55.24**	**$92.73**	**$143.41**
Fircrest (Current)	$41.43	$1.22 / CCF	**$53.63**	**$90.03**	**$139.23**

At this time, staff recommend a water rate increase to maintain the fund in a prudent manner. This increase will strengthen the ending fund balance while providing the time needed to evaluate the Water Fund further and consider options for its long-range sustainability.

The required public hearing was held at the November 12, 2025, City Council meeting. An ordinance is now being presented to the Council for adoption. If adopted, the rate increase would take effect with the February 1st utility billing cycle and be reflected in the April 2026 utility statement.

Please let me know if you have any questions or require additional information on this topic. Thank you.

FIRCREST CITY COUNCIL AGENDA SUMMARY

NEW BUSINESS: **2025 Budget Amendment #2 Ordinance – 1st Reading**

ITEM: **13D**

DATE: **November 25, 2025**

FROM: **Allison Deskins, Finance Director**

RECOMMENDED MOTION: None. First Reading of Ordinance.

PROPOSAL: This ordinance provides for budget adjustments to account for anticipated revenues and expenditures that were not included in the Adopted 2025 Budget. These adjustments reflect updated financial data, grant awards, project carryforwards, and operational needs across all City funds.

FISCAL IMPACT:

All Funds – Summary of Proposed Budget Adjustments:

	Adopted Budget	Budget Amendment #1	Budget Amendment #2	Revised Budget
Beginning Fund Balance	$16,820,595	$1,785,798	$--	$18,606,393
Revenues	15,856,291	2,009,536	(528,348)	17,337,479
Expenditures	15,950,873	2,928,942	(839,129)	18,040,686
Ending Fund Balance	16,726,013	866,392	310,781	17,903,186

General Fund – Summary of Proposed Budget Adjustments:

General Fund	Adopted Budget	Budget Amendment #1	Budget Amendment #2	Revised Budget
Beginning Fund Balance	$4,508,940	$397,473	$--	$4,906,413
Revenues	7,630,277	67,700	111,556	7,697,977
Expenditures	8,094,767	275,693	(91,112)	8,370,460
Ending Fund Balance	4,044,450	189,480	202,668	4,436,598

Exhibit A-1 provides a summary of proposed budget adjustments by fund.

Exhibit A-2 provides line-item detail of the proposed budget changes.

Highlights of the proposed budget adjustments include:

<u>Citywide</u>:

- Adjust salary and benefit appropriations based on current information.

<u>General Fund</u>:

- Update revenue estimates for utility taxes, franchise fees, building fees, state-shared revenue, recreation fees, court fees, and Centennial community donations and merchandise sales.
- Increase appropriations for software licenses, special legal services, unemployment compensation, facility repairs and maintenance, Police radio and IT support services, Police office furniture and body cam expenses, planning consultants, and youth sports officials.

Other Funds:

- **Street Fund (101):** Recognize grant revenues and related expenditures for Regents Overlay, Emerson Sidewalks, South Orchard Grind & Overlay, Electron Crosswalk, and Claremont Grind & Overlay capital projects. Eliminate grant revenue and expenditures for Emerson Sidewalks.
- **Utility Operating Funds – Storm (415), Water (425), and Sewer (430):**
  - Adjust appropriations for operating supplies and equipment, taxes, utility services, dumping fees, communications, repairs and maintenance, and sewage treatment.
- **Utility Capital Funds – Sewer (432):**
  - Allocate appropriation for Pasadena Ave. sewer main pipe bursting project and adjust project engineering budget.

The fiscal impact of this proposal includes increases in both revenues and expenditures, along with corresponding increases to fund balances. The proposed changes will result in the following Amended 2025 Budget by Fund:

	2025 REVENUES, EXPENDITURES & BALANCES BY FUND			
FUND	**ORIGINAL**	**BA #1**	**BA #2**	**AMENDED**
General	$12,139,217	$465,173	$111,556	$12,715,946
Street	1,583,438	1,467,186	(733,142)	2,317,482
Police Investigation	500	13,983	-	14,483
Cumulative Reserve	2,750,000	-	-	2,750,000
Park Bond Debt Service	638,878	(5,274)	(297)	633,307
Park Bond Capital	1,014,720	196,631	3,700	1,215,051
REET	3,132,979	56,219	(2,000)	3,187,198
Storm	1,194,940	6,371	(3,750)	1,197,561
Storm Capital	828,906	111,519	-	940,425
Water	1,504,692	55,117	83,875	1,643,684
Water Capital	216,537	324,887	(4,000)	537,424
Sewer	4,080,747	451,566	8,750	4,541,063
Sewer Capital	952,075	649,305	2,643	1,604,023
ERR	2,639,257	2,651	4,317	2,646,225
Total	**$32,676,886**	**$3,795,334**	**($528,348)**	**$35,943,872**

ADVANTAGE: The City of Fircrest adopts an annual budget at the fund level. The proposed amendment updates estimated revenues and expenditures to reflect unforeseen changes, ensuring continued compliance with legally authorized budget limits and enhancing the accuracy of the City's financial reporting.

DISADVANTAGES: None identified.

ALTERNATIVES: Approve the budget ordinance with modifications, or decline to amend the budget, which does not allow for an accurate depiction of City revenues, expenditures, and fund balances.

HISTORY: It is a prudent financial management practice to periodically amend the adopted budget to reflect changes in revenues and expenditures that arise throughout the fiscal year. It is not uncommon for the Council to approve expenses that were not anticipated during the budget process. Budget amendments allow the City to address these issues and ensure compliance with Washington State law, which requires expenditures to remain within authorized limits.

Amendments are also essential for maintaining transparency and providing a more accurate projection of each fund's anticipated ending fund balance. The State Auditor's Office expects municipalities to make such adjustments as needed.

Budget amendments generally fall into two categories:

- Miscellaneous Adjustments: These address unanticipated revenues and expenditures, such as grants, donations, insurance recoveries, or legal settlements.
- Housekeeping Adjustments: These include corrections required by accounting standards, updates to beginning fund balances to match prior-year actuals, and carryforwards for ongoing projects or commitments not completed by year-end.

Additionally, budget amendments incorporate changes resulting from Council-approved actions taken after the last adopted budget or budget amendment. These may include awarding contracts, purchasing capital equipment, approving contract change orders, or implementing rate changes.

ATTACHMENTS: Ordinance
Budget Amendment Exhibit A-1
Budget Amendment Exhibit A-2

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CITY OF FIRCREST
ORDINANCE NO. _______

AN ORDINANCE OF THE CITY OF FIRCREST, WASHINGTON, AMENDING ORDINANCE NO. 1739 TO AUTHORIZE ADDITIONAL EXPENDITURES OF FUNDS FOR MATTERS NOT FORESEEN AT THE TIME OF FILING THE 2025 ANNUAL BUDGET, PROVIDING SEVERABILITY, AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Fircrest adopted its 2025 Budget pursuant to Ordinance No. 1735 on December 10, 2024; and

WHEREAS, the City of Fircrest amended its 2025 Budget pursuant to Ordinance No. 1739 on June 10, 2025; and

WHEREAS, the City of Fircrest adopts an annual budget at the fund level and is prohibited from exceeding its budget as established in Ordinance No. 1739; and

WHEREAS, the City now anticipates certain revenues and expenditures that were not foreseen at the time of the 2025 Annual Budget adoption; and

WHEREAS, the City Council, after due consideration, has deemed that additional revisions to the 2025 Budget are now necessary;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF FIRCREST DO ORDAIN AS FOLLOWS:

Section 1. Amendment. The 2025 Budget, as set forth in Ordinance No. 1735, and amended in Ordinance No. 1739, is hereby amended as follows:

2025 REVENUES, EXPENDITURES & BALANCES BY FUND

FUND	ORIGINAL	BA #1	BA #2	AMENDED
General	$12,139,217	$465,173	$111,556	$12,715,946
Street	1,583,438	1,467,186	(733,142)	2,317,482
Police Investigation	500	13,983	-	14,483
Cumulative Reserve	2,750,000	-	-	2,750,000
Park Bond Debt Service	638,878	(5,274)	(297)	633,307
Park Bond Capital	1,014,720	196,631	3,700	1,215,051
REET	3,132,979	56,219	(2,000)	3,187,198
Storm	1,194,940	6,371	(3,750)	1,197,561
Storm Capital	828,906	111,519	-	940,425
Water	1,504,692	55,117	83,875	1,643,684
Water Capital	216,537	324,887	(4,000)	537,424
Sewer	4,080,747	451,566	8,750	4,541,063
Sewer Capital	952,075	649,305	2,643	1,604,023
ERR	2,639,257	2,651	4,317	2,646,225
Total	**$32,676,886**	**$3,795,334**	**($528,348)**	**$35,943,872**

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Section 2. Non-emergency. The revenues and expenditures set forth in Section 1 above are not one of the emergencies specifically enumerated in RCW 35A.33.080.

Section 3. Corrections. The City Clerk and codifiers of the ordinance are authorized to make necessary corrections to this ordinance, including, but not limited to, the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers, and any references thereto.

Section 4. Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such invalidity shall not affect the validity or effectiveness of the remaining portions of this ordinance.

Section 5. Effective Date. This ordinance shall take effect five days after its passage, approval, and publication as provided by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, at a regular meeting thereof this 25th day of November 2025.

APPROVED:

____
Shannon Reynolds, Mayor

ATTEST:

____
Arlette Burkhart, City Clerk

APPROVED AS TO FORM:

____
Joanna Eide, City Attorney

Publication Date:
Effective Date:

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CITY OF FIRCREST
2025 BUDGET AMENDMENT #2
Exhibit A-1

FUND		REVISED BEGINNING BALANCE	REVENUES AND OTHER SOURCES			EXPENDITURES AND OTHER USES			ENDING BALANCE	Adjustment	REVISED ENDING BALANCE
			Current Budget	Adjustment	Revised Budget	Current Budget	Adjustment	Revised Budget			
Operating											
001	General Fund	$ 4,906,413	$ 7,697,977	$ 111,556	$ 7,809,533	$ 8,370,460	$ (91,112)	$ 8,279,348	$ 4,233,930	$ 202,668	$ 4,436,598
Special Revenue											
101	City Street	16,294	3,034,330	(733,142)	2,301,188	2,499,255	(454,848)	2,044,407	551,369	(278,294)	273,075
105	Police Investigation	13,983	500	-	500	14,033	-	14,033	450	-	450
150	Cumulative Reserve	2,750,000	-	-	-	-	-	-	2,750,000	-	2,750,000
	Subtotal Special Revenue Funds	**2,780,277**	**3,034,830**	**(733,142)**	**2,301,688**	**2,513,288**	**(454,848)**	**2,058,440**	**3,301,819**	**(278,294)**	**3,023,525**
Debt Service											
201	Park Bond Debt Service	158,328	475,276	(297)	474,979	460,850	-	460,850	172,754	(297)	172,457
	Subtotal Debt Service Funds	**158,328**	**475,276**	**(297)**	**474,979**	**460,850**	**-**	**460,850**	**172,754**	**(297)**	**172,457**
	Total Operating Funds	**$ 7,845,018**	**$ 11,208,083**	**$ (621,883)**	**$ 10,586,200**	**$ 11,344,598**	**$ (545,960)**	**$ 10,798,638**	**$ 7,708,503**	**$ (75,923)**	**$ 7,632,580**
Capital Improvement											
301	Park Bond Capital	931,351	280,000	3,700	283,700	157,084	-	157,084	1,054,267	3,700	1,057,967
310	REET	2,783,548	405,650	(2,000)	403,650	479,251	-	479,251	2,709,947	(2,000)	2,707,947
	Subtotal Capital Improvement Funds	**3,714,899**	**685,650**	**1,700**	**687,350**	**636,335**	**-**	**636,335**	**3,764,214**	**1,700**	**3,765,914**
Enterprise											
415	Storm Drain Operating	517,388	683,923	(3,750)	680,173	597,690	12,780	610,470	603,621	(16,530)	587,091
416	Storm Capital Improvement	805,225	135,200	-	135,200	110,000	-	110,000	830,425	-	830,425
425	Water Operating	277,659	1,282,150	83,875	1,366,025	1,179,577	57,697	1,237,274	380,232	26,178	406,410
426	Water Capital Improvement	405,874	135,550	(4,000)	131,550	338,356	(41,000)	297,356	203,068	37,000	240,068
430	Sewer Operating	1,536,954	2,995,359	8,750	3,004,109	3,425,596	(338,114)	3,087,482	1,106,717	346,864	1,453,581
432	Sewer Capital Improvement	1,367,380	234,000	2,643	236,643	855,411	28,311	883,722	745,969	(25,668)	720,301
	Subtotal Enterprise Funds	**4,910,480**	**5,466,182**	**87,518**	**5,553,700**	**6,506,630**	**(280,326)**	**6,226,304**	**3,870,032**	**367,844**	**4,237,876**
Internal Service											
501	Equipment Replacement	2,135,996	505,912	4,317	510,229	392,252	(12,843)	379,409	2,249,656	17,160	2,266,816
	Subtotal Internal Service Funds	**2,135,996**	**505,912**	**4,317**	**510,229**	**392,252**	**(12,843)**	**379,409**	**2,249,656**	**17,160**	**2,266,816**
	Total Budget	**$ 18,606,393**	**$ 17,865,827**	**$ (528,348)**	**$ 17,337,479**	**$ 18,879,815**	**$ (839,129)**	**$ 18,040,686**	**$ 17,592,405**	**$ 310,781**	**$ 17,903,186**

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CITY OF FIRCREST
2025 BUDGET AMENDMENT #2
Exhibit A-2

REVENUES & OTHER SOURCES				EXPENDITURES & OTHER USES		
Account	**Description**	**Amount**		**Account**	**Description**	**Amount**
General Fund (001)				**General Fund (001)**		
316-40-00-00	Water Utility Tax	$ 3,000		511-60-41-00	Legislative - Professional Services	$ (6,000)
316-43-00-00	Gas Utility Tax	8,478		511-60-48-98	Legislative - Interfund ER&R Capital	205
316-46-00-00	Cable Television Tax	(15,000)		511-60-49-04	Legislative - Meals	(500)
316-47-00-00	Telephone Utility Tax	(2,000)		512-51-20-00	Court - Personnel Benefits	(5,020)
321-91-00-01	Electric Non-Compete Charge	(2,588)		512-51-41-03	Court Interpreter Services	1,300
321-91-00-03	Cable Franchise Fee	(18,846)		512-51-43-00	Court - Travel	(2,700)
321-99-00-00	Business Licenses	(2,600)		512-51-49-03	Juror Costs	(500)
322-10-00-00	Building Permits	(21,000)		513-10-10-00	Administration - Salaries & Wages	(45,760)
322-10-00-01	Mechanical Permits	(1,300)		513-10-11-00	Administration - Overtime	2,700
322-10-00-02	Plumbing Permits	(1,600)		513-10-20-00	Administration - Personnel Benefits	(20,000)
322-10-00-07	Fire Protection Permits	1,000		513-10-31-00	Administration - Operating Supplies	500
334-01-20-00	AOC State Grant	1,028		513-10-43-00	Administration - Travel	(500)
334-01-21-00	AOC State Grant - Blake Decision	(1,624)		514-23-11-00	Finance - Overtime	(2,500)
336-00-98-00	City Assistance	26,000		514-23-20-00	Finance - Personnel Benefits	(5,670)
336-06-42-00	Marijuana Excise Tax	(3,985)		514-23-41-00	Finance - Professional Services	5,000
336-06-94-00	Liquor Excise Tax	(1,782)		514-23-49-01	Finance - Registration & Tuition	(2,900)
336-06-95-00	Liquor Board Profits	(1,233)		515-41-41-02	Special Legal Services	18,000
336-06-95-01	Liquor Board Profits - Public Safety	1,850		515-41-41-05	Conflict Counsel	(1,500)
341-70-00-00	Centennial Merchandise Sales	1,358		517-78-20-00	Unemployment Compensation	15,000
341-70-00-01	Merchandise Sales	1,985		518-10-10-00	Non-Departmental - Salaries & Wages	(5,280)
345-81-00-01	Planning Permits	4,250		518-10-49-00	Miscellaneous - Banking Fees	4,500
345-81-00-02	Site Development Permits	(2,100)		518-10-49-01	Town Topics	2,000
345-83-00-00	Plan Check Fees	1,000		518-11-41-01	Personnel - Advertising	(500)
347-30-00-00	Swimming Pool Fees	5,380		518-11-49-00	Personnel - Miscellaneous	500
347-30-00-04	Recreation Fees	34,500		518-30-10-00	Facilities - Salaries & Wages	(25,000)
347-30-00-10	Participation Fees - Adult	(564)		518-30-11-00	Facilities - Overtime	2,000
347-60-00-09	Instructor Based Revenue	(6,500)		518-30-31-06	Operating Supplies - Landscaping	(500)
347-60-00-10	Swimming Instruction Fees	(1,906)		518-30-41-02	Facilities - Property Maintenance	(1,500)
347-60-00-13	Participation Fees - Youth	15,500		518-30-46-01	Insurance Deductible	2,000
347-60-00-20	Registration Fees - Centennial Events	855		518-30-48-01	Repair & Maintenance - Community Center	10,000
347-60-00-30	Registration Fees - Special Events	8,400		518-30-48-02	Repair & Maintenance - City Hall	5,500
353-10-00-01	Municipal Court	40,000		518-30-48-03	Repair & Maintenance - Public Works	1,500
356-50-04-00	DUI Cost Reimbursement	5,100		518-30-48-04	Repair & Maintenance - Public Safety Building	2,000

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CITY OF FIRCREST
2025 BUDGET AMENDMENT #2
Exhibit A-2

REVENUES & OTHER SOURCES				EXPENDITURES & OTHER USES		
Account	**Description**	**Amount**		**Account**	**Description**	**Amount**
361-11-00-01	Investment Interest	36,300		518-30-48-99	Facilities - Interfund ER&R - O&M	400
361-40-00-01	Sales Tax Interest	(970)		518-81-20-00	IT - Personnel Benefits	(4,800)
361-40-00-03	Property Tax Interest	(1,000)		518-81-35-00	IT - Small Tools & Equipment	500
361-40-00-06	Municipal Court Interest	(500)		518-81-41-01	IT - Professional Services	1,200
362-40-00-00	Rental Revenue	(15,000)		518-81-41-02	Web Design & Maintenance	1,610
362-50-00-04	Pool Rental Revenue	10,020		518-81-43-00	IT - Travel	(1,000)
362-50-00-07	Pool Party Room Rental	(5,000)		518-81-49-01	Software Licenses	9,117
367-00-00-12	Centennial Sponsorships	5,250		521-22-10-00	Police - Salaries & Wages	(92,270)
369-91-00-01	Miscellaneous Revenue	7,400		521-22-11-00	Police - Overtime	30,000
				521-22-12-00	Police - Holiday Overtime	2,500
				521-22-13-00	Police - Emphasis Patrol Overtime	(3,000)
				521-22-14-00	Police - Reimbursable Overtime	(5,000)
				521-22-20-00	Police - Personnel Benefits	(40,000)
				521-22-35-00	Police - Small Tools & Equipment	15,000
				521-22-41-00	Police - Professional Services	(30,000)
				521-22-41-01	Police - Radio Infrastructure Fees	5,300
				521-22-41-05	Police - RMS & IT Support Services	5,670
				521-22-43-00	Police - Travel	(1,000)
				521-22-48-98	Police - Interfund ER&R Capital	2,912
				521-22-49-02	Police - Registration & Tuition	(5,000)
				521-22-49-03	Police - Dues & Memberships	1,056
				521-22-49-04	Police - CJF Programs	(7,620)
				521-22-49-05	Police - Reimbursable Programs	(10,000)
				521-22-49-08	Police - National Night Out	9,500
				523-60-40-01	Jail Services	4,000
				524-20-10-00	Building - Salaries & Wages	(40,000)
				524-20-11-00	Building - Overtime	500
				524-20-20-00	Building - Personnel Benefits	(10,000)
				524-20-31-00	Building - Operating Supplies	700
				524-20-41-04	Building - Consultants	40,000
				524-20-43-00	Building - Travel	(1,500)
				524-20-49-01	Building - Registration & Tuition	(1,000)
				525-60-10-00	Emergency Management - Salaries	(2,000)
				525-60-20-00	Emergency Management - Personnel Benefits	(500)

CITY OF FIRCREST
2025 BUDGET AMENDMENT #2
Exhibit A-2

REVENUES & OTHER SOURCES				EXPENDITURES & OTHER USES		
Account	**Description**	**Amount**		**Account**	**Description**	**Amount**
				558-60-10-00	Planning - Salaries & Wages	(48,500)
				558-60-11-00	Planning - Overtime	500
				558-60-20-00	Planning - Personnel Benefits	(12,840)
				558-60-41-00	Planning - Professional Services	50,000
				558-60-43-00	Planning - Travel	(1,500)
				558-60-49-01	Planning - Registration & Tuition	(500)
				558-60-49-02	Planning - Dues & Subscriptions	(750)
				571-10-10-00	Recreation - Salaries & Wages	10,200
				571-10-11-00	Recreation - Overtime	2,000
				571-10-12-00	Recreation - Casual & Seasonal Wages	52,675
				571-10-20-00	Recreation - Personnel Benefits	7,700
				571-10-31-04	Recreation - Janitorial Supplies	(2,000)
				571-10-31-06	Recreation - Youth Program Supplies	(5,000)
				571-10-35-00	Recreation - Small Tools & Equipment	(1,000)
				571-10-41-00	Recreation - Senior Trips	500
				571-10-41-01	Recreation - Professional Services	1,100
				571-10-41-02	Recreation - Officiating	4,910
				571-10-45-01	Recreation - Copier	700
				571-10-49-00	Miscellaneous	(1,000)
				572-21-49-00	Library Services	4,000
				576-20-10-00	Pool - Salaries & Wages	5,300
				576-20-11-00	Pool - Overtime	815
				576-20-12-00	Pool - Casual & Seasonal Wages	34,700
				576-20-20-00	Pool - Personnel Benefits	5,000
				576-20-31-01	Pool - Chemicals	(1,000)
				576-20-31-03	Pool - Operating Supplies	(1,000)
				576-20-31-05	Pool - Swim Team Supplies	(800)
				576-20-35-00	Pool - Small Tools & Equipment	(1,300)
				576-20-41-00	Pool - Professional Services	875
				576-20-43-00	Pool - Excise Tax	4,808
				576-20-43-01	Pool - Swim Meet Travel	(200)
				576-20-45-00	Pool - Operating Rentals	(300)
				576-20-47-00	Pool - Utilities	2,700
				576-20-48-00	Pool - Repairs & Maintenance	(3,500)

CITY OF FIRCREST
2025 BUDGET AMENDMENT #2
Exhibit A-2

REVENUES & OTHER SOURCES			EXPENDITURES & OTHER USES		
Account	**Description**	**Amount**	**Account**	**Description**	**Amount**
			576-20-49-01	Pool - Printing & Binding	(300)
			576-20-49-03	Pool - Swim Team League Registration	(3,000)
			576-20-49-04	Pool - Registration & Tuition	(1,200)
			576-80-10-00	Parks - Salaries & Wages	(11,000)
			576-80-11-00	Parks - Overtime	2,900
			576-80-12-00	Parks - Casual & Seasonal Labor	(1,000)
			576-80-20-00	Parks - Personnel Benefits	(12,000)
			576-80-41-00	Parks - Professional Services	(1,290)
			576-80-47-01	Parks - Dumping Fees	1,000
			576-80-48-00	Parks & Repairs & Maintenance	(1,500)
			576-80-49-01	Parks - Uniforms/Clothing/Laundry	(500)
			591-14-70-00	SBITA Payments - Finance	(2,235)
			591-21-70-22	Lease Payments - Police	8,730
			591-21-70-23	SBITA Payments - Police	1,340
			508-91-00-01	Ending Fund Balance - Unassigned	202,668
Total General Fund Adjustment		**$ 111,556**	**Total General Fund Adjustment**		**$ 111,556**
Street Fund (101)			**Street Fund (101)**		
322-40-00-00	ROW Permits	$ (5,200)	542-30-10-00	Salaries & Wages	$ 37,350
333-20-20-02	WSDOT-STBG Grant - Emerson Sidewalks	(313,108)	542-30-12-00	Casual & Seasonal Wages	10,000
334-03-81-00	TIB Grant	(472,555)	542-30-20-00	Personnel Benefits	13,525
334-03-81-02	TIB Grant - Claremont Overlay #81	26,596	542-30-31-02	Operating Supplies	4,000
334-03-81-03	TIB Grant - Alameda Sidewalks #88	72,208	542-30-31-03	Street Crack Sealing Supplies	1,138
334-04-20-04	Commerce Grant - Electron Crosswalk	(35,043)	542-30-35-00	Small Tools & Equipment	1,500
336-00-87-00	Motor Vehicle Fuel Tax	(5,300)	542-30-41-02	Legal Services	(772)
367-00-00-08	Donations - Beautification	(740)	542-30-42-00	Communications	(850)
			542-30-45-01	Equipment Rental	1,634
			542-30-47-01	Dumping Fees	2,000
			542-30-48-01	Repairs & Maintenance	(8,000)
			542-63-10-00	Street Lights - Salaries & Wages	6,755
			542-63-20-00	Street Lights - Personnel Benefits	1,535
			542-63-31-00	Street Lights - Operating Supplies	(800)
			542-63-35-00	Street Lights - Small Tools & Equipment	(500)
			542-63-47-00	Street Lights - Electricity	500

CITY OF FIRCREST
2025 BUDGET AMENDMENT #2
Exhibit A-2

REVENUES & OTHER SOURCES			EXPENDITURES & OTHER USES		
Account	**Description**	**Amount**	**Account**	**Description**	**Amount**
			542-63-48-01	Street Lights - Repairs & Maintenance	6,800
			542-80-11-00	Beautification - Overtime	(700)
			542-80-12-00	Beautification - Casual & Seasonal Wages	5,100
			542-80-20-00	Beautification - Personnel Benefits	(2,300)
			542-80-31-02	Beautification - Flower Baskets	2,027
			542-80-31-04	Beautification - Operating Supplies	(4,000)
			542-80-31-05	Beautification - Banners/Flags	(500)
			542-80-35-00	Beautification - Small Tools & Equipment	300
			542-80-49-03	Beautification - Contracted Services	10,170
			595-10-63-07	Emerson Sidewalks #73 - Design	22,000
			595-10-63-08	Claremont Overlay #81 - Design	(4,140)
			595-10-63-09	Electron Crosswalk #82 - Design	19,628
			595-10-63-10	Alameda Sidewalks #88 - Design	80,750
			595-10-63-11	Regents Grind & Overlay #74 - Design	58,000
			595-32-63-01	Street Improvements	(555,947)
			595-32-63-07	Emerson Sidewalks #73 - Construction	(544,900)
			595-32-63-09	Electron Crosswalk #82 - Construction	(25,335)
			595-32-63-10	Alameda Sidewalks #88 - Construction	409,184
			508-91-01-01	Ending Fund Balance - Unassigned	(278,294)
Total Street Fund Adjustment		**$ (733,142)**	**Total Street Fund Adjustment**		**$ (733,142)**
Police Investigation Fund (105)			**Police Investigation Fund (105)**		
		$ -			$ -
Total Police Investigation Fund Adjustment		**$ -**	**Total Police Investigation Fund Adjustment**		**$ -**
Park Bond Debt Service Fund (201)			**Park Bond Debt Service Fund (201)**		
361-11-02-01	Investment Interest	$ (297)	508-31-02-01	Ending Fund Balance - Restricted	$ (297)
Total Park Bond Debt Service Fund Adjustment		**$ (297)**	**Total Park Bond Debt Service Fund Adjustment**		**$ (297)**
Park Bond Capital Fund (301)			**Park Bond Capital Fund (301)**		
361-11-03-01	Investment Interest	$ 3,700	508-31-03-01	Ending Fund Balance - Restricted	$ 3,700
Total Park Bond Capital Fund Adjustment		**$ 3,700**	**Total Park Bond Capital Fund Adjustment**		**$ 3,700**

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CITY OF FIRCREST
2025 BUDGET AMENDMENT #2
Exhibit A-2

REVENUES & OTHER SOURCES				EXPENDITURES & OTHER USES		
Account	**Description**	**Amount**		**Account**	**Description**	**Amount**
REET Fund (310)				**REET Fund (310)**		
361-11-03-11	Investment Interest - REET 1	$ 1,500		508-31-03-11	Ending Fund Balance - REET 1 - Restricted	$ 1,500
361-11-03-12	Investment Interest - REET 2	(3,500)		508-31-03-12	Ending Fund Balance - REET 2 - Restricted	(3,500)
Total REET Fund Adjustment		**$ (2,000)**		**Total REET Fund Adjustment**		**$ (2,000)**
Storm Operating Fund (415)				**Storm Operating Fund (415)**		
343-10-00-00	Storm Drain Revenues	$ (10,500)		531-50-10-00	Salaries & Wages	$ 19,000
343-10-00-02	Storm Penalties	(1,100)		531-50-11-00	Overtime	1,000
361-11-04-15	Investment Interest	7,850		531-50-12-00	Casual & Seasonal Wages	(600)
				531-50-31-02	Operating Supplies	1,700
				531-50-31-03	NPDES Public Outreach	(500)
				531-50-41-00	Professional Services	(5,000)
				531-50-42-00	Communications	(1,350)
				531-50-44-00	Excise Tax	(850)
				531-50-48-99	Interfund ER&R - O&M	800
				531-50-49-04	Registration & Tuition	(420)
				531-50-49-06	Mailing Services	(1,000)
				508-51-04-15	Ending Fund Balance - Assigned	(16,530)
Total Storm Operating Fund Adjustment		**$ (3,750)**		**Total Storm Operating Fund Adjustment**		**$ (3,750)**
Water Operating Fund (425)				**Water Operating Fund (425)**		
343-40-00-00	Water Sales	$ 85,000		534-10-10-00	Administration - Salaries & Wages	$ (64,980)
343-40-00-02	Setup Fees	(700)		534-10-20-00	Administration - Personnel Benefits	(33,460)
343-40-00-03	Water Penalties	(2,725)		534-10-41-02	Legal Services	1,500
361-11-04-25	Investment Interest	1,000		534-10-42-00	Communications	(500)
369-91-04-25	Miscellaneous Revenue	1,300		534-10-44-00	Excise Tax	7,000
				534-10-44-01	City Utility Tax	8,273
				534-10-49-02	Registration & Tuition	(1,500)
				534-10-49-03	Dues & Subscriptions	(500)
				534-10-49-06	Mailing Services	(1,300)
				534-50-10-00	Maintenance - Salaries & Wages	107,310
				534-50-11-00	Maintenance - Overtime	2,150
				534-50-12-00	Maintenance - Seasonal Wages	(1,000)
				534-50-20-00	Maintenance - Personnel Benefits	46,000

CITY OF FIRCREST
2025 BUDGET AMENDMENT #2
Exhibit A-2

REVENUES & OTHER SOURCES			EXPENDITURES & OTHER USES		
Account	**Description**	**Amount**	**Account**	**Description**	**Amount**
			534-50-31-01	Operating Supplies	(5,000)
			534-80-10-00	Operations - Salaries & Wages	(12,830)
			534-80-11-00	Operations - Overtime	(250)
			534-80-20-00	Operations - Personnel Benefits	(5,100)
			534-80-31-02	Operations - Operating Supplies	3,000
			534-80-31-03	Operations - Chlorine	500
			534-80-35-00	Operations - Small Tools & Equipment	1,840
			534-80-41-00	Operations - Water Testing	526
			534-80-47-01	Operations - Utility Services/Pumping	10,000
			534-80-47-02	Operations - Dumping Fees	1,500
			553-10-11-00	Water Conservation - Overtime	(300)
			553-10-31-00	Water Conservation - Operating Supplies	(2,000)
			591-34-70-01	SBITA Payments	(3,182)
			508-51-04-25	Ending Fund Balance - Assigned	26,178
Total Water Operating Fund Adjustment		**$ 83,875**	**Total Water Operating Fund Adjustment**		**$ 83,875**
Water Capital Improvement Fund (426)			**Water Capital Improvement Fund (426)**		
368-10-04-26	Capital Contributions	$ (4,000)	594-34-10-00	Salaries & Wages	$ (28,000)
			594-34-20-00	Personnel Benefits	(13,000)
			508-51-04-26	Ending Fund Balance - Assigned	37,000
Total Water Capital Fund Adjustment		**$ (4,000)**	**Total Water Capital Fund Adjustment**		**$ (4,000)**
Sewer Operating Fund (430)			**Sewer Operating Fund (430)**		
343-50-00-02	Sewer Setup Fees	$ (500)	535-10-41-02	Legal Services	$ (1,078)
343-50-00-03	Sewer Penalties	(2,250)	535-10-42-01	Communications	(2,500)
361-11-04-30	Investment Interest	13,000	535-10-43-00	Travel	(500)
369-91-04-30	Miscellaneous Revenue	(1,500)	535-10-48-00	Repairs & Maintenance	1,650
			535-50-10-00	Maintenance - Salaries & Wages	(50,000)
			535-50-11-00	Maintenance - Overtime	2,000
			535-50-20-00	Maintenance - Personnel Benefits	(20,000)
			535-50-31-01	Maintenance - Operating Supplies	700
			535-50-48-00	Maintenance - Repairs & Maintenance	2,000
			535-60-44-02	Sewage Treatment	(258,406)
			535-80-10-00	Operations - Salaries & Wages	(7,980)

CITY OF FIRCREST
2025 BUDGET AMENDMENT #2
Exhibit A-2

REVENUES & OTHER SOURCES			EXPENDITURES & OTHER USES		
Account	**Description**	**Amount**	**Account**	**Description**	**Amount**
			535-80-20-00	Operations - Personnel Benefits	(5,000)
			535-80-35-00	Operations - Small Tools & Equipment	1,000
			535-80-47-01	Operations - Utility Services/Pumping	(3,000)
			535-80-47-02	Operations - Dumping Fees	3,000
			508-51-04-30	Ending Fund Balance - Assigned	346,864
Total Sewer Operating Fund Adjustment		**$ 8,750**	**Total Sewer Operating Fund Adjustment**		**$ 8,750**
Sewer Capital Improvement Fund (432)			**Sewer Capital Improvement Fund (432)**		
368-10-04-32	Capital Contributions	$ 2,643	594-35-10-00	Salaries & Wages	$ (3,500)
			594-35-20-00	Personnel Benefits	(3,200)
			594-35-63-01	Pasadena Ave Sewer Main Pipe Bursting Project	123,312
			594-35-63-03	Project Engineering	(88,301)
			508-51-04-32	Ending Fund Balance - Assigned	(25,668)
Total Sewer Capital Fund Adjustment		**$ 2,643**	**Total Sewer Capital Fund Adjustment**		**$ 2,643**
Equipment Replacement Fund (501)			**Equipment Replacement Fund (501)**		
348-30-00-00	General Fund - Equipment Replacement	$ 3,117	548-65-10-00	Salaries & Wages	$ (7,160)
348-30-08-00	General Fund - O & M	400	548-65-20-00	Personnel Benefits	(10,000)
348-30-12-00	Storm - O & M	800	548-65-31-06	Facilities - Gas	400
			548-65-31-13	Storm - Gas	800
			594-48-64-01	Legislative - Capital	205
			594-48-64-08	Police - Capital	2,912
			508-51-05-01	Ending Fund Balance - Assigned	17,160
Total Equipment Replacement Fund Adjustment		**$ 4,317**	**Total Equipment Replacement Fund Adjustment**		**$ 4,317**
GRAND TOTAL - REVENUE ADJUSTMENTS		**$ (528,348)**	**GRAND TOTAL - EXPENDITURE ADJUSTMENTS**		**$ (528,348)**

FIRCREST CITY COUNCIL AGENDA SUMMARY

NEW BUSINESS: **Ordinance Adopting the Annual Budget for Fiscal Year 2026**

ITEM: **13E**

DATE: **November 25, 2025**

FROM: **Allison Deskins, Finance Director**

RECOMMENDED MOTION: I move to adopt Ordinance No. ____, adopting the annual budget of the City of Fircrest for the Fiscal Year of 2026.

PROPOSAL: The City Council is being asked to adopt the 2026 Annual Budget Ordinance.

FISCAL IMPACT: The total 2026 Budget, including estimated revenues, expenditures, and fund balances, is $34,342,175.

ADVANTAGE: The City will be in compliance with RCW 35A.33.075.

DISADVANTAGES: None identified.

ALTERNATIVES: None identified.

HISTORY: On September 23rd, 2025, the Preliminary Budget was presented to the City Council. Council budget work sessions were held on October 6th, October 13th, October 20th, November 3rd, and November 10th, with an additional budget discussion held at the City Council Study Session on November 17th. A Public Hearing to receive citizen comments on the 2026 revenue sources and property tax levy was held on October 28th, 2025. Public Hearings to receive comments on the 2026 Budget were held on October 28th and November 12th, 2025.

The following resolutions and ordinances related to the 2026 Budget were authorized and adopted on November 12th, 2025:

- 2026 Ad Valorem Tax Levy
- 2026 Municipal Court Judge and Chief Examiner Rate of Pay
- 2026 Salaries of Non-Union Employees, Including Casual and Seasonal Employees

ATTACHMENTS: Ordinance
Budget Fund Summary

CITY OF FIRCREST
ORDINANCE NO.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, ADOPTING THE ANNUAL BUDGET OF THE CITY OF FIRCREST FOR THE FISCAL YEAR 2026.

WHEREAS, State law requires the City to adopt a budget and provides procedures for the filing of estimates, preparation of a preliminary budget, holding public hearings, and final adoption of the budget; and

WHEREAS, the 2026 Preliminary Budget of the City of Fircrest was prepared, filed, and submitted to the City Council on September 23, 2025, and Public Hearings on the proposed budget were held on October 28, 2025, and November 12, 2025; and

WHEREAS, pursuant to said hearings, the City Council has deliberated and made adjustments and changes deemed necessary and proper in the preliminary budget; and

WHEREAS, the City Council now wishes to adopt by reference, in accordance with RCW 35A.33.075, a final budget that provides for totals of estimated revenues and appropriations for each separate fund and the aggregate totals for all such funds combined.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF FIRCREST DO ORDAIN AS FOLLOWS:

Section 1. The budget document on file with the City Clerk, entitled "City of Fircrest 2026 Annual Budget," is hereby adopted by reference as though fully set forth.

Section 2. The 2026 Budget and totals of the estimated revenues, expenditures, and fund balances for each separate fund and the aggregate totals are as follows:

FUND	REVENUE	EXPENDITURES
001 General	$12,518,655	$12,518,655
101 Street	1,364,097	1,364,097
105 Police Investigation	950	950
150 Cumulative Reserve	2,750,000	2,750,000
201 Park Bond Debt Service	745,843	745,843
301 Park Bond Capital	1,100,485	1,100,485
310 Real Estate Excise Tax (REET)	3,112,440	3,112,440
415 Storm Operating	1,279,649	1,279,649
416 Storm Capital	1,058,604	1,058,604
425 Water Operating	1,718,107	1,718,107
426 Water Capital	444,068	444,068
430 Sewer Operating	4,427,367	4,427,367
432 Sewer Capital	1,007,301	1,007,301
501 Equipment Replacement (ERR)	2,814,607	2,814,607
TOTAL ALL FUNDS	**$34,342,175**	**$34,342,175**

<u>Section 3. Notification.</u> The City Clerk, Finance Director, or City Manager is directed to transmit a certified copy of this ordinance and the final 2026 Budget to the Division of Municipal Corporations of the Office of the State Auditor and the Association of Washington Cities.

<u>Section 4. Corrections.</u> The City Clerk and codifiers of the ordinance are authorized to make necessary corrections to this ordinance, including, but not limited to, the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers, and any references thereto.

<u>Section 5. Severability.</u> If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such invalidity shall not affect the validity or effectiveness of the remaining portions of this ordinance.

<u>Section 6. Summary, Publication, and Effective Date.</u> This Ordinance or a summary thereof consisting of the title, shall be published in the official newspaper of the City and shall take effect and be in full force on January 1, 2026.

PASSED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, at a regular meeting thereof this 25th day of November 2025.

APPROVED:

____
Shannon Reynolds, Mayor

ATTEST:

____
Arlette Burkhart, City Clerk

APPROVED AS TO FORM:

____
Joanna Eide, City Attorney

Publication Date:
Effective Date:

GENERAL FUND CHANGE IN FUND BALANCE REPORT

Operating Revenues	8,082,057
Operating Expenses	8,066,432
Operating Revenues Over/(Under) Operating Expenditures	**15,625**

GENERAL FUND SUMMARY REPORT

RESOURCES

Assigned Beginning Fund Balance - Light	387,030
Assigned Beginning Fund Balance - 44th Alameda	523,656
Unassigned Beginning Fund Balance - Reserved for Cash Flow	1,925,000
Unassigned Beginning Fund Balance	1,600,912
Operating Revenues	8,082,057
Total Resources with Beginning Fund Balance	**12,518,655**

EXPENDITURES

Operating Expenses	8,066,432
Capital & Other Expenditures	73,381
Transfer Out to Street for St. Lt. Maint./Cap from Lt. Fund Balance	45,517
Transfer Out to Street Fund	275,396
Assigned Ending Fund Balance - Light	341,513
Assigned Ending Fund Balance - 44th Alameda	503,656
Unassigned Ending Fund Balance - Reserved for Cash Flow	1,925,000
Unassigned Ending Fund Balance	1,287,760
Total Expenditures with Ending Fund Balance	**12,518,655**

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GENERAL FUND REVENUE

BARS	Description		2026 Budget
308-51-00-01	Assigned BFB - Light		387,030
308-51-00-02	Assigned BFB - 44th Alameda		523,656
308-31-00-01	Restricted BFB - ARPA		-
308-91-00-01	Reserved for Cash Flow		1,925,000
308-91-00-01	Unassigned BFB - General		1,600,912
		Total Fund Balance	**4,436,598**
311-10-00-00	General Property Taxes		1,769,304
311-10-01-00	EMS Taxes		585,230
311-30-00-00	Sale Of Tax Title Property		-
313-11-00-00	Retail Sales & Use Tax		943,165
313-17-00-00	Zoo Tax		102,000
313-71-00-00	Local Criminal Justice Tax		177,500
316-40-00-00	Water Utility Tax		97,908
316-41-00-00	Sewer Utility Tax		173,700
316-42-00-01	Storm Drain Utility Tax		31,900
316-43-00-00	Gas Utility Tax		136,000
316-45-00-00	Garbage/Solid Waste Tax		153,845
316-46-00-00	Television Cable Tax		127,549
316-47-00-00	Telephone/Telegraph Tax		65,000
		Total Taxes	**4,363,099**
321-91-00-01	Non-Comp Charge/Electric		358,000
321-91-00-02	Franchise Fee Water		9,750
321-91-00-03	Franchise Fee Cable TV		123,600
321-99-00-00	Business Licenses & Permits		65,000
322-10-00-00	Building Permit		100,000
322-10-00-01	Mechanical Permit		25,000
322-10-00-02	Plumbing Permit		10,000
322-10-00-03	Excavate/Clear/Grading Permits		300
322-10-00-05	Sign Permit		500
322-10-00-06	Investigation Fee		1,000
322-10-00-07	Fire Protection Permit		500
322-90-00-00	Other Licenses & Permits (Alarm)		300
		Total Licenses & Permits	**693,950**
332-92-10-00	ARPA Grant		-
333-20-60-00	Reimb - St of WA (Fed Passthru)		10,000
334-00-30-00	State Grant From Secretary of State		-
334-01-20-00	State Grant From AOC		2,000
334-01-21-00	State Grant From AOC - Blake Decision		2,000
334-04-20-00	State Grant From Dept of Commerce - Comp Plan		-
334-04-20-02	State Grant - Dept of Commerce - Middle Housing		-
334-04-20-03	State Grant - Dept of Commerce - Climate Planning		-
335-04-01-00	Criminal Justice Special Funding		-
336-00-98-00	City Assistance		118,000
336-06-21-00	CJ Population		3,041
336-06-26-00	CJ Special Programs		10,715
336-06-42-00	Marijuana Excise Tax		12,000
336-06-51-00	DUI-Cities		800
336-06-94-00	Liquor Excise Tax		50,608
336-06-95-00	Liquor Board Profits		53,069
336-06-95-01	Liquor Board Profits - Public Safety		11,000
		Total Intergovernmental Revenues	**273,233**
341-43-00-00	Interdepartmental Service Chg		876,293
341-49-00-00	Ruston Court Contract		282,523
341-99-00-00	Passport Fees		75,000
342-40-00-00	Special Inspection Fees		-
345-81-00-01	Planning Permit		9,000
345-81-00-02	Site Development Permit		8,000
345-83-00-00	Plan Checking		15,000
347-30-00-00	Swimming Pool Fees		200,000
347-30-00-02	Swim Team Fees		9,000
347-30-00-04	Recreation Fees		30,000

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GENERAL FUND REVENUE

BARS	Description		2026 Budget
347-30-00-06	Adult Basketball Registration		-
347-30-00-08	Adult Kickball Registration		-
347-30-00-09	Adult Pickleball Registration		-
347-30-00-10	Participation Fees-Adult		5,365
347-30-00-11	Senior Trips		12,000
347-30-00-12	Day Camps		38,000
347-30-00-13	Skyhawks Camps		20,000
347-60-00-01	Youth Basketball Registration		-
347-60-00-02	Youth Baseball Registration		-
347-60-00-30	Registration-Fees---Special-Events		15,355
347-60-00-04	Indoor Soccer Registration		-
347-60-00-05	Flag Football Registration		-
347-60-00-09	Instructor Based Revenue		52,000
347-60-00-10	Swimming Instruction Fees		58,800
347-60-00-11	Instructor Based Revenue - Pool		-
347-60-00-12	Cancellation Fee - Activities		-
347-60-00-13	Participation Fees-Youth		82,000
		Total Charges for Goods & Services	**1,788,335**
353-10-00-01	Municipal Court		315,000
356-50-00-00	Investigative Fund Assessments		2,000
356-50-04-00	DUI Invest Fund Assessments		5,000
		Total Fines & Forfeits	**322,000**
361-11-00-01	Investment Interest - General		320,500
361-40-00-01	Sales Interest		3,500
361-40-00-03	Int On Gen Property Taxes		7,500
361-40-00-04	Int On EMS Property Taxes		1,500
361-40-00-05	Interest Payment from PCBF		-
361-40-00-06	Interest from Fircrest Municipal Court		5,000
362-40-00-00	Rental Revenue - Space & Facility		85,000
362-40-00-01	Rental Revenue - Soccer Field		6,500
362-40-00-02	Rental Revenue - Cancellation Fees		-
362-40-00-03	Rental Revenue - Recreation Equipment		300
362-50-00-01	Land Rental - Gen Fund Property		100,738
362-50-00-02	Land Rental - ERR Garage		5,561
362-50-00-03	Rental Revenue - Time/Temp Sign		2,640
362-50-00-04	Rental Revenue - Pool		20,000
362-50-00-07	Rental Revenue - Pool Party Room		15,000
367-00-00-02	Donations - Parks		47,500
367-00-00-03	Donations - Police		10,000
367-00-00-10	Donations - Fireworks		2,700
367-00-00-11	Private Grants		-
367-00-00-12	Donations - Centennial Celebration		-
369-10-00-00	Sale of Surplus - General		-
369-30-00-01	Confiscated-And-Forfeited-Property		-
369-40-00-00	Judgements and Settlements		-
369-81-00-00	Cash Over/Short		-
369-81-00-01	Cash Over/Short - Pool		-
369-91-00-01	Other Misc Revenue - General		7,500
		Total Misc Revenue	**641,440**
		Total Operating Revenue	**8,082,057**
382-10-00-00	Refundable Deposits		-
382-10-00-01	Permit Deposits		-
382-10-00-02	Rec Household Credit		-
398-10-00-01	Insurance Recovery Non Capital		-
		TOTAL RESOURCES	**12,518,655**

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GENERAL FUND EXPENDITURE RECAP

OPERATING BUDGET	2026 BUDGET
Legislative	$ 87,328
Judicial	496,803
Admin	376,731
Finance	424,591
Legal	313,500
Other Employee Benefits	2,500
Non-Departmental	147,003
Personnel	139,901
Facilities & Equipment	-
Information Systems	188,819
Civil Service	5,185
Police	2,339,472
Fire/EMS	883,797
Jail	30,000
Building	165,963
Emergency Mgmt	11,342
Physical Environment	16,100
Planning	189,063
Mental Health	2,074
Recreation	704,679
Library	15,500
Community Events	50,000
Swimming Pool	317,110
Parks	358,516
Total Departmental Operating Budget	**7,265,975**
OTHER FINANCING USES	
Capital Expenditures & Other Uses	
Legislative	-
Facilities	-
Emergency Mgmt	1,464
Information Systems	-
Police	-
Parks	-
Pool	20,000
Leases/SBITA	31,446
Total Capital Budget & Other Uses	**52,909**
Operating Transfer/Street Beautification	10,000
Operating Transfer/Property Tax	265,396
Total Operating Transfers	**275,396**
Transfer for Street Light Maintenance	45,517
Total Equity Transfers	**45,517**
TOTAL EXPENDITURES & OTHER USES	**7,639,796**
Unassigned Ending Fund Balance	1,287,760
Reserved for Cash Flow	1,925,000
Assigned - Light	341,513
Assigned - 44th Alameda	503,656
Restricted - ARPA	-
Total Ending Fund Balance	**4,057,930**
TOTAL GENERAL FUND BUDGET	**$ 11,697,726**

STREET FUND CHANGE IN FUND BALANCE REPORT

Operating Revenues	177,533
Transfer In-Operating	320,912
Operating Expenses	(597,169)
Operating Revenues Over/(Under) Operating Expenditures	**(98,723)**
Transfers In-Capital	183,392
Grant Revenue for Capital	409,184
Capital Expenses	(165,381)
Net Change in Fund Balance	**328,472**

STREET FUND SUMMARY REPORT

RESOURCES	
Unassigned Beginning Fund Balance	273,075
Operating Revenues	177,533
Grant Revenue	409,184
Transfers In-Operating	320,912
Transfer In-Capital	183,392
Total Resources with Beginning Fund Balance	**1,364,097**
EXPENDITURES	
Operating Expenses	597,169
Capital Expenses	165,381
Unassigned Ending Fund Balance	601,547
Total Expenditures with Ending Fund Balance	**1,364,097**

POLICE INVESTIGATION FUND CHANGE IN FUND BALANCE

Operating Revenues	500
Operating Expenses	0
Net Change in Fund Balance	**500**

POLICE INVESTIGATION FUND SUMMARY REPORT

RESOURCES	
Restricted BFB-Police Investigation	450
Operation Revenues	500
Total Resources with Beginning Fund Balance	**950**
EXPENDITURES	
Operating Expenditures	0
Restricted EFB-Police Investigation	950
Total Expenditures with Ending Fund Balance	**950**

CUMULATIVE RESERVE FUND SUMMARY REPORT

Committed Beginning Fund Balance - General Fund	2,750,000
Total Resources with Beginning Fund Balance	**2,750,000**
Committed Ending Fund Balance - General Fund	2,750,000
Total Expenditures with Ending Fund Balance	**2,750,000**

PARK BOND DEBT SERVICE FUND CHANGE IN FUND BALANCE

Revenues	573,386
Expenses	(556,200)
Net Change in Fund Balance	**17,186**

PARK BOND DEBT SERVICE FUND SUMMARY REPORT

RESOURCES	
Restricted Beginning Fund Balance	172,457
Operation Revenues	573,386
Total Resources with Beginning Fund Balance	**745,843**
EXPENDITURES	
Operating Expenditures	556,200
Restricted Ending Fund Balance	189,643
Total Expenditures with Ending Fund Balance	**745,843**

PARK BOND CAPITAL FUND CHANGE IN FUND BALANCE

Revenues	42,518
Expenses	0
Net Change in Fund Balance	**42,518**

PARK BOND CAPITAL FUND SUMMARY REPORT

RESOURCES	
Restricted Beginning Fund Balance	1,057,967
Revenues	42,518
Total Resources with Beginning Fund Balance	**1,100,485**
EXPENDITURES	
Expenditures	0
Restricted Ending Fund Balance	1,100,485
Total Expenditures with Ending Fund Balance	**1,100,485**

REET FUND CHANGE IN FUND BALANCE

Revenues-REET 1	171,602
Revenues-REET 2	232,892
Transfers Out REET 1	(100,000)
Transfers Out REET 2	(83,392)
Net Change in Fund Balance	**221,101**

REET FUND SUMMARY REPORT

RESOURCES	
Restricted Beginning Fund Balance (1st 1/4)	576,531
Restricted Beginning Fund Balance (2nd 1/4)	2,131,416
Revenues REET 1	171,602
Revenues REET 2	232,892
Total Resources with Beginning Fund Balances	**3,112,440**
EXPENDITURES	
Transfers Out REET 1	100,000
Transfers Out REET 2	83,392
Restricted Ending Fund Balance (1st 1/4)	648,133
Restricted Ending Fund Balance (2nd 1/4)	2,280,916
Total Expenditures with Ending Fund Balances	**3,112,440**

STORM DRAIN CHANGE IN FUND BALANCE REPORT

Operating Revenues	692,558
Operating Expenses	(557,536)
Operating Revenues Over/(Under) Operating Expenditures	135,022
Less Transfers Out	(85,200)
Net Change in Fund Balance	**49,822**

STORM DRAIN FUND SUMMARY REPORT

RESOURCES	
Assigned Beginning Fund Balance	447,707
Reserved for Cash Flow	139,384
Operating Revenues	692,558
Total Resources with Beginning Fund Balance	**1,279,649**
EXPENDITURES	
Operating Expenses	557,536
Transfers Out	85,200
Reserved for Cash Flow	139,384
Assigned Ending Fund Balance	497,528
Total Expenditures with Ending Fund Balance	**1,279,649**

STORM DRAIN CAPITAL CHANGE IN FUND BALANCE REPORT

Flood Control District Funds	142,979
Transfers In	85,200
Less Capital Expenditures	(102,152)
Net Change in Fund Balance	**126,027**

STORM DRAIN CAPITAL FUND SUMMARY REPORT

RESOURCES	
Assigned Beginning Fund Balance	830,425
Flood Control District Funds	142,979
Transfers In	85,200
Total Resources with Beginning Fund Balance	**1,058,604**
EXPENDITURES	
Capital Expenses	102,152
Assigned Ending Fund Balance	956,452
Total Expenditures with Ending Fund Balance	**1,058,604**

WATER CHANGE IN FUND BALANCE REPORT

Operating Revenues	1,311,697
Operating Expenses	(1,145,780)
Operating Revenues Over/(Under) Operating Expenditures	**165,917**
Less Transfer Out	(200,000)
Change in Fund Balance	**(34,083)**

WATER FUND SUMMARY REPORT

RESOURCES	
Assigned Beginning Fund Balance	406,410
Operating Revenues	1,311,697
Total Resources with Beginning Fund Balance	**1,718,107**
EXPENDITURES	
Operating Expenses	1,145,780
Transfer Out	200,000
Assigned Ending Fund Balance	372,327
Total Expenditures with Ending Fund Balance	**1,718,107**

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WATER CAPITAL CHANGE IN FUND BALANCE REPORT

Capital Contributions	4,000
Transfers In	200,000
Less Capital Expenditures	(162,974)
Change in Fund Balance	**41,026**

WATER CAPITAL FUND SUMMARY REPORT

RESOURCES	
Assigned Beginning Fund Balance	240,068
Capital Contributions	4,000
Transfers In	200,000
Total Resources with Beginning Fund Balance	**444,068**
EXPENDITURES	
Capital Expenses	162,974
Assigned Ending Fund Balance	281,094
Total Expenditures with Ending Fund Balance	**444,068**

SEWER CHANGE IN FUND BALANCE REPORT

Operating Revenues	2,973,786
Operating Expenses	(2,615,635)
Operating Revenues Over/(Under) Operating Expenditures	**358,152**
Debt Service	(312,105)
Transfer Out	(280,000)
Change in Fund Balance	**(233,953)**

SEWER FUND SUMMARY REPORT

RESOURCES	
Assigned Beginning Fund Balance	1,453,581
Reserved for Cash Flow	0
Operating Revenues	2,973,786
Total Resources with Beginning Fund Balance	**4,427,367**
EXPENDITURES	
Operating Expenses	2,615,635
Debt Service	312,105
Transfer Out	280,000
Reserved for Cash Flow	0
Assigned Ending Fund Balance	1,219,628
Total Expenditures with Ending Fund Balance	**4,427,367**

SEWER CAPITAL CHANGE IN FUND BALANCE REPORT

Capital Contributions	7,000
Transfer In	280,000
Capital Expenses	(302,268)
Change in Fund Balance	**(15,268)**

SEWER CAPITAL FUND SUMMARY REPORT

RESOURCES	
Assigned Beginning Fund Balance	720,301
Capital Contributions	7,000
Transfer In	280,000
Total Resources with Beginning Fund Balance	**1,007,301**
EXPENDITURES	
Capital Expenses	302,268
Assigned Ending Fund Balance	705,033
Total Expenditures with Ending Fund Balance	**1,007,301**

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ERR FUND CHANGE IN FUND BALANCE REPORT

Operating Revenues	284,207
Operating Expenses	(222,955)
Operating Revenues Over/Under Operating Expenses	**61,252**
Capital Replacement Transferred In	263,584
Capital Expenses	(237,744)
Net Change in Fund Balance	**87,092**

ERR FUND SUMMARY REPORT

RESOURCES	
Assigned Beginning Fund Balance	2,266,816
Operating Revenues	284,207
Capital Replacement Transferred In	263,584
Total Resources with Beginning Fund Balance	**2,814,607**
EXPENDITURES	
Operating Expenses	222,955
Capital Expenses	237,744
Assigned Ending Fund Balance	2,353,908
Total Expenditures with Ending Fund Balance	**2,814,607**

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FIRCREST CITY COUNCIL AGENDA SUMMARY

NEW BUSINESS: **Ordinance Amending Fircrest Municipal Code 16.40.250 – Parking Violation Penalties**

ITEM: **13F**

DATE: **November 25, 2025**

FROM: **Victor Celis, Police Chief**

RECOMMENDED MOTION: I move to adopt Ordinance No. _____, amending Fircrest Municipal Code 16.40.250 relating to parking violation penalties.

PROPOSAL: The City Council is being asked to adopt an ordinance amending Fircrest Municipal Code 16.40.250, increasing the penalty for parking violations from $30.00 to $50.00.

FISCAL IMPACT: Not identified.

ADVANTAGE: Increasing the parking fine is intended to encourage greater compliance with the City's parking regulations.

DISADVANTAGES: None identified.

ALTERNATIVES: Maintain the current fine or increase it by a lesser amount.

BACKGROUND: The City last increased its parking violation penalty in 2006. Since that time, the cost of providing police and municipal court services has risen significantly. Despite these increases, the City's parking fines have remained unchanged and no longer reflect the actual cost of enforcement.

A comparison of nearby jurisdictions shows that Fircrest's current fine is in the mid-range. Gig Harbor and Edgewood charge $20.00; Milton, $65.00; University Place, $25.00 - $100.00 depending on the violation; Lakewood, $145.00; and Tacoma, $30.00 - $85.00.

Raising the fine from $30.00 to $50.00 per violation is not excessive but is sufficient to encourage greater compliance. A $30.00 fine may no longer act as an effective deterrent, whereas a $50.00 fine is more likely to encourage lawful parking behavior without imposing undue financial hardship.

It is also recommended that the administrative fee for payment plans be removed from FMC 16.40.250. Administrative fees for traffic infractions are already administered by the Municipal Court in accordance with the Washington State cost fee schedule, and this provision would rarely apply to parking tickets, as the court's minimum required monthly payment is $50.00.

This proposal was discussed at the November 17, 2025, budget workshop.

ATTACHMENTS: Ordinance

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CITY OF FIRCREST
ORDINANCE NO. _______

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, AMENDING SECTION 12 OF ORDINANCE NO. 1401 AND FIRCREST MUNICIPAL CODE 16.40.250 RELATING TO PARKING VIOLATION PENALTIES.

WHEREAS, the City has not updated the penalty amount for parking violations since 2006, when the current fine of $30.00 was established; and

WHEREAS, the cost of providing police and municipal court services has increased significantly since 2006; and

WHEREAS, despite rising operational costs, the City's parking penalties have remained unchanged and no longer reflect the actual cost of enforcement;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF FIRCREST DO ORDAIN AS FOLLOWS:

Section 1. FMC 16.40.250, Amended. Section 1 of Ordinance No. 1401 and FMC 16.40.250 are hereby amended to read as follows:

> **16.40.250 Violation – Penalty.**
>
> Every person convicted of a violation of any provision of this chapter shall be subject to a monetary penalty in the amount of ~~$30.00~~$50.00. Each act in violation of any of the provisions hereof shall be deemed a separate offense. A monetary penalty of $25.00 shall be imposed for failure to respond to a notice of traffic infraction relating to parking. In addition, all violations of RCW Title 46 relating to parking shall be subject to a monetary penalty not to exceed $25.00 for failure to respond to a notice of traffic infraction related to parking. ~~There is assessed a $10.00 administrative fee of $10.00 per ticket, up to $25.00, per payment plan if time payments are requested for payment of fines.~~ (Ord. 1401 § 12, 2006; Ord. 1315 § 1, 2002; Ord. 1258 § 1, 2000; Ord. 1034 § 1, 1993).

Section 2. Corrections. The City Clerk and codifiers of the ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 3. Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such invalidity shall not affect the validity or effectiveness of the remaining portions of this ordinance.

Section 4. Effective Date. This Ordinance shall become effective five (5) days after passage, approval, and publication as provided by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, at a regular meeting thereof this 25th day of November 2025.

APPROVED:

____
Shannon Reynolds, Mayor

ATTEST:

____
Arlette Burkhart, City Clerk

APPROVED AS TO FORM:

____
Joanna Eide, City Attorney

Publication Date:
Effective Date:

FIRCREST CITY COUNCIL AGENDA SUMMARY

NEW BUSINESS: **Apex Engineering On-Call Engineering Services Contract Amendment**

ITEM: **13G**

DATE: **November 25, 2025**

FROM: **Tyler Bemis, Public Works Director**

RECOMMENDED MOTION: I move to adopt Resolution No. _____, authorizing the City Manager to execute Amendment #10 to the Professional Services Agreement with Apex Engineering LLC for on-call engineering services.

PROPOSAL: The City Council is being asked to authorize the City Manager to execute Amendment #10 to the Professional Services Agreement with Apex Engineering Services LLC to provide continued on-call engineering services.

FISCAL IMPACT: This agreement does not have a fixed contract amount. Work will be performed on a task order basis for each request, with costs charged to the professional services budget of the applicable department and project. Total expenditures will remain within approved budget allocations.

ADVANTAGES: Utilizing an on-call engineering firm helps expedite project approval and design. Apex Engineering provides a wide variety of engineering services that meet the potential needs of Public Works.

DISADVANTAGES: None identified.

ALTERNATIVES: Do not have an on-call engineering firm for services and instead enter into separate professional service agreements for each task or project, potentially delaying project work during the engineer selection process.

BACKGROUND: Apex Engineering has provided on-call engineering services to the City since 2016. The City has successfully used Apex's services in previous years and wishes to continue this on-call engineering contract.

ATTACHMENTS: Resolution
Amendment #10 to the Professional Services Agreement
Exhibit B – 2026 Professional Services Fee Schedule

CITY OF FIRCREST
RESOLUTION NO. ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, AUTHORIZING THE CITY MANAGER TO EXECUTE A TENTH AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH APEX ENGINEERING LLC FOR ON-CALL ENGINEERING SERVICES.

WHEREAS, the City of Fircrest has contracted with Apex Engineering LLC to provide on-call engineering services for transportation-type projects and additional services as needed since 2016; and

WHEREAS, the City of Fircrest has identified funds for these services in the annual budget; and

WHEREAS, the current Agreement term will expire on December 31, 2025; and

WHEREAS, the City of Fircrest wishes to continue utilizing Apex Engineering LLC for these services.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FIRCREST:

Section 1. The City Manager is hereby authorized and directed to execute a Tenth Amendment to the Professional Services Agreement with Apex Engineering LLC, extending the term of the agreement through December 31, 2026, and updating the fees.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, at a regular meeting thereof this 25th day of November 2025.

APPROVED:

____
Shannon Reynolds, Mayor

ATTEST:

____
Arlette Burkhart, City Clerk

APPROVED AS TO FORM:

____
Joanna Eide, City Attorney

AMENDMENT #10
TO THE CITY OF FIRCREST
PROFESSIONAL SERVICES AGREEMENT
WITH APEX ENGINEERING LLC
FOR ON-CALL ENGINEERING SERVICES

This Ninth Amendment is hereby made and entered into this 25th day of November 2025 by and between the City of Fircrest, a political subdivision of the State of Washington, hereinafter referred to as the "City," and Apex Engineering LLC, hereinafter referred to as "Consultant', to be effective January 1, 2026.

WITNESSETH:

1. **Purpose**

The purpose of this Tenth Amendment is to amend the March 22, 2016, agreement. This amendment is limited to the amendments as set forth herein. All of the remaining terms and conditions of the March 22, 2016, agreement shall remain in full force and effect. The amendments are as follows:

2. Exhibit B is hereby replaced with a new Exhibit B to reflect the 2026 schedule of charges.

3. The Term of the Agreement shall be extended through December 31, 2026.

IN WITNESS WHEREOF, the parties to these presents have executed this contract in three counterparts, each of which shall be deemed as originals, in the year and day first above mentioned.

CITY OF FIRCREST

By ______________________________
Dawn Masko, City Manager

APEX ENGINEERING LLC

By ___________________________

Approved as to Form:

By ______________________________
Joanna Eide, City Attorney

APEX ENGINEERING PROFESSIONAL SERVICES FEE SCHEDULE - 2026

Office	**Standard Hourly Rate**
Principal	$235.00
Senior Project Manager	$220.00
Professional Engineer	$215.00
Professional Land Surveyor	$200.00
Project Manager	$190.00
Construction Project Manager	$180.00
Senior Design Engineer	$170.00
Senior CAD Designer	$170.00
Design Engineer	$160.00
CAD Designer	$150.00
Survey Field Coordinator	$190.00
Survey Technician	$155.00
Project Expeditor	$150.00
Administrative	$100.00
Senior Planner	$170.00
Planning Technician	$110.00
Survey Crew	$220.00
3-Person Survey Crew	$300.00
Inspector	$165.00

Reimbursable Expenses	
Mileage	Standard Federal Rate
Deliveries	Cost plus 15%
Misc. Outside Costs	Cost plus 15%
Photography/Special Materials	Cost Plus 15%
Copies (1-sided)	$0.05/Each
Copies (2-sided)	$0.10/Each
Foam Core (Sq Ft)	$1.30
Prints - Black & White (Sq Ft)	$0.33
Prints - Color (Sq Ft)	$1.00
Mylars	$10.20
Public Notice Posting Boards	
Large (36" x 48") Yellow	$16.00/each
Small (12" x 24" Yellow) / (18" x 24" White)	$5.00/each

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FIRCREST CITY COUNCIL AGENDA SUMMARY

NEW BUSINESS: **Psomas On-Call Engineering Services Contract Amendment**

ITEM: **13H**

DATE: **November 25, 2025**

FROM: **Tyler Bemis, Public Works Director**

RECOMMENDED MOTION: I move to adopt Resolution No. _____, authorizing the City Manager to execute Amendment #11 to the Professional Services Agreement with Psomas for on-call engineering services.

PROPOSAL: The City Council is being asked to authorize the City Manager to execute Amendment #11 to the Professional Services Agreement with Psomas to provide continued on-call engineering services.

FISCAL IMPACT: This agreement does not include a fixed contract amount. Work will be performed on a task order basis for each request, with costs charged to the professional services budget of the applicable department and project. Total expenditures will remain within approved budget allocations.

ADVANTAGES: Continued utilization of an on-call engineering firm allows the City to advance project design and approvals efficiently. Psomas provides a broad range of engineering services that meet the potential needs of Public Works.

DISADVANTAGES: None identified.

ALTERNATIVES: Do not retain an on-call engineering firm and instead enter into separate professional service agreements for each task or project. This may delay project delivery due to the time required for consultant selection and contracting.

BACKGROUND: Psomas has provided on-call engineering services to the City since 2016 and is currently supporting several projects, including the Alameda Sidewalk project. Psomas has consistently delivered quality services, and both parties wish to continue the on-call engineering relationship through this contract amendment.

ATTACHMENTS: Resolution
Amendment #11 to the Professional Services Agreement
Exhibit B – 2026 Professional Services Fee Schedule

CITY OF FIRCREST
RESOLUTION NO. ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, AUTHORIZING THE CITY MANAGER TO EXECUTE A TENTH AMENDMENT TO THE PROFESSIONAL SERVICE AGREEMENT WITH PSOMAS FOR ON-CALL ENGINEERING SERVICES FOR SERVICES.

WHEREAS, the City of Fircrest has contracted with Psomas to provide on-call engineering services for transportation-related projects and additional services as needed since 2016; and

WHEREAS, the City of Fircrest has identified funds for these services in the annual budget; and

WHEREAS, the term of said Agreement will expire on December 31, 2025; and

WHEREAS, Psomas has provided the 2026 schedule of charges identified in "Exhibit B" to the Amendment; and

WHEREAS, the City of Fircrest wishes to continue utilizing Psomas for these services.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FIRCREST:

Section 1. The City Manager is hereby authorized and directed to execute an Eleventh Amendment to the Professional Service Agreement with Psomas, extending the term of the agreement through December 31, 2026, and updating the fees.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, at a regular meeting thereof this 25th day of November 2025.

APPROVED:

____
Shannon Reynolds, Mayor

ATTEST:

____
Arlette Burkhart, City Clerk

APPROVED AS TO FORM:

____
Joanna Eide, City Attorney

AMENDMENT #11
TO THE CITY OF FIRCREST
PROFESSIONAL SERVICES AGREEMENT
WITH PSOMAS FOR ON-CALL ENGINEERING SERVICES

This Tenth Amendment is hereby made and entered into this 25th day of November 2025 by and between the City of Fircrest, a political subdivision of the State of Washington, hereinafter referred to as the "City," and Psomas, hereinafter referred to as "Consultant", to be effective January 1, 2026.

WITNESSETH:

1. **Purpose**

The purpose of this Eleventh Amendment is to amend the March 22, 2016, agreement. This amendment is limited to the amendments as set forth herein. All of the remaining terms and conditions of the March 22, 2016, agreement shall remain in full force and effect. The amendments are as follows:

2. Exhibit B is hereby replaced with a new Exhibit B to reflect the 2026 schedule of charges.

3. The Term of the Agreement shall be extended through December 31, 2026.

IN WITNESS WHEREOF, the parties to these presents have executed this contract in three counterparts, each of which shall be deemed as originals, in the year and day first above mentioned.

CITY OF FIRCREST	**Psomas**
By ______________________________	By __________________________
Dawn Masko, City Manager	

Approved as to Form:

By ______________________________
Joanna Eide, City Attorney

Psomas
Summary of Negotiated Costs
Effective January 1, 2026 through December 31, 2026

Classification	2026 Inclusive Rate (Rounded to $1)
Principal	318
Engineering Manager I	251
Engineering Manager II	288
Asst. Engineering Manager	237
Senior Engineer I	216
Senior Engineer II	227
Project Engineer I	183
Project Engineer II	207
Design Engineer I	146
Design Engineer II	155
Design Engineer III	166
Engineering Technician	125
Technician	112
Engineering Assistant	100
Senior Project Manager Survey	275
Survey Crew I (w/Equip)	234
Survey Crew II (w/Equip)	297
Field Surveyor I	113
Field Surveyor II	147
Field Surveyor III	166
Project Surveyor I	169
Project Surveyor II	189
Surveyor I	102
Surveyor II	141
Surveyor III	157
Urban Design Manager	242
Senior Landscape Architect I	199
Senior Landscape Architect II	220
Project Landscape Architect I	171
Project Landscape Architect II	183
Landscape Designer I	116
Landscape Designer II	127
Landscape Designer III	146
Landscape Assistant	98
Senior Transportation Planner	223
Transportation Planner	135
Environmental Manager	251
Senior Environmental Planner I	199
Senior Environmental Planner II	268
Managing Biologist I	199
Managing Biologist II	222
Managing Biologist III	252
Senior Archaeologist	185
GIS Manager	175
Senior Biologist I	149
Senior Biologist II	172
Word Processor	129
Biologist I	87
Biologist II	116
Biologist III	140
Environmental Planner	172
Editor	99
GIS Tech	96
Cultural Resource Specialist	90
Senior Construction Manager	282
Construction Manager	216
Senior Resident Engineer	203
Resident Engineer	169
Assistant Resident Engineer	149
Senior Construction Observer	210
Construction Observer I	124
Construction Observer II	140
Construction Observer III	156
Construction Technician	105
Document Control Specialist I	126
Document Control Specialist II	148
Document Control Specialist III	167
Document Control Admin	114
Construction Assistant	99
CAD Manager	197
Senior CAD Technician	152
CAD Technician	137
Business Manager	194
Senior Admin	155
Office Admin	121
Office Assistant	108

Subs billed at cost plus 5%.
Reimbursables billed at actual costs.
Mileage billed at the current approved IRS mileage rate.

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FIRCREST CITY COUNCIL AGENDA SUMMARY

NEW BUSINESS: **3rd Quarter 2025 Financial Review**

ITEM: **13I**

DATE: **November 25, 2025**

FROM: **Allison Deskins, Finance Director**

RECOMMENDED MOTION: Information Only.

PROPOSAL: The 3rd Quarter 2025 Financial Review is intended to provide a review of the City's primary operating funds, with graphical presentations of the City's major revenue sources with comparisons to prior year actual results. This review also provides information on ending fund balance and cash position, and financial activity for all City funds.

FISCAL IMPACT: N/A

ADVANTAGES: Quarterly financial reviews provide an opportunity for the Council and citizens to be apprised of the financial position of the City.

DISADVANTAGES: None identified.

ALTERNATIVES: N/A

BACKGROUND: The City provides quarterly reviews on an ongoing basis.

ATTACHMENTS: 3rd Quarter 2025 Financial Report

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City of Fircrest Third Quarter Financial Report 2025

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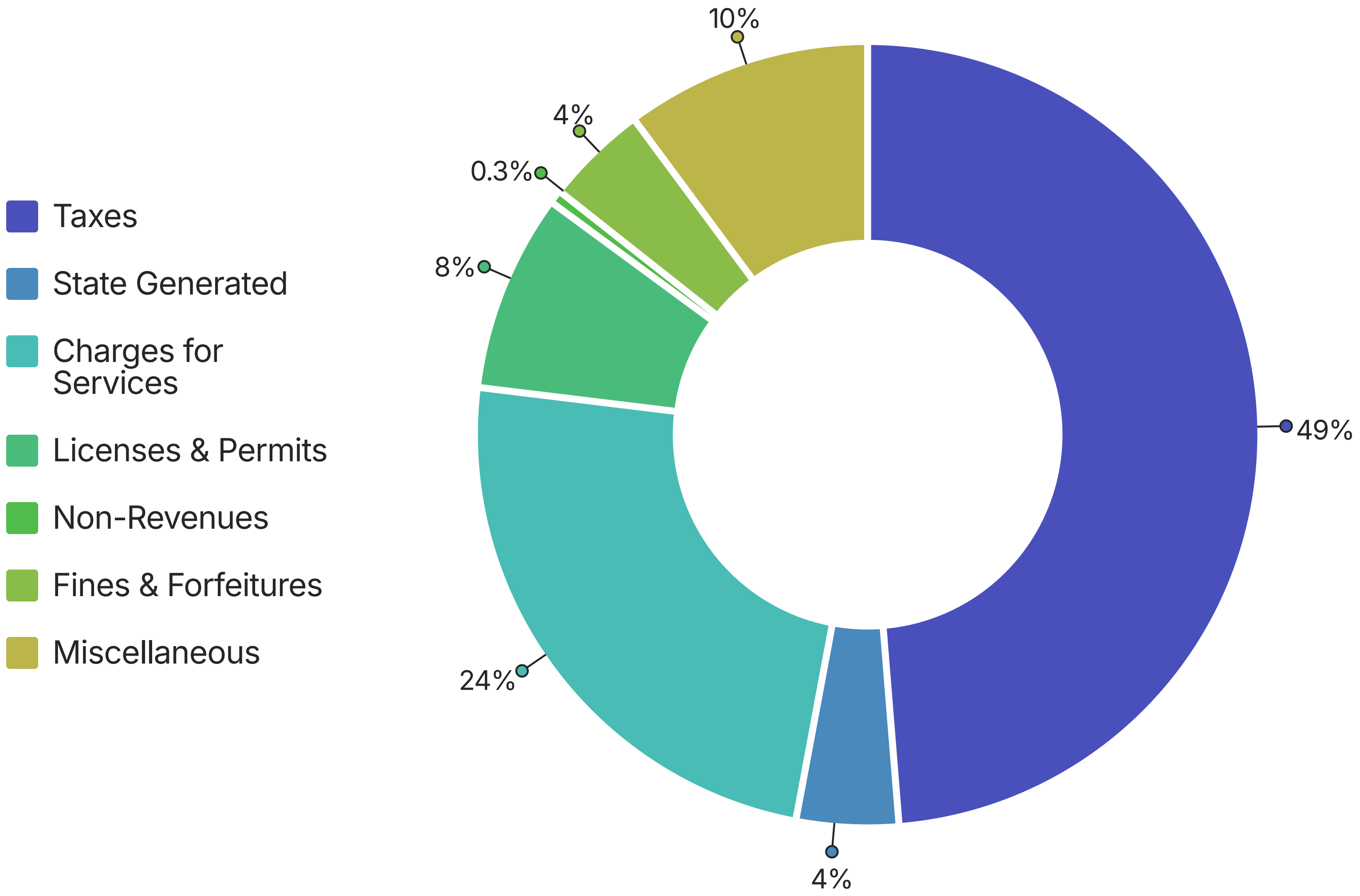
Revenue Breakdown by Source



The City of Fircrest relies primarily on tax revenue (49%), followed by charges for services (24%) and miscellaneous charges (10%). Together, these three sources constitute nearly 84% of all city income in Q3 2025.

Revenue Overview: Q3 2025 vs. Q3 2024

Total Q2 2025 revenue stands at $4,021,334, representing a 7.9% increase from Q2 2024's $3,728,362.

Taxes

Q3 2025: $2,701,782

Q3 2024: $2,639,396

Total increase of +2% ($62,386) Telephone/Telegraph Tax collection ↑ $6.9k, +17% from LY. Gas Utility Tax collection ↑ $19.4k, +18% from LY

Charges for Services

Q3 2025: $1,341,603

Q3 2024: $1,191,427

+13% increase ($150,176) driven by expanded recreation program enrollment. Swimming Pool fees - increase of $16,992. Youth participation fees - increase of $10,195.

Misc Revenues

Q3 2025: $543,565

Q3 2024: $498,338

+9% growth ($45,227) attributed to higher donations ($47,529) and increased facility rental income ($4,463).

Licenses & Permits

Q3 2025: $413,497

Q3 2024: $433,094

-5% decrease ($19,597) in total permit revenues, reflecting a temporary change in staff in the Planning & Building Dept

Fines & Forfeitures

Q3 2025: $236,751

Q3 2024: $174,888

+35% increase ($61,863) following implementation of the Enterprise Justice software, change in judicial discretion and fully staffed police department.

State Generated

Q3 2025: $227,682

Q3 2024: $269,187

-15% decrease ($41,506) grant revenue through the Dept of Commerce

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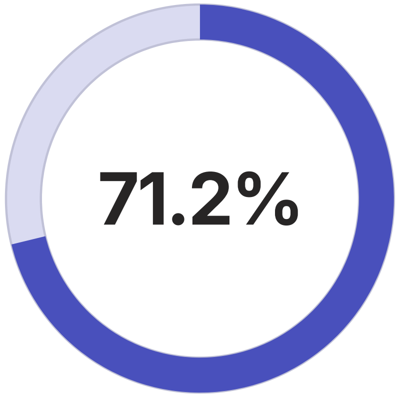
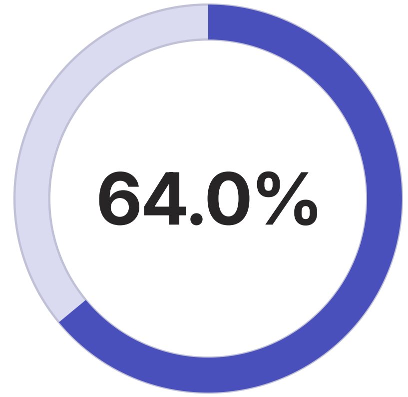
Revenue Performance Against 2025 Budget



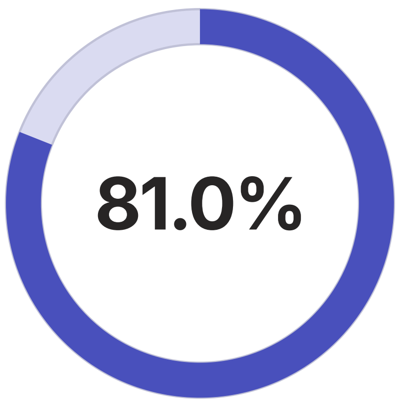
Budget Utilization

$5,482,938 collected of $7,697,977 total budgeted revenue for 2025



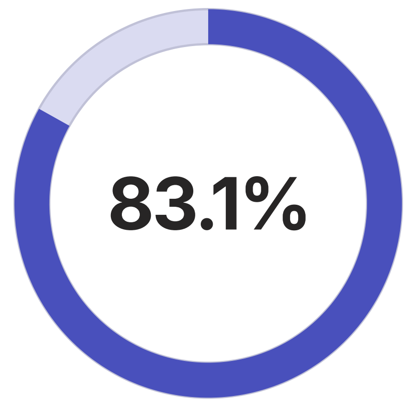
Tax Collection

$2,701,782 collected of $4,224,415 total budgeted tax revenue



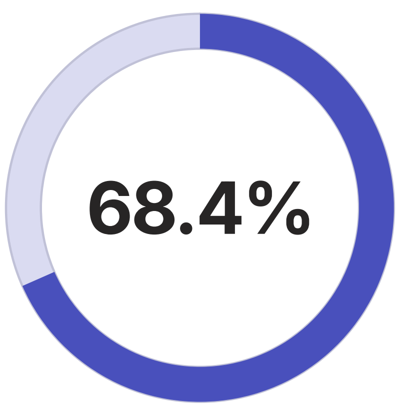
Charges for Services

$1,341,603 collected of $1,656,628 total budgeted service charges



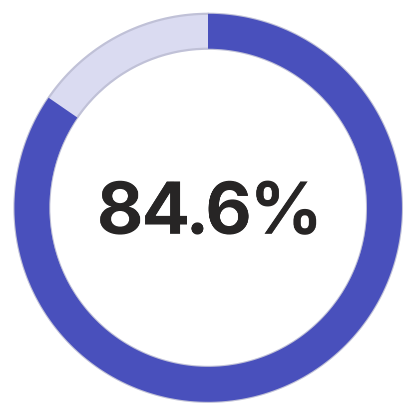
Misc Revenues

$543,565 collected of $654,145 total budgeted miscellaneous revenues



Licenses & Permits

$413,497 collected of $604,885 total budgeted planning & building revenues



Fines & Forfeitures

$236,751 collected of $279,700 total budgeted fines revenues

Donation Revenue Analysis

92%

Parks Donations

$43,840 collected of $47,500 budgeted, donations up 54% from Q3 2024 ($43,840 vs. $28,513)

130%

Centennial Sponsorships & Donations

$31,925 collected of $26,500 budgeted. New revenue stream for 2025 city anniversary celebrations.

98%

Fireworks Donations

$2,650 collected of $2,700 budgeted, slightly behind last year ($30).

69%

Beautification

$1,660 collected of $2,400 budgeted, down -29% from Q3 2024 ($2,345)

99%

Hanging Baskets

$8,370 collected of $8,500 budgeted, up slightly from $8,250 collected in Q3 last year

Year-over-Year Highlights

- Total donations up 92% from Q2 2024 ($348,152 vs. $301,188)
- Total donations collected: $348,152 vs budget of $347,600 (100.2% of budget)
- Police donations at $9,707, up slightly from Q3 2024 ($307)
- New Centennial category in 2025

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Expenditure Analysis: General Fund Q3 2025

$5.5M

Q3 2025 Spending

Total General Fund expenditures for the second quarter of 2025, reaching $5,466,769.

+1.3%

Year-over-Year Change

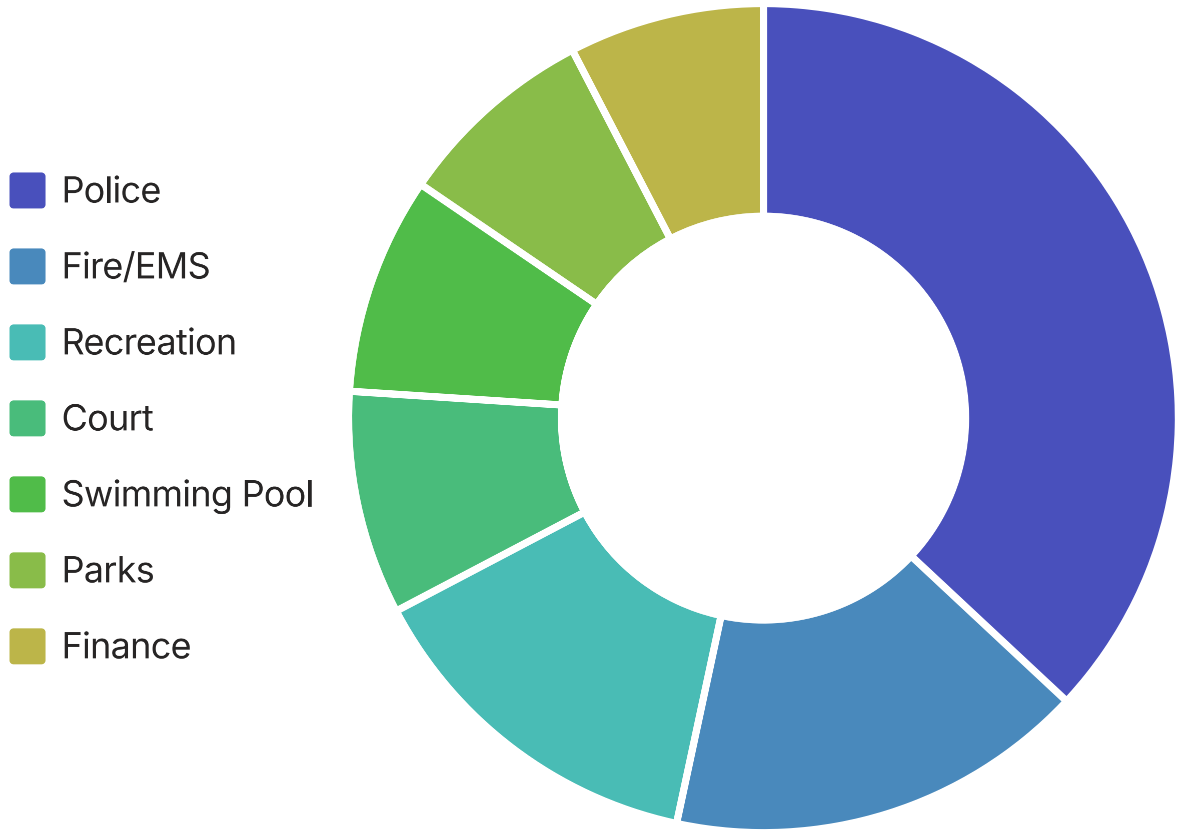
A slight increase of $68,854 in spending compared to Q3 2024's $5,397,915, reflecting careful fiscal management.

65.3%

Budget Utilization

The percentage of the $8,370,460 total 2025 General Fund budget expended as of Q3.

Expenditure Analysis: Q3 2025



Departmental Expenditures

Department	2025 Q2YTD
Police	$1,473,069
Fire/EMS	$647,913
Recreation	$549,053
Court	$340,337
Swimming Pool	$330,916
Parks	$304,677
Finance	$295,603

Total Q3 2025 expenditures for the City of Fircrest reached $5,466,769, marking a 1.3% increase from the $5,397,915 spent in Q3 2024. This modest increase reflects strategic departmental spending, with notable growth in Recreation (+20%) and Parks (+29%), balanced by cost reductions in other departments.

Expenditure Performance Against 2025 Budget: Departmental Details

Dept	2025 Budget	2025 3rd Qtr YTD	Remaining Budget	% 2025 Budget Used
POLICE	$2,308,704	$1,473,069	$835,635	63.8%
FIRE/EMS	$848,784	$647,913	$200,871	76.3%
RECREATION	$694,475	$549,053	$145,422	79.1%
COURT	$477,815	$340,337	$137,478	71.2%
SWIMMING POOL	$320,810	$330,916	($10,106)	103.2%
PARKS	$440,907	$304,677	$136,230	69.1%
FINANCE	$419,650	$295,603	$124,047	70.4%
NON-DEPT	$458,611	$278,419	$180,192	60.7%
ADMINISTRATION	$440,040	$261,682	$178,358	59.5%
FACILITIES	$742,972	$242,521	$500,451	32.6%
LEGAL	$298,750	$178,283	$120,467	59.7%
INFO SYSTEMS	$193,579	$141,784	$51,795	73.2%

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Expenditure Performance Against 2025 Budget: Departmental Details

Dept	2025 Budget	2025 2nd Qtr YTD	Remaining Budget	% 25 Budget Used
PLANNING/GROWTH MANAGEMENT	$209,325	$91,856	$117,469	43.9%
COMMUNITY EVENTS	$108,100	$78,681	$29,419	72.8%
LEGISLATIVE	$90,450	$53,980	$36,470	59.7%
BUILDING	$139,275	$50,448	$88,827	36.2%
PERSONNEL	$67,315	$35,104	$32,211	52.1%
JAIL	$30,500	$24,962	$5,538	81.8%
DEBT SERVICE	$32,360	$24,076	$8,284	74.4%
OTHER EMPLOYEE BENEFITS	$2,500	$14,926	($12,426)	597.0%
PHYSICAL ENVIRONMENT	$15,440	$13,041	$2,399	84.5%
LIBRARY	$12,500	$12,090	$410	96.7%
EMERGENCY MANAGEMENT	$10,985	$5,051	$5,934	46.0%
CIVIL SERVICE	$4,840	$3,661	$1,179	75.6%
MENTAL HEALTH	$1,773	$1,562	$211	88.1%

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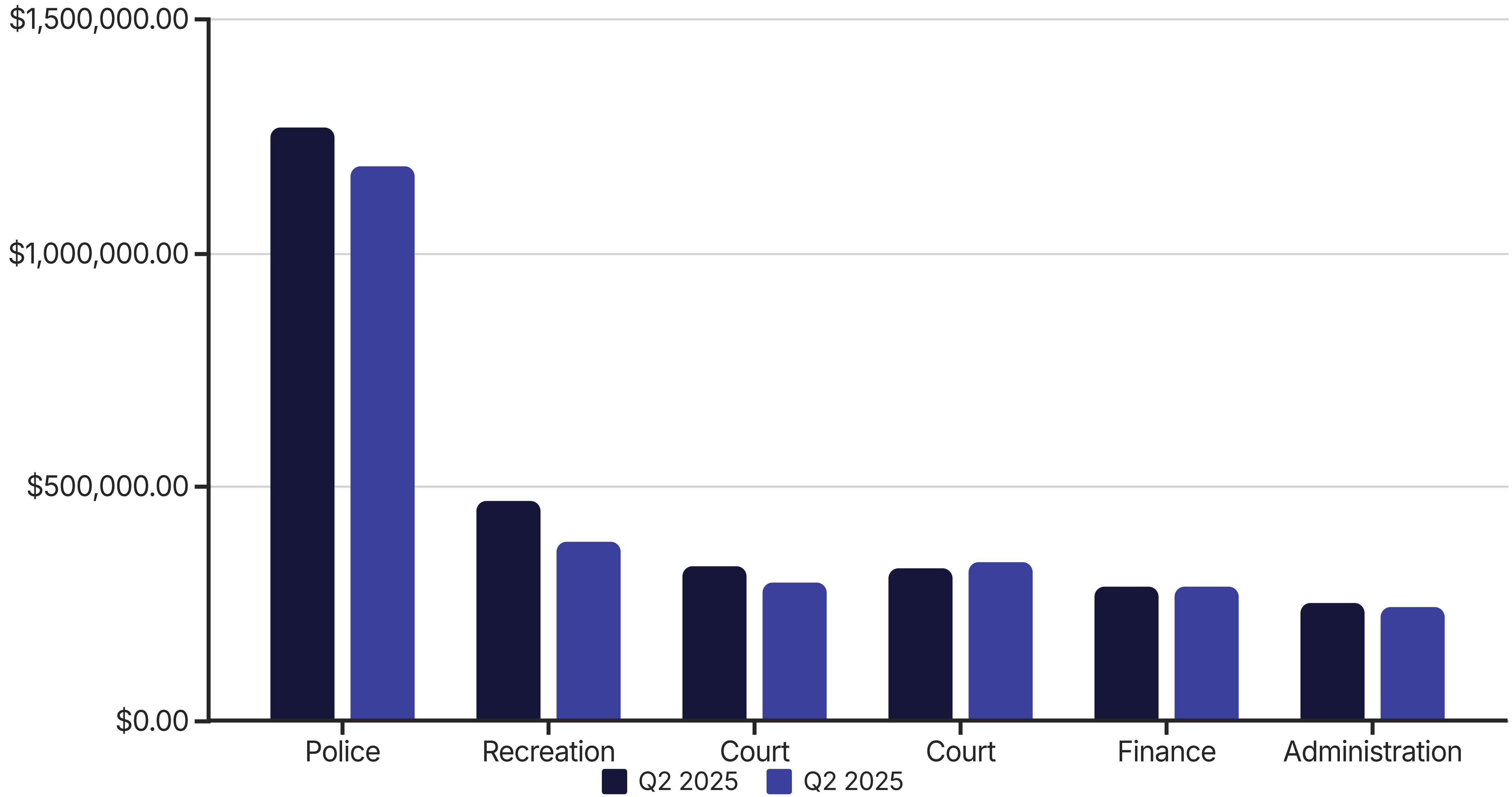
Salaries & Benefits



$4.2M

Total Q3 2025

+4.3% increase from Q3 2024

69.4%

Personnel Budget

Utilized in 3rd quarter

$87.3K

Recreation Growth

Largest departmental increase (+23%)

Utility Fund Expenditure Analysis: Q3 2025

The city's utility funds (Water, Sewer, and Storm Drain) recorded a combined expenditure of **$4,625,267** in Q3 2025, representing **71.1%** of the total budgeted **$6,506,630** for the year.

61.1%

Storm Drain Funds

$432,451 spent of $707,690 budgeted.

70.3%

Water Funds

$1,066,899 spent of $1,517,933 budgeted.

73.0%

Sewer Funds

$3,125,917 spent of $4,281,007 budgeted.

001 General Fund

Months: 01 To: 09

Revenues		Amt Budgeted	Revenues	Remaining	
308 Beginning Balances					
308 31 00 01	Restricted BFB - ARPA	109,182.00	109,181.85	0.15	100.0%
308 51 00 01	Assigned BFB - Light	441,436.00	441,436.47	(0.47)	100.0%
308 51 00 02	Assigned BFB - 44th Alameda	523,656.00	523,655.94	0.06	100.0%
308 91 00 01	Unassigned BFB - General	3,832,139.00	3,832,139.15	(0.15)	100.0%
308 Beginning Balances		4,906,413.00	4,906,413.41	(0.41)	100.0%
310 Taxes					
311 10 00 00	General Property Taxes	1,743,556.00	961,610.66	781,945.34	55.2%
311 10 01 00	E.M.S. Taxes	576,688.00	318,046.91	258,641.09	55.2%
313 11 00 00	Retail Sales & Use Tax	841,000.00	633,271.83	207,728.17	75.3%
313 17 00 00	Zoo Tax	100,000.00	73,122.23	26,877.77	73.1%
313 71 00 00	Local Criminal Justice	176,715.00	131,524.76	45,190.24	74.4%
316 40 00 00	Water Utility Tax	95,056.00	66,820.57	28,235.43	70.3%
316 41 00 00	Sewer Utility Tax	173,700.00	115,235.92	58,464.08	66.3%
316 42 00 01	Storm Drain Utility Tax	31,900.00	21,076.17	10,823.83	66.1%
316 43 00 00	Gas Utility Tax	133,000.00	126,887.74	6,112.26	95.4%
316 45 00 00	Garbage/Solid Waste Tax	149,800.00	113,511.75	36,288.25	75.8%
316 46 00 00	Television Cable Tax	138,000.00	92,659.31	45,340.69	67.1%
316 47 00 00	Telephone/Telegraph Tax	65,000.00	48,014.40	16,985.60	73.9%
310 Taxes		4,224,415.00	2,701,782.25	1,522,632.75	64.0%
320 Licenses & Permits					
321 91 00 01	Non-Comp Charge/Electric	343,200.00	255,458.88	87,741.12	74.4%
321 91 00 02	Franchise Fee Water	9,600.00	5,848.57	3,751.43	60.9%
321 91 00 03	Franchise Fee Cable TV	120,000.00	78,329.21	41,670.79	65.3%
321 99 00 00	Business Licenses & Permits	65,000.00	46,709.98	18,290.02	71.9%
322 10 00 00	Building Permit	54,300.00	18,600.23	35,699.77	34.3%
322 10 00 01	Mechanical Permit	6,700.00	4,055.00	2,645.00	60.5%
322 10 00 02	Plumbing Permit	4,500.00	2,120.00	2,380.00	47.1%
322 10 00 03	Excavate/Clear/Grading Permit	285.00	250.00	35.00	87.7%
322 10 00 05	Sign Permit	500.00	550.00	(50.00)	110.0%
322 10 00 07	Fire Protection Permit	500.00	1,350.00	(850.00)	270.0%
322 90 00 00	Other Licenses & Permits (Alarm)	300.00	225.00	75.00	75.0%
320 Licenses & Permits		604,885.00	413,496.87	191,388.13	68.4%
330 Intergovernmental Revenues					
333 20 60 00	Reimb - St Of WA (Fed Passthru)	8,000.00	0.00	8,000.00	0.0%
334 01 20 00	State Grant From AOC	1,500.00	2,462.67	(962.67)	164.2%
334 01 21 00	State Grant From AOC Blake Decision	1,624.00	0.00	1,624.00	0.0%
334 04 20 02	State Grant - Department of Commerce - Middle Housing	25,000.00	25,000.00	0.00	100.0%
336 00 98 00	City Assistance	112,200.00	107,500.78	4,699.22	95.8%
336 06 21 00	CJ Population	2,890.00	2,157.96	732.04	74.7%
336 06 26 00	CJ Special Programs	10,120.00	7,557.85	2,562.15	74.7%
336 06 42 00	Marijuana Excise Tax	14,000.00	7,512.43	6,487.57	53.7%
336 06 51 00	DUI-Cities	800.00	500.35	299.65	62.5%
336 06 94 00	Liquor Excise Tax	48,785.00	34,563.00	14,222.00	70.8%
336 06 95 00	Liquor Board Profits	44,355.00	32,341.17	12,013.83	72.9%

001 General Fund Months: 01 To: 09

Revenues		Amt Budgeted	Revenues	Remaining	
330 Intergovernmental Revenues					
336 06 95 01	Liquor Board Profits-Public Safety	8,930.00	8,085.30	844.70	90.5%
	330 Intergovernmental Revenues	278,204.00	227,681.51	50,522.49	81.8%
340 Charges For Services					
341 43 00 00	Interdepartmental Service Chg	824,968.00	618,725.98	206,242.02	75.0%
341 49 00 00	Ruston Court Contract	275,095.00	206,321.26	68,773.74	75.0%
341 70 00 00	Centennial Merchandise Sales	1,000.00	2,327.50	(1,327.50)	232.8%
341 70 00 01	Non-Centennial Merchandise Sales	0.00	1,985.12	(1,985.12)	0.0%
341 99 00 00	Passport Fees	70,000.00	54,845.00	15,155.00	78.4%
341 99 00 01	Notary Services	0.00	15.00	(15.00)	0.0%
345 81 00 01	Planning Permits	5,000.00	1,025.00	3,975.00	20.5%
345 81 00 02	Site Development Permits	3,000.00	750.00	2,250.00	25.0%
345 83 00 00	Plan Check Fees	15,000.00	10,918.61	4,081.39	72.8%
347 30 00 00	Swimming Pool Fees (incl Member/Punch)	192,210.00	197,546.00	(5,336.00)	102.8%
347 30 00 02	Swim Team Fees	8,425.00	8,645.00	(220.00)	102.6%
347 30 00 04	Recreation Fees	80,000.00	93,101.43	(13,101.43)	116.4%
347 30 00 10	Participation Fees - Adult	6,000.00	5,365.00	635.00	89.4%
347 60 00 09	Instructor Based Revenue	52,000.00	34,539.08	17,460.92	66.4%
347 60 00 10	Swimming Instruction Fees	58,800.00	56,893.50	1,906.50	96.8%
347 60 00 13	Participation Fees - Youth	65,130.00	39,345.00	25,785.00	60.4%
347 60 00 20	Registration Fees - Centennial Events	0.00	855.00	(855.00)	0.0%
347 60 00 30	Registration Fees - Special Events	0.00	8,400.00	(8,400.00)	0.0%
	340 Charges For Services	1,656,628.00	1,341,603.48	315,024.52	81.0%
350 Fines & Penalties					
353 10 00 01	Municipal Court	275,000.00	230,685.94	44,314.06	83.9%
356 50 00 00	Investigative Fund Assessment	2,000.00	1,708.90	291.10	85.4%
356 50 04 00	DUI Cost Reimbursement	2,700.00	4,355.69	(1,655.69)	161.3%
	350 Fines & Penalties	279,700.00	236,750.53	42,949.47	84.6%
360 Misc Revenues					
361 11 00 01	Investment Interest - General	293,700.00	270,840.67	22,859.33	92.2%
361 40 00 01	Sales Interest	3,500.00	1,997.74	1,502.26	57.1%
361 40 00 03	Int On Gen Property Taxes	7,500.00	3,825.75	3,674.25	51.0%
361 40 00 04	Int On EMS Property Taxes	1,500.00	784.75	715.25	52.3%
361 40 00 06	Interest from Fircrest Municipal Court	5,000.00	3,045.10	1,954.90	60.9%
362 40 00 00	Rental Revenue - Space & Facilities	100,000.00	67,525.50	32,474.50	67.5%
362 40 00 01	Rental Revenue - Soccer Field	6,000.00	0.00	6,000.00	0.0%
362 40 00 03	Recreation Equipment Rental Fee	600.00	222.46	377.54	37.1%
362 50 00 01	Land Rental - Gen Fund Property	98,090.00	73,567.49	24,522.51	75.0%
362 50 00 02	Land Rental - ERR Garage	5,415.00	4,061.25	1,353.75	75.0%
362 50 00 03	Rental Revenue - Time/Temp sign	2,640.00	1,980.00	660.00	75.0%
362 50 00 04	Rental Revenue - Pool	20,000.00	6,800.00	13,200.00	34.0%
362 50 00 07	Rental Revenue - Pool Party Room	18,500.00	12,465.50	6,034.50	67.4%
367 00 00 02	Donations - Parks	47,500.00	43,840.00	3,660.00	92.3%
367 00 00 03	Donations - Police	10,000.00	9,707.00	293.00	97.1%
367 00 00 10	Donations - Fireworks	2,700.00	2,650.00	50.00	98.1%
367 00 00 12	Donations - Centennial Sponsorships	25,000.00	30,250.00	(5,250.00)	121.0%

001 General Fund Months: 01 To: 09

Revenues		Amt Budgeted	Revenues	Remaining	
360 Misc Revenues					
367 00 00 13	Donations - Centennial Celebration	1,500.00	1,675.00	(175.00)	111.7%
369 10 00 00	Sale Of Surplus - General	0.00	283.00	(283.00)	0.0%
369 30 00 01	Confiscated And Forfeited Property	0.00	156.00	(156.00)	0.0%
369 40 00 00	Judgements And Settlements	0.00	12.80	(12.80)	0.0%
369 81 00 00	Cash Over/Short	0.00	(267.98)	267.98	0.0%
369 91 00 01	Other Misc Revenue - General	5,000.00	8,142.51	(3,142.51)	162.9%
360 Misc Revenues		654,145.00	543,564.54	110,580.46	83.1%
380 Non Revenues					
382 10 00 00	Refundable Deposits	0.00	18,150.00	(18,150.00)	0.0%
382 10 00 02	Rec Household Credit	0.00	(91.00)	91.00	0.0%
380 Non Revenues		0.00	18,059.00	(18,059.00)	0.0%
Fund Revenues:		12,604,390.00	10,389,351.59	2,215,038.41	82.4%

Expenditures		Amt Budgeted	Expenditures	Remaining	
511 Legislative					
511 60 10 00	Sal & Wages - Legisl	36,015.00	25,958.25	10,056.75	72.1%
010 Salaries and Wages		36,015.00	25,958.25	10,056.75	72.1%
511 60 20 00	Personnel Benefits - Legislative	2,975.00	2,163.94	811.06	72.7%
020 Personnel Benefits		2,975.00	2,163.94	811.06	72.7%
511 60 31 00	Office & Oper Sup - Legisl	400.00	0.00	400.00	0.0%
511 60 35 00	Small Tools & Equip - Legisl	500.00	0.00	500.00	0.0%
030 Supplies		900.00	0.00	900.00	0.0%
511 60 41 00	Prof Svcs - Legisl	6,000.00	0.00	6,000.00	0.0%
511 60 41 01	Advertising - Legisl	900.00	761.18	138.82	84.6%
511 60 41 02	Recording Software Services	170.00	0.00	170.00	0.0%
511 60 43 00	Travel - Legisl	2,550.00	1,764.95	785.05	69.2%
511 60 49 00	Miscellaneous - Legisl	600.00	180.59	419.41	30.1%
511 60 49 01	A.W.C. Dues	5,390.00	5,390.00	0.00	100.0%
511 60 49 02	Dues/Member/Subscriptions - Legisl	2,750.00	331.19	2,418.81	12.0%
511 60 49 03	Codification Costs	4,500.00	827.96	3,672.04	18.4%
511 60 49 04	Meals	500.00	0.00	500.00	0.0%
511 60 49 05	Reg & Tuition - Legisl	1,200.00	1,170.00	30.00	97.5%
514 40 41 01	Special Elections & Voter Reg	26,000.00	15,431.61	10,568.39	59.4%
040 Other Services and Charges		50,560.00	25,857.48	24,702.52	51.1%
511 Legislative		90,450.00	53,979.67	36,470.33	59.7%
512 Judical					
512 51 10 00	Sal & Wages - Court	362,025.00	264,511.76	97,513.24	73.1%
512 51 11 00	Overtime - Court	500.00	0.00	500.00	0.0%
010 Salaries and Wages		362,525.00	264,511.76	98,013.24	73.0%

001 General Fund | Months: 01 To: 09

Expenditures		Amt Budgeted	Expenditures	Remaining	
512 Judical					
512 51 20 00	Personnel Benefits - Court	92,945.00	64,841.15	28,103.85	69.8%
	020 Personnel Benefits	92,945.00	64,841.15	28,103.85	69.8%
512 51 31 00	Office & Oper Sup - Court	4,000.00	2,619.04	1,380.96	65.5%
512 51 31 01	Publications - Court Rules	800.00	0.00	800.00	0.0%
512 51 35 00	Small Tools & Equip - Court	2,000.00	932.40	1,067.60	46.6%
	030 Supplies	6,800.00	3,551.44	3,248.56	52.2%
512 51 41 02	Prof Srvs - Pro Tem Judges - FMC	2,300.00	1,012.50	1,287.50	44.0%
512 51 41 03	Prof Srvs - Interpreter - FMC	3,200.00	3,229.02	(29.02)	100.9%
512 51 41 05	Recording Software Services	170.00	0.00	170.00	0.0%
512 51 42 00	Communication - Court	360.00	98.41	261.59	27.3%
512 51 43 00	Travel - Court	2,700.00	0.00	2,700.00	0.0%
512 51 45 00	Oper Rentals - Copier - Court	415.00	253.40	161.60	61.1%
512 51 48 00	Rep & Maint - Court	200.00	0.00	200.00	0.0%
512 51 48 99	Interfd ERR R & M - Court	350.00	207.00	143.00	59.1%
512 51 49 00	Miscellaneous - Court	500.00	283.60	216.40	56.7%
512 51 49 01	Reg & Tuition - Court	750.00	100.00	650.00	13.3%
512 51 49 02	Dues/Member/Subscriptions - Court	600.00	580.00	20.00	96.7%
512 51 49 03	Juror Costs	500.00	0.00	500.00	0.0%
512 51 49 04	Witness Costs	100.00	0.00	100.00	0.0%
512 52 41 02	Prof Svcs - Pro Tem Judges - RMC	1,200.00	581.25	618.75	48.4%
512 52 41 03	Prof Srvs - Interpreter - RMC	2,200.00	1,087.00	1,113.00	49.4%
	040 Other Services and Charges	15,545.00	7,432.18	8,112.82	47.8%
512 Judical		477,815.00	340,336.53	137,478.47	71.2%
513 Administration					
513 10 10 00	Sal & Wages - Admin	320,760.00	193,271.58	127,488.42	60.3%
513 10 11 00	Overtime - Admin	4,000.00	4,225.00	(225.00)	105.6%
	010 Salaries and Wages	324,760.00	197,496.58	127,263.42	60.8%
513 10 20 00	Personnel Benefits - Admin	102,830.00	56,020.28	46,809.72	54.5%
	020 Personnel Benefits	102,830.00	56,020.28	46,809.72	54.5%
513 10 31 00	Office & Oper Sup - Admin	1,200.00	1,388.71	(188.71)	115.7%
513 10 35 00	Small Tools & Equip - Admin	1,000.00	811.44	188.56	81.1%
	030 Supplies	2,200.00	2,200.15	(0.15)	100.0%
513 10 42 00	Communication - Admin	1,350.00	1,222.14	127.86	90.5%
513 10 43 00	Travel - Admin	4,000.00	999.40	3,000.60	25.0%
513 10 48 98	Interfd ERR Replace - Admin	300.00	225.00	75.00	75.0%
513 10 49 00	Miscellaneous - Admin	100.00	100.00	0.00	100.0%
513 10 49 01	Reg & Tuition - Admin	2,300.00	1,605.00	695.00	69.8%
513 10 49 02	Dues/Member/Subscriptions - Admin	2,200.00	1,813.54	386.46	82.4%
	040 Other Services and Charges	10,250.00	5,965.08	4,284.92	58.2%
513 Administration		440,040.00	261,682.09	178,357.91	59.5%

001 General Fund Months: 01 To: 09

Expenditures		Amt Budgeted	Expenditures	Remaining	
514 Finance					
514 23 10 00	Sal & Wages - Finance	327,070.00	236,142.11	90,927.89	72.2%
514 23 11 00	Overtime - Finance	3,000.00	429.71	2,570.29	14.3%
	010 Salaries and Wages	330,070.00	236,571.82	93,498.18	71.7%
514 23 20 00	Personnel Benefits - Finance	70,720.00	47,986.44	22,733.56	67.9%
	020 Personnel Benefits	70,720.00	47,986.44	22,733.56	67.9%
514 23 31 00	Office & Oper Sup - Finance	250.00	404.84	(154.84)	161.9%
514 23 35 00	Small Tools & Equip - Finance	1,000.00	392.86	607.14	39.3%
	030 Supplies	1,250.00	797.70	452.30	63.8%
514 23 41 00	Prof Svcs - Finance	10,560.00	8,893.77	1,666.23	84.2%
514 23 43 00	Travel - Finance	1,700.00	563.00	1,137.00	33.1%
514 23 49 00	Miscellaneous - Finance	300.00	244.98	55.02	81.7%
514 23 49 01	Reg & Tuition - Finance	3,000.00	(10.00)	3,010.00	0.3%
514 23 49 02	Printing & Binding - Finance	1,500.00	0.00	1,500.00	0.0%
514 23 49 03	Dues/Member/Subscriptions - Finance	550.00	555.00	(5.00)	100.9%
	040 Other Services and Charges	17,610.00	10,246.75	7,363.25	58.2%
514 Finance		419,650.00	295,602.71	124,047.29	70.4%
515 Legal Services					
515 41 41 00	Assigned Counsel	77,750.00	39,815.00	37,935.00	51.2%
515 41 41 01	City Attorney	52,000.00	27,072.34	24,927.66	52.1%
515 41 41 02	Special Legal Counsel	15,000.00	27,395.87	(12,395.87)	182.6%
515 41 41 03	City Prosecutor	150,500.00	84,000.00	66,500.00	55.8%
515 41 41 05	Conflict Counsel	3,500.00	0.00	3,500.00	0.0%
515 Legal Services		298,750.00	178,283.21	120,466.79	59.7%
517 Employee Benefit Programs					
517 78 20 00	Unemployment Compensation	1,000.00	14,768.00	(13,768.00)	1476.8%
	020 Personnel Benefits	1,000.00	14,768.00	(13,768.00)	1476.8%
517 90 31 01	Oper Supplies - Wellness Program	1,000.00	(297.71)	1,297.71	29.8%
517 90 43 00	Travel - Wellness Program	500.00	455.30	44.70	91.1%
	040 Other Services and Charges	1,500.00	157.59	1,342.41	10.5%
517 Employee Benefit Programs		2,500.00	14,925.59	(12,425.59)	597.0%
518 Central Services					
518 10 10 00	Sal & Wages - Non Dept	23,730.00	11,739.66	11,990.34	49.5%
518 11 10 00	Sal & Wages - Personnel	32,335.00	22,994.08	9,340.92	71.1%
518 30 10 00	Sal & Wages - Fac/Equip	157,050.00	83,817.79	73,232.21	53.4%
518 30 11 00	Overtime - Fac/Equip	7,000.00	7,763.98	(763.98)	110.9%
518 30 12 00	Casual & Seasonal Labor - Fac/Equip	800.00	0.00	800.00	0.0%
518 81 10 00	Sal & Wages - I/S	64,705.00	46,440.92	18,264.08	71.8%

001 General Fund Months: 01 To: 09

Expenditures		Amt Budgeted	Expenditures	Remaining	
518 Central Services					
	010 Salaries and Wages	285,620.00	172,756.43	112,863.57	60.5%
518 10 20 00	Personnel Benefits - Non Dept	7,630.00	4,548.04	3,081.96	59.6%
518 11 20 00	Personnel Benefits - Personnel	6,700.00	4,605.79	2,094.21	68.7%
518 30 20 00	Personnel Benefits - Fac/Equip	62,075.00	43,068.56	19,006.44	69.4%
518 30 20 01	Contract Benefits - Facilities	0.00	600.31	(600.31)	0.0%
518 81 20 00	Personnel Benefits - I/S	15,255.00	7,618.82	7,636.18	49.9%
	020 Personnel Benefits	91,660.00	60,441.52	31,218.48	65.9%
518 10 31 00	Office & Oper Sup - Non Dept	200.00	192.35	7.65	96.2%
518 10 34 01	Office Supplies - Central	4,000.00	3,897.79	102.21	97.4%
518 10 34 02	Printing & Binding - Central	1,000.00	0.00	1,000.00	0.0%
518 10 35 00	Small Tools & Equip - Non Dept	300.00	218.91	81.09	73.0%
518 11 31 00	Office & Oper Sup - Personnel	500.00	0.00	500.00	0.0%
518 11 35 00	Small Tools & Equip - Personnel	50.00	332.91	(282.91)	665.8%
518 30 31 00	Oper Supplies - Facilities	500.00	342.58	157.42	68.5%
518 30 31 01	Oper Supplies - Rec Bldg	2,000.00	566.60	1,433.40	28.3%
518 30 31 02	Oper Supplies - PSB Bldg	4,000.00	1,728.05	2,271.95	43.2%
518 30 31 03	Oper Supplies - PWF	4,000.00	1,989.68	2,010.32	49.7%
518 30 31 04	Oper Supplies - CH	5,500.00	2,310.85	3,189.15	42.0%
518 30 31 05	Oper Supplies - Parks Structures	2,000.00	1,396.53	603.47	69.8%
518 30 31 06	Oper Supplies - Landscaping	500.00	0.00	500.00	0.0%
518 30 35 00	Small Tools & Equip - Facilities	1,500.00	375.41	1,124.59	25.0%
518 81 35 00	Small Tools & Equip - I/S	500.00	676.00	(176.00)	135.2%
	030 Supplies	26,550.00	14,027.66	12,522.34	52.8%
518 10 41 01	Annual Audit - Non Dept	28,000.00	6,362.28	21,637.72	22.7%
518 10 42 00	Communication - Non Dept	17,060.00	11,447.50	5,612.50	67.1%
518 10 42 01	Postage - Non Dept	16,485.00	9,310.66	7,174.34	56.5%
518 10 45 00	Oper Rentals - Copier - Non Dept	4,225.00	2,810.49	1,414.51	66.5%
518 10 48 98	Interfd ERR Replace - Non Dept	2,255.00	1,691.24	563.76	75.0%
518 10 48 99	Interfd ERR R & M - Non Dept	2,768.00	135.81	2,632.19	4.9%
518 10 49 00	Miscellaneous - Non Dept	29,000.00	26,111.97	2,888.03	90.0%
518 10 49 01	Town Topics/Citizen Communication	13,000.00	8,291.14	4,708.86	63.8%
518 10 49 02	Notary	200.00	359.66	(159.66)	179.8%
518 10 49 03	Dues/Member/Subscriptions - Non Dept	30.00	27.00	3.00	90.0%
518 10 49 04	Reg & Tuition - Non Dept	150.00	0.00	150.00	0.0%
518 11 41 00	Prof Svcs - Personnel	7,500.00	3,543.75	3,956.25	47.3%
518 11 41 01	Advertising - Personnel	1,000.00	125.00	875.00	12.5%
518 11 41 02	Drug & Alcohol - Personnel	1,200.00	942.00	258.00	78.5%
518 11 41 03	Legal Services - Personnel	15,000.00	1,457.50	13,542.50	9.7%
518 11 43 00	Travel - Personnel	730.00	0.00	730.00	0.0%
518 11 49 00	Miscellaneous - Personnel	100.00	574.72	(474.72)	574.7%
518 11 49 01	Dues/Member/Subscriptions - Personnel	1,800.00	528.00	1,272.00	29.3%
518 11 49 03	Reg & Tuition - Personnel	400.00	0.00	400.00	0.0%
518 20 43 01	Excise Tax - Time/Temp Rental	40.00	28.02	11.98	70.1%
518 30 41 01	Contract Maintenance	56,980.00	32,070.55	24,909.45	56.3%
518 30 41 02	General Fund Property Maint	1,500.00	0.00	1,500.00	0.0%
518 30 42 00	Communication - Fac/Equip	1,750.00	1,531.08	218.92	87.5%
518 30 45 99	Rental Space In ERR Garage	5,075.00	3,806.24	1,268.76	75.0%
518 30 46 00	Insurance	364,468.00	0.00	364,468.00	0.0%
518 30 46 01	Insurance Deductible - General Fund	1,000.00	2,000.00	(1,000.00)	200.0%

001 General Fund | Months: 01 To: 09

Expenditures		Amt Budgeted	Expenditures	Remaining	
518 Central Services					
518 30 47 00	Public Utility Services - City Hall	16,000.00	11,001.87	4,998.13	68.8%
518 30 48 00	Rep & Maint - Fac/Equip	100.00	0.00	100.00	0.0%
518 30 48 01	Rep & Maint - Rec Bldg	10,000.00	17,738.46	(7,738.46)	177.4%
518 30 48 02	Rep & Maint - City Hall	8,000.00	5,196.63	2,803.37	65.0%
518 30 48 03	Rep & Maint - PW	6,000.00	4,811.72	1,188.28	80.2%
518 30 48 04	Rep & Maint - PSB	3,500.00	2,761.60	738.40	78.9%
518 30 48 05	Rep & Maint - Time/Temp	700.00	0.00	700.00	0.0%
518 30 48 06	Rep & Maint - Parks Structures	500.00	31.80	468.20	6.4%
518 30 48 98	Interfd ERR Replace - Fac/Equip	3,100.00	2,325.01	774.99	75.0%
518 30 48 99	Interfd ERR R & M - Facilities	3,801.00	2,352.43	1,448.57	61.9%
518 30 49 00	Miscellaneous - Fac/Equip	1,000.00	366.63	633.37	36.7%
518 30 49 01	Alarm Monitoring - City Hall	1,180.00	1,175.87	4.13	99.7%
518 81 41 01	Prof Svcs - I/S	65,036.00	50,941.00	14,095.00	78.3%
518 81 41 02	Web Design & Maintenance	19,320.00	6,404.99	12,915.01	33.2%
518 81 42 00	Communication/Internet - I/S	5,500.00	4,161.33	1,338.67	75.7%
518 81 43 00	Travel - I/S	1,000.00	0.00	1,000.00	0.0%
518 81 49 01	Software Licenses	20,883.00	24,786.24	(3,903.24)	118.7%
518 81 49 02	Reg & Tuition - I/S	600.00	200.00	400.00	33.3%
518 81 49 03	Dues/Memberships/Subscriptions - I/S	225.00	0.00	225.00	0.0%
	040 Other Services and Charges	738,161.00	247,410.19	490,750.81	33.5%
597 10 00 01	Transfer Out To Street	10,000.00	10,000.00	0.00	100.0%
597 10 00 02	Transfer Out To Property Tax	261,533.00	144,241.59	117,291.41	55.2%
597 10 00 03	Transfer Out To Light Maint	37,005.00	37,005.00	0.00	100.0%
	090 Interfund	308,538.00	191,246.59	117,291.41	62.0%
594 18 62 00	Buildings & Structures - Facilities	9,002.00	9,000.00	2.00	100.0%
594 18 63 00	Other Improvements - Facilities	2,391.00	2,390.76	0.24	100.0%
594 18 64 00	Machinery & Equipment - I/S	555.00	555.04	(0.04)	100.0%
	094 Capital Expenditures	11,948.00	11,945.80	2.20	100.0%
	518 Central Services	1,462,477.00	697,828.19	764,648.81	47.7%
521 Law Enforcement					
521 10 10 00	Sal & Wages - Civil Svc	3,310.00	2,484.00	826.00	75.0%
521 22 10 00	Sal & Wages - Police	1,292,270.00	847,061.38	445,208.62	65.5%
521 22 11 00	Overtime - Police	40,000.00	53,391.96	(13,391.96)	133.5%
521 22 12 00	Major Holiday Compensation	6,500.00	6,012.43	487.57	92.5%
521 22 13 00	Emphasis Patrol Overtime	10,000.00	1,882.55	8,117.45	18.8%
521 22 14 00	Reimbursable Overtime	8,000.00	0.00	8,000.00	0.0%
	010 Salaries and Wages	1,360,080.00	910,832.32	449,247.68	67.0%
521 10 20 00	Personnel Benefits - Civil Svc	560.00	393.51	166.49	70.3%
521 22 20 00	Personnel Benefits - Police	532,425.00	348,171.62	184,253.38	65.4%
521 22 20 01	LEOFF I Medical Premiums	11,010.00	7,704.90	3,305.10	70.0%
521 22 20 02	LEOFF I Long Term Care Premiums	870.00	622.80	247.20	71.6%
521 22 20 03	LEOFF I Other Medical Costs	4,000.00	1,663.94	2,336.06	41.6%
	020 Personnel Benefits	548,865.00	358,556.77	190,308.23	65.3%
521 10 31 00	Office Supplies - Civil Svc	50.00	36.07	13.93	72.1%

001 General Fund | Months: 01 To: 09

Expenditures		Amt Budgeted	Expenditures	Remaining	
521 Law Enforcement					
521 22 31 00	Office & Oper Sup - Police	5,300.00	383.65	4,916.35	7.2%
521 22 35 00	Small Tools & Equip - Police	5,000.00	4,434.23	565.77	88.7%
	030 Supplies	10,350.00	4,853.95	5,496.05	46.9%
521 10 41 01	Advertising - Civil Svc	120.00	122.77	(2.77)	102.3%
521 10 43 00	Travel - Civil Svc	100.00	0.00	100.00	0.0%
521 10 48 99	Interfund ERR R & M - Civil Svc	75.00	208.00	(133.00)	277.3%
521 10 49 00	Miscellaneous - Civil Svc	75.00	0.00	75.00	0.0%
521 10 49 01	Meals - Other Than Travel/Train	300.00	416.55	(116.55)	138.9%
521 10 49 02	Reg & Tuition - Civil Svc	250.00	0.00	250.00	0.0%
521 22 41 00	Prof Svcs - Police	45,000.00	8,505.82	36,494.18	18.9%
521 22 41 01	Radio Infrastructure Fees	15,259.00	10,360.94	4,898.06	67.9%
521 22 41 02	Dispatch (Communications)	94,710.00	47,355.00	47,355.00	50.0%
521 22 41 03	WACIC/NCIC	2,600.00	1,200.00	1,400.00	46.2%
521 22 41 04	Records (CPL Permitting)	13,150.00	6,575.00	6,575.00	50.0%
521 22 41 05	IT Charges (RMS)	35,770.00	20,720.00	15,050.00	57.9%
521 22 42 00	Communication - Police	12,520.00	10,322.00	2,198.00	82.4%
521 22 43 00	Travel - Police	2,750.00	30.22	2,719.78	1.1%
521 22 45 00	Oper Rentals - Copier - Police	1,215.00	633.26	581.74	52.1%
521 22 48 00	Rep & Maint - Police	2,000.00	594.41	1,405.59	29.7%
521 22 48 98	Interfd ERR Replace - Police	55,155.00	41,366.25	13,788.75	75.0%
521 22 48 99	Interfd ERR R & M - Police	64,165.00	36,092.59	28,072.41	56.2%
521 22 49 00	Miscellaneous - Police	600.00	823.98	(223.98)	137.3%
521 22 49 01	Uniforms/Clothing/Laundry	8,500.00	5,249.42	3,250.58	61.8%
521 22 49 02	Reg & Tuition - Police	10,000.00	723.64	9,276.36	7.2%
521 22 49 03	Dues/Member/Subscriptions - Police	600.00	1,385.37	(785.37)	230.9%
521 22 49 04	CJF Programs	10,120.00	661.70	9,458.30	6.5%
521 22 49 05	Reimbursable Programs	10,000.00	50.00	9,950.00	0.5%
521 22 49 07	Community Outreach	1,500.00	0.00	1,500.00	0.0%
521 22 49 08	National Night Out	0.00	1,375.02	(1,375.02)	0.0%
	040 Other Services and Charges	386,534.00	194,771.94	191,762.06	50.4%
594 21 64 00	Machinery & Equipment - Police	7,715.00	7,714.98	0.02	100.0%
	094 Capital Expenditures	7,715.00	7,714.98	0.02	100.0%
	521 Law Enforcement	2,313,544.00	1,476,729.96	836,814.04	63.8%
522 Fire/EMS					
522 20 40 00	Tacoma Contract - Fire	272,096.00	204,859.95	67,236.05	75.3%
522 20 41 00	Tacoma Contract - EMS	576,688.00	443,053.25	133,634.75	76.8%
	522 Fire/EMS	848,784.00	647,913.20	200,870.80	76.3%
523 Jail Costs					
523 60 40 01	Jail	30,000.00	24,961.63	5,038.37	83.2%
523 60 40 02	Jail (Medical Serv)	500.00	0.00	500.00	0.0%
	523 Jail Costs	30,500.00	24,961.63	5,538.37	81.8%

524 Building/Inspections

001 General Fund   Months: 01 To: 09

Expenditures		Amt Budgeted	Expenditures	Remaining	
524 Building/Inspections					
524 20 10 00	Sal & Wages - Building	80,000.00	26,412.09	53,587.91	33.0%
524 20 11 00	Overtime - Building	0.00	119.80	(119.80)	0.0%
	010 Salaries and Wages	80,000.00	26,531.89	53,468.11	33.2%
524 20 20 00	Personnel Benefits - Building	23,930.00	7,314.52	16,615.48	30.6%
	020 Personnel Benefits	23,930.00	7,314.52	16,615.48	30.6%
524 20 31 00	Office & Oper Sup - Building	1,000.00	1,571.10	(571.10)	157.1%
524 20 35 00	Small Tools & Equip - Building	250.00	27.34	222.66	10.9%
	030 Supplies	1,250.00	1,598.44	(348.44)	127.9%
524 20 41 01	Bldg Inspec/Plan Review	30,000.00	12,096.29	17,903.71	40.3%
524 20 41 03	Prof Svcs - Building	1,180.00	182.64	997.36	15.5%
524 20 41 04	Prof Svcs - Consultants	0.00	2,468.70	(2,468.70)	0.0%
524 20 42 00	Communication- Building	310.00	255.16	54.84	82.3%
524 20 43 00	Travel - Building	1,500.00	0.00	1,500.00	0.0%
524 20 49 00	Dues/Member/Subscriptions - Building	105.00	0.00	105.00	0.0%
524 20 49 01	Reg & Tuition - Building	1,000.00	0.00	1,000.00	0.0%
	040 Other Services and Charges	34,095.00	15,002.79	19,092.21	44.0%
	524 Building/Inspections	139,275.00	50,447.64	88,827.36	36.2%
525 Emergency Management					
525 60 10 00	Sal & Wages - Emg Mgmt	8,660.00	4,019.00	4,641.00	46.4%
	010 Salaries and Wages	8,660.00	4,019.00	4,641.00	46.4%
525 60 20 00	Personnel Benefits - Emg Mgmt	2,325.00	1,031.52	1,293.48	44.4%
	020 Personnel Benefits	2,325.00	1,031.52	1,293.48	44.4%
	525 Emergency Management	10,985.00	5,050.52	5,934.48	46.0%
553 Conservation					
553 70 40 00	Pollution Control	5,940.00	5,938.00	2.00	100.0%
	553 Conservation	5,940.00	5,938.00	2.00	100.0%
554 Animal Control					
554 30 41 00	Animal Control	9,500.00	7,102.89	2,397.11	74.8%
	554 Animal Control	9,500.00	7,102.89	2,397.11	74.8%
558 Planning & Community Development					
558 60 10 00	Sal & Wages - Planning	92,790.00	30,182.97	62,607.03	32.5%
558 60 11 00	Overtime - Planning	0.00	119.76	(119.76)	0.0%
	010 Salaries and Wages	92,790.00	30,302.73	62,487.27	32.7%
558 60 20 00	Personnel Benefits - Planning	27,840.00	8,155.55	19,684.45	29.3%

001 General Fund Months: 01 To: 09

Expenditures		Amt Budgeted	Expenditures	Remaining	
558 Planning & Community Development					
	020 Personnel Benefits	27,840.00	8,155.55	19,684.45	29.3%
558 60 31 00	Office & Oper Sup - Planning	750.00	413.51	336.49	55.1%
558 60 35 00	Small Tools & Equip - Planning	250.00	27.34	222.66	10.9%
	030 Supplies	1,000.00	440.85	559.15	44.1%
558 60 41 00	Prof Svcs - Planning	79,600.00	48,468.06	31,131.94	60.9%
558 60 41 01	Advertising - Planning	500.00	190.14	309.86	38.0%
558 60 42 00	Communication - Planning	310.00	255.21	54.79	82.3%
558 60 43 00	Travel - Planning	1,500.00	0.00	1,500.00	0.0%
558 60 48 98	Interfd ERR Replace - Planning	225.00	168.75	56.25	75.0%
558 60 48 99	Interfd ERR R & M - Planning	200.00	207.00	(7.00)	103.5%
558 60 49 00	Miscellaneous - Planning	100.00	16.20	83.80	16.2%
558 60 49 01	Reg & Tuition - Planning	1,000.00	290.00	710.00	29.0%
558 60 49 02	Dues/Member/Subscriptions - Planning	4,260.00	3,361.16	898.84	78.9%
	040 Other Services and Charges	87,695.00	52,956.52	34,738.48	60.4%
558 Planning & Community Development		209,325.00	91,855.65	117,469.35	43.9%
566 Substance Abuse					
566 66 49 00	Substance Abuse Fee	1,773.00	1,562.32	210.68	88.1%
566 Substance Abuse		1,773.00	1,562.32	210.68	88.1%
571 Recreation					
571 10 10 00	Sal & Wages - Rec	356,125.00	264,215.05	91,909.95	74.2%
571 10 11 00	Overtime - Rec	3,000.00	3,155.05	(155.05)	105.2%
571 10 12 00	Casual & Seasonal Labor - Rec	58,925.00	82,153.02	(23,228.02)	139.4%
	010 Salaries & Wages	418,050.00	349,523.12	68,526.88	83.6%
571 10 20 00	Personnel Benefits - Rec	151,470.00	119,723.98	31,746.02	79.0%
	020 Personnel Benefits	151,470.00	119,723.98	31,746.02	79.0%
571 10 31 00	Office Supplies - Rec	1,500.00	536.69	963.31	35.8%
571 10 31 01	Oper Supplies - Rec	2,000.00	539.42	1,460.58	27.0%
571 10 31 02	Senior Program Supplies	8,000.00	4,335.94	3,664.06	54.2%
571 10 31 03	Youth Supplies	3,000.00	1,009.49	1,990.51	33.6%
571 10 31 04	Janitorial Supplies - Rec Bldg	8,000.00	4,292.88	3,707.12	53.7%
571 10 31 05	Program Supplies - Adults	1,200.00	690.30	509.70	57.5%
571 10 31 06	Program Supplies - Youth	20,300.00	8,748.20	11,551.80	43.1%
571 10 35 00	Small Tools & Equip - Rec	3,000.00	97.06	2,902.94	3.2%
	030 Supplies	47,000.00	20,249.98	26,750.02	43.1%
571 10 41 00	Senior Trips	4,000.00	3,872.39	127.61	96.8%
571 10 41 01	Prof Svcs - Rec	4,200.00	4,553.37	(353.37)	108.4%
571 10 41 02	Prof Svcs - Rec - Officiating	6,590.00	11,498.00	(4,908.00)	174.5%
571 10 43 00	Travel - Rec	1,000.00	348.18	651.82	34.8%
571 10 45 01	Oper Rentals - Copier - Rec	765.00	1,181.35	(416.35)	154.4%
571 10 47 00	Public Utility Services - Rec	20,000.00	16,736.69	3,263.31	83.7%
571 10 49 00	Miscellaneous - Rec	2,000.00	182.74	1,817.26	9.1%

001 General Fund Months: 01 To: 09

Expenditures		Amt Budgeted	Expenditures	Remaining	
571 Recreation					
571 10 49 01	Printing & Binding - Rec	300.00	0.00	300.00	0.0%
571 10 49 02	Reg & Tuition - Rec	1,400.00	1,253.92	146.08	89.6%
571 10 49 03	Dues/Member/Subscriptions - Rec	500.00	0.00	500.00	0.0%
571 10 49 04	Instructor Fees	36,400.00	19,345.90	17,054.10	53.1%
571 20 43 00	Excise Tax - Participation Fees/Rentals	800.00	583.62	216.38	73.0%
	040 Services	77,955.00	59,556.16	18,398.84	76.4%
571 Recreation		694,475.00	549,053.24	145,421.76	79.1%
572 Libraries					
572 21 49 00	Library Services	12,500.00	12,090.00	410.00	96.7%
572 Libraries		12,500.00	12,090.00	410.00	96.7%
573 Community Events					
573 90 49 01	Community Events	58,100.00	54,035.08	4,064.92	93.0%
573 90 49 02	Centennial Celebration	50,000.00	24,645.79	25,354.21	49.3%
573 Community Events		108,100.00	78,680.87	29,419.13	72.8%
576 Park Facilities					
576 20 10 00	Sal & Wages - Pool	31,085.00	27,101.24	3,983.76	87.2%
576 20 11 00	Overtime - Pool	1,500.00	2,315.02	(815.02)	154.3%
576 20 12 00	Casual & Seasonal Labor - Pool	148,300.00	180,251.25	(31,951.25)	121.5%
576 80 10 00	Sal & Wages - Parks	148,530.00	98,044.71	50,485.29	66.0%
576 80 11 00	Overtime - Parks	1,500.00	3,930.01	(2,430.01)	262.0%
576 80 12 00	Casual & Seasonal Labor - Parks	12,000.00	8,398.85	3,601.15	70.0%
	010 Salaries and Wages	342,915.00	320,041.08	22,873.92	93.3%
576 20 20 00	Personnel Benefits - Pool	36,275.00	37,418.18	(1,143.18)	103.2%
576 80 20 00	Personnel Benefits - Parks	80,200.00	50,080.12	30,119.88	62.4%
576 80 20 01	Contract Benefits - Parks	0.00	341.31	(341.31)	0.0%
	020 Personnel Benefits	116,475.00	87,839.61	28,635.39	75.4%
576 20 31 00	Office Supplies - Pool	350.00	351.43	(1.43)	100.4%
576 20 31 01	Oper Supplies - Pool Chemicals	24,000.00	19,605.00	4,395.00	81.7%
576 20 31 02	Janitorial Supplies - Pool	3,000.00	3,293.65	(293.65)	109.8%
576 20 31 03	Oper Supplies - Pool	6,000.00	4,177.16	1,822.84	69.6%
576 20 31 04	Repair Supplies - Pool	2,000.00	842.10	1,157.90	42.1%
576 20 31 05	Swim Team Supplies	1,000.00	120.56	879.44	12.1%
576 20 35 00	Small Tools & Equip - Pool	1,500.00	15.43	1,484.57	1.0%
576 80 31 00	Office Supplies - Parks	100.00	0.00	100.00	0.0%
576 80 31 01	Janitorial Supplies - Parks Structures	1,000.00	984.21	15.79	98.4%
576 80 31 02	Oper Supplies - Parks	15,000.00	9,024.49	5,975.51	60.2%
576 80 35 00	Small Tools & Equip - Parks	1,500.00	574.31	925.69	38.3%
	030 Supplies	55,450.00	38,988.34	16,461.66	70.3%
576 20 41 00	Prof Svcs - Pool	3,000.00	3,185.00	(185.00)	106.2%
576 20 43 00	Excise Tax - Pool Revenue	17,000.00	21,406.29	(4,406.29)	125.9%
576 20 43 01	Travel - Swim Meets	200.00	0.00	200.00	0.0%

001 General Fund | Months: 01 To: 09

Expenditures		Amt Budgeted	Expenditures	Remaining	
576 Park Facilities					
576 20 45 00	Oper Rentals - Pool	300.00	0.00	300.00	0.0%
576 20 47 00	Public Utility Services - Pool	32,000.00	27,489.80	4,510.20	85.9%
576 20 48 00	Rep & Maint - Pool	6,000.00	1,303.07	4,696.93	21.7%
576 20 49 01	Printing & Binding - Pool	300.00	0.00	300.00	0.0%
576 20 49 02	Miscellaneous - Pool	2,800.00	2,041.14	758.86	72.9%
576 20 49 03	Swim Team League Registration	3,000.00	0.00	3,000.00	0.0%
576 20 49 04	Registration & Tuition	1,200.00	0.00	1,200.00	0.0%
576 80 41 00	Prof Svcs - Parks	1,500.00	205.32	1,294.68	13.7%
576 80 42 00	Communication - Parks	1,850.00	1,531.06	318.94	82.8%
576 80 45 00	Oper Rentals - Copier - Parks	65.00	131.30	(66.30)	202.0%
576 80 47 00	Public Utility Services - Parks	43,000.00	29,438.46	13,561.54	68.5%
576 80 47 01	Dumping Fees - Parks	2,000.00	2,574.83	(574.83)	128.7%
576 80 48 00	Rep & Maint - Parks	10,000.00	5,791.33	4,208.67	57.9%
576 80 48 98	Interfd ERR Replace - Parks	17,050.00	12,787.51	4,262.49	75.0%
576 80 48 99	Interfd ERR R & M - Parks	17,323.00	3,674.71	13,648.29	21.2%
576 80 49 00	Miscellaneous - Parks	500.00	199.23	300.77	39.8%
576 80 49 01	Uniforms/Clothing/Laundry	500.00	0.00	500.00	0.0%
	040 Other Services and Charges	159,588.00	111,759.05	47,828.95	70.0%
594 76 63 01	Other Improvements - Parks	30,767.00	30,955.91	(188.91)	100.6%
594 76 63 04	Other Improvements - Masko Park	56,522.00	46,009.76	10,512.24	81.4%
	094 Capital Expenditures	87,289.00	76,965.67	10,323.33	88.2%
576 Park Facilities		761,717.00	635,593.75	126,123.25	83.4%
580 Non Expenditures					
582 10 00 00	Deposit Refunds	0.00	13,075.00	(13,075.00)	0.0%
580 Non Expenditures		0.00	13,075.00	(13,075.00)	0.0%
591 Debt Service					
591 12 70 00	Lease Payments - Court	1,140.00	758.72	381.28	66.6%
591 14 70 00	SBITA Payments - Finance	15,460.00	13,225.35	2,234.65	85.5%
591 18 70 10	Lease Payments - Non-Dept	8,300.00	6,041.60	2,258.40	72.8%
591 21 70 22	Lease Payments - Police	2,120.00	1,413.52	706.48	66.7%
591 21 70 23	SBITA Payments - Police	2,310.00	0.00	2,310.00	0.0%
591 24 70 00	SBITA Payments - Building	1,785.00	1,808.30	(23.30)	101.3%
591 71 70 00	Lease Payments - Recreation	1,120.00	745.84	374.16	66.6%
591 76 70 80	Lease Payments - Parks	125.00	82.88	42.12	66.3%
591 Debt Service		32,360.00	24,076.21	8,283.79	74.4%
999 Ending Balance					
508 91 00 01	Unassigned EFB - General	4,233,930.00	0.00	4,233,930.00	0.0%
999 Ending Balance		4,233,930.00	0.00	4,233,930.00	0.0%
Fund Expenditures:		12,604,390.00	5,466,768.87	7,137,621.13	43.4%

001 General Fund Months: 01 To: 09

Fund Excess/(Deficit):	0.00	4,922,582.72

101 City Street Fund | Months: 01 To: 09

Revenues		Amt Budgeted	Revenues	Remaining	
308 Beginning Balances					
308 91 01 01	Unassigned BFB - Street	16,294.00	16,294.13	(0.13)	100.0%
	308 Beginning Balances	16,294.00	16,294.13	(0.13)	100.0%
320 Licenses & Permits					
322 40 00 00	ROW Road Permit	10,000.00	4,711.87	5,288.13	47.1%
	320 Licenses & Permits	10,000.00	4,711.87	5,288.13	47.1%
330 Intergovernmental Revenues					
333 20 20 01	Indirect Fed Grant from Dept of Transportation	4,979.00	2,206.51	2,772.49	44.3%
333 20 20 02	WSDOT STBG Grant - Emerson Sidewalk #73	313,108.00	0.00	313,108.00	0.0%
334 03 81 00	State Grant from TIB	1,048,942.00	576,387.47	472,554.53	54.9%
334 03 81 01	TIB Grant - Electron Crosswalk #82	70,587.00	70,587.00	0.00	100.0%
334 03 81 02	TIB Grant - Claremont Overlay #81	490,495.00	523,896.77	(33,401.77)	106.8%
334 03 81 03	TIB Grant - Alameda Ave West Sidewalk #88	0.00	52,175.12	(52,175.12)	0.0%
334 04 20 04	State Grant - Department of Commerce - Electron Crosswalk	140,675.00	103,966.44	36,708.56	73.9%
336 00 71 00	Multimodal Transportation	9,182.00	6,865.19	2,316.81	74.8%
336 00 87 00	Motor Vehicle Fuel Tax	131,441.00	91,569.22	39,871.78	69.7%
	330 Intergovernmental Revenues	2,209,409.00	1,427,653.72	781,755.28	64.6%
360 Misc Revenues					
361 11 01 01	Investment Interest - Street	13,100.00	10,962.76	2,137.24	83.7%
367 00 00 04	Donations - Baskets	8,500.00	8,370.00	130.00	98.5%
367 00 00 08	Donations - Beautification	2,400.00	1,660.00	740.00	69.2%
	360 Misc Revenues	24,000.00	20,992.76	3,007.24	87.5%
390 Other Financing Sources					
398 10 01 01	Insurance Recovery Non Capital - Street	3,132.00	3,131.67	0.33	100.0%
	390 Other Financing Sources	3,132.00	3,131.67	0.33	100.0%
397 Interfund Transfers					
397 00 00 02	Transfer In From General Fund	10,000.00	10,000.00	0.00	100.0%
397 00 00 03	Transfer In From Property Tax	261,533.00	144,241.59	117,291.41	55.2%
397 00 00 04	Transfer In From Light - St Lt Maint	37,005.00	37,005.00	0.00	100.0%
397 00 00 06	Transfer In From REET (1st 1/4)	161,705.00	0.00	161,705.00	0.0%
397 00 00 09	Transfer In from REET (2nd 1/4)	317,546.00	0.00	317,546.00	0.0%
	397 Interfund Transfers	787,789.00	191,246.59	596,542.41	24.3%
Fund Revenues:		3,050,624.00	1,664,030.74	1,386,593.26	54.5%

Expenditures		Amt Budgeted	Expenditures	Remaining	
542 Streets - Maintenance					

101 City Street Fund Months: 01 To: 09

Expenditures		Amt Budgeted	Expenditures	Remaining	
542 Streets - Maintenance					
542 30 10 00	Sal & Wages - Street Reg	63,140.00	73,264.79	(10,124.79)	116.0%
542 30 11 00	Overtime - Street Reg	7,100.00	5,772.29	1,327.71	81.3%
542 30 12 00	Casual & Seasonal Labor - Street Reg	15,000.00	19,708.62	(4,708.62)	131.4%
542 63 10 00	Sal & Wages - St Light	6,560.00	9,784.41	(3,224.41)	149.2%
542 63 11 00	Overtime - St Light	200.00	0.00	200.00	0.0%
542 80 10 00	Sal & Wages - St Beaut	21,200.00	13,218.50	7,981.50	62.4%
542 80 11 00	Overtime - St Beaut	1,000.00	297.62	702.38	29.8%
542 80 12 00	Casual & Seasonal Labor - St Beaut	5,000.00	10,089.39	(5,089.39)	201.8%
	010 Salaries and Wages	119,200.00	132,135.62	(12,935.62)	110.9%
542 30 20 00	Personnel Benefits - Street Reg	26,725.00	29,805.30	(3,080.30)	111.5%
542 30 20 01	Contract Benefits - Street Reg	700.00	703.12	(3.12)	100.4%
542 63 20 00	Personnel Benefits - St Light	2,895.00	3,270.61	(375.61)	113.0%
542 80 20 00	Personnel Benefits - St Beaut	10,425.00	6,010.43	4,414.57	57.7%
	020 Personnel Benefits	40,745.00	39,789.46	955.54	97.7%
542 30 31 01	Office Supplies - Street Reg	500.00	152.86	347.14	30.6%
542 30 31 02	Oper Supplies - Street Reg	13,000.00	14,286.83	(1,286.83)	109.9%
542 30 31 03	Oper Supplies - Street Crack Sealing	3,000.00	4,137.79	(1,137.79)	137.9%
542 30 35 00	Small Tools & Equip - Street Reg	2,000.00	3,431.20	(1,431.20)	171.6%
542 63 31 00	Oper Supplies - St Light	3,000.00	351.04	2,648.96	11.7%
542 63 35 00	Small Tools & Equip - St Light	500.00	0.00	500.00	0.0%
542 80 31 01	Oper Supplies - St Beaut	2,500.00	444.30	2,055.70	17.8%
542 80 31 02	Oper Supplies - Flower Baskets	6,000.00	8,026.94	(2,026.94)	133.8%
542 80 31 04	Oper Supplies - Beautification	8,000.00	2,954.16	5,045.84	36.9%
542 80 31 05	Banners/Flags	2,000.00	1,491.87	508.13	74.6%
542 80 35 00	Small Tools & Equip - St Beaut	250.00	550.48	(300.48)	220.2%
	030 Supplies	40,750.00	35,827.47	4,922.53	87.9%
542 30 41 00	Prof Svcs - Street Reg	10,020.00	902.64	9,117.36	9.0%
542 30 41 01	Advertising - Street Reg	100.00	0.00	100.00	0.0%
542 30 41 02	Legal Services	3,000.00	2,227.74	772.26	74.3%
542 30 42 00	Communication - Street Reg	2,450.00	1,289.47	1,160.53	52.6%
542 30 43 00	Travel - Street Reg	50.00	0.00	50.00	0.0%
542 30 45 00	Oper Rentals - Copier - Street Reg	300.00	169.06	130.94	56.4%
542 30 45 01	Equipment Rentals - Street Reg	2,000.00	0.00	2,000.00	0.0%
542 30 45 99	Interfd Land Rental - Street	24,180.00	18,135.00	6,045.00	75.0%
542 30 47 01	Dumping Fees - Street	3,000.00	3,560.58	(560.58)	118.7%
542 30 47 02	Electricity & Gas/Bldg - Street	3,500.00	2,439.66	1,060.34	69.7%
542 30 47 03	Electricity/Traffic Lights	1,000.00	740.09	259.91	74.0%
542 30 48 01	Rep & Maint - Street Maint	26,000.00	13,796.10	12,203.90	53.1%
542 30 48 98	Interfd ERR Replace - Street	49,410.00	37,057.50	12,352.50	75.0%
542 30 48 99	Interfd ERR R & M - Street	33,047.00	8,764.28	24,282.72	26.5%
542 30 49 01	Miscellaneous - Street Reg	500.00	275.04	224.96	55.0%
542 30 49 02	Insurance Deductible - Street Reg	1,000.00	0.00	1,000.00	0.0%
542 30 49 03	Dues/Member/Subscriptions - Street Reg	1,075.00	674.25	400.75	62.7%
542 30 49 04	Reg & Tuition - Street Reg	100.00	80.00	20.00	80.0%
542 63 47 00	Electricity/Street Lights	16,800.00	12,877.87	3,922.13	76.7%
542 63 48 01	Rep & Maint - St Light	2,000.00	8,799.61	(6,799.61)	440.0%
542 63 48 02	Pole Attachment Charge	5,000.00	4,448.66	551.34	89.0%
542 63 49 00	Miscellaneous - St Light	50.00	0.00	50.00	0.0%
542 80 47 00	Public Utility Services - St Beaut	1,200.00	622.14	577.86	51.8%

101 City Street Fund Months: 01 To: 09

Expenditures		Amt Budgeted	Expenditures	Remaining	
542 Streets - Maintenance					
542 80 48 00	Street Tree Maintenance (contracted)	17,500.00	12,811.10	4,688.90	73.2%
542 80 49 03	Beautification Services (contracted)	25,000.00	26,379.71	(1,379.71)	105.5%
	040 Other Services and Charges	228,282.00	156,050.50	72,231.50	68.4%
542 30 91 00	Interfd Service Charges	86,000.00	64,499.99	21,500.01	75.0%
	090 Interfund	86,000.00	64,499.99	21,500.01	75.0%
	542 Streets - Maintenance	514,977.00	428,303.04	86,673.96	83.2%
591 Debt Service					
591 95 70 00	Lease Payments - Street	350.00	232.00	118.00	66.3%
591 95 70 01	SBITA Payments - Street Reg	1,785.00	1,808.30	(23.30)	101.3%
	591 Debt Service	2,135.00	2,040.30	94.70	95.6%
594 Capital Expenditures					
595 10 63 06	Project Engineering - Street	0.00	77,074.05	(77,074.05)	0.0%
595 10 63 07	Emerson Sidewalk #73 - Design	13,967.00	21,941.36	(7,974.36)	157.1%
595 10 63 08	Claremont Overlay #81 - Design	29,749.00	25,608.25	4,140.75	86.1%
595 10 63 10	Alameda Ave W Sidewalk #88 - Design	0.00	61,382.50	(61,382.50)	0.0%
595 32 63 01	Street Improvements	655,947.00	63,297.25	592,649.75	9.6%
595 32 63 07	Street Improvements - Emerson Sidewalk #73	544,900.00	0.00	544,900.00	0.0%
595 32 63 08	Street Improvements - Claremont Overlay #81	556,305.00	579,389.81	(23,084.81)	104.1%
595 32 63 09	Street Improvements - Electron Crosswalk #82	181,275.00	131,001.67	50,273.33	72.3%
	594 Capital Expenditures	1,982,143.00	959,694.89	1,022,448.11	48.4%
999 Ending Balance					
508 91 01 01	Unassigned EFB - Street	551,369.00	0.00	551,369.00	0.0%
	999 Ending Balance	551,369.00	0.00	551,369.00	0.0%
Fund Expenditures:		3,050,624.00	1,390,038.23	1,660,585.77	45.6%
Fund Excess/(Deficit):		0.00	273,992.51		

105 Police Investigation Fund

Months: 01 To: 09

Revenues		Amt Budgeted	Revenues	Remaining	
308 Beginning Balances					
308 31 01 05	Restricted BFB - Police Investigation	13,983.00	13,983.42	(0.42)	100.0%
308 Beginning Balances		13,983.00	13,983.42	(0.42)	100.0%
360 Misc Revenues					
361 11 01 05	Investment Interest - Police Inv.	500.00	185.46	314.54	37.1%
360 Misc Revenues		500.00	185.46	314.54	37.1%
Fund Revenues:		14,483.00	14,168.88	314.12	97.8%

Expenditures		Amt Budgeted	Expenditures	Remaining	
521 Law Enforcement					
521 21 35 00	Small Tools & Equipment	14,033.00	11,850.94	2,182.06	84.5%
030 Supplies		14,033.00	11,850.94	2,182.06	84.5%
521 Law Enforcement		14,033.00	11,850.94	2,182.06	84.5%
999 Ending Balance					
508 31 01 05	Ending Balance	450.00	0.00	450.00	0.0%
999 Ending Balance		450.00	0.00	450.00	0.0%
Fund Expenditures:		14,483.00	11,850.94	2,632.06	81.8%
Fund Excess/(Deficit):		0.00	2,317.94		

150 Cumulative Reserve Fund Months: 01 To: 09

Revenues		Amt Budgeted	Revenues	Remaining	
308 Beginning Balances					
308 41 01 50	Committed BFB - C.R. General	2,750,000.00	2,750,000.00	0.00	100.0%
	308 Beginning Balances	2,750,000.00	2,750,000.00	0.00	100.0%
Fund Revenues:		2,750,000.00	2,750,000.00	0.00	100.0%

Expenditures		Amt Budgeted	Expenditures	Remaining	
999 Ending Balance					
508 41 01 51	Committed EFB - C.R. General	2,750,000.00	0.00	2,750,000.00	0.0%
	999 Ending Balance	2,750,000.00	0.00	2,750,000.00	0.0%
Fund Expenditures:		2,750,000.00	0.00	2,750,000.00	0.0%
Fund Excess/(Deficit):		0.00	2,750,000.00		

201 Park Bond Debt Service Fund Months: 01 To: 09

Revenues		Amt Budgeted	Revenues	Remaining	
308 Beginning Balances					
308 31 02 01	Restricted BFB - Park Bond Fund	158,328.00	158,327.87	0.13	100.0%
308 Beginning Balances		158,328.00	158,327.87	0.13	100.0%
310 Taxes					
311 10 02 01	Park Bond Property Taxes	474,676.00	259,778.46	214,897.54	54.7%
310 Taxes		474,676.00	259,778.46	214,897.54	54.7%
360 Misc Revenues					
361 11 02 01	Investment Interest - Park Bond Debt Service	600.00	294.25	305.75	49.0%
360 Misc Revenues		600.00	294.25	305.75	49.0%
Fund Revenues:		633,604.00	418,400.58	215,203.42	66.0%

Expenditures		Amt Budgeted	Expenditures	Remaining	
591 Debt Service					
591 75 72 01	Principal Loan Payment - Park Bond	155,000.00	0.00	155,000.00	0.0%
592 75 82 01	Interest Payment - Park Bond	305,850.00	152,925.00	152,925.00	50.0%
591 Debt Service		460,850.00	152,925.00	307,925.00	33.2%
999 Ending Balance					
508 31 02 01	Restricted EFB - Park Debt	172,754.00	0.00	172,754.00	0.0%
999 Ending Balance		172,754.00	0.00	172,754.00	0.0%
Fund Expenditures:		633,604.00	152,925.00	480,679.00	24.1%
Fund Excess/(Deficit):		0.00	265,475.58		

301 Park Bond Capital Fund

Months: 01 To: 09

Revenues		Amt Budgeted	Revenues	Remaining	
308 Beginning Balances					
308 31 03 01	Restricted BFB - Park Capital	931,351.00	931,351.18	(0.18)	100.0%
308 Beginning Balances		931,351.00	931,351.18	(0.18)	100.0%
360 Misc Revenues					
361 11 03 01	Investment Interest - Park Bond Capital	30,000.00	27,738.14	2,261.86	92.5%
367 00 03 01	Donations - Park Bond Projects	250,000.00	250,000.00	0.00	100.0%
360 Misc Revenues		280,000.00	277,738.14	2,261.86	99.2%
Fund Revenues:		1,211,351.00	1,209,089.32	2,261.68	99.8%

Expenditures		Amt Budgeted	Expenditures	Remaining	
594 Capital Expenditures					
594 76 62 03	Buildings & Structures - PBCF	147,084.00	143,000.00	4,084.00	97.2%
594 76 63 03	Other Improvements - PBCF	10,000.00	0.00	10,000.00	0.0%
594 Capital Expenditures		157,084.00	143,000.00	14,084.00	91.0%
999 Ending Balance					
508 31 03 01	Restricted EFB - Park Capital	1,054,267.00	0.00	1,054,267.00	0.0%
999 Ending Balance		1,054,267.00	0.00	1,054,267.00	0.0%
Fund Expenditures:		1,211,351.00	143,000.00	1,068,351.00	11.8%
Fund Excess/(Deficit):		0.00	1,066,089.32		

3rd Quarter 2025

City Of Fircrest

Time: 10:43:15 Date: 11/20/2025

310 Reet

Months: 01 To: 09

Revenues		Amt Budgeted	Revenues	Remaining	
308 Beginning Balances					
308 31 03 11	Restricted BFB - REET (1st 1/4)	568,086.00	568,086.02	(0.02)	100.0%
308 31 03 12	Restricted BFB - REET (2nd 1/4)	2,215,462.00	2,215,461.64	0.36	100.0%
	308 Beginning Balances	2,783,548.00	2,783,547.66	0.34	100.0%
310 Taxes					
318 34 00 00	REET 1 - Capital Improvement	150,000.00	120,085.54	29,914.46	80.1%
318 35 00 00	REET 2 - Growth Management	150,000.00	120,085.49	29,914.51	80.1%
	310 Taxes	300,000.00	240,171.03	59,828.97	80.1%
360 Misc Revenues					
361 11 03 11	Investment Interest - REET (1st 1/4)	18,650.00	15,383.61	3,266.39	82.5%
361 11 03 12	Investment Interest - REET (2nd 1/4)	87,000.00	61,534.44	25,465.56	70.7%
	360 Misc Revenues	105,650.00	76,918.05	28,731.95	72.8%
Fund Revenues:		3,189,198.00	3,100,636.74	88,561.26	97.2%

Expenditures		Amt Budgeted	Expenditures	Remaining	
597 Interfund Transfers					
597 06 00 01	Transfer Out From 1st 1/4	161,705.00	0.00	161,705.00	0.0%
597 06 00 03	Transfer Out from 2nd 1/4 to Street Fund	317,546.00	0.00	317,546.00	0.0%
	597 Interfund Transfers	479,251.00	0.00	479,251.00	0.0%
999 Ending Balance					
508 31 03 11	Restricted EFB - REET (1st 1/4)	575,031.00	0.00	575,031.00	0.0%
508 31 03 12	Restricted EFB - REET (2nd 1/4)	2,134,916.00	0.00	2,134,916.00	0.0%
	999 Ending Balance	2,709,947.00	0.00	2,709,947.00	0.0%
Fund Expenditures:		3,189,198.00	0.00	3,189,198.00	0.0%
Fund Excess/(Deficit):		0.00	3,100,636.74		

411 Trust Fund

Months: 01 To: 09

Revenues		Amt Budgeted	Revenues	Remaining	
308 Beginning Balances					
308 51 04 11	Assigned BFB - Trust Utility Deposits	0.00	40,543.00	(40,543.00)	0.0%
	308 Beginning Balances	0.00	40,543.00	(40,543.00)	0.0%
380 Non Revenues					
382 10 04 11	Deposits - Utility (Trust)	0.00	5,285.00	(5,285.00)	0.0%
	380 Non Revenues	0.00	5,285.00	(5,285.00)	0.0%
Fund Revenues:		0.00	45,828.00	(45,828.00)	0.0%

Expenditures		Amt Budgeted	Expenditures	Remaining	
580 Non Expenditures					
582 10 04 11	Trust Fund - Utility Deposits	0.00	5,765.00	(5,765.00)	0.0%
	580 Non Expenditures	0.00	5,765.00	(5,765.00)	0.0%
Fund Expenditures:		0.00	5,765.00	(5,765.00)	0.0%
Fund Excess/(Deficit):		0.00	40,063.00		

415 Storm Drain　Months: 01 To: 09

Revenues		Amt Budgeted	Revenues	Remaining	
308 Beginning Balances					
308 51 04 15	Assigned BFB - Storm	517,388.00	517,387.73	0.27	100.0%
308 Beginning Balances		517,388.00	517,387.73	0.27	100.0%
330 Intergovernmental Revenues					
334 03 10 00	State Dept of Ecology NPDES Grant	106,208.00	106,207.54	0.46	100.0%
330 Intergovernmental Revenues		106,208.00	106,207.54	0.46	100.0%
340 Charges For Services					
343 10 00 00	Storm Drain Revenues	531,665.00	363,668.49	167,996.51	68.4%
343 10 00 01	Setup Fees - Storm	500.00	42.50	457.50	8.5%
343 10 00 02	Penalties - Storm	5,400.00	3,626.30	1,773.70	67.2%
340 Charges For Services		537,565.00	367,337.29	170,227.71	68.3%
360 Misc Revenues					
361 11 04 15	Investment Interest - Storm	40,150.00	36,877.79	3,272.21	91.9%
360 Misc Revenues		40,150.00	36,877.79	3,272.21	91.9%
Fund Revenues:		1,201,311.00	1,027,810.35	173,500.65	85.6%

Expenditures		Amt Budgeted	Expenditures	Remaining	
531 Storm Drain Utility					
591 31 70 01	SBITA Payments - Storm	1,715.00	1,737.65	(22.65)	101.3%
000		1,715.00	1,737.65	(22.65)	101.3%
531 50 10 00	Sal & Wages - Storm	136,490.00	106,824.15	29,665.85	78.3%
531 50 11 00	Overtime - Storm	6,250.00	5,341.06	908.94	85.5%
531 50 12 00	Casual & Seasonal Labor - Storm	600.00	0.00	600.00	0.0%
010 Salaries and Wages		143,340.00	112,165.21	31,174.79	78.3%
531 50 20 00	Personnel Benefits - Storm	50,875.00	37,107.35	13,767.65	72.9%
531 50 20 01	Contract Benefits - Storm	700.00	703.12	(3.12)	100.4%
020 Personnel Benefits		51,575.00	37,810.47	13,764.53	73.3%
531 50 31 01	Office Supplies - Storm	600.00	191.80	408.20	32.0%
531 50 31 02	Oper Supplies - Storm	1,000.00	1,652.77	(652.77)	165.3%
531 50 31 03	NPDES Public Outreach	13,000.00	12,478.22	521.78	96.0%
531 50 35 00	Small Tools & Equip - Storm	1,000.00	1,153.07	(153.07)	115.3%
030 Supplies		15,600.00	15,475.86	124.14	99.2%
531 50 41 00	Prof Svcs - Storm	10,020.00	895.50	9,124.50	8.9%
531 50 41 01	Advertising - Storm	200.00	0.00	200.00	0.0%
531 50 41 02	Legal Services	4,500.00	4,014.41	485.59	89.2%
531 50 42 00	Communication - Storm	2,950.00	1,289.53	1,660.47	43.7%
531 50 42 01	Postage - Storm	2,000.00	1,450.47	549.53	72.5%
531 50 44 00	Excise Tax - Storm	10,000.00	7,600.92	2,399.08	76.0%
531 50 44 01	City Utility Tax	31,900.00	21,076.17	10,823.83	66.1%

415 Storm Drain | Months: 01 To: 09

Expenditures		Amt Budgeted	Expenditures	Remaining	
531 Storm Drain Utility					
531 50 45 00	Oper Rentals - Copier - Storm	300.00	169.14	130.86	56.4%
531 50 45 99	Interfd Land Rental - Storm	23,645.00	17,733.74	5,911.26	75.0%
531 50 47 01	Dumping Fees - Storm	10,000.00	7,213.50	2,786.50	72.1%
531 50 47 02	Public Utility Services - Bldg - Storm	3,500.00	2,439.63	1,060.37	69.7%
531 50 48 00	Rep & Maint - Storm	5,000.00	495.46	4,504.54	9.9%
531 50 48 98	Interfd ERR Replace - Storm	45,950.00	34,462.49	11,487.51	75.0%
531 50 48 99	Interfd ERR R & M - Storm	20,895.00	4,203.43	16,691.57	20.1%
531 50 49 00	Miscellaneous - Storm	250.00	120.80	129.20	48.3%
531 50 49 01	NPDES Permit	12,000.00	10,424.50	1,575.50	86.9%
531 50 49 02	Insurance Deductible - Storm	1,000.00	0.00	1,000.00	0.0%
531 50 49 03	Printing & Binding - Storm	500.00	77.07	422.93	15.4%
531 50 49 04	Reg & Tuition - Storm	500.00	80.00	420.00	16.0%
531 50 49 05	Dues/Member/Subscriptions - Storm	975.00	780.14	194.86	80.0%
531 50 49 06	Mailing Service - Storm	3,500.00	1,659.97	1,840.03	47.4%
	040 Other Services and Charges	189,585.00	116,186.87	73,398.13	61.3%
531 50 91 00	Interfd Service Charges	110,325.00	82,743.75	27,581.25	75.0%
	090 Interfund	110,325.00	82,743.75	27,581.25	75.0%
	531 Storm Drain Utility	512,140.00	366,119.81	146,020.19	71.5%
591 Debt Service					
591 31 70 00	Lease Payments - Storm	350.00	231.92	118.08	66.3%
	591 Debt Service	350.00	231.92	118.08	66.3%
597 Interfund Transfers					
597 00 00 10	Transfer Out To Storm Capital Fund	85,200.00	63,900.00	21,300.00	75.0%
	597 Interfund Transfers	85,200.00	63,900.00	21,300.00	75.0%
999 Ending Balance					
508 51 04 15	Assigned EFB - Storm	603,621.00	0.00	603,621.00	0.0%
	999 Ending Balance	603,621.00	0.00	603,621.00	0.0%
Fund Expenditures:		1,201,311.00	430,251.73	771,059.27	35.8%
Fund Excess/(Deficit):		0.00	597,558.62		

416 Storm Improvement Fund

Months: 01 To: 09

Revenues		Amt Budgeted	Revenues	Remaining	
308 Beginning Balances					
308 51 04 16	Assigned BFB - Storm Capital	805,225.00	805,225.23	(0.23)	100.0%
	308 Beginning Balances	805,225.00	805,225.23	(0.23)	100.0%
330 Intergovernmental Revenues					
337 00 00 01	Pierce County Flood District	50,000.00	0.00	50,000.00	0.0%
	330 Intergovernmental Revenues	50,000.00	0.00	50,000.00	0.0%
397 Interfund Transfers					
397 00 00 10	Transfer In From Storm Fund	85,200.00	63,900.00	21,300.00	75.0%
	397 Interfund Transfers	85,200.00	63,900.00	21,300.00	75.0%
Fund Revenues:		940,425.00	869,125.23	71,299.77	92.4%

Expenditures		Amt Budgeted	Expenditures	Remaining	
594 Capital Expenditures					
594 31 63 00	Storm Improvements - Storm Capital	100,000.00	2,199.19	97,800.81	2.2%
594 31 63 01	Project Engineering - Storm Capital	10,000.00	0.00	10,000.00	0.0%
	594 Capital Expenditures	110,000.00	2,199.19	107,800.81	2.0%
999 Ending Balance					
508 51 04 16	Assigned EFB - Storm Capital	830,425.00	0.00	830,425.00	0.0%
	999 Ending Balance	830,425.00	0.00	830,425.00	0.0%
Fund Expenditures:		940,425.00	2,199.19	938,225.81	0.2%
Fund Excess/(Deficit):		0.00	866,926.04		

425 Water Fund (department) | Months: 01 To: 09

Revenues		Amt Budgeted	Revenues	Remaining	
308 Beginning Balances					
308 51 04 25	Assigned BFB - Water	277,659.00	277,659.21	(0.21)	100.0%
	308 Beginning Balances	277,659.00	277,659.21	(0.21)	100.0%
340 Charges For Services					
343 40 00 00	Sale Of Water	1,188,200.00	879,027.14	309,172.86	74.0%
343 40 00 01	Service Connections - Water	9,160.00	9,160.00	0.00	100.0%
343 40 00 02	Setup Fees - Water	1,000.00	104.00	896.00	10.4%
343 40 00 03	Penalties - Water	10,900.00	6,484.82	4,415.18	59.5%
343 40 00 04	Backflow	300.00	0.00	300.00	0.0%
	340 Charges For Services	1,209,560.00	894,775.96	314,784.04	74.0%
360 Misc Revenues					
361 11 04 25	Investment Interest - Water	19,800.00	15,282.53	4,517.47	77.2%
362 50 00 05	Rental Revenue - High Tank	35,662.00	27,548.82	8,113.18	77.2%
362 50 00 06	Rental Revenue - Golf Course Tank	10,891.00	8,168.04	2,722.96	75.0%
369 10 04 25	Sale Of Surplus - Water	4,237.00	4,237.20	(0.20)	100.0%
369 91 04 25	Other Misc Revenue - Water	2,000.00	3,229.15	(1,229.15)	161.5%
	360 Misc Revenues	72,590.00	58,465.74	14,124.26	80.5%
Fund Revenues:		1,559,809.00	1,230,900.91	328,908.09	78.9%

Expenditures		Amt Budgeted	Expenditures	Remaining	
534 Water Utilities					
534 10 10 00	Sal & Wages - Water Admin	194,980.00	87,283.36	107,696.64	44.8%
534 10 11 00	Overtime - Water - Admin	300.00	16.54	283.46	5.5%
534 50 10 00	Sal & Wages - Water Maint	77,900.00	133,081.88	(55,181.88)	170.8%
534 50 11 00	Overtime - Water Maint	10,500.00	9,427.08	1,072.92	89.8%
534 50 12 00	Casual & Seasonal Labor - Water Maint	1,000.00	0.00	1,000.00	0.0%
534 80 10 00	Sal & Wages - Water Gen Op	22,830.00	6,289.62	16,540.38	27.5%
534 80 11 00	Overtime - Water Gen Op	250.00	0.00	250.00	0.0%
	010 Salaries and Wages	307,760.00	236,098.48	71,661.52	76.7%
534 10 20 00	Personnel Benefits - Water Admin	73,535.00	28,536.87	44,998.13	38.8%
534 10 20 01	Contract Benefits - Wtr Admin	700.00	970.77	(270.77)	138.7%
534 50 20 00	Personnel Benefits - Water Maint	33,140.00	58,485.05	(25,345.05)	176.5%
534 80 20 00	Personnel Benefits - Water Gen Op	8,445.00	2,452.14	5,992.86	29.0%
	020 Personnel Benefits	115,820.00	90,444.83	25,375.17	78.1%
534 10 31 00	Office Supplies - Water Admin	500.00	194.89	305.11	39.0%
534 10 35 00	Small Tools & Equip - Water Admin	700.00	816.30	(116.30)	116.6%
534 50 31 01	Oper Supplies - Water Maint	20,000.00	8,509.30	11,490.70	42.5%
534 80 31 01	Fluoride	8,000.00	6,535.29	1,464.71	81.7%
534 80 31 02	Oper Supplies - Water Gen Op	2,000.00	2,550.81	(550.81)	127.5%
534 80 31 03	Oper Supplies - Chlorine	8,000.00	6,641.87	1,358.13	83.0%
534 80 35 00	Small Tools & Equip - Water Gen Op	1,500.00	596.01	903.99	39.7%
	030 Supplies	40,700.00	25,844.47	14,855.53	63.5%

425 Water Fund (department) Months: 01 To: 09

Expenditures		Amt Budgeted	Expenditures	Remaining	
534 Water Utilities					
534 10 41 00	Prof Svcs - Water Admin	15,520.00	9,660.01	5,859.99	62.2%
534 10 41 01	Advertising - Water Admin	200.00	0.00	200.00	0.0%
534 10 41 02	Legal Services	4,500.00	4,756.41	(256.41)	105.7%
534 10 42 00	Communication - Water Admin	2,580.00	1,596.74	983.26	61.9%
534 10 42 01	Postage - Water Admin	2,500.00	1,450.43	1,049.57	58.0%
534 10 43 00	Travel - Water Admin	2,000.00	1,386.34	613.66	69.3%
534 10 44 00	Excise Tax - Water	55,000.00	50,557.20	4,442.80	91.9%
534 10 44 01	City Utility Tax	95,057.00	66,820.57	28,236.43	70.3%
534 10 45 02	Oper Rentals - Copier - Water Admin	300.00	169.13	130.87	56.4%
534 10 45 99	Interfd Land Rental	24,440.00	18,329.99	6,110.01	75.0%
534 10 47 00	Utility Services/Building - Water	3,600.00	2,395.99	1,204.01	66.6%
534 10 48 00	Rep & Maint - Water Admin	4,360.00	2,892.33	1,467.67	66.3%
534 10 48 98	Interfd ERR Replace - Water Admin	31,060.00	23,295.01	7,764.99	75.0%
534 10 49 00	Miscellaneous - Water Admin	500.00	329.44	170.56	65.9%
534 10 49 01	State Operating Permit	4,000.00	3,523.60	476.40	88.1%
534 10 49 02	Reg & Tuition - Water Admin	3,000.00	830.00	2,170.00	27.7%
534 10 49 03	Dues/Member/Subscriptions - Water Admin	2,750.00	1,805.13	944.87	65.6%
534 10 49 04	Printing & Binding - Water Admin	2,100.00	1,950.91	149.09	92.9%
534 10 49 05	Insurance Deductible - Water Admin	1,000.00	0.00	1,000.00	0.0%
534 10 49 06	Mailing Service - Water Admin	4,000.00	1,659.93	2,340.07	41.5%
534 50 48 01	Rep & Maint - Water Maint	20,000.00	14,908.09	5,091.91	74.5%
534 50 48 99	Interfd ERR R & M - Water Maint	20,449.00	3,235.71	17,213.29	15.8%
534 80 41 00	Water Testing	7,500.00	5,990.24	1,509.76	79.9%
534 80 47 01	Utility Services/Pumping	70,000.00	63,131.16	6,868.84	90.2%
534 80 47 02	Dumping Fees - Water	2,500.00	2,574.80	(74.80)	103.0%
534 80 47 03	Public Utility Services - Meter	50.00	43.63	6.37	87.3%
	040 Other Services and Charges	378,966.00	283,292.79	95,673.21	74.8%
534 10 91 00	Interfd Service Charges	180,236.00	135,176.99	45,059.01	75.0%
	090 Interfund	180,236.00	135,176.99	45,059.01	75.0%
	534 Water Utilities	1,023,482.00	770,857.56	252,624.44	75.3%
553 Conservation					
553 10 11 00	Overtime - Water Consrv	300.00	0.00	300.00	0.0%
	010 Salaries & Wages	300.00	0.00	300.00	0.0%
553 10 20 00	Personnel Benefits - Water Consv	65.00	0.00	65.00	0.0%
	020 Personnel Benefits	65.00	0.00	65.00	0.0%
553 10 31 00	Office & Oper Sup - Water Consrv	2,000.00	0.00	2,000.00	0.0%
	030 Supplies	2,000.00	0.00	2,000.00	0.0%
553 10 49 02	Printing & Binding - Water Consrv	100.00	0.00	100.00	0.0%
	040 Other Services and Charges	100.00	0.00	100.00	0.0%
	553 Conservation	2,465.00	0.00	2,465.00	0.0%

591 Debt Service

425 Water Fund (department) Months: 01 To: 09

Expenditures		Amt Budgeted	Expenditures	Remaining	
591 Debt Service					
591 34 70 00	Lease Payments - Water Admin	17,160.00	12,821.76	4,338.24	74.7%
591 34 70 01	SBITA Payments - Water Admin	4,920.00	1,737.65	3,182.35	35.3%
591 Debt Service		22,080.00	14,559.41	7,520.59	65.9%
597 Interfund Transfers					
597 00 00 11	Transfer Out To Water Capital	131,550.00	98,662.50	32,887.50	75.0%
597 Interfund Transfers		131,550.00	98,662.50	32,887.50	75.0%
999 Ending Balance					
508 51 04 25	Assigned EFB - Water	380,232.00	0.00	380,232.00	0.0%
999 Ending Balance		380,232.00	0.00	380,232.00	0.0%
Fund Expenditures:		1,559,809.00	884,079.47	675,729.53	56.7%
Fund Excess/(Deficit):		0.00	346,821.44		

426 Water Improvement Fund

Months: 01 To: 09

Revenues		Amt Budgeted	Revenues	Remaining	
308 Beginning Balances					
308 31 04 26	Restricted BFB - Water ARPA	143,919.00	143,918.78	0.22	100.0%
308 51 04 26	Assigned BFB - Water Capital	261,955.00	261,955.45	(0.45)	100.0%
	308 Beginning Balances	405,874.00	405,874.23	(0.23)	100.0%
370 Capital Contributions					
368 10 04 26	Capital Contributions/Tap Fees	4,000.00	0.00	4,000.00	0.0%
	370 Capital Contributions	4,000.00	0.00	4,000.00	0.0%
397 Interfund Transfers					
397 00 00 11	Transfer In From Water Fund	131,550.00	98,662.50	32,887.50	75.0%
	397 Interfund Transfers	131,550.00	98,662.50	32,887.50	75.0%
Fund Revenues:		541,424.00	504,536.73	36,887.27	93.2%

Expenditures		Amt Budgeted	Expenditures	Remaining	
594 Capital Expenditures					
594 34 10 00	Sal & Wages - Water Capital	33,870.00	3,830.63	30,039.37	11.3%
594 34 11 00	Overtime - Water Capital	200.00	0.00	200.00	0.0%
	010 Salaries and Wages	34,070.00	3,830.63	30,239.37	11.2%
594 34 20 00	Personnel Benefits - Water Capital	14,890.00	1,091.35	13,798.65	7.3%
	020 Personnel Benefits	14,890.00	1,091.35	13,798.65	7.3%
594 34 63 01	Other Improvements - Water Capital	279,396.00	177,897.61	101,498.39	63.7%
594 34 63 02	Project Engineering - Water Capital	10,000.00	0.00	10,000.00	0.0%
	094 Capital Expenditures	289,396.00	177,897.61	111,498.39	61.5%
	594 Capital Expenditures	338,356.00	182,819.59	155,536.41	54.0%
999 Ending Balance					
508 51 04 26	Assigned EFB - Water Capital	203,068.00	0.00	203,068.00	0.0%
	999 Ending Balance	203,068.00	0.00	203,068.00	0.0%
Fund Expenditures:		541,424.00	182,819.59	358,604.41	33.8%
Fund Excess/(Deficit):		0.00	321,717.14		

430 Sewer Fund (department) Months: 01 To: 09

Revenues		Amt Budgeted	Revenues	Remaining	
308 Beginning Balances					
308 51 04 30	Assigned BFB - Sewer	1,536,954.00	1,536,954.08	(0.08)	100.0%
308 Beginning Balances		1,536,954.00	1,536,954.08	(0.08)	100.0%
340 Charges For Services					
343 50 00 00	Sewer Revenues	2,895,000.00	2,003,686.96	891,313.04	69.2%
343 50 00 01	Service Connections - Sewer	7,109.00	7,575.00	(466.00)	106.6%
343 50 00 02	Setup Fees - Sewer	600.00	45.00	555.00	7.5%
343 50 00 03	Penalties - Sewer	18,900.00	13,842.44	5,057.56	73.2%
340 Charges For Services		2,921,609.00	2,025,149.40	896,459.60	69.3%
360 Misc Revenues					
361 11 04 30	Investment Interest - Sewer	72,250.00	61,432.13	10,817.87	85.0%
369 91 04 30	Other Misc Revenue - Sewer	1,500.00	(1,400.30)	2,900.30	93.4%
360 Misc Revenues		73,750.00	60,031.83	13,718.17	81.4%
Fund Revenues:		4,532,313.00	3,622,135.31	910,177.69	79.9%

Expenditures		Amt Budgeted	Expenditures	Remaining	
535 Sewer Utilities					
591 35 70 01	SBITA Payments - Sewer Admin	1,720.00	1,737.65	(17.65)	101.0%
000		1,720.00	1,737.65	(17.65)	101.0%
535 10 10 00	Sal & Wages - Sewer Admin	117,445.00	85,094.47	32,350.53	72.5%
535 10 11 00	Overtime - Sewer Admin	200.00	16.54	183.46	8.3%
535 50 10 00	Sal & Wages - Sewer Maint	127,695.00	56,538.81	71,156.19	44.3%
535 50 11 00	Overtime - Sewer Maint	10,050.00	9,644.29	405.71	96.0%
535 50 12 00	Casual & Seasonal Labor - Sewer Maint	100.00	0.00	100.00	0.0%
535 80 10 00	Sal & Wages - Sewer Gen Op	17,980.00	2,779.37	15,200.63	15.5%
535 80 11 00	Overtime - Sewer Gen Op	200.00	0.00	200.00	0.0%
010 Salaries and Wages		273,670.00	154,073.48	119,596.52	56.3%
535 10 20 00	Personnel Benefits - Sewer Admin	38,175.00	28,006.86	10,168.14	73.4%
535 10 20 01	Contract Benefits - Sewer Admin	1,200.00	1,430.37	(230.37)	119.2%
535 50 20 00	Personnel Benefits - Sewer Maint	49,160.00	21,157.34	28,002.66	43.0%
535 80 20 00	Personnel Benefits - Sewer Gen Op	7,030.00	705.26	6,324.74	10.0%
020 Personnel Benefits		95,565.00	51,299.83	44,265.17	53.7%
535 10 31 00	Office Supplies - Swr Admin	1,000.00	194.90	805.10	19.5%
535 10 35 00	Small Tools & Equip - Sewer Admin	600.00	43.55	556.45	7.3%
535 50 31 01	Oper Supplies - Sewer Maint	3,800.00	2,770.15	1,029.85	72.9%
535 80 31 00	Oper Supplies - Sewer Gen Op	1,500.00	1,121.84	378.16	74.8%
535 80 35 00	Small Tools & Equip - Sewer Gen Op	1,000.00	1,686.47	(686.47)	168.6%
030 Supplies		7,900.00	5,816.91	2,083.09	73.6%
535 10 41 00	Prof Svcs - Sewer Admin	25,640.00	1,397.45	24,242.55	5.5%
535 10 41 01	Advertising - Sewer Admin	250.00	0.00	250.00	0.0%
535 10 41 02	Legal Services	6,000.00	4,922.40	1,077.60	82.0%

430 Sewer Fund (department) Months: 01 To: 09

Expenditures		Amt Budgeted	Expenditures	Remaining	
535 Sewer Utilities					
535 10 42 01	Communication - Sewer Admin	4,450.00	1,346.92	3,103.08	30.3%
535 10 42 02	Postage - Sewer Admin	2,000.00	1,450.47	549.53	72.5%
535 10 43 00	Travel - Sewer Admin	500.00	0.00	500.00	0.0%
535 10 44 00	Excise Tax - Sewer	50,000.00	36,225.85	13,774.15	72.5%
535 10 44 01	City Utility Tax	173,230.00	115,235.92	57,994.08	66.5%
535 10 45 00	Oper Rentals - Copier - Sewer Admin	300.00	169.05	130.95	56.4%
535 10 45 99	Interfd Land Rental	25,825.00	19,368.76	6,456.24	75.0%
535 10 47 00	Utility Services/Building - Sewer	3,200.00	2,395.96	804.04	74.9%
535 10 48 00	Rep & Maint - Sewer Admin	500.00	2,145.52	(1,645.52)	429.1%
535 10 48 98	Interfd ERR Replace - Sewer Admin	31,060.00	23,295.01	7,764.99	75.0%
535 10 49 00	Miscellaneous - Sewer Admin	1,000.00	329.45	670.55	32.9%
535 10 49 01	Reg & Tuition - Sewer Admin	500.00	80.00	420.00	16.0%
535 10 49 02	Dues/Member/Subscriptions - Sewer Admin	1,000.00	780.14	219.86	78.0%
535 10 49 03	Printing & Binding - Sewer Admin	500.00	77.07	422.93	15.4%
535 10 49 04	Insurance Deductible - Sewer	1,000.00	0.00	1,000.00	0.0%
535 10 49 05	Mailing Service - Sewer Admin	3,500.00	1,659.97	1,840.03	47.4%
535 50 48 00	Rep & Maint - Sewer Maint	30,000.00	26,504.02	3,495.98	88.3%
535 50 48 99	Interfd ERR R & M - Sewer Maint	20,449.00	3,235.65	17,213.35	15.8%
535 60 44 02	Sewage Treatment	1,650,000.00	1,127,362.49	522,637.51	68.3%
535 80 47 01	Utility Services/Pumping	23,000.00	13,562.31	9,437.69	59.0%
535 80 47 02	Dumping Fees - Sewer	1,500.00	2,574.81	(1,074.81)	171.7%
535 80 47 04	Public Utility Services - Meter	50.00	43.63	6.37	87.3%
	040 Other Services and Charges	2,055,454.00	1,384,162.85	671,291.15	67.3%
535 10 91 00	Interfd Service Charges	448,407.00	336,305.25	112,101.75	75.0%
	090 Interfund	448,407.00	336,305.25	112,101.75	75.0%
	535 Sewer Utilities	2,882,716.00	1,933,395.97	949,320.03	67.1%
591 Debt Service					
591 35 70 00	Lease Payments - Sewer	350.00	231.92	118.08	66.3%
591 35 78 02	Principal Loan Payment - Sewer	272,035.00	272,034.21	0.79	100.0%
592 35 83 01	Interest Payment - Loan	40,495.00	40,493.70	1.30	100.0%
	591 Debt Service	312,880.00	312,759.83	120.17	100.0%
597 Interfund Transfers					
597 00 00 12	Transfer Out To Sewer Capital Fund	230,000.00	172,499.99	57,500.01	75.0%
	597 Interfund Transfers	230,000.00	172,499.99	57,500.01	75.0%
999 Ending Balance					
508 51 04 30	Assigned EFB - Sewer	1,106,717.00	0.00	1,106,717.00	0.0%
	999 Ending Balance	1,106,717.00	0.00	1,106,717.00	0.0%
Fund Expenditures:		4,532,313.00	2,418,655.79	2,113,657.21	53.4%

430 Sewer Fund (department) Months: 01 To: 09

Fund Excess/(Deficit):	0.00	1,203,479.52

3rd Quarter 2025

432 Sewer Improvement Fund

Months: 01 To: 09

Revenues		Amt Budgeted	Revenues	Remaining	
308 Beginning Balances					
308 51 04 32	Assigned BFB - Sewer Capital	1,367,380.00	1,367,380.02	(0.02)	100.0%
308 Beginning Balances		1,367,380.00	1,367,380.02	(0.02)	100.0%
370 Capital Contributions					
368 10 04 32	Capital Contributions/Tap Fees	4,000.00	6,643.00	(2,643.00)	166.1%
370 Capital Contributions		4,000.00	6,643.00	(2,643.00)	166.1%
397 Interfund Transfers					
397 00 00 12	Transfer In From Sewer Fund	230,000.00	172,499.99	57,500.01	75.0%
397 Interfund Transfers		230,000.00	172,499.99	57,500.01	75.0%
Fund Revenues:		1,601,380.00	1,546,523.01	54,856.99	96.6%

Expenditures		Amt Budgeted	Expenditures	Remaining	
594 Capital Expenditures					
594 35 10 00	Sal & Wages - Sewer Capital	15,630.00	9,643.44	5,986.56	61.7%
010 Salaries and Wages		15,630.00	9,643.44	5,986.56	61.7%
594 35 20 00	Personnel Benefits - Sewer Capital	6,520.00	2,658.01	3,861.99	40.8%
020 Personnel Benefits		6,520.00	2,658.01	3,861.99	40.8%
594 35 63 01	Other Improvements - Sewer Capital	708,386.00	686,461.76	21,924.24	96.9%
594 35 63 03	Project Engineering - Sewer Capital	124,875.00	8,497.90	116,377.10	6.8%
094 Capital Expenditures		833,261.00	694,959.66	138,301.34	83.4%
594 Capital Expenditures		855,411.00	707,261.11	148,149.89	82.7%
999 Ending Balance					
508 51 04 32	Assigned EFB - Sewer Capital	745,969.00	0.00	745,969.00	0.0%
999 Ending Balance		745,969.00	0.00	745,969.00	0.0%
Fund Expenditures:		1,601,380.00	707,261.11	894,118.89	44.2%
Fund Excess/(Deficit):		0.00	839,261.90		

501 Equipment Rental Fund Months: 01 To: 09

Revenues		Amt Budgeted	Revenues	Remaining	
308 Beginning Balances					
308 51 05 01	Assigned BFB - ERR	2,135,996.00	2,135,996.48	(0.48)	100.0%
	308 Beginning Balances	2,135,996.00	2,135,996.48	(0.48)	100.0%
340 Charges For Services					
348 30 00 00	General Fund - Replacement	78,085.00	58,563.76	19,521.24	75.0%
348 30 01 00	Street Fund - Replacement	49,410.00	37,057.50	12,352.50	75.0%
348 30 03 00	Water/Sewer - Fund-Replacement	62,120.00	46,590.02	15,529.98	75.0%
348 30 04 00	Storm Sewer - Replacement	45,950.00	34,462.49	11,487.51	75.0%
348 30 08 00	General Fund - O & M	88,682.00	42,877.54	45,804.46	48.3%
348 30 09 00	City Street Fund - O & M	33,047.00	8,764.28	24,282.72	26.5%
348 30 11 00	Water/Sewer Fund - O & M	40,898.00	6,471.36	34,426.64	15.8%
348 30 12 00	Storm Sewer - O & M	20,895.00	4,203.43	16,691.57	20.1%
	340 Charges For Services	419,087.00	238,990.38	180,096.62	57.0%
360 Misc Revenues					
361 11 05 01	Investment Interest - ERR	81,750.00	57,237.93	24,512.07	70.0%
362 40 05 01	Rental Revenue	5,075.00	3,806.24	1,268.76	75.0%
	360 Misc Revenues	86,825.00	61,044.17	25,780.83	70.3%
Fund Revenues:		2,641,908.00	2,436,031.03	205,876.97	92.2%

Expenditures		Amt Budgeted	Expenditures	Remaining	
548 Municipal Vehicles/Equipment					
548 65 10 00	Sal & Wages - ERR	20,640.00	9,705.65	10,934.35	47.0%
	010 Salaries and Wages	20,640.00	9,705.65	10,934.35	47.0%
548 65 20 00	Personnel Benefits - ERR	12,790.00	1,853.47	10,936.53	14.5%
	020 Personnel Benefits	12,790.00	1,853.47	10,936.53	14.5%
548 65 31 05	Gas - Non Dept	400.00	135.81	264.19	34.0%
548 65 31 06	Gas - Facilities	1,600.00	1,386.72	213.28	86.7%
548 65 31 08	Gas - Police	30,000.00	23,667.75	6,332.25	78.9%
548 65 31 11	Gas - Parks/Rec	4,200.00	3,183.43	1,016.57	75.8%
548 65 31 12	Gas - Street	9,500.00	5,129.11	4,370.89	54.0%
548 65 31 13	Gas - Storm	3,400.00	3,317.40	82.60	97.6%
548 65 31 14	Gas - Water/Sewer	7,600.00	5,823.24	1,776.76	76.6%
548 65 31 15	Central Vehicle Supplies	100.00	0.00	100.00	0.0%
548 65 31 16	Oper Supplies - ERR Garage	100.00	0.00	100.00	0.0%
	030 Supplies	56,900.00	42,643.46	14,256.54	74.9%
548 65 45 99	Land Rental - ERR Garage	5,415.00	4,061.25	1,353.75	75.0%
548 65 46 05	Insurance - Non Dept	1,368.00	0.00	1,368.00	0.0%
548 65 46 06	Insurance - Facilities	1,201.00	0.00	1,201.00	0.0%
548 65 46 08	Insurance - Police	9,165.00	0.00	9,165.00	0.0%
548 65 46 11	Insurance - Parks/Rec	7,623.00	0.00	7,623.00	0.0%
548 65 46 12	Insurance - Street	17,047.00	0.00	17,047.00	0.0%
548 65 46 13	Insurance - Storm	8,995.00	0.00	8,995.00	0.0%

501 Equipment Rental Fund | Months: 01 To: 09

Expenditures		Amt Budgeted	Expenditures	Remaining	
548 Municipal Vehicles/Equipment					
548 65 46 14	Insurance - Water/Sewer	22,298.00	0.00	22,298.00	0.0%
548 65 47 00	Utility Services/Building - ShopGarage	1,400.00	1,131.73	268.27	80.8%
548 65 48 00	Rep & Maint - ERR Garage	100.00	0.00	100.00	0.0%
548 65 48 02	O & M - Court	350.00	207.00	143.00	59.1%
548 65 48 05	O & M - Non Dept	1,000.00	0.00	1,000.00	0.0%
548 65 48 06	O & M - Facilities	1,000.00	965.71	34.29	96.6%
548 65 48 08	O & M - Police	25,000.00	12,424.84	12,575.16	49.7%
548 65 48 10	O & M - Planning	200.00	207.00	(7.00)	103.5%
548 65 48 11	O & M - Parks/Rec	5,500.00	491.28	5,008.72	8.9%
548 65 48 12	O & M - Street	6,500.00	3,635.17	2,864.83	55.9%
548 65 48 13	O & M - Storm	8,500.00	886.03	7,613.97	10.4%
548 65 48 14	O & M - Water/Sewer	11,000.00	648.12	10,351.88	5.9%
548 65 48 15	O & M - Civil Service	75.00	208.00	(133.00)	277.3%
	040 Other Services and Charges	133,737.00	24,866.13	108,870.87	18.6%
594 48 64 01	ERR Capital - Legisl	3,905.00	4,109.90	(204.90)	105.2%
594 48 64 03	ERR Capital - Admin	1,321.00	1,180.28	140.72	89.3%
594 48 64 08	ERR Capital - Police	63,869.00	66,780.61	(2,911.61)	104.6%
594 48 64 11	ERR Capital - Parks/Rec	38,535.00	31,634.93	6,900.07	82.1%
594 48 64 12	ERR Capital - Street	44,040.00	30,264.18	13,775.82	68.7%
594 48 64 13	ERR Capital - Storm	5,505.00	0.00	5,505.00	0.0%
594 48 64 14	ERR Capital - Water/Sewer	11,010.00	0.00	11,010.00	0.0%
	094 Capital Expenditures	168,185.00	133,969.90	34,215.10	79.7%
	548 Municipal Vehicles/Equipment	392,252.00	213,038.61	179,213.39	54.3%
999 Ending Balance					
508 51 05 01	Assigned EFB - ERR	2,249,656.00	0.00	2,249,656.00	0.0%
	999 Ending Balance	2,249,656.00	0.00	2,249,656.00	0.0%
Fund Expenditures:		2,641,908.00	213,038.61	2,428,869.39	8.1%
Fund Excess/(Deficit):		0.00	2,222,992.42		

3rd Quarter 2025

650 Fircrest Court Agency Account

Months: 01 To: 09

Revenues		Amt Budgeted	Revenues	Remaining	
308 Beginning Balances					
308 21 06 50	Nonspendable BFB - FMC	0.00	9,100.00	(9,100.00)	0.0%
	308 Beginning Balances	0.00	9,100.00	(9,100.00)	0.0%
380 Non Revenues					
386 00 00 02	Court Revenues - FMC	0.00	699,795.31	(699,795.31)	0.0%
	380 Non Revenues	0.00	699,795.31	(699,795.31)	0.0%
Fund Revenues:		0.00	708,895.31	(708,895.31)	0.0%

Expenditures		Amt Budgeted	Expenditures	Remaining	
580 Non Expenditures					
586 00 00 03	Court Remittances - FMC	0.00	704,396.73	(704,396.73)	0.0%
	580 Non Expenditures	0.00	704,396.73	(704,396.73)	0.0%
Fund Expenditures:		0.00	704,396.73	(704,396.73)	0.0%
Fund Excess/(Deficit):		0.00	4,498.58		

655 Agency Fund/Bdg Permit   Months: 01 To: 09

Revenues		Amt Budgeted	Revenues	Remaining	
308 Beginning Balances					
308 21 06 55	Nonspendable BFB - Agency Fund	0.00	0.04	(0.04)	0.0%
	308 Beginning Balances	0.00	0.04	(0.04)	0.0%
380 Non Revenues					
386 10 01 00	State Building Code	0.00	223.00	(223.00)	0.0%
386 18 00 00	County Revenue	0.00	3,091.32	(3,091.32)	0.0%
386 82 00 00	School Zone Safety	0.00	87.20	(87.20)	0.0%
386 82 00 01	Vehicle License Fraud Account	0.00	466.10	(466.10)	0.0%
386 83 00 00	Trauma Care	0.00	6,731.71	(6,731.71)	0.0%
386 83 31 00	Auto Theft Prevention	0.00	13,462.94	(13,462.94)	0.0%
386 83 32 00	Trauma Brain Inj (TBI)	0.00	7,000.73	(7,000.73)	0.0%
386 88 00 00	PSEA 3	0.00	159.60	(159.60)	0.0%
386 89 12 00	Accessible Comm Acct	0.00	88.88	(88.88)	0.0%
386 89 13 00	Multi Trans Acct	0.00	88.88	(88.88)	0.0%
386 89 14 00	Hwy Safety Account	0.00	814.71	(814.71)	0.0%
386 89 15 00	Death Inv Account	0.00	78.12	(78.12)	0.0%
386 89 26 00	DOL - Tech Support	0.00	8,050.88	(8,050.88)	0.0%
386 91 00 00	St Public Safety & Education	0.00	93,153.47	(93,153.47)	0.0%
386 92 00 00	PSEA Assessments	0.00	61,666.23	(61,666.23)	0.0%
386 97 00 00	JIS Assessment	0.00	32,820.78	(32,820.78)	0.0%
389 30 00 00	Retail Sales Tax	0.00	498.48	(498.48)	0.0%
	380 Non Revenues	0.00	228,483.03	(228,483.03)	0.0%
Fund Revenues:		0.00	228,483.07	(228,483.07)	0.0%

Expenditures		Amt Budgeted	Expenditures	Remaining	
580 Non Expenditures					
586 90 00 00	Agency Funds - Court	0.00	260,804.88	(260,804.88)	0.0%
589 30 00 00	Retail Sales Tax	0.00	442.82	(442.82)	0.0%
	580 Non Expenditures	0.00	261,247.70	(261,247.70)	0.0%
Fund Expenditures:		0.00	261,247.70	(261,247.70)	0.0%
Fund Excess/(Deficit):		0.00	(32,764.63)		

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3rd Quarter 2025

City Of Fircrest | Months: 01 To: 09 | Time: 10:43:15 | Date: 11/20/2025

Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 General Fund	12,604,390.00	10,389,351.59	82.4%	12,604,390.00	5,466,768.87	43%
101 City Street Fund	3,050,624.00	1,664,030.74	54.5%	3,050,624.00	1,390,038.23	46%
105 Police Investigation Fund	14,483.00	14,168.88	97.8%	14,483.00	11,850.94	82%
150 Cumulative Reserve Fund	2,750,000.00	2,750,000.00	100.0%	2,750,000.00	0.00	0%
201 Park Bond Debt Service Fund	633,604.00	418,400.58	66.0%	633,604.00	152,925.00	24%
301 Park Bond Capital Fund	1,211,351.00	1,209,089.32	99.8%	1,211,351.00	143,000.00	12%
310 Reet	3,189,198.00	3,100,636.74	97.2%	3,189,198.00	0.00	0%
411 Trust Fund	0.00	45,828.00	0.0%	0.00	5,765.00	0%
415 Storm Drain	1,201,311.00	1,027,810.35	85.6%	1,201,311.00	430,251.73	36%
416 Storm Improvement Fund	940,425.00	869,125.23	92.4%	940,425.00	2,199.19	0%
425 Water Fund (department)	1,559,809.00	1,230,900.91	78.9%	1,559,809.00	884,079.47	57%
426 Water Improvement Fund	541,424.00	504,536.73	93.2%	541,424.00	182,819.59	34%
430 Sewer Fund (department)	4,532,313.00	3,622,135.31	79.9%	4,532,313.00	2,418,655.79	53%
432 Sewer Improvement Fund	1,601,380.00	1,546,523.01	96.6%	1,601,380.00	707,261.11	44%
501 Equipment Rental Fund	2,641,908.00	2,436,031.03	92.2%	2,641,908.00	213,038.61	8%
650 Fircrest Court Agency Account	0.00	708,895.31	0.0%	0.00	704,396.73	0%
655 Agency Fund/Bdg Permit	0.00	228,483.07	0.0%	0.00	261,247.70	0%
	36,472,220.00	31,765,946.80	87.1%	36,472,220.00	12,974,297.96	35.6%