

**FIRCREST CITY COUNCIL
REGULAR MEETING AGENDA**

**TUESDAY, FEBRUARY 10, 2026
7:00 P.M.**

**COUNCIL CHAMBERS
FIRCREST CITY HALL, 115 RAMSDELL STREET**

| | Pg.# |
|--|------|
| 1. CALL TO ORDER | |
| 2. PLEDGE OF ALLEGIANCE | |
| 3. ROLL CALL | |
| 4. PRESIDING OFFICER'S REPORT | |
| A. Robotics Day Proclamation | 2 |
| 5. CITY MANAGER COMMENTS | |
| 6. DEPARTMENT HEAD COMMENTS | |
| 7. COUNCILMEMBER COMMENTS | |
| 8. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA (If you would like to make a public comment, you may speak at the appropriate time using the raise your hand feature or by pressing *9 on your phone.) | |
| 9. COMMITTEE, COMMISSION & LIAISON REPORTS | |
| A. Administration | |
| B. Built Environment, Planning, and Building | |
| C. Finance and Information Technology | |
| D. Other Reports | |
| 10. CONSENT CALENDAR | |
| A. Approval of vouchers /payroll checks | 3 |
| B. Ark Institute of Learning Special Liquor License Application | 16 |
| <i>There were no objections registered for the approval of these liquor license applications.</i> | |
| C. Approval of Minutes: January 27, 2026, Regular Meeting | 18 |
| 11. PUBLIC HEARING | |
| 12. UNFINISHED BUSINESS | |
| A. Ordinance: Solid Waste Rate Adjustment | 24 |
| 13. NEW BUSINESS | |
| A. Resolution: Alameda Avenue West Sidewalk Project Construction Management | 35 |
| 14. CALL FOR FINAL COMMENTS | |
| 15. EXECUTIVE SESSION | |
| A. To Discuss Labor Negotiations pursuant to RCW 42.30.140 (4)(b) | |
| 16. ADJOURNMENT | |

Join the Zoom Meeting: *Dial-in Information: 1-253-215-8782 Webinar ID: 893 2632 0657 Password: 848037*



PROCLAMATION OF THE CITY COUNCIL

WHEREAS, robotics and technology play an increasingly vital role in education, innovation, industry, and everyday life; and

WHEREAS, Tacoma Public Schools invites students, families, educators, and community members to participate in their inaugural Tacoma Robotics Expo, a free, community-oriented event taking place on Saturday, February 21, 2026; and

WHEREAS, the Tacoma Robotics Expo showcases the talent, creativity, and achievements of local student robotics teams, providing hands-on opportunities for students to demonstrate their skills and engage with the community; and

WHEREAS, the Expo features interactive exhibits including flyable drones, drivable robots, and live demonstrations, sparking interest in science, technology, engineering, and math (STEM) fields; and

WHEREAS, by celebrating creativity, collaboration, and curiosity, we recognize the importance of supporting educational opportunities that prepare all learners with the skills and confidence to thrive in a rapidly evolving world.

NOW, THEREFORE, WE, MAYOR AND COUNCILMEMBERS of the City of Fircrest, do hereby proclaim February 21, 2026 as Robotics Day in the City of Fircrest, Washington, and encourage all residents and community members to attend the Tacoma Robotics Fair at the Roy H. Murphy Community Center in support of local students and robotics education within Tacoma Public Schools.

Passed this 10th day of February 2026

Nikki Bufford, Mayor

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|---|------------|------------|-------|-----------------------------|----------|---|
| 37071 | 01/29/2026 | 02/10/2026 | 3715 | AMB Tools Inc | 387.88 | #68057D (Vactor) Fittings for Sewer Jet Nozzle, Hose for Jetting Sewer Main Lines |
| 548 65 48 12 O & M - Street | | | | 501 000 548 Equipment Rent: | 48.49 | #68057D (Vactor) Fittings for Sewer Jet Nozzle, Hose for Jetting Sewer Main Lines |
| 548 65 48 13 O & M - Storm | | | | 501 000 548 Equipment Rent: | 48.49 | #68057D (Vactor) Fittings for Sewer Jet Nozzle, Hose for Jetting Sewer Main Lines |
| 548 65 48 14 O & M - Water/Sewer | | | | 501 000 548 Equipment Rent: | 290.90 | #68057D (Vactor) Fittings for Sewer Jet Nozzle, Hose for Jetting Sewer Main Lines |
| 37097 | 02/03/2026 | 02/10/2026 | 11029 | Aguon, Kathryn | 16.58 | Supplies for Heart Health Poker Walk |
| 517 90 31 01 Oper Supplies - Wellness Prc | | | | 001 000 517 General Fund | 16.58 | Supplies for Heart Health Poker Walk |
| 37098 | 02/03/2026 | 02/10/2026 | 11029 | Aguon, Kathryn | 16.36 | New Year's Bingo Prize |
| 517 90 31 01 Oper Supplies - Wellness Prc | | | | 001 000 517 General Fund | 16.36 | New Year's Bingo Prize |
| Total Aguon, Kathryn | | | | | 32.94 | |
| 37105 | 02/03/2026 | 02/10/2026 | 6811 | Alarm Works NW LLC | 1,175.87 | Fire & Burglar Alarm Monitoring - Rec Center - 2026 |
| 518 30 48 01 Rep & Maint - Rec Bldg | | | | 001 000 518 General Fund | 1,175.87 | Fire & Burglar Alarm Monitoring - Rec Center - 2026 |
| 37106 | 02/03/2026 | 02/10/2026 | 6811 | Alarm Works NW LLC | 1,175.87 | Fire & Burglar Alarm Monitoring Service PW - 2026 |
| 518 30 48 03 Rep & Maint - PW | | | | 001 000 518 General Fund | 1,175.87 | Fire & Burglar Alarm Monitoring Service PW - 2026 |
| 37107 | 02/03/2026 | 02/10/2026 | 6811 | Alarm Works NW LLC | 1,175.87 | Fire & Burglar Alarm Monitoring - Pool - 2026 |
| 576 20 48 00 Rep & Maint - Pool | | | | 001 000 576 General Fund | 1,175.87 | Fire & Burglar Alarm Monitoring - Pool - 2026 |
| 37108 | 02/03/2026 | 02/10/2026 | 6811 | Alarm Works NW LLC | 1,175.87 | Fire & Burglar Alarm Monitoring - City Hall - 2026 |
| 518 30 49 01 Alarm Monitoring - City Hall | | | | 001 000 518 General Fund | 1,175.87 | Fire & Burglar Alarm Monitoring - City Hall - 2026 |
| 37109 | 02/03/2026 | 02/10/2026 | 6811 | Alarm Works NW LLC | 462.42 | Alarm Monitoring Service - PSB - 2026 |
| 518 30 48 04 Rep & Maint - PSB | | | | 001 000 518 General Fund | 462.42 | Alarm Monitoring Service - PSB - 2026 |
| Total Alarm Works NW LLC | | | | | 5,165.90 | |
| 37001 | 01/26/2026 | 02/10/2026 | 10562 | Amazon Capital Services | 16.72 | Wall Calendar |
| 531 50 31 01 Office & Oper Sup - Storm | | | | 415 000 531 Storm Drain | 4.18 | Wall Calendar |

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| 534 10 31 00 | Office & Oper Sup - Water A | 425 000 534 Water Fund (def) | 4.18 | Wall Calendar | | |
| 535 10 31 00 | Office & Oper Sup - Swr Adr | 430 000 535 Sewer Fund (def) | 4.18 | Wall Calendar | | |
| 542 30 31 01 | Office & Oper Sup - Street R | 101 000 542 City Street Fund | 4.18 | Wall Calendar | | |
| 37025 | 01/27/2026 | 02/10/2026 | 10562 | Amazon Capital Services | 143.11 | Pressure Washer Wand |
| 518 30 35 00 | Small Tools & Equip - Facilit | 001 000 518 General Fund | 143.11 | Pressure Washer Wand | | |
| 37027 | 01/27/2026 | 02/10/2026 | 10562 | Amazon Capital Services | 42.90 | Copy Paper |
| 531 50 31 01 | Office & Oper Sup - Storm | 415 000 531 Storm Drain | 10.73 | Copy Paper | | |
| 534 10 31 00 | Office & Oper Sup - Water A | 425 000 534 Water Fund (def) | 10.72 | Copy Paper | | |
| 535 10 31 00 | Office & Oper Sup - Swr Adr | 430 000 535 Sewer Fund (def) | 10.72 | Copy Paper | | |
| 542 30 31 01 | Office & Oper Sup - Street R | 101 000 542 City Street Fund | 10.73 | Copy Paper | | |
| 37067 | 01/29/2026 | 02/10/2026 | 10562 | Amazon Capital Services | 64.72 | Door Hangers (Qty 100) |
| 531 50 31 01 | Office & Oper Sup - Storm | 415 000 531 Storm Drain | 16.18 | Door Hangers (Qty 100) | | |
| 534 10 31 00 | Office & Oper Sup - Water A | 425 000 534 Water Fund (def) | 16.18 | Door Hangers (Qty 100) | | |
| 535 10 31 00 | Office & Oper Sup - Swr Adr | 430 000 535 Sewer Fund (def) | 16.18 | Door Hangers (Qty 100) | | |
| 542 30 31 01 | Office & Oper Sup - Street R | 101 000 542 City Street Fund | 16.18 | Door Hangers (Qty 100) | | |
| 37092 | 02/03/2026 | 02/10/2026 | 10562 | Amazon Capital Services | 25.09 | Wands for Emergency "To Go" Bags (Qty 4) |
| 518 30 35 00 | Small Tools & Equip - Facilit | 001 000 518 General Fund | 25.09 | Wands for Emergency "To Go" Bags (Qty 4) | | |
| 37103 | 02/03/2026 | 02/10/2026 | 10562 | Amazon Capital Services | 87.80 | First Aid/Go Bag Supplies |
| 521 22 31 00 | Office & Oper Sup - Police | 001 000 521 General Fund | 87.80 | First Aid/Go Bag Supplies | | |
| 37134 | 02/04/2026 | 02/10/2026 | 10562 | Amazon Capital Services | 11.00 | First Aid/Go Bag Supplies |
| 521 22 31 00 | Office & Oper Sup - Police | 001 000 521 General Fund | 11.00 | First Aid/Go Bag Supplies | | |
| | | Total Amazon Capital Services | 391.34 | | | |
| 37058 | 01/29/2026 | 02/10/2026 | 4141 | Axon Enterprise | 1,030.54 | Pro License Bundle (Qty 2) - 2026 |
| 521 22 35 00 | Small Tools & Equip - Police | 001 000 521 General Fund | 440.86 | Pro License Bundle (Qty 2) - 2026 | | |
| 591 21 70 22 | Lease Payments - Police | 001 000 591 General Fund | 393.12 | Pro License Bundle (Qty 2) - 2026 | | |
| 591 21 70 23 | SBITA Payments - Police | 001 000 591 General Fund | 196.56 | Pro License Bundle (Qty 2) - 2026 | | |
| 37059 | 01/29/2026 | 02/10/2026 | 4141 | Axon Enterprise | 1,770.63 | Bundle Core Taser 7 |
| 521 22 35 00 | Small Tools & Equip - Police | 001 000 521 General Fund | 752.21 | Bundle Core Taser 7 | | |
| 591 21 70 22 | Lease Payments - Police | 001 000 591 General Fund | 678.95 | Bundle Core Taser 7 | | |

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| 591 21 70 23 | SBITA Payments - Police | | 001 000 591 General Fund | 339.47 | Bundle Core Taser 7 |
| 37060 | 01/29/2026 | 02/10/2026 | Axon Enterprise | 214.97 | Axon Evidence Auto Tagging License & True Up - Axon Core Plan |
| 521 22 35 00 | Small Tools & Equip - Police | | 001 000 521 General Fund | 87.22 | Axon Evidence Auto Tagging License & True Up - Axon Core Plan |
| 591 21 70 23 | SBITA Payments - Police | | 001 000 591 General Fund | 127.75 | Axon Evidence Auto Tagging License & True Up - Axon Core Plan |
| 37061 | 01/29/2026 | 02/10/2026 | Axon Enterprise | 16,230.39 | 2021 Core & Bundle Package, Credit for 2025 Invoice - Software & Services, Credit for 2025 Invoice - Bundle Core Taser 7, Auto Tagging License, True Up-Axon Core Plan |
| 521 22 35 00 | Small Tools & Equip - Police | | 001 000 521 General Fund | 10,108.27 | 2021 Core & Bundle Package |
| 521 22 35 00 | Small Tools & Equip - Police | | 001 000 521 General Fund | -83.09 | Credit for 2025 Invoice - Software & Services |
| 521 22 35 00 | Small Tools & Equip - Police | | 001 000 521 General Fund | -1,000.60 | Credit for 2025 Invoice - Bundle Core Taser 7, Auto Tagging License, True Up-Axon Core Plan |
| 591 21 70 22 | Lease Payments - Police | | 001 000 591 General Fund | 6,304.44 | 2021 Core & Bundle Package |
| 591 21 70 22 | Lease Payments - Police | | 001 000 591 General Fund | -223.87 | Credit for 2025 Invoice - Software & Services |
| 591 21 70 22 | Lease Payments - Police | | 001 000 591 General Fund | -856.30 | Credit for 2025 Invoice - Bundle Core Taser 7, Auto Tagging License, True Up-Axon Core Plan |
| 591 21 70 23 | SBITA Payments - Police | | 001 000 591 General Fund | 2,308.54 | 2021 Core & Bundle Package |
| 591 21 70 23 | SBITA Payments - Police | | 001 000 591 General Fund | -327.00 | Credit for 2025 Invoice - Bundle Core Taser 7, Auto Tagging License, True Up-Axon Core Plan |
| Total Axon Enterprise | | | | 19,246.53 | |
| 37076 | 02/02/2026 | 02/10/2026 | Baker, Alyssa | 78.00 | Library Reimbursement - 1 Year |
| 572 21 49 00 | Library Services | | 001 000 572 General Fund | 78.00 | Library Reimbursement - 1 Year |
| 37031 | 01/28/2026 | 02/10/2026 | Batteries Plus Bulbs | 10.97 | Battery for HVAC Controller |
| 576 20 31 03 | Oper Supplies - Pool | | 001 000 576 General Fund | 10.97 | Battery for HVAC Controller |
| 37033 | 01/28/2026 | 02/10/2026 | Bentler, Kalpna | 170.00 | Hindu Interpreting (2 hrs) - 01/28/26 - 26IN2286, 25IN98360 |
| 512 51 41 03 | Prof Svrs - Interpreter - FMC | | 001 000 512 General Fund | 170.00 | Hindu Interpreting (2 hrs) - 01/28/26 - 26IN2286, 25IN98360 |
| 37014 | 01/26/2026 | 02/10/2026 | Canon Financial Services Inc | 194.54 | Police Copier/Fax - January 2026 |

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| 521 22 45 00 | Oper Rentals - Copier - Polic | 001 000 521 General Fund | 17.85 | Police Copier/Fax Tax - January 2026 |
| 591 21 70 22 | Lease Payments - Police | 001 000 591 General Fund | 176.69 | Police Copier/Fax Rental - January 2026 |
| 37077 | 02/02/2026 | 02/10/2026 | 7374 | Celis, Victor |
| 548 65 48 08 | O & M - Police | 501 000 548 Equipment Rent: | 11.00 | Car Wash on Spare Police Vehicle |
| 37064 | 01/29/2026 | 02/10/2026 | 4325 | City Treasurer-Tacoma-SEWER |
| 535 60 44 02 | Sewage Treatment | 430 000 535 Sewer Fund (def | 339,869.98 | 4th Qtr 2025 - Sewer Treatment |
| 37135 | 02/04/2026 | 02/10/2026 | 4324 | City Treasurer-Tacoma |
| 522 20 40 00 | Tacoma Contract - Fire | 001 000 522 General Fund | 22,674.67 | Fire - 03/2026 |
| 522 20 41 00 | Tacoma Contract - EMS | 001 000 522 General Fund | 49,038.80 | EMS - 03/2026 |
| 37008 | 01/26/2026 | 02/10/2026 | 11163 | Clay, Rachel |
| 517 90 31 01 | Oper Supplies - Wellness Pr | 001 000 517 General Fund | 27.53 | Wellness Champ Nameplate - A Kropelnicki |
| 37024 | 01/27/2026 | 02/10/2026 | 6268 | Cole-Parmer Instrument Company |
| 534 80 31 03 | Oper Supplies - Chlorine | 425 000 534 Water Fund (def | 160.40 | Chlorine Dispensers for Daily Water Testing (Qty 2) |
| 37075 | 02/02/2026 | 02/10/2026 | 8188 | Comcast Business Communications LLC |
| 518 81 42 00 | Communication/Internet - I/ | 001 000 518 General Fund | 470.68 | Internet Access Fee - February 2026 |
| 37005 | 01/26/2026 | 02/10/2026 | 2346 | Conitz, Cass |
| 572 21 49 00 | Library Services | 001 000 572 General Fund | 78.00 | Library Reimbursement - 1 Year (Cass) |
| 37132 | 02/04/2026 | 02/10/2026 | 3573 | Copiers Northwest Inc |
| 521 22 45 00 | Oper Rentals - Copier - Polic | 001 000 521 General Fund | 14.06 | Copier Usage 01/01/26-01/31/26 |
| 37099 | 02/03/2026 | 02/10/2026 | 7201 | Craig S. Goegebuer |
| 573 90 49 01 | Community Events | 001 000 573 General Fund | 440.40 | Sound for Daddy Daughter Dance |
| 37013 | 01/26/2026 | 02/10/2026 | 9885 | Dande Company |
| 521 22 31 00 | Office & Oper Sup - Police | 001 000 521 General Fund | 114.39 | Engraved Perpetual Plates (Qty 2), Engraved Plaques (Qty 2), Engraved Plate (Qty 1) |
| 37004 | 01/26/2026 | 02/10/2026 | 3589 | Databar Inc |
| | | | 10,246.81 | 2026 Calendars Printing, Postage and Mailing |

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| 531 50 31 03 | NPDES Public Outreach | | 415 000 531 Storm Drain | 10,246.81 | 2026 Calendars Printing, Postage and Mailing |
| 37065 01/29/2026 | 02/10/2026 3589 | | Databar Inc | 875.64 | Community Sponsorship Program - February 2026 |
| 542 80 31 04 | Oper Supplies - Beautificatio | | 101 000 542 City Street Fund | 875.64 | Community Sponsorship Program - February 2026 |
| 37066 01/29/2026 | 02/10/2026 3589 | | Databar Inc | 1,780.63 | Town Topics Newsletter - February 2026 |
| 518 10 49 01 | Town Topics/Citizen Commu | | 001 000 518 General Fund | 1,780.63 | Town Topics Newsletter - February 2026 |
| Total Databar Inc | | | | 12,903.08 | |
| 37018 01/26/2026 | 02/10/2026 10906 | | Davis, Mason | 39.00 | Library Reimbursement - 1/2 Year |
| 572 21 49 00 | Library Services | | 001 000 572 General Fund | 39.00 | Library Reimbursement - 1/2 Year |
| 37029 01/27/2026 | 02/10/2026 10263 | | Dunbar, Julieanna R | 73.87 | Reimbursement for 1099 Forms & Envelopes |
| 514 23 31 00 | Office & Oper Sup - Finance | | 001 000 514 General Fund | 73.87 | Reimbursement for 1099 Forms & Envelopes |
| 37000 01/26/2026 | 02/10/2026 3638 | | Fircrest Golf Club | 1,408.12 | Land Rental for Water Tank on Golf Course Property - February 2026 |
| 591 34 70 00 | Lease Payments - Water Adr | | 425 000 591 Water Fund (dep) | 1,408.12 | Land Rental for Water Tank on Golf Course Property - February 2026 |
| 37019 01/26/2026 | 02/10/2026 11253 | | G&G, Inc. | 13,000.00 | P#90 Regents Blvd. Traffic Signal - Installation of Controller, Conduits, Wire & Terminal Cabinet |
| 595 63 63 01 | Regents Blvd Traffic Signal P | | 101 000 594 City Street Fund | 13,000.00 | P#90 Regents Blvd. Traffic Signal - Installation of Controller, Conduits, Wire & Terminal Cabinet |
| 37022 01/26/2026 | 02/10/2026 11292 | | Gale, Britt | 78.00 | Library Reimbursement - 1 Year |
| 572 21 49 00 | Library Services | | 001 000 572 General Fund | 78.00 | Library Reimbursement - 1 Year |
| 37100 02/03/2026 | 02/10/2026 11298 | | Glenn-Leufroy, Monique | 30.00 | Refund for Daddy Daughter Dance Tickets |
| 347 30 00 04 | Recreation Fees | | 001 000 340 General Fund | -30.00 | Refund for Daddy Daughter Dance Tickets |
| 37102 02/03/2026 | 02/10/2026 10305 | | Gunderson Law Office PLLC | 12,500.00 | City of Fircrest - January 2026 |
| 515 41 41 03 | City Prosecutor | | 001 000 515 General Fund | 12,500.00 | City of Fircrest - January 2026 |
| 37086 02/02/2026 | 02/10/2026 11180 | | Gunderson, Kimberly | 10,457.10 | Contracted Services 01/01/26-01/31/26 |
| 524 20 41 04 | Prof Svcs - Consultants | | 001 000 524 General Fund | 3,878.55 | Contracted Services 01/01/26-01/31/26 |
| 558 60 41 00 | Prof Svcs - Planning | | 001 000 558 General Fund | 6,578.55 | Contracted Services 01/01/26-01/31/26 |

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| 37023 | 01/27/2026 | 02/10/2026 | 3692 | Home Depot Credit Services | 55.12 | Wrench for Water Meters |
| | 534 10 35 00 | Small Tools & Equip - Water | | 425 000 534 Water Fund (def) | 55.12 | Wrench for Water Meters |
| 37026 | 01/27/2026 | 02/10/2026 | 3692 | Home Depot Credit Services | 34.15 | Post for Book Library at Tot Lot |
| | 576 80 31 02 | Oper Supplies - Parks | | 001 000 576 General Fund | 34.15 | Post for Book Library at Tot Lot |
| 37032 | 01/28/2026 | 02/10/2026 | 3692 | Home Depot Credit Services | 14.65 | Pipe for Drinking Fountain at Fircrest Park |
| | 576 80 31 02 | Oper Supplies - Parks | | 001 000 576 General Fund | 14.65 | Pipe for Drinking Fountain at Fircrest Park |
| 37093 | 02/03/2026 | 02/10/2026 | 3692 | Home Depot Credit Services | 33.82 | Supplies for Repair on Deicer Unit |
| | 548 65 48 12 | O & M - Street | | 501 000 548 Equipment Rent: | 33.82 | Supplies for Repair on Deicer Unit |
| 37113 | 02/04/2026 | 02/10/2026 | 3692 | Home Depot Credit Services | 79.60 | Picnic Table Repair Supplies - Fircrest Park |
| | 576 80 31 02 | Oper Supplies - Parks | | 001 000 576 General Fund | 79.60 | Picnic Table Repair Supplies - Fircrest Park |
| 37114 | 02/04/2026 | 02/10/2026 | 3692 | Home Depot Credit Services | 50.67 | Sand Paper for Picnic Table Repair |
| | 576 80 31 02 | Oper Supplies - Parks | | 001 000 576 General Fund | 50.67 | Sand Paper for Picnic Table Repair |
| | | | | Total Home Depot Credit Services | 268.01 | |
| 37017 | 01/26/2026 | 02/10/2026 | 4131 | Humane Society - Tacoma | 1,437.18 | January 2026 Boarding Contract |
| | 554 30 41 00 | Animal Control | | 001 000 554 General Fund | 1,437.18 | January 2026 Boarding Contract |
| 37084 | 02/02/2026 | 02/10/2026 | 4131 | Humane Society - Tacoma | 1,437.18 | February 2026 Boarding Contract |
| | 554 30 41 00 | Animal Control | | 001 000 554 General Fund | 1,437.18 | February 2026 Boarding Contract |
| 37111 | 02/04/2026 | 02/10/2026 | 4131 | Humane Society - Tacoma | 6,129.48 | January - December 2025 Reconciliation |
| | 554 30 41 00 | Animal Control | | 001 000 554 General Fund | 6,129.48 | January - December 2025 Reconciliation |
| | | | | Total Humane Society - Tacoma | 9,003.84 | |
| 37034 | 01/28/2026 | 02/10/2026 | 11294 | Kullman, Martha M. | 160.00 | Spanish Interpreting (2 hrs) - 01/28/26 |
| | 512 51 41 03 | Prof Svrs - Interpreter - FMC | | 001 000 512 General Fund | 160.00 | Spanish Interpreting (2 hrs) - 01/28/26 |
| 37095 | 02/03/2026 | 02/10/2026 | 10264 | Larson, Shari | 1,838.90 | Gentle Yoga & Chair Yoga Classes (1/01/26-1/31/26) |
| | 571 10 49 04 | Instructor Fees | | 001 000 571 General Fund | 1,838.90 | Gentle Yoga & Chair Yoga Classes (1/01/26-1/31/26) |

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| 37003 | 01/26/2026 | 02/10/2026 | 9420 | Lau, Lisa | 78.00 | Library Reimbursement - 1 Year |
| | 572 21 49 00 | Library Services | | 001 000 572 General Fund | 78.00 | Library Reimbursement - 1 Year |
| 37010 | 01/26/2026 | 02/10/2026 | 6726 | Lingga, Patrick | 78.00 | Library Reimbursement - 1 Year (Emmett) |
| | 572 21 49 00 | Library Services | | 001 000 572 General Fund | 78.00 | Library Reimbursement - 1 Year (Emmett) |
| 37089 | 02/02/2026 | 02/10/2026 | 10459 | Locke Systems Inc. | 4,954.50 | IT Managed Services - February 2026 (for January Services) |
| | 518 81 41 01 | Prof Svcs - I/S | | 001 000 518 General Fund | 4,954.50 | IT Managed Services - February 2026 (for January Services) |
| 37069 | 01/29/2026 | 02/10/2026 | 3791 | Lowe's Company-#338954 | 39.28 | Jumper Cables |
| | 548 65 48 12 | O & M - Street | | 501 000 548 Equipment Rent: | 39.28 | Jumper Cables |
| 37063 | 01/29/2026 | 02/10/2026 | 68322 | Mayer, Jonathan | 78.00 | Library Reimbursement - 1 Year (Alison) |
| | 572 21 49 00 | Library Services | | 001 000 572 General Fund | 78.00 | Library Reimbursement - 1 Year (Alison) |
| 37021 | 01/26/2026 | 02/10/2026 | 10246 | McDonald, Janelle | 39.00 | Library Reimbursement - 1/2 Year |
| | 572 21 49 00 | Library Services | | 001 000 572 General Fund | 39.00 | Library Reimbursement - 1/2 Year |
| 37070 | 01/29/2026 | 02/10/2026 | 8885 | McPhee, Parisa | 78.00 | Library Reimbursement - 1 Year (Parisa) |
| | 572 21 49 00 | Library Services | | 001 000 572 General Fund | 78.00 | Library Reimbursement - 1 Year (Parisa) |
| 37057 | 01/29/2026 | 02/10/2026 | 11020 | Ndekere, Bernard | 200.00 | Swahili Interpreting (2 hrs) 25IN98973 |
| | 512 51 41 03 | Prof Svcs - Interpreter - FMC | | 001 000 512 General Fund | 200.00 | Swahili Interpreting (2 hrs) 25IN98973 |
| 37037 | 01/28/2026 | 02/10/2026 | 10847 | Nguyen, James Trong | 190.00 | Vietnamese Interpreting (2 hrs) 25IN100586 |
| | 512 51 41 03 | Prof Svcs - Interpreter - FMC | | 001 000 512 General Fund | 190.00 | Vietnamese Interpreting (2 hrs) 25IN100586 |
| 37090 | 02/02/2026 | 02/10/2026 | 3957 | PC Budget & Finance | 18,691.57 | 2025 Voter Maintenance Charge |
| | 514 40 41 01 | Special Elections & Voter Re | | 001 000 511 General Fund | 18,691.57 | 2025 Voter Maintenance Charge |
| 37079 | 02/02/2026 | 02/10/2026 | 3955 | Petrocard Systems Inc | 151.65 | Gas/Fuel - 01/2026 |
| | 548 65 31 13 | Gas - Storm | | 501 000 548 Equipment Rent: | 151.65 | Storm - 01/2026 |
| 37082 | 02/02/2026 | 02/10/2026 | 10221 | Petty Cash-ParksRec | 72.00 | Petty Cash Reimbursement - 02/10/26 |
| | 571 10 31 02 | Senior Program Supplies | | 001 000 571 General Fund | 72.00 | Senior Morning Supplies |

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| 37115 | 02/04/2026 | 02/10/2026 | 11300 | Potucek, Noah | 160.00 | Youth Basketball League Referee 01/10/26-01/24/26 |
| 571 10 41 02 | Prof Svcs - Rec - Officiating | | | 001 000 571 General Fund | 160.00 | Youth Basketball League Referee 01/10/26-01/24/26 |
| 37062 | 01/29/2026 | 02/10/2026 | 3751 | Psomas, DBA KPG Psomas | 12,196.75 | P#88 Alameda Avenue West Sidewalk Project - 11/21/25-12/31/25 |
| 595 10 63 10 | Alameda Ave W Sidewalk #8 | | | 101 000 594 City Street Fund | 12,196.75 | P#88 Alameda Avenue West Sidewalk Project - 11/21/25-12/31/25 |
| 37006 | 01/26/2026 | 02/10/2026 | 3985 | Puget Sound Clean Air Agency | 5,961.00 | 2026 Clean Air Assessment |
| 553 70 40 00 | Pollution Control | | | 001 000 553 General Fund | 5,961.00 | 2026 Clean Air Assessment |
| 37052 | 01/29/2026 | 02/10/2026 | 3986 | Puget Sound Energy, BOT-01H | 460.50 | Natural Gas - Pool/Bathhouse - January 2026 |
| 576 20 47 00 | Public Utility Services - Pool | | | 001 000 576 General Fund | 460.50 | Natural Gas - Pool/Bathhouse - January 2026 |
| 37053 | 01/29/2026 | 02/10/2026 | 3986 | Puget Sound Energy, BOT-01H | 89.26 | Natural Gas - Rec Center - January 2026 |
| 571 10 47 00 | Public Utility Services - Rec | | | 001 000 571 General Fund | 89.26 | Natural Gas - Rec Center - January 2026 |
| Total Puget Sound Energy, BOT-01H | | | | | 549.76 | |
| 37009 | 01/26/2026 | 02/10/2026 | 4683 | Puyallup, City of | 169.20 | Jail Services - December 2025 |
| 523 60 40 01 | Jail | | | 001 000 523 General Fund | 169.20 | Jail Services - December 2025 |
| 37054 | 01/29/2026 | 02/10/2026 | 10812 | Quadient Finance USA, Inc. | 2,000.00 | Postage Meter Refill - January 2026 |
| 518 10 42 01 | Postage - Non Dept | | | 001 000 518 General Fund | 2,000.00 | Postage Meter Refill - January 2026 |
| 37094 | 02/03/2026 | 02/10/2026 | 66823 | Robblee's Total Security Inc | 1,917.51 | Replace Motor on PW Main Gate |
| 518 30 48 03 | Rep & Maint - PW | | | 001 000 518 General Fund | 1,917.51 | Replace Motor on PW Main Gate |
| 37007 | 01/26/2026 | 02/10/2026 | 10029 | Rodriguez, Javier | 78.00 | Library Reimbursement - 1 Year (Kari) |
| 572 21 49 00 | Library Services | | | 001 000 572 General Fund | 78.00 | Library Reimbursement - 1 Year (Kari) |
| 37096 | 02/03/2026 | 02/10/2026 | 10398 | Rubke, Patricia | 360.50 | Barre Classes (Beginning Barre, Barre HIIT, Barre) 1/01/26-1/31/26 |
| 571 10 49 04 | Instructor Fees | | | 001 000 571 General Fund | 360.50 | Barre Classes (Beginning Barre, Barre HIIT, Barre) 1/01/26-1/31/26 |
| 37030 | 01/28/2026 | 02/10/2026 | 4035 | Sarco Supply | 131.99 | Janitorial Supplies - Rec Bldg |

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| 571 10 31 04 | Janitorial Supplies - Rec Bldg | | 001 000 571 General Fund | 131.99 | Janitorial Supplies - Rec Bldg |
| 37119 02/04/2026 | 02/10/2026 | 4035 | Sarco Supply | 207.65 | Janitorial Supplies - Pool |
| 576 20 31 02 | Janitorial Supplies - Pool | | 001 000 576 General Fund | 207.65 | Janitorial Supplies - Pool |
| | | | Total Sarco Supply | 339.64 | |
| 37117 02/04/2026 | 02/10/2026 | 6088 | Sentinel Pest Control Inc | 135.08 | Pest Control - City Hall - 02/2026 |
| 518 30 48 02 | Rep & Maint - City Hall | | 001 000 518 General Fund | 135.08 | Pest Control - City Hall - 02/2026 |
| 37118 02/04/2026 | 02/10/2026 | 6088 | Sentinel Pest Control Inc | 258.00 | Pest Control - PW - 02/2026 |
| 531 50 48 00 | Rep & Maint - Storm | | 415 000 531 Storm Drain | 64.50 | Pest Control - PW - 02/2026 |
| 534 50 48 01 | Rep & Maint - Water Maint | | 425 000 534 Water Fund (dep) | 64.50 | Pest Control - PW - 02/2026 |
| 535 50 48 00 | Rep & Maint - Sewer Maint | | 430 000 535 Sewer Fund (dep) | 64.50 | Pest Control - PW - 02/2026 |
| 542 30 48 01 | Rep & Maint - Street Maint | | 101 000 542 City Street Fund | 64.50 | Pest Control - PW - 02/2026 |
| | | | Total Sentinel Pest Control Inc | 393.08 | |
| 37104 02/03/2026 | 02/10/2026 | 2068 | Sheppard*, Joe | 78.00 | Library Reimbursement -1 Year (Joe) |
| 572 21 49 00 | Library Services | | 001 000 572 General Fund | 78.00 | Library Reimbursement -1 Year (Joe) |
| 37011 01/26/2026 | 02/10/2026 | 4084 | Staples Business Advantage | 139.44 | Office Supplies - Central & Police |
| 518 10 34 01 | Office & Oper Sup - Central | | 001 000 518 General Fund | 84.40 | Office Supplies - Central |
| 521 22 31 00 | Office & Oper Sup - Police | | 001 000 521 General Fund | 55.04 | Office Supplies - Police |
| 37012 01/26/2026 | 02/10/2026 | 4084 | Staples Business Advantage | 236.24 | Office Supplies - Central & Admin; Office Chair - A Burkhart |
| 513 10 31 00 | Office & Oper Sup - Admin | | 001 000 513 General Fund | 12.98 | Office Supplies - Admin |
| 513 10 35 00 | Small Tools & Equip - Admir | | 001 000 513 General Fund | 202.23 | Office Chair - A Burkhart |
| 518 10 34 01 | Office & Oper Sup - Central | | 001 000 518 General Fund | 21.03 | Office Supplies - Central |
| 37081 02/02/2026 | 02/10/2026 | 4084 | Staples Business Advantage | 16.17 | Calculator Tape Rolls (Qty 12) |
| 518 10 34 01 | Office & Oper Sup - Central | | 001 000 518 General Fund | 16.17 | Calculator Tape Rolls (Qty 12) |
| 37083 02/02/2026 | 02/10/2026 | 4084 | Staples Business Advantage | 36.49 | Office Supplies - Finance & Central |
| 514 23 31 00 | Office & Oper Sup - Finance | | 001 000 514 General Fund | 10.18 | Office Supplies - Finance |
| 518 10 34 01 | Office & Oper Sup - Central | | 001 000 518 General Fund | 26.31 | Office Supplies - Central |

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| 37101 | 02/03/2026 | 02/10/2026 | 4084 | Staples Business Advantage | 200.61 | Office Supplies - Court |
| 512 51 31 00 | Office & Oper Sup - Court | | | 001 000 512 General Fund | 200.61 | Office Supplies - Court |
| | | | | Total Staples Business Advantage | 628.95 | |
| 37016 | 01/26/2026 | 02/10/2026 | 1453 | Sulgrove, Patricia A | 78.00 | Library Reimbursement - 1 Year |
| 572 21 49 00 | Library Services | | | 001 000 572 General Fund | 78.00 | Library Reimbursement - 1 Year |
| 37116 | 02/04/2026 | 02/10/2026 | 4110 | Superior Linen Service | 52.42 | Linen Service 01/22/26 - Pool Party Room |
| 576 20 49 02 | Miscellaneous - Pool | | | 001 000 576 General Fund | 52.42 | Linen Service 01/22/26 - Pool Party Room |
| 37120 | 02/04/2026 | 02/10/2026 | 4110 | Superior Linen Service | 119.69 | Linen Service 01/22/26 - Rec Center |
| 518 30 48 01 | Rep & Maint - Rec Bldg | | | 001 000 518 General Fund | 119.69 | Linen Service 01/22/26 - Rec Center |
| 37121 | 02/04/2026 | 02/10/2026 | 4110 | Superior Linen Service | 52.42 | Linen Service 01/08/26 - Pool Party Room |
| 576 20 49 02 | Miscellaneous - Pool | | | 001 000 576 General Fund | 52.42 | Linen Service 01/08/26 - Pool Party Room |
| 37122 | 02/04/2026 | 02/10/2026 | 4110 | Superior Linen Service | 78.70 | Linen Service 01/29/26 - City Hall |
| 518 30 48 02 | Rep & Maint - City Hall | | | 001 000 518 General Fund | 78.70 | Linen Service 01/29/26 - City Hall |
| 37123 | 02/04/2026 | 02/10/2026 | 4110 | Superior Linen Service | 119.69 | Linen Service 01/08/26 - Rec Center |
| 518 30 48 01 | Rep & Maint - Rec Bldg | | | 001 000 518 General Fund | 119.69 | Linen Service 01/08/26 - Rec Center |
| 37124 | 02/04/2026 | 02/10/2026 | 4110 | Superior Linen Service | 66.68 | Linen Service 01/29/26 - Public Works |
| 518 30 48 03 | Rep & Maint - PW | | | 001 000 518 General Fund | 66.68 | Linen Service 01/29/26 - Public Works |
| 37125 | 02/04/2026 | 02/10/2026 | 4110 | Superior Linen Service | 66.68 | Linen Service 01/15/26 - Public Works |
| 518 30 48 03 | Rep & Maint - PW | | | 001 000 518 General Fund | 66.68 | Linen Service 01/15/26 - Public Works |
| 37126 | 02/04/2026 | 02/10/2026 | 4110 | Superior Linen Service | 66.68 | Linen Service 01/01/26 - Public Works |
| 518 30 48 03 | Rep & Maint - PW | | | 001 000 518 General Fund | 66.68 | Linen Service 01/01/26 - Public Works |
| 37127 | 02/04/2026 | 02/10/2026 | 4110 | Superior Linen Service | 81.41 | Linen Service 01/01/26 - City Hall |
| 518 30 48 02 | Rep & Maint - City Hall | | | 001 000 518 General Fund | 81.41 | Linen Service 01/01/26 - City Hall |
| 37128 | 02/04/2026 | 02/10/2026 | 4110 | Superior Linen Service | 81.41 | Linen Service 01/15/26 - City Hall |
| 518 30 48 02 | Rep & Maint - City Hall | | | 001 000 518 General Fund | 81.41 | Linen Service 01/15/26 - City Hall |

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| | | Total Superior Linen Service | 785.78 | |
| 37002 | 01/26/2026 | 02/10/2026 | 6459 | Syverson, Michael J |
| 572 21 49 00 | Library Services | | | 001 000 572 General Fund |
| | | | 78.00 | Library Reimbursement - 1 Year |
| 37133 | 02/04/2026 | 02/10/2026 | 9888 | T-Mobile (Cell Phone Bill) |
| 513 10 42 00 | Communication - Admin | | 001 000 513 General Fund | 17.47 City Manager 01/2026 |
| 518 30 42 00 | Communication - Fac/Equip | | 001 000 518 General Fund | 92.49 Maint. Lead, 2 Workers 01/2026 |
| 521 22 42 00 | Communication - Police | | 001 000 521 General Fund | 656.88 Police Officers, Chief and Air Cards 01/2026 |
| 524 20 42 00 | Communication- Building | | 001 000 524 General Fund | 15.42 Community Development Dir. 01/2026 |
| 531 50 42 00 | Communication - Storm | | 415 000 531 Storm Drain | 79.73 Public Works Crew, Director, PW Office Coord. 01/2026 |
| 534 10 42 00 | Communication - Water Adr | | 425 000 534 Water Fund (dep) | 111.08 Public Works Crew, Director, PW Office Coord., PW Water Meter Collector 01/2026 |
| 535 10 42 01 | Communication - Sewer Adr | | 430 000 535 Sewer Fund (dep) | 79.73 Public Works Crew, Director, PW Office Coord. 01/2026 |
| 542 30 42 00 | Communication - Street Reg | | 101 000 542 City Street Fund | 79.72 Public Works Crew, Director, PW Office Coord. 01/2026 |
| 558 60 42 00 | Communication - Planning | | 001 000 558 General Fund | 15.42 Community Development Dir. 01/2026 |
| 576 80 42 00 | Communication - Parks | | 001 000 576 General Fund | 92.49 P/R Director, Events, Maint. Worker 01/2026 |
| 37085 | 02/02/2026 | 02/10/2026 | 4322 | Tacoma, City of - POWER |
| 534 80 47 01 | Utility Services/Pumping | | 425 000 534 Water Fund (dep) | 1,483.70 PW, Well #8, Weathervane Booster - 01/2026 |
| 535 80 47 01 | Utility Services/Pumping | | 430 000 535 Sewer Fund (dep) | 213.42 Pumps/LS Power - 01/2026 |
| 542 30 47 03 | Electricity/Traffic Lights | | 101 000 542 City Street Fund | 32.28 Traffic Control - 01/2026 |
| 542 63 47 00 | Electricity/Street Lights | | 101 000 542 City Street Fund | 13.33 Street Lights - 01/2026 |
| 37074 | 02/02/2026 | 02/10/2026 | 4139 | Tapco Visa Card |
| 594 48 64 08 | ERR Capital - Police | | 501 000 548 Equipment Rent: | 4,970.65 Tapco Charges thru 01/30/26 |
| 594 48 64 08 | ERR Capital - Police | | 501 000 548 Equipment Rent: | 4,976.50 Vehicle Registration - 2025 Ford Police Interceptor |
| | | | | -5.85 Tapco Rebate on Account |
| 37015 | 01/26/2026 | 02/10/2026 | 1408 | Tursi*, John |
| 572 21 49 00 | Library Services | | | 001 000 572 General Fund |
| | | | 78.00 | Library Reimbursement - 1 Year |
| 37056 | 01/29/2026 | 02/10/2026 | 5934 | US Bank, City Hall Account |
| 345 81 00 01 | Planning Permits | | 001 000 340 General Fund | 360.06 P-Card Charges thru 01/22/26 |
| 511 60 31 00 | Office & Oper Sup - Legisl | | 001 000 511 General Fund | -50.66 Land Use Signage |
| 518 10 42 01 | Postage - Non Dept | | 001 000 518 General Fund | 132.40 Nameplate & Name tags - Mayor & Mayor Pro Tempore |
| | | | | 177.00 Postage - Passports |

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| 37055 | 01/29/2026 | 02/10/2026 | 8482 | US Bank, Police Department Account | 2.00 | P-Card Charges thru 01/26/26 |
| | 521 22 49 00 | Miscellaneous - Police | | 001 000 521 General Fund | 2.00 | Bank Fee |
| 37073 | 02/02/2026 | 02/10/2026 | 8484 | US Bank, Recreation Dept Account | 307.17 | P-Card Charges thru 01/26/26 |
| | 571 10 31 02 | Senior Program Supplies | | 001 000 571 General Fund | 70.44 | Senior Morning Supplies |
| | 571 10 41 00 | Senior Trips | | 001 000 571 General Fund | 95.40 | Reserved Parking for Seattle Aquarium Senior Trip |
| | 573 90 49 01 | Community Events | | 001 000 573 General Fund | 141.33 | Daddy Daughter Dance Supplies, Community Event Volunteer Goodies |
| 37087 | 02/02/2026 | 02/10/2026 | 4179 | Unum Life Insurance Company of America | 69.20 | W. Smith Retired Benefits - February 2026 |
| | 521 22 20 02 | LEOFF I Long Term Care Prei | | 001 000 521 General Fund | 69.20 | W. Smith Retired Benefits - February 2026 |
| 37129 | 02/04/2026 | 02/10/2026 | 4180 | Utilities Underground | 33.18 | Locates 01/2026 |
| | 534 10 49 00 | Miscellaneous - Water Admi | | 425 000 534 Water Fund (dep) | 16.59 | Locates 01/2026 |
| | 535 10 49 00 | Miscellaneous - Sewer Admi | | 430 000 535 Sewer Fund (dep) | 16.59 | Locates 01/2026 |
| 37078 | 02/02/2026 | 02/10/2026 | 339 | Villamor, John | 27.58 | Department Lock for Evidence Cage |
| | 521 22 35 00 | Small Tools & Equip - Police | | 001 000 521 General Fund | 27.58 | Department Lock for Evidence Cage |
| 37131 | 02/04/2026 | 02/10/2026 | 4208 | W A S P C | 120.00 | 2026 Membership - V Celis |
| | 521 22 49 03 | Dues/Member/Subscriptions | | 001 000 521 General Fund | 120.00 | 2026 Membership - V Celis |
| 37088 | 02/02/2026 | 02/10/2026 | 3645 | WEX BANK, Wright Express FSC | 3,447.79 | Gas/Fuel - 01/2026 |
| | 548 65 31 06 | Gas - Facilities | | 501 000 548 Equipment Rent: | 145.72 | F&E 01/2026 |
| | 548 65 31 08 | Gas - Police | | 501 000 548 Equipment Rent: | 2,516.27 | Police 01/2026 |
| | 548 65 31 11 | Gas - Parks/Rec | | 501 000 548 Equipment Rent: | 211.06 | Parks 01/2026 |
| | 548 65 31 12 | Gas - Street | | 501 000 548 Equipment Rent: | 270.55 | Street 01/2026 |
| | 548 65 31 14 | Gas - Water/Sewer | | 501 000 548 Equipment Rent: | 304.19 | W/S 01/2026 |
| 37020 | 01/26/2026 | 02/10/2026 | 4209 | Washington City/County Management Assoc. | 385.00 | 2026 Membership - City Manager |
| | 513 10 49 02 | Dues/Member/Subscriptions | | 001 000 513 General Fund | 385.00 | 2026 Membership - City Manager |
| 37130 | 02/04/2026 | 02/10/2026 | 4231 | Water Mgmt Labs Inc | 405.00 | Coliform & Fluoride Testing - 01/2026 |
| | 534 80 41 00 | Water Testing | | 425 000 534 Water Fund (dep) | 405.00 | Coliform & Fluoride Testing - 01/2026 |
| 37112 | 02/04/2026 | 02/10/2026 | 4253 | Windmill Gardens LLC | 3,725.97 | 2026 Hanging Baskets (1st Half Payment) |
| | 542 80 31 02 | Oper Supplies - Flower Bask | | 101 000 542 City Street Fund | 3,725.97 | 2026 Hanging Baskets (1st Half Payment) |

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| 37028 | 01/27/2026 | 02/10/2026 | 4256 |
| | | Winning Seasons | 568.94 Public Works Shirts (Qty 13) |
| 531 50 20 01 | Contract Benefits - Storm | 415 000 531 Storm Drain | 142.24 Public Works Shirts (Qty 13) |
| 534 10 20 01 | Contract Benefits - Wtr Adm | 425 000 534 Water Fund (dep) | 142.23 Public Works Shirts (Qty 13) |
| 535 10 20 01 | Contract Benefits - Sewer Ac | 430 000 535 Sewer Fund (dep) | 142.23 Public Works Shirts (Qty 13) |
| 542 30 20 01 | Contract Benefits - Street Re | 101 000 542 City Street Fund | 142.24 Public Works Shirts (Qty 13) |
| 37068 | 01/29/2026 | 02/10/2026 | 4247 |
| | | Wofsc Inc | 246.69 #68057D (Vactor) Jetting Tip for Hose & Fittings |
| 548 65 48 12 | O & M - Street | 501 000 548 Equipment Rent: | 30.84 #68057D (Vactor) Jetting Tip for Hose & Fittings |
| 548 65 48 13 | O & M - Storm | 501 000 548 Equipment Rent: | 30.84 #68057D (Vactor) Jetting Tip for Hose & Fittings |
| 548 65 48 14 | O & M - Water/Sewer | 501 000 548 Equipment Rent: | 185.01 #68057D (Vactor) Jetting Tip for Hose & Fittings |
| 37091 | 02/02/2026 | 02/10/2026 | 10035 |
| | | Zoom Video Communications | 1,429.82 Monthly Phone Rental - 1/31/26-2/27/26 |
| 513 10 42 00 | Communication - Admin | 001 000 513 General Fund | 84.04 Meeting Webinar & Recording - 1/31/26-2/27/26 |
| 518 10 42 00 | Communication - Non Dept | 001 000 518 General Fund | 1,043.82 Monthly Phone Service - 1/31/26-2/27/26 |
| 591 18 70 10 | Lease Payments - Non-Dept | 001 000 591 General Fund | 301.96 Monthly Phone Rental - 1/31/26-2/27/26 |

Report Total: 569,922.31

Fund

| | |
|-----------------------------|------------|
| 001 General Fund | 175,612.31 |
| 101 City Street Fund | 30,161.52 |
| 415 Storm Drain | 10,564.37 |
| 425 Water Fund (department) | 3,877.82 |
| 430 Sewer Fund (department) | 340,417.53 |
| 501 Equipment Rental Fund | 9,288.76 |

This report has been reviewed by:

REMARKS:

Signature & Title

Date



SPECIAL OCCASION LIQUOR LICENSE

Applicant Information

Licensee Name: Ark Institute of Learning
Establishment Name: Fircrest Golf Club
Address: 1500 Regents Blvd
Date: 05/30/2026, 6:00 P.M. to 8:30 P.M.
Request Received: 02/04/2026

Department Comments

Finance

No concerns.

Planning and Building

No concerns.

Police

No concerns.

Allison Deskins

Director Signature

02/06/26

Date

Dawn Masko

Director Signature

02/05/26

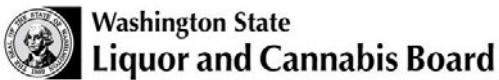
Date

Victor Celis

Police Chief Signature

02/05/26

Date



Washington State Liquor and Cannabis Board
Licensing Division: Alcohol Unit
1025 Union Ave SE, P.O. Box 43098
Olympia, WA 98504-3098
Customer Service: (360) 664-1600
Fax: (360) 753-2710 Website: www.lcb.wa.gov

NOTICE OF SPECIAL OCCASION LICENSE APPLICATION

RETURN THIS NOTICE TO: LARESPONSE@LCB.WA.GOV

February 04, 2026

To: MAYOR OF FIRCREST - CITY MANAGER

Organization Name: ARK INSTITUTE OF LEARNING

Organization Address: 1916 S WASHINGTON ST, TACOMA, WA 98405-1025

Contact Name: [REDACTED]

Contact DOB: [REDACTED]

Contact Phone: [REDACTED]

Special Occasion #: 439123

Event Date(s)/Time: 5/30/2026 – 5/30/2026; 6-8:30PM

Event Location(s):

FIRCREST GOLF CLUB - 500 REGENTS BLVD., FIRCREST, WA 98466

A SPECIAL OCCASION LICENSE ALLOWS THE ORGANIZATION TO:

- Sell beer for consumption at the above specified date, time, and location.
- Sell wine for consumption at the above specified date, time, and location.
- Sell spirits by the individual serving for consumption at the above specified date, time, and location.
- Sell beer, wine and spirits in unopened bottles or packages in limited quantities for **off** premise consumption at the above specified date, time, and location.

You have 20 days from the date of this notice to provide input regarding this application. If we do not receive a response within 20 days, we will assume you have no objections to the issuance of the license. If you need additional time to respond, you must submit a written request with your reason(s) for an extension of up to 20 days.

1. Do you approve of the applicant? YES NO
2. Do you approve of the event location? YES NO

If you have indicated disapproval of the applicant, location, or both, please submit a statement of all facts on which your objection(s) are based.

Date

Signature of Mayor, City Manager, County Commissioner or Designee

CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Mayor Nikki Bufford called the regular meeting to order at 7:00 P.M. and led the Pledge of Allegiance. Councilmembers David M. Viafore, Shannon Reynolds, Brett L. Wittner, Karen Mauer-Smith, Hunter T. George, and Joe Barrentine were present.

PRESIDING OFFICER'S REPORT**A. Proclamation: Black History Month**

Mayor Bufford read the proclamation titled Black History Month into the record. **Councilmember George MOVED to authorize the Mayor's signature on the proclamation proclaiming the month of February is Black History Month in the City of Fircrest; seconded by Councilmember Viafore.** Mayor Bufford invited Councilmember comments. Mayor Bufford provided resources for the upcoming month to celebrate Black History Month. Mayor Bufford invited public comment; none was provided.

The Motion Carried (7-0).

B. University Place School District – Capital Projects Presentation

University Place School District Superintendent Jeff Chamberlain provided a presentation regarding current ballot measures related to capital projects and school district funding. He stated that the district has three propositions on the ballot: the Educational Programs and Operations Levy, the Capital Projects Levy, and the School Construction Bond. Superintendent Chamberlain highlighted the current condition of the school facilities, the proposed project timeline, and the estimated tax impacts. Discussions included the presentation's purpose, budgetary needs for students with special needs, the McCleary decision, and voter approval thresholds for levies and bonds. The Council thanked Superintendent Chamberlain for the presentation.

C. 2026 Liaison Assignments

Mayor Bufford read the Council liaison assignment into the record.

- Administration – Councilmember Mauer-Smith
- Finance and Information Technology – Councilmember Barrentine
- Parks, Recreation, and Sustainability – Councilmember Viafore
- Built Environment, Planning and Building – Councilmember Wittner
- Police/Public Safety and Court – Councilmember George
- Public Works and Facilities – Councilmember Reynolds

D. Investment Committee Appointments

Mayor Bufford briefed the Council on the Investment Committee vacancy and requested Council consideration to reappoint Councilmember Viafore to the Investment Committee. **Councilmember Reynolds MOVED to confirm the Mayor's appointment of Councilmember Viafore to the Fircrest Investment Committee; seconded by Councilmember Mauer-Smith.** Mayor Bufford invited Councilmember comment; none were provided. Mayor Bufford invited public comment; none was provided.

The Motion Carried (7-0).

CITY MANAGER COMMENTS

City Manager Masko provided updates on several items, including the City's Alameda Avenue Sidewalk and Bicycle Improvement Project submission for the 2026 State House Transportation Budget Request to Representative Leavitt's office, the Federal Community Project Funding request for the Alameda Avenue Pedestrian and Bicycle Improvement Project between Emerson Street and Rosewood Lane, and scheduling the annual Council group photo.

There was a brief discussion about whether the federal funding package would be a standalone bill or part of a broader legislative package.

DEPARTMENT HEAD COMMENTS

- Police Chief Celis provided a departmental update to include calls for service, response to recent incidents, current fleet status, community engagement, staffing updates, and upcoming required training. Councilmember Reynolds requested additional information on community-based activities in future reports.
- Finance Director Deskins provided a departmental update to include ongoing year-end tasks, preparation of the annual financial report for the State Auditor's Office, new staff workstations, and that the City's audit was nearing completion. Councilmember Viafore commented on the status of the 2026 budget book. Finance Director Deskins stated that it was nearing completion.
- Public Works Director Bemis provided project updates to include the Regents Boulevard crosswalk pedestrian pushbutton, the Alameda Avenue West sidewalk project construction update, and current wastewater treatment costs. There was a brief discussion regarding the condition and maintenance of the Emerson sidewalks, a request for Council review of the sidewalk maintenance requirements under the Fircrest Municipal Code, and clarification on the phasing, location, jurisdiction, and design of the Alameda Avenue sidewalk projects.
- Parks and Recreation Director Grover provided an update on the upcoming Daddy-Daughter Dance event and basketball season logistics, including coordination with the University Place School District for gym space.

COUNCILMEMBER COMMENTS

- Councilmember Barrentine; no comments.
- Councilmember Mauer-Smith commented on broader community concerns and emphasized the importance of thoughtful decision-making and protecting individual rights.
- Councilmember George commented on law enforcement training and community policing.
- Councilmember Wittner thanked Superintendent Chamberlain and meeting attendees for their participation.
- Councilmember Reynolds; no comments.
- Councilmember Viafore welcomed and acknowledged former Planning Commissioner Jim Ottness, former City Councilmember Jim Andrews, and former volunteer Fire Lieutenant Clark Monnett.
- Mayor Bufford acknowledged receiving community inquiries and encouraged residents to be mindful of one another and support their neighbors during challenging times.

PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

Mayor Bufford invited public comment. The following individuals provided comments:

- Brian Rybolt, Fircrest resident, commented on public comment procedures related to campaign and ballot measure discussions.
- Ken Walls, Fircrest resident, expressed concerns about ongoing noise and fumes from a generator operating at a neighboring property and requested City assistance. Councilmember Viafore commented on the concerns raised by residents regarding the generator use and stated that the issue has been ongoing. He highlighted that the Fircrest Municipal Code requires water and sewer service but does not require electrical service. Councilmember Reynolds asked about coordination with other agencies regarding the concerns. City Manager Masko stated that staff continue to work with partner agencies and have offered resources, which have been declined.
- Clark Monnett, Fircrest resident, expressed concerns regarding the ongoing noise and potential safety issues associated with a generator operating at a neighboring property.
- Jim Andrews, Fircrest resident, expressed concerns regarding the ongoing noise, odors, and potential safety issues associated with a generator operating at a neighboring property.
- Vince Navarre, 1205 Del Monte, expressed appreciation for the community policing efforts and law enforcement participation in the community, including the new library book stand built by Fircrest Detective John Roberts.
- Juliet MacArthur, no address provided, commented on community resources available for concerns about individual well-being and safety.

COMMITTEE, COMMISSION, AND LIAISON REPORTS**A. Pierce County Regional Council**

Councilmember Reynolds reported that she will serve as the Transportation Policy Board representative.

B. Other Liaison Reports

Councilmember George reported on monitoring relevant legislation, including a housing-related legislative update.

Councilmember Reynolds reported on the Zoo and Trek Authority Board and its consideration of a future ballot measure. She also reported on the Pierce Transit Board, noting that it is undergoing an audit.

CONSENT CALENDAR

Mayor Bufford requested that the City Clerk read the Consent Calendar:

- A. Approval of Check No. 223956 through 224012 in the amount of \$361,102.76
Approval of Check No. 224013 through 224072 in the amount of \$368,429.13
Approval of payroll electronic funds transfer in the amount of \$170,195.36
- B. Approval of the January 13, 2026, Regular Meeting minutes
Approval of the January 20, 2026, Study Session minutes

Councilmember Viafore MOVED to approve the Consent Calendar as read; seconded by Councilmember Mauer-Smith.

The Motion Carried (7-0).

PUBLIC HEARING

A. To receive comments on a proposed Solid Waste Rate Adjustment

At 8:06 P.M., Mayor Bufford opened the public hearing. City Manager briefed the Council on the proposed solid waste rate adjustment, stating that the public hearing was to receive comments on the proposed solid waste rate adjustment. Mayor Bufford invited Councilmember comments; none were provided.

Mayor Bufford invited public testimony; none was provided.

At 8:08 P.M., Mayor Bufford closed the public hearing.

UNFINISHED BUSINESS

A. Untabling Pierce Transit Appointment for Discussion and Possible Action

Mayor Bufford reintroduced the Pierce Transit Appointment item regarding the potential rescission of Councilmember Shannon Reynolds' appointment and requested a motion to untable.

Councilmember George MOVED to untable the Pierce Transit Appointment Discussion; seconded by Councilmember Barrentine.

Councilmember Reynolds requested a roll call vote. Barrentine – Aye; George – Aye; Mauer-Smith – Aye; Reynolds – Aye; Viafore – Nay; Wittner – Nay; Mayor Bufford – Aye;

The Motion Carried (5-2), with Councilmembers Viafore and Wittner dissenting.

Mayor Bufford requested an update from the City Attorney regarding questions raised at the prior meeting related to the process and the potential use of a resolution should the Council proceed.

City Attorney Eide stated that her conclusions remained unchanged and that, if the Council rescinded the appointment, the action would be treated as a vacancy, triggering a new nomination and selection process. She stated that the adoption of a resolution is not legally required, but it may be used to document the Council's decision and supersede prior actions. City Attorney Eide clarified that the action under consideration is not a rescission of a prior motion but instead a decision regarding the removal of an individual from an appointed position.

Mayor Bufford invited Councilmember comments.

- Councilmember Viafore expressed concerns regarding the process related to the Pierce Transit appointment, including the timing and availability of information provided to Councilmembers. He stated that he believed additional review was needed and requested that Council consider tabling the item to allow staff additional time to review procedural matters. Councilmember Viafore requested that his concerns be reflected in the record and stated his opinion that a rolling vote may have occurred.

- City Attorney Eide clarified that the draft resolution was prepared by her and the City Manager as an optional procedural tool for the Council's consideration and was not proposed by any Councilmember or intended to indicate endorsement of a particular action.

Mayor Bufford invited public comment.

- Jim Andrews, address not provided, expressed concern about the decision-making process regarding the Pierce Transit appointment.
- Jim Ottness, 973 Altadena Drive, expressed concern and requested clarification on the reasons for the proposed action.
- Brian Rybolt, Fircrest resident, expressed concern about the proposed action.
- Vince Navarre, address not provided, expressed support for the current appointee and concern for the proposed action.
- Lisa Raberger, Fircrest resident, requested clarification on the reasons for the proposed action.
- Juliet MacArthur, address not provided, expressed opposition to the proposed action and concern about the process.
- Mark Overfield, Fircrest resident, expressed disappointment with the handling of the matter.
- Frank and Denise Ladenburg, 1309 Palm Drive, expressed opposition to the proposed action, support for the current appointee, and whether concerns had been raised by other jurisdictions.

Mayor Bufford invited Councilmember comment.

- Councilmember Wittner expressed concern regarding the process, and he would not support the proposed action.
- Councilmember George commented on the Pierce Transit Appointment item and highlighted upcoming organizational and leadership challenges facing Pierce Transit. He stated that the position would require significant time and engagement. He acknowledged the current appointee's service and stated his support for making a change at this time.
- Councilmember Barrentine stated that he had been contacted by Pierce Transit Board members regarding concerns about the current appointee's service on the Board and that additional review of the matter may be needed.
- Councilmember Viafore stated that he had received limited information regarding concerns raised by a Pierce Transit Board member and expressed concern about the lack of a formal process or information shared with the Council.
- Councilmember Reynolds outlined her qualifications, experience, and attendance related to the position. She stated that she had not received prior notice or specific performance concerns, expressed concern about the process and lack of supporting information presented to the Council, and highlighted the importance of continuity and stability during upcoming organizational and financial challenges. She stated that she did not believe sufficient justification had been provided to support removal at this time.
- Councilmember George stated he had also heard from representatives from the transit sector, and reiterated his support for making a change to the Pierce Transit appointment.
- Councilmember Reynolds raised questions regarding communication with her and the process.

Councilmember Viafore MOVED to table the Pierce Transit Appointment discussion; seconded by Councilmember Reynolds.

Mayor Bufford requested a roll call vote. George – Nay; Mauer-Smith – Nay; Reynolds – Aye; Viafore – Aye; Wittner – Aye; Barrentine – Nay; Mayor Bufford – Aye;

The Motion Carried (4-3), with Councilmembers George, Mauer-Smith, and Barrentine dissenting.

NEW BUSINESS

A. Police 2025 Year-End Report

Police Chief Celis presented the Fircrest Police Department 2025 Annual Report and highlighted crime statistics and community engagement activities for 2025. Mayor Bufford requested that the crime statistics be posted on the Police Department's social media page. There was a brief discussion on the National Night Out callout for volunteers.

CALL FOR FINAL COMMENTS

Councilmember Wittner expressed support for the Seahawks Football Team.

EXECUTIVE SESSION

There was no executive session scheduled.

ADJOURNMENT

Councilmember Viafore MOVED to adjourn the meeting at 9:09 P.M., seconded by Councilmember Reynolds.

The Motion Carried (7-0).

Nikki Bufford, Mayor

Arlette Burkhart, City Clerk

FIRCREST CITY COUNCIL AGENDA SUMMARY

NEW BUSINESS: **Solid Waste Rate Adjustment**

ITEM: **12A**

DATE: **February 10, 2026**

FROM: **Dawn Masko, City Manager**

RECOMMENDED MOTION: **I move to adopt Ordinance No. _____, amending Section 1 of Ordinance No. 1736 and Fircrest Municipal Code 6.08.130 relating to the schedule of rates and charges for solid waste collection.**

PROPOSAL: The Council is being asked to approve a proposed ordinance setting new solid waste rates effective March 1, 2026.

FISCAL IMPACT: The rate changes include:

- 2.7% adjustment based on the June-to-June CPI-U.
- Disposal Site Fee charged by LRI increased by \$10.33 per ton or 5.6%.
- Recycling commodities surcharge decreased from 1.33% to 0.07%.

ADVANTAGE: The proposed rate adjustment is pursuant to and complies with the City's contract with Westside Disposal.

DISADVANTAGES: Customer costs for solid waste collection will increase.

ALTERNATIVES: None. These rate adjustments are pursuant to contract and ordinance language, and therefore, there are no alternatives.

HISTORY: The City has had a long-standing relationship with Westside Disposal for refuse services. The current contract commenced in 1998 for 32 years, terminating in 2030, with an option for an additional 8-year term.

The contract provisions allow Westside Disposal to increase rates annually based on the June-to-June Seattle-Tacoma-Bellevue All Urban Consumers (CPI-U) Consumer Price Index. Westside Disposal is also allowed to pass any disposal site fee increases on to customers based on the rate charged by Pierce County Recycling, Composting & Disposal (dba LRI) for disposing of solid waste/garbage.

ATTACHMENTS: [Ordinance](#)

[Westside Disposal Rate Increase Notification Letter](#)

[Pierce County – LRI Disposal Rate Letter](#)

[Consumer Price Index \(CPI-U\) - June 2025](#)

[Rate Worksheet](#)

**CITY OF FIRCREST
ORDINANCE NO.**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, AMENDING SECTION 1 OF ORDINANCE NO. 1736 AND FIRCREST MUNICIPAL CODE 6.08.130 RELATING TO THE SCHEDULE OF RATES AND CHARGES FOR SOLID WASTE COLLECTION.

WHEREAS, the City entered into a contract with Westside Disposal, Inc. (“Westside Disposal”) on June 1, 1998, for solid waste and recycling collection services and has since approved seven amendments thereto, including those identified in the November 12, 2025, approval of Resolution No. 1995; and

WHEREAS, on February 11, 2025, the City Council passed Ordinance 1736 amending the Solid Waste and Recycling Rates for the year 2025 pursuant to the contract with Westside Disposal; and

WHEREAS, the City's contract with Westside Disposal includes a provision for annual rate adjustments based on the June-to-June CPI-U percentage change, the disposal site fee charged by Pierce County Recycling, Composting & Disposal (LRI), and a recycling commodity surcharge; and

WHEREAS, the City received notification from Westside Disposal on November 14, 2025, of a rate increase based on a June 2025 CPI-U increase of 2.7%, a disposal site fee increase of 5.6%, and a recycling commodity surcharge decrease of 94.7%; and

WHEREAS, the City Council has determined it is in the City's best interest to amend Section 1 of Ordinance No. 1736 and Fircrest Municipal Code Section 6.08.130 to reflect the solid waste and recycling rate changes.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF FIRCREST
DOES ORDAIN AS FOLLOWS:

Section 1. Section 1 of Ordinance 1736 and Section 6.08.130 FMC are hereby amended to read as follows:

6.08.130 Schedule of Rates and Charges

Charges shall be made in accordance with the following schedule, which is adopted as the schedule of rates and charges for solid waste collection, as billed on a monthly basis for weekly pickup or, as otherwise specified, other pickup. Rates are shown below, both with and without taxes. Taxes shall be listed separately on billing statements and shall be applied to all rates. It shall be understood that the rates without taxes shall be shown on billing statements and that some rounding may occur when taxes are added.

| | | | MONTHLY RATE <u>without Taxes</u> |
|---|--|--------------------------|--------------------------------------|
| | <u>Type of Service</u> | <u>Pick-up Frequency</u> | |
| Garbage toter rates below include up to: 3 Yard Waste and 1 Recycling toters. | | | |
| 4 | 12 gal. Garbage Toter, curb | Weekly | \$ 23.47 |
| 5 | 24 gal. Garbage Toter, curb | Every-other week | \$ 21.79 |
| 6 | 24 gal. Garbage Toter, curb | Weekly | \$ 34.23 |
| 7 | 48 gal. Garbage Toter, curb | Every-other week | \$ 31.40 |
| 8 | 48 gal. Garbage Toter, curb | Weekly | \$ 47.37 |
| 9 | 64 gal. Garbage Toter, curb | Every-other week | \$ 39.27 |
| 10 | 64 gal. Garbage Toter, curb | Weekly | \$ 55.56 |
| 11 | 96 gal. Garbage Toter, curb | Weekly | \$ 72.56 |
| 12 | <u>Recycling Toter, per unit, Off curb</u> | | \$ 19.43 |
| 13 | (does not apply to accounts charged for Multi-family Recycling) | | |
| 14 | <u>Off-curb Garbage Charge (add to toter rate above) per toter</u> | | |
| 15 | Up to 50' off-curb | | \$ 11.09 |
| 16 | Up to 100' off-curb | | \$ 15.80 |
| 17 | Over 100' off-curb | | \$ 22.13 |
| 18 | 32 gal. Occasional Extra Garbage Tags: | | \$ 10.22 |
| 19 | Yard Waste Toter, 64 or 96 gal., per unit: | | \$ 5.99 |
| 20 | Late Payment Fee Minimum: | | \$ 6.07 |
| 21 | Customer stop and restart fee: | | \$ 18.04 |
| 22 | Toter redelivery fee: | | \$ 18.04 |
| 23 | Return trip charge: | | \$ 18.04 |
| 24 | <u>Special pickups (requiring a special trip), per pickup</u> | | |
| 25 | (applies only to every-other week customers) | | |
| 26 | 12 gal. Garbage Toter | | \$ 20.53 |
| 27 | 24 gal. Garbage Toter | | \$ 22.85 |
| 28 | 48 gal. Garbage Toter | | \$ 27.11 |
| 29 | 64 gal. Garbage Toter | | \$ 34.09 |
| 30 | 96 gal. Garbage Toter | | \$ 44.46 |
| | 64 & 96 gal. Yard Waste Toter | | \$ 21.63 |
| | <u>Extra on-route, off-week pickups (not requiring a special trip), per pickup</u> | | |
| | (applies only to every-other week customers) | | |
| | 24 gal. Garbage Toter | | \$ 6.49 |
| | 48 gal. Garbage Toter | | \$ 12.22 |
| | 64 gal. Garbage Toter | | \$ 16.25 |

| | | | MONTHLY RATE without Taxes |
|----|---|--------------------------|-------------------------------|
| 1 | <u>Type of Service</u> | <u>Pick-up Frequency</u> | |
| 2 | <u>Commercial Containers (non-compacted)</u> | | |
| 3 | Monthly charges for regular weekly service - Multiply rate times number of pick-ups per week (limited to 5 pick-ups per week) | | |
| 4 | 1 cubic yard | Weekly | \$ 137.51 |
| 5 | 1.5 cubic yards | Weekly | \$ 183.91 |
| 6 | 2 cubic yards | Weekly | \$ 228.21 |
| 7 | 3 cubic yards | Weekly | \$ 345.29 |
| 8 | 4 cubic yards | Weekly | \$ 425.37 |
| 9 | 6 cubic yards | Weekly | \$ 642.78 |
| 10 | <u>Special, Occasional and Return trip Pickups, per pickup</u> | | |
| 11 | 1 cubic yard | | \$ 41.57 |
| 12 | 1.5 cubic yards | | \$ 53.08 |
| 13 | 2 cubic yards | | \$ 64.86 |
| 14 | 3 cubic yards | | \$ 88.77 |
| 15 | 4 cubic yards | | \$ 111.97 |
| 16 | 6 cubic yards | | \$ 157.72 |
| 17 | Multi-family recycling charge, per unit: (charged on all multi-family units) | | |
| 18 | | | \$ 8.02 |
| 19 | <u>Special Collection Services</u> | | |
| 20 | Truck & driver - per hour | | \$ 142.53 |
| 21 | Each additional person: | | \$ 61.31 |

Section 2. Corrections. The City Clerk and codifiers of the ordinance are authorized to make necessary corrections to this ordinance, including, but not limited to, the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers, and any references thereto.

Section 3. Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such invalidity shall not affect the validity or effectiveness of the remaining portions of this ordinance.

Section 3. Effective Date. This Ordinance shall become effective March 1, 2026, after passage, approval, and publication as provided by law.

**PASSED BY THE CITY COUNCIL OF THE CITY OF FIRCREST,
WASHINGTON, at a regular meeting thereof this 10th day of February 2026.**

APPROVED:

Nikki Bufford, Mayor

1 **ATTEST:**

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3 _____
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5 **APPROVED AS TO FORM:**

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Dawn Masko, City Manager
City of Fircrest
115 Ramsdell St.
Fircrest WA 98466

November 14, 2025

Re: Annual Rate Adjustment, effective 3-1-26

Ms. Masko-

Enclosed you will find documentation regarding our request for the annual rate adjustment. The adjustment is made up of three parts:

- **Disposal Tip Fee** charged to us by LRI, will be going from the current \$184.99 to \$195.32 per ton, an increase of \$10.33 per ton or 5.6%. This increase becomes effective March 1, 2026.
- **CPI adjustment** as allowed in Section 35.A. in our contract is based on the June - June CPI-U. The contract requires that the prior year disposal fee component amount be subtracted first, the remaining amount is then multiplied times 1 plus the CPI percent change June – June.
The CPI percent change this year is 2.7%.
- **Recycling Commodities Surcharge** decrease from 1.33% to a 0.07% **Refund**

Rate Examples (taxes not included):

| Garbage Service Level | Pickup Frequency | Current Rate 3-1-25 | Proposed Rate 3-1-26 | Adjustment Amount | Adjustment Percent | Recy. Comm. Refund 0.07% |
|-----------------------|------------------|---------------------|----------------------|-------------------|--------------------|--------------------------|
| 12 gal garbage cart | 1 x per week | \$22.71 | \$23.47 | \$0.76 | 3.3% | \$0.02 |
| 24 gal garbage cart | Every other week | \$21.09 | \$21.7 | \$0.70 | 3.3% | \$0.02 |
| 64 gal garbage cart | Every other week | \$37.95 | \$39.27 | \$1.32 | 3.5% | \$0.03 |
| 1 yd container | 1 x per week | \$132.39 | \$137.51 | \$5.12 | 3.9% | \$0.47 |

Please contact us with any questions you may have regarding this. Thank you.

Sincerely,

Michael Gruener
Asst. General Manager
Westside Disposal

PierceCountyWa.gov/PPW

Josh Diekmann - Director

October 27, 2025

Adam Balogh, Division Vice President
Pierce County Recycling Composting and Disposal LLC d/b/a LRI
17925 Meridian Street East
Puyallup, WA 98378

Sent via email – a paper copy will not follow

Subject:2026-2027 Solid Waste Tipping Fees and Rate Setting Guidelines

Dear Mr. Balogh:

On behalf of Pierce County Executive Ryan Mello, on August 29, 2025, I notified the County Council, by letter, of a proposed solid waste tipping fee increase. This proposal, prepared jointly by the Department and PCRCD dba LRI (the Company) and authorized by the County Executive, contained an increase of \$10.33 per ton for a new tipping fee of \$195.32 per ton effective March 1, 2026.

Paragraph 16.11 of the Waste Handling Agreement outlines the Council's review process:

“...the County Council may hold a public hearing regarding the consistency of the proposed increase with the terms of this Agreement. If the County Council objects to the proposed increase on the grounds that the proposed increase is inconsistent with the terms of the Agreement, and such objection occurs within thirty (30) calendar days of receiving the County Executive's report, the County Council may request the County Executive and the Company to withdraw and resubmit the proposal.”

The Pierce County Council took no action in response to the rate change.

The 2026-27 rate proposal is approved as submitted.

Please contact me if you have any questions.

Respectfully,



Chris Brown
Acting Solid Waste Administrator

Adam Balogh
October 27, 2025
Page 2

Attachment: 2026 Rate Setting Guidelines

cc: Josh Diekmann, Director, Planning and Public Works
Lauren Flemister, Deputy Director, Planning and Public Works
Brandon Smith, Deputy Director, Planning and Public Works
Julie Demuth, Director, Finance Department
Nancy Campbell, Business and Financial Operations Manager, Planning and Public Works
Hugh Taylor, Senior Legislative Analyst, Pierce County Council
Amanda Ringer, Environmental Project Coordinator, Planning and Public Works
Dan Watts, Environmental Project Coordinator, Planning and Public Works
Russell Cole, Environmental Project Coordinator, Planning and Public Works
Brian Holden, University Place Refuse

CONSUMER PRICE INDEXES PACIFIC CITIES AND U. S. CITY AVERAGE
June 2025

(All items indexes. 1982-84=100 unless otherwise noted. Not seasonally adjusted.)

| MONTHLY DATA | All Urban Consumers (CPI-U) | | | | | | Urban Wage Earners and Clerical Workers (CPI-W) | | | | | |
|---|-----------------------------|----------|----------|----------------|----------|-----------------|---|----------|----------|----------------|----------|-----------------|
| | Indexes | | | Percent Change | | | Indexes | | | Percent Change | | |
| | | | | Year ending | | 1 Month ending | | | | Year ending | | 1 Month ending |
| | Jun 2024 | May 2025 | Jun 2025 | May 2025 | Jun 2025 | Jun 2025 | Jun 2024 | May 2025 | Jun 2025 | May 2025 | Jun 2025 | Jun 2025 |
| U. S. City Average..... | 314.175 | 321.465 | 322.561 | 2.4 | 2.7 | 0.3 | 308.054 | 314.839 | 315.945 | 2.2 | 2.6 | 0.4 |
| West..... | 333.662 | 342.343 | 342.613 | 2.4 | 2.7 | 0.1 | 325.134 | 333.912 | 334.121 | 2.4 | 2.8 | 0.1 |
| West – Size Class A ¹ | 343.880 | 352.391 | 353.027 | 2.3 | 2.7 | 0.2 | 331.509 | 340.412 | 340.905 | 2.4 | 2.8 | 0.1 |
| West – Size Class B/C ² | 194.203 | 199.541 | 199.465 | 2.5 | 2.7 | 0.0 | 195.915 | 201.241 | 201.199 | 2.4 | 2.7 | 0.0 |
| Mountain ³ | 131.561 | 134.041 | 134.097 | 1.7 | 1.9 | 0.0 | 132.797 | 135.039 | 135.248 | 1.3 | 1.8 | 0.2 |
| Pacific ³ | 128.979 | 132.702 | 132.826 | 2.7 | 3.0 | 0.1 | 129.784 | 133.761 | 133.802 | 2.8 | 3.1 | 0.0 |
| Los Angeles-Long Beach-Anaheim, CA..... | 332.357 | 343.010 | 343.024 | 3.0 | 3.2 | 0.0 | 319.531 | 330.389 | 330.140 | 3.1 | 3.3 | -0.1 |
| BI-MONTHLY DATA (Published for odd months) | Indexes | | | Percent Change | | | Indexes | | | Percent Change | | |
| | | | | Year ending | | 2 Months ending | | | | Year ending | | 2 Months ending |
| | May 2024 | Mar 2025 | May 2025 | Mar 2025 | May 2025 | May 2025 | May 2024 | Mar 2025 | May 2025 | Mar 2025 | May 2025 | May 2025 |
| Riverside-San Bernardino-Ontario, CA ³ | 133.943 | 136.511 | 137.456 | 2.5 | 2.6 | 0.7 | 134.967 | 137.608 | 138.756 | 2.6 | 2.8 | 0.8 |
| San Diego-Carlsbad, CA..... | 372.858 | 384.880 | 387.006 | 3.8 | 3.8 | 0.6 | 354.216 | 364.528 | 366.331 | 3.6 | 3.4 | 0.5 |
| Urban Hawaii..... | 340.521 | 346.816 | 349.555 | 2.6 | 2.7 | 0.8 | 339.564 | 346.075 | 348.793 | 2.5 | 2.7 | 0.8 |
| BI-MONTHLY DATA (Published for even months) | Indexes | | | Percent Change | | | Indexes | | | Percent Change | | |
| | | | | Year ending | | 2 Months ending | | | | Year ending | | 2 Months ending |
| | Jun 2024 | Apr 2025 | Jun 2025 | Apr 2025 | Jun 2025 | Jun 2025 | Jun 2024 | Apr 2025 | Jun 2025 | Apr 2025 | Jun 2025 | Jun 2025 |
| Phoenix-Mesa-Scottsdale, AZ ⁴ | 185.108 | 185.077 | 185.525 | 0.3 | 0.2 | 0.2 | 184.059 | 184.146 | 184.703 | 0.0 | 0.3 | 0.3 |
| San Francisco-Oakland-Hayward, CA..... | 351.064 | 355.707 | 356.460 | 1.3 | 1.5 | 0.2 | 345.789 | 352.077 | 352.456 | 1.6 | 1.9 | 0.1 |
| Seattle-Tacoma-Bellevue, WA..... | 354.824 | 359.400 | 364.344 | 1.7 | 2.7 | 1.4 | 348.323 | 352.704 | 357.780 | 1.6 | 2.7 | 1.4 |
| Urban Alaska..... | 267.559 | 271.358 | 271.728 | 1.6 | 1.6 | 0.1 | 265.787 | 268.386 | 268.786 | 1.7 | 1.1 | 0.1 |

1 Population over 2,500,000

2 Population 2,500,000 and under, Dec 1996 = 100

3 Dec 2017=100

4 Dec 2001=100

NOTE: In January 2018, BLS introduced a new geographic area sample for the Consumer Price Index (CPI): www.bls.gov/regions/west/factsheet/2018cpirevisionwest.pdf

1967=100 base year indexes and tables with semiannual and annual average data are available at: www.bls.gov/regions/west/factsheet/consumer-price-index-data-tables.htm

Release date July 15, 2025. The next release date is scheduled for August 12, 2025. For questions, please contact us at BLSInfoSF@bls.gov or (415) 625-2270.

City of Fircrest - Westside Disposal Contract

Schedule 1. - Rate Worksheet 3-1-26

| Garbage, Recycling and Yard Waste Collection | | | | | | | | | | | CPI Adjustment | |
|---|---|------------------|--|-------------|-------------|------------------|---------|-----------|---------------------|--|----------------|-----------|
| | | | | | | | | | | | CPI | 2.70% |
| Garbage Wt. | Monthly | Less LRI | Basis Rates | | | | | | Adjustment | | | |
| Pounds per | Base | Disposal Fee | for WA State B&O Tax Increase | | | | | | 2.70% | | | |
| Service | Rates | Component | Annual CPI-U June-June | | | | | | Disposal Fee 3/1/26 | | | |
| Level | Without | \$ 184.99 | Rate Seattle-Tacoma-Bellevue | | | | | | Add for LRI | | | |
| Type of Service | Taxes* | B&O Tax 1.50% | B&O Tax Adjustment Effective rate 0.000% | | | | | | Tip Fee | | | |
| Pickup Frequency | Effective | 1.781% \$ 3.29 | B&O Tax 1.75% 1.781% \$ 3.48 | | | | | | Component | | | |
| per Month | 3/1/2025 | Total \$ 188.28 | Total \$ 198.80 | | | | | | per ton | | | |
| 3/1/2025 | | per Ton 3/1/2025 | | | | | | | | | | 3/1/2026 |
| Column # | a | i | d | e | f | g | | | h | | i | |
| Column Formula | | (e+f+g+h) | (-\$169.41 x (a/2000)) | (b+c+d) | (e x 0.00%) | ((e +f) x10.10%) | | | | | | (e+f+g+h) |
| Garbage toter rates below include up to: 3 Yard Waste and 1 Recycling toters. | | | | | | | | | | | | |
| 12 gal. Garbage Toter, curb | Weekly | 52 | \$ 22.71 | \$ (4.90) | \$ 17.82 | \$ - | \$ 0.48 | \$ 5.17 | \$ 23.47 | | | |
| 24 gal. Garbage Toter, curb | Every-other week | 50 | \$ 21.09 | \$ (4.71) | \$ 16.38 | \$ - | \$ 0.44 | \$ 4.97 | \$ 21.79 | | | |
| 24 gal. Garbage Toter, curb | Weekly | 88 | \$ 33.10 | \$ (8.28) | \$ 24.81 | \$ - | \$ 0.67 | \$ 8.75 | \$ 34.23 | | | |
| 48 gal. Garbage Toter, curb | Every-other week | 94 | \$ 30.33 | \$ (8.85) | \$ 21.48 | \$ - | \$ 0.58 | \$ 9.34 | \$ 31.40 | | | |
| 48 gal. Garbage Toter, curb | Weekly | 140 | \$ 45.76 | \$ (13.18) | \$ 32.58 | \$ - | \$ 0.88 | \$ 13.92 | \$ 47.37 | | | |
| 64 gal. Garbage Toter, curb | Every-other week | 111 | \$ 37.95 | \$ (10.45) | \$ 27.50 | \$ - | \$ 0.74 | \$ 11.03 | \$ 39.27 | | | |
| 64 gal. Garbage Toter, curb | Weekly | 153 | \$ 53.69 | \$ (14.40) | \$ 39.29 | \$ - | \$ 1.06 | \$ 15.21 | \$ 55.56 | | | |
| 96 gal. Garbage Toter, curb | Weekly | 221 | \$ 70.07 | \$ (20.81) | \$ 49.26 | \$ - | \$ 1.33 | \$ 21.97 | \$ 72.56 | | | |
| Recycling Toter, per unit | (does not apply to accounts charged for Multi-family Recycling) | 0 | \$ 18.92 | \$ - | \$ 18.92 | \$ - | \$ 0.51 | \$ - | \$ 19.43 | | | |
| Off-curb Garbage Charge (add to toter rate above) per toter | | | | | | | | | | | | |
| Up to 50' off-curb | | 0 | \$ 10.80 | \$ - | \$ 10.80 | \$ - | \$ 0.29 | \$ - | \$ 11.09 | | | |
| Up to 100' off-curb | | 0 | \$ 15.39 | \$ - | \$ 15.39 | \$ - | \$ 0.42 | \$ - | \$ 15.80 | | | |
| Over 100' off-curb | | 0 | \$ 21.55 | \$ - | \$ 21.55 | \$ - | \$ 0.58 | \$ - | \$ 22.13 | | | |
| 32 gal. Occasional Extra Garbage Tags: | | 31 | \$ 9.87 | \$ (2.93) | \$ 6.95 | \$ - | \$ 0.19 | \$ 3.09 | \$ 10.22 | | | |
| Yard Waste Toter, 64 or 96 gal., per unit | | 0 | \$ 5.83 | \$ - | \$ 5.83 | \$ - | \$ 0.16 | \$ - | \$ 5.99 | | | |
| Late Payment Fee Minimum | | 0 | \$ 5.91 | \$ - | \$ 5.91 | \$ - | \$ 0.16 | \$ - | \$ 6.07 | | | |
| Customer stop and restart fee: | | 0 | \$ 17.57 | \$ - | \$ 17.57 | \$ - | \$ 0.47 | \$ - | \$ 18.04 | | | |
| Toter redelivery fee | | 0 | \$ 17.57 | \$ - | \$ 17.57 | \$ - | \$ 0.47 | \$ - | \$ 18.04 | | | |
| Return trip charge: | | 0 | \$ 17.57 | \$ - | \$ 17.57 | \$ - | \$ 0.47 | \$ - | \$ 18.04 | | | |
| Special pickups (requiring a special trip), per pickup | | | | | | | | | | | | |
| 12 gal. garbage toter | | 13 | \$ 19.96 | \$ (1.22) | \$ 18.74 | \$ - | \$ 0.51 | \$ 1.29 | \$ 20.53 | | | |
| 24 gal. garbage toter | | 44 | \$ 22.13 | \$ (4.14) | \$ 17.99 | \$ - | \$ 0.49 | \$ 4.37 | \$ 22.85 | | | |
| 48 gal. garbage toter | | 47 | \$ 26.27 | \$ (4.42) | \$ 21.84 | \$ - | \$ 0.59 | \$ 4.67 | \$ 27.11 | | | |
| 64 gal. garbage toter | | 55.5 | \$ 33.05 | \$ (5.22) | \$ 27.82 | \$ - | \$ 0.75 | \$ 5.52 | \$ 34.09 | | | |
| 96 gal. garbage toter | | 55.25 | \$ 43.14 | \$ (5.20) | \$ 37.94 | \$ - | \$ 1.02 | \$ 5.49 | \$ 44.46 | | | |
| 64 & 96 gal. yard waste toter | | 0 | \$ 21.06 | \$ - | \$ 21.06 | \$ - | \$ 0.57 | \$ - | \$ 21.63 | | | |
| Extra on-route, off-week pickups (not requiring a special trip), per pickup | | | | | | | | | | | | |
| - applies only to every-other week customers | | | | | | | | | | | | |
| 24 gal. garbage toter | | 25 | \$ 6.25 | \$ (2.35) | \$ 3.90 | \$ - | \$ 0.11 | \$ 2.48 | \$ 6.49 | | | |
| 48 gal. garbage toter | | 47 | \$ 11.77 | \$ (4.42) | \$ 7.35 | \$ - | \$ 0.20 | \$ 4.67 | \$ 12.22 | | | |
| 64 gal. garbage toter | | 55.5 | \$ 15.67 | \$ (5.22) | \$ 10.45 | \$ - | \$ 0.28 | \$ 5.52 | \$ 16.25 | | | |
| Commercial Containers (non-compact) | | | | | | | | | | | | |
| Multiply rate X number of pickups per week | | | | | | | | | | | | |
| 1 yd. | Weekly | 570 | \$ 132.39 | \$ (53.66) | \$ 78.73 | \$ - | \$ 2.13 | \$ 56.66 | \$ 137.51 | | | |
| 1.5 yd. | Weekly | 814 | \$ 176.93 | \$ (76.63) | \$ 100.30 | \$ - | \$ 2.71 | \$ 80.91 | \$ 183.91 | | | |
| 2 yd. | Weekly | 1,055 | \$ 219.42 | \$ (99.32) | \$ 120.10 | \$ - | \$ 3.24 | \$ 104.87 | \$ 228.21 | | | |
| 3 yd. | Weekly | 1,541 | \$ 332.14 | \$ (145.07) | \$ 187.07 | \$ - | \$ 5.05 | \$ 153.17 | \$ 345.29 | | | |
| 4 yd. | Weekly | 1,997 | \$ 408.91 | \$ (188.00) | \$ 220.91 | \$ - | \$ 5.96 | \$ 198.50 | \$ 425.37 | | | |
| 6 yd. | Weekly | 2,736 | \$ 618.64 | \$ (257.57) | \$ 361.07 | \$ - | \$ 9.75 | \$ 271.96 | \$ 642.78 | | | |
| Special, Occasional and Return trip Pickups, per pickup | | | | | | | | | | | | |
| 1 yd. | | 143 | \$ 40.10 | \$ (13.42) | \$ 26.68 | \$ - | \$ 0.72 | \$ 14.16 | \$ 41.57 | | | |
| 1.5 yd. | | 204 | \$ 51.15 | \$ (19.16) | \$ 31.99 | \$ - | \$ 0.86 | \$ 20.23 | \$ 53.08 | | | |
| 2 yd. | | 264 | \$ 62.46 | \$ (24.83) | \$ 37.63 | \$ - | \$ 1.02 | \$ 26.22 | \$ 64.86 | | | |
| 3 yd. | | 385 | \$ 85.42 | \$ (36.27) | \$ 49.15 | \$ - | \$ 1.33 | \$ 38.29 | \$ 88.77 | | | |
| 4 yd. | | 499 | \$ 107.71 | \$ (47.00) | \$ 60.71 | \$ - | \$ 1.64 | \$ 49.63 | \$ 111.97 | | | |
| 6 yd. | | 684 | \$ 151.76 | \$ (64.39) | \$ 87.37 | \$ - | \$ 2.36 | \$ 67.99 | \$ 157.72 | | | |
| Multi-family recycling charge, per unit: | | 0 | \$ 7.81 | \$ - | \$ 7.81 | \$ - | \$ 0.21 | \$ - | \$ 8.02 | | | |
| Truck & driver - per hour | | 0 | \$ 138.78 | \$ - | \$ 138.78 | \$ - | \$ 3.75 | \$ - | \$ 142.53 | | | |
| Each additional person: | | 0 | \$ 59.70 | \$ - | \$ 59.70 | \$ - | \$ 1.61 | \$ - | \$ 61.31 | | | |

* Firecrest Utility Taxes and Waste & Refuse Collection Tax are not included in rates shown, but shall be shown as line items on customer bills.

Recycling Commodity Adjustment - Separate from the rate, shown as line item on bill. Will float up and down with pricing. Based on Recycling Commodity Revenues divided by Customer Rate Revenues

City of Fircrest - Westside Disposal Contract

Schedule 1. - Rate Worksheet 3-1-26

Garbage, Recycling and Yard Waste Collection

| Type of Service | Pickup Frequency | Garbage Wt. Pounds per Service Level | Monthly Base Rates Without Taxes* Effective 3/1/2026 |
|---|--|---|--|
| | | per Month | |
| Column # | | a | i |
| Column Formula | | | (e+f+g+h) |
| Garbage toter rates below include up to: 3 Yard Waste and 1 Recycling toters. | | | |
| 12 gal. Garbage Toter, curb | Weekly | 52 | \$ 23.47 |
| 24 gal. Garbage Toter, curb | Every-other week | 50 | \$ 21.79 |
| 24 gal. Garbage Toter, curb | Weekly | 88 | \$ 34.23 |
| 48 gal. Garbage Toter, curb | Every-other week | 94 | \$ 31.40 |
| 48 gal. Garbage Toter, curb | Weekly | 140 | \$ 47.37 |
| 64 gal. Garbage Toter, curb | Every-other week | 111 | \$ 39.27 |
| 64 gal. Garbage Toter, curb | Weekly | 153 | \$ 55.56 |
| 96 gal. Garbage Toter, curb | Weekly | 221 | \$ 72.56 |
| Recycling Toter, per unit | (does not apply to accounts charged for Multi-family Recycling) | 0 | \$ 19.43 |
| Off-curb Garbage Charge (add to toter rate above) per toter | | | |
| Up to 50' off-curb | | 0 | \$ 11.09 |
| Up to 100' off-curb | | 0 | \$ 15.80 |
| Over 100' off-curb | | 0 | \$ 22.13 |
| 32 gal. Occasional Extra Garbage Tags: | | 31 | \$ 10.22 |
| Yard Waste Toter, 64 or 96 gal., per unit | | 0 | \$ 5.99 |
| Late Payment Fee Minimum | | 0 | \$ 6.07 |
| Customer stop and restart fee: | | 0 | \$ 18.04 |
| Toter redelivery fee | | 0 | \$ 18.04 |
| Return trip charge: | | 0 | \$ 18.04 |
| Special pickups (requiring a special trip), per pickup | | | |
| 12 gal. garbage toter | | 13 | \$ 20.53 |
| 24 gal. garbage toter | | 44 | \$ 22.85 |
| 48 gal. garbage toter | | 47 | \$ 27.11 |
| 64 gal. garbage toter | | 55.5 | \$ 34.09 |
| 96 gal. garbage toter | | 55.25 | \$ 44.46 |
| 64 & 96 gal. yard waste toter | | 0 | \$ 21.63 |
| Extra on-route, off-week pickups (not requiring a special trip), per pickup | | | |
| - applies only to every-other week customers | | | |
| 24 gal. garbage toter | | 25 | \$ 6.49 |
| 48 gal. garbage toter | | 47 | \$ 12.22 |
| 64 gal. garbage toter | | 55.5 | \$ 16.25 |
| Commercial Containers (non-compacted) | | | |
| Multiply rate X number of pickups per week | | | |
| 1 yd. | Weekly | 570 | \$ 137.51 |
| 1.5 yd. | Weekly | 814 | \$ 183.91 |
| 2 yd. | Weekly | 1,055 | \$ 228.21 |
| 3 yd. | Weekly | 1,541 | \$ 345.29 |
| 4 yd. | Weekly | 1,997 | \$ 425.37 |
| 6 yd. | Weekly | 2,736 | \$ 642.78 |
| Special, Occasional and Return trip Pickups, per pickup | | | |
| 1 yd. | | 143 | \$ 41.57 |
| 1.5 yd. | | 204 | \$ 53.08 |
| 2 yd. | | 264 | \$ 64.86 |
| 3 yd. | | 385 | \$ 88.77 |
| 4 yd. | | 499 | \$ 111.97 |
| 6 yd. | | 684 | \$ 157.72 |
| Multi-family recycling charge, per unit: | | 0 | \$ 8.02 |
| Truck & driver - per hour | | 0 | \$ 142.53 |
| Each additional person: | | 0 | \$ 61.31 |

* Fircrest Utility Taxes and Wa. St. Refuse Collection Tax are not included in rates shown, but shall be

Recycling Commodity Adjustment - Separate from the rate, shown as line item on bill. Will float up and

FIRCREST CITY COUNCIL AGENDA SUMMARY

NEW BUSINESS: **Alameda Avenue West Sidewalk Project Construction Management Contract**

ITEM: **13A**

DATE: **February 10, 2026**

FROM: **Tyler Bemis, Public Works Director**

RECOMMENDED MOTION: I move to adopt Resolution No. _____, authorizing the City Manager to execute a Professional Services Agreement with Psomas for construction management services for the Alameda Avenue West Sidewalk Project.

PROPOSAL: The Council is being asked to authorize the City Manager to execute a Professional Services Agreement with Psomas to provide construction management services for the Alameda Avenue West Sidewalk Project. Services will include project management, construction observation, inspection, and contract administration throughout the construction phase of the project.

FISCAL IMPACT: The estimated cost for construction management services is \$44,270, as detailed in Exhibit B. This project is funded by the Transportation Improvement Board (TIB), with construction management costs included within the allowable 30 percent of total construction costs. The City will maintain a local match obligation of up to \$105,861 for eligible project costs, with a maximum project grant amount of \$352,080.

ADVANTAGE: Having a dedicated construction management representative on site throughout construction helps mitigate risk, ensures consistency in quality control, and supports accurate reporting and contract administration.

DISADVANTAGES: None identified.

ALTERNATIVES: None.

HISTORY: The west side of Alameda Avenue between Cypress Point and Emerson Street is currently unimproved gravel, which presents accessibility and mobility challenges. This project supports the City's ongoing efforts to improve non-motorized and pedestrian infrastructure and is included in the City's 6-Year Transportation Improvement Plan.

The City Council approved acceptance of the TIB funding on December 10, 2024, and awarded the design contract to Psomas on March 25, 2025. TIB approved the final design for advertisement on November 5, 2025, and on January 13, 2026, the Council approved the construction bid award to Flowline, LLP.

ATTACHMENTS: [Resolution](#)
[Professional Services Agreement](#)
[Exhibit A – Scope of Work](#)
[Cost Computation](#)

**CITY OF FIRCREST
RESOLUTION NO.**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON, AUTHORIZING THE CITY
MANAGER TO EXECUTE A PROFESSIONAL SERVICES
AGREEMENT WITH PSOMAS FOR CONSTRUCTION
MANAGEMENT SERVICES FOR THE ALAMEDA AVENUE
WEST SIDEWALK PROJECT.**

WHEREAS, the City of Fircrest identified the Alameda Avenue West Sidewalk Project in the City's Six-Year Transportation Improvement Plan; and

WHEREAS, the City was awarded a cost-sharing grant from the Washington State Transportation Improvement Board (TIB) for the Alameda Avenue West Sidewalk Project in the amount of \$352,080, including a local match of up to \$105,861; and

WHEREAS, the City of Fircrest desires to enter into a Professional Services Agreement with Psomas for construction management services for the Alameda Avenue West Sidewalk Project in the amount of \$44,270;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF FIRCREST:**

Section 1. The City Manager is hereby authorized and directed to execute a Professional Services Agreement with Psomas in the amount of \$44,270 for construction management services for the Alameda Avenue West Sidewalk Project.

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON, at a regular meeting thereof this 10th day of February
2026.**

APPROVED:

Nikki Bufford, Mayor

ATTEST:

Arlette Burkhart, City Clerk

APPROVED AS TO FORM:

Joanna Eide, City Attorney

CITY OF FIRCREST
PROFESSIONAL SERVICES AGREEMENT

THIS PROFESSIONAL SERVICES AGREEMENT, hereinafter referred to as "Agreement," is entered into this 10th day of February 2026, by and between the City of Fircrest, a political subdivision of the State of Washington, and hereinafter referred to as the "City" and Psomas, hereinafter referred to as "Consultant," collectively "Parties."

In consideration of the terms and conditions contained herein, and attached and made a part of this agreement, the Parties hereto covenant and agree as follows:

- 1. PROJECT DESIGNATION.** The Consultant is retained by the City to perform Construction Management services in connection with the project designated as the Alameda Avenue West Sidewalk Project, hereinafter referred to as "Project."
- 2. SCOPE OF SERVICES.** The Consultant agrees to perform in a good and professional manner the tasks described in Exhibit A - Scope of Work, attached hereto and incorporated herein by this reference. The Consultant agrees to perform the services, including the provision of all labor, materials, equipment, and supplies as identified in Exhibit A. The Consultant shall perform the services as an independent contractor and shall not be deemed, by virtue of this Agreement and the performance thereof, to have entered into any partnership, joint venture, employment, or other relationship with the City.
- 3. TERMS OF AGREEMENT.** Notwithstanding the date of execution hereof, this Agreement shall be in full force and effect for a period commencing February 11th, 2026, and ending upon final completion of the project. Either party may terminate this Agreement upon thirty (30) days' written notice to the other party
- 4. PAYMENT.** Upon receipt of an invoice from the Consultant, progress payments may be made monthly for work completed. Each invoice shall itemize, by site and date, the work performed. The total cost for services shall not exceed \$44,270.00 without written modification of this Agreement signed by the City. Tax is not applicable to Public Works roadway projects.
- 5. ASSIGNMENT.** The Consultant shall not sublet or assign any of the services covered by this Agreement without the express written consent of the City.
- 6. COMPLIANCE WITH CITY POLICY.** The Consultant shall comply with approved City policies concerning the administration of City-owned property, and the provisions of the policy shall have the same force and effect as provisions of this agreement to the extent not inconsistent herewith.
- 7. COMPLIANCE WITH LAWS.** The Consultant shall be duly licensed and shall comply with all applicable laws, ordinances, and codes of the Federal, State, and local governments. Per [Fircrest Municipal Code 5.04.020](#), the Consultant agrees to obtain a City of Fircrest business license prior to performing any work pursuant to this Agreement.
- 8. CONFIDENTIALITY OF INFORMATION.** All information and data furnished to the Consultant by the City, and all other documents to which the Consultant's employees have access during the term of the Agreement, shall be treated as confidential to the City. Any oral or written disclosure to unauthorized individuals is prohibited.

9. **CONSULTANT'S REPRESENTATIONS.** The Consultant hereby represents that it has all necessary licenses and certifications to perform the services provided for herein and is qualified to perform such services.
10. **DEBARMENT.** The Contractor must certify that it and its subcontractors have not been and are not currently on the [Federal](#) or [Washington State Debarment List](#). If the Contractor or its subcontractors become listed on the Federal or State Debarment List, the City must be notified immediately.
11. **DELAYS AND EXTENSIONS OF TIME.** If the Consultant is delayed at any time in the process of providing services covered by this Agreement by any causes beyond the Consultant's control, the time for performance may be extended by such time as shall be mutually agreed upon by the Consultant and the City and shall be incorporated in a written amendment to this Agreement. Any request for an extension of time shall be made in writing to the City.
12. **HOLD HARMLESS, DEFENSE, AND INDEMNITY.**
 - A. **Consultant Indemnification.** Consultant shall defend, indemnify, and hold the City, its officers, officials, employees, and volunteers harmless from claims, injuries, damages, losses, or suits, including attorney fees, arising out of, in connection with, or incident to any negligent or intentional acts, errors or omissions, or conduct of the Consultant (or its employees, agents, representatives, subcontractors, or subconsultants) in the performance of this Agreement, whether such claims sound in contract, tort, or other legal theory, except for injuries and damages caused by the sole negligence of the City. The Consultant's duty to defend and indemnify pursuant to this Section is not in any way limited to, or by the extent of, insurance obtained by, obtainable by, or required of the Consultant.

Should a court of competent jurisdiction determine that this Agreement is subject to [RCW 4.24.115](#), then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend, hereunder shall be only to the extent of the Consultant's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Industrial Insurance, [Title 51 RCW](#), solely for the purposes of this indemnification. This waiver has been mutually negotiated by the Parties. As used in this Section, "City" includes the City, the City officers, employees, agents, and representatives. If, and to the extent, Consultant employs or engages subcontractors or subconsultants, then Consultant shall ensure that each such subcontractor and subconsultant (and subsequent tiers of subcontractors and subconsultants) shall expressly agree to defend and indemnify the City to the extent and on the same terms and conditions as the Consultant pursuant to this section. The provisions of this Section shall survive the expiration or termination of this Agreement with respect to any event occurring prior to such expiration or termination.
 - B. **Industrial Insurance Act Waiver.** It is specifically and expressly understood that the Consultant waives any immunity that may be granted to it under the Washington State Industrial Insurance Act, [Title 51 RCW](#), solely for the purposes of this indemnification. Consultant's indemnification shall not be limited in any way by any limitation on the amount of damages, compensation, or benefits payable to or by any third party under workers' compensation acts, disability benefit acts, or any other benefits acts or programs. The Parties acknowledge that they have mutually negotiated this waiver.
 - C. **Survival.** The provisions of this Section shall survive the expiration or termination of this Agreement with respect to any event occurring prior to such expiration or termination.

13. INSURANCE. The Consultant will obtain and maintain, for the duration of this Agreement, insurance against claims for injuries to persons or damage to property that may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees. Consultant's maintenance of insurance as required by this Agreement shall not be construed to limit the Consultant's liability to the coverage provided by such insurance or otherwise limit the City's recourse to any remedy available at law or in equity. The Consultant shall maintain at least the following minimum insurance coverage covering all activity under this agreement, and as to which the City shall be named as primary non-contributory additional insured on Liability insurance:

| | |
|--|-----------------------------------|
| a. Workers' Compensation Coverage | Statutory |
| b. Commercial General Liability | \$1,000,000/\$2,000,000 aggregate |
| c. Comprehensive Automobile Liability | \$1,000,000 per accident |
| d. \$100,000 Employee Fidelity coverage that extends to the City and City employee property. | |

A Certificate of Insurance showing the foregoing will be submitted to the City for approval 14 days before work commences.

The minimum limits above do not limit the Consultant's liability to the City or the public.

14. INTEGRATED AGREEMENT. This agreement, together with attachments or addenda, represents the entire and integrated agreement between the representations or agreements, written or oral. This agreement may be amended only by a written instrument signed by both the City and the Consultant.

15. NON-DISCRIMINATION. The Consultant agrees not to discriminate against any customer, employee, or applicant for employment, subcontractor, supplier, or materialman, because of race, religion, creed, color, national origin or ancestry, sex, gender identity, sexual orientation, age, marital status, familial status, veteran or military status, or the presence of any sensory, mental, or physical disability, except for a bona fide occupational qualification. The Consultant understands that if it violates this provision, this Agreement may be terminated by the City and that the Consultant may be barred from performing any service for the City now or in the future.

16. NON-WAIVER. A waiver by the City of any provision of this Agreement or any time limitation provided for in this Agreement shall not constitute a waiver of any other provisions.

17. NOTICES. Except for routine, operational communications, which may be delivered personally or transmitted by electronic mail, all notices required hereunder shall be in writing and shall be deemed to have been duly given if delivered personally or mailed first-class mail, postage prepaid, to the parties at the following addresses:

| <i>Notice to the City of Fircrest shall be sent to:</i> | <i>Notice to the Consultant shall be sent to:</i> |
|--|---|
| City of Fircrest Attn: Tyler Bemis 115 Ramsdell Street Fircrest, WA 98466 Phone: 253-564-8900 E-Mail: tbemis@cityoffircrest.net | Psomas Attn: Dane Yamane, PE 2502 Jefferson Avenue Tacoma, WA 98402 Phone: 206-286-1640 E-Mail: dane.yamane@psomas.com |

18. OWNERSHIP, FORM, AND USE OF DOCUMENTS. All documents, drawings, specifications, and other materials produced by the Consultant in connection with the services rendered under this Agreement shall be the property of the City, whether the project for which they are made is executed or not. Except as otherwise stated in Exhibit A, the Consultant shall provide the City with all final documents, reports, or studies in printed and electronic form. Unless otherwise directed in writing by City, all final documents, reports, or studies shall be provided to City in both a PDF and Word format. Where applicable, all Complete Plan Set Drawings shall include all Specifications and shall be submitted to the City in the most updated version of AutoCAD in an unrestricted format and in accordance with the City Code. The Consultant shall not be responsible for any use or modifications of said documents, drawings, specifications, or other materials by the City or its representatives for any purpose other than the project specified in this Agreement.

19. PERFORMANCE AND STANDARDS. The Consultant shall perform its work to conform to generally accepted professional standards. Consultant shall be responsible for the professional quality, technical adequacy and accuracy, timely completion, and coordination of all plans, designs, drawings, and specifications prepared under this Agreement. The Consultant shall, without additional compensation, correct or reverse any errors or omissions in such work. The City has the right to withhold a part or all of the monthly payments if, in the judgment of the City, the Consultant has not performed or has unsatisfactorily performed any of the services outlined in this contract, provided that the City shall promptly notify the Consultant in writing of the specific items of non-performance or unsatisfactory performance. It is further provided that any such payments withheld shall reasonably relate to the estimated value of the work not performed.

20. PREVAILING WAGES. Prevailing wages are not required for this Agreement.

21. RECORDKEEPING. The Consultant shall maintain accounts, records, and documents related to the performance of this Agreement and shall make them available for the City's inspection, auditing, or evaluation during normal business hours as reasonably needed by the City to assess performance, compliance, and quality assurance under this Agreement.

The Consultant acknowledges that all records created or used by the Consultant in the performance of this Agreement may be subject to the Public Records Act, [RCW 42.46](#). Except as otherwise authorized by the City, the Consultant shall retain such records for a period of seven (7) years after receipt of the final payment under this Agreement or termination of this Agreement. "Record" includes but is not limited to all written and electronic documents, photographs, drawings, and maps.

22. SAFETY REQUIREMENT. All work performed under the terms of this agreement shall be performed in a manner that provides maximum safety to the public and employees of the City of Fircrest.

23. SEVERABLE PROVISIONS. Each provision of this Agreement is intended to be severable. If any provision hereof is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of this Agreement, which remains in full force and effect.

24. STATUS OF CONSULTANT. Neither the Consultant nor personnel employed by the Consultant shall acquire any rights or status in City employment, nor shall they be deemed employees or agents of the City for any purpose. The Consultant shall be deemed an independent contractor and shall be responsible in full for payment of its employees, including prevailing wages, worker's compensation, insurance, payroll deductions, and all related costs.

25. TAXES. Consultant shall comply with federal, state, and local tax laws, Social Security Acts, Unemployment Compensation, and Workers Compensation Acts in so far as applicable to the performance of this Agreement.

26. TERMINATION. If the Consultant violates any of the covenants undertaken herein or any of the duties imposed upon it by the Agreement, this Agreement may be terminated by either party immediately with cause. Alternatively, either Party may terminate this Agreement without cause upon thirty (30) days' written notice, served to the other Party by certified mail. In such a case, the Consultant shall be compensated by the City for all work performed to the date of termination. In the event of termination, all finished and unfinished work prepared by the Consultant pursuant to this Agreement shall be provided to the City.

27. VENUE STIPULATION. This Agreement has been and shall be considered as having been made and delivered within the State of Washington both as to interpretation and performance. Any action in law or equity or judicial proceeding for the enforcement of this Agreement, or any of the provisions contained therein, shall be instituted and maintained only in Pierce County Superior Court, Tacoma, Washington.

BY THEIR SIGNATURES BELOW, the parties hereto have accepted and executed this Agreement, as of the Effective Date stated above, which shall be the Effective Date for bonding purposes as applicable. The undersigned Consultant representative, by signature below, represents and warrants they are duly authorized to execute this legally binding Agreement for and on behalf of the Consultant and further represents and warrants that the Consultant is not suspended, debarred, or otherwise disqualified under federal, state, or local law from participating in this Agreement.

CITY OF FIRCREST

By: _____
Dawn Masko, City Manager

PSOMAS

By: _____
Printed Name: _____
Title: _____

APPROVED AS TO FORM:

By: _____
Joanna Eide, City Attorney

ATTEST:

By: _____
Arlette Burkhart, City Clerk

Construction Management Services

Scope of Work

January 2026

City of Fircrest

Alameda Ave. West Sidewalk Extension

This work will provide construction management services for the construction contract to complete the Alameda Ave. West Sidewalk Extension (hereinafter called Project). These services will include project management, limited construction observation, and contract administration during the construction of the project, as detailed below. Psomas (Consultant) will provide to the City of Fircrest, Washington (City) construction management for the project. A detailed scope is:

I. INTRODUCTION

The following scope of services and associated costs are based upon the assumptions outlined below.

General Assumptions:

- The proposed project team will include one part-time resident engineer, and part-time construction observer during construction activities when unit price work is being performed. Services for materials testing, and other supporting tasks as deemed necessary will be provided by the City under separate contract.
- The level of service is based on project duration of approximately **40 working days**.
- It is anticipated that the client will review and execute the insurance, bonds, and the Construction Contract.
- If material testing is required, the City shall contract with a third-party material testing lab.
- Services will be performed in accordance with the Contract plans & special provisions, the WSDOT Construction Manual, and the Client engineering standards.
- Client/Field Office: There are no provisions for a field office for this project. All project files shall be kept at Psomas.

II. SCOPE OF WORK

The objective and purpose of this Construction Management Services Agreement is for the Consultant to assist the City in successfully completing the construction of the proposed improvements.

TASK 1 – MANAGEMENT/COORDINATION/ADMINISTRATION

Provide overall project management, coordination with the client, monthly progress reports, and invoicing. This effort will include the following elements.

- 1.1** Organize and layout work for project staff. Prepare project instructions on contract administration procedures to be used during construction.
- 1.2** Review monthly expenditures and CM team scope activities. Prepare and submit project progress letters to the client along with invoices describing CM services provided each month. Prepare and submit reporting required by funding source.

Deliverables

- Three Monthly invoices

TASK 2 – PRECONSTRUCTION SERVICES

2.1 Preconstruction Conference: The Consultant's Engineer of Record and inspector will attend the preconstruction conference.

2.2 Construction Start-up:

- Construction observer will conduct in field review of construction documents, complete Preconstruction photos.
- Document Control Specialist will prepare Electronic Files, ROM, and Draft Pre-construction Agenda.

Deliverables

- Attendance at Pre-construction meeting
- Pre-construction Photos
- Draft Pre-construction Agenda and meeting minutes
- ROM

EXHIBIT A

TASK 3 – CONSTRUCTION MANAGEMENT

3.1 Project Coordination: Liaison with Contractor, City of Fircrest, Engineer, and utilities to discuss project issues and status.

- **Material Testing - Documentation:** Compiling, recording, and distribution of any testing reports.
- **Weekly Meetings:** Psomas Lead weekly meetings, including preparation of agenda, meeting minutes, and distribution of minutes to attendees. Outstanding issues to be tracked on a weekly basis.
- **Certified Payroll:** Certified payroll will not be verified unless required to validate force account work.
- **Subcontractor Documentation:** Request to Sublets will be verified and logged. This includes verifying business licensing, reviewing insurance documentation, verifying client business licensing, Intent to Pay Prevailing Wage and Affidavit of Wages Paid.
- **Project Closeout:** Transfer all project documents to the client for permanent storage. All documents and pictures will be provided electronically.
- **Submittals:** The Consultant will coordinate review process for shop drawings, samples, traffic control plans, test reports, and other submittals from the Contractor for compliance with the contract documents. Key submittals to be transmitted to the City for their review and approval. Submittals shall be logged and tracked by the Consultant.
- **Request for Information (“RFI”):** Consultant will review and respond to RFIs. RFIs shall be logged and tracked.
- **Record of Materials (“ROM”):** The Consultant will prepare and maintain Record of Materials.
- **Change Orders:** All change orders must be authorized by the Client prior to issuance to the Contractor. Develop change orders, provide technical assistance to negotiate change orders, and assist in resolution of disputes that may occur during the course of the project. Each change order will be executed and contain the following:
 - Change Order
 - Independent Cost Estimate (not required)
 - Time Impact Analysis (Not required)
 - Contractor's Pricing
 - Verbal Approval Memo
 - Back up documentation
- **Field Work Directives:** Prepare field work directives as necessary to keep the Contractor on schedule
- **Minor Change Orders:** Assist City in developing minor change orders. Each minor change order will be executed and contain the following:
 - Independent Cost Estimate (not required)
 - Back up documentation
- **Force Account:** Assist City in tracking Contractor force account labor, equipment, and materials. All force account calculations will be verified by the City.

3.2 Monthly Pay Requests: Prepare monthly requests for payment, review with the Client, Contractor, and approve as permitted. Utilize Client provided format for pay estimates, or Consultant format.

Assumptions

- It is assumed that upon Physical Completion of this project the Consultant's obligation of this scope shall be met and all documentation for the project shall be turned over to the City of Fircrest.

EXHIBIT A

Deliverables

- Submittal log
- RFI Log
- Change Order(s)
- Change Management Log
- RFI Log
- Record of Material
- Minor Change Order(s)
- Force Account Records

TASK 4 – CONSTRUCTION OBSERVATION

4.1 The Consultant will only provide construction observation for the measurement and payment of bid item work after completion of the work. The City shall provide necessary personnel to check contractor's daily progress.

Assumptions:

- Consultant will provide observation services only for measurement and payment of bid item work after installation.
- City shall verify work on a daily basis to ensure construction requirements are meeting Contract requirements.

Deliverables

- Field note records for measurement of bid item work

TASK 5 – Project Closeout

- Upon substantial completion of work, coordinate with the Client to perform a project inspection and develop a comprehensive list of deficiencies or 'punch list' of items to be completed. A punch list will be prepared by the Consultant.
- Confirm that Affidavits of Wages Paid have been filed for prime and subs.
- Issue final contract voucher.
- Deliver files to City of Fircrest.

ADDITIONAL SERVICES

Additional services requested by the Client, will be performed only when authorized by the Client. At the time these services are required, the Consultant shall provide a detailed scope of work and an estimate of costs. The Consultant shall not proceed with the work until the client has authorized the work and issued a notice to proceed.

EXHIBIT B
PRIME CONSULTANT COST COMPUTATIONS
Client:

City of Fircrest

Project Name:

Alameda Sidewalk Extension

Psomas Project Number:

9FIR010400

40 working days + 2 week startup and 4 weeks closeout

Date:

1/8/2026

| Task No. | Task Description | Labor Hour Estimate | | | | | | Total Hours and Labor Cost Computations by Task | |
|--|---|---------------------|----------------------|--------------------------|-------------------------------|---------------------------------|--------------|---|---------------------|
| | | Principal | Construction Manager | Senior Resident Engineer | Document Control Specialist I | Document Control Specialist III | Office Admin | | |
| | | 318 | 216 | 203 | 126 | 167 | 121 | | |
| Task 1 - MANAGEMENT / COORDINATION / ADMINISTRATION | | | | | | | | | |
| 1.1 | Project Management and Administrative Services | | 3 | | | | 2 | 5 | \$ 890.00 |
| 1.2 | Prepare, review and submit monthly expenditures | | | | | | | 0 | \$ - |
| | Task Total | 0 | 3 | 0 | 0 | 0 | 2 | 5 | \$ 890.00 |
| Task 2 - Administrative Services up to Contractor Notice to Proceed (NTP) (2 Weeks) | | | | | | | | | |
| 2.1 | Precon Meeting | | | 2 | 2 | | | 4 | \$ 658.00 |
| 2.2 | PreCon Photos | | | 2 | | | | 2 | \$ 406.00 |
| 2.3 | Review Plans and Specs | | | 8 | | | | 8 | \$ 1,624.00 |
| 2.4 | Prepare Hard and Electronic Files | | | | 2 | | | 2 | \$ 252.00 |
| 2.5 | Prepare ROM | | | | 3 | | | 3 | \$ 378.00 |
| 2.6 | Prepare PreCon Agenda | | | | 3 | | | 3 | \$ 378.00 |
| 2.7 | Prepare Templates | | | | 4 | | | 4 | \$ 504.00 |
| 2.8 | Utility Coordination | | | | | | | 0 | \$ - |
| | Task Total | 0 | 0 | 12 | 14 | 0 | 0 | 26 | \$ 4,200.00 |
| Task 3 - Construction Management (CM) and Administrative Services. NTP to Project Closeout. (40 Working Days) | | | | | | | | | |
| 3.1 | Construction Management Office Support | | 10 | 80 | 40 | 10 | | 140 | \$ 25,110.00 |
| 3.2 | Pay Estimates | | | 10 | 20 | | | 30 | \$ 4,550.00 |
| | Task Total | 0 | 10 | 90 | 60 | 10 | 0 | 170 | \$ 29,660.00 |
| Task 4 - Provide Field Inspection for Measurement and Payment | | | | | | | | | |
| 4.1 | Construction Measurement and Payment | | | 16 | | | | 16 | \$ 3,248.00 |
| | Task Total | 0 | 0 | 16 | 0 | 0 | 0 | 16 | \$ 3,248.00 |
| Task 5 - Project Closeout (4 Weeks) | | | | | | | | | |
| 5.1 | Construction Management Office Support | | | 16 | 20 | | | 36 | \$ 5,768.00 |
| 5.2 | Prepare Documentation to Deliver to City | | | | 4 | | | 4 | \$ 504.00 |
| | Task Total | 0 | 0 | 16 | 24 | 0 | 0 | 40 | \$ 6,272.00 |
| | Total Labor Hours and Fee | 0 | 2,808 | 27,202 | 12,348 | 1,670 | 242 | 257 | \$ 44,270.00 |

