CALL TO ORDER

The regular meeting of the Fircrest Civil Service Commission was called to order at 4:00 P.M. by **CHAIRPERSON KOERGER,** who presided. Also present were **COMMISSIONER WILSON,** and Chief Examiner Arlette Burkhart.

COMMISSIONER BECHTHOLT was absent and unexcused.

MINUTES

MOVED BY CHAIRPERSON KOERGER, SECONDED BY COMMISSIONER WILSON, TO APPROVE THE MINUTES OF THE APRIL 06, 2026, REGULAR MEETING.

UPON VOTE, THE MOTION CARRIED (2-0).

UNFINISHED BUSINESS

Civil Service Rules Discussion. Chief Examiner Burkhart presented an overview of proposed amendments to the Civil Service Rules to include the number of candidates on the certification of eligibility list and probationary periods. Discussions included the internal promotions, the increased number of applicants, and streamlining background processes.

CHAIRPERSON KOERGER MOVED TO AMEND THE CIVIL SERVICE COMMISSION RULES AND REGULATIONS TO ADOPT THE ADDITION OF SECTIONS 2.28 AND 2.29 REGARDING DEFINITIONS OF ENTRY-LEVEL AND EXCEPTIONAL ENTRY-LEVEL OFFICERS, AND TO AMEND SECTION 12.02 REGARDING PROBATIONARY PERIODS FOR THE APPLICABLE CLASSIFICATIONS SECONDED BY COMMISSIONER WILSON.

UPON VOTE, THE MOTION CARRIED (2-0).

There was consensus to bring back additional clarifying language for the remaining rule amendments at a future meeting and identify any sections requiring codification by ordinance.

NEW BUSINESS

Chief Celis provided an update on Police Department staffing, including current vacancies, employees on medical leave, background investigations in progress, and the upcoming retirement recognition for Sergeant Villamor at the June 9th City Council meeting.

CORRESPONDENCE

None.

COMMITTEE REPORTS

None.

PAYROLL CERTIFICATION

MOVED BY CHAIRPERSON KOERGER, SECONDED BY COMMISSIONER WILSON, TO APPROVE THE PAYROLL CERTIFICATION FOR MAY 2026.

UPON VOTE, THE MOTION CARRIED (2-0).

FINAL COMMENTS None.

EXECUTIVE SESSION None.

ADJOURNMENT

MOVED BY COMMISSIONER WILSON, SECONDED BY CHAIRPERSON KOERGER, TO ADJOURN THE MEETING AT 4:40 P.M.

UPON VOTE, THE MOTION CARRIED (2-0).

CHAIRPERSON, CIVIL SERVICE COMMISSION

CHIEF EXAMINER ARLETTE BURKHART